

25 April 2018

His Worship the Mayor & Councillors

**Notice of Ordinary Meeting of Bathurst Regional Council - Wednesday, 2 May 2018**

I have to advise that an **Ordinary Meeting** of Bathurst Regional Council will be held in the Council Chambers on Wednesday, 2 May 2018 commencing at approximately 7.05 pm (or immediately following the conclusion of the Policy Committee).



D J Sherley  
**GENERAL MANAGER**

## **BUSINESS AGENDA**

### **ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE**

**TO BE HELD ON WEDNESDAY, 2 MAY 2018**

**1. 7:05 PM - MEETING COMMENCES**

**2. APOLOGIES**

**3. DECLARATION OF INTEREST**

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

**4. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

\* GENERAL MANAGER'S REPORT

\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

\* DIRECTOR ENGINEERING SERVICES' REPORT

**5. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**Recommendation:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005,:

- 1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
- 2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.

3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

**\* DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR MOWING OF CHIFLEY DAM WALL 2018 - 2021	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**6. RESOLVE INTO OPEN COUNCIL**

**7. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

**8. MEETING CLOSE**

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Hanger (Chair), Aubin, Bourke, Fry, Morse, North, Rudge.



## MINUTE

### 2 APOLOGIES

MOVED: Cr J Rudge SECONDED: Cr I North

**RESOLVED:** That the apologies from Crs Christian and Jennings be accepted and leave of absence granted.

**MINUTE**

**3     DECLARATION OF INTEREST 11.00002**  
**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That the Declaration of Interest be noted.

## **GENERAL MANAGER'S REPORT AND MINUTES**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

2 MAY 2018

## **1 ARTS OUTWEST - SPECIAL GENERAL MEETING AND NEW CONSTITUTION (18.00036)**

**Recommendation:** That Council:

- (a) Delegate the authority to Cr Morse to vote on behalf of Council for constitutional changes proposed to the constitution of Arts OutWest at the Special General Meeting;
- (b) Nominate Cr Morse as Council's Advisory Council representative.

**Report:** Council has received advice from Arts OutWest of a Special General Meeting to consider a new constitution, refer to **attachment 1**.

The main changes advised by the organisation have been described as;

- *Change in membership. We are dropping the option for individuals and organisations to be members. The membership will now be the contributing councils, Charles Sturt University and the members of the board.*
- *The board will become smaller, going from 15 members to 7-10 members.*
- *Applications to be on the board of Arts OutWest will be open to the public. Individuals will apply through a written application and be selected for their skills by an assessment panel.*
- *Councils and CSU will be represented by an Advisory Council. Advisory Council members will be appointed by councils and will attend meetings twice a year to feed into strategy and priority areas. They will be able to represent the interests of their council area.*
- *The changeover to the new model will be a staggered process taking two years. Half the representative positions currently on the board will be dissolved this year, and the other half will change over in 2019. We expect that some of the current board members whose positions are collapsed this year will apply to be on the board.*

Arts OutWest are seeking to introduce a stronger model for governance.

Councillor Morse is Council's delegate on Arts OutWest and has been involved in discussions on this proposal and has advised she is supportive of the changes to the constitution.

It is proposed that Council:

- (a) Delegate the authority to Cr Morse to vote on behalf of Council for constitutional changes proposed to the constitution of Arts OutWest at the Special General Meeting;
- (b) Nominate Cr Morse as Council's Advisory Council representative.

The position of Advisory Council representative is for two years and will involve two meetings per year.

**Financial Implications:** Council provided funding for Arts OutWest in the Annual Operational Plan and further provides funding in the Councillors Expenses budget for costs of attendance at conferences.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 3: To protect a vibrant CBD and support and grow retail diversity. Strategy 3.8
- Objective 20: To provide a range of cultural facilities, programs, activities and events and to support and enhance cultural and social activities across the community. Strategy 20.2, 20.6
- Objective 23: To encourage a supportive and inclusive community. Strategy 23.3
- Objective 26: To encourage and support the provision of a range of opportunities for life long education across the Bathurst community. Strategy 26.2

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

### **4 Item 1 ARTS OUTWEST - SPECIAL GENERAL MEETING AND NEW CONSTITUTION (18.00036)**

**MOVED: Cr B Bourke SECONDED: Cr M Morse**

**RESOLVED:** That Council:

- (a) Delegate the authority to Cr Morse to vote on behalf of Council for constitutional changes proposed to the constitution of Arts OutWest at the Special General Meeting;
- (b) Nominate Cr Morse as Council's Advisory Council representative.

Yours faithfully



D J Sherley  
**GENERAL MANAGER**

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND  
MINUTES**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

2 MAY 2018

## **1 DRAFT BATHURST DELIVERY PROGRAM 2018-2022 & OPERATIONAL PLAN 2018/2019 (16.00155)**

**Recommendation:** That Council place the Draft Bathurst Delivery Program 2018-2022 and Operational Plan 2018/2019 including the Revenue Policy for 2018/2019, on public exhibition for the statutory 28 day period and receive submissions until 5 June 2018.

**Report:** Council adopted the Draft Bathurst 2040 – Community Strategic Plan on 21 March 2018 for public exhibition to receive submissions. The Integrated Planning and Reporting Guidelines from the Office of Local Government require Council to develop a four year and one year subset of that plan, called the Delivery Program and Operational Plan respectively. The Draft Bathurst Delivery Program 2018-2022 and Operational Plan 2018/2019, shown at **attachment 1**, has been prepared to detail how Council will deliver the objectives identified through the community engagement process. That document includes the budget summary for the period under consideration and the detailed budget will be available on Council's website. The draft plan includes the Revenue Policy for 2018/2019 shown at **attachment 2** and has made provision for the continuation of existing services provided by Bathurst Regional Council.

The Local Government Act 1993 requires that the plans are exhibited for a period of 28 days during which submissions may be made by the public. Adoption of the final plan will occur on 20 June 2018 after consideration of all submissions received.

### **Assumptions**

The following assumptions have been incorporated in the plan:

#### Consumer Price Index

Anticipated for 2018/2019 2.3%

#### Rate Increases

General purpose rate increased by	2.3%
Water rates and charges increased by	5.0%
Sewerage rates and charges increased by	5.0%
Domestic waste charges at reasonable cost, all other waste	5.0%

#### Salaries and Wages

Includes award increases, regrades, and wage increases 4.7%

#### Superannuation

An allowance of 9.5% generally has been made in accordance with legislative requirements. Council currently has 43 staff (2017/18: 43 staff) in the Local Government Superannuation Scheme Retirement Fund. Employees choose to contribute between 1 and 9 percent of their salary. The fund then requires Council to match the staff-elected contributions multiplied by a factor of 1.9 times plus a "basic benefit" of 2.5% of salary. Council is also required to contribute \$308,000 per annum surcharge due to losses incurred by the Superannuation Fund during the global financial crisis.

#### Revenue Policy

Council fees and charges have generally been increased by 5.0%. This is a reflection of Council's increased costs, particularly wage increases and utility costs. Some fees have been restructured to better meet market pricing and also to recognise Council's marginal return on investment.

Statutory charges are set by the State Government and therefore increase only when



advised by the Office of Local Government or other Government Departments.

### GST

GST has been included in Council fees and charges (Revenue Policy) where Council has received legislative determination.

### Best Practice Water and Sewerage Charges

Council complies with the NSW Government's Best Practice Water and Sewerage Pricing Principles.

Best practice water supply pricing requires:

- Water usage charge per kilolitre based on the long term cost of the supply
- Residential water usage charges set to recover at least 75% of residential revenue
- An access charge relative to a customer's capacity requirements – based on the size of the meter connected to Council's network.

Best practice sewerage pricing requires:

- A uniform annual sewerage bill for residential customers.
- For non-residential customers;
  - an appropriate sewer usage charge is required for the estimated volume discharged to the sewerage system; and
  - an access charge reflective of the customer's peak load on the system. Council has the option to adopt either of two methods in relation to sewer access charges. The first method is the sewer discharge factor method based on the size of the water meter supplying the property, consistent with the water supply pricing system, which Council has adopted. Council has been charging its ratepayers using this method since 2004 as the preferred charge for access to the sewer system. The second method is the Equivalent Tenement method (ET method) which uses a nominal size of water meter to arrive at a charge for access to the sewer system.

### **Functions and Services**

Council has the following guiding principles established in the Local Government Act:

#### **“8A Guiding principles for councils**

##### **(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.

- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

**(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

**(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures."

**Bathurst 2040 Community Strategic Plan**

The Vision and Objectives of Bathurst Regional Council are contained in Council's Bathurst 2040 Community Strategic Plan (CSP) Public Consultation Version, and are as follows:

**Council's Vision**

Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.

**Objectives**

The following objectives and strategies have been developed to help achieve Council's vision:

**OBJECTIVE 1: A smart and vibrant economy**

Strategy 1.1 Support local business and industry

Strategy 1.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skills development

Strategy 1.3 Develop Bathurst as a Smart City

Strategy 1.4 Support agriculture and local manufacturing and food production as significant contributors to the region's economy

Strategy 1.5 Support Mount Panorama as a premier motor sport and event precinct

Strategy 1.6 Promote our City and Villages as a tourist destination

**OBJECTIVE 2: Environmental stewardship**

Strategy 2.1 Protect and improve natural areas and ecosystems, the Macquarie River and other waterways

Strategy 2.2 Protect the City's water supply

Strategy 2.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely

Strategy 2.4 Protect and improve the region's biodiversity

Strategy 2.5 Increase resilience to natural hazards and climate change

Strategy 2.6 Protect and improve the region's landscapes, views, vistas and open space

**OBJECTIVE 3: Enabling sustainable growth**

Strategy 3.1 Facilitate development in the region that considers the current and future needs

of our community

Strategy 3.2 Provide safe and efficient road and pathway networks to improve accessibility

Strategy 3.3 Ensure services, facilities and infrastructure meet the changing needs of our region

Strategy 3.4 Provide parking to meet the needs of the City

Strategy 3.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region

Strategy 3.6 Respect and protect the region's Aboriginal heritage assets

Strategy 3.7 Protect, respect and value the region's European heritage assets and character

Strategy 3.8 Assess and regulate development activity to promote good design in the built environment

#### **OBJECTIVE 4: Community health, safety and spirit**

Strategy 4.1 Provide opportunities for our community to be healthy and active

Strategy 4.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life

Strategy 4.3 Help build resilient, inclusive communities

Strategy 4.4 Enhance the cultural vitality of the region

Strategy 4.5 Make our public places safe and welcoming

#### **OBJECTIVE 5: Community leadership**

Strategy 5.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region

Strategy 5.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently

Strategy 5.3 Advocate for our community

Strategy 5.4 Meet legislative and compliance requirements

Strategy 5.5 Be open and fair in our decisions and our dealings with people

Strategy 5.6 Manage our money and our assets to be sustainable now and into the future

Strategy 5.7 Invest in our people

Strategy 5.8 Implement opportunities for organisational improvement

These directions were developed through the community engagement process as detailed in the Bathurst 2040 CSP.

#### **Summary**

As Councillors are aware, this budget has been prepared having regard to tight financial circumstances. Factors such as

- Rate pegging
- Cost shifting
- Take-up of additional services
- Increasing costs such as electricity
- Imposition of tasks on councils with no corresponding revenue

have continued to place extra pressures on the budget.

For example, Council collects State fees under NSW Plan First and the Builders Long Service Leave schemes, but receives no recompense for this. Other examples include the Companion Animals Act Obligations and Child Care Services.

In regards to transfer of cost, examples include Rural Fire Service charges, in 2013/2014 council paid \$267,214, and in 2016/2017 \$382,380, an increase of 43% over 3 years, averaging an annual increase of over 14%.

Last year the State Government legislated that the Audit Office of NSW oversee all Local Government audits. This has resulted in an increase in the Audit Fee from \$64,494 to \$78,300 which is a 21.4% increase.

Council was not allowed any corresponding revenue increases to offset any of these additional costs.

The budget process is becoming more difficult every year as the effects of large cost increases outside Council's control are having a detrimental effect on Council's ability to operate within its confined income levels.

The budget has a surplus as follows:

<b>Operational Plan (1 year budget)</b>	<b>2018/2019</b>
<b><u>Income Statement</u></b>	
<b><i>Revenue:</i></b>	
Rates & Annual Charges	-\$45,127,160
User Charges & Fees	-\$27,666,318
Interest & Investment Revenue	-\$2,833,319
Other Revenues	-\$4,733,371
Grants & Contribs provided for Operating	-\$11,185,270
Grants & Contribs provided for Capital	-\$29,714,325
<b><i>Other income:</i></b>	
Net gains from the disposal of assets	-\$28,450,800
<b>Total Income from Continuing Operations</b>	<b>-\$149,710,563</b>
<b>Expenses from Continuing Operations</b>	
Employee Benefits & On-Costs	\$29,344,619
Borrowing Costs	\$1,399,692
Materials & Contracts	\$37,092,872
Depreciation, Amortisation & Impairment	\$25,815,000
Other Expenses	\$11,156,615
<b>Total Expenses from Continuing Operations</b>	<b>\$104,808,798</b>
<b>Operating Result from Continuing Operations</b>	<b>-\$44,901,765</b>
<b>Operating Result before Capital Grants</b>	<b>-\$15,187,440</b>
<b><u>Funding Statement</u></b>	
<b><i>Sources Of Funds</i></b>	
Transfers from Reserves	-\$50,211,268
Transfer from Section 7.11	-\$7,581,300
Loan Funds Received	-\$10,560,000
Plant & Equipment (Income from Disposal)	-\$1,262,250
Add Back Depreciation Budget	-\$25,815,000
Add Back Carrying Value of Real Estate Sold	-\$1,000,000
Add Back S7.11 Income Received	\$1,531,300
	<b>-\$94,898,518</b>

<b>Application of Funds</b>	
<b>Asset Purchases:</b>	
Capital Works	\$59,915,129
Real Estate	\$22,042,500
<b>Reserves:</b>	
Transfers to reserves	\$52,924,253
<b>Loans:</b>	
Principal Repayment	\$4,904,614
<b>Internal transactions:</b>	
Income	-\$18,671,017
Expenditure	\$18,643,916
	<b>\$139,759,395</b>
<b>Net Funding Result</b>	<b>\$44,860,877</b>
<b>Budget Surplus</b>	<b>-\$40,888</b>

Council's budget is framed around not increasing the general rate above the approved rate pegging limit and secondly, the requirement to have nil or limited impact on the service levels currently provided to the community. The budget covers the directions of Council and the community as set in the 2040 Bathurst Community Strategic Plan.

As Council is every year required to provide additional services, provide and maintain additional infrastructure and is restricted in its ability to increase its income (due to ratepegging imposed by the NSW State Government) Council is constantly looking for potential savings across all areas. Some areas Council has considered include:

- Efficiency savings in energy and other areas (Council has installed several solar energy generating systems on Council owned facilities)
- Different styles of service provision to reduce costs
- Options to increase revenue
- Assets - Council has developed Asset Management Plans for all of its asset types. These Plans have several aims including reducing the asset backlog (the difference between the current estimated condition of the asset and the preferred condition level), identifying short term maintenance with a view to minimising long term maintenance costs and identifying potential for assets to be improved. Council is also looking, where possible, to gain increased returns from its assets e.g. lease fees.

### Capital Works for 2018/2019

Project	Budget (2018/19) \$
<b>Total Capital Works &gt; \$50,000</b>	<b>53,867,974</b>
Mt Panorama - Second Track & Precinct	15,000,000
<i>Roads - as per details below</i>	<i>8,929,974</i>
New Collections Facility	5,000,000
Bathurst Rail Museum	4,000,000

Water Winburndale Dam Flood Security Upgrading	3,700,000
Proctor Park Soccer Fields incl Carpark and Junior Fields	2,200,000
Scallywags Building Works - Children Services Extension	1,260,000
Sewer Services Mains - Aerodrome Construction	1,000,000
Street Lighting LED Upgrade	1,000,000
Aerodrome - Construction of Leasable Hangar Sites	850,000
Freeman Circuit Llanarth - Playground	660,000
Hereford Street Fields - Construction of 3rd & 4th fields	600,000
Aerodrome - Redirect Taxiway C & Construct Taxiway H&I	450,000
Aerodrome - Construction of Taxiway Golf	450,000
IT - Hardware replacement - PC & Laptops	423,000
Sewer - WWTW Belt Presses	400,000
Water - Reservoir Joint Sealing ( Kelso #10)	375,000
Water - Upgrade of Hereford Street Water Filling Stations	320,000
Water - Chifley Dam Upgrade of Piezometers	310,000
Water Main Roadworks	300,000
Water Mains – per Water Assets Management Plan	300,000
Water Reservoir - McPhillamy Park	300,000
Water Treatment Works - Filter Renewal	290,000
CBD CCTV	270,000
Sewer Pump Stations - Replace Aged Switchboards	192,000
Water Meter Services	183,000
Sewer Network - Public Amenities Block	180,000
Sewerage Services Pump Stations - Replace Pumps	177,000
Water - Reservoir Replacement Wentworth Est/Robin Hill	175,000
Water Filtration Plant (WFP) Upgrade to Staff Amenities	175,000
Wastewater Treatment Works (WWTW) - Aerator Replacement	163,000
Information Services - Software purchases	160,000
Sewer Pump Stations - Pump Station Odour Control	157,000
Water - Chifley Dam Ground Anchors	150,000
Flood Prone Properties	150,000
Street Lighting Smart Controls	150,000
Indoor Sports Stadium Carpark Lighting	150,000
Library Book Purchases	150,000
Turf Wicket Restoration Treatment	145,000
Water Replace Aged Mains	132,000
Water Winburndale Pipeline Renewal	126,000
WWTW - Energy Metering / Monitoring	123,000
Water - Aquatic Centre - Installation of Solar Array	120,000
Economic Development - CBD Wi-Fi (Smart Cities)	117,000
Bathurst Sportsground Upgrade Canteen	115,000
WWTW - Inlet works pump replacement	102,000
7 Lee Street, Kelso Refurbishment	100,000
Mt Panorama - External painting of Pit Complex	100,000
Mt Pan Legends Lane Entrance - Harris Park	100,000
Aerodrome CCTV monitoring / Landing Charges Equipment	100,000
Electrical Vehicle Charging Station	100,000
Sewer Mains - Replace Aged Switchboards	91,000
Solar carpark shade Elizabeth St, The Domain, Neighbourhood Centre	80,000
Water - Implementation of Water Supply Management Plan	79,000

Water Mains - Mt Panorama Improvements	79,000
Mt Panorama - Barrier Wall Replacement Hell Corner	75,000
Mt Panorama - Fencing at Conrod Straight Spectator Bank	75,000
Parks - Installation of fitness stations	68,000
WWTW - UV Lamp replacement	68,000
Water Meters - New Installations	66,000
Aquatic Centre - replacement of the Boilers	65,000
Customer Request Management System Replacement	65,000
Water Meters Services - 20mm	61,000
John Matthews Complex - Synthetic Tennis Court resurface	60,000
Tourism Building - Internal Fit-out	60,000
Carrington Park - Sand grooving treatment of the field	60,000
Netball Courts Restoration of Courts	60,000
WWTW - Levee bank extension (to protect WWTW from floods)	58,000
WFP - Switchboards	57,000
Parks - Bathurst Skate Park Design and Construction extension	55,000
Water Mains - Pressure Reduction and Flow Monitoring	53,000
Waste Collection Purchase Mobile Bins	52,000
WWTW - Replace Switchboards	51,000
Water Meters Services - 25mm	50,000
Entry to Bathurst Signage	50,000
Mt Panorama - Conrod Straight Shoulder Maintenance	50,000
Civic Centre - Ground Floor Toilet (disabled access)	50,000
Information Services - Civica eService's	50,000

Project	Budget (2018/19)
<b>Roads Capital Works &gt; \$50,000</b>	<b>8,929,974</b>
Stormwater Drainage Eleven Mile Dr Drainage augmentation	1,500,000
Urban Roads Sealed - George/Howick St Roundabout	750,000
Regional Roads Rural Sealed MR 390 Hobby Yards Rd	400,000
Cycleway Mitchell Highway - Bradwardine Rd to Sawpit Creek	303,600
Rural Roads Sealed - RC Freemantle Rd	300,000
Rural Roads Sealed - Lachlan Rd - Extend Seal	300,000
Urban Roads Sealed - Hen & Chicken Ln	300,000
Rural Roads Sealed - Limekilns Rd - Brae Lane	296,374
Rural Roads Sealed - Sector Minor Improvements - Sealed	250,000
Rural Roads Unsealed - Rural Roads Gravel Resheeting	250,000
Urban Roads Sealed - Eleven Mile Dr 0.0 to 1.0km	250,000
Rural Roads Sealed - Beyers Ave, Hill End	250,000
Stormwater Drainage Lagoon Rd	250,000
Major Pavement Rehab (Various locations)	200,000
Urban Roads Sealed - Lagoon Rd	200,000
Urban Roads Unsealed - Montavella Lane extend seal by 1km	200,000
Urban Roads Unsealed - Thomas Dr - seal	200,000
Unsealed Rural Roads - RC Redhill Rd	200,000
Rural Sealed - O'Connell Plains Road - Lagoon Rd to Bridge	200,000
George St Carpark	190,000

Unsealed Rural Roads - RC Bathampton Rd	180,000
Urban Roads Sealed - Hamilton St, Eglinton (Cox St - Logan St)	150,000
Keppel St Laneway	150,000
K&G Construction - as per Roads Asset Mgt Plan	100,000
Road Construction - AC Reconstruction	100,000
Road Construction - Footway Renewals	100,000
Rural Roads Unsealed - Major Heavy Patching Rural Roads	100,000
Rural Roads Unsealed - Austral St (Sunny Corner)	100,000
Rural Roads Unsealed - Silver St (Sunny Corner)	100,000
Rural Roads Unsealed - Fitzroy St (Peel)	100,000
Rural Roads Unsealed - Church St (Peel)	100,000
Rural Roads Unsealed - East St (Rockley)	100,000
Stormwater Drainage College Rd Detention Basin (TrottingTrack)	100,000
Mountain Bike Club - construction of Carpark	100,000
Community Access & Cycling Plan -Esrom St (Mooney - Mitre)	100,000
Community Access & Cycling Plan -Keppel St (William - George)	100,000
Community Access & Cycling Plan -Piper St (Havannah -Seymour)	80,000
Stormwater Drainage - Eglinton Drainage Improvements	75,000
Urban Sealed Roads - Eglinton Oval - Sealing internal road	55,000
Community Access & Cycling Plan - Harris Park	50,000
Rural Roads - RC Unsealed Goldies Rd	50,000
K & G Replacement - as per Roads Asset Mgt Plan	50,000

### Asset Maintenance Backlog

The current infrastructure asset maintenance backlog identified by Council's asset plans includes:

Classification	\$
Buildings & Other Structures	1,720,000
Roads, Bridges & Footpaths	51,667,000
Drainage	1,644,000
Water	12,921,000
Sewer	8,075,000
<b>Total:</b>	<b>76,027,000</b>

Asset Management Plans are available on Council's website.

The magnitude of the backlog shown above remains a concern to Council, which may look to an increase in the rate peg in future years. A special rate variation needs to be considered in budget deliberations for the 2019/2020 year. Any such decision will be subject to future discussions with the community regarding service levels and a review of Council's operations over the ensuing future.

### Rate Pegging

Council has prepared its estimates based on the rate pegging limit imposed by the State Government of 2.3%. Commercial organisations are not restricted by rate pegging legislation and are subject to market rate increases.

General Purpose Rates & Charges	2.3%
Water Rates & Charges	5.0%
Sewer Rate & Charges	5.0%



Waste Charges	5.0%
Domestic Waste Collection	Reasonable Cost Method

Council should be mindful of the continual squeeze on the Council in its ability to raise revenue through rates as compared to pricing policies of State Government and commercial organisations. Consideration needs to be given to increasing general rates above the "pegged" limit or the reduction of current service levels into the future.

### Staffing Levels

The Plan has been prepared based on staffing levels of 393 (FTE).

Councillors should be aware that as the region grows and the need for staff resources increases, additional staff may be needed in future years. This will, again, place pressure on future budgets.

### Service Levels

Council's services to the community will generally remain constant through 2018/2019. However, Councillors will generally be mindful that as further work is taken on it will become increasingly difficult for the required service levels to be met.

Councillors should also be aware that Council is continually being requested to increase service levels in rural areas and at present there is no corresponding rate increase available to offset these increased costs.

### Section 356 Donations

Organisation	Recommended \$
2BS Junior Sports Awards	5,000
Macquarie Philharmonia - Platinum Donation	2,500
Sofala & District AH&P Association	350
Sofala Progress Association	2,500
The Neighbourhood Centre	800
Bathurst City & RSL Band Association Inc	5,000
Evans Arts Council	2,770
City Colts Water Account	6,500
Monkey Hill UHF Repeater	800
Bathurst AH&P Association	7,000
CSU Foundation Trust (Gordon Bullock Scholarship)	3,000
CSU Foundation Trust	5,000
Sporting Association Grant	20,000
WRAS Annual Subscription/donation	2,300
Home Modification Tip Fees	1,000
Rotary Club of East Bathurst - RYDA	4,333
Morgan Owners Club of Aust 60th Anniversary	2,500
Mitchell Conservatorium - BMEC Concerts	7,000
BMEC - Bathurst Eisteddfod	30,000
BMEC - Bathurst Youth Council	2,000
BMEC - CPSA Monthly Meetings	11,000
Bathurst Street & Custom Motorcycle Show	13,970
3rd Bathurst (All Saints Cathedral) Scout Group	490
Central Tablelands Woodcraft	500

Sofala Progress Association	500
Bathurst Seymour Centre Inc	3,500
Miss Traill's House & Garden	1,250
Hill End & Tambaroora Gathering Group	400
Bathurst City Mens Bowling Club - Carillon Fours	2,500
Evans Arts Council	1,200
Bathurst Remembers / AVAMS / Communications and Resources Project	5,000
Bathurst Refugee Support Group Inc	3,000
Quota International of Bathurst - QuoCKa reading	1,000
Peel Residents Association Incorporated	2,606
Bathurst Edgell Jog	6,000
Miscellaneous	65,000
<b>Total</b>	<b>228,269</b>

**Other community support included in the budget:**

Boundary Road Nature Corridor	\$11,400
Main Street Improvement Fund	\$50,000
Local Heritage Fund	\$60,500
Village Improvement Program	\$20,000
Disability Access Fund	\$15,000
Arts Out West contribution	\$25,500

In total, Council will be providing more than \$410,000 to outside organisations beyond its own Operational requirements.

**Mayor and Councillor Remuneration**

Council is currently awaiting the Local Government Remuneration Tribunal's Report in respect to fees payable to Council's Mayor and Councillors. The Tribunal is required to make a determination by no later than 1 May each year and make a report to the Minister within 7 days of making that determination. The Report is to be published in the Government Gazette and also laid before each House of Parliament.

Council has resolved that in accordance with Section 241 of the Act, Council will fix the annual fee paid to Councillors to the maximum determination made by the Remuneration Tribunal for the category Regional Rural.

**Organisation Structure**

The organisation structure is based on:

1. Facilitating an organisation structure that will meet the current and future needs of Council and the community;
2. Ensuring stability and certainty within the organisation;
3. Delivering an efficient, sustainable ongoing structure;
4. Providing improved outcomes for the citizens of the area ensuring properly delivered services.

The existing organisation structure has been reviewed during the planning process and consists of the General Manager and the following Department structure:

- Corporate Services & Finance
- Engineering Services
- Environmental, Planning & Building Services
- Cultural & Community Services

The organisation structure and associated functions are as follows :

Each of the Departments has a Director appointed who is "senior staff" in accordance with Section 332 of the Local Government Act.

Director Corporate Services & Finance	Director Engineering Services	Director Environmental Planning and Building Services	Director Cultural & Community Services
Payroll, Administration, Governance, Stores/Purchasing, Information Services, Geographic Information System, Records, Human Resources, Risk Management/Insurance, Rates, Creditors/debtors, Business Papers, Government Information (Public Access), Public Interest Disclosures, Work, Health & Safety, Internal Audit, Annual Report, Delivery & Operational Plan, Financial Management, Committee Secretariat, Switchboard, Customer Request Management System, Customer Service, State Emergency Service, Rural Fire Service, Emergency Management, Marketing, Property Development & Management, Mount Panorama Business/Conferencing & Events, Sister City, Corporate Communications	Water Sewer Waste & Recycling Collection Waste Management Centre Parks & Gardens Aquatic Centre Depot Plant (Workshop) Floodplain Management Mount Panorama Operations Maintenance (roads, bridges, kerb & guttering) Construction (roads, bridges) Contract Management Design Works Disaster Planning Aerodrome Asset Management Project Management Forward Planning: * Environment * Recreation * Infrastructure Rural Works Indoor Sports Stadium Tennis Courts Traffic Management Buildings Maintenance Subdivision Design & Construction Vegetation Management Plan Cemeteries Drainage/ Stormwater Private Works	Land Use Planning Environmental Planning Control Building Control Health Pollution Control Development Control & Applications Traffic Inspectors (parking control) Rangers Stock Impounding Heritage & Conservation Regulatory Functions Animal Control Companion Animals Food/Health Inspections State of Environment Tree Preservation Order Septic Tanks Strategic Planning Land Use Planning Subdivision Planning Ordinance Control Licence Monitoring Section 94 Contributions Plumbing & Drainage Environmental Management Contamination Economic Development	Art Gallery, Library, Chifley Home and Education Centre, Australian Fossil & Mineral Museum - home of the Somerville Collection, Bathurst Memorial Entertainment Centre, Scallywags Childcare, Family Day Care, Vacation Care, Community Services, Cultural Planning, Access and Inclusion, Community Social and Strategic Planning, Community Development, Historical Society, Youth Council, Community Safety, Community Facilities, Community Halls / Groups: Eglington, Raglan & Perthville, Community Organisations: Rockley, Hill End, Sofala, Eglington, Wattle Flat, Trunkey Creek, The Neighbourhood Centre, Home & Community Care Centre & Kelso Community Hub, Club Grants, Community Interagencies, Senior Citizens Centre, National Motor Racing Museum, Rail Museum, Tourism, Destination Management

**Financial Implications:** Adoption of this report will place the Council's Draft Bathurst Delivery Program 2018-2022 and Operational Plan 2018/2019 on public display for 28 days.

Following the end of the public display period and consideration of any submissions received Council will formally adopt its budget for the 2018/2019 year.

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region’s environmental, economic, social and cultural assets. Strategy 28.6
  
- Objective 29: To guide the construction and provision of new infrastructure/facilities and services and the management and upgrading of existing assets and service levels. Strategy 29.3
  
- Objective 33: To be and develop good leaders. Strategy 33.5

**Community Engagement**

- Consult To obtain public feedback on alternatives and/or decisions

**MINUTE**

**5 Item 1 DRAFT BATHURST DELIVERY PROGRAM 2018-2022 & OPERATIONAL PLAN 2018/2019 (16.00155)**  
**MOVED: Cr I North SECONDED: Cr B Bourke**

**RESOLVED:** That Council place the Draft Bathurst Delivery Program 2018-2022 and Operational Plan 2018/2019 including the Revenue Policy for 2018/2019, on public exhibition for the statutory 28 day period and receive submissions until 5 June 2018.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Jones', written over a large, light-colored oval shape.

A Jones  
**DIRECTOR**  
**CORPORATE SERVICES & FINANCE**

## **DIRECTOR ENGINEERING SERVICES' REPORT AND MINUTES**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

2 MAY 2018

**1 ITEM INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005 & 36.00662)**

**Recommendation:** That the information be noted.

**Report:** The following item has been included in the confidential section of the business paper for Council's consideration:

**1 TENDER FOR MOWING OF CHIFLEY DAM WALL (36.00668)**

This report considers the tender for the mowing of Chifley Dam Wall.

**Financial Implications:** There are no financial implications resulting from this report.

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.1

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

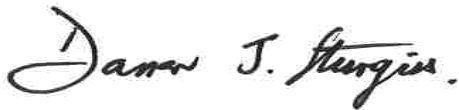
**MINUTE**

**6** Item 1 ITEM INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE  
(11.00005 & 36.00662)

MOVED: Cr I North SECONDED: Cr W Aubin

**RESOLVED:** That the information be noted.

Yours faithfully



Darren Sturgiss  
**DIRECTOR  
ENGINEERING SERVICES**



## MINUTE

### **7 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**MOVED: Cr I North SECONDED: Cr J Rudge**

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

**There were no representations from the public.**

**RESOLVED:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

#### **\* DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR MOWING OF CHIFLEY DAM WALL 2018 - 2021	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**DIRECTOR ENGINEERING SERVICES' CONFIDENTIAL MINUTES**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

2 MAY 2018

## MINUTE

(a) **Item 1 TENDER FOR MOWING OF CHIFLEY DAM WALL 2018 - 2021**  
**(36.00668)**

**MOVED: Cr B Bourke SECONDED: Cr W Aubin**

**That** Council accepts the tender of Yards Made Easy, for the mowing of Chifley Dam Wall for 2018 - 2021 in the amount of \$82,845.00 inclusive of GST, subject to adjustments and provisional items.

**MINUTE**

- 8**     **RESOLVE INTO OPEN COUNCIL**  
          **MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:** That Council resume Open Council.

**MINUTE**

**9 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**  
**MOVED: Cr B Bourke SECONDED: Cr J Rudge**

**RESOLVED:** That the Report of the Committee of the Whole, Item (a) be adopted.

## MINUTE

### 10 MEETING CLOSE

The Meeting closed at 7.27 pm.

**CHAIRMAN:** \_\_\_\_\_

## GENERAL MANAGER'S REPORT - ATTACHMENTS

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

2 MAY 2018



13 April 2018

General Manager  
The General Manager  
Bathurst Regional Council

Dear David

Over the past three years Arts OutWest has been working on moving to a new skills-based board model with a new constitution. We are now ready to put this new board model in place. To do this we will need to call a Special General Meeting at which the members of Arts OutWest will be asked to vote for the changes. Bathurst Regional Council is a member of Arts OutWest and will be able to vote at this meeting. The meeting will be on **Tuesday 8<sup>th</sup> May at 5pm in Orange at Orange Ex-Service's Club (Morotai Room)**. Light refreshments will be served.

I am attaching a copy of the new constitution. I have highlighted areas in blue and green. The blue areas are the clauses that involve a change relating to the new model. The green areas are standard clauses that were added by Fair Trading to the model rules in 2016 and which we need to add to our updated constitution. I am also attaching a document that will be added to Arts OutWest's Policies and Procedures which outlines the model in more detail. The model is a two-tier system with a skills based board as well as a representational Advisory Council.

The biggest changes are:

- Change in membership. We are dropping the option for individuals and organisations to be members. The membership will now be the contributing councils, Charles Sturt University and the members of the board.
- The board will become smaller, going from 15 members to 7-10 members.
- Applications to be on the board of Arts OutWest will be open to the public. Individuals will apply through a written application and be selected for their skills by an assessment panel.
- Councils and CSU will be represented by an Advisory Council. Advisory Council members will be appointed by councils and will attend meetings twice a year to feed into strategy and priority areas. They will be able to represent the interests of their council area.
- The changeover to the new model will be a staggered process taking two years. Half the representative positions currently on the board will be dissolved this year, and the other half will change over in 2019. We expect that some of the current board members whose positions are collapsed this year will apply to be on the board.

We believe that this new model offers a stronger model for governance in our organisation while also offering better opportunities for representation of council's interests through the Advisory Council. If you would like any further information I would welcome the opportunity to present to you or to council about how the new model will work.

PO Box 8272  
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Bathurst NSW 2795  
T 02 6338 4657  
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artsoutwest@csu.edu.au  
www.artsoutwest.org.au

Arts OutWest is the regional arts and cultural development service for the Central West of NSW covering the local government areas of:

Bathurst Region  
Blayney  
Cabonne  
Cowra  
Forbes  
Lachlan  
Lithgow City  
Oberon  
Orange City  
Parkes  
Weddin

Arts OutWest operates as a non-profit incorporated association and is an affiliate of Regional Arts NSW.

Arts OutWest's program of services is supported by: The NSW State Government through Arts NSW; Local Governments of the Central West and Charles Sturt University.

Arts OutWest's services to the community are also provided with the active assistance and cooperation of local and regional media.

Supported by



Australian Government

Indigenous Visual Arts Industry Support





Cr Monica Morse is currently your Arts OutWest representative. Monica will be able to vote on behalf of Bathurst Regional Council. If you would prefer to organise someone other than Monica to vote on behalf of council, please let Arts OutWest know before the Special General meeting on 8<sup>th</sup> May.

Please let us know who Bathurst Regional Council would like to nominate to be your representative on the Advisory Council. They will need to be available for two meetings a year that will be held during working hours, lasting for around two hours. The options for nomination remain the same as those currently in place for Arts OutWest Board members: they can be a councillor, a council staff member or a member of the public. Subject to the new board constitution being approved by the membership at the Special general Meeting on 8<sup>th</sup> May, we are planning to hold the first Advisory Council Meeting on Monday 14<sup>th</sup> May 2018.

The Arts OutWest AGM is planned for Sunday 20<sup>th</sup> May 2018 in Grenfell. The first phase of skills-based board positions will be voted in at this meeting.

Thank you.

Tracey Callinan  
Executive Director

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Supported by



Australian Government

Indigenous Visual Arts Industry Support



## NOTICE OF SPECIAL GENERAL MEETING

Members of Arts OutWest are advised that Arts OutWest will hold a Special General Meeting, seeking to vote in changes to the constitution in order to establish a skills- based board with a representational Advisory Council.

The Special General Meeting will be held on

Tuesday 8<sup>th</sup> May

at

Orange Ex-Services Club

(Morotai Room)

231-243 Anson Street, Orange

commencing at

5.00pm

All Arts OutWest members are invited to attend the meeting.

Anyone voting at the meeting must be either a financial member of Arts OutWest or representing an organisation which is a financial member of Arts OutWest.

Any financial member who is unable to attend the meeting but who wishes to vote is able to appoint a proxy to vote in their place.

Please RSVP to Arts OutWest if you intend to attend or need a form to appoint a proxy to vote in your place. Copies of the new draft constitution (with changes highlighted) are available from Arts OutWest and online at [www.artsoutwest.org.au](http://www.artsoutwest.org.au).



Arts OutWest Incorporated  
 Incorporated under the Associations Incorporation Act 1984

The Advisory Council  
**NOMINATION FORM**

I, \_\_\_\_\_  
*Print name of proposer*

**being a representative of council**

\_\_\_\_\_ nominate  
*Print name of council*

\_\_\_\_\_ **as an Advisory Council member**  
*Print name of nominee*

\_\_\_\_\_ *Signature* \_\_\_\_\_ *Date*

I, \_\_\_\_\_  
*Print name of nominee*

**do hereby ACCEPT the nomination for the position of an Advisory Council member**

\_\_\_\_\_ *Signature* \_\_\_\_\_ *Date*

(Signature may be typed in)

**PLEASE RETURN BY LATEST Tuesday 1 May, 2018**

[artsoutwest@csu.edu.au](mailto:artsoutwest@csu.edu.au) / 6338 4657



**Arts OutWest Incorporated**  
**Incorporated under the Associations Incorporation Act 1984**

## FORM OF APPOINTMENT PROXY

\_\_\_\_\_

*(name of Individual member/organisation/council)*

of \_\_\_\_\_ *(address or email)*

being an Individual financial member **or** delegate of an organisational financial member of the above mentioned incorporated association and being eligible to vote at the forthcoming annual general meeting of the association hereby appoint:

\_\_\_\_\_

*(full name of proxy)*

of \_\_\_\_\_ *(address or email)*

being an Individual financial member or delegate of an organisational financial member of the association as my proxy to vote for me on my behalf at the special general meeting of the association to be held on **Tuesday 1 May, 2018** and at any adjournment of that meeting.

My proxy is authorised to vote for on the proposal to adopt a new constitution of ArtsOutWest.

\_\_\_\_\_

*(signature of Individual /delegate member appointing proxy)*

Date \_\_\_\_/\_\_\_\_/\_\_\_\_\_



## Policies and Procedures: Arts OutWest Board Structure

The following section outlines the structure of the Arts OutWest Board and Advisory Council. It should be used in conjunction with the constitution of Arts OutWest. These policies and procedures can be changed at any time through a vote of the Committee of Management (Board) and endorsement by The Arts OutWest Advisory Council.

Arts OutWest has two levels of governance: the Committee of Management (to be known as The Board) and the Advisory Council.

The Advisory Council's job is to help set strategic policy and to advise about the priorities which the organisation should be pursuing. They also monitor the progress of Arts OutWest in delivering this policy. The Board's job is to manage the organisation including financial management and to ensure that the organisation is compliant and functioning well. The Board appoints and manages the Executive Director who is in turn responsible for managing the staff.

Diagram 1: Overall governance structure of Arts OutWest





### **The Advisory Council**

Each March the member organisations (contributing councils and Charles Sturt University) are asked to confirm their representative on the Arts OutWest Advisory Council. Appointments to the Advisory Council occur through the council informing Arts OutWest in writing of who will be representing the council on the Advisory Council. Arts OutWest can assist this process by sending a standard AOW Advisory Council nomination form to each contributing council. All Advisory Council member places need to be confirmed by late April. Advisory Council members can be a councillor, a member of council's staff or a community member.

The Advisory Council will meet twice a year:

1. Late April/early May meeting  
At this meeting the Advisory Council will:
  - Appoint the Advisory Council Chair for the next year
  - Review progress on the forward plan
  - Review the previous year's Annual Report
  - Review the plans for the AGM (usually held in late May)
  
2. October meeting  
At this meeting the Advisory Council will:
  - Set priorities for the next calendar year's forward plan

Advisory Council members are also expected to provide a link to the council they represent, updating them about progress, information, changes and successes.

### **The Committee of Management (known as The Board)**

The board is to be made up 7 – 10 members. Each board member will become a member of Arts OutWest. The make-up will be:

- 7 appointed members
- 1 chair of the Advisory Council
- Up to 2 additional members who can be co-opted based on a skills need

#### **Selection of 7 appointed board members:**

- Board members will be selected based on merit and to ensure that the Arts OutWest board has a suitable spread of skills.
- Positions on the board will be publicly advertised (March each year). The notices will include information about the sorts of skills being sought and the process for submitting an application to be a board member. Applicants send their applications in writing (by email), with applications closing in late April).
- The appointed members will be selected by a committee who will meet in early May. They will score the applicants on merit and also match their skills and attributes against a skills and diversity matrix to ensure that Arts OutWest has an appropriate spread of skills as well as diversity across location of board members, gender, also taking into consideration age and cultural background.
- The selection committee will be made up of 2 current board members whose 2 year term is not up for renewal that year; 1 AOW Advisory Council member; the Arts OutWest Executive Director; 1 external member (CEO of Regional Arts NSW or similar).



- The selected members are presented to the membership at the AGM for election.

The term for these members is two years. A member can re-apply when their term is up, and can complete up to three consecutive terms. A member who has completed three consecutive terms can re-apply to be on the board after a break of two years.

#### Advisory Council member of board

The person who is elected by the Advisory Council to be the Chair becomes a member of the board. They will be expected to represent the decisions of the Advisory Council at board meetings.

The Advisory Council member of the board is appointed for a two year term.

#### Co-opted members appointment

Board members may seek to appoint up to two further board members if there is a need to fulfil certain skill requirements. This may happen because:

- a) The recruitment process of board members did not provide a full spread of necessary skills or regional representation, or
- b) Current business arises in which specific skills are required

In the case of co-opted board members, the process of coming on to the board is:

- To be nominated by an existing board member, in writing
- To be seconded by an existing board member, in writing
- For the majority of board members at a normal board member to vote in favour of the nominated person coming on to the board

A co-opted member's term is to last one year after the next AGM after appointment (ie. Longer than 1 year but shorter than 2 years).

#### Office bearers

There are 4 office bearer positions on the AOW board.

- Chair
- Vice-Chair
- Secretary
- Treasurer

Each of these positions is to be elected by the committee at a short meeting convened immediately after the AGM.

The Chair's position is for a 2 year term. The office cannot be held for more than 2 terms (4 years) consecutively.

Other positions can be held on an annual basis for a maximum of 6 consecutive years.

#### Changeover process from old constitution to new constitution

The new constitution will be voted on at a special general meeting to be held on Tuesday 8 May 2018 in Orange. Once the membership has voted, the new constitution will be in place. However, there is a staggered process of moving to the full change, spread over two years.



Year 1:

- Draft new constitution and Policy and Procedures: Board Membership. Circulate
- Approve new constitution at special general meeting
- Board meeting: 7 positions collapsed plus one vacant position
- New Advisory Council meets
- Board membership applications assessed. 4 members selected
- Positions confirmed at AGM (4 new members plus Advisory Council chair plus 7 remaining positions = 12 positions)

Year 2:

- May board meeting: remaining 7 positions collapsed
- Board applications assessed. 3 members selected
- Positions confirmed at AGM

A detailed timeline can be found on the following page.





The timeline for the process is as follows:

Wednesday 4 April 2018	<p>Constitution draft and Policy and Procedures: Board membership documents are circulated <b>to board</b>.</p> <p>Feedback required on:</p> <ul style="list-style-type: none"> <li>• Agreeing to the new constitution and P&amp;P document on board membership</li> <li>• Preferred option to either be:           <ul style="list-style-type: none"> <li>○ one of the 'collapsed' positions, leaving AOW</li> <li>○ one of the 'collapsed' positions, intending to move to the Advisory Council</li> <li>○ one of the 'collapsed' positions, intending to apply for one of the 4 new positions</li> <li>○ one of the 7 positions that stays on for another year</li> </ul> </li> </ul>
Wednesday 11 April 2018	Final agreement by the board on new constitution and P&P board membership document.
Friday 13 April 2018	<p>Special general meeting notice sent to AOW membership. New constitution circulated to all members.</p> <p>Request for nomination of Advisory Council members.</p> <p>Preliminary information for prospective applications to be a board member (4 positions available), subject to the new constitution being passed.</p>
Tuesday 1 May 2018	<p>Send out AGM notice and re-iterate call for applications for board members, making clear that this is subject to the new constitution being confirmed.</p> <p>Advisory Council membership is confirmed, based on nominations by member organisations (councils + CSU).</p>
Tuesday 8 May 2018	<b>Special general meeting</b> (5pm), adopting new constitution to take effect from the 20 May (AGM).
Tuesday 8 May 2018	<p>May board meeting (6pm) at which:</p> <ul style="list-style-type: none"> <li>• 7 board positions are 'collapsed' into 4 positions to be selected from applications. A further 8<sup>th</sup> position which is vacant is also collapsed. Process includes decisions about who may want to move to the Advisory Council instead of being on the board.</li> <li>• 7 positions stay on for another year.</li> </ul>
Monday 14 May 2018	First meeting of the Arts OutWest Advisory Council.
Monday 14 May 2018	Selection panel meets to assess applications and select 4 board members.
Sunday 20 May 2018	<p>AGM.</p> <p>New board elected.</p> <p>Office-bearers elected by board immediately after AGM.</p>
Tuesday 14 August	Board meeting.
October 2018	<p>Advisory Council meeting.</p> <p>Set priorities for 2019 Forward Plan and new strategic plan.</p>
Tuesday 13 November 2018	Board meeting.
Tuesday 12 February 2019	Board meeting. Remaining positions on notice to be collapsed.



