



ORDINARY MEETING OF
COUNCIL FOLLOWING POLICY
COMMITTEE

30 May 2018

His Worship the Mayor & Councillors

Notice of Ordinary Meeting of Bathurst Regional Council - Wednesday, 6 June 2018

I have to advise that an **Ordinary Meeting** of Bathurst Regional Council will be held in the Council Chambers on Wednesday, 6 June 2018 commencing at approximately 6.00 pm (or immediately following the conclusion of the Policy Committee).

A handwritten signature in blue ink, appearing to read "D J Sherley".

D J Sherley
GENERAL MANAGER

BUSINESS AGENDA

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

TO BE HELD ON WEDNESDAY, 6 JUNE 2018

1. 6:00 PM - MEETING COMMENCES

2. APOLOGIES

3. DECLARATION OF INTEREST

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

4. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS

* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT

* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

5. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

Recommendation: That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005,:

- 1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
- 2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.

3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

*** DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	HANGAR LEASE FEES	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

6. RESOLVE INTO OPEN COUNCIL

7. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

8. MEETING CLOSE

MINUTE

1 MEETING COMMENCES

Present: Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

MINUTE

2 APOLOGIES

Nil.

MINUTE

3 DECLARATION OF INTEREST 11.00002 MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED: That the following Declarations of Interest be noted.

Cr Jennings

Item #1 of the Director Environmental, Planning & Building Services's report.

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'
REPORT AND MINUTES**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

6 JUNE 2018

1 GROWING LOCAL ECONOMIES FUND (20.00071)

Recommendation: That Council advertise the Growing Local Economies Fund to local organisations for a period of 14-28 days.

Report: Applications are now open for the NSW Government's Growing Local Economies Fund, which is designed to deliver infrastructure projects in regional areas that support economic growth. Council has submitted two applications for this Fund:

- Upgrades to the Bathurst Airport, inclusive of taxi runways, aircraft parking areas, additional serviced lots and an upgrade of the terminal.
- Kelso Industrial Park infrastructure inclusive of stormwater, roads, lighting and drainage.

Under this Fund, Council is able to act as an administrative applicant on behalf of private commercial projects that fit the economic criteria of the grant. Under such an arrangement, Council would not draft the application itself, but would, however, submit the completed application on behalf of the business and hold the funds should the grant be successful. As such, a request has been received from Stephen Birrell of Tremain's Mill for Council to act in this capacity.

As there may be interest from other local organisations, Council has the opportunity to advertise the Growing Local Economies Fund more broadly.

Conclusion:

Under the NSW Government's Growing Local Economies Fund, Council is able to act as an administrative applicant on behalf of a commercial organisation for projects that fit the grant criteria. Council has received a request from Tremain's Mill to act in this capacity.

Council has the opportunity to advertise the fund for a period of 14-28 days to ascertain whether there is interest from other businesses to apply for Growing Local Economies.

Financial Implications: Nil.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 1: To attract employment, generate investment and attract new economic development opportunities. Strategy 1.3
- Objective 6: To support infrastructure development necessary to enhance Bathurst's life-style and industry development. Strategy 6.3

Community Engagement

- Consult To obtain public feedback on alternatives and/or decisions

MINUTE

- 4 Item 1 GROWING LOCAL ECONOMIES FUND (20.00071)
MOVED: Cr I North SECONDED: Cr W Aubin

Cr Jennings declared a pecuniary interest in this item, left the Chamber and took no part in discussion or voting.

Reason: Does consultancy work/research for Tremain's Mill.

RESOLVED: That Council advertise the Growing Local Economies Fund to local organisations for a period of 14-28 days.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N Southorn', with a long horizontal flourish extending to the right.

N Southorn
DIRECTOR
ENVIRONMENTAL, PLANNING & BUILDING SERVICES

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND
MINUTES**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

6 JUNE 2018

1 QUARTERLY BUDGET REVIEW STATEMENT 2017-2018 - MARCH QUARTER (16.00144)

Recommendation: That the information be noted.

Report: Clause 203(1) of the *Local Government (General) Regulation 2005* (the Regulation) requires a council's responsible accounting officer to prepare and submit a quarterly budget review statement to the governing body of council. The quarterly budget review statement must show, by reference to the estimated income and expenditure that is set out in the operational plan adopted by council for the relevant year, a revised estimate of income and expenditure for that year. It also requires the budget review statement to include a report by the responsible accounting officer as to whether or not they consider the statement indicates council to be in a satisfactory financial position (with regard to its original budget) and if not, to include recommendations for remedial action.

The Office of Local Government has now set a prescribed format for the Quarterly Budget Review Statement (QBRs). The Report as at 31 March 2018, shown at **attachment 1**, is in the format of a commercial Income and Expenditure Statement as per the Office of Local Government Guidelines.

