

25 April 2018

His Worship the Mayor & Councillors

**Notice of Policy Committee Meeting of Bathurst Regional Council -  
Wednesday, 2 May 2018**

I have to advise that a **Policy Committee Meeting** will be held in the Council Chambers on Wednesday, 2 May 2018 commencing at 6.00 pm.



D J Sherley  
**GENERAL MANAGER**

## **BUSINESS AGENDA**

### **POLICY COMMITTEE**

**TO BE HELD ON WEDNESDAY, 2 MAY 2018**

**1. 6:00 PM - MEETING COMMENCES**

**2. APOLOGIES**

**3. REPORT OF PREVIOUS MEETING**

\* MINUTES - POLICY COMMITTEE MEETING - 4 APRIL 2018

**4. DECLARATION OF INTEREST**

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

**5. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

\* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT

\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

**6. GENERAL BUSINESS**

**7. DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS - Nil**

**8. DISCUSSION FORUM OTHER - Nil**

**9. MEETING CLOSE**

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Hanger (Chair), Aubin, Bourke, Fry, Morse, North, Rudge.

## MINUTE

### 2 APOLOGIES

MOVED: Cr I North SECONDED: Cr B Bourke

**RESOLVED:** That the apologies from Crs Christian and Jennings be accepted and leave of absence granted.

## REPORT OF PREVIOUS MEETING AND MINUTES

POLICY COMMITTEE

## **1 MINUTES - POLICY COMMITTEE MEETING - 4 APRIL 2018 (07.00064)**

**Recommendation:** That the Minutes of the Policy Committee Meeting held on 4 April 2018 be adopted.

**Report:** The Minutes of the Policy Committee Meeting held 4 April 2018, are **attached**.

**Financial Implications:** N/A

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

- 3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 4 APRIL 2018 (07.00064)  
MOVED: Cr W Aubin SECONDED: Cr B Bourke

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 4 April 2018 be adopted.

**MINUTES OF THE POLICY COMMITTEE**  
**HELD ON 4 APRIL 2018**

**MEETING COMMENCES**

**1 MEETING COMMENCES 6:00 PM**

**Present:** Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Jennings, Morse, North.

**APOLOGIES**

**2 APOLOGIES**  
**MOVED** Cr I North

and **SECONDED** Cr B Bourke

**RESOLVED:** That the apology from Cr Rudge be accepted and leave of absence granted.

**REPORT OF PREVIOUS MEETING**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 7 MARCH 2018 (07.00064)**  
**MOVED** Cr I North and **SECONDED** Cr W Aubin

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 7 March 2018 be adopted.

**DECLARATION OF INTEREST**

**4 DECLARATION OF INTEREST 11.00002**  
**MOVED** Cr I North

and **SECONDED** Cr W Aubin

**RESOLVED:** That the Declaration of Interest be noted.

**RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

**Director Corporate Services & Finance's Report**

**5 Item 1 NAMING OF COUNCIL FACILITIES (20.00038)**  
**MOVED** Cr I North

and **SECONDED** Cr J Jennings

**RESOLVED:** That:

(a) The number 2 field at Ann Ashwood Park be named as the John Maynard Field;



- (b) The newly constructed rugby league facility on Hereford Street be named as the Jack Arrow Sporting Complex; and
- (c) The clubhouse and grandstand area at the new rugby league facility on Hereford Street be named as the Dawson Holden Clubhouse.

## **GENERAL BUSINESS**

### **6            SHOWGROUND NIGHT MARKETS - TRAFFIC CONTROL (23.00026)**

**Cr North** - spoke to traffic control at Showground Night Markets. There was no fencing on Kendall Avenue, what happened? If procedures were not followed could we contact the Showground owners? Raised concerns of traffic control using drop off zones.

**The Director Engineering Services** advised no formal notification made to Council, so no referral to RMS of the Event.

### **7            Item 2 HOPE STREET, BATHURST HIGH SCHOOL (25.00058)**

**Cr North** - advised Road needs repair. Could this be looked at please?

### **8            Item 3 LIVE STREAMING OF COUNCIL MEETINGS (11.00005)**

**Cr North** - nothing has come back to Council following previous requests on this matter.

**The General Manager** noted there is a current review of the Code of Meeting Practice by the Office of Local Government and that this is addressing this matter.

### **9            Item 4 TREES AT PERTHVILLE PUBLIC SCHOOL 36.00624**

**Cr North** - Understands trees are being removed from the park.

**The Director Engineering Services** advised that kerb and guttering and stormwater drainage works are occurring and the trees are in the drainage reserve and need to be removed.

### **10          Item 5 LEARMONTH PARK HOCKEY FIELD #2 - ISSUE WITH SURFACE (36.00652)**

**Cr North** - Asked what works are occurring and time frame to have finished?

**The Director Engineering Services** advised discussions are being held with the contractor to finalise works as soon as possible to ensure field is ready for scheduled tournament.

**11**      **Item 6 POLICE PADDOCK, PROCTOR PARK (36.00643)**

**Cr North** - Asked are the works on track for May usage?

**The Director Engineering Services** advised fields are still expected to be ready for May usage.

**12**      **Item 7 TENNIS CLUBHOUSE (04.00013)**

**Cr North** - Good to see money approved by State Government under Stronger Country Communities Fund Round 1. What is timing for works? Spoke to accessibility issues.

**The Director Engineering Services** advised Tenders will be called this Saturday. Building will be required to meet accessibility requirements.

**13**      **Item 8 LIMEKILNS ROAD WORKS (25.00066)**

**Cr North** - noted recent letter about safety concerns, understands significant funds have been spent in recent years.

**The General Manager** noted that in last 10-12 years \$2.4 million in capital works expended and over \$500,000 in maintenance.

**14**      **Item 9 CARDIOLOGY BUILDING AND PEEL/HOWICK STREET DEVELOPMENT MATTERS (2017/46, 2016/131)**

**Cr North** - How are these matters going?

**The Director Environmental, Planning & Building Services** advised a meeting being organised with owner of Bathurst Cardiology. Further noted, he understands some works are occurring at the Peel/Howick Street development to put in interim footpath access.

**15      Item 10 CLOSURE OF ALAN MORSE PARK TOILETS WHEN FENCING PUT UP AT KENDALL AVENUE FOR EVENTS (23.00026, 04.00045)**

**Cr North** - with these toilets closed, can we look at signage to advise people of nearest public toilets.

**The Director Engineering Services** advised Council is speaking to RMS about access and will also look at possibility of putting up signage in the area.

**Meeting was suspended at 6.15 pm for the commencement of the Discussion Forum**

**General Business resumed at 6.45 pm following the conclusion of the Discussion Forum**

**16      Item 11 CITY BEAUTIFICATION**

**Cr Christian** - Spoke to concerns down Stewart Street and Sydney Road. Can we contact RMS asking why islands have gaps and planting problems?

**The Director Engineering Services** noted this request.

**17      Item 12 PARKS & GARDENS (23.00012)**

**Cr Christian** - congratulated staff on fantastic parks and gardens.

**18      Item 13 RUSSELL/HOWICK STREET INTERSECTIONS WITH GEORGE STREET (25.00011, 25.00006, 25.00007)**

**Cr Christian** - asked if bushes could be cut back in these areas, as it is causing problems.

**19      Item 14 MITRE/SUTTOR/LAMBERT STREET INTERSECTION (25.00095, 37.00593)**

**Cr Christian** - what is timing of this work. Could we ensure there are crossings in any design.

**The Director Engineering Services** advised a report will come to the next Council meeting.

**20**      **Item 15 SHOPPING TROLLEYS IN CBD (28.00006)**

**Cr Christian** - This is unacceptable, action needs to be taken by large shops. Aldi has locks and there are no problems with their trolleys. Requests a report on impounding of trolleys over recent years. Also could we contact the companies to take action.

**21**      **Item 16 COUNCILLOR DRUG TESTING (19.00089)**

**Cr Christian** - asked why are staff being tested and not Councillors? Could a Policy be put in place?

**22**      **Item 17 BLACK SPOT FUNDING (25.00095)**

**Cr Christian** - noted local federal member has expressed concerns at the application by Council for the Mitre/Suttor/Lambert Street funding.

**The Director Engineering Services & General Manager** advised a letter has been sent to RMS seeking feedback and further discussions have been held with the local member.

**23**      **Item 18 RECYCLING MATERIALS (14.00007)**

**Cr Fry** - Could we do an assessment of value of recycling materials that are collected by Council. Spoke also to where construction waste is dumped. Would like a report of where we are at in this area.

**24**      **Item 19 COUNCILLOR DRUG TESTING (19.00089)**

**Cr Fry** - noted many persons are tested at their current work places already.

**25**      **Item 20 CLIMATE CHANGE (04.00105)**

**Cr Fry** - With temperatures being the way they are, could we expand the period the Olympic pool is opened. Could we look at solar heating.

**The Director Engineering Services** advised the matter is being reviewed at this time.

**26**      **Item 21 SECOND CIRCUIT, MOUNT PANORAMA (20.00278)**

**Cr Fry** - are we incorporating environmental factors into the requirements for the circuit including; water sustainable urban design, solar energy, electro voltaic options. Also Go-Kart location could be included in the Second Circuit precinct.

**The Director Engineering Services** spoke to design requirement which will have water sustainable urban design, can look at renewable energies.

**27**      **Item 22 BOLLARD, WILLIAM STREET (25.00002)**

**Cr Morse** - People have thanked Council for the installation, has improved safety.

**28**      **Item 23 AUSTRALIA WIDE COACHES - DROP OFF ZONE (28.00009)**

**Cr Morse** - The drop-off at Bathurst Visitors Information Centre is not acceptable. Council has met with Australia Wide Coaches and infrastructure has been put into McDonald's car park, yet the company is not using this location and is staying with Bathurst Visitor Information Centre use. Can we put more pressure onto the company.

**29**      **Item 24 SMALL DOG OFF LEASH AREA (22.01232)**

**Cr Morse** - Asked are there any plans to upgrade the small dog off leash area.

**The Director Engineering Services** advised there are plans to put in seats, will review water needs.

**30**      **Item 25 CIRENCESTER RELATIONSHIP (23.00150)**

**Cr Morse** - spoke to progression of the relationship and report being prepared by Simon King. Requests matter be referred to the Sister City Working Party for future development.

**The General Manager** noted future working party is being scheduled for Councillors to discuss overall Sister City strategy.

**31**      **Item 26 SHOPPING TROLLEYS IN CBD (28.00006)**

**Cr Aubin** - Much of this is to do with lazy people. Who sets policy for trolley retrieval and the fine? Can we review this and have a report to Council.

**32**      **Item 27 COLES CAR PARK (25.00332)**

**Cr Jennings** - Asked who is responsible for pot holes near Hungry Jack's. If not Council, could we write to them.

**The Director Engineering Services** advised the entry and exit roads are the responsibility of the building owners. Council has previously written to the owner regarding this matter.

**33**      **Item 28 WEB CAM, MOUNT PANORAMA - PROMOTION (08.00005)**

**Cr Jennings** - Could we look at this for Mount Panorama. Nurburgring has web Cam/stream and it works. Spoke to facebook links, web pages etc. Existing cameras, can these be used for web cam? This could be for fun runs, car races, Inland Sea of Sound, etc.

**The Director Corporate Services & Finance** spoke to cameras in place, rights to broadcasts for race events. Will review.

**34**      **Item 29 PUBLIC STREET ART (11.00038)**

**Cr Jennings** - Council is now developing a public art policy. Could walkway from Bathurst Neighbourhood Centre carpark to Keppel Street be considered in this process for wall art?

**35**      **Item 30 SPORTS AUDIT (10.00001)**

**Cr Jennings** - Asked did we get any benefit from this?

**The Director Corporate Services & Finance** spoke to audit by Sports Marketing Australia and noted Junior Football Sports event, and Masters Swimming Championship event were recently held as part of this relationship.

**36**      **Item 31 CIRENCESTER RELATIONSHIP (23.00150)**

**Cr Jennings** - Encourages development of a relationship. If this occurs, could we look at putting in live streaming facilities in bars/cafes to connect the two communities?

**37**      **Item 32 LOCAL GOVERNMENT NSW TOURISM CONFERENCE (18.00074)**

**Cr Jennings** - Spoke to attendance at recent conference. Key messages: conferences/functions and international markets are strong growth areas. Queried if our assets are on the Destination NSW registry list.

**The Director Cultural & Community Services** noted we are represented on the site and Council is actively pursuing this market.

**Cr Jennings** - the night time economy has growth potential, we should look at opportunities to increase the night time economy.

Brand Orange group has now morphed to represent three Councils and industry. With the new Destination NSW areas, we should look at how our tourism sector is structured.

Elvis Festival - can we look at a dedicated bus being made available from Bathurst to Parkes, also could we get one of the trains to Parkes to have a stopover in Bathurst. Perhaps an Elvis driver revival could be set up at Morse Park.

**38**      **Item 33 TOILET TOURISM (04.00035)**

**Cr Jennings** - Toilet upgrades boost tourism. Could we look at not only maintaining our toilets, but upgrade them. This was an item spoken about at the Tourism Conference. There are awards given in this area.

**39**      **Item 34 DISABLED PARKING (28.00006)**

**Cr Bourke** - noted this was a matter Cr Rudge wished to raise. Spoke to disabled parking not being relocated when services relocate. Is a regular assessment occurring of disabled parking space locations?

**The Director Engineering Services** spoke to Barrett & Smith parking requirements. Noted reviews through Traffic Committee.

