

30 January 2019

His Worship the Mayor & Councillors

**Notice of Ordinary Meeting of Bathurst Regional Council - Wednesday, 6 February 2019**

I have to advise that an **Ordinary Meeting** of Bathurst Regional Council will be held in the Council Chambers on Wednesday, 6 February 2019 commencing at 6.00 pm.

From 6.00 pm to 6.15 pm there will be an opportunity for members of the public to raise matters with Council and staff.



D J Sherley  
**GENERAL MANAGER**

# **BUSINESS AGENDA**

## **ORDINARY MEETING OF BATHURST REGIONAL COUNCIL**

**TO BE HELD ON WEDNESDAY, 6 FEBRUARY 2019**

**1. 6:00 PM - MEETING COMMENCES**

**2. PUBLIC FORUM**

**3. PRAYER**

Almighty God, Give wisdom to those in authority and guide all peoples in the way of righteousness and peace, so that we may share with justice the resources of the earth, work together in trust and seek the common good. Amen.

**4. APOLOGIES**

**5. MINUTES**

\* MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 12 DECEMBER 2018

\* MINUTES - EXTRAORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 19 DECEMBER 2018

**6. DECLARATION OF INTEREST**

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

**7. MAYORAL MINUTE - Nil**

**8. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

\* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT

\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

\* DIRECTOR ENGINEERING SERVICES' REPORT

\* DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT

**9. REPORTS OF OTHER COMMITTEES**

\* MINUTES - POLICY COMMITTEE MEETING - 5 DECEMBER 2018

**10. NOTICES OF MOTION - Nil**

**11. RESCISSION MOTIONS - Nil**

**12. COUNCILLORS/ DELEGATES REPORTS**

\* MINUTES - BATHURST REGIONAL COMMUNITY SAFETY COMMITTEE - 29 NOVEMBER 2018

\* MINUTES - AUSTRALIA DAY WORKING PARTY - 15 JANUARY 2019

### 13. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

**Recommendation:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005,:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

#### \* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	SECOND CIRCUIT, MOUNT PANORAMA, ABORIGINAL CULTURAL HERITAGE ASSESSMENT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	RENEWAL OF COMMERCIAL LEASE - LOT 19 DP849271 KNOWN AS 57 SEYMOUR STREET, BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	RENEWAL OF COMMERCIAL LEASE - PART LOT 1 DP774489 KNOWN AS SHOP 2, 230 HOWICK STREET, BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	RENEWAL OF RURAL LICENCE AGREEMENT AT LOTS 134,137,138,144,145 DP750357 AND LOT 1 DP784476 AND LOT 100 DP1108903 KNOWN AS VALE ROAD, SOUTH BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	RAILWAY INSTITUTE LEASE - FROM TRANSPORT FOR NSW	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial



		position of the person who supplied it.
5	HANGAR LEASE FEES	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**\* DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR HYDRANT MAINTENANCE	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	KELSO COMMUNITY HUB LANDSCAPE PROJECT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	HOWARDS BRIDGE WINBURNDALE RIVULET - EMERGENCY REPLACEMENT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on

		balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
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- 14. RESOLVE INTO OPEN COUNCIL
  
- 15. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE
  
- 16. MEETING CLOSE

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

## MINUTE

### 2 PUBLIC FORUM

**K McNab** – ratepayer - Mitre/Lambert/Suttor Street roundabout - asked for details of the progress in this matter. Has design been completed? Spoke to history of this matter and accident history and Council expenditure patterns. Requests works occur as soon as possible.

**The Director Engineering Services** noted in regard to overall design. Water issue is being resolved and land claim is not an issue. Awaiting formal advice from Crown Lands. Design now being finalised.

**G Crisp** – ratepayer - Customer Water Supply Business - referred to Council's policy register and complaints against General Manager. Mr Crisp spoke to his entitlements as a customer of the water fund. Noted his concerns and where on 202 occasions he has asked about money taken from the water supply trust account. Referred to sections of the Local Government Act.

**B Triming** – Bathurst Regional Access Committee Chair -

- congratulated staff on the footpaths installed around the Mount
- good to see the works on toilets in Administration Centre are nearly finished; thanks to all involved.
- queried why sealed footpath is going up opposite side of Hereford Street.

**The Director Engineering Services** advised works associated with water filling station changes.

- **DA2018/37 - Meeting at Mount Panorama** (December 2018) - spoke to concerns with disability access, feels this is a breach of the Act. Will be making approaches to the Human Rights Commission and taking this further.

**C O'Rourke** – ratepayer - Banking Royal Commission - spoke to the Inquiry results and movements in share prices, etc. Noted investments of Council and there is \$15 million with the NAB. Suggests Council look at where it invests the Council's money. All Councils in NSW should look at moving their money.

**MINUTE**

**3     APOLOGIES**

Nil

## MINUTES

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

## **1 MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 12 DECEMBER 2018 (11.00005)**

**Recommendation:** That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 12 December 2018 be adopted.

**Report:** The Minutes of the Ordinary Meeting of Bathurst Regional Council held on 12 December 2018, are **attached**.

**Financial Implications:** N/A

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**4 Item 1 MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL**  
**- 12 DECEMBER 2018 (11.00005)**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 12 December 2018 be adopted.



## **2 MINUTES - EXTRAORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 19 DECEMBER 2018 (11.00005)**

**Recommendation:** That the Minutes of the Extraordinary Meeting of Bathurst Regional Council held on 19 December 2018 be adopted.

**Report:** The Minutes of the Extraordinary Meeting of Bathurst Regional Council held on 19 December 2018, are **attached**.

**Financial Implications:** N/A

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**5 Item 2 MINUTES - EXTRAORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 19 DECEMBER 2018 (11.00005)**

**MOVED: Cr J Rudge SECONDED: Cr W Aubin**

**RESOLVED:** That the Minutes of the Extraordinary Meeting of Bathurst Regional Council held on 19 December 2018 be adopted.

**MINUTES OF THE ORDINARY MEETING OF BATHURST REGIONAL COUNCIL  
HELD ON 12 DECEMBER 2018**

**MEETING COMMENCES**

**1 MEETING COMMENCES 6:00 PM**

**Present:** Councillors Hanger (Chair), Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

**PUBLIC FORUM**

**2 PUBLIC FORUM**

**T Kessey – Youth Council** - Spoke to Director Cultural & Community Services Report #1 and Youth Council Minutes, Councillors/Delegates Reports #2. Noted actions of the "How to Adult" workshops and other events held. Youth Council will next meet in February 2019.

**M Griffiths** – resident 70 Havannah Street - DA 48 Havannah Street - still awaiting copies of reports used to amend the Development Application. Feels have right of access to documentation and so has been denied procedural fairness. Then spoke to toxins alleged to be on the site and further asbestos works that have occurred. Referred to health implications, the consideration of toxins appears to have been removed from the review process. Alleged criminal fraud. Requests access to the documents sought.

**B Hennessy** - applicant - Item # 6 DEPBS - DA 3397 O'Connell Road, O'Connell - spoke to problems of dealing with Bathurst Regional Council in terms of heritage. If Council takes the private road to their property then adjoining owners could apply to utilise the access. This would mean up to 50 B-Doubles utilising the road, there are safety issues. Spoke to possible vehicle conflict and a tragic accident. All blocks sold have a section 88b requirement for the maintaining of the road. Have sought independent advice from RoadS and Maritime Services, T Renshaw amongst others. The 9 issues raised by Council are false. Gave as an example the Rural Fire Service road needs. Have support of all the owners of the subdivision who utilise the access road. The Hasselhorfs do not use this road. Noted issues concerning Mrs Kelly such as fencing, wash-ways, fencing alignment, Suggests core samples be taken of road, sealing of a form occur and the road remains as a private road.

**EXTENSION OF TIME**

**MOVED** Cr J Jennings and **SECONDED** Cr B Bourke

**RESOLVED:** That an extension of time be granted for B Hennessy.

**A Dunshea** – applicant - Item # 4 - DA 449 Conrod Straight, Mount Panorama - spoke to DA, not trying to circumvent disability laws, they do not apply as is

acknowledged in the report. Spoke to site restrictions and footprint needed to do the work.

The conditions are being imposed by Council under the National Construction Code (NCC) classification 1(b) and spoke to correspondence received from Council, obtained specialist legal advice and certifier/planner advice separate from Council. They said classification is 1(a), which is different to Council's position. Council got legal advice which agreed with his advice, but still are imposing the access requirements.

The proposal is lawful, pursuant to current planning laws and seeks Council approve the development. The disability standards do not apply to a 1(a) building.

Unit to be used for friends and relatives and some little level of renting out for commercial opportunity. The public interest was noted and the issue of reasonableness. Please approve the Development Application.

### **EXTENSION OF TIME**

**MOVED** Cr B Bourke and **SECONDED** Cr J Jennings

**RESOLVED:** That an extension of time be granted for A Dunshea.

### **B Trimming – resident**

The news says that the Acting General Manager at Dubbo gets three times the pay of the Bathurst Regional Council General Manager.

**B Trimming - Item # 4 - DA 449 Conrod Straight, Mount Panorama** In regards to development, feels common sense to provide disability access should occur. Has spoken to other members of Bathurst Regional Access Committee. Referred to disability guidelines in existence for buildings. Spoke to what is a guest house and this is one of these. Agrees with Council's determination on this proposal, the paragraph re 4 rooms of the classification has "or" not that both requirements are to be met. Referred to possible breaches of the Disability Discrimination Act.

Then discussed issues of tourism rebuilds and new developments and accessibility requirements. If this is allowed as requested, this sets a precedent for non-accessible development. Commonsense is to make the development accessible, please support the recommendation in the report.

### **EXTENSION OF TIME**

**MOVED** Cr J Jennings and **SECONDED** Cr B Bourke

**RESOLVED:** That an extension of time be granted for B Trimming.

**G Dunshea – applicant - Item # 4 - DA 449 Conrod Straight, Mount Panorama** - Council has agreed the development is 1(a) not 1(b), so the development is not under the auspices of the Disability Discrimination Act.

**D O'Keefe – nearby resident - Item #5 - DA 261 Lambert Street** - spoke to concerns with the development, possible impacts on trees on Ms O'Keefe's property and the requirements of the Tree Preservation Order (TPO). Queried what processes occur when TPO is applied. The developer is only concerned with how much money they

can make, no concern for the community or future impacts. Raised concerns about mental health issues and burden that may come on Council. The proposal is unreasonable

**M Pollard** – resident, 22 Park Street - DEPBS #3 - Child Care Centre at 23 Park Street, Eglinton

spoke to proposed development, it does not comply with DCP in regards to car parking, noted specific requirements. Feels if get rid of pick up and drop off point then more car parking spaces need to be provided. Noted staff/children ratios which would mean a minimum level of 7 staff are required, spaces need to be provided on site for staff. The Traffic Study uses figures in a study from 2002 and feel the DA does not adequately address issues in the 2002 report, feels this indicates around 17 spaces (staff/client) are needed. Concern street will be blocked up and spoke to his access problems. Also has safety concerns with the proposal given how busy Park Street is. Need to potentially look at 40 km/h zone and pedestrian crossing.

**C Hazel** - DEPBS #3 - Child Care Centre at 23 Park Street, Eglinton

Supports recommendation of Council. Mr Hazel is the author of the Traffic Study. The proposed parking complies with Council's DCP, there is enough on street parking. Noted safety concerns, this is a matter for drivers, the road is safe, Park Street is a low density roadway.

**T Williams** – resident, 37 Park Street - DEPBS #3 - Child Care Centre at 23 Park Street, Eglinton - Park Street is used by a lot of children including with bikes, scooters, etc. Spoke to safety issues, footpath layout and restrictions in Alexander Street to use this as a drop-off zone. Many people driving to public school have to utilise Park Street. There are not enough car spaces for the pre-school and it also needs a drop-off zone. Then raised noise issues with adjoining properties and existing car issues with the General Store. A lot more consideration needs to given to parking with this centre.

**C O'Rourke** – resident - DEPBS #3 - Child Care Centre at 23 Park Street, Eglinton - spoke to traffic issues in Eglinton around the public school. It is very busy and supports previous speakers.

**P Dowling** – ratepayer - intersection Durham and Peel Streets - has previously asked Council to look at this road which gets blocked up. This matter was to go to the Traffic Committee, what has happened, referred to other intersections and their treatment, such as corner George and Durham Street at Dan Murphys.

**The Director Engineering Services** noted queuing is against the law, will look at a community education program. Advised difference in road treatments where the issue is queuing across driveways, rather than road intersections.

**D McNab** – ratepayer - Mitre/Lambert/Suttor Street roundabout - queried where the progress on this matter is at? Has design work been completed? Wished everyone well for Christmas. Will be back in 2019 and hope roundabout can be completed by end of 2019.

**The Director Engineering Services** advised still liaising with Department of Crown Lands to have access through Crown Land, when this occurs will then complete the design.

**APOLOGIES**

- 3** **APOLOGIES**  
**MOVED** Cr B Bourke and **SECONDED** Cr M Morse

**RESOLVED:** That the apology from Cr Aubin be accepted and leave of absence granted.

**MINUTES**

- 4** **Item 1 MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 21 NOVEMBER 2018 (11.00005)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

**RESOLVED:** That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 21 November 2018 be adopted.

**DECLARATION OF INTEREST**

- 5** **DECLARATION OF INTEREST 11.00002**  
**MOVED** Cr J Rudge and **SECONDED** Cr B Bourke

**RESOLVED:** That the following Declarations of Interest be noted.

General Manager  
 Item #1 of the Confidential Mayoral Minute

Cr Bourke  
 Item #6 of the Director Environmental, Planning and Building Services Report

Cr North  
 Item #4 of the Director Environmental, Planning and Building Services Report

Acting Director Corporate Services & Finance  
 Item #1 of the Director Engineering Services Report

**MAYORAL MINUTE**

- 6** **Item 1 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005, 35.01136)**  
**MOVED** Cr G Hanger and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

**RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS****Director Environmental Planning & Building Services' Report****7 Item 1 SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 (03.00053)****MOVED** Cr I North and **SECONDED** Cr J Rudge**RESOLVED:** That the information be noted.**8 Item 2 GENERAL REPORT (03.00053)****MOVED** Cr B Bourke and **SECONDED** Cr A Christian**RESOLVED:** That the information be noted.**9 Item 3 DEVELOPMENT APPLICATION NO. 2018/290 – DEMOLITION OF EXISTING DWELLING, GARAGE & OUTBUILDING AND CONSTRUCTION OF CHILD CARE CENTRE AT 23 PARK STREET, EGLINTON. APPLICANT: HANNAS CHILDCARE DEVELOPMENTS. OWNER: MR O & MRS J GENC (DA/2018/290)****MOVED** Cr B Bourke and **SECONDED** Cr A Christian

That Council:

- (a) as the consent authority, refuse to grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2018/290.
- (b) notify those that made submissions of its decision; and
- (c) call a division.

The following **AMENDMENT** was **MOVED**.**10 Item 3.01 DEVELOPMENT APPLICATION NO. 2018/290 – DEMOLITION OF EXISTING DWELLING, GARAGE & OUTBUILDING AND CONSTRUCTION OF CHILD CARE CENTRE AT 23 PARK STREET, EGLINTON. APPLICANT: HANNAS CHILDCARE DEVELOPMENTS. OWNER: MR O & MRS J GENC (DA/2018/290)****MOVED** Cr J Jennings and **SECONDED** Cr I North

That Council:

- (a) Defer consideration of DA 2018/290, for further discussion with the proponent on traffic, parking and noise issues.
- (b) notify those that made submissions of its decision; and
- (c) call a division.

The AMENDMENT was PUT and CARRIED

The AMENDMENT then became the MOTION

The MOTION was then PUT and CARRIED

The result of the division was:

In favour of the motion - Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Rudge,

Against the motion - Nil

Absent - Cr W Aubin,

Abstain - Nil

- 11** Item 4 DEVELOPMENT APPLICATION NO. 2018/37 – ALTERATIONS AND ADDITIONS TO EXISTING DWELLING, ERECTION OF A SEPARATE DETACHED GARAGE AND THE ERECTION OF A DETACHED TWO STOREY SELF-CONTAINED UNIT FOR USE AS TOURIST AND VISITOR ACCOMMODATION AT 449 CONROD STRAIGHT, MOUNT PANORAMA. APPLICANT: ANDREW DUNSHEA. OWNER: MRS G L DUNSHEA (2018/37)  
MOVED Cr J Jennings and SECONDED Cr B Bourke

Cr North declared a non-pecuniary interest in this item, left the Chamber and took no part in discussion or voting.

Reason: Applicant is family solicitor

**RESOLVED:** That Council

- (a) as the consent authority, approve Development Application No. 2018/37 and grant consent pursuant to Section 4.16(1)(a) of the Environmental Planning and Assessment Act 1979, as amended, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act, as amended and including conditions to the effect that:
- (1) The property is not to be used for commercial motor race hosting. Commercial motor race hosting means the use of land to provide viewing areas for motor racing for fee or reward for 13 or more persons. This may or may not include the provision of accommodation, food or drink;
  - (2) The proposed tourist and visitor accommodation must not be used as a dwelling or by the same person or persons for more than 42 days (whether consecutive or not) in any calendar year;
- (b) support with the variation to the boundary setback development standards prescribed in the Bathurst Regional Development Control Plan 2014; and
- (c) call a division.

On being PUT to the VOTE the MOTION was CARRIED

The result of the division was:

In favour of the motion - Cr B Bourke, Cr A Christian, Cr J Fry, Cr J Jennings, Cr J Rudge,



Against the motion - Cr G Hanger, Cr M Morse,  
Absent - Cr W Aubin, Cr I North,  
Abstain - Nil

- 12** **Item 5 DEVELOPMENT APPLICATION NO. 2018/303 – DEMOLITION OF EXISTING SHED, DUAL OCCUPANCY (TWO STOREY SECOND DWELLING WITH ATTACHED GARAGE), CARPORT AND TWO LOT RESIDENTIAL SUBDIVISION AT 261 LAMBERT STREET, BATHURST. APPLICANT: MR B MOULDS. OWNER: MODERNIZATION PTY LTD (DA/2018/303)**  
**MOVED** Cr B Bourke and **SECONDED** Cr J Rudge

**RESOLVED:** That Council:

- (a) as the consent authority, refuse consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2018/303, for the following reasons:
- (i) No on-site visitor car parking has been provided and insufficient justification has been provided for the variation to this Development Standard;
  - (ii) The development will have an adverse impact on the amenity on the adjoining properties in Stewart Street in terms of visual impact, overshadowing and privacy;
- (b) notify those that made submissions of its decision; and
- (c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Rudge,  
Against the motion - Nil  
Absent - Cr W Aubin,  
Abstain - Nil

- 13** **Item 6 REQUEST TO VARY GUIDELINES FOR ENGINEERING WORKS FOR ACCESS TO RURAL SUBDIVISION APPROVED BY OBERON COUNCIL, 3397 O'CONNELL ROAD, O'CONNELL (20.00099)**  
**MOVED** Cr J Jennings and **SECONDED** Cr I North

**Cr Bourke declared a non-pecuniary interest in this item and remained in the Chamber.**

**Reason: Proponent has donated to Op Shop of which Cr Bourke is a Volunteer Manager.**

That Council:

- (a) support the variation to the Guidelines for Engineering works to allow nine (9) lots to gain access off a right of carriageway and advise Oberon Shire Council

accordingly, subject to the applicant

- (i) undertaking core sampling to assess the suitability of the road
  - (ii) sealing of the road, with reinforced seal
  - (iii) establishment of Management Committee to oversee the maintenance of the road.
- (b) notify those that made submissions of its decision
  - (c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **LOST**

**The result of the division was:**

In favour of the motion - Cr B Bourke, Cr J Fry, Cr J Jennings,

Against the motion - Cr A Christian, Cr G Hanger, Cr M Morse, Cr I North, Cr J Rudge,

Absent - Cr W Aubin,

Abstain - Nil

- 14** **Item 6.01 REQUEST TO VARY GUIDELINES FOR ENGINEERING WORKS FOR ACCESS TO RURAL SUBDIVISION APPROVED BY OBERON COUNCIL, 3397 O'CONNELL ROAD, O'CONNELL (20.00099)**  
**MOVED** Cr M Morse and **SECONDED** Cr A Christian

**RESOLVED:** That Council:

- (a) reaffirm its position of 21 June 2017 in relation to public road access and construction standard to service the subdivision of Lot 3 DP 1228411, 3397 O'Connell Road, Lagoon, Oberon Shire Council application 10.2015.86.1
- (b) notify those that made submissions of its decision
- (c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr A Christian, Cr J Fry, Cr G Hanger, Cr M Morse, Cr I North, Cr J Rudge,

Against the motion - Cr B Bourke, Cr J Jennings,

Absent - Cr W Aubin,

Abstain - Nil

- 15** **Item 7 BATHURST – EMERGING INNOVATION PRECINCT STATUS (20.00315)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

- 16** **Item 8 ITEM INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005, 28.00014)**  
**MOVED** Cr M Morse and **SECONDED** Cr I North

**RESOLVED:** That the information be note

**Director Corporate Services & Finance's Report**

- 17** **Item 1 STATEMENT OF INVESTMENTS (16.00001)**  
**MOVED** Cr J Rudge and **SECONDED** Cr I North

**RESOLVED:** That the information be noted.

- 18** **Item 2 MONTHLY REVIEW - 2018/2022 DELIVERY PLAN AND OPERATIONAL PLAN 2018-2019 (16.00155)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

- 19** **Item 3 SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY (18.00004)**  
**MOVED** Cr I North and **SECONDED** Cr J Fry

**RESOLVED:** That the information be noted and any additional expenditure be voted.

- 20** **Item 4 POWER OF ATTORNEY (11.00007)**  
**MOVED** Cr J Rudge and **SECONDED** Cr I North

**RESOLVED:** That the information be noted.

- 21** **Item 5 FREE WATER FOR VERIFIED PRIMARY PRODUCERS (16.00155)**  
**MOVED** Cr J Jennings and **SECONDED** Cr J Fry

**RESOLVED:** That Council provides free water for verified primary producers until Ben Chifley Dam reaches 40% or lower; the drought declaration for the Bathurst Local Government Area has been removed; or 5 May 2019.

- 22** **Item 6 2019 HI-TEC OILS BATHURST 6 HOUR EVENT (04.00097)**  
**MOVED** Cr B Bourke and **SECONDED** Cr I North

**RESOLVED:** That Council act in accordance with the Director of Corporate Services and Finance report and provide one three (3) day entry pass per permanent employee to attend the 2019 Hi-Tec Oils Bathurst 6 Hour held at Easter.

**23**      **Item 7 REQUEST FOR FINANCIAL ASSISTANCE - LIFELINE CENTRAL WEST (18.00195)**

**MOVED** Cr I North    and **SECONDED** Cr B Bourke

**RESOLVED:** That Council refer consideration of a funding allocation of \$15,000 per annum for three (3) years for Lifeline Central West to the 2019/2020 Operational Plan process.

**24**      **Item 8 REQUEST FOR FINANCIAL ASSISTANCE - EGLINTON COUNTRY FAIR (18.00004)**

**MOVED** Cr I North    and **SECONDED** Cr B Bourke

**RESOLVED:** That Council purchase a Gold Sponsorship Package, valued at \$500, for the Eglinton Country Fair to be held on Saturday, 23 February 2019

**25**      **Item 9 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005, 20.00329, 22.02055, 22.00041, 22.13109, 16.00007, 22.00771)**

**MOVED** Cr I North    and **SECONDED** Cr J Jennings

**RESOLVED:** That the information be noted.

**Director Engineering Services' Report**

**26**      **Item 1 COUNCIL SPORTING ASSOCIATION GRANTS PROGRAM YEAR ENDING JUNE 2019 (18.00279)**

**MOVED** Cr I North    and **SECONDED** Cr A Christian

The Acting Director, Corporate Services & Finances declared a non-pecuniary interest in this item, left the Chamber.

**Reason: Member and Past President of Eglinton Tennis Club.**

**RESOLVED:** That Council approve the following sporting grants totalling \$16,990 for the 2018/2019 financial year, in accordance with the recommendations contained within the Director Engineering Services' Report;

**ORGANISATION   PROPOSED GRANT**

Eglinton District Tennis Club	\$4,400
Bathurst City Amateur Swimming Club	\$3,490
Bathurst Carillon Tennis Club	\$4,800
Bathurst Giants ARFC	\$1,800
Bathurst BMX Club	\$2,500

**27**      **Item 2 SCOPING STUDY - DEVELOPMENT OF AN ENTRANCE STATEMENT SYDNEY ROAD BATHURST (37.00555)**

**MOVED** Cr B Bourke    and **SECONDED** Cr J Jennings

**RESOLVED:** That:

- (a) the information be noted and,
- (b) a working party be held to discuss possible entrance statement options to be further investigated, as well as future funding provision.

**28 Item 3 REQUEST FOR ACCESS FOR ROADSIDE TESTING BY FORTESCUE METALS – TRUNKEY CREEK AREA (20.00237)**

**MOVED** Cr B Bourke and **SECONDED** Cr M Morse

**RESOLVED:** That Council approve the use of Council roads in accordance with the conditions outlined in the Director Engineering Services report.

**29 Item 4 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005, 36.00687, 36.00690, 36.00688, 2017/205, 36.00683, 36.00685, 36.00616, 36.00686, 07.00017)**

**MOVED** Cr B Bourke and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

**Director Cultural & Community Services' Report**

**30 Item 1 BATHURST REGIONAL YOUTH COUNCIL - 'HOW TO ADULT' WORKSHOPS, 2 AND 9 NOVEMBER 2018 (11.00020)**

**MOVED** Cr I North and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

**31 Item 2 DRAFT BATHURST PUBLIC ART POLICY (11.00038)**

**MOVED** Cr J Jennings and **SECONDED** Cr J Rudge

**RESOLVED:** That Council:

- (a) Endorse the placement of the draft Bathurst Public Art Policy on public exhibition for 28 days and receive submissions.
- (b) If no submission/s are received during the public exhibition period, adopt the Bathurst Public Art Policy.
- (c) If submission/s received during public exhibition, prepare a further report to Council.

**32 Item 3 BATHURST REGIONAL ART GALLERY - AWARD WIN AT 2018 MUSEUMS & GALLERIES NSW IMAGINE AWARDS (21.0002)**

**MOVED** Cr I North and **SECONDED** Cr M Morse

**RESOLVED:** That the information be noted.

- 33** **Item 4 BATHURST DESTINATION BRAND STRATEGY IMPLEMENTATION - PROGRESS REPORT (20.00299)**  
**MOVED** Cr J Rudge and **SECONDED** Cr M Morse

**RESOLVED:** That the information be noted.

- 34** **Item 5 BATHURST MEMORIAL ENTERTAINMENT CENTRE - 2018 SEASON REVIEW, 2019 SEASON LAUNCH AND 20 YEAR CELEBRATIONS (20.00060)**  
**MOVED** Cr I North and **SECONDED** Cr M Morse

**RESOLVED:** That the information be noted.

- 35** **Item 6 BATHURST VISITOR INFORMATION CENTRE - NSW TOURISM AWARDS 2019 (21.00041)**  
**MOVED** Cr B Bourke and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

## **REPORTS OF OTHER COMMITTEES**

### **Traffic Committee Meeting**

- 36** **Item 1 MINUTES - TRAFFIC COMMITTEE MEETING - 4 DECEMBER 2018 (07.00006)**  
**MOVED** Cr B Bourke and **SECONDED** Cr I North

**RESOLVED:** That the recommendations of the Traffic Committee Meeting held on 4 December 2018 be adopted.

## **COUNCILLORS/ DELEGATES REPORTS**

- 37** **Item 1 COUNCILLORS MEETING WITH COMMUNITY GROUPS/REPRESENTATIVES - 14 NOVEMBER 2018 (11.00019)**  
**MOVED** Cr M Morse and **SECONDED** Cr I North

**RESOLVED:** That the information be noted.

- 38** **Item 2 MINUTES - BATHURST REGIONAL YOUTH COUNCIL 13 NOVEMBER 2018 (11.00020)**  
**MOVED** Cr J Fry and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

- 39** **Item 3 MINUTES - AUSTRALIA DAY WORKING PARTY - 20 NOVEMBER 2018 (23.00033)**  
**MOVED** Cr I North and **SECONDED** Cr A Christian

**RESOLVED:** That the information be noted.

- 40** **Item 4 COUNCILLORS MEETING WITH COMMUNITY GROUPS/REPRESENTATIVES - 28 NOVEMBER 2018 (11.00019)**  
**MOVED** Cr J Jennings and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

**RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

- 41** **Item 1 SUSPENSION OF STANDING ORDERS**  
**MOVED** Cr I North and **SECONDED** Cr B Bourke

**RESOLVED:** That Standing Orders be suspended to allow Council to move Mayoral Minute, General Manager's Appraisal to last item in Confidential Committee.

- 42** **RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**  
**MOVED** Cr I North and **SECONDED** Cr J Jennings

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

**There were no representations from the public.**

**RESOLVED:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.

- (c) Correspondence and reports relevant to the subject business be withheld from access.

**\* MAYORAL MINUTE**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	GENERAL MANAGER'S APPRAISAL	10A (2) (a) – Deals with personnel matters concerning particular individuals (other than Councillors) disclosure of which would not be in the public interest as it would reveal personal details of the individuals concerned.

**\* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	STREET LIGHTING - UPGRADE TO LED LIGHTING WITH SMART CONTROLS	10A (2) (c) – contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it would prejudice council's position in negotiating commercial and or financial arrangements.

**\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	LAND RELEASE - LIMEKILNS ROAD, KELSO - SUNNYBRIGHT ESTATE STAGE "A" RELEASE SUBDIVISION	10A (2) (c) – contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it would prejudice council's position in negotiating commercial and or financial arrangements.
2	RURAL LICENCE AGREEMENT - LOTS 2 & 3 IN DP786760 KNOWN AS 44 FREEMANTLE ROAD, EGLINTON.	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	RENEWAL OF TELECOMMUNICATIONS LEASE AGREEMENT - PART LOT 1 DP774489 KNOWN AS 230 HOWICK STREET - VODAFONE	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	PURCHASE OF PROPERTY AT LOT 2	10A (2) (d) (i) – contains commercial information of a confidential nature that would,



	SECTION 15 DP758840 KNOWN AS 22 ROCKLEY STREET, PERTHVILLE	if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
5	ELECTRICITY PROCUREMENT	10A (2) (d) (iii) – contains commercial information of a confidential nature that would, if disclosed, reveal a trade secret.
6	INTEREST ON OUTSTANDING RATES – ASSESS 207604	10A (2) (b) – contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual concerned.

**\* DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR STORMWATER DRAINAGE PIPES	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	TENDER FOR CONSTRUCTION OF BATHURST CENTRAL BUSINESS DISTRICT CCTV - STAGE 1	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	TENDER FOR READY MIX CONCRETE	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	PROPOSED TRANSFER OF LAND TO COUNCIL FOR A SEWER PUMPING STATION - LOT 1025 DP1245197 LIMEKILNS ROAD KELSO	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
5	TENDER FOR HIRE OF PLANT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position

		of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
6	TENDER FOR HIRE OF TRUCKS/WATERCARTS	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
7	CONTRACT FOR CONSTRUCTION OF TAXIWAYS AND APRONS EXTENSION WORKS - BATHURST AERODROME	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
8	TENDER FOR SUPPLY AND DELIVERY OF ROADBASE MATERIAL	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
9	CENTROC TENDER FOR LINEMARKING SERVICES	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

### Mayoral Minute

- a** **Item 1 GENERAL MANAGER'S APPRAISAL (35.01136)**  
**MOVED** Cr G Hanger and **SECONDED** Cr J Rudge

The General Manager declared a pecuniary interest in this item, left the Chamber.

Reason: concerns his employment.

That Council note:

- (a) the performance review of the General Manager, which was rated as more than satisfactory;

- (b) that the General Manager's employment package has been set at \$358,346.

**Director Environmental Planning & Building Services' Report**

- b** **Item 1 STREET LIGHTING - UPGRADE TO LED LIGHTING WITH SMART CONTROLS (28.00014)**  
**MOVED** Cr I North and **SECONDED** Cr M Morse

That Council authorise the General Manager to act in accordance with the report.

**Director Corporate Services & Finance's Report**

- c** **Item 1 LAND RELEASE - LIMEKILNS ROAD, KELSO - SUNNYBRIGHT ESTATE STAGE "A" RELEASE SUBDIVISION (20.00329)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

That Council approves:

- (a) the release for sale of 95 Lots, namely Lot 20 to Lot 115, in the new residential subdivision to be known as Sunnybright Estate stage "A" release, located at Limekilns Road, Kelso under the ballot system.
- (b) grant approval for the General Manager to finalise lot sale prices once registration has occurred, as detailed in the report.

- d** **Item 2 RURAL LICENCE AGREEMENT - LOTS 2 & 3 IN DP786760 KNOWN AS 44 FREEMANTLE ROAD, EGLINTON. (22.02055)**  
**MOVED** Cr B Bourke and **SECONDED** Cr I North

That Council approves entering into a rural licence agreement for Lots 2 & 3 in DP786760 known as 44 Freemantle Road, Eglinton for a period of 12 (twelve) months with a 12 (twelve) month option period at Council's discretion, as detailed in the report and subject to Council's Land Management Guidelines and insurance requirements.

- e** **Item 3 RENEWAL OF TELECOMMUNICATIONS LEASE AGREEMENT - PART LOT 1 DP774489 KNOWN AS 230 HOWICK STREET - VODAFONE (22.00041)**  
**MOVED** Cr I North and **SECONDED** Cr J Jennings

That Council approve the renewal of the Telecommunications lease agreement for part Lot 1 in DP774489 known as 230 Howick Street, Bathurst, with Vodafone for a period of 5 years with an additional 3 consecutive leases being 5 years each as detailed in the report.

- f** **Item 4 PURCHASE OF PROPERTY AT LOT 2 SECTION 15 DP758840 KNOWN AS 22 ROCKLEY STREET, PERTHVILLE (22.13109)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

**That Council:**

- (a) authorise the General Manager to negotiate the purchase of the property at Lot 2 Section 15 DP758840 known as 22 Rockley Street, Perthville as detailed in the report.
- (b) classify the land as operational under the provisions of Section 31(2) of the Local Government Act 1993.

- g** **Item 5 ELECTRICITY PROCUREMENT (16.00007)**  
**MOVED** Cr I North and **SECONDED** Cr M Morse

**That Council:**

- a) Endorse Council's involvement in the Request for Tender for the management of Aggregated Electricity Procurement being coordinated through CENTROC.
- b) Acknowledge that there are extenuating circumstances surrounding the procurement of electricity and as such Council should be excused from the tendering requirements under Section 55 of the Local Government Act. The extenuating circumstances being
  - 1. the time constraints involved in the process between obtaining and accepting a price
  - 2. the Aggregated Electricity Procurement process will involve an adequate and practical testing of the pricing existing within the marketplace at the time
- c) Delegate to the General Manager and Mayor the authority to execute the contracts for:
  - (i) The Management of Aggregated Electricity Procurement
  - (ii) The supply of electricity.

- h** **Item 6 INTEREST ON OUTSTANDING RATES – ASSESS 207604 (22.00771)**  
**MOVED** Cr I North and **SECONDED** Cr M Morse

**That Council** write off the accrued interest on rates and charges for assessment number 207604, amounting to \$5,495.37.

**Director Engineering Services' Report**

**i** **Item 1 TENDER FOR STORMWATER DRAINAGE PIPES (36.00687)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

That Council accept the tender from Rocla Pipeline Products for supply of stormwater drainage pipes, headwalls and lintels, from 1 January 2019 to 31 December 2020.

**i** **Item 2 TENDER FOR CONSTRUCTION OF BATHURST CENTRAL BUSINESS DISTRICT CCTV - STAGE 1 (36.00690)**  
**MOVED** Cr I North and **SECONDED** Cr A Christian

That Council accepts the tender of ECS Services Pty Ltd for the construction of Bathurst Central Business District CCTV – Stage 1 in the amount of \$142,230.84 (GST incl.) subject to provisional items and variations.

**k** **Item 3 TENDER FOR READY MIX CONCRETE (36.00688)**  
**MOVED** Cr J Jennings and **SECONDED** Cr J Fry

That Council accept the tender from Ever-Ready Concrete for the supply of ready-mix concrete from 1 January 2019 to 31 December 2020.

**l** **Item 4 PROPOSED TRANSFER OF LAND TO COUNCIL FOR A SEWER PUMPING STATION - LOT 1025 DP1245197 LIMEKILNS ROAD KELSO (2017/205)**  
**MOVED** Cr I North and **SECONDED** Cr J Fry

That Council:

(a) approve the transfer of Lot 1025 in DP1245197 located at Limekilns Road Kelso, from Eodo Pty Ltd to Bathurst Regional Council.

(b) classify the land as Operational under Section 31 of the Local Government Act 1993.

**m** **Item 5 TENDER FOR HIRE OF PLANT (36.00683)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

That Council accept the tenders for the Hire of Plant for 2019 and 2020, as listed in the Director Engineering Services' report, subject to submission of complete

information being supplied for casual hire, and in accordance with the General Conditions for the Hire of Plant.

- n** **Item 6 TENDER FOR HIRE OF TRUCKS/WATERCARTS (36.00685)**  
**MOVED** Cr A Christian and **SECONDED** Cr M Morse

**That** Council accept the tenders for the Hire of Trucks/Watercarts for 2019 and 2020, as listed in the Director Engineering Services' report, subject to submission of complete information being supplied for casual hire, and in accordance with the General Conditions for the Hire of Trucks/Watercarts.

- o** **Item 7 CONTRACT FOR CONSTRUCTION OF TAXIWAYS AND APRONS EXTENSION WORKS - BATHURST AERODROME (36.00616)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

**That** Council accepts the variation to Contract 36.00616 in the amount of \$142,976.06 (GST incl.) subject to provisional items and variations.

- p** **Item 8 TENDER FOR SUPPLY AND DELIVERY OF ROADBASE MATERIAL (36.00686)**  
**MOVED** Cr I North and **SECONDED** Cr J Fry

**That** Council accept tenders from

- (a) Oberon Quarries for the Supply and Delivery of Roadbase
- (b) Hynash Haulage Pty Ltd, Hothams Sand Soil and Gravel Pty Ltd and Bennett's Earthworks and Machinery Hire for the supply of "Natural Gravel" and "Other" materials

for the period from 1 January 2019 to 31 December 2020, as and when required, as listed in the Director Engineering Services' report.

- q** **Item 9 CENTROC TENDER FOR LINEMARKING SERVICES (07.00017)**  
**MOVED** Cr M Morse and **SECONDED** Cr J Rudge

**That** Council accept tenders for linemarking services from the following contractors

-

- Central West Linemarking

- Complete Linemarking Services
- Gumbay Holdings t/as Avante Linemarking
- Oz Linemarking
- Red Squirrel

#### RESOLVE INTO OPEN COUNCIL

**43**     **RESOLVE INTO OPEN COUNCIL**  
           **MOVED** Cr I North   and **SECONDED** Cr J Fry

**RESOLVED:** That Council resume Open Council.

#### ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

**44**     **ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**  
           **MOVED** Cr J Rudge   and **SECONDED** Cr J Jennings

**RESOLVED:** That the Report of the Committee of the Whole, Items (a) to (q) be adopted.

#### MEETING CLOSE

**45**     **MEETING CLOSE**

The Meeting closed at 8.59 pm.

**CHAIRMAN:** \_\_\_\_\_

**MINUTES OF THE EXTRAORDINARY MEETING OF BATHURST REGIONAL  
COUNCIL  
HELD ON 19 DECEMBER 2018**

**MEETING COMMENCES**

**1 MEETING COMMENCES 6:00 PM**

**Present:** Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

**PUBLIC FORUM**

**2 PUBLIC FORUM**

**D Pennells**

Supports the Go Kart Track. It completes the circle of motorsport for the number one racing city. It will support the development of world champions, many have started in Go Karts. The track will have great patronage and exceed many of Council's facilities. Motorsport is a network of people caring and sharing. Let us ensure the city remains the pinnacle of all sports.

**I MacPherson**

In favour of a Go Kart Track in Bathurst and there is widespread support for international standard, but it needs to be built in the right place. The top of Mount Panorama is not the right place. We need to embrace the story of Wahluu and its cultural ties. The Council needs to consider scenarios of what will happen, subject to the decision made. Referred to conflict and damage to Mount Panorama reputation, funding problems that may occur, news media stories and various disruptions that may occur.

The alternative scenario is bring Go-Karters, Wiradyuri and Heritage groups together to discuss the way forward. Requests DA be deferred to allow discussions to occur.

**M Dunbar – President, Bathurst Kart Club**

Wish to nurture local talent. Three years ago Councillors unanimously supported the track, seeks only a small modification. Noted positives, aligned to strategic plan, create economic development, investing in young persons, the track will be a resource to hold corporate and community events. Have done consultation and this is the right place. The second circuit is not the right place. For 20 years the Club has been trying to get a home. The Council has responded appropriately to indigenous concerns, now is the time to move forward. Spoke to grant applications, requests Council approve the modification. Noted Council has undertaken cultural, environmental and noise studies.



**T Sorenson – BCCAN and River Yarners**

The groups have discussed the issue, there can be a win-win, but the top of Mount Panorama needs to be available for the community as a whole. Spoke to opposition of the Wiradyuri Elders. The top of the Mountain should be viewed as available to all persons and noted the profound significance to Wiradyuri Elders. Referred to the story of Wahluu. Should not build a Go Kart Track in opposition to the community elders. We should get behind the cultural stories, it is important how we think for the future of Bathurst.

**S Scott – Bathurst Local Aboriginal Lands Council**

In 2015, the Bathurst Local Aboriginal Lands Council did a survey at the top of Mount Panorama and nothing was found. Referred to archaeologist reports. The track will be great for youth of Bathurst and referred to Wiradyuri request for money at the top of the Mountain.

**Sister P Powell – Sisters of Mercy**

Spoke to role of the Sisters in Bathurst and the quality of life, also speaking on behalf of Rahamin Centre. Referred to connectivity with Wiradyuri. The Go Kart Track on top of Mount Panorama is completely incompatible. Reducing Mount Panorama to a 'mono-culture- is not right. There are many other things to embrace in Bathurst and we need to recognise Wiradyuri culture, it will become an attraction. The top of the Mountain is a sacred 'women's business' place, we need to respect this. Spoke to noise concerns with the track and the giving of the space to one group is not appropriate. Then discussed green house gas issues, soil problems etc.

**A Dunshea – Resident, Mount Panorama**

Lives near the proposed track and is in support of the modified DA. The track will fill a void, Orange and Lithgow have tracks. There is great potential for Karting in Bathurst. There is spirit amongst the members of the Club, referred to community roles they play. Putting the Karts with the second circuit will delay this matter and is not an appropriate management model. The decision should be based on the application, not veiled threats.

**A Bland – Greening Bathurst**

Referring back to 2015 and the Mrs Macquarie garden discussion and the pros and cons of that discussion. Has done artefact site investigations and understands how these matters have developed, the presence or not, is null and void. Mountains are places of sanctity and reflection, putting infrastructure up there will change the nature of the place. People support a track, but not at this location. The Wiradyuri are proud to be part of the community, when their culture is respected.

**I Schumack**

The decision is an amendment, the DA has already been approved. Referred to negatives of relocating to the second circuit and the financial losses it will cause to community groups. The Go Kart Track needs to be stand-alone. This will be good for young people, noted costs for it to be affordable, should be at a grass roots level. It is a small area.

**Sharon**

Did not like attack against Bill Allen. Spoke to drug problems with young people, many do not know about the track. Against putting something on sacred Wiradyuri land, many in Kelso do not agree with it.

**S Taylor – Mount Panorama Second Circuit Action Group**

In 2015, Councillors unanimously voted for the Go Kart Track. The track is to go on previously privately owned land since the 1820's. The site is not expanded from the original DA, the track extension is within the original circuit design. Spoke to design process undertaken and the professionals involved, it will be the best designed track in the southern hemisphere.

**V Tourle**

Loves Wahluu, and has read the Council report. Why did the acoustic testing only deal with residential zones and not the impact it will have on the top of Mount Panorama? There will be 100dB noises, which will destroy quiet enjoyment of people being on Mount Panorama. This matter will spilt the community, this is a concern. Need to be respectful of the wishes of the Wiradyuri.

**B Morgan – Mount Panorama Second Circuit Action Group and President, Panorama Motor Cycle Club**

The Panorama Motor Cycle Club has been at Mount Panorama for 40-50 years and will neighbour to the Go Karts. In this time, no complaints about noise have been received. Noted age spread of members and welcomes everyone to come and try. Bathurst is a sporting town and we need to provide facilities for the community. Council should support the track.

**S Neaves – Rahamin**

Have met with the Wiradyuri Elders and engaged in a immersion program with them. How many Councillors have done this? Want a Go Kart Track, but not at this sacred site.

**R Noyan – Bathurst Kart Club**

Spoke to timelines in place and restrictions on usage levels by Karting NSW and imposed in the DA. 40 weeks a year there will be no racing at the circuit.

**APOLOGIES****3 APOLOGIES**

Nil.

**DECLARATION OF INTEREST**

- 4** **DECLARATION OF INTEREST 11.00002**  
**MOVED** Cr I North and **SECONDED** Cr W Aubin

**RESOLVED:** That the Declaration of Interest be noted.

**RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS****Director Environmental Planning & Building Services' Report**

- 5** **Item 1 DEVELOPMENT APPLICATION 2015/196 MODIFICATION – RECREATION FACILITY (GO KART TRACK) AT MCPHILLAMY PARK, BROCKS SKYLINE, MOUNT PANORAMA. APPLICANT AND OWNER: BATHURST REGIONAL COUNCIL (DA2015/196)**  
**MOVED** Cr I North and **SECONDED** Cr W Aubin

**RESOLVED:** That Council:

- (a) as the consent authority, modify the existing consent pursuant to Section 4.55(2) of the Environmental Planning and Assessment Act 1979, subject to the following conditions:
- (i) The development shall be undertaken in accordance with the Statement of Environmental Effects and stamped approved plans detailed as follows except where modified by any of the following conditions:
- Title/Plan: Preliminary Site Layout Plan  
 Drawing/Sheet No: EN1697/2  
 Dated: 18/10/2018  
 Revision: A
- Title/Plan: Preliminary Track Layout Layout Plan  
 Drawing/Sheet No: EN1697/1  
 Dated: 18/10/2018  
 Revision: A
- (ii) In the event of any Aboriginal archaeological material being discovered during earthmoving/construction works, all work in that area shall cease immediately and the Office of Environment and Heritage (OEH) notified of the discovery as soon as practicable. Work shall only recommence upon the authorisation of the OEH.
- (iii) Prior to the release of any Construction Certificate or the commencement of any works the applicant shall prepare and submit a Construction Environmental Management Plan (CEMP) to Council for assessment and approval. The CEMP shall detail acceptable methods for the adequate control and management of the following:
- Habitat Management measures – Detailing the implementation of habitat management measures to minimise the potential for adverse impacts on

adjoining habitats, in accordance with the Flora and Fauna Assessment dated 3 December 2018 was prepared by The Environmental Factor.

- Dust Suppression and Mitigation – Detailing dust suppression and mitigation measures to be employed during works on the site to ensure dust is not emitted from the site at all times including when no activities are taking place on the site.
- Erosion and Sedimentation Control Plan – Detailing the methods to be employed to ensure the adequate management of the surface and stormwater associated with subdivision activities.
- Waste Management Plan – Detailing the reuse or relocation of spoil and disposal of solid and liquid wastes.
- Noise impacts – Detailing the implementation of noise mitigation measures to minimise noise and to limit the impact on adjoining development, in accordance with the Acoustic Assessment dated February 2018 and prepared by PKA Acoustic Consulting.
- proposed tree plantings should be done using box-gum woodland species and densities to form a habitat linkage and amenity buffer around the site. This should extend along the western, southern and eastern development boundaries at least 20m wide. This should be permanently protected and maintained (fenced, watered, mulched, weeded etc) for at least 5 years or until the plants establish if greater than 5 years.
- All trees with hollows should be retained as standing habitat and placed in the new environmental buffer.
- Other felled timber is to be retained and placed as ground habitat. Foliage and smaller branches can be mulched and reused on the site.
- The mitigation measures should be overseen/conducted by a suitably qualified ecologist or similar and a report provided to Council prior to Occupation Certificate.
- Tree removal should be done in accordance with the RMS Biodiversity Guidelines.

The CEMP shall be approved by Council prior to any works being commenced and shall be implemented at all times during the operation of this consent.

- (iv) No work should be undertaken until 2 of the sites (those assessed and determined not to be Aboriginal sites) have been delisted on the AHIMS Registrar.

(b) notify those that made submissions of its decision; and

(c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Bourke, Cr A Christian, Cr G Hanger, Cr J Jennings, Cr I North, Cr J Rudge

Against the motion - Cr J Fry, Cr M Morse

Absent - Nil

Abstain - Nil

**MEETING CLOSE**

**6**      **MEETING CLOSE**

The Meeting closed at 7.40 pm.

**CHAIRMAN:** \_\_\_\_\_

**MINUTE**

**6     DECLARATION OF INTEREST 11.00002**  
**MOVED: Cr I North SECONDED: Cr B Bourke**

**RESOLVED:** That the Declaration of Interest be noted.

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'  
REPORT AND MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

## **1 SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 (03.00053)**

**Recommendation:** That the information be noted.

**Report:** Section 4.15 of the Environmental Planning and Assessment Act 1979 is provided below to assist Council in the assessment of Development Applications.