Financial Implications: Nil.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.6
- Objective 29: To guide the construction and provision of new infrastructure/facilities and services and the management and upgrading of existing assets and service levels. Strategy 29.3
- Objective 33: To be and develop good leaders. Strategy 33.5

Community Engagement

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

MINUTE

5 Item 1 QUARTERLY BUDGET REVIEW STATEMENT 2017-2018 - MARCH
QUARTER (16.00144)

MOVED: Cr B Bourke SECONDED: Cr A Christian

RESOLVED: That the information be noted.

2 2018 LOCAL GOVERNMENT NSW ANNUAL WATER MANAGEMENT CONFERENCE (23.00007)

Recommendation: That Council nominate its delegates for the 2018 Local Government NSW Annual Water Management Conference to be held in Armidale from Monday, 3 September - Wednesday, 5 September 2018.

Report: The Local Government NSW Annual Water Conference will take place from Monday, 3 September - Wednesday, 5 September 2018 and will be held in Armidale. Registration has opened and Council will be required to advise the names of its delegates.

Traditionally the Mayor and up to two Councillors attend this conference.

Financial Implications: Funding is provided in the 2018/19 Delivery Plan for Councillor attendance at the conference.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 33: To be and develop good leaders. Strategy 33.7, 33.1
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.5

Community Engagement

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

MINUTE

6 Item 2 2018 LOCAL GOVERNMENT NSW ANNUAL WATER MANAGEMENT CONFERENCE (23.00007)

MOVED: Cr I North SECONDED: Cr A Christian

RESOLVED: That Council nominate Cr Fry as its delegate for the 2018 Local Government NSW Annual Water Management Conference to be held in Armidale from Monday, 3 September - Wednesday, 5 September 2018.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Jones', written over a large, light-colored oval shape.

A Jones
**DIRECTOR
CORPORATE SERVICES & FINANCE**

MINUTE

7 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

MOVED: Cr M Morse SECONDED: Cr W Aubin

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

There were no representations from the public.

RESOLVED: That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

*** DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	HANGAR LEASE FEES	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**DIRECTOR CORPORATE SERVICES & FINANCE'S CONFIDENTIAL
MINUTES**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

6 JUNE 2018

MINUTE

(a) **Item 1 HANGAR LEASE FEES (16.00044)**
MOVED: Cr I North SECONDED: Cr B Bourke

That Council:

- (a) Note the current 2017/2018 Market Rate at \$12.00 per m² (excluding GST); and
- (b) Introduce the new market rate by equal increments over a period of up to five years in instances where the new market rate is greater than 25% more than the current rent paid by the lessee.
- (c) Apply a discount of 45% to the market rental rate of the existing lessees at the Bathurst Aerodrome, for those who have completed infrastructure works such as water, sewer, roads, to their sheds.

The MOTION was PUT and LOST

MINUTE

(b) Item 1.01 HANGAR LEASE FEES (16.00044)
MOVED: Cr W Aubin SECONDED: Cr M Morse

RESOLVED: That Council:

- (a) Note the current 2017/2018 Market Rate at \$12.00 per m² (excluding GST); and
- (b) Introduce the new market rate by equal increments over a period of up to five years in instances where the new market rate is greater than 25% more than the current rent paid by the lessee.
- (c) Not apply a discount to the market rental rate of the existing lessees at the Bathurst Aerodrome.

Crs Bourke, North and Christian asked that their negative votes be recorded.

MINUTE

8 RESOLVE INTO OPEN COUNCIL

RESOLVED: That Council resume Open Council.

MINUTE

9 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

RESOLVED: That the Report of the Committee of the Whole, Item (a) to (b) be adopted.

MINUTE

10 MEETING CLOSE

The Meeting closed at 9.12 pm.

CHAIRMAN: _____

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT -
ATTACHMENTS**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

6 JUNE 2018

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

The Quarterly Budget Review Statement (QBRs) is the mechanism whereby councillors and the community are informed of Council's financial position at the end of each quarter, allowing Council's progress and performance against the annual budget to be monitored.

Council's Responsible Accounting Officer is required to prepare and submit a Quarterly Budget Review Statement (QBRs) to the governing body of council in accordance with clause 203(1) of The Local Government (General) Regulation 2005.

The Local Government Code of Accounting Practice and Financial Reporting requires the QBRs to contain the following components:

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3. Budget Review Income & Expenditure Statement (Consolidated)	4
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5. Budget Review Cash and Investment Position	6
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8. Budget Review by Department in Funding Format	
Engineering Services Department	12
Corporate Services & Finance Department	13
Cultural & Community Services Department	14
Environmental, Planning & Building Services Department	15

In accordance with Council's charter at section 8 of the Act, Councillors need to have regard for long term and cumulative effects of their decisions, so it is therefore important to understand the impacts of any significant changes that are proposed, including anything that will impact Council's ability to achieve our objectives and goals.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

1. Statement by Responsible Accounting Officer on Council's Financial Position

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Bathurst Regional Council for the quarter ended 31/03/2018 indicates that Council's projected financial position at 30/06/2018 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____
Aaron Jones
Responsible Accounting Officer

Date: ____ / ____ / ____

2. Recommended Budget Variations

Council has the opportunity to review and approve variances to the original budget for the year in the QBRS. Any changes to the budget must be approved by Council and councillors need to be aware by resolving to accept this QBRS they are approving the proposed changes.