**40**      **Item 35 ALCOHOL FREE ZONE (20.00126)**

**Cr Bourke** - Cr Rudge also queried Alcohol Free Zones, are they for both sides of

the road outside the RSL Club? Could this be looked at?

**The Director Cultural & Community Services** advised the placement of signs will be reviewed.

**41**      **Item 36 DEVELOPMENT, VINE STREET (2017/448)**

**Cr Bourke** - when will this come to Council.

**The Director Environmental, Planning & Building Services** advised a meeting date has not been set as the application is still being reviewed.

**42**      **Item 37 PUBLICLY ELECTED MAYOR (12.00005)**

**Cr Bourke** - This matter has previously been discussed. Council needs to make a decision on this.

**43**      **Item 38 RIVERBANK WALKWAY (26.00603, 04.00017)**

**Cr Bourke** - Congratulations to all on this project, this is a big improvement. Would like to see sandy bank kept as this is a high use area, keep weeds out. Need to talk to relevant authorities.

**44**      **Item 39 HEREFORD STREET LIGHTING AND ROAD CONNECTION, KELSO (25.00035, 28.00014)**

**Cr Bourke** - Need more lighting in this area. There needs to be another road connecting Kelso.

**45**      **Item 40 MACHATTIE PARK - FLYING FOXES (04.00012)**

**Cr Bourke** - Good to see grant money received. Could a report be prepared on damage caused to the trees and the park.

**46**      **Item 41 SHOPPING TROLLEYS (28.00006)**



**Cr Bourke** - Supports action being taken in this matter.

The meeting closed at 7.38 pm

## **DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS**

**47**      **Item 1 DEVELOPMENT APPLICATION NO. 2017/448 – FIVE X TWO BEDROOM SELF CONTAINED UNITS AT 17 VINE STREET, SOUTH BATHURST. APPLICANT: HOUSING PLUS. OWNER: TRUSTEES ROMAN CATHOLIC CHURCH DIOCESE OF BATHURST (DA/2017/448)**

Discussion included:

**G Sharwood – 15 Vine Street**

Concerned at proposal's impact on bedroom, also location of driveway. Need a 1.8m fence in this area if development goes ahead. Concern excavation will cause damage to their building, who is responsible? Not right place for the development as it is a small site. Requests Council come and look at the site, if trees are removed, there will be no privacy.

**F Pearce – 19 Vine Street**

Spoke to his submission. Issues include what is the facility being used for? Plans are incorrect, type of facilities to be installed, retaining wall heights, setbacks, need for double brick walls, traffic issues, excavation required, asbestos in building, vibration damage to housing, noise problems from air conditioning and dust problems.

**T Hesse – 15 Thomas Close**

This is a high density development, is the area being rezoned? What is capacity of each unit? This could mean 20 persons. What is capacity of people who will be housed there, are they high risk? Expressed concern with proximity to schools. Housing Plus is a business, so is the area being rezoned business? Who will be responsible for cracking of houses from vibration of the landfill packing? Who is responsible for keeping development under control?

**L Hart – 28 Vine Street**

Spoke to submission made. Bulk is excessive for a low density area. There will be increased traffic volumes. Development will mean greater light pollution. Noted possible noise impacts from building. Unable to see who will be staying in the facility. Object to the development.

**A Marshall – speaking on behalf of residents at 17 Thomas Close**

What guarantee is there that more people will not be put into the development than is proposed? Concern at noise pollution from air conditioner. The entertainment

area will cause noise and light pollution. Who will cover damage from excavation to adjoining houses? If a problem occurs with resident at night who is responsible? Who is the contact? Problems with; asbestos removal, height of proposed fence. Roof is to be colorbond, yet covenant is tiles.

**B Trimming – Chair, Bathurst Regional Access Committee**

The report from Saunders & Staniforth is unbelievable and unrealistic. It contradicts itself and the Bathurst Community Transport Group knew nothing about this proposal and cannot pick up from this location. Raised other access issues that were inadequately addressed; scooter access, kerb and guttering, footpath problems. Needs footpaths and better accessibility planning.

**J Cantelo – Housing Plus Director**

Housing Plus is an NDIS accommodation provider. The NDIS is a fund to address needs in the community of people with a disability. The development promotes choice, independence and privacy for people with high physical support needs.

**S Kay – Housing Plus Assets Capital Works Manager**

Revolutionary development for people with disabilities. Spoke to access issues. The SEPP standards are exceeded. This is not a social housing development. Any behaviour issues will be dealt with. Spoke to noise concerns, street scape issues, nature of clients. Construction issues are covered by insurance of builder, asbestos will be removed as statutorily required, dust matters will be addressed in accordance with required standards.

**R Thompson – 79 Rose Street**

Development Department advised that this would only be approved under state laws, not Council codes. There are no footpaths. What Policing will Council have in place to ensure it is a place not for low socio-economic persons?

**L Carney – 30 Vine Street**

Concern at noise, type of people living there. This is a small community and wish to stay that way. The people who live there, have the right to choose how they live. Do not want high density living.

**MEETING CLOSE**

**48 MEETING CLOSE**

The Meeting closed at 7.38 pm.

**CHAIRMAN:**

**MINUTE**

**4     DECLARATION OF INTEREST 11.00002**  
**MOVED: Cr M Morse SECONDED: Cr J Fry**

**RESOLVED:** That the Declaration of Interest be noted.

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'  
REPORT AND MINUTES**

POLICY COMMITTEE

2 MAY 2018

## **1 ABANDONED SHOPPING TROLLEYS (28.00006)**

**Recommendation:** That Council review its current practices for trolley retrieval.

**Report:** Retrieval of abandoned shopping trolleys is currently managed by the following means.

Coles has its own digital application for members of the public to report abandoned trolleys direct to Coles, and Trolley Tracker has the contract for Woolworths, Big W, IGA and Dan Murphys through their web site (<http://www.trolleytracker.com.au/Report>) or app.

Should Council be contacted, a Customer Request is raised and referred to Council's Rangers for action. In the first instance, Rangers contact the supermarkets who have been reasonably prompt and reliable in retrieving their trolleys if notified this way.

Supermarket representatives have reconfirmed their commitment to act on such notifications.

A Penalty Infringement Notice for Abandoning an Article can only be served on the person abandoning the trolley, which is not practical once the trolley has been abandoned.

Trolleys can be impounded, with the impounding fee currently \$50. Historically, impounding action has resulted in large numbers of trolleys not being collected, leaving Council with a disposal liability on top of the cost of collection and impounding. Increasing the impounding fee may further discourage collection. Also, the Impounding Act requires a Council to give the owner of the impounded article notice in writing and is required to hold the article for 28 days before disposal, further limiting the usefulness of the Impounding Act in relation to shopping trolleys.

It is recommended Council review its current practices for trolley retrieval, including further dialogue with local supermarkets and expanded use of Trolley Tracker type applications.

**Financial Implications:** This activity is undertaken within Council's existing regulatory budgets.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

- 5 **Item 1 ABANDONED SHOPPING TROLLEYS (28.00006)**  
**MOVED: Cr W Aubin SECONDED: Cr B Bourke**

**RESOLVED:** That Council review its current practices for trolley retrieval.

Yours faithfully



N Southorn  
**DIRECTOR**  
**ENVIRONMENTAL, PLANNING & BUILDING SERVICES**

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND  
MINUTES**

POLICY COMMITTEE

2 MAY 2018

## **1 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 28 MARCH 2018 (07.00096)**

**Recommendation:** That the recommendations of the Audit & Risk Management Committee Meeting held on 28 March 2018 be adopted.

**Report:** The minutes of the Bathurst Regional Council Audit and Risk Management Committee Meeting held on 28 March 2018 are shown at **attachment 1**.

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2
- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.



**MINUTE**

**6 Item 1 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 28 MARCH 2018 (07.00096)**

**MOVED: Cr B Bourke SECONDED: Cr M Morse**

**RESOLVED:** That the recommendations of the Audit & Risk Management Committee Meeting held on 28 March 2018 be adopted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Jones', written over a large, light-colored oval shape.

A Jones  
**DIRECTOR**  
**CORPORATE SERVICES & FINANCE**

**GENERAL BUSINESS**

POLICY COMMITTEE

## MINUTE

### 7 Item 1 MEETING PROTOCOL FOR ABSENT COUNCILLORS (11.00005)

**Cr Bourke (on behalf of Cr Jennings)** - requests Deputy Mayor be able to speak on items on behalf of Councillors who are absent.

**The Mayor** noted this can occur already.

**MINUTE**

**8      Item 2      SELF DRIVING SHUTTLE SERVICE - CBD (28.00009)**

**Cr Bourke (on behalf of Cr Jennings)** - requests option be explored for the provision of this service in Bathurst. Noted cost per shuttle would be \$16,000 per month and the service should be free for customers.

**MINUTE**

**9 Item 3 CEMETERY WATER FEATURE (09.00009)**

**Cr Bourke (on behalf of Cr Jennings)** - raised concerns about safety at the dam.  
Could this be looked into?

**MINUTE**

**10 Item 4 RAGLAN RAILWAY STATION (22.00159)**

**Cr Bourke (on behalf of Cr Jennings)** - asked what is the status of this facility, who owns it and maintains it?

**MINUTE**

**11 Item 5 COLES/HUNGRY JACKS ENTRANCE (25.00332)**

**Cr Bourke (on behalf of Cr Jennings)** - advises works have not been undertaken, has this been followed up?

**MINUTE**

**12 Item 6 NRL GAME - CHILDREN INVOLVEMENT (18.00296)**

**Cr Bourke (on behalf of Cr Jennings)** - would like to see increased numbers of children involved in the event.



**MINUTE**

**13 Item 7 POPULARLY ELECTED MAYOR (12.00005)**

**Cr Bourke** - requests matter be considered at a Working Party.

**MINUTE**

**14 Item 8 WHEELCHAIR ACCESSIBLE SWING AT ADVENTURE PLAYGROUND  
(04.00121)**

**Cr Bourke** - asked could the installation of one of these facilities be considered and a report come back to Council.

## MINUTE

### 15    Item 9    PUBLIC ART POLICY (11.00038)

**Cr Rudge** - this should support original and high quality projects in the public domain. This will beautify the city and be a tourism attraction. Noted a consultant has been appointed and a Working Party has been scheduled. Spoke to mirrors in laneways, eg Lapin Lane which need replacement or installation.

**MINUTE**

**16    Item 10    CLEANING OF FOOTPATHS IN THE CBD (28.00016)**

**Cr Rudge** - spoke to efforts of Council in this area and issues of noise in Keppel Street.

**MINUTE**

**17 Item 11 COMMERCIAL SIGNAGE (23.00045)**

**Cr Rudge** - noted actions being taken in regards to signage, needs to be followed up. Some businesses need to be aware of streetscape issues. This will improve look of CBD.

**MINUTE**

**18    Item 12 SENIOR CITIZENS WEEK (07.00016)**

**Cr Rudge** - this went very well. Noted input into the city of community groups.

**MINUTE**

**19    Item 13    HERITAGE TRADES TRAIL (23.00060)**

**Cr Rudge** - seeks support of everyone for this event in Bathurst.

**MINUTE**

**20    Item 14    BUILDINGS - CBD (2016/124)**

**Cr Aubin** - spoke to concerns about the Presbyterian Church Building on the corner of Howick and George Streets. How did the extension get approved?



**MINUTE**

**21    Item 15    RMS TRAFFIC REVIEW (23.00036)**

**Cr Aubin** - can we apply for funds for Brilliant/Stewart Street roundabout to be replaced with traffic lights. This is getting more dangerous.

**MINUTE**

**22    Item 16    FOOTPATH REPAIRING (28.00016)**

**Cr Aubin** - asked how this project is going?

**The Director Engineering Services** spoke to work occurring at this time.

**MINUTE**

**23 Item 17 GEORGE/HOWICK STREET ROUNDABOUT (25.00007)**

**Cr Aubin** - queried the schedule for works.

**The Director Engineering Services** advised a report to the Traffic Committee is due in the near future.

**MINUTE**

**24    Item 18    DAN MURPHY'S ENTRANCE (22.02657)**

**Cr Aubin** - can we stop entry off Durham Street. Can signs be installed?

**MINUTE**

**25**    **Item 19**    **RSL CARPARK (28.00026)**

**Cr Aubin** - advised line marking needs renewal in carpark. Can a pedestrian Crossing be put in at entry from George Street.

**MINUTE**

**26**    **Item 20**    **KERB AND GUTTERING, EGLINTON (16.00061)**

**Cr Aubin** - good to see works occurring. Will road reconstruction occur?

**The Director Engineering Services** advised the works are part kerb and guttering and part road construction.

**MINUTE**

**27    Item 21    BMX NSW STATE SERIES (04.00140)**

**Cr Aubin** - The event was sensational - congratulations to all involved.

## MINUTE

### 28    **Item 22    WATER AVAILABILITY (32.00017)**

**Cr Morse** - noted problems in Cape Town. We should be looking at water restrictions. Requests Council review how to bring in restrictions earlier. Spoke also to problems with a sewerage type smell at Rockley Weir. Could we check this. Also noted Hill View and Sofala water problems.

**The Director Engineering Services** advised Council provided a one-off reservoir refill at Hill View as per normal practices.



**MINUTE**

**29    Item 23    STREET TREES (13.00019)**

**Cr Morse** - residents in Eglinton requested input into the type of trees planted. Could a report come back to Council on resident input into tree types.

## MINUTE

### 30    **Item 24    HILL END FESTIVAL AND EGLINTON SCHOOL LAND (20.00170)**

**Cr Morse** - the Festival was a great success.

Further, noted growth of Eglinton. Is Council lobbying the Education Department for an expansion of the school or reserving land? Spoke to open space needs.

**The Director Environmental, Planning & Building Services** spoke to DCP for the area allowing for expansion. Lobbying has occurred to the Education Department for expansion and their non-agreement to the need for expansion was noted.

**MINUTE**

**31**    **Item 25**    **CARILLON (04.00021)**

**Cr Morse** - the Carillon was played on Anzac Day - went well. Could Council develop a policy for access by Carillonneurs.

**MINUTE**

**32 Item 26 BMEC EXHIBITIONS - WASTE TO ART AND BRIDAL EXHIBITION  
(21.00012)**

**Cr Morse** - advised these are both fantastic exhibitions.

**MINUTE**

**33 Item 27 NON-FOSSIL FUEL INVESTMENTS (11.00006)**

**Cr Fry** - thanks for development of draft policy. Looks forward to it coming to Council.

**MINUTE**

**34    Item 28    WATER - CENTENNIAL COAL MINE 32.00001**

**Cr Fry** - asked can this also go into Sofala catchment and be put into the Turon River. Could we look at a policy in this area. Could we also look at infrastructure for emergency tanks in villages, particularly for fire fighting.

**MINUTE**

**35    Item 29    ELECTRIC VEHICLE CAR SPACES (28.00006)**

**Cr Fry** - encourages review into the possibility of "Go Get" car sharing spaces for Electric Vehicles. Will also allow for electric vehicle power charging to occur.

**MINUTE**

**36    Item 30    OFF-LEASH DOG AREAS (04.00034)**

**Cr Fry** - asked do we have enough of these?

**The Director Environmental, Planning & Building Services** spoke to statutory requirements in place.



**MINUTE**

**37    Item 31    STREET ART (11.00038)**

**Cr Fry** - spoke to opportunities and input to occur.

**MINUTE**

**38 Item 32 MITRE/SUTOR/LAMBERT STREET INTERSECTION (25.00095, 37.00585)**

**Cr Fry** - noted misinformation that is occurring. Wants all options examined so as to get the best result - this may be a roundabout.

## MINUTE

### 39    Item 33    WATER (32.00017)

**Cr North** - spoke to Drought Management Plan and that Council can bring in restrictions whenever they feel appropriate. This should be in this document as previously raised by Council.

**MINUTE**

**40    Item 34 RIVER WALK (04.00017)**

**Cr North** - received representations about distance markers in 100 metre increments, please review as appear to have gone.

**MINUTE**

**41 Item 35 CARRINGTON PARK - POSSIBLE CAR PARK (20.00116)**

**Cr North** - asked can we do a review into putting a car park into Carrington Park (Bentinck Street side). Possibly seek Expressions of Interest to see if anyone is interested.

## MINUTE

### 42    **Item 36    TREMAIN MILL EVENT (2018/113)**

**Cr North** - asked where is this going with fire issues?

**The Director Environmental, Planning & Business Services** provided details on processes to date and work with proponent and consultants. Noted measures still to be completed and reviews to occur.

**MINUTE**

**43    Item 37    ACCESS COMMITTEE (07.00031)**

**Cr North** - spoke to issues such as Cardiology site. Where are we at?

**MINUTE**

**44    Item 38    CREMATORIUM HEARING LOOP (2010/0436)**

**Cr North** - advised hearing loop is still not working. What can we do to address this?

**The Director Environmental, Planning & Building Services** spoke to contact made with the operators and possible actions available.



## **MINUTE**

### **45    Item 39    COFFEE SHOPS - HOLES IN THE WALL (28.00016)**

**Cr North** - raised concerns about how pedestrian access is often restricted through these operations. How do we ensure people can get through on the footpath? Noted need for signs. Could we hold some training days for owners and developers as to requirements.

**The Director Environmental, Planning & Building Services** spoke to concerns and Council's policy which is two or three metres of clearance, depending on business location/type. Staff are talking to owners.

## **MINUTE**

### **46 Item 40 RECONCILIATION ACTION PLAN (09.00031)**

**Cr North** - queried the timing of the new Reconciliation Action Plan and when it is to occur.

**The General Manager** noted draft went to Reconciliation Action Australia in November 2017.

## MINUTE

### 47    **Item 41    RURAL FIRE SERVICE HEADQUARTERS (18.00233)**

**Cr North** - have had approaches from Rural Fire Service that they are not getting responses to their queries. They feel there are 20-25 issues outstanding. Requests a meeting be held with RFS to discuss the problems.

**MINUTE**

**48    Item 42    DIRT FOR PANORAMA MOTOR CYCLE CLUB (18.00030)**

**Cr North** - asked is there any available soil for this user group?

**The Director Engineering Services** advised not at this time, but will keep a watching brief.

**MINUTE**

**49    Item 43    NAMING OF SPORTING FIELDS (20.00038)**

**Cr North** - need to develop a policy on the naming of Council facilities, that any proposal to name has to be approved by Council.

**MINUTE**

**50    Item 44    GREAT WESTERN WALK (20.00153)**

**Cr North** - this is a tremendous concept. Would like to see it progressed further. Could we contact the State Government to make them aware of this proposal.

**MINUTE**

**51 Item 45 DRUG AND ALCOHOL TESTING (19.00089)**

**Cr North** - Cr Christian has asked if this proposal could be referred to a Working Party.

**MINUTE**

**52    Item 46    ANZAC DAY SERVICE (23.00076)**

**Cr North** - Mr Triming forwarded his thanks to staff for accessible ramps at Anzac Day Services.



**MINUTE**

**53 MEETING CLOSE**

The Meeting closed at 7.05 pm.

**CHAIRMAN:** \_\_\_\_\_

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT -  
ATTACHMENTS**

POLICY COMMITTEE

2 MAY 2018

**MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE**  
**HELD ON 28 MARCH 2018**

**MEETING COMMENCES**

**1 MEETING COMMENCES 1:00 PM**

**Present:** Andrew Fletcher (Chair), Mayor Graeme Hanger, Phil Burgett.

**In Attendance:** General Manager, Manager Financial Services, Leanne Smith (Intentus), Shephard Shambira (IA), Karen Taylor (Audit Office) (by telephone), Manager Corporate Governance (arrived 2.40 pm).

**APOLOGIES**

**2 APOLOGIES**

**MOVED** Cr G Hanger and **SECONDED** P Burgett

**RESOLVED:** That the apology from Cr Bourke be accepted and leave of absence granted.

**DECLARATION OF INTEREST**

**3 DECLARATION OF INTEREST 11.00002**

**MOVED** P Burgett and **SECONDED** Cr G Hanger

**RESOLVED:** That the Declaration of Interest be noted.

**REPORT OF PREVIOUS MEETING**

**4 Item 1 MINUTES - AUDIT & RISK MANAGEMENT COMMITTEE - 22 NOVEMBER 2017 (07.00096)**

**MOVED** P Burgett and **SECONDED** Cr G Hanger

**RESOLVED:** That the Minutes of the Audit & Risk Management Committee Meeting held on 22 November 2017 be adopted.

**RISK MANAGEMENT**

**5 Item 1 ARMC - PURPOSE AND FUNCTION CHECKLIST (GENERAL MANAGER) (07.00096)**

**MOVED** Cr G Hanger and **SECONDED** P Burgett



**RESOLVED:** That the information be noted.

**11 Item 5 PLANT MAINTENANCE LOG (DIRECTOR CORPORATE SERVICES & FINANCE) (07.00096)**

**MOVED** P Burgett and **SECONDED** Cr G Hanger

**RESOLVED:** That the information be noted.

**COMMITTEE MEMBER REPORTS**

**12 Item 1 ARMC ANNUAL REPORT 2017 (CHAIRPERSON) (07.00096)**

**MOVED** A Fletcher and **SECONDED** P Burgett

**RESOLVED:** That the Bathurst ARMC Annual Report prepared by the Committee Chair be endorsed and submitted to Council.

**GENERAL BUSINESS**

**13 Item 1 SITE VISIT OF COUNCIL FACILITIES (DIRECTOR CORPORATE SERVICES & FINANCE) (07.00096)**

**MOVED** Cr G Hanger and **SECONDED** P Burgett

**RESOLVED:** That

- (a) the information be noted.
- (b) a visit to Chifley Dam be arranged for next meeting.

**14 Item 1.01 CLIENT SERVICE PLAN (07.00096)**

**MOVED** Cr G Hanger and **SECONDED** P Burgett

**RESOLVED:** that the information be noted.

Leanne Smith from Intentus and Karen Taylor from the Audit Office of NSW tabled and spoke to the Client Service Plan for the year ending 30 June 2018.

**15 Item 1.02 REVIEW OF INTERNAL AUDIT FUNCTION (07.00096)**

**MOVED** Cr G Hanger and **SECONDED** P Burgett

**RESOLVED:** That the information be noted.

Consultant has circulated draft report to the three Councils. Chair asked for formal distribution of the report to members.