Early April 2019	Nominations sent to councils and CSU for Advisory Council members Call out for applications for 3 board positions.
Mid May 2019	Advisory Council meeting. Monitor progress on plan. Elect chair for next year.
Mid May 2019	Selection panel assesses applications for remaining board positions. Selects 3 members.
Late May 2019	AGM. Board members confirmed. New model fully in place.
Late May 2020	Two year terms end for the first 4 positions appointed in 2018. Any board members wishing to do another two year term must apply, along with any new parties interested in being a board member.
Late May 2021	Two year terms end for the remaining 3 positions appointed in 2019. Any board members wishing to do another two year term must apply, along with any new parties interested in being a board member.



## **Constitution of Arts OutWest Inc.**

**Proposed to be adopted at Arts OutWest Special General Meeting  
Tuesday 8 May 2018**

Incorporation No. Y3279-34  
ABN: 61526 423 775

PO Box 8272  
CSU LPO  
Bathurst NSW 2795  
Location: 1454 CSU, Research Station Drive  
Bathurst NSW 2795  
Phone: 02-6338 4657  
Fax: 02-6338 4646  
Email: [artsoutwest@csu.edu.au](mailto:artsoutwest@csu.edu.au)  
Web: [www.artsoutwest.org.au](http://www.artsoutwest.org.au)

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## Table of Contents

PART 1 - PRELIMINARY .....	4
1. Definitions.....	4
PART 2 - MEMBERSHIP.....	5
2. Membership generally .....	5
3. Nomination for subscribing membership.....	5
4. Cessation of membership .....	6
5. Membership entitlements not transferable .....	6
6. Resignation of membership .....	7
7. Register of members.....	7
8. Fees and subscriptions .....	8
9. Members' liabilities.....	8
10. Resolution of disputes .....	8
11. Disciplining of members.....	8
12. Right of appeal of disciplined member .....	9
PART 3 - THE COMMITTEE .....	11
13. Powers of the committee .....	11
14. Composition and membership of committee .....	11
15. Election of committee members .....	11
16. Secretary .....	12
17. Treasurer.....	12
18. Casual vacancies.....	12
19. Removal of committee members.....	13
20. Committee meetings and quorum .....	13
21. Delegation by committee to sub-committee.....	14
22. Voting and decisions.....	15
PART 4 - GENERAL MEETINGS .....	17
23. Annual general meetings - holding of.....	17
24. Annual general meetings - calling of and business at .....	17
25. Special general meetings - calling of .....	17
26. Notice .....	18
27. Quorum for general meetings.....	18
28. Presiding member .....	19
29. Adjournment.....	19
30. Making of decisions .....	19
31. Special resolutions.....	20
32. Voting .....	20

33. Proxy votes permitted ..... 20

34. Postal ballots ..... 20

PART 5 - MISCELLANEOUS ..... 22

35. Insurance..... 22

36. Funds - source ..... 22

37. Funds - management..... 23

38. Change of name, objects and constitution..... 23

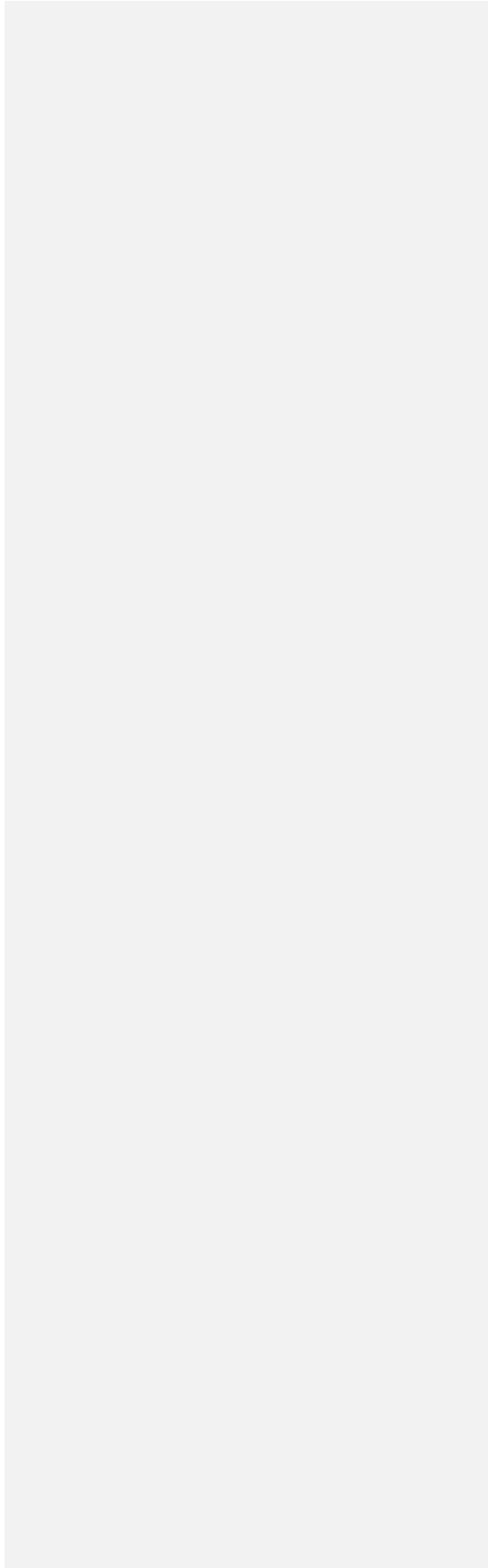
39. Custody of books etc ..... 23

40. Inspection of books etc ..... 24

41. Service of notices..... 24

42. Financial year..... 24

Appendix 1: Application for membership of Arts OutWest Inc ..... **Error!**  
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## ARTS OUTWEST INCORPORATED

### PART 1 - PRELIMINARY

#### 1. Definitions

(1) In this constitution:

**ordinary committee member** means a member of the committee who is not an office-bearer of the association.

**secretary** means:

- (a) the person holding office under this constitution as secretary of the association, or
- (b) if no such person holds that office - the public officer of the association.

**special general meeting** means a general meeting of the association other than an annual general meeting.

**the Act** means the *Associations Incorporation Act 2009*.

**the Regulation** means the *Associations Incorporation Regulation 2010*.

**region** means the geographical region serviced by the Association comprising such areas as are from time to time determined.

**area** means an area as defined in the *Local Government Act 1993*

**association** means Arts OutWest Incorporated.

**delegate** means the person who is the appointed representative of an organisational member

**local government body** means a Council administering an area within the region.

(2) In this constitution:

- (a) a reference to a function includes a reference to a power, authority and duty, and
- (b) a reference to the exercise of a function includes, if the function is a duty, a reference to the performance of the duty.

(3) The provisions of the *Interpretation Act 1987* apply to and in respect of this constitution in the same manner as those provisions would so apply if this constitution were an instrument made under the Act.

## PART 2 - MEMBERSHIP

### 2. Membership generally

The categories of membership shall be:

#### (1) Local Government members

- (a) A local government body within the region may apply to become a member of the Association through the signing of a Memorandum of Understanding and contributing financially.
- (b) Each local government member will appoint a representative to Arts OutWest who will serve on the Advisory Council of the Association.
- (c) The process and criteria for selection as a local government body representative are set out in the policies and procedures of the Association and may be altered from time to time.

#### (2) Individual members

##### (b) Individuals

A person is eligible to be an individual member of the association if:

- (i) the person is a natural person, and
- (ii) the person has applied to be a committee member and has been approved for membership of the association in accordance with clause 3.
- (iv) the process and criteria for selection as a committee of management member are set out in the policies and procedures of the Association and may be altered from time to time.

#### (3) Charles Sturt University

- (a) Charles Sturt University may apply to become a member of the Association through contributing financially through in-kind support.

**Commented [CT1]:** The P&P document will outline the process in detail so that it doesn't have to be outlined in the constitution. The selection process includes the process for individuals applying as well as provision for co-opting up to 2 people.

### 3. Application for membership of individuals

- (1) An application by a person for membership of the association and committee of management:
  - (a) must be made in writing (including by email or other electronic means, if the committee so determines) in the form determined by the committee, and

**Commented [CT2]:** Nomination and nominee have been changed to application as per the Fair Trading changes in 2016

**Commented [CT3]:** All the references to 'email or electronic means' have been taken from the new model rules put out by Fair Trading.

- (b) must be **lodged (including by electronic means, if the committee so determines)** with the secretary of the association.
- (2) As soon as practicable after receiving **an application** for membership, the secretary must refer the application to the committee which is to determine whether to approve or to reject the application.
- (3) As soon as practicable after the committee makes that determination, the secretary must:
- (a) notify the **applicant**, in writing **(including by email or other electronic means)**, if the committee so determines) that the committee approved or rejected the application (whichever is applicable), and
  - (b) if the committee approved the application, request the nominee to pay (within the period of 28 days after receipt by the applicant of the notification) **the sum payable** under this constitution by a member as entrance fee and annual subscription.
- (4) The secretary must, on **payment** by the **applicant** of the amounts referred to in subclause (3) (b) within the period referred to in that provision, enter or cause to be entered **applicant's** name in the register of members and, on the name being so entered, the applicant becomes a member of the association.

**Commented [CT4]:** Fee will be determined in the Policies and Procedures document.

#### 4. Cessation of membership

- (1) A local government body ceases to be a member of the Association if the local government or organisation resigns or relinquishes membership;
- (2) A person ceases to be an individual member of the Association if the person:
- (a) dies;
  - (b) resigns membership;
  - (c) is expelled from the association, or
  - (d) fails to pay the annual membership fee under clause 8 (2) within 3 months after the fee is due

#### 5. Membership entitlements not transferable

- (1) A right, privilege or obligation which a local government body, or an organisation or a person has by reason of being member of the association
- (a) is not capable of being transferred or transmitted to another organisation or person, and
  - (b) terminates on cessation of membership.



## 6. Resignation of membership

- (1) A member of the association may resign from membership of the association by first giving to the secretary written notice of at least one month (or such other period as the committee may determine) of the member's intention to resign and, on the expiration of the period of notice, the member ceases to be a member.
- (2) If a member of the association ceases to be a member under subclause (1), and in every other case where a member ceases to hold membership, the secretary must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

## 7. Register of members

- (1) The secretary of the association must establish and maintain a register of members of the association **(whether in written or electronic form)** specifying the name and postal or residential **or email address** of each person who is a member of the association together with the date on which the person became a member.
- (2) The register of members must be kept in New South Wales:
  - (a) at the main premises of the association, or
  - (b) if the association has no premises, at the association's official address.
- (3) The register of members must be open for inspection, free of charge, by any member of the association at any reasonable hour.
- (4) A member of the association may obtain a copy of any part of the register on payment of a fee of not more than \$1 for each page copied.
- (5) If a member requests that any information contained on the register about the member (other than the member's name) not be available for inspection, that information must not be made available for inspection.
- (6) A member must not use information about a person obtained from the register to contact or send material to the person, other than for:
  - (a) the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the association or other material relating to the association, or
  - (b) any other purpose necessary to comply with a requirement of the Act or the Regulation.
- (7) **If the register of members is kept in electronic form:**
  - (a) **it must be convertible into hard copy, and**
  - (b) **the requirements in subclauses (2) and (3) apply as if a reference to the register of members is a reference to a current hard copy of the register of members.**

**Commented [CT5]:** The 2016 Fair Trading changes: this used to be the Public Officer

## 8. Fees and subscriptions

- (1) A member of the association must, on admission to membership, pay to the association a fee of \$1 or, if some other amount is determined by the committee, that other amount.
- (2) In addition to any amount payable by the member under subclause (1), a member of the association must pay to the association an annual membership fee of \$2 or, if some other amount is determined by the committee, that other amount:
  - (a) except as provided by paragraph (b), before 1 January in each calendar year, or
  - (b) if the member becomes a member on or after 1 January in any calendar year - on becoming a member and before 1 January in each succeeding calendar year.

**Commented [CT6]:** Model rules say first day of financial year, but we have specified 1 January as that is the first day of our financial year.

## 9. Members' liabilities

The liability of a member of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of membership of the association as required by clause 8.

## 10. Resolution of disputes

- (1) A dispute between a member and another member (in their capacity as members) of the association, or a dispute between a member or members and the association, are to be referred to a community justice centre for mediation under the *Community Justice Centres Act 1983*.
- (2) If a dispute is not resolved by mediation within 3 months of the referral to a community justice centre, the dispute is to be referred to arbitration.
- (3) The *Commercial Arbitration Act 1984* applies to any such dispute referred to arbitration.

## 11. Disciplining of members

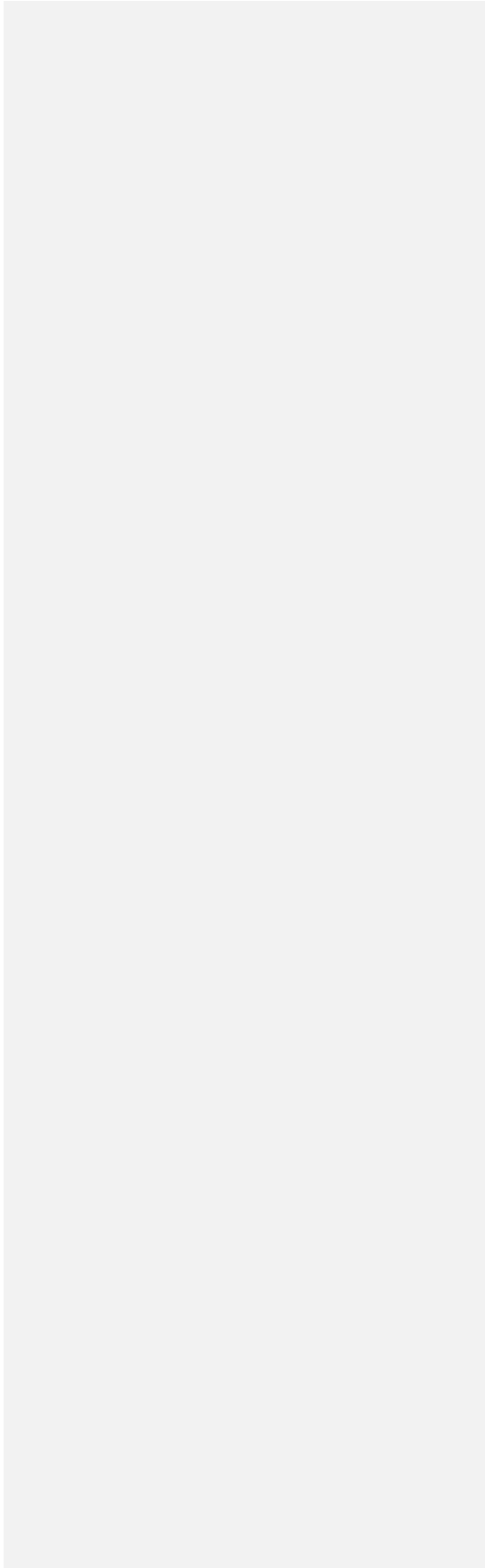
- (1) A complaint may be made to the committee by any person that a member of the association:
  - (a) has refused or neglected to comply with a provision or provisions of this constitution, or
  - (b) has wilfully acted in a manner prejudicial to the interests of the association.
- (2) The committee may refuse to deal with a complaint if it considers the complaint to be trivial or vexatious in nature.

- (3) If the committee decides to deal with the complaint, the committee:
- (a) must cause notice of the complaint to be served on the member concerned, and
  - (b) must give the member at least 14 days from the time the notice is served within which to make submissions to the committee in connection with the complaint, and
  - (c) must take into consideration any submissions made by the member in connection with the complaint.
- (4) The committee may, by resolution, expel the member from the association or suspend the member from membership of the association if, after considering the complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proved and the expulsion or suspension is warranted in the circumstances.
- (5) If the committee expels or suspends a member, the secretary must, within 7 days after the action is taken, cause written notice to be given to the member of the action taken, of the reasons given by the committee for having taken that action and of the member's right of appeal under clause 12.
- (6) The expulsion or suspension does not take effect:
- (a) until the expiration of the period within which the member is entitled to appeal against the resolution concerned, or
  - (b) if within that period the member exercises the right of appeal, unless and until the association confirms the resolution under clause 12, whichever is the later.

## 12. Right of appeal of disciplined member

- (1) A member may appeal to the association in general meeting against a resolution of the committee under clause 11, within 7 days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.
- (2) The notice may, but need not, be accompanied by a statement of the grounds on which the member intends to rely for the purposes of the appeal.
- (3) On receipt of a notice from a member under subclause (1), the secretary must notify the committee which is to convene a general meeting of the association to be held within 28 days after the date on which the secretary received the notice.
- (4) At a general meeting of the association convened under subclause (3):
- (a) no business other than the question of the appeal is to be transacted, and
  - (b) the committee and the member must be given the opportunity to state their respective cases orally or in writing, or both, and

- (c) the members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
- (5) The appeal is to be determined by a simple majority of votes cast by members of the association.



## PART 3 - THE COMMITTEE

### 13. Powers of the committee

- (1) Subject to the Act, the Regulation and this constitution and to any resolution passed by the association in general meeting, the committee:
- (a) is to control and manage the affairs of the association, and
  - (b) may exercise all such functions as may be exercised by the association, other than those functions that are required by this constitution to be exercised by a general meeting of members of the association, and
  - (c) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the association.

### 14. Composition and membership of committee

- (1) The skills-based committee (board) shall be comprised of not less than 7 and not more than 10 members all of whom shall be appointed at the AGM in accordance with the process set out in Arts OutWest's Policies and procedures, and who are natural persons.
- (2) The term for elected committee members is two years. The maximum number of consecutive terms for which a person can be a committee member is 3 terms (6 years). A person can return to the committee after a break of one term.
- (3) The office-bearers of the association are as follows:
- (a) ~~the president,~~ Chairperson
  - (b) ~~the vice-president,~~ Vice-Chairperson
  - (c) the treasurer,
  - (d) the secretary.
- (4) A committee member may hold up to two offices (other than both the president and vice-president offices).
- (5) The maximum number of consecutive terms for which a committee member may hold office is 2 terms (4 years).
- (6) Each member of the committee is, subject to this constitution, to hold office until the conclusion of the annual general meeting following the date of the member's election, but is eligible for re-election.

### 15. Election of committee members and office bearers

- 1) The recommendations of the Selection Committee for election of committee

**Commented [CT7]:** Added and office bearers. This way, the committee can elect the office bearers at a short meeting straight after the AGM.

members will be put to the Annual General Meeting for adoption.

2) If the recommendations are not adopted, the Selection Committee will be requested to reconsider its recommendations.

3) On the day of the AGM, immediately after the close of the AGM, the committee members will meet to elect the office bearers who make up the Executive. The Committee will appoint the following as its Executive:

- a) the office-bearers of being the chair, vice-chair, treasurer and secretary.
- b) A committee member may hold up to two offices (other than both the Chair and vice-Chair offices).

## 16. Secretary

- (1) The secretary of the association must, as soon as practicable after being appointed as secretary, lodge notice with the association of his or her address.
- (2) It is the duty of the secretary to keep minutes (whether in written or electronic form) of:
  - (a) all appointments of office-bearers and members of the committee, and
  - (b) the names of members of the committee present at a committee meeting or a general meeting, and
  - (c) all proceedings at committee meetings and general meetings.
- (3) Minutes of proceedings at a meeting must be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.
- (4) The signature of the chairperson may be transmitted by electronic means for the purposes of subclause (3).

## 17. Treasurer

It is the duty of the treasurer of the association to ensure:

- (a) that all money due to the association is collected and received and that all payments authorised by the association are made, and
- (b) that correct books and accounts are kept showing the financial affairs of the association, including full details of all receipts and expenditure connected with the activities of the association.

## 18. Casual vacancies

- (1) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of the association to fill the vacancy and the

member so appointed is to hold office, subject to this constitution, until the conclusion of the annual general meeting next following the date of the appointment.

- (2) A casual vacancy in the office of a member of the committee occurs if the member of the committee:
- (a) dies, or
  - (b) ceases to be a member of the association, or
  - (c) ceases to be a representative of a local government member; or
  - (d) becomes an insolvent under administration within the meaning of the *Corporations Act 2001* of the Commonwealth, or
  - (e) resigns office by notice in writing given to the secretary, or
  - (f) is removed from office under clause 19, or
  - (g) becomes a mentally incapacitated person, or
  - (h) is absent without the consent of the committee from three consecutive meetings of the committee, or
  - (i) is convicted of an offence involving fraud or dishonesty for which the maximum penalty on conviction is imprisonment for not less than 3 months, or
  - (j) is prohibited from being a director of a company under Part 2D.6 (Disqualification from managing corporations) of the *Corporations Act 2001* of the Commonwealth.

## 19. Removal of committee members

- (1) The association in general meeting may by resolution remove any member of the committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- (2) If a member of the committee to whom a proposed resolution referred to in subclause (1) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the association, the secretary or the president may send a copy of the representations to each member of the association or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

## 20. Committee meetings and quorum

- (1) The committee must meet at least 3 times in each period of 12 months at such place and time as the committee may determine.

- (2) Additional meetings of the committee may be convened by the president or by any member of the committee.
- (3) Oral or written notice of a meeting of the committee must be given by the secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed on by the members of the committee) before the time appointed for the holding of the meeting.
- (4) Notice of a meeting given under subclause (3) must specify the general nature of the business to be transacted at the meeting and no business other than that business is to be transacted at the meeting, except business which the committee members present at the meeting unanimously agree to treat as urgent business.
- (5) Any 5 members of the committee constitute a quorum for the transaction of the business of a meeting of the committee.
- (6) No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.
- (7) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
- (8) At a meeting of the committee:
- (a) the president or, in the president's absence, the vice-president is to preside, or
  - (b) if the president and the vice-president are absent or unwilling to act, such one of the remaining members of the committee as may be chosen by the members present at the meeting is to preside.

**Commented [CT8]:** The model constitution say 3 to make a quorum but AOW has worked on 5 for many years and think it should remain at 5.

## 21. Appointment of association members as committee members to constitute a quorum

- (1) If at any time the number of committee members is less than the number required to constitute a quorum for a committee meeting, the existing committee members may appoint a sufficient number of members of the association as committee members to enable the quorum to be constituted.
- (2) A member of the committee so appointed is to hold office, subject to this constitution, until the annual general meeting next following the date of the appointment.
- (3) This clause does not apply to the filling of a casual vacancy to which clause 18 applies.

**Commented [CT9]:** This is a new clause in the model rules that came in with the 2016 changes



## 22. Use of technology at committee meetings

- (1) A committee meeting may be held at 2 or more venues using any technology approved by the committee that gives each of the committee's members a reasonable opportunity to participate.
- (2) A committee member who participates in a committee meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

**Commented [CT10]:** As above, new clause in the model rules.

## 23. Delegation by committee to sub-committee

- (1) The committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the association as the committee thinks fit) the exercise of such of the functions of the committee as are specified in the instrument, other than:
- (a) this power of delegation, and
- (b) a function which is a duty imposed on the committee by the Act or by any other law.
- (2) A function the exercise of which has been delegated to a sub-committee under this clause may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- (3) A delegation under this clause may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.
- (4) Despite any delegation under this clause, the committee may continue to exercise any function delegated.
- (5) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this clause has the same force and effect as it would have if it had been done or suffered by the committee.
- (6) The committee may, by instrument in writing, revoke wholly or in part any delegation under this clause.
- (7) A sub-committee may meet and adjourn as it thinks proper.

## 24. Voting and decisions

- (1) Questions arising at a meeting of the committee or of any sub-committee appointed by the committee are to be determined by a majority of the votes of members of the committee or sub-committee present at the meeting.

- (2) Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (3) Subject to clause 20 (5), the committee may act despite any vacancy on the committee.
- (4) Any act or thing done or suffered, or purporting to have been done or suffered, by the committee or by a sub-committee appointed by the committee, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

## PART 4 - GENERAL MEETINGS

### 25. Annual general meetings - holding of

The association must hold its annual general meetings:

- (a) within 6 months after the close of the association's financial year, or
- (b) within such later time as may be allowed or prescribed under 37 (2) (b) of the Act.

**Commented [CT11]:** Re-worded to fit with the current model rules

### 26. Annual general meetings - calling of and business at

- (1) The annual general meeting of the association is, subject to the Act and to clause 25, to be convened on such date and at such place and time as the committee thinks fit.
- (2) In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting is to include the following:
  - (a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting,
  - (b) to receive from the committee reports on the activities of the association during the last preceding financial year,
  - (c) to elect committee members,
  - (d) to receive and consider any financial statement or report required to be submitted to members under the Act.
- (3) An annual general meeting must be specified as such in the notice convening it.

**Commented [CT12]:** Model rules say 'and office bearers'. Our constitution leaves that out because ours will be done by the committee immediately after the AGM.

### 27. Special general meetings - calling of

- (1) The committee may, whenever it thinks fit, convene a special general meeting of the association.
- (2) The committee must, on the requisition in writing of at least 5% of the total number of members, convene a special general meeting of the association.
- (3) A requisition of members for a special general meeting:
  - (a) must be in writing and
  - (b) must state the purpose or purposes of the meeting, and
  - (b) must be signed by the members making the requisition, and
  - (c) must be lodged with the secretary, and

**Commented [CT13]:** This isn't in our current constitution but is in the model rules. Don't know why it wasn't in our current version.

- (d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (4) If the committee fails to convene a special general meeting to be held within 1 month after that date on which a requisition of members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.
- (5) A special general meeting convened by a member or members as referred to in subclause (4) must be convened as nearly as is practicable in the same manner as general meetings are convened by the committee.
- (6) For the purposes of subclause (3):
- (a) a requisition may be in electronic form, and
- (b) a signature may be transmitted, and a requisition may be lodged, by electronic means

Commented [CT14]: New clause in the model rules.

## 28. Notice

- (1) Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- (2) If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under subclause (1), the intention to propose the resolution as a special resolution.
- (3) No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under clause 24 (2).
- (4) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

## 29. Quorum for general meetings

- (1) No item of business is to be transacted at a general meeting unless a quorum of members entitled under this constitution to vote is present during the time the meeting is considering that item.
- (2) Five members present (being members entitled under this constitution to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.

- (3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting:
- (a) if convened on the requisition of members, is to be dissolved, and
  - (b) in any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- (4) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least 5) are to constitute a quorum.

### 30. Presiding member

- (1) The president or, in the president's absence, the vice-president, is to preside as chairperson at each general meeting of the association.
- (2) If the president and the vice-president are absent or unwilling to act, the members present must elect one of their number to preside as chairperson at the meeting.

### 31. Adjournment

- (1) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) If a general meeting is adjourned for 14 days or more, the secretary must give written or oral notice of the adjourned meeting to each member of the association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (3) Except as provided in subclauses (1) and (2), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

### 32. Making of decisions

- (1) A question arising at a general meeting of the association is to be determined by either:
  - (a) a show of hands, or, if the meeting is one to which clause 37 applies, any appropriate corresponding method that the committee may determine, of
  - (b) if on the motion of the chairperson or if 5 or more members present at the meeting decide that the question should be determined by a written ballot—a written ballot.

(2) If the question is to be determined by a show of hands, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.

(3) Subclause (2) applies to a method determined by the committee under subclause (1) (a) in the same ways as it applies to a show of hands.

Commented [CT15]: New clause in model rules

(4) If the question is to be determined by a written ballot, the ballot is to be conducted in accordance with the directions of the chairperson.

### 33. Special resolutions

A special resolution may only be passed by the association in accordance with section 39 of the Act.

### 34. Voting

(1) On any question arising at a general meeting of the association a member has one vote only.

(2) In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.

(3) A member is not entitled to vote at any general meeting of the association unless all money due and payable by the member to the association has been paid.

(4) A member is not entitled to vote at any general meeting of the association if the member is under 18 years of age.

### 35. Proxy votes permitted

Proxy voting may be undertaken at or in respect of a general meeting.

Commented [CT16]: The model rules say no proxy voting. Our says we can have it. Do we keep it that way?

### 36. Postal or electronic ballots

(1) The association may hold a postal or electronic ballot (as the committee determines) to determine any issue or proposal (other than an appeal under clause 12).

Commented [CT17]: Update from new model rules

(2) A postal or electronic ballot is to be conducted in accordance with Schedule 3 to the Regulation.

### 37. Use of technology at general meetings

(1) A general meeting may be held at 2 or more venues using any technology approved by the committee that gives each of the association's members a reasonable opportunity to participate.

(2) A member of an association who participates in a general meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

**Commented [CT18]:** New section in model rules.

(keep going to the next page – there's more)

## PART 5 - MISCELLANEOUS

### 38. Insurance

The association may effect and maintain insurance.

### 39. Funds - source

- (1) The funds of the association are to be derived from grants and annual subscriptions of members, donations and, subject to any resolution passed by the association in general meeting, such other sources as the committee determines.
- (2) All money received by the association must be deposited as soon as practicable and without deduction to the credit of the association's bank or other authorised deposit-taking institution account.
- (3) The association must, as soon as practicable after receiving any money, issue an appropriate receipt.

#### (4) Public Fund

The Association will establish and maintain a public fund.

- (a) Donations will be deposited into the public fund listed on the Register of Cultural Organisations. These monies will be kept separate from other funds of the Association and will only be used to further the principal purpose of the Association. Investment of monies in this fund will be made in accordance with guidelines for public funds as specified by the Australian Taxation Office.
- (b) The fund will be administered by a management committee or a subcommittee of the management committee, the majority of whom, because of their tenure of some public office or their professional standing, have an underlying community responsibility, as distinct from obligations solely in regard to the cultural objectives of Arts OutWest.
- (c) No monies/assets in this fund will be distributed to members or office bearers of the Association, except as reimbursement of out-of-pocket expenses incurred on behalf of the fund or proper remuneration for administrative services.
- (d) The Department responsible for the administration of the Register of Cultural Organisations will be notified of any proposed amendments or alterations to provisions for the public fund, to assess the effect of any amendments on the public fund's continuing Deductible Gift Recipient status.
- (e) Receipts for gifts to the public fund must state:
  - the name of the public fund and that the receipt is for a gift made to the public fund;
  - the Australian Business Number of the company;
  - the fact that the receipt is for a gift; and
  - any other matter required to be included on the receipt pursuant to the requirements of the Income Tax Assessment Act 1997.
- (f) If upon the winding-up or dissolution of the public fund listed on the Register of Cultural Organisations, there remains after satisfaction of all its debts and liabilities, any property or funds, the property or funds shall not be paid to or distributed among its members, but shall be given or transferred to some other fund, authority or institution having objects similar to the objects of this public fund, and whose rules shall prohibit the distribution of its or their income among

**Commented [CT19]:** Model rules says entrance fees. Grants is in our current constitution and is more applicable to AOW

**Commented [CT20]:** This section is not in the model rules but relates to our DGR status and was inserted into the constitution some years ago, with advice from a solicitor at that time.



its or their members, such fund, authority or institution to be eligible for tax deductibility of donations under Subdivision 30-B, section 30-100, of the Income Tax Assessment Act 1997 and listed on the Register of Cultural Organisations maintained under the Act.

#### 40. Funds - management

(1) Subject to any resolution passed by the association in general meeting, the funds of the association are to be used in pursuance of the objects of the association in such manner as the committee determines.

(2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any two members of the committee or employees of the association, being members or employees authorised to do so by the committee.

**Commented [CT21]:** The model rules just state: 2 authorised signatories. Which is what we do.

**Commented [CT22]:** New clause in model rules relating to Section 5 of the Act.

#### 41. Association is a non-profit

Subject to the Act and the Regulation, the association must apply its funds and assets solely in pursuance of the objects of the association and must not conduct its affairs so as to provide pecuniary gain for any of its members.

**Commented [CT23]:** New clause in the model rules relating to section 65 of the Act

#### 42. Distribution of property on winding up of association

(1) Subject to the Act and the Regulations, in winding up of the association, any surplus property of the association is to be transferred to another organisation with similar objects and which is not carried on for profit or gain of its individual members.

(2) In this clause, a reference to the surplus property of an association is a reference to that property of the association remaining after satisfaction of the debts and liabilities of the association and the costs, charges and expenses of the winding up of the association.

**Commented [CT24]:** Have removed 'to the Director-General' – not in the model rules.

#### 43. Change of name, objects and constitution

An application for registration of a change in the association's name, objects or constitution in accordance with section 10 of the Act is to be made by the public officer or a committee member.

**Commented [CT25]:** Current version just says that they are in the custody of the public officer. This is the clause in the updated model rules.

#### 44. Custody of books etc

Except as otherwise provided by this constitution, all records, books and other documents relating to the association must be kept in New South Wales:

(a) At the main premises of the association, in the custody of the public officer or a member of the association (as the committee determines), or

(b) if the association has no premises, at the association's official address, in the custody of the public officer.

#### 45. Inspection of books etc

- (1) The following documents must be open to inspection, free of charge, by a member of the association at any reasonable hour:
- (a) records, books and other financial documents of the association,
  - (b) this constitution,
  - (c) minutes of all committee meetings and general meetings of the association.
- (2) A member of the association may obtain a copy of any of the documents referred to in subclause (1) on payment of a fee of not more than \$1 for each page copied.
- (3) Despite subclauses (1) and (2), the committee may refuse to permit a member of the association to inspect or obtain a copy of records of the association to inspect or obtain a copy of records of the association that relate to confidential, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the association.

Commented [CT26]: New clause in the model rules

#### 46. Service of notices

- (1) For the purpose of this constitution, a notice may be served on or given to a person:
- (a) by delivering it to the person personally, or
  - (b) by sending it by pre-paid post to the address of the person, or
  - (c) by sending it by facsimile transmission or some other form of electronic transmission to an address specified by the person for giving or serving the notice.
- (2) For the purpose of this constitution, a notice is taken, unless the contrary is proved, to have been given or served:
- (a) in the case of a notice given or served personally, on the date on which it is received by the addressee, and
  - (b) in the case of a notice sent by pre-paid post, on the date when it would have been delivered in the ordinary course of post, and
  - (c) in the case of a notice sent by facsimile transmission or some other form of electronic transmission, on the date it was sent or, if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date.

#### 47. Financial year

The financial year of the association is each period of 12 months after the expiration of the previous financial year of the association, commencing on 1 January and ending on the following 31 December.

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT -  
ATTACHMENTS**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

2 MAY 2018



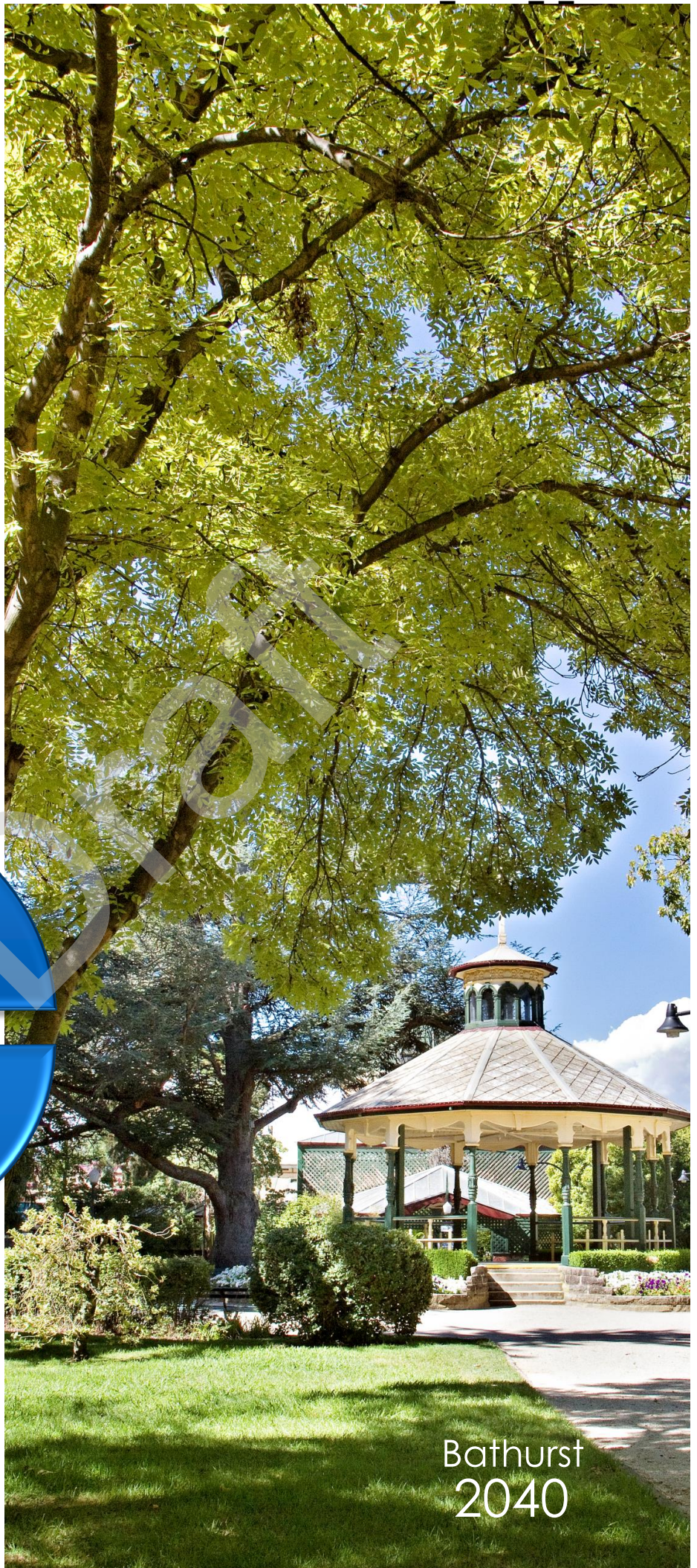


# BATHURST REGIONAL COUNCIL

Delivery  
Program  
2018-2022

Incorporating the

Operational  
Plan  
2018/2019



Bathurst  
2040



# Acknowledgement of Country

Bathurst Regional Council acknowledges the Wiradjuri people who are the traditional custodians of the land and pays respect to Elders both past and present. The Bathurst region was inhabited by the Wiradjuri people over 40,000 years ago.

The Wiradjuri people are the people of the three rivers – the Wambool (Macquarie), the Calare (Lachlan) and the Murrumbidgee. The Bathurst Wiradjuri were the most easterly grouping of the Wiradjuri nation. The Wiradjuri nation's totem is the goanna, the local Bathurst Wiradjuri totem is the possum.

Today there are many clans/nations who have relocated here and actively contribute to the economic, social, cultural and political life of the region.

Bathurst Regional Council values the diversity of our local community and supports reconciliation by working consistently in partnership with its local Aboriginal and Torres Strait Islander community, always ensuring that the process is based on respect, trust and a spirit of openness.

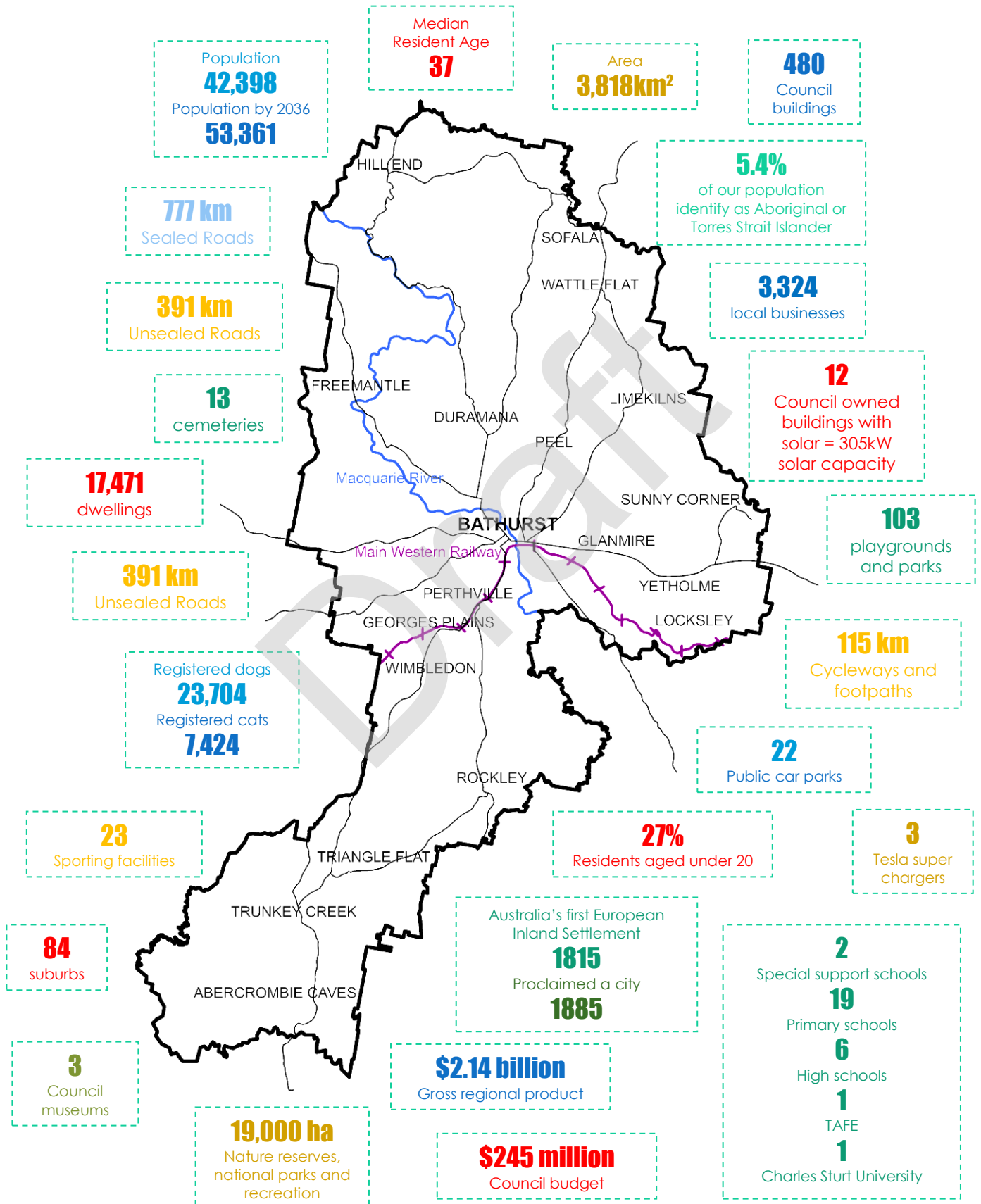


# Contents

Bathurst Region by the numbers.....	4
Introduction .....	5
Bathurst Regional Council 2018 .....	6
Council Structure .....	7
Integrated Planning & Reporting .....	8
Bathurst 2040 Community Strategic Plan.....	10
Principal Activities.....	13
Engineering Services .....	15
Corporate Services & Finance.....	21
Cultural & Community Services .....	23
Environmental, Planning & Building Services.....	31
Capital Projects.....	37
Customer Service Charter.....	41
Human Resources Activity .....	42
Financial Plans.....	43



# Bathurst Region by the numbers



## Introduction

The 2018 – 2022 Delivery Program and Operational Plan continues Council's investment in our community, in our services, facilities and planning for the continued growth of our city and region.

As a Council it is important that we balance maintenance of our existing facilities and infrastructure with the needs of our thriving regional community and the demand for new and improved services. We are doing this through investment in our road network and essential services like water mains, replacing essential equipment at our waste water treatment works alongside new major capital investment projects. These include the construction of the Rail Museum and plans for further major redevelopment works at Proctor Park. Council also has plans for two additional fields at the Hereford Street sporting field precinct. The development of the second circuit at Mount Panorama remains our "big" ticket investment as we work to attract more government funding and to progress the design for the facility.

Council has also budgeted for projects including CBD CCTV and the first stage of the development of the Freeman Circuit Park in Llanarth.

This operational plan looks not only to the future with new projects and facilities, but ensures we continue to focus on maintaining the services and infrastructure we have to meet the needs of our residents.

Cr Graeme Hanger OAM  
Mayor

David Sherley  
General Manager





# Bathurst Regional Council 2018



Cr Graeme Hanger OAM  
Mayor



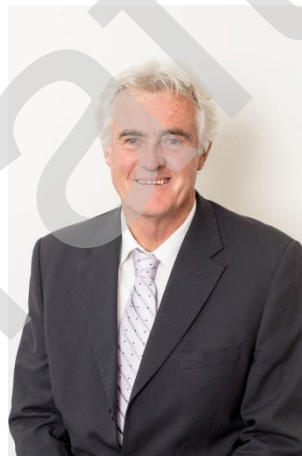
Cr Bobby Bourke  
Deputy Mayor



Cr Warren Aubin



Cr Alex Christian



Cr John Fry



Cr Jess Jennings



Cr Monica Morse



Cr Ian North



Cr Jacqui Rudge

# Council Structure

**Mayor / Council**

---

**General Manager**  
**David Sherley**



**Director Corporate Services & Finance**

**Aaron Jones**

Payroll, Administration, Governance, Stores/Purchasing, Information Services, Geographic Information System, Records, Human Resources, Risk Management/Insurance, Rates, Creditors/debtors, Business Papers, Government Information (Public Access), Public Interest Disclosures, Work, Health & Safety, Internal Audit, Annual Report, Delivery & Operational Plan, Financial Management, Committee Secretariat, Switchboard, Customer Request Management System, Customer Service, State Emergency Service, Rural Fire Service, Emergency Management, Marketing, Property Development & Management, Mount Panorama Business/Conferencing & Events, Sister City, Corporate Communications



**Director Engineering Services**

**Darren Sturgiss**

Water, Sewer, Waste & Recycling Collection, Waste Management Centre, Parks & Gardens, Aquatic Centre, Depot, Plant (Workshop), Floodplain Management, Mount Panorama Operations, Maintenance (roads, bridges, kerb & guttering), Construction (roads, bridges), Contract Management, Design Works, Disaster Planning & Response, Aerodrome, Asset Management, Project Management, Forward Planning: Environment, Recreation & Infrastructure, Rural Works, Indoor Sports Stadium, Tennis Courts, Netball Courts, Bathurst Bike Park, Traffic Management, Buildings Maintenance, Subdivision Design & Construction, Vegetation Management Plan, Cemeteries, Drainage/ Stormwater, Private Works



**Director Environmental, Planning & Building Services**

**Neil Southorn**

Land Use Planning, Environmental Planning, Building Control, Health, Pollution Control, Development Control & Applications, Parking Rangers, Stock Impounding, Heritage & Conservation, Regulatory Functions, Animal Control, Companion Animals, Food/Health Inspections, State of Environment, Septic Tanks, Strategic Planning, Subdivision Planning, Section 94 Contributions, Plumbing & Drainage, Environmental Management, Contamination, Economic Development, Sustainability.



**Director Cultural & Community Services**

**Alan Cattermole**

Art Gallery, Library, Chifley Home and Education Centre, Australian Fossil & Mineral Museum - home of the Somerville Collection, Bathurst Memorial Entertainment Centre, Scallywags Childcare, Family Day Care, Vacation Care, Community Services, Cultural Planning, Access and Inclusion, Community Social and Strategic Planning, Community Development, Historical Society, Youth Council, Community Safety, Community Facilities, Community Halls / Groups: Eglinton, Raglan & Perthville, Community Organisations: Rockley, Hill End, Sofala, Eglinton, Wattle Flat, Trunkey Creek, The Neighbourhood Centre, Home & Community Care Centre & Kelso Community Hub, Club Grants, Community Interagencies, Senior Citizens Centre, National Motor Racing Museum, Rail Museum, Tourism, Destination Management



## Integrated Planning & Reporting

Guidelines were developed in 2009 by the NSW Government to help improve the way Local Government plans for the future. All local councils in NSW are required to plan and report in line with the Government's Integrated Planning & Reporting Framework (IP&R). Its specific aim is: *"To inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region"*.

The Community Strategic Plan (CSP) represents the "blueprint" for our future, describing the focus of Council's activities. It also recognises that others in the community (individuals, businesses, governments and agencies) must help with those outcomes.

### Delivering the Plan

This 4 year Delivery Program links the "planning" in the CSP with its implementation via the Annual Operational Plan. This Delivery Program guides the Council's work program over the 4 year Council term setting out clear priorities, ongoing activities and specific actions Council will undertake towards achieving the community's outcomes. The Annual Operational Plan spells out the details of the Delivery Program, i.e. the individual projects and activities that will be undertaken for the year to achieve the commitments made in the Delivery Program.

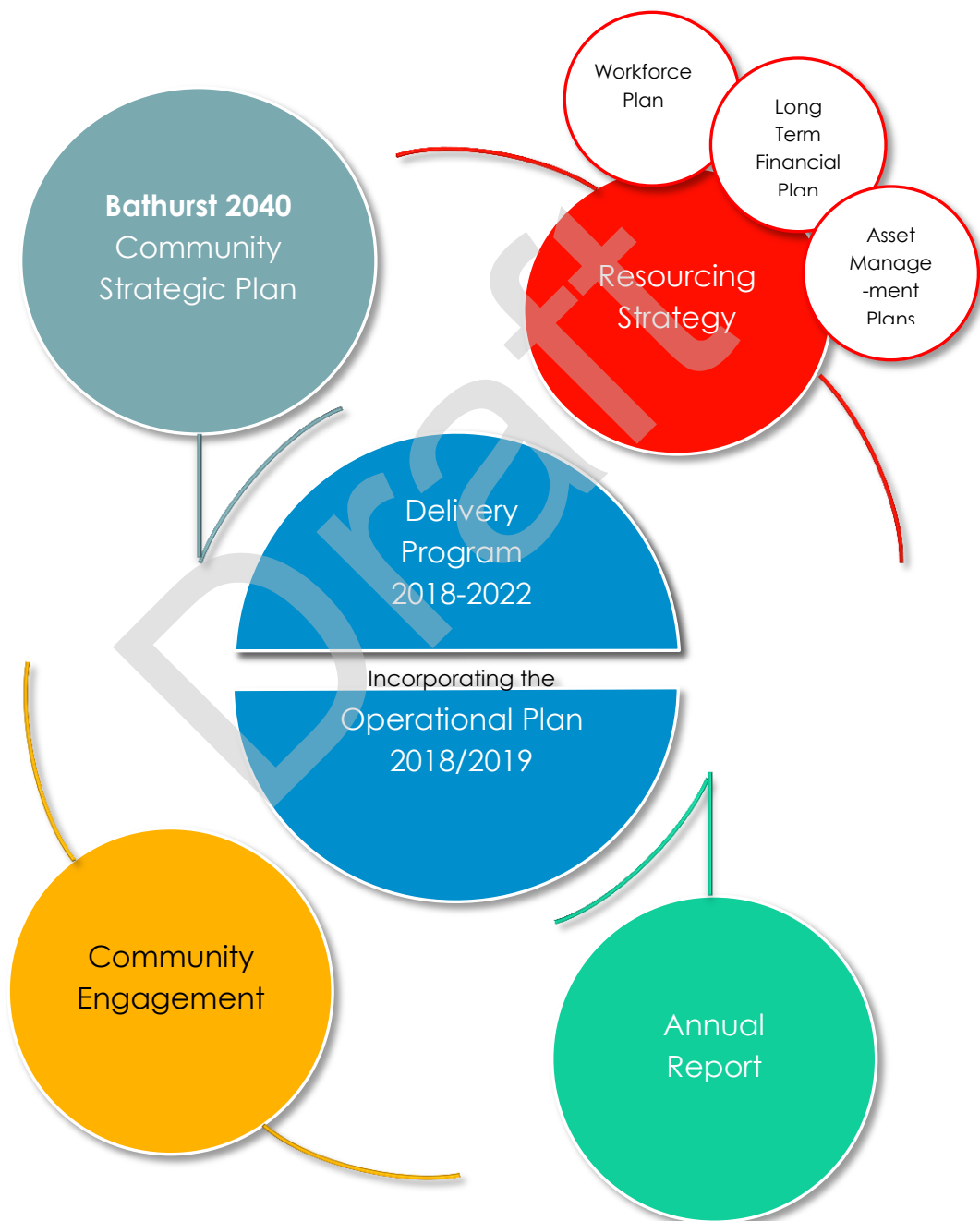
### Resourcing the Plan

A long term vision will not be achieved without formal identification and allocation of resources. The Resource Strategy outlines Council's capacity to manage assets and deliver services over the next ten years. It determines Council's capacity to manage its finances effectively, to sustain its workforce and manage the overall costs of community assets. It includes 3 key elements – a Workforce Plan, Asset Management Plans and a Long Term Financial Plan.

### Reporting on the Plan

It is important to track progress and the effectiveness of strategies in moving forward towards a long term vision. The CSP identifies measures for determining whether objectives are being achieved. These will also be reported in the Annual Report. The Annual Report focuses on Council's implementation of the Delivery Program and Annual Operational Plan as these are wholly Council responsibilities.

# Integrated Planning & Reporting Framework





# Bathurst 2040 Community Strategic Plan

As a community, it is important for us to have a document that defines how we want to grow into the future. We also need to outline what we want and need as a community now. This document is known as a Community Strategic Plan (CSP), a NSW Government requirement of all Councils. The Community Strategic Plan is Council's highest level forward planning document that identifies the community's priorities and guides the direction of the Bathurst region over the next 20+ years.

Guided by community input, the Community Strategic Plan provides a clear strategy for Council and its staff to deliver the infrastructure and services to ensure that the Bathurst region continues to grow and prosper into the future. Community feedback plays an essential part in developing a Community Strategic Plan which reflects the needs and priorities of Council and its community.

Community input into the development of the Cultural Vision 2036, Destination Management Plan, Economic Development Strategy, Heritage Plan 2017-21, Bathurst 2036 Housing Strategy and the Centennial Park Scoping Study, have all influenced the development of the community strategic plan so far.

Five key objectives have been established:

1. A smart and vibrant economy
2. Environmental stewards
3. Enabling sustainable growth
4. Community health, safety and spirit
5. Community leadership

These objectives are supported by strategies aimed at identifying the importance of each objective.

The objectives and strategies in the Bathurst 2040 CSP are linked to each action and task in this plan to ensure that there is a clear nexus between the community's needs and priorities and the Council's plans for delivery of those.



**OBJECTIVE 1: A smart and vibrant economy**

- 1.1 Support local business and industry
- 1.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skills development
- 1.3 Develop Bathurst as a Smart City
- 1.4 Support agriculture and local manufacturing and food production as significant contributors to the region's economy
- 1.5 Support Mount Panorama as a premier motor sport and event precinct
- 1.6 Promote our City and Villages as a tourist destination

**OBJECTIVE 4: Community health, safety and spirit**

- 4.1 Provide opportunities for our community to be healthy and active
- 4.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- 4.3 Help build resilient, inclusive communities
- 4.4 Enhance the cultural vitality of the region
- 4.5 Make our public places safe and welcoming

**OBJECTIVE 2: Environmental stewards**

- 2.1 Protect and improve natural areas and ecosystems, the Macquarie River and other waterways
- 2.2 Protect the City's water supply
- 2.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- 2.4 Protect and improve the region's biodiversity
- 2.5 Increase resilience to natural hazards and climate change
- 2.6 Protect and improve the region's landscapes, views, vistas and open space

**OBJECTIVE 5: Community leadership**

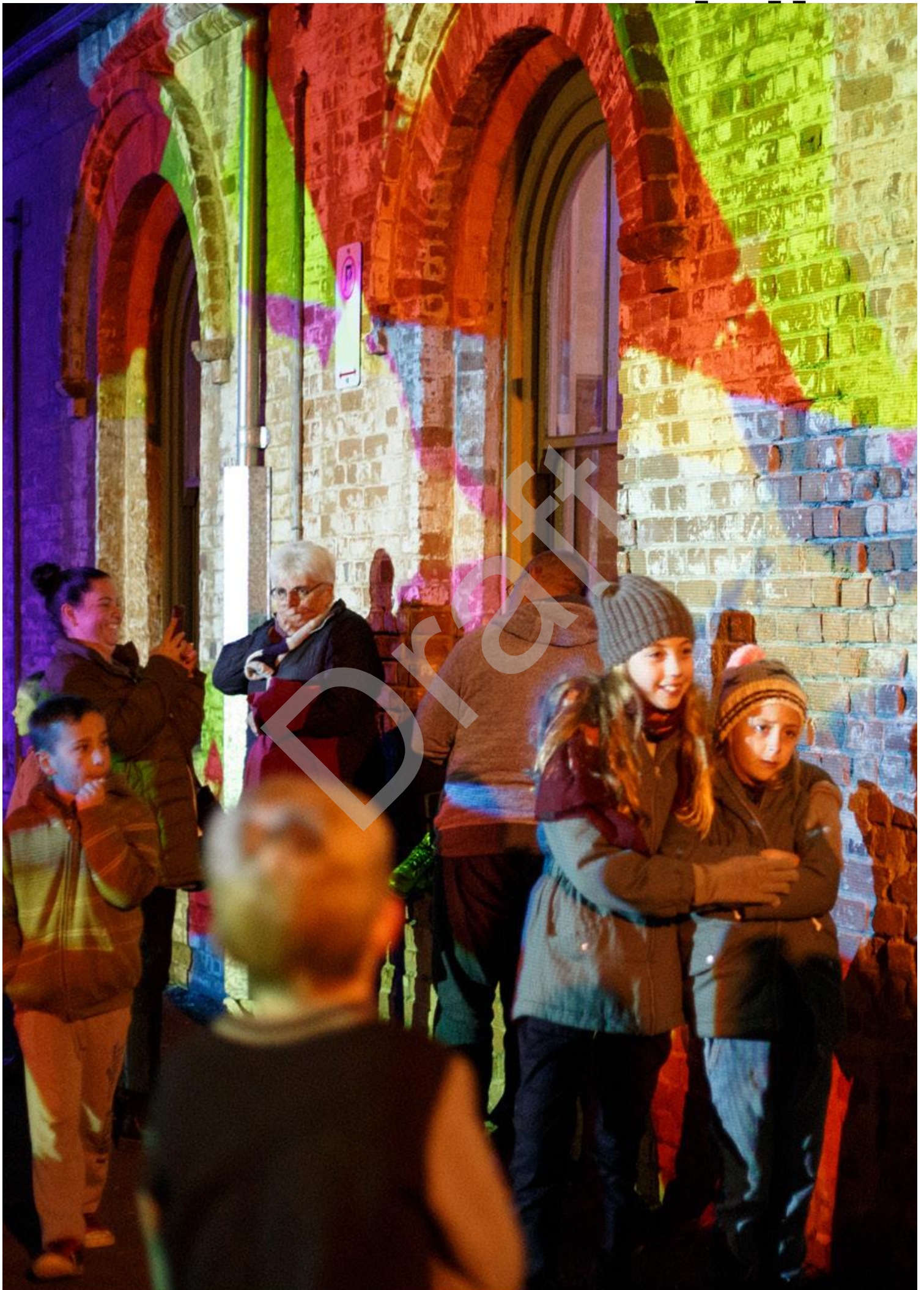
- 5.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region
- 5.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- 5.3 Advocate for our community
- 5.4 Meet legislative and compliance requirements
- 5.5 Be open and fair in our decisions and our dealings with people
- 5.6 Manage our money and our assets to be sustainable now and into the future
- 5.7 Invest in our people
- 5.8 Implement opportunities for organisational improvement

**OBJECTIVE 3: Enabling sustainable growth**

- 3.1 Facilitate development in the region that considers the current and future needs of our community
- 3.2 Provide safe and efficient road and pathway networks to improve accessibility
- 3.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- 3.4 Provide parking to meet the needs of the City
- 3.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- 3.6 Respect and protect the region's Aboriginal heritage assets
- 3.7 Protect, respect and value the region's heritage assets and character
- 3.8 Assess and regulate development activity to promote good design in the built environment









## Principal Activities

Council's structure consists of four (4) functional areas: Engineering Services; Corporate Services and Finance; Cultural and Community Services; Environmental Planning and Building Services.

### ENGINEERING SERVICES

#### ROADS

To provide a road, bridge and footpath infrastructure network that provides safe and convenient pedestrian and vehicular travel to, from and within the council area.

#### WATER SERVICES

To provide a safe, reliable and cost effective water supply that meets the needs of residential, commercial and industrial clients and caters for the economic growth of the area.

#### SEWERAGE SERVICES

To provide a safe, reliable and cost effective sewerage service that meets the needs of residential, commercial and industrial clients and caters for the economic growth of the area.

#### WASTE SERVICES

To provide an ecologically sustainable, reliable and efficient waste management collection and recycling service that meets the needs of residential, commercial and industrial clients and caters for the economic growth of the area.

#### PARKS, GARDENS, RESERVES & SPORTING FACILITIES

To provide a range of parks, gardens, recreational and sporting areas that allow the people of Bathurst to participate in a wide range of passive and sporting pursuits and maintain the visual amenity of the City of Bathurst, surrounding villages and rural areas.

#### ASSET MANAGEMENT

To develop a maintenance and renewal program that ensures Council and community assets are maintained and provided in a

manner that is economically sustainable for access by future generations.

### CORPORATE SERVICES AND FINANCE

#### CORPORATE SERVICES

To implement financial and administrative policies and procedures that allow for the economically sustainable management of Council activities, protects Council and Community assets and provides representative and responsive government.

This activity involves:

- Human Resources & Risk Management
- Governance
- Information Services
- Financial Services
- Events
- Property and Land Development

#### MOUNT PANORAMA PRECINCT

To provide activities that increase utilisation of the facilities at Mt Panorama and promote it as a prime location for conferences, motor racing and tourism activities.





**CULTURAL AND COMMUNITY SERVICES****CULTURAL SERVICES**

To engage and enrich cultural life in the Bathurst Region through the provision of a diverse range of activities including exhibitions, performances, educational outreach, public programs and locally developed projects in a cost effective manner via its peak arts facilities: Bathurst Memorial Entertainment Centre, National Motor Racing Museum, Bathurst Regional Art Gallery, the Australian Fossil and Mineral Museum incorporating the Somerville Collection, Chifley Home and the Bathurst Library.

**COMMUNITY SERVICES**

The principle activities of the Community Services section are to facilitate community participation and community development, plan for community needs and provide community infrastructure and programs to ensure residents have access to a broad range of community services.

**TOURISM & DESTINATION MANAGEMENT**

Effectively promote and market the Bathurst Region as a key destination by providing visitors and prospective visitors to the area with quality information and services.

**ENVIRONMENTAL, PLANNING AND BUILDING SERVICES****BUILT & NATURAL ENVIRONMENT**

To implement policies and procedures that enhance both the built and natural environment for all existing and future residents as well as visitors to the region. To plan for and manage development across the Region, with particular emphasis on new subdivision design and development within Heritage Conservation Areas. To implement environmental education programs and policies that encourage all people to strive for a safer and sustainable environment into the future. To encourage and assist in the promotion of more energy efficient buildings and subdivision design that result in a reduction in environmental footprint.

**ECONOMIC DEVELOPMENT**

To identify trends and develop the key economic drivers of the Region in partnership with other stakeholders. To facilitate the growth and economic development of the Region through Council business activities, promotional and marketing activities that encourage and assist existing business, attract new business and promote the benefits, attractions and points of difference of the Bathurst region.

On the following pages, each of Council's principal activities is shown along with their four year delivery program actions and the annual operational tasks that will be undertaken. These actions and tasks are linked back to the Bathurst 2040 plan to show the community how its needs and wants are being delivered.

The table below is a guide to reading the delivery program and operational plan.

<b>Bathurst 2040 Objective reference</b>	<b>Deliverable Actions over the next 4 years</b>	<b>Operational Plan – this year's Projects / Tasks</b>	<b>Tracking our Progress</b>	<b>Responsible Officer</b>
From the Objectives shown on Page 13	What actions will be delivered to achieve the objective	What specific projects will be undertaken this year to address the 4 year actions	<b>Measurable KPI</b> - How we will know when we have achieved our plans	Position Title – Director, Manager, Team Leader

## Engineering Services

The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. The Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.

### Asset Management

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
3.1 3.2 4.1	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011.  Monitor condition of footpaths.	600 lineal metres of footpath and or cycleway completed.  100% of urban footpath inspected	Manager Bathurst Works  Manager Bathurst Works
3.1 3.5	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.  Renewal of gravel road surface throughout the network.  Undertake maintenance program in accordance with allocated budget.	Reconstruction and resealing works as per Council's 2018/2019 capital works and routine maintenance programs.  Completion of 2018/2019 Roads to Recovery Program.  Completion of 2018/2019 Unsealed Roads Gravel Resheeting program.  Greater than 90% of the urban road network remains at condition index 3 or above.	Manager Bathurst Works  Manager Bathurst Works  Manager Bathurst Works
3.1 3.3	Protection of urban areas on the Bathurst Floodplain	Completion of flood mitigation works as outlined in the Bathurst Flood Management Plan.	Commence construction of Perthville Levee.	Manager Technical Services

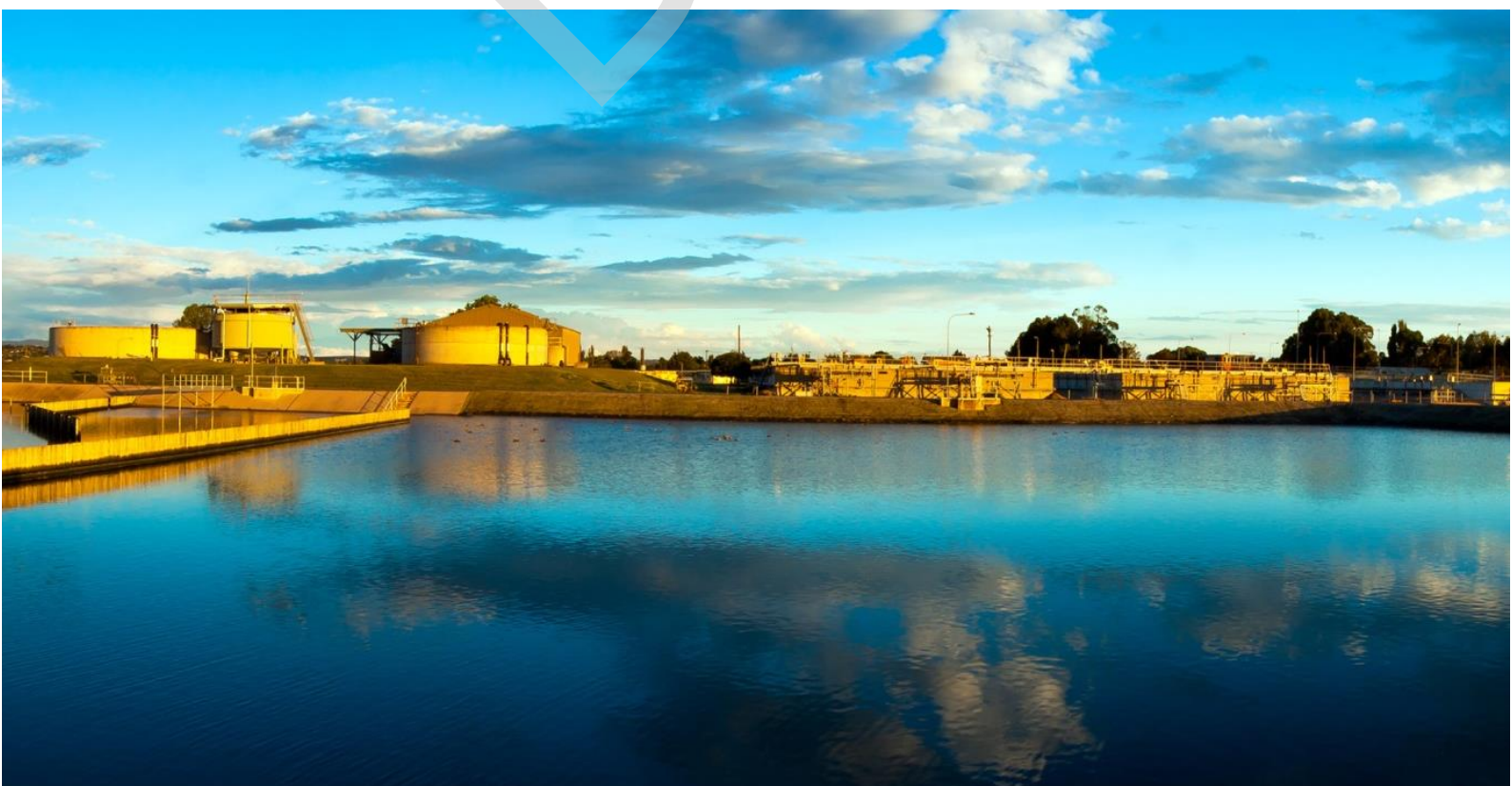
### Mount Panorama

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
5.4 5.5 5.8	Increase profile of Mount Panorama as the premier motor racing venue in Australia.	Development of Legends Lane  Development of the second circuit.	Project constructed.  Design and approval obtained.	Director Engineering Services  Director Engineering Services

## Water, Sewer and Waste

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer	
2.2	Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future.	Operate, maintain, repair and upgrade Water Filtration Plant.	Achieve the Australian Drinking Water Standards 90% of the time.	Manager Water and Waste	
2.3		Operate, maintain, repair and upgrade water distribution system.	Customer complaints regarding flow and pressure are kept below 52 p.a.	Manager Water and Waste	
2.5			Respond effectively to discoloured water complaints within four hours	Respond to 90% of complaints within 4 hours.	Manager Water and Waste
3.3			Review, update and adhere to Drinking Water Management System (DWMS).	Australian Drinking Water Guidelines & DWMS compliance, reviewed weekly.	Manager Water and Waste
5.2			Kelso Water Infrastructure Project	Project is constructed and commissioned	Manager Water and Waste
5.6			Eglinton Village expansion – provision of trunk water mains and sewer mains for new subdivisions	Project is constructed and completed	Manager Water and Waste
			Review and update existing Best Practice Guidelines plans as required.	Best Practice Guidelines compliance reported quarterly.	Manager Water and Waste
			Continue implementation of Trade Waste Policy.	Maintain approvals at over 90% of active businesses	Manager Water and Waste
			Monitor and action developments from State Government in regards to changes in the Best Practice Guidelines	Review Guidelines monthly, then action as required.	Manager Water and Waste
			Prepare plans and estimates for works highlighted in the computer models of the water network and the sewer network.	Review all outcomes and opportunities from the water and sewer model reports to feed into the Management Plan.	Manager Water and Waste
			Prepare reports and studies for Winburndale Dam and Chifley Dam to achieve compliance with NSW Dams Safety Committee regulatory requirements.	Compliance with NSW Dam Safety Committee requirements, reported quarterly.	Manager Water and Waste
			Work with CENTROC on Water Utilities Alliance goals	Goals delivered.	Manager Water and Waste

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
		Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions.	Achieve over 90 % compliance with EPA licence conditions.	Manager Water and Waste
		Continue program of sewer main CCTV inspection, and lining if warranted	5,000 m inspected	Manager Water and Waste
		Identify, plan and undertake water and sewer construction works.	Complete 2018/2019 capital works program	Manager Water and Waste
2.3 2.6 3.3 5.2 5.6	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.	Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced in 2018/2019	Manager Water and Waste
		Review Waste Management Centre filling plans to ensure the optimum long term strategy is delivered, and to enable future planning timelines to be developed.	Survey and monitor the remaining air space of the landfill annually.	Manager Water and Waste
1.2 2.3 5.1 5.2 5.6	Reduce waste to landfill.	Work with NetWaste on waste projects and opportunities, for greater diversion from landfill and increased efficiencies.	Projects delivered.	Manager Water and Waste
		Council to continue education and promotion of appropriate WasteWise behaviours with regard to green waste and recycling.	Promote recycling to maximise diversion from landfill. Combined diversion target is 5,000 tonnes.	Manager Water and Waste
		Identify, assess and implement appropriate diversion opportunities.	Opportunities considered and reported quarterly.	Manager Water and Waste



## Recreation

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
2.6 4.1 4.5	Plan for increasing population and aging population in the provision of suitable recreational projects	Construct additional facilities as determined through community consultation.	Construction of 2 x additional rugby league fields between Ashwood Park and Jack Arrow Complex.	Manager Technical Services
			Amenities / club room complex installed at the Bathurst Bike Park Precinct.	Manager Technical Services
		Update sporting venues, including associated infrastructure.	Restoration of Cricket Wicket Table Morse Park No.1.	Manager Recreation
			Replacement synthetic surface to Bathurst Sports-ground cricket nets with works to be completed by end March 2019	Manager Recreation
			Restoration of court 8 - John Matthews Netball Complex by March 2019	Manager Recreation
			Sand Slit Infield drainage to be installed to Field 2 Ashwood Park	Manager Recreation
2.6 4.1 4.5	Continue construction of new playgrounds in expanding residential areas and upgrade existing	Plan for the construction of new playgrounds in expanding residential areas.	Install new playground at Coates Drive Open Space Park	Manager Recreation
			Installation of shade sail over Trunkey Ck Playground.	Manager Recreation
2.6 4.1 4.5	Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels.	Manager Recreation
2.6 4.1 4.5	Continue environmental programs identified within the Bathurst Vegetation Management Plan	To ensure that appropriate Environmental Management Plans for the Bathurst Region are current, relevant and provide long term strategies for the Region	Develop 2018/19 spraying program by December 2018 & complete by April 2019.	Manager Recreation
			Arrange for 11 Tree Planting and volunteer engagement activities.	Manager Recreation



Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year’s Projects / Tasks	Tracking our Progress	Responsible Officer
			Apply for grants to assist completion of VMP program.	Manager Recreation
			Undertake maintenance of previously completed vegetation projects.	Manager Recreation
			Revegetation of College Road Open Space Reserve, with 500 trees to be planted.	Manager Recreation







## Corporate Services & Finance

Looking after its staff and ensuring open and transparent government is the main priority at Bathurst Regional Council. Council employs approximately 370 staff in 20 locations and attracting and keeping good people is our priority. For the fourth year in succession, in the annual Employee Opinion Survey, Council rated above the Australian Local Government Industry Standard for employee satisfaction.

### Human resources

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
5.2	Establish and build on effective networks with other councils to identify areas for operational improvements and efficiencies.	Regularly participate in cross-functional teams with Centroc and Evocities councils to identify opportunities for efficiencies.	Review minimum 2 HR functions and outline how efficiencies will be made.	Manager Human Resources
5.4	Ensure all staff complete induction training, ongoing compliance updates and professional development.	Continuation of staff induction program. E-learning platform is monitored to ensure all staff are enrolled and have completed required compliance training.	100% of new staff complete induction. 80% of staff maintain current competency for compliance training modules.	Manager Human Resources
5.7	Provide a range of education and training opportunities for Council's workforce.	Promote the Learning and Development Policy to encourage upskilling of Council's workforce.	20% increase of staff participating in staff education assistance scheme.	Manager Human Resources
5.8	Develop and implement programs and initiatives to foster a strong leadership culture.	Undertake staff consultation and develop corporate values to align with Council's vision.	Consultation completed and corporate values established.	Manager Human Resources

### Governance

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
5.4, 5.5 5.8	Ensure Council policies reflect community needs and organisational requirements.	Regular review of Council's policies (Policy Manual).	Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance
5.4	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website.	Register updated monthly.	Manager Corporate Governance
		Action requests for information under GIPA Act.	Information requests (formal and informal) actioned in accordance with statutory guidelines.	Manager Corporate Governance
5.4	Ensure Council's continuity of operations.	Review of Disaster Recovery Plan and Business Continuity Plan.	Plan reviews completed	Manager Corporate Governance

### Information Technology

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
1.3 1.5 5.8	Improve long-term viability and availability of electronic data for both the current and long term.	Develop Information Services strategic plan.	Plan Completed	Manager Information Services



Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
		Review and renew Information Services Business Recovery Plan (ISBRP).	Plan developed and tested	Manager Information Services
		Renewal of Council's fleet of Desktop and Notebook computers.	Desktop renewal completed.	Manager Information Services
1.3 1.6, 1.2, 4.2	Support the Smart Cities project.	Deliver CBD WiFi for the Bathurst Community.	CBD WiFi installed, tested and live.	Manager Information Services

### Finance

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
5.6	Ensure Council's long term financial sustainability.	Review need for special variation in rate income.	Long Term Financial Plan complete and adopted by Council.  Special Rate Variation considered by Council.	Manager Financial Services
		Improve Council's cash flows.	Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services
		Ensure Council's level of debt is manageable.	Debt service ratio less than 10%.	Manager Financial Services
		Maximise invested funds within prudential guidelines.	Outperform monthly 90 day bank bill swap rate.	Manager Financial Services

### Corporate Communications

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
5.1	Communicate and engage with the community	Bathurst Regional Council Community Survey.	Overall satisfaction rating > 70%	Manager Corporate Communications
		Ensure community consultation occurs	All consultation projects included on the "Your Say" platform Followers on social media > 5,000 BRC Website visits > 40,000	Manager Corporate Communications

### Property

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
5.4 5.5 5.8	Manage development of new residential land releases to ensure appropriate level of supply.	Complete development of residential land in accordance with Council plans.	Provision of land stocks for residential needs.	Property Manager
5.4	Manage development of new commercial and industrial land releases as required to meet the needs of new businesses.	Development in Bathurst Trade Centre and Kelso Industrial Park as required.	Provision of land to meet demands.	Property Manager

## Cultural & Community Services

Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.

### Community Services

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
4.1 4.2 4.3 4.5	Work in partnership with key stakeholders to develop administer and deliver community planning that reflects the strengths and needs of specific sectors and the community as a whole.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Community Safety Committee.	4 meetings with administration support provided to the Bathurst Regional Community Safety Committee.  Relevant campaigns /projects developed and implemented as per actions identified in the Bathurst Community Safety Plan.	Manager Community Services
5.3		Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2017-2021.	Undertake annual review and evaluation of actions.  Ensure continuing public awareness raising and promotion of DIAP.	Manager Community Services
4.1 4.3 4.4 4.5 5.2 5.3	The provision of the Kelso Community Hub as a safe community hub and venue for outreach service provision that meet the needs of the community.	Continue to provide ongoing review of service delivery for future direction of Kelso Community Hub.	Facilitate 2 meetings with Kelso Community Hub stakeholders.  3 Kelso Community Hub update reports to Council.	Manager Community Services
		Encourage and facilitate the use of the Kelso Community Hub by outside service providers to meet the needs of the community.	10% increase on 2017/2018 utilisation by external services providing target services and programs.	Manager Community Services
		Develop and provide programs and activities that meet the identified needs of the community.	20 children per day accessing the breakfast program  5% increase of young people accessing afterschool programs per session	Manager Community Services

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
			5% increase of young people accessing holiday activities.  4 Community celebrations per year.	
4.1 4.3 4.4 5.2 5.3 5.7	Value and support opportunities for young people to understand the processes of Local Government and be involved in relevant projects.	Providing support for the Bathurst Regional Youth Council and their related activities, programs and events	Facilitation of 6 Bathurst Regional Youth Council meetings, including attendance numbers.  Undertaking of 2 youth initiatives, activities, programs and events including attendance numbers.	Manager Community Services
4.1 4.2 4.3 4.5  5.3 5.4 5.7	Provision of high quality child care facilities to cater for children aged 0-12 years in the Bathurst Community	Update policies and procedures to ensure alignment with: 1. Education and Care Services National Quality Standards. 2. Education and Care Services National Regulations and Law 3. The Early Years Learning Framework	50% of policies reviewed.  Continue to develop and review Service Quality Improvement Plans (QIP).  7 National Quality areas to be reviewed.	Manager Community Services
	The provision of Council's Children Services, setting a benchmark for education and care in the Bathurst LGA	Ongoing review of service delivery for future growth of occupancy rates of all services	Facilitate 2 surveys across services for review of service delivery  1 Children's Services update report to Council	Manager Community Services
	Promotion of Children's Services.	Promotional mechanisms developed and implemented for each child care service.	Undertake 3 promotional strategies through a range of digital platforms.  Undertake 3 community consultation activities to promote service  5% increase of new cliental through website	Manager Community Services
	Provision of appropriate resources and learning environments that reflect the National Quality Standards.	Resources obtained to reflect the requirements of the National Quality Standards	75% of resources obtained to reflect requirements of the National Quality Standards	Manager Community Services

## Bathurst Library

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
3.3	Develop a strategic approach to planning the next-practice library	Develop a library strategic plan	Library strategic plan is completed.	Manager Library Services
4.3	Maintain and improve community participation in the Library Services	Maintain and improve membership base	Membership is 25% or more of total population	Manager Library Services
		Maintain and improve visitations	Visitations are 140,000 or more	Manager Library Services
		Maintain and improve program and event delivery	Deliver 12 or more programs / events per month	Manager Library Services
		Maintain and improve attendance at programs and events	580 attendees or more to programs / events per month	Manager Library Services
4.3	Maintain and improve access to information and life-long learning	Maintain and increase circulation of library material	Print loans at least 23,000 per month	Manager Library Services
			Electronic loans at least 400 per month	
5.1	Communicate and engage with the community	Growth in followers on the library social media platforms	> 1,750 Facebook followers > 800 Twitter followers	Manager Library Services



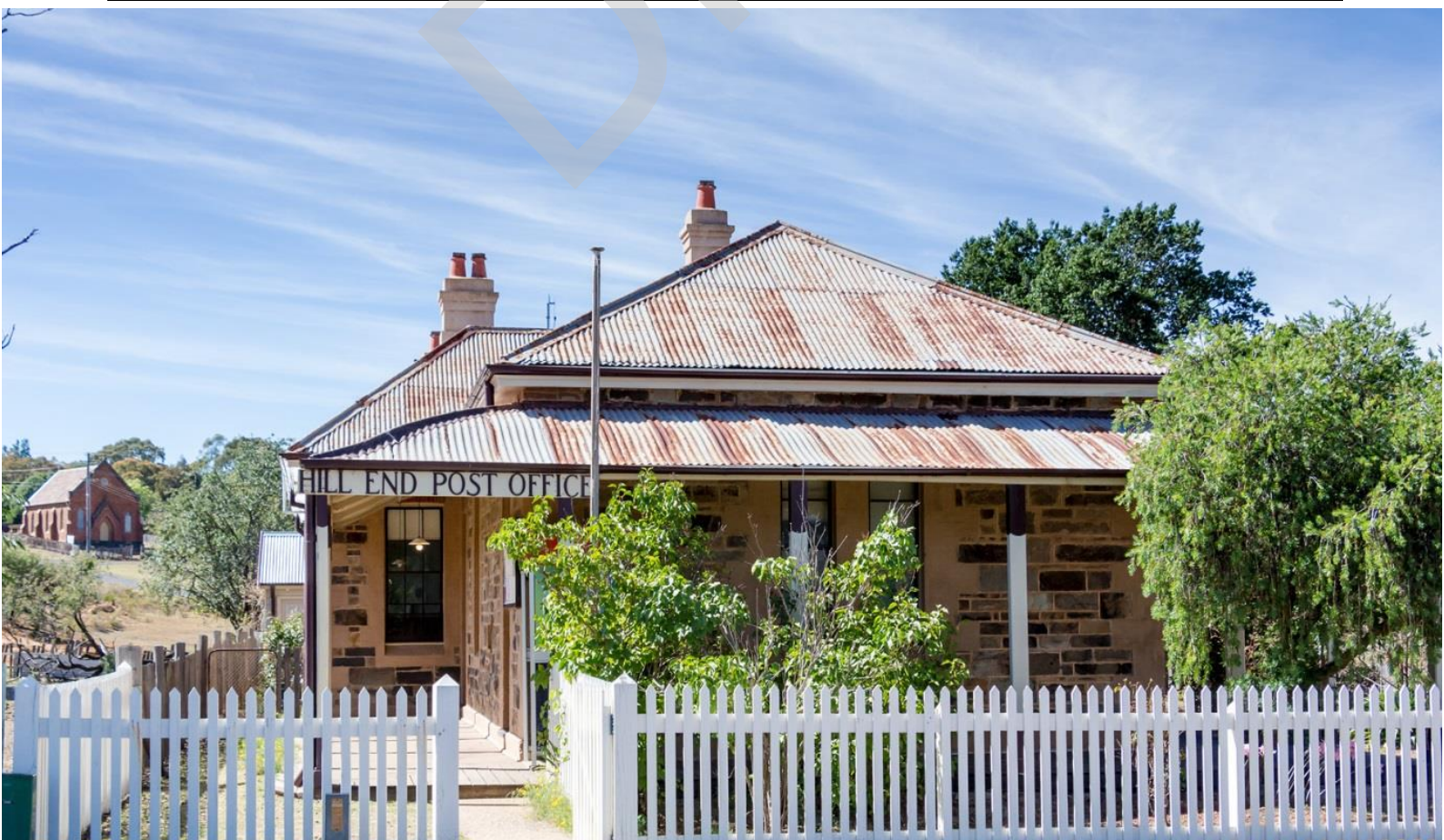
## Bathurst Regional Art Gallery

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan this year's Projects / Tasks	Tracking our Progress	Responsible Officer
4.4	Provide a focus on the visual arts for the community by providing education and public programs that challenge thinking and stimulate creativity, and promote cultural vitality in the region through the development and care of the permanent collection, temporary exhibitions and research facilities.	Develop community access and inclusion to the Gallery's exhibition program through the development education, outreach and public programs.	Staging of six (6) education / public programs in conjunction with BRAG exhibitions.  Number of participants and schools, community groups or organisations accessing BRAG education / outreach / public programs including the Art in a Suitcase program.	Art Gallery Director
		Provide opportunities for the professional development of regionally based artists through exhibition.	Staging of two (2) survey exhibitions with at least 3,200 attendees.  Production of two (2) exhibition catalogues.	Art Gallery Director
		Develop community access to the permanent collection through exhibition, research, loans and touring exhibitions on an as needs basis.	Staging of two (2) permanent collection exhibitions including the development of one (1) touring exhibition curated from the permanent collection with at least 3,200 attendees.  Number of works loaned to other galleries, and visitation.	Art Gallery Director
4.2.	Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture.	Develop community understanding of the achievements of the Hill End Artists in Residency Program through exhibition and international participation.	Staging of four (4) Hill End Artists in Residency exhibitions with at least 3,200 attendees.  Two (2) international residencies.	Art Gallery Director
		Broaden access and inclusion to the Gallery's exhibition program through the development of a program of off-site and/or satellite programs.	Development of two (2) off-site programs / events.  Number of participants	Art Gallery Director



## Bathurst Memorial Entertainment Centre

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
3.1 3.7 4.3 5.2	Implement a strategic approach to planning the next-practice Performing Arts Centre	Develop a consultants brief with professional support  Call for consultant expressions of interest and appoint consultant	Strategic approach is completed by December 2019	Manager BMEC
4.2 4.3	Maintain and improve community participation in BMEC services and activities	Maintain and improve membership/subscription (Friends) base	Friends base is 247 or more	Manager BMEC
		Maintain and improve venue attendance	Attendances are 54,000 or more.	Manager BMEC
		Maintain and improve program and event delivery	Deliver approximately 17 Season and other events, 9 associated workshops and a Local Stages Program including LEAP program , local writers and other performing arts development	Manager BMEC
		Maintain and improve attendance at programs and events	5,000 attendees or more to Season shows and 5,500 at associated and Local Stages projects per year	Manager BMEC
3.7 4.3	Communicate and engage with the community	Growth in community engagement.	> 2,470 Facebook followers > 530 Twitter followers > 525 Instagram followers	Manager BMEC





## Museums

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
1.6 3.7 4.4 5.6	An increase in total visitor numbers to the Bathurst Regional Council managed Museums of 8% over 4 years	A 2% increase in total visitor numbers to: <ul style="list-style-type: none"> <li>• Australian Fossil and Mineral Museum</li> <li>• National Motor Racing Museum</li> <li>• Chifley Home and Education Centre</li> </ul>	Total 2% increase in visitor numbers	Manager Museums
1.6 3.7 4.4 5.6	An increase in the total educational/schools engagement with the Bathurst Regional Council managed Museums of 8% over 4years	A 2% increase in total education/schools engagement at: <ul style="list-style-type: none"> <li>• Australian Fossil and Mineral Museum</li> <li>• National Motor Racing Museum</li> <li>• Chifley Home and Education Centre</li> </ul>	Total 2% increase in education/schools engagement	Manager Museums
1.6 3.7 4.4 5.6	The provision of a range of public programs, exhibitions and community events at the Bathurst Regional Council managed museums	Undertake a minimum of six exhibitions, five public programs and two community events across the Bathurst Regional Council managed museums	Minimum six exhibitions, five public programs and two community events	Manager Museums
1.6 3.7 4.4 5.6	An overall increase in revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	A 2% increase in revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	Total 2% increase in retail and venue hire revenue	Manager Museums
1.6 3.7 4.4 5.6	The construction and operation of the Bathurst Rail Museum	Undertake the construction and fit out of the Bathurst Rail Museum	Construction of Bathurst Rail Museum commenced	Manager Museums
3.6 3.7 4.4 5.6	The construction and operation of the Central Tablelands Collection Facility	Continue to seek external funding for the construction of the collection facility	External funding sources identified and applications submitted	Manager Museums



## Tourism

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
1.1 5.1	Grow the number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services.  Grow Regional Tourism Partnership program  Inform industry regarding the Bathurst Region brand use and application	Number of tourism partners increased by 10%.  Increased attendance at industry events annually	Manager BVIC
1.6	Provide visitors and prospective visitors to the area with quality information and services.	Develop new tourism website  Develop regional Tours and trails app  Develop online booking capability  Develop Destination Planner – print and online  Create focused local range of retail products at BVIC	Tourism website operational.  Tours and trails app available to public.  Destination planner published.  Increase of 15% in bookings through online booking portal  Downloads of Bathurst region app increase by 15%  VIC satisfaction rating of 80% or higher maintained  Retail sales at BVIC increase by 10% annually	Manager BVIC
1.6	Effectively promote and market the Bathurst Region as a key destination	Develop new tourism website  Develop Destination Planner – print and online  Develop marketing campaigns based upon pillars of destination brand strategy	Growth in social media following by 20%.  Increase in page views to Destination website by 20%.	Manager BVIC
1.6	Increase total number of visitors and overnight stays in the Bathurst region	Promote Bathurst region to niche and specialist markets as identified in Destination Management Plan and Brand strategy  Develop annual events program from major (Tier 1) events to community level events	Day visitor number increase by 5%  Overnight visitors increase by 8%  Average length of stay increases by 10%	Manager BVIC



### Destination Management

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
1.6	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development	Implement the destination brand:  Develop and implement 18 month-three year marketing plan.  Publish image library for industry to access.	Marketing Plan adopted by council.  > 100 images accessed and used.	Destination Development Manager
1.6	Support the Tourism Reference Group, which consists of a cross section of the industry	Improved collaboration between industry groups and Council.	6 meetings held  > 75% level of attendance	Destination Development Manager
1.6	Connect with industry	Host ongoing tourism forums annually.	Annual forum on emerging industry trend hosted.	Destination Development Manager /
1.6	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Report produced.	Destination Development Manager / Economic Development Manager



## Environmental, Planning & Building Services

Council will manage growth and development in alignment with Council's and the NSW Government's planning instruments and controls, and continue forward planning through reviews of the Housing Strategy, Open Space Strategy and Transport and Parking Strategy. Adoption of a new Economic Development Strategy will identify opportunities for continued growth, mindful of Council's obligations to environmental stewardship, heritage conservation and good urban design.

### Environmental

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
5.4	Meet Council's responsibilities under the Companion Animals Act 1998 by continuing to provide community programs relating to responsible pet ownership	Complete Responsible Pet Ownership community programs  Maintain and enhance areas for off-leash recreation for dogs	Two Community desexing programs conducted  Pet Expo held  Educational radio interviews conducted weekly  Educational social media posts conducted monthly  Maintain Kefford Street Off Leash areas fortnightly  Install seating and dog agility equipment at small dogs off leash area by September 2018	Team Leader Regulatory Services
5.4	Meet Council's responsibilities under the Companion Animals Act 1998 and Impounding Act 1993 by promptly responding to customer requests and implementing enforcement action for breaches	Investigate animal related complaints, including matters reported after hours  Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards  100% response to customer requests reported out of hours	Team Leader Regulatory Services
5.4	Meet Council's responsibilities under the Prevention of Cruelty to Animals Act 1979 and the Impounding Act 1993 in the operation of the Small and Large Animal Impounding Facilities	Operate Small Animal Pound at Vale Road site	Implement electronic impounding register by December 2018  Implement social media program to promote rehoming of impounded dogs and cats by December 2018  Increase the % of impounded dogs returned to owner or sold or released to welfare organisation  Increase the % of impounded cats returned to owner or sold or released to welfare organisation	Manager Environment/ Team Leader Regulatory Services

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
		New Small Animal Impounding Facility designed and construction commenced Large Animal Impounding Facility relocated to Hampden Park Road site	Design 100% complete by December 2018 Construction 75% commenced by 1 March 2019	
5.2	Explore opportunities to develop a best practice regional impounding facility	Actively engage with neighbouring Councils to develop a model for a regional impounding facility	Seek confirmed participation in a regional impounding facility by August 2018 Develop a governance model for a regional impounding facility by February 2019 Develop operating procedures for a regional impounding facility by April 2019	Manager Environment
5.4	Meet Council's responsibilities under the Road Rules 2014 and Fines Act 1996	Monitor and enforce parking regulations on public roads Implement a community education program regarding the Australian Road Rules	Daily monitoring undertaken Educational social media posts conducted monthly Review and update the educational information on Council's website by December 2018	Team Leader Regulatory Services/ Parking Rangers
5.4	Meet Council's contractual obligations under the Local Government Act 1993 in monitoring and enforcing parking regulations in off street car parks	Monitor and enforce parking regulations in off street car parks in accordance with contractual obligations	100% compliance with contractual obligations	Team Leader Regulatory Services/ Parking Rangers
2.1 2.2 2.3 2.4 5.4	Meet Council's responsibilities under the Protection of the Environment Operations Act	Investigate customer requests and pollution incidents Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards	Manager Environment/ Environmental Officers
2.3 2.5	Continue to improve the community's awareness and capacity with regard to environmental sustainability	Communicate sustainability messages via a range of on-line and traditional media sources Conduct sustainability education programs	Weekly posts on the @sustainablebathurst Facebook page Conduct Sustainable Living Expo in March 2019 Conduct a sustainability education program targeting primary school aged students by December 2018	Manager Environment/ Environmental Officers
2.1 2.2	Implement Council's Onsite Sewage Management Strategy and meet Council's obligations under the Local Government Act 1993	Conduct inspections and issue approvals for existing onsite sewage management systems without approvals or requiring renewal	Increase the number of onsite sewage management systems with a current approval to operate Review and update the Onsite Sewage Management Strategy by January 2019	Manager Environment/ Environmental Officers

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
2.1 2.4 2.5 2.6	Meet Council's obligations under the Local Government Act 1993 and community expectations to manage, restore, enhance and conserve the natural environment	Implement the Urban Waterways Management Plan Implement the Biodiversity Management Plan Implement the Pest Bird Management Plan Implement the Roadside Vegetation Management Plan	Implement a priority project identified in the Urban Waterways Management Plan.  Implement a priority project identified in the Biodiversity Management Plan.  Implement a priority project identified in the Pest Bird Management Plan  Implement a priority project in the Roadside Vegetation Management Plan	Manager Environment/ Environmental Officers/ Sustainability Strategy Officer
2.5	Implement energy efficiency and renewable energy projects at Council facilities	Identify and prioritise energy efficiency projects at Council facilities  Identify and prioritise renewable energy projects at Council facilities	Install a solar array at the Bathurst Aquatic Centre  Design and install a solar shade structure for the Elizabeth Street car park  Implement an energy efficiency upgrade at Council facility  Implement a renewable energy project through the Revolving Energy fund	Manager Environment/ Sustainability Strategy Officer
2.1 2.4 5.4	Meet Council's obligations under the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and Water Management Act 2000  Meet Council's obligations under SEPP55 and related planning policies	Ensure the assessment of development applications meets all of the requirements of the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and other relevant planning policies  Investigate opportunities for the establishment of biodiversity stewardship sites under the Biodiversity Conservation Act 2016  Ensure that Council activities are compliant with the requirements of the Biodiversity Conservation Act 2016  Ensure the assessment of development applications meets all of the requirements of SEPP55 and Council's Contaminated Land Policy	Number of development applications assessed and professional advice provided  Identify three priority Council owned sites for assessment as biodiversity stewardship sites  Formulate a workflow procedure to ensure that all Council activities are compliant with the requirements of the relevant legislation by February 2019	Manager Environment/ Environmental Officers/ Sustainability Strategy Officer
1.3 2.3	Contribute to the development of Bathurst as a Smart City	Identify the optimum efficiency LED luminaries for the street lighting upgrade Identify the optimum technology for smart controls to be incorporated into LED street lighting upgrade Establish Bathurst as an EV charging destination	Complete a pilot trial of LED street lights at identified trial sites by September 2018  Complete upgrade of all standard P3, P4 and P5 street lights to LED luminaries.  Install Tesla supercharger station by August 2018	Manager Environment/ Environmental Officers/ Sustainability Strategy Officer

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
			Identify and install a CBD universal EV charge station sites  Complete a feasibility study for the integration of electric vehicles in the Council fleet	
2.3 2.5	Meet Council's statutory reporting obligations under the Local Government Act 1993	Monitor the operational footprint of Council's operations and report on trends identified.  Measure and collate the trends in environmental condition across the Local Government Area	Collate data and prepare the annual State of Environment Report by 30 November 2018	Manager Environment/ Sustainability Strategy Officer
5.4	Meet Council's obligations in the Food Regulation Partnership and the Food Act 2003	Conduct a program of inspections of food premises including home-based food premises and Bed & Breakfast establishments to ensure compliance with regulations	Conduct an inspection of all high and medium risk food premises by June 2019  Implement a risk based inspection program for B&B and home-based food premises  Prepare and distribute educational material on food safety three times annually  95% of customer requests responded to within adopted corporate standards	Manager Environment/ Environmental Health Officers
5.4	Meet Council's obligations under the Public Health Act 2010 and associated regulations	Conduct a program of inspections of skin penetration premises, public swimming and spa pools and cooling towers	Conduct an inspection of all skin penetration premises  Conduct an inspection of all public swimming pools and spa pools  Participate in training to determine Council's role in Legionella management and the inspection of cooling towers  95% of customer requests responded to within adopted corporate standards	Manager Environment/ Environmental Health Officers

### Planning

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
1 2 3 4 5	Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.	Prepare draft LEP and DCP amendments.	Planning proposals referred to NSW Department of Planning & Environment for gazettal	Manager Strategic Planning
1 2 3 4 5	Investigate relevant land use and planning issues of the Bathurst Region.	Prepare studies and plans. 1. Laffing Waters Master Plan. 2. Bathurst Integrated Transport Plan.	Draft studies/plans are prepared by 30 June 2020	Manager Strategic Planning
3 5	Review and update Council's section 7.11 plans.	Review existing or prepare new s7.11 Plans.	Draft plans considered and adopted by Council	Manager Strategic Planning
3 4 5	Implement the Bathurst Regional Heritage Strategy 2014-2017.	Provide a Heritage Advisory Service.	Number of site visits undertaken by the heritage advisory service.	Manager Strategic Planning
		Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.	Value of works generated from Council's incentive funds.	Manager Strategic Planning
		Prepare and implement projects for the interpretation and display of cultural heritage and history information.	New interpretative/promotional information made available.	Manager Strategic Planning
		Prepare research/studies into the regions heritage values	Studies/plans considered and adopted by Council.  Number of local heritage items included in the Local Environmental Plan.	Manager Strategic Planning

### Development Assessment

Bathurst 2040 Objective reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
2 3 5	Ensure the assessment of development and other applications, in accordance with planning instruments, development control plans and policies, occurs within appropriate timeframes.	Process all development applications within statutory time frames set out in the Environmental Planning and Assessment Act 1979.	To be at or below the state average for determination times of development applications	Manager Development Assessment
			To be at or below the state average of determination times for complying development	Manager Development Assessment

## Economic Development

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – this year's Projects / Tasks	Tracking our Progress	Responsible Officer
1 3	Implementation of the Economic Development Strategy 2018-2022 and associated actions.	Nurture economic infrastructure development by supporting the development of the aerodrome, industrial precincts and telecommunications.	Seek funding for economic infrastructure projects.	Manager Economic Development
		Market-leading promotional campaigns and events through continued participation in Evocities, destination marketing, and maintenance of promotional assets.	Representation at all Evocities meetings.  All 4 entrance billboards and signs updated.  Bathurst Region website migrated to new destination site.	Manager Economic Development
		Support local business growth, partnerships and skill development through management of Councils business database (eNewsletters), business cluster groups, business management programs, business events and the ID platform.	12 eNewsletters issued.  Manufacturing and technology cluster groups activated  Run BizMonth, Gift Card and Business Leaders Lunch programs.	Manager Economic Development
		Develop a Precinct Activation Program, support local start-up hubs and manage Council's relationship with the Business Chamber.	Program developed and adopted.  Attendance at 75% of Business Chamber After-Hours events.  Representation at all "Upstairs" board meetings and implementation of a marketing campaign for "Upstairs".	Manager Economic Development
		Grow local employment, investment and attract new businesses	Organise the Bathurst Jobs Expo with 40 stalls and minimum 1,500 attendees.  Minimum of 60 new jobs loaded on Evojobs each month.  Develop relocation proposals, relocation materials and support the relocation of new businesses.	Manager Economic Development
		Develop Bathurst into a Smart City.  Support innovative practices from industry.	Smart City Plan developed and adopted.  Monthly Project Group meetings held.  Seek funding and roll out Smart City priority projects.	Manager Economic Development



## Capital Projects

Project	Budget (2018/19)	2019/20 Estimate (2018/19)	2020/21 Estimate (2018/19)	2021/22 Estimate (2018/19)
<b>Total Capital Works &gt; \$50,000</b>	<b>53,867,974</b>	<b>24,827,294</b>	<b>11,110,952</b>	<b>13,217,007</b>
Mt Panorama - Second Track & Precinct	15,000,000	0	0	0
<i>Roads - as per details below</i>	<i>8,929,974</i>	<i>5,525,000</i>	<i>4,275,000</i>	<i>4,375,000</i>
New Collections Facility	5,000,000	0	0	0
Bathurst Rail Museum	4,000,000	0	0	0
Water Winburndale Dam Flood Security Upgrading	3,700,000	0	0	0
Proctor Park Soccer Fields incl Carpark and Junior Fields	2,200,000	0	0	0
Scallywags Building Works - Children Services Extension	1,260,000	0	0	0
Sewer Services Mains - Aerodrome Construction	1,000,000	0	0	0
Street Lighting LED Upgrade	1,000,000	0	0	0
Aerodrome - Construction of Leasable Hangar Sites	850,000			
Freeman Circuit Llanarth - Playground	660,000	0	0	0
Hereford Street Fields - Construction of 3rd & 4th fields	600,000	0	0	0
Aerodrome - Redirect Taxiway C & Construct Taxiway H&I	450,000	500,000	0	0
Aerodrome - Construction of Taxiway Golf	450,000	0	0	0
IT - Hardware replacement - PC & Laptops	423,000	0	0	0
Sewer - WWTW Belt Presses	400,000	0	400,000	0
Water - Reservoir Joint Sealing ( Kelso #10)	375,000	0	0	0
Water - Upgrade of Hereford Street Water Filling Stations	320,000	0	0	0
Water - Chifley Dam Upgrade of Piezometers	310,000	0	0	0
Water Main Roadworks	300,000	306,900	313,958	321,180
Water Mains - per Water Assets Management Plan	300,000	300,000	300,000	300,000
Water Reservoir - McPhillamy Park	300,000	200,000	0	0
Water Treatment Works - Filter Renewal	290,000	0	0	0
CBD CCTV	270,000	0	0	0
Sewer Pump Stations - Replace Aged Switchboards	192,000	196,416	200,934	205,555
Water Meter Services	183,000	187,209	191,514	195,920
Sewer Network - Public Amenities Block	180,000	180,000	180,000	180,000
Sewerage Services Pump Stations - Replace Pumps	177,000	181,071	185,236	189,496
Water - Reservoir Replacement Wentworth Est/Robin Hill	175,000	2,000,000	0	0
Water Filtration Plant (WFP) Upgrade to Staff Amenities	175,000	0	0	0
Wastewater Treatment Works (WWTW) - Aerator Replacement	163,000	166,749	170,584	174,508
Information Services - Software purchases	160,000	100,000	100,000	100,000
Sewer Pump Stations - Pump Station Odour Control	157,000	160,611	164,305	168,084
Water - Chifley Dam Ground Anchors	150,000	750,000		
Flood Prone Properties	150,000	150,000	150,000	150,000
Street Lighting Smart Controls	150,000	0	0	0
Indoor Sports Stadium Carpark Lighting	150,000	0	0	0
Library Book Purchases	150,000	153,450	156,979	160,590
Turf Wicket Restoration Treatment	145,000	150,000	155,000	0

Project	Budget (2018/19)	2019/20 Estimate (2018/19)	2020/21 Estimate (2018/19)	2021/22 Estimate (2018/19)
Water Replace Aged Mains	132,000	135,036	138,142	141,319
Water Winburndale Pipeline Renewal	126,000	128,898	131,863	134,895
WWTW - Energy Metering / Monitoring	123,000	125,829	128,723	131,684
Water - Aquatic Centre - Installation of Solar Array	120,000	0	0	0
Economic Development - CBD Wi-Fi (Smart Cities)	117,000	0	0	0
Bathurst Sportsground Upgrade Canteen	115,000	0	0	0
WWTW - Inlet works pump replacement	102,000	104,346	106,746	109,201
7 Lee Street, Kelso Refurbishment	100,000	0	0	0
Mt Panorama - External painting of Pit Complex	100,000	0	0	0
Mt Pan Legends Lane Entrance - Harris Park	100,000	0	0	0
Aerodrome CCTV monitoring / Landing Charges Equipment	100,000			
Electrical Vehicle Charging Station	100,000			
Sewer Mains - Replace Aged Switchboards	91,000	93,093	95,234	97,425
Solar carpark shade Elizabeth St, Domain, Neighbourhood Centre	80,000	80,000	90,000	0
Water - Implementation of Water Supply Management Plan	79,000	80,817	82,676	84,577
Water Mains - Mt Panorama Improvements	79,000	80,817	82,675	84,577
Mt Panorama - Barrier Wall Replacement Hell Corner	75,000	0	0	0
Mt Panorama - Fencing at Conrod Straight Spectator Bank	75,000	0	0	0
Parks - Installation of fitness stations	68,000	70,000	72,000	0
WWTW - UV Lamp replacement	68,000	69,564	71,164	72,801
Water Meters - New Installations	66,000	67,518	69,071	70,660
Aquatic Centre - replacement of the Boilers	65,000	65,000	0	0
Customer Request Management System Replacement	65,000	0	0	0
Water Meters Services - 20mm	61,000	62,403	63,839	65,307
John Matthews Complex - Synthetic Tennis Court resurface	60,000	61,380	62,792	64,236
Tourism Building - Internal Fit-out	60,000	50,000	50,000	50,000
Carrington Park - Sand grooving treatment of the field	60,000	0	0	0
Netball Courts Restoration of Courts	60,000	0	0	0
WWTW - Levee bank extension (to protect WWTW from floods)	58,000	59,334	60,699	62,095
WFP - Switchboards	57,000	58,311	59,652	61,024
Parks - Bathurst Skate Park Design and Construction extension	55,000	400,000	0	0
Water Mains - Pressure Reduction and Flow Monitoring	53,000	54,219	55,466	56,742
Waste Collection Purchase Mobile Bins	52,000	52,000	52,000	52,000
WWTW - Replace Switchboards	51,000	52,173	53,373	54,601
Water Meters Services - 25mm	50,000	51,150	52,328	53,530
Entry to Bathurst Signage	50,000	50,000	50,000	50,000
Mt Panorama - Conrod Straight Shoulder Maintenance	50,000	50,000	0	0
Civic Centre - Ground Floor Toilet (disabled access)	50,000	0	0	0
Information Services - Civica eService's	50,000	0	0	0
Carrington Park Grandstand Upgrade	0	6,600,000	0	0
Adventure Playground - Stage 2	0	2,700,000	0	0
Bathurst Sportsground Redevelopment	0	1,200,000	0	0

Project	Budget (2018/19)	2019/20 Estimate (2018/19)	2020/21 Estimate (2018/19)	2021/22 Estimate (2018/19)
Bathurst Sportsground Work Shed /Amenities	0	250,000	0	0
IT - replace SAN/Virtual environment for Servers	0	220,000	0	0
Software Purchases	0	130,000	60,000	100,000
Parks - Infield Drainage to Ashwood Park No 2 Field	0	118,000	0	0
Mt Panorama - Debris Fencing	0	100,000	100,000	100,000
Information Services - SharePoint	0	100,000	0	0
Aerodrome - Aircraft Tie Downs	0	100,000	0	0
Water Reservoirs - replacement McPhillamy Park	0	0	2,000,000	2,000,000
Extend Wi-Fi Network to Winburndale Dam via Microwave Link	0	0	200,000	0
Walmer Park Restoration of Field Lighting	0	0	124,000	0
Walmer Park Modifications to external amenities	0	0	55,000	0
Aerodrome - Terminal Upgrade	0	0	0	3,000,000

### Roadworks

Project	Budget (2018/19)	2019/20 Estimate (2018/19)	2020/21 Estimate (2018/19)	2021/22 Estimate (2018/19)
<b>Roads Capital Works &gt; \$50,000</b>	<b>8,929,974</b>	<b>5,525,000</b>	<b>4,275,000</b>	<b>4,375,000</b>
Stormwater Drainage Eleven Mile Drive Drainage augmentation	1,500,000	0	0	0
Urban Roads Sealed - George/Howick St Roundabout	750,000	0	0	0
Regional Roads Rural Sealed MR 390 Hobby Yards Road	400,000	0	0	0
Cycleway Mitchell Highway - Bradwardine Road to Sawpit Creek	303,600	0	0	0
Rural Roads Sealed - RC Freemantle Road	300,000	0	0	0
Rural Roads Sealed - Lachlan Road - Extend Seal	300,000	0	0	0
Urban Roads Sealed - Hen & Chicken Lane	300,000	0	0	0
Rural Roads Sealed - Limekilns Rd - Brae Lane	296,374	0	0	0
Rural Roads Sealed - Sector Minor Improvements - Sealed	250,000	250,000	250,000	250,000
Rural Roads Unsealed - Rural Roads Gravel Resheeting	250,000	250,000	250,000	250,000
Urban Roads Sealed - Eleven Mile Drive 0.0 to 1.0km	250,000	0	0	0
Rural Roads Sealed - Beyers Ave, Hill End	250,000	0	0	0
Stormwater Drainage Lagoon Rd	250,000	0	0	0
Major Pavement Rehab (Various locations)	200,000	200,000	200,000	200,000
Urban Roads Sealed - Lagoon Road	200,000	0	0	0
Urban Roads Unsealed - Montavella Lane extend seal by 1km	200,000	0	0	0
Urban Roads Unsealed - Thomas Drive - seal	200,000	0	0	0
Unsealed Rural Roads - RC Redhill Road	200,000	0	0	0
Rural Sealed - O'Connell Plains Road - Lagoon Road to Bridge	200,000			
George St Carpark	190,000	0	0	0
Unsealed Rural Roads - RC Bathampton Road	180,000	0	0	0
Urban Roads Sealed - Hamilton St, Eglinton (Cox St - Logan St)	150,000	0	0	0
Keppel St Laneway	150,000	0	0	0
K&G Construction - as per Roads Asset Mgt Plan	100,000	100,000	100,000	100,000

Project	Budget (2018/19)	2019/20 Estimate (2018/19)	2020/21 Estimate (2018/19)	2021/22 Estimate (2018/19)
Road Construction - AC Reconstruction	100,000	100,000	100,000	100,000
Road Construction - Footway Renewals	100,000	100,000	100,000	100,000
Rural Roads Unsealed - Major Heavy Patching Rural Roads	100,000	100,000	100,000	100,000
Rural Roads Unsealed - Austral St (Sunny Corner)	100,000	0	0	0
Rural Roads Unsealed - Silver St (Sunny Corner)	100,000	0	0	0
Rural Roads Unsealed - Fitzroy St (Peel)	100,000	0	0	0
Rural Roads Unsealed - Church St (Peel)	100,000	0	0	0
Rural Roads Unsealed - East St (Rockley)	100,000	0	0	0
Stormwater Drainage College Rd Detention Basin (TrottingTrack)	100,000	0	0	0
Mountain Bike Club - construction of Carpark	100,000	0	0	0
Community Access & Cycling Plan - Esrom St (Mooney - Mitre)	100,000	0	0	0
Community Access & Cycling Plan - Keppel St (William - George)	100,000	0	0	0
Community Access & Cycling Plan - Piper St (Havannah -Seymour)	80,000	0	0	0
Stormwater Drainage - Eglinton Drainage Improvements	75,000	75,000	75,000	75,000
Urban Sealed Roads - Eglinton Oval - Sealing internal road	55,000	0	0	0
Community Access & Cycling Plan - Harris Park	50,000	0	0	0
Rural Roads - RC Unsealed Goldies Road	50,000	0	0	0
K & G Replacement - as per Roads Asset Mgt Plan	50,000	50,000	50,000	50,000
Rural Roads Unsealed - as per Roads Asset Mgt Plan	0	600,000	350,000	800,000
Urban Roads Sealed - Whyalla Cct	0	450,000	0	0
Urban Roads Sealed - Wembley Place	0	450,000	0	0
Regional Roads Rural Sealed - as per Roads Asset Mgt Plan	0	400,000	400,000	400,000
Urban Roads Sealed - Zagreb Street	0	350,000	0	0
Rural Roads Sealed - As per Roads Asset Mgt Plan	0	300,000	300,000	300,000
Urban Roads Sealed - As per Roads Asset Mgt Plan	0	300,000	300,000	300,000
Rural Roads Sealed - Bridle Track	0	250,000	0	0
Stormwater Drainage Rivulet Rd Bridge replace (w/box culverts)	0	250,000	0	0
Unsealed Rural Roads - as per Roads Asset Mgt Plan	0	200,000	400,000	400,000
Stormwater Drainage Rural Drainage Improvements	0	200,000	200,000	200,000
Unsealed Rural Roads - RC Caloola Road	0	200,000	0	0
Cycleway Construction - as per Roads Asset Mgt Plan	0	200,000	200,000	200,000
Community Access & Cycling Plan - per Roads Asset Mgt Plan	0	150,000	150,000	150,000
Stormwater Drainage O'Regans Rd Culvert Extension	0	0	300,000	0
Rural Roads Unsealed - Eusdale Road	0	0	250,000	0
Rural Roads Sealed - Tarana Road	0	0	200,000	0
Rural Roads Sealed - Turondale Road	0	0	0	200,000
Stormwater Drainage Whiterock Rd	0	0	0	200,000

# Customer Service Charter

Bathurst Regional Council is committed to providing a high level of customer service and standards across the organisation. The Customer Service Charter outlines our standards to provide a genuine and consistent level of service to our community. The Charter has been developed to support Council's vision to enhance the lifestyle and environment of the Bathurst Region through effective leadership, community involvement and commitment to service. We will review and measure our Customer Service Standards bi-annually in the Council's Community Survey.

## Our Standards Reflect A Commitment To:

- Fair and equitable access to our services
- Integrity in all our actions
- Treat all enquiries with respect
- Be transparent and open in responding to community needs
- Offer friendly, professional advice
- Offer accurate and consistent information
- Clearly outline our policies, systems and service standards.

## Phone Contact

- We will answer your call within 6 rings
- We will greet your call in a positive, friendly manner
- Staff will identify themselves by name
- We will assist with your enquiry in an efficient manner
- We will advise if we need to place a customer on hold or transfer a call
- Before transferring a caller we will offer an explanation to the staff member receiving the call
- Before ending a call we will check that the customer is satisfied their enquiry has been answered.

## Written Enquiries

- All written enquiries will receive an acknowledgement within 10 working days
- All responses will include details of a Council action officer or senior staff member to contact for further information
- Email responses will be treated as incoming correspondence and also be acknowledged within 10 working days
- All correspondence will be written in plain language with a minimum of jargon or abbreviations and include the information required to ensure there is no confusion.

## Face To Face Enquiries

- We will greet you with a courteous, positive, friendly attitude
- We will identify ourselves and wear a name badge
- We will provide accurate and consistent advice
- We will provide a timely response and acknowledge if there is a delay in responding to your enquiry.

## After Hours Service

- A message will be left on Council's main switch number directing after hours callers to appropriate emergency contact numbers
- After hours service numbers are listed under Bathurst Regional Council in the white pages.
- Calls will be answered on all listed after hours numbers and responded to within 30 minutes for action or appropriate assessment.

## Customer Commitment

- Maintaining quality customer service standards requires a commitment from both Council and its customers. We ask our customers to commit to:
  - treating staff with respect and courtesy at all times
  - meeting any requests Council have of you in regards to completing your enquiry
  - providing accurate information to allow Council to assist with a consistent and timely response to your enquiry.

## Access & Equity

- We recognise the need for an organisation wide approach to the delivery of services
- We will provide culturally responsive services as needed
- We will promote Council services, programs and procedures to all members of the community
- We will provide facilities and services that meet the needs of all enquiries.

## Governance

- We will provide the community with timely and accurate information to facilitate open and accountable government
- We will ensure statutory requirements on Council information are met
- We will ensure Council's policies reflect community needs.

# Human Resources Activity

## Staff Consultation & Wellbeing

To satisfactorily meet the future requirements of being a business owner in 2018/2019 and beyond Council has in place a variety of mechanisms to collaboratively interact with its employees and these mechanisms consist of the annual performance appraisal process leading to personal growth and the acquisition of new skills.

A wide ranging list of activities aimed specifically at enhancing Council's employees' health and well-being has been implemented and continues to expand into areas such as gym membership, flu vaccinations, childcare service provision, transition to retirement arrangements etc.

An identified major challenge facing all local government entities is the predicted shortfall in skilled labour and an ageing workforce. Council is embarking on a number of initiatives in an attempt to identify and combat this situation. Initiatives include investigating and securing opportunities to maximise the use of trainees and apprentices to curb the future skill shortages that have been identified.

At all stages, from the Consultative Committee to Staff Committees and individual discussions, Council will provide a conducive forum to enable communication to occur.

## Staff Training

Council remains committed to providing training and skills development and enhancement for its staff. A Staff Education and Assistance policy exists, which provides employees with an avenue to broaden their knowledge leading towards possible career progression to meet Council's future needs.

In addition, Council has identified Government incentives to assist with funding to minimise the impact on Council's training budget which has included the establishment of existing worker traineeships and funded placements in a number of courses.

The emergence of e-Learning has been embraced by Council with the implementation of an online learning provider. This style of learning is proving highly successful for Council's compliance modules such as EEO, bullying and harassment, privacy, Code of Conduct, Alcohol and Other Drugs, Work Health & Safety, and Cultural Awareness. It is envisaged that this will be continued into the future as more emphasis is given to electronic forms of communication.

Through consultation with staff, training requirements will be identified and will be implemented on a priority basis with most emphasis placed on training that will lead to compliance with legislation and safety requirements.

## Workplace Health and Safety

Council's Workplace Health and Safety Committee meets on a bi-monthly basis. Its purpose is to provide a forum for consultation on all work health and safety related matters. This committee will continue to monitor practices and procedures to ensure Council complies with the requirements of the Workplace Health and Safety Act, 2011 and Work Health and Safety Regulation, 2011. Some things that will be considered include:

- o Investigating innovative measures, in consultation with our insurer, to reduce Council's exposure to compensatable injuries.
- o Focusing on preventative programs.
- o Continual monitoring of Council's safety performance.

The Committee makes recommendations to the General Manager in relation to Work Health and Safety matters. The Committee is also responsible for conducting regular workplace inspections.

## Equal Employment Opportunity Policy and Management Plan and Workforce Plan

Council has adopted an Equal Employment Opportunity Policy and Management Plan and a Workforce Plan. These documents are available on the Council's intranet for viewing by all personnel.

Council is an Equal Employment Opportunity employer and has in the past (and will continue to do in the future) advised all staff members of their rights and responsibilities and provided training on Equal Employment Opportunity.

Training is now provided to all staff via the E-Learning module and staff are to undertake this training every two years.



# Financial Plans

## Income Statement – Consolidated Funds

<b>Delivery Plan Financials (4 years forecast)</b>				
<b>Operational Plan (1 year budget)</b>	<b>2018/2019</b>	<b>2019/2020</b>	<b>2020/2021</b>	<b>2021/2022</b>
<b><u>Income Statement</u></b>				
<b>Revenue:</b>				
Rates & Annual Charges	-\$45,127,160	-\$47,389,515	-\$48,863,948	-\$50,283,689
User Charges & Fees	-\$27,666,318	-\$29,052,005	-\$30,206,596	-\$31,411,582
Interest & Investment Revenue	-\$2,833,319	-\$2,926,943	-\$2,962,144	-\$3,028,749
Other Revenues	-\$4,733,371	-\$5,133,960	-\$5,268,516	-\$5,428,078
Grants & Contribs provided for Operating	-\$11,185,270	-\$10,904,013	-\$11,024,393	-\$11,250,064
Grants & Contribs provided for Capital	-\$29,714,325	-\$7,827,356	-\$6,411,762	-\$9,316,043
<b>Other income:</b>				
Net gains from the disposal of assets	-\$28,450,800	-\$25,480,600	-\$23,390,700	-\$20,378,100
<b>Total Income from Continuing Operations</b>	<b>-\$149,710,563</b>	<b>-\$128,714,392</b>	<b>-\$128,128,059</b>	<b>-\$131,096,305</b>
<b>Expenses from Continuing Operations</b>				
Employee Benefits & On-Costs	\$29,344,619	\$29,826,896	\$31,952,607	\$33,743,770
Borrowing Costs	\$1,399,692	\$1,553,987	\$1,656,477	\$1,408,563
Materials & Contracts	\$37,092,872	\$36,072,141	\$36,382,400	\$36,892,888
Depreciation, Amortisation & Impairment	\$25,815,000	\$26,847,600	\$27,921,504	\$29,038,364
Other Expenses	\$11,156,615	\$11,353,031	\$11,894,700	\$11,897,751
<b>Total Expenses from Continuing Operations</b>	<b>\$104,808,798</b>	<b>\$105,653,655</b>	<b>\$109,807,688</b>	<b>\$112,981,336</b>
<b>Operating Result from Continuing Operations</b>	<b>-\$44,901,765</b>	<b>-\$23,060,737</b>	<b>-\$18,320,371</b>	<b>-\$18,114,969</b>
<b>Operating Result before Capital Grants</b>	<b>-\$15,187,440</b>	<b>-\$15,233,381</b>	<b>-\$11,908,609</b>	<b>-\$8,798,926</b>
<b><u>Funding Statement</u></b>				
<b>Sources Of Funds</b>				
Transfers from Reserves	-\$50,211,268	-\$37,933,038	-\$26,403,118	-\$25,797,929
Transfer from Section 7.11	-\$7,581,300	-\$701,213	-\$227,966	-\$229,760
Loan Funds Received	-\$10,560,000	-\$9,600,000	\$0	\$0
Plant & Equipment (Income from Disposal)	-\$1,262,250	-\$634,000	-\$652,000	-\$634,000
Add Back Depreciation Budget	-\$25,815,000	-\$26,847,600	-\$27,921,504	-\$29,038,364
Add Back Carrying Value of Real Estate Sold	-\$1,000,000	-\$1,000,000	-\$1,000,000	-\$1,000,000
Add Back S7.11 Income Received	\$1,531,300	\$1,545,013	\$1,579,481	\$1,614,606
	<b>-\$94,898,518</b>	<b>-\$75,170,838</b>	<b>-\$54,625,107</b>	<b>-\$55,085,447</b>
<b>Application of Funds</b>				
<b>Asset Purchases:</b>				
Capital Works	\$59,915,129	\$29,750,943	\$16,093,789	\$18,492,842
Real Estate	\$22,042,500	\$12,825,000	\$11,700,000	\$11,700,000
<b>Reserves:</b>				
Transfers to reserves	\$52,924,253	\$50,451,534	\$39,662,116	\$38,168,997
<b>Loans:</b>				
Principal Repayment	\$4,904,614	\$5,194,735	\$5,464,139	\$4,813,994
<b>Internal transactions:</b>				
Income	-\$18,671,017	-\$19,258,033	-\$19,869,543	-\$20,501,476
Expenditure	\$18,643,916	\$19,257,032	\$19,868,643	\$20,501,174
	<b>\$139,759,395</b>	<b>\$98,221,211</b>	<b>\$72,919,144</b>	<b>\$73,175,531</b>
<b>Net Funding Result</b>	<b>\$44,860,877</b>	<b>\$23,050,373</b>	<b>\$18,294,037</b>	<b>\$18,090,084</b>
<b>Change in Council's Working Capital</b>	<b>-\$40,888</b>	<b>-\$10,364</b>	<b>-\$26,334</b>	<b>-\$24,885</b>



## Statement of Financial Position – Consolidated Funds

Delivery Plan Financials (4 years forecast)				
Operational Plan (1 year budget)	2018/2019	2019/2020	2020/2021	2021/2022
<b>Statement of Financial Position</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$412,136	\$12,160,916	\$25,126,267	\$36,331,619
Investments	\$54,000,000	\$54,000,000	\$54,000,000	\$54,000,000
Receivables	\$10,033,000	\$10,234,000	\$10,439,000	\$10,648,000
Inventories	\$1,904,000	\$1,942,000	\$1,981,000	\$2,021,000
Other	\$629,000	\$642,000	\$655,000	\$668,000
<b>Total Current Assets</b>	<b>\$66,978,136</b>	<b>\$78,978,916</b>	<b>\$92,201,267</b>	<b>\$103,668,619</b>
<b>Non-Current Assets</b>				
Infrastructure, Property, Plant & Equipment (9)	\$1,254,695,629	\$1,270,423,972	\$1,270,296,257	\$1,271,450,735
Investments	\$32,500,000	\$32,500,000	\$32,500,000	\$32,500,000
Receivables	\$668,000	\$681,000	\$695,000	\$709,000
Inventories	\$10,765,000	\$10,980,000	\$11,200,000	\$11,424,000
Investment Property	\$11,216,000	\$11,440,000	\$11,669,000	\$11,902,000
<b>Total Non-Current Assets</b>	<b>\$1,309,844,629</b>	<b>\$1,326,024,972</b>	<b>\$1,326,360,257</b>	<b>\$1,327,985,735</b>
<b>TOTAL ASSETS</b>	<b>\$1,376,822,765</b>	<b>\$1,405,003,888</b>	<b>\$1,418,561,524</b>	<b>\$1,431,654,354</b>
<b>Current Liabilities</b>				
Payables	-\$7,711,000	-\$7,865,000	-\$8,022,000	-\$8,182,000
Borrowings	-\$4,904,614	-\$5,194,735	-\$5,464,139	-\$4,813,994
Provisions	-\$10,850,000	-\$11,067,000	-\$11,288,000	-\$11,514,000
<b>Total Current Liabilities</b>	<b>-\$23,465,614</b>	<b>-\$24,126,735</b>	<b>-\$24,774,139</b>	<b>-\$24,509,994</b>
<b>Non-Current Liabilities</b>				
Payables	-\$1,089,000	-\$1,111,000	-\$1,133,000	-\$1,156,000
Borrowings	-\$28,627,386	-\$33,032,651	-\$27,568,512	-\$22,754,518
Provisions	-\$1,591,000	-\$1,623,000	-\$1,655,000	-\$1,688,000
<b>Total Non-Current Liabilities</b>	<b>-\$31,307,386</b>	<b>-\$35,766,651</b>	<b>-\$30,356,512</b>	<b>-\$25,598,518</b>
<b>TOTAL LIABILITIES</b>	<b>-\$54,773,000</b>	<b>-\$59,893,386</b>	<b>-\$55,130,651</b>	<b>-\$50,108,512</b>
<b>Net Assets</b>	<b>\$1,322,049,765</b>	<b>\$1,345,110,502</b>	<b>\$1,363,430,873</b>	<b>\$1,381,545,842</b>
<b>Equity</b>				
<b>Accum Surplus</b>				
Carried Forward Accumulated Surplus/Deficit	-\$657,285,000	-\$702,186,765	-\$725,247,502	-\$743,567,873
Surplus from above	-\$44,901,765	-\$23,060,737	-\$18,320,371	-\$18,114,969
	<b>-\$702,186,765</b>	<b>-\$725,247,502</b>	<b>-\$743,567,873</b>	<b>-\$761,682,842</b>
<b>Revaluation Reserves</b>				
Asset Revaluation Reserve	-\$619,863,000	-\$619,863,000	-\$619,863,000	-\$619,863,000
	-	-	-	-
<b>Total Equity</b>	<b>\$1,322,049,765</b>	<b>-\$1,345,110,502</b>	<b>-\$1,363,430,873</b>	<b>-\$1,381,545,842</b>

## Cash Flow Statement – Consolidated Funds

Delivery Plan Financials (4 years forecast)				
Operational Plan (1 year budget)	2018/2019	2019/2020	2020/2021	2021/2022
<b>Cash Flow Statement</b>				
<b>Cash Flows from Operating Activities</b>				
<b>Receipts</b>				
Rates & Annual Charges	-\$44,930,160	-\$47,188,515	-\$48,658,948	-\$50,074,689
User Charges & Fees	-\$27,653,318	-\$29,039,005	-\$30,192,596	-\$31,397,582
Interest & Investment Revenue	-\$2,833,319	-\$2,926,943	-\$2,962,144	-\$3,028,749
Other Revenues	-\$4,513,371	-\$4,909,960	-\$5,039,516	-\$5,195,078
Grants & Contribs	-\$40,899,595	-\$18,731,369	-\$17,436,155	-\$20,566,107
<b>Payments</b>				
Employee Benefits & On-Costs	\$28,545,005	\$29,604,775	\$31,754,203	\$34,464,915
Borrowing Costs	\$1,399,692	\$1,553,987	\$1,656,477	\$1,408,563
Materials & Contracts	\$36,892,872	\$35,867,141	\$36,173,400	\$36,679,888
Other Expenses	\$11,135,615	\$11,331,031	\$11,872,700	\$11,874,751
<b>Net cash (provided) / used in operating activities</b>	<b>-\$42,856,579</b>	<b>-\$24,438,858</b>	<b>-\$22,832,579</b>	<b>-\$25,834,088</b>
<b>Cash Flows from Investing Activities</b>				
<b>Receipts</b>				
Sale of real estate assets	-\$28,450,800	-\$25,480,600	-\$23,390,700	-\$20,378,100
<b>Payments</b>				
Purchase of infrastructure, property, plant & equipment	\$77,957,629	\$38,575,943	\$23,793,789	\$26,192,842
Purchase of real estate assets	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000
<b>Net cash (provided) / used in investing activities</b>	<b>\$53,506,829</b>	<b>\$17,095,343</b>	<b>\$4,403,089</b>	<b>\$9,814,742</b>
<b>Cash Flows from Financing Activities</b>				
<b>Receipts</b>				
Proceeds from borrowings	-\$10,560,000	-\$9,600,000	\$0	\$0
<b>Payments</b>				
repayment of borrowings	\$4,904,614	\$5,194,735	\$5,464,139	\$4,813,994
<b>Net cash (provided) / used in investing activities</b>	<b>-\$5,655,386</b>	<b>-\$4,405,265</b>	<b>\$5,464,139</b>	<b>\$4,813,994</b>
<b>Net (Increase) or decrease in Cash</b>	<b>\$4,994,864</b>	<b>-\$11,748,780</b>	<b>-\$12,965,351</b>	<b>-\$11,205,352</b>
Cash at beginning of year	\$5,407,000	\$412,136	\$12,160,916	\$25,126,267
<b>Closing Cash</b>	<b>\$412,136</b>	<b>\$12,160,916</b>	<b>\$25,126,267</b>	<b>\$36,331,619</b>

## Income Statement – General Fund

General Fund	2018/2019	2019/2020	2020/2021	2021/2022
<b>Income Statement</b>				
<b>Revenue:</b>				
Rates & Annual Charges	-\$26,428,660	-\$27,736,515	-\$28,208,348	-\$28,574,489
User Charges & Fees	-\$10,164,118	-\$10,786,605	-\$11,142,196	-\$11,511,082
Interest & Investment Revenue	-\$2,049,319	-\$2,124,739	-\$2,141,205	-\$2,188,741
Other Revenues	-\$4,641,771	-\$5,039,560	-\$5,171,316	-\$5,328,078
Grants & Contribs provided for Operating	-\$10,760,570	-\$10,471,713	-\$10,684,293	-\$10,901,964
Grants & Contribs provided for Capital	-\$24,997,925	-\$5,439,656	-\$3,992,062	-\$6,945,643
<b>Other income:</b>				
Net gains from the disposal of assets	-\$28,450,800	-\$25,480,600	-\$23,390,700	-\$20,378,100
<b>Total Income from Continuing Operations</b>	<b>-\$107,493,163</b>	<b>-\$87,079,388</b>	<b>-\$84,730,120</b>	<b>-\$85,828,097</b>
<b>Expenses from Continuing Operations</b>				
Employee Benefits & On-Costs	\$28,498,724	\$29,114,468	\$31,035,475	\$32,610,478
Borrowing Costs	\$1,208,949	\$1,303,139	\$1,415,268	\$1,177,386
Materials & Contracts	\$19,136,130	\$18,141,947	\$18,108,643	\$18,267,580
Depreciation, Amortisation & Impairment	\$17,740,000	\$18,449,600	\$19,187,584	\$19,955,087
Other Expenses	\$9,201,621	\$9,357,271	\$9,851,610	\$9,806,341
<b>Total Expenses from Continuing Operations</b>	<b>\$75,785,424</b>	<b>\$76,366,425</b>	<b>\$79,598,580</b>	<b>\$81,816,872</b>
<b>Operating Result from Continuing Operations</b>	<b>-\$31,707,739</b>	<b>-\$10,712,963</b>	<b>-\$5,131,540</b>	<b>-\$4,011,225</b>
<b>Operating Result before Capital Grants</b>	<b>-\$6,709,814</b>	<b>-\$5,273,307</b>	<b>-\$1,139,478</b>	<b>\$2,934,418</b>
<b>Funding Statement</b>				
<b>Sources Of Funds</b>				
Transfers from Reserves	-\$40,771,867	-\$31,360,507	-\$20,384,600	-\$20,117,017
Transfer from Section 7.11	-\$7,221,300	-\$701,213	-\$227,966	-\$229,760
Loan Funds Received	-\$10,560,000	-\$9,600,000	\$0	\$0
Plant & Equipment (Income from Disposal)	-\$1,087,500	-\$534,000	-\$552,000	-\$534,000
Add Back Depreciation Budget	-\$17,740,000	-\$18,449,600	-\$19,187,584	-\$19,955,087
Add Back Carrying Value of Real Estate Sold	-\$1,000,000	-\$1,000,000	-\$1,000,000	-\$1,000,000
Add Back S7.11 Income Received	\$104,900	\$107,313	\$109,781	\$112,306
	<b>-\$78,275,767</b>	<b>-\$61,538,007</b>	<b>-\$41,242,369</b>	<b>-\$41,723,558</b>
<b>Application of Funds</b>				
<b>Asset Purchases:</b>				
Capital Works	\$47,775,978	\$22,128,412	\$9,025,271	\$11,761,930
Investment Property	\$0	\$0	\$0	\$0
Real Estate	\$22,042,500	\$12,825,000	\$11,700,000	\$11,700,000
<b>Reserves:</b>				
Transfers to reserves	\$42,819,501	\$38,927,778	\$27,168,364	\$24,731,263
<b>Loans:</b>				
Principal Repayment	\$4,730,980	\$4,957,318	\$5,217,083	\$4,556,906
<b>Internal transactions:</b>				
Income	-\$13,763,948	-\$14,160,994	-\$14,575,153	-\$15,001,834
Expenditure	\$7,996,566	\$8,206,592	\$8,414,407	\$8,627,132
	<b>\$111,601,577</b>	<b>\$72,884,106</b>	<b>\$46,949,972</b>	<b>\$46,375,397</b>
<b>Net Funding Result</b>	<b>\$33,325,810</b>	<b>\$11,346,099</b>	<b>\$5,707,603</b>	<b>\$4,651,839</b>
<b>General Fund Change in Working Capital</b>	<b>\$1,618,071</b>	<b>\$633,136</b>	<b>\$576,063</b>	<b>\$640,614</b>

## Income Statement – Water Fund

Water Fund	2018/2019	2019/2020	2020/2021	2021/2022
<b>Income Statement</b>				
<b>Revenue:</b>				
Rates & Annual Charges	-\$3,318,100	-\$3,492,800	-\$3,676,300	-\$3,869,300
User Charges & Fees	-\$11,893,100	-\$12,376,500	-\$12,881,500	-\$13,409,100
Interest & Investment Revenue	-\$306,800	-\$313,912	-\$321,247	-\$328,706
Other Revenues	-\$16,100	-\$17,000	-\$17,900	-\$18,800
Grants & Contribs provided for Operating	-\$125,100	-\$128,000	-\$131,000	-\$134,100
Grants & Contribs provided for Capital	-\$3,350,200	-\$1,346,500	-\$1,363,100	-\$1,380,000
<b>Other income:</b>				
Net gains from the disposal of assets	\$0	\$0	\$0	\$0
<b>Total Income from Continuing Operations</b>	<b>-\$19,009,400</b>	<b>-\$17,674,712</b>	<b>-\$18,391,047</b>	<b>-\$19,140,006</b>
<b>Expenses from Continuing Operations</b>				
Employee Benefits & On-Costs	\$1,363,606	\$1,561,900	\$1,643,800	\$1,731,500
Borrowing Costs	\$190,743	\$250,848	\$241,209	\$231,177
Materials & Contracts	\$7,247,742	\$6,880,300	\$7,044,100	\$7,211,700
Depreciation, Amortisation & Impairment	\$4,200,000	\$4,368,000	\$4,542,720	\$4,724,429
Other Expenses	\$1,102,994	\$1,123,303	\$1,149,753	\$1,176,763
<b>Total Expenses from Continuing Operations</b>	<b>\$14,105,085</b>	<b>\$14,184,351</b>	<b>\$14,621,582</b>	<b>\$15,075,569</b>
<b>Operating Result from Continuing Operations</b>	<b>-\$4,904,315</b>	<b>-\$3,490,361</b>	<b>-\$3,769,465</b>	<b>-\$4,064,437</b>
<b>Operating Result before Capital Grants</b>	<b>-\$1,554,115</b>	<b>-\$2,143,861</b>	<b>-\$2,406,365</b>	<b>-\$2,684,437</b>
<b>Funding Statement</b>				
<b>Sources Of Funds</b>				
Transfers from Reserves	-\$5,778,000	-\$4,756,510	-\$3,773,744	-\$3,806,723
Transfer from Section 7.11	\$0	\$0	\$0	\$0
Loan Funds Received	\$0	\$0	\$0	\$0
Plant & Equipment (Income from Disposal)	-\$33,000	\$0	\$0	\$0
Add Back Depreciation Budget	-\$4,200,000	-\$4,368,000	-\$4,542,720	-\$4,724,429
Add Back Carrying Value of Real Estate Sold	\$0	\$0	\$0	\$0
Add Back S7.11 Income Received	\$750,200	\$746,500	\$763,100	\$780,000
	<b>-\$9,260,800</b>	<b>-\$8,378,010</b>	<b>-\$7,553,364</b>	<b>-\$7,751,152</b>
<b>Application of Funds</b>				
<b>Asset Purchases:</b>				
Capital Works	\$8,411,000	\$5,356,510	\$4,373,744	\$4,406,723
Investment Property	\$0	\$0	\$0	\$0
Real Estate	\$0	\$0	\$0	\$0
<b>Reserves:</b>				
Transfers to reserves	\$2,864,223	\$3,420,589	\$3,719,112	\$4,033,103
<b>Loans:</b>				
Principal Repayment	\$173,634	\$237,417	\$247,056	\$257,088
<b>Internal transactions:</b>				
Income	-\$1,097,000	-\$1,122,300	-\$1,148,129	-\$1,174,599
Expenditure	\$3,568,700	\$3,700,855	\$3,822,947	\$3,949,674
	<b>\$13,920,557</b>	<b>\$11,593,071</b>	<b>\$11,014,730</b>	<b>\$11,471,989</b>
<b>Net Funding Result</b>	<b>\$4,659,757</b>	<b>\$3,215,061</b>	<b>\$3,461,366</b>	<b>\$3,720,837</b>
<b>Water Fund Change in Working Capital</b>	<b>-\$244,558</b>	<b>-\$275,300</b>	<b>-\$308,099</b>	<b>-\$343,600</b>


## Income Statement – Sewer Fund

Sewerage Fund	2018/2019	2019/2020	2020/2021	2021/2022
<b>Income Statement</b>				
<b>Revenue:</b>				
Rates & Annual Charges	-\$8,858,800	-\$9,309,200	-\$9,782,300	-\$10,279,400
User Charges & Fees	-\$2,457,200	-\$2,578,800	-\$2,706,500	-\$2,840,500
Interest & Investment Revenue	-\$356,700	-\$364,992	-\$373,539	-\$382,242
Other Revenues	\$0	\$0	\$0	\$0
Grants & Contribs provided for Operating	-\$122,300	-\$125,200	-\$128,100	-\$131,100
Grants & Contribs provided for Capital	-\$1,026,200	-\$1,041,200	-\$1,056,600	-\$1,072,300
<b>Other income:</b>				
Net gains from the disposal of assets	\$0	\$0	\$0	\$0
<b>Total Income from Continuing Operations</b>	<b>-\$12,821,200</b>	<b>-\$13,419,392</b>	<b>-\$14,047,039</b>	<b>-\$14,705,542</b>
<b>Expenses from Continuing Operations</b>				
Employee Benefits & On-Costs	\$1,212,965	\$1,320,964	\$1,381,521	\$1,444,999
Borrowing Costs	\$0	\$0	\$0	\$0
Materials & Contracts	\$3,553,900	\$3,399,159	\$3,481,381	\$3,565,572
Depreciation, Amortisation & Impairment	\$3,275,000	\$3,406,000	\$3,542,240	\$3,683,930
Other Expenses	\$737,200	\$754,609	\$772,406	\$790,596
<b>Total Expenses from Continuing Operations</b>	<b>\$8,779,065</b>	<b>\$8,880,732</b>	<b>\$9,177,548</b>	<b>\$9,485,097</b>
<b>Operating Result from Continuing Operations</b>	<b>-\$4,042,135</b>	<b>-\$4,538,660</b>	<b>-\$4,869,491</b>	<b>-\$5,220,445</b>
<b>Operating Result before Capital Grants</b>	<b>-\$3,015,935</b>	<b>-\$3,497,460</b>	<b>-\$3,812,891</b>	<b>-\$4,148,145</b>
<b>Funding Statement</b>				
<b>Sources Of Funds</b>				
Transfers from Reserves	-\$2,850,486	-\$1,430,106	-\$1,858,859	-\$1,488,274
Transfer from Section 7.11	\$0	\$0	\$0	\$0
Loan Funds Received	\$0	\$0	\$0	\$0
Plant & Equipment (Income from Disposal)	-\$41,750	\$0	\$0	\$0
Add Back Depreciation Budget	-\$3,275,000	-\$3,406,000	-\$3,542,240	-\$3,683,930
Add Back Carrying Value of Real Estate Sold	\$0	\$0	\$0	\$0
Add Back S7.11 Income Received	\$676,200	\$691,200	\$706,600	\$722,300
	<b>-\$5,491,036</b>	<b>-\$4,144,906</b>	<b>-\$4,694,499</b>	<b>-\$4,449,904</b>
<b>Application of Funds</b>				
<b>Asset Purchases:</b>				
Capital Works	\$3,242,236	\$1,780,106	\$2,208,859	\$1,838,274
Investment Property	\$0	\$0	\$0	\$0
Real Estate	\$0	\$0	\$0	\$0
<b>Reserves:</b>				
Transfers to reserves	\$3,377,235	\$3,866,676	\$4,194,426	\$4,459,909
<b>Loans:</b>				
Principal Repayment	\$0	\$0	\$0	\$0
<b>Internal transactions:</b>				
Income	-\$251,400	-\$257,875	-\$264,569	-\$271,385
Expenditure	\$2,925,700	\$3,026,460	\$3,130,976	\$3,239,753
	<b>\$9,293,771</b>	<b>\$8,415,367</b>	<b>\$9,269,692</b>	<b>\$9,266,551</b>
<b>Net Funding Result</b>	<b>\$3,802,735</b>	<b>\$4,270,461</b>	<b>\$4,575,193</b>	<b>\$4,816,647</b>
<b>Sewerage Fund Change in Working Capital</b>	<b>-\$239,400</b>	<b>-\$268,199</b>	<b>-\$294,298</b>	<b>-\$403,798</b>

## Income Statement – Waste Fund

Waste Fund	2018/2019	2019/2020	2020/2021	2021/2022
<b>Income Statement</b>				
<b>Revenue:</b>				
Rates & Annual Charges	-\$6,521,600	-\$6,851,000	-\$7,197,000	-\$7,560,500
User Charges & Fees	-\$3,151,900	-\$3,310,100	-\$3,476,400	-\$3,650,900
Interest & Investment Revenue	-\$120,500	-\$123,300	-\$126,153	-\$129,060
Other Revenues	-\$75,500	-\$77,400	-\$79,300	-\$81,200
Grants & Contribs provided for Operating	-\$77,300	-\$79,100	-\$81,000	-\$82,900
Grants & Contribs provided for Capital	\$0	\$0	\$0	\$0
<b>Other income:</b>				
Net gains from the disposal of assets	\$0	\$0	\$0	\$0
<b>Total Income from Continuing Operations</b>	<b>-\$9,946,800</b>	<b>-\$10,440,900</b>	<b>-\$10,959,853</b>	<b>-\$11,504,560</b>
<b>Expenses from Continuing Operations</b>				
Employee Benefits & On-Costs	\$1,269,324	\$1,329,564	\$1,391,811	\$1,456,793
Borrowing Costs	\$0	\$0	\$0	\$0
Materials & Contracts	\$4,105,100	\$4,150,735	\$4,248,276	\$4,348,036
Depreciation, Amortisation & Impairment	\$600,000	\$624,000	\$648,960	\$674,918
Other Expenses	\$114,800	\$117,848	\$120,931	\$124,051
<b>Total Expenses from Continuing Operations</b>	<b>\$6,089,224</b>	<b>\$6,222,147</b>	<b>\$6,409,978</b>	<b>\$6,603,798</b>
<b>Operating Result from Continuing Operations</b>	<b>-\$3,857,576</b>	<b>-\$4,218,753</b>	<b>-\$4,549,875</b>	<b>-\$4,900,762</b>
<b>Operating Result before Capital Grants</b>	<b>-\$3,857,576</b>	<b>-\$4,218,753</b>	<b>-\$4,549,875</b>	<b>-\$4,900,762</b>
<b>Funding Statement</b>				
<b>Sources Of Funds</b>				
Transfers from Reserves	-\$385,915	-\$385,915	-\$385,915	-\$385,915
Transfer from Section 7.11	\$0	\$0	\$0	\$0
Loan Funds Received	\$0	\$0	\$0	\$0
Plant & Equipment (Income from Disposal)	-\$100,000	-\$100,000	-\$100,000	-\$100,000
Add Back Depreciation Budget	-\$600,000	-\$624,000	-\$648,960	-\$674,918
Add Back Carrying Value of Real Estate Sold	\$0	\$0	\$0	\$0
Add Back S7.11 Income Received	\$0	\$0	\$0	\$0
	<b>-\$1,085,915</b>	<b>-\$1,109,915</b>	<b>-\$1,134,875</b>	<b>-\$1,160,833</b>
<b>Application of Funds</b>				
<b>Asset Purchases:</b>				
Capital Works	\$485,915	\$485,915	\$485,915	\$485,915
Investment Property	\$0	\$0	\$0	\$0
Real Estate	\$0	\$0	\$0	\$0
<b>Reserves:</b>				
Transfers to reserves	\$3,863,294	\$4,236,491	\$4,580,214	\$4,944,722
<b>Loans:</b>				
Principal Repayment	\$0	\$0	\$0	\$0
<b>Internal transactions:</b>				
Income	-\$3,558,669	-\$3,716,864	-\$3,881,692	-\$4,053,658
Expenditure	\$4,152,951	\$4,323,126	\$4,500,313	\$4,684,616
	<b>\$4,943,491</b>	<b>\$5,328,668</b>	<b>\$5,684,750</b>	<b>\$6,061,595</b>
<b>Net Funding Result</b>	<b>\$3,857,576</b>	<b>\$4,218,753</b>	<b>\$4,549,875</b>	<b>\$4,900,762</b>
<b>Waste Fund Change in Working Capital</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





The Delivery Program and Annual Operational Plan comprises this document as required under the Local Government Act 1993 s404(1) and 405(1) and the Revenue Policy 2018/2019 under s405(2).

**Bathurst Regional Council**

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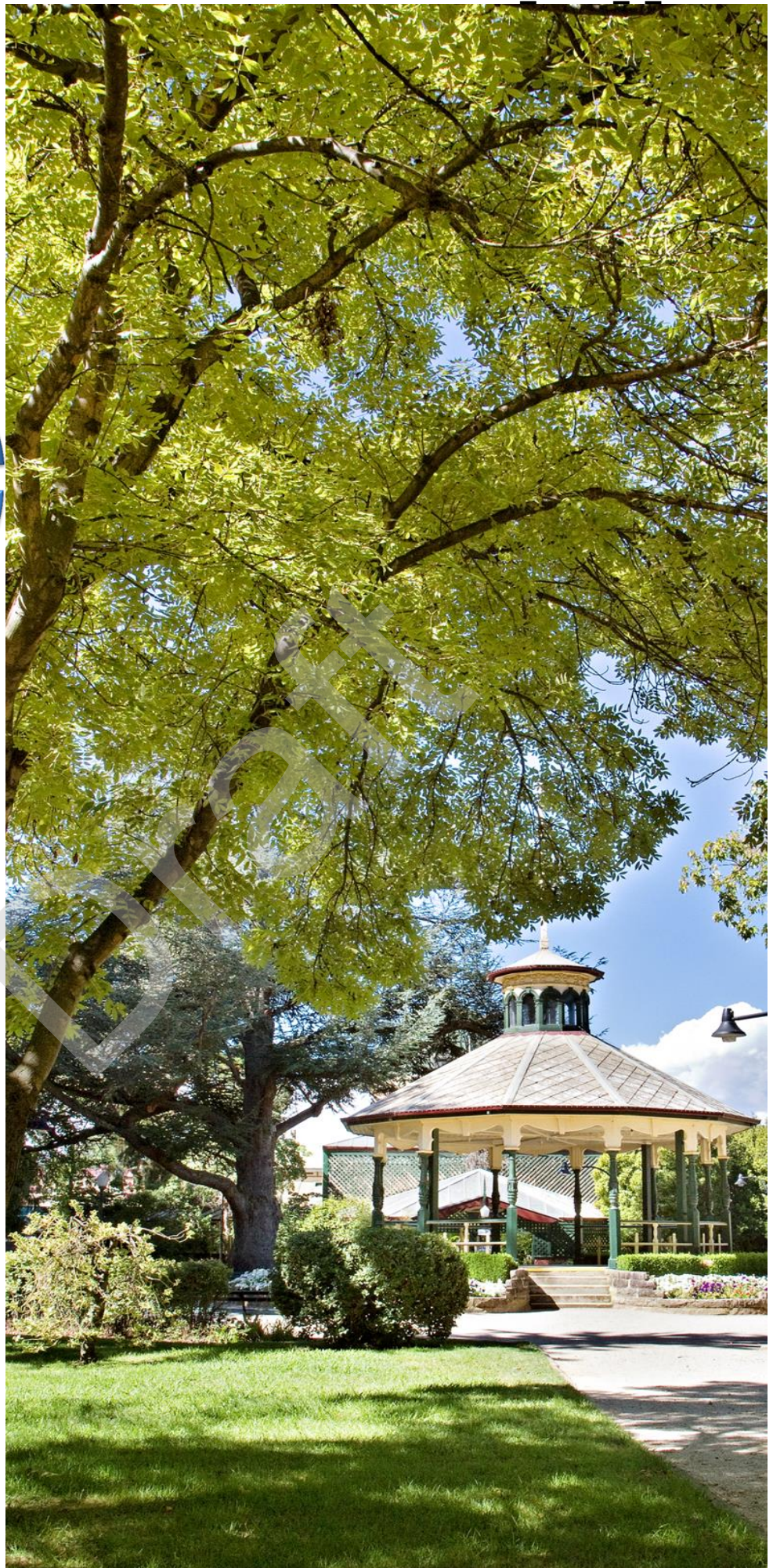
# BATHURST REGIONAL COUNCIL

Revenue  
Policy

2018/2019

## **Amendments/Additions to 2018/2019 Fees.**

In accordance with Section 610(F) of the Act, Council may amend the current years fees shown in the Revenue Policy, or introduce new fees not included in the Revenue Policy. This will be subject to any amended or new fee having the approval of the Council and meeting statutory requirements, including the provision of 28 days public notice. An updated copy of Council's Revenue Policy, including the fees and charges and amendments thereto, will be maintained on Council's intranet and internet sites.





# Contents

Area	Part	Page
Rates	A	4
Charges	B	5
Pricing Policy	C	6
Fees & Charges Index	D	7
<b>Fees &amp; Charges Schedules:</b>		
<b>Engineering Services</b>		
- Engineering and Works		10
- Parks & Recreation		15
- Cemetery		18
- Waste Management		19
- Water Services		21
- Sewerage Services		24
<b>Corporate Services &amp; Finance</b>		
- Administration		26
- Mount Panorama		31
<b>Cultural &amp; Community Services</b>		
- Community Facilities		27
- Library		33
- Art Gallery		34
- Children's Services		36
- Entertainment Centre		37
<b>Environmental Planning &amp; Building Services</b>		
- Planning & Environmental Services		44
- Tourism & Promotion		42
Borrowings	E	55
Investments	F	55
Other Matters	G	55
Councillor Remuneration	H	55

# Annual Statement of Revenue Policy

In accordance with the provisions of Section 404 of the Local Government Act 1993 the following report outlines Bathurst Regional Council's Revenue Policy for the 2018/2019 year.

The report contains:

## PART A - RATES

A statement with respect to each ordinary rate proposed to be levied.

## PART B - CHARGES

A statement with respect to each charge proposed to be levied.

## PART C - PRICING POLICY

A statement of the Council's pricing policy with respect to the goods and services provided by it.

## PART D - FEES AND CHARGES SCHEDULE

A statement of the types and categories of fees proposed to be charged by the Council and the amounts of each such fee.

The Fees & Charges schedule has been prepared using the best available information in relation to the GST impact on the fees and charges at the time of publication. However, there are still a number of fees and charges for which Council is not presently able to confirm the GST status. Accordingly, if a fee that is shown as being subject to GST is subsequently proven not to be GST, then that fee will be amended by reducing the GST to nil. Conversely, if Council is advised that a fee which is shown as being not subject to GST becomes subject to GST then the fee will be increased but only to the extent of the applicable GST.

## PART E - BORROWINGS

A statement of the amounts of any proposed borrowings (other than internal borrowing), the sources from which they are proposed to be borrowed, and the means by which they are proposed to be secured.

## PART F - INVESTMENTS

A statement of Council's policy in respect of investments.

## PART G - OTHER MATTERS

Statements with respect to such other matters as may be prescribed by the regulations.

## PART H - COUNCILLOR REMUNERATION

A statement of Council's policy in respect of Councillor Remuneration

## Part A - Rates

### GENERAL PRINCIPLE

For the rating year 2018/2019 Council has adopted a rating structure which, in complying with the Local Government Act, 1993, maintains the equities of the present structure.

### 2018/2019 RATING STRUCTURE

This table is indicative only, based on rate increases proposed by Council and valuations supplied to date by the Valuer General. The estimated yield from ordinary rates is subject to the specification of a percentage variation by the Independent Pricing and Regulatory Tribunal (IPART) of 2.3% for 2018/2019. Actual figures may change slightly depending upon the Valuer General's Department valuations at the adoption of the rate.

RATE TYPE	CATEGORY	SUB-CATEGORY	AD VALOREM ¢ IN \$	BASE AMOUNT OF RATE	% YIELD FROM BASE AMOUNT	MINIMUM AMOUNT OF RATE \$	TOTAL ESTIMATED YIELD \$
Ordinary	Residential		0.289146	262.00	32		2,378,010
Ordinary	Residential	Town / Villages	0.941256			373.00	15,738,200
Ordinary	Farmland		0.220186	355.00	24		2,088,951
Ordinary	Business	Forest Grove	1.597648			399.00	11,807
Ordinary	Business	Ceramic Avenue	1.597648			399.00	22,910
Ordinary	Business	Eglington Non-Urban	1.597648			399.00	8,787
Ordinary	Business	Orton Park	1.597648			399.00	3,464
Ordinary	Business	Stewarts Mount	1.597648			399.00	0
Ordinary	Business	Evans Plains	1.597648			399.00	5,528
Ordinary	Business	Bathurst City	1.845520			399.00	5,724,758
Ordinary	Business		0.444063			260.00	42,969
Ordinary	Mining		0.351335	229.00	48		10,428
<b>TOTAL</b>							<b>26,035,812</b>

### POLICY - CATEGORIES

The Local Government Act, 1993 requires Council to categorise each rateable assessment within the Council area.

#### 1. FARMLAND CATEGORY

The Farmland category will apply uniformly to all rateable assessments that satisfy the FARMLAND criteria in Section 515.

#### 2. RESIDENTIAL CATEGORY

The Residential category will apply uniformly to all rateable assessments that satisfy the RESIDENTIAL criteria in Section 516, excepting land that is sub-categorised as Residential Town / Villages.

##### 2.1 RESIDENTIAL SUB-CATEGORY TOWN / VILLAGES

The Town/Villages sub-category will apply to rateable assessments within the town of Bathurst, the villages of Perthville, Eglington and Raglan that are independently serviced by common infrastructure and not zoned Rural Residential R5.

#### 3. BUSINESS CATEGORY

The Business category will apply uniformly to all rateable assessments that cannot be categorised as Farmland, Mining or Residential or Sub-Categorised as Business Urban, Business Forest Grove, Business Ceramic Avenue, Business Eglington Non-Urban, Business Orton Park, Business Stewarts Mount or Business Electricity Sub - Evans Plains.

##### 3.1 BUSINESS SUB-CATEGORY FOREST GROVE

The Forest Grove sub-category will apply to rateable assessments categorised Business within the suburb of Forest Grove.

##### 3.2 BUSINESS SUB-CATEGORY CERAMIC AVENUE

The Ceramic Avenue sub-category will apply to rateable assessments categorised Business within the suburb of Forest Grove.

##### 3.3 BUSINESS SUB-CATEGORY EGLINTON NON-URBAN

The Eglington Non-Urban sub-category will apply to rateable assessments categorised Business within the suburb of Eglington.

##### 3.4 BUSINESS SUB-CATEGORY ORTON PARK

The Orton Park sub-category will apply to rateable assessments categorised Business within the suburb of Orton Park.

##### 3.5 BUSINESS SUB-CATEGORY STEWARTS MOUNT

The Stewarts Mount sub-category will apply to rateable assessments categorised Business within the suburb of Stewarts Mount.

##### 3.6 BUSINESS SUB-CATEGORY EVANS PLAINS

The Business Evans Plains sub-category will apply to the electricity sub-station in Evans Plains.

##### 3.7 BUSINESS SUB-CATEGORY BATHURST CITY

The Bathurst City sub-category will apply to rateable assessments categorised Business within the Bathurst Urban area.

#### 4. MINING CATEGORY

The Mining category will apply uniformly to all rateable assessment within the Local Government area that satisfy the MINING criteria in Section 517.

### INTEREST ON OVERDUE RATES

Council proposes to charge interest on overdue rates and charges in accordance with Section 566 of the Local Government Act 1993 at a rate of 7.5% per annum.

## Part B - Charges

COUNCIL PROPOSES TO LEVY CHARGES FOR:

ESTIMATED YIELD

Management Plan

### 1. WATER USAGE CHARGES

Usage charges apply as detailed in the attached Schedule of Fees and Charges

### 2. WATER AVAILABILITY CHARGES

An annual availability charge will apply as detailed in the attached Schedule of Fees and Charges

### 3. SEWERAGE CHARGES

An annual uniform residential charge as detailed in the attached Schedule of Fees and Charges

An annual access charge plus usage charge for non-residential and multiple occupancies (including flats) as detailed in the attached Schedule of Fees and Charges

### 4. TRADE WASTE CHARGES

An annual access charge plus usage charge for non-residential as detailed in the attached Schedule of Fees and Charges

### 5. WASTE MANAGEMENT CHARGES

An annual domestic waste management charge (Section 496 of the Act) as detailed in the attached Schedule of Fees and Charges

An annual waste management service charge (Section 501 of the Act) as detailed in the attached Schedule of Fees and Charges

### INTEREST ON OVERDUE CHARGES

Council proposes to charge interest on overdue rates and charges in accordance with Section 566 of the Local Government Act 1993 at a rate of 7.5% per annum.

# Part C - Pricing Policy

## 1. POLICY STATEMENT

Council's pricing policy aims to be equitable by recognising people's ability to pay and balancing expectation that some services will be cross-subsidised for the common good of the community.

## 2. STRATEGIC GOALS

- 2.1 To explore all cost effective opportunities to maximise Council's revenue base.
- 2.2 To ensure consumer's value for money by providing effective and efficient service.
- 2.3 To balance the dependence on rates and grants against other funding sources.
- 2.4 To manage financial risk in a volatile economic climate.
- 2.5 To provide integrated and coordinated services which assist all sections of the community in line with Council's corporate goals.
- 2.6 To develop pricing structures that can be administered simply and inexpensively and be easily understood by the public, and in so doing, recognising that aiming at simplicity can sometimes lead to minor inequities.

## 3. PRICING POLICY PRINCIPLES

### Category 1 - Full Cost Recovery

Recovery of all direct and indirect costs associated with providing a service, including in some cases, making provision for future capital expenditure.

### Category 2 - Partial Cost Recovery

Subsidised operations which are of benefit to the community as a whole, and undertaken voluntarily by Council or as a requirement of the Act.

### Category 3 - Market Pricing

When Council provides a similar service 'in competition' with other councils or agencies, e.g. saleyard fees, hall hire, etc, where alternative service providers are available. This category also includes prescribed or recommended fees.

Council will not use subsidies to aggressively price others out of the market or compete unfairly.

### Category 4 - Disincentive Pricing

Where Council sets a fee structure:

- (i) For non-core activities to encourage customers to seek alternative service providers to provide the service. This applies to activities where Council would prefer not to provide the service in the long term.
- (ii) To encourage people to 'do the right thing' e.g., a scaled tariff that rewards low water consumers, library fines, etc.

### Category 5 - Sewerage Service Pricing

- (i) Follows the NSW Office of Water Best Practice Pricing Guideline and is a combination of uniform annual charges, access and usage charges.
- (ii) Collects revenue to fund the sewerage system from ratepayers who actually benefit from availability or use of Council's sewerage system.
- (iii) Ensures Council derives sufficient income to operate the sewerage system and provide for future capital expenditure and debt servicing.
- (iv) Sends appropriate pricing signals, can be administered relatively simply and inexpensively and can be understood by the public.
- (v) No subsidisation between residential and non-residential categories.

### Category 6 - Water Supply Service Pricing

- (i) Is based on income gained from 25% of service charges and 75% of usage charges from residential customers, in accordance with the Best Practice Management of Water supply and Sewerage Guidelines issued by the NSW Office of Water August 2007.
- (ii) Collects revenue to fund the water supply system from the people who actually benefit from availability or use of Council's water supply.
- (iii) Ensures Council derives sufficient income to operate the water supply system, irrespective of seasonal fluctuations and provides for capital and debt servicing.
- (iv) Assists in the deferment of capital works.
- (v) Does not impede Council's commitment to greening the district.
- (vi) Can be administered simply and cheaply and be easily understood by the public.

### Category 7 - Section 94 Contributions Pricing.

To ensure Section 94 contributions reflect the costs incurred in providing community facilities/services, open space and recreational facilities, required to meet the additional needs of the community created by new development and in doing so, ensure the local amenity does not diminish.

### Category 8 - Set By Statute or Government Department.

Certain fees and charges are set by Regulation, by Ministerial approval or by State or Federal Government pricing policy.

# Part D - Fees & Charges Index

Item	Page ..r
<b>Engineering Services</b>	
Access Levels	11
Aerodrome Landing Charges	14
Alan Morse Park	15
Alcohol Free Area Exemption Permit	16
Banners	16
Bathurst Aquatic Centre	17
Bathurst Industrial Park - Waste	19
Bathurst Waste Management Centre	19
Ben Chifley Cabins	23
Carrington Park	15
Causeway Construction/Road Restoration	10
Cemetery Charges	18
Cemetery Charges Rural	18
Concrete Foot paving	11
Construction Fees - Rural Waste Depots	19
Domestic Waste Management Service Charges - Sec 496	19
Drainage Diagrams	24
Fire Service Connection	22
Flood Impact Assessment	11
Flood Levels	11
Fun Runs, Rallies & Sporting Events	14
Gravel	11
Guidelines for Engineering Works	14
Hire Of Council Land For Stage Production & Events	16
Inspection Fees - Sewerage	24
Inspection Fees Final - Sewerage	24
Inspections - Road Constructions	11
Kerb & Gutter	11
Kerb & Gutter Security Deposits	11
Lease Fees - Waste Management Centre	19
Machattie Park	16
Meter Reading Fee - Water	23
Meter Testing Fee - Water	23
Playing Fields & Parks	15
Private Works	13
Private Plant Hire	12
Property Entrance Inspection Fee	11
Restoration of Footway Openings	10
Restoration of Road Openings	10
Restrictive Device Removal Fee	23
Road Opening Permits	10
Rural Address Numbers	10
Rural Waste Charges	19
Septic Tank Effluent	25
Sewer Blockage Reimbursement Private	25
Sewer Charges - Non-Residential	25
Sewer Charges - Residential	25
Sewer Main CCTV Inspection	24
Sportsground	15
Sportsground Camping	15
Tennis Courts Complex	16
Trade Waste	24
Tree Preservation Order	16
Waste Management Service Charges - Sec 501/502 (Non Domestic)	19
Water Availability Charges	21
Water Consumption Charges	21
Water Mains Pressure Enquires	23
Water Meter Capsule Replacement	22
Water Meter Cock Repairs/Replacement	22
Water Meter Repairs/Replacement	22
Water Service Connections (Domestic)	22
Water Service Disconnection	22
Water Service Reconnection Fee	23
Water Sold	21



# Part D - Fees & Charges Index

Item	Page ..r
<b>Corporate Services &amp; Finance</b>	
Certificate Section 603	26
Community Survey Report	26
Delivery and Operation Plan	26
Dishonoured Cheque Bank Fee	26
Dishonoured Direct Debit Fee	26
Documents for subpoena and other similar occasions	26
Government Information Public Access (Freedom of Information)	26
Mount Panorama	26
Property & Valuation Enquiry	26
Rates/Water Searches	26
Section 611	26
Smartforms	26
Upper Macquarie Web Hosting	26
Web Development	26
<b>Cultural &amp; Community Services</b>	
Library - Fines for Overdue Items	33
Art Gallery	34
Australian Fossil & Mineral Museum	30
Bathurst Memorial Entertainment Centre (BMEC)	37
Chifley Home	29
Child Care ('Little Scallywags')	36
Child Care ('Scallywags')	36
Eglinton Hall and Park	28
Family Day Care	36
Heritage Wall - River Park	29
Kelso Community Centre Hire	27
Lee Street Meeting Room Hire Charges	27
Library Copying	33
Library Facsimile Machine	33
Library Personal computer	33
Library Reservations	33
Library Sales	33
Marquee Hire & Deposit	27
Meeting Room Art Gallery/Library	33
National Motor Racing Musuem	43
Perthville Community Hall Hire	28
Raglan Community Hall Hire	27
Rockley Community Hall	29
Sofala Showground Hall	29
Temporary Membership - Library	33
Vacation Care	36
Visitors Centre	42
West Bathurst Community House	28
<b>Environmental Planning &amp; Building Services</b>	
Advertising - DA	38
Advertising/Merchandise on Footpath - Roads Act 1993 s.126	38
Building Plans Information	39
Caravan Park or Camping Ground	39
Clean up Notices	39
Compliance Cost Notices	39
Covenant Variations	39
Dangerous Dogs enclosure inspection fee	38
Dog Registration/Impounding	38
Enclose a public place in connection with the extension or demolition of a building	39
Fire Hazard Reduction	38
Food Inspections	38
Food Premises Annual Administration Fee	38
Footpath Restaurants - Roads Act 1993 s.125	39
Improvement Notice	38
Inspections	38
Manufactured home, moveable dwelling Section 68 (A.1) - Construction Certificate Fee applies	39
Parking Permit	39
Release of Abandoned Motor Vehicles	38

# Part D - Fees & Charges Index

Item	Page ..r
Septic Tank Inspections	39
Structure/s Overhanging Footpaths	38
<b>Environmental Planning &amp; Building Services (cont'd)</b>	
Amusement devices (within the meaning of the Construction Safety Act, 1912) -Section 68 [F.5]	47
Building Inspections	50
Car Parking - Contributions	51
Certificate - Section 9.3-9.7 and Sch5 (121ZP) EPA	50
Certificate Section10.7 (149) Planning (Statutory Charge)	50
Certificate Section 6.26(149A) - Building (Statutory Charge)	50
Certificate Section 735A LGA	50
Objections to applications of building regulations and local policies	47
Community Facilities - Section 7.11 Contributions	51
Complying Development Certificates	49
Construction Certificates Fees	50
Copying Charges - Town Planning	51
Development Applications	49
Domestic oil or solid fuel heating appliance, other than a portable appliance- Section 68 (F.4)	47
Head works - Sewer - Section 7.11 Contributions	53
Head works - Water - Section 7.11 Contributions	53
Hereford Street - Reconstruction & Replacement of Low Level Bridge - Section 7.11 Contributions	52
Jordan Creek Stormwater Drainage Management - Section 7.11 Contributions	52
Local Environmental Plans	51
Modification of Complying Development Certificates	50
Prevention Notices - Section 96	45
Private Certification Fees	49
Raglan Creek Stormwater Drainage Management	52
Road works - New Residential Subdivisions	53
Road works (per lot)	53
Robin Hill - Roads & Drainage	52
Sawpit Creek (East) Stormwater Drainage Management	52
Scanning Charges for Development Applications	51
Section 68 (F.10) including operation of Sewerage Management System	47
Section 7.11Contributions	51
Septic Tank Applications	46
Stormwater Drainage work - Section 68 (B.5)	46
Street Trees	54
Studies	51
Subdivision Certificate	49
Survey Plans - Clerk's Certificate	51
Temporary enclosure for the purpose of entertainments - Section 68 (A.3)	45
Temporary structure on land Section 68 (A.2) - Construction Certificate Fee applies	45
Waste storage container in a public place - Section 68 (C.3)	46

# Engineering & Works

Rec Code	Job Number	2017/2018 \$	2018/2019 \$	Pricing Category		
<b>342</b>	<b>Road Opening Permits</b>	<b>1330.130.220</b>	n	212.00	222.00	2
	Road Closing (Permanent) Application Fee		n	228.00	239.00	2
	Road Closing (Temporary) Application Fee		n	203.00	213.00	2
	Road Reserve Opening or Closing Fee		n			2
	Actual internal costs & disbursement + 36.9% On Costs applied to: Wages, Creditors + 10%, with minimum charge \$1,500.00					
<b>343</b>	<b>Rural Address Numbers</b>	<b>1320.130.220</b>	y	30.00	31.00	1
<b>702</b>	<b>Restoration of Footway Openings</b>					
	Openings up to 10 sq metres /per square metre:					
	Cement concrete foot paving		n	262.70	275.90	1
	Bitumen/asphalt surfaced foot paving		n	216.00	226.80	1
	Paving Bricks/blocks (existing paver kept)		n	129.50	136.00	1
	White Granite/gravel pathway		n	76.30	80.20	1
	Normal Gravel Footway		n	74.60	78.40	1
	Grass/loam footway		n	111.90	117.50	1
	Minimum Charge 1 square metre		n			1
	(Actual costs may be charged under special circumstances)					
	Openings over 10 square metres		n			1
	At Actual Cost					
<b>702</b>	<b>Work Carried Out by Others at Discretion of Director of Engineering Services</b>					
	per square metre		n	6.30	6.70	1
	Minimum Charge		n	76.30	80.20	1
<b>702</b>	<b>Restoration of Road Openings</b>					
	<u>Work Carried out by Council:</u>					
	<u>Asphaltic Concrete with Cement Concrete Base:</u>					
	Up to 10 square metres - per square metre		n	807.70	848.10	1
	Over 10 square metres - per square metre		n	409.00	429.50	1
	<u>Cement concrete:</u>					
	Up to 10 square metres - per square metre		n	807.70	848.10	1
	Over 10 square metres - per square metre		n	409.00	429.50	1
	<u>Tar and Bituminous Surfaces: (On bases other than cement concrete)</u>					
	Up to 10 square metres - per square metre		n	286.90	301.30	1
	Over 10 square metres - per square metre		n	145.30	152.60	1
	<u>Gravel, Unsealed pavement or shoulders:</u>					
	Up to 10 square metres - per square metre		n	134.00	140.70	1
	Over 10 square metres - per square metre		n	65.10	68.40	1
<b>702</b>	<b>Work Carried Out by Others:</b>					
	(Fee is for checking and future restoration work after a 6 month liability period)					
	All Surfaces - per lineal metre		n	6.20	6.60	1
<b>702</b>	<b>Causeway Construction/Road Restoration</b>					
	Where kerb & gutter exists - each		n	700.90	736.00	1
	Where NO kerb & gutter exists -		n	1,421.20	1,492.30	1
	Where 2nd Causeway required - each		n	1,421.20	1,492.30	1
	<u>Extension of a Causeway:</u>					
	Per metre		n	379.70	398.70	1
	Minimum Contribution		n	700.90	736.00	1

# Engineering & Works

Rec Code	Job Number	2017/2018 \$	2018/2019 \$	Pricing Category
<b>702</b>	<b>Inspections - Road Constructions</b>			
	<u>Charge for Inspections in respect of Road Construction by Private Developers per lineal metre:</u>			
	Inspection of Design Plans	n 14.00	14.70	1
	Inspection of Construction Site - Urban	n 14.00	14.70	1
	Inspection of Construction Site - Non Urban (minimum charge \$1000.00) or	n 2.80	2.90	1
	Roads Standards Inspections for Subdivisions or Developments	n 317.80	333.70	1
	Road Crossing - Application + 1 Inspection	n 199.90	209.90	1
	- Additional Inspections (each)	n 150.80	158.40	1
	Public Gates and Grids (including advertising)	n 454.10	476.90	1
<b>702</b>	<b>Property Entrance Inspection Fees</b>	n 150.80	158.40	1
<b>630</b>	<b>Kerb &amp; Gutter Security Deposits</b>			
	<u>Demolition of Buildings:</u>			
	Where a concrete kerb & gutter exists outside a demolition site			
	<u>Per Lineal Metre:</u>			
	Kerb	n 28.50	30.00	1
	Minimum Charge	n 534.40	562.50	1
	1200 - 1500 mm wide footpaths	n 28.50	30.00	1
	Minimum Charge	n 534.40	562.50	1
	2500 - 3650mm wide footpaths	n 47.70	50.10	1
	Minimum Charge	n 894.40	939.40	1
	<u>Building Construction</u>			
	Where a concrete kerb & gutter & water meter exists outside a building site			
	Dwellings, Dual occupancies and other minor development	n 529.00	556.00	1
	Industrial, Commercial, Unit Developments and other major development	n 1,116.00	1,172.00	1
<b>702</b>	<b>Kerb &amp; Gutter</b>			
	Recovery of Cost of Kerb & Guttering from adjacent owners in accordance with Section 217 of the Roads Act, 1993	n 50% of Cost + GST	50% of Cost + GST	1
<b>702</b>	<b>Concrete Foot paving</b>			
	Recovery of Cost of foot paving from adjacent owners in accordance with Section 217 of the roads Act, 1993.	n 50% of Cost + GST	50% of Cost + GST	1
	Except where footpath is identified in the Strategic Access Plan			
	<b>Flood Levels</b>	<b>2010.110.143</b>		
<b>702</b>	Supply Rainfall / Stream Data	n 163.00	171.00	1
<b>026</b>	Supply Flood Level Information	n 111.00	116.50	1
<b>700</b>	Flood and Ground Survey	y 483.50	507.50	1
<b>025</b>	<b>Access Levels</b>	<b>2010.110.143</b>		
	Supply Access Level information	n 278.00	292.00	1
	Approval of Supplied Design and Inspection by Council.	n 150.00	150.00	1
<b>027</b>	<b>Flood Impact Assessment</b>	<b>2010.110.143</b>		
		y 990.00	1,040.00	1
<b>700</b>	<b>Gravel</b>	<b>1205.130.220</b>		
	<u>Granite (McPhillamy Park) - per tonne:</u>			
	Picked up from Quarry	y 16.00	16.00	1
	Delivered WITHIN Central City Area	y 27.00	27.00	1
	Delivered OUTSIDE Central City Area	y 28.00	28.00	1
<b>700</b>	<b>Private Plant Hire - Urban/Rural</b>	<b>1600.125.201</b>		4
	<b>All Rates Per Hour unless otherwise stated</b>			
	<b>Hire Rate Types</b>			
	<b>1. Full Comprehensive including operators</b>			
	<b>2. Comprehensive excluding operator/s. - must be operated by a fully Licensed &amp; competent Staff Member authorised by the Plant Superintendent.</b>			
	<b>3. Additional Hire Charge for attachment to main Hire Item. (Not available for separate Hire)</b>			
	<b>4. Basic Rate. As per (2) but fuel to be paid by hirer.</b>			

# Engineering & Works

Rec Code	Job Number		2017/2018 \$	2018/2019 \$	Pricing Category
<b>Plant Item</b>	<b>HRT</b>				
Air Compressor - plant 2741, 770	1	y	102.00	107.50	
	2	y	33.00	35.00	
Backhoe/Front End Loader - Plant 291, 617, 618, 3095, 3096, 3305	1	y	102.00	107.50	
	2	y	69.50	73.00	
Attachment Profiler/Sweeper on Backhoe- Plant 352	3	y	27.00	28.50	
Attachment Auger/Post hole digger Cat Backhoe- Plant 352	3	y	19.50	20.50	
Bucket Truck (E.W.P) (inc 2 men) - Plant 3074	1	y	237.50	249.50	
Plus	/km	y	3.00	3.50	
Bulldozer - Komatsu D85EX- Plant 2991 PLUS Floatage to & from Job	1	y	249.50	262.00	
Telescopic Handler - Plant 2705, 3077	1	y	120.50	127.00	
	2	y	80.00	84.00	
Excavator - Plant 2956 Case CX210B, Volvo - Plant 2572 Plus Floatage at cost	1	y	160.50	169.00	
Forklift Plant 2986, 3106, 3107, 3196	1	y	81.00	85.50	
Generator > 5 KVA - PER DAY	4	y	92.50	97.50	
Grader - Cat 120G, Cat 12H - Plant 615, 2686, 3039, 3205, 3272	1	y	191.50	201.50	
PLUS Relocation Fee (where applicable)	/km	y	9.00	9.50	
Relocation Fee (where applicable) Minimum Charge		y	117.50	123.50	
Loader - Plant 2831, 3021, 3094	1	y	181.00	190.50	
PLUS Relocation Fee (where applicable)	/km	y	6.50	7.00	
Relocation Fee (where applicable) Minimum Charge		y	110.00	115.50	
Mower Ride-on - Plant 2542, 2587, 2815, 2861, 2970, 2990, 3158	1	y	103.00	108.50	
	2	y	30.00	31.50	
Mowers Self Propelled - Plant 180, 416, 2641, 2933, 3080, 3085, 3120, 3121 3134, 3175, 3193, 3210, 3232	1	y	120.50	127.00	
	2	y	54.50	57.50	
Pipe Freezing Unit - Plant 724	1	y	87.50	92.00	
Post Driver - Plant 726 (with air compressor)	1	y	115.00	121.00	
	2	y	41.50	44.00	
Roller - Rubber Tyred - Plant 848	1	y	120.50	127.00	
Roller Tandem Drum Vibrating - Plant 153, 737, 2645, 2767 Incl. Trailer	1	y	62.50	66.00	
	2	y	48.00	50.50	
Roller Vibrating Padfoot - Plant 2685 (20 Tonne) Plus floatage	1	y	160.50	169.00	
Roller Smooth drum - Plant 624, 2501, 2734, 2976 (15 Tonne)	/hr	y	207.00	217.50	
PLUS Relocation Fee (Where applicable)	/km	y	8.00	8.50	
Relocation Fee (where applicable) Minimum Charge		y	106.50	112.00	
Attachment Auger for Bobcat - Plant 613	3	y	18.00	19.00	
Street Sweeper - Rosemech, Mac Jonsons - Plant 594, 2666, 2930, 3192	1	y	160.50	169.00	
Tractor 202, 2653, 2866, 2957, 2958, 2959, 3185, 3186, 3187, 3261	1	y	112.00	118.00	
	2	y	60.00	63.00	
Tractor/Reach New Holland 6050 Mower Plant 3204	1	y	144.50	152.00	
Tractor + attachments -(Slasher/Flail Mower/Rotary Hoe/Hydraulic Sweeper/Lawn Aerator/Vibramaster Deep Slicer)	1	y	120.50	127.00	
	2	y	88.50	93.00	
	2	y	45.50	48.00	
Traffic Lights diesel powered Plant 139, 559, 3035, 3036 (per set) HIRE RATE PER DAY	2	y	175.00	184.00	
Trailer - box - single axle rigid - HIRE RATE PER DAY	2	y	50.50	53.50	
Trailer - box - single axle tipping - HIRE RATE PER DAY	2	y	50.50	53.50	
Truck - <3 Tonne PER HOUR - Plant 680, 683, 684, 2588, 2589, 2664, 2752, 2761, 2868, 2869, 3179, 3285	1	y	73.50	77.50	
PER DAY	4	y	175.00	184.00	
PLUS per kilometre	/km	y	3.00	3.50	
Truck - 3-6 Tonne PER HOUR - Plant 57, 156, 203, 2541, 2665, 2763, 2865, 2870, 2871, 2872, 2880, 2881, 3182, 3206, 3207, 3208, 3209	1	y	88.50	93.00	
PER DAY	4	y	191.50	201.50	
PLUS per kilometre	/km	y	3.00	3.50	
Truck - 7-9 Tonne PER HOUR - Plant 2612, 2651, 2762, 2803, 2832, 2836, 3074, 3083, 3178	1	y	97.50	102.50	
PER DAY	4	y	207.00	217.50	
PLUS per kilometre	/km	y	3.00	3.50	

# Engineering & Works

Rec Code	Job Number	2017/2018 \$	2018/2019 \$	Pricing Category
<b>700</b>	<b>Private Plant Hire (cont'd)</b>	<b>1600.125.201</b>		<b>4</b>
Truck - 10-12 Tonne PER HOUR - Plant 2798, 2799	1	y	106.50	112.00
PLUS per kilometre	/km	y	3.00	3.50
Truck - >12 Tonne PER HOUR - Plant 868, 2951, 3177, 3180, 3264, 3286, 3304	1	y	113.50	119.50
PLUS per kilometre	/km		3.00	3.50
Truck - Flocon Bitumen Maintenance (incl. Driver + 2 men) Plant 2612, 3159	1	y	285.50	300.00
PLUS per kilometre	/km		3.00	3.50
Turf cutter - Plant 2874	1	y	81.00	85.50
	2	y	19.50	20.50
Ute / 1 Tonner 2wd PER HOUR	1	y	50.50	53.50
Ute / 1 Tonner 2wd PER DAY	4	y	138.50	145.50
Ute / 1 Tonner 4wd PER HOUR	1	y	60.00	63.00
Ute / 1 Tonner 4wd PER DAY	4	y	148.50	156.00
Water Tanker - Plant 2667, 2784, 2994 (Plus bulk water cost)	1	y	100.00	105.00
	/km	y	3.00	3.50
NOTE: Where the operator is to be paid overtime or weekend penalty rates, the above rates are to be increased by the actual cost per operator/hour.				
<b>Private Works</b>				
(a) RMS - Actual internal costs + 36.9% On Costs applied to: Wages, Stores, Plant, Creditors + GST		y		1
(b) OTHER COUNCILS - Actual internal costs + 50% On Costs applied to Wages PLUS 10% Administration Charge + GST		y		1
(c) All Others - Rates detailed below + GST				
Actual Internal Costs + 70% On Costs applied to: Wages & Plant, PLUS 50% On Council Stores PLUS 20% On Creditors, PLUS 20% On Contractors.				
This equates to:				
Per hour per man (inc operator)	1600.125.201	y	56.50	59.50
Per Hour - Backhoe (inc operator)	1600.125.201	y	138.00	145.00
Per Hour - Truck (inc operator)	1600.125.201	y	119.50	125.50
NOTE: Where damage has occurred to Council Services or Property, an additional site fee of \$60.00 is to be charged.				
Plus the cost to repair the damage				
(d) Stores Items - Latest Purchase Price PLUS 50%				4
(e) Private Works - Where Council requires certain work to be undertaken as a result of a Development Application, Building Application or similar, and the applicant must engage Council to carry out the work (such as flood assessment). The Charge is to be the RECORDED COST + 50% ON COST ON WAGES ONLY PLUS 20% ON COST ON OTHER COSTS				1
(f) Approved Community/Sporting Events - recorded costs (with no on-cost) + GST				
(g) Approved Non Profit/Community works on Council land - recorded cost (with no on-costs) + GST				
(h) Bathurst Light Car Club (BLCC) recorded costs + GST (Cnl resolution 2.6.2008)				



# Engineering & Works

Rec Code	Job Number		2017/2018 \$	2018/2019 \$	Pricing Category	
<b>Fun Runs, Rallies &amp; Sporting Events</b>						
<i>Council Meeting 20 March 1996</i>						
Public Liability for placement of barricades remains with Council						
<u>Categories of Events</u>						
1. Commercial/Semi-Commercial						
2. Community/Charity						
3. Sporting Contests						
4. Large (greater than 150 visitors)						
5. Council Budgeted						
Advertising cost to be met by Organiser.						
Council to supply (& at Engineers discretion install ) barricades.						
Council plant, labour & materials at cost to category 1 & 5 events.						
Council plant, labour & materials supplied to \$500 value to be donated to category 2, 3 & 4 events then at cost to organisers.						
<b>700</b>	<b>Guidelines for Engineering Works</b>					
	Document (Printed)	<b>1205.130.233</b>	y	254.00	267.00	2
<b>010</b>	<b>Aerodrome Landing Charges</b>					
<u>A. Regular Public Transport:</u>						
	a) 'Per Passenger Embarking and Disembarking (AVTUR Aircraft Only) Bathurst to Sydney	<b>1510.110.122</b>	y	14.00	14.00	1
	b) 'Per Passenger Embarking and Disembarking (AVTUR Aircraft Only) Bathurst to Sydney - Discounted head tax applicable to entry level fares	<b>1510.110.122</b>	y	7.00	7.00	1
	c) 'Per Passenger Embarking and Disembarking (AVTUR Aircraft Only) Other Destinations		y	10.00	10.50	1
<u>B. Other Aircraft: (over 2000kg MTOW)</u>						
	Per 1,000 KG MTOW (Pro Rata) AVGAS - per Landing		y	16.00	16.00	1
	Minimum		y	16.00	16.00	1
	Per 1,000 KG MTOW (Pro Rata) AVTUR - per Landing		y	16.00	16.00	1
	Minimum		y	16.00	16.00	1
<u>C. Other Aircraft: (up to 2000kg MTOW)</u>						
	Landing charge per landing		Y	9.00	9.50	1
NOTE:						
	1. Non Commercial Locally Based Aircraft (aircraft considered by Council to be permanently based at Bathurst Aerodrome) UP TO 2000kg MTOW are to pay an Annual Charge of	<b>W4557.37</b>	y	496.50	521.50	1
<b>010</b>	2. Commercial Locally Based Aircraft (aircraft considered by Council to be permanently based at Bathurst Aerodrome) UP TO 2000kg MTOW are to pay an Annual Charge of	<b>W4557.37</b>	y	992.50	1,042.50	1
<b>010</b>	This charge may be pro-rated with a minimum charge of	<b>1510.110.122</b>	y	234.50	246.50	1
& covers the use of Bathurst Aerodrome & all landings by the aircraft at Bathurst Airport						
	3.Fees for advertising at the aerodrome shall be determined by negotiation with the General Manager		y			3
	4.Terminal opening fee after hours (8pm to 6am Mon - Fri, all day Sat/Sun)		y	329.00	345.50	1
<b>010</b>	Air training Corps Gliding Camp per week	<b>W4557.37</b>	y	426.00	447.50	1
	Skydiving based at aerodrome per week		y	122.50	129.00	1
<b>Aerodrome Land &amp; Property - Rents</b>						
	Subject to actual CPI increases as per contract documentation lessees		y			3
<b>010</b>	Apron Parking - per week	<b>1510.130.220</b>	y	49.50	52.00	1
	Parking - Grass per week		y	25.50	27.00	1
<b>010</b>	Pavement Concession Processing Fee	<b>1510.130.220</b>	y	92.00	97.00	1

# Parks & Recreation

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>010 Carrington Park</b>	<b>1233.110.120</b>				
License Fee payable by Panthers will now be payable on 30 September at the end of each season					
Charge for "one off" users	<b>1233.110.124</b>	y	1,138.00	1,195.00	2
PLUS: Lighting - per hour - Colour TV Standard		y	599.00	629.00	2
- Match play 1		y	201.00	212.00	2
- Match play 2		y	101.00	107.00	2
PLUS: Cleaning Fee *		n	1,342.00	1,410.00	2
PLUS: Miscellaneous Fee - Hire of Canteen & catering facilities #		y	201.00	212.00	2
PLUS: Miscellaneous Fee - Hire of Change Rooms #		y	97.00	102.00	2
* This fee is refundable to users IF the grounds are left clean to Council's satisfaction.					
# Each fee where applicable payable to Rugby League if hire of facilities occur during their lease period.					
<u>Advertising Signs:</u>					
Fee for standard 5m x 1m sign		y	Payable to Panthers		2
<b>Sportsground</b>	<b>1233.110.124</b>				
Charge for "one off" users		y	1,138.00	1,195.00	2
PLUS: Cleaning Fee		n	1,342.00	1,410.00	2
Hire of lighting per hour or part thereof		y	25.00	25.00	2
Cleaning Fee refundable if the ground is left in a clean condition to Council's satisfaction.					
<b>349 Hire of Canteen Facilities</b>		y	45.00	48.00	2
Change Room Fee		y	85.00	85.00	2
<b>700 Bathurst 1000 Camping at Sportsground/Carrington Park</b>	<b>1233.110.124</b>				
per site (max 5 nights) (max 8 persons per site)		y	30.00	30.00	2
per person- Adult		y	55.00	55.00	2
per person - Children 13 to 17		y	30.00	30.00	2
per person - Children 12 and under			Free	Free	2
<b>700 Bathurst 1000 Hire of Police Paddock or any other Council Grounds</b>	<b>1233.110.124</b>	y	2,100.00	2,205.00	2
for the provision of camping					
For each campsite on the Council owned ground - per site	<b>1233.110.124</b>	y	11.00	12.00	2
<b>700 Alan Morse Park</b>	<b>1233.110.124</b>				
Hire Of Canteen Facility		y	45.00	48.00	2
<b>700 Cubis Park</b>	<b>1233.110.124</b>				
Hire Of Canteen Facility		y	45.00	48.00	2
Change Room Fee		y	50.00	53.00	2
<b>700 George Park</b>	<b>1233.110.124</b>				
Change Room Fee		y	45.00	48.00	2
<b>700 Ralph Cameron Oval (Raglan)</b>	<b>1233.110.124</b>				
Hire Of Canteen Facility		y	45.00	48.00	2
Change Room Fee		y	50.00	53.00	2
Canteen and change room fees - no charge for sporting associations during approved seasonal use of sporting fields					
<b>010 Playing Fields &amp; Parks - Leases</b>	<b>1233.110.120</b>				
Charge fees for the use of playing fields by sporting bodies to recoup 20% of maintenance costs.					
Bathurst Archers		y	242.00	255.00	2
Bathurst Australian Rules Football Club (Bushrangers) & (Giants) shared		y	958.00	1,006.00	2
Bathurst Giants AFL		y	958.00	1,006.00	2
Bathurst BMX Club		y	-	2,000.00	2
Bathurst Cycle Club		y	-	2,000.00	2
Bathurst Mountain Bikes		y	-	1,006.00	2
Bathurst Cricket Association		y	16,955.00	17,803.00	2
Bathurst Croquet Club		y	242.00	255.00	2
Bathurst District Soccer		y	12,877.00	13,521.00	2
Bathurst Hockey Association		y	4,983.00	5,233.00	2
Bathurst Miniature Railway		y	242.00	255.00	2
Bathurst Netball Association		y	3,480.00	3,654.00	2
Bathurst Pistol Club		y	242.00	255.00	2
Bathurst Pony Club		y	1,112.00	1,168.00	2
Bathurst Rugby Union Club		y	6,808.00	7,149.00	2
Bathurst Swimming Club		y	242.00	255.00	2
Bathurst Touch Football		y	5,215.00	5,476.00	2
Bathurst Triathlon Club		y	242.00	255.00	2
Denison Dog Club		y	242.00	255.00	2

# Parks & Recreation

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
Eglinton Tennis Club		y	242.00	255.00	2

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# Parks & Recreation

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>010</b>	<b>Playing Fields &amp; Parks - Leases (cont'd)</b>				
	Macquarie View Tennis Club	y	242.00	255.00	2
	Panthers Rugby League Club	y	9,372.00	9,841.00	2
	St Patrick's Rugby League Club	y	9,372.00	9,841.00	2
<b>700</b>	Per match fee for all other approved amateur sporting groups wishing to utilise Council facilities for seasonal sports activities	y	62.00	66.00	2
	Use of Lighting of fields for above	y	at cost	at cost	2
<b>700</b>	<b>Machattie Park</b>				
	Fernery - Photography Sessions	y	144.00	152.00	1
<b>700</b>	<b>Hire of Council Recreation Facilities</b>				
	Use of Council Facilities (Parks, Reserves) for the holding of wedding and Ceremonies or commercial activities/events per use	y	123.00	130.00	2
<b>700</b>	Regular use of Council's parks, reserves and sporting facilities for the conduct of commercial enterprises (boot camps and the like) per use per site	y	27.00	29.00	2
	This fee is in addition to the fee for Section 68 application				
	Park & Reserve access				
	Deposit fee for hire of keys to access parks and reserves - Refundable	n	40.00	40.00	2
	<b>Alcohol Free Area Exemption Permit</b>	y	9.00	9.50	2
<b>700</b>	<b>Hire of Council Land for Stage Production and Events (excluding Mt Panorama Circuit)</b>				
	Per day	y	396.00	416.00	2
	Deposit (refundable)	n	5,000.00	5,000.00	2
<b>354</b>	<b>Tree Preservation Order</b>				
	Inspection Fee - trees in excess of height 9 metres	n	53.00	56.00	2
<b>010</b>	<b>Tennis Courts Complex</b>				
	Annual lease of John Mathews Courts - <b>Per Month</b> - (CPI 1st July)			Actual CPI Increase	3
<b>286</b>	<b>Banners</b>				
	<b>(Hire of banner pole for community events per week block)</b>	n	592.00	622.00	1
	Installation and removal of banner over William Street to pre-pared fixing points				
	Re-installment Due to Breakage etc - At Cost - Charge/hour	n	336.00	353.00	1
	<b>Banners on Lamp Standards</b>	n			
	William Street - 12 Lamps stands (Durham to Keppel Street)		1,600.00	2,031.00	1
	Howick Street - 4 Lamp stands (William to George Street)		550.00	1,006.00	1
	George Street - 12 Lamp stands (Durham to Keppel Street)		1,600.00	2,031.00	1
	Keppel Street - 16 Lamp Stands ((George to Havannah Street)		2,100.00	2,706.00	1
	All Streets		5,250.00	6,000.00	1
	All banners to comply with specifications prescribed by Council. Banners must be submitted to Council for approval prior to installation				
	<b>Sec 356 Donations - a discount is to be given to organisations for the hanging of the banner across William Street as follows:</b>				
	a) Schools and Universities - being a recognised and accredited education				
	b) Local Community Organisations - non funded, non professional organisations where money raised is dispersed into the community - 20% discount on the scheduled rate.				
	c) All other organisations are to pay the full scheduled amount.				

# Parks & Recreation

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>Bathurst Aquatic Centre - Ticket Prices</b>					
*** Family Entry - all people shown on patrons Medicare card					
<u>Casual Visit</u>					
Adult Single Entry		y	8.30	8.80	3
Child Single Entry		y	5.70	6.00	3
Under 3yrs		y	Free	Free	3
Family Entry***		y	22.30	23.60	3
Aged/Disabled/Pensioner/Senior (Single Entry)		y	5.70	6.00	3
(Pension Card/Identification Required)					
Student/TAFE/University (Full Time)		y	5.70	6.00	3
(Student Card/Identification Required)					
Spectator Fee (Non Swimming)		y	2.00	2.00	3
Non Swimming Carers accompanying Disabled Patrons or Children taking part in authorised Lean to swim programs			Free	Free	3
Use of Sauna/Spa (Single visit)		y	Admission Fee plus \$3.30	Admission Fee plus \$3.30	3
<u>Multi Visit Passes - Swimming Only</u>					
10 Visits (Valid for 3 months only)					
- Adult		y	74.70	79.20	3
- Child/Pensioner/Aged/Seniors/Full Time Student		y	51.30	54.00	3
30 Visits (Valid for 6 months only)					
- Adult		y	207.50	220.00	3
- Child/Pensioner/Aged/Seniors/Full Time Student		y	142.50	150.00	3
<u>Annual Swimming Passes Swimming Only</u>					
Adult		y	647.40	686.40	3
Child		y	444.60	468.00	3
Family***		y	1,739.40	1,840.80	3
<u>Carnivals, Special Events, Lane Hire</u>					
<u>50m Outdoor Pool - Summer Season Only</u>					
Day Carnival - 12pm to 6pm		y	472.00	496.00	3
Evening Carnival - 6pm to 10 pm		y	472.00	496.00	3
Affiliated Amateur Swimming Club Carnival		y	472.00	496.00	3
Lane Hire (if available) per hour for coaching/training		y	16.30	17.20	3
i) All patrons are required to pay the appropriate entry fee in addition to the above					
ii) Organisations having the exclusive use of the 50m pool cannot be guaranteed exclusive use of any indoor pool					
<u>25m Pool</u>					
Day Carnival - 12pm to 6pm		y	393.00	413.00	3
Evening Carnival - 6pm to 10 pm		y	393.00	413.00	3
Affiliated Amateur Swimming Club Carnival		y	393.00	413.00	3
Lane Hire (if available) per hour for coaching/training		y	16.30	17.20	3
i) All patrons are required to pay the appropriate entry fee in addition to the above					
Local Amateur swimming clubs (i.e. Bathurst Amateur Swimming Club and Bathurst Water Polo Club) who conduct weekly club competitions and patrons attending authorised Dept of Education or Dept Sport and Recreation Learn to Swim programs will only be required to pay the prescribed entry fee into the centre. Other activities such as coaching and training will have the applicable fees and charges applied.					
<u>Special Programs</u>					
Learn to swim classes per person					
30 min session start from		n	12.30	13.00	3
Aqua Aerobics per person - 30 min session		y	11.00	11.60	3
Water Exercise Classes per person - 30 min session		y	11.00	11.60	3
Birthday Parties			<b>W4748.32</b> <b>W4748.12</b>	by arrangement	3
i) All patrons are required to pay the appropriate entry fee in addition to the above.					
<u>Child Minding</u>					
Per child per hour		y	6.00	6.30	3
Mon to Fri only during Program Sessions/Lap Swimming or by prior arrangement with Management					
<u>Program Pool</u>					
Hire of pool or part of (if available) per 30 mins		y	40.50	42.60	3
i) Does not apply to authorised Dept of Education or Dept Sport and Recreation Learn to Swim programs.					

# Parks & Recreation

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
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ii) All patrons are required to pay the appropriate entry fee in addition to the above

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# Cemetery

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>101</b>	<b>Cemetery Charges</b>				
	<b>W634.44</b>				
	<u>Burial Fees: (excluding Plaque)</u>				
Adult Grave	- Weekdays	y	3,248.00	3,410.00	1
	- Weekends	y	3,983.00	4,182.00	1
Baby's Grave	- Birralelee Section B, C & D				
	- Weekdays	y	525.00	551.00	1
	- Weekends	y	1,157.00	1,214.00	1
PLUS: Where a burial is not completed and ready to be backfilled by 4.00 pm weekdays or 12.00pm weekends					
		y	212.00	222.00	1
Non-Viable Foetus' - (as a service to the community)					
	Birralelee Section A ONLY		No Charge	No Charge	
	Re-Open of Grave Site (Section 4) - Weekdays	y	1,982.00	2,081.00	1
	Re-Open of Grave Site (Section 4 ) - Weekends	y	2,604.00	2,734.00	1
	Ashes in Wall - Including Plaque	y	611.00	641.00	1
	Ashes in Rose Garden - Including Plaque	y	732.00	768.00	1
<b>620</b>	Plot Reservation - 50% of the current full burial fee with the remaining monies to be paid:				
<b>620</b>	(a) within 2 years of the reservation being made; or				
	(b) when the plot is required with the cost being the cost at the date of burial				
<b>101</b>	Grave Digging (Monumental Section) - Weekdays	y	1,432.00	1,503.00	1
	Grave Digging (Monumental Section) - Weekends	y	2,007.00	2,107.00	1
	Grave Digging (Monumental Section) - Hand digging	y	Actual Cost	Actual Cost	1
	Old Section Digging - Remove Replace Ledger/Headstone	y	199.00	208.00	1
<b>702</b>	Monumental Permits	n	77.00	80.00	1
<b>700</b>	Maranatha Lawn Cemetery - Plaque Restoration (per plaque)	y	72.00	75.00	1
<b>102</b>	Search Fees	n	Actual Cost	Actual Cost	1
<b>700</b>	Exhumation	y	Actual Cost	Actual Cost	1
<b>103</b>	<u>Rural Cemeteries</u> - (Arkell, Georges Plains, Hill End, Peel, Rockley, Sofala, Sunny Corner, Wattle Flat, Trunkey Creek)				
	<u>Burial Fees:</u>				
	Internment Permit (Right of Burial)	n	526.00	552.00	1
	Internment Permit (Columbarium)	n	245.00	257.00	1
	Internment Permit (Ashes within occupied grave)	n	113.00	118.00	1



# Waste Management

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>WASTE MANAGEMENT</b>					
001	<b>DWM Service Charges - Sec 496 Standalone Dwellings</b>				
	<b>41420.100.40</b>				
	Domestic Waste Management - per annum including weekly general waste, fortnightly recycling and weekly food and green waste collection for all standalone properties	n	377.00	394.00	1
001	<b>DWM Service Charges - Sec 496 Other than Standalone Dwellings</b>				
	<b>41420.100.40</b>				
	Domestic Waste Management - per annum including weekly general waste & fortnightly recycling	n	279.00	292.00	1
	Additional Waste Management - Weekly collection, per bin per annum	n	194.00	203.00	1
	Additional Recycling Bin - Fortnightly collection, per bin per annum	n	85.00	89.00	1
	Additional Food and Green Waste - weekly collection per bin per annum	n	98.00	102.00	
	* Services for part year are charged pro-rata				
	Domestic Waste Management - Vacant Land - per annum	n	6.00	6.00	1
	This charge applies to all residential land where the service is available. Council is required to make this levy on all these parcels whether the land is occupied or vacant. Service for part year charged pro-rata.				
	<b>Replacement Bins</b>				
	<b>41420.110.148</b>				
	(including Waste, Recycle, and Food & Green Waste) per bin	y	66.00	69.00	1
001	<b>Waste Management Service Charges - Sec 501/503 ( Non Domestic)</b>				
	<b>Non-Domestic</b> Waste Management - Weekly collection, per bin per annum	n	194.00	203.00	1
	<b>41420.110.148</b>				
	<b>Non-Domestic Recycling</b> - Fortnightly collection, per bin per annum	n	85.00	89.00	1
	<b>Non-Domestic Food and Green Waste</b> - Weekly collection, per bin per annum	n	98.00	102.00	1
	This charge is to be applied to all assessments other than residential assessments subject to domestic waste management charges that are provided with a Waste Management Collection Service, Recycling Service or Food and Green Waste ** Services for part year charged pro-rata.				
	<b>Replacement Bins (excluding vandalism)</b>				
	<b>41420.110.148</b>				
	(including Waste, Recycle, and Food & Green Waste) per bin	y	66.00	69.00	1
	<b>Waste Management Levy - Sec 501</b>				
	<b>41430.100.41</b>				
	This charge is to be applied to all rural properties, where the property is outside the Domestic Waste Collection area. Land owners have access to rural depots/transfer stations	n	81.00	85.00	1
	<b>Bathurst Waste Management Centre</b>				
	<b>Note : Four Mixed Refuse Vouchers and Four Green Waste Vouchers will be provided with each annual rate assessment.</b>				
	<b>A maximum of four vouchers (600Kg) can be used in any one transaction</b>				
	The <u>mixed refuse voucher</u> entitles the holder, if eligible, to take two loads of up to 200kg and two loads up to 100kg of their domestic rubbish to Bathurst Regional Council Waste Management Centre. The gate price will apply to any excess weight over the voucher presented.				
	The <u>green waste voucher</u> entitles the holder, if eligible, to take two loads of up to 200kg and two loads up to 100kg of their domestic green waste (lawn and garden clippings) to Bathurst Regional Council Waste Management Centre. The gate price will apply to any excess weight over the voucher presented.				
700	<b>Sale of second hand Recycling Bins</b>				
	<b>41420.110.148</b>				
		y	5.00	5.00	1
700	Lease fees for Waste Management Centre Land - per square metre (per annum)	y	2.10	2.10	
300	<b>Dom, Com &amp; Industrial Waste Fees - Solid Waste Disposal Depot</b>				
	<b>W982.87</b>				
	Mixed Waste - by weight Per Tonne or part thereof	y	175.00	180.00	1
	<b>Rural Waste Collection by Contractors</b>				
	Mixed Waste Rebate - by weight Per Tonne or part thereof	y	16.60	17.50	
	Mixed Waste - Minimum Charge	y	4.00	4.00	1
	Waste requiring burial - Per tonne or part thereof (includes animals)	y	350.00	390.00	1
	Sewage By-Product Waste / Cover Material - Per tonne or part thereof	y	55.00	55.00	1
	Council Landfill / Road Construction Materials / Cover Material - Per tonne or part thereof	y	55.00	55.00	1
	Tyres - Motorcycle & other small tyres per tyre	y	16.00	16.00	1
	Tyres - Car per tyre	y	16.00	16.00	1
	Tyres - Truck per tyre	y	34.00	34.00	1
	Tyres - Tractor per tyre	y	70.00	70.00	1
	Green Waste - by weight per tonne or part thereof	y	155.00	160.00	1
	<b>W982.87</b>				
	Green Waste - Minimum Charge	y	4.00	4.00	1
	<b>W982.87</b>				
	Car Bodies - Half	y	20.00	20.00	1
	Car Bodies - Whole	y	40.00	40.00	1
	After Hours Opening - per half hour	y	110.30	115.90	1

# Waste Management

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category	
<b>300</b>	<b>Dom, Com &amp; Industrial Waste Fees - Solid Waste Disposal Depot</b>					
	<b>- Continued</b>					
	Privet Plants - Residents disposing of privet plants in their private vehicle		No Charge	No Charge		
	Separated Domestic Recyclables		No Charge	No Charge		
	Separated Motor & Gear oil		No Charge	No Charge		
	Separated Lead Acid Batteries		No Charge	No Charge		
	Separated Household Problem Waste items for the (CRC) Community Recycling Centre (up to 20kg or 20L) (Paint, Gas Cylinders, Fire Extinguishers, Household Batteries,Fluro Tubes/Bulbs/Globes, Smoke Dectectors)		No Charge	No Charge		
	<b>EPA Waste and Environment Levy</b>					
	The current levy rate plus any additional charges imposed by the EPA will be applied to any waste found to have been transported to the Bathurst Waste	W982.87	n		1	
	<b>NSW Government Waste Levy</b>					
	The current levy rate plus any additional charges imposed by the NSW Govt. will be applied in addition to the above fees and charges	W982.87	n		1	
<b>700</b>	<b>Bathurst Industrial Park</b>					
	Clean Fill - per cubic metre except Council Works		y	4.50	4.80	1
<b>700</b>	<b>Construction Fees - Rural Waste Depots</b>					
	Construction/Demolition Waste Disposal (excluding asbestos) - Development Application Fee					
	<u>Construction</u>					
	Domestic/Farm/Sheds	each	y	70.00	73.00	1
	Additions	<10 sq m floor area	y	70.00	73.00	1
	Additions	10-30 sq m floor area	y	141.00	148.00	1
	Additions	>30 sq m floor area	y	257.00	269.00	1
	Dwellings	each	y	494.00	518.00	1
	<u>Demolition</u>					
	Establishment Fee		y	513.00	538.00	1
	Excavation/Backfill	per hour	y	262.00	275.00	1

# Water Services

Rec Code	Job Number	2017/2018 \$	2018/2019 \$	Pricing Category	
001	<b>WATER SERVICES CHARGES</b>				
	<b>Water Availability Charges</b>				
	The annual water availability charges for Residential, Commercial, Industrial and exempt properties are to be the total of the metered charges applicable to the property.				
	Size of Service for Water Usage mm				
	20	n	175.00	175.00	6
	25	n	274.00	274.00	6
	32	n	448.00	448.00	6
	40	n	701.00	701.00	6
	50	n	1,094.00	1,094.00	6
	65	n	1,848.00	1,848.00	6
	80	n	2,797.00	2,797.00	6
	100	n	4,369.00	4,369.00	6
	150	n	9,831.00	9,831.00	6
	Hillview Water Supply	n	159.00	159.00	6
	The availability charge will be included on the annual rate notice issued in July.				
	The minimum annual water availability charge for each unit within a strata development is	n	175.00	175.00	6
	The annual water availability charge for vacant unconnected land is	n	175.00	175.00	6
	If water pressure at a property is less than 120kpa then a larger service may attract an avail. charge of	n	175.00	175.00	6
	<b>Unmetered or Unconnected Properties (excluding vacant)</b>		747.00	745.00	6
	<b>Multiple Meter Properties</b>				
	The availability charge will be in accordance with the number and size of connections to each property.				
	<b>Water Meter Downsizing</b>				
	Council will consider requests provided that standards are met and adequate water pressure and flow is maintained.				
	<b>Raw Water</b>				
	Council will charge the availability charges shown above based on meter size.				
	<b>Minimum Charge</b>				
	The minimum water availability charge will apply to properties where water is available and none of the other charges are applicable	n	175.00	175.00	6
	<b>Water Consumption Charges</b>				
	Council will issue water usage charges every three months in arrears which will be included on rate notices.				
	<b>Residential</b>				
	<u>Filtered Water</u>				
	First 250KL	n	1.95	2.08	6
	Balance	n	2.93	3.12	6
	<u>Raw Water</u>				
	First 250KL	n	0.86	0.91	6
	Balance	n	1.29	1.37	6
	Council will grant a special water allowance of 200 kilolitres per year to residents who require the use of a home dialysis or similar machine, subject to the provision of a doctor's certificate advising of the necessity of home usage of such equipment which requires high water usage.				
	The Strata Parent will receive 250kl multiplied by the number of Strata Units at	n	1.95	2.08	per kl
	Balance	n	2.93	3.12	per kl
	<b>All Other Tariff Classifications</b>				
	<u>Filtered Water</u>				
	First 250 KL	n	1.95	2.08	6
	Balance	n	2.93	3.12	6
	Business Strata receive 250kl multiplied by the number of Strata Units at	n	1.95	2.08	per kl
	Balance	n	2.93	3.12	per kl
	<u>Raw Water</u>				
	First 250 KL	n	0.86	0.91	6
	Balance	n	1.29	1.37	6
	<u>Hillview</u>				
	First 250KL	n	2.05	2.18	6
	Balance	n	4.10	4.36	6
	<b>Community Clubs: Gof, Majellan &amp; Bathurst Community Club</b>				
	First 18,000 kl	n	0.77	0.81	6
	18,001kl to 45,000kl	n	1.02	1.07	6
	Balance	n	1.51	1.68	6

# Water Services

Rec Code	Job Number	2017/2018 \$	2018/2019 \$	Pricing Category		
<b>Water Consumption Charges - Continued</b>						
<b>Large Industrial:</b>						
An assessment with consumption of more than 25,000 KL per annum & is Industrial in nature is required to qualify for this Tariff						
<u>Filtered:</u>						
	Per KL	n	1.65	1.68	6	
<u>Raw:</u>						
	Per KL	n	1.04	1.06	6	
<u>Hospital Filtered Water</u>						
	1st x patient average	n	free	free	6	
	Balance per KL	n	2.93	3.12	6	
<b>357</b>	<b>Water Sold :</b>	<b>21000.110.107</b>				
	per Kilolitre	n	5.00	5.00	1	
A 50% rebate may be available if Bathurst Regional Council Area drought declared						
<b>358</b>	Bulk Water Supply Card (First issue and replacements)	n	15.00	20.00	1	
<b>Water Service Connections (Domestic)</b>						
<b>081</b>	<b>Water Service With No DA</b>	<b>21000.110.143</b>	n	as per meter size below	as per meter size below	
<b>085</b>	20mm diameter - Short	<b>21000.110.143</b>	n	1,155.00	1,213.00	1
<b>086</b>	- Long	<b>21000.110.143</b>	n	2,252.00	2,365.00	1
<b>087</b>	25mm diameter - Short	<b>21000.110.143</b>	n	1,330.00	1,397.00	1
<b>088</b>	- Long	<b>21000.110.143</b>	n	2,614.00	2,745.00	1
<b>089</b>	32mm diameter - Short	<b>21000.110.143</b>	n	1,617.00	1,698.00	1
	- Long		n	2,928.00	3,075.00	1
<b>089</b>	40mm diameter - Short	<b>21000.110.143</b>	n	1,884.00	1,979.00	1
	- Long		n	3,272.00	3,436.00	1
<b>089</b>	50mm diameter - Short	<b>21000.110.143</b>	n	2,568.00	2,697.00	1
	- Long		n	4,047.00	4,250.00	1
<b>089</b>	Greater than 50mm diameter	<b>21000.110.143</b>		At Cost	At Cost	1
<b>Fire Service Connection</b>						
<b>077</b>	Hydrant cut-in					
	On 100mm, 150mm & 200mm main	<b>21000.110.143</b>	n	1,916.00	2,012.00	1
	On larger main		n	At Cost	At Cost	1
Fire line (up to 150mm dia) cut-in & extension to boundary						
<b>078</b>	On 100mm, 150mm & 200mm main - short	<b>21000.110.143</b>	n	2,554.00	2,682.00	1
<b>079</b>	On 100mm, 150mm & 200mm main - long	<b>21000.110.143</b>	n	4,468.00	4,692.00	1
	On larger main		n	At Cost	At Cost	1
<b>701</b>	<b>as above if not under a DA (Fire Line)</b>	<b>21000.110.143</b>	n			
<b>701</b>	<b>Water Meter Repairs/Replacement</b>	<b>21000.110.143</b>				
	For 20 mm service		n	307.00	323.00	1
	Others completed at private works rates					
	Raising / Lowering Meter		n	273.00	287.00	
	<b>Water Meter Cock Repairs/Replacement</b>		n	113.00	119.00	1
	<b>Water Meter Capsule replacement each</b>		n	132.00	139.00	1
<b>Water Service Disconnection</b>						
	Maincock in Footpath		n	31.00	33.00	1
	Maincock in Roadway		n	449.00	472.00	1
	Water Service Relocation		n	449.00	472.00	1

# Water Services

Rec Code	Job Number	2017/2018 \$	2018/2019 \$	Pricing Category	
<b>700 Cabins - Ben Chifley (per night and Package deals)</b>	<b>W810.71</b>				
<b>Mediterranean - Unit 1 sleeps 2</b>	per night	y	95.00	98.00	1
Long weekend Christmas & Easter - (min 2 nights)	per night	y	114.00	118.00	1
Race Period - (min 3 nights)	per night	y	143.00	147.00	1
Package Deal stay 5 nights pay for 4 (total)	package	y	380.00	392.00	1
Package Deal stay 7 nights pay for 5 (total)	package	y	475.00	490.00	1
<b>Mediterranean - Unit 2 sleeps 4</b>	per night	y	128.00	132.00	1
Long weekend Christmas & Easter - (min 2 nights)	per night	y	154.00	158.00	1
Race Period - (min 3 nights)	per night	y	192.00	198.00	1
Package Deal stay 5 nights pay for 4 (total)	package	y	512.00	528.00	1
Package Deal stay 7 nights pay for 5 (total)	package	y	640.00	660.00	1
<b>Mediterranean - Unit 3 sleeps 8</b>	per night	y	256.00	264.00	1
Long weekend Christmas & Easter - (min 2 nights)	per night	y	307.00	317.00	1
Race Period - (min 3 nights)	per night	y	384.00	396.00	1
Package Deal stay 5 nights pay for 4 (total)	package	y	1,024.00	1,056.00	1
Package Deal stay 7 nights pay for 5 (total)	package	y	1,280.00	1,320.00	1
<b>Atlantic - Unit 1 or Unit 2 sleeps 8</b>	per night	y	256.00	264.00	1
Long weekend Christmas & Easter - (min 2 nights)	per night	y	307.00	317.00	1
Race Period - (min 3 nights)	per night	y	384.00	396.00	1
Package Deal stay 5 nights pay for 4 (total)	package	y	1,024.00	1,056.00	1
Package Deal stay 7 nights pay for 5 (total)	package	y	1,280.00	1,320.00	1
<b>Pacific - Unit 1 sleeps 12</b>	per night	y	384.00	396.00	1
Long weekend Christmas & Easter - (min 2 nights)	per night	y	461.00	475.00	1
Race Period - (min 3 nights)	per night	y	576.00	594.00	1
Package Deal stay 5 nights pay for 4 (total)	package	y	1,536.00	1,584.00	1
Package Deal stay 7 nights pay for 5 (total)	package	y	1,920.00	1,980.00	1
<b>Pacific - Unit 2 sleeps 16</b>	per night	y	512.00	528.00	1
Long weekend Christmas & Easter - (min 2 nights)	per night	y	614.00	634.00	1
Race Period - (min 3 nights)	per night	y	768.00	792.00	1
Package Deal stay 5 nights pay for 4 (total)	package	y	2,048.00	2,112.00	1
Package Deal stay 7 nights pay for 5 (total)	package	y	2,560.00	2,640.00	1
<b>090 Mains Pressure Enquiries</b>	<b>21000.110.143</b>				
For maximum and minimum pressures only, plus details of water main and hydrant locations (if required)		n	201.00	212.00	1
For maximum and minimum pressures only, plus details of water main and hydrant locations (if required) PLUS a pressure and flow test		n	453.00	476.00	1
<b>028 Meter Reading Fee</b>	<b>21000.110.143</b>	n	45.00	45.00	1
<b>082 Meter / Pressure Flow Testing Fee</b>	<b>21000.110.143</b>	n	79.00	83.00	1
<b>Water Service Reconnection Fee</b>		n	79.00	83.00	1
<b>700 Restriction Device Removal Fee</b>	<b>21000.110.143</b>	y	162.00	171.00	1

# Sewerage Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>SEWERAGE SERVICES CHARGES</b>					
<b>Inspection Fees</b>					
Dwelling Houses		n	167.20	175.60	1
<u>Other Buildings (New Plant):</u>					
First Closet		n	167.20	175.60	1
Each Additional Closet		n	57.80	60.70	1
<u>Alterations to Drainage Plans:</u>					
Basic Fee		n	96.60	101.50	1
Alteration Fee		n	57.90	60.80	1
<u>Plumbing and Drainage Inspections</u>					
			regulated fees not cpi		
New single storey dwelling/unit (3 inspections)		n	302.00	302.00	1
New 2 storey dwelling/unit (4 inspections)		n	406.00	406.00	1
Alterations/additions and swimming pools ( 2 inspections)		n	198.00	198.00	1
Commercial/Industrial and other development types <b>plus</b>		n	198.00	198.00	1
- per inspection (where more than 1 inspection is required per inspection type		n	104.00	104.00	1
the additional fee per inspections will be charged)					
<b>Drainage Diagrams</b>	<b>31000.110.146</b>	n	27.10	28.50	1
<b>Sewer Main CCTV Inspection (Residential only; max 90m)</b>		y	296.30	311.20	1
<b>Final Inspection Certificates</b>					
Drainage		n	47.00	49.40	1
<u>Plumbing:</u>					
Dwelling Houses or Alterations		n	47.00	49.40	1
Other Buildings		n	78.50	82.50	1
<b>Trade Waste</b>					
Application fee	<b>31000.110.86</b>	n	177.10	186.00	1
Application fee (Large Discharger - as defined in the Liquid Trade Waste Regulation Guidelines)		n	562.50	590.70	1
Annual Trade Waste Fee	<b>31001.100.44</b>	n	113.30	119.00	1
Annual Trade Waste Fee (Large Discharger)		n	756.40	794.30	1
<i>The annual charge will be included on the annual rate notice issued in July.</i>					
Renewal of Trade Waste Approval	<b>31001.105.86</b>	n	60.60	63.70	1
Renewal of Trade Waste Approval (Large Discharger)	<b>31001.105.86</b>	n	192.50	202.20	1
Re-Inspection Fee	<b>31001.110.143</b>	n	106.10	111.50	1
Usage Charges for Discharges with Prescribed Pre-Treatment - per kL	<b>31001.110.104</b>	n	2.70	2.90	1
<i>Council will issue category 1 &amp; 2 trade waste usage charges every three months in arrears which will be included on rate notices</i>					
Usage Charges for Category 1 discharge without prescribed Pre-Treatment per kl	<b>31001.110.104</b>	n	2.70	2.90	1
Usage Charges for Category 2 discharge without prescribed Pre-Treatment per kl		n	20.10	21.20	1
<b>Excess Mass Charges</b>					
Aluminium	<b>per kg</b>	n	1.01	1.07	1
Ammonia (as N)	<b>per kg</b>	n	3.00	3.15	1
Arsenic	<b>per kg</b>	n	94.98	99.73	1
Barium	<b>per kg</b>	n	47.53	49.91	1
Biochemical oxygen demand (BOD)	<b>per kg</b>	n	1.01	1.07	1
Boron	<b>per kg</b>	n	1.01	1.07	1
Bromine	<b>per kg</b>	n	19.05	20.01	1
Cadmium	<b>per kg</b>	n	439.48	461.46	1
Chloride	<b>per kg</b>	n	-	-	1
Chlorinated Hydrocarbons	<b>per kg</b>	n	47.53	49.91	1
Chlorinated phenolics	<b>per kg</b>	n	1,898.21	1,993.13	1
Chlorine	<b>per kg</b>	n	2.01	2.12	1
Chromium	<b>per kg</b>	n	31.71	33.30	1
Cobalt	<b>per kg</b>	n	19.38	20.35	1
Copper	<b>per kg</b>	n	19.38	20.35	1
Cyanide	<b>per kg</b>	n	94.98	99.73	1
Fluoride	<b>per kg</b>	n	4.78	5.02	1
Formaldehyde	<b>per kg</b>	n	2.01	2.12	1
Oil and Grease (Total O & G)	<b>per kg</b>	n	1.77	1.86	1
Herbicides/defoliant	<b>per kg</b>	n	949.15	996.61	1
Iron	<b>per kg</b>	n	2.01	2.12	1
Lead	<b>per kg</b>	n	47.53	49.91	1
Lithium	<b>per kg</b>	n	9.56	10.04	1
Manganese	<b>per kg</b>	n	9.56	10.04	1

To be completed when March CPI

# Sewerage Services

Rec	Job	GST	2017/2018	2018/2019	Pricing
Code	Number		\$	\$	Category
Mercaptans	per kg	n	94.98	99.73	1
Mercury	per kg	n	3,163.61	3,321.80	1
Methylene Blue Active Substances	per kg	n	1.01	1.07	1

Draft



# Sewerage Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>Excess Mass Charges - continued</b>					
Molybdenum	per kg	n	1.01	1.07	1
Nickel	per kg	n	31.71	33.30	1
Nitrogen (as TKN - Total Kjeldahl Nitrogen)	per kg	n	0.31	0.33	1
Organoarsenic Compounds	per kg	n	949.15	996.61	1
Pesticides General (excludes organochlorines & organophosphates)	per kg	n	949.15	996.61	1
Petroleum Hydrocarbons (non flammable)	per kg	n	3.23	3.40	1
Phenolic Compounds (non-chlorinated)	per kg	n	9.56	10.04	1
Phosphorous (Total P)	per kg	n	2.01	2.12	1
Polyphorus aromatic hydrocarbons	per kg	n	19.38	20.35	1
Selenium	per kg	n	66.85	70.20	1
Silver	per kg	n	1.83	1.93	1
Sulphate (SO4)	per kg	n	0.25	0.27	1
Sulphide	per kg	n	2.01	2.12	1
Sulphite	per kg	n	2.17	2.28	1
Suspended Solids (SS)	per kg	n	1.28	1.35	1
Thiosulphate	per kg	n	0.40	0.42	1
Tin	per kg	n	9.56	10.04	1
Total Dissolved Solids (TDS)	per kg	n	0.15	0.15	1
Uranium	per kg	n			1
Zinc	per kg	n	19.38	20.35	1
<b>Septic Tank Effluent</b>					
Per Kilolitre		n	57.30	60.20	5
Minimum Charge		n	21.30	22.40	5
After hours opening (per half hour)		n	77.00	80.90	1
<b>Charges - Residential</b>					
<b>Uniform Annual Charge</b>					
Single Residential Property (includes Stratas)	per annum	n	556.00	584.00	5
Vacant	per annum	n	353.00	371.00	5
Unmetered or Unconnected (excluding vacant properties)	per annum	n	556.00	584.00	5
<b>Minimum Charge</b>					
The annual sewer availability charge will apply to properties where sewer is available and no other charges are applicable					
<b>Charges - Non-Residential</b>					
Two Part Charge for occupied/connected properties (i.e. Access + Usage) - Includes multiple occupancies such as flats					
Part 1. Access Charge = * SDF X Access Charge for service size <span style="float: right;">per annum</span>					
The access charge will be included on the annual rate notice issued in July.					
Access Charge for Service Size - Size of Service (mm)					
	20	n	501.00	527.00	5
	25	n	780.00	819.00	5
	32	n	1,278.00	1,342.00	5
	40	n	2,000.00	2,100.00	5
	50	n	3,123.00	3,280.00	5
	65	n	5,023.00	5,275.00	5
	80	n	7,989.00	8,389.00	5
	100	n	12,483.00	13,108.00	5
	150	n	28,083.00	29,488.00	5
Strata Properties					
Assumption School - including SDF calculation					
		n	501.00	527.00	5
Raw Water Properties					
			Not applicable	Not applicable	
Part 2. Usage Charge = \$ / kl X *SDF					
Council will issue sewer usage charges every three months in arrears which will be included on rate notices					
Per Kilolitre		n	1.65	1.75	5
*SDF ( Sewerage Discharge Factor) is the estimated percentage of volume discharged into the sewer system from total water consumption.					
The SDF will vary for individual properties.					
Vacant	per annum	n	353.00	371.00	5
Unmetered or Unconnected (excluding vacant properties)		n	556.00	584.00	5
All unmetered non-residential properties connected to the sewer will incur an amount equivalent to the uniform annual residential charge.					
<b>Minimum Charge</b>					
An annual sewer availability charge will apply to properties where sewer is available and no other charges are applicable					
<b>Reimbursement to Private Landowners</b>					
		n	501.00	527.00	5

# Sewerage Services

Rec	Job	GST	2017/2018	2018/2019	Pricing
Code	Number		\$	\$	Category
For Clearing a Sewer Blockage in Council's Mains. (This charge is per hour for a maximum of 2 hours)					
		n	137.00	144.00	1

Draft

# Administration

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
021	<b>LOCAL GOVERNMENT ACT 1993 - SECTION 603</b> Certificate as to the amount (if any) due or payable to the Council, by way of rates, charges or otherwise, in respect of a parcel of land.				
	1110.105.60	n	80.00	80.00	8
132	<b>Property &amp; Valuation Enquiries: Rating</b>				
	1110.130.220	n	200.00	200.00	1
	Monthly supply of property information on disk including one annual bulk past transfers - charge per annum	n	87.00	92.00	1
	Monthly supply of current property information on paper or emailed - charge per annum	n	37.00	39.00	1
	Transfer register supplied on an irregular basis - per sheet	n			
131	<b>Rates/Water Searches - per hour (minimum 1 hour)</b>	n	63.00	67.00	1
702	<b>Search &amp; Retrieve information from Geographical Information System</b>				
	1145.110.143	n	69.00	73.00	1
	A0 Sheet	n	60.00	63.00	1
	A1 Sheet	n	51.00	54.00	1
	A2 Sheet	n	39.00	41.00	1
	A3 Sheet	n	31.00	33.00	1
	A4 Sheet	n	65.00	69.00	1
	Extract Rates Data with Map - per hour	n			
	(All Plans MUST have Council's Disclaimer attached)				
351	<b>Production of Documents for subpoena</b> and other similar occasions Time spent by Council officers will be charged at the hourly rate of the officer concerned plus 35% Oncoast plus additional charges detailed below	n			1
	1100.110.143	n	98.00	103.00	1
	Recovery of files from storage	n	4.50	4.50	1
	Photocopying A3 per copy	n	2.00	2.00	1
	A4 per copy	n	34.00	36.00	1
	Postage Certified mail	n			
010	<b>Dishonoured Cheque Processing Fee</b>	n	10.00	10.00	1
	1120.125.200				
	<b>Dishonoured Direct Debit Fee</b>	n	3.00	3.00	1
	1110.105.69				
	<b>Smartforms</b> Payments made on-line using Council's SmartForms technology are subject to a 2% surcharge	y			1
326	<b>Fee for copy of Delivery and Operating Plan (Draft and Adopted)</b> Available free from Council Website	n	63.00	67.00	1
	1120.130.220				
700	<b>Upper Macquarie Web Hosting</b>	y	355.00	373.00	1
	1120.130.220				
307	<b>Fee for copy of Community Survey Report</b>	n	14.00	15.00	1
	1100.110.143				
317	<b>Government Information Public Access Act Applications</b> 1. Application for access 2. Application processing time PER HOUR	n	30.00	30.00	8
	1100.105.91	n	30.00	30.00	8
080	<b>Tender Document Specification</b>	n	100.00	100.00	1
	1205.130.220				
	<b>LOCAL GOVERNMENT ACT 1993 - SECTION 611</b> Annual Charge on rails, pipes etc., - under or over public place				
	1120.981.241	n	0.75% of Income Derived	0.75% of Income Derived	2
	Bathurst Water Supply				
	1120.981.241	n	0.75% of Income Derived	0.75% of Income Derived	2
	Jemena Gas Networks (AGL)				
	1120.981.241	n	0.75% of Income Derived	0.75% of Income Derived	2
	Bathurst Sewerage Fund				
	1120.981.241	n	6,450.00	6,773.00	1
	Automatic Teller Machines per machine per annum	n			
	1120.981.241	n	576.00	605.00	1
	Telecommunication Carriers - Formula for Cables Component A _ All cables per kilometre per annum	n	816.00	857.00	1
	Component B _ All overhead cables per kilometre per annum	n			
	Total Charge = A + B	n	50,301.00	52,817.00	1
	In the absence of number of kilometres being provided, the following flat charge is to be applied	n			
700	<b>Web Development</b> Basic Package Other Packages - At Reasonable Commercial Commission	y	1,893.00	1,988.00	3
	1140.130.220				3
700	Licence Fee - Use of Mt Panorama in electronic games	y	By Negotiation	By Negotiation	
	W494.71				

700 Council Events

Food Vendor - Community Events	y	120.00	150.00	2
Bathurst Winter Festival food or drink vendor	y	-	300.00	2
Market Stall site fee	y	40.00	50.00	2
Sale of Event Flags	y	-	\$ 30.00	2

Draft

# Community Facilities

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>700</b>	<b>Lee Street , Kelso Meeting Room Hire Fees</b>				
	<u>Community Users:</u>				
	Half Day - four hours	y	46.00	50.00	2
	Full Day - eight hours	y	76.00	80.00	2
	Hourly Booking - per hour	y	24.00	26.00	2
	<u>Commercial Users:</u>				
	Half Day - four hours	y	126.00	134.00	3
	Full Day - eight hours	y	228.00	240.00	3
	Hire Marquee - per day	y	194.00	204.00	3
<b>702</b>	Refundable Deposit	n	206.00	218.00	2
<b>338</b>	Administration Fee	y	70.00	74.00	1
	Hire Marquee - per day	y	194.00	204.00	3
<b>702</b>	Refundable Deposit	n	206.00	218.00	3
<b>SECTION 356 DONATIONS</b>					
Bathurst Regional Council area:					
(A) Schools and University - being a recognised and accredited educational institution - 40% discount of scheduled venue fee.					
(B) Local Community Organisation - Non funded, non professional organisations					
	<b>Kelso Community Hub</b>				
	<u>Not-for-profit Users:</u>				
	Hire less than 1 hours per week is no charge. Hire over 1 hours will incur the following fees				
	Regular (more than 1 booking), Casual (1 booking)				
	<u>Consultation Room/Small Group room (2 rooms available)</u>				
	Regular per hour	y	16.50	17.00	2
	Casual per hour	y	22.50	23.00	2
	<u>Hall &amp; Kitchen</u>				
	Regular per hour	y	24.00	24.50	2
	Casual per hour	y	25.00	25.50	2
	<u>Kitchen Only</u>				
	Regular per hour	y	10.00	10.50	2
	Casual per hour	y	15.00	15.50	2
	Full Day (8 Hours) Full premises	y	222.00	229.00	2
	Annual Agreement for Not-for Profit Organisations (per annum)	y	875.00	903.00	2
	<u>Commercial &amp; Government Users</u>				
	<u>Consultation Room/Small Group room (2 rooms available)</u>				
	Regular per hour	y	23.00	24.00	2
	Casual per hour	y	25.00	26.00	2
	<u>Hall &amp; Kitchen</u>				
	Regular per hour	y	25.00	26.00	2
	Casual per hour	y	28.00	29.00	2
	<u>Kitchen Only</u>				
	Regular per hour	y	13.00	13.50	2
	Casual per hour	y	19.00	19.50	2
	Full Day (8 Hours) for Full premises	y	278.00	287.00	2
	Annual Agreement for Commercial & Government Users (per annum)	y	925.00	954.00	2
<b>338</b>	Administration Fee	y	70.00	76.00	1
	Photocopying				
	A4	y	0.25	0.25	3
	A4 - Colour	y	1.00	1.00	3
<b>Where the booking involves the opening and/or closing by security personnel, the actual security fee will be charged to the hirer</b>					
<b>700/701</b>	<b>Raglan Community Hall Hire</b> - (NOTE: Bookings made with and fees payable to Raglan Hall Committee)				
	Functions:	n	194.00	204.00	2
	Plus Refundable Deposit for damage &/or cleaning as required	n	202.00	214.00	2
<b>338</b>	Administration Fee	y	70.00	74.00	1
	Regular Users Per Session (Playgroup, Table Tennis, Karate)	n	24.00	26.00	2
	Use of Meeting Room	n	32.00	34.00	2
	Use of Kitchen/ Servery For Sporting Events	n	72.00	76.00	2
	The management committee has discretion in regard to fees for community group hire.				

# Community Facilities

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>700/701</b>	<b>Eglinton Hall and Park</b> - (NOTE: Bookings made with and fees payable to Eglinton Hall and Park Committee)				
	<b>No charge to Eglinton Residents Association</b>				
	Full Hall	n	240.00	252.00	2
	Half Hall	n	196.00	206.00	2
	Supper Room	n	192.00	202.00	2
	Cleaning/Damage Deposit	n	202.00	214.00	2
<b>338</b>	Administration Fee	y	70.00	74.00	1
	Regular Users	n	22.00	24.00	2
	<u>Grounds:</u>				
	Full Day	n	68.00	72.00	2
	Pony Club	n	68.00	72.00	2
	Dog Obedience	n	22.00	24.00	2
	Playgroup	n	22.00	24.00	2
	Band Practice	n	34.00	36.00	2
	Meetings	n	30.00	32.00	2
	Microphone Deposit	n	38.00	40.00	2
	Wet Canteen/BBQ	n	58.00	62.00	2
	Eglinton Gymkhana & Country Fair - Hall & Ground Hire fee	n	66.00	70.00	2
	Deposit - refundable if additional cleaning is not required and there is no damage to amenities.	n	194.00	204.00	2
	The management committee has discretion in regard to fees for community group hire.				
<b>700/701</b>	<b>West Bathurst Community House</b> - (ongoing lease to Interchange)				
<b>700/701</b>	<b>Perthville School of Arts Hall Hire</b> - (NOTE: Bookings made with and fees payable to Perthville Development Group Inc)				
	<u>Community</u>				
	Meeting Room Only - Per hr	n	24.00	26.00	2
	Meeting Room Only - Minimum	n	34.00	36.00	2
	Meeting Room Only - 4 hr Day	n	50.00	54.00	2
	Meeting Room Only - 8 hr Day	n	78.00	82.00	2
	Meeting Room Only - Night	n	62.00	66.00	2
	Hall Only - Per hr	n	28.00	30.00	2
	Hall Only - Minimum	n	50.00	54.00	2
	Hall Only - 4 hr Day	n	78.00	82.00	2
	Hall Only - 8 hr Day	n	124.00	132.00	2
	Hall Only - Night	n	154.00	162.00	2
	Hall Only - Night Function Alcohol	n	300.00	316.00	2
	Hall & Meeting Room - Per hr	n	32.00	34.00	2
	Hall & Meeting Room - Minimum	n	62.00	66.00	2
	Hall & Meeting Room - 4 hr Day	n	94.00	100.00	2
	Hall & Meeting Room - 8 hr Day	n	138.00	146.00	2
	Hall & Meeting Room - Night	n	184.00	194.00	2
	<u>Commercial</u>				
	Meeting Room Only - Per hr	n	28.00	30.00	2
	Meeting Room Only - 4 hr Day	n	72.00	76.00	2
	Meeting Room Only - 8 hr Day	n	118.00	124.00	2
	Meeting Room Only - Night	n	82.00	88.00	2
	Hall Only - Per hr	n	38.00	40.00	2
	Hall Only - Minimum	n	72.00	76.00	2
	Hall Only - 4 hr Day	n	118.00	124.00	2
	Hall Only - 8 hr Day	n	184.00	194.00	2
	Hall Only - Night	n	228.00	240.00	2
	Hall Only - Night Function Alcohol	n	448.00	472.00	2
	Hall & Meeting Room - Per hr	n	42.00	46.00	2
	Hall & Meeting Room - Minimum	n	82.00	88.00	2
	Hall & Meeting Room - 4 hr Day	n	138.00	146.00	2
	Hall & Meeting Room - 8 hr Day	n	204.00	216.00	2
	Hall & Meeting Room - Night	n	272.00	286.00	2
	<u>Permanent</u>				
	Meeting Room Only - Per hr	n	18.00	20.00	2
	Meeting Room Only - Minimum	n	24.00	26.00	2
	Meeting Room Only - 4 hr Day	n	28.00	30.00	2
	Meeting Room Only - 8 hr Day	n	40.00	42.00	2
	Meeting Room Only - Night	n	32.00	34.00	2
	Hall Only - Per hr	n	20.00	22.00	2
	Hall Only - Minimum	n	28.00	30.00	2
	Hall Only - 4 hr Day	n	40.00	42.00	2
	Hall Only - 8 hr Day	n	68.00	72.00	2
	Hall Only - Night	n	78.00	82.00	2
	Hall & Meeting Room - Per hr	n	22.00	24.00	2
	Hall & Meeting Room - Minimum	n	32.00	34.00	2

# Community Facilities

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
	Hall & Meeting Room - 4 hr Day	n	50.00	54.00	2
	Hall & Meeting Room - 8 hr Day	n	72.00	76.00	2
	Hall & Meeting Room - Night	n	94.00	100.00	2
<b>700/701</b>	<b>Perthville School of Arts Hall Hire (cont'd) - (NOTE: Bookings made with and fees payable to Perthville Development Group Inc)</b>				
	<u>Schools - per session, school hours only, must be booked in advance</u>				
	Hall & Meeting Room	n	20.00	22.00	2
	Key Deposit - (N/A for School use)	n	40.00	42.00	2
	Bond - Day (N/A for School use)	n	154.00	162.00	2
	Bond - Night (N/A for School use)	n	228.00	240.00	2
<b>700/701</b>	<b>Rockley Community Hall Hire</b>				
	Meeting Room - per day	y	42.00	46.00	2
	- half day (up to 4 hours)	y	26.00	28.00	2
	Hall (including grounds) - per day	y	124.00	132.00	2
	- half day (up to 4 hours)	y	68.00	72.00	2
	Grounds Hire - per day	y	34.00	36.00	2
	Camping - (tent per night)	y	24.00	26.00	2
	Caravan - per night	y	24.00	26.00	2
<b>338</b>	Administration Fee	y	<b>1120.125.200</b>	74.00	1
	Security Deposit - Hall	n	154.00	162.00	2
	Security Deposit - Grounds	n	34.00	36.00	2
	Key Deposit	n	34.00	36.00	2
	The management committee has discretion in regard to fees for regular hire.				
	<b>Sofala Showground Hall</b>				
	Hall Hire - Per day	y	132.00	140.00	2
<b>338</b>	Administration Fee	y	<b>1120.125.200</b>	74.00	1
	Security Deposit	n	140.00	148.00	2
	"Bookings made with and fees payable to Sofala Showground Hall Committee"				
	<b>Heritage Wall - River Park (Historical Society)</b>				
	Sale of Plaque Sites	y	810.00	852.00	1
	Note: GST is not applicable on some hire charges as all bookings, billings & collections are carried out by the management committees and all booking income is retained by the management committees, who are not registered for GST.				
<b>387</b>	<b>Chifley Home &amp; Education Centre</b>		<b>1884.110.110</b>		
	Adults	n	13.00	13.00	2
	Concession	n	9.00	9.00	2
	Children	n	5.00	5.00	2
	Families	n	28.00	28.00	2
	Council reserves the right to modify entry fees for public programs or special events				
	Companion Cards are accepted with free entry to Carer				
	Group Entry Fees (to qualify, groups must consist of 10 or more individuals)				
	Group Discounts per person on normal fee	n	2.00	2.00	
	Schools Guided per person	n	5.00	5.00	
	Drivers, Teachers and Guides		Free	Free	
	Function/Space Hire				
	Chifley Education Space hire for 4 hours outside regular opening hours will include:				
	Museum Hire	y	260.00	260.00	3
	Cleaning	y	50.00	50.00	3
	Staff time (per hour) please note the amount charged for staff time will be adjusted for Public Holidays	y	58.00	62.00	3
	Tours of the house will incur an extra charge of \$5.00 per head and costs associated with extra staff				
	<b>Out of hours functions - Education Centre Only</b>				
	A booking fee of 50% of total function will be required prior to function being confirmed and is non-refundable.				
	<b>Out of Hours Functions</b>				
	An additional charge of \$2.00 per visitor is charged over and above the normal entry fees. These visits must be pre-arranged and are only acceptable at the discretion of Council				



# Community Facilities

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>151</b>	<b>Australian Fossil and Mineral Museum (Somerville Collection)</b>				
	General Entry Fee				
	Adults	n	14.00	14.00	2
	Concession	n	10.00	10.00	2
	Children	n	7.00	7.00	2
	Family	n	30.00	30.00	2
	Council reserves the right to charge a separate fee for entry to the temporary exhibition space and modify entry fee for public programs or special events				
	Companion Cards are accepted with free entry to Carer				
	Group Entry Fees (to qualify, groups must consist of 10 or more individuals)				
	Group Discounts per person on normal fee	n	2.00	2.00	
	Schools - Self guided per person	n	5.00	5.00	
	Schools Guided per person	n	7.00	7.00	
	Drivers, Teachers and Guides		Free	Free	
	Function/Space Hire				
	Museum hire for 4 hours outside regular opening hours will include:				
	Museum Hire	y	400.00	400.00	3
	- Entrance (per head)	y	2.00	2.00	3
	- Cleaning	y	100.00	100.00	3
	- Staff time (per hour) please note the amount charged for staff time will be adjusted for Public Holidays	y	58.00	62.00	3
<b>396</b>	<b>Rail Museum</b>				
	(Prices subject to Deductable Gift Registration)				
	Adults	n	-	-	2
	Concession	n	-	-	2
	Children	n	-	-	2
	Family	n	-	-	2
<b>395</b>	<b>C-Bathurst Pass - NMRM, AFMM, Chifley Home, Historical &amp; Art Gallery</b>				
	Adult	n	32.00	32.00	2
	Concession/Child (5yrs)	n	23.00	23.00	2
	Family	n	79.00	79.00	2

# Mount Panorama

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>MOUNT PANORAMA</b>					
<b>NOTES:</b>					
1.All prices are reviewed each financial year					
2. Approval to hire facilities or services on Mt Panorama is subject to specific terms and conditions. The relevant terms and conditions agreement is available from Council upon request.					
3. Mount Panorama fees for facilities includes pre-booking cleaning only. Additional cleaning is available for a fee					
700	<b>Mount Panorama Racing Circuit Hire</b>				
					<b>W494.72</b>
<b>Full Circuit Closure - actual fees on negotiation.</b>					
	Per day ( <u>minimum</u> fee stated)	y	9,732.00	10,219.00	3
<b>Full Circuit Hire - circuit not closed to public.</b>					
	Per day ( <u>minimum</u> fee stated)	y	816.00	857.00	3
<b>Part Circuit Hire for Non Car Club Event.</b>					
	Per day ( <u>minimum</u> fee stated)	y	3,736.00	3,923.00	3
<b>Part Circuit Hire for Visiting Car Club Event or Advertising/ Filming/Promotion Activity or photo opportunity</b>					
	Per day ( <u>minimum</u> fee stated)	y	2,277.00	2,391.00	3
<b>Part Circuit Hire for non-advertising/filming/promotion activity or photo opportunity</b>					
	Per day ( <u>minimum</u> fee stated)	y	816.00	857.00	3
	<b>Pit Lane Hire per day</b>	y	249.00	262.00	3
	<b>Pit Garage block (4 garages in one space) per day</b>	y	980.00	1,029.00	3
	<b>Pit Garage block (2 garages in one space) per day</b>	y	490.00	514.50	3
	<b>Pit Garages - all 36 garages per day</b>	y	3,897.00	4,092.00	3
700	<b>Timing, Competition &amp; Corporate Facilities.</b>				
					<b>W494.45</b>
	Skyline Tower - per day	y	168.00	177.00	3
	Skyline Tower Screen Removal - per event	y	495.00	520.00	3
	Scrutineering Enclosure - per day	y	330.00	347.00	3
	Media Room - per day	y	396.00	416.00	3
	Corporate 1 to 6 - per day	y	552.00	580.00	3
	Corporate 7 to 13 - per day	y	711.00	747.00	3
	Kitchen Hire - In addition to room hire per function	y	321.00	338.00	3
	Race Operations Offices Level 1	y	320.00	336.00	3
	Race Operations Offices Level 2	y	474.00	498.00	3
	Roof Access - per block	y	279.00	293.00	3
	Pit Area Hard Stand - 1/2 area per day	y	333.00	350.00	3
	- full area per day	y	656.00	689.00	3
	Volunteers Amenities Building - per day	y	278.00	292.00	3
	Suite 14 A	y	552.00	580.00	3
	Suite 15-18	y	474.00	498.00	3
	Suite 19-22	y	474.00	498.00	3
	Suite 23-26	y	474.00	498.00	3
	Suite 27	y	552.00	580.00	3
	Auxillary Shed 1 - per day	y	356.00	374.00	3
	Auxillary Shed 2 - per day	y	356.00	374.00	3
	Administration Fee (Individual functions)	y	70.00	74.00	1
	Conference Co-ordination - per hour	y	69.00	73.00	1
* Security Costs where applicable - at actual cost					
** Cleaning and Waste Disposal may incur an additional charge based on the actual cost to be determined by the Director of Corporate Services & Finance.					
*** Equipment Hire - price based on services or facilities requested, to be determined by the Director of Corporate Services & Finance.					
330	<b>Panorama Motorcycle Club Rider Levy</b>				
					<b>W494.30</b>
	Rider Levy - per rider - subject to minimum charge shown	y	1.00	1.00	2
	Minimum Charge per event	y	208.00	219.00	2

# Mount Panorama

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category	
<b>324</b>	<b>Bathurst Light Car Club Participant Levy - Part Circuit Hire</b>					
	Club Events: Participant Levy - per driver - subject to minimum charge shown	y	6.90	7.20	2	
	Minimum Charge per event	y	218.00	228.00	2	
	State / National Events: Participant Levy - per driver - subject to minimum charge shown	y	13.80	14.40	2	
	Minimum Charge per event	y	438.00	459.00	2	
<b>700</b>	<b>Professional Driving Organisations</b>					
	Hire of Harris Park - 4 hours - minimum charge for up to 8 people	y	204.10	214.30	2	
	additional per person	y	25.40	26.60	2	
	Skid Pan - per 2 hours	y	6.00	6.30	2	
	Casual Hire Skid Pan - per 2 hours - Minimum charge for up to 4 vehicles	y	127.40	133.70	2	
	additional vehicles	y	31.70	33.20	2	
<b>700</b>	<b>McPhillamy Park</b>					
	Parklands - per day	W494.71	y	249.00	262.00	3
	Parklands - Bathurst Light Car Club - per day	W494.30	y	201.00	212.00	3
	Additional Toilets - per day	W494.45	y	249.00	262.00	3
	Shower Block - 2 day / 1 night use - per night	W494.45	y	413.00	434.00	3
	Shower Block - Subsequent nights use - per night	W494.45	y	201.00	212.00	3
	Streetlights - camping areas reaches top of Sulman Park - per night	W494.71	y	236.00	248.00	3
	Floodlights - circuit and spectator areas - per night	W494.71	y	236.00	248.00	3
<b>700</b>	<b>Harris Park</b>					
	Parklands - per day	W494.71	y	249.00	262.00	3
	Toilet Block - per day	W494.45	y	330.00	347.00	3
	VIP Suite - per day	W494.45	y	249.00	262.00	3
	Dining Room - per day	W494.45	y	413.00	434.00	3
	Grandstand Seating - per day	W494.71	y	656.00	689.00	3
	Floodlights - per night	W494.71	y	236.00	248.00	3
<b>700</b>	<b>Sulman Park</b>					
	Parklands - per day	W494.71	y	249.00	262.00	3
	Toilet Block - per day	W494.45	y	330.00	347.00	3
	Floodlights (around toilet block & camping area) - per night	W494.71	y	236.00	248.00	3
<b>700</b>	<b>Reid Park</b>					
	Parklands - per day	W494.71	y	249.00	262.00	3
	Toilet Block - per day	W494.45	y	330.00	347.00	3
	Shower Block - 2 day / 1 night use - per night	W494.45	y	413.00	434.00	3
	Shower Block - Subsequent nights use - per night	W494.45	y	201.00	212.00	3
	Floodlights (around toilet block & camping area) - per night	W494.71	y	236.00	248.00	3
<b>700</b>	<b>Miscellaneous Services/Facilities</b>					
	Hell Corner Toilet Block - per day	W494.45	y	249.00	262.00	3
	Paddock Toilet Block - 2 day/ 1 night		y	394.00	414.00	3
<b>010</b>	Additional Cleaning - price dependant on requirement		y	As per quote	As per quote	3
<b>700</b>	Access to Gated Areas - per event	W494.71	y	136.00	143.00	3
	Computer Head Hire - per day	W494.71	y	185.00	195.00	3
	Road Sweeping - per road	W494.71	y	276.00	290.00	3
	Access Road Grading - per road network (2 exist)	W494.71	y	5,681.00	5,966.00	3
	Security Call-out - per callout	W494.71	y	Actual Cost	Actual Cost	3
	Fire Extinguishers - prices are per extinguisher, to be returned fully charged, certified and not damaged.					
	- Foam	W494.71	y	30.00	32.00	3
	- Powdered Chemical	W494.71	y	30.00	32.00	3
	- Tank/Blender pump (Foam not included)	W494.71	y	79.00	83.00	3
<b>700</b>	<b>Contractors Compound Lease - per week</b>					
	Accommodation Shed under 40 square metres	W494.71	y	136.00	143.00	3
	Accommodation Shed over 40 square metres	W494.71	y	168.00	177.00	3
	Storage Units under 20 square metres	W494.71	y	71.00	75.00	3
	Shipping containers etc over 20 square meters	W494.71	y	104.00	110.00	3
<b>700</b>	<b>Community Garage Sale</b>					
	Per Stall	W1236.38	y	35.00	40.00	3
	related mixed waste removal		y	15.00	15.00	3

# Library

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>LIBRARY</b>					
<b>Temporary Membership</b>					
624	Refundable Deposit	n	49.50	52.00	2
167	<b>Fines for Overdue Items</b>				
	1710.110.130				
	First notice processing charge	n	5.50	5.50	2
	Second notice processing charge	n	5.00	5.00	2
	Payable if items returned				
	PLUS cost of item if lost or damaged				
	Items lost or damaged	n	Actual Cost	Actual Cost	2
157	<b>Reservations</b>				
	1710.110.143				
161	Interlibrary Loans Fee	y	3.00	3.00	2
161	Plus Actual Cost from other Libraries (if exceeds loan fee)	y	Actual Cost	Actual Cost	2
157	Duplicate/Replacement membership cards	n	2.00	2.00	2
163	<b>Copying &amp; Searching</b>				
	1710.110.134				
	Photocopying per copy - A4 B/W	y	0.25	0.25	3
	- A3 B/W	y	0.50	0.50	3
	Photocopying per copy - A4 Colour	y	1.00	1.00	3
	- A3 Colour	y	2.00	2.00	3
	Microfilm/Microfiche print per copy	y	0.90	1.00	3
	Printout from CD ROM Databases per copy	y	0.90	1.00	3
165	<b>Meeting Room Art Gallery/Library</b>				
	1710.110.125				
	<u>Community Group Use:</u>				
	Per Hour	y	35.00	37.00	2
	Half Day	y	112.00	118.00	2
	Full Day	y	182.50	192.00	2
	Evening	y	112.00	118.00	2
	<u>Commercial Use:</u>				
	Per Hour	y	90.50	95.50	3
	Half Day	y	149.50	157.00	3
	Full Day	y	238.50	250.50	3
	Evening	y	149.50	157.00	3
	Security Fee ( where applicable ) - per visit	y	66.00	70.00	1
	Account Prepared and Sent - ( where required ) - Per Account	y	28.50	30.00	1
164	<b>Library Facsimile Machine</b>				
	1710.110.143				
	Public Use - per page	y	7.00	7.50	3
160	<b>Library Personal computer</b>				
	1710.110.143				
	Internet Print Outs - per page	y	0.25	0.25	2
162	<b>Library Sales</b>				
	W15.47				
	Library Bags	y	3.00	3.00	1
	Sale of Old Stock - Hardback	y	3.00	3.00	1
	- Paperback	y	1.00	1.00	1

# Art Gallery

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>ART GALLERY</b>					
<b>Community and Not For Profit Groups</b>					
	Staff Fee - cost of staff required to supervise a function from start to finish (per hour) (depending on business hours and weekend work)	y	58.00	61.00	2
	Security Fee - payable for opening and closing outside normal opening hours	y	98.00	103.00	1
<b>Cultural Events</b>					
	Booking fee (non-refundable)	y	244.00	256.50	2
	Ticketing	y	122.50	129.00	2
	Staff Fee - cost of staff to supervise a function from start to finish ( per hour) (depending on business hours and weekend work)	y	58.00	61.00	2
	Security Fee - payable for opening and closing outside normal opening hours	y	98.00	103.00	1
<b>Other Hirers - e.g. Commercial organisations and private functions</b>					
	Booking Fee (non-refundable)	y	608.50	639.00	3
	Ticketing	y	122.50	129.00	3
	Staff Fee - cost of staff to supervise a function from start to finish ( per hour) (depending on business hours and weekend work)	y	58.00	61.00	3
	Security Fee - payable for opening and closing outside normal opening hours	y	98.00	103.00	1
<b>Joint Functions</b>					
Bathurst Regional Art Gallery Society (BRAGS) is not required to pay a fee when co-hosting an event with the Gallery, or hosting an event to raise funds for the Gallery.					
Where Bathurst Regional Art Gallery & another organisation are co-sponsored for the purpose of audience, development and outreach, the fees are to be negotiated with the Director of the Gallery.					
<b>Reproduction Of The Permanent Collection</b>					
<b>General Rate</b> - Commercial Publishing Companies - Other Commercial Companies					
<b>Concessions 20%</b> - Charities & Not-For-Profit Organisations e.g. Museums, Galleries, Libraries, Educational Institutions, Government. - Publishers of Educational Textbooks. Where several works are required a greater concession may be negotiated.					
<b>Concessions 50%</b> - Scholarly Publishing. e.g. Publishers of scholarly, specialist or not-for-profit books and journals of low print runs and budget, normally on a cost recovery basis, such as monographs on artists, community history publications, museum/gallery/government non-catalogue books.					
<b>Exemptions</b> - Other museum and gallery exhibition catalogues and exhibition related publicity, Artists reproducing their own works.					
170	<b>Image Fee (per image)</b>		<b>1890.130.220</b>		
	<b>Reproduction - General Rate</b>				
	High Resolution digital image (TIFF, 300dpi)	y	162.00	170.50	3
	<b>Private Research &amp; Study</b>				
	Low resolution digital image (JPEG, 72dpi)	y	28.50	30.00	3
	<b>Usage Fee (per Image)</b>		<b>1890.130.220</b>		
	<b>Print Run - Colour</b>				
	Up to 500	Interior	31.00	33.00	3
	501 to 2,500	Interior	60.50	64.00	3
	2,501 to 5,000	Interior	90.00	94.50	3
	5,001 to 10,000	Interior	119.50	125.50	3
	10,001 to 20,000	Interior	164.00	172.50	3
	20,001 to 50,000	Interior	223.50	235.00	3
	Over 50,000	Interior	296.50	311.50	3
	Front	Cover	370.00	388.50	3
	Back	Cover	223.50	235.00	3
	TV Broadcast		370.00	388.50	3
	Merchandise	y	By Negotiation	By Negotiation	3

# Art Gallery

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>Print Run - Black &amp; White</b>		<b>Type of Use</b>			
Up to 500	Interior	y	17.00	18.00	3
501 to 2,500	Interior	y	31.00	33.00	3
2,501 to 5,000	Interior	y	60.50	64.00	3
5,001 to 10,000	Interior	y	90.00	94.50	3
10,001 to 20,000	Interior	y	119.50	125.50	3
20,001 to 50,000	Interior	y	164.00	172.50	3
Over 50,000	Interior	y	223.50	235.00	3
Front	Cover	y	223.50	235.00	3
Back	Cover	y	149.00	156.50	3
TV Broadcast		y	370.00	388.50	3
Merchandise		y	By Negotiation	By Negotiation	3

The fees above include GST - International orders are GST exempt - eg less 10% GST.

### Photography Costs

Costs associated with photographing the work especially for the Applicant must be met by the Applicant and are additional to the image & usage fees.

### Copyright

Where the Applicant seeks to reproduce copyrighted works, the Gallery will notify the Applicant of the copyright holder's details, if known. It is the Applicant's responsibility to obtain **written permission from the copyright holder** and to provide a copy of such permission to the Gallery. The Applicant is responsible for any fees that the copyright holder may impose, separate and distinct from any fees charged by the Gallery.

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# Children's Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>COMMUNITY SERVICES</b>					
<b>180</b>	<b>Child Care ('Sallywags')</b>				
	Weekly Fee per child	n	445.00	467.00	2
	4 Day Weekly Fee	n	361.00	379.00	2
	Daily Fee per child	n	92.00	94.00	2
<b>181</b>	Occasional Care per hour	n	10.00	10.50	2
<b>179</b>	Administration Levy (per annum)	n	71.00	73.00	2
	Mid year Administration Levy (per family)		-	36.50	2
	Enrolment Fee (per child)	n	5.50	5.50	2
<b>188</b>	<b>Little Sallywags</b>				
	Weekly Fee per child	n	445.00	467.00	2
	4 Day weekly Fee	n	361.00	379.00	2
	Daily Fee per child	n	92.00	94.00	2
<b>189</b>	Administration Levy (per annum)	n	71.00	73.00	2
	Mid year Administration Levy (per family)	n	-	36.50	2
	Enrolment Fee (per child)	n	5.50	5.50	2
<b>180</b>	<b>Lee Street Long Day Care - per day</b>	n	-	94.00	2
<b>502</b>	<b>Family Day Care</b>				
	Family Enrolment Fee (per family)	n	20.00	25.00	2
	Administration Levy - <b>per hour per child</b>	<b>W77.37</b>	1.45	1.50	2
	- <b>Maximum Fee per week</b>	n	29.00	30.00	2
<b>498</b>	Educator Levy (per week)	<b>W76.37</b>	33.50	24.50	2
	Harmony Software fee	<b>W8003.429</b>	-	3.30	2
<b>497</b>	Prospective Educator Recruitment Charge	<b>W553.37</b>	220.00	250.00	2
	Early start Programme - per day	<b>1760.110.138</b>	180.00	180.00	2
	- per week	n	775.00	775.00	2
	Playgroup charge per session	n	1.50	5.00	2
	Educator Professional Development charge (per month)	n	-	5.00	2
	<b>Family Day Care Meeting room Hire</b>	<b>1760.110.124</b>			
	Community Users				
	Half day - 4 hours	y	40.00	40.00	2
	Full day - 8 hours	y	68.00	68.00	2
	Hourly booking - per hour	y	20.00	20.00	2
	Commercial Users				
	Half day - 4 hours	y	100.00	100.00	2
	Full day - 8 hours	y	136.00	136.00	2
	Hourly booking - per hour	y	40.00	40.00	2
	<b>Family Day Care Function room Hire</b>	<b>1760.110.124</b>			
	Community Users				
	Half day - 4 hours	y	80.00	80.00	2
	Full day - 8 hours	y	136.00	136.00	2
	Hourly booking - per hour	y	40.00	40.00	2
	Commercial Users				
	Half day - 4 hours	y	160.00	160.00	2
	Full day - 8 hours	y	280.00	280.00	2
	Hourly booking - per hour	y	80.00	80.00	2
<b>145</b>	<b>Vacation Care</b>				
	<b>1761.110.112</b>				
	<u>Cancellation Fee:</u>				
	If applicable the cancellation fee will be refunded after the finalisation of the programme. If notification is not received AT LEAST 7 days IN WRITING prior to the booking, the booking fee paid will be non refundable.				
	<u>Late Payment Fee</u>	n	20.00	20.00	2
	A late payment fee will be added to the Vacation Care account if payment is not received within 10 working days of receiving a debt recovery letter				
<b>701</b>	<u>Per Child (per day)</u>				
	1-Day	n	66.00	66.00	2
	<u>Late Collection Fee</u>				
	First 10 minutes	n	20.00	20.00	2
	every 5 minutes thereafter	n	5.00	5.00	2



# Children's Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
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# Entertainment Centre

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
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## BATHURST MEMORIAL ENTERTAINMENT CENTRE

### DEFINITIONS

### Work Orders

- \* "Rehearsals" are considered to be those times when no members of the public are present and the company is rehearsing.
- \* "Matinees" are considered to be public performances with an advertised starting time prior to 5pm.
- \* "Matinee" & Evening Performance on the same day. Where a matinee occurs on the same day as an evening performance, venue hire will be charged for each performance as a discrete event.
- \* If "Matinee" is over the 4 Hr hire in the theatre, full performance rate will be charged
- \* "Hourly Rate" - When hourly rates are charged, use of a proportion of an hour shall be computed to the next hour
- \* "BMEC" - Bathurst Memorial Entertainment Centre
- \*\*"Hire from LGA" - Hirer from the Local Government Area
- \*\*"Hire not from LGA" - Hirer outside the boundary of Local Government Area

## 010 THEATRE

\* Please note required staffing level and loadings will apply in labour charges below.

\*A fire warden will be required if the duty technician cannot perform this roll due to other responsibilities. Notice must be given in advance for the use of pyrotechnics, smoke and haze machines in order to roster a fire warden if required. Labour cost to be determined by venue management.

### Theatre or Concert

#### Hirer not from LGA:

(i) Evening Performance (up to 8 hours in theatre) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	1,783.00	1,872.00	3
(ii) Matinee (up to 4 hours in theatre) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	890.50	935.00	3
(iii) Dress or Technical Rehearsal (up to 8 hours)	y	890.50	935.00	3
(iv) Rehearsal or set-up (hour)	y	151.00	130.00	3
(v) Bump In and Bump Out (per hour if outside 8 hour performance day hire or 4 hour matinee hire)	y	151.00	130.00	3

#### Hire from LGA:

(i) Evening Performance (up to 8 hours in theatre) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	1,248.50	1,310.50	1
(ii) Matinee (up to 4 hours in theatre) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	625.00	656.00	1
(iii) Dress or Technical Rehearsal (up to 8 hours)	y	625.00	656.00	1
(iv) Rehearsal or set-up (hour)	y	121.00	100.00	1
(v) Bump In and Bump Out (per hour if outside 8 hour performance day hire or 4 hour matinee hire)	y	121.00	100.00	1

### Conference, Seminar or Film Screening

#### Hirer not from LGA:

(i) Day (up to 8 hours in theatre) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	1,783.00	1,872.00	3
(ii) Half Day (up to 4 hours in theatre) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	890.50	935.00	3
(iii) Per hour	y	151.00	130.00	3

#### Hirer from LGA:

(i) Day (up to 8 hours in theatre) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	1,248.50	1,310.50	1
(ii) Half Day (up to 4 hours in theatre) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	625.00	656.00	1
(iii) Per hour	y	121.00	100.00	1
(iv) Small meeting including set up and dismantle (per Hour)	y	35.00	35.00	1

## 010 CITY HALL

\* Please note required staffing level and loadings will apply in labour charges below.

\* Additional charge may apply as listed below for performances and / or ticketed events

\*A fire warden will be required if the duty technician cannot perform this roll due to other responsibilities. Notice must be given in advance for the use of pyrotechnics, smoke and haze machines in order to roster a fire warden if required. Labour cost to be determined by venue management.

### Theatre, Concert, Caberet, Conference, Seminar or Film screening

#### Hirer not from LGA:

(i) Day (up to 8 hours in Hall) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	1,497.00	1,497.00	1
(ii) Half Day (up to 4 hours) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	805.00	805.00	1
(iii) Dress or Technical Rehearsal (up to 8 hours)	y	805.00	805.00	1
(iv) Rehearsal or set-up (hour)	y	151.00	100.00	1

# Entertainment Centre

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
	(v) Bump In and Bump Out (per hour if outside 8 hour performance day hire or 4 hour matinee hire)	y	151.00	100.00	1
<b><u>Theatre, Concert, Caberet, Conference, Seminar or Film screening (cont'd)</u></b>					
<b>Hirer from LGA:</b>					
	(i) Day (up to 8 hours in Hall) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	829.00	829.00	1
	(ii) Half Day (up to 4 hours) Or 10% of gross box office less booking and credit card fees, whichever is greater.	y	472.00	472.00	1
	(iii) Dress or Technical Rehearsal (up to 8 hours)	y	472.00	472.00	1
	(iv) Rehearsal or set-up (hour)	y	121.00	80.00	1
	(v) Bump In and Bump Out (per hour if outside 8 hour performance day hire or 4 hour matinee hire)	y	121.00	80.00	1
<b><u>Ball or Wedding/Dinner over 200 people (300 people for school formals)</u></b>					
<b>Hirer not from LGA:</b>					
	(i) Day (10:00 am - 1:00 am)	y	1,497.00	1,497.00	3
	(ii) Setup outside venue rental per hour if available during business hrs of 8.30am to 5.30pm	y	70.00	70.00	3
	(iii) Setup outside venue rental per hour if available outside business hrs	y	142.00	142.00	3
<b>Hirer from LGA:</b>					
	(i) Day (10:00 am - 1:00 am)	y	829.00	829.00	1
	(ii) Setup outside venue rental per hour if available during business hrs of 8.30am to 5.30pm	y	58.50	61.00	1
	(iii) Setup outside venue rental per hour if available outside business hrs	y	121.00	80.00	1
<b><u>Ball or Wedding/Dinner up to 200 people (up to 300 people for school formals)</u></b>					
<b>Hirer not from LGA:</b>					
	(i) Day (10:00 am - 1:00 am)	y	662.00	662.00	3
	(ii) Setup outside venue rental per hour if available during business hrs of 8.30am to 5.30pm	y	70.00	70.00	3
	(iii) Setup outside venue rental per hour if available outside business hrs	y	151.00	142.00	3
<b>Hirer from LGA:</b>					
	(i) Day (10:00 am - 1:00 am)	y	386.00	386.00	1
	(ii) Setup outside venue rental per hour if available during business hrs	y	58.50	61.00	1
	(iii) Setup outside venue rental per hour if available outside business hrs	y	121.00	80.00	1
<b>CONFERENCE ROOMS</b>					
<b>* Please note required staffing level and loadings will apply in labour charges below.</b>					
<b><u>Conference Room - single (when hired separately from City Hall) during business hrs of 8:30am - 5:30pm.</u></b>					
Outside of business hrs labour charge will apply for a staff member to be on site.					
<b>Hirer not from LGA:</b>					
	(i) Day (8 hours)	y	289.50	303.50	3
	(ii) Per 4 hours session	y	149.00	156.00	3
	(iii) Hourly additional time	y	74.50	78.00	3
	(iv) Small meeting, per hour, including set up and dismantle	y	45.00	47.00	3
<b>Hirer from LGA:</b>					
	(i) Day (8 hours)	y	264.50	277.50	1
	(ii) Per 4 hours session	y	139.50	146.00	1
	(iii) Hourly additional time	y	66.00	69.00	1
	(iv) Small meeting, per hour, including set up and dismantle	y	-	35.00	3
<b><u>Conference Rooms - double (when hired separately from City Hall during business hrs of 8:30am - 5:30pm).</u></b>					
Outside of business hrs labour charge may apply for a staff member to be on site.					
<b>Hirer not from LGA:</b>					
	(i) Day (8 hours)	y	428.50	449.50	3
	(ii) Per 4 hours session	y	214.50	225.00	3
	(iii) Hourly additional time	y	90.50	95.00	3
<b>Hirer from LGA:</b>					
	(i) Day (8 hours)	y	396.50	416.00	1
	(ii) Per 4 hours session	y	198.50	208.00	1
	(iii) Hourly additional time	y	81.50	85.50	1
<b>FOYER - (subject to no other functions)</b>					
<b>Hirer not from LGA:</b>					
	(i) Monday to Friday per hour	y	63.00	66.00	3
	(ii) Saturday, Sunday or Public Holidays per hour	y	71.00	74.50	3
<b>Hirer from LGA:</b>					
	(i) Monday to Friday per hour	y	51.00	53.50	1
	(ii) Saturday, Sunday or Public Holidays per hour	y	64.50	67.50	1
Exhibitions - by negotiation and subject to requirements					

# Entertainment Centre

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
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Draft

# Entertainment Centre

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>SERVICES INCLUDED IN HIRE FEES</b>					
* Up to 3 hours of meetings with management to discuss requirements					
* Standard lighting (4 colour wash + front fill) Theatre and (general white wash) City Hall. Any additional lighting cost will be charged at an hourly rate					
* Lamp and electricity costs					
* Air-conditioning					
* Use of the dressing rooms on the day of the performance and storage of costumes and belongings on other days during a continuous season as available (for theatre and city hall hire only)					
* Standard Sound (Lectern and mic, FOH system, 2 monitors) Theatre & City Hall only					
* Sound for conference rooms incurs additional costs.					
* Standard curtains & drapery - Theatre & City Hall only					
<b>EQUIPMENT HIRE &amp; SERVICES</b>					
* Upright piano: per day plus tuning at cost		y	79.50	83.00	3
*Steinway Concert Grand Piano : Booking per day plus tuning at cost (Only available on Theatre Stage) Hirer not from LGA		y	405.50	250.00	3
* Steinway Concert Grand Piano : Booking per day plus tuning at cost (Only available on theatre stage) Hirer from LGA		y	243.50	250.00	3
Yamaha C7 (only available in City Hall) plus tuning at cost		y	180.00	150.00	3
* Rostra - each, per session		y	25.00	26.00	3
Data projector to be determined by technical staff to ensure presentation quality					
* Standard Data projector		y	84.50	88.50	3
* Hitachi CPWU9410 Data/Video projector		y	212.00	222.50	3
* Laptop computer per session		y	40.00	40.00	3
* Whiteboard and / or flip chart each		y	8.50	8.50	3
*Vision switcher HO Kramer VP-747		y	217.50	150.00	3
*Vision switcher datavideo SE 500 -	<b>W4748.32</b>	y	48.00	20.00	3
*Stump FL mono box 64 front or rear projection screen	<b>W4748.12</b>	y	121.00	127.00	3
*Handheld or Headset/lapel Radio microphones - (Hirer not from LGA - per session) (bulk hire rates may be negotiated)		y	45.00	45.00	3
*Handheld or Headset/Lapel Radio microphones - (Hirer from LGA - per session) (bulk hire rates may be negotiated)		y	33.00	33.00	3
* Lectern & mic (lapel) - Conference hires - per session		y	30.50	32.00	3
* Mic /DI - per session		y	12.00	12.50	3
* Music Stand - per session		y	4.00	4.00	3
* Sconce light - per session		y	3.00	3.00	3
*Robe haze machine - Hirer not from LGA		y	40.00	40.00	3
* Robe haze machine - Hirer from LGA		y	30.00	30.00	3
*Unique 2.1 haze machine - Hirer not from LGA		y	70.00	70.00	3
*Unique 2.1 haze machine - Hirer from LGA		y	50.00	50.00	3
*Mirror Ball including lighting		y	70.00	70.00	3
*all Lights beyond standard rig - price based on request					
* Fold back monitors, beyond 2 included in hire		y	15.00	15.00	3
Mac 250 Moving Light		y	60.00	40.00	3
DPA Headset Mic - additional cost		y	30.00	30.00	
* TV & DVD or portable stereo - per session		y	12.50	13.00	3
* Decorative rope light or sails		y	120.00	120.00	3
* Set up of Chairs - per chair		y	0.70	0.70	3
* Set up of Tables - per table		y	3.00	3.00	3
*NB movement of foyer tables and chairs will be charged on a labour cost recovery basis					
*Point rigging for circus apparatus and decorations charged on a labour cost recovery basis					
*Pre rigs will be charged on labour cost recovery basis					
*In house Linen -Hirer not from LGA, apart from linen for standard tea & coffee stations - per table cloth		y	5.00	5.00	3
*In House Linen - Hirer from LGA, apart from linen for standard tea & coffee stations - per table cloth		y	3.00	3.00	3
* Acoustic panels - full set of 16, Hirer not from LGA (BMEC manager to set rate for partial hire)		y	623.00	654.00	3
* Acoustic panels - half set, Hirer not from LGA (BMEC manager to set rate for partial hire)		y	331.00	331.00	3
Available in Theatre only					
* Acoustic panels - full set of 16, Hirer from LGA (BMEC manager to set rate for partial hire)		y	312.00	327.50	3
* Acoustic panels - half set, Hirer from LGA (BMEC manager to set rate for partial hire)		y	198.00	198.00	3
Available in Theatre only					
* Signage on Coming Attractions board - Option 1		y	57.75	57.75	3
* Signage on Coming Attractions board - Option 2		y	130.30	130.30	3
* Signage on Coming Attractions board - Option 3		y	207.35	207.35	3
* Foyer monitor (Marketing for upcoming events)		y	62.70	62.70	
* Consumables at cost					1

# Entertainment Centre

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>EQUIPMENT HIRE &amp; SERVICES (cont'd)</b>					
* Hirer not from LGA Hanging of Banners - hirers will be charged the relevant labour costs per hour/per staff member for the hanging of banners and other decorations					
		y	49.00	51.00	3
* Hirer from LGA Hanging of Banners - hirers will be charged the relevant labour costs per hour/per staff member for the hanging of banners and other decorations					
		y	35.00	36.50	1
			-	-	
<b>LABOUR CHARGES</b>					
* Technicians, Front of House Supervisor, Head Usher, Merchandising staff, stage door keepers, labour for bump in, bump out and removal and replacement of orchestra pit cover - Hirer not from LGA					
		y	49.00	51.00	3
* Technicians, Front of House Supervisor, Head Usher, Merchandising staff, stage door keepers, labour for bump in, bump out and removal and replacement of orchestra pit cover - Hirer from LGA					
		y	35.00	36.50	1
*A fire warden will be required if the duty technician cannot perform this roll due to other responsibilities. Notice must be given in advance for the use of pyrotechnics, smoke and haze machines in order to roster a fire warden if required. Labour cost to be determined by venue management.					
* The BMEC Manager will determine appropriate staffing levels for bookings. All bookings of the Theatre and City Hall require at least one technician. All performances require a Front of House Supervisor from an hour prior to the performance until FOH areas have been vacated following the performance. For events which require the services of ushers there will generally be at least one paid Head Usher assisted by volunteer ushers.					
* Merchandise sold will incur a commission to be paid to the venue 10 % of gross sales					
Events requiring removal or "pack down" of hirers equipment by BMEC staff, such as chair covers, will be charged for the labour incurred.					
* Additional Cleaners - per hour if required					
		y	47.00	47.00	3
* The Local Government (State) Award 2010 applies to all BMEC staff. Any penalties incurred on behalf of the hirer will be passed on to the hirer at cost. Such penalties will apply for work between 11pm & 6am Mon to Fri and all weekend work.					
<b>TICKETING BOOKING FEES AND COMMISSIONS</b>					
* Please ask for a list of the current rates. All ticketed events held at BMEC to be ticketed through the venue ticketing system					
		y			
<b>KITCHEN FACILITIES</b>					
Food safety standards apply to the use of the kitchen. Caterers are required to fill out a Catering Accreditation form prior to using the kitchen. In some exceptional instances limited kitchen access may be granted to charitable organisations. In this case a cleaning deposit will apply at the discretion of the BMEC Manager					
<b>CATERING</b>					
Hirers of BMEC may nominate the caterer of their choice providing they meet the requirements as set out by the venue					
Payment for catering services will be made by BMEC to the caterer as part of the event settlement providing all conditions are met as agreed by both parties. Failure to meet these conditions may result in the forfeit of a percentage of the catering fee to cover the cost of compliance.					
*Catering - Full use of Kitchen will incur a charge of 13% of turnover					
		y			
*Catering - Minimal use of Kitchen will incur a charge of 7.5% of turnover					
		y			
*Catering - No use of Kitchen will incur a charge of 5% of turnover					
		y			
NB: The interpretation of the level of use will be at the sole discretion of BMEC management					
<b>OTHER CHARGES</b>					
* All props, sets, costumes and other equipment must be removed immediately at the end of the hire period. Any equipment not removed within 24hrs will be disposed of unless a prior agreement has been reached with the BMEC Manager. Disposal charges may apply.					
* Access or special set up on the day/s prior to an event may incur a charge based on the additional labour cost and a venue hire fee to be determined by the BMEC Manager.					
* Penalty rate when building vacated after 1.00am: per hour					
		y	224.00	235.00	1
* Refreshments (tea bag tea or instant coffee : 4 hour) per setup request					
		y	4.00	4.00	1
* Refreshments (tea bag tea or instant coffee : 8 hour) per setup request					
		y	6.00	6.00	
* Refreshments ( percolated coffee : 4 hour) per setup request					
		y	4.00	4.00	1
* Refreshments ( percolated coffee : 8 hour) per setup request					
		y	6.00	6.00	
(Percolated coffee minimum of 30 people)					
* Refreshments (biscuits per head per session)					
		y	1.05	1.05	1
* Refreshments (filtered water per head per session)					
		y	0.25	0.25	1
* Refreshments (jugs of soft drinks/juice 1125ml)					
		y	6.30	6.30	
*Sponsored drinks - where an event has a beverage sponsor, charges for servicing the sponsor will apply at the discretion of the BMEC Manager					
Charges may include labour and corkage including labour for stocking and de-stocking fridges and reprogramming tills					
* 5% surcharge on all external equipment hire and services					
* Charges for other refreshments by negotiation with BMEC staff and caterer					
* When services or facilities are requested which are not covered in this document the Manager, BMEC shall set an appropriate fee or charge.					
* The Director of Cultural & Community Services may consider shared risk ventures at his/her discretion					
618	*A 20% deposit will be required for all functions held in Theatre and City Hall. A booking will not be confirmed until the deposit has been paid. Cancellations of less than 30 days notice may incur a cancellation fee. This deposit is due upon signing of the venue hire agreement form.				
* Where a booking is made over a period of days for the Theatre or City Hall and some of these days are "dark" a fee of 50% of the normal applicable fee will be charged for those days.					

# Entertainment Centre

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>TICKETING CHARGES (Internal Ticketing System)</b>					
	1888.110.0157				
	Hirer not from LGA - Ticket price \$25.00 or under (each ticket)	y	-	1.50	3
	Hirer not from LGA - Ticket price \$25.01 to \$50.00 or under (each ticket)	y	-	1.80	3
	Hirer not from LGA - Ticket price \$50.01 or above (each ticket)	y	-	4.00	3
	Hirer from LGA - Ticket price \$25.00 or under (each ticket)	y	-	1.00	3
	Hirer from LGA - Ticket price \$25.01 to \$50.00 or under (each ticket)	y	-	1.80	3
	Hirer from LGA - Ticket price \$50.01 or above (each ticket)	y	-	3.00	3
	Social function ticketing as per above scale however any changes by negotiation				
	Complimentary or batch print (each)	y	-	0.60	3
	Credit card fee 1.5%				
	TRANSACTION CHARGES (waived for Members and Subscribers) - per transaction				
	Box Office sales	y	-	2.00	3
	Phone Sales	y	-	3.00	3
	Internet Sales	y	-	1.00	3

## SECTION 356 DONATIONS

Bathurst Regional Council area:

(A) Schools and University - being a recognised and accredited educational institution - 40% discount of scheduled LGA venue fee. The discount only applies to base venue hire and does not apply to labour or additional equipment and services.

(B) Local Community Organisation - Not for Profit Organisations - where money raised is dispersed for the benefit of the community 20% discount of the scheduled LGA hire fee.

(C) Bathurst Eisteddfod Society - As determined by Council. The discount only applies to base venue hire and does not apply to labour or additional equipment and services.

(D) Bathurst Carillon Theatrical Society - 20% discount of the scheduled LGA venue fee. The discount only applies to base venue hire and does not apply to labour or additional equipment and services.

(E) Bathurst Theatre Company - 20% discount of the scheduled LGA venue fee. The discount only applies to base venue hire and does not apply to labour or additional equipment and services.

(F) The Bathurst Eisteddfod Society and the Mitchell Conservatorium shall have free access to the City Hall Yamaha C7 during a booking period, but shall pay for tuning at cost



# Tourism & Promotion

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category	
	<b>"Story of Bathurst" - Wholesale Price</b>		y	5.50	5.50	1
700	<b>"History of Bathurst" (available from Visitors Centre)</b>	<b>1120.110.146</b>				
	<b>Volume 1</b>					
	Wholesale Price		y	17.50	17.50	1
	Retail Price		y	21.95	21.95	3
	<b>Volume 2</b>					
	Wholesale Price		y	26.10	26.10	1
	Retail Price		y	32.95	32.95	3
	<b>Visitors Centre</b>					
	Advertising Income - Competitive Commercial Rates					3
	Special Tours - Reasonable Commercial Commission					3
	Mt Panorama Race Tickets - Reasonable Commercial Commission					3
	Mt. Pan Racing - Accommodation - Reasonable Commercial Commission					3
	Souvenir Sales - Reasonable Commercial Profit Margin					3
	<b>Annual Membership</b>					
		<b>W1920.0110</b>				
	Tourism Partnership Program - Associate		y	-	120.00	3
	Tourism Partnership Program - Individual		y	-	350.00	3
	Tourism Partnership Program - Multiple		y	-	650.00	3
	Tourism Partnership Program - Platinum		y	-	1200.00	3
	<b>Tour Guides</b>					
	1 hour		y	93.00	98.00	1
	1.5 hours		y	121.00	127.50	1
	2 hours		y	142.50	150.00	1
	Late Charge (per 1/2 hour)		y	20.00	20.00	1
	Public Holiday Surcharge (flat fee)		y	25.00	25.00	1
	<b>National Motor Racing Museum</b>					
	General Entry Fees					
400	Adults	<b>1880.110.110</b>	n	15.00	15.00	2
402	Concessions (Pensioners & Students)	<b>1880.110.110</b>	n	10.00	10.00	2
401	'Children	<b>1880.110.110</b>	n	7.00	7.00	2
	Children under 5 years		n	Free	Free	2
404	Families	<b>1880.110.110</b>	n	33.00	33.00	2
	Companion Cards are accepted with free entry to Carer					
	Council reserves the right to modify entry fees for public programs or special events					
	Group Entry Fees					
	(To qualify groups must consist of 10 or more individuals)					
	Group discount per person on normal fee	<b>1880.110.110</b>	n	2.00	2.00	2
	Schools - self guided per person	<b>1880.110.110</b>	n	5.00	5.00	2
	Schools - guided per person	<b>1880.110.110</b>	n	7.00	7.00	2
	Drivers, Teachers and Guides			No charge	No charge	
	Function/Space Hire					
405	Conference Room Hire during opening hour per day	<b>1880.110.124</b>	y	288.00	302.50	3
	- half day		y	185.00	185.00	3
405	<b>Functions</b>					
	<b>1880.110.124</b>					
	Cocktail Function (outside regular opening hours will include)					
	- Space Hire (4 hours) outside regular opening hours will include		y	400.00	400.00	3
	- Entrance (per head)		y	2.00	2.00	3
	- Cleaning		y	100.00	100.00	3
	Staff time (per hour) Please note the amount charged for staff time will be adjusted for Public Holidays		y	58.00	62.00	3
	Dinner in Conference Room (max 45 seated) (outside regular opening hours)					
	- Space Hire (4 hours)		y	450.00	450.00	3
	- Entrance (per head)		y	2.00	2.00	3
	- Cleaning		y	100.00	100.00	3
	Staff time (per hour) Please note the amount charged for staff time will be adjusted for Public Holidays		y	58.00	62.00	3

# Tourism & Promotion

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>National Motor Racing Museum - (cont'd)</b>					
	<b>1880.110.124</b>				
Dinner in Gallery Space (max 80 seated) (outside regular opening hours will include)					
	- Space Hire (4 hours)	y	600.00	600.00	3
	- Entrance (per head)	y	2.00	2.00	3
	- Cleaning	y	100.00	100.00	3
	Staff time (per hour) Please note the amount charged for staff time will be adjusted for Public Holidays	y	58.00	62.00	3
A booking fee of 50% of total function will be required prior to function being confirmed and is non-refundable.					
<b>Membership Prices (one year)</b>					
	<b>1880.110.110</b>				
	Single	n	42.00	42.00	2
	Concession	n	35.00	35.00	2
	Household	n	62.00	62.00	2
	Household Concession	n	55.00	55.00	2
	Corporate	n	405.00	405.00	2
<b>Membership Prices (two years)</b>					
	<b>1880.110.110</b>				
	Single	n	78.00	78.00	2
	Concession	n	65.00	65.00	2
	Household	n	110.00	110.00	2
	Household Concession	n	100.00	100.00	2
	Corporate	n	765.00	765.00	2
	Lifetime Membership	n	2,675.00	2,675.00	2
<b>395</b>	<b>C-Bathurst Pass - NMRM, AFMM, Chifley Home, Historical &amp; Art Gallery</b>				
	Adult	n	32.00	32.00	2
	Concession	n	23.00	23.00	2
	Family	n	79.00	79.00	2

**Please Note**

Public Holidays and weekends shall be charged to include penalty rates for staff and service providers. Please make enquiries with Council staff regarding this.

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>PLANNING AND ENVIRONMENTAL SERVICES</b>					
<b>***Any reference to Legislation is also a reference to its amendment</b>					
<b>055</b>	<b>Dog &amp; Cat Registration/Impounding</b>		<b>19760.9707.9800</b>		
	<u>Standard Registration Fees:</u>				
	Lifetime Registration	n	201.00	201.00	8
	Lifetime Registration - desexed dog or cat	n	55.00	55.00	8
	Lifetime Registration - registered dog breeder/cat	n	55.00	55.00	8
	<u>Concessions for Pensioners:</u>				
	Lifetime Registration - desexed dog or cat	n	23.00	23.00	8
	<u>Working Dogs, Authorised Guide Dogs and Assistance Animals and Greyhounds registered with the NCA.</u>				
	First Dog	n	free	free	8
	Each Additional Dog	n	free	free	8
	Guide Dogs and assistance animals (registered)	n	free	free	8
	<u>Dangerous Dogs</u>				
	Enclosure Inspection Fee	n	150.00	150.00	8
	Dangerous dog sign	y	40.00	40.00	2
	Dangerous Dog collar	y	25.00	25.00	2
<b>058</b>	<u>Impounding:</u>				
	Dogs and Cats				
	Release: First Offence		<b>2040.105.74</b>		
	Subsequent Offences	n	55.00	55.00	3
	Maintenance - (each subsequent day)	n	66.00	66.00	3
	Livestock (defined as any impounded animal other than a cat or dog)				
	Release: First Offence		<b>2040.105.74</b>		
	Subsequent Offences	n	22.00	25.00	3
	Maintenance - (each subsequent day)	n	73.50	73.50	3
	Carrier fees for transport of livestock	n	84.00	84.00	3
		n	30.00	30.00	3
		n	Contract Price	Contract Price	
	Microchipping Fee	y	45.00	45.00	2
<b>053</b>	Sale of Dogs - Includes cost of microchip, 1st vaccination and worming	y	99.00	99.00	2
<b>054</b>	Sale of Cat - Includes cost of microchip, 1st vaccination and worming.	y	99.00	99.00	2
<b>621</b>	Citronella Collar - per week		-	-	2
	- per month		-	-	2
	- Refundable Deposit		<b>Trust Dep 610</b>	-	4
	<b>Use of Council Stock Impounding Yards</b>				
	Deposit - to be paid to Council upon hiring and refunded if yards left in clean/undamaged condition.		<b>Trust Dep 610</b>		
<b>068</b>	Per day hire fee	n	200.00	200.00	2
		y	75.00	75.00	1
<b>068</b>	<b>Use of Council's Mobile Stock Yards</b>				
	Per day hire fee	y	181.50	190.50	3
	Mandatory attendance by Ranger per hour or part thereof	y	41.00	43.00	1
<b>619</b>	<b>Animal Trap Deposit (Refundable)</b>		<b>2040.110.143</b>		
		n	100.00	100.00	2
<b>702</b>	<b>Release of Abandoned Motor Vehicles</b>		<b>2040.110.143</b>		
	Per Vehicle	n	364.00	382.00	1
	Charge per day if held in excess of 30 days (in addition to release fee)	n	3.00	5.00	1
	Release of Shopping Trolley or 'A' Frame sign (per item)	n	50.00	52.50	1
	Abandoned motor vehicle removed from private property		<b>2040.110.143</b>		
	Per Vehicle PLUS applicable waste disposal fee	n	350.00	350.00	1

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>069</b>	<b>Inspection Fees (all inspections)</b>				
	<b>E.g. Food/Hairdressers/Skin Penetration/Boarding Houses/tourist accomodation/public swimming pools</b>				
	For the 1st half Hour	n	97.00	98.00	1
	For each remaining quarter hour or part thereof	n	35.00	36.00	1
	DEPBS has discretion to waive fees for school canteens and minor inspections.				
	Temporary Food Premises - first inspection	n	66.00	69.00	1
	- thereafter	n	30.00	30.00	1
<b>069</b>	<b>Temporary Food Premises - Annual Licence Fee</b>	n	-	25.00	2
<b>702</b>	<b>Issue of Improvement Notice</b>	n	330.00	330.00	8
<b>010</b>	<b>Food Premises Annual Administration Fee</b>				
	Applicable only to food businesses requiring at least one inspection annually in accordance with the Food Regulation Partnership	n	160.00	175.00	2
	Large food premises with greater than 10 FTE employees	n	320.00	350.00	2
<b>069</b>	<b>Food Inspections</b>			See Inspections	
	<b>Footpath Restaurants - Roads Act 1993 s.125</b>				
<b>041</b>	Application Fees - Initial	n	208.00	208.00	1
<b>042</b>	Renewal Fee (for existing approvals only)	n	104.00	104.00	1
<b>043</b>	Charge per Square Metre per annum (Bathurst)	n	92.00	96.00	1
<b>043</b>	Charge per Square Metre (six months or less) (Bathurst)	n	46.00	48.00	1
<b>043</b>	Charge per Square Metre (per annum) (Villages)	n	-	-	1
<b>316</b>	<b>Advertising/Merchandise on Footpath - Roads Act 1993 s.126</b>				
	<b>Footpath Restaurants - Roads Act 1993 s.126</b>				
	Annual Licence Fee	n	104.00	104.00	1
	Charge per square metre per anum (for merchandise only)	n	96.00	96.00	1
	<b>Structure/s Overhanging Footpaths</b>				
	Inspection Fee	n	403.80	424.00	1
	<b>Fire Hazard Reduction</b>				
	Standard Residential Lot	n	Contract Price	Contract Price	1
<b>334</b>	<b>Parking Permit</b>				
	Per Week or part thereof	n	39.70	40.70	2
	Charity Events	n	Free	Free	
	<b>PROTECTION OF ENVIRONMENT OPERATIONS ACT 1997</b>				
<b>702</b>	<b>Clean up Notices - Section 91</b>	n	535.00	550.00	8
<b>702</b>	<b>Prevention Notices - Section 96</b>	n	535.00	550.00	8
<b>702</b>	<b>Compliance Cost Notices</b>	n	At cost	At cost	2
<b>700</b>	Backyards for Wildlife - booklet	y	3.00	3.00	1
<b>070</b>	<b>Building Plans Information</b>				
	Where a person requests permission to look at Development/Building Plans and/or obtain copies				
	Recovery of File & First Copy of Plans	n	57.50	60.00	1
	Each Additional Copy of Plans	n	See Copying Charges p42	See Copying Charges p42	1
<b>347</b>	<b>LOCAL GOVERNMENT ACT 1993 - SECTION 68</b>				
	Install a manufactured home, moveable dwelling or associated structure on land Section 68 (A.1) - Construction Certificate Fee applies		See Certificates	See Certificates	
	Construct a temporary enclosure for the purpose of entertainments - Section 68 (A.3)		See Certificates	See Certificates	2

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
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Draft



# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
Deliver a public address or hold a religious service or public meeting on community land (D6)		n	139.50	146.00	2

Draft



# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>347</b>	<b>Operate Caravan Park or Camping Ground - Section 68 (F.2)</b>				
	<u>Application for New Caravan Park or Camping Ground</u>				
	Approval to operate caravan park, camping ground or manufactured home estate - (Does not include State Govt. Levy \$2.70 per Site)	n	\$6.30 per site or \$500, whichever is the lesser	\$6.30 per site or \$500, whichever is the lesser	2
	(If a re-inspection of sites is required, Council may charge \$2.90 per site that is required to be inspected)				
	Minimum Fee	n	166.10	174.50	2
	<u>Application for Primitive Camping Ground</u>				
	Approval to operate primitive camping ground - Per Site (Does not include State Govt. Levy \$1.35 per Site)	n	\$6.30 per site or \$500, whichever is the lesser	\$6.30 per site or \$500, whichever is the lesser	2
	Minimum Fee	n	116.20	122.10	2
	<u>Manufactured Homes Estates</u>				
	Application for approval to operate a Manufactured Home Estate per Site	n	11.90	12.50	2
	Minimum Fee	n	148.20	155.70	2
	(Re-inspection due to non-compliance with regulations may result in Council imposing a maximum fee of \$65.00)				
	Certificate of completion for associated structures not included on original certificate of completion	n	75.90	79.70	2
	<u>Fees for Annual Inspections of Caravan Parks, Camping Grounds and Manufactured Homes Estates</u>				
	Application for renewal of an approval or for annual inspection of caravan Park, Camping Ground or manufactured Homes estate per Site	n	11.90	12.50	2
	(If a re-inspection of sites is required, Council may charge \$3.00 per site that is to be inspected)				
	Minimum Fee	n	148.20	155.70	2
	<u>Replacement Approval</u>				
	For Change of Ownership or alteration of Caravan Park design	n	85.70	90.00	2
	<u>Special Licences (Temporary Camping Sites such as Mt Panorama) FIXED BY COUNCIL</u>				
	Fee per Event per Site	n	\$6.30 per site or \$500, whichever is the lesser	\$6.30 per site or \$500, whichever is the lesser	2
	<b>Install a domestic oil or solid fuel heating appliance, other than a portable appliance- Section 68 (F.4)</b>				
	Application Fee	n	145.90	153.20	2
	<b>Install or operate amusement devices (within the meaning of the Construction Safety Act, 1912) -Section 68 [F.5]</b>				
	Application Fee	n	70.00	70.00	2
	Fee for additional inspections	n	38.50	40.50	2
	<b>Carry out an Activity prescribed by the Regulations or an activity of a class or description prescribed by the Regulations Section 68 (F.10)</b>				
	Application Fee	n	65.40	68.70	2
	<b>LOCAL GOVERNMENT ACT 1993 - SECTION 82</b>				
	<b>Objections to Applications of Building regulations and Local Policies - (Sec 82)</b>	n	100.00	100.00	8
	<b>Sec 8.2, 8.3, 8.4, 8.5</b>				
	<b>Roads Act Approvals</b>				
	Close footpaths/place obstruction on footpath	n	110.00	110.00	8
	Enclosure of parking spaces in conjunction with building works (per 2.5 lineal metres/per week of enclosure)	n	45.40	47.70	2

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>Swimming Pools</b>					
Inspection & Certificate of compliance	W4748.32	n	150.00	150.00	2
Additional Inspections	W4748.32	n	100.00	100.00	2
Registration of swimming pool on owners behalf	W4748.12	n	10.00	10.00	2
<b>Development Applications - STATUTORY</b>					
<b>EPA Regulations</b>					
<b>Clause 246</b>					
<u>Erection of a Building or the Carrying out of a Work:</u>					
Estimated Cost:					
Up to \$5,000			\$110.00		
Between \$5,001 to \$50,000			\$170.00 plus \$3.00 over \$1,000 (or part thereof)		
Between \$50,001 & \$250,000			\$352.00 plus \$3.64 over \$1,000 (or part thereof) over \$50,000		
Between \$250,001 & \$500,000			\$1,160.00 plus \$2.34 over \$1,000 (or part thereof) over \$250,000		
Between \$500,001 & \$1,000,000			\$1,745.00 plus \$1.64 over \$1,000 (or part thereof) over \$500,000		
Between \$1,000,001 & \$10,000,000			\$2,615.00 plus \$1.44 over \$1,000 (or part thereof) over \$1,000,000		
Over \$10,000,000			\$15,875 plus \$1.19 over \$1,000 (or part thereof) over \$10,000,000		
PLANfirst fees (DA's only)			0.064 cents in the dollar on developments valued over \$50,000		
<b>Advertising Signs - approval fee</b>					
		n	285.00	285.00	8
- per sign		n	93.00	93.00	8
<b>Clause 247</b>					
Single Dwelling Houses (Including additions valued at less than \$100,000)		n	455.00	455.00	8
<b>Clause 249</b>					
<u>Fee for Subdivision :</u>					
Subdivisions involving a new road		n	655.00	655.00	8
Plus charge for each new allotment to be created		n	65.00	65.00	8
Subdivision not involving a new road		n	330.00	330.00	8
Plus charge for each new allotment to be created		n	53.00	53.00	8
Strata Subdivision		n	330.00	330.00	8
Plus charge for each new allotment to be created		n	65.00	65.00	8
<b>Clause 250</b>					
Approvals in principle, Use of land etc.		n	285.00	285.00	8
<b>Clause 251 / 252</b>					
Designated Developments (Advertising)		n	2,220.00	2,220.00	8
Charges as per Clause 246 above plus		n	920.00	920.00	8
Prohibited Development		n	1,105.00	1,105.00	8
<b>Clause 252a / 253</b>					
Concurrence / Integrated Development		n	140.00	140.00	8
plus to Govt. Authority		n	320.00	320.00	8

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>Clause 257</b>					
Fee for Review of Determination of Application Where DA does not involve building work or demolition of building		n	50% of original DA	50% of original DA	8
Where DA involves erection of dwelling with cost < \$100,000		n	190.00	190.00	
All other:					
Estimated Cost					
Up to \$5,000			\$55.00		
\$5,001 to \$250,000			\$85 plus \$1.50 per \$1,000 or part thereof of estimated cost		
\$250,001 to \$500,000			\$500 plus \$0.85 per \$1,000 or part thereof of est. cost over \$250,000		
\$500,001 to \$1,000,000			\$712 plus \$0.50 per \$1,000 or part thereof of est. cost over \$500,000		
\$1,000,001 to \$10,000,000			\$987 plus \$0.40 per \$1,000 or part thereof of est. cost over \$1,000,000		
More than \$10,000,000			\$4,737 plus \$0.27 per \$1,000 or part thereof of est. cost over \$10,000,000		
<b>Development Applications - STATUTORY</b>					
<b>Clause 258 (6t)</b>					
Minor Error, Misdescription or Miscalculation	Sec4.55	n	71.00	71.00	8
Modifications involving minor environmental impact	Sec4.55		The lessor of \$645 or 50% if the original DA	The lessor of \$645 or 50% if the original DA	8
Modifications not of minor environmental impact	Sec4.55 :				
If the fee for the original application was less than \$100, 50 percent of that fee:		n	-	-	8
If the fee for the original application was \$100 or more :		n	110.00	110.00	8
Where DA does not involve building work or demolition of building			50% of original DA	50% of original DA	8
Where DA involves erection of dwelling with cost < \$100,000			190.00	190.00	8
All other:					
Estimated Cost					
Up to \$5,000			\$55.00		
\$5,001 to \$250,000			\$85 plus \$1.50 per \$1,000 or part thereof of estimated cost		
\$250,001 to \$500,000			\$500 plus \$0.85 per \$1,000 or part thereof of estimated cost over \$250,000		
\$500,001 to \$1,000,000			\$712 plus \$0.50 per \$1,000 or part thereof of estimated cost over \$500,000		
\$1,000,001 to \$10,000,000			\$987 plus \$0.40 per \$1,000 or part thereof of estimated cost over \$1,000,000		
More than \$10,000,000			\$4,737 plus \$0.27 per \$1,000 or part thereof of estimated cost over \$10,000,000		
Additional fee of \$600.00 payable if clause 115 (1A) applies.					
<b>Subdivision Certificate - Council</b>					
Investigation (1 only) of a subdivision plan to ascertain if conditions of consent have been fulfilled:					
Council Charge		n	46.80	49.20	4
PLUS Per Lot (Non-refundable if subdivision plan is not able to be released for any reason)		n	23.90	25.10	4
<b>Where a request for release of a Linen Plan is made, and conditions have not been complied with, the following charges to be applied to each subsequent request:</b>					
Council Charge		n	228.80	240.30	4
<b>Advertising</b>					
	W423.23	n	359.00	377.00	2
<b>Private Certification Fees</b>					
Fee for inspection for compliance with conditions of development consent (where requested by Private Certifier)		n	120.00	120.00	8
Fee for issuing a Compliance certificate					
- where Council is not Principal Certifying Authority		y	120.00	120.00	8
Fee for registration of CDC/CC		n	36.00	36.00	8
Fee for registration of compliance certificate		n	36.00	36.00	8
<b>Complying Development Certificates</b>					
Less than \$5,000			\$59.40 plus \$5.90 per \$1,000 (or part thereof)		3
From \$5,001 to \$100,000			\$87.40 Plus \$4.15 per \$1,000 (or part thereof) of cost over \$5,000		
From \$100,001 to \$250,000			\$481.40 plus \$2.40 per 1,000 (or part thereof) of cost over \$100,000		
Exceeding \$250,000			\$843.70 plus \$1.20 per \$1,000 (or part thereof) of cost over \$250,000		

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
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Draft

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category	
<b>Modification of Complying Development Certificates</b>		Minor Modification - 50% of the original fee or \$110 whichever is the lesser.				
<b>Construction Certificates Fees/Review of Engineering Plan</b>						
Based on Contract Price OR if no Contract, then Council's Valuation						
Less than \$5,000			\$59.40 plus \$5.90 per \$1,000 (or part thereof)		3	
From \$5,001 to \$100,000			\$87.40 Plus \$4.15 per \$1,000 (or part thereof) of cost over \$5,000			
From \$100,001 to \$250,000			\$481.40 plus \$2.40 per 1,000 (or part thereof) of cost over \$100,000			
Exceeding \$250,000			\$843.70 plus \$1.20 per \$1,000 (or part thereof) of cost over \$250,000			
<b>Mandatory Building Inspections (per inspection)</b>						
Distance from Civic Centre						
	- 10km	y	38.20	40.20	1	
	- 20km	y	75.80	79.60	1	
	- 30km	y	108.00	113.40	1	
	- 40km	y	140.20	147.30	1	
	- 50km	y	172.70	181.40	1	
	- 60km	y	204.90	215.20	1	
	- 70km	y	237.10	249.00	1	
	Missed Mandatory Inspection Fee	2010.130.220	y	150.00	150.00	1
Where re-inspection required due to major outstanding matters		Original inspection fee plus 50%				
<b>Building Certification</b>		<b>W551.23</b>				
Mandatory Inspections on behalf of Principal Certifying Authority (per Inspection)						
	Residential	y	150.00	150.00	1	
	Commercial	y	250.00	250.00	1	
<b>022</b>	<b>Section 10.7 Certificate - Planning (Statutory Charge)</b>	<b>W748.40</b>				
	Section 10.7	n	53.00	53.00	8	
	Involving Additional Advice under Section 10.7	n	133.00	133.00	8	
	<b>COUNCIL CHARGE</b>					
<b>019</b>	<b>Urgency Fee</b>	n	100.00	100.00	8	
<b>023</b>	<b>Certificate Section 6.24 - Building (Statutory Charge)</b>	<b>W425.16</b>				
PRESCRIBED FEE TO ACCOMPANY APPLICATION						
Class 1 building (together with any Class 10 buildings on the site) or a Class 10 building						
		n	250.00	250.00	8	
In the case of any other class of building then as follows:						
<u>Floor Area of Building or part thereof:</u>						
Not exceeding 200 sq m						
		n	250.00	250.00	8	
Exceeding 200 sq m BUT NOT exceeding 2,000 sq m						
		n	250.00	250.00	8	
PLUS: an additional 50 cents/sq m for each sq m over 200						
Exceeding 2,000 sq m						
		n	1,165.00	1,165.00	8	
PLUS an additional 7.5 cents per sq m for each sq m over 2,000						
In any case, where the application relates to a part of a building and that part consists of an external wall only or does not otherwise have a floor area						
		n	250.00	250.00	8	
Where a Building Certificate is required for a building erected without consent						
			In addition to the above, DA & CC/CDC fees in accordance with CC above	In addition to the above, DA & CC/CDC fees in accordance with CC above		
<b>034</b>	<b>If reasonably necessary to carry out more than one inspection of the building before issuing a Building Certificate, Council may require payment of an additional fee.</b>	y	25.00	25.00	8	
	Fee for Copy of Section 6.24 Certificate - Clause 261	n	14.00	14.00	8	
<b>020</b>	<b>Certificate - Sections 9.3-9.37 and Sch 5 EPA</b>	n	71.10	74.70	2	
<b>020</b>	<b>Certificate Section 735A LGA</b>	n	71.10	74.70	2	

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
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Draft

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>060</b>	<b>Local Environmental Plans</b>				
	<u>Amendment Involving an A4 or A3 plan and a 1 or 2 page legal document (NOT including a Local Environmental Study)</u>				
	Preparation of Local Environmental Plan	n	20,649.00	21,682.00	2
	Including a Supervision Fee where a Local Environmental Study is required				
	Amendment to Development Control Plans	n	5,250.00	5,513.00	2
	Bathurst Regional Local Environment Plan 2014 ( written statement)	n	51.00	51.00	2
	LEP Extract A3 size or less	n	20.00	20.00	2
	LEP Extract greater than A3	n	50.00	50.00	2
<b>060</b>	<b>Survey Plans - Clerk's Certificate</b>				
	Plans submitted for certification that consent is not required	n	170.00	179.00	2
<b>060</b>	<b>Copying Charges - Town Planning</b>				
	Photocopy - per copy				
	Size A4	n	2.00	2.00	3
	Size A3	n	4.50	4.50	3
	Size A2	n	20.00	20.00	3
	Size A1	n	24.50	24.50	3
	Size A0	n	29.00	29.00	3
<b>060</b>	<b>Scanning Charges for Development Applications - per page</b>				
	A4/A3	n	2.00	3.00	3
	>A3	n	18.00	19.00	3
	<b>Planning Studies - Various (electronic copies)</b>		Free	Free	2
<b>Trust</b>	<b>SECTION 7.11 CONTRIBUTIONS</b>				
	Administration Fee for a request to defer a Sec 7.11 payment		<b>2010.130.220</b>		
		y	400.00	400.00	7
<b>656</b>	<b>Street Signs</b>		<b>19755.9755.9800</b>		
		y	200.00	200.00	7
<b>673</b>	<b>Bathurst CBD Car Parking Strategies</b>				
	Off Street Car Parking - per space - pre 19/11/2014	n	9,641.90	9,873.40	7
	Off Street Car Parking - per space - post 19/11/2014	n	17,590.20	18,012.40	7
<b>681</b>	<b>Community Facilities - Pre 19/11/2014</b>				
	<u>Subdivision per lot</u>				
	Macquarie Plains (3.8 persons)	n	2,834.20	2,902.30	7
	Windradyne/Llanarth/Kelso (3.8 persons)	n	2,834.20	2,902.30	7
	Bathurst General (3.6 persons)	n	2,685.20	2,749.70	7
	Eglington (3.7 persons)	n	2,426.40	2,484.70	7
	Raglan (3.7 persons)	n	2,758.90	2,825.20	7
	Perthville (3.7 persons)	n	2,766.40	2,832.80	7
	<u>Medium Density (including Dual Occupancy)</u>				
	<u>Macquarie Plains:</u>				
	1 bedroom unit (1.5 persons)	n	1,122.80	1,149.80	7
	2 bedroom unit (2.2 persons)	n	1,645.80	1,685.30	7
	3 bedroom unit (3.3 persons)	n	2,463.00	2,522.20	7
	<u>Windradyne/Llanarth/Kelso:</u>				
	1 bedroom unit (1.5 persons)	n	1,122.80	1,149.80	7
	2 bedroom unit (2.2 persons)	n	1,645.80	1,685.30	7
	3 bedroom unit (3.3 persons)	n	2,463.00	2,522.20	7
	<u>Central Bathurst</u>				
	1 bedroom unit (1.5 persons)	n	1,122.80	1,149.80	7
	2 bedroom unit (2.2 persons)	n	1,645.80	1,685.30	7
	3 bedroom unit (3.3 persons)	n	2,463.00	2,522.20	7



# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<u>Eglinton</u>					
	1 bedroom unit (1.5 persons)	n	988.30	1,012.10	7
	2 bedroom unit (2.2 persons)	n	1,445.40	1,480.10	7
	3 bedroom unit (3.3 persons)	n	2,165.40	2,217.40	7
<u>Raglan</u>					
	1 bedroom unit (1.5 persons)	n	1,122.80	1,149.80	7
	2 bedroom unit (2.2 persons)	n	1,645.80	1,685.30	7
	3 bedroom unit (3.3 persons)	n	2,463.00	2,522.20	7
<u>Perthville</u>					
	1 bedroom unit (1.5 persons)	n	1,125.40	1,152.50	7
	2 bedroom unit (2.2 persons)	n	1,648.60	1,688.20	7
	3 bedroom unit (3.3 persons)	n	2,470.40	2,529.70	7
NOTE: A credit equivalent to the current contribution per lot will be granted where development occurs on a vacant lot, in all areas:			E.G.: 2 x 3 bedroom unit Perthville 2 @ \$252 LESS CREDIT: 1 Perthville lot \$1152.50 Contribution Payable = \$3906.90		
681	<b>Bathurst Regional Community Facilities - Post 19/11/2014</b>	n	5,965.90	6,109.10	7
675	<b>Raglan Creek Stormwater Drainage Management</b>				
	Low Density Subdivisions per residential lot	n	1,464.70	1,499.90	7
	Medium Density Housing per hectare of additional impervious area	n	10,936.40	11,198.90	7
	Commercial & Industrial Development per hectare of additional impervious area	n	21,870.40	22,395.30	7
671	<b>Hereford Street - Reconstruction &amp; Replacement of Low Level Bridge</b>				
	Per lot on all subdivisions within the area, subject to the Hereford Street Section 7.11 Contribution Plan	n	949.40	972.20	7
<u>Dual Occupancy and Medium Density Development:</u>					
Council will require contributions from dual occupancy developments (only where they occur on vacant land) and medium density residential development on the basis per dwelling. An occupancy rate of 3.8 persons will be used to determine the contribution rate for 1 bedroom unit (1.5 persons), 2 bedroom unit (2.2 persons), and 3 bedroom unit (3.3 persons).					
	A credit equivalent to the current contribution per lot will be granted where development takes place on a vacant lot.	n	949.40	972.20	7
674	<b>Jordan Creek Stormwater Drainage Management</b>				
	Industrial, Commercial Special Use Developments (of additional impervious area per sqm)	n	11.10	11.40	7
	Residential Lot	n	3,612.90	3,699.70	7
	Rural Residential Lot	n	5,522.90	5,655.50	7
678	<b>Sawpit Creek (East) Stormwater Drainage Management</b>				
	Residential Lot	n	1,582.50	1,620.50	7
	Rural Residential Lot	n	2,371.50	2,428.50	7
	Industrial, Commercial, Special Use Developments (of additional impervious area per hectare)	n	23,658.10	24,225.90	7
672	<b>Robin Hill - Roads &amp; Drainage</b>				
	Robin Hill - per lot (includes drainage)				
	Sub Area A	n	22,446.20	22,985.00	7
	Sub Area B	n	15,918.10	16,300.20	7
	Sub Area C	n	10,391.40	10,640.80	7
	Sub Area D	n	2,757.60	2,823.80	7
	Sub Area E	n	38,461.20	39,384.30	7
<u>Soil Conservation - per lot</u>					
	Robin Hill	n	676.60	692.90	7

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
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# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>Trust</b>	<b>SECTION 7.11 CONTRIBUTIONS (continued)</b>				
<b>686</b>	<b>Eglinton Open Space and Drainage</b>				
	<u>Subdivision per lot</u>				
	Eglinton Open space & drainage	n	3,399.70	3,481.30	7
	<u>Medium density (including Dual Occupancy)</u>				
	Eglinton Open space & drainage				
	1 bedroom dwelling	n	1,359.60	1,392.30	7
	2 bedroom dwelling	n	2,040.60	2,089.60	7
	3 bedroom dwelling	n	2,719.00	2,784.30	7
	4 or more bedroom dwelling	n	3,399.70	3,481.30	7
<b>650</b>	<b>Developer Charges - Water</b>				
	<b>Based on Equivalent Tenements (ET) with 1 Dwelling House OR 1 Residential Lot being equivalent to 1 ET.</b>				
		<b>Prior to 1 November 2010</b>			
	Kelso	n	2,118.00	2,182.00	6
	Macquarie Plains	n	4,265.00	4,393.00	6
	Kilacloran	n	2,118.00	2,182.00	6
	SE Sector	n	2,102.00	2,166.00	6
	Windradyne	n	3,185.00	3,281.00	6
	Robin Hill	n	5,696.00	5,867.00	6
	Other Areas	n	1,826.00	1,881.00	6
	All Serviced Areas - applicable after 1 November 2010	n	5,577.00	5,745.00	6
	1 Bedroom unit = 0.4 ET				
	2 Bedroom unit = 0.6 ET				
	3 Bedroom unit = 0.8 ET				
	Residential Lot > 2000 sq metres = 1.2 ET				
	Refer to Water Directorate 2017 guidelines for other cases				
<b>652</b>	<b>Developer Charges - Sewer</b>				
	<b>Based on Equivalent Tenements (ET) with 1 Dwelling House OR 1 Residential Lot being equivalent to 1 ET.</b>				
		<b>Prior to 1 November 2010</b>			
	Kelso	n	1,929.00	1,987.00	5
	Macquarie Plains	n	2,717.00	2,799.00	5
	Kilacloran	n	2,638.00	2,718.00	5
	SE Sector	n	2,924.00	3,012.00	5
	Windradyne	n	2,833.00	2,918.00	5
	Robin Hill		N/A	N/A	5
	Other Areas	n	1,929.00	1,987.00	5
	All Serviced Areas - applicable after 1 November 2010	n	5,427.00	5,590.00	5
	1 Bedroom unit = 0.5 ET				
	2 Bedroom unit = 0.75 ET				
	3 Bedroom unit = 1.0 ET				
	Residential Lot > 2000 sq metres = 1.0 ET				
	Refer to Water Directorate 2017 guidelines for other cases				
<b>643</b>	<b>Road works - New Residential Subdivisions- Pre 19/11/2014</b>				
	Area 1 (Windradyne) per residential lot	n	2,290.50	2,345.50	7
	Area 2 (Llanarth) per residential lot	n	4,140.30	4,239.70	7
	Area 2 (Eglinton) per residential lot	n	4,538.00	4,647.00	7
	<b>New subdivision applicable after 20/10/2012</b>				
	Area 1 (Windradyne) per residential lot	n	2,742.80	2,808.70	7
	Area 2 (Llanarth/Abercrombie) per residential lot	n	4,469.80	4,577.10	7
	Area 3 (Eglinton) per residential lot	n	5,303.80	5,431.10	7
<b>643</b>	<b>Road works - New residential subdivisions Post 19/11/2014</b>				
	Area 1 Windradyne	n	2,912.00	3,000.00	7
	Area 2 Llanarth/Abercrombie	n	4,612.00	4,751.00	7
	Area 3 Eglinton	n	5,645.00	5,815.00	7
	Area 4 Kelso	n	3,258.00	3,356.00	7

# Planning & Environmental Services

Rec Code	Job Number	GST	2017/2018 \$	2018/2019 \$	Pricing Category
<b>643</b>	<b>Road works - New residential subdivisions Post 12/12/2015</b>				
	Area 1 Windradyne	n	2,911.00	2,999.00	7
	Area 2 Llanarth/Abercrombie	n	4,645.00	4,785.00	7
	Area 3 Eglinton	n	5,686.00	5,857.00	7
	Area 4 Kelso	n	3,775.00	3,889.00	7
<b>643</b>	<b>Road works (per lot) Pre 19/11/2014</b>				
	Villages				
	Single Frontage	n	5,514.30	5,646.70	7
	Corner Lot	n	7,960.30	8,151.40	7
	Rural Roads	n	5,309.30	5,436.80	7
<b>643</b>	<b>Bathurst Regional Rural Roads Post 19/11/2014</b>	n	5,330.20	5,458.20	7
<b>662</b>	<b>Bathurst Regional Traffic Generating Development</b>		In accordance with the s7.11		7
<b>661</b>	<b>Bathurst Regional open space (per Lot)</b>				
	Kelso/Laffing Waters	n	2,063.90	2,113.50	7
	Windradyne/Llanarth	n	2,338.80	2,395.00	7
	Perthville	n	1,353.10	1,385.60	7
	Gateway Enterprise Park	n	4,732.20	4,845.80	7
		<b>per Ha</b>			
<b>660</b>	<b>Street Trees - per tree</b>	n	363.40	372.20	1

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## Part E - Borrowings

### GENERAL PRINCIPLE

Council determines borrowing requirements in conjunction with the review of its Delivery Plan each year.

### POLICY

The borrowing of funds if required, will be in accordance with Part 12 - Loans, Sections 621, 622, 623 and 624 of the Act and the 'Borrowing Order' issued by the Minister for Local Government, dated 27th September 1993.

### BORROWING REQUIREMENTS

Council has included borrowings of \$10,560,000 for infrastructure works for 2018/2019.

The funds will be sourced from an Australian Financial Institution and secured over the future income of Council.

## Part F - Investments

### GENERAL PRINCIPLE

For the 2018/2019 year Council will continue with investment strategies that maximise return on funds whilst maintaining a low risk portfolio. The investment of funds is governed firstly by the Minister's Order shown below and secondly by Council's own investment policy which attempts to minimise the risks involved in investing public funds.

### Minister's Order - as published in the NSW Government Gazette on 11 February 2011

The investment of surplus funds will be in accordance with Section 625 of the Act and by order of the Minister as published in the Gazette, in the form of:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth or any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the Local Government Act 1993 (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (e) A deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation;

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

## Part G - Other Matters

### 1. MOUNT PANORAMA

Council has resolved that matters relating to Mount Panorama remain confidential as they are commercially sensitive and as such may confer a commercial advantage on a competitor. In accordance with Section 404(5) of the Act, the statement of fees and the statement of pricing policy will exclude information relating to Mount Panorama, as such information could confer a commercial advantage on a competitor of the Council.

### 2. LAND DEVELOPMENT

Council has resolved that matters relating Land Development remain confidential as they are commercially sensitive and as such may confer a commercial advantage on a competitor. In accordance with Section 404(5) of the Act, the statement of fees and the statement of pricing policy will exclude information relating to Land Development, as such information could confer a commercial advantage on a competitor of the Council.

## Part H - Councillor Remuneration

### 1. COUNCILLOR REMUNERATION

Council has resolved that in accordance with Section 241 of the Act, Council will fix the annual fee paid to Councillors to the maximum determination made by the Remuneration Tribunal for the category Regional Rural area.