### **4.15 Evaluation (cf previous s 79C)**

#### **(1) Matters for consideration—general**

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
  - (i) any environmental planning instrument, and
  - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
  - (iii) any development control plan, and
  - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
  - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),
  - (v) (Repealed)that apply to the land to which the development application relates,
- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

#### **(2) Compliance with non-discretionary development standards—development other than complying development**

If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority:

- (a) is not entitled to take those standards into further consideration in determining the development application, and
- (b) must not refuse the application on the ground that the development does not comply with those standards, and
- (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards,

and the discretion of the consent authority under this section and section 4.16 is limited accordingly.



- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards:
- (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 4.16 is not limited as referred to in that subsection, and
  - (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

**Note.** The application of non-discretionary development standards to complying development is dealt with in section 4.28 (3) and (4).

(3A) **Development control plans**

If a development control plan contains provisions that relate to the development that is the subject of a development application, the consent authority:

- (a) if those provisions set standards with respect to an aspect of the development and the development application complies with those standards—is not to require more onerous standards with respect to that aspect of the development, and
- (b) if those provisions set standards with respect to an aspect of the development and the development application does not comply with those standards—is to be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development, and
- (c) may consider those provisions only in connection with the assessment of that development application.

In this subsection, **standards** include performance criteria.

(4) **Consent where an accreditation is in force**

A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the *Building Code of Australia* if the building product or system is accredited in respect of that requirement in accordance with the regulations.

- (5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).

(6) **Definitions**

In this section:

- (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided, respectively, pursuant to the grant of consent to a development application, and
- (b) **non-discretionary development standards** means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.

**Financial Implications:** Nil

## **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**7 Item 1 SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 (03.00053)**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That the information be noted.

## **2 GENERAL REPORT (03.00053)**

**Recommendation:** That the information be noted.

**Report:** The following reports are provided for Council's information.

- (a) Applications approved using authority delegated to the Director Environmental Planning & Building Services during December 2018 (**attachment 1**).
- (b) Applications refused during December 2018 (**attachment 2**).
- (c) Applications under assessment as at the date of compilation of this report (**attachment 3**).
- (d) Applications pending determination for greater than 40 days as at the date of compilation of this report (**attachment 4**).
- (e) Applications with variations to development standards under State Environmental Planning Policy No. 1 or Clause 4.6 of Bathurst Regional LEP 2014 approved in December 2018 (**attachment 5**).
- (f) No political disclosure statements have been received in relation to any "planning applications" being considered at this meeting.

**Financial Implications:** Nil.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 4: Enabling sustainable growth Strategy 4.6
- Objective 6: Community leadership and collaboration Strategy 6.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

- 8**     **Item 2 GENERAL REPORT (03.00053)**  
**MOVED: Cr M Morse SECONDED: Cr J Rudge**

**RESOLVED:** That the information be noted.

### **3 BATHURST REGION COMMUNITY PARTICIPATION PLAN (20.00331)**

**Recommendation:** That Council place the draft Bathurst Region Community Participation Plan on public exhibition for a minimum of 28 days.

**Report:** In March 2018, changes to the Environmental Planning and Assessment (EPA) Act 1979 set out new requirements for Councils to prepare a Community Participation Plan (CPP). All Planning Authorities, including the Department of Planning and Environment and Councils, will be required to have in place a Community Participation Plan by 1 December 2019.

The CPP sets out when and how Council will engage with its communities across all the planning functions it performs (strategic and development assessment) under the EPA Act 1979. The CPP also summarises those circumstances where planning decisions are made outside Council's jurisdiction, and development which is exempt from a development application. Both of those scenarios place limitations on the ability of the community to participate. The CPP must meet the minimum requirements for community participation as set out in the EPA Act. The CPP is distinct from Council's Community Engagement Strategy which remains in place as adopted by Council and applies to Council's functions outside those under the EPA Act.

Council staff have prepared a draft CPP and this is provided at **attachment 1**.

The CPP seeks to enhance the opportunities for all members of the community to participate in planning decisions (under the EPA Act) to achieve better planning outcomes, at an appropriate level, relative to the project. It also acknowledges the aspirations of, and provides guidance to, the development sector to avoid growth and development becoming unreasonably frustrated.

The Bathurst Regional community is made up of a range of individuals and stakeholder groups that may, at some stage, be interested in participating in planning decisions under the EPA Act (refer **attachment 2**).

Key individuals include, but are not limited to:

- Applicants
- Landowners
- Neighbours
- Property developers
- Business owners
- Real estate agents
- Planning specialists or consultants
- Members of Parliament

Key stakeholder groups include (but are not limited to):

- Community and Village Progress associations
- Industry and community organisations including, for example:
  - Bathurst Business Chamber
  - Sports Council
  - National Trust
  - Greening Bathurst
  - Bathurst Region Access Committee
- Council reference groups including:

- Natural Resource Advisory Group
- Bathurst Region Heritage Reference Group
- Tourism Reference Group
- Government agencies

The draft CPP seeks to:

- a) enhance opportunities for all members of the community to participate in planning decisions to achieve better planning outcomes, in an open and transparent process;
- b) ensure the community understands how they can participate in planning decisions;
- c) ensure that the needs and concerns of the community are identified and addressed wherever possible;
- d) ensure Council's strategic planning reflects the aspirations of our community and partners; and
- e) ensure Council meets its legislative requirements in regards to community engagement.

The Bathurst Regional Community Participation Plan will apply to all land within the Bathurst Regional Local Government Area (LGA).

Council's planning functions under the EPA Act 1979, are divided into two streams: development assessment, and strategic planning.

#### Development Assessment

At present, Chapter 2 of the Bathurst Regional Development Control Plan (DCP) 2014 outlines when Council will consult with respect to the development assessment process. This chapter has been transferred into the draft CPP unchanged with the following proposed exception:

- it is proposed to include, as local exhibited development, the development of landmark sites within the Bathurst CBD (that is, development on CBD sites that are corner sites, are a heritage item or are sites that, in the opinion of Council, contribute to the heritage significance and special character of the heritage conservation area).

When the CPP is adopted by Council chapter 2 of the Bathurst Regional DCP 2014 will be repealed.

#### Strategic Planning

In terms of the Strategic Planning process, the CPP outlines Council's consultation and engagement goals for the different types of plans/strategies prepared by Council and the different consultation/engagement tools that Council might use. The draft CPP generally reflects Council's current practices of consultation and engagement in recent years and also reflects relevant legislative requirements (e.g. minimum public exhibition periods).

#### Dealing with Submissions

The draft CPP formalises how Council will deal with written submissions with respect to the development assessment and strategic planning processes.

1. Submissions to a Development Application will be referred to:
  - (a) a Discussion Meeting with Council officers, where the Director of Environmental Planning and Building Services is of the opinion that the matters raised in a

- submission are of a type that may achieve better explanation or negotiation of an intended outcome), or
- (b) a Submission Hearing to enable those who lodged the submission to address Councillors, where Council's Director, Environmental Planning and Building Services is of the opinion that the matters raised in a submission is unlikely to be resolved by a Discussion Meeting.

2. Submissions to a Strategic Planning consultation will:

- (a) for visioning consultation, be considered in the development of the draft Plan or Strategy,
- (b) in relation to the public exhibition of a draft Plan/Strategy, be referred to a Submission Hearing with Councillors to enable those who lodged the submission to address Councillors.

Council will hold a Public Hearing (as defined under the Local Government Act) for Local Environmental Plans, and amendments to those Plans, that involve the reclassification of the land from Community to Operational.

The draft CPP also identifies how Council will deal with late submissions.

#### Public Exhibition

It is proposed that the draft CPP be placed on public exhibition for a minimum 28 days. The draft Plan will be available for comment from Council's offices and on Council's Yoursay website. Social media will be used to advertise the exhibition process. The draft Plan will be referred to Council's reference groups and it is proposed that the draft plan be displayed at Council's stand at the Eglinton Country Fair at the end of February.

#### Conclusion

Council is required to prepare a Community Participation Plan under amendments to the Environmental Planning and Assessment Act 1979. It is proposed that the draft CPP be placed on public exhibition to enable community feedback prior to a consideration of its adoption by Council.

**Financial Implications:** The draft Community Participation Plan has been prepared within existing budgets.

#### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 4: Enabling sustainable growth Strategy 4.1, 4.6
- Objective 6: Community leadership and collaboration Strategy 6.1, 6.4, 6.5, 6.8

#### **Community Engagement**

- Consult To obtain public feedback on alternatives and/or decisions



## MINUTE

- 9 Item 3 BATHURST REGION COMMUNITY PARTICIPATION PLAN (20.00331)  
MOVED: Cr J Rudge SECONDED: Cr J Jennings

**RESOLVED:** That Council place the draft Bathurst Region Community Participation Plan on public exhibition for a minimum of 28 days.

#### **4 BOARDWALK – MOUNT PANORAMA – OPPORTUNITIES FOR INTERPRETATION (37.00660)**

**Recommendation:** That the information be noted.

**Report:** Council has received grant funding for the construction of a boardwalk to be installed along part of Mountain Straight and Brocks Skyline. The boardwalk is being constructed to facilitate pedestrian access across the top of the Mountain and it is anticipated that the boardwalk will be popular with both the local community and visitors to Bathurst.

The boardwalk will largely be constructed at ground level as a concrete path with some raised platforms. Approximately 200m of the path will be elevated.

It is proposed that the track will incorporate the marshalling points for race events. The boardwalk provides an opportunity to interpret stories relevant to motor racing and the Mountain. It is anticipated that the pathway will be able to be widened or shaped as required to suit proposed interpretation opportunities. In this regard it is considered that Council should at least seek to interpret:

- The motor racing history, particularly that which is relevant to the top of the Mountain
- The Wahluu story

In preparing for construction of the boardwalk, Council engaged Extent Heritage to complete an Aboriginal Due Diligence for the project. The due diligence report concluded that the proposed development may proceed and that there is a low risk of Aboriginal objects being present within the study area.

At the time of engaging Extent Heritage to complete the due diligence report, Council extended the consultancy to include consultation with the Bathurst Local Aboriginal Lands Council and the Bathurst Wiradjuri Elders to:

1. Seek endorsement from both groups for the Wahluu interpretation content of the draft Bathurst Aboriginal Interpretation Strategy.
2. Seek advice from both groups on the preferred form for interpreting the Wahluu story as part of the boardwalk project.
3. Prepare a brief report to Council outlining the results of the consultation and the final form of the Wahluu interpretation content.

This report has been received and provides Council with the finalised content for the story and highlights the enthusiasm of the local Aboriginal groups to include this story as part of the Boardwalk project.

Council is now seeking quotations to develop final strategies to:

- Identify the motor racing history content and its interpretation form.
- Finalise the interpretation form for the Wahluu story, including ongoing consultation with the local Aboriginal Groups.

**Financial Implications:** The project will be funded by the Boardwalk project costs.

## **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.1, 1.3
- Objective 2: A smart and vibrant economy Strategy 2.5, 2.6

## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**10 Item 4 BOARDWALK – MOUNT PANORAMA – OPPORTUNITIES FOR INTERPRETATION (37.00660)**

**MOVED: Cr J Jennings SECONDED: Cr J Rudge**

**RESOLVED:** That the information be noted.

## **5 NAMING OF PUBLIC ROADS – BATHURST REGIONAL AIRPORT SUBDIVISION, RAGLAN (20.00024)**

**Recommendation:** That Council:

- (a) give notice of its intention to adopt the following names for the new roads created by the subdivision of Lot 404, DP 1241250:
  - Hercules Close; and
  - Spartan Place.
- (b) direct the General Manager to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the names gazetted, should no objections be received.

**Report:** A Development Application has been lodged with Council for a 45 Lot Subdivision. A total of four roads will be constructed. Two of the roads are being considered for naming in this report.

See location map at **attachment 1** and plan of subdivision at **attachment 2**.

### **Hercules Close**

The name “Hercules” acknowledges the name of the aircraft that regularly visits Bathurst.

C130J Super Hercules aircraft is part of a fleet of 12 operated from the RAAF Base Richmond. The RAAF and Bathurst Aerodrome have a long history including:

- Air Force Cadet facilities are located in this part of the aerodrome;
- Current Air Force Cadet program trains school age children in gliding;
- The original construction of the airport was by the government for the use of the Air Force in 1942; and
- The airfield is currently used regularly by the Air Force for training purposes with large military transports.

The C130J Super Hercules aircraft regularly visits Bathurst and is a very popular tourist attraction.

### **Spartan Close**

The name “Spartan” acknowledges the name of the aircraft that regularly visits Bathurst.

C27J Spartan is based at RAAF Richmond and is involved in airdrop cargo in flight and evacuations of sick or wounded personnel. The C27J Spartan is also used for training. The recommendation for this name signifies the relationship between Bathurst aerodrome and the RAAF.

The proposed names comply with Bathurst Regional Council's *Guidelines for the Naming of Roads*.

**Financial Implications:** Funding for this item is contained within existing budgets.

## **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.2
- Objective 4: Enabling sustainable growth Strategy 4.1, 4.2, 4.3, 4.6
- Objective 6: Community leadership and collaboration Strategy 6.4, 6.5

**Community Engagement**

- Consult To obtain public feedback on alternatives and/or decisions

## MINUTE

### **11 Item 5 NAMING OF PUBLIC ROADS – BATHURST REGIONAL AIRPORT SUBDIVISION, RAGLAN (20.00024)**

**MOVED: Cr B Bourke SECONDED: Cr I North**

**RESOLVED:** That Council:

- (a) give notice of its intention to adopt the following names for the new roads created by the subdivision of Lot 404, DP 1241250:
  - Hercules Close; and
  - Spartan Place.
  
- (b) direct the General Manager to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the names gazetted, should no objections be received.

**6 ITEM INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE  
(11.00005, 20.00311)**

**Recommendation:** That the information be noted.

**Report:** The following item has been included in the confidential section of the business paper for Council's consideration:

**1 SECOND CIRCUIT, MOUNT PANORAMA, ABORIGINAL CULTURAL HERITAGE  
ASSESSMENT**

This report relates to the engagement of consultants for the completion of the next phase of Aboriginal Cultural Heritage Assessment at Mount Panorama - Wahluu. It contains commercially confidential information.

**Financial Implications:** There are no financial implications resulting from this report.

**Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.



**MINUTE**

**12 Item 6 ITEM INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE**  
**(11.00005, 20.00311)**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That the information be noted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N Southorn', with a long horizontal flourish extending to the right.

N Southorn  
**DIRECTOR**  
**ENVIRONMENTAL, PLANNING & BUILDING SERVICES**

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND  
MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

## **1 STATEMENT OF INVESTMENTS (16.00001)**

**Recommendation:** That the information be noted.

**Report:** \$83,780,000 was invested at 31 December 2018 in accordance with Council's investment policies, the Minister's Investment Order dated 12 January 2011, the Local Government Act 1993 and associated regulations. All investments have been reconciled with Council's general ledger and are listed below:

	<b><u>Rating</u></b>	<b><u>Balance</u></b>	<b><u>Average Return</u></b>
<b><u>Short Term 1 – 365 Days</u></b> <b>(comprising Commercial Bills, Term Deposits, Debentures and Certificates of Deposits):</b>			
National Australia Bank Limited	A1+	\$15,000,000.00	2.69%
Bankwest	A1+	\$12,000,000.00	2.78%
CBA	A1+	\$6,000,000.00	2.70%
Westpac	A1+	\$1,500,000.00	2.81%
Bank of Queensland Limited	A2	\$3,000,000.00	2.64%
Bendigo & Adelaide	A2	\$1,500,000.00	2.80%
IMB	A2	\$1,500,000.00	2.68%
Auswide Bank	A2	\$1,500,000.00	2.71%
Maritime, Mining & Power Credit Union Ltd	ADI	<u>\$4,500,000.00</u>	<u>2.69%</u>
		<b>\$46,500,000.00</b>	<b>2.72%</b>
<b><u>Long Term &gt; 365 Days</u></b> <b>(comprising Commercial Bills, Term Deposits, Debentures and Bonds):</b>			
<b><u>Floating Rate Term Deposits</u></b>			
CBA Deposit Plus	AA-	\$1,500,000.00	2.79%
CBA Deposit Plus 1	AA-	\$1,500,000.00	2.91%
CBA Deposit Plus 2	AA-	\$1,500,000.00	3.02%
Westpac Coupon Select	AA-	\$2,000,000.00	2.96%
Westpac Coupon Select 1	AA-	\$3,000,000.00	3.00%
Westpac Coupon Select 2	AA-	\$1,500,000.00	2.95%
Westpac Coupon Select 3	AA-	\$1,500,000.00	2.75%
Maritime Mining & Power Credit Union Ltd	ADI	<u>\$1,630,000.00</u>	<u>1.70%</u>
		<b>\$14,130,000.00</b>	<b>2.78%</b>
<b><u>Fixed, Negotiable &amp; Tradeable Certificates of Deposits</u></b>			
AMP Fixed Rate	A	\$1,000,000.00	2.99%
Greater Bank Ltd	BBB	\$1,000,000.00	3.35%
Greater Bank Ltd	BBB	<u>\$2,000,000.00</u>	<u>3.50%</u>
		<b>\$4,000,000.00</b>	<b>3.34%</b>
<b><u>Floating Rate Notes</u></b>			
Commonwealth Bank of Aust.	AA-	\$1,000,000.00	2.83%
CBA Climate Bond	AA-	\$1,000,000.00	3.01%
Commonwealth Bank of Australia 2	AA-	\$500,000.00	2.87%

Suncorp Metway	A+	\$1,000,000.00	3.18%
Rabobank	A+	\$1,000,000.00	3.47%
AMP	A	\$1,000,000.00	3.14%
AMP	A	\$800,000.00	3.09%
AMP	A	\$1,000,000.00	3.29%
AMP	A	\$1,100,000.00	3.07%
Macquarie Bank	A	\$1,000,000.00	3.06%
Bank of Queensland 1	BBB+	\$2,000,000.00	3.18%
Bank of Queensland 2	BBB+	\$1,000,000.00	3.01%
Bendigo & Adelaide Bank 2	BBB+	\$1,000,000.00	2.95%
Bendigo & Adelaide Bank 3	BBB+	\$1,000,000.00	3.04%
Members Equity 3	BBB	\$750,000.00	3.19%
Credit Union Australia 3	BBB	\$1,000,000.00	3.54%
Newcastle Permanent	BBB	\$1,000,000.00	3.28%
Newcastle Permanent 2	BBB	\$1,000,000.00	3.68%
Newcastle Permanent 3	BBB	<u>\$1,000,000.00</u>	<u>3.57%</u>
		<b>\$19,150,000.00</b>	<b>3.19%</b>
<b>Total Investments</b>		<b><u>\$83,780,000.00</u></b>	<b><u>2.87%</u></b>
<b><i>These funds were held as follows:</i></b>			
Reserves Total (includes unexpended loan funds)		\$31,530,157.00	
Grants held for specific purposes		\$11,072,220.00	
Section 7.11 Funds held for specific purposes		\$40,713,723.00	
Unrestricted Investments		\$ 463,900.00	
<b>Total Investments</b>		<b><u>\$83,780,000.00</u></b>	
<b><u>Total Interest Revenue to 31 December 2018</u></b>		<b><u>\$1,259,105.66</u></b>	<b><u>2.87%</u></b>

**A Jones**  
**Responsible Accounting Officer**

**Financial Implications:** **Attachment 1** shows Council's year to date performance against the benchmarks contained in Council's Investment Policy. Council has outperformed each of the benchmarks required and complied with the Ministers Investment Order.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

- 13**    **Item 1    STATEMENT OF INVESTMENTS (16.00001)**  
**MOVED: Cr B Bourke SECONDED: Cr J Rudge**

**RESOLVED:** That the information be noted.

## **2 QUARTERLY BUDGET REVIEW - 2018/2022 DELIVERY PLAN AND OPERATIONAL PLAN 2018-2019 (16.00155)**

**Recommendation:** That the information be noted.

**Report:** Bathurst Regional Council has in place the Bathurst 2040 Community Strategic Plan which aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region. These directions are summarised as objectives and strategies in the Community Strategic Plan which was adopted by Council on 16 May 2018. The Plan is available for viewing at the council offices at 158 Russell Street or can be downloaded from the Public Documents section of Council's website, [www.bathurst.nsw.gov.au/council/general-information/public-documents](http://www.bathurst.nsw.gov.au/council/general-information/public-documents). A listing of the Objectives and Strategies from the Bathurst 2040 Community Strategic Plan can be found within the Plan.

At **attachment 1** is an update of the strategies for the 2040 Community Strategic Plan.

Clause 203(1) of the *Local Government (General) Regulation 2005* (the Regulation) requires a council's responsible accounting officer to prepare and submit a quarterly budget review statement to the governing body of council. The quarterly budget review statement must show, by reference to the estimated income and expenditure that is set out in the management plan or operational plan adopted by council for the relevant year, a revised estimate of income and expenditure for that year. It also requires the budget review statement to include a report by the responsible accounting officer as to whether or not they consider the statement indicates council to be in a satisfactory financial position (with regard to its original budget) and if not, to include recommendations for remedial action.

The Division of Local Government has now set a prescribed format for the Quarterly Budget Review Statement (QBRs). The new statement is in the same format as the requirements for the new Annual Operational Plan that replaced the Management Plan from 1 July 2012. The Report shown at **attachment 2** is in the format of a commercial Income and Expenditure Statement as per the Office of Local Government Guidelines.

The Local Government (General) Regulation 2005 has been amended by inserting clause 413A to make it the duty of the General Manager to give timely information to Councillors about any fines or penalty notices from agencies such as the Australian Taxation Office, the Roads and Maritime Services or the Environment Protection Authority, or where a court or tribunal makes a costs order against a council.

Fines or penalty notices this month - Refer to attachment 1.

**Financial Implications:** Nil.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**14 Item 2 QUARTERLY BUDGET REVIEW - 2018/2022 DELIVERY PLAN AND OPERATIONAL PLAN 2018-2019 (16.00155)**

**MOVED: Cr A Christian SECONDED: Cr J Rudge**

**RESOLVED:** That the information be noted.

### **3 SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY (18.00004)**

**Recommendation:** That

- (a) The information be noted and any additional expenditure be voted.
- (b) Council transfer \$4,150.00 to fund amounts approved at Council Meeting of 21 November 2018, DCSF Items 6 & 7 and \$2,053.82 for excess BMEC subsidies be voted.

**Report:** At **attachment 1** is a list of Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies granted by Council for the period ending 31 December 2018, including a report on annual Rental Subsidies granted by Council.

Council previously resolved, on 21 November 2018, to provide additional financial assistance for the 2019 Rebellion of the Turon event of \$1,650 (Item 7) and to waive the costs of approximately \$2,500 associated with the road closures of Russell St for the EJ-EH Holden Nationals Display (Item 6). No funding source was identified at the time of approving these votes.

In addition, BMEC has seen an increase in subsidies under the Section 356 Policy, with the BMEC Community Use subsidy being over-committed.

Funds of \$6,203.82 can be transferred from W7009 Boomerang Bike Hire Scheme to fund these items.

The Section 356 Donation allocation has been fully committed for the 2018/19 financial year.

**Financial Implications:** Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies are included in the current budget, which currently have a balance as follows:

Section 356:	\$ Nil
BMEC Community use:	(\$6,203.82) over-allocated
Mount Panorama:	\$ Nil

If the above transfer of funds is approved, Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies will be fully committed for the 2018/19 financial year.

#### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 5: Community health, safety and well being Strategy 5.3
- Objective 6: Community leadership and collaboration Strategy 6.5



## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

**15 Item 3 SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY (18.00004)**

**MOVED: Cr W Aubin SECONDED: Cr J Rudge**

**RESOLVED:** That

- (a) The information be noted and any additional expenditure be voted.
- (b) Council transfer \$4,150.00 to fund amounts approved at Council Meeting of 21 November 2018, DCSF Items 6 & 7 and \$2,053.82 for excess BMEC subsidies be voted.

#### **4 POWER OF ATTORNEY (11.00007)**

**Recommendation:** That the information be noted.

**Report:** That the General Manager's action in affixing the Power of Attorney to the following be noted.

- Department of Defence - Lot 405, PJ Moodie Drive, Raglan - Lot 405, DP 1241250 - Lease
- Vivability Ltd - 5 Wark Parade, Windradyne - Lot 7, DP 806109 - Lease

#### **Linen Plan Release**

- Bathurst Regional Council and M & T Hundy - two lot industrial subdivision boundary adjustment - Lot 1006, DP 1168702 & Lot 1007, DP 1168702 - Hampden Park Road, Kelso
- Gico Pty Ltd - Stage 3: 14 lot & 1 residual of a 106 lot residential subdivision - Lot 215, DP 1249293 -Wheatfield Drive, Kelso
- EODO Pty Ltd - Stage 3: 12 residential & 1 residual lots of a 55 lot residential subdivision - Lot 1024, DP 1245197 - Limekilns Road, Kelso
- EODO Pty Ltd - Stage 4: 9 residential & 1 residual lots of a 55 lot residential subdivision - Lot 1023, DP 1245197 - Limekilns Road, Kelso
- Gico Pty Ltd - Stage 4: 13 lot & 1 residual of a 106 lot residential subdivision - Lot 315, DP 1249295 - Wheatfield Drive, Kelso
- Mr P Burgess - 3 lot boundary adjustment - Lot 175, DP 587202, Lot 101 & 102, DP 1064378 - 11263, 1265 & 1267 Sofala Road, Peel
- Gico Pty Ltd - Stage 2: 15 residential & 1 residual of a 106 residential subdivision - Lot 110, DP 1248382 - Limekilns Road, Kelso

**Financial Implications:** Nil.

#### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

#### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

- 16**    **Item 4    POWER OF ATTORNEY (11.00007)**  
**MOVED: Cr M Morse SECONDED: Cr W Aubin**

**RESOLVED:** That the information be noted.

## **5 REQUEST FOR FINANCIAL ASSISTANCE - BATHURST FAMILY FUN DAY (18.00004)**

**Recommendation:** That Council not provide financial assistance to the "Bathurst Family Fun Day" as Council's Section 356 Donations allocation is fully allocated.

**Report:** Council is in receipt of a request from representatives of the Bathurst Child and Family Network (BCFN) seeking financial assistance for their community event known as "Bathurst Family Fun Day" which is planned to be held during the National Families Week in May 2019.

As outlined in the proposal

"... the free events and activities on the day will include: games, painting, art/craft activities, face painting, jumping castle, entertainment, performances as well as food and drinks."

In addition to the request for financial assistance, BCFN are seeking Council's participation in the event by holding a stall to promote the services Council offers families in the region. Whilst not specified in the proposal, Council staff understand that BCFN are seeking \$500 from Council.

A copy of the request is provided at **attachment 1**.

**Financial Implications:** As Council's Section 356 Donations allocation has been fully allocated, there are no available funds to provide assistance to this request.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.5, 6.6

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

### **17 Item 5 REQUEST FOR FINANCIAL ASSISTANCE - BATHURST FAMILY FUN DAY (18.00004)**

**MOVED: Cr B Bourke SECONDED: Cr A Christian**

**RESOLVED:** That Council

- (a) provide financial assistance of \$500 to the "Bathurst Family Fun Day"
- (b) vote an additional \$500 into Section 356 Donations Budget.

## **6 REQUEST FOR SPONSORSHIP - MUSIC AND MIND FESTIVAL 2019 (18.00004)**

**Recommendation:** That Council not sponsor the Music and Mind Festival 2019 as Council's Section 356 Donations allocation is fully allocated.

**Report:** Council has been approached by Ms Victoria Roth from St Stanislaus' College seeking Council to be a joint sponsor of the Music and Mind Festival 2019 scheduled to be held on 4 to 6 April 2019.

In the proposal submitted to Council, the estimated cost of the event is \$10,000 and Ms Roth is pursuing four sponsors each providing \$2,500.

Whilst the event is being coordinated by St Stanislaus' College, the intent is to make the event available to the "general school community of Bathurst".

As outlined in the proposal,

"... the event aims to produce a music process of high calibre where students and teachers alike work together to enhance their skills and understanding of music and the brain".

A copy of the detailed proposal has been provided to Councillors under separate cover.

In a subsequent meeting with Ms Roth, Ms Roth has indicated that if the full \$10,000 sponsorship is not secured, then the event will not be proceeding. Accordingly, if Council was to resolve to sponsor this event, then this should be conditional on the event occurring.

**Financial Implications:** As Council's Section 356 Donations allocation has been fully allocated, there are no available funds to sponsor this event.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4, 6.6

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**18 Item 6 REQUEST FOR SPONSORSHIP - MUSIC AND MIND FESTIVAL 2019**  
**(18.00004)**

**MOVED: Cr W Aubin SECONDED: Cr J Rudge**

**RESOLVED:** That Council not sponsor the Music and Mind Festival 2019 as Council's Section 356 Donations allocation is fully allocated.



**7 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE  
(11.00005, 22.00185, 22.00041, 22.12383, 21.00120, 16.00044, 20.00134)**

**Recommendation:** That the information be noted.

**Report:** The following items have been included in the confidential section of the business paper for Council's consideration:

**1 RENEWAL OF COMMERCIAL LEASE - LOT 19 DP849271 KNOWN AS 57 SEYMOUR STREET, BATHURST (22.00185)**

This report relates to the proposed renewal of the commercial lease for Lot 19 in DP849271 known as 57 Seymour Street, Bathurst to the Bathurst Seymour Centre for a period of 2 years with a 2 year option period.

**2 RENEWAL OF COMMERCIAL LEASE - PART LOT 1 DP774489 KNOWN AS SHOP 2, 230 HOWICK STREET, BATHURST (22.00041)**

This report relates to the proposed renewal of the commercial lease for part Lot 1 in DP774489, known as Shop 2, 230 Howick Street, Bathurst to Property NSW for NSW Trustee & Guardian for a period of 5 years with a 3 year option.

**3 RENEWAL OF RURAL LICENCE AGREEMENT AT LOTS 134,137,138,144,145 DP750357 AND LOT 1 DP784476 AND LOT 100 DP1108903 KNOWN AS VALE ROAD, SOUTH BATHURST (22.12383)**

This report relates to the proposed renewal of the rural licence agreement for Lots 134,137,138,144 DP750357 and Lot 1 DP784476 and Lot 100 DP1108903 known as Vale Road, South Bathurst, for a period of 2 years.

**4 RAILWAY INSTITUTE LEASE - FROM TRANSPORT FOR NSW (21.00120)**

This report relates to the lease of the Railway Institute from Transport for NSW.

**5 HANGAR LEASE FEES (16.00044, 20.00134)**

This report relates to the proposed renewal of a lease for a hangar site at Bathurst Airport.

**Financial Implications:** There are no financial implications resulting from this report.

**Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**19 Item 7 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE**  
**(11.00005, 22.00185, 22.00041, 22.12383, 21.00120, 16.00044, 20.00134)**  
**MOVED: Cr I North SECONDED: Cr B Bourke**

**RESOLVED:** That the information be noted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Jones', written over a large, hand-drawn oval shape.

A Jones  
**DIRECTOR**  
**CORPORATE SERVICES & FINANCE**

## **DIRECTOR ENGINEERING SERVICES' REPORT AND MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

## **1 LOCAL GOVERNMENT NSW EXCELLENCE IN THE ENVIRONMENT AWARDS (12.00059, 13.00088)**

**Recommendation:** That the information be noted.

**Report:** Council was the winner of 2 awards at the Local Government NSW Excellence in the Environment Awards held in December 2018. The awards recognise outstanding achievements by NSW Councils in managing and protecting the environment.

Council's Bathurst Roadside Vegetation Management Plan won the Division B award (Councils with a population of 30,000 – 70,000) and the overall prize within the Roadside Environmental Management Category. These awards recognise excellence and innovation in roadside environmental management planning and implementation and were sponsored by the NSW Roadside Environment Committee.

The Bathurst Roadside Vegetation Management Plan was the culmination of 5 years of work to assess the conservation value of more than 1100 km of roadside vegetation and prepare a management framework. This plan aims to improve the management of roadside vegetation and integrate management of the roadside environment with other Council planning mechanisms.

Council also won the Division B award within the Natural Environment Protection and Enhance: Onground Works category for the "Recovery of the Mac" project. This award recognises outstanding initiatives to conserve, protect and enhance the local environment and was sponsored by NSW Office of Environment and Heritage.

This project aimed to rehabilitate several sections of the Macquarie River to improve fish habitat in collaboration with the Sofala CAS Fishing Group, Department of Primary Industries (Fisheries) and the Local Land Services. As part of the project, 2 rock weirs within the Macquarie River were remediated to improve fish passage and invasive weeds such as crack willows were controlled. Local fisherman and community volunteers also planted native trees, shrubs and reeds to improve fish habitat and the health of the river.

The 2 winning projects have been jointly managed by Council's Engineering and Environmental Planning and Building Services Departments.

**Financial Implications:** Nil

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 3: Environmental stewardship Strategy 3.1, 3.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**20 Item 1 LOCAL GOVERNMENT NSW EXCELLENCE IN THE ENVIRONMENT AWARDS (12.00059, 13.00088)**

**MOVED: Cr B Bourke SECONDED: Cr W Aubin**

**RESOLVED:** That the information be noted.

## **2 DESIGN OF AN EXTENSION TO THE BATHURST SKATE PARK (37.00629)**

**Recommendation:** That Council adopt the design for the extension of the Bathurst Skate Park.

**Report:** Funding has been made available within the 2018 / 19 Operational Plan to commence with a proposed extension to the Bathurst Skate Park in Kelso. Council would also be aware that it has been successful in receiving a grant of approximately \$300,000 from Round 2 of the Stronger Country Communities Fund to assist in the design and construction of the skate park upgrade.

In September 2018, specialist skate park design consultants Convic Pty Ltd were awarded the contract to design the extension of the Bathurst facility. The aim of the commission is to provide a detailed design for the extension of the Bathurst Skate Park, with works to include consultation with the Bathurst Youth Council, local primary schools and skate park users and to produce detailed design drawings and specification documents, for tender and subsequent construction purposes. The design is to involve the following design considerations:-

- The design is to incorporate best practice skate park design elements, ensuring that construction materials chosen are long lasting, have minimum ongoing maintenance requirements and meet any necessary design standards.
- The extension design must be contained within the existing Bathurst Skate Park site.
- Site access and flow taking into account existing infrastructure, shade shelter, BBQ and existing skate elements.
- Design is to be usable for skate boards, scooters and bicycles.
- Design is to favour a variety of skill levels, from beginners to intermediate.
- Site drainage. Consultant is to deal with the existing drainage swale and the existing skate park drainage system and ensure that all rain and irrigation water drains freely from site.

Consultants Convic Pty Ltd have completed a number of community consultation processes, including the holding of a workshop and have liaised with various stakeholders, school groups and the Youth Council to gauge the type of infrastructure and elements that skate park users would like to see within any proposed extension. Opportunity was also made available for the community to comment on the proposed concept plan that was developed as part of the initial consultation works.

Minor changes have been made to the original design that was presented to Councillors at a Working Party Meeting held 28 November 2018. The changes were made following feedback from the community on the concept design and relate to the provision of more shade and further refinement of a loop path surrounding the main skate park elements. A copy of the Final Concept Design Report for the Bathurst Skate Park extension works is shown at **attachment 1**.

Upon the adoption of the plan by Council, the consultant will proceed to finalise the design by preparing detailed design drawings and specification documents in preparation for the calling of Tenders in the new financial year.

It is recommended that the design for the extension of the Bathurst Skate Park, developed by consultants Convic Pty Ltd, be adopted.

**Financial Implications:** The extension works, as per the design presented, is estimated to cost in the order of \$597,000.00, inclusive of the additional shade shelter, the perimeter foot/skate path and a project contingency.

Council has been awarded a grant under the NSW State Government's Stronger Country Communities Fund scheme of \$300,000 to contribute towards the extension works.

Council will need to provide funding of \$297,000 within its 2019/20 Operational Plan to enable sufficient funding to proceed with this project.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 4: Enabling sustainable growth Strategy 4.1
- Objective 5: Community health, safety and well being Strategy 5.1

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**21 Item 2 DESIGN OF AN EXTENSION TO THE BATHURST SKATE PARK**  
**(37.00629)**

**MOVED: Cr B Bourke SECONDED: Cr I North**

**RESOLVED:** That Council adopt the design for the extension of the Bathurst Skate Park.



### **3 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005, 36.00693, 25.00283, 37.00630)**

**Recommendation:** That the information be noted.

**Report:** The following items have been included in the confidential section of the business paper for Council's consideration:

#### **1 TENDER FOR HYDRANT MAINTENANCE (36.00693)**

This report considers the tender for the maintenance of hydrants in Bathurst for 2019-2021.

#### **2 KELSO COMMUNITY HUB LANDSCAPE PROJECT (37.00630, 09.00026)**

This report considers appointment of contractors for landscaping works at the Kelso Community Hub.

#### **3 HOWARDS BRIDGE WINBURNDALE RIVULET - EMERGENCY REPLACEMENT (25.00283)**

This report considers the selection of a contractor for the emergency replacement of Howards Bridge.

**Financial Implications:** There are no financial implications resulting from this report.

#### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

#### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

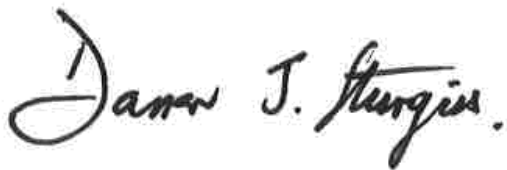
**MINUTE**

**22 Item 3 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE**  
**(11.00005, 36.00693, 25.00283, 37.00630)**

**MOVED: Cr J Rudge SECONDED: Cr I North**

**RESOLVED:** That the information be noted.

Yours faithfully

A handwritten signature in black ink that reads "Darren J. Sturgiss." The signature is written in a cursive style with a large initial 'D'.

Darren Sturgiss  
**DIRECTOR**  
**ENGINEERING SERVICES**

**DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT AND  
MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

## **1 BATHURST REGION TOURISM REFERENCE GROUP - MEETING HELD 3 DECEMBER 2018 (07.00116)**

**Recommendation:** That Council:

- (a) Note the information provided in the report.
- (b) Adopt the updated Terms of Reference as outlined in the report.

**Report:** Included in the Destination Management Plan, adopted by Council on 20 May 2015, the establishment of a Tourism Reference Group (TRG) has been undertaken, with the membership of the Group endorsed by Council on 9 December 2015.

The role of the Group is to provide strategic advice, review plans and provide recommendations to Council for the implementation of the Destination Management Plan.

The Bathurst Region Tourism Reference Group met at the Bathurst Visitor Information Centre on 3 December 2018. The minutes of the Group's meeting are provided at **attachment 1.**

Councillors should note that the minutes of each meeting of the TRG are formally adopted at the next meeting.

The following items were discussed at the meeting held on Monday 3 December 2018:

- NSW Tourism Awards
- 2019 Bathurst Region Destination Planner
- Update on the BVIC refurbishment.
- Future group direction and sector based reporting.
- Fine tuning the TRG Terms of Reference..

In order to ensure currency of Group priorities and improve the collaborative outcome of meetings, the Tourism Reference Group Terms of Reference have been reviewed and updated, in consultation with Group members, to include reference to sector based reporting requirements and the need for the Group to provide recommendations on the continuing implementation of the Bathurst region brand strategy. The updated Terms of Reference are provided at **attachment 2.**

**Financial Implications:** There are no financial implications resulting from this report.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.2
- Objective 2: A smart and vibrant economy Strategy 2.1
- Objective 5: Community health, safety and well being Strategy 5.2
- Objective 6: Community leadership and collaboration Strategy 6.1

## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

### **23 Item 1 BATHURST REGION TOURISM REFERENCE GROUP - MEETING HELD 3 DECEMBER 2018 (07.00116)**

**MOVED: Cr J Jennings SECONDED: Cr J Rudge**

**RESOLVED:** That Council:

- (a) Note the information provided in the report.
- (b) Adopt the updated Terms of Reference as outlined in the report.

## **2 BATHURST REGIONAL ART GALLERY AND MELBOURNE UNIVERSITY-PARTNERSHIP, RE-ORG STORAGE PROJECT (21.000002)**

**Recommendation:** That the information be noted.

**Report:** Bathurst Regional Council and the Grimwade Centre for Cultural Materials Conservation, Melbourne University, have established a unique partnership since its Director, Professor Robyn Sloggett, was awarded the Bathurst Macquarie Heritage Medal in 2016. Since that time, Professor Sloggett has worked with Bathurst's cultural facilities to provide internship opportunities for Grimwade students, and practical assistance with conservation projects.

Four post-graduate students from the University of Melbourne undertook Australia's first documented RE-ORG project at Bathurst Regional Art Gallery (BRAG) from 26 November to 1 December 2018.

RE-ORG is an ICCROM-UNESCO (International Centre for the Study of the Preservation and Restoration of Cultural Property - United Nations Educational, Scientific and Cultural Organization) and Canadian Conservation Institute global initiative that provides a framework for evaluation of storage space conditions in galleries and museums. The RE-ORG storage project aims to assist museum professionals in implementing meaningful changes in their storage areas by providing a systematic, step-by-step approach to improving the collection's potential for use and access, while ensuring its long-term preservation.

The initiative seeks to actualise ten key quality criteria in the collections:

1. There is at least one trained member of staff in charge,
2. Storage rooms contain only collection items,
3. Separate spaces for other functions (office, workroom, equipment storage, etc.) are specified,
4. No object is placed directly on the floor,
5. Every object has a designated location and can be retrieved within three minutes,
6. Every object can be moved without damaging another and without moving two others,
7. Objects are arranged in a categorical manner,
8. Key policies and procedures exist and are applied,
9. The building is designed or adapted for conservation,
10. Every object is free from active deterioration and ready to be used in museum activities.

Project leaders, Masters Student Dan Schwartz and Bathurst Regional Council Collections Manager Tim Pike, selected BRAG as an ideal location to implement the RE-ORG model due to the collection's size (over 2,000 objects), diversity, and the limitations of the gallery's current storage capacity.

Mr Schwartz and his team, comprising conservation students Elizabeth Gralton and Kate Ritchie, and Masters of Curatorship student Lisa Jacomos, worked with Council's Collections Manager Tim Pike, BRAG Curator Emma Collerton, and Museums Assistant Kate Bywater to assess, conserve and reorganise BRAG's extensive collection. This project included fabrication of trolleys, boxes and shelving to ensure works are housed to international museum standards, as well as a program to label BRAG's entire ceramic and small sculpture collection.

Through the implementation of the RE-ORG methodology, BRAG has opened up new avenues of access to its collection, with over 90% of the collection accessible in under three minutes. The process of completing the RE-ORG also highlighted other ways in which BRAG can improve access to the collection, as well as improve the care and long-term preservation of artworks moving forward.

**Financial Implications:** This project was supported by funds from the Willem Snoek Conservation Award, and the Student Services & Amenities Fund from the University of Melbourne. There were no financial implications for Council.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.1, 1.2, 1.3
- Objective 4: Enabling sustainable growth Strategy 4.3
- Objective 6: Community leadership and collaboration Strategy 6.2, 6.6

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.



**MINUTE**

**24 Item 2 BATHURST REGIONAL ART GALLERY AND MELBOURNE UNIVERSITY- PARTNERSHIP, RE-ORG STORAGE PROJECT (21.000002)**  
**MOVED: Cr I North SECONDED: Cr J Rudge**

**RESOLVED:** That the information be noted.

### **3 ARTSTATE MUSEUM ARTIST IN RESIDENCY PROGRAM, 1-4 NOVEMBER 2018 (21.00117)**

**Recommendation:** That the information be noted.

**Report:** Council museums were invited by Regional Arts NSW to host Bathurst's first museum's artist in residency program as part of the Regional Arts NSW Artstate Bathurst conference from 1-4 November 2018.

Regional Arts NSW commissioned three artists-in-residence projects in partnership with three of Bathurst's museums:

1. Australian Fossil & Mineral Museum - home of the Somerville Collection
2. Chifley Home and Education Centre
3. National Motor Racing Museum

The group of established and emerging artists working across sculpture, live immersive performance and digital media were asked to create new work in response to these museums and their collections and to run a workshop as well as a community engagement opportunity.

As part of Artstate Bathurst, all registered delegates were given free entry to participating museums on presentation of their delegate's lanyard. A flyer about the museums and residency program was distributed to delegates in their conference bags.

The artist in residency program was an opportunity to showcase the Bathurst museums to the arts community as well as providing local community workshops and community engagement opportunities. Over 1,955 people participated in a variety of activities either on-site at the museums or off-site in performances and installations.

As described by the artists, the following is a synopsis of the three works:

Australian Fossil & Mineral Museum - *lines: power of the landscape*. Harrie Fasher (29 October 2018 - 18 November 2018)

*Harrie Fasher's residency at the Australian Fossil & Mineral Museum (AFMM) created the space for her to explore the life force within the landscape and her connection to it. In response to the Somerville Collection her work draws on the inherent power of the earth and reflects the intimate relationship indigenous cultures have with this energy.*

Attendance:

Artstate Delegates	94
General Public	19 (paid museum for exhibition only)
Artist Floortalk	36
Total museum visitation during exhibition	1,411

National Motor Racing Museum - *The Beast*. Penelope Kentish and Ben Rodwel

*Directed by Penelope Kentish and Ben Rodwell, The Beast is a new immersive performance experience created by an ensemble of 15 to 17 year olds. Stimulated by the idea of rivals, this intimate and interactive show was a response to the idea of a museum. Created and performed by Mike Arrow, Abby Dinger, Jade Newham, Rory Peters, Ron Shead and Daniel Van Klooster. This performance included two National Motor Racing Museum (NMRM) vehicles, which were driven by Museum staff. Staff wages for two staff*

over four nights were covered by Artstate.

Attendance:

Artstate Delegates	2
Performances at Bathurst Senior Citizens Centre (four performances 30 Oct 18 - 3 Nov 18)	109
Workshops - NMRM (Sat 20 Oct 18)	10
Total reach	121

Chifley Home and Education Centre - *Homekeeper*, Johanna Williams and Jesse Alston

*Homekeeper was an interactive art installation that explored what it is that makes a home - the place where you were born, the place you chose to be, the place of family and friends, or just somewhere where you can kick off your shoes and take off your pants after a long day. Made in collaboration with members of the Bathurst community, the installation included a miniature town propped up by sentimental and unreliable memories, with recorded stories accessible by phones. People visiting the installation were encouraged to include their own stories and homes.*

Attendance:

Artstate Delegates	2
Visitors on an 'Artstate Tour'	11
Workshop - Chifley Home (Sun 14 Oct 18)	15
Installation in Machattie Park (1-3 Nov 18)	285
Workshop - Machattie Park (1-3 Nov 18)	80
Performance - Machattie Park	30
Total reach	423

**Financial Implications:** The artists were funded through the Artstate program. After hours staff expenses and hire of National Motor Racing Museum vehicles were funded by Artstate. All other funding for this item is contained within existing budgets.

**Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.3
- Objective 2: A smart and vibrant economy Strategy 2.6
- Objective 5: Community health, safety and well being Strategy 5.2

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**25 Item 3 ARTSTATE MUSEUM ARTIST IN RESIDENCY PROGRAM, 1-4  
NOVEMBER 2018 (21.00117)**

**MOVED: Cr M Morse SECONDED: Cr A Christian**

**RESOLVED:** That the information be noted.

#### **4 INTERNATIONAL MUSEUM SELFIE DAY, WEDNESDAY 16 JANUARY 2019 (21.00107, 21.00050, 21.00112)**

**Recommendation:** That the information be noted.

**Report:** Bathurst Regional Council museums took part in International Museum Selfie Day held on Wednesday 16 January for the third time this year. With 1,505 individual museum visits occurring on the day across all venues.

Selfie Day is celebrated by museums across the globe and was established in 2014 to raise awareness of and to encourage visitors to actively engage in their local museums by taking creative selfies and posting them on various social media platforms including Facebook, Instagram and Snapchat.

Free entry was provided to the Australian Fossil and Mineral Museum, National Motor Racing Museum, Chifley Home and Education Centre and the Bathurst and District Historical Society Museum for those participating in International Museum Selfie Day. This year, the Bathurst Regional Art Gallery also took the opportunity to launch their new Instagram page on the day. A social media campaign was developed that included a short film and static ads to promote the event. The total organic reach of this campaign was over 25,000.

The Bathurst community embraced the event with 75% of those surveyed stating that they visited more than one museum on the day. As a public awareness campaign, it was effective in cross promoting the strength of the Bathurst cultural services.

#### **Attendance at the Museums for Selfie Day**

<b>Venue</b>	<b>Selfie Day 2016 (Council did not promote)</b>	<b>Selfie Day 2017</b>	<b>Selfie Day 2018</b>	<b>Selfie Day 2019</b>
Australian Fossil and Mineral Museum	88	500	708	595
National Motor Racing Museum	67	319	677	486
Chifley Home	Chifley Home was not opened on this date in 2016	150	122	134
Bathurst District Historical Society	n/a	n/a	148	150
Bathurst Regional Art Gallery	68	233 (Lego/Whitely Exhibitions)	138	140

The event was held to encourage local residents to engage with Bathurst Regional Council's museums and encourage repeat visitation. Traditionally, the youth and young adult demographic have the lowest Museum attendance percentage, and this program was designed to target this group. A total of 230 surveys were conducted at each of the venues to evaluate the success of the day based on these goals. A total reduction in numbers from the last year's event was reflective of the heat wave conditions on the day that saw a decline in numbers in the afternoon.

Findings included;

- The survey data indicated that the number attending from the 13 to 18 demographic was 12% and the 19 to 30 demographic was 22%, which was a 2% increase compared to 2018 Selfie Day visitation. Average visitor age range from surveys conducted during other times of the year reflected 4% and 13% respectively.
- 97% of individuals that attended on the day were locals compared to 3% - 15% local average attendance across the museums.
- 59% of individuals that attended had never been to the museums before. This statistic was as high as 98% first time visitors for Chifley Home and 70% for the Historical Society Museum.
- 88% of visitors responded that they were there for Museum Selfie Day, and 88% of visitors also indicated they did not attend the event before.
- Individuals found out about the day through social media and web promotion (41%) word of mouth (21%), from other museums and BVIC (6%), newspaper/radio/TV (24%) and signage (8%)

Conclusions drawn from the survey, comments on the day as well as social media posts demonstrated the ongoing success in engaging the local community with the museums. Locals were enthusiastic about the cultural services on offer in Bathurst. It is hoped that through this and similar events into the future, that specifically target local audiences, there will be an increase in visitor numbers across the museums through the visiting friends and relative (VFR) market.

**Financial Implications:** Funding for this item is contained within existing budgets.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.3
- Objective 2: A smart and vibrant economy Strategy 2.6
- Objective 5: Community health, safety and well being Strategy 5.2

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**26 Item 4 INTERNATIONAL MUSEUM SELFIE DAY, WEDNESDAY 16 JANUARY 2019 (21.00107, 21.00050, 21.00112)**

**MOVED: Cr I North SECONDED: Cr J Rudge**

**RESOLVED:** That the information be noted.

## **5 REGIONAL THEATRE PARTNERSHIP - BATHURST MEMORIAL ENTERTAINMENT CENTRE (BMEC) AND AUSTRALIAN THEATRE FOR YOUNG PEOPLE (ATYP) - THE CLIMBING TREE PLAY (21.00060)**

**Recommendation:** That the information be noted.

**Report:** The Bathurst Memorial Entertainment Centre (BMEC) is one of only a few centres that create performing arts material, not just a receiving house for touring shows. The Climbing Tree is a play wholly developed by BMEC staff over four years, in partnership with Australian Theatre for Young People (ATYP), with funding from State and Federal governments. This report details the journey of the development of the play, performers and how it was reviewed.

### **Development of the Play**

Early in 2015 the BMEC Manager initiated a Regional Theatre Partnership with the Australian Theatre for Young People (ATYP). ATYP artists had recently completed a four year regional project in Katherine in the Northern Territory, making connections with young people, immersing themselves in the community and gradually researching what was to become *Sugarland*, an award winning, professional production exploring what it is to be a young person growing up in regional Australia.

BMEC and ATYP agreed to take a long term view and to use similar processes to explore the situations and challenges faced by teenagers in Bathurst. The ATYP team included the writer of *Sugarland* Rachael Coopes, based in Sydney; composer Guy Webster, based in Brisbane; and ATYP Artistic Director Fraser Corfield who would act as Dramaturg.

BMEC and Local Stages staff:

- \* Directed the final production
- \* Produced the play
- \* Were responsible for all funding applications
- \* Structured research connections in Bathurst.

*The Climbing Tree* was fully funded through grant applications over a four year development period. The project had attracted \$186,493 in funding plus significant in kind support. Funding consisted of:

2015 - \$45,000 Regional Partnership funding from Create NSW  
2016 - \$22,497 Regional Arts Fund  
2016 - \$18,195 Project funding, Australia Council for the Arts  
2016 - \$10,000 Local Stages, from Australia Council triennial funding  
2018 - \$20,000 Regional Arts Fund  
2018 - \$19,801 Project funding, Australia Council for the Arts  
2018 - \$20,000 ATYP  
2018 - \$20,000 BRC via BMEC annual budget  
2018 - \$7,000 Regional Arts NSW – Artstate  
2018 - \$4,000 Riverside Theatres Parramatta

Late in 2015 initial connections with young people were instigated via theatre workshops in local high schools including Denison College (combined Bathurst and Kelso workshop), All Saints College, MacKillop College and Skillset Senior College (all high schools in Bathurst were approached). In January 2016 a holiday workshop program engaged young people 13-16 years. These workshops contributed to the content of *The Climbing Tree*, and a



regular youth theatre group was formed led by local artist Nel Kentish. This group developed a self devised theatre piece, assisted by local professionals and the BMEC Local Stages program, and which was performed on the BMEC stage and at the ATYP theatre in Sydney. The work was titled *17 Things The Government Doesn't Want You To Know About The Internet*. The project provided a significant skill development experience for local young people and forged important regional/urban connections.

Extensive research and regular visits to Bathurst by the ATYP team were undertaken to interview local people and deepen their immersion in the local milieu. By the end of 2016 it was clear that the final production would not just be a present day story but include stories of young people in Bathurst over more than 200 years. The cast included three local Aboriginal young people and three local non-Aboriginal young people. ATYP and the cast also delivered the Theo Barker Memorial history lecture with a reading of the play.

### Cast and Crew

In August 2017 Rachael had delivered the first draft of the script and a week of rehearsed readings were presented in Bathurst to elicit feedback. The cast included three local Aboriginal young people and three local non Aboriginal young people. Rachael and the cast also delivered the Theo Barker Memorial history lecture with a reading of the play:

Jessica Corse – local Wiradyuri woman, CSU Theatre Media graduate and former MacKillop student

Jami-Lee Bennett – CSU Theatre Media graduate

Natasha Bellamy – young local actor

Janda Nichols – Aboriginal young man from Walgett, CSU Theatre Media student and former student of St Stanislaus College

Paul Mongta-Cruse – Aboriginal young man from the NSW south coast and St Stanislaus College student

Joel Coyle – Theatre Media graduate and former student of St Stanislaus College

In January 2018 a week of rehearsed readings were conducted with ATYP actors in Sydney to gain feedback from a Sydney audience. There were two Aboriginal actors and two non Aboriginal Actors. In April 2018 auditions were held in Bathurst and Sydney to cast the professional, world premiere of *the Climbing Tree*. It had been the intention to cast from both the Central West and from the ATYP stable in Sydney to complete the regional partnership the project represented and to develop professional and networking opportunities for young local artists.

The final cast, crew and creative list is as follows:

Rachael Coopes - writer

Guy Webster – music and lyrics

Stephen Champion - director

Fraser Corfield – dramaturg (CSU Theatre Media graduate)

Karl Shead designer (Theatre Media Technical Officer CSU)

Bannon Rees – lighting designer (BMEC Venue Technician and CSU Theatre Media graduate)

Kylie Shead – producer (former CSU lecturer)

Heidi Annand – stage manager (BMEC associate producer and CSU Theatre Media graduate)

Greygryn Holgate-Gorton - intern (CSU) ASM & design assistant

### **Cast:**

Jayla-Shae Davey – Kylie et al (Aboriginal woman from the WA Kimberley region)

Madelaine Osborn – Rayleen (Bathurst raised and CSU Theatre Media graduate)  
Janda Nichols – Scott et al (Aboriginal man born in Walgett, current CSU student)  
Jack Walton – Will et al (Sydney based actor)  
Tim Hansen – Authority / Musician (raised in Orange, CSU graduate and former BMEC staff member).

The connection between BMEC, *The Climbing Tree* and Charles Sturt University is clearly significant. *The Climbing Tree* was strategically programmed to form part of BMEC's 2018 Annual Season and to have its world premiere at Artstate where it received a standing ovation at the opening performance in front of the NSW Minister for the Arts and numerous industry and funding body representatives.

*The Climbing Tree* was performed four times in Bathurst and a further four times in Parramatta to a total audience of 700 people. The overall response to the work has been extremely positive and BMEC staff are now working with tour coordinators in the hope of securing a return Bathurst season in 2020 followed by a national tour to take this universal story, set in Bathurst, to a far broader audience.

### Review Extracts

Selected extracts from reviews follow:

**Carol Wimmer, Stage Whispers** - "In *The Climbing Tree*, Rachael Coopes has documented four years of workshops and research into a play that gathers together what director Stephen Champion describes as "the thematic threads and heart" that tell the "essential stories of Bathurst". It is a moving history that tells of ancient legends and old tragedies alongside contemporary issues and protests. In the hands of four gifted performers, a multi-talented musician and an empathetic director, it is a story that reveals not only "the essence of Bathurst" but of Australia itself."

**Suzie Gibson, Arts Hub** - "Importantly the play features indigenous characters who are also first nation peoples — 'Scott' played by Janda Nichiols who is a Gamilaraay man, and the 'Kylie' played by Jayla-Shae Davey who is a Miriwoong actor. They bring a level of authenticity and gravity to a drama that grapples with the difficult relationship between white and indigenous Australians. Kylie and Rayleen often refer to this as the 'us and them' mentality." The play was rated five stars, meaning it was *Exceptional, unforgettable, a must see*.

**Brianna McCarthy, Playwave** - "Last night I was taken to the regional city of Bathurst for the first time while watching *The Climbing Tree* at Riverside Theatres. It's a place I haven't much connection to except through mutual friends. I knew it to be cold during winter, busy during racing season and not much more. I left the show feeling like I understood the social climate of the place from a young person's perspective, and in admiration of its rich history.

The Climbing Tree surprised me with its ability to make the voices that seem to be drowned out in and around Bathurst and give insight into the types of experiences a life there might lend. It shed light on the lives of young people in Bathurst not only in the present but also hundreds of years in the past, and touched on colonisation in an individualised way. By this I mean that I was able to hear unique stories of experiences from Aboriginal characters in a way that was not generalised. It spoke for the kids in need of help in a place where help is unavailable and showed me what it meant to be brave against authority. With a cast of committed performers who seemed to be passionate about making this story heard, this was a show that broadened my understanding of the many experiences of being Australian."

**Emma Caldwell, Weekend Notes** - "The cast are a strong, young ensemble who exhibit

talent that belies their years. Madelaine Osborn gives us glimpses of hard-as-nails Rayleen's exterior armour cracking. Jayla-Shae Davey's Kylie is beautifully rational and responsible with a fierce pride of her Aboriginal heritage. Janda Nichols' Scott is a mixed bag of uncertain identity and Jack Walton's Will is wonderfully endearing, especially as he begins to check his own prejudices.

*The Climbing Tree* is playing a far-too-limited season at Riverside Theatres in Parramatta, so you'd better be quick in getting out to this part of Sydney to see it before the 24th November. It's a truly unique and inherently Australian look at the fabric of our regional towns, the whitewashing of our places and our history and the challenges of growing up."



*Image - Cast members on the set of The Climbing Tree*

**Financial Implications:** Funding for this item is contained within existing budgets.

**Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.3
- Objective 2: A smart and vibrant economy Strategy 2.2
- Objective 5: Community health, safety and well being Strategy 5.3

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**27 Item 5 REGIONAL THEATRE PARTNERSHIP - BATHURST MEMORIAL ENTERTAINMENT CENTRE (BMEC) AND AUSTRALIAN THEATRE FOR YOUNG PEOPLE (ATYP) - THE CLIMBING TREE PLAY (21.00060)**

**MOVED: Cr I North SECONDED: Cr M Morse**

**RESOLVED:** That the information be noted.

## **6 THE NEIGHBOURHOOD CENTRE - MIGRANT SUPPORT SERVICE, LOSS OF FEDERAL FUNDING (09.00032)**

**Recommendation:** That Council write to the Federal Member expressing concern in the reduction of funding to deliver migrant support services in the Bathurst Community, and to seek advice on alternative funding sources to reinstate the services as a matter of urgency.

**Report:** Council has been advised by The Neighbourhood Centre (TNC) that the Centre's Migrant Support Service is no longer receiving funding and therefore can no longer provide a service. This will result in the loss of one employee whose job was to respond to migrant issues in Bathurst. This is a front line direct service position providing practical support to people often in desperate and urgent need of assistance.

In summary, the changes in funding arrangements are as follows:

- \* Funding has continued to be allocated to Orange City Council (OCC) Migrant Support Worker but at a reduced level.
- \* In addition to a reduction in funds to OCC, the catchment of this service has nearly doubled in geographic area, and now includes Bathurst.
- \* Orange City Council have expressed, to Department of Social Services (DSS), the difficulties with this situation and that it was not their preferred option.
- \* Orange City Council Migrant Support Service will be able to provide minimal service for the Bathurst local migrant and refugee community members.

### **Background**

It is acknowledged that the overall numbers of individual services throughout the Central West are small particularly in comparison to metropolitan areas. However, individuals in regional areas will be further disproportionately impacted by the lack of adequate services. The Bathurst and Orange Migrant Support Services have been the only services in the region which support migrants and refugees in the Central West and now there will only be one service that has been significantly reduced.

Orange City Council (OCC) have indicated that they are aware of the impact that the reduced funding and increased area will have on Bathurst, Central Tablelands and Lachlan communities as well as the areas that they have previously serviced. OCC have discussed this impact with DSS.

Council is in discussion with OCC to understand how the service might be provided under the new regime.

The Neighbourhood Centre has been supporting the multicultural members of the community for almost thirty years. The Migrant Support Service has been delivered for almost twenty years to the Bathurst, Central Tablelands and Lachlan areas.

The other impact of the DSS decision is on the viability of The Neighbourhood Centre itself as each program change, such as implementation of NDIS, impacts on the organisations viability. The loss of eighty thousand dollars is a significant amount for The Neighbourhood Centre.

**Financial Implications:** There are no financial implications resulting from this report.

## **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.2, 1.3
- Objective 2: A smart and vibrant economy Strategy 2.2
- Objective 5: Community health, safety and well being Strategy 5.5
- Objective 6: Community leadership and collaboration Strategy 6.1, 6.3, 6.2

## **Community Engagement**

- Involve To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

**MINUTE**

**28 Item 6 THE NEIGHBOURHOOD CENTRE - MIGRANT SUPPORT SERVICE,  
LOSS OF FEDERAL FUNDING (09.00032)**  
**MOVED: Cr J Jennings SECONDED: Cr M Morse**

**RESOLVED:** That Council write to the Federal Member expressing concern in the reduction of funding to deliver migrant support services in the Bathurst Community, and to seek advice on alternative funding sources to reinstate the services as a matter of urgency.

Yours faithfully



Alan Cattermole  
**DIRECTOR**  
**CULTURAL & COMMUNITY SERVICES**

**POLICY COMMITTEE MEETING**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL



## **1 MINUTES - POLICY COMMITTEE MEETING - 5 DECEMBER 2018 (07.00064)**

**Recommendation:** That the recommendations of the Policy Committee Meeting held on 5 December 2018 be adopted.

**Report:** The Minutes of the Policy Committee Meeting held on 5 December 2018, are **attached**.

**Financial Implications:** N/A

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**29** Item 1 MINUTES - POLICY COMMITTEE MEETING - 5 DECEMBER 2018  
(07.00064)

MOVED: Cr J Rudge SECONDED: Cr W Aubin

**RESOLVED:** That the recommendations of the Policy Committee Meeting held on 5 December 2018 be adopted.

**MINUTES OF THE POLICY COMMITTEE**  
**HELD ON 5 DECEMBER 2018**

**MEETING COMMENCES**

**1 MEETING COMMENCES 6:00 PM**

**Present:** Councillors Hanger (Chair), Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

**APOLOGIES**

**2 APOLOGIES**

**MOVED** Cr B Bourke and **SECONDED** Cr J Jennings

**RESOLVED:** That the apology from Cr Aubin be accepted and leave of absence granted.

**REPORT OF PREVIOUS MEETING**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 7 NOVEMBER 2018 (07.00064)**

**MOVED** Cr I North and **SECONDED** Cr J Rudge

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 7 November be adopted.

**DECLARATION OF INTEREST**

**4 DECLARATION OF INTEREST 11.00002**

**MOVED** Cr I North and **SECONDED** Cr J Fry

**RESOLVED:** That the Declaration of Interest be noted.

**RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

**General Manager's Report**

**5 Item 1 SENIOR STAFF CONTRACTS (19.00030)**

**MOVED** Cr J Rudge and **SECONDED** Cr A Christian

**RESOLVED:** That the information be noted.

## Director Environmental Planning & Building Services' Report

- 6** Item 1 USE OF REMOTELY PILOTED AIRCRAFT SYSTEMS/DRONES (41.00089)  
MOVED Cr I North and SECONDED Cr M Morse

**RESOLVED:** That Council:

- (a) place the draft Policy "Use of Remotely Piloted Aircraft Systems/Drones" on public exhibition for a period of 28 days;
- (b) if no submissions are received, adopt the Policy;
- (c) if submissions are received, provide a further report to Council.

- 7** Item 2 COMPANION ANIMAL MANAGEMENT PLAN (02.00006)  
MOVED Cr I North and SECONDED Cr J Rudge

**RESOLVED:** That Council:

- (a) place the Companion Animal Management Plan on public exhibition for a period of 28 days;
- (b) if no submission are received, adopt the Plan;
- (c) if submissions are received, provide a further report to Council.

## Director Corporate Services & Finance's Report

- 8** Item 1 POLICY REVIEW - NAMING OF COUNCIL FACILITIES (04.00008, 41.00089)  
MOVED Cr I North and SECONDED Cr J Rudge

**RESOLVED:** That Council adopt the Naming of Council Facilities Policy with the proposed amendment and update the Council Policy Manual.

## Director Cultural & Community Services' Report

- 9** Item 1 POLICY - CENTRAL BUSINESS DISTRICT (CBD) CLOSED CIRCUIT TELEVISION (CCTV) POLICY (07.00106)  
MOVED Cr I North and SECONDED Cr A Christian

**RESOLVED:** That Council:

- (a) Note the submission received during the public exhibition period.
- (b) Provide a letter to the individual who provided a submission thanking them for their contribution to the Central Business District (CBD) Closed Circuit Television (CCTV) Policy.
- (c) Adopt the Central Business District (CBD) Closed Circuit Television (CCTV) Policy.
- (d) Provide a copy of the endorsed Central Business District (CBD) Closed Circuit Television (CCTV) Policy to Chifley District Police Command.

## **GENERAL BUSINESS**

### **10 Go Kart Development Application 2015/196**

**Cr Bourke** - Is the Development Application that was approved in 2015 still valid? Noted current Development Application is a modification.

**General Manager** advised that the 2015 Development Application is still valid.

### **11 Item 2 Water Restrictions 32.00017**

**Cr Bourke** asked whether a letter box drop was occurring? He spoke to representations being received.

**Director Engineering Services** advised that a letter box drop was commencing on 6 December 2018.

### **12 Item 3 Water Restrictions 32.00017**

**Cr Rudge** has sought clarification on this matter and notes a review of the Drought Management Plan is being proposed for 2019/2020 budget. Spoke to current plan and existing conditions that are in place and considerations given in adopting water restrictions. Noted pool usage issue that has been raised and also information on Council's website.

### **13 Item 4 Design Exhibition Chifley Home 21.00113**

**Cr Rudge** - spoke to Kim Bagot exhibition being held and connection to Chifley Home which was very successful. The exhibition will then tour to other areas.

**14**      **Item 5 Bathurst Arts Council Youth Awards 18.00063**

**Cr Rudge** - talent was outstanding with the top three talents performing at future functions.

**15**      **Item 6 Inland Sea of Sound 23.00154**

**Cr Jennings** - congratulated staff on the presentation of the Inland Sea of Sound event. The challenge is to grow the festival. Spoke to sister relationships with sister councils in Sydney to promote the event.

**16**      **Item 7 Carillon 04.00021**

**Cr Morse** - thanked Council's Engineering and Finance staff for their assistance for getting the new bells installed. Noted project is now a beneficiary of the "Return and Earn" scheme.

**Meeting was suspended at 6.15 pm for the commencement of the Discussion Forum.**

**General Business resumed at 7.02 pm following the conclusion of the Discussion Forum**

**17**      **Item 8 Inland Sea of Sound 23.00154**

**Cr Christian** - Heard it was a massive success, but numbers were very low which was a very disappointing result. Let's see how next year goes. Cannot do much more than what was done.

The **General Manager** noted a detailed analysis on this and other major events will be provided to Councillors in the New Year.

**18      Item 9 Farming Futures Conference 18.00157**

**Cr Fry on behalf of Greening Bathurst/Flannery Centre** - thanked Council for the support provided for the "Farming Futures Conference". Numbers were excellent. Spoke to discussions held and issues of agriculture. The speakers provided invaluable information and video packages were made.

**19      Item 10 Weeds - Stewart Street/Suttor Street/Great Western Highway 13.00022**

**Cr Christian** - can this problem be looked into.

**20      Item 11 Perthville Works 36.00624**

**Cr North** - are there any timelines for when work will be finished? Spoke to contractor issues.

**Director Engineering Services** advised work has recommenced and will review timelines and get back to Council. Contracts do have measures to take action and Engineering Department is working with the contractor.

**21      Item 12 Water Restrictions 32.00017**

**Cr North** - our communication is not good, flyers should have been ready to go when restrictions were implemented. Not everyone reads the newspaper or listens to the radio.

**22      Item 13 People in the Gallery 21.00039**

**Cr North** - thanked them for being in attendance during the year.

**23      Item 14 George/Howick Street 25.00006**

**Cr North** - what is the timeline expected for these works?

**Director Engineering Services** - works have commenced with water infrastructure.

Rest of works to start in January 2019 and then spoke to timetable.

**24**      **Item 15 Mitre/Suttor/Lambert Streets 25.00095**

**Cr North** - raised timeline and concerns when will be completed.

**Director Engineering Services** advised still working on opportunity to divert water works through Scout hall land, will make job much faster. Awaiting Crown Land response on access.

**25**      **Item 16 Upper Macquarie County Council 18.00172**

**Cr North** - Oberon Council has agreed to extra support. Blayney and Lithgow Councils are yet to advise.

**26**      **Item 17 George/Howick Streets pedestrian crossings 25.00006 & 25.00007**

**Cr North** - before crossings are changed, can Council get information and flyers out to residents concerning road safety issues.

**Director Engineering Services** advised an education campaign will occur.

**27**      **Item 18 Staff thank you 23.00012**

**Cr North** - thanked staff and Councillors for the efforts undertaken over the last 12 months. It has been a busy and hectic year.

**DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS**

**28**      **Item 1 DEVELOPMENT APPLICATION 2015/196 – RECREATION FACILITY (GO KART TRACK) AT MCPHILLAMY PARK, BROCKS SKYLINE, MOUNT PANORAMA. APPLICANT: BATHURST REGIONAL COUNCIL. OWNER: BATHURST REGIONAL COUNCIL (DA/2015/196)**

Discussion included:



### **Steve Angelucci - Secretary Kart Club**

- Has 250 members. Started seven years ago.
- Spoke to objectives of the group.
- Noted policy of Council to build large self-sustaining facilities. There is interest from all around the world. They have had to refuse requests at this time as track is not in place.
- Noted visitor spend that will occur.
- The Kart Club is focused on junior development and spoke to opportunities that will be presented if circuit is developed, particularly if built to FIA standard. This is a visionary project.
- The Kart Club is here to run sports not make a profit.

### **Ian McPherson - citizen of Bathurst**

- Not here to talk whether we need a kart club but where facility should be placed.
- Concern at community division. The debate is becoming distorted and has led to arguments about rights.
- Need to look at best place to put it, don't trample Mount Panorama/Wahluu. This is not just an Aboriginal issue. Need to be aware of cultural heritage that is important to the community.
- Asks Councillors not to just make an easy decision; harvest our better selves.
- Spoke to positive role of Aboriginal community in 2015 celebrations. If Council powers ahead and approves development application, this is not productive - find a better solution.

### **M Laybutt - Karting Australia**

- Spoke of involvement in Condobolin in karting and also Cherry Tree Hill track in this region and noted support that existed for it.
- Why Mount Panorama? People know Mount Panorama and to give people the opportunity to stand on the Mount and to compete would be the greatest. The site is in the motor racing precinct. Top level racing in Australia has diminished with less circuits, eg Oran Park.
- Need a place for our juniors to train. Bathurst will give an opportunity to get back to top level racing.
- Oceania's were last held in Australia in 1996. The circuit proposed will attract high level drivers and many people from overseas.

### **B Allen - Wiradyuri Elder**

- Understands what is being said about kart racing. The Elders are not against kart racing but do not believe it should be located on the Mount. The ACHA says that there are artefacts there. The report should be publicly released. Percy Gresser found 2,000 artefacts, the bluestone cottage is an artefact - the Council is lying about artefacts.
- Spoke to significance of Mount Panorama/Wahluu and lack of available land for Wiradyuri to practice their culture. The track should be built down at the proposed second circuit.
- Noted the programs the Wiradyuri people are running and the need for respect. Wiradyuri are sharing, but are not getting anything in return. 2015 is "deja vu". The community is not being respected. Need area to teach their young.

### **R Taylor - Kart Club and second circuit action group**

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**This is page 7 of Minutes of the Policy Committee held on 5 December 2018**

- Spoke to purpose of modification and congratulated Council on its vision to ensure higher level events can be held.
  - Gave examples of the many facilities (sporting) that are first class in Bathurst.
  - Noted volunteer assistance, economic value, etc. Concerned at how long this process has taken.
  - The proposal to put with second circuit is not supported; needs to be separate.
  - A development application for a 950 metre circuit was previously approved and this was on privately owned land; if modification not approved will action prior development application.
- **B Sugden - Forest Grove**

Attended Inland Sea of Sound last weekend and noted Wahluu Mount Panorama is a special place and needs to be protected. Then spoke to late 1950's/1960's when heritage was destroyed in a frenzy of modernisation. We need to preserve heritage including Wahluu. Urged Council to think forward 65 years and consider what is Council's vision; we don't want people to think Council had a lack of foresight. Wahluu is not to be treated as a place to be exploited. Spoke to existing facilities at the top of the Mount which are ugly.

**P Dowling** - Mr Allen said artefacts have been found, could this be clarified.

**General Manager** spoke to findings of Go-Kart ACHA concerning artefacts and noted the ACHA found that there were no Aboriginal objects, as defined, in the Go Kart area.

**A Gerard - CSU - Law and Justice and Resident**

- There is common ground for a Go-Kart track, the issue is where to locate it on Mount Panorama/Wahluu. Do not locate it on top of Mount Panorama.
- Further, spoke to role of Elders in regard to culture, law and history in the community. They are to be respected and noted linkages with Charles Sturt University.
- Then noted huge opportunity to work together eg Suttor/Windradyne. Go-Kart track should not be placed on an area of great cultural heritage, need to be aware of intangible cultural heritage. Bathurst needs to be in step with other areas. Let's move forward on a positive basis.

**G Dixon - Bathurst resident**

- Relocated to Bathurst in 1976 with the Central Mapping Authority (CMA). May be the CMA was built on the wrong place; it is a dilemma we face everyday. Previously the Kart Club was offered the old drive-in theatre site. Sons drove go karts, people come to Bathurst and are in awe of our facilities.
- Have been waiting four and a half years, concern at how long must further wait.
- Spoke to views of all around the area. Club has been very patient and deserve a resolution.

**A Gainsford - representative of Bathurst community of Elders**

- Has gone to Wahluu over many years as part of her cultural heritage. Would like to pass this cultural understanding to children and grand-children, particularly at Mount Panorama. Works at Charles Sturt University and spoke

to law/justice degrees being offered.

- Wahluu is a special place; it is spiritual and doesn't want these places taken away.
- Noted recent role at Inland Sea of Sound of the Wiradyuri community.
- Feels cultural connection is rolled in and out when it suits people. The Go-Kart track is needed but it should not be at Wahluu. If we know better we can do better. Councillors should attend a cultural immersion course.

## **MEETING CLOSE**

### **29**      **MEETING CLOSE**

The Meeting closed at 7.18 pm.

**CHAIRMAN:** \_\_\_\_\_

## **COUNCILLORS/ DELEGATES REPORTS AND MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

## **1 MINUTES - BATHURST REGIONAL COMMUNITY SAFETY COMMITTEE - 29 NOVEMBER 2018 (07.00107)**

**Recommendation:** That the information be noted.

**Report:** The Bathurst Regional Community Safety Committee considered the following item at their November meeting:

- DRAFT Bathurst Community Safety Plan 2019 – 2023

A copy of the minutes from the meeting is provided at **attachment 1**.

**Financial Implications:** There are no financial implications resulting from this report.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 2: A smart and vibrant economy Strategy 2.3
- Objective 4: Enabling sustainable growth Strategy 4.1
- Objective 5: Community health, safety and well being Strategy 5.2
- Objective 6: Community leadership and collaboration Strategy 6.1

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**30 Item 1 MINUTES - BATHURST REGIONAL COMMUNITY SAFETY COMMITTEE**  
**- 29 NOVEMBER 2018 (07.00107)**

**MOVED: Cr J Rudge SECONDED: Cr B Bourke**

**RESOLVED:** That the information be noted.

**2 MINUTES - AUSTRALIA DAY WORKING PARTY - 15 JANUARY 2019  
(23.00033)**

**Recommendation:** That the information be noted.

**Report:** The minutes of the Australia Day Working Party held on 15 January 2019 are shown at **attachment 1**.

**Financial Implications:** N/A

**Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.1

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**31 Item 2 MINUTES - AUSTRALIA DAY WORKING PARTY - 15 JANUARY 2019**  
**(23.00033)**

**MOVED: Cr B Bourke SECONDED: Cr A Christian**

**RESOLVED:** That the information be noted.



## MINUTE

### **32 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**MOVED: Cr I North SECONDED: Cr J Rudge**

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

**There were no representations from the public.**

**RESOLVED:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

#### **\* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	SECOND CIRCUIT, MOUNT PANORAMA, ABORIGINAL CULTURAL HERITAGE ASSESSMENT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

#### **\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	RENEWAL OF COMMERCIAL LEASE - LOT 19 DP849271 KNOWN AS 57 SEYMOUR STREET, BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	RENEWAL OF COMMERCIAL LEASE - PART LOT 1 DP774489 KNOWN AS SHOP 2, 230 HOWICK STREET, BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance,

		be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	RENEWAL OF RURAL LICENCE AGREEMENT AT LOTS 134,137,138,144,145 DP750357 AND LOT 1 DP784476 AND LOT 100 DP1108903 KNOWN AS VALE ROAD, SOUTH BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	RAILWAY INSTITUTE LEASE - FROM TRANSPORT FOR NSW	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
5	HANGAR LEASE FEES	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**\* DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR HYDRANT MAINTENANCE	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	KELSO COMMUNITY HUB LANDSCAPE PROJECT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	HOWARDS BRIDGE WINBURNDALE RIVULET - EMERGENCY REPLACEMENT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public

Resolve Into Confidential Committee Of The Whole To Deal With Confidential Reports to the Council Meeting 06/02/2019

interest as it would prejudice the commercial position of the person who supplied it.

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'  
CONFIDENTIAL MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

## MINUTE

### **(a) Item 1 SECOND CIRCUIT, MOUNT PANORAMA, ABORIGINAL CULTURAL HERITAGE ASSESSMENT (20.00311)**

**MOVED: Cr I North SECONDED: Cr B Bourke**

**That Council:**

- (a) Endorse the General Manager's action to commission consultants to complete stage 2 (Aboriginal Test Excavation) of the Aboriginal Cultural Heritage Assessment for the Second Circuit Development at Mount Panorama;
- (b) Note that a satisfactory result would not be achieved by inviting tenders for this project as Council considers this project to be one of extreme urgency;
- (c) Without calling tenders accept the Extent Heritage quotation and authorise the General Manager to commit to expenditure up to \$400,000 (inclusive of GST) in accordance with Section 55(3)(i) of the Local Government Act 1993 due to the following extenuating circumstances:
  - i. The urgency of the matter;
  - ii. The experience, cost effectiveness and quality of work exhibited by Extent Heritage in previous work done at Mount Panorama for Council; and
  - iii. The expected additional cost any other contractor would need to charge to begin a Stage 2 assessment.

**DIRECTOR CORPORATE SERVICES & FINANCE'S CONFIDENTIAL  
MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

## MINUTE

**(b) Item 1 RENEWAL OF COMMERCIAL LEASE - LOT 19 DP849271  
KNOWN AS 57 SEYMOUR STREET, BATHURST (22.00185)**

**MOVED: Cr I North SECONDED: Cr B Bourke**

**That** Council approve the renewal of the commercial lease for Lot 19 in DP849271 known as 57 Seymour Street, Bathurst to the Bathurst Seymour Centre for a period of 2 years with a 2 year option period (at Council's discretion) as detailed in the report.

**MINUTE**

**(c) Item 2 RENEWAL OF COMMERCIAL LEASE - PART LOT 1 DP774489  
KNOWN AS SHOP 2, 230 HOWICK STREET, BATHURST (22.00041)**

**MOVED: Cr B Bourke SECONDED: Cr J Rudge**

**That** Council approve the renewal of the commercial lease for part Lot 1 in DP 774489, known as Shop 2, 230 Howick Street, Bathurst to Property NSW for NSW Trustee & Guardian for a period of 5 years with a 3 year option as detailed in the report.



**MINUTE**

**(d) Item 3 RENEWAL OF RURAL LICENCE AGREEMENT AT LOTS  
134,137,138,144,145 DP750357 AND LOT 1 DP784476 AND LOT 100 DP1108903  
KNOWN AS VALE ROAD, SOUTH BATHURST (22.12383)  
MOVED: Cr B Bourke SECONDED: Cr J Rudge**

**That** Council approve the renewal of the Rural licence agreement for Lots 134,137,138,144, 145 DP750357 and Lot 1 DP784476 and Lot 100 DP1108903 known as Vale Road, South Bathurst, for a period of 2 years as detailed in the report and subject to Council's Land Management Guidelines and insurance requirements.

**MINUTE**

**(e) Item 4 RAILWAY INSTITUTE LEASE - FROM TRANSPORT FOR NSW  
(21.00120)**

**MOVED: Cr B Bourke SECONDED: Cr I North**

**That Council act in accordance with the recommendations of the report.**

## **MINUTE**

**(f) Item 5 HANGAR LEASE FEES (16.00044, 20.00134)**  
**MOVED: Cr J Fry SECONDED: Cr W Aubin**

**That Council:**

- (a) Note the Current Market Rent Determination as provided by the independent valuer dated 7 January 2019.
- (b) accept the \$5 (plus GST) per square metre rate for Lot 24 only, with the effective date of 7 January 2019.
- (c) authorise the General Manager to amend and execute the lease documentation for Lot 24 in accordance with this report.

**DIRECTOR ENGINEERING SERVICES' CONFIDENTIAL MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

## MINUTE

- (g) **Item 1 TENDER FOR HYDRANT MAINTENANCE (36.00693)**  
**MOVED: Cr B Bourke SECONDED: Cr J Fry**

**That** Council accept the tender from Central Tablelands Fire Services Pty Ltd, for the Maintenance of Hydrants in Bathurst for 2019-2021 in the amount of \$328,746.00 for 3 years (inclusive of GST), subject to adjustments and provisional items.

## **MINUTE**

### **(h) Item 2 KELSO COMMUNITY HUB LANDSCAPE PROJECT (37.00630, 09.00026)**

**MOVED: Cr A Christian SECONDED: Cr I North**

**That Council:**

- (a) Due to extenuating circumstances, including the bespoke nature of the work, resolve that a satisfactory result would not be achieved by inviting tenders, and
- (b) Under Section 55 (3) (i) of the Local Government Act 1993, enter into contract with each of the suppliers contained in this report.
- (c) Delegate to the General Manager the authority to execute the contracts.
- (d) Utilise Developer Contributions Plan as part contribution to the completion of this project up to the value contained in this report.

## **MINUTE**

### **(i) Item 3 HOWARDS BRIDGE WINBURNDALE RIVULET - EMERGENCY REPLACEMENT (25.00283)**

**MOVED: Cr I North SECONDED: Cr J Rudge**

**That Council -**

- (a) acknowledge that the contract for the replacement of the destroyed Howards Bridge was made as an emergency, and
- (b) endorse the actions of the General Manager to provide temporary bridge access to Howards Bridge located on the Bridle Track, as outlined in Director Engineering Services' Report.

**MINUTE**

**33**    **RESOLVE INTO OPEN COUNCIL**  
**MOVED: Cr J Rudge SECONDED: Cr I North**

**RESOLVED:** That Council resume Open Council.



**MINUTE**

**34 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**  
**MOVED: Cr J Jennings SECONDED: Cr A Christian**

**RESOLVED:** That the Report of the Committee of the Whole, Items (a) to (i) be adopted.

## MINUTE

### 35 MEETING CLOSE

The Meeting closed at 8.52 pm.

**CHAIRMAN:** \_\_\_\_\_

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'  
REPORT - ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

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Type	Year	No.	Value	Description	Address	Date Determined
10	2018	37	\$675,000	Alterations and additions to existing dwelling, erection of a separate	Conrod Stgt MOUNT PANORAMA	19/12/2018
10	2018	338	\$0	312 Lot residential subdivision & associated roads	Bonnor St KELSO	20/12/2018
10	2018	344	\$855,000	Multi-dwelling housing and 4 lot residential subdivision	Sydney Rd RAGLAN	11/12/2018
10	2018	375	\$0	Use of existing building as detached habitable room	Moresby Way WEST BATHURST	5/12/2018
10	2018	378	\$93,000	Alterations and additions to existing dwelling	Mitre St BATHURST	12/12/2018
10	2018	393	\$285,000	Dual occupancy (2nd dwelling) and two lot residential subdivision	Darling St EGLINTON	19/12/2018
10	2018	396	\$28,960	Commercial laundry	Durham St BATHURST	20/12/2018
10	2018	405	\$130,000	Alterations and additions to dwelling, secondary dwelling	Howick St BATHURST	5/12/2018
10	2018	406	\$0	External painting of commercial premises, use of existing roof sheetin	William St BATHURST	3/12/2018
10	2018	408	\$280,274	Single storey dwelling	Borrowpit Rd MEADOW FLAT	3/12/2018
10	2018	409	\$556,321	Single storey dwelling with attached garage and carport	Links PI ROBIN HILL	5/12/2018
10	2018	412	\$77,000	Partial demolition of dwelling and demolition of carport, addition to	Rankin St BATHURST	3/12/2018
10	2018	413	\$0	Eight lot residential strata subdivision	Piper St BATHURST	6/12/2018
18	2018	147	\$240,000	Single storey dwelling with attached garage	Poate St WINDRADYNE	19/12/2018
10	2018	425	\$415,000	Single storey dwelling with attached garage	Samuel Way THE LAGOON	5/12/2018
10	2018	428	\$0	Two lot residential subdivision	Havannah St BATHURST	11/12/2018
10	2018	435	\$4,373	Use of existing above ground swimming pool and safety barrier	Freemantle Rd WATTON	19/12/2018
10	2018	436	\$45,130	Garage with attached awning	Strathmore Dr FOREST GROVE	3/12/2018
10	2018	438	\$0	Two lot residential subdivision	Landseer St RAGLAN	13/12/2018
10	2018	441	\$0	External painting of commercial premises	William St BATHURST	18/12/2018
10	2018	443	\$3,500	Additions to existing dwelling	Sofala Rd WATTLE FLAT	11/12/2018
10	2018	446	\$0	Use of existing habitable rooms	George St BATHURST	30/12/2018
10	2018	447	\$4,500	Retaining wall	Wentworth Dr KELSO	18/12/2018
10	2017	439	\$436,700	MOD - Single storey dwelling with attached garage	Peregrine Rd BILLYWILLINGA	11/12/2018
10	2018	448	\$410,000	Alterations and additions to dwelling	White Rock Rd WHITE ROCK	17/12/2018
10	2018	449	\$12,500	Commercial additions and alterations	Lombard Dr ROBIN HILL	13/12/2018
10	2018	450	\$7,000	Carport	Emerald Dr KELSO	17/12/2018
10	2018	453	\$21,000	Patio cover	Blue Ridge Dr WHITE ROCK	6/12/2018
18	2018	159	\$273,000	Single storey dwelling with attached garage	Graham Dr KELSO	4/12/2018
10	2018	456	\$35,200	Patio cover	Suttor St WINDRADYNE	17/12/2018
10	2018	457	\$0	Use of existing garage converted to habitable room	Lamont PI EGLINTON	10/12/2018
10	2018	459	\$11,000	Garage	Cedar Dr LLANARTH	10/12/2018
10	2018	294	\$50,000	Front fence	Lambert St BATHURST	13/12/2018
18	2018	160	\$350,000	Single storey dwelling with attached garage	Carrol Ave EGLINTON	7/12/2018
10	2018	465	\$2,500	Use of existing patio	Munro St WINDRADYNE	17/12/2018
18	2018	162	\$22,000	Alterations and additions to commercial building	Howick St BATHURST	10/12/2018
10	2018	466	\$18,747	Convert existing garage to habitable room	Vincent Cr KELSO	13/12/2018
18	2018	164	\$380,000	Single storey dwelling with attached garage	Brennan Dr KELSO	18/12/2018
18	2018	165	\$30,700	Swimming Pool	Colonial Cct KELSO	19/12/2018
10	2018	475	\$20,000	Alterations and additions to existing dwelling	Peregrine Rd BILLYWILLINGA	19/12/2018

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Type	Year	No.	Value	Description	Address	Date Determined
10	2018	303	\$310,000	Demolition of existing shed, dual occupancy (two storey second dwelling)	Lambert St BATHURST	18/12/2018

Authority

DA's Pending



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Type	Year	No.	Value	Description	Address
10	2015	196	\$450,000	Recreation facility - Go Kart track	Brocks Skyline MOUNT PANORAMA
10	2017	214	\$75,000	Internal office addition to existing hangar	PJ Moodie Dr RAGLAN
10	2017	455	\$5,000	Additions to dwelling	Gormans Hill Rd GORMANS HILL
10	2018	115	\$0	Continued and expanded operation of an extractive industry	Mid Western Hwy EVANS PLAINS
10	2018	128	\$19,000	Use of existing habitable space	Bonnor St KELSO
10	2018	227	\$8,500,000	Mixed use redevelopment	Keppel St BATHURST
10	2018	232	\$170,000	Additions and alterations to dwelling	Mid Western Hwy EVANS PLAINS
10	2018	240	\$0	Use of existing spa pool	Billywillinga Rd BILLYWILLINGA
10	2018	244	\$572,000	One x two bedroom and one x three bedroom two storey units	Rankin St BATHURST
10	2016	441	\$432,000	MOD - Separate dwelling addition	PJ Moodie Dr RAGLAN
10	2018	290	\$656,431	1. Demolition of existing dwelling 2. Childcare centre	Park St EGLINTON
10	2018	300	\$45,000	Commercial - Additions/Alterations	William St BATHURST
10	2018	340	\$1,400,000	Boundary adjustment and KFC restaurant	Ingersole Dr KELSO
10	2018	341	\$2,700,000	Service station & fast food restaurant	Ingersole Dr KELSO
10	2018	342	\$490,000	Proposed industrial building & subdivision (boundary adjustment)	Alpha St BATHURST
10	2018	350	\$0	123 lot residential subdivision	Marsden La KELSO
10	2018	361	\$60,000	Alterations to existing commercial building - service station	William St BATHURST
10	2018	380	\$0	124 lot residential subdivision with associated roads	Marsden La KELSO
10	2018	388	\$90,000	Single storey dwelling	Rockley Rd ROCKLEY MOUNT
10	2018	395	\$0	90 lot residential subdivision, new roads and 1 residue lot	Colville St WINDRADYNE
10	2018	397	\$100	Advertising signage	Stewart St BATHURST
10	2018	401	\$146,000	Additions and alterations to existing dwelling	Lavelle St WINDRADYNE
10	2018	404	\$320,000	Single storey dwelling with attached garage	The Bridle Tr DURAMANA
10	2018	411	\$0	Alterations to existing dwelling	Russell St BATHURST
10	2018	426	\$30,000	Addition to existing outbuilding	Sofala Rd PEEL
10	2018	433	\$396,515	Single storey rural dwelling with attached garage and detached shed	Mount Haven Way MEADOW FLAT
10	2018	437	\$11,000	Use of existing gate & fence	McCarthy Cl EGLINTON
10	2018	439	\$1,820,000	New two storey motel	Ingersole Dr KELSO
10	1991	154	\$652,628	MOD - 18 Lot residential subdivision and new road	Weeronga Way KELSO
10	2018	442	\$20,000	Use of existing commercial premises as a food and drink premises	William St BATHURST
10	2017	221	\$323,500	MOD - Two lot subdivision (boundary adjustment)	Poate St WINDRADYNE
10	2018	444	\$120,000	Additions to existing dwelling	Rankin St BATHURST
10	2018	445	\$295,000	Additions and alterations to dwelling	Morrow Pl ROBIN HILL
10	2017	484	\$430,000	MOD - two storey dwelling with attached garage, retaining walls	Governors Pde WINDRADYNE
10	2018	451	\$271,700	Ancillary dwelling and propogating/processing shed	Bant St SOUTH BATHURST
10	2018	458	\$5,000	Retaining wall	Ridgeview Cl WHITE ROCK
10	2018	460	\$0	Demolition of existing tennis club rooms	Durham St BATHURST
10	2018	461	\$200,000	Additions and alterations to office building - Kelso Community Centre	Bonnor St KELSO
10	2018	462	\$200,000	Single storey rural dwelling with attached garage	Curragh Rd COPPERHANNIA
10	2018	463	\$0	Demolition of dwelling and outbuildings	Mitchell Hwy ROBIN HILL
10	2018	468	\$250,000	Alterations and additions to existing dwelling	Lambert St BATHURST
10	2018	469	\$308,600	Alterations and additions to existing dwelling and attached carport	Keppel St BATHURST
10	2017	453	\$1,500,000	MOD - Commercial addition and carpark	Princes St BATHURST
10	2018	476	\$14,000	Garage	Maxwell Dr EGLINTON
10	2018	477	\$599,220	Dual occupancy with attached garages	Graham Dr KELSO
10	2017	153	\$0	MOD - Demolish dwelling & single storey dwelling with attached garage	George St BATHURST
10	2018	478	\$397,103	Single storey dwelling with attached garage	Mount Haven Way MEADOW FLAT
10	2018	479	\$416,570	Single storey dwelling and detached shed	Mount Haven Way MEADOW FLAT
10	2018	480	\$4,932	Carport	William St BATHURST
10	2018	482	\$110,000	Additions and alterations to warehouse including office	Kembla Pl KELSO
10	2018	318	\$100,000	Granny Flat - New (Free Standing)	Kelly Cr WEST BATHURST
10	2018	483	\$167,000	Additions and alterations to existing dwelling	Rankin St BATHURST
10	2018	484	\$300,000	Demolition and construct dwelling and shed	Lord St BATHURST
10	2018	485	\$550,000	Dual occupancy and two lot residential subdivision	Graham Dr KELSO
10	2018	486	\$0	Commercial signage	Keppel St BATHURST
10	2018	487	\$1,195,800	Alterations & additions to existing commercial premise	Stockland Dr KELSO
10	2018	488	\$520,000	Dual occupancy	Parer Rd ABERCROMBIE
10	2018	489	\$510,000	Dual Occupancy - New	Parer Rd ABERCROMBIE
10	2018	490	\$510,000	Dual Occupancy with attached garages	Parer Rd ABERCROMBIE
10	2018	491	\$18,000	Shed	Croft Cl THE LAGOON
10	2018	492	\$508,699	Single storey dwelling with attached garage and separate shed	Rothery St EGLINTON
10	2019	1	\$122,778	Commercial - Additions/alterations 80kw Solar system	Charlotte St BATHURST
10	2019	2	\$0	6 lot rural subdivision - 4 existing lots 2 new lots	Ophir Rd ROCK FOREST
10	2019	3	\$44,930	Garage/Shed	Hartwood Ave ROBIN HILL
10	2019	4	\$16,300	shed	Duramana Rd EGLINTON
10	2019	5	\$680,000	Four residential units & strata subdivision	Durham St BATHURST
10	2019	6	\$125,000	2 storey commercial shed with office	Irving Pl ROBIN HILL
10	2019	7	\$0	Fill of land	Curly Dick Rd TARANA
10	2019	8	\$0	45 lot & 1 residual commercial subdivision	PJ Moodie Dr RAGLAN
18	2019	2	\$19,500	Swimming Pool	Opperman Way WINDRADYNE
10	2019	9	\$0	2 signs	William St BATHURST
10	2019	10	\$6,600	Underpinning of existing dwelling	Stewart St BATHURST
18	2019	3	\$250,000	Single storey dwelling with attached garage	Croke Cl KELSO
10	2019	11	\$70,000	Granny Flat - New (Free Standing)	Strathmore Dr FOREST GROVE

Authority

Authority

Applications Over 40 Days



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Officer	App Typ	Year	Number	Description	Address	Application Date	Days Open	Stop Days	Reason
General Manager	10	2018	300	Commercial - Additions/Alterations	William St BATHURST	20/08/2018	148	148	File with GM for signature.
Mr A J Ballard	10	2018	437	Use of existing gate & fence	McCarthy CIEGLINTON	14/11/2018	62		Discussion forum 17/1/19
Mr D A Nelson	10	2018	240	Use of existing spa pool	Billywillinga Rd BILLYWILLINGA	11/07/2018	188		Waiting on further information
Mr D A Nelson	10	2018	461	Additions and alterations to office building - Kelso	Bonnor St KELSO	5/12/2018	41	32	Sally-Anne has requested additional information on the fitout of
Mr D J Dwyer	10	2018	342	Proposed industrial building & subdivision (boundary	Alpha St BATHURST	12/09/2018	125		Waiting on amended plans
Mr D J Dwyer	10	2018	380	124 lot residential subdivision with associated roads	Graham Dr KELSO	5/10/2018	102		Waiting on additional information
Mr D J Dwyer	10	2018	290	1. Demolition of existing dwelling 2. Childcare centre	Park St EGLINTON	13/08/2018	155		Council Report prepared (Mr W D McDonald - 15/1/2018)
Mr D J Dwyer	10	2018	350	123 lot residential subdivision	Graham Dr KELSO	18/09/2018	119		Waiting on additional information
Mr G R Press	10	2017	214	Internal office addition to existing hangar	PJ Moodie Dr RAGLAN	16/06/2017	578	532	Additional information requested
Mr G R Press	10	2018	232	Additions and alterations to dwelling	Mid Western Hwy EVANS	4/07/2018	195	182	Additional details required - bushfire assessment, septic letter &
Mr G R Press	10	2018	401	Additions and alterations to existing dwelling	Lavelle St WINDRADYNE	24/10/2018	83		Waiting on additional information
Mr G R Press	10	2018	442	Use of existing commercial premises as a food and drink	William St BATHURST	21/11/2018	55		Waiting on additional information
Mr G R Press	10	2018	445	Additions and alterations to dwelling	Morrow Pl ROBIN HILL	23/11/2018	53		Waiting on additional information
Mr W D McDonald	10	2017	484	MOD - two storey dwelling with attached garage, retaining walls	Governors Pde WINDRADYNE	29/11/2018	47		seeking withdrawal and New DA an not considered to be
Mr W D McDonald	10	2018	115	Continued and expanded operation of an extractive	Mid Western Hwy EVANS	9/04/2018	281	162	Awaiting Environment comment before JRPP report
Mr W D McDonald	10	2018	227	Mixed use redevelopment	Keppel St BATHURST	29/06/2018	200		Awaiting applicant information on concept
Mr W D McDonald	10	2018	340	Boundary adjustment and KFC restaurant	Ingersole Dr KELSO	12/09/2018	125		Awaiting water NSW
Mr W D McDonald	10	2018	341	Service station & fast food restaurant	Ingersole Dr KELSO	12/09/2018	125		Awaiting RMS comment
Mr W D McDonald	10	2018	361	Alterations to existing commercial building - service	William St BATHURST	25/09/2018	112		Awaiting applicant input
Mr W D McDonald	10	2018	388	Single storey dwelling	Rockley Rd ROCKLEY MOUNT	15/10/2018	92	60	Awaiting flora & fauna information
Mr W D McDonald	10	2018	395	90 lot residential subdivision, new roads and 1 residue lot	Colville St WINDRADYNE	18/10/2018	89		Awaiting engineering revision
Mr W D McDonald	10	2018	404	Single storey dwelling with attached garage	The Bridle Tr DURAMANA	26/10/2018	81		Awaiting applicant input re vegetation clearing
Mr W D McDonald	10	2018	433	Single storey rural dwelling with attached garage and detached	Mount Haven Way MEADOW	13/11/2018	63	54	Illegal clearing has taken place prior to lodgement of DA Issues
Mr W D McDonald	10	2018	451	Ancillary dwelling and propogating/processing shed	Bant St SOUTH BATHURST	29/11/2018	47	32	Awaiting input from applicant
Mr W D McDonald	10	2018	462	Single storey rural dwelling with attached garage	Curragh Rd COPPERHANNIA	5/12/2018	41		additional information requested (Mr W D McDonald -
Mrs C L Barnett	10	2017	221	MOD - Two lot subdivision (boundary adjustment), Dual	Matthews St WINDRADYNE	23/11/2018	53		Under assessment
Mrs C L Barnett	10	2018	244	One x two bedroom and one x three bedroom two storey units,	Rankin St BATHURST	13/07/2018	186	119	Under assessment
Mrs C L Barnett	10	2018	397	Advertising signage	Stewart St BATHURST	19/10/2018	88		Awaiting information
Mrs C L Barnett	10	2018	411	Alterations to existing dwelling	Russell St BATHURST	29/10/2018	78		Awaiting information
Mrs C L Barnett	10	2018	426	Addition to existing outbuilding	Sofala Rd PEEL	9/11/2018	67		Awaiting information
Mrs C L Barnett	10	2018	439	New two storey motel	Ingersole Dr KELSO	16/11/2018	60		Awaiting information
Mrs C L Barnett	10	2018	444	Additions to existing dwelling	Rankin St BATHURST	23/11/2018	53		Waiting on Heritage impact statement
Mrs C L Barnett	10	2018	460	Demolition of existing tennis club rooms	Durham St BATHURST	5/12/2018	41		Heritage Assessment required
Mrs C L Barnett	10	2018	463	Demolition of dwelling and outbuildings	Mitchell Hwy ROBIN HILL	5/12/2018	41		Heritage Assessment required
Ms C L Fulthorpe	10	2018	128	Use of existing habitable space	Bonnor St KELSO	17/04/2018	273	238	Waiting on additional information
Ms R E Higgins-	10	2016	441	MOD - Separate dwelling addition	PJ Moodie Dr RAGLAN	27/07/2018	172	165	Waiting on additional information
Ms R E Higgins-	10	2017	455	Additions to dwelling	Gormans Hill Rd GORMANS	27/11/2017	414	390	Waiting on additional information
Ms R E Higgins-	10	2018	458	Retaining wall	Ridgeview Cl WHITE ROCK	5/12/2018	41		Waiting on additional information

Authority



1/12/2018 - 31/12/2018

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Year	No	Lot DP	Address	Category	Environmental Planning Instrument	Zoning Of Land	Development Standard To Be Varied	Justification Of Variation	Extent Of Variation	Authority	Concurring Date	Determined
					Bathurst Regional Local Environmental Plan 2014		NIL					



COMMUNITY PARTICIPATION PLAN 2019



This Community Participation Plan is developed in response to Section 2.23 of the EP&A Act.

**Glossary of terms**

- CSP Community Strategic Plan
- CPP Community Participation Plan
- DCP Development Control Plan
- EIS Environmental Impact Statement
- EP&A Environmental Planning and Assessment Act
- LEP Local Environmental Plan
- LGA Local Government Area
- NSW New South Wales
- SEPP State Environmental Planning Policy
- SSD State Significant Development
- SSI State Significant Infrastructure

**Commencement of the Community Participation Plan**

This Community Participation Plan came into effect on dd MMMM yyyy by resolution of Council dated dd MMMM yyyy.

**Amendments to the Community Participation Plan**

The table below outlines the amendments to the Bathurst Regional Community Participation Plan.

Amend No.	Date of Resolution of Council	Effective Date	Part to which the Amendment Relates	Effect of Amendment

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## 1 Introduction

### 1.1 What is community engagement?

Community engagement is a planned process with the specific purpose of working with identified groups of people, whether they are connected by geographic location, special interest, or affiliation or identify to address issues affecting their well-being. The linking of the term 'community' to 'engagement' serves to broaden the scope, shifting the focus from the individual to the collective, with the associated implications for inclusiveness to ensure consideration is made of the diversity that exists within any community.

Community engagement can take many forms and the International Association for Public Participation (IAP2) has developed the 'IAP2 public participation spectrum' to help groups define the public's role in any public participation process.

#### Good community engagement will lead to:

- better project and service delivery outcomes
- improve the quality of policy being developed
- build more resilient relationship with the community
- enhanced reputation and check that council is meeting local needs
- increased understanding of community issues
- better shared partnerships and networks
- deal with complex issues and emerging issues
- opportunities for a diversity of voices to be heard
- communities being able to identify priorities for themselves and own the solutions

## IAP2 Spectrum of Public Participation



Figure 1© IAP2. All rights reserved.



## 1.2 What is the spectrum of community engagement?

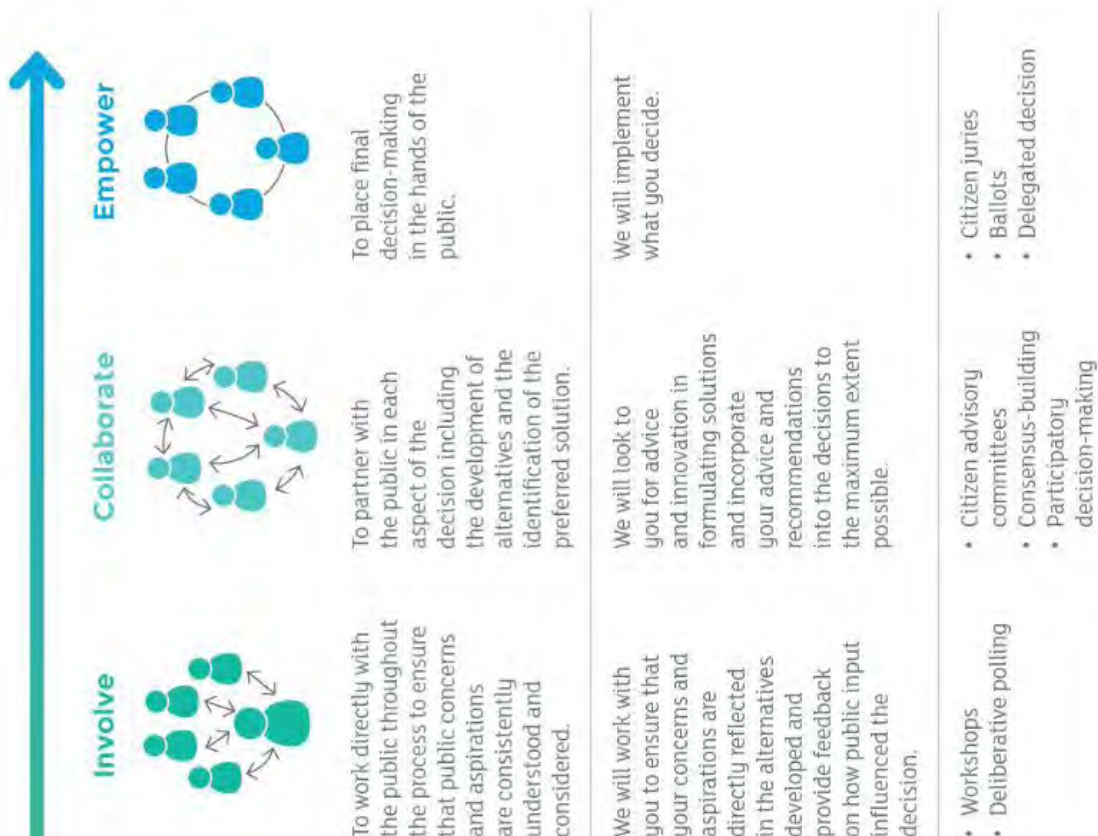
The spectrum of community engagement has been designed to assist in determining the most appropriate level of participation of the public. The spectrum shows that differing levels of participation are legitimate depending on the goals, time frames, resources and levels of concern in the decision to be made. However, and most importantly, the spectrum sets out the promise being made to the public at each participation level.

The public participation goal will be guided by other considerations such as:

- What is the broader context of the project or issue?
- Is there any history with the project or issue?
- Are there specific requirements of legislation that need to be considered?
- Is there community interest in the project or issue?

While the IAP2 Spectrum for Public Participation has been adopted for this framework, within the context of Local Government, the highest level of 'Empower' will rarely be achievable or appropriate. The spectrum notes that the level of 'Empower' places the "final decision-making in the hands of the public". As elected representatives for the community, final decisions will ultimately rest with the elected Councillors.

Community engagement plans need to be tailored for each project, identifying the appropriate level of community engagement for that project. It should be noted however, that while a project may have an overarching engagement level, a stakeholder analysis may result in some sections of the community having a greater or lesser level of participation depending on the level of impact the decision may have. During the life-



time of the project, it may also be necessary to adjust the level of engagement, depending on the stage of the project.

### 1.3 What is a Community Participation Plan?

The Bathurst Regional Community Participation Plan (CPP) sets out when and how Council will engage with its communities across all the planning functions<sup>1</sup> it performs. The CPP must meet the minimum requirements for community participation set out in the Environmental Planning and Assessment Act and relates to the planning functions of Council as set out in Schedule 1 of the Act.

### 1.4 Limitations of the Community Participation Plan

This Community Participation Plan does not outline Council's engagement strategies for the delivery of other Council services, functions or infrastructure. Community engagement for these activities are developed considering the requirements of Council's Community Engagement Strategy.

### 1.5 Objectives of the Community Participation Plan

Council's community engagement objectives are to:

- a) enhance opportunities for all members of the community to participate in planning decisions to achieve better planning outcomes, in an open and transparent process;

- b) ensure the community understands how they can participate in planning decisions;
- c) ensure that the needs and concerns of the community are identified and addressed wherever possible;
- d) ensure our strategic planning reflects the aspirations of our community and partners; and
- e) ensure Council meets its legislative requirements in regards to community engagement.

### 1.6 Principles of the Community Participation Plan

The Environmental Planning and Assessment Act guides Council to ensure that it will be clearer and easier for the community to understand how it can participate in planning decisions. The Act<sup>2</sup> outlines the principles that underpin Council's Community Participation Plan. These principles are outlined below:

- a) The community has a right to be informed about planning matters that affect it.
- b) Council will encourage effective and on-going partnerships with the community to provide meaningful opportunities for community participation in planning.
- c) Planning information will be in plain language, easily accessible and in a form that facilitates community participation in planning.

<sup>1</sup> Refer to Section 1.8 of this CPP

<sup>2</sup> Section 2.23 of the Environmental Planning and Assessment Act 1979



- d) The community will be given opportunities to participate in strategic planning as early as possible to enable community views to be genuinely considered.
- e) Community participation will be inclusive and Council will actively seek views that are representative of the community.
- f) Members of the community who are affected by proposed major development will be consulted by the proponent before an application for planning approval is made.
- g) Planning decisions will be made in an open and transparent way and the community will be provided with reasons for those decisions (including how community views have been taken into account).
- h) Community participation methods (and the reasons given for planning decisions) will be appropriate having regard to the significance and likely impact of the proposed development.

### 1.7 Land to which this Community Participation Plan applies

The Bathurst Regional Community Participation Plan applies to all land within the Bathurst Regional Local Government Area (LGA).



The planning rules ensure that broad strategies and policies can be implemented...

Before submitting an application, the applicant talks to Council about the proposal\*...  
\*Some proposals are assessed by NSW Planning

Council may then refer the application for specialist advice to help make a decision...

The proposal may be advertised or notified so that those that may be affected can have a say. Council's Community Participation Plan lets the community know how Council will advertise or notify proposals.

If those affected are not satisfied with Council's decision the Land and Environment Court can be asked to review it.

Making fair, transparent planning decisions

The planning rules ensure that broad strategies and policies can be implemented...

Council proposes changes to the planning rules to deliver the policies...

The community, Council and industry are asked about the proposed changes...

Some changes may need expert advice from other Specialists

The changes are approved and the planning controls are updated.

Planning for the community's needs

Broad strategies need to be developed to plan for these changes...

Council and the community work together to develop the planning strategies...

The broader community is then asked what they think...

Strategic plans and policies setting out the way forward are agreed and adopted by Council.

The economic, social and environmental needs of the community are constantly changing...

Bathurst Regional Council looks at these needs to understand how to respond...

We work with the community to get broad agreement on the way to respond

Understanding the community's needs



# PLANNING ON A PAGE

Planning Bathurst's liveable communities together  
Bathurst Regional Council | Community Participation Plan 2018



Understanding the community's needs

**ENVIRONMENTAL**

- Biodiversity
- Environmental protection
- Climate change
- Renewable energy
- Sustainable design
- Natural hazards (eg, bushfire, flooding)
- Vegetation protection
- Resource management and protection on community
- Sustainable transport

**SOCIAL**

- Affordable housing
- Social housing
- Planning for health
- Heritage and culture
- Population change (eg, household type, cultural diversity, ageing)
- Sense of place
- Community infrastructure (eg, open active space, libraries)

**ECONOMIC**

- Population growth
- Transport and landuse coordination
- Airport and freight logistics
- Infrastructure (eg, water, waste, telecommunications)
- Economic Development (eg, business, industry, forestry)
- Access to employment
- Agriculture
- Tourism
- Global economic cycles
- Support local businesses

Council responds to the changing needs of a growing population

**OUTPUT**

- Application is adopted (Strategic)
- Application is modified based on community input, then adopted (Strategic)
- Strategic studies/LEP etc adopted

**IMPLEMENTATION THROUGH LOCAL PLANNING CONTROLS**

- Council develops the vision for the region with input from the community (the Bathurst 2040 Community Strategic Plan)
- The *Environmental Planning & Assessment Act* sets the legal framework for the planning system
- The *Bathurst Regional Local Environmental Plan 2014* (LEP) regulates the use, development and protection of land within the Bathurst Region
- The *Bathurst Regional Development Control Plan 2014* (DCP) sets out the planning rules that apply to the Bathurst region
- These ideas are included in the LEP and DCP as local policies and the Local Strategic Planning Statement (LSPS) being developed.
- The planning rules can only be changed by a formal amendment process
- Planning functions of Council are exhibited or notified consistent with the Community Participation Plan (CPP).
- Variations to Planning standards are allowed in some circumstances and are assessed on a case-by-case basis.

Planning for the community's needs

The planning system relies on participation across all sectors of the community to guide the future development of the region and deliver the right planning controls

**STATE POLICIES**

- eg: Central West and Orana Regional Plan
- NSW State Infrastructure Strategy
- Future Transport 2056

**Expert Advice**

- Other Government Agencies**
  - Can comment on proposals that affect their areas of interest (eg, Heritage Office, Roads and Maritime Services, Rural Fire Service, Water in NSW)
- Department of Planning & Environment**
  - Makes recommendations to the Minister
  - Administers changes to the planning controls as required
  - May refer to additional expert input
  - Can seek community input about proposals

**Local Government**

- Acts as responsible authority for local planning matters
- Assesses applications against the planning rules
- Refers application for specialist input
- May require public exhibition or notification of applications
- May amend the Planning rules with community input
- May delegate a decision to a council officer
- May vary a development standard on a case by case basis

**Minister for Planning**

- Is responsible for state significant projects in some areas
- Can refer an application for specialist input
- May take responsibility for important decisions by calling in or through development facilitation

**Other decision makers**

- Joint Regional Planning Panel
- Joint local/state government decision making body for regions

Decisions are made at the state and local level depending on the nature of the proposal

**OUTCOME**

- Application is approved (Development Assessment)
- Application is refused (Development Assessment)

## 1.8 What are Council's Planning Functions?

Council's planning functions are divided into two streams: development assessment, and strategic planning, under the Environmental Planning and Assessment Act 1979.

### Development Assessment

Where Council is the consent authority for the following application types:

- a) a provision of the *Heritage Act 1977* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979, or
- b) a provision of the *Water Management Act 2000* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979, or
- c) a provision of the *Protection of the Environment Operations Act 1997* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979.

### Local development (other than for complying development certificate, for designated development or for State significant development)

Local development is the most common type of development in NSW, with projects ranging from home extensions to commercial, retail and industrial developments. The Bathurst Regional Local Environmental Plan 2014 outlines those developments and land uses which require development consent before the development can take place.

### Nominated integrated development or threatened species development<sup>3</sup> (not being Class 1 aquaculture development)

Nominated integrated development means integrated development (not being threatened species development or Class 1 aquaculture development) that requires an approval (within the meaning of section 4.45 of the Act) under:

<sup>3</sup> Clause 89(4) Environmental Planning and Assessment Regulation 2000

### Designated development

Designated Development refers to developments that are high-impact developments (e.g. likely to generate pollution) or that are located in or near an environmentally sensitive area (e.g. a wetland). There are two ways a development can be categorised as designated development:

- the class of development can be listed in Schedule 3 of the Environmental Planning and Assessment Regulation 2000 as being designated development, or
- a Local Environmental Plan (LEP) or State Environmental Planning Policy (SEPP) can declare certain types of development to be designated.

### State Significant development

It is development that due to the size, economic value or potential impacts that a development may have is considered to be of State significance. Development that is State significant development (SSD) is identified in the State and Regional Development SEPP. For all State significant development applications, the Minister for Planning is the consent authority.



### ***Modification of development consents***

After a development consent has been issued, the applicant or anyone entitled to act on the applicant's behalf can apply to Council, or approval authority, for approval to modify that development consent.

An application to modify a development consent is made under Section 4.55 of the Environmental Planning and Assessment Act 1979 (the Act) provided the development is substantially the same.

If Council does not agree that the proposed modifications would result in substantially the same development as was originally approved, a new development application will need to be submitted for assessment.

### ***Strategic Planning***

Council's strategic planning functions incorporate the preparation of plans including:

#### ***Community Participation Plan***

The Community Participation Plan (CPP) sets out when and how Council will engage with their communities across all the planning functions they perform and establish the minimum requirements for community participation for each type of document.

#### ***Regional or district plans***

Regional plans have been developed by the NSW Department of Planning and Environment to plan for our future population's needs for housing, jobs, infrastructure and a healthy environment. The Central West and Orana Regional Plan applies to the Bathurst region.

### ***Local strategic planning statements***

The Local Strategic Planning Statement will set out the 20-year vision for land-use in the Bathurst Region, the special character and values that are to be preserved and how change will be managed into the future. The Local Strategic Planning Statement will support Council's Local Land Use Strategies.

The Local Strategic Planning Statement will implement actions from the Central West and Orana Regional Plan, as well as Council's own priorities identified in the Bathurst 2040 Community Strategic Plan, its landuse strategies and other studies that support the growth of the City.

The Local Strategic Planning Statement must:

- identify the planning priorities for an area,
- explain how these priorities are to be delivered,
- demonstrate how Council will monitor and report on how the priorities will be implemented.

The statement will shape how the development controls in the local environmental plan (LEP) evolve over time to meet the community's needs, with the LEP the main planning tool to deliver Council's and the community's plan.

### ***Strategic Land Use Plans, Strategies and Studies***

Council develops a range of long-term plans and strategies for specific areas or development issues. Many of these plans and strategies will become Council policy after community consultation and will be implemented through Council's planning controls. Some Strategies and Plans also require endorsement from Government Agencies and support the Central West and Orana Regional Plan.

Examples include Council’s key land use strategies (Urban and Rural) and studies such as open space, heritage, traffic, transport, access and the like.

***Planning proposals for local environmental plans subject to a gateway determination***

The Local Environmental Plan (LEP) guides planning decisions for the Bathurst Region. It does this through zoning and development controls, which provide a framework for the way land can be used. The LEP is the main planning tool to shape the future of communities and ensure local development is achieved appropriately.

A planning proposal is required to amend the Local Environmental Plan. A planning proposal must demonstrate the strategic merit of the proposed LEP amendment. A planning proposal is submitted to the NSW Department of Planning and Environment for a Gateway Determination. A Gateway Determination will identify whether there is merit in the proposed amendment proceeding further in the plan making process.

A Gateway Determination is issued by the NSW Department of Planning and Environment and will determine:

- whether or not to proceed with the planning proposal
- whether or not to impose conditions to the proposal
- the minimum public exhibition period

***Development control plans***

A Development Control Plan (DCP) is prepared by Council and applies to specific types of development or areas of land and provides detailed development guidelines and controls. The DCP outlines specific controls

and parameters that apply to development proposals in the Bathurst Region.

Council will periodically amend the DCP to introduce new controls relating to specific development types, to reflect legislative changes, or to clarify the intent of an existing control.

***Developer and Infrastructure contribution plans***

Contributions plans allow Council to levy contributions on development consents issued for land within the Bathurst Region. These contributions assist the provision of community facilities or infrastructure to meet demand created by development.

Council will periodically amend these Plans, reflecting revised population growth, rezoning of additional land, completion of works, or to amend the schedule of works to reflect Council’s priorities.

***Other Planning Documents***

***Planning Agreements<sup>4</sup>***

A planning agreement (also known as a voluntary planning agreement) is an offer by a developer to Council to dedicate land, make monetary contributions, or provide any other material public benefit, to be used for or applied toward a public purpose.

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<sup>4</sup> Division 1A of the Environmental Planning and Assessment Regulation 2000

A public purpose includes the provision of:

- a. a community facility
- b. affordable housing
- c. transport or other infrastructure relating to the development
- d. the funding of recurrent expenditure relating to the provision of community facilities, affordable housing or transport or other infrastructure
- e. the monitoring of the planning impacts of development, and
- f. the conservation or enhancement of the natural environment.

Planning agreements are entered into in relation to a development application or an amendment to the Local Environmental Plan.

#### **Road Naming<sup>5</sup>**

Council is charged with the responsibility of naming new public roads for which it is responsible, especially when new subdivisions are released. Road and locality names are important navigation tools; not only for residents but for councils, emergency services and mapping services. The gazettal of these names reduces confusion, lowers the incidents of duplication and ensures appropriate names are made official.

### **1.9 Development excluded from notification under this Community Participation Plan**

Some types of development do not need development consent from Council and therefore there is no pathway for formal community

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<sup>5</sup> S162 Roads Act 1993

participation. This Plan does not relate to applications that fall within the following categories:

- a) Development which is exempt development under the provisions of Clause 3.1 Exempt Development of the LEP and or any applicable State Environmental Planning Policy.
- b) Development which is complying development under the provisions of Clause 3.2 Complying Development of the LEP and or any applicable State Environmental Planning Policy.

### **1.10 Relationship to other Plans or Strategies**

#### **Environmental Planning and Assessment Act**

The Act is the overarching document which establishes Council's legislative requirements. Division 2.6 of the Act outlines the requirements in relation to community participation. This Community Participation Plan is developed in response to Section 2.23 of the Act.

#### **Bathurst Regional Community Engagement Strategy**

The aim of the Bathurst Regional Community Engagement Strategy is "to provide a framework for Council's commitment to delivering a high level of community engagement to its community."

This Community Participation Plan recognises the established consultation practices of Council in relation to planning decisions.

#### **Bathurst 2040 Community Strategic Plan**

The Bathurst 2040 Community Strategic Plan aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region.



More specifically, this Community Participation Plan addresses the following key strategies of the CSP:

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community

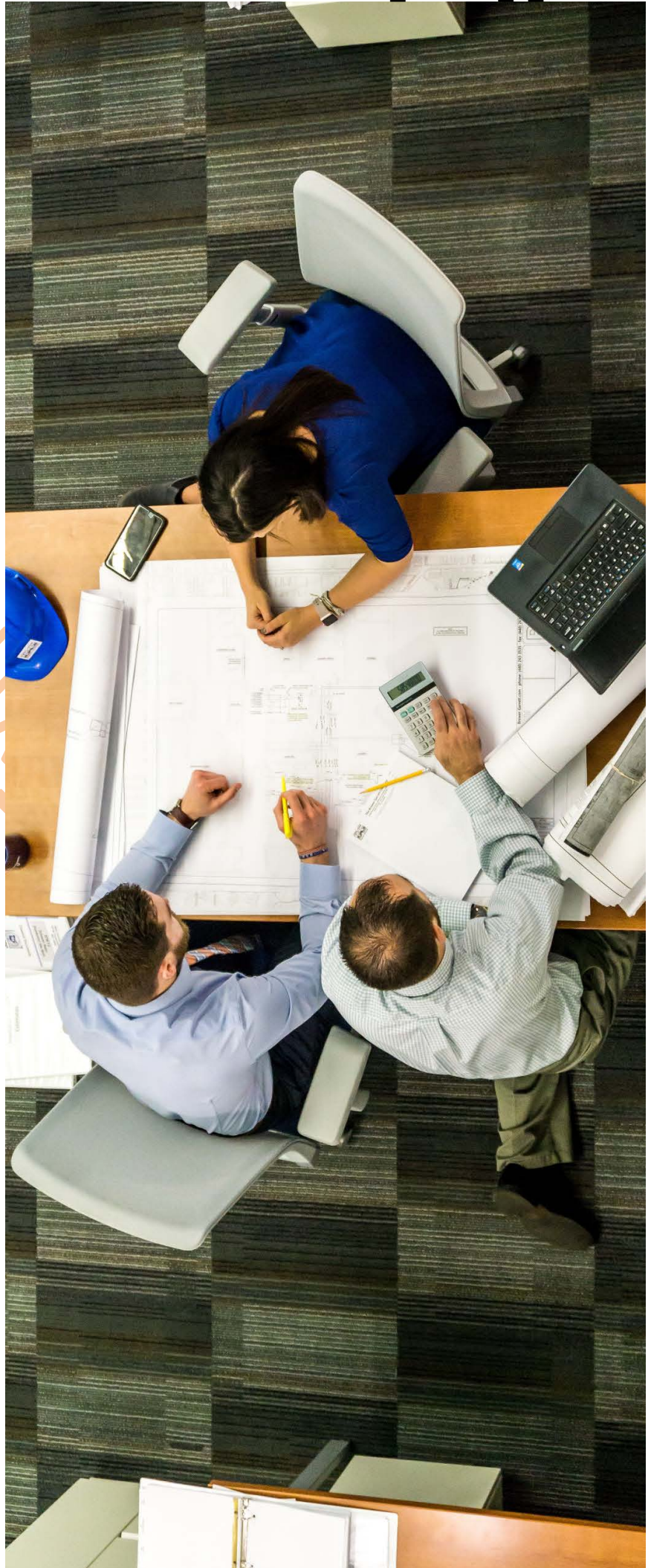
Strategy 4.6 Plan for, assess and regulate development activity

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region

Strategy 6.4 Meet legislative and compliance requirements

Strategy 6.5 Be open and fair in our decisions and our dealings with people

Strategy 6.8 Implement opportunities for organisational improvement





## 2 The Bathurst Regional Community

The Community Participation Plan seeks to enhance the opportunities for all members of the community to participate in planning decisions to achieve better planning outcomes, at an appropriate level, relative to the project.

The Bathurst Regional community is made up of a range of stakeholders, including individuals and interest groups that may, at some stage, be interested in participating in planning decisions.

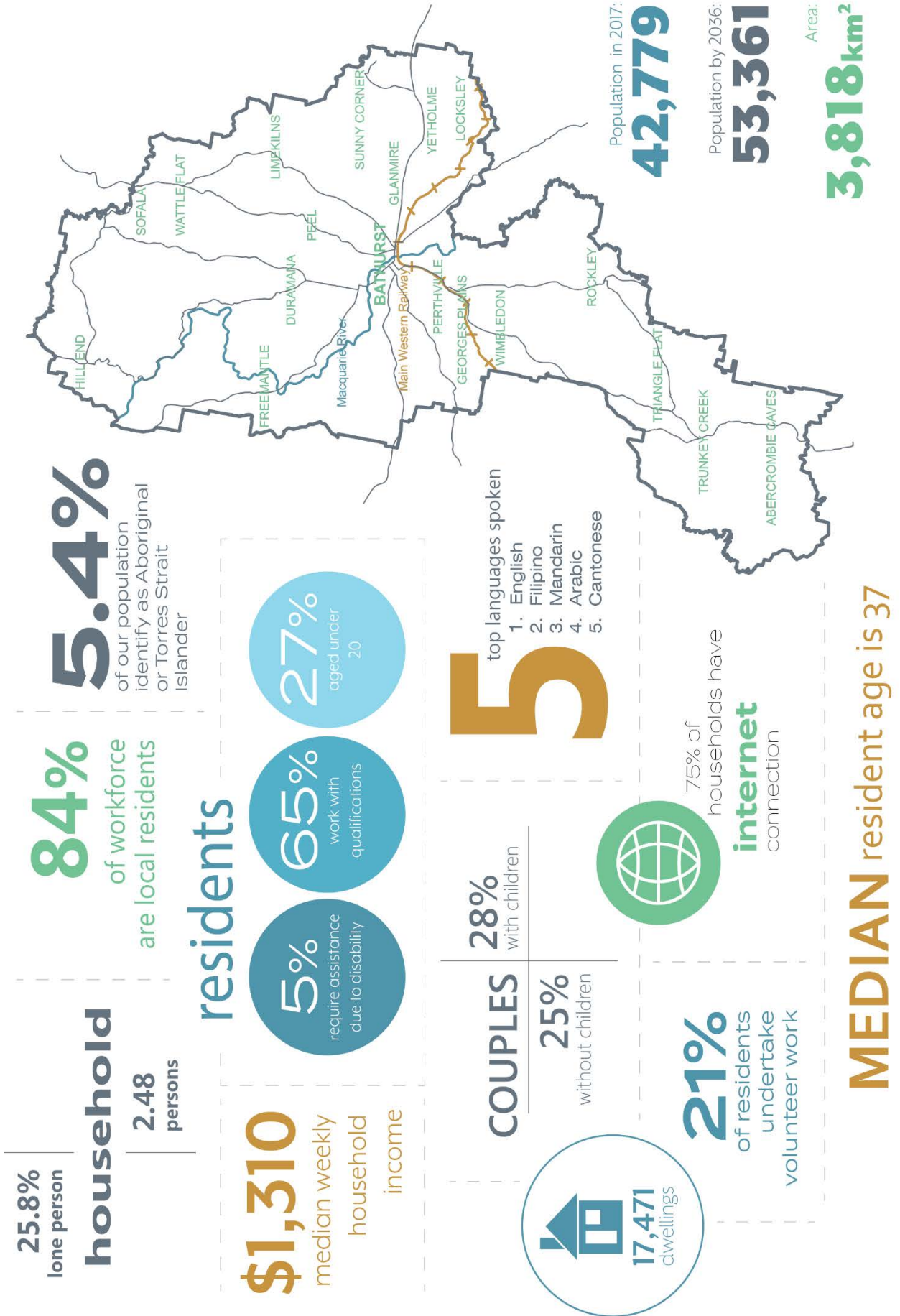
A **stakeholder** is defined as “an individual or group who has a direct interest in, or can directly affect or be affected by the actions of Council with respect to a specific issue. Council needs to engage with a different mix of stakeholders on different issues.”

Key individuals include, but are not limited to:

- Applicant
  - Landowner
  - Neighbour
  - Property developer
  - Business owner
  - Real estate agent
  - Planning specialist or consultant
  - Member of Parliament
- Key interest groups include (but are not limited to):
- Community and Village Progress associations

- Industry and community organisations including, for example:
  - Bathurst Business Chamber
  - Sports Council
  - National Trust
  - Greening Bathurst
  - Bathurst Region Access Committee
- Council reference groups including:
  - Natural Resource Advisory Group
  - Bathurst Region Heritage Reference Group
  - Tourism Reference Group
  - Bathurst Aboriginal Advisory Group (yet to be formed)
- Government agencies











- i) ensure that there is consistency in the notification of similar applications.

### 3.2 Consultation goal

An effective consultation program does not necessarily mean that all interested parties will be satisfied with the outcome. Rather, it is about ensuring that a proposal has been fully explored, concerns identified and, where possible, alternatives considered. Council's engagement goal is to:

**CONSULT** with the community to obtain public feedback on the development proposal.

### 3.3 Consultation channels

Council will communicate opportunities for participation in the development assessment process using methods including:

- Newspaper notices
- Notices on the land (if required by the Regulations<sup>6</sup>)
- Letters to stakeholders
- Council's website
- Council's DA Tracker website

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<sup>6</sup> Environmental Planning and Assessment Regulations 2000

## 3 Development Applications

A Development Application is a formal application for development that requires consent under the NSW Environmental Planning and Assessment Act 1979 (EP&A Act). It is usually made to Council and consists of standard application forms, supporting technical reports and plans.

### 3.1 Objectives of consultation for Development Applications

- a) Provide a framework for the notification and advertisement of development applications, applications to modify development consents and the review of development determinations.
- b) Provide an opportunity for public participation in the development application process.
- c) Establish a clear process and expectations of how public views are considered in the development application process.
- d) Specify circumstances where notification and advertising of applications is not required.
- e) Identify development applications that will be notified and/or advertised and those persons who will be notified.
- f) Facilitate the efficient processing of applications without unreasonably compromising the opportunity for public participation.
- g) To ensure notification and advertisement is carried out in accordance with the Environmental Planning & Assessment Act and Regulation.
- h) To outline other relevant procedures for development applications.

### 3.4 Consultation tools

Council will use a range of consultation tools to enable participation and opportunities to provide input to the project. Methods that could be used by Council include:

- Online participation through Council's yoursay website
- Councillor discussion hearing
- Request for written submissions through a public exhibition process

### 3.5 Consultation feedback

In all instances, Council will encourage the community to lodge written submissions in addition to feedback received through one of the other methods above.

### 3.6 Consultation period

In relation to the public exhibition or notification of a development application, Council will exhibit it for no less than the time indicated for the type of development listed in this section.

### 3.7 Public Exhibition and Notification of Development Applications

The key method used to encourage participation in the development assessment process is by way of public exhibition or notification of the application. This section establishes the **minimum level** for neighbour and stakeholder notification for local development (3.14.1), nominated integrated development (3.14.5) and designated development (3.14.6), where Council is the consent authority. There may be occasions when these minimum provisions are increased at the discretion of the Council,

considering the possible impacts of a development application. Council staff have delegated authority to administer the provisions of this Community Participation Plan.

### 3.8 How is the commencement and conclusion of the public exhibition or notification period calculated?

The public exhibition or notification period dates are calculated using the following methodology.

#### 3.8.1 Matters requiring a notice in a newspaper – Public Exhibition

The commencement of the exhibition period is taken to be the first business day following the publication of the notice in the newspaper.

The conclusion of the exhibition period is based on the required number of consecutive days (as outlined in this CPP), inclusive of weekends, following the commencement of the exhibition period.

For the purposes of this Community Participation Plan, Public Holidays or Bank Holidays that apply to the State of NSW are excluded from the exhibition period<sup>7</sup>.

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<sup>7</sup> s36(2) of the Interpretation Act 1987

### 3.8.2 Matters not requiring a notice in a newspaper – Public Notification

The commencement of the notification period is taken to be the fourth day following the posting of the letter of notification.

The conclusion of the notification period is based on the required number of consecutive days (as outlined in this CPP), inclusive of weekends, following the commencement of the notification period.

For the purposes of this Community Participation Plan, Public Holidays or Bank Holidays that apply to the State of NSW are excluded from the notification period<sup>8</sup>.

### 3.9 Exhibition or notification during the Christmas period

Public exhibition and/or notification periods over the traditional Christmas period will be extended so as not to include the period between 20 December and 10 January (inclusive).

### 3.10 How does Council determine who will be notified?

Except as noted below, written notice of a notified Development Application will be given to the owners of land directly adjoining the land on which the development is intended to occur.

<sup>8</sup> s36(2) of the Interpretation Act 1987

For the purposes of determining what is adjoining land, Council will generally exclude land which is separated by a road, pathway or other significant feature. Council may consider wider notification depending on the criteria established in Section 3.14.4.4.

Notice to the owners of adjoining land means written advice of the making of a development application, including the time and location at which the documents may be inspected, forwarded by ordinary post to the owner of the adjoining property as identified in Council's property records at the time of lodgement of the development application.

With respect to amended applications, Council will give notice under Section 3.14.11 to those directly adjoining land considered to be materially adversely affected by the amended development application.

**Note:** In the case of the adjoining land being part of a strata plan, notification will be given to the Body Corporate only.

### 3.11 Notification to properties in adjoining local government areas

Where adjoining properties are considered by Council to be affected by development in the Bathurst Region, Council will notify the adjoining Council as if they were the property owner in accordance with this Community Participation Plan.

### 3.12 Deficient Development Applications

Council reserves the right not to publicly exhibit and/or notify development applications that in its opinion are deficient. A deficient development application is one that is indecipherable, does not contain

important information and/or does not adequately consider the region's planning controls.

### 3.13 External referrals

Development Applications received by Council within the Heritage Conservation Area of the Village of Hill End; involving individual buildings listed in the National Trust Register; or applications for activities on lands identified as high or very high sensitivity under the Bathurst Regional Aboriginal Heritage Study will be referred to the following stakeholders as outlined in the section below. The minimum exhibition period, based on the development type, will also apply to these stakeholders.

#### 3.13.1 Development within the Village of Hill End

Development Applications received for land within the Heritage Conservation Area of the Village of Hill End will be notified to the Hill End and Tamaroora Progress Association and the Hill End National Parks and Wildlife Office in accordance with the relevant section of this Community Participation Plan.

#### 3.13.2 National Trust

Development applications involving individual buildings listed in the National Trust Register will be referred to the Bathurst Branch of the National Trust for its immediate consideration. In determining these applications, Council will give consideration to the comments made by the National Trust.

### 3.13.3 Bathurst Local Aboriginal Lands Council and Local Aboriginal Knowledge Holders

Development Applications for activities on lands identified as high or very high sensitivity under the Bathurst Regional Aboriginal Heritage Study will be referred to the Bathurst Local Aboriginal Lands Council and local Aboriginal Knowledge Holders for their immediate consideration. In determining these applications, Council will give consideration to the comments made by the Bathurst Local Aboriginal Lands Council and the local Aboriginal Knowledge Holders.

## 3.14 Development Application types

### 3.14.1 Application for development consent (other than for complying development certificate, designated development or State significant development)

What is an application for development consent?

Local development is the most common type of development in NSW, with projects ranging from home extensions to medium sized commercial, retail and industrial developments. The Bathurst Regional Local Environmental Plan 2014 outlines those developments and land uses which require development consent before the development can take place.

### 3.14.2 What is Public Exhibition or Public Notification?

#### 3.14.2.1 Public exhibition (Exhibited development)

Council will notify adjoining owners, by way of a notification letter, of a development proposal that is listed within Section 3.14.3 of this Community Participation Plan. Council may also send out notification

letters to persons or organisations that are likely to have an interest in the proposed development. Council will also advertise the Development Application in the 'Council Notices' section of the Western Advocate on Saturdays.

Public exhibition of an application will incur an additional advertising fee.

### 3.14.2.2 *Public notification (Notified development)*

Council will notify adjoining owners, by way of a notification letter, of a development proposal that is listed within Section 3.14.4 of this Community Participation Plan. Council may also send out notification letters to persons or organisations that are likely to have an interest in the proposed development.

### 3.14.3 **Exhibited Development**

#### 3.14.3.1 *What is Exhibited Development?*

Development which is required to be placed on public exhibition upon receipt of an application is referred to as **Exhibited Development**.

Exhibited development includes the following:

- a) In respect of land within Zone **R1** - General Residential, Zone **R2** – Low Density Residential or Zone **RU5** - Village, development for the purpose of:
  - i. Tourist and visitor accommodation (other than bed and breakfast or farm stay accommodation); or
  - ii. Correctional centres, or
  - iii. Home industries, or
  - iv. Making alterations or additions to a building the use of which is lawful only because it is an existing use, or

- v. Registered clubs.

- b) In respect of land identified on **Map No. 34** of the Bathurst Regional Development Control Plan 2014 and identified as a **landmark site** as defined by Clause 10.5.4 of the Bathurst Regional Development Control Plan 2014, development that, in the opinion of the Director, Environmental Planning and Building Services, constitutes a major redevelopment of the land.

- c) In respect of **all land**, development for the purpose of:
  - i. Amusement centres, or
  - ii. Attached dwellings, or
  - iii. Boarding houses, or
  - iv. Cellar door premises, or
  - v. Home occupation (sex services), or
  - vi. Hostels, or
  - vii. Multi-dwelling housing, or
  - viii. Pubs, or
  - ix. Bottle shops, or
  - x. Residential flat buildings, or
  - xi. Restricted premises; or
  - xii. Seniors housing, or
  - xiii. Sex services premises, or
  - xiv. Small bars
  - xv. The demolition of a heritage item, or
  - xvi. The demolition of a work, relic or place within a Heritage Conservation Area; or
  - xvii. The use of a building or land referred to in **Clause 5.10 (10) – Heritage Conservation or Clause 7.5 - Conservation**



**Incentives – Heritage Conservation Areas** of the LEP for a purpose that, but for those clauses, would have been prohibited under the LEP.

Development listed in xv) and xvi) above is not exhibited development if it involves the partial demolition of a heritage item or the demolition of a building or work within a Heritage Conservation Area if, in the opinion of Council, the partial demolition or demolition will be of a minor nature and will not adversely affect the environmental heritage of the Bathurst Region.

Note 1: Where a development application includes elements which are both exhibited and non-exhibited, the whole of the application shall be exhibited development.

### 3.14.4 Notified Development

#### 3.14.4.1 What is Notified Development?

Development which is required to be notified upon receipt of an application is referred to as **Notified Development**.

Development, other than Exhibited Development, which is required to be notified to one or more adjoining land owners is referred to as Notified Development.

#### 3.14.4.2 Development Applications that will be notified in the R1 General Residential and R2 Low Density Residential zones

In the **R1** General Residential and **R2** Low Density Residential, Council will give notice to owners of adjoining land of a Development Application for the following types of development:

- a) A dwelling house, dual occupancy, secondary dwelling or group home which contains a two storey component,
- b) Alterations and additions to an existing single storey dwelling, secondary dwelling or group home to create a second storey,
- c) Alterations and additions to the second storey of a dwelling, secondary dwelling or group home within 2 metres of the side or rear boundary,
- d) Shop top housing,
- e) Retaining walls greater than 1.2 metres in height and located within 1.2 metres of the side or rear boundary.
- f) Sheds and garages with a floor area greater than either:
  - i) 45 sqm in a Heritage Conservation Area or
  - ii) 60 sqm in all other R1 or R2 zoned land.
- g) Transportable dwellings in the Bathurst or West Bathurst heritage conservation areas.
- h) Garages, sheds and carports, within the Bathurst and West Bathurst Heritage Conservation Areas, forward of the established front or side building alignment for the development site.
- i) New infill dwellings which address a street frontage within the Bathurst and West Bathurst Heritage Conservation Areas.

Note 1: Heights are to be measured from ground level (existing) being the existing level of a site at any point prior to any work being undertaken.

Note 2: A **storey** means a space within a building that is situated between one floor level and the floor level next above, or if there is no floor above, the ceiling or roof above, but does not include:

- a) a space that contains only a lift shaft, stairway or meter room, or
- b) a mezzanine, or

be notified will be dependent on a number of factors which will require inspection of the plans relating to the development application.

Council will give notice to owners of adjoining land of such a Development Application where it considers that the development may have a material adverse impact upon:

- a) the views to and the views from surrounding land,
- b) overshadowing of adjoining land, or
- c) the privacy of surrounding land, or
- d) noise, light, odour, dust (or similar) transmission to the surrounding land, or
- e) the visual impact of the proposed development in relation to the streetscape.

Adjoining properties unlikely to be materially adversely affected by the proposed development will not be notified.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the development proposal.

What is the minimum exhibition or notification period?

Exhibited Development

14 days

Notified Development

10 days

- c) an attic.

### ***3.14.4.3 Development Applications that will NOT be notified in the R1 General Residential and R2 Low Density Residential zones***

In the **R1** General Residential and **R2** Low Density Residential zones a development application for the following types of development will **NOT** be notified.

- Subdivision of land
- Single storey dwelling house, dual occupancy, secondary dwellings or group home
- Single storey additions to a dwelling house, dual occupancy, secondary dwelling or group home
- Swimming pools
- Ancillary structures including carports, garages/sheds (other than those noted in Section 3.14.3.2), outbuildings, rainwater tanks, fences and freestanding patios, pergolas, studios and the like.
- Retaining walls less than 1.2 metres in height.

Note 1: Heights are to be measured from ground level (existing) being the existing level of a site at any point prior to any work being undertaken.

Note 2: Where a development application includes elements which are both notified and non-notified, the whole of the application shall be notified development.

### ***3.14.4.4 Other Notified Development in all zones***

A decision on whether a Development Application (other than for development of the kind referred to in Section 3.14.3.2 and 3.14.3.3) will

### 3.14.5 Application for development consent for nominated integrated development or threatened species development<sup>9</sup> (not being Class 1 aquaculture development)

What is nominated integrated development?

Nominated integrated development means integrated development (not being threatened species development or Class 1 aquaculture development) that requires an approval (within the meaning of section 4.45 of the Act) under:

- a) a provision of the *Heritage Act 1977* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979, or
- b) a provision of the *Water Management Act 2000* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979, or
- c) a provision of the *Protection of the Environment Operations Act 1997* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979.

What is threatened species development?

Threatened species development means development to which section 7.7 (2) of the Biodiversity Conservation Act 2016 or section 221ZW of the Fisheries Management Act 1994 applies.

<sup>9</sup> Clause 89(4) Environmental Planning and Assessment Regulation 2000

Section 7.7(2) of the Biodiversity Conservation Act 2016 requires a Biodiversity Development Assessment Report (BDAR) to be submitted with a development application where the proposed development is likely to have a significant effect on threatened species.

Section 221ZW of the Fisheries Management Act 1994 requires a Species Impact Statement to be submitted with a development application where the proposed development is likely to have a significant effect on threatened species, populations or ecological communities.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the development proposal.

What is the minimum exhibition period?

28 days

Specific public notification requirements for nominated integrated development or threatened species development?

Clause 87 of the Environmental Planning and Assessment Regulations 2000 outlines how an application is to be publicly notified.

Clause 88 of the Environmental Planning and Assessment Regulations 2000 outlines who written notice is to be given.

Clause 89 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the written notice and published notice.

### 3.14.6 Application for development consent for designated development

#### What is development consent for Designated development?

Designated Development refers to developments that are high-impact developments (e.g. likely to generate pollution) or that are located in or near an environmentally sensitive area (e.g. a wetland). There are two ways a development can be categorised as designated development:

- the class of development can be listed in Schedule 3 of the Environmental Planning and Assessment Regulation 2000 as being designated development, or
- a LEP or SEPP can declare certain types of development to be designated.

