



**APPLICATION FORM**

**General Information:**

Bathurst Regional Council has available for a lease the premises located at 5 Wark Parade Windradyne being Lot 7 in Deposited Plan 806109 shown on the below site plan. This land is expected to be available from 2 November 2024.

The lease term is proposed to be three (3) years with one (1) option to renew of three (3) years. A map outlining the area available for lease can be found below.

For the successful applicant, a security deposit of \$1,000.00 will be payable and held on trust by Council during the term of the lease.

A Public Liability Insurance Policy of \$20 million over the leased area will also be required prior to occupation of the site with a certificate of currency for this policy to be provided to Council.

**Application criteria:**

Please complete the below questions and return with any further information as described in the 'how to submit' section below:

- 1. Please confirm your name and contact information (phone and email)

.....  
.....  
.....

- 2. Are you an existing Lessee of Bathurst Regional Council? If so, please provide details:

.....  
.....  
.....

- 3. Please outline your experience in land management/tenancy:

.....  
.....  
.....

- 4. Please confirm your proposed annual lease fee amount inclusive of GST:

.....

- 5. Please confirm your proposed lease term and any proposed option period (if different to that stated above):

.....

6. Bathurst Regional Council requires that you hold and provide a copy of public liability insurance for the duration of the Term. Please confirm your acknowledgement of this requirement:

.....

7. In the event you are the successful applicant, you will be responsible for any lease preparation and registration costs incurred. Please confirm your acknowledgement of this requirement

.....

8. If you have any further information you wish to add, please do so in the below section:

.....

.....

.....

.....

.....

.....

**How to submit:**

All applications must be received by Council by **10.00 am on Tuesday 22 October 2024**

Hand delivery

Please submit your application in a sealed envelope marked “Application – 5 Wark Parade Tenancy 21.00187” in the Quotation Box on the ground floor at Council’s Civic Centre located at 158 Russell Street Bathurst.

By post

Please submit your application in a sealed envelope marked “Application – 5 Wark Parade Tenancy 21.00187” addressed to:

The General Manager  
Bathurst Regional Council  
Private Mail Bag 17  
BATHURST NSW 2795

By email

Please submit your application quoting “Application – 5 Wark Parade Tenancy 21.00187” to [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au).

The lobbying or liaison with Councillors prior to the consideration of expressions of interest by Council will lead to the rejection of the offending expression.

Plan of site:

