
APPLICATIONS/PROPOSAL FOR FUNDING UNDER THE
SPORTING ASSOCIATION GRANTS PROGRAM FOR THE
2024/2025 FINANCIAL YEAR

1. ORGANISATION INFORMATION

Note: Only sporting groups affiliated with the BDSRC are eligible for grant funding

1.1. Applicant Organisation

1.2. Is your organisation a member of the Bathurst District Sport & Recreation Council?

- Yes
 No

1.3. Organisation Location/Address

1.4. Date of establishment or inauguration

1.5. Brief description of the nature and objectives of applicant/recipient organisation

1.6. Please quote your organisation's ABN (if applicable)

1.7. Is your organisation registered for GST?

- Yes
 No (refer note)

1.8. Has your organisation previously received a Bathurst District Sport & Recreation Council Grant? Please advise details including year of grant and project.

Please note: new applications will **not** be considered if grant conditions of any previously awarded grants have not been complied with, including the submission of a project completion report.

1.9. Details of Office Bearers, etc.

1.10. Signed for and on behalf of the applicant organisation

Name:

Office Held:

Postal Address:

Telephone No:

Email Address:

Date:

Important Note: If your organisation has an ABN and is registered for GST, then Council **MUST** receive a tax invoice prior to payment being made. The invoice must be for the gross amount inclusive of the GST component.

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2. PROJECT INFORMATION

2.1. **Project Name** (short title)

2.2. (a) **Anticipated Project Start Date**

(dd/mm/yyyy)

(b) **Anticipated Project End Date**

(dd/mm/yyyy)

2.3. **Amount of Funding Requested**

\$

GST included

GST excluded

2.4. **Project Summary** (Tell us about your project)

If your project has a number of stages, tell us which stage Council funding will be used for. (Is this a new venture, or an expansion of an existing activity?)

If your project involved appointing a consultant, please provide a copy of the consultant's brief or the job description that you will be using to engage the consultant for the project.

2.5. **Project Rationale** (Tell us why your project is needed)

How have you decided that this project is needed? What have you used to plan it, eg. Community meetings, club members suggestions, increase in membership/activities, etc.

2.6. What is your Project designed to achieve?

What will be the benefits to your organisation or community as a result of your project? How will you measure the benefits?

2.7. Details of other financial assistance sought or obtained

2.8. Financial position of applicant/recipient organisation

Attach audited financial statements and balance sheets for the past financial year, if applicable. If a small non-profit organisation, which is not legally required to be audited – supply copy of budget for ensuing year, together with bank statements providing evidence of cash held at bank.

2.9. Details of how Council funding is to be acknowledged.

3. BUDGET

Budget Information – Provide a breakdown of the various project cost items.

Please tick the appropriate box below:

- I am a GST-Registered applicant – figures provided are GST-Exclusive, or
- I am **not** a GST-Registered applicant – figures provided are GST-Inclusive

Cost Item (See Cost Item list below)	Brief description of Cost Item (See Cost Item list below)	Estimated Cost \$	Funds sought from Bathurst Regional Council \$	Other Partner/Application Contributions		
				Contribution \$	Type (cash / in-kind)	Name of Partner / Application
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
		\$	\$	\$		
TOTALS (\$)		\$	\$	\$		

List of Cost Items:

- *Payments to Consultants/Contractors*
- *Materials, Construction/Fit-Out*
- *Project Management*
- *Council or Government approvals and fees (eg. EPA)*
- *Plant/Equipment hire/lease*
- *Other costs*
 - *Note: Please provide evidence of these costs separately (eg. Quotes, valuations, invoices etc)*

4. CONDITIONS OF GRANT

Council's Sporting Association Grant program is a scheme provided by Council to assist local sporting organisations to undertake specific works or purchase of capital equipment for the advancements of sport in the Region.

The awarding of grant funding will be conditional upon the acceptance of the following requirements:-

- 4.1 A Project Completion Report is to be submitted to Council at the completion of the project works that funding has been provided for. At a minimum, the report is to include:-
 - a. Description of works undertaken
 - b. Photos, where possible, showing completed works/progress, and
 - c. Breakdown of full project costs expanded, including evidence of expenditure.
- 4.2 The project is to be completed within 12 months of the allocation of grant funding,
- 4.3 Sporting Associations applying for this grant are required to be affiliated and current financial members of the Bathurst District Sport and Recreation Council
- 4.4 The project works are to comply with the original project description contained within the grant application.
- 4.5 "Sporting Organisations " are defined as a group that conducts regular sporting activities for the benefit of the community, on Council owned or maintained facilities.
- 4.6 Items considered as Capital equipment would generally be expected to have a life span of 3-5 years and would not include operational items such as balls etc.
- 4.7 Only one application per association per year can be submitted.
- 4.8 Works not eligible under this grant includes:-
 - minor maintenance of buildings, facilities etc.
 - honorariums or payments of expenses for committee members
 - general player / club fees, sponsorship & insurance premiums etc.
 - player uniforms

SIGNATURE

By signing below, I agree to the terms and conditions of the grant application and am authorised to submit an application on behalf of the sporting organisation.

Name of Applicant: _____

Signature of Applicant: _____

Position in Organisation: _____

Date: _____

SPORTING ASSOCIATION GRANT PROGRAM APPLICATION'S CHECKLIST

This checklist is to help you make sure that all the relevant information has been completed for the submission of your application.

HAVE YOU	
<input type="checkbox"/>	Completed Application Form
<input type="checkbox"/>	Consulted with your community/club members/BDSRC
<input type="checkbox"/>	Completed all questions
<input type="checkbox"/>	Clearly described your project
<input type="checkbox"/>	Provided plans of your project (if applicable)
<input type="checkbox"/>	Attached audited financial statements or budgets and bank statements
<input type="checkbox"/>	Provided any other documentation in support of your application
<input type="checkbox"/>	Acknowledged the Conditions of the Grant, including post reporting requirements
<input type="checkbox"/>	Completed and submitted a project completion report for any previously received grants

Please forward all applications by 10AM Tuesday 24 September 2024 to:

The General Manager
Bathurst Regional Council
Private Mail Bag 17
BATHURST NSW 2795
Email:- council@bathurst.nsw.gov.au