#### What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the development proposal.

#### What is the minimum exhibition period?

28 days

#### Specific public notification requirements for designated development?

Clause 77 of the Environmental Planning and Assessment Regulations 2000 outlines that notice is to be given to public authorities (other than relevant concurrence authorities or approval bodies) as, in the opinion of the consent authority, may have an interest in the determination of that development application.

Clause 78 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the notice for designated development.

Clause 79 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the exhibition notice on land for designated development.

Clause 80 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the published notice for designated development.

Clause 81 of the Environmental Planning and Assessment Regulations 2000 outlines that all submissions must be forwarded to the Planning Secretary in response to the public exhibition period. The Planning Secretary may waive this requirement in certain circumstances<sup>10</sup>.

### 3.14.7 Application for development consent for State significant development

#### What is State Significant development?

It is development that due to the size, economic value or potential impacts that a development may have is considered to be of State significance. Development that is State significant development (SSD) is identified in the State and Regional Development SEPP. For all State

<sup>10</sup> section 4.16 (10) (b) of the Act.

significant development applications, the Minister for Planning is the consent authority.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the development proposal.

What is the minimum exhibition period?

28 days

Specific public notification requirements for State significant development:

Clause 84 of the Environmental Planning and Assessment Regulations 2000 outlines the requirements of public notice of the application.

Clause 85 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the notice for State significant development.

### **3.14.8 Application for modification of development consent that is required to be publicly exhibited by the regulations**

What is a modification to a development consent?

After a development consent has been issued, the applicant, or anyone entitled to act on the applicant's behalf, can apply to Council, or approval authority, for approval to modify that development consent.

An application to modify a development consent is made under Section 4.55 of the Environmental Planning and Assessment Act 1979 (the Act) provided the development is substantially the same.

If Council does not agree that the proposed modifications would result in substantially the same development as was originally approved, a new development application will need to be submitted for assessment.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the modified development proposal.

What is the minimum exhibition period?

*Modifications involving minor error, mis-description or miscalculation*

Applications will not be notified.

*Modifications involving minimal environmental impact.*

Applications will generally not be notified.

However if, in the opinion of Council, the proposed modification has the potential to increase the impact of the development on adjoining or nearby land or development, the application will be notified for a period of 10 days in accordance with this CPP.

*Other modifications, including applications which cause increased environmental impact*

14 days



All persons who made a submission to the previous Development Application will be notified in accordance with this Plan.

*Modification by consent authorities of consents granted by the Court.*

Applications will generally not be notified.

However if, in the opinion of Council, the proposed modification has the potential to increase the impact of the development on adjoining or nearby land or development, the application will be notified for a period of 10 days in accordance with this CPP.

### 3.14.9 Environmental impact statement obtained under Division 5.1

What is an Environmental Impact Statement for State significant development

An Environmental Impact Statement (EIS) is a publicly available document that provides information on a project, including its environmental impacts and mitigation measures, and is used to inform development consent decisions. An Environmental Impact Statement is required for certain types of developments.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the development proposal.

What is the minimum exhibition period?

28 days

### 3.14.10 Environmental impact statement for State significant infrastructure under Division 5.2

What is an Environmental Impact Statement for State significant infrastructure?

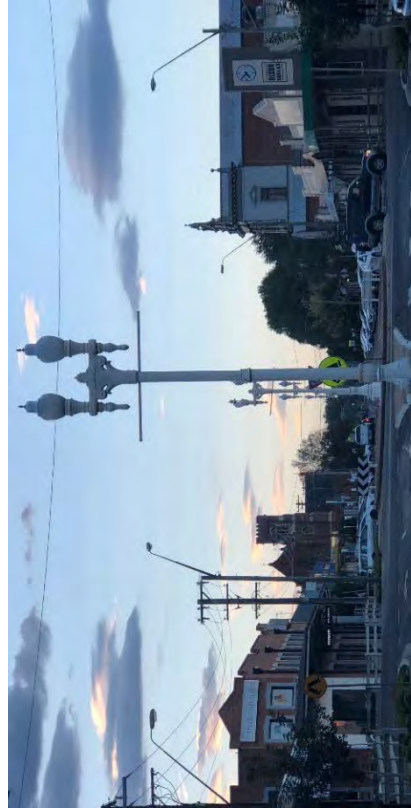
It is infrastructure that due to the size, economic value or potential impacts that a development may have, is considered to be of State significance. Development that is State significant infrastructure (SSI) is identified in the State and Regional Development SEPP. For all State significant infrastructure applications, the Minister for Planning is the consent authority.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the development proposal.

What is the minimum exhibition period?

28 days



**3.14.11 Re-exhibition of any amended application or matter referred to above required by or under this Schedule**

What is an amended application?

An amended application is an application where the applicant provides amended plans to Council prior to the determination of the Development Application.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the amended development proposal.

Will all applications be notified?

Only those applications where it is considered that there will be additional or significantly altered likely environmental impact will be re-exhibited or re-notified.

What is the minimum exhibition or notification period?

10 days

**3.14.12 Review of determinations and decisions**

What is a review of determination or decision?

Where Council has refused your development application or imposed conditions that you are not satisfied with, you may be able to apply for a review. Section 8.2 of the Environmental Planning and Assessment Act allows the applicant to apply for a review of the determination made by

the Council. The Act requires the review to be completed within 6 months from the date of determination of the development application.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the development proposal.

Will all applications be notified?

Applications under Section 8.2 of the EP&A Act are to be re-notified to persons who previously made a submission where the Development Application is amended in a material way and Council considers that the development is likely to have the potential to increase the adverse impact than the development as it was previously considered.

What is the minimum exhibition period?

10 days









## 4 Strategic Planning

Council prepares a range of strategic planning documents including:

- Land use strategies and studies relating to specific development issues, for example:
  - Open Space
  - Traffic
  - Heritage
- Local Environmental Plans
- Development Control Plans
- Developer Contribution Plans

Council also reviews and amends these plans on an ongoing basis, either as a result of internal review of the document or by a request from private property owners.

### 4.1 Consultation goal

Depending of the project being completed, Council's engagement goal will be to either:

1. **INVOLVE:** Engage with the community and stakeholders to understand their priorities, and integrate their aspirations into projects early.  
This would typically involve a two-stage consultation process:
  - a. Visioning or Priority setting:
    - i. What do you like / not like?
    - ii. What would you change?
    - iii. How should change occur?

- b. Public exhibition of a draft Plan or Strategy, seeking feedback on draft strategies and alternatives.

2. **CONSULT** with the community to obtain public feedback on alternatives or the preferred strategy or action. This would generally involve the public exhibition of a draft Plan or Strategy.

### 4.2 Consultation channels

Council will communicate opportunities for participation in the strategic planning process through the most appropriate methods that are relevant to the project. Methods that could be used by Council include:

- Social media posts
- Newspaper notices
- Letters to key stakeholders
- Ratepayers newsletter articles
- Letterbox flyer
- Council email banner
- Public displays in the civic centre, library, shopping centres or other community venue or event
- Council's website

### 4.3 Consultation tools

Council will use a range of consultation tools to enable participation and opportunities to provide input to the project. Methods that could be used by Council include:

- Workshops and focus groups
- Public meetings and information sessions
- Discussion papers
- Online participation through Council's yoursay website

## 4.8 Strategic Plans and Strategies

### 4.8.1 Community Participation Plan

#### What is a Community Participation Plan?

The Community Participation Plan (CPP) sets out when and how Council will engage with their communities across all the planning functions they perform and establish the minimum requirements for community participation for each type of document.

#### What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the the preferred strategy or action.

#### What is the minimum exhibition period?

28 days

### 4.8.2 Regional or district strategic plans

#### What is a regional or district strategic plan?

Regional plans have been developed by the NSW Department of Planning and Environment to plan for our future population's needs for housing, jobs, infrastructure and a healthy environment. The Central West and Orana Regional Plan applies to the Bathurst region.

#### What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the alternatives or the preferred strategy or action.

- Councillor briefing session
- Request for written submissions through a public exhibition process

### 4.4 Consultation feedback

In all instances, Council will encourage the community to lodge written submissions in addition to feedback received through one of the other methods above.

### 4.5 Exhibition or notification during the Christmas period

Council will seek to ensure that the public exhibition and/or engagement period for any strategic planning related matter does not include the period between 20 December and 10 January (inclusive).

### 4.6 How does Council determine who will be engaged?

Council officers will choose the most appropriate audience and stakeholders for the strategic planning projects.

### 4.7 Consultation period

In relation to the public exhibition of a draft plan or strategy, Council will exhibit it for no less than the time indicated for the type of plan or strategy listed in section 5.8.

What is the minimum exhibition period?

45 days

#### 4.8.3 Local Strategic Planning Statement

What is a Local Strategic Planning Statement?

The Local Strategic Planning Statement will set out the 20-year vision for land-use in the Bathurst Region, the special character and values that are to be preserved and how change will be managed into the future. The Local Strategic Planning Statement will support Council's Local Land Use Strategies.

The Local Strategic Planning Statement will implement actions from the Central West and Orana Regional Plan, as well as Council's own priorities identified in the Bathurst 2040 Community Strategic Plan, its landuse strategies and other studies that support the growth of the City.

The Local Strategic Planning Statement must:

- identify the planning priorities for an area,
- explain how these priorities are to be delivered,
- demonstrate how Council will monitor and report on how the priorities will be implemented.

The statement will shape how the development controls in the local environmental plan (LEP) evolve over time to meet the community's needs, with the LEP the main planning tool to deliver the Council and community's plan.

What is the Community Engagement Goal?

**Involve:** To engage with the community and stakeholders to understand their priorities and integrate their aspirations into the project early.

**Consult:** To obtain public feedback on the alternatives or the preferred action or strategy.

What is the minimum exhibition period?

28 days

#### 4.8.4 Strategic Land Use Plans, Strategies and Studies

What are Strategic Land Use Plans, Strategies and Studies?

Council develops a range of long-term plans and strategies for specific areas or development issues. Many of these plans and strategies will become Council policy after community consultation and will be implemented through Council's planning controls. Some Strategies and Plans also require endorsement from Government Agencies and support the Central West and Orana Regional Plan.

Examples include Council's key land use strategies and studies such as open space, heritage, traffic, transport, access and the like.

What is the Community Engagement Goal?

**Involve:** To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

**Consult:** To obtain public feedback on the alternatives or the preferred action or strategy.

What is the minimum exhibition period?

28 days

#### 4.8.5 Local Environmental Plan

What is a Local Environmental Plan?

The Local Environmental Plan (LEP) guides planning decisions for the Bathurst Region. It does this through zoning and development controls, which provide a framework for the way land can be used. The LEP is the main planning tool to shape the future of communities and ensure local development is achieved appropriately.

A planning proposal is required to amend the Local Environmental Plan.

A planning proposal must demonstrate the strategic merit of the proposed LEP amendment. A planning proposal is submitted to the NSW Department of Planning and Environment for a Gateway Determination. A Gateway Determination will identify whether there is merit in the proposed amendment proceeding further in the plan making process.

A Gateway Determination is issued by the NSW Department of Planning and Environment and will determine:

- whether or not to proceed with the planning proposal
- whether or not to impose conditions to the proposal
- the minimum public exhibition period

What is the Community Engagement Goal?

#### New Local Environmental Plan

**Involve:** To engage with the community and stakeholders to understand their priorities and integrate their aspirations into the project early.

**Consult:** To obtain public feedback on the preferred action or strategy.

#### Amendment to the existing Local Environmental Plan

**Consult:** To obtain public feedback on the preferred strategy or action.

What is the minimum exhibition period?

28 days, or the time period specified in the Gateway Determination.

#### 4.8.6 Development Control Plan

What is a Development Control Plan?

A Development Control Plan (DCP) is prepared by Council and applies to specific types of development or areas of land and provides detailed development guidelines and controls. The DCP outlines specific controls and parameters that apply to development proposals in the Bathurst Region.

Council will periodically amend the DCP to introduce new controls relating to specific development types, to reflect legislative changes, or to clarify the intent of an existing control.

What is the Community Engagement Goal?

*New Development Control Plan or controls*

**Involve:** To engage with the community and stakeholders to understand their priorities and integrate their aspirations into the project early.

**Consult:** To obtain public feedback on the alternatives or the preferred action or strategy.

*Amendment to existing Development Control Plan or controls*

**Consult:** To obtain public feedback on the preferred strategy or action.

What is the minimum exhibition period?

28 days

**4.8.7 Developer and Infrastructure Contribution Plans**

What is a Developer and Infrastructure Contributions Plan?

Contributions plans allow Council to levy contributions on development consents issued for land within the Bathurst Region. These contributions assist the provision of community facilities or infrastructure to meet demand created by development.

Council will periodically amend these Plans, reflecting revised population growth, rezoning of additional land, completion of works, or to amend the schedule of works to reflect Council's priorities.

What is the Community Engagement Goal?

**Consult:** To obtain public feedback on the preferred strategy or action.

What is the minimum exhibition period?

28 days









- Request for written submissions through a public exhibition process

## 5 Other Planning Documents

Council is also responsible for a number of other planning documents that are distinct from the Strategic Planning and Development Application processes. This section will outline the processes relating to other planning documents.

### 5.1 Consultation goal

Council's engagement goal is to:

**CONSULT** with the community to obtain public feedback on the strategy or action.

### 5.2 Consultation channels

Council will communicate opportunities for participation through the most appropriate methods that are relevant to the project. Methods that could be used by Council include:

- Newspaper notices
- Letters to key stakeholders
- Council's website

### 5.3 Consultation tools

Council will use a range of consultation tools to enable participation and opportunities to provide input to the project. Methods that could be used by Council include:

- Online participation through Council's yoursay website
- Councillor discussion hearing

### 5.4 Consultation feedback

In all instances, Council will encourage the community to lodge written submissions in addition to feedback received through one of the other methods above.

### 5.5 Consultation period

In relation to the public exhibition or notification of a development application, Council will exhibit it for no less than the time indicated for the type of development listed in section 6.8.

### 5.6 Exhibition or notification during the Christmas period

Council will seek to ensure that the public exhibition and/or notification period for any other planning related matter does not include the period between 20 December and 10 January (inclusive).

### 5.7 How does Council determine who will be notified?

Council officers will choose the most appropriate audience and stakeholders for other planning projects.

### 5.8 Other Planning Document types

What is the Community Engagement Goal?

Planning agreements are entered into in relation to a development application or an amendment to the Local Environmental Plan.

**Consult:** To obtain public feedback on proposed planning agreements and road naming proposals.

What is the minimum exhibition period?

28 days

#### 5.8.1 Planning Agreements<sup>11</sup>

#### 5.8.2 Road Naming<sup>12</sup>

What is a Planning Agreement?

A planning agreement (also known as a voluntary planning agreement) is an offer by a developer to Council to dedicate land, make monetary contributions, or provide any other material public benefit, to be used for or applied toward a public purpose.

What is Road Naming?

Council is charged with the responsibility of naming new public roads for which it is responsible, especially when new subdivisions are released. Road and locality names are important navigation tools; not only for residents but for councils, emergency services and mapping services. The gazettal of these names reduces confusion, lowers the incidents of duplication and ensures appropriate names are made official.

A public purpose includes the provision of:

- a. a community facility
- b. affordable housing
- c. transport or other infrastructure relating to the development
- d. the funding of recurrent expenditure relating to the provision of community facilities, affordable housing or transport or other infrastructure
- e. the monitoring of the planning impacts of development, and
- f. the conservation or enhancement of the natural environment.

Online Road Naming System

Council will utilise the Online Road Naming System, administered by the Geographical Names Board, to manage the consultation with relevant State agencies.

What is the minimum exhibition period?

28 days

<sup>11</sup> Division 1A of the Environmental Planning and Assessment Regulation 2000

<sup>12</sup> S162 Roads Act 1993







- Submissions must include the postal address or e-mail of person(s) making submissions so they can be notified in advance if the matter is to be considered by Council at a Council meeting. This information will remain public and may be included in reports to Council.
- If persons who lodge submissions do not wish their personal information to be made public, the submission is to clearly make a statement to that effect, however their name and suburb (if available) will remain public.
- Council will consider making a submission confidential, however, the submission must make a statement to that effect and clearly outline the reasons the submission should be confidential.

### 6.3 Petitions

Where a petition is received in respect of a development application or strategic planning project, the head petitioner or, where not nominated, the first petitioner will be acknowledged for the purpose of future contact as to the progress of the application. Only the head petitioner, or first petitioner, will be advised of any related meeting times or receive written confirmation of the determination of an application or outcome of the matter.

### 6.4 Disclosure of submissions

Submissions may be accessed by the public by way of a GIPA request (fee payable) to Council. Also, if the proposal is reported to a Council meeting the issues raised in that submission will be summarised in the Council report and the submission will be attached to the report.

## 6 Submissions

### 6.1 Submission Period

The submission period is the stated exhibition or notification period, calculated in accordance with Section 3.14, 4.8 or 5.8 of this Community Participation Plan.

### 6.2 Making a submission

Any person is entitled to make a submission which may object to or support a planning matter within the public exhibition or notification period, whether or not a notification letter has been forwarded to the person. Submissions must be made in writing and delivered to the Council either electronic mail, a yoursay submission or by post.

All submissions received within the public exhibition or notification period will be considered in the officer's assessment of the matter. The terms of any submissions will be summarised in the officer's assessment report. The officer's report will involve consideration of the merits of all relevant matters.

Submissions should include the following characteristics:

- The reasons for objection or support.
- Submissions must be in writing, be addressed to the General Manager, clearly indicating the names, addresses of the person(s) making the submission, quote the development application number (if relevant), the subject matter, and clearly state the address of the property.

## 6.5 Referral of submissions to the applicant

Copies of submissions will be forwarded to the applicant who will be encouraged to address the issues raised in the submissions, by way of comments or amended plans.

## 6.6 How Council deals with Submissions

### Acknowledgement of submissions

All submissions received during the public exhibition or notification period will be acknowledged as soon as practicable by Council following the conclusion of the exhibition or notification period.

Following determination of a development application, or the adoption of a strategic plan or strategy, all persons who made a submission shall be notified in writing of the decision regarding the application, strategy or plan.

### Anonymous submissions

Anonymous submissions will not be considered by Council.

### Consideration of submissions

#### *Development Applications*

##### 1. Discussion meetings

Where Council's Director, Environmental Planning and Building Services is of the opinion that the matters raised in a submission are of a type that may achieve better explanation or negotiation of an intended outcome, a discussion meeting involving the relevant parties and Council officers will be held to discuss the submissions.

The discussion meeting will generally be held within seven (7) days following the closing of the public exhibition or notification period.

Where an objection to an application is not resolved, the application will be referred to the next available Council meeting for determination. Council officers will consider the issues raised in the submission as part of their assessment of the Development Application.

##### 2. Submission hearing

Where Council's Director, Environmental Planning and Building Services is of the opinion that the matters raised in a submission is unlikely to be resolved during a discussion meeting, the development application will be referred to a submissions hearing with the Councillors.

The submissions hearing is held on the first Wednesday of each month (except January) as part of Council's Policy meeting. The submission hearing will provide an opportunity for all parties to be heard by the Councillors.

Following the submission hearing, the Development Application will be referred to the first available Council meeting for determination. Council officers, in their report to Council, will consider the issues raised in the submissions and at the submission hearing, in their assessment of the Development Application.

#### *Strategic Planning*

##### 1. Visioning consultation

Council officers will consider the issues raised in the submissions as part of the development of the Plan or Strategy. Those who made a

submission will be notified of subsequent consultation relevant to the project.

## **2. Draft Plan or Strategy consultation**

Council will hold a submission hearing in response to submissions received as part of the public exhibition or notification of the draft Plan or Strategy. Those who made submissions and the applicant (if relevant) will be invited to the briefing session. The submission hearing will be held on the first Wednesday of each month (except January).

Those who made a submission and the applicant (if relevant) will be notified of the proposed submission hearing date.

The issues raised in the submissions will be summarised and a summary of the draft Plan or Strategy will be contained in a report to the submission hearing.

Following the submission hearing, Council officers will determine how each issue is to be addressed and identify whether the draft Plan or Strategy should be amended. The issues raised in the submissions will be summarised and Council Officers in their report will identify how that issue is being addressed, and how the draft Plan was amended. A report will be prepared for the next appropriate Council meeting.

Those who made a submission and the applicant (if relevant) will be notified of the proposed Council meeting date. There is a further opportunity to address the Councillors prior to adopting the draft Plan or Strategy.

*Submissions received after the public notification or exhibition period*

### **1. Development Applications**

Council will allow a further period of 2 business days following the closure of a public notification or exhibition period to receive submissions. This allows for written submissions that have been posted to be received and processed by Council's records management team.

Submissions received within this 2-day period will be considered as it were received during the public exhibition or notification period.

Submissions received after the additional 2-day period may be considered in determining the application, however the writer may not have the benefit of attending the submission hearing or discussion meeting.

For development applications which are to be considered at a Council meeting for determination, submissions received after the writing of the report (generally 14 days prior to the Council meeting date), they will be placed on the development application file and forwarded to the Councillors for their information on the day of the Council meeting.

### **2. Visioning Consultation or Draft Plan or Strategy consultation**

Council will allow a further period of 2 business days following the closure of a public exhibition period to receive submissions. This allows for written submissions that have been posted to be received and processed by Council's records management team.

Submissions received within this 2-day period will be considered as it were received during the public exhibition or notification period.

Submissions received after the additional 2-day period may be considered in determining the application, however the writer may not have the benefit of attending a submission hearing or discussion meeting.

For draft plans or strategies submissions received after the writing of the report (generally 14 days prior to the Council meeting date), they will be placed on the file and forwarded to the Councillors for their information on the day of the Council meeting.

**Public Hearings**

Council will hold a Public Hearing<sup>13</sup> (as defined in the Local Government Act) for Local Environmental Plans, and amendments to those Plans, that involve the reclassification of the land from Community to Operational.

Council will also hold a Public Hearing in relation to other LEP matters if the relevant Gateway Determination advises that one is required.

**Councillor’s Site Inspection**

Where the Director, Environmental Planning and Building Services determines a Councillor’s site inspection is reasonable, an inspection will be organised at a mutually agreeable time close to the Council Meeting the matter is to be considered. An invitation will be extended to Councillors, the Director, Environmental Planning and Building Services and Council’s assessing officer(s) to attend the inspection. The attendance of the Councillors is subject to their availability.

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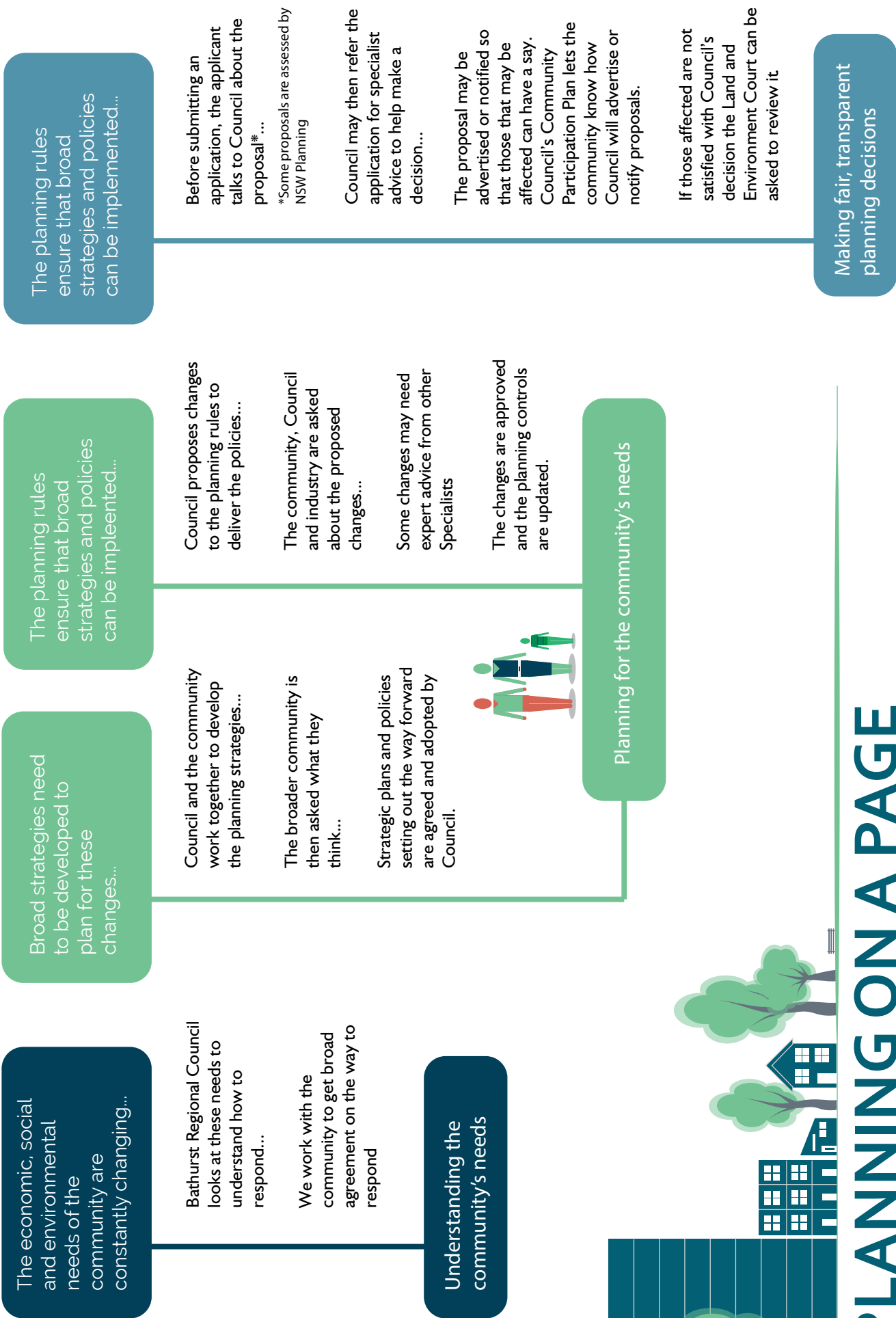
<sup>13</sup> s29(2) of the Local Government Act 1993

The landowner, or applicant, may be present at the site inspection, however only to observe the inspection.









# PLANNING ON A PAGE

Planning Bathurst's liveable communities together

Understanding the community's needs

**ECONOMIC**

- Population growth
- Transport and landuse coordination
- Airport and freight logistics
- Infrastructure (e.g. water, waste, telecommunications)
- Economic Development (e.g. business, industry, forestry)
- Access to employment
- Agriculture
- Tourism
- Global economic cycles
- Support local businesses

**SOCIAL**

- Affordable housing
- Social housing
- Planning for health
- Heritage and culture
- Population change (eg. household type, cultural diversity, ageing)
- Sense of 'place'
- Community infrastructure (eg. open active space, libraries)

**ENVIRONMENTAL**

- Biodiversity
- Environmental protection
- Climate change
- Renewable energy
- Sustainable design
- Natural hazards (eg. bushfire, flooding)
- Vegetation protection
- Resource management and protection
- Sustainable transport

**OUTPUT**

- Application is adopted (Strategic)
- Application is modified based on community input, then adopted (Strategic)
- Strategic studies/LEP etc adopted

Council responds to the changing needs of a growing population



Planning for the community's needs

**IMPLEMENTATION THROUGH LOCAL PLANNING CONTROLS**

- Council develops the vision for the region with input from the community (the Bathurst 2040 Community Strategic Plan)
- The *Environmental Planning & Assessment Act* sets the legal framework for the planning system
- The *Bathurst Regional Local Environmental Plan 2014* (LEP) regulates the use, development and protection of land within the Bathurst Region
- The *Bathurst Regional Development Control Plan 2014* (DCP) sets out the planning rules that apply to the Bathurst region
- These ideas are included in the LEP and DCP as local policies and the Local Strategic Planning Statement (LSPS) being developed.
- The planning rules can only be changed by a formal amendment process
- Planning functions of Council are exhibited or notified consistent with the Community Participation Plan (CPP).
- Variations to Planning standards are allowed in some circumstances and are assessed on a case-by-case basis.

**STATE POLICIES**

- eg: Central West and Orana Regional Plan
- NSW State Infrastructure Strategy
- Future Transport 2056

The planning system relies on participation across all sectors of the community to guide the future development of the region and deliver the right planning controls



**Expert Advice**

- Other Government Agencies**
  - Can comment on proposals that affect their areas of interest (eg. Heritage Office, Roads and Maritime Services, Rural Fire Service, Water in NSW)
- Department of Planning & Environment**
  - Makes recommendations to the Minister
  - Administers changes to the planning controls as required
  - May refer to additional expert input
  - Can seek community input about proposals

**Local Government**

- Acts as responsible authority for local planning matters
- Assesses applications against the planning rules
- Refers application for specialist input
- May require public exhibition or notification of applications
- May amend the Planning rules with community input
- May delegate a decision to a council officer
- May vary a development standard on a case by case basis

**Minister for Planning**

- Is responsible for state significant projects in some areas
- Can refer an application for specialist input
- May take responsibility for important decisions by calling in or through development facilitation

**Other decision makers**

- Joint Regional Planning Panel
- Joint local/state government decision making body for regions

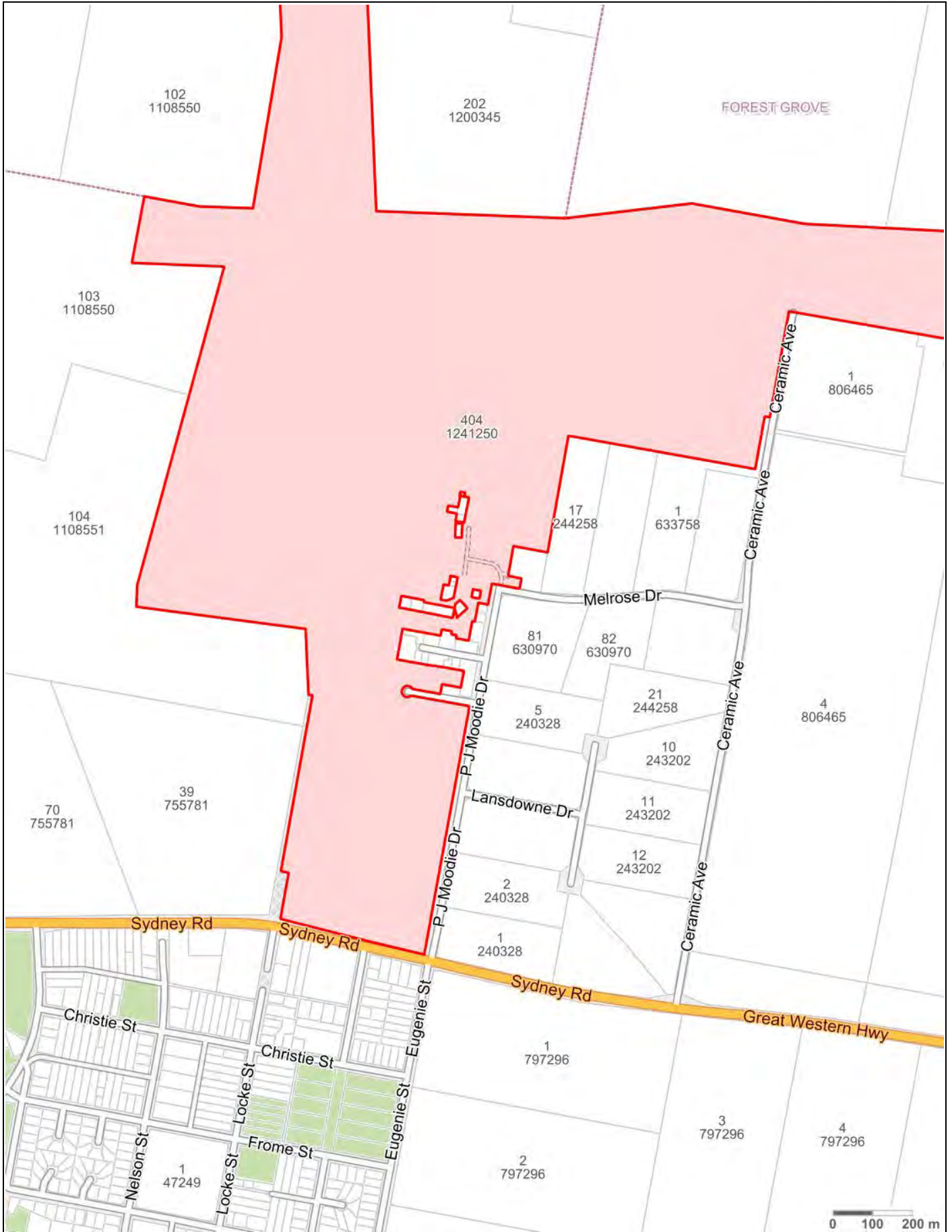
Decisions are made at the state and local level depending on the nature of the proposal



**OUTCOME**

- Application is approved (Development Assessment)
- Application is refused (Development Assessment)





**Bathurst Regional Council**  
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**Date:** 21/01/2019  
**Projection:** GDA94 / MGA zone 55  
**Map Scale:** 1:12500 @ A4





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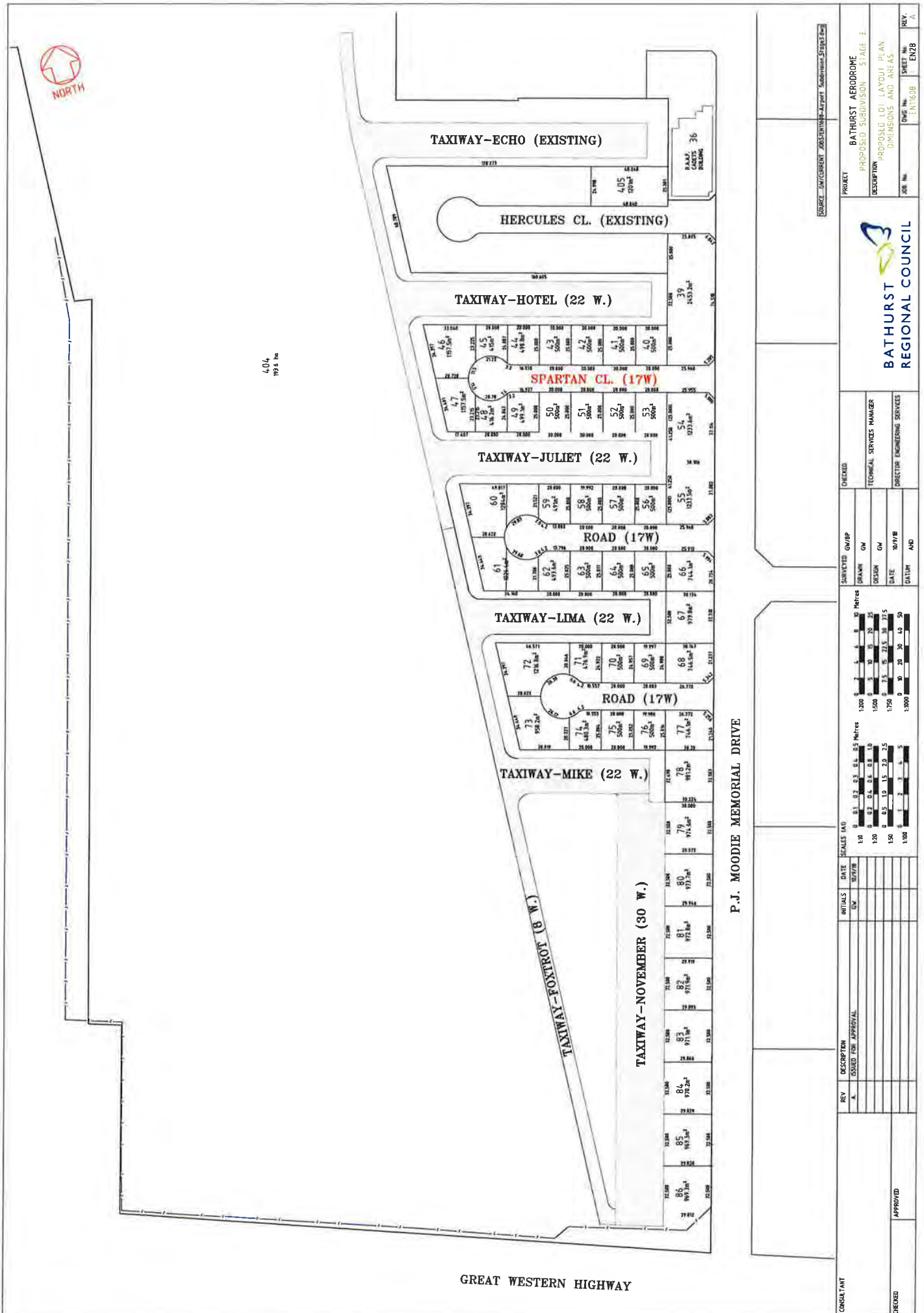
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Date: 22/01/2019

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Map Scale: 1:16311 @ A4





**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT -  
ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

**BATHURST REGIONAL COUNCIL  
INVESTMENT PERFORMANCE**

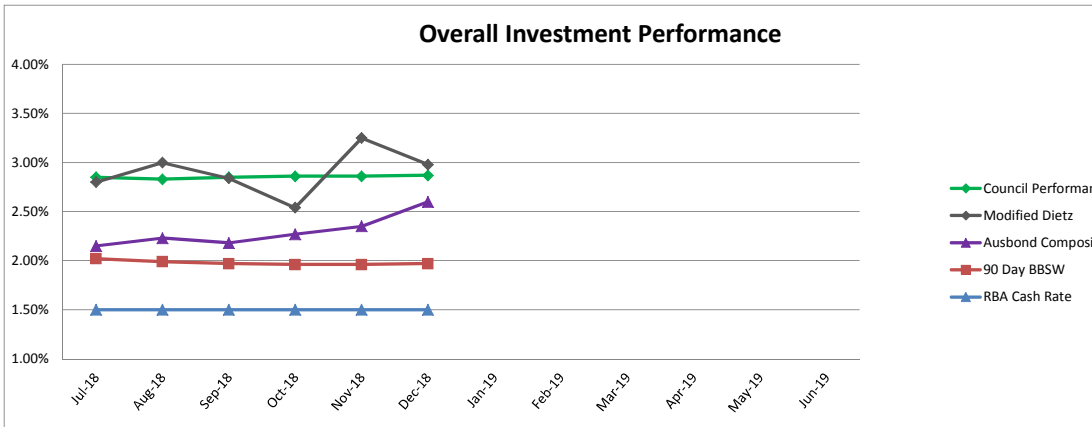
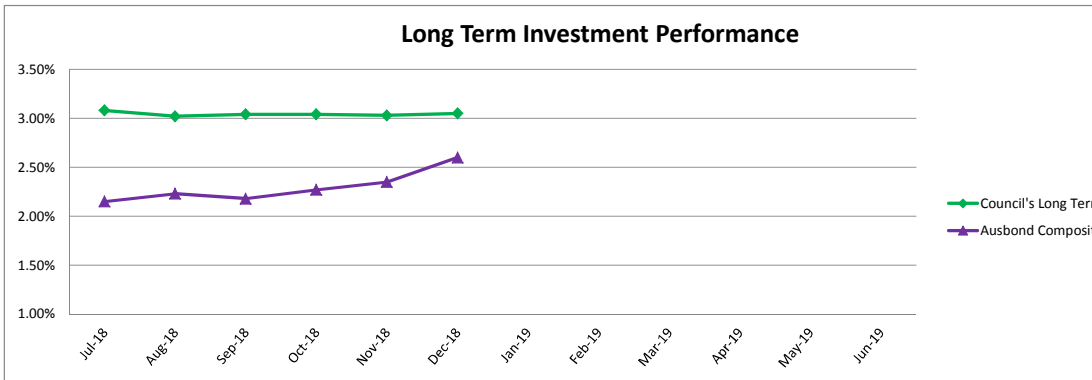
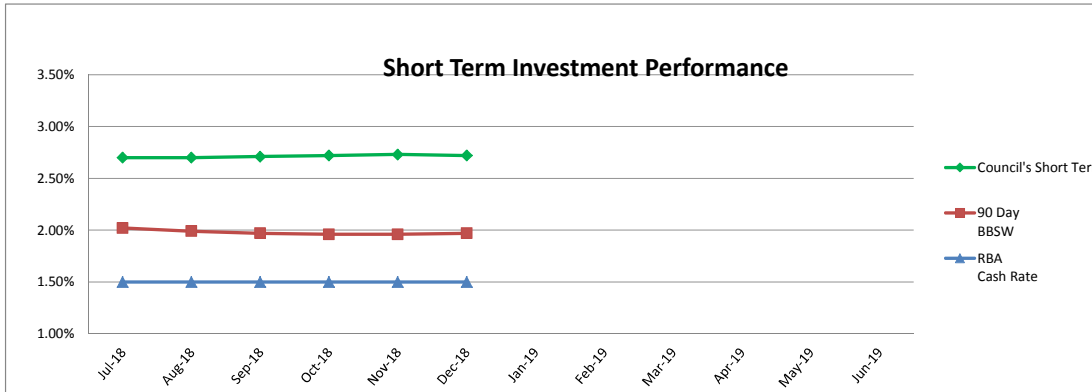
Investment Policy Benchmarks

**Benchmark 1 - The performance of the portfolio shall be against the industry standard 90 Day Bank Bill Index or the official RBA Cash Rate**

Council's current year to date performance compared to the two benchmarks is shown below. Council has outperformed both benchmarks.

Reserve Bank of Australia - Cash Rate	1.50%
AFMA - 90 Day Bank Bill Swap Rate (BBSW) Avg Mid	1.97%
Ausbond Composite 2-5 yr Index	2.60%
Modified Dietz Calculation	2.98%

	Short Term			Long Term		Overall Performance	
	RBA Cash Rate	90 Day BBSW	Council's Short Term Investments	Ausbond Composite 2-5 yr Index	Council's Long Term Investments	Modified Dietz Calculation	Council Performance
Jul-18	1.50%	2.02%	2.70%	2.15%	3.08%	2.80%	2.85%
Aug-18	1.50%	1.99%	2.70%	2.23%	3.02%	3.00%	2.83%
Sep-18	1.50%	1.97%	2.71%	2.18%	3.04%	2.84%	2.85%
Oct-18	1.50%	1.96%	2.72%	2.27%	3.04%	2.54%	2.86%
Nov-18	1.50%	1.96%	2.73%	2.35%	3.03%	3.25%	2.86%
Dec-18	1.50%	1.97%	2.72%	2.60%	3.05%	2.98%	2.87%
Jan-19							
Feb-19							
Mar-19							
Apr-19							
May-19							
Jun-19							



**BATHURST REGIONAL COUNCIL  
INVESTMENT PERFORMANCE**

**2a - Overall Portfolio Credit Framework**

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating. Council will work towards adjusting its Investments to meet the new Investment Policy criteria following the ratings downgrade of several institutions which occurred part way through the existing investments shown below. Council will reinvest into a complying rated institution at the maturity of these investments.

Short Term	Ratings	Maximum Holding %	Actual Holding %	
	A-1+	100	74%	Complies
	A-1	100	0%	Complies
	A-2	40	16%	Complies
	A-3 or unrated	Note*	10%	Complies
			<b>100%</b>	
Long Term	Ratings	Maximum Holding %	Actual Holding %	
	AAA	100	0%	Complies
	AA+ AA AA- A+ A	100	62%	Complies
	A-	40	0%	Complies
	BBB+ BBB	20	34%	Does not comply
	BBB- & unrated	Note *	4%	Complies
			<b>100%</b>	

\*Note: For reasons of practicality the number of these investments should be kept to a minimum.

**2b - Institutional Credit Framework**

To limit single entity exposure each individual institution will be limited by their credit rating, Council will work towards adjusting its Investments to meet the new Investment Policy criteria. Council will reinvest into a complying rated institution at the maturity of these investments.

	Ratings	Maximum Holding %	Actual Holding %	
CBA	AA-	40	16%	Complies
National Australia Bank Limited	AA-	40	18%	Complies
Westpac	AA-	40	11%	Complies
Bankwest	AA-	30	14%	Complies
Suncorp Metway	A+	30	1%	Complies
Rabobank	A+	30	1%	Complies
AMP	A	30	6%	Complies
Macquarie Bank Limited	A	30	1%	Complies
Bank of Queensland Limited	BBB+	5	7%	Does not comply
Bendigo & Adelaide	BBB+	5	4%	Complies
IMB	BBB	5	2%	Complies
Newcastle Permanent	BBB	5	4%	Complies
Members Equity Bank	BBB	5	1%	Complies
Greater Building Society	BBB	5	4%	Complies
Credit Union Australia	BBB	5	1%	Complies
Auswide Bank	BBB	5	2%	Complies
Railways Credit Union Limited	ADI	Note*	0%	Complies
Maritime Mining & Power Credit Union	ADI	Note*	7%	Complies
			<b>100%</b>	

\*Note: For reasons of practicality the number of these investments should be kept to a minimum.

\*Credit rating to Auswide Bank issued by Fitch Ratings, equivalent Rating by S & P shown

**2c - Maturity Profile**

The Investment Portfolio is to be invested within the following maturity constraints, Council has successfully met this criteria.

	Short Term	FRTD	TCD	FRN	Min %	Max %	Actual %
Within one year	46,500,000	1,500,000	2,000,000	6,800,000	40	100	68%
One to three years	0	6,500,000	2,000,000	8,850,000	0	60	21%
Three to Five Years	0	4,500,000	0	3,500,000	0	30	9%
Over Five Years	0	1,630,000	0	0	0	15	2%
	<b>46,500,000</b>	<b>14,130,000</b>	<b>4,000,000</b>	<b>19,150,000</b>			<b>100%</b>

Recommendation: That the report be noted.

**Responsible Accounting Officer**

.....  
Aaron Jones  
Director Corporate Services & Finance

.....  
Prepared By Lesley Guy

17-Jan-19

.....  
Reviewed By Tony Burgoyne

# 2018/19 Annual Operational Plan

## Bathurst 2040 Community Strategic Plan

As at 31<sup>st</sup> December 2018

### Council's Vision:

**Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.**

---

As a community it is important to have a plan that outlines what we want and need as a community now and as the region grows. The NSW Government also requires all councils to have such a plan. The Bathurst 2040 Community Strategic Plan (CSP) is the highest level forward planning document of Bathurst Regional Council. It identifies the community's priorities and guides the direction for the Bathurst region over the next 20 years.

Six key objectives have been established in the CSP:

1. Our Sense of place and identity
2. A smart and vibrant economy
3. Environmental stewardship
4. Enabling sustainable growth
5. Community health, safety and well-being
6. Community leadership and collaboration

These objectives are supported by strategies, shown below, aimed at identifying the importance of each objective.

As a 20 year plan, the CSP is not able to be wholly implemented in one term of Council. The Delivery Program represents actions that the Council expects to achieve during the current term of election for the Council, typically four years. This [Annual Operational Plan](#) identifies the individual activities and projects that will be completed within the current financial year of the Delivery Program.

**OBJECTIVE 1: Our sense of place and identity**

- 1.1 Respect, protect and promote the region's Aboriginal heritage assets
- 1.2 Protect, enhance and promote the region's European heritage assets and character
- 1.3 Enhance the cultural vitality of the region
- 1.4 Protect and improve the region's landscapes, views, vistas and open space
- 1.5 Promote good design in the built environment

**OBJECTIVE 3: Environmental stewardship**

- 3.1 Protect and improve our natural areas and ecosystems, including the Macquarie River and other waterways
- 3.2 Protect the City's water supply
- 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- 3.4 Protect and improve the region's biodiversity
- 3.5 Increase resilience to natural hazards and climate change

**OBJECTIVE 5: Community health, safety and well being**

- 5.1 Provide opportunities for our community to be healthy and active
- 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- 5.3 Help build resilient, inclusive communities
- 5.4 Make our public places safe and welcoming
- 5.5 Plan and respond to demographic changes in the community

**Bathurst 2040 Community Strategic Plan****OBJECTIVE 2: A smart and vibrant economy**

- 2.1 Support local business and industry
- 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development
- 2.3 Develop Bathurst as a Smart City
- 2.4 Support agriculture, local manufacturing, food production and education as significant contributors to the region's economy
- 2.5 Support Mount Panorama as a premier motor sport and event precinct
- 2.6 Promote our City and Villages as a tourist destination

**OBJECTIVE 4: Enabling sustainable growth**

- 4.1 Facilitate development in the region that considers the current and future needs of our community
- 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- 4.4 Provide parking to meet the needs of the City
- 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- 4.6 Plan for, assess and regulate development activity

**OBJECTIVE 6: Community leadership and collaboration**

- 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst Region
- 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- 6.3 Advocate for our community
- 6.4 Meet legislative and compliance requirements
- 6.5 Be open and fair in our decisions and our dealings with people
- 6.6 Manage our money and our assets to be sustainable now and into the future
- 6.7 Invest in our people
- 6.8 Implement opportunities for organisational improvement



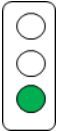
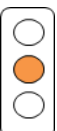
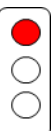
On the following pages, each of Council's principal activities is shown along with their four year Delivery Program actions and the Annual Operational Plan tasks that will be undertaken. These actions and tasks are linked back to the Bathurst 2040 CSP to show the community how its needs and wants are being delivered.

The table below is a guide to reading the Delivery Program and Annual Operational Plan.

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer
From the Objectives shown on Page 2	What actions will be delivered to achieve the objective	What specific projects will be undertaken this year to address the 4 year actions	<b>Measurable KPI</b> How we will know when we have achieved our plans	Position Title – Director, Manager, Team Leader

The Performance Measures in this Plan have been rated by the responsible Directors as to their status of completion.




Below is a summary of the Status of all Performance Measures:




In progress – tracking as expected	Needs Attention	Urgent Attention
		
138 / 140	1 / 140	1 / 140
98 %	1 %	1 %

# Engineering Services

The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. The Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.

## Asset Management

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.2 5.1	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011.	600 lineal metres of footpath and or cycleway completed.	Manager Bathurst Works	Piper St both sides - Havannah to Seymour completed - 400m done Esrom St - Mitre St to Mooney Valley Pl - complete 200m Peel St - Keppel to Russell St - 100% complete Bradwardine Rd - Mitchell to Corporation Ave complete 100% Mitchell Hwy - Bradwardine Rd to Sawpit creek - 20% Complete	
		Monitor condition of footpaths.	100% of urban footpath inspected	Manager Bathurst Works	Urban CBD inspections 100% complete	
4.1 4.5	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.	Reconstruction and resealing works as per Council's 2018/2019 capital works and routine maintenance programs. Completion of 2018/2019 Roads to Recovery Program.	Manager Bathurst Works	Lagoon Rd - 100% complete Lachlan Rd 1.8km 100% complete East St Rockley minor realignment and seal - 100% complete White Rock Rd reconstruct 5.2 - 5.8 km - 100% complete Church St, Peel reconstruction - 100% complete Fitzroy St, Peel reconstruction - 100% complete Goldies Rd - reconstruction - 100% complete	




Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.3	Protection of urban areas on the Bathurst Floodplain	Renewal of gravel road surface throughout the network.	Completion of 2018/2019 Unsealed Roads Gravel Resheeting program.	Manager Bathurst Works	Messners Rd – gravel resheeting completed to quarry. Rivulet Road – gravel resheeting complete Crudine Rd – Gravel resheeting complete Forge Rd – Graveling complete Lagoon Rd – Graveling complete Brewongle Rd – Graveling complete Ridge Rd – Graveling complete Wambool Rd – Graveling complete Black Mountain Rd – Graveling complete	
		Undertake maintenance program in accordance with allocated budget.	Greater than 90% of the urban road network remains at condition index 3 or above.	Manager Bathurst Works	Reseal preparations for the 2018/19 program completed. Rural Reseals completed 8 Jan 2019 Urban Reseals due to start Jan 2019 Ongoing maintenance continues.	
		Completion of flood mitigation works as outlined in the Bathurst Flood Management Plan.	Commence construction of Perthville Levee.	Manager Technical Services	Stage 1 - bridge and creek widening works 100% complete. Stage 2 – Construction of levee subject to pending grant application to OEH. Expectation for September advice. (Funding announcement not made as at end January).	




**Mount Panorama**


Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8 2.5	Increase profile of Mount Panorama as the premier motor racing venue in Australia.	Development of Legends Lane  Development of the second circuit.	Project constructed.  Design and approval obtained.	Director Engineering Services  Director Engineering Services	Design Complete. Construction approval being sought.  Tender accepted for design, documentation and approval for Second Circuit at Ordinary Meeting of Council, 18 July 2018. Completion of design due in 84 weeks.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

## Water, Sewer and Waste


Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
3.2	Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future.	Operate, maintain, repair and upgrade Water Filtration Plant.	Achieve the Australian Drinking Water Standards 90% of the time.	Manager Water and Waste	Water Filtration Plant daily operations are ongoing, with maintenance and repairs conducted as required. The treatment processes are constantly monitored through a SCADA system and reviewed daily by staff.	
3.3						
3.5						
4.3						
6.2						
6.6						
		Respond effectively to discoloured water complaints within four hours	Respond to 90% of complaints within 4 hours.	Manager Water and Waste	Complaints regarding discoloured water are actioned within the required timeframe.  The number of discoloured water complaints for December 2018 was 3, and for January 2019 was 4, which were received and actioned. This included calls relating to discoloured water from water main breaks. The financial year to date total calls for discoloured water is 26.	



Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Review, update and adhere to Drinking Water Management System (DWMS).</p> <p>Kelso Water Infrastructure Project</p> <p>Eglington Village expansion – provision of trunk water mains and sewer mains for new subdivisions</p>	<p>Australian Drinking Water Guidelines &amp; DWMS compliance, reviewed weekly.</p> <p>Project is constructed and commissioned</p>	<p>Manager Water and Waste</p>	<p>A Drinking Water Management System (DWMS) document has been completed and is in effect. Details on addressing the actions to ensure continuous improvement are being documented. A weekly internal review takes place, along with an external check of our water quality results through the NSW Health laboratory.</p> <p>No breaches of the DWMS critical limits have occurred in 2018/2019.</p> <p>Tenders have been called, assessed and reported to Council. Contractors (EODO) are well advanced, with work now complete. Work on the reservoir pump station and rising and delivery mains are all part of the project. Commissioning has now been completed. So far over 60,000 hours of contract work has taken place on the project and over 1400m<sup>3</sup> of concrete has been poured. The reservoir and water mains have been hydraulically tested and disinfected.</p> <p>The new system is on line from the end of July 2018, and currently 290 existing homes in Kelso are being provided with water at improved pressure, prior to new subdivisions coming online.</p> <p>In order to cater for the doubling in size of Eglington, a number of new water and sewer trunk mains were required. So far, for East Eglington 70% of the required new trunk mains for water and sewer are in place. For West Eglington, 100% of the required new trunk mains</p>	  






Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Review and update existing Best Practice Guidelines plans as required.</p> <p>Continue implementation of Trade Waste Policy.</p> <p>Monitor and action developments from State Government in regards to changes in the Best Practice Guidelines</p>	<p>Best Practice Guidelines compliance reported quarterly.</p> <p>Maintain approvals at over 90% of active businesses</p> <p>Review Guidelines monthly, then action as required.</p>	<p>Manager Water and Waste</p> <p>Manager Water and Waste</p>	<p>for water and sewer are in place.</p> <p>Project scoping was undertaken to identify what updating is required, and what approach should be taken to complete the work. Have selected the Drought Contingency and Water Supply Emergency Management Plan and the Demand Management Plan. A Consultant was appointed and work is complete. Reports have been presented to Council on the revised documents, which are on Council's website.</p> <p>Trade Waste Policy is current, has been approved by NSW Office of Water, and adopted by Council. As at the end of January 2019 there are 316 approvals in place, with 344 active businesses (92%).</p> <p>The existing level of compliance with the Best Practice Guidelines is 100% for both Water and Sewer.</p> <p>The review of further initiatives will be commenced, once DPI Water advises the outcomes of their proposed review of the guidelines.</p> <p>To date at the end of October 2018 DPI Water is yet to release their issues paper, and monitoring of this continues.</p>	<p></p> <p></p> <p></p>


Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Prepare plans and estimates for works highlighted in the computer models of the water network and the sewer network.	Review all outcomes and opportunities from the water and sewer model reports to feed into the Management Plan.	Manager Water and Waste	<p>The water model has previously been reviewed some years ago, with several projects put into effect. The sewer model has been updated to include the expansion of Eglinton and Kelso.</p> <p>Work on comparing options to service the growth is well underway. Recommendations are being developed.</p> <p>Water modelling improvements have been completed with gauges at 6 main reservoirs installed to allow for calibration during and after summer 2017/2018. The network has been monitored and logged during peak flows in February and March 2018. Calibration has taken place and the water model has been updated and reports provided.</p>	




Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Prepare reports and studies for Winburndale Dam and Chifley Dam to achieve compliance with NSW Dams Safety Committee regulatory requirements.	Compliance with NSW Dam Safety Committee requirements, reported quarterly.	Manager Water and Waste	<p>Funds were available for the Winburndale Dam Safety Upgrade to call Expressions of Interest, and this is now complete. The EOI closed on 6 December 2016. A review and assessment has been conducted. Approval to move to the tender phase has been received. This is being progressed through Public Works. A Review of Environmental Factors (REF) has been updated and expanded to cover all work areas. A tender review panel is established and a tender evaluation plan is finalised.</p> <p>Subsequent to this, tenders have now been called during September 2017, and closed with 4 offers received. These are being assessed. Grant funding was sought through the NSW Safe and Secure Water Program. Council has been successful in procuring \$2.225 million towards this project under the Program.</p> <p>A tender report should be available at a future 2019 Council meeting, as tenders now close on Tuesday 19 February 2019.</p> <p>The Chifley Dam Secure Yield Study (base case) has been completed, with the Climate Change (future scenario) study also now complete. This report is being reviewed.</p> <p>The Chifley Dam Dambreak Study has been completed and forwarded to the NSW Dam Safety Committee.</p> <p>The Chifley Dam Safety Emergency Plan is</p>	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Work with CENTROC on Water Utilities Alliance goals</p> <p>Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions.</p>	<p>Goals delivered:</p> <p>Achieve over 90 % compliance with EPA licence conditions.</p>	<p>Manager Water and Waste</p>	<p>complete and in effect.</p> <p>The annual surveillance report has been completed and recommendations are being actioned.</p> <p>Work is continuing, through meetings and projects. Alliance Business Plan has been developed and adopted. Bi-monthly meetings attended, with other projects and correspondence dealt with as required.</p> <p>Waste Water Treatment Works operations are ongoing, with maintenance and repairs conducted as required. Plans for minor upgrades are underway. Daily and weekly sampling and monitoring of the plants performance are continuing, with internal and external testing performed.</p> <p>An Annual Return is completed following the end of the licence year (1 April). Over 95% of samples tested met the licence requirements, with only 3 minor breaches of the licence conditions in 2017/18 licence year.</p> <p>Next report is due end of May 2019.</p>	 






Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Continue program of sewer main CCTV inspection, and lining if warranted	5,000 m inspected	Manager Water and Waste	Identification of appropriate locations for CCTV is ongoing through customer issues, staff advice and development proposals. Any issues found are scheduled for repair or replacement as required.	
		Identify, plan and undertake water and sewer construction works.	Complete 2018/2019 capital works program	Manager Water and Waste	Liaison with Technical Services staff to obtain advice on road projects and / or developments is continuing. The aim is to ensure services are relocated prior to RMS or BRC projects commencing, such as roundabouts (Howick/George Street roundabout being the current project).	
1.4	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.	Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced in 2018/2019	Manager Water and Waste	The waste collection vehicle fleet is up to date.	
3.3		Review Waste Management Centre filling plans to ensure the optimum long term strategy is delivered, and to enable future planning timelines to be developed.	Survey and monitor the remaining air space of the landfill annually.	Manager Water and Waste	A stormwater management audit has been conducted by EPA staff. A review has been conducted by an independent consultant. The final report has been received and recommendations are being put into effect. Planning is underway to conduct a future aerial survey, which is done annually to monitor actual fill and the final fill plan.	
4.3						
6.2						
6.6						
2.2	Reduce waste to landfill.	Work with NetWaste on waste projects and opportunities, for greater diversion from landfill and increased efficiencies.	Projects delivered.	Manager Water and Waste	Several ongoing projects are supported, with bi-monthly meetings attended. New projects or opportunities are assessed as they arise. All options available to Bathurst Regional Council through NetWaste are supported.	
3.3						
6.1						




Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.2 6.6		Council to continue education and promotion of appropriate WasteWise behaviours with regard to green waste and recycling.	Promote recycling to maximise diversion from landfill. Combined diversion target is 5,000 tonnes.	Manager Water and Waste	<p>Examples include recycling of waste tyres, mattresses, Household Chemical Cleanout, Waste 2 Art and collection and recycling of scrap metal.</p> <p>The new recycling and organics collection tender was presented to Council in October 2014. The new service started in April 2016, with delivery of bins in March 2016. The contract is proceeding smoothly.</p> <p>The roll out of information and education has commenced and will continue throughout 2018 /19.</p> <p>Close to 30,000 new recycling and food and garden waste bins have been delivered to Bathurst properties during March 2016.</p> <p>9,694tonnes of food and garden waste have been sent for composting in the first 32 months (April 2016 to November 2018). The new service has been well received.</p> <p>Recycling collection is continuing, with the contractor JR Richards providing the recycling collection service and transporting to the Orange MRF for sorting and further processing at Visy in Sydney. Over 6,786 tonnes has been sent in the first 32 months of the new contract (April 2016 to November 2018).</p> <p>Combined totals show a diversion from landfill of over 16,481 tonnes, or 16.4 million kilograms.</p>	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Identify, assess and implement appropriate diversion opportunities.	Opportunities considered and reported quarterly.	Manager Water and Waste	<p>Wastewise education works are continuing, and the recycling contract education strategies are also underway.</p> <p>In March 2018 a cost increase was incurred for recycling due to overseas recyclers increasing prices. Since then Council in conjunction with Net Waste is in the process of developing a Recycling Strategy and is applying for an assistance package from NSW EPA.</p> <p>Council was successful in gaining funding, and has now completed the agreed outputs in the Funding Deed.</p> <p>Numerous diversions are already in place, and working well. Further opportunities will be identified and assessed and implemented if appropriate to do so. New organics collection introduced.</p> <p>Council participates in all 9 NetWaste Regional contracts.</p>	

## Recreation

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Plan for increasing population and aging population in the provision of suitable recreational projects	Construct additional facilities as determined through community consultation.	Construction of 2 x additional rugby league fields between Ashwood Park and Jack Arrow Complex.	Manager Technical Services	Design works still to be completed in relation to Fields, mounding and amenities building at this site. Anticipate design works to be completed Dec 2018.  \$2.6M Grant funding made available October 2018 through Regional Sports Infrastructure Fund.  Due to specific seasonal requirement for development of sporting fields, contract for construction of fields will need to be called in Spring 2019.  Design of carpark and roundabout to be carried out externally, field designs to be completed in house.	
		Update sporting venues, including associated infrastructure.	Amenities / club room complex installed at the Bathurst Bike Park Precinct.  Restoration of Cricket Wicket Table Morse Park No.1.	Manager Technical Services  Manager Recreation	Design works in progress. Waiting for finalisation of design brief with user groups prior to completing tender docs. Anticipate calling tenders in Feb 2019.  Contract to install a new 5 pitch turf wicket table completed November 2018. Wicket not to be used for 2018/19 Cricket Season.  Works completed.	
			Replacement synthetic surface to Bathurst Sports-ground cricket nets with works to be completed by end March 2019.	Manager Recreation		

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Continue construction of new playgrounds in expanding residential areas and upgrade existing	Plan for the construction of new playgrounds in expanding residential areas.	Restoration of court 8 - John Matthews Netball Complex by March 2019.	Manager Recreation	Works Completed.	
			Sand Silt Infield drainage to be installed to Field 2 Ashwood Park.	Manager Recreation	No Funding Provided for in 2018/19 Management Plan for this project.	
1.4 5.1 5.5	Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Install new playground at Coates Drive Open Space Park	Manager Recreation	Insufficient funding provided within the 2018/19 Management Plan for new playground installation. Playground upgrade funding has been provided and various existing playground spaces will be upgraded this financial year as deemed necessary.	
			Installation of shade sail over Trunkey Ck Playground.	Manager Recreation	Grant awarded in December 2018 from Federal Government to assist in project. Quotations sought, anticipate work to be completed by April 2019.	
1.4 5.1 5.5	Continue environmental programs identified within the Bathurst Vegetation Management Plan	To ensure that appropriate Environmental Management Plans for the Bathurst Region are current, relevant and provide long term strategies for the Region	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels. Develop 2018/19 spraying program by December 2018 & complete by April 2019.	Manager Recreation	Weed surveys across Council parks and reserves commenced in Spring 2018. Contracts awarded and works underway for spraying works to various community land in December 2018.	



Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
			<p>Arrange for 11 Tree Planting and volunteer engagement activities.</p> <p>Apply for grants to assist completion of WMP program.</p>	<p>Manager Recreation</p>	<p>8 community planting days (including school events) have been held since the start of the financial year.</p> <p>Council has been awarded a grant of \$77K from the NSW Environmental Trust for a revegetation program within a section of the Macquarie River and \$4,800 from Crown Lands Improvement Program to undertake weed control works within reserve area at Trunkay Creek. \$3,300 also awarded from LLS for weed control in Sunny Corner Waste transfer Station</p>	
			<p>Undertake maintenance of previously completed vegetation projects.</p> <p>Revegetation of College Road Open Space Reserve, with 550 trees to be planted.</p>	<p>Manager Recreation</p>	<p>Ongoing. Maintenance contracts have been awarded and various works occurring to water and weed past vegetation projects, including various sites along the Macquarie River.</p> <p>Revegetation works completed. Planting will be maintained over summer period to assist with establishment.</p>	
						



## Corporate Services & Finance

Looking after its staff and ensuring open and transparent government is the main priority at Bathurst Regional Council. Council employs approximately 370 staff in 20 locations and attracting and keeping good people is our priority. For the fourth year in succession, in the annual Employee Opinion Survey, Council rated above the Australian Local Government Industry Standard for employee satisfaction.






### Human resources

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.5 6.1 6.2	Establish and build on effective networks with other councils to identify areas for operational improvements and efficiencies.	Regularly participate in cross-functional teams with Centroc and Evocities councils to identify opportunities for efficiencies.	Review minimum 2 HR functions and outline how efficiencies will be made.	Manager Human Resources	Council regularly meets with other Councils within the CENTROC area as part of quarterly HR Group meetings as well as twice yearly meetings with HR colleagues from the Evocities Group.  Approval was given for the implementation of a new online recruitment, onboarding and performance management system as a collaborative effort through Centroc.  A review of Councils staff performance appraisal system is underway and a business case will be prepared to recommend opportunities for improvement.  During October the HR Manager met with HR colleagues from Evocities Council's to discuss current HR issues and during November met with Centroc HR Group.  As at the end of December all new staff have attended the appropriate induction training.  The new e-learning system commenced its roll out in July, with a trial group of staff being enrolled in several of the compliance modules.  During October staff with computer access were enrolled in the Code of Conduct, Workplace Bullying & Harassment, Aboriginal	
1.1 5.3 6.4 6.7	Ensure all staff complete induction training, ongoing compliance updates and professional development.	Continuation of staff induction program. E-learning platform is monitored to ensure all staff are enrolled and have completed required compliance training.	100% of new staff complete induction, 80% of staff maintain current competency for compliance training modules.	Manager Human Resources		

Delivery Program 2018-2022 & Annual Operational Plan 2018/2019





						Cultural Awareness and Sexual Harassment Prevention.	
6.2 6.7 6.8	Provide a range of education and training opportunities for Council's workforce.	Promote the Learning and Development Policy to encourage upskilling of Council's workforce.	20% increase of staff participating in staff education assistance scheme.	Manager Human Resources	Promotion of Council's Learning and Development Policy commenced via staff newsletters during August. Since this time a number of applications for education assistance were received and are being assessed for eligibility.	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>	
6.7 6.8	Develop and implement programs and initiatives to foster a strong leadership culture.	Undertake staff consultation and develop corporate values to align with Council's vision.	Consultation completed and corporate values established.	Manager Human Resources	A project plan will be developed during December and January to outline actions and timelines.	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>	



## Governance

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8	Ensure Council policies reflect community needs and organisational requirements.	Regular review of Council's policies (Policy Manual).	Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance	Manual monitored regularly and updated as required. Last update issued 16 October 2018.	
6.4 6.5	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website.  Action requests for information under GIPA Act.	Register updated monthly.  Information requests (formal and informal) actioned in accordance with statutory guidelines.	Manager Corporate Governance  Manager Corporate Governance	Register updated after each Council meeting.  This month: nil applications received. YTD 9 applications received. 12 applications completed (4 from 2017/2018), 0 outstanding. 1 application withdrawn.	 
4.3 6.4	Ensure Council's continuity of operations.	Review of Disaster Recovery Plan and Business Continuity Plan (BCP).	Plan reviews completed	Manager Corporate Governance	Consultant engaged to update Council's Business Continuity Plan and Information Services Business Recovery Plan (ISBRP). Preliminary work started. Workshops completed September 2018. Draft BCP received. Comments on draft provided to Consultant. Information Services BCP being prepared	
6.4	Compliance with Local Government (General) Regulation 2005	Reporting of fines and penalties issued against Council.	Fines or Penalty Notices issued this month.	Manager Corporate Governance	This month: Nil YTD 1 fine - DPL Fisheries NSW - \$500 fine – Perthville Flood Mitigation works being done by contractor.	

## Information Technology



Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.3 2.5 6.8	Improve long-term viability and availability of electronic data for both the current and long term.	Develop Information Services strategic plan.	Plan Completed	Manager Information Services	Information Services Strategic Plan has been included on Information and Communication Technology (ICT) Roadmap with a completion date of June 30 2019. Currently looking for a suitably qualified company to assist in the creation of our strategic plan. Developing materials internally to ensure consultant is quickly up to speed.	
		Review and renew Information Services Business Recovery Plan (ISBRP).	Plan developed and tested	Manager Information Services	Consultancy company "InConsult" has been retained to assist with the development of the ISBRP. Completion has been scheduled for 30 November 2018. Draft report has been delivered. IS responsibilities from report need to be identified and specific plans developed.	
		Renewal of Council's fleet of Desktop and Notebook computers.	Desktop renewal completed.	Manager Information Services	Tender document is currently being developed, with a view to having the project completed by April 2019.	
2.2 2.3 2.6 5.2	Support the Smart Cities project.	Deliver CBD WiFi for the Bathurst Community.	CBD WiFi installed, tested and live.	Manager Information Services	Installation has begun. Testing to begin with closed testing period from December to January go live of 21 March 2019.	

Finance						
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6:1 6:6	Ensure Council's long term financial sustainability.	Review need for special variation in rate income.	Long Term Financial Plan complete and adopted by Council.	Manager Financial Services	Long Term Financial Plan completed for 2017/18.  Council did not apply for a special rate variation for 2019/20 Operating/Delivery Plan.	
		Improve Council's cash flows.	Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services	As per 2017/18 Financial Statements achieved 6.17%  (2016/17 5.68%). (2015/16 5.85%). (2014/15 6.63%).	
		Ensure Council's level of debt is manageable.	Debt service ratio less than 10%.	Manager Financial Services	As per 2017/18 Financial Statements achieved 3.66%  (2016/17 4.12%). (2015/16 3.95%). (2014/15 4.10%).	
		Maximise invested funds within prudential guidelines.	Outperform monthly 90 day bank bill swap rate.	Manager Financial Services	At 31 December 2018:  • Current year average earnings – 2.87% (2017/18 average 2.80%) • 90 day Bank Bill Swap Rate – 1.97% (2017/18 average 1.82%)	

Corporate Communications						
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.1	Communicate and engage with the community	Bathurst Regional Council Community Survey.  Ensure community consultation occurs	Overall satisfaction rating > 70%  All consultation projects included on the "Your Say" platform  Followers on social media > 5,000  BRC Website visits > 40,000	Manager Corporate Communications	As at 31 <sup>st</sup> December 2018:  100% consultation projects on Your Say (Draft Public Art Policy, Smart Cities Feedback, George Howick St Roundabout, Presentation of Financial Statements 2017-2018, Alec Lamberton Park Consultation, Bathurst Skate Park Extension Pillars of Bathurst, Irrigation Portal)  Social media followers: July: 7,348 August: 7,454 September: 7,562 October: 7,858 November: 7,919  BRC Facebook Page – December: 6,499 followers BRC Twitter Page December: 1,507 followers <b>December total: 8,006</b>  Website visits: July: 65,766 August: 43, 035 September: 51,675 October: 95,056 November: 53, 312  December BRC: 20,736 Mount Panorama: 5,966	  

Delivery Program 2018-2022 & Annual Operational Plan 2018/2019





Property						
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.5 6.4 6.5 6.8	Encourage development of new residential land releases to ensure appropriate level of supply.	Development of residential land in accordance with Council plans.	Provision of land stocks for residential needs.	Property Manager	Sunny Bright construction has commenced in June 2018. First stage of 150 lots with a focus on <b>95 lots to be completed by March 2019</b> . Registration and ballot by April 2019. Remaining lots will be completed by August 2019.  Windy 1100 - Construction due to commence mid-2019. 180 lots in total.  Bathurst Trade Centre stage 10, construction has commenced in July 2018. Pre-sold 14 out of 15 lots at end of December 2018. Completion due February 2019. Registration by March 2019.  Kelso Industrial Park has 9 lots still available.	
2.1 4.1 6.4	Manage development of new commercial and Industrial Land releases as required to meet the needs of new businesses.	Development in Bathurst Trade Centre and Kelso Industrial Park as required.	Provision of land to meet demands.	Property Manager		





## Cultural & Community Services



Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.

### Community Services






Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
5.1 5.2 5.3 5.5	Work in partnership with key stakeholders to develop administer and deliver community planning that reflects the strengths and needs of specific sectors and the community as a whole.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee.	4 meetings with administration support provided to the Bathurst Regional Community Safety Committee.  Relevant campaigns /projects developed and implemented as per actions identified in the Bathurst Community Safety Plan.	Manager Community Services	No Community Safety Committee meetings held in December. Four (4) Committee meetings have been held year-to-date.  Draft Community Safety Plan 2019 – 2023 prepared.	
6.3		Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2017-2021.	Undertake annual review and evaluation of actions.  Ensure continuing public awareness raising and promotion of DIAP.	Manager Community Services	Actions and strategies discussed with Bathurst Regional Access Committee and internal and external stakeholders during December.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
5.1 4.3 1.3 5.4 6.2 6.3	The provision of the Kelso Community Hub as a safe venue for outreach service provision that meet the needs of the community.	Continue to provide ongoing review of service delivery for future direction of Kelso Community Hub.	Facilitate 2 meetings with Kelso Community Hub stakeholders. 3 Kelso Community Hub update reports to Council.	Manager Community Services	No stakeholder meetings held in December. One stakeholder meeting held year-to-date. One report presented to Council year-to-date.	
	Encourage and facilitate the use of the Kelso Community Hub by outside service providers to meet the needs of the community.	Develop and provide programs and activities that meet the identified needs of the community.	10% increase on 2017/2018 utilisation by external services providing target services and programs.  20 children per day accessing the breakfast program 5% increase of young people accessing afterschool programs per session 5% increase of young people accessing holiday activities. 4 Community celebrations per year.	Manager Community Services	Summary of external service providers and programs at the Kelso Community Hub during December: <ul style="list-style-type: none"> <li>A total of 29 individual uses by one-off and repeat services and programs.</li> <li>The number of target services and programs are consistent with December 2017.</li> <li>A total of 303 individual uses by one-off and repeat services and programs year-to-date. Serviced a total of 846 people.</li> <li>A total of 5,993 people have been serviced year-to-date.</li> </ul> The following programs and activities and celebrations were held at Kelso Community Hub throughout December: <ul style="list-style-type: none"> <li>Breakfast program attendance was 136 young people.</li> <li>There was an average of 15 young people attending breakfast club daily.</li> <li>The school kids Breakfast program operated for 63 days year-to-date with an average attendance of 20 students each day.</li> <li>1,277 young people accessed breakfast program year-to-date.</li> <li>22 young people attended after school programs.</li> <li>An increase of 12% of young people attending after school programs from December 2017.</li> <li>489 young people attended after school programs year-to-date.</li> <li>No school holiday activities were held during December.</li> <li>An average of 105 young people attended</li> </ul>	
						

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
5.1 5.3 1.3 6.2 6.3 6.7	Value and support opportunities for young people to understand the processes of Local Government and be involved in relevant projects.	Providing support for the Bathurst Regional Youth Council and their related activities, programs and events	Facilitation of 6 Bathurst Regional Youth Council meetings, including attendance numbers.  Undertaking of 2 youth initiatives, activities, programs and events including attendance numbers.	Manager Community Services	<ul style="list-style-type: none"> <li>school holiday programs year to date.</li> <li>One community event was held during December, with 150 people attending.</li> <li>Five (5) community events year-to-date.</li> </ul> <p>No Youth Council meetings held in December.</p> <p>Three (3) Youth Council meetings have been held year-to-date.</p> <p>No Youth Network meetings held in December.</p> <p>Three (3) Youth Network meetings have been held year-to-date.</p>	
5.1 5.2 5.3 5.4  6.3 6.4 6.7	Provision of high quality child care facilities to cater for children aged 0-12 years in the Bathurst Community	Update policies and procedures to ensure alignment with: 1. Education and Care Services National Quality Standards. 2. Education and Care Services National Regulations and Law 3. The Early Years Learning Framework	50% of policies reviewed.  Continue to develop and review Service Quality Improvement Plans (QIP),  7 National Quality areas to be reviewed.	Manager Community Services	<p>No policies were reviewed for any of the child care services in the month of December. All policies reviewed to date, sit in draft form seeking feedback from stakeholders.</p> <p>Year to date 100% of the Children's Services policies have been reviewed. A total of forty-two (42) policies across the three services have been reviewed.</p> <p>Scallywags has reviewed the seven (7) quality areas of the service Quality Improvement Plans (QIP) to reflect the goals set in 2018.</p> <p>Little Scallywags reviewed Quality Area 4 regarding staffing, developing goals to be set in 2019 relative to the Children's Services restructure.</p> <p>Service QIP have been reviewed six times year-to-date across the section</p> <p>Seven quality areas have been reviewed year-to-date across services through review of policies, QIP review.</p>	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
	Promotion of Children's Services.	Promotional mechanisms developed and implemented for each child care service.	Facilitate 2 surveys across services for review of service delivery Children's Services update report to Council	Manager Community Services	No surveys completed in the month of December to review service delivery. One survey has been conducted by Scallyways regarding enrolments for 2019 year-to-date. No reports presented to Council in December or year-to-date.	
Provision of appropriate resources and learning environments that reflect the National Quality Standards.		Resources obtained to reflect the requirements of the National Quality Standards	75% of resources obtained to reflect requirements of the National Quality Standards	Manager Community Services	<ul style="list-style-type: none"> <li>Resources purchased during December reflect Quality Area 1.</li> <li>80% of resources purchased, year-to-date, reflect National Quality Areas.</li> </ul> <p>No new cliental through website in December 2% of cliental through the website year-to-date requiring Vacation Care enrolments and recruitment of Family Day Care Educators.</p> <p>Seven (7) community consultation activities were implemented year-to-date</p> <p>Little Scallyways was involved in one community consultation event in December through the family Christmas Party at Macquarie River Park. 100 people in attendance.</p> <p>No community consultation for Scallyways in December.</p>	



## Bathurst Library

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.3	Develop a strategic approach to planning the next-practice library	Develop a library strategic plan	Library strategic plan is completed.	Manager Library Services	Research and Analysis phase continues. State Library of NSW Assessment and Compliance Report including strengths and opportunities received.	
5.3	Maintain and improve community participation in the Library Services	Maintain and improve membership base	Membership is 25% or more of total population	Manager Library Services	Notes: Percentage based on Bathurst population of 42,900. From August 2018 onwards, active membership calculated using three-year activity (NSW State Library standard) instead of previous calculation on two-year activity. December 2018 membership is 21,412 = 50% of Bathurst population (excludes non-2795 members). December 2018 membership for Reciprocal/ Temporary (non-2795 postcode) is 1,289. Total active membership is 22,701 = 53% of Bathurst population. Monthly target: 11,666 visits average. December visits: 11,135 (on target YTD 74,922)	
		Maintain and improve visitations	Visitations are 140,000 or more	Manager Library Services		
		Maintain and improve program and event delivery	Deliver 12 or more programs / events per month	Manager Library Services	Programs held in December = 12 (on target YTD 149)	
		Maintain and improve attendance at programs and events	580 attendees or more to programs / events per month	Manager Library Services	Attendance to programs in December = 313 (on target YTD 5,946)	

Delivery Program 2018-2022 &amp; Annual Operational Plan 2018/2019




Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
5.3	Maintain and improve access to information and life-long learning	Maintain and increase circulation of library material	Print loans at least 23,000 per month Electronic loans at least 400 per month	Manager Library Services	December Print loans: 19,521 (on target YTD 121,861) December electronic loans = 1,497 (on target YTD 8,028)	
6.1	Communicate and engage with the community	Growth in followers on the library social media platforms	> 1,750 Facebook followers > 800 Twitter followers	Manager Library Services	Total Facebook followers = 1,962 Total Twitter followers = 860	
6.2	Maintain and create partnerships with local organisations and neighbouring councils	Develop program with Save the Children Fund "Programming the Future" Develop MOU with the Bathurst Family History Group	2 programs developed, advertised and held by June 2019 MOU signed by June 2019	Manager Library Services Manager Library Services	Year to date: 2 programs developed, advertised and held 1. Bug Out Coding School Holiday activity held 17 July. 13 attendees. 2. Simple Bots School Holiday activity held 18 July. 17 attendees. Draft MOU prepared and in discussion with Bathurst Family History Group.	
		Maintain or increase current participation in electronic collection consortia with other libraries	Number of active eCollection consortia is >2	Manager Library Services	Year to date: 3 active eCollection Consortia, in collaboration with other Central West Libraries. <b>Whealers:</b> Bathurst, BigSky, Broken Hill, Cobar, Inverell, Parkes <b>BorrowBox:</b> Bathurst, Big Sky, Bourke, Broken Hill, Central West Libraries, Cobar, Lachlan, Mid-Western, Oberon, North Western, Weddin <b>RBDigital:</b> Bathurst, Big Sky, Central West Libraries, Gunnedah, Lithgow, Mid-Western	

Bathurst Regional Art Gallery

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.3	Provide a focus on the visual arts for the community by providing education and public programs that challenge thinking and stimulate creativity, and promote cultural vitality in the region through the development and care of the permanent collection, temporary exhibitions and research facilities.	Develop community access and inclusion to the Gallery's exhibition program through the development education, outreach and public programs.	Staging of six (6) education / public programs in conjunction with BRAG exhibitions.  At least 1,200 students from school and 15 community groups or organisations accessing BRAG education / outreach / public programs including the Art in a Suitcase program.	Art Gallery Director	1. STEEL/ELLIS programs: Number of community/ed groups: 16 Number of students: 473  2. SALENT/BURROWS programs Number of community/ed groups: 34 Number of students: 162  3. Looking Forward-Looking Back programs Number of community/ed groups: 29 Number of students: 174  4. Curiouser & Curiouser programs Number of community/ed groups: 3 Number of students: nil  @ 31 DECEMBER Art in a Suitcase: no action  @ 31 DECEMBER Community/Ed groups: 5 Community group reach: 321 Students: 75  TOTAL YTD: ART IN A SUITCASE REACH: 498 TOTAL YTD: ART IN A SUITCASE GROUPS: 3 TOTAL YTD: STUDENT REACH 1,326 TOTAL YTD: COMMUNITY/ED GROUP REACH: 598  Survey Exhibitions: 1. Rachel Ellis: Sustaining Light survey. Total Attendance: 4,063 2. Terry Burrows: Objectivity Total Attendance: 3,357 3. Michelle Collocott: Three Ponds Series October Attendance: 1,146 November Attendance: 1,973 Attendance Total: 3,186	
		Provide opportunities for the professional development of regionally based artists through exhibition.	Staging of two (2) survey exhibitions with at least 3,200 attendees.  Production of two (2) exhibition catalogues.	Art Gallery Director		

Delivery Program 2018-2022 & Annual Operational Plan 2018/2019





Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
5.2	Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture.	Develop community understanding of the achievements of the Hill End Artists in Residency Program through exhibition and international participation.  Broaden access and inclusion to the Gallery's exhibition program through the development of a program of off-site and/or satellite programs.	Staging of two (2) permanent collection exhibitions including the development of one (1) touring exhibition curated from the permanent collection with at least 3,200 attendees.  At least 5 works loaned to other galleries, and visitation of more than 2,500 per venue.  Staging of three (3) Hill End Artists in Residency exhibitions with at least 3,200 attendees.  Two (2) international residencies.  Development of two (2) off-site programs / events.  At least 1,000 participants per program / event.	Art Gallery Director  Art Gallery Director	Catalogues: 1. Rachel Ellis: Sustaining Light 2. Terry Burrows: Objectivity 3. Michelle Collocott: Three Ponds Series 4. Looking Forward: Looking Back: contemporary works from the East Kimberley  July: no activity August: no activity September: no activity October: no activity  12 works loaned to Blue Mountains Cultural Centre (Peter Rusforth: A Legacy - 30 November 2018- 20 January 2019) November visitation: 300 December visitation: 2,167  July: no activity August: no activity September: no activity October: no activity November: no activity December: no activity  July: no activity August: no activity September: no activity October: no activity November: no activity December: Pop-Up shop @ AFMM: 252	    





Bathurst Memorial Entertainment Centre

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 1.1 1.2 5.3 6.2	Implement a strategic approach to planning the next-practice Performing Arts Centre	Develop a consultants brief with professional support Call for consultant expressions of interest and appoint consultant	Strategic approach is completed by December 2019	Manager BMEC	Initial consultant brief to be finalised in January 2019.	
5.2 5.3	Maintain and improve community participation in BMEC services and activities	Maintain and improve membership/subscription (Friends) base Maintain and improve venue attendance	Friends base is 247 or more Attendances are 54,000 or more.	Manager BMEC	2018: Friends base is 252. 2019 memberships commenced late November. By end of December: 80 memberships 53,620 people attended BMEC in 2017/2018 Statistics for current financial year to date up to end of December is 34,714.	
		Maintain and improve program and event delivery	Deliver approximately 17 season and other events, 9 associated workshops and a Local Stages Program including LEAP program, local writers and other performing arts development	Manager BMEC	17 season shows were successfully presented in the 2018 Annual Season with 12 associated workshops. In December Mighty had a two-week creative development workshop, supported by Local Stages in preparation for presentation in Season 2019.	



Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.1 1.2 5.3	Communicate and engage with the community	Growth in community engagement.  Maintain and improve attendance at programs and events	5,000 attendees or more to Season shows and 5,500 at associated and Local Stages projects per year	Manager BMEC	6,791 patrons have attended BMEC Season shows so far in the 2018 Annual Season.  BMEC currently has: 2,824 Facebook followers 522 Twitter followers 684 Instagram followers This does not include ISOs, Catapult Festival or Central West Short Play Festival followers	
			> 2,470 Facebook followers > 530 Twitter followers > 525 Instagram followers	Manager BMEC		

## Museums



Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	An increase in total visitor numbers to the Bathurst Regional Council managed Museums of 8% over 4 years	A 2% increase in total visitor numbers to: <ul style="list-style-type: none"> <li>• Australian Fossil and Mineral Museum</li> <li>• National Motor Racing Museum</li> <li>• Chifley Home and Education Centre</li> </ul>	Total 2% increase in visitor numbers	Manager Museums	In December 2018 the following total visitor numbers included: <b>Australian Fossil and Mineral Museum</b> 1521 which is a 19% decrease on December 2017 visitor numbers of 1876. <b>National Motor Racing Museum</b> 2056 which is a 4% increase on December 2017 visitor numbers of 1979. <b>Chifley Home and Education Centre</b> 84 which is a 320% increase on December 2017 visitor numbers of 20. Total number of visitors across the Museums in December 2018 was 3,661 which is a 5% decrease on December 2017 numbers of 3875. Year to date (YTD) total visitors to Council Museums is 31,870 which is a 1.6% increase from 31356 YTD 2017. In December 2018 the following education/schools engagement included: <b>Australian Fossil and Mineral Museum</b> 123 visitors which is a 1.6% decrease on December 2017 visitor numbers of 125. <b>National Motor Racing Museum</b> 55 visitors which is a 5% decrease from December 2017 visitor numbers of 58. <b>Chifley Home and Education Centre</b> 15 education/school visits in November 2018 which was an increase with no education/school visits in November 2017. The number of education/school engagement across the Museums in December 2018 was 193 which is a 0.5% increase on December 2017 numbers of 183. Year to date (YTD) total education/school visitors to Council Museums is 3090 which is an 11.9% increase from 2761 YTD 2017.	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>
2.6 1.1 1.2 1.3 6.6	An increase in the total educational/schools engagement with the Bathurst Regional Council managed Museums of 8% over 4years	A 2% increase in total education/schools engagement at: <ul style="list-style-type: none"> <li>• Australian Fossil and Mineral Museum</li> <li>• National Motor Racing Museum</li> <li>• Chifley Home and Education Centre</li> </ul>	Total 2% increase in education/schools engagement	Manager Museums		<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	The provision of a range of public programs, exhibitions and community events at the Bathurst Regional Council managed museums	Undertake a minimum of six exhibitions, five public programs and two community events across the Bathurst Regional Council managed museums	Minimum six exhibitions, five public programs and two community events	Manager Museums	<p>In December 2018 the following has occurred:</p> <ul style="list-style-type: none"> <li><b>Australian Fossil and Mineral Museum</b> <ul style="list-style-type: none"> <li>Harrie Fasher exhibition closed December 3, 2018.</li> <li>Pop-Up shop installed throughout December, integrating products and marketing for NMRM, AFMM, Chifley Home, BVIC and BRAG.</li> </ul> </li> <li><b>National Motor Racing Museum</b> <ul style="list-style-type: none"> <li>50 Years of Holden Bathurst Winners special exhibition extended through to early January.</li> <li>Planning ongoing for the Craig Lowndes exhibition to be opened in January 2019.</li> </ul> </li> <li><b>Chifley Home and Education Centre</b> <ul style="list-style-type: none"> <li>Love, Light and Life, an exhibition of flowers from the gardens of the Chifley women by artist Kim Bagot-Hiller closed December 2018.</li> </ul> </li> </ul> <p>Year to date (YTD) exhibitions, public programs and community events</p> <ul style="list-style-type: none"> <li>6 exhibitions</li> <li>8 public programs</li> <li>3u community events</li> </ul> <p>In December 2018 the following retail and venue hire gross revenue was achieved:</p> <ul style="list-style-type: none"> <li><b>Australian Fossil and Mineral Museum</b> \$6,757 which is a 21% decrease on December 2017 income of \$8,583.</li> <li><b>National Motor Racing Museum</b> \$ 22,042 which is a 6% increase on December 2017 of \$ 20,735.</li> <li><b>Chifley Home and Education Centre</b> \$526 which is a 3953% increase on December 2017 income of \$13.</li> </ul> <p><b>Pop Up Shop at the AFMM included stock from AFMM, NMRM and Chifley Home occurred during December</b></p>	
2.6 1.1 1.2 1.3 6.6	An overall increase in revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	A 2% increase in revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	Total 2% increase in retail and venue hire revenue	Manager Museums		



Delivery Program 2018-2022 & Annual Operational Plan 2018/2019

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	The construction and operation of the Bathurst Rail Museum	Undertake the construction and fit out of the Bathurst Rail Museum	Construction of Bathurst Rail Museum commenced	Manager Museums	<ul style="list-style-type: none"> <li>In December 2018 the following occurred: <ul style="list-style-type: none"> <li>Removal of asbestos material from Railway Institute building completed.</li> <li>Solution for lead paint removal developed in conjunction with SafeWork NSW.</li> <li>Additional in-ground contaminated material identified; remediation plan developed and approved.</li> </ul> </li> </ul>	
1.1 1.2 1.3 6.6	The construction and operation of the Central Tablelands Collection Facility	Continue to seek external funding for the construction of the collection facility	External funding sources identified and applications submitted	Manager Museums	<ul style="list-style-type: none"> <li>In December 2018 the following occurred: <ul style="list-style-type: none"> <li>Awaiting notification Regional Cultural Fund.</li> </ul> </li> </ul>	





## Tourism

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.1 6.1	Grow the number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services. Grow Regional Tourism Partnership program Inform industry regarding the Bathurst Region brand use and application	Number of tourism partners increased by 10%. Increased attendance at industry events annually	Manager BVIC	Letter sent to all accommodation providers with partnership certificates 50 Operators engaged YTD with new booking engine. 4 operator renewals/new operators in December. 128 tourism partners as at end of Dec 18 increase of 1% over 2017 equivalent period figure of 127 at end December 2017. Industry engaged to provide listings for new Destination Planner	
2.6	Provide visitors and prospective visitors to the area with quality information and services.	Develop new tourism website Develop regional Tours and trails app Develop online booking capability Develop Destination Planner – print and online Create focused local range of retail products at BVIC	Tourism website operational. Tours and trails app available to public. Destination planner published. Increase of 15% in bookings through online booking portal Downloads of Bathurst region app increase by 15% VIC satisfaction rating of 80% or higher maintained Retail sales at BVIC increase by 10% annually	Manager BVIC	29.7% increase in users against December 2017, avg session duration +29.3%, bounce rate -56.9% App - Town Square tour released Layout of Destination Planner completed Advertising prospectus sent to all partners and Bathurst business database \$13,871 in bookings generated through booking portal. YTD bookings total \$66,584 (new income this FY 124 downloads of Step Beyond App BVIC rated 4.9/5 on Facebook, 4.3/5 on Google and 4.5/5 on TripAdvisor \$8,786 retail sales in December, 6% increase against \$8,089, in December 2017. YTD \$46,769, 0.4% increase over 2017/18.	

Delivery Program 2018-2022 &amp; Annual Operational Plan 2018/2019

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6	Effectively promote and market the Bathurst Region as a key destination	Develop new tourism website Develop Destination Planner – print and online Develop marketing campaigns based upon pillars of destination brand strategy	Growth in social media following by 20%. Increase in page views to Destination website by 20%.	Manager BVIC	Facebook followers increased by 1.4% to 8,466, YTD increase of 22.5% Instagram followers increased by 2.1% to 1,942, YTD increase of 15.8% 10,901 page views of visitbathurst website in December 2018, a 64.42% increase over equivalent period in 2017. YTD increase of 64.6%. Event calendar and content populated for new consumer website.	
2.6	Increase total number of visitors and overnight stays in the Bathurst region	Promote Bathurst region to niche and specialist markets as identified in Destination Management Plan and Brand strategy Develop annual events program from major (Tier 1) events to community level events	Day visitor number increase by 5% Overnight visitors increase by 8% Average length of stay increases by 10%	Manager BVIC	46 Events promoted in December 'What's On' sent to database of 662 and via radio to Inform VRF segment. Ongoing collaboration with PR agency Res Publica. 3,559 visitors to BVIC in December, increase of 3.9% on 2017. YTD 7.6% above previous year.	

## Destination Management


Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development	Implement the destination brand: Develop and implement 18 month-three year marketing plan. Publish image library for industry to access.	Marketing Plan adopted by council. > 100 images accessed and used.	Destination Development Manager	Leonards Advertising have designed a campaign commissioned to roll out the brand strategy. WIN TV campaign commences summer 2018/2019 The three-year marketing plan was adopted by Council on 19 September. Reviewed with DMP in December 2018. Drop Box created with images available and over 100 images accessed and used YTD. Nicola Bailey Photography confirmed for Bathurst photo shoot Autumn 2019.	
2.6	Support the Tourism Reference Group, which consists of a cross section of the industry	Improved collaboration between industry groups and Council.	6 meetings held > 75% level of attendance	Destination Development Manager	TRG Meeting held on 3 December with nine (9) members attending (75% attendance). Four (4) meetings held YTD.	
2.6	Connect with industry	Host ongoing tourism forums annually.	Annual forum on emerging industry trend hosted.	Destination Development Manager /	BVIC Manager attended CENTROC Regional Tourism Group meeting, partner meetings with Bathurst Tours, Bishops Court Estate, Mayfield Garden.	
2.6	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Report produced.	Destination Development Manager / Economic Development Manager	Historical data being compiled and tabulated. Project scoping document to be drafted February 2019.	





## Environmental, Planning & Building Services





Council will manage growth and development in alignment with Council's and the NSW Government's planning instruments and controls, and continue forward planning through reviews of the Housing Strategy, Open Space Strategy and Transport and Parking Strategy. Adoption of a new Economic Development Strategy will identify opportunities for continued growth, mindful of Council's obligations to environmental stewardship, heritage conservation and good urban design.

### Environmental

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 5.2 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 by continuing to provide community programs relating to responsible pet ownership	Complete Responsible Pet Ownership community programs  Maintain and enhance areas for off-leash recreation for dogs	Two Community desexing programs conducted  Pet Expo held  Educational radio interviews conducted weekly  Educational social media posts conducted monthly  Maintain Kefford Street Off Leash areas fortnightly  Install seating and dog agility equipment at small dogs off-leash area by September 2018	Team Leader Regulatory Services	First program was completed from 18-30 November 2018, with 110 dogs and cats desexed.  Conducted weekly by Senior Ranger.  Posts prepared and released in December 2018.  Contract for maintenance awarded in August 2018, and conducted regularly.  Seating and agility equipment was installed in early October 2018. Project now complete.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 and Impounding Act 1993 by promptly responding to customer requests and implementing enforcement action for breaches	Investigate animal related complaints, including matters reported after hours  Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards  100% response to customer requests reported out of hours	Team Leader Regulatory Services	91.9% responded to within adopted corporate standards during December.  100% responded to within adopted service standards.	
6.4	Meet Council's responsibilities under the Prevention of Cruelty to Animals Act 1979 and the Impounding Act 1993 in the operation of the Small and Large Animal Impounding Facilities	Operate Small Animal Pound at Vale Road site	Implement electronic impounding register by December 2018  Implement social media program to promote rehoming of impounded dogs and cats by December 2018  Increase the % of impounded dogs returned to owner or sold or released to welfare organisation  Increase the % of impounded cats returned to owner or sold or released to welfare organisation	Manager Environment/ Team Leader Regulatory Services	Liaison with IT staff ongoing. Interim solution under development.  Regular Facebook posts occurring.  Promotion of available animals ongoing.  Council's website features dogs available for sale and impounded dogs where the owner is unknown.  Promotion of available animals ongoing.  Council's website features cats available for sale and impounded cats where the owner is unknown.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.2	Explore opportunities to develop a best practice regional impounding facility	Actively engage with neighbouring Councils to develop a model for a regional impounding facility	Seek confirmed participation in a regional impounding facility by August 2018  Develop a governance model for a regional impounding facility by February 2019  Develop operating procedures for a regional impounding facility by April 2019	Manager Environment	Other Councils are pursuing individual facilities.  A regional pound facility is unlikely to proceed.	
6.4 4.4 5.2 5.4	Meet Council's responsibilities under the Road Rules 2014 and Fines Act 1996	Monitor and enforce parking regulations on public roads  Implement a community education program regarding the Australian Road Rules	Daily monitoring undertaken  Educational social media posts conducted monthly  Review and update the educational information on Council's website by December 2018	Team Leader Regulatory Services/ Parking Rangers	Monitoring undertaken daily.  Post prepared and with Communications Team.  Minor updates completed in October 2018. Project ongoing.	



Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 5.2	Meet Council's contractual obligations under the Local Government Act 1993 in monitoring and enforcing parking regulations in off street car parks	Monitor and enforce parking regulations in off street car parks in accordance with contractual obligations	100% compliance with contractual obligations	Team Leader Regulatory Services/ Parking Rangers	All of Council's contractual obligations met in December 2018.	
3.1 3.2 3.3 3.4 6.4 1.4	Meet Council's responsibilities under the Protection of the Environment Operations Act	Investigate customer requests and pollution incidents Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards	Manager Environment/ Environmental Officers	100% of customer requests responded to within adopted corporate standards during December.	
3.3 3.5 6.1	Continue to improve the community's awareness and capacity with regard to environmental sustainability	Communicate sustainability messages via a range of on-line and traditional media sources Conduct sustainability education programs	Weekly posts on the @sustainablebathurst Facebook page Conduct Sustainable Living Expo in March 2019 Conduct a sustainability education program targeting primary school aged students by December 2018	Manager Environment/ Environmental Officers	Several posts each week on the @sustainablebathurst Facebook page during December with posts on the water restrictions. Thirteen schools awareness grants for a range of projects which are all complete. A newsletter providing details of the projects was delivered to schools in December 2018.	
3.1 3.2 6.4	Implement Council's Onsite Sewage Management Strategy and meet Council's obligations under the Local Government Act	Conduct inspections and issue approvals for existing onsite sewage management systems without approvals or requiring renewal	Increase the number of onsite sewage management systems with a current approval to operate	Manager Environment/ Environmental Officers	Inspections conducted weekly in December and approvals issued where appropriate.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
3.1 3.4 3.5 1.4	Meet Council's obligations under the Local Government Act 1993 and community expectations to manage, restore, enhance and conserve the natural environment	Implement the Urban Waterways Management Plan  Implement the Biodiversity Management Plan  Implement the Pest Bird Management Plan	Implement a priority project identified in the Urban Waterways Management Plan.  Implement a priority project identified in the Biodiversity Management Plan.  Implement a priority project identified in the Pest Bird Management Plan	Manager Environment/ Environmental Officers/ Sustainability Strategy Officer	Insufficient funds available for capital works in Sawpit Creek as grant reserve has been removed. Options for detailed designs to be prepared for future project currently being explored.  Biodiversity stewardship site opportunities currently being assessed with field work completed in October 2018. Final report received in December 2018.  Pigeon surveys conducted weekly during August and November 2018. Pigeon cull conducted on 26 & 27 August in CBD, and in Keppel Street in December 2018.  Grant funding received from LLS which will assist in achieving a priority action in the Yetholme area. Field surveys of Purple Copper Butterfly completed in October 2018.	
3.5 3.3 6.6	Implement energy efficiency and renewable energy projects at Council facilities	Identify and prioritise energy efficiency projects at Council facilities	Install a solar array at the Bathurst Aquatic Centre	Manager Environment/ Sustainability Strategy Officer	Request for Quotation released for the preparation of a detailed design in November. Unfortunately no quotation proposals were received.	

Delivery Program 2018-2022 & Annual Operational Plan 2018/2019

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
3.1 3.4 6.4 1.4 4.6	Meet Council's obligations under the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and Water Management Act 2000  Meet Council's obligations under SEPP55 and related planning policies	Ensure the assessment of development applications meets all of the requirements of the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and other relevant planning policies  Investigate opportunities for the establishment of biodiversity stewardship sites under the Biodiversity Conservation Act 2016  Ensure that Council activities are compliant with the requirements of the Biodiversity Conservation Act 2016	Design and install a solar shade structure for the Elizabeth Street car park  Implement an energy efficiency upgrade at Council facility  Implement a renewable energy project through the Revolving Energy fund  Number of development applications assessed and professional advice provided  Identify three priority Council owned sites for assessment as biodiversity stewardship sites  Formulate a workflow procedure to ensure that all Council activities are compliant with the requirements of the relevant legislation by February 2019	Manager Environment/ Environmental Officers/ Sustainability Strategy Officer	16 DAs assigned and assessed in November 2018.  Consultant engaged to assess the suitability of various Council owned parcels of land as stewardship sites. Report received December 2018.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.3 3.3 5.2	Contribute to the development of Bathurst as a Smart City	<p>Ensure the assessment of development applications meets all of the requirements of SEPP55 and Council's Contaminated Land Policy</p> <p>Identify the optimum efficiency LED luminaires for the street lighting upgrade</p> <p>Identify the optimum technology for smart controls to be incorporated into LED street lighting upgrade</p> <p>Establish Bathurst as an EV charging destination</p>	<p>Complete a pilot trial of LED street lights at identified trial sites by September 2018</p> <p>Complete upgrade of all standard P3, P4 and P5 street lights to LED luminaires.</p> <p>Install Tesla supercharger station by August 2018</p> <p>Identify and install CBD universal EV charge station sites</p> <p>Complete a feasibility study for the integration of electric vehicles in the Council fleet</p>	<p>Manager Environment/ Environmental Officers/ Sustainability Strategy Officer</p>	<p>Advice provided on numerous DA's during December. Discussions with land owners and potential purchasers also held during August.</p> <p>Main trial locations installed between July and September 2018. An additional trial location negotiated with Essential Energy and scheduled for installation in November 2018. Installation delayed as some components required a re-design.</p> <p>Investigating extension of trial to include decorative lights.</p> <p>Tesla supercharger station has been delayed by Essential Energy. Agreement has been signed, with installation scheduled for early 2019.</p> <p>Potential CBD charge sites have been identified, assessed by an electrician and prioritised. Agreement with NRMMA signed in November, with installation to commence in early 2019.</p> <p>Financial model for feasibility study complete. Feasibility study presented to Department Heads in August 2018.</p> <p>First petrol hybrid electric vehicle ordered and received September 2018. Currently in daily use by Records section.</p>	



Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
3.3 3.5 6.4 3.1	Meet Council's statutory reporting obligations under the Local Government Act 1993	Monitor the operational footprint of Council's operations and report on trends identified.  Measure and collate the trends in environmental condition across the Local Government Area	Collate data and prepare the annual State of Environment Report by 30 November 2018	Manager Environment/ Sustainability Strategy Officer	Regional SOE was adopted by Council at its Ordinary meeting in November 2018.  Data collection ongoing.	
6.4 5.4	Meet Council's obligations in the Food Regulation Partnership and the Food Act 2003	Conduct a program of inspections of food premises including home-based food premises and Bed & Breakfast establishments to ensure compliance with regulations	Conduct an inspection of all high and medium risk food premises by June 2019  Implement a risk based inspection program for B&B and home-based food premises  Prepare and distribute educational material on food safety three times annually  95% of customer requests responded to within adopted corporate standards	Manager Environment/ Environmental Health Officers	16 food premises inspected in December 2018.  One B&B was inspected in the month of December.  Food safety newsletter prepared and distributed in December 2018.	
6.4 5.4	Meet Council's obligations under the Public Health Act 2010 and associated regulations	Conduct a program of inspections of skin penetration premises, public swimming and spa pools and cooling towers	Conduct an inspection of all skin penetration premises	Manager Environment/ Environmental Health Officers	No inspections conducted in December 2018.	




Delivery Program 2018-2022 &amp; Annual Operational Plan 2018/2019




Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
			<p>Conduct an inspection of all public swimming pools and spa pools</p> <p>Participate in training to determine Council's role in Legionella management and the inspection of cooling towers</p> <p>95% of customer requests responded to within adopted corporate standards</p>		<p>Inspections of 1 public swimming pool completed in December 2018.</p> <p>Training attended on 7 November 2018.</p> <p>77.8% responded to within adopted service standards during December.</p>	



## Planning

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.5 2.1 3.3 4.6 5.5 6.4	Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.	Prepare draft LEP and DCP amendments.	Planning proposals referred to NSW Department of Planning & Environment for gazettal	Manager Strategic Planning	<ol style="list-style-type: none"> <li>House Keeping LEP Amendment – Planning proposal drafted. Awaiting Gateway Determination from Department of Planning &amp; Environment.</li> <li>Moveable and Monumental Heritage LEP Amendment – Planning proposal being prepared.</li> <li>Limekilns Road LEP and DCP Amendment – Adopted by Council. Awaiting gazettal.</li> <li>Bathurst Regional Development Control Plan 2014 – Major Review – report presented to Council at July meeting to commence review. Signage and notification chapters being reviewed.</li> <li>Bathurst Regional DCP 2014 – Housekeeping Amendment – Completed 31/8/18.</li> <li>Community Participation Plan – draft plan being prepared.</li> </ol>	
1.5 2.1 3.3 4.6 5.5 6.4	Investigate relevant land use and planning issues of the Bathurst Region.	<p>Prepare studies and plans.</p> <ol style="list-style-type: none"> <li>Laffing Waters Master Plan.</li> <li>Bathurst Integrated Transport Plan.</li> </ol>	Draft studies/plans are prepared by 30 June 2020	Manager Strategic Planning	<ol style="list-style-type: none"> <li>Bathurst Region Open Space Strategy – draft Strategy being finalised.</li> <li>Stewart/Durham Street Intersection investigations – Plan completed. To be reported to Council.</li> <li>Laffing Waters Master Plan – Project underway.</li> <li>Bathurst City Traffic Study/Model (joint project with RMS) – Model underway.</li> <li>Aboriginal Cultural Heritage Assessment – 2nd circuit lands – Methodology for test excavation submitted to Council.</li> <li>European Archaeological Management Plan – 2nd circuit lands – completed.</li> <li>Due diligence report for the Mount Panorama Boardwalk project completed. Consultation for Wahluu story completed.</li> <li>Duramana Road Master Plan – Project underway.</li> </ol>	


Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.6 6.4	Review and update Council's section 7.11 plans.	Review existing or prepare new s7.11 Plans.	Draft plans considered and adopted by Council	Manager Strategic Planning	<ol style="list-style-type: none"> <li>Stormwater drainage – draft study/plan being prepared.</li> <li>Bathurst Region Open Space – valuations report received. Plan being reviewed.</li> </ol>	
1.1 1.2 1.5 4.6 5.5	Implement the Bathurst Regional Heritage Strategy 2014-2017.	Provide a Heritage Advisory Service.  Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.	Number of site visits undertaken by the heritage advisory service.  Value of works generated from Council's incentive funds.	Manager Strategic Planning  Manager Strategic Planning	<p>Total site visits since 1 July 2018 – 61. New Heritage Advisor appointed.</p> <ol style="list-style-type: none"> <li>2018/19 Bathurst Region Local Heritage Fund - 59 projects have been offered funding</li> <li>2018/19 Bathurst Region Interpretation Fund – 11 projects have been offered funding</li> <li>2018/19 Bathurst CBD Main Street Improvement Fund – 14 projects have been offered funding.</li> </ol>	
		Prepare and implement projects for the interpretation and display of cultural heritage and history information.	New interpretative / promotional information made available.	Manager Strategic Planning	Nominations for 2019 Pillars of Bathurst being finalised.	




Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Prepare research/studies into the regions heritage values	Studies/plans considered and adopted by Council. Number of local heritage items included in the Local Environmental Plan.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Bathurst Heritage Conservation Area Review - draft report being finalised.</li> <li>2. Archaeological Assessment - 128 Bentinck Street - Archaeologist appointed.</li> <li>3. Building Conservation and Restoration Strategy for Headmasters Residence (former TAFE site) - final report received.</li> </ol>	

Development Assessment

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date			Status
					December 2018	NSW State Average 2014-2015	Bathurst Regional Council	
1.5 4.1 4.6 6.4	Ensure the assessment of development and other applications, in accordance with planning instruments, development control plans and policies, occurs within appropriate timeframes.	Process all development applications within statutory time frames set out in the Environmental Planning and Assessment Act 1979.	To be at or below the state average for determination times of development applications	Manager Development Assessment	Average gross days taken to determine a DA	71	40.47	
					Average nett days taken to determine a DA	48	40.47	
					December 2018	NSW State Average 2014-2015	Bathurst Regional Council	
			To be at or below the state average of determination times for complying development	Manager Development Assessment	Average days taken to determine a CDC	22	10.17	

## Economic Development

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.1	Implementation of the Economic Development Strategy 2018-2022 and associated actions.	Nurture economic infrastructure development by supporting the development of the aerodrome, industrial precincts and telecommunications.	Seek funding for economic infrastructure projects.	Manager Economic Development	Submissions to Telstra, Optus and Vodafone for Mobile Black Spot Funding. EOI submitted for Aerodrome under the Growing Local Economies Fund. Business case submitted for Growing Local Economies Fund (Kelso Industrial Park).	
2.2						
2.3		Market-leading promotional campaigns and events through continued participation in Evocities, destination marketing, and maintenance of promotional assets.	Representation at all Evocities meetings. All 4 entrance billboards and signs updated. Bathurst Region website migrated to new destination site.	Manager Economic Development	Evocities Steering Committee and Operations Group meetings attended. Existing Welcome signs updated and 3 additional signs manufactured for Vale, O'Connell and Sofrala Roads. Bathurst Region site deactivated and content moved to new destination site.	
2.4						
2.6						
4.1						
4.5	Support local business growth, partnerships and skill development through management of Councils business database (eNewsletters), business cluster groups, business management programs, business events and the ID platform.	12 eNewsletters issued. Manufacturing and technology cluster groups activated	Run BizMonth, Gift Card and Business Leaders Lunch programs.	Manager Economic Development	July, August, September, October, November and December eNewsletters sent. BRC grant application submitted to activate industry clusters. 2018 BizMonth campaign completed with sponsorship from Commonwealth Bank, Verto, CSU and Rydges. 2018 Drought Buster Gift card Promotion initiated.	
5.5						
6.3						

	<p>Develop a Precinct Activation Program, support local start-up hubs and manage Council's relationship with the Business Chamber.</p>	<p>Program developed and adopted. Attendance at 75% of Business Chamber After-Hours events. Representation at all "Upstairs" board meetings and implementation of a marketing campaign for "Upstairs".</p>	<p>Manager Economic Development</p>	<p>Chamber Business Expo attended 24 July. MOU signed with the Bathurst Business Chamber. Upstairs Board meetings attended and marketing campaign completed. Carillon Business Awards attended.</p>	
	<p>Grow local employment, investment and attract new businesses</p>	<p>Organise the Bathurst Jobs Expo with 40 stalls and minimum 1,500 attendees. Minimum of 60 new jobs loaded on Evojobs each month. Develop relocation proposals, relocation materials and support the relocation of new businesses.</p>	<p>Manager Economic Development</p>	<p>Jobs Expo completed and confirmed sponsorship from TAFE NSW. 58 stalls &amp; 2,250 attendees. 1230 jobs loaded to date. Qantas Pilot Training Academy submission unsuccessful.</p>	
	<p>Develop Bathurst into a Smart City. Support innovative practices from industry.</p>	<p>Smart City Plan developed and adopted. Monthly Project Group meetings held. Seek funding and roll out Smart City priority projects.</p>	<p>Manager Economic Development</p>	<p>Smart City Plan development underway. Community consultation workshops held. Monthly meetings held. Smart Cities Round 2 grant application unsuccessful. Sydney Smart City week attended.</p>	

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2018

The Quarterly Budget Review Statement (QBRs) is the mechanism whereby councillors and the community are informed of Council's financial position at the end of each quarter, allowing Council's progress and performance against the annual budget to be monitored.

Council's Responsible Accounting Officer is required to prepare and submit a Quarterly Budget Review Statement (QBRs) to the governing body of council in accordance with clause 203(1) of The Local Government (General) Regulation 2005.

The Local Government Code of Accounting Practice and Financial Reporting requires the QBRs to contain the following components:

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2. Recommended Budget Variations	3-4
3. Budget Review Income & Expenditure Statement (Consolidated)	5
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In accordance with Council's charter at section 8 of the Act, Councillors need to have regard for long term and cumulative effects of their decisions, so it is therefore important to understand the impacts of any significant changes that are proposed, including anything that will impact Council's ability to achieve our objectives and goals.



## **Bathurst Regional Council**

### **Budget review for the quarter ended - 31 December 2018**

#### **1. Statement by Responsible Accounting Officer on Council's Financial Position**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Bathurst Regional Council for the quarter ended 31/12/2018 indicates that Council's projected financial position at 30/06/2019 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:** \_\_\_\_\_  
Aaron Jones  
**Responsible Accounting Officer**

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## 2. Recommended Budget Variations

Council has the opportunity to review and approve variances to the original budget for the year in the QBRs. Any changes to the budget must be approved by Council and councillors need to be aware by resolving to accept this QBRs they are approving the proposed changes.

The following budget variations are recommended:

<b>Income</b>	<b>\$</b>
Decrease Income - John Matthews Tennis Courts - Grant income - grant not received	(2,025,000)
Decrease Income - John Matthews Tennis Courts - Section 7.11 income (grant not received)	(405,000)
Decrease Income - John Matthews Tennis Courts - Contribution (grant not received)	(270,000)
Decrease Income - Hereford St fields - transfer from Loan Funds - defer to 2020	(1,200,000)
Decrease Income - Hereford St fields - transfer from Grant Reserve - defer to 2020	(300,000)
Decrease Income - Hereford St fields - Contribution - defer to 2020	(300,000)
Increase Income - RTR - Transfer from Grant Reserve	726,710
Decrease Income - RTR - Transfer from Internal Reserve	(726,710)
Increase Income - Bridges - CENTROC reimbursement	47,779
Increase Income - Workshop - fuel tax credits from ATO	150,000
Increase Income - Water - transfer from Capital Reserve	400,000
Decrease Income - Water - transfer from Reserve	(50,000)
Increase Income - Sewer - Transfer from Capital Reserve	300,000
Increase Income - Other L & B - car parking licence areas	27,000
Increase Income - Other L & B - Grant - Former Headmasters Residence	60,000
Increase Income - Other L & B - transfer from Internal Reserve - Former Headmasters Residen	32,000
Increase Income - Scallywags - Grant received	165,000
Decrease Income - Scallywags - payments from parents	(165,000)
Increase Income - Little Scallywags - Grant received	70,000
Decrease Income - Little Scallywags - payments from parents	(70,000)
Increase Income - Environment - Transfer from Internal Reserve	112,141
Increase Income - Various < \$5,000	12,744
Decrease Income - Various < \$5,000	(4,600)
	<b><u>(3,412,936)</u></b>

<b>Expenditure</b>	<b>\$</b>
Increase Expenditure - Mt Panorama - Second Track preliminary costs	3,703,000
Decrease Expenditure - Mt Panorama - Roads	(3,703,000)
Decrease Expenditure - John Matthews Tennis Courts - Structure (grant not received)	(2,700,000)
Decrease Expenditure - Hereford St fields - Structure - defer to 2020	(1,800,000)
Decrease Expenditure - Proctor Park - land improvements	(1,575,345)
Increase Expenditure - Proctor Park - Buildings	225,345
Increase Expenditure - Proctor Park - Structures	200,000
Increase Expenditure - Proctor Park - Car Parking	1,150,000
Increase Expenditure - Bridges - Rural Bridge inspections (CENTROC funded)	47,779
Increase Expenditure - RTR Rural Sealed Lachlan Road	300,000
Decrease Expenditure - RTR Urban Sealed Hen & Chicken Lane	(300,000)
Decrease Expenditure - Urban Roads Footway Renewals	(50,000)
Decrease Expenditure - Urban Roads Major Pavement Rehab	(100,000)
Decrease Expenditure - Urban Roads AC Reconstruction	(50,000)
Increase Expenditure - Urban Roads Stabilisation	155,000
Increase Expenditure - Urban Roads Lagoon Road	200,000
Decrease Expenditure - Rural Roads Minor Improvements	(50,000)
Increase Expenditure - Rural Roads RC Lagoon Road	260,000
Increase Expenditure - Rural Roads RC White Rock Road	110,000
Decrease Expenditure - FAG Rural Roads Minor Improvements	(50,000)
Decrease Expenditure - FAG Rural Roads Major Patching	(50,000)
Decrease Expenditure - Street Signs - Entrance to Bathurst signage	(40,000)
Decrease Expenditure - Car Parks maintenance	(40,000)
Decrease Expenditure - Bus Shelter maintenance	(20,000)
Decrease Expenditure - Workshop - minor equipment	(50,000)
Decrease Expenditure - Depot - minor equipment	(50,000)
Decrease Expenditure - Depot - building maintenance	(20,000)
Decrease Expenditure - Water - Drinking Water Management System	(150,000)
Decrease Expenditure - Water - Groundwater Supply Feasibility Study	(200,000)
Decrease Expenditure - Water - River Flow Gauging review	(50,000)
Increase Expenditure - Water - Transfer to Reserve	350,000
Increase Expenditure - Water - office equipment	12,000

Increase Expenditure - Water Mains - Filling Station upgrade	500,000
Increase Expenditure - Water Mains - Hope St (Durham to Lambert)	200,000
Decrease Expenditure - Water Mains - roadworks & replace aged mains	(312,000)
Increase Expenditure - Manning Aquatic Centre - replace Boilers	40,000
Decrease Expenditure - Manning Aquatic Centre - maintenance	(40,000)
Increase Expenditure - Sewer Buildings - Raglan Public Amenities Block	350,000
Decrease Expenditure - Sewer Mains - Mt Panorama Conrod St	(400,000)
Increase Expenditure - Sewer Mains - aged sewers	150,000
Decrease Expenditure - Sewer Pump Stations - odour control	(150,000)
Increase Expenditure - Sewer Pump Stations - Wattle Flat septic	50,000
Increase Expenditure - Sewer Pump Stations - Proctor Park amenities	300,000
Decrease Expenditure - IT - CRMS replacement	(40,000)
Increase Expenditure - Economic Development - CBD WiFi (Smart Cities)	40,000
Decrease Expenditure - Corporate Communications - Bathurst Macquarie Medal	(25,000)
Increase Expenditure - Other L & B - Former Headmasters Residence	282,000
Decrease Expenditure - Other L & B - Former TAFE building	(170,000)
Increase Expenditure - Other L & B - 57 Seymour St maintenance	7,000
Decrease Expenditure - Other L & B - HACC building maintenance	(7,000)
Increase Expenditure - Other L & B - transfer to internal reserve	32,000
Increase Expenditure - Environment - Revolving Energy Fund	112,141
Increase Expenditure - Various < \$5,000	16,144
Decrease Expenditure - Various < \$5,000	(13,000)
	<u>(3,412,936)</u>
<b>Total</b>	<u><u>0</u></u>

The above variations are referred to in the 'Budget Review Income & Expenditure Statement (Consolidated)', 'Budget Review Capital Budget' and 'Budget Review Cash and Investment Position' as recommended changes for Council. The anticipated effect of these variations is displayed in the projected year end results.

## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2018

### 3. Budget Review Income & Expenditure Statement (Consolidated)

\$'000	Original Budget 2018/2019	Approved Changes			Revised Budget	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
<b>Income from Continuing Operations</b>								
<b>Revenue:</b>								
Rates & Annual Charges	45,127				45,127		45,127	22,376
User Charges & Fees	27,678		139		27,816	(262)	27,554	11,998
Interest & Investments Revenue	2,833				2,833		2,833	1,369
Other Revenue	4,722		1		4,723	150	4,873	2,394
Grants & Contributions provided for Operating Purposes	11,575		45		11,620	351	11,971	4,526
Grants & Contributions provided for Capital Purposes	33,009		1,444		34,453	(2,595)	31,858	5,462
<b>Other Income:</b>								
Net gains from the disposal of assets	28,451				28,451		28,451	747
<b>Total Income from Continuing Operations</b>	<b>153,396</b>	<b>-</b>	<b>1,628</b>	<b>-</b>	<b>155,023</b>	<b>(2,356)</b>	<b>152,667</b>	<b>48,871</b>
<b>Expenses from Continuing Operations</b>								
Employee Benefits & On-Costs	29,392		(18)		29,374	(85)	29,289	15,506
Borrowing Costs	1,400				1,400		1,400	660
Materials & Contractors	37,306	1,236	308		38,850	3,368	42,218	18,901
Depreciation & Amortisation	25,815				25,815		25,815	12,913
Other Expenses	11,176	20	(70)		11,126		11,126	6,458
<b>Total Expenses from Continuing Operations</b>	<b>105,089</b>	<b>1,256</b>	<b>220</b>	<b>-</b>	<b>106,565</b>	<b>3,283</b>	<b>109,848</b>	<b>54,437</b>
<b>Net Operating Result from Continuing Operations</b>	<b>48,307</b>	<b>(1,256)</b>	<b>1,408</b>	<b>-</b>	<b>48,459</b>	<b>(5,639)</b>	<b>42,819</b>	<b>(5,566)</b>
<b>Net Operating Result Before Grants &amp; Contributions Provided for Capital Purposes</b>	<b>15,297</b>	<b>(1,256)</b>	<b>(36)</b>	<b>-</b>	<b>14,006</b>	<b>(3,044)</b>	<b>10,961</b>	<b>(11,027)</b>

**Notes:**

Original budget +/- approved budget changes in previous quarters = Revised Budget  
 Revised Budget +/- recommended changes this quarter = Projected Year End Result

Interest on unexpended loans is not calculated until the end of financial year, as it is assumed that all loan funds will be used in the period in which they are taken out.

Salaries and wages capital oncost is not calculated until the end of financial year.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2018 and should be read in conjunction with the other sections in the QBR. Recommended changes in this section are listed in section 2. Recommended Budget Variations.

## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2018

### 4. Budget Review Capital Budget

	Original Budget 2018/2019	Approved Changes			Revised Budget	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
<b>Capital Expenditure</b>								
Plant & Equipment	4,238	271			4,509		4,509	1,950
Office Equipment	354	200	18		572	(28)	544	34
Furniture & Fittings	117	96	17		230	40	270	148
Land	150		615		765		765	707
Land Under Roads	-				-		-	-
Land Improvements	4,090	643	(625)		4,108	(1,575)	2,533	293
Buildings	11,240	5,056	895		17,191	615	17,806	968
Structures	7,259	2,274	513		10,046	(4,300)	5,746	487
Roads, Bridges, Footpaths	23,695	40,554	9,381		73,630	(2,168)	71,462	9,057
Bulk Earthworks	375		1,757		2,132		2,132	1,482
Stormwater	2,130	67			2,197		2,197	556
Water Supply	7,770	9,762			17,532	388	17,920	1,058
Sewerage Network	2,972	4,592			7,564	(50)	7,514	341
Other Assets	307				307		307	124
Investment Property	-	959			959		959	266
Real Estate	18,043		(16,128)		1,915		1,915	154
<b>Total Capital Expenditure</b>	<b>82,739</b>	<b>64,473</b>	<b>(3,557)</b>	<b>-</b>	<b>143,654</b>	<b>(7,078)</b>	<b>136,576</b>	<b>17,625</b>
<b>Funded by</b>								
Loans	9,470				9,470		9,470	-
Asset Sales	1,650				1,650		1,650	556
Reserves - Internal	7,474	6,065	(57)		13,482	(27)	13,456	1,334
Reserves - External	7,808	11,877			19,684	(3,681)	16,003	2,501
Reserves - Loans	-	11,186	133		11,318	(1,200)	10,118	1,349
Grants & Contributions	27,706	34,359	2,955		65,020	(2,595)	62,425	1,457
Recurrent revenue	28,630	987	(6,588)		23,029	425	23,454	10,428
Other	-				-		-	-
<b>Total</b>	<b>82,739</b>	<b>64,473</b>	<b>(3,557)</b>	<b>-</b>	<b>143,654</b>	<b>(7,078)</b>	<b>136,576</b>	<b>17,625</b>

**Note:**

Loans are not drawn down until close to the end of the financial year, in anticipation that interest rates will fall.

Salaries and wages capital oncost is not calculated until the end of financial year.

Original budget +/- approved budget changes in previous quarters = Revised Budget  
 Revised Budget +/- recommended changes this quarter = Projected Year End Result

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2018 and should be read in conjunction with the other sections in the QBRs. Recommended changes in this section are listed in section 2 of the QBRs Recommended Budget Variations.

## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2018

### 5. Budget Review Cash and Investments Position

\$'000	Original Budget 2018/2019	Approved Changes			Revised Budget	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
<b>External Restrictions - Included in Liabilities</b>								
Specific Purpose Unexpended Loans - General Fund (1)	781		(76)		706	600	1,306	3,432
Specific Purpose Unexpended Loans - Water Fund (1)	793				793		793	4,793
<b>External Restrictions - Included in Liabilities</b>	<b>1,574</b>	<b>-</b>	<b>(76)</b>	<b>-</b>	<b>1,498</b>	<b>600</b>	<b>2,098</b>	<b>8,225</b>
<b>External Restrictions</b>								
<i>General Fund</i>								
Developer Contributions - General (2)	9,742	(608)	3,923		13,057	405	13,462	15,961
Specific Purpose Unexpended Grants (3)	3,162		(6)		3,156	(727)	2,430	5,870
<i>Water Fund</i>								
Developer Contributions - Water (2)	5,726				5,726		5,726	6,852
Specific Purpose Unexpended Grants - Water (3)	7				7		7	7
Water Supplies - Reserves (4)	8,783		14		8,797	(350)	8,447	9,960
<i>Sewer Funds</i>								
Developer Contributions - Sewer (2)	17,819	(2,277)			15,543		15,543	15,011
Specific Purpose Unexpended Grants - Sewer (3)	-				-		-	-
Sewerage Services - Reserves (4)	14,600		57		14,657	(300)	14,357	13,514
<i>Domestic Waste Management</i>								
Specific Purpose Unexpended Grants - Waste (3)	3				3		3	3
Domestic Waste Management - Reserves (4)	4,923				4,923		4,923	1,695
<b>External Restrictions</b>	<b>64,766</b>	<b>(2,884)</b>	<b>3,988</b>	<b>-</b>	<b>65,870</b>	<b>(972)</b>	<b>64,898</b>	<b>68,872</b>
<b>Total Externally Restricted</b>	<b>66,340</b>	<b>(2,884)</b>	<b>3,913</b>	<b>-</b>	<b>67,368</b>	<b>(372)</b>	<b>66,997</b>	<b>77,097</b>
<b>Internal Restrictions - Waste Services</b>								
Waste Services - Reserves	3,456				3,456	-	3,456	6,007
Waste Services - Internal Restrictions	14,155				14,155	-	14,155	3,784
<b>Internal Restrictions - Waste Services</b>	<b>17,610</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,610</b>	<b>-</b>	<b>17,610</b>	<b>9,790</b>
<b>Internal Restrictions - Ordinary Services</b>								
Corporate Services & Finance	320				320	(32)	288	425
Cultural & Community Services	831				831	-	831	837
Engineering Services	2,096				2,096	-	2,096	2,030
Environmental, Planning & Building Services	50				50	112	162	131
<b>Internal Restrictions - Ordinary Services</b>	<b>3,297</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,297</b>	<b>80</b>	<b>3,377</b>	<b>3,423</b>
<b>Total Internally Restricted</b>	<b>20,907</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,907</b>	<b>80</b>	<b>20,987</b>	<b>13,214</b>
<b>Total Restricted</b>	<b>87,247</b>	<b>(2,884)</b>	<b>3,913</b>	<b>-</b>	<b>88,276</b>	<b>(292)</b>	<b>87,984</b>	<b>90,310</b>
<b>Total Cash and Investments</b>	<b>87,957</b>	<b>(2,884)</b>	<b>3,913</b>	<b>-</b>	<b>88,986</b>	<b>(292)</b>	<b>88,694</b>	<b>90,495</b>
<b>Available Cash</b>	<b>710</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>710</b>	<b>-</b>	<b>710</b>	<b>185</b>

#### Investments

All funds have been invested in accordance with Council's investment policies, the Minister's Order dated 12th January 2011, the Local Government Act 1993, and associated regulations.

#### Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 31/12/2018. "Cash" includes cash and funds held in Cash on Call accounts.

#### Reconciliation of Cash & Investments

The below reconciliation displays how the above mentioned funds are held and invested:

Cash	6,715
Short Term -Term Deposits	46,500
Long Term -Term Deposits	14,130
Tradeable Certificates of Deposits	4,000
Floating Rate Notes	19,150
<b>Total Cash and Investments</b>	<b>90,495</b>

#### Notes:

The **Available Cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose.

- (1) Loans money must be applied for the purpose for which the loans were raised.
- (2) Development contributions which are not yet expended for the provision of services and amenities in accordance with contribution plans.
- (3) Grants which are not yet expended for the purpose for which the grants were obtained.
- (4) Water, Sewer & Domestic Waste Management are externally restricted assets and must be applied for the purpose for which they were raised.

Original budget +/- approved budget changes in previous quarters = Revised Budget  
 Revised Budget +/- recommended changes this quarter = Projected Year End Result

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2018 and should be read in conjunction with the other sections in the QBRs. Recommended changes in this section are listed in section 2 of the QBRs Recommended Budget Variations.

## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2018

### 6. Budget Review Key Performance Indicators

	September		December		March		June		Prior Years		
	Amounts	Indicator	Amounts	Indicator	Amounts	Indicator	Amounts	Indicator	2018	2017	2016
<b>1. Building &amp; Infrastructure Renewal Ratio</b>											
Asset Renewal [Building & Infrastructure]	2,799	43.33%	4,075	31.56%					44.18%	60.16%	47.65%
Depreciation, Amortisation & Impairment (Building & Infrastructure Assets)	6,459		12,913								

This section is still under development, with more KPI ratio's to be added.

**Notes:**

Capitalisation of Interest on unexpended loans is not calculated until the end of financial year, as it is assumed that all loan funds will be used in the period in which they are taken out.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2018 and should be read in conjunction with the other sections in the QBR. Recommended changes in this section are listed in section 2 of the QBR Recommended Budget Variations.

## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2018

7. Budget Review Contractors and Other Expenses  
Part A - Contractors Listing

Date	Order Number	Company	Contract details	Amount \$	Total Amount \$	Explanation (If not Budgeted)
4/10/2018	122048	Tamworth Regional Council	2018 Annual Contribution For EvoCities	75,000.00	75,000.00	
9/10/2018	122210	Interflow Pty Ltd	Relining Of 300mm Sewer Main In Jacques Park	63,266.48	63,266.48	
15/10/2018	122421	DSB Partners Pty Ltd	Development Of A Detailed Landscape Design Of Centennial Park	75,500.00	75,500.00	
16/10/2018	122476	Green Horticultural Group	Restoration Of Alan Morse Park No. 1 Cricket Wicket	98,837.20	98,837.20	
24/10/2018	122835	GB Bathurst Pty Ltd	Supply Isuzu D Max Dual Cab 4X2 Auto Cab Chassis W	50,033.85	50,333.85	
		GB Bathurst Pty Ltd	On Road Charges	300.00		
24/10/2018	122848	Tracserv Pty Ltd	Supply Isuzu Frr80/210 Tipper	100,768.00	101,368.00	
		Tracserv Pty Ltd	On Road Charges	600.00		
	122849	Tracserv Pty Ltd	Supply Isuzu Npr 65/190 Crew Cab With Toolbox Lock	72,608.00	73,208.00	
		Tracserv Pty Ltd	On Road Charges	600.00		
	122850	Tracserv Pty Ltd	Supply Isuzu Npr 65/190 Crew Cab With Toolbox Lock	72,608.00	73,208.00	
		Tracserv Pty Ltd	On Road Charges	600.00		
	122851	Tracserv Pty Ltd	Supply Isuzu Npr 45/155 Truck With Steel Tray	58,491.00	59,091.00	
		Tracserv Pty Ltd	On Road Charges	600.00		
	122852	Tracserv Pty Ltd	Supply Isuzu Npr 45/155 Truck With Steel Tray	58,491.00	59,091.00	
		Tracserv Pty Ltd	On Road Charges	600.00		
5/11/2018	123257	Forestry Corporation	3rd Instalment For The Upgrade Of Colo Road	330,000.00	330,000.00	
13/11/2018	123624	Downer EDI Works Pty Ltd	Stabilise Heavy Patches On Sofala And Trunkey Road	171,776.56	171,776.56	
	123625	Downer EDI Works Pty Ltd	Heavy Patch O'Connell Rd M253	72,289.81	72,289.81	
	123626	Downer EDI Works Pty Ltd	Stabilise Lagoon Rd 3.87 - 4.44 Km	57,821.12	57,821.12	
	123628	Sewer Equipment Company (Aust)	Supply Seca Multi Jet Trailer	88,000.00	88,000.00	
13/11/2018	123651	Omega Chemicals	Supply Liquid Alum 450 Tonnes	94,050.00	94,050.00	
14/11/2018	123738	Tract Consultants Pty Ltd	Lifting Waters Development Master Plan	192,456.00	192,456.00	
15/11/2018	123733	StateCover Mutual Limited	2018/2019 Workers Compensation Premium - Second Instalment	304,242.87	304,242.87	
27/11/2018	124216	Tracserv Pty Ltd	On Road Charges	500.00		
		Tracserv Pty Ltd	Supply Isuzu With Dnd Body	72,407.00	72,907.00	
6/12/2018	124682	Downer EDI Works Pty Ltd	Stabilise Hamilton Street Logan To Cox St	76,993.32	76,993.32	
6/12/2018	124688	Downer EDI Works Pty Ltd	Stabilise Hobbys Yards Road	160,469.87	160,469.87	
6/12/2018	124704	Colas NSW Pty Ltd	Reseal Various Rural Roads	497,349.73	712,237.56	
		Colas NSW Pty Ltd	Reseal Hill End Road 23 - 25.7 Km	99,883.19		
		Colas NSW Pty Ltd	Seal Hamilton St Logan To Cox St	33,970.62		
		Colas NSW Pty Ltd	Seal Lagoon Rd 3.87 - 4.44 Km	24,457.37		
		Colas NSW Pty Ltd	Seal Internal Road Edlington Oval	20,081.85		
		Colas NSW Pty Ltd	Seal Montavella Rd 0.815 - 1.620 Km	36,494.80		
10/12/2018	124837	Office of State Revenue	Q2 Contribution RFS	95,335.00	210,686.57	
		Office of State Revenue	Q2 Contribution SES	14,377.82		
		Office of State Revenue	Q2 Contribution Fire & Rescue NSW	100,973.75		
14/12/2018	125191	DFSI Valuation Services	2018.2019 Valuation Fees	133,258.03	133,258.03	
11/12/2018	125008	Colas NSW Pty Ltd	Reseal Killongbuta Road 0 - 2 Km	81,573.03	81,573.03	
					<b>3,487,665</b>	



**Bathurst Regional Council**

**Budget review for the quarter ended - 31 December 2018**

**7. Budget Review Contractors and Other Expenses  
Part A - Contractors Listing**

Date	Order Number	Company	Contract details	Amount \$	Total Amount \$	Explanation (If not Budgeted)
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**Notes:**

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000, whichever is the lesser.
2. Contractors to be listed are those entered into during the quarter.
3. Contracts for employment are not required to be included.
4. Where a contract for a service etc. was not included in the budget, an explanation is to be given.
5. Above amounts are GST inclusive (where applicable).

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2018 and should be read in conjunction with the other sections in the QBRs.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2018

#### 7. Budget Review Contractors and Other Expenses Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
<b>Consultancies</b>	<b>5,360,704</b>	<b>1,486,069</b>
<b>Engineering</b>	<b>4,408,624</b>	<b>986,989</b>
Mt Panorama Second Track Design		547,596
Mt Panorama Second Track Other Consultants		88,486
Aboriginal Heritage Study Mt Panorama		72,165
Design of Centennial Park Upgrade		67,950
Perthville Land Concept Study		38,772
Aerodrome PFAS Investigation		24,893
IWCM Implementation		19,933
Water Best Practice Guidelines Compliance		19,004
Adventure Playground		16,234
Drinking Water Management System		15,507
Go Kart Track		11,640
Vegetation Management Plan for Parks		11,451
Chifley Dam Maintenance		10,850
Alec Lamberton Field Masterplan		10,395
Flying Fox Management		8,646
Works Depot PFAS Investigation		8,489
Aerodrome Other Consultancies		7,500
Other minor consultancies costs (Pool of cost under \$5,000)		7,478
<b>Corporate Services and Finance</b>	<b>278,300</b>	<b>117,594</b>
Former Headmasters Residence		37,770
Community Survey		25,420
B2B		25,000
HR Employee Assistance Program		10,900
Asbestos Management Plan		8,900
Other minor consultancies costs (Pool of cost under \$5,000)		9,604
<b>Cultural &amp; Community Services</b>	<b>122,900</b>	<b>27,249</b>
ISOS Strategic Review		10,000
Cultural Strategic Plan		8,000
Other minor consultancies costs (Pool of cost under \$5,000)		9,249
<b>Development and Environmental Services</b>	<b>550,880</b>	<b>354,237</b>
Master Plan for Laffing Waters Lane		100,083
Stormwater Mgt Sec 7.11 Plans		83,796
Heritage Advisory Grant		43,491
Bathurst Open Space Study		35,667
Master Plan for Duramana Road Development		25,649
Bizweek		10,770
State of Environment Reports		10,570
Plan for upgrade Stewart/Durham St intersection		8,727
Environmental Energy Audits		7,666
Civica Online Certificates		6,638
Other minor consultancies costs (Pool of cost under \$5,000)		21,179

Explanation - Actual expenditure for the year is in line with Budget overall.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2018

#### 7. Budget Review Contractors and Other Expenses Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
<b>External Legal Fees</b>	<b>241,300</b>	<b>169,788</b>
<b>Engineering</b>	<b>25,300</b>	<b>23,526</b>
Property Acquisition for Roads		15,279
Other minor legal costs (Pool of cost under \$5,000)		8,247
<b>Corporate Services and Finance</b>	<b>185,000</b>	<b>128,035</b>
Debt collection services		56,320
Other Land & Building lease preparation expenses		32,863
Corporate Services - General Legal Expenses		29,640
Legal costs - Sewer/Water rating		5,078
Other minor legal costs (Pool of cost under \$5,000)		4,135
<b>Development and Environmental Services</b>	<b>31,000</b>	<b>18,227</b>
Legal costs - DA		16,972
Other minor legal costs (Pool of cost under \$5,000)		1,255

Explanation - Actual expenditure for the year is in line with Budget.