The following budget variations are recommended:

Income	\$
Increase Income - Other L & B - Transfer from Reserves	3,136,000
Increase Income - Mt Pan - Transfer from Reserve	200,000
Increase Income - Land Dev - Transfer from Reserves	181,000
Increase Income - Economic Development - Smart Cities Grant	94,000
Increase Income - Economic Development - Transfer from Capital Reserve	94,000
Increase Income - Bus Shelter Grant Capital	84,280
Increase Income - Sewer - Transfer from Reserve	40,000
Increase Income - BINC - Grant received	25,000
Increase Income - Parks - Grant for Flying Fox management	20,045
Increase Income - Animals - Transfer from Capital Reserve	16,208
Decrease Income - Sewer - Transfer from Capital Reserve	(350,000)
Decrease Income - Various < \$5,000	(400)
	<u>3,540,133</u>
Expenditure	\$
Increase Expenditure - Land Development - Sec 7.11 contribution	3,965,880
Increase Expenditure - Land Development - Contribution to Land Acquisition	2,436,000
Increase Expenditure - Land Development - Real Estate	1,422,530
Decrease Expenditure - Land Development - Road Construction	(7,643,410)
Increase Expenditure - Other Land & Buildings - Land Acquisition	1,979,000
Increase Expenditure - Other Land & Buildings - Building Acquisition	1,157,000
Increase Expenditure - Sewer - Sewer Main Rehabilitation Program	700,000
Increase Expenditure - Mt Pan Building Capital	200,000
Increase Expenditure - Economic Development - CBD WiFi	188,000
Increase Expenditure - Parks - Proctor Park Structures (lighting)	117,000
Decrease Expenditure - Parks - Proctor Park Land Improvements	(117,000)
Increase Expenditure - FAG Rural UnSealed Lachlan Road	110,000
Decrease Expenditure - FAG Rural Sealed Triangle Flat Road	(110,000)
Increase Expenditure - Bus Shelter Grant Capital	84,280
Increase Expenditure - RTR Burruga Road	60,000
Decrease Expenditure - RTR Lachlan Road patching	(60,000)
Increase Expenditure - Sewer - Contribution to Mt Panorama Toilet Block	40,000
Increase Expenditure - BINC - Building Capital	25,000
Increase Expenditure - Parks - Flying Fox management	20,045
Increase Expenditure - Animal Control - Transfer to Reserve	16,208
Decrease Expenditure - Animal Control - grounds maintenance, staff training & vandalism exp	(16,208)
Increase Expenditure - Animal Control - Capital - Buildings	16,208
Increase Expenditure - Destination Management - consultant for Tourism Reference Group	8,500
Decrease Expenditure - Destination Management - various office admin costs	(8,500)
Increase Expenditure - NMRM - Building Maintenance	6,500
Decrease Expenditure - NMRM - Building Capital	(6,500)
Decrease Expenditure - Sewer - IWCM Implementation	(150,000)
Decrease Expenditure - Sewer - Capital - Pump Stations	(150,000)
Decrease Expenditure - Sewer - Treatment electricity costs	(200,000)
Decrease Expenditure - Sewer - Capital - Treatment Aerators	(200,000)
Decrease Expenditure - Sewer - Transfer to Reserve	(350,000)
Increase Expenditure - Various < \$5,000	400
Decrease Expenditure - Various < \$5,000	(800)
	<u>3,540,133</u>
Total	<u><u>0</u></u>

The above variations are referred to in the 'Budget Review Income & Expenditure Statement (Consolidated)', 'Budget Review Capital Budget' and 'Budget Review Cash and Investment Position' as recommended changes for Council. The anticipated effect of these variations is displayed in the projected year end results.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

3. Budget Review Income & Expenditure Statement (Consolidated)

\$'000	Original Budget 2017/2018	Approved Changes		Revised Budget	Recommended Changes for Council	Projected Year End Result	Actual YTD	
		Carry Forwards	September Review					December Review
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	43,598		-	-	43,598	-	43,598	32,111
User Charges & Fees	26,536	-	756	1	27,292	-	27,292	21,673
Interest & Investments Revenue	3,499		-	-	3,499	-	3,499	2,502
Other Revenue	4,452		30	155	4,637		4,637	2,752
Grants & Contributions provided for Operating Purposes	10,937	916	1,157	(3,029)	9,982	114	10,096	7,379
Grants & Contributions provided for Capital Purposes	26,248	14,987	-	145	41,380	(3,780)	37,600	4,998
Other Income:								
Net gains from the disposal of assets	32,605		-	12	32,617		32,617	2,823
Total Income from Continuing Operations	147,874	15,904	1,943	(2,716)	163,005	(3,666)	159,338	74,239
Expenses from Continuing Operations								
Employee Benefits & On-Costs	29,927	12	132	(94)	29,978	(1)	29,977	22,461
Borrowing Costs	1,300		-	-	1,300	-	1,300	820
Materials & Contractors	32,153	2,867	70	(329)	34,760	607	35,366	21,682
Depreciation & Amortisation	23,713		-	-	23,713	-	23,713	17,800
Other Expenses	10,725	109	470	(15)	11,288	(192)	11,096	7,175
Total Expenses from Continuing Operations	97,818	2,988	672	(439)	101,039	413	101,453	69,939
Net Operating Result from Continuing Operations	50,055	12,916	1,271	(2,277)	61,965	(4,079)	57,886	4,300
Net Operating Result Before Grants & Contributions Provided for Capital Purposes	23,808	(2,071)	1,271	(2,422)	20,585	(299)	20,286	(698)

