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BATHURST ACCESS IMPROVEMENT GRANTS 2024/2025

APPLICATION FORM

Section 1 Background

Bathurst Regional Council has established a grant fund to assist businesses, organisations and sporting groups, to improve access for people with disability.

Section 2 Eligible Projects

Projects which improve access to and movement around the business, organisation or sporting group site for people with disability. The types of eligible projects include, for example:

- (a) Access ramps/lifts
- (b) Internal and external disability access signage
- (c) Accessible toilets
- (d) Accessible shop counters
- (e) Modifications to doorways
- (f) Equipment and/or fittings to assist the audio or visually impaired
- (g) General modifications/improvements designed to improve access for people with disability

Section 3 Eligible Businesses/Community Organisations/Sporting Groups.

The purpose of this grant funding is to improve access for people with disability to small businesses, community organisations and sporting groups.

Council defines the term 'small business' by Australian Bureau of Statistics classifications as a business which has less than 20 full-time equivalent employees.

Section 4 Level of Funding Available

Bathurst Access Improvement Grants provides grants of 50% of project costs, up to a maximum of \$5,000.

Section 5 Assessment Criteria

The following matters will be taken into account by Council in assessing your application.

- (a) The applicant must demonstrate that they have the necessary finance to undertake the approved works.
- (b) The applicant must demonstrate that the project will ensure improved access and/or services for people with a disability.

Council will assess each application with guidance from the Bathurst Regional Access Committee on its merits taking into account the above matters.

Projects must be completed by Friday 16 May 2025 to be eligible to apply for a grant. Retrospective funding can occur providing the project is completed within the current financial year.

Contributions to an organisation's general operating expenses or project works that are not physically located within the Bathurst Region LGA boundaries, will not be considered.

Section 6 Applicant Details

Contact Name: Business:			
Postal Address:			
Contact Nos:	(Mobile)	(Business)	(Home)

Section 7 Project Address

Address:	
Do you have authority to undertake works on the property?	

Section 8 Project Proposal

(Briefly describe the proposed project and what work you intend to undertake to improve access to your business/organisation/sporting group site, include all documented evidence you have to hand for the project)

Section 9 Funds

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Section 10 Quotes and pictures

Attach photographs showing:

The building from the street, if applicable, and/or;

The part of the building where work is proposed, including plans and/or sketches.

Attach **two** quotes for the proposed works.

Section 11 Conditions of the grant

The grant must be accepted in writing or via email, within two (2) months of offer otherwise it will be withdrawn.

The grant may be reviewed or revoked at any time under any one or more of the following circumstances:

- (a) unsatisfactory or works differing from the agreed grant-funded works;
- (b) failure to meet time schedule constraints;
- (c) failure to provide the final report; and
- (d) non-disclosure, misleading or false disclosure of information.

Claims for payment should be supplied by completion of the Final Report Form.

Claims for payment can only be made once all works are completed and the necessary documentation submitted to Council. (see Section 12 Compliance with the National Construction Code, Bathurst Regional Council's Local Environment Plan 2014)

All reasonable measures are taken to ensure public access to the grant-funded project remains. Grant recipients agree to acknowledge and participate in reasonable media around the grantfunded projects.

Section 12 Compliance with the National Construction Code, Bathurst Regional Council's Local Environment Plan 2014.

All work must be carried out in compliance with the National Construction Code, Bathurst Regional Council's Environmental Plan 2014: NOTE: Either Development Consent or Notification of Exempt Development will be required for all projects. Advice on the appropriate pathway can be gained from Council's Environment, Planning and Building Services Department.

Works to be completed in accordance with generally accepted sound financial practice.

Sect	ion 13	Applicant/s Signature	9	
finan	I/we, the undersigned, being the applicant(s) nominated in this application, hereby apply for financial assistance under the Bathurst Access Improvement Grants 2024/2025 to carry out works described in this application on the land specified in this application.			
		e read and agree to the open t	conditions set out in this docume	ent for the Bathurst Access
	Applicant	Signature(s)	Position	Date
	l/we, have	e the authority for works	to be undertaken at the above-li	sted premises.
	Applicant	Signature(s)	Position	Date

Please ensure your application is submitted before the closing date: Friday 6 September 2024.

Refer to the Grant Scheme Timeline for further details regarding the submission of the Final Report Form, which should include:

- Copies of receipts/invoices relating to the grant-funded project;
- Development Consent or Notification of Exempt Development Consent (from Council's Planning Section);
- and photographic evidence of the grant-funded project.

The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.

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