**Notes:**

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2018 and should be read in conjunction with the other sections in the QBRS.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2018

#### 8. Budget Review by Department in Funding Format

	2018/19 Original Budget	2018/19 Revised Budget	Dec YTD Actuals
<b>Engineering</b>			
<b>Engineering Works</b>			
Income	(21,640,958)	(27,720,403)	(7,100,939)
Expenditure	28,071,220	34,149,302	12,733,362
<b>Engineering Works</b>	<b>6,430,262</b>	<b>6,428,899</b>	<b>5,632,423</b>
<b>Recreation</b>			
Income	(7,292,662)	(6,260,851)	(1,116,501)
Expenditure	15,169,318	14,187,507	5,058,266
<b>Recreation</b>	<b>7,876,656</b>	<b>7,926,656</b>	<b>3,941,765</b>
<b>Technical Services</b>			
Income	(2,707,885)	(3,795,924)	(376,181)
Expenditure	3,488,037	4,571,976	1,371,817
<b>Technical Services</b>	<b>780,152</b>	<b>776,052</b>	<b>995,637</b>
<b>Water</b>			
Income	(25,167,200)	(36,090,060)	(11,476,849)
Expenditure	24,922,642	35,845,502	8,497,445
<b>Water</b>	<b>(244,558)</b>	<b>(244,558)</b>	<b>(2,979,404)</b>
<b>Wastewater</b>			
Income	(15,288,636)	(21,764,294)	(7,913,083)
Expenditure	15,049,236	21,524,894	6,909,654
<b>Wastewater</b>	<b>(239,400)</b>	<b>(239,400)</b>	<b>(1,003,429)</b>
<b>Waste Management</b>			
Income	(13,991,384)	(14,038,274)	(6,555,109)
Expenditure	13,991,383	14,038,273	6,555,753
<b>Waste Management</b>	<b>(1)</b>	<b>(1)</b>	<b>645</b>
<b>Engineering Office</b>			
Income	(2,802,083)	(2,802,083)	(1,278,480)
Expenditure	5,029,231	5,029,231	2,191,934
<b>Engineering Office</b>	<b>2,227,148</b>	<b>2,227,148</b>	<b>913,454</b>
<b>Mount Panorama</b>			
Income	(20,683,016)	(56,202,215)	(1,807,479)
Expenditure	21,900,554	57,419,753	3,103,950
<b>Mount Panorama</b>	<b>1,217,538</b>	<b>1,217,538</b>	<b>1,296,471</b>
<b>Total Engineering</b>	<b>18,047,797</b>	<b>18,092,334</b>	<b>8,797,562</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2018

#### 8. Budget Review by Department in Funding Format

	2018/19 Original Budget	2018/19 Revised Budget	Dec YTD Actuals
<b>Corporate Services and Finance</b>			
<b>Governance</b>			
Income	(13,500)	(13,500)	0
Expenditure	926,169	926,169	543,946
<b>Governance</b>	<b>912,669</b>	<b>912,669</b>	<b>543,946</b>
<b>Administration</b>			
Income	(12,088,417)	(12,088,417)	(7,607,152)
Expenditure	17,539,123	17,453,486	8,643,620
<b>Administration</b>	<b>5,450,706</b>	<b>5,365,069</b>	<b>1,036,468</b>
<b>Contribution to Other Organisations</b>			
Income	(502,618)	(502,618)	(377,837)
Expenditure	1,602,411	1,602,411	690,282
<b>Contribution to Other Organisations</b>	<b>1,099,793</b>	<b>1,099,793</b>	<b>312,446</b>
<b>Land &amp; Buildings</b>			
Income	(58,586,780)	(60,437,179)	(2,543,344)
Expenditure	53,598,290	55,359,189	13,477,303
<b>Land &amp; Buildings</b>	<b>(4,988,490)</b>	<b>(5,077,990)</b>	<b>10,933,959</b>
<b>Funding Operations</b>			
Income	(42,690,870)	(42,632,370)	(16,565,485)
Expenditure	11,155,819	11,155,819	360,061
<b>Funding Operations</b>	<b>(31,535,051)</b>	<b>(31,476,551)</b>	<b>(16,205,424)</b>
<b>Total Corporate Services and Finance</b>	<b>(29,060,373)</b>	<b>(29,177,010)</b>	<b>(3,378,605)</b>

#### **Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2018

#### 8. Budget Review by Department in Funding Format

	2018/19 Original Budget	2018/19 Revised Budget	Dec YTD Actuals
<b>Cultural &amp; Community Services</b>			
<b>Community &amp; Children Services</b>			
Income	(4,717,762)	(4,981,642)	(1,791,924)
Expenditure	5,233,318	5,497,198	1,922,752
<b>Community &amp; Children Services</b>	<b>515,556</b>	<b>515,556</b>	<b>130,828</b>
<b>Cultural &amp; Community Services Office</b>			
Income	(37,200)	(37,200)	(18,600)
Expenditure	1,012,410	1,012,410	265,902
<b>Cultural &amp; Community Services Office</b>	<b>975,210</b>	<b>975,210</b>	<b>247,302</b>
<b>Library Services</b>			
Income	(172,500)	(172,500)	(138,262)
Expenditure	1,738,923	1,738,923	873,262
<b>Library Services</b>	<b>1,566,423</b>	<b>1,566,423</b>	<b>734,999</b>
<b>Tourism</b>			
Income	(317,898)	(289,998)	(108,418)
Expenditure	1,108,641	1,106,341	548,819
<b>Tourism</b>	<b>790,743</b>	<b>816,343</b>	<b>440,401</b>
<b>Art Galleries</b>			
Income	(210,000)	(322,917)	(153,519)
Expenditure	1,229,448	1,342,365	644,519
<b>Art Galleries</b>	<b>1,019,448</b>	<b>1,019,448</b>	<b>491,000</b>
<b>Entertainment Centres</b>			
Income	(1,201,700)	(1,220,200)	(595,160)
Expenditure	2,320,891	2,339,391	1,549,049
<b>Entertainment Centres</b>	<b>1,119,191</b>	<b>1,119,191</b>	<b>953,889</b>
<b>Museums</b>			
Income	(10,115,812)	(10,907,824)	(976,043)
Expenditure	11,189,442	11,981,454	1,531,580
<b>Museums</b>	<b>1,073,630</b>	<b>1,073,630</b>	<b>555,537</b>
<b>Destination Management</b>			
Income	(27,772)	(27,772)	(16,364)
Expenditure	211,418	211,418	74,297
<b>Destination Management</b>	<b>183,646</b>	<b>183,646</b>	<b>57,933</b>
<b>Total Cultural &amp; Community Services</b>	<b>7,243,847</b>	<b>7,269,447</b>	<b>3,611,888</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2018

#### 8. Budget Review by Department in Funding Format

	2018/19 Original Budget	2018/19 Revised Budget	Dec YTD Actuals
<b>Development and Environmental Services</b>			
<b>Environmental Services</b>			
Income	(1,561,126)	(4,237,061)	(853,222)
Expenditure	2,732,038	5,405,473	1,070,915
<b>Environmental Services</b>	<b>1,170,912</b>	<b>1,168,412</b>	<b>217,693</b>
<b>Planning Services</b>			
Income	(413,298)	(575,613)	(158,048)
Expenditure	2,041,849	2,201,664	767,265
<b>Planning Services</b>	<b>1,628,551</b>	<b>1,626,051</b>	<b>609,217</b>
<b>Building Services</b>			
Income	(1,467,932)	(1,467,932)	(670,511)
Expenditure	1,823,037	1,823,037	849,334
<b>Building Services</b>	<b>355,105</b>	<b>355,105</b>	<b>178,823</b>
<b>Economic Development</b>			
Income	(121,337)	(274,377)	(165,767)
Expenditure	694,610	899,150	528,975
<b>Economic Development</b>	<b>573,273</b>	<b>624,773</b>	<b>363,207</b>
<b>Total Development and Environmental Services</b>	<b>3,727,841</b>	<b>3,774,341</b>	<b>1,368,940</b>
<b>Grand Total</b>	<b>(40,888)</b>	<b>(40,888)</b>	<b>10,399,785</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

**2018-2019 Section 356 Donations  
Report as at 31 December 2018**

Details	Reference	Date	Standard Annual Donations \$	Specific Donations \$	Sundry Donations \$	Mt Pan Fee Waived \$	BMEC Donations \$	TOTAL \$
<b>Annual Budget</b>			<b>64,520.00</b>	<b>53,416.00</b>	<b>9,000.00</b>	<b>41,333.00</b>	<b>60,000.00</b>	<b>228,269.00</b>
<b>Spent to date:</b>								
Bathurst City Community Club	DCS&F 18/07/18 Item 5b	25/07/2018			-3,654.13			-3,654.13
City Colts Water Account	Operation Plan	25/07/2018	-4,717.85					-4,717.85
Bathurst Arts Council - Annual Youth Arts Awards	DCS&F 18/07/18 Item 5c	31/07/2018			-1,000.00			-1,000.00
National Cool Climate Wine Show - 20th Anniversary	DCS&F 18/07/18 Item 5d	31/07/2018			-1,500.00			-1,500.00
Central Tablelands Woodcraft	DCS&F 18/07/18 Item 5e	31/07/2018			-700.00			-700.00
Monkey Hill UHF Repeater	Operation Plan	31/07/2018	-800.00					-800.00
2BS Junior Sports Awards	Operation Plan	31/07/2018	-5,000.00					-5,000.00
Macquarie Philharmonia - Platinum Donation	Operation Plan	31/07/2018	-2,500.00					-2,500.00
Sofala & District AH&P Association	Operation Plan	31/07/2018	-350.00					-350.00
Sofala Progress Association	Operation Plan	31/07/2018	-2,500.00					-2,500.00
Bathurst Information and Neighbourhood Centre	Operation Plan	31/07/2018	-800.00					-800.00
Bathurst City & RSL Band Association Inc	Operation Plan	31/07/2018	-5,000.00					-5,000.00
3rd Bathurst (All Saints Cathedral) Scout Group	Operation Plan	31/07/2018		-490.00				-490.00
Central Tablelands Woodcraft	Operation Plan	31/07/2018		-500.00				-500.00
Bathurst Seymour Centre Inc	Operation Plan	31/07/2018		-3,500.00				-3,500.00
Miss Trail's House & Garden	Operation Plan	31/07/2018		-1,250.00				-1,250.00
Hill End & Tambaroora Gathering Group	Operation Plan	31/07/2018		-400.00				-400.00
Bathurst City Mens Bowling Club - Carillon Fours	Operation Plan	31/07/2018		-2,500.00				-2,500.00
Evans Arts Council	Operation Plan	31/07/2018		-1,200.00				-1,200.00
Bathurst Refugee Support Group Inc	Operation Plan	31/07/2018		-3,000.00				-3,000.00
Quota International of Bathurst - QuoCKa reading	Operation Plan	31/07/2018		-1,000.00				-1,000.00
Peel Residents Association Incorporated	Operation Plan	31/07/2018		-2,606.00				-2,606.00
Bathurst Edgell Jog	Operation Plan	31/07/2018		-13,000.00				-13,000.00
Kelso High School - Crimson Royale album launch	S356 Policy	31/07/2018					-359.27	-359.27
Blayney High School - SLSO Conference - Making a Difference	S356 Policy	28/08/2018					-495.09	-495.09
Kelso High School - Future Directions forum	S356 Policy	28/08/2018					-574.91	-574.91
BMEC - CPSA July Meeting	Operation Plan	28/08/2018					-1,157.95	-1,157.95
BMEC - CPSA Aug Meeting	Operation Plan	28/08/2018					-1,065.68	-1,065.68
Camp Quality's Escarpade - Street Banner	DCS&F 16/05/18 Item 6	3/09/2018			-1,450.00			-1,450.00
Glenray Fundraising Ball	Operation Plan	14/09/2018					-70.18	-70.18
Home Modification Tip Fees	Operation Plan	14/09/2018	-216.00					-216.00
Sofala Progress Association - Rebellion on the Turon	Operation Plan	26/09/2018		-5,000.00				-5,000.00
CSU Parent Information Evening	Operation Plan	27/09/2018					-53.09	-53.09
Mitchell Conservatorium Winter Showcase	Operation Plan	27/09/2018					-1,473.07	-1,473.07
WRAS Annual Subscription/donation	Operation Plan	27/09/2018	-2,347.00					-2,347.00
Newtons Nation 2018 IDF World Cup	DCS&F 19/09/18 Item 6	30/09/2018				-12,717.27		-12,717.27
Home Modification Tip Fees	Operation Plan	18/10/2018	-122.91					-122.91
Nissan Datsun Drivers Club - Bathurst 2018 Rally	DCS&F 19/09/18 Item 8	18/10/2018				-2,000.00		-2,000.00
Panorama Motorcycle Club - camping application	DCS&F 17/10/18 Item 8	18/10/2018				-252.00		-252.00
Meadow Flat Public School - presentation night	S356 Policy	31/10/2018			-60.00			-60.00
Morgan Owners Club of Aust 60th Anniversary	Operation Plan	31/10/2018				-2,500.00		-2,500.00
Home Modification Tip Fees	Operation Plan	18/10/2018	-661.09					-661.09
Bathurst West Public School - presentation day	S356 Policy	14/11/2018			-60.00			-60.00
Bathurst Public School - mid year concert	S356 Policy	28/11/2018					-1,855.09	-1,855.09
Camp Quality's Escarpade - Mt Pan charges	DCS&F 16/05/18 Item 6	30/11/2018				-1,904.00		-1,904.00
Camp Quality's Escarpade - BMEC hire	DCS&F 16/05/18 Item 6	30/11/2018					-1,956.74	-1,956.74
Camp Quality's Escarpade - Street Banner charge	DCS&F 16/05/18 Item 6	30/11/2018			-622.00			-622.00
Rockley Public School - presentation day	S356 Policy	5/12/2018			-60.00			-60.00
Catholic Education Office - Youth Ministry Concert	S356 Policy	14/12/2018					-301.45	-301.45
The Scots School - Blue, Black & Gold ball	S356 Policy	14/12/2018					-301.45	-301.45
MacKillop College - presentation day	S356 Policy	14/12/2018					-301.45	-301.45
BMEC - Bathurst Eisteddfod	Operation Plan	19/12/2018					-30,000.00	-30,000.00
BMEC - Bathurst Eisteddfod	S356 Policy	19/12/2018					-10,018.64	-10,018.64
Bathurst Remembers / AVAMS / Communications and Resources Project	Operation Plan	31/12/2018		-5,000.00				-5,000.00
BMEC - CPSA Oct Meeting	Operation Plan	31/12/2018					-1,011.82	-1,011.82
BMEC - CPSA Nov Meeting	Operation Plan	31/12/2018					-1,025.91	-1,025.91
BMEC - CPSA Dec Meeting	Operation Plan	31/12/2018					-1,068.18	-1,068.18
Carenne School Presentation Day	S356 Policy	31/12/2018					-186.18	-186.18
Bathurst Public School Presentation Day	S356 Policy	31/12/2018					-171.64	-171.64
Bathurst Small Schools Visual Arts Performance	S356 Policy	31/12/2018					-547.64	-547.64
Eglinton Country Fair Gold Sponsorship	DCS&F 12/12/18 Item 8	31/12/2018			-500.00			-500.00
<b>Amount Spent</b>			<b>-25,014.85</b>	<b>-39,446.00</b>	<b>-9,606.13</b>	<b>-19,373.27</b>	<b>-53,995.43</b>	<b>-147,435.68</b>



**2018-2019 Section 356 Donations  
Report as at 31 December 2018**

Details	Reference	Date	Standard Annual Donations \$	Specific Donations \$	Sundry Donations \$	Mt Pan Fee Waived \$	BMEC Donations \$	TOTAL \$
<b>Available Balance before commitments</b>			<b>39,505.15</b>	<b>13,970.00</b>	<b>-606.13</b>	<b>21,959.73</b>	<b>6,004.57</b>	<b>80,833.32</b>
<b>Committed:</b>								
City Colts Water Account	Operation Plan		-1,782.15					-1,782.15
Bathurst AH&P Association	Operation Plan		-7,000.00					-7,000.00
CSU Foundation Trust (Gordon Bullock Scholarship)	Operation Plan		-3,000.00					-3,000.00
CSU Foundation Trust	Operation Plan		-5,000.00					-5,000.00
Sporting Assoc Grant	Operation Plan		-16,990.00					-16,990.00
Evans Arts Council	Operation Plan		-2,770.00					-2,770.00
Rotary Club of East Bathurst - RYDA	Operation Plan					-4,333.00		-4,333.00
Mitchell Conservatorium - BMEC Concerts	Operation Plan						-5,526.93	-5,526.93
BMEC - Bathurst Youth Council	Operation Plan						-2,000.00	-2,000.00
BMEC - CPSA Monthly Meetings	Operation Plan						-5,670.46	-5,670.46
Bathurst Street & Custom Motorcycle Show	Operation Plan			-13,970.00				-13,970.00
Bathurst AH&P Association	DCS&F 18/07/18 Item 5a				-1,244.00			-1,244.00
Bathurst Arts Council - Annual Youth Arts Concert	DCS&F 18/07/18 Item 5c						-1,500.00	-1,500.00
Newtons Nation 2019 (ASRA)	DCS&F 21/11/18 Item 5					-11,769.00		-11,769.00
EJ-EH Holden Nationals Display	DCS&F 21/11/18 Item 6					-2,500.00		-2,500.00
Sofala Progress Association - Rebellion on the Turon	DCS&F 21/11/18 Item 7				-1,650.00			-1,650.00
GRIP Leadership 2019 - Bathurst Primary School	DCS&F 21/11/18 Item 8						-331.60	-331.60
<b>Amount Committed</b>			<b>-36,542.15</b>	<b>-13,970.00</b>	<b>-2,894.00</b>	<b>-18,602.00</b>	<b>-15,028.99</b>	<b>-87,037.14</b>
Adjustment between Funds			-2,963.00		3,500.13	-3,357.73	2,820.60	
<b>Available Balance</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-0.00</b>	<b>-6,203.82</b>	<b>-6,203.82</b>

Summary Remaining Budget	\$
Standard Annual Donations	0.00
Specified Donations	0.00
Sundry Donations	0.00
Mt Pan Fee Waived	-0.00
BMEC Donations	-6,203.82
<b>Total Remaining</b>	<b>-6,203.82</b>

Summary	\$
Total Budget	228,269.00
Less: Amount Spent	-147,435.68
Less: Amount Committed	-87,037.14
<b>Total Remaining</b>	<b>-6,203.82</b>

## Market Rental Subsidies for 2018/19

NAME OF TENANT	LOCATION	Current Rent PA	Estimated Market Rent	BRC Rental Subsidy
Mitchell Conservatorium	Machattie Park Cottage	446.68	16,120.00	15,673.32
Central Tablelands Woodcraft Inc.	Learmonth Park	544.00	15,000.00	14,456.00
Community Opportunity Shop Inc	8 Lions Club Drive	1,040.00	20,000.00	18,960.00
Community Opportunity Shop Inc	Veggie Patch Church Lane	1.00	15,000.00	14,999.00
Air Services Australia	Aerodrome - Communicatic	1.10	18,000.00	17,998.90
Taxi Cabs of Bathurst Co-operative Society L	Communication tower	1,215.62	18,000.00	16,784.38
Master Communications & Electronics Pty Lt	Communication tower	4,400.00	18,000.00	13,600.00
Bathurst City & RSL Band Association	Walmer Park	228.20	20,000.00	19,771.80
Bathurst Lions Club Inc.	Short St	1.10	15,000.00	14,998.90
Evans Arts Council Inc.	Lee Street	500.00	5,000.00	4,500.00
Bathurst District Historical Society Inc.	Mitre Street	1.00	10,000.00	9,999.00
Bathurst District Historical Society Inc.	Stanley Street	1.00	10,000.00	9,999.00
Bathurst Meals on Wheels Service Inc	4 Watt Drive	1.10	50,000.00	49,998.90
				<b><u>221,739.20</u></b>

Monday 19<sup>th</sup> November 2018



Catholic Diocese of Bathurst  
 www.centacarebathurst.com.au  
 ABN 70 549 189 541



familiesnsw  
 supporting families to raise children



**Mr David Sherley, General Manager  
 Bathurst Regional Council  
 Russell Street, BATHURST NSW 2795**

Dear Mr Sherley,

Sub: *Bathurst Family Fun Day 2019*

On behalf of the Bathurst Child and Family Network (BCFN) I thank members of Bathurst Regional Council for meeting with us to discuss our request for BRC to recognise National Families Week as a community-wide initiative.

The representatives from BCFN met with the Mayor, Director Community and Cultural Services, and the Community Development Team Leader to discuss the benefits to Bathurst Regional Council of embracing and supporting National Families Week and the associated BCFN community event, the **Bathurst Family Fun Day**. This event is unique Bathurst and the region and runs during the National Families Week in May 2019.

**Based on the recommendation at the meeting we request that Bathurst Regional Council provide a financial contribution to support the running of Bathurst Family Fun Day event. Additionally, we request that the council participate in the event by holding a stall to promote the services it offers for the families in the region.**

The Family Fun Day celebrates the importance of families in the community. A wide range of organisations attend the event and hold stalls to promote their services and conduct activities for children. The FREE events and activities on the day will include: games, painting, art/craft activities, face painting, jumping castle, entertainment, performances as well as food and drinks. Due to the success of last year's Cardboard Box Parade, we will also include this as part of the day's events.

We greatly appreciate your consideration on this matter and await your response and outcome of your decision. Should you have any questions or require further information, please contact me at Centacare Bathurst on 6331 8944.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Annette Meyers'.

Annette Meyers  
 Facilitator Bathurst Early Learning Support (BELS) and Chair Bathurst Child and Family Network (BCFN) auspiced by Centacare Bathurst 107 William Street BATHURST 2795  
 T: 02 6331 8944, E: [annette@centacarebathurst.com.au](mailto:annette@centacarebathurst.com.au)

## **DIRECTOR ENGINEERING SERVICES' REPORT - ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

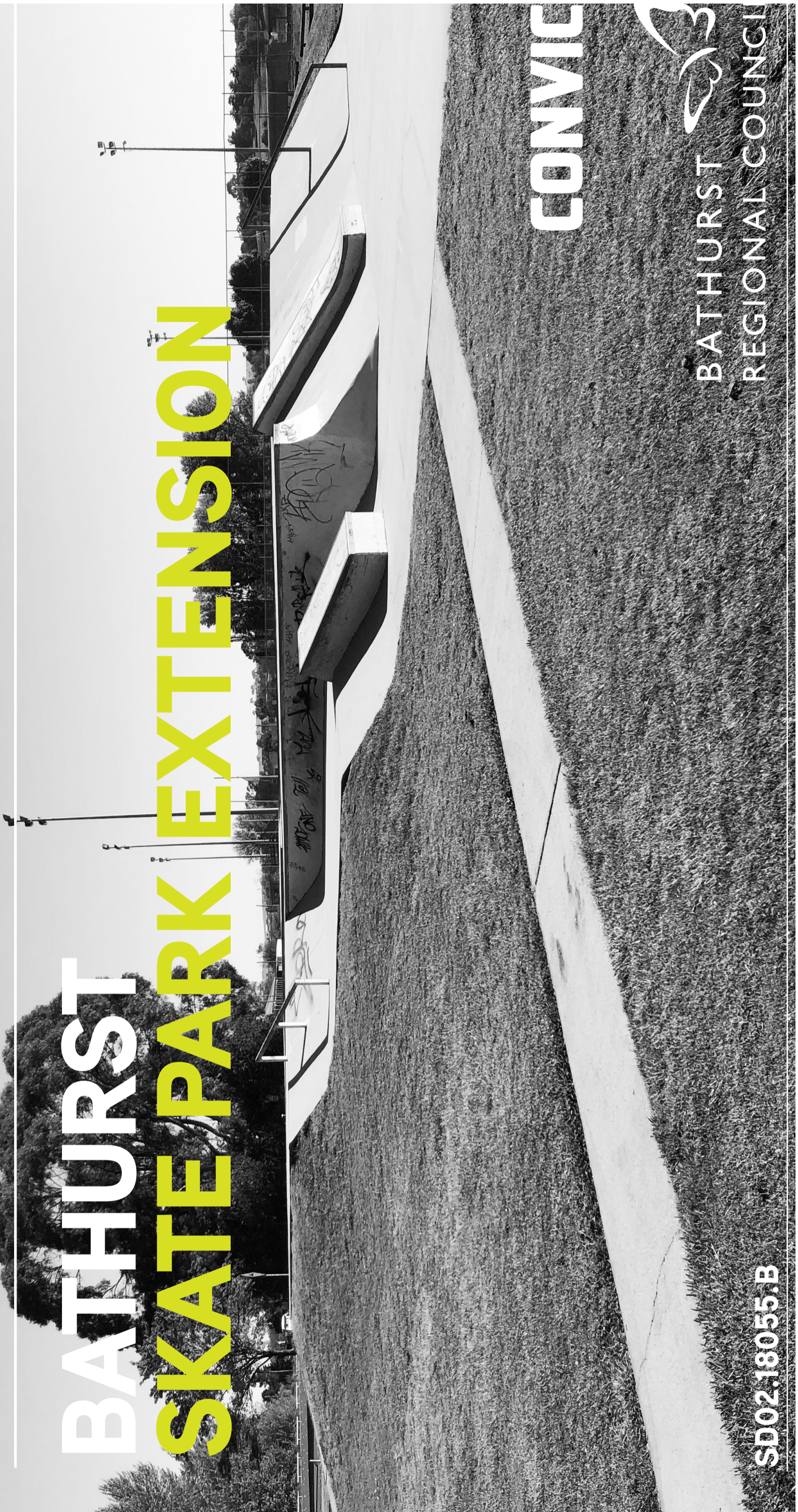
6 FEBRUARY 2019



FINAL CONCEPT DESIGN REPORT

JANUARY 2019

# BATHURST SKATE PARK EXTENSION



CONVIC



BATHURST  
REGIONAL COUNCIL

SD02.18055.B



**QUALITY INFORMATION**

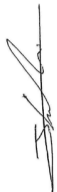

**DOCUMENT:** BATHURST SKATEPARK EXTENSION

**REF:** 18055

**PREPARED BY:** CHRIS MIDDAP

**REVIEWED:** JASON GERALIS

**REVISION HISTORY**

REVISION	REVISION DATE	DETAILS	AUTHORISED	
			NAME / POSITION	SIGNATURE
A	15.11.18	DRAFT CONCEPT ISSUE	JASON GERALIS/ DESIGN MANAGER	
B	18.01.19	FINAL CONCEPT ISSUE	JASON GERALIS/ DESIGN MANAGER	

PREPARED BY



FOR



**BATHURST  
REGIONAL COUNCIL**

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## CONSULTATION SUMMARY

**THE BATHURST SKATE PARK EXTENSION WILL PROVIDE A BEGINNER FOCUSED EXTENSION WITH ADDITIONAL SKATE OBSTACLES WHILST ALSO IMPROVING EXISTING ELEMENTS. IT WILL BE INVITING AND SAFE FOR THE COMMUNITY OF BATHURST AND BROADER REGION.**

### PRE-DESIGN COMMUNITY CONSULTATION

A pre-design public forum meeting was held to gather information from the community to inform a community driven design for the Bathurst Skate Park extension. The information collected during this creative workshop has informed the design brief of the facility extension. The outcomes used as the foundation for the development of the concept design are outlined thematically.

#### TARGET USER GROUP

The community workshop feedback has highlighted skateboarders as the majority users. It will, however cater to all users including BMX, roller skaters, scooters and spectators and all other active wheeled sport disciplines.

#### SKILL LEVEL PROVISION

The vast majority of participants were in favour of a beginner to intermediate skill level facility. However the skate park design will consider some higher skill level obstacles ensuring it provides opportunities for skills progression and advanced riders.

#### SKATE TYPOLOGY

Street style elements were most preferred by workshop participants. However the inclusion of one or two simple transition style features should be considered to ensure skate park flow in all areas. Preserving the existing bowl will ensure the facility will be an overall mix of both disciplines.

### SKATE VISION

Standout features favoured by community members were plaza style elements including ledges, flat bars and manual pads. Ideas on preserving the existing bowl through resurfacing techniques were discussed amongst all groups.

### ICONIC ELEMENTS

To celebrate Bathurst and give the park an identity the design should include a unique skate feature. It should also consider colour and art to give local riders a sense of ownership.

### USER + SPECTATOR AMENITIES

To ensure a central community space that can be used by a variety of different user groups, the facility will offer a number of social opportunities. The provision of areas of refuge and shade throughout the day is to be considered and allowed for within the design. The integration of existing amenities i.e. Drinking fountain, BBQ, bin and shelter; will be considered as they are currently situated further away from the park on the site's perimeter. Lighting to allow for night time use will be considered.

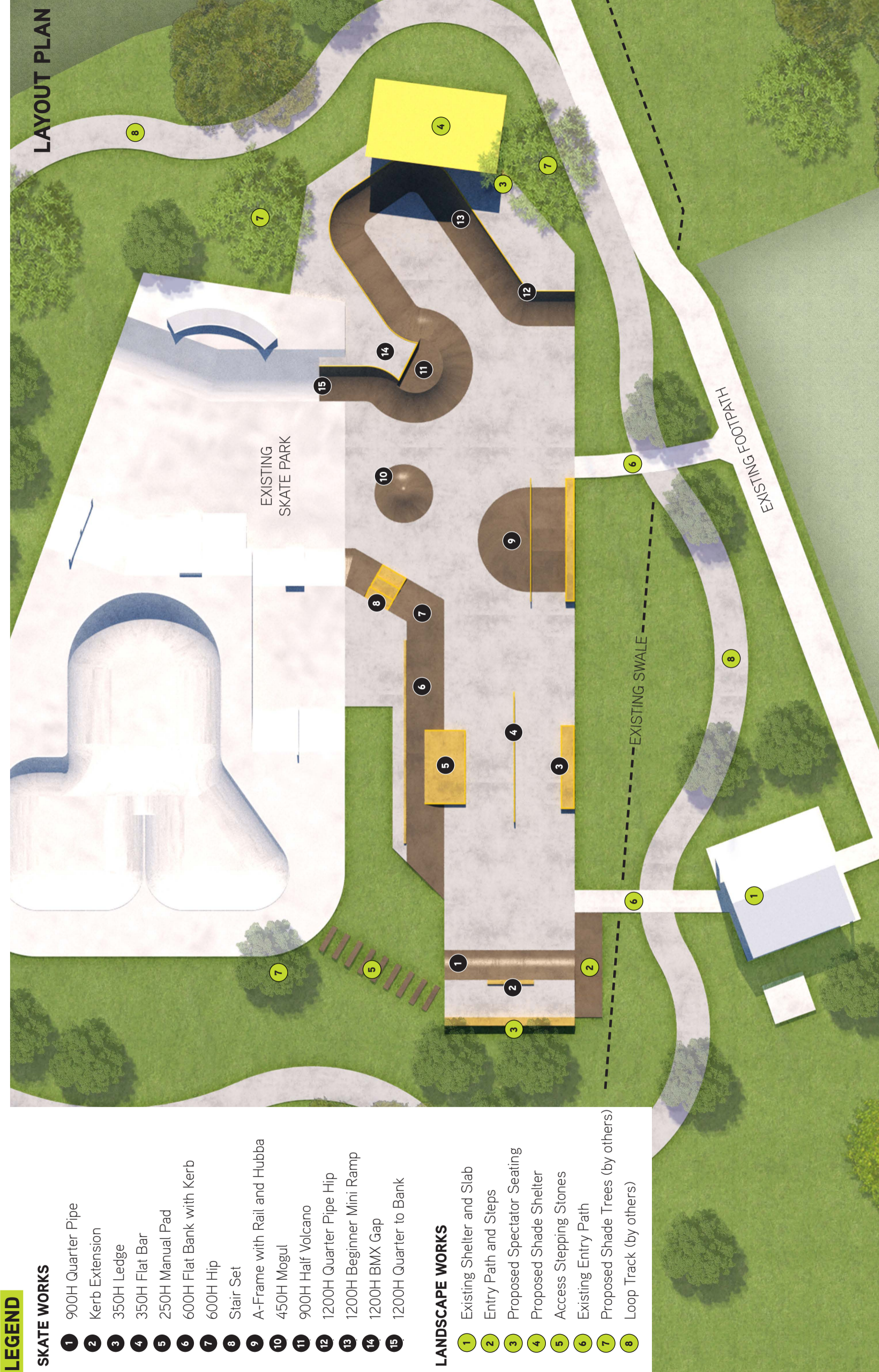
### DRAFT DESIGN ONLINE SURVEY

A draft design was created based on the pre-design community consultation input gathered. The draft design was posted online to give the community an opportunity to review the design and provide feedback.

The design was well received by the community with positive comments relating to the skate park obstacles included, perimeter loop path, the experience level of users catered to and the connection and integration with the existing facility.

Several requests for additional shade within the facility were received. This has been captured by providing an new shade shelter over the platform seating adjacent to the proposed mini ramp. This will become the main waiting and resting area for riders as well as a good vantage point for spectators.





**LEGEND**

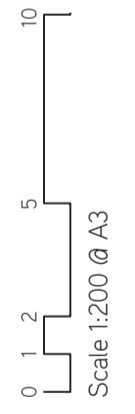
**SKATE WORKS**

- 1 900H Quarter Pipe
- 2 Kerb Extension
- 3 350H Ledge
- 4 350H Flat Bar
- 5 250H Manual Pad
- 6 600H Flat Bank with Kerb
- 7 600H Hip
- 8 Stair Set
- 9 A-Frame with Rail and Hubba
- 10 450H Mogul
- 11 900H Half Volcano
- 12 1200H Quarter Pipe Hip
- 13 1200H Beginner Mini Ramp
- 14 1200H BMX Gap
- 15 1200H Quarter to Bank

**LANDSCAPE WORKS**

- 1 Existing Shelter and Slab
- 2 Entry Path and Steps
- 3 Proposed Spectator Seating
- 4 Proposed Shade Shelter
- 5 Access Stepping Stones
- 6 Existing Entry Path
- 7 Proposed Shade Trees (by others)
- 8 Loop Track (by others)

**CLIENT**



Unit 13, 46-50 Regent Street  
 Richmond VIC 3121  
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 convic.com

**PROJECT**  
 Bathurst SP Extension

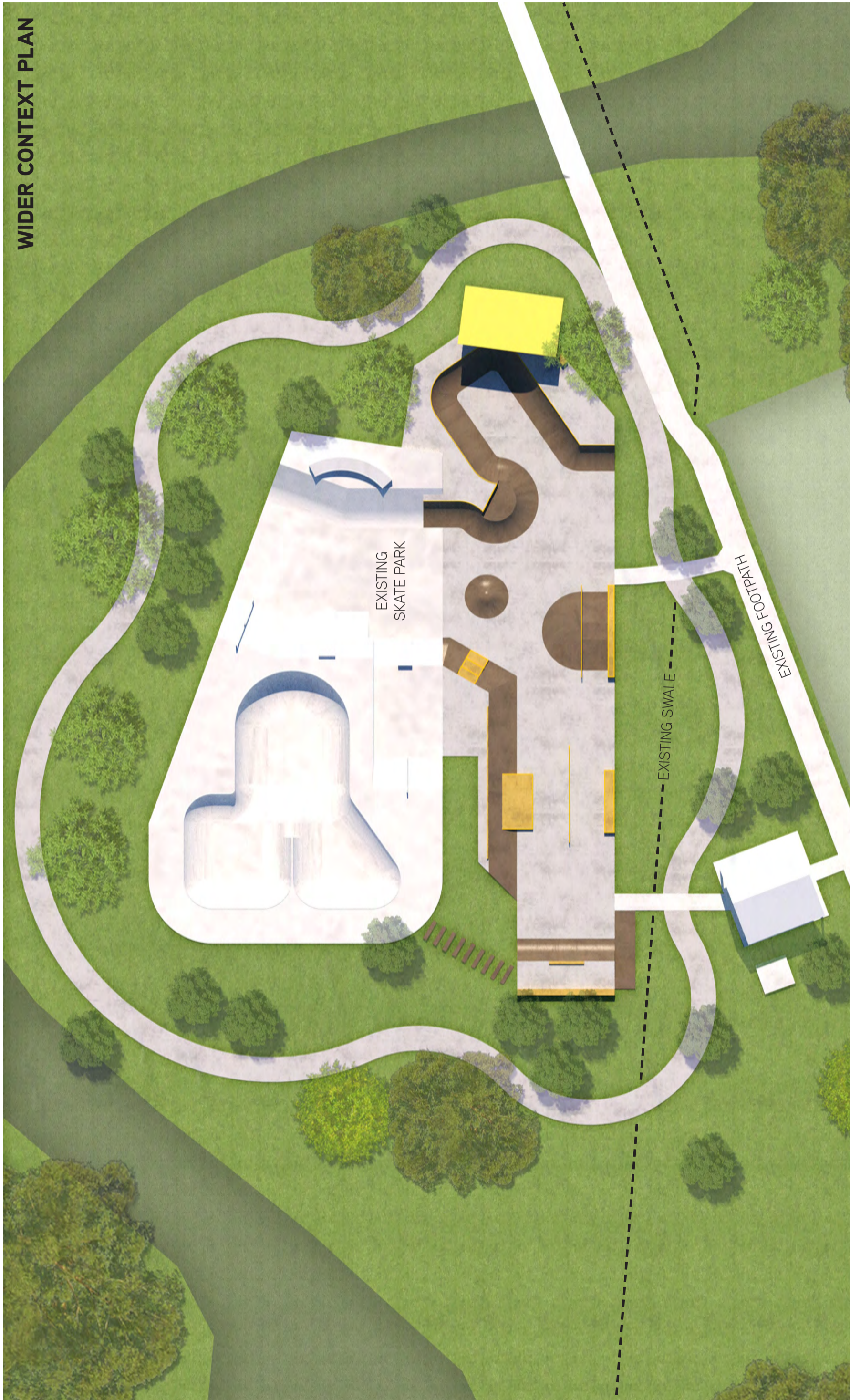
**TITLE**  
 Final Concept Plan

**DATE**  
 18.01.2019

**REVISION**  
 A



WIDER CONTEXT PLAN



DATE  
18.01.2019

REVISION  
A

PROJECT  
Bathurst SP Extension

TITLE  
Final Concept Plan

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3D PERSPECTIVE 1





3D PERSPECTIVE 2

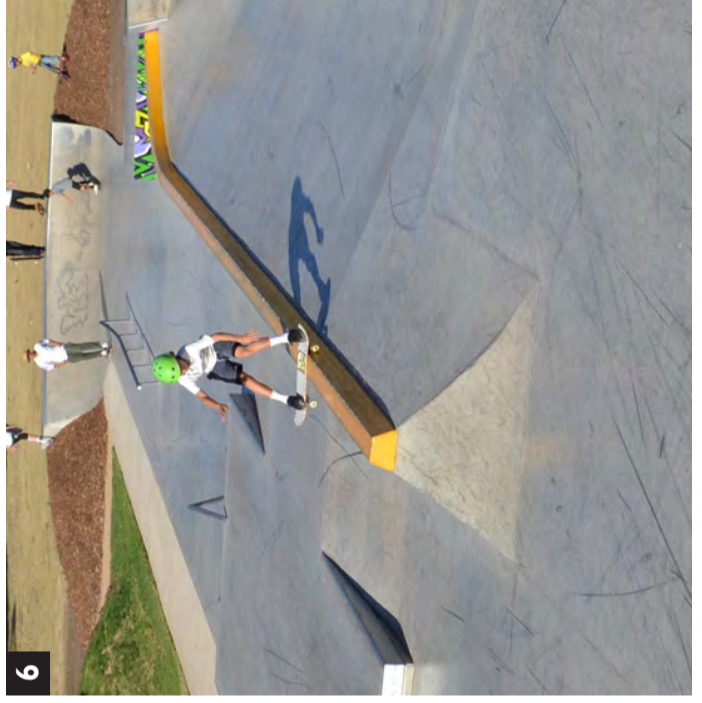
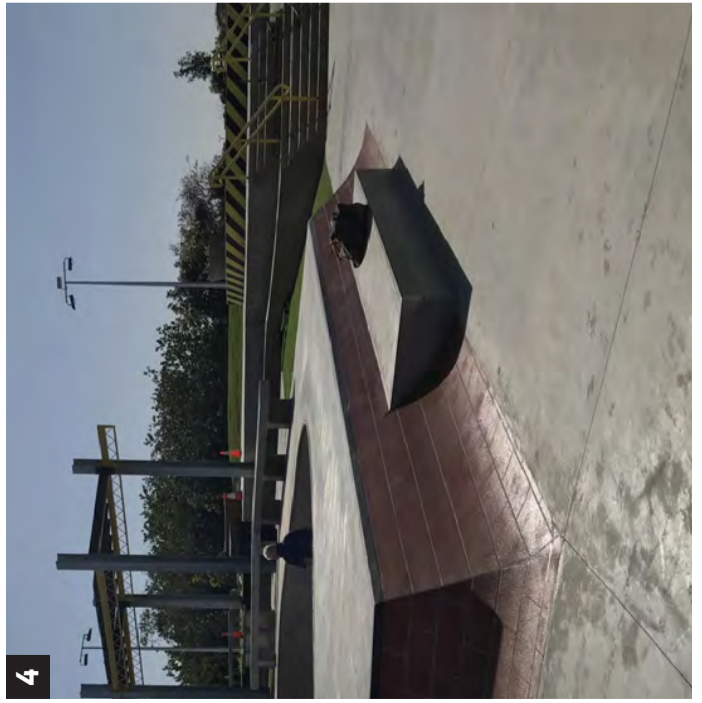




**SKATE OBSTACLES**

Adjacent images show examples of features included within the draft concept design:

1. A-Frame rail + hubba
2. Mini ramp
3. Volcano
4. Ledge with bank
5. Mellow Hip
6. Bank to kerb
7. Rail and ledge



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## NEXT STEPS

### **MOVING FORWARD**

Upon council endorsement of the final concept design, the extension design will be developed to detailed design drawings for council's technical review and sign off. These drawings will then be finalised to allow for engineering approval, tender and construction.



**CONVIC**  
**CREATE COMMUNITY**

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**DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT -  
ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019

**MINUTES OF THE TOURISM REFERENCE GROUP MEETING HELD  
AT 5.00PM MONDAY 3 DECEMBER 2018**

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**PRESENT:** Cr Graeme Hanger OAM (Arrived 6.10pm), Gerarda Mader, Hannah Madden, Christine Le Fevre, Mark Renzaglia (arrived 5.40), Ray Pickard, Christopher Morgan, Fran White

**IN ATTENDANCE:** Alan Cattermole (Director - Chair), Dan Cove, Stephen Bowman

**1. APOLOGIES**

**RESOLVED** that the apologies from Tony McBurney, Shawn Pine and Fiona McWilliam, be received.

**MOVED:** Ray Pickard

**SECONDED:** Christine Le Fevre

**2. DECLARATIONS OF INTEREST**

Gerarda Mader questioned whether her engagement with Appiwork would constitute an interest? It was agreed that this did not.

**RESOLVED** that there were no declarations of interest tabled at the meeting.

**3. PREVIOUS MINUTES**

**RESOLVED:** that the minutes from the previous meeting held on Monday 6 August 2018 are a true record of the meeting.

**MOVED:** Ray Pickard

**SECONDED:** Christopher Morgan

**4. ACTIONS ARISING**

- Website 'how to join partnership' page has been added.
- Dan Cove noted that the creation of a 'night sky section' for the website was contingent on linking this to one of the experience pillars. Creation of experiences that will also align with DNCO Destination Management Plan will allow for the development of this web page.
- Christine Le Fevre & Dan Cove to get together to discuss future retail strategy at BVIC

**RESOLVED:** Actions be noted and one action marked complete.

**MOVED:** Ray Pickard

**SECONDED:** Gerarda Mader

**5. ECONOMIC DEVELOPMENT MANAGER BRIEFING**

- Stephen Bowman, Economic Development Manager BRC, addressed the TRG and provided an update on Council's Economic Development Strategy, the 'Upstairs' startup hub, smart cities initiatives and the proposed Smart Community Development Plan.
- Gerarda Mader questioned whether Steve Bowman had been involved with Appiwork's "Everywhere Venues" project. Steve advised that Council had been approached but was not adopting at this stage.



**MINUTES OF THE TOURISM REFERENCE GROUP MEETING HELD  
AT 5.00PM MONDAY 3 DECEMBER 2018**

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**6. BATHURST VISITOR INFORMATION CENTRE MANAGER'S REPORT**

- Monthly tourism reports were tabled.
- BVIC received Highly Commended Award at the 2018 NSW Tourism Awards.
- The Town Square tour for the Bathurst Step Beyond App has been recorded.
- The 2019 Bathurst Region Destination Planner has been written, with advertising being sought from visitor economy businesses.
- Christine Le Fevre queried how more visitors could be directed to BVIC. Dan Cove advised that 2017/18 and YTD visitation was up.
- Options for the outside 'courtyard' area will be looked at in the 2019/20 budget.
- The addition of extra local attraction pull up banners and 'pop up' display areas was discussed. Dan Cove advised that this was a part of the Centre strategy moving forwards.
- Gerarda Mader asked about numbers for the 2018 Inland Sea of Sound. Alan Cattermole advised that numbers were less than hoped for but that this is a growing event with a long term plan for sustainability.

**RESOLVED** that the Bathurst Visitor Information Centre Manager's report be noted.

**MOVED:** Christopher Morgan    **SECONDED:** Fran White

**7. UPDATE TO TRG TERMS OF REFERENCE**

- Alan Cattermole tabled a draft for an updated Terms of Reference for the group which incorporated the recent additions of the Destination Brand and Marketing Plan to the region's tourism tool kit, and suggested a more closely aligned sector based approach to TRG meetings with members to provide reports to each meeting.
- There was broad agreement that these were positive changes that would allow the group to better function and more constructively contribute to knowledge sharing and the growth of tourism in the Bathurst Region

**RESOLVED** that revised Terms of Reference be completed and presented to Council in 2019.

**MOVED:** Ray Pickard    **SECONDED:** Mark Renzaglia

**7. GENERAL BUSINESS**

- (a) Destination Management Plan - Alan Cattermole advised that a review has been completed by the BVIC Manager. This, and the revision of the DMP, will be discussed at the next meeting of the TRG in February 2019
- (b) Alec Lamberton Field Consultation - Dan Cove advised that the TRG had been invited to provide comment upon the future of Alec Lamberton park at Kelso. Details emailed to all Group members.
- (c) Information Sharing - It was requested that a central portal be provided for members. Dan Cove to establish a shared Dropbox folder for the Tourism Reference Group.
- (d) Year End Appreciation: Alan Cattermole thanked the group for their commitment to tourism in the Bathurst region and their work in 2018.

**MINUTES OF THE TOURISM REFERENCE GROUP MEETING HELD  
AT 5.00PM MONDAY 3 DECEMBER 2018**

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**8. NEXT MEETING**

There being no further business the meeting was closed at 6.30pm

The next meeting of the Tourism Reference Group will be 5.30pm on Monday 4 February 2019 at the Bathurst Visitor Information Centre.

**ACTION SHEET**

<b>ACTION</b>	<b>DUE DATE</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>
Establish retail sub group for BVIC merchandise - Dan and Christine Le Fevre	ASAP	Dan	
Upload new content 'Bathurst night life/sky' section on website	When appropriate to experiences offered	Dan	Pending
Create Dropbox Account for TRG Members	ASAP	Dan	Complete

## CHARTER / TERMS OF REFERENCE

## Bathurst Region Tourism Reference Group

### Operational Context:

The Bathurst Region Destination Management Plan (DMP) was prepared for Council in 2015 in response to Bathurst Regional Council's commitment to developing a focused and driven approach to increasing tourism investment in the Bathurst Region. This was consistent with the advice of Destination NSW to prepare a strategy which encompasses the whole destination and considers all elements of the tourism experience and the visitor economy.

The DMP represents a joint Council and community vision and it is an operational plan to guide Council with the co-ordinated development, marketing, promotion and management of tourism product in recognition of the need to achieve optimal results for the Bathurst Region.

The Bathurst Region Destination Management Plan 2015 was adopted by Council at its meeting on 20 May 2015 and will be fully revised in 2019. The first recommendation of the DMP was the establishment of a tourism reference group consisting of representatives from key tourism industry sectors.

### Organisational Status:

A skills-based group of professionals who represent and report upon a cross section of the tourism industry, convened and chaired by Bathurst Regional Council.

### Membership:

Membership positions are voluntary and will be reviewed after a two year period or as vacancies arise.

Future Expressions of Interest (EOIs) will be sought for experienced industry professionals to fill 12 seats on the Bathurst Region Tourism Reference Group. The EOI will have a standard format. Appointment to the Tourism Reference Group will be by resolution of Bathurst Regional Council.

### Council Representatives:

- Mayor (Chair)
- Cultural and Community Services Director
- Manager Bathurst Visitor Information Centre
- Other staff as required

### Chair:

The Mayor, or nominated delegate.

### Role:

To provide strategic advice, review plans, provide industry sector updates, act as advocates within the regional tourism industry and provide recommendations to Council on:

1. the prioritisation of objectives and recommended actions within the Bathurst Region Destination Management Plan,
2. the implementation of activities, programs and projects within the Bathurst Region Destination Management Plan and three year marketing plan,
3. the implementation of the Bathurst region brand strategy including development of major brand assets
4. the annual reporting of achievements (Council and community) under the Bathurst Region Destination Management Plan, and
5. the three year major review of the Bathurst Region Destination Management Plan.

**Operational Protocol:**

- Convening to be by notice of the Chair. Council tourism staff to record and distribute meeting agendas and minutes to members of the reference group.
- Meet as agreed but not less than three times annually. The December meeting will concentrate on review and prioritisation of projects for the next financial year.
- Receive and discuss written and verbal reports from Council on the progress of the Plan's implementation.
- Provide sector based reports concerning industry trends and issues including suggested collaborative responses and initiatives
- Formulate recommendations to Council by way of discussion and consensus.
- Annual report on the implementation of the Bathurst Region Destination Management Plan and Bathurst destination brand to be presented to the Council.

**COUNCILLORS/ DELEGATES REPORTS - ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

6 FEBRUARY 2019



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 29 NOVEMBER  
2018 AT 11:30AM**

**MEMBERS PRESENT:** Gareth O'Rourke (Bathurst Community Corrections), Inspector David Abercrombie (Chifley Police District), Rachael Eldridge (TAFE NSW), Robert Taylor (Bathurst Liquor Accord), David Bull (community member), Stephen Harper (Bathurst Business Chamber), John Gaffey (Charles Sturt University).

**IN ATTENDANCE:** Erin Trevor-Jones (Community Development Team Leader, Bathurst Regional Council), Megan Bargwanna (Manager Community Services, Bathurst Regional Council).

1. **APOLOGIES:** Cr Jacqui Rudge, Darrin Yates (headspace), Senior Constable Sue Rose (Chifley Police District), Joanne Stapleton (Bathurst Community Corrections), Emma Colvin (Charles Sturt University).
2. **MINUTES FROM THE PREVIOUS MEETING HELD ON 13 SEPTEMBER 2018.**

**RESOLVED** that the minutes of the meeting held 13 September 2018 be accepted.

**MOVED:** David Bull

**SECONDED:** Stephen Harper

3. **OUTSTANDING ACTIONS FROM PREVIOUS MEETING**

Item	Action to date	Further action required	Person responsible
Jean to determine whether data can be sourced in relation to legal clinics facilitated by Legal Aid NSW.	Jean not in attendance to provide update.	Follow up email to Jean.	Erin
Emma to determine whether Community Safety Focus Group can be held at CSU	Emma contacted relevant department at CSU – focus group unable to be held.	Nil	Nil

4. **DRAFT COMMUNITY SAFETY PLAN 2019 – 2023**

Erin presented a PowerPoint presentation to demonstrate the structure and key points which will be included in the new Plan.

**General Business**

Inspector David Abercrombie reported that fraud statistics were down last month.



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 29 NOVEMBER  
2018 AT 11:30AM**

Bathurst Community Corrections – major reforms took place in September, electronic monitoring of offenders is becoming more prevalent, pilot projects are currently in place.

Bathurst Business Chamber – AGM being held tomorrow at 5:30pm.

Men's Health van operating in Russell Street today and tomorrow (put on by Rotary Club).

Bathurst Liquor Accord – no major issues with Bathurst 1000. It was highlighted that there are not enough buses to take people from the Mount into town.

**5. NEXT MEETING**

The next meeting will be held Thursday 28 March 2019 at 11:30am at Committee Room, Civic Centre.

There being no further business, the meeting closed at 12:10pm.

<b>Item</b>	<b>Action</b>	<b>Person responsible</b>
Legal Aid data	Email Jean to confirm the outcome of her enquiries.	Erin



**MINUTES OF AUSTRALIA DAY WORKING PARTY MEETING**  
**HELD TUESDAY 15 JANUARY 2019**

**PRESENT:** Mayor Cr Graeme Hanger OAM (Chair), Peter Cosgrove, Bob Pardy, Sarah Boorer, Jeff Cox, Christine Sweeney, Alex Christian, Ian North, Hugh Gould.

**IN ATTENDANCE:** Director Corporate Services & Finance, Events Manager, Events & Promotions Officer

**ABSENT:** Nil

**1. APOLOGIES** Lesley Buchan

**MOVED:** Bob Pardy **SECONDED:** Peter Cosgrove

**RESOLVED:** That the apologies as listed be accepted.

**2. PREVIOUS MINUTES**

**MOVED:** Jeff Cox **SECONDED:** Bob Pardy

**RESOLVED:** That the minutes of the Australia Day Working Party meeting held 20 November 2018 be adopted with the following changes.

**Item 1: Citizenship Ceremony**

- To be held on Saturday 26 January at 10.00am at Bathurst Memorial Entertainment Centre.

**Item 2: Awards Ceremony**

- The Awards ceremony to remain on Friday 25 January as previously planned.

**3. DIRECTOR CORPORATE SERVICES & FINANCE REPORT**

After discussion the party resolved to update/ change the running of Australia Day:

**Item 1: EVENT OVERVIEW**

- Citizenship Ceremony to be held on Saturday 26 January at 10.00am in Bathurst Memorial Entertainment Centre.
- The Awards ceremony to remain on Friday 25 January as previously planned.

**Item 2: AMBASSADOR PROGRAM**

- Greg Donovan will be the Australia Day Ambassador for Bathurst in 2019
- Greg will attend all official celebrations

**Item 3: AUSTRALIA DAY BOOKLET**

- Turn into two separate booklets. One for the Awards Ceremony and one for Citizenship Ceremony.
- No amendments to the content

**Item 4: EVENT OF THE YEAR**

- Mayor removed from the room to vote
- Ivory Rose submitted a late entry to Community Event of the Year. This was not accepted by the committee



- Live Better Accessibility was deemed a Community Event not a Destination Event
- Fish River Festival was removed from voting as it did not fall in the Local Government area
- For future reference at the bottom of the voting form indicate the point system for voting
- When applications are received, Bathurst Regional Council can remove application before voting if they fall outside the Local Government area.
- Application can close the Thursday before the Australia Day Working Party meeting in January. This is to allow more time for the committee to read over the applications.

**MOVED:** Peter Cosgrove      **SECONDED:** Jeff Cox

#### **4. UPDATE CONTACT INFORMATION**

- Contact details for committee members was updated.

#### **5. GENERAL BUSINESS**

- Winner of the Jo Ross Memorial Award will go into the Environmental Champion Award coordination by the Australia Day Council. Hugh Gould to provide information on winner and Bathurst Regional Council will submit application.
- Planning meeting for Australia Day 2020 will be held on Tuesday 19 March 2019

**5. MEETING CLOSE** – 4.41pm

**6. NEXT MEETING** – 19 February 2019 at 4:00 pm