

31 January 2018

His Worship the Mayor & Councillors

**Notice of Ordinary Meeting of Bathurst Regional Council - Wednesday, 7 February 2018**

I have to advise that an **Ordinary Meeting** of Bathurst Regional Council will be held in the Council Chambers on Wednesday, 7 February 2018 commencing at 6.00 pm.

From 6.00 pm to 6.15 pm there will be an opportunity for members of the public to raise matters with Council and staff.



D J Sherley  
**GENERAL MANAGER**

## **BUSINESS AGENDA**

### **ORDINARY MEETING OF BATHURST REGIONAL COUNCIL**

**TO BE HELD ON WEDNESDAY, 7 FEBRUARY 2018**

**1. 6:00 PM - MEETING COMMENCES**

**2. PUBLIC QUESTION TIME**

**3. PRAYER**

Almighty God, Give wisdom to those in authority and guide all peoples in the way of righteousness and peace, so that we may share with justice the resources of the earth, work together in trust and seek the common good. Amen.

**4. APOLOGIES**

**5. MINUTES**

\* MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 13 DECEMBER 2017

**6. DECLARATION OF INTEREST**

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

**7. MAYORAL MINUTE - Nil**

**8. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

- \* GENERAL MANAGER'S REPORT
- \* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT
- \* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT
- \* DIRECTOR ENGINEERING SERVICES' REPORT
- \* DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT

**9. REPORTS OF OTHER COMMITTEES**

\* MINUTES - POLICY COMMITTEE MEETING - 6 DECEMBER 2017

**10. NOTICES OF MOTION - Nil**

**11. RESCISSION MOTIONS - Nil**

**12. COUNCILLORS/ DELEGATES REPORTS**

\* MINUTES - AUSTRALIA DAY WORKING PARTY - 16 JANUARY 2018

**13. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**Recommendation:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005,:

- 1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
- 2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
- 3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

**\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	SPORTING LICENCE AGREEMENT - LOT 234 IN DP750357 KNOWN AS THE BATHURST INDOOR SPORTS STADIUM LOCATED ON VITTORIA STREET, BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial

		position of the person who supplied it.
2	REQUEST FOR FINANCIAL ASSISTANCE - BATHURST BUSHRANGERS ARFC	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	PROPOSED TRAINING FACILITY - BATHURST HARNESS RACING CLUB - COLLEGE ROAD	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	REQUEST FOR FINANCIAL ASSISTANCE	10A (2) (b) – contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual concerned.

**\* DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	CONSTRUCTION OF TRUNK DRAINAGE SYSTEM TO SERVICE FUTURE DEVELOPMENTS ON LIMEKILNS ROAD KELSO	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**14. RESOLVE INTO OPEN COUNCIL**

**15. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

**16. MEETING CLOSE**

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

## MINUTE

### 2 PUBLIC QUESTION TIME

#### K McNab - ratepayer – Intersection Mitre/Suttor/Lambert Streets

Spoke to concerns about the intersection. Queried about Black Spot funding, has it been advised of? Spoke to process for the funding application. Asks Council to get on with the construction.

#### L Lucano - ratepayer – Sale of Water to Regis

Asked if Council is still looking at sale of water to Regis Resources?

**The General Manager** noted Regis is now seeking access to water from Lithgow. The Bathurst proposal is not being progressed.

#### G Crisp - ratepayer

Spoke of advice to the Director Environmental, Planning & Building Services of land fenced off for construction in Bathurst and concerns expressed about illegal fencing. Noted Mr Triming also wrote about his concerns. Mr Crisp then raised further concerns about people being forced to cross the road. Noted also his concerns about advertising on fencing along Howick Street which has not been addressed and how these obstructed views of traffic along Howick Street. Made allegation of vehicle crashes at the intersection, requests signage be removed.

**The Director Environmental, Planning & Building Services** responded to the representations.

#### B Triming - Bathurst Regional Access Committee

Spoke to Peel/Howick Street Development. Noted extensive negotiations with Council have occurred on the matter. Responses have been received and further discussions on the issue are continuing with Council and the Access Committee.

**MINUTE**

**3 APOLOGIES**

Nil.



## MINUTES

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

## **1 MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 13 DECEMBER 2017 (11.00005)**

**Recommendation:** That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 13 December 2017 be adopted.

**Report:** The Minutes of the Ordinary Meeting of Bathurst Regional Council held on 13 December 2017, are **attached**.

**Financial Implications:** N/A

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**4 Item 1 MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL**  
**- 13 DECEMBER 2017 (11.00005)**

**MOVED: Cr I North SECONDED: Cr J Rudge**

**RESOLVED:** That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 13 December 2018 be adopted.

**MINUTES OF THE ORDINARY MEETING OF BATHURST REGIONAL COUNCIL  
HELD ON 13 DECEMBER 2017**

**MEETING COMMENCES**

**1 MEETING COMMENCES 6:00 PM**

**Present:** Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

**PUBLIC QUESTION TIME**

**2 PUBLIC QUESTION TIME**

**B Trimming – Bathurst Regional Access Committee**

**Item #1 of the Director Cultural & Community Services' report**

Disabled toilets, pleased money is being put in for the Administration building toilets. Disappointed with Bathurst Memorial Entertainment Centre (BMEC), but understands this. Thanks to Director on assistance with this matter. Thanked the Mayor for assistance concerning the issue of the disabled taxi service, referred to submissions made.

**Item #7 of the Director Corporate Service's & Finance's report**

Code of Meeting Practice - referred to submissions made, in particular Public Forum on Policy night and also Item 2 included in the submission. Requests Council take these suggestions on board.

**I McPherson – National Trust of Australia (NSW), Bathurst Branch - Item #5 of the Director Environmental, Planning & Building Services report**

Spoke to the DA before Council and the importance of the streetscape in this area of Bathurst. It is a heritage street for Bathurst. The report indicates the importance of this street as a heritage precinct, concern at loss of heritage. There is nothing that says this building can not have remedial maintenance, demolition is not necessary. Requests Council does not agree to the demolition. The proposed building does not fit appropriately within the heritage precinct and would set a dangerous precedent.

**I Hancock –**

**Item #2 of the Director Cultural & Community Services' report**

Spoke to angst in community about the logo and used an example the naming of Mount Panorama to urge for a community competition. Referred to possible slogans that relate to Bathurst being first. Feels proposed colour of the "B" is inappropriate. Noted people have put in suggestions. Public are not happy, asked

Council not to pursue.

Disabled Access / Taxis

Supports Mr Trimming on the matter of the provision of wheelchair access taxis. The number in Bathurst is insufficient for the city. Requests Council support.

**N Koviolsky** – Photon Energy - Notice of Motion by Cr North

Spoke to operations of Photon Energy, it is a publicly listed company. Noted benefits of the production, including jobs. Photon Energy is following the rigorous planning process and is meeting with individuals and groups. Noted Environmental Impact Statement when completed will be made available for public input. Photon Energy welcomes any suggestions on locations and these will be reviewed. Explained why existing site was chosen and noted the site can continue to operate as farmland. Looking at visual impact matters. There is no impact on the value of lands. Photon Energy wants to address concerns of residents and invites input, asks people to visit the site.

**S Driver & A Kemp** – Bathurst Regional Youth Council

Spoke to various reports in the Business Paper and noted workshops held and recent Youth Council raffle to raise funds for the youth refuge. The Youth Council will take a break over Christmas. Thanked Council and the community.

**L O'Hara** – resident - Notice of Motion by Cr North

Lives across the road from the proposed Photon Energy development. In support of solar, but feels the site is not appropriate. This is a 500 acre site and so is massive. Neighbours are all concerned, property values will decrease per local real estate agents. The site is prime agricultural land, it is Class 3, there are better sites in Bathurst for this development. Photon Energy should go to residents, Council and real estate agents to pick a better site. The community have identified via Anthony Daintith a better location for the development. Referred to costs incurred in relocating major electrical service lines. Requests Council vote for Cr North's Notice of Motion.

**M Locke** – resident - Notice of Motion by Cr North

Spoke on behalf of Brewongle Action Group. Noted the community concerns; richness of the agricultural lands, property devaluation, unfairness of the proposal. This is an industrial scale project in people's front yards. The people have not been considered, the area is zoned primary production. If Council had been involved in transparent consultation the Brewongle Action Group are confident Council would not approve of it. Referred to the LEP and Council policies/priorities, the Central West and Orana Strategic Plan and its strategies on protecting agricultural land. Noted Member for Bathurst, Paul Toole, is working with them. Not against solar, but request Council to support them to get a win-win.

**S Locke** – resident - Notice of Motion by Cr North

Farmer in the Brewongle area, appreciates Photon Energy turning up tonight, but noted Photon Energy did not have the decency to meet residents. Mr Locke is a long-term farmer of the area. There is no better farming land in the Bathurst district, referred to holding capacities etc. of the land. Why would you make best farming

land extinct? There is a lot more suitable land in the Bathurst area. Only group benefitting is Photon Energy, a foreign based company, they want only to make money. Requests Council stand up for locals, please support the Notice of Motion.

**S Barnden – resident - Notice of Motion by Cr North**

Attended the meeting at Paddy's, has lived on the site for the last 10 years, renting from Bestwicks. The alternative piece of land proposed faces south and this is not suitable for solar energy. Referred to issues of view, farming choices of the Bestwicks. The paddocks Photon Energy propose have only been used for sheep. Notes Mr Bestwick is away, it is his land, he can choose the type of farming he requires. Sheep will continue to run under the panels. The Bestwicks have not been consulted on the proposed alternative site.

**D Grant – owner of 190 Rankin Street - Item #5 of the Director Environmental, Planning & Building Services report**

Spoke to processes involved. Notes heritage advisor and Council have recommended the development to Council, further noted other expert opinions. Aware of importance of Rankin Street and are proposing a development that is suitable for the precinct. Noted Council policies about heights, particularly in the middle of blocks. Requests Council approves the DA.

**T Carpenter – resident - Notice of Motion by Cr North**

Spoke of renewable energy. The development is not a gold mine, noted concerns with McPhillamy proposal. This solar farm does not remove topsoil, interfere with ground water. The shade of panels is not an issue. Co-location of solar and agriculture is compatible. It is urgent we transfer to renewable energy with stations such as Liddell closing. The community needs to embrace solar farms.

**C Curry – resident - Notice of Motion by Cr North**

Solar farms require water so panels can be washed. There is a huge visual impact, there is 500 acres of solar panels. In regards to the public meeting, was not advised by Photon Energy. The community group has asked questions of Photon Energy, these have not been answered. Agricultural land is being lost. Not against solar, it is the way of the future, but can not lose primary agricultural land. Brewongle is the wrong location.

**M King – resident - Item #2 of the Director Cultural & Community Services' report**

Has attended the meetings on the logo, has asked for paperwork and has not received these. Disturbed with the logo, noted people upset with "Forever Young" tagline at the meetings he has attended. Needs more thought on this matter and alleviate problems, come up with something a little better. Matter decided before Councillors knew about it.

**K McNab – Mitre/Suttor/Lambert Street intersection**

Spoke to problems with the intersection. Council has not considered the students in this area over the last 20 years. Funding needs to be provided, with Council showing foresight. Schools support upgrade and people are being discriminated against in West Bathurst. The area has an accident history and spoke to a number of these. Asked how can you put a price on safety.

**S Chapman - Item #6 of the Director Corporate Services & Finance Confidential report**

Noted the Bathurst Basketball Association has not had an Annual General Meeting (AGM) in 5 years. Spoke to his involvement in Basketball in Bathurst and issues with the Association. There are concerns at a personal level, need to have an AGM.

**P Jackson – resident of Raglan - Notice of Motion by Cr North**

Urges Council to think about the siting of the solar farm. Need to look after land and water, owners can not do just what they want to do with their land. The town is here due to large efforts of farmers. If farm was to go to the Lagoon they would not agree either. People in Queensland are questioning issues with solar farms.

**G Crisp – ratepayer**

Seeks assistance from Directors. Made a submission on financial statements. Will a report come up on these submissions, there is nothing in the business paper. Spoke to reserved funds held by Council.

**The Director Corporate Services & Finance** advised submissions are referred directly to the Auditor General's Office.

Welcomed new Director Environmental, Planning & Building Services to the Council. Noted issue of unauthorised signs being followed up. There has been no action on advertising signs on building sites around town. These signs block off ability of people to see.

**J Thompson - Item #9 of the Director Corporate Services & Finance's report**

Spoke to proposed event and the issues of concern raised. The event is to occur in April 2018, it is a breeding ground for skateboarders. 2017 saw 8,000 spectators and many overseas riders, it will stream around the world. Skateboarding is an Olympic sport, it is scheduled for Paris and Los Angeles. The Newtons Nation event is the talk of all the events around the world, it is world renowned. Council holds a bond of \$10,000 for the event. The event does not need the timing system. Requests Council and Australian Skateboard Racing Association work closely together and that approval for the event occur.

**D McNab – Mitre/Suttor/Lambert Street intersection**

Notes construction is proposed, but funds cover only half of the work. Spoke to Member for Calare, Andrew Gee, who has advised blackspot funding has been approved to RMS for NSW. Have then spoken to Member for Bathurst, Paul Toole, to get funds allocated through the Minister for Roads. Letter has been sent to the Minister expressing concerns on safety at the intersection. Attended Minister's office in December and handed over a petition and letters to Paul Toole's staff in Sydney. The petition was prepared for submission for presentation to Parliament, this occurred at the end of November. Spoke further to safety issues, school location, road access and usage levels.