Notes:

Original budget +/- approved budget changes in previous quarters = Revised Budget
Revised Budget +/- recommended changes this quarter = Projected Year End Result

Interest on unexpended loans is not calculated until the end of financial year, as it is assumed that all loan funds will be used in the period in which they are taken out.

Salaries and wages capital oncost is not calculated until the end of financial year.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/03/2018 and should be read in conjunction with the other sections in the QBR. Recommended changes in this section are listed in section 2. Recommended Budget Variations.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

4. Budget Review Capital Budget

\$'000	Original Budget 2017/2018	Approved Changes			Revised Budget	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
Capital Expenditure								
Plant & Equipment	3,122	187	-	350	3,660	-	3,660	2,380
Office Equipment	618	80	-	240	938	-	938	374
Furniture & Fittings	24	16	-	-	40	188	228	209
Land	150	-	920	60	1,130	1,979	3,109	1,447
Land Under Roads	-	-	-	-	-	-	-	-
Land Improvements	1,119	394	(34)	1,967	3,446	(117)	3,329	2,170
Buildings	7,811	1,443	874	(2,587)	7,541	1,392	8,933	3,323
Structures	5,556	828	124	(2,732)	3,776	117	3,893	1,194
Roads, Bridges, Footpaths	24,483	18,434	15,168	(29)	58,055	(7,669)	50,386	5,753
Bulk Earthworks	85	-	-	500	585	110	695	531
Stormwater	4,980	962	(25)	111	6,028	-	6,028	2,535
Water Supply	3,969	11,665	-	(671)	14,963	-	14,963	3,580
Sewerage Network	2,668	3,545	-	-	6,213	(350)	5,863	494
Other Assets	303	-	-	-	303	-	303	194
Investment Property	1,000	1,000	-	-	2,000	-	2,000	559
Real Estate	16,237	-	(14,985)	364	1,616	1,423	3,039	216
Total Capital Expenditure	72,125	38,554	2,041	(2,428)	110,293	(2,928)	107,365	24,959
Funded by								
Loans	11,625	-	-	(3,100)	8,525	-	8,525	-
Asset Sales	976	-	-	12	988	-	988	935
Reserves - Internal	11,945	5,341	34	(795)	16,524	1,040	17,565	3,545
Reserves - External	200	8,404	265	522	9,390	700	10,090	3,260
Reserves - Loans	5,023	1,804	50	220	7,097	94	7,191	2,670
Grants & Contributions	23,233	15,287	1,310	(275)	39,555	2,639	42,194	2,477
Recurrent revenue	19,124	7,718	383	989	28,213	(7,401)	20,812	12,073
Other	-	-	-	-	-	-	-	-
Total	72,125	38,554	2,041	(2,428)	110,293	(2,928)	107,365	24,959

Note:

Loans are not drawn down until close to the end of the financial year, in anticipation that interest rates will fall.

Salaries and wages capital oncost is not calculated until the end of financial year.

Original budget +/- approved budget changes in previous quarters = Revised Budget

Revised Budget +/- recommended changes this quarter = Projected Year End Result

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/03/2018 and should be read in conjunction with the other sections in the QBRS. Recommended changes in this section are listed in section 2 of the QBRS Recommended Budget Variations.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

5. Budget Review Cash and Investments Position

\$'000	Original Budget 2017/2018	Approved Changes			Revised Budget	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
External Restrictions - Included in Liabilities								
Specific Purpose Unexpended Loans - General Fund (1)	1,157		(50)	(220)	887	(94)	793	698
Specific Purpose Unexpended Loans - Water Fund (1)	3,884				3,884		3,884	3,832
External Restrictions - Included in Liabilities	5,041	-	(50)	(220)	4,771	(94)	4,677	4,530
External Restrictions								
<u>General Fund</u>								
Developer Contributions - General (2)	15,924	(45)	(415)	32	15,496		15,496	15,078
Specific Purpose Unexpended Grants (3)	1,963		-		1,963		1,963	949
<u>Water Fund</u>								
Developer Contributions - Water (2)	5,561		-		5,561		5,561	5,913
Specific Purpose Unexpended Grants - Water (3)	7		-		7		7	7
Water Supplies - Reserves (4)	6,882		(200)	431	7,113		7,113	8,437
<u>Sewer Funds</u>								
Developer Contributions - Sewer (2)	13,572		-		13,572		13,572	13,397
Specific Purpose Unexpended Grants - Sewer (3)	-		-		-		-	-
Sewerage Services - Reserves (4)	12,169		(220)		11,949	(40)	11,909	12,338
<u>Domestic Waste Management</u>								
Specific Purpose Unexpended Grants - Waste (3)	3		-	-	3		3	3
Domestic Waste Management - Reserves (4)	2,109		-	-	2,109		2,109	2,020
External Restrictions	58,190	(45)	(835)	463	57,773	(40)	57,733	58,142
Total Externally Restricted	63,231	(45)	(885)	243	62,544	(134)	62,410	62,671
Internal Restrictions - Waste Services								
Waste Services - Reserves	16,548		-	-	16,548	-	16,548	17,492
Waste Services - Internal Restrictions	3,358		-	-	3,358	-	3,358	3,127
Internal Restrictions - Waste Services	19,906	-	-	-	19,906	-	19,906	20,619
Internal Restrictions - Ordinary Services								
Corporate Services & Finance	362		-		362	-	362	2,608
Cultural & Community Services	306		-		306	-	306	1,123
Engineering Services	496		-		496	-	496	3,930
Environmental, Planning & Building Services	67		-		67	-	67	282
Internal Restrictions - Ordinary Services	1,230	-	-	-	1,230	-	1,230	7,943
Total Internally Restricted	21,136	-	-	-	21,136	-	21,136	28,562
Total Restricted	84,367	(45)	(885)	243	83,680	(134)	83,546	91,233
Total Cash and Investments	85,907	(45)	(885)	243	85,220	(134)	85,086	91,787
Available Cash	1,540	-	-	-	1,540	-	1,540	554

Investments

All funds have been invested in accordance with Council's investment policies, the Minister's Order dated 12th January 2011, the Local Government Act 1993, and associated regulations.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 31/03/2018.

"Cash" includes cash and funds held in Cash on Call accounts.

Reconciliation of Cash & Investments

The below reconciliation displays how the above mentioned funds are held and invested:

Cash	8,907
Short Term -Term Deposits	46,500
Long Term -Term Deposits	12,830
Tradeable Certificates of Deposits	3,000
Floating Rate Notes	20,550
Total Cash and Investments	91,787

Notes:

The **Available Cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose.

- (1) Loans money must be applied for the purpose for which the loans were raised.
- (2) Development contributions which are not yet expended for the provision of services and amenities in accordance with contribution plans.
- (3) Grants which are not yet expended for the purpose for which the grants were obtained.
- (4) Water, Sewer & Domestic Waste Management are externally restricted assets and must be applied for the purpose for which they were raised.

Original budget +/- approved budget changes in previous quarters = Revised Budget

Revised Budget +/- recommended changes this quarter = Projected Year End Result

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/03/2018 and should be read in conjunction with the other sections in the QBRs. Recommended changes in this section are listed in section 2 of the QBRs Recommended Budget Variations.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

6. Budget Review Key Performance Indicators

	September		December		March		June		Prior Years		
	Amounts	Indicator	Amounts	Indicator	Amounts	Indicator	Amounts	Indicator	2017	2016	2015
1. Building & Infrastructure Renewal Ratio											
Asset Renewal [Building & Infrastructure]	776	13.08%	3,808	32.09%	4,848	27.23%			47.65%	47.65%	84.95%
Depreciation, Amortisation & Impairment (Building & Infrastructure Assets)	5,933		11,867		17,800						

This section is still under development, with more KPI ratio's to be added.

Notes:

Capitalisation of Interest on unexpended loans is not calculated until the end of financial year, as it is assumed that all loan funds will be used in the period in which they are taken out.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/03/2018 and should be read in conjunction with the other sections in the QBRs. Recommended changes in this section are listed in section 2 of the QBRs Recommended Budget Variations.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

7. Budget Review Contractors and Other Expenses
Part A - Contractors Listing

Date	Order Number	Company	Contract details	Amount		Total Amount	Explanation (if not Budgeted)
				\$	\$		
3/01/2018	110764	Aussie Digger Bobcat Pty Ltd	Ac Heavy Patching Lloyds Rd	81,522.17	81,522.17		
3/01/2018	110765	Colas NSW Pty Ltd	Seal Gormans Hill Rd From 2.5 Km To 3.63 Km	67,078.11	67,078.11		
8/01/2018	110914	Suez Recycling & Recovery Pty Ltd	Monthly Collection Rural Transfer Station Trunkey Creek	15,000.00	15,000.00		
			Monthly Collection Rural Transfer Station Sunny Corner	15,000.00	15,000.00		
			Monthly Collection Rural Transfer Station Rockley	15,000.00	15,000.00		
10/01/2018	111043	Downer EDI Works Pty Ltd	Monthly Collection Rural Transfer Station	15,000.00	15,000.00	60,000.00	
11/01/2018	111082	Downer EDI Works Pty Ltd	Stabilise 4000 M2 Of Gormans Hill Rd	55,510.40	55,510.40	55,510.40	
			Stabilise And Seal Heavy Patches On Trunkey Rd	140,625.94	140,625.94		
15/01/2018	111174	Renworx Pty Ltd	Stabilise Pavement And Seal Heavy Patches On O'Connell Road	121,718.56	121,718.56	262,344.50	
29/01/2018	111607	Tracserv Pty Ltd	Reconstruction Of George Park No.2 Cricket Wicket	131,379.38	131,379.38	146,379.38	
2/02/2018	111861	Colas NSW Pty Ltd	Supply Isuzu 8X4 Cab Chassis Fitted	286,307.00	286,307.00	286,307.00	
			Reveal Willow Tree Lane From 0.790 To 3.000 Km	59,722.70	59,722.70		
			Reveal Spring Close	20,281.78	20,281.78		
2/02/2018	111838	Colas NSW Pty Ltd	Reveal Woodside Drive	15,010.08	15,010.08	95,014.56	
9/02/2018	112145	CAMS Limited	Reveal Bridle Track From 17.350 To 20.000 Km	79,367.71	79,367.71	79,367.71	
14/02/2018	112300	WesTrac Equipment Pty Ltd	Track Fee	50,600.00	50,600.00	50,600.00	
15/02/2018	112371	ESEM Projects	Supply Caterpillar 305E2 Excavator	96,149.55	96,149.55	96,149.55	
16/02/2018	112435	Australia Post	Design And Installation For Illumination At Bathurst Winter Festival	220,000.00	220,000.00	220,000.00	
19/02/2018	112473	StateCover Mutual Limited	Australia Post Bill Bulk Mail - Rates	60,000.00	60,000.00	60,000.00	
20/02/2018	112532	Hynash Constructions Pty Ltd	2017/2018 Workers Comp Premium - Third Instalment	175,352.05	175,352.05	175,352.05	
22/02/2018	112597	Worklogh Strategic Services Pty Ltd	Marsden Hts Water Main	71,032.50	71,032.50	71,032.50	
22/02/2018	112623	Audit Office of NSW	Contribution Payment For Level 1, 230 Howick St	137,500.00	137,500.00	137,500.00	
27/02/2018	112791	WesTrac Equipment Pty Ltd	Audit Services For BRC	81,400.00	81,400.00	81,400.00	
28/02/2018	112835	Butterfly Internet	Supply Cat 432F Backhoe	186,329.55	186,329.55	186,329.55	
1/03/2018	112885	Suez Recycling & Recovery Pty Ltd	Joomla Websites Support And Maintenance	79,617.12	79,617.12	79,617.12	
			Monthly Collection Rural Transfer Station	15,000.00	15,000.00	60,000.00	
			Monthly Collection Rural Transfer Station Rockley	15,000.00	15,000.00		
			Monthly Collection Rural Transfer Station Sunny Corner	15,000.00	15,000.00		
			Monthly Collection Rural Transfer Station Trunkey Creek	15,000.00	15,000.00		
1/03/2018	112943	Overlandia Caravans Pty Ltd	Supply Worksite Caravan	63,604.73	63,604.73	63,604.73	
7/03/2018	113251	Civica Pty Ltd	Authority Licence Fee	193,629.48	193,629.48	193,629.48	
7/03/2018	113223	Colas NSW Pty Ltd	Reveal Diamond Swamp Rd 4 - 7 Km	95,401.26	95,401.26	95,401.26	
7/03/2018	113222	Colas NSW Pty Ltd	Reveal Freemantle Rd 11 - 15 Km	123,149.84	123,149.84	123,149.84	
7/03/2018	113211	Colas NSW Pty Ltd	Reveal Hill End Rd 35 - 37 Km	56,508.32	56,508.32	56,508.32	
8/03/2018	113272	Extent Heritage P/L	Registered Aboriginal Party Fees And Associated Administration	73,568.00	73,568.00	73,568.00	
8/03/2018	113303	Iveco Sydney	On Road Charges	380.00	380.00		
13/03/2018	113445	Volvo Group Australia Pty Ltd	Supply Iveco Acco 6X4 Fitted With Superior Pak Comp	407,262.87	407,262.87	407,262.87	
14/03/2018	113498	Local Land Services	Supply Volvo Fm11 272Kw With Long Cab Option	263,538.00	263,538.00	263,538.00	
15/03/2018	113580	Sewer Equipment Company (Aust)	Conduct Embankment Stabilisation Works In Jordan Creek	82,240.00	82,240.00	82,240.00	
15/03/2018	113585	Interflow Pty Ltd	Sewer Inspection CCTV Camera System With Crawler,	72,053.30	72,053.30	72,053.30	
22/03/2018	113882	Electoral Commission NSW	Package 2 FMCG 01112017	198,751.44	198,751.44	198,751.44	
			Local Government Election 2017	259,076.40	259,076.40	259,076.40	

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

7. Budget Review Contractors and Other Expenses Part A - Contractors Listing

Date	Order Number	Company	Contract details	Amount \$	Total Amount \$	Explanation (If not Budgeted)
23/03/2018	113932	Colas NSW Pty Ltd	Seal Hen And Chicken Lane From 6.550 To 8.130 Km	79,230.11	79,230.11	
23/03/2018	113933	Hynash Constructions Pty Ltd	3500Tonne Of Dgb20 Roadbase	84,700.00	84,700.00	
28/03/2018	114108	Colas NSW Pty Ltd	Seal Colleen Hagney Ln From Pymonts Ln	92,472.82	92,472.82	
					4,497,071	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000, whichever is the lesser.
2. Contractors to be listed are those entered into during the quarter.
3. Contracts for employment are not required to be included.
4. Where a contract for a service etc. was not included in the budget, an explanation is to be given.
5. Above amounts are GST inclusive (where applicable).

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/03/2018 and should be read in conjunction with the other sections in the QBRS.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

7. Budget Review Contractors and Other Expenses Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
Consultancies	1,375,587	986,057
Engineering	467,861	457,501
Aboriginal Heritage Study Mt Panorama		200,661
Drinking Water Management System		64,921
Vegetation Management Plan for Parks		48,280
Perthville Land Concept Study		40,280
Centennial Park Feasibility Study		25,734
IWCM Implementation		20,745
Freeman Circuit Playground		18,588
Aerodrome PFAS Investigation		13,427
Chifley Dam Maintenance		7,300
Winburndale Dam Studies		5,778
Water Best Practice Guidelines Compliance		5,177
Other minor consultancies costs (Pool of cost under \$5,000)		6,610
Corporate Services and Finance	326,100	171,395
Inland Sea of Sound		35,550
HR Online Learning		32,383
HR Recruitment		27,475
Grant Applications		15,000
Asbestos Management Plan		14,450
HR Employee Assistance Program		14,250
Councillor Code of Conduct complaints		9,250
B2B		7,593
Other minor consultancies costs (Pool of cost under \$5,000)		15,445
Cultural & Community Services	144,205	131,227
Railway Museum		75,812
Destination Management - Tourism Reference Group		32,702
ISOS Strategic Review		9,631
Bathurst Cultural Fund		7,900
Other minor consultancies costs (Pool of cost under \$5,000)		5,182
Development and Environmental Services	437,421	225,934
Environmental Roadside Vegetation Assessment		43,670
Brick Pits Wetlands Enhancement		43,280
Plan for upgrade Stewart/Durham St intersection		40,324
Bathurst Open Space Study		25,000
Bizweek		18,757
Environmental Energy Audits		14,544
Heritage Advisory Grant		12,941
State of Environment Reports		10,184
Stormwater Mgt Sec 7.11 Plans		10,056
Other minor consultancies costs (Pool of cost under \$5,000)		7,178

Explanation - Actual expenditure for the year is in line with Budget overall.

Aboriginal Heritage Studies for Mt Panorama has exceeded Budget with savings identified to off-set this.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

7. Budget Review Contractors and Other Expenses Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
External Legal Fees	304,200	281,631
Engineering	75,200	67,997
Property Acquisition for Roads		26,522
Sewer Services - Eglinton Village		15,101
Mount Panorama Trackcorp		13,636
Other minor legal costs (Pool of cost under \$5,000)		12,738
Corporate Services and Finance	187,000	176,811
Debt collection services		71,811
Standards Australia Copyright Fees		45,800
Corporate Services - General Legal Expenses		35,383
Other Land & Building lease preparation expenses		14,752
Legal costs - Sewer/Water rating		6,659
Other minor legal costs (Pool of cost under \$5,000)		2,406
Cultural & Community Services	4,800	4,671
Other minor legal costs (Pool of cost under \$5,000)		4,671
Development and Environmental Services	37,200	32,152
Legal costs - DA		26,312
Other minor legal costs (Pool of cost under \$5,000)		5,840

Explanation - Actual expenditure for the year is in line with Budget.

Notes:

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/03/2018 and should be read in conjunction with the other sections in the QBRS.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

8. Budget Review by Department in Funding Format

	2017/18 Original Budget	2017/18 Revised Budget	Mar YTD Actuals
Engineering			
Engineering Works			
Income	(14,922,684)	(21,223,297)	(10,595,943)
Expenditure	23,445,188	29,720,801	18,333,667
Engineering Works	8,522,504	8,497,504	7,737,724
Recreation			
Income	(6,862,684)	(6,615,095)	(2,953,014)
Expenditure	14,104,473	13,881,884	8,491,443
Recreation	7,241,789	7,266,789	5,538,429
Technical Services			
Income	(4,628,919)	(4,821,342)	(949,403)
Expenditure	6,781,872	6,974,295	2,780,868
Technical Services	2,152,953	2,152,953	1,831,465
Water			
Income	(20,465,993)	(32,706,953)	(19,981,900)
Expenditure	20,251,993	32,492,953	18,644,553
Water	(214,000)	(214,000)	(1,337,346)
Wastewater			
Income	(15,245,842)	(18,916,842)	(11,607,030)
Expenditure	15,037,742	18,708,742	10,267,999
Wastewater	(208,100)	(208,100)	(1,339,031)
Waste Management			
Income	(12,328,584)	(13,097,932)	(9,994,564)
Expenditure	12,328,584	13,097,932	9,994,565
Waste Management	0	0	1
Engineering Office			
Income	(3,078,944)	(3,078,944)	(2,247,437)
Expenditure	5,797,590	5,797,590	3,619,178
Engineering Office	2,718,646	2,718,646	1,371,741
Mount Panorama			
Income	(19,112,733)	(35,887,561)	(3,575,771)
Expenditure	20,338,681	37,113,509	5,146,057
Mount Panorama	1,225,948	1,225,948	1,570,286
Total Engineering	21,439,740	21,439,740	15,373,268

Notes:

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

8. Budget Review by Department in Funding Format

	2017/18 Original Budget	2017/18 Revised Budget	Mar YTD Actuals
Corporate Services and Finance			
Governance			
Income	(264,000)	(264,000)	(240,603)
Expenditure	1,195,861	1,195,861	878,142
Governance	931,861	931,861	637,539
Administration			
Income	(11,478,182)	(11,649,641)	(10,503,847)
Expenditure	16,972,140	17,237,785	11,490,904
Administration	5,493,958	5,588,144	987,058
Contribution to Other Organisations			
Income	(523,092)	(550,563)	(408,061)
Expenditure	1,588,692	1,616,163	1,057,010
Contribution to Other Organisations	1,065,600	1,065,600	648,949
Land & Buildings			
Income	(60,563,097)	(65,932,228)	(5,222,312)
Expenditure	53,361,323	58,730,454	10,037,096
Land & Buildings	(7,201,774)	(7,201,774)	4,814,784
Funding Operations			
Income	(42,833,700)	(39,861,345)	(22,728,951)
Expenditure	12,203,320	9,103,320	266,158
Funding Operations	(30,630,380)	(30,758,025)	(22,462,793)
Total Corporate Services and Finance	(30,340,735)	(30,374,194)	(15,374,464)

Notes:

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

8. Budget Review by Department in Funding Format

	2017/18 Original Budget	2017/18 Revised Budget	Mar YTD Actuals
Cultural & Community Services			
Community & Children Services			
Income	(3,695,018)	(3,239,538)	(2,180,676)
Expenditure	3,981,122	3,525,642	2,244,836
Community & Children Services	286,104	286,104	64,159
Cultural & Community Services Office			
Income	(66,936)	(187,367)	(41,254)
Expenditure	1,033,611	1,154,042	841,684
Cultural & Community Services Office	966,675	966,675	800,430
Library Services			
Income	(806,109)	(1,025,694)	(967,296)
Expenditure	2,126,213	2,345,798	1,778,719
Library Services	1,320,104	1,320,104	811,423
Tourism			
Income	(259,800)	(336,988)	(153,999)
Expenditure	1,000,892	1,078,080	606,907
Tourism	741,092	741,092	452,908
Art Galleries			
Income	(577,154)	(595,904)	(374,306)
Expenditure	1,478,342	1,497,092	954,876
Art Galleries	901,188	901,188	580,571
Entertainment Centres			
Income	(1,004,636)	(1,021,849)	(632,627)
Expenditure	1,848,467	1,865,680	1,255,830
Entertainment Centres	843,831	843,831	623,203
Museums			
Income	(1,967,127)	(2,020,598)	(836,592)
Expenditure	2,724,232	2,811,162	1,185,486
Museums	757,105	790,564	348,894
Destination Management			
Income	0	(41,411)	(61,411)
Expenditure	150,407	191,818	133,018
Destination Management	150,407	150,407	71,607
Total Cultural & Community Services	5,966,506	5,999,965	3,753,195

Notes:

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

Bathurst Regional Council

Budget review for the quarter ended - 31 March 2018

8. Budget Review by Department in Funding Format

	2017/18 Original Budget	2017/18 Revised Budget	Mar YTD Actuals
Development and Environmental Services			
Environmental Services			
Income	(3,937,840)	(4,438,277)	(1,300,346)
Expenditure	4,518,680	5,034,117	1,512,233
Environmental Services	580,840	595,840	211,887
Planning Services			
Income	(531,464)	(574,966)	(147,692)
Expenditure	2,110,130	2,138,632	1,097,507
Planning Services	1,578,666	1,563,666	949,815
Building Services			
Income	(1,324,072)	(1,324,072)	(971,880)
Expenditure	1,633,650	1,633,650	1,247,111
Building Services	309,578	309,578	275,231
Economic Development			
Income	(21,000)	(245,615)	(154,218)
Expenditure	450,384	674,999	401,085
Economic Development	429,384	429,384	246,867
Total Development and Environmental Services	2,898,468	2,898,468	1,683,800
Grand Total	(36,021)	(36,021)	5,435,799

Notes:

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.