**P Dowling – resident - Item #2 of the Director Cultural & Community Services' report**

Had enough with the logo. Ludicrous to go out of town to get a consultant. Why not put it out to the schools? Proposes Mount Panorama race circuit is a great logo. Urge Council to void the matter and cut the losses.

### **APOLOGIES**

#### **3 APOLOGIES**

Nil.

### **MINUTES**

#### **4 Item 1 MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 15 NOVEMBER 2017 (11.00005)**

**MOVED** Cr I North

and **SECONDED** Cr W Aubin

**RESOLVED:** That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 15 November 2017 be adopted.

### **DECLARATION OF INTEREST**

#### **5 DECLARATION OF INTEREST 11.00002**

**MOVED** Cr B Bourke

and **SECONDED** Cr J Rudge

**RESOLVED:** That the following Declarations of Interest be noted.

Cr Fry

Item #7 of the Director Cultural & Community Service's report.

Item #1 of the Notice of Motion.

Item #1, #2, #5 of the Director Engineering Service's Confidential report.

General Manager

Item #1 of the Mayoral Minute Confidential report.

### **RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

#### **General Manager's Report**

#### **6 Item 1 SENIOR STAFF CONTRACTS (19.00030)**

**MOVED** Cr B Bourke

and **SECONDED** Cr W Aubin



**RESOLVED:** That the information be noted.

**7 Item 2 UPPER MACQUARIE COUNTY COUNCIL (UMCC) OPERATIONS: SERVICE LEVELS & STRATEGIC DIRECTION (18.00172)**

**MOVED** Cr I North and **SECONDED** Cr J Fry

**RESOLVED:** That:

- (a) The information be noted
- (b) A meeting be arranged with the Mayors and General Managers of UMCC Constituent Councils, UMCC Councillor Delegates and the General Manager of UMCC to discuss further arrangements
- (c) A report come back to Council with regards to the structure for weed control in the Bathurst Regional Council area.

**Director Environmental Planning & Building Services' Report**

**8 Item 1 SECTION 79C OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 (03.00053)**

**MOVED** Cr W Aubin and **SECONDED** Cr J Jennings

**RESOLVED:** That the information be noted.

**9 Item 2 GENERAL REPORT (03.00053)**

**MOVED** Cr B Bourke and **SECONDED** Cr J Fry

**RESOLVED:** That the information be noted.

**10 Item 3 DEVELOPMENT APPLICATION NO. 2017/368 – CONVERSION OF TWO EXISTING RESIDENTIAL UNITS TO ONE SINGLE DWELLING AT 92 RUSSELL STREET, BATHURST. APPLICANT: JIM LAVIS. OWNER: MR JS LAVIS (DA/2017/368)**

**MOVED** Cr I North and **SECONDED** Cr B Bourke

**RESOLVED:** That Council:

- (a) as the consent authority, grant deferred commencement consent pursuant to section 80(3) of the Environmental Planning and Assessment Act 1979 to Development Application No. 2017/368, subject to conditions able to be imposed pursuant to Section 80(A) of the Environmental Planning and Assessment Act 1979, as amended including deferred commencement conditions as follows:
  - (i) The consents given by Council's Notice of Determination of Building Application No. 1967/129 and dated 23 September 1967, Development Application No. 1999/0450 and dated 6 April 1999 and Development

Application No. 2014/0433 and dated 10 February 2015 are to be surrendered in accordance with Section 104A of the Environmental Planning and Assessment Act 1979,

- (ii) The deferred commencement conditions are to be satisfied within 6 months of the granting of development consent; and

(b) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Rudge,

Against the motion - Nil

Absent - Nil

Abstain - Nil

**11** **Item 4 DEVELOPMENT APPLICATION NO. 2017/369 – FITOUT AND USE OF EXISTING SINGLE STOREY BUILDING AS SECONDARY DWELLING AT 92 RUSSELL STREET, BATHURST. APPLICANT: JIM LAVIS. OWNER: MR JS LAVIS (DA/2017/369)**  
**MOVED** Cr I North and **SECONDED** Cr B Bourke

**RESOLVED:** That Council:

- (a) as the consent authority, grant deferred commencement consent pursuant to section 80(3) of the Environmental Planning and Assessment Act 1979 to Development Application No. 2017/369, subject to conditions able to be imposed pursuant to Section 80(A) of the Environmental Planning and Assessment Act 1979, as amended including deferred commencement conditions as follows:

- (i) The consents given by Council's Notice of Determination of Building Application No. 1967/129 and dated 23 September 1967, Development Application No. 1999/0450 and dated 6 April 1999 and Development Application No. 2014/0433 and dated 10 February 2015 are to be surrendered in accordance with Section 104A of the Environmental Planning and Assessment Act 1979,
- (ii) The deferred commencement conditions are to be satisfied within 6 months of granting of development consent; and

(b) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Rudge,

Against the motion - Nil

Absent - Nil

Abstain - Nil

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**Item 5 DEVELOPMENT APPLICATION NO. 2017/258 – DEMOLITION OF EXISTING SINGLE STOREY DWELLING & SEPARATE GARAGE AND CONSTRUCTION OF TWO STOREY DWELLING WITH ATTACHED GARAGE AT 190 RANKIN STREET, BATHURST. APPLICANT: MR D & MRS E GRANT. OWNER: MR D & MRS E GRANT (DA/2017/258)**

**MOVED** Cr I North

and **SECONDED** Cr W Aubin

**RESOLVED:** That Council:

(a) as the consent authority, grant consent pursuant to section 80 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2017/258, subject to conditions able to be imposed pursuant to Section 80(A) of the Environmental Planning and Assessment Act 1979, as amended and including conditions to the effect that:

- (i) Demolition is not to commence until a Construction Certificate has been issued for the proposed infill replacement dwelling,
- (ii) The submission of a letter or report, rendered drawings, manufacturers brochures and/or samples sufficient to detail the types and colours of the external materials to be used in the construction, and that these be approved by Council,

Note: The face bricks and rendered areas, including the fence, is to utilise strong Autumn tones,

- (iii) Prior to the commencement of demolition, the developer is to submit to Council at least two printed photographs and either photographic negatives or a CD containing high quality digital copies of the dwelling and outbuilding in accordance with the guidelines for photographic recording of sites for which approval has been granted for demolition,
- (iv) During the carrying out of the proposed works, if any archaeological remains are discovered, the developer is to stop works immediately and notify the Heritage Division, NSW Office of Environment & Heritage. Any such find is to be dealt with appropriately and in accordance with the Heritage Act 1977, recorded, and details given to Council prior to the continuing of works,

Note: A Section 140 Permit will need to be obtained to disturb archaeological relics. This permit is to be obtained from the Heritage Division, NSW Office of Environment & Heritage, prior to the disturbance of the archaeological relics,

- (v) Prior to the issue of a Construction Certificate, the developer is to complete and submit to Council for approval a completed Council Waste Management Plan. The Plan shall include, but not be limited to, the following:

- The types of waste to be handled;
- Volume of each waste;
- Management and storage of waste;
- Method of waste disposal;
- Method of waste transport; and

- Disposal location;

(b) notify those that made submissions of its decision; and

(c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

**In favour of the motion** - Cr W Aubin, Cr B Bourke, Cr A Christian, Cr J Fry, Cr J Jennings, Cr I North, Cr J Rudge,

**Against the motion** - Cr G Hanger, Cr M Morse,

**Absent** - Nil

**Abstain** - Nil

**13** **Item 6 DEVELOPMENT APPLICATION NO. 2017/366 – DEMOLITION OF DWELLING AND ERECTION OF A SINGLE STOREY DWELLING WITH DETACHED GARAGE AT 165 KEPPEL STREET, BATHURST. APPLICANT: KENWOOD HOMES PTY LTD. OWNER: MRS TC HOOPER (DA/2017/366)**  
**MOVED** Cr B Bourke and **SECONDED** Cr J Fry

**RESOLVED:** That Council:

(a) as the consent authority, grant consent pursuant to section 80 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2017/366, subject to conditions able to be imposed pursuant to Section 80(A) of the Environmental Planning and Assessment Act 1979, as amended and including conditions to the effect that:

- (i) the bricks are to be laid in the Flemish Bond style consistent with the adjoining dwelling;
- (ii) the windows facing Keppel Street are to be 4 pane double hung timber windows;

(b) notify those that made submissions of its decision; and

(c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

**In favour of the motion** - Cr W Aubin, Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Rudge,

**Against the motion** - Nil

**Absent** - Nil

**Abstain** - Nil

**14** **Item 7 BATHURST REGION 2040 COMMUNITY STRATEGIC PLAN (03.00180)**  
**MOVED** Cr I North and **SECONDED** Cr M Morse

**RESOLVED:** That Council note the preparation of the Bathurst Region 2040 Community Strategic Plan has commenced.

- 15** **Item 8 BATHURST REGION HERITAGE REFERENCE GROUP (20.00123)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

- 16** **Item 9 GREATER CENTRAL WEST REGIONAL STATE OF ENVIRONMENT REPORT 2016-2017 (13.00004)**  
**MOVED** Cr J Jennings and **SECONDED** Cr J Fry

**RESOLVED:** That Council:

- (a) note that the 2016 - 2017 Regional State of the Environment Report has been completed; and
- (b) make electronic copies of the 2016 - 2017 Regional State of the Environment Report available on Council's Website.

- 17** **Item 10 BATHURST FREE CBD WI-FI GRANT (20.00315)**  
**MOVED** Cr J Jennings and **SECONDED** Cr M Morse

**RESOLVED:** That the information be noted.

- 18** **Item 11 DRAFT ROADSIDE VEGETATION MANAGEMENT PLAN (13.00088)**  
**MOVED** Cr I North and **SECONDED** Cr J Jennings

**RESOLVED:** That Council:

- (a) place the draft Roadside Vegetation Management Plan on public exhibition for a period of 42 days (6 weeks);
- (b) if submissions are received, a further report be presented to Council; and
- (c) if no submissions are received, adopt the Roadside Vegetation Management Plan.

**Director Corporate Services & Finance's Report**

- 19** **Item 1 STATEMENT OF INVESTMENTS (16.00001)**  
**MOVED** Cr W Aubin and **SECONDED** Cr B Bourke

**RESOLVED:** That the information be noted.

- 20** **Item 2 MONTHLY REVIEW - 2017/2021 DELIVERY PLAN AND OPERATIONAL PLAN 2017-2018 (16.00148)**  
**MOVED** Cr I North and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

**21 Item 3 SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY (18.00004)**

**MOVED** Cr B Bourke and **SECONDED** Cr W Aubin

**RESOLVED:** That the information be noted and any additional expenditure be voted.

**22 Item 4 POWER OF ATTORNEY (11.00007)**

**MOVED** Cr J Rudge and **SECONDED** Cr W Aubin

**RESOLVED:** That the information be noted.

**23 Item 5 CODE OF CONDUCT COMPLAINTS - 1 SEPTEMBER 2016 TO 31 AUGUST 2017 (07.00088)**

**MOVED** Cr B Bourke and **SECONDED** Cr I North

**RESOLVED:** That the information be noted.

**24 Item 6 SUBMISSIONS - GOVERNANCE - PAYMENT OF EXPENSES & PROVISION OF FACILITIES FOR COUNCILLORS POLICY (11.00008, 41.00089)**

**MOVED** Cr B Bourke and **SECONDED** Cr J Fry

That Council:

- (a) following the consideration of public submissions adopt the Payment of Expenses & Provision of Facilities for Councillors Policy, and
- (b) notify those that made submissions.

**The following AMENDMENT was MOVED.**

**25 Item 6.01 SUBMISSIONS - GOVERNANCE - PAYMENT OF EXPENSES & PROVISION OF FACILITIES FOR COUNCILLORS POLICY (11.00008, 41.00089)**

**MOVED** Cr J Jennings and **SECONDED** Cr J Fry

That Council:

- (a) following the consideration of public submissions adopt the Payment of Expenses & Provision of Facilities for Councillors Policy, with an additional sentence at Clause 13 as follows:

**13 SUSTENANCE/MEALS**

*The provision of light refreshments following a Council or Committee Meeting is to exclude alcohol*

and

(b) notify those that made submissions.

The AMENDMENT was PUT and LOST

The original MOTION was then PUT and CARRIED.

**26 Item 7 SUBMISSIONS - CODE OF MEETING PRACTICE (07.00064, 07.00065)**  
**MOVED** Cr B Bourke and **SECONDED** Cr M Morse

**RESOLVED:** That Council:

(a) following the consideration of public submissions adopt the Code of Meeting Practice, and

(b) notify those that made submissions.

**27 Item 8 REQUEST FOR FINANCIAL ASSISTANCE - EGLINTON COUNTRY FAIR (18.00004)**  
**MOVED** Cr B Bourke and **SECONDED** Cr J Rudge

**RESOLVED:** That Council purchase a Gold Sponsorship Package, valued at \$500, for the Eglinton Country Fair to be held on Saturday, 24 February 2018.

**28 Item 9 USE OF MOUNT PANORAMA - NEWTONS NATION IDF WORLD CUP 2018 EVENT (04.00122)**  
**MOVED** Cr W Aubin and **SECONDED** Cr B Bourke

**RESOLVED:** That Council:

(a) make available the Mount Panorama Motor Racing Circuit for use by the Australian Skateboard Racing Association for the Newtons IDF World Cup in April 2018, and

(b) appoint a local person to act as the local contact for liaising with Australian Skateboard Racing Association.

**29 Item 10 BATHURST WAR MEMORIAL CARILLON - PROPOSED UPGRADES (04.00021)**  
**MOVED** Cr M Morse and **SECONDED** Cr A Christian

**RESOLVED:** That Council endorse, in principle, the proposed upgrading of the Bathurst War Memorial Carillon by the:

- (a) Replacement of the Eternal Flame;
- (b) Replacement of the present top octave of bells;
- (c) Purchase of a new higher octave of bells;
- (d) Purchase of a clavier;
- (e) Purchase of a new electronic Clock-o-matic system; and
- (f) Refer the matter to the 2018/2019 budget for consideration.

**30 Item 11 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005, 22.00999, 22.04305, 36.00656, 36.00657, 36.00658, 21.00037, 36.00623)**

**MOVED** Cr I North and **SECONDED** Cr J Jennings

**RESOLVED:** That the information be noted.

**Director Engineering Services' Report**

**31 Item 1 FREEMAN PARK LANDSCAPE DESIGN (04.00144)**

**MOVED** Cr W Aubin and **SECONDED** Cr I North

**RESOLVED:** That Council:

- (a) endorse the landscape plan for the development of Freeman Park;
- (b) provide funding within the 2018/2019 Management Plan to enable the construction of the park to proceed, and
- (c) call for tenders for the development of Freeman Park within the new financial year, in accordance with the endorsed landscape plan, subject to funding availability.

**32 Item 2 BATHURST REGION NATURAL RESOURCE ADVISORY GROUP (13.00001)**

**MOVED** Cr I North and **SECONDED** Cr W Aubin

**RESOLVED:** That the information be noted.

**33 Item 3 ROADS TO RECOVERY - ADDITIONAL FUNDING (16.00011)**

**MOVED** Cr I North and **SECONDED** Cr J Rudge

**RESOLVED:** That Council note the Director Engineering Services' report and allocate funding in the 2018/19 Delivery Plan/Annual Operating Plan as proposed.

**34 Item 4 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005, 36.00646, 07.00017, 36.00616)**

**MOVED** Cr W Aubin and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

**Director Cultural & Community Services' Report**

**35 Item 1 ACCESSIBLE TOILETS - BATHURST MEMORIAL ENTERTAINMENT CENTRE (BMEC) AND CIVIC CENTRE (21.00060, 21.00036)**



**MOVED** Cr B Bourke

and **SECONDED** Cr W Aubin

**RESOLVED:** That Council:

- (a) Consider the inclusion of \$50,000 in Council's 2018/2019 budgetary process for works to the Civic Centre, Russell Street entry level toilets to create an accessible standard toilet as described in the report.
- (b) Consider the inclusion of \$100,000 in Council's 2018/2019 budgeting process for works to BMEC to create an accessible standard toilet on the first floor.
- (c) Review options to upgrade the lift at BMEC with a further report to be provided to Council.

**36**

**Item 2 DESTINATION MANAGEMENT PLAN - DEVELOPING A RECOGNISED DESTINATION BRAND (20.00299)**

**MOVED** Cr J Jennings

and **SECONDED** Cr B Bourke

That Council:

- (a) Note the community's planned future input in contributing to the creative elements, within the context of the brand strategy, as outlined in the report.
- (b) Receive quarterly destination brand strategy implementation progress reports, outlining the performance monitoring data as described in the report.
- (c) Resolve on logo Option 1 and tagline Option 2 as outlined in the report.

**37**

**Item 2.01 EXTENSION OF TIME (20.00299)**

**MOVED** Cr B Bourke

and **SECONDED** Cr J Jennings

**RESOLVED:** That an extension of time of 1 minute be granted to Cr North for this item in accordance with Clause 250 (3) of the Local Government (General) Regulation 2005.

**38**

**Item 2.02 DESTINATION MANAGEMENT PLAN - DEVELOPING A RECOGNISED DESTINATION BRAND (20.00299)**

**MOVED** Cr J Jennings

and **SECONDED** Cr B Bourke

**RESOLVED:** That Council:

- (a) Note the community's planned future input in contributing to the creative elements, within the context of the brand strategy, as outlined in the report.
- (b) Receive quarterly destination brand strategy implementation progress reports, outlining the performance monitoring data as described in the report.
- (c) Resolve on logo Option 1 and tagline Option 2 as outlined in the report.

**Crs North and Morse asked that their negative votes to be recorded.**



**45 Item 1 NOTICE OF MOTION - CR NORTH - PROPOSED SOLAR PLANT, BREWONGLE (11.00004, 22.08374)**

**MOVED** Cr I North and **SECONDED** Cr W Aubin

Cr Fry declared a non-pecuniary interest in this item, left the Chamber and took no part in discussion or voting.

**Reason:** As employer would be technically eligible to tender to provide services to Photon.

That Council write to Photon Energy and request that they identify an alternative site for their proposed solar plant installation so that it is not located on prime agricultural land.

**46 Item 1.01 EXTENSION OF TIME (11.00004, 22.08374)**

**MOVED** Cr W Aubin and **SECONDED** Cr J Jennings

**RESOLVED:** That an extension of time of 1 minute be granted to Cr North for this item in accordance with Clause 250 (3) of the Local Government (General) Regulation 2005.

**47 Item 1.02 NOTICE OF MOTION - CR NORTH - PROPOSED SOLAR PLANT, BREWONGLE (11.00004, 22.08374)**

**MOVED** Cr I North and **SECONDED** Cr W Aubin

**RESOLVED:** That Council write to Photon Energy and request that they identify an alternative site for their proposed solar plant installation so that it is not located on prime agricultural land.

**COUNCILLORS/ DELEGATES REPORTS**

**48 Item 1 MINUTES - BATHURST REGIONAL YOUTH COUNCIL 7 NOVEMBER 2017 (11.00020)**

**MOVED** Cr J Jennings and **SECONDED** Cr W Aubin

**RESOLVED:** That the information be noted.

**49 Item 2 CENTROC BOARD MEETING (07.00017)**

**MOVED** Cr J Rudge and **SECONDED** Cr W Aubin

**RESOLVED:** That the report on the CENTROC Board Meeting held 23 November 2017 in Young be noted.

**50 Item 3 UPPER MACQUARIE COUNTY COUNCIL (UMCC) OCTOBER 2017 (18.00172)**

**MOVED** Cr I North and **SECONDED** Cr J Fry

**RESOLVED:** That Council note the Delegates Report on the Upper Macquarie County Council (UMCC) meeting held 20 October 2017.

**51 Item 4 UPPER MACQUARIE COUNTY COUNCIL (UMCC) NOVEMBER 2017 (18.00172)**

**MOVED** Cr I North and **SECONDED** Cr B Bourke

**RESOLVED:** That Council note the Delegates Report on the Upper Macquarie County Council (UMCC) meeting held 24 November 2017.

**52 Item 5 CR MONICA MORSE REPORT - NSW PUBLIC LIBRARIES ASSOCIATION SWITCH 2017 CONFERENCE - 21-24 NOVEMBER 2017 (21.00054)**

**MOVED** Cr M Morse and **SECONDED** Cr J Jennings

**RESOLVED:** That the information be noted.

**53 Item 6 MINUTES - AUSTRALIA DAY WORKING PARTY - 21 NOVEMBER 2017 (23.00033)**

**MOVED** Cr W Aubin and **SECONDED** Cr J Rudge

**RESOLVED:** That the information be noted.

**RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**54 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**MOVED** Cr W Aubin and **SECONDED** Cr J Rudge

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

**There were no representations from the public.**

**RESOLVED:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting, being Director Engineering Services Confidential Report #5 - Tender for tree thinning at Sofala (36.00646), the business of which due notice has been given, refer items DES Confidential #1 and #2.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.

- (c) Correspondence and reports relevant to the subject business be withheld from access.

**\* MAYORAL MINUTE**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	GENERAL MANAGER'S APPRAISAL	10A (2) (a) – Deals with personnel matters concerning particular individuals (other than Councillors) disclosure of which would not be in the public interest as it would reveal personal details of the individuals concerned.

**\* GENERAL MANAGER'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	HONORARY CITIZENSHIP OF BATHURST	10A (2) (a) – Deals with personnel matters concerning particular individuals (other than Councillors) disclosure of which would not be in the public interest as it would reveal personal details of the individuals concerned.

**\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	BOUNDARY ADJUSTMENT OF LAND AT PART LOT 4 SECTION 7 DP758065, PART LOT 1 DP794563 AND PART LOT 1 DP194101 KNOWN AS 133-137 KEPPEL STREET BATHURST	10A (2) (c) – contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it would prejudice council's position in negotiating commercial and or financial arrangements.
2	NEW RESIDENTIAL LEASE AGREEMENT - LOT 18 DP1011780 KNOWN AS 162 MOUNTAIN STRAIGHT, MT PANORAMA	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	TENDER FOR THE HIRE OF ICE RINK FOR BATHURST WINTER FESTIVAL	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	TENDER FOR THE HIRE OF DECKING AND MARQUEE FOR BATHURST WINTER FESTIVAL	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would

		prejudice the commercial position of the person who supplied it.
5	TENDER FOR THE DESIGN AND INSTALLATION OF ILLUMINATION FOR BATHURST WINTER FESTIVAL	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
6	INTERIM SPORTING LICENCE AGREEMENT - LOT 234 IN DP750357 KNOWN AS THE BATHURST INDOOR SPORTS STADIUM LOCATED ON VITTORIA STREET, BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
7	REQUEST FOR FINANCIAL ASSISTANCE	10A (2) (b) – contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual concerned.

**\* DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR TREE THINNING AT SOFALA	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	TENDER FOR TREE THINNING AT SOFALA	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	CENTROC TENDER FOR THE SUPPLY AND DELIVERY OF ROAD SIGNS	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	TENDER FOR CONSTRUCTION OF TAXIWAYS AND APRON	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position

	EXTENSION AT BATHURST AERODROME	of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
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### Mayoral Minute

- a** Item 1 GENERAL MANAGER'S APPRAISAL (35.01136)  
MOVED Cr W Aubin and SECONDED Cr A Christian

The General Manager declared a pecuniary interest in this item, left the Chamber and took no part in discussion.

Reason: matter concerns employment as General Manager.

That Council note:

- (a) the performance review of the General Manager, which was rated as more than satisfactory;
- (b) that the General Manager's employment package has been set at \$341,282.

### General Manager's Report

- b** Item 1 HONORARY CITIZENSHIP OF BATHURST (23.00132)  
MOVED Cr M Morse and SECONDED Cr B Bourke

That Council act in accordance with the report.

### Director Corporate Services & Finance's Report

- c** Item 1 BOUNDARY ADJUSTMENT OF LAND AT PART LOT 4 SECTION 7 DP758065, PART LOT 1 DP794563 AND PART LOT 1 DP194101 KNOWN AS 133-137 KEPPEL STREET BATHURST (22.00999)  
MOVED Cr B Bourke and SECONDED Cr W Aubin

That Council approves the boundary adjustment of part Lot 4 Section 7 DP758065, part Lot 1 DP794563 and part Lot 1 DP194101 known as 133 -137 Keppel Street Bathurst as detailed in the report and that the land be classified as operational.

- d** Item 2 NEW RESIDENTIAL LEASE AGREEMENT - LOT 18 DP1011780 KNOWN AS 162 MOUNTAIN STRAIGHT, MT PANORAMA (22.04305)  
MOVED Cr W Aubin and SECONDED Cr J Rudge

That Council approves entering into a new residential lease agreement for Lot 18 in DP10117980, known as 162 Mountain Straight, Mt Panorama, for a period of 12 months with a 12 month option (at Council's discretion) as detailed in the report.

**e** **Item 3 TENDER FOR THE HIRE OF ICE RINK FOR BATHURST WINTER FESTIVAL (36.00656)**

**MOVED** Cr B Bourke and **SECONDED** Cr M Morse

That Council accepts the tender from Ice Rinks Australia in the amount of \$558,855 (GST inclusive) for the hire of an ice rink for the Bathurst Winter Festival for 2018, 2019 and 2020, subject to provisional items and variations.

**f** **Item 4 TENDER FOR THE HIRE OF DECKING AND MARQUEE FOR BATHURST WINTER FESTIVAL (36.00657)**

**MOVED** Cr B Bourke and **SECONDED** Cr J Rudge

That Council accepts the tender from Exponet in the amount of \$211,200.00 (GST inclusive), for the hire of decking and marquee to support the ice rink for the Bathurst Winter Festival for 2018, 2019 and 2020, subject to provisional items and variations.

**g** **Item 5 TENDER FOR THE DESIGN AND INSTALLATION OF ILLUMINATION FOR BATHURST WINTER FESTIVAL (36.00658)**

**MOVED** Cr I North and **SECONDED** Cr W Aubin

That Council accepts the tender from ESEM Projects in the amount of \$660,000.00 (GST inclusive), for the design and installation of illumination for the Bathurst Winter Festival for 2018, 2019 and 2020, subject to provisional items and variations.

**h** **Item 6 INTERIM SPORTING LICENCE AGREEMENT - LOT 234 IN DP750357 KNOWN AS THE BATHURST INDOOR SPORTS STADIUM LOCATED ON VITTORIA STREET, BATHURST (21.00037)**

**MOVED** Cr I North and **SECONDED** Cr A Christian

That Council:

- (a) Confirm that the Interim Sporting Licence Agreement - Lot 234 in DP 750357 known as the Bathurst Indoor Sports Stadium located on Vittoria Street, Bathurst, with the Bathurst Basketball Association Inc has ceased as at the end of 31 December 2017.
- (b) Delegate to the General Manager the authority to negotiate a lease for the Indoor Sports Stadium with Basketball NSW for a 1-2 year period.
- (c) Call for Expressions of Interest to run the Indoor Sports Stadium, if a satisfactory arrangement cannot be reached with Basketball NSW, and that Council take over the operation of the Indoor Stadium whilst the Expression of Interest process is occurring.
- (d) Further report come back to Council.



- i** **Item 7 REQUEST FOR FINANCIAL ASSISTANCE (36.00623)**  
**MOVED** Cr W Aubin and **SECONDED** Cr A Christian

That Council act in accordance with the recommendation of the report.

Cr North asked that his negative vote be recorded.

**Director Engineering Services' Report**

- i** **Item 1 TENDER FOR TREE THINNING AT SOFALA (36.00646)**  
**MOVED** Cr A Christian and **SECONDED** Cr I North

Cr Fry declared a pecuniary interest in this item, left the Chamber and took no part in discussion or voting.

Reason: Employer is a tenderer

That Council accept the withdrawal of Urban Arb Solutions from the current contract, without penalty.

- k** **Item 2 TENDER FOR TREE THINNING AT SOFALA (36.00646)**  
**MOVED** Cr A Christian and **SECONDED** Cr J Rudge

Cr Fry declared a pecuniary interest in this item, left the Chamber and took no part in discussion or voting.

Reason: Employer is a tenderer.

That the information be noted.

- l** **Item 3 CENTROC TENDER FOR THE SUPPLY AND DELIVERY OF ROAD SIGNS (07.00017)**  
**MOVED** Cr W Aubin and **SECONDED** Cr J Rudge

That Council:

- (a) endorse the selection of Artcraft Pty Ltd, Barrier Signs Pty Ltd and De Neefe Pty Ltd as members of Council's panel for supply of road signs
- (b) advise Centroc of its decision and
- (c) note the balance of the report

- m** **Item 4 TENDER FOR CONSTRUCTION OF TAXIWAYS AND APRON EXTENSION AT BATHURST AERODROME (36.00616)**  
**MOVED** Cr W Aubin and **SECONDED** Cr I North

That Council accept the tender from Manly Civil Pty Ltd in the amount of

\$2,008,640.48 (incl. GST) subject to provisional items and variations.

**n** **Item 5 LATE REPORT -TENDER FOR TREE THINNING AT SOFALA (36.00646)**  
**MOVED** Cr J Rudge and **SECONDED** Cr W Aubin

**Cr Fry declared a pecuniary interest in this item, left the Chamber and took no part in discussion or voting.**

**Reason: Employer is a tenderer.**

**That Council accepts the tender of Skillset Pty Ltd in the amount of \$326,634.00 (GST incl.), subject to variations, provisional items and conditions outlined in the report.**

### **RESOLVE INTO OPEN COUNCIL**

**55** **RESOLVE INTO OPEN COUNCIL**  
**MOVED** Cr W Aubin and **SECONDED** Cr J Rudge

**RESOLVED:** That Council resume Open Council.

### **ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

**56** **ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**  
**MOVED** Cr W Aubin and **SECONDED** Cr A Christian

**RESOLVED:** That the Report of the Committee of the Whole, Items (a) to (n) be adopted.

### **MEETING CLOSE**

**57** **MEETING CLOSE**

The Meeting closed at 10.54 pm.

**CHAIRMAN:** \_\_\_\_\_

## MINUTE

### 5 **DECLARATION OF INTEREST 11.00002** **MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That the following Declarations of Interest be noted.

Cr Rudge

Item #6 of the Director Environmental, Planning & Building Services report

Manager Corporate Governance

Item #3 of the Director Engineering Services report

## **GENERAL MANAGER'S REPORT AND MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

## **1 CENTROC JOINT ORGANISATIONS (07.00017 & 18.00300)**

**Recommendation:** In accordance with Part 7 of Chapter 12 of the Local Government Act, Bathurst Regional Council resolves:

1. *That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.*
2. *To approve the inclusion of the Council's area in the Joint Organisation's area.*
3. *That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:*
  - a. *Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Lithgow City Council, Oberon Council, Orange City Council, Parkes Shire Council and Weddin Shire Council.*
4. *That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:*
  - a. *with a copy of this resolution including the date on which Council made this resolution, and*
  - b. *inform the Minister that this resolution has not been rescinded,*

*for the purpose of the Minister issuing a certificate under section 400P of the Act.*

**Report:** The purpose of this report is to provide advice to the Minister for Local Government that Council seeks to be part of a Joint Organisation (JO) in Central NSW. The resolution is worded in accordance with advice provided by the Office of Local Government (OLG) to give effect to this decision.

The report provides background advice to this resolve and has been developed in consultation with Central NSW Councils (Centroc), a Pilot Joint Organisation, using advice from the OLG. It should be read in conjunction with previous advices sent to Councillors in November and December 2017. A copy of a State Government circular concerning JO's is at **attachment 1**.

Joint Organisations (JOs) are a key component of the local government Fit for the Future (FFTF) reform process and have the intention to transform the way in which the State Government and local government collaborates and sets regional priorities to support local communities. Centroc was selected as one of 5 Pilot JOs.

Centroc's entity status is currently a Section 355 Committee of Forbes Shire Council. The Centroc Board has had ongoing concerns with this structure as it unfairly burdens Forbes. The Board recognises that the JO legislation addresses this issue.

The State Government has passed legislation for the formal creation of Joint Organisations

under the Local Government Amendment (Regional Joint Organisations) Bill 2017 (copy forwarded to Councillors memo 7 November 2017). This allows councils in regional NSW to voluntarily create Joint Organisations.

## Legislation

A review of the Legislation shows the essential elements of a Joint Organisation's operation are as follows:

- *Established and dissolved* by Proclamation. This means that if a council wants to join or leave a JO then the JO must be recreated through Proclamation;
- *Body Corporate* and a statutory corporation under the *Interpretation Act*;
- *Council must resolve to join the JO*. The resolution must be in a specific format that mentions the other councils in the JO. The wording of the recommendation in the report is that advised by the OLG:
- *Principal Functions*:
  - Establish strategic regional priorities and strategies and plans for their delivery
  - Regional Leadership to advocate for strategic regional priorities
  - Identify and take up opportunities for intergovernmental co-operation.
- *Other functions*:
  - As directed by the members (including regulatory functions)
  - As directed by legislation
  - As delegated by the CEO of the OLG
- *Board* – Mayors only. One delegate per council unless the JO decides it wants two. Then it must be two from each council. The second delegate must be a councillor. General Managers attending meetings are not voting Board members
- *Associate Membership* – is provided for and includes Department of Premier and Cabinet (DPC) and County Councils which means that Central Tablelands Water and UMCC can be associate members. Hilltops, Upper Lachlan and other neighbouring Councils outside the Planning Boundary may seek to be associate members;
- *Voting* – equal votes per member council, no votes for associates;
- Executive Officer (EO) is the Public Officer;
- *Exercise of Functions* – can be by employees, agents and contractors, committees of the board, jointly with others including member councils or another JO and by a delegate of the joint organisation. A council cannot be required by a decision of the JO to delegate any of its functions to the JO;
- *Delegations* – can delegate to an EO, a Board committee or any other person or body any of the functions of the JO. The JO can sub-delegate any functions delegated to it by the CEO of OLG;
- The Local Government Act applies to a JO the same way as it applies to a council except for the stated exemptions. JOs are exempted from activities such as Integrated Planning & Reporting, community consultations, elections, planning, strategic planning and annual reports;
- Regulations will be written to facilitate the work of the JO.

## Forming a Joint Organisation

Joint Organisations can be formed with a minimum of 2 councils and those councils must lie within a State Planning Region as shown in the map below. According to advice from the Office of Local Government, Joint Organisation boundaries should:

- align with, or 'nest' within one of the State's planning regions
- demonstrate a clear community of interest between member councils and regions
- not adversely impact on other councils or JOs, for example, leaving too few councils to form a JO
- be based around a strong regional centre or centres
- be of an appropriate size to partner with State, Commonwealth and other partners.

While the choice to join and composition of a Joint Organisation is voluntary, the NSW Government will only support the creation of Joint Organisations within existing State planning regions and in regional NSW. For Council this would mean membership within the Central West/Orana Planning Area.

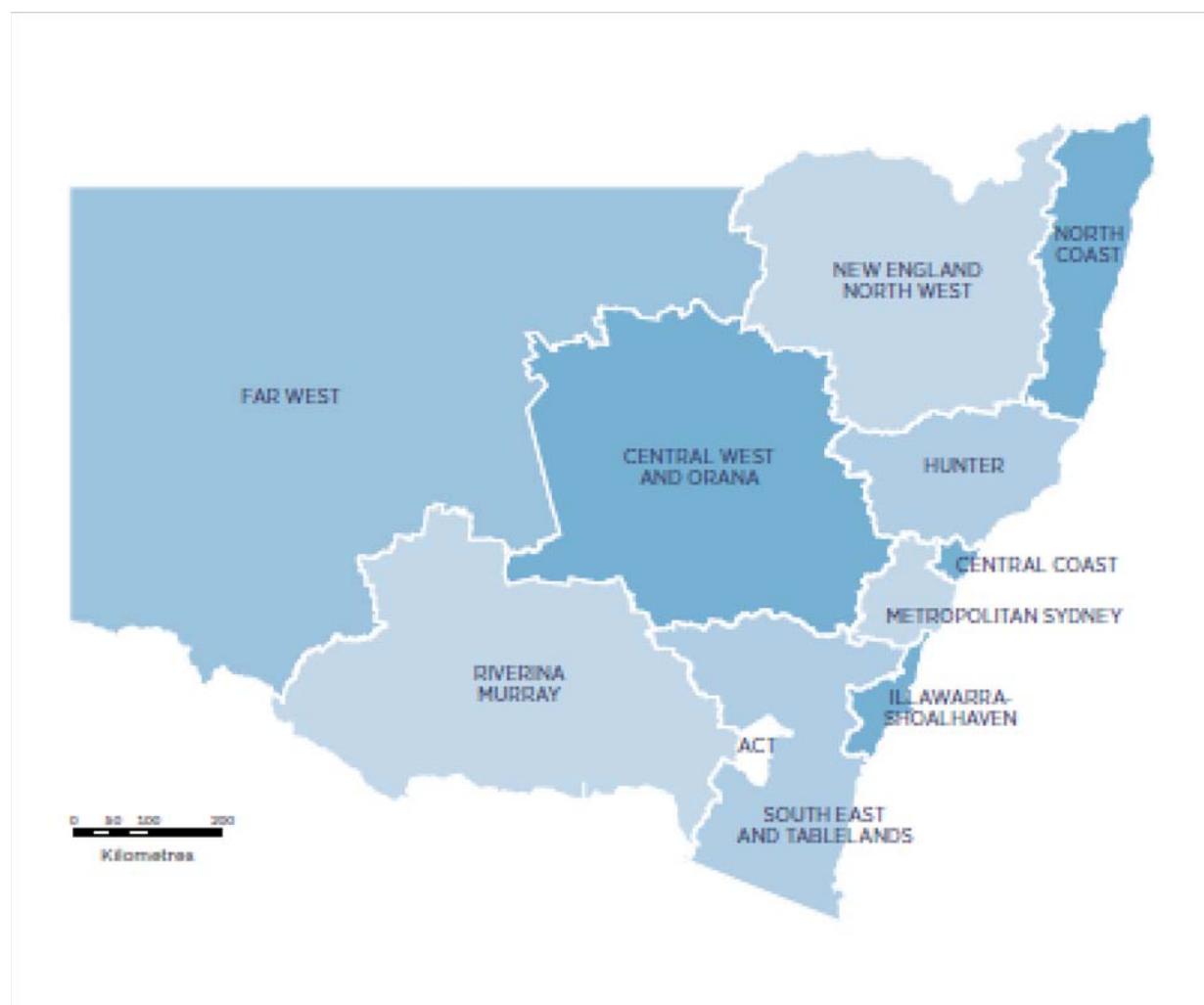


Figure 1: Planning boundaries in Regional NSW

[https://www.olg.nsw.gov.au/sites/default/files/EC\\_joint%20organisation\\_2017\\_v07.pdf](https://www.olg.nsw.gov.au/sites/default/files/EC_joint%20organisation_2017_v07.pdf) page 6

It is noteworthy that while Council can opt into the Joint Organisation, opting out is more difficult and would require Proclamation through State Parliament. Having said that, Council has been a voluntary member of Centroc and appreciated its value since its inception in the 1980's. Further, Local Government is a function of the State Government and exists at its behest – arguably the operating environment of Local Government is always within boundaries set by the State and so becoming a member of the Joint Organisation is no more constraining.

The Office of Local Government has provided advice that should Councils wish to take advantage of the Joint Organisation provisions they must do so by 28 February 2018. This is to allow for the Proclamation process and a start date of 1 July 2018. It is acknowledged that this timeframe is tight.

### **Discussion in the region**

The Centroc Board met 23 November 2017 and gave consideration to becoming a JO. Included in its considerations was the legal advice at **attachment 2**. The Centroc Board subsequently resolved as follows:

1. Support in principle Joint Organisation legislation;
2. Seek an extension of time for Councils to opt in to allow for the development of the regulations; and
3. Invite the Office of Local Government to present to the region as soon as possible.

Mr Chris Presland of the Office of Local Government made a presentation to the region on Joint Organisations on Tuesday 12 December 2017. Attendees at the meetings were generally positive about the opportunity to leverage becoming a member of a Joint Organisation, with a boundary similar to that of Centroc. Attendees were in agreement that the Joint Organisation would offer a better structural arrangement than a Section 355 Committee of Forbes Shire Council as is current with Centroc.

Disappointment of Centroc members was expressed at the presentation Tuesday 12 December regarding the lack of clarity due to the Regulations for Joint Organisations not being developed. It is understood that the Office of Local Government will commence consultation on the Regulations in February 2018. The region has sought advice particularly with regard to any liability of the Joint Organisation being extended to member Councils. Mr Presland agreed to undertake follow-up both in this regard and in relation to enabling aggregated procurement. At the time of writing no further advice has been provided by the Office of Local Government.

### **Consultation regarding membership**

Direction from the Office of Local Government is that full members of a Joint Organisation must fall into a regional planning area. Centroc members share a planning boundary with Orana Regional Organisations of Councils (OROC).

Advice from OROC is that there is no interest in forming a Joint Organisation with any Centroc members, rather they have State permission to include Councils in the Far West in their JO.

Centroc members agreed at the workshop Tuesday 12 December to recommend to members they proceed with JOs with the membership of the Centroc within the planning



boundary. That is *Bathurst Regional Council, Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Lithgow City Council, Oberon Council, Orange City Council, Parkes Shire Council and Weddin Shire Council.*

Associate members will be at the discretion of the membership and developed as part of the Charter. The Charter will be developed subsequent to the Proclamation of the Joint Organisation and advice from the Office of Local Government is that it will be similar to the Charter developed during the Pilot period.

### **Financial implications**

The Office of Local Government has advised that there is \$3.3m available in seed funding to establish JOs across NSW. Also, the Office of Local Government provides advice that Councils that are members of Joint Organisations will be able to take advantage of investment opportunities that are delivered through the Joint Organisation. It is noteworthy that Centroc was recently successful in December 2017 in securing a 100% funded bridge assessment program with other grant applications aggregating member Council priorities in the pipeline.

### **Effecting becoming a member of a Joint Organisation**

The Office of Local Government has provided Council with guidance regarding becoming a member of a Joint Organisation. This includes the proposed recommendation as contained in the report.

#### **Name**

The preferred name for the Joint Organisation of Councils is suggested as "Central NSW Councils Joint Organisation." This name builds on the location of the region in Central NSW, its history as a Regional Organisation of Councils and emphasises its function as a collaboration of Councils.

### **Non-financial support from the State Government required to ensure the Joint Organisation proposal is successful**

The following non-financial support would be useful in ensuring the success of Joint Organisations and will be discussed with the OLG:

- Optimising aggregated procurement for Joint Organisations;
- Dedicated resource in the Office Of Local Government for Joint Organisations including collaboration between Joint Organisations;
- Support for a JO Chairs Group with dedicated access to Ministers and senior bureaucrats;
- Giving consideration to the role of JOs in the funding and strategic framework;
- Standardised tools for prioritisation, communication, etc; and
- Minimising the devolution of State agency roles to the JO.

### **Conclusion**

Council has the option to evolve its existing Centroc membership into a membership of a Joint Organisation of Councils in Central NSW. This will overcome the ongoing issue of the entity status of Centroc as a Section 355 Committee of Forbes Shire Council. While the Regulations for Joint Organisations are yet to be developed, discussion in the region is generally positive, encouraging Centroc members to take up this offer where the

Centroc Board has provided in principle support. It is clear that the State is looking to leverage a regional approach and there will be further opportunities for Council to take advantage of this through the Joint Organisation.

**Financial Implications:** Council currently provides funding in the Annual Operating Plan for its membership of CENTROC. The new proposed JO will replace the current CENTROC operation.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 6: To support infrastructure development necessary to enhance Bathurst's life-style and industry development. Strategy 6.2
- Objective 25: To support the provision of high quality medical care that meets the needs of the Bathurst community. Strategy 25.4
- Objective 29: To guide the construction and provision of new infrastructure/facilities and services and the management and upgrading of existing assets and service levels. Strategy 29.2
- Objective 31: To maintain local public ownership of water and sewer assets. Strategy 31.4
- Objective 33: To be and develop good leaders. Strategy 33.1

### **Community Engagement**

- Consult To obtain public feedback on alternatives and/or decisions

## MINUTE

**6 Item 1 CENTROC JOINT ORGANISATIONS (07.00017 & 18.00300)**  
**MOVED: Cr B Bourke SECONDED: Cr J Fry**

**RESOLVED:** In accordance with Part 7 of Chapter 12 of the Local Government Act, Bathurst Regional Council resolves:

1. *That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.*
2. *To approve the inclusion of the Council's area in the Joint Organisation's area.*
3. *That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:*
  - a. *Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Lithgow City Council, Oberon Council, Orange City Council, Parkes Shire Council and Weddin Shire Council.*
4. *That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:*
  - a. *with a copy of this resolution including the date on which Council made this resolution, and*
  - b. *inform the Minister that this resolution has not been rescinded,*

*for the purpose of the Minister issuing a certificate under section 400P of the Act.*

Yours faithfully



D J Sherley  
**GENERAL MANAGER**

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'  
REPORT AND MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

## **1 SECTION 79C OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 (03.00053)**

**Recommendation:** That the information be noted.

**Report:** Section 79C of the Environmental Planning and Assessment Act 1979 is provided below to assist Council in the assessment of Development Applications.

### **79C Evaluation**

#### **(1) Matters for consideration—general**

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
  - (i) any environmental planning instrument, and
  - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
  - (iii) any development control plan, and
  - (iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and
  - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and
  - (v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979),  
that apply to the land to which the development application relates,
- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

**Note.** See section 75P (2) (a) for circumstances in which determination of development application to be generally consistent with approved concept plan for a project under Part 3A.

#### **(2) Compliance with non-discretionary development standards—development other than complying development**

If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority:

- (a) is not entitled to take those standards into further consideration in determining the development application, and
- (b) must not refuse the application on the ground that the development does not comply with those standards, and
- (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards, and the discretion of the consent authority under this section and section 80 is limited

accordingly.

- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards:
- (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 80 is not limited as referred to in that subsection, and
  - (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

**Note.** The application of non-discretionary development standards to complying development is dealt with in section 85A (3) and (4).

**(3A) Development control plans**

If a development control plan contains provisions that relate to the development that is the subject of a development application, the consent authority:

- (a) if those provisions set standards with respect to an aspect of the development and the development application complies with those standards—is not to require more onerous standards with respect to that aspect of the development, and
- (b) if those provisions set standards with respect to an aspect of the development and the development application does not comply with those standards—is to be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development, and
- (c) may consider those provisions only in connection with the assessment of that development application.

In this subsection, **standards** include performance criteria.

**(4) Consent where an accreditation is in force**

A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the *Building Code of Australia* if the building product or system is accredited in respect of that requirement in accordance with the regulations.

- (5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).

**(6) Definitions**

In this section:

- (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided, respectively, pursuant to the grant of consent to a development application, and
- (b) **non-discretionary development standards** means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.

**Financial Implications:** Nil

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8

## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**7 Item 1 SECTION 79C OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 (03.00053)**

**MOVED: Cr M Morse SECONDED: Cr J Rudge**

**RESOLVED:** That the information be noted.



## **2 GENERAL REPORT (03.00053)**

**Recommendation:** That the information be noted.

**Report:** The following reports are provided for Council's information.

- (a) Applications approved using authority delegated to the Director Environmental Planning & Building Services during December 2017 (**attachment 1**).
- (b) Applications refused during December 2017 (**attachment 2**).
- (c) Applications under assessment as at the date of compilation of this report (**attachment 3**).
- (d) Applications pending determination for greater than 40 days as at the date of compilation of this report (**attachment 4**).
- (e) Applications with variations to development standards under State Environmental Planning Policy No. 1 or Clause 4.6 of Bathurst Regional LEP 2014 approved in December 2017 (**attachment 5**).
- (f) No political disclosure statements have been received in relation to any "planning applications" being considered at this meeting.

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

- 8**     Item 2 GENERAL REPORT (03.00053)  
MOVED: Cr B Bourke SECONDED: Cr W Aubin

**RESOLVED:** That the information be noted.

**3 DEVELOPMENT APPLICATION NO 2017/405, SHED AT 24 STATION STREET, BREWONGLE. APPLICANT: MR D BURTON. OWNER: MR D BURTON (DA2017/405)**

**Recommendation:** That Council:

- (a) support the variation to Clause 6.2.3 Setbacks – RU1 Primary Production Zone development standards prescribed in the Bathurst Regional Development Control Plan 2014;
- (b) as the consent authority, grant consent pursuant to section 80 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2017/405, subject to conditions able to be imposed pursuant to Section 80(A) of the Environmental Planning and Assessment Act 1979, as amended and including conditions to the effect that:
  - i) A landscape plan is submitted prior to the issuing of a Construction Certificate that effectively screens the shed from Station Street and the adjoining neighbours.
  - ii) Landscaping is to be carried out and maintained in accordance with the certified landscape plan.
  - iii) The landscaping is to be completed prior to Occupation Certificate being issued.
  - (iv) The shed is not to be used for commercial or industrial purposes or for the storage of goods associated with industrial or commercial undertakings.
- (c) notify those that made submissions of its decision; and
- (d) call a division.

**Report:** The Site

Council has received a Development Application for a shed at 24 Station Street, Brewongle, described as Lot 34 DP 1237139. Location plan provided at **attachment 1**.

The site has an area of 1511m<sup>2</sup>. The site currently contains a shipping container but is otherwise vacant.

The adjoining property to the south-west (20 Station Street) contains a two storey dwelling. The adjoining property to the north-east (26 Station Street) contains a single storey dwelling. The adjoining property to the rear (567 Tarana Road) contains a dwelling.

The proposal

The proposal is for the construction of a 10 metre by 20 metre shed with an approximate overall height of 5.12 metres above natural ground level. Plans of the proposed development are at **attachment 2**.

Planning Context

*Bathurst Regional Local Environmental Plan 2014*

The subject site is zoned RU1 Primary Production under the provisions of the Bathurst Regional Local Environmental Plan 2014. A shed is permissible with consent in the RU1 Primary Production zone. The proposal is generally consistent with the objectives of the zone.

*Bathurst Regional Development Control Plan 2014*

Chapter 6 – Rural and Rural Lifestyle Development

### **6.2.3 Setbacks – Zones RU1 Primary Production**

This clause prescribes that lots zoned RU1 Primary Production with an area of less than 20 hectares require a 20 metre setback for farm buildings.

The proposed location for the shed does not comply with the above setback. The proposed setbacks are as follows:

- 3 metres from the north-east boundary (boundary with 26 Station Street);
- 1 metre from the south-east boundary (boundary with 567 Tarana Road);
- Approximately 14 metres from the south-west boundary (boundary with 20 Station Street); and
- Approximately 29.5 metres from the front boundary (Station Street).

The applicant has requested a variation to the setback development standard. The applicant has submitted the following justification for the variation:

- The site is a relatively small lot which is approximately 38 metres by approximately 40 metres. The lot is not a regular rectangle. Therefore it is impossible for any structure on this site to be setback the required 20 metres;
- The dwellings and outbuildings on the adjoining site are also located within 20 metres of their lot boundaries; and
- Building the shed at the rear of the site leaves sufficient space for future buildings to be erected on the site.

The variation to Clause 6.2.3 of the DCP 2014 is supported for the reasons specified by the applicant above.

### **Clause 6.6 Building Form and Design**

The objective of this clause is to ensure that the design of buildings and other structures are in keeping with and sympathetic to the rural character of the area.

- a) *The materials used must be naturally textured and coloured, sympathetic to the natural environment and must be non-reflective.*

The proposed shed has Zinalume walls and roof. A condition will be imposed on the application to the effect that a non-reflective material is used for the cladding of the shed.

- b) *The bulk and scale of the building must not adversely impact on the visual amenity from neighbouring properties or the visual amenity from other significant locations in the City or the Region.*

The site is located in a rural zone within the locality of Brewongle. The adjoining sites

have dwellings and outbuildings. The proposed 200m<sup>2</sup> shed is larger than the outbuildings on the adjoining sites, but it is consistent with the rural landscape of the village.

The proposed development is not considered to impact on the visual amenity of the area.

- c) *The height of the building must relate to the topography of the land so that on steeper sites at least part of the roof plane is parallel to the slope and the overall building height sits below any ridgeline/s.*

The site is relatively flat with minimal change in topography. The dwelling at 20 Station Street is two storey dwelling which will have a similar height at the ridge line to the proposed shed. The dwelling at 26 Station Street is a single storey dwelling and the proposed shed will have a higher roof line than this adjoining dwelling.

- d) *The design of the building must be in keeping with the rural character of the area.*

Although the location of the proposed shed is within the more closely settled part of Brewongle, the shed design is consistent with a rural farm shed and is not out of character for a rural area.

- e) *Rural structures such as outbuildings must be adequately screened with vegetation and setback from any road.*

The proposed shed is setback as far as practicable from Station Street being only 1 metre from the rear lot boundary.

A condition will be imposed on the DA requiring the applicant to provide Council with a landscape plan prior to the issuing of a Construction Certificate to ensure the shed is screened from the road and adjoining dwellings. The planting of this vegetation is required prior to the issuing of an Occupation Certificate for the building.

### Submissions

The development application was notified to adjoining property owners from 2 November 2017 to 13 November 2017. Following the notification period one submission was received and can be viewed at **attachment 3**.

Issues raised in the submission include:

- The floor area and height of the shed is not consistent with the size of the subject lot and adjoining lots or the streetscape. It is said to be more of an industrial shed or agricultural shed.
- The development will impact on the views from their bedroom windows and downstairs;
- Possibility of overshadowing; and
- Would like a guarantee that a business will not be operated from the site.

The applicant met with Council Staff on 1 December 2017 to discuss the issues raised in the submission as the objector could not attend the discussion forum as scheduled.

The applicant has verbally informed Council staff that the shed will be used for storage of his

personal belongings and a business will not be operated from the site. The reason for the increased height of the roller doors and shed is to ensure that his camper trailer will fit into the shed. A condition of consent will be applied to prevent industrial or commercial use of the shed and its use as a dwelling.

The applicant also advised Council staff that the floor area of the shed has been chosen to ensure that all his belongings can be stored within the shed securely, rather than building a smaller shed and keeping the shipping containers on site.

The shed is situated 14 metres from 20 Station Street and has a maximum height of 5.12 metres. The overshadowing on the adjoining dwelling is considered to be minimal because of the distance from the boundary and height of the shed.

It should be noted that there are sheds with similar floor areas consistent with the proposed shed in the locality of Brewongle.

### Conclusion

The Development is for a shed within the locality of Brewongle. The shed is located closer than Council's setback provisions prescribed in the Bathurst Regional Development Control Plan 2014. The reasons for the variation are logical and therefore supported in this instance.

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

### **9 Item 3 DEVELOPMENT APPLICATION NO 2017/405, SHED AT 24 STATION STREET, BREWONGLE. APPLICANT: MR D BURTON. OWNER: MR D BURTON (DA2017/405)**

**MOVED: Cr I North SECONDED: Cr B Bourke**

**RESOLVED:** That Council:

- (a) support the variation to Clause 6.2.3 Setbacks – RU1 Primary Production Zone development standards prescribed in the Bathurst Regional Development Control Plan 2014;
- (b) as the consent authority, grant consent pursuant to section 80 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2017/405, subject to conditions able to be imposed pursuant to Section 80(A) of the Environmental Planning and Assessment Act 1979, as amended and including conditions to the effect that:
  - i) A landscape plan is submitted prior to the issuing of a Construction Certificate that effectively screens the shed from Station Street and the adjoining neighbours.
  - ii) Landscaping is to be carried out and maintained in accordance with the certified landscape plan.
  - iii) The landscaping is to be completed prior to Occupation Certificate being issued.
  - (iv) The shed is not to be used for commercial or industrial purposes or for the storage of goods associated with industrial or commercial undertakings.
- (c) notify those that made submissions of its decision; and
- (d) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

#### **The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Rudge,

Against the motion - Nil

Absent - Nil

Abstain - Nil

#### **4 NAMING OF PUBLIC ROADS – CAMPBELL CLOSE AND JARVIS STREET (20.00024)**

**Recommendation:** That Council:

- (a) adopt the names Campbell Close and Jarvis Street; and
- (b) direct the Director Environmental, Planning & Building Services to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the names gazetted, should no objections be received.

**Report:** In 2009 Council approved a 20 lot subdivision of the property known as 129 Ophir Road, Llanarth being Lot 11, DP 778516. The approval has since been modified and now comprises a 17 lot subdivision. The subdivision creates two new roads accessed from Ophir Road.

Given the proximity of the subject site to the Macquarie River the developer wanted to follow the “Macquarie” theme for naming roads and has therefore selected the names of Governor Lachlan Macquarie’s first and second wives – Jane Jarvis and Elizabeth Campbell respectively.

The names comply with Bathurst Regional Council's *Guidelines for the Naming of Roads* .

See location map at **attachment 1** and plan of subdivision at **attachment 2**.

**Financial Implications:** Funding for this item is contained within existing budgets.

#### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 24: To provide and support the provision of accessible, affordable and well planned transport systems. Strategy 24.4
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

#### **Community Engagement**

- Consult To obtain public feedback on alternatives and/or decisions



## MINUTE

### **10 Item 4 NAMING OF PUBLIC ROADS – CAMPBELL CLOSE AND JARVIS STREET (20.00024)**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That Council:

- (a) adopt the names Campbell Close and Jarvis Street; and
- (b) direct the Director Environmental, Planning & Building Services to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the names gazetted, should no objections be received.

## **5 NAMING OF PUBLIC ROADS – JACKS CLOSE (20.00024)**

**Recommendation:** That Council:

- (a) adopt the name Jacks Close; and
- (b) direct the Director Environmental Planning and Building Services to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.

**Report:** In May 2016 Council approved a 9 lot subdivision of the former St Patricks Rugby League Football Club site at 234 Gilmour Street, Kelso (now Paddy's Hotel).

The approved subdivision included the construction of a new cul-de-sac off Gilmour Street to provide access to the proposed lots.

See location map at **attachment 1** and plan of subdivision at **attachment 2**.

The developer has proposed the name "Jacks Close" for the new cul-de-sac in recognition of the contribution Jack Arrow made to the St Pat's Club when it operated from this site.

The developer has provided the following summary of Jack Arrow's contribution:

*Ex-Player, life member and longstanding supporter of Bathurst St Pat's, Jack Arrow passed away unexpectedly on 2/9/10 in Bathurst.*

*Jack was Captain of the 1968 Premiership Winning St Pat's First Grade side which was then coached by Bill Horder. Jack also represented Group 10 Rugby League and Western Division in the late 1960's before retiring as a player in 1968.*

*For over 30 years Jack has remained a totally committed member of the St Pat's Football Club. He has volunteered tirelessly as groundsman and committee member and was a much loved and well respected member of the Club. Jack was a revered stalwart of the Club and was considered a great mentor to coaches, players and supporters alike.*

*In 2008 in recognition of Jack's outstanding loyalty and commitment the St Patrick's Sporting Club named the playing fields at Kelso "Jack Arrow Oval" to which his response was "What the hell did they do that for?" He thought nothing of the long hours he worked each day at the Club. He worked every day and would often be there from sun up to sun down - never expecting anything in return. Jack demonstrated an unfaltering dedication to the football club and was always determined and committed to the game of Rugby League.*

*In 2010 Jack Arrow's hard work and commitment to the Bathurst St Patrick's Club was again recognised and honoured at the Bathurst Sports Awards which were held on Australia Day. Jack was awarded the prestigious Jean Alexander Award for administrative excellence in his role as a volunteer at the Club.*

*Jack has suffered from ill health due to a heart condition in recent times but his death came as a shock to his family and many friends. Jack Arrow gave very distinguished service to his beloved football club and many will be saddened at his passing. May he rest in peace.*

While the use of given names for road names is generally discouraged, the use of a given name is considered appropriate in this circumstance. Mr Arrow is considered very worthy of recognition and he has a direct relationship to the subject site, however the use of his full name (e.g. Jack Arrow Close) could give rise to confusion when there is already an “Arrow Lane” in the Bathurst LGA. The name otherwise complies with Bathurst Regional Council's *Guidelines for the Naming of Roads*.

**Financial Implications:** Funding for this item is contained within existing budgets.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 24: To provide and support the provision of accessible, affordable and well planned transport systems. Strategy 24.2
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

### **Community Engagement**

- Consult To obtain public feedback on alternatives and/or decisions

## MINUTE

11 **Item 5 NAMING OF PUBLIC ROADS – JACKS CLOSE (20.00024)**  
**MOVED: Cr B Bourke SECONDED: Cr J Jennings**

**RESOLVED:** That Council:

- (a) adopt the name Jacks Close; and
- (b) direct the Director Environmental Planning and Building Services to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.

## **6 NAMING OF PUBLIC ROADS - PEATES LANE (20.00024)**

**Recommendation:** That Council:

- (a) adopt the name Peates Lane; and
- (b) direct the Director Environmental Planning and Building Services Department to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.

**Report:** After a request from a George Street property owner, Council at its Ordinary Meeting on 7 September 2016 resolved to accept the transfer to Council of an unnamed laneway off Keppel Street providing rear access to 203-223 George Street, Bathurst. Owners of the properties 203-223 George Street entered into an agreement with Council to construct the unnamed laneway, at the property owner's expense, in preparation for its dedication as a public road.

Prior to Council's resolution, a Land Titles Office search found that the laneway was created in a private old system subdivision circa 1841 however there was no evidence of formal resumption or dedication occurring after the subdivision.

Construction of the laneway has been completed. A location map is provided at **attachment 1**.

*In 2014 Council received a street name nomination from Mrs Jacqueline Rudge for the family name "Peate" who were her ancestors. The following is a brief summary of the information provided by Mrs Rudge for the nomination of this name.*

*In the boom time of the 1870s Mr Lawrence Peate was a local businessman who operated a broom factory in William Street with a general store at the front of the factory. Later Mr Peate operated a second store in George Street in the building that is now known as 223 George Street.*

*The Peate family produced and sold Peates Baking Powder and Peates Tomato Sauce.*

*Mr Peate grew millet for his broom factory on land adjacent to Jordan Creek near what is now the Majellan Bowling Club.*

Given that the subject lane leads to what was the Peate's George Street Store (now 223 George Street) and that the lane is adjacent to the land on which Mr Peate grew millet for his broom factory, it is considered very appropriate to name it "Peates Lane".

The name complies with Bathurst Regional Council's Guidelines for the Naming of Roads.

**Financial Implications:** Funding from existing budget allocation.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 24: To provide and support the provision of accessible, affordable and well planned transport systems. Strategy 24.2
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance Strategy 32.2

procedures.

**Community Engagement**

- Consult To obtain public feedback on alternatives and/or decisions

## MINUTE

**12 Item 6 NAMING OF PUBLIC ROADS - PEATES LANE (20.00024)**  
**MOVED: Cr I North SECONDED: Cr A Christian**

Cr Rudge declared a non-pecuniary interest in this item, left the Chamber and took no part in discussion or voting.

**Reason: Proposed the name for the road and is a direct descendant**

**RESOLVED:** That Council:

- (a) adopt the name Peates Lane; and
- (b) direct the Director Environmental Planning and Building Services Department to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.

## **7 ELECTRICITY DEMAND RESPONSE PROGRAM (16.00007)**

**Recommendation:** That Council:

- (a) Participate in the Demand Response program
- (b) Select AGL as the preferred provider for the Demand Response Program
- (c) Delegate authority to the General Manager to sign the agreement with AGL

**Report:** Council has recently been approached by two companies: AGL and Flow Power, regarding its willingness to participate in an ARENA (Australian Renewable Energy Agency) funded electricity demand response program. The program is an initiative to manage electricity supply during periods of extreme peaks in electricity consumption. It is a three year program running until summer 2019/2020.

The program will be used as a 'last resort' for the Australian Energy Market Operator (AEMO) in the case of a lack of reserve (LOR) of electricity before involuntary load shedding is started. Involuntary load shedding is when an electricity provider lowers or stops electricity distribution across an area for a short period of time due to a lack of available electricity in the network.

Demand Response would be implemented at (LOR 2) in the below hierarchical model.

- Lack of Reserve 1 (LOR1) – Low Reserve levels (least critical)
- Lack of Reserve 2 (LOR2) – load shedding possible
- Lack of Reserve 3 (LOR3) – load shedding actual or imminent (most critical - Reserve < 0)
- Possible Blackout

LOR2 events usually result from extreme hot days, emergencies or sudden change in renewal generation and usually occur between 3pm to 7pm.

The program is active only during business days (i.e. not weekends or public holidays).

A review by Council's Environment and Water and Sewer Sections of potential Council sites which may be able to participate in the program has identified the following as the most suitable candidate sites:

- Water Filtration Plant (WFP)
- Blayney Road Water Pump Station
- Limekilns Road Water Pump Station

These sites, if shut down in periods of high demand, together could reduce demand by up to 1.0MW.

Discussions with operational staff indicate that it is possible that the WFP could be used as a Demand Response site given sufficient notice as there is significant storage buffer in the reservoir/pipe network to cover a three to four hour shutdown even in peak water use periods. Importantly, the programs would allow Council to decline to participate in a demand reduction event if there were operational reasons which would place water supply at risk.

It will be critically important to shut down the plant in a controlled fashion so adequate minimum notice is an essential element if Council chooses to participate. Council staff will



need to develop a shut-down protocol to determine whether to agree with any request to shut down. The protocol would include triggers to determine if the plant should not be shut down.

Both companies offer financial incentives to participate in the program. A summary of the details of both programs is outlined below:

#### Details of AGL program

- It is a voluntary program, which Council can opt out of at any time without penalty. Council can nominate specific items of plant to be included/excluded on the day; i.e., Council can wait until the day of an event to nominate which assets can participate.
- AGL will provide a minimum of one hour prior notice of an event. There is usually forewarning of an event either the morning of the event, or up to a week before an event, except in the case of a failure at a power station or because of a transmission line/system failure.
- Council can nominate any number of people to be contacted prior to an event and they will receive a text and/or email and/or phone call to which they will need to confirm that the plant is available.
- AGL will install a monitoring device on the electricity meter that will provide them with an indication of whether Council has dispatched (i.e., reduced demand) during an event.
- Participation payments:
  - a) Availability Fee for curtailable load between 10am and 10pm EST (11am to 11pm Daylight Saving Time) for Business Days only (i.e. not weekends or public holidays).
  - b) The Availability Fee is paid regardless of whether the participating consumers are asked to curtail or not.
  - c) Dispatch Fee is payable for each month.
- The minimum dispatch time is one hour up to a maximum of four hours at any one time to a maximum total of 40 hours for the year.
- There is an option to decline load reduction at no penalty if operations or safety could be compromised.
- AGL will collect meter data after the event and send a Recipient Created Tax Invoice (RCTI) which provides data on what Council contributed and the payment owing. Payment happens 32 days after presentation of that invoice.

#### Details of Flow Power program

Similar in most respects to the AGL program.

Participation payments include a sliding scale per MW of reserve provided, plus a per MWh payment if called on to reduce load.

- Minimum notice given is 10 minutes, however prior notice will likely be hours or days in advance. The LOR2 event which occurred in NSW in February 2017 was forecast 2 days in advance.
- There is an option to decline load reduction at no penalty if operations or safety could be compromised.
- Reserve only needs to be available during weekdays 10am to 10pm, with a maximum of 10 activations per year.
- Flow Power will install a kWwatch controller on the specific equipment involved in the demand response program. It provides a discreet signal (Digital / Relay output) to be integrated with control systems.
- SMS notifications will be sent to a contact person on site, allowing the site to confirm participation in an upcoming event.

- The kWwatch controller provides live market and meter data for demand response and wholesale market, (it is integrated with the electricity meter).

Having reviewed both of the offers, support of the AGL offer is more suitable to Council's needs due to:

1. AGL provides a minimum notice period of one hour versus 10 minutes for the Flow Power program;
2. AGL proposes to install the monitoring equipment at the meter rather than on pumping equipment itself as proposed by Flow Power.

Council was initially approached by the providers in December 2017. The providers were advocating for a start date in January 2018 in order to have Council on board for the summer peak demand period. The providers have been advised that a start date of 1 January 2018 was not possible but that Council would review the opportunity and would advise of its decision in February 2018. Should Council resolve to participate, AGL has advised that Council could commence in the program immediately, while Flowpower have advised that Council would be bought in at phase two of their program, commencing on 1 June 2018.

Participation in the program would mean that Council would be contributing to efforts to prevent widespread blackouts in periods of extremely high electricity demand.

Both companies have provided copies of their standard agreements, which Council would be required to sign should it choose to participate. Because they are considered commercial-in-confidence, they are provided to Councillors under separate cover.

**Financial Implications:**

If Council was to participate in the program there is potential income of \$30,000 to \$45,000 over a two year period, plus dispatch fees for each event when Council is called upon to shed load. (Note that total expenditure on electricity at the three nominated sites for the program was \$640,000 in the 2016/17 financial year).

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 29: To guide the construction and provision of new infrastructure/facilities and services and the management and upgrading of existing assets and service levels. Strategy 29.7
- Objective 33: To be and develop good leaders. Strategy 33.5

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

**13 Item 7 ELECTRICITY DEMAND RESPONSE PROGRAM (16.00007)**  
**MOVED: Cr B Bourke SECONDED: Cr I North**

**RESOLVED:** That Council:

- (a) Participate in the Demand Response program
- (b) Select AGL as the preferred provider for the Demand Response Program
- (c) Delegate authority to the General Manager to sign the agreement with AGL

## **8 ENVIRONMENTAL PLANNING AND BUILDING SERVICES - DEVELOPMENT ACTIVITY STATISTICS (03.00053)**

**Recommendation:** That the information be noted.

**Report:** Council's Environmental, Planning and Building Services department has a statutory obligation to undertake the assessment of Development Applications and Complying Development Certificates. The private sector is also able to issue Complying Development Certificates. Smaller developments are exempt from requiring development approval but are still expected to advise Council. Building Certificates are issued in the case of a development that has proceeded without a Construction Certificate. Notices of Outstanding and Section 149 Certificates are issued to prospective property purchasers and are an indication of real estate activity.

The table below compares 2016 and 2017 with respect to applications processed by the Department.

<b>Type of application</b>	<b>2016</b>	<b>2017</b>
Development Applications	457	487
Development Application Modifications	34	51
Complying Development Certificates (CDC's)	189	249
Council's proportion of CDC's	85.2%	88.4%
Average net approval time	29 days	31 days
Total Value of Applications	\$181.1 Million	\$156.2 Million
<b>Other applications</b>		
Exempt Development	431	462
Septic Tank Approvals	97	118
Swimming Pool Certificate of Compliance	63	57
Building Certificates	29	47
Outstanding Notices	591	670
Planning Certificates	1487	1548

The construction industry within the Bathurst Region employs over 1500 people, equivalent to 1 in 12 people in the workforce. The construction industry also contributes \$146.1 million, or 8%, to the local Bathurst economy annually and is the fastest growing industry sector within the Bathurst region.

The data indicates growth in the sector over the last 12 months and demonstrates Council's continued good performance in development approval and the high market share of Council's Building Services section.

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 1: To attract employment, generate investment and attract new economic development opportunities. Strategy 1.8

- Objective 33: To be and develop good leaders.

Strategy 33.6

### **Community Engagement**

- Inform  
To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**14 Item 8 ENVIRONMENTAL PLANNING AND BUILDING SERVICES -  
DEVELOPMENT ACTIVITY STATISTICS (03.00053)**  
**MOVED: Cr J Rudge SECONDED: Cr I North**

**RESOLVED:** That the information be noted.

## **9 PLANNING LEGISLATION CHANGES (02.00018)**

**Recommendation:** That the information be noted.

**Report:** In recent months, the NSW Government has introduced or is proposing a number of amendments to planning and related legislation. Further, the NSW Government is moving toward mandatory online lodgement of development applications and application administration via their Planning Portal.

In time, the various changes will affect Council's planning instruments and the way development proposals are managed, which in turn will have some impact on the development industry and its relationship with Council and the broader community.

A summary of the most relevant changes (or proposed changes) are contained in **attachment 1**.

The roll out of these changes will be accompanied by updates on Council's web site and some media information. A newsletter or briefing session to Council's regular development customers is also under consideration.

**Financial Implications:** Nil, at this stage.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 30: To identify the needs of the community and encourage and support communication, interaction and support within the community. Strategy 30.7
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2
- Objective 33: To be and develop good leaders. Strategy 33.5, 33.6

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

- 15 **Item 9 PLANNING LEGISLATION CHANGES (02.00018)**  
**MOVED: Cr J Rudge SECONDED: Cr B Bourke**

**RESOLVED:** That the information be noted.



## **10 DECEMBER 2017 BUY LOCAL GIFT CARD RESULTS (20.00313)**

**Recommendation:** That the information be noted.

**Report:** On the 29 April 2015, Bathurst Regional Council launched the Bathurst Buy Local Gift Card. The Gift Card encourages residents to shop locally and demonstrates Council's support for local business, economic prosperity and jobs growth. Currently there are 135 local businesses participating in the program. The Buy Local Gift Cards can only be spent in Bathurst at participating stores.

The total funds spent in Bathurst through the Gift Card program have now exceeded \$200,000. In the lead up to Christmas in 2017, there was significant increase in the number of cards purchased:

### December 2017

- 453 cards purchased
- \$32,413 loaded on the cards

The total number of cards purchased in the program to date is **4,424** to the value of **\$282,160**. Of this amount, **\$201,468** has been spent at local shops, directly contributing to the Bathurst economy.

### **Conclusion:**

The Gift Card program experienced exceptional results over the Christmas period and has been a successful initiative since its launch in April 2015.

**Financial Implications:** From existing budgets.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 1: To attract employment, generate investment and attract new economic development opportunities. Strategy 1.3
- Objective 5: To facilitate and foster partnerships, networks and infrastructure to support and attract knowledge, innovation and research. Strategy 5.2, 5.4

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

- 16 Item 10 DECEMBER 2017 BUY LOCAL GIFT CARD RESULTS (20.00313)  
MOVED: Cr I North SECONDED: Cr B Bourke

**RESOLVED:** That the information be noted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N Southorn', followed by a period.

N Southorn  
**DIRECTOR**  
**ENVIRONMENTAL, PLANNING & BUILDING SERVICES**

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND  
MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

## **1 STATEMENT OF INVESTMENTS (16.00001)**

**Recommendation:** That the information be noted.

**Report:** \$84,750,000 was invested at 31 December 2017 in accordance with Council's investment policies, the Minister's Investment Order dated 12 January 2011, the Local Government Act 1993 and associated regulations. All investments have been reconciled with Council's general ledger and are listed below:

	<b><u>Rating</u></b>	<b><u>Balance</u></b>	<b><u>Average Return</u></b>
<b><u>Short Term 1 – 365 Days</u></b>			
<b>(comprising Commercial Bills, Term Deposits, Debentures and Certificates of Deposits):</b>			
National Australia Bank Limited	A1+	\$9,000,000.00	2.54%
Bankwest	A1+	\$3,000,000.00	2.52%
CBA	A1+	\$1,500,000.00	2.54%
Bank of Queensland Limited	A2	\$14,000,000.00	2.56%
Bendigo and Adelaide Bank Limited	A2	\$1,500,000.00	2.63%
Newcastle Permanent	A2	\$1,500,000.00	2.54%
Maritime, Mining & Power Credit Union Ltd	A2	\$3,000,000.00	2.70%
People's Choice Credit Union	A2	\$6,000,000.00	2.67%
IMB	A2	\$1,500,000.00	2.61%
G & C Mutual Bank Limited	A3	\$1,500,000.00	2.68%
Auswide Bank	A3	\$3,500,000.00	2.70%
Railways Credit Union Limited	ADI	<u>\$2,000,000.00</u>	<u>2.72%</u>
		<b>\$48,000,000.00</b>	<b>2.60%</b>
<b><u>Long Term &gt; 365 Days</u></b>			
<b>(comprising Commercial Bills, Term Deposits, Debentures and Bonds):</b>			
<b><u>Floating Rate Term Deposits</u></b>			
CBA Deposit Plus	AA-	\$1,500,000.00	2.56%
CBA Deposit Plus 1	AA-	\$1,500,000.00	2.70%
CBA Deposit Plus 2	AA-	\$1,500,000.00	2.79%
WBC Coupon Select	AA-	\$2,000,000.00	2.73%
WBC Coupon Select 1	AA-	\$3,000,000.00	3.00%
WBC Coupon Select 2	AA-	\$1,500,000.00	2.95%
Maritime Mining & Power Credit Union Ltd	ADI	<u>\$2,200,000.00</u>	<u>1.70%</u>
		<b>\$13,200,000.00</b>	<b>2.63%</b>
<b><u>Fixed, Negotiable &amp; Tradeable Certificates of Deposits</u></b>			
Greater Bank Ltd	BBB	\$1,000,000.00	3.13%
Greater Bank Ltd	BBB	<u>\$2,000,000.00</u>	<u>3.29%</u>
		<b>\$3,000,000.00</b>	<b>3.24%</b>
<b><u>Floating Rate Notes</u></b>			
Commonwealth Bank of Aust.	AA-	\$1,000,000.00	2.60%
CBA Climate Bond	AA-	\$1,000,000.00	2.72%
Suncorp Metway	A+	\$1,000,000.00	2.95%
Rabobank	A+	\$1,000,000.00	3.25%
AMP	A	\$1,000,000.00	2.85%

AMP	A	\$800,000.00	2.86%
AMP	A	\$1,000,000.00	3.08%
Macquarie Bank	A	\$1,000,000.00	2.85%
Bank of Queensland	BBB+	\$1,000,000.00	2.76%
Bank of Queensland 1	BBB+	\$2,000,000.00	2.90%
Bank of Queensland 2	BBB+	\$1,000,000.00	2.77%
Bendigo & Adelaide Bank 2	BBB+	\$1,000,000.00	2.71%
Bendigo & Adelaide Bank 3	BBB+	\$1,000,000.00	2.82%
Members Equity 3	BBB	\$750,000.00	2.96%
Police Bank Ltd 1	BBB	\$1,000,000.00	2.85%
Police Bank Ltd 2	BBB	\$1,000,000.00	2.81%
Credit Union Australia 3	BBB	\$1,000,000.00	3.31%
Newcastle Permanent	BBB	\$1,000,000.00	3.05%
Newcastle Permanent 2	BBB	\$1,000,000.00	3.40%
Newcastle Permanent 3	BBB	\$1,000,000.00	3.34%
		<b>\$20,550,000.00</b>	<b>2.94%</b>

**Total Investments** **\$84,750,000.00** **2.71%**

***These funds were held as follows:***

Reserves Total (includes unexpended loan funds)	\$48,916,372.00
Grants held for specific purposes	\$2,773,031.00
Section 94 Funds held for specific purposes	\$32,931,328.00
Unrestricted Investments	\$129,269.00
<b>Total Investments</b>	<b><u>\$84,750,000.00</u></b>

**Total Interest Revenue to 31 December 2017** **\$1,191,158.67** **2.71%**

**A Jones**  
**Responsible Accounting Officer**

**Financial Implications:** **Attachment 1** shows Council's year to date performance against the benchmarks contained in Council's Investment Policy. Council has outperformed each of the benchmarks required and complied with the Ministers Investment Order.

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.6

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

- 17**    **Item 1    STATEMENT OF INVESTMENTS (16.00001)**  
**MOVED: Cr B Bourke SECONDED: Cr M Morse**

**RESOLVED:** That the information be noted.

## **2 MONTHLY REVIEW - 2017/2021 DELIVERY PLAN AND OPERATIONAL PLAN 2017-2018 (16.00148)**

**Recommendation:** That the information be noted.

**Report:** Bathurst Regional Council has in place the Bathurst 2036 Community Strategic Plan which aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region. These directions are summarised as objectives and strategies in Part VI of the Community Strategic Plan which was adopted by Council on 20 February 2013. The Plan is available for viewing at the council offices at 158 Russell Street or can be downloaded from the Public Documents section of Council's website, [www.bathurst.nsw.gov.au/council/general-information/public-documents](http://www.bathurst.nsw.gov.au/council/general-information/public-documents). A listing of the Objectives and Strategies from the Bathurst 2036 Community Strategic Plan can be found within the Plan commencing from page 34.

At **attachment 1** is an update of Council's progress towards achieving the Strategies and Objectives for the 2017-2021 Delivery Plan and the Annual Operational Plan 2017-2018.

The Local Government (General) Regulation 2005 has been amended by inserting clause 413A to make it the duty of the General Manager to give timely information to Councillors about any fines or penalty notices from agencies such as the Australian Taxation Office, the Roads and Maritime Services or the Environment Protection Authority, or where a court or tribunal makes a costs order against a council.

Fines or penalty notices this month - Refer to attachment 1.

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.6
- Objective 29: To guide the construction and provision of new infrastructure/facilities and services and the management and upgrading of existing assets and service levels. Strategy 29.3
- Objective 33: To be and develop good leaders. Strategy 33.5

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**18 Item 2 MONTHLY REVIEW - 2017/2021 DELIVERY PLAN AND OPERATIONAL PLAN 2017-2018 (16.00148)**

**MOVED: Cr A Christian SECONDED: Cr W Aubin**

**RESOLVED:** That the information be noted.



### **3 SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY (18.00004)**

**Recommendation:** That the information be noted and any additional expenditure be voted.

**Report:** At **attachment 1** is a list of Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies granted by Council for the period ending 31 December 2017.

**Financial Implications:** Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies are included in the current budget, which currently have a balance as follows:

Section 356:	\$Nil
BMEC Community use:	\$941.28
Mount Panorama:	\$25,595.63

#### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.6
- Objective 30: To identify the needs of the community and encourage and support communication, interaction and support within the community. Strategy 30.5

#### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**19 Item 3 SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY (18.00004)**

**MOVED: Cr J Rudge SECONDED: Cr W Aubin**

**RESOLVED:** That the information be noted and any additional expenditure be voted.

#### **4 POWER OF ATTORNEY (11.00007)**

**Recommendation:** That the information be noted.

**Report:** That the General Manager's action in affixing the Power of Attorney to the following be noted.

- NJ Harvey - 13 Matthews Street, Windradyne - Lot 1118, DP 1215618 - Transfer
- JR & SG Wallace - 31 Hampden Park Road, Kelso - Part Lot 202, DP 1074562 - Contract
- BAR Constructions Pty Ltd - 6 Fraser Drive, Eglinton - Lot 32, DP 1226661 - Transfer
- Essential Energy - 15 Hereford Street, Kelso - Lot 5, DP 1073621 - Transfer
- TG & AM Parker - 12 Fraser Drive, Eglinton - Lot 35, DP1226661 - Transfer
- M Cauchi - 7 Fraser Drive, Eglinton - Lot 56, DP1226661 - Transfer
- R & S McPhee - 365 Limekilns Road, Kelso - Lot 1, DP1194192 - Licence Agreement
- Rachid Holdings Pty Ltd - 40 Hampden Park Road, Kelso - Lot 913, DP 1110004 - Transfer

#### **Linen Plan Release**

- Jemar Pastoral Co Pty Ltd - Four Lot Rural Subdivision (Consolidation & Boundary Adjustments)  
Lot 2, DP 1086051, Lots 1 to 7, DP 755780 - 2656 Limekilns Road, Limekilns

**Financial Implications:** Nil.

#### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

#### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**20**    **Item 4    POWER OF ATTORNEY (11.00007)**  
**MOVED: Cr I North SECONDED: Cr A Christian**

**RESOLVED:** That the information be noted.

## **5 2018 HI-TEC OILS BATHURST 6 HOUR EVENT (04.00097)**

**Recommendation:** That Council act in accordance with the Director of Corporate Services and Finance report and provide one three (3) day entry pass per permanent employee to attend the 2018 Hi-Tec Oils Bathurst 6 Hour held at Easter.

**Report:** Council in 2008 introduced a system where each permanent member of staff received a three day pass to the 12 Hour Event which is held in February each year. During late 2015, the ownership structure of the 12 Hour Event changed in that Yeehah Events sold their share of the event to Supercars Australia Pty Ltd. This event has now reached maturity where the event can support itself without Council injecting additional funds by providing tickets to staff members.

Council has also in recent years, in conjunction with Yeehah Events, run the Bathurst Motor Festival, and in 2016 and 2017 the Bathurst 6 Hour, held at Easter.

At the 2017 Bathurst 6 Hour Event, an entrance charge occurred to cover the costs of upgrading the event. To assist the event in attracting spectators, Council is requested to continue the provision of a three day entry pass to permanent employees to attend the Bathurst 6 Hour at Easter in 2018 (30 March - 1 April 2018). The cost of a 3 day GA pass is \$40.

For the information of Councillors, the following number of tickets have previously been supplied:

### Bathurst 12 Hour

2012	220
2013	225
2014	216
2015	239

### Bathurst 6 Hour

2016	196
2017	117

**Financial Implications:** The cost of ticketing can be financed from the profit received from the operation of this event.

## **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 23: To encourage a supportive and inclusive community. Strategy 23.5
- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.6

## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

- 21 Item 5 2018 HI-TEC OILS BATHURST 6 HOUR EVENT (04.00097)  
MOVED: Cr W Aubin SECONDED: Cr J Jennings

**RESOLVED:** That Council act in accordance with the Director of Corporate Services and Finance report and provide one three (3) day entry pass per permanent employee to attend the 2018 Hi-Tec Oils Bathurst 6 Hour held at Easter.

## **6 REQUEST FOR FINANCIAL ASSISTANCE - CHARLES STURT UNIVERSITY (18.00004-33/132)**

**Recommendation:** That financial support not be provided on this occasion as the donations allocation has been fully expended.

**Report:** Council has received a request from Charles Sturt University seeking Council support in sponsoring a supper which is being organised as part of the Commemorative Service for Nurses being hosted by the All Saints Cathedral. A copy of this request has been provided to Councillors under separate cover.

This Service will occur in the presence of many dignitaries at the All Saints Hall, Church Street on Sunday, 18 February 2018.

The Service will commemorate nurses who have served both military and civilian, including Australian nurses who died in World War 1 and in subsequent conflicts. A special focus will be the Australian nurses who died when SS Vyner Brook was sunk in the Banka Straight following the fall of Singapore in February 1942 and the subsequent massacre of 22 nurses on Radji Beach.

The event is being hosted by All Saints' Cathedral, Charles Sturt University, Bathurst Hospital, the Australian College of Nursing and the Centaur Memorial Fund for Nurses.

Charles Sturt University has agreed to provide \$400 towards this event, and it is anticipated approximately 200 people will attend the supper.

The Group is seeking further assistance to meet the costs of:

- finger food;
- wine;
- hire of glasses;
- Liquor licence

The Mayor will be invited to provide a welcome to Bathurst.

It is recommended that financial support not be provided on this occasion as the donations allocation has been fully expended.

**Financial Implications:** Should Council resolve to support this request, then a budget transfer from Section 356 - Mount Panorama fee waiver would be required to fund this request.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 21: To support the provision of community services and facilities to meet the needs of specific community sectors and the community as a whole. Strategy 21.4
- Objective 23: To encourage a supportive and inclusive community. Strategy 23.1

## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.



**MINUTE**

**22 Item 6 REQUEST FOR FINANCIAL ASSISTANCE - CHARLES STURT  
UNIVERSITY (18.00004-33/132)**

**MOVED: Cr I North SECONDED: Cr B Bourke**

**RESOLVED:** That Council provide support of \$400 for the Commemorations Service for Nurses at All Saints Cathedral from the 2017/2018 Budget.

**7 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE  
(11.00005, 21.00037-06, 04.00042, 2017/459, 36.00623, 18.00004-33)**

**Recommendation:** That the information be noted.

**Report:** The following items have been included in the confidential section of the business paper for Council's consideration:

**1 SPORTING LICENCE AGREEMENT - LOT 234 IN DP750357 KNOWN AS THE  
BATHURST INDOOR SPORTS STADIUM LOCATED ON VITTORIA STREET, BATHURST  
(21.00037-06)**

This report relates to a proposal to enter into a sporting licence agreement for the Bathurst Indoor Sports Stadium with Sports Stadium Management Pty Ltd, a wholly owned subsidiary of Basketball NSW.

**2 REQUEST FOR FINANCIAL ASSISTANCE - BATHURST BUSHRANGERS ARFC  
(04.00042)**

This report relates to a proposal to provide a loan to Bathurst Bushrangers ARFC.

**3 PROPOSED TRAINING FACILITY - BATHURST HARNESS RACING CLUB -  
COLLEGE ROAD (2017/459/001)**

This report relates to a proposal to establish a training facility.

**4 REQUEST FOR FINANCIAL ASSISTANCE (36.00623)**

This report relates to the consideration of a request for financial assistance due to hardship.

**Financial Implications:** There are no financial implications resulting from this report.

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**23 Item 7 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE**  
**(11.00005, 21.00037-06, 04.00042, 2017/459, 36.00623, 18.00004-33)**

**MOVED: Cr I North SECONDED: Cr J Fry**

**RESOLVED:** That the information be noted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Jones', written over a large, light-colored oval shape.

A Jones  
**DIRECTOR**  
**CORPORATE SERVICES & FINANCE**

## **DIRECTOR ENGINEERING SERVICES' REPORT AND MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

## **1 FLYING FOXES - MACHATTIE PARK (04.00012)**

**Recommendation:** That the information be noted.

**Report:** Since December 2017, a colony of flying-foxes has established a camp within the tree canopy of Machattie Park. It is estimated that the colony includes approximately 800-2000 individuals that are occupying approximately 1/3 of the park. The colony consists of two species of flying-fox, including the Grey-headed flying-fox (*Pteropus poleocephalus*) and Little red flying-fox (*Pteropus scapulatus*).

Grey headed flying-foxes have a vulnerable conservation status and are protected by both State and Commonwealth environmental legislation. A licence approval from the Office of Environment and Heritage (OEH) is therefore required for any actions to disturb or relocate these animals, or modify their habitat.

Council has submitted an application to Local Government NSW for grant funding to implement emergency management measures to mitigate any adverse community impacts resulting from the flying fox camp. The grant will assist with funding for additional cleaning and maintenance activities to ensure that the park facilities are at an acceptable and safe standard for use by residents and visitors.

Council Staff have commenced the process of preparing a Flying Fox Camp Management Plan that complies with OEH's Flying-Fox Camp Management Policy 2015. The plan will provide a framework of management actions to help protect the flying-fox colony, and mitigate or reduce the impact to users of the park. It is also anticipated that the plan would include measures to manage temporary colonies that may appear in other locations in Bathurst, particularly in public spaces. A Camp Management Plan is required to be submitted and approved by OEH before any action is able to be undertaken in relation to flying fox colonies.

A risk management and community awareness campaign has also been implemented and will be further developed within the flying-fox camp management plan. Such measures to date include temporary signage throughout Machattie Park, Media notices and, social media postings and information on the Council web site.

Council will continue to monitor the flying-fox numbers and their distribution and impact within Machattie Park. It is believed that as numbers are relatively small in respect to the existing Machattie Park Camp, with little damage or impact occurring to the park, it is not considered necessary to close sections of the park at this stage.

Park staff will also continue to undertake general park maintenance activities to keep the amenity of the area in line with acceptable standards, including the cleaning of seating and picnic tables, minimising the use of machinery or activities likely to disturb the flying foxes and relocating lawn picnic tables and seats that were underneath trees containing the highest concentration of flying-foxes. Work health and safety measures relating to working in proximity to the flying-fox colony are also being implemented by park staff.

**Financial Implications:** Grant funding of \$20,044.50 has been requested from Local Government NSW to assist to implement emergency flying-fox camp management measures within Machattie Park, (increased seat cleaning and path maintenance clean up works) . Council will be required to commit matching funds or in-kind contributions for the grant proposal on a 1:1 basis. Council have therefore proposed to contribute \$20,044.50 cash and \$1,500 of in-kind contributions towards the emergency work proposal.

It is estimated that the Flying-Fox Camp Management Plan will cost \$20,000-\$25,000. Council will be submitting an application to Local Government NSW for grant funding to assist with funding the plan. Council will be required to commit matching funds or in-kind contributions for the grant proposal on a 1:1 basis i.e. approximately \$12,500.

Contributions towards the above actions and plan will be funded within the existing 2017/18 Management Plan.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 10: To protect and enhance the region's biodiversity. Strategy 10.4, 10.6
- Objective 22: To improve community safety. Strategy 22.11

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

- 24 Item 1 FLYING FOXES - MACHATTIE PARK (04.00012)  
MOVED: Cr B Bourke SECONDED: Cr J Rudge

**RESOLVED:** That the information be noted.

## **2 DEREGULATION OF LICENCED AERODROME ROUTE (21.00008)**

**Recommendation:** That the information be noted.

**Report:** Council at its meeting held on 15 February 2017 (DES #1), considered a report as to the deregulation of the currently licensed air transport route between Bathurst and Sydney.

Council resolved that;

Council support the continued licensing of the Bathurst - Sydney Regular Passenger Transport route.

Council has now received advice from the Minister for Transport and Infrastructure, refer **attachment 1** which includes;

*"Considering all the information before me, I have decided that the Bathurst to Sydney route will be deregulated at the end of the current licence term. Deregulation is an opportunity for Councils to directly negotiate with operators to determine which airline best meets the need of the community. This provides more opportunity for improved services and a better customer experience".*

Under current licensing arrangements, licensed routes with up to 50,000 passengers per year have only one licensed operator, with passenger numbers on the Bathurst – Sydney route typically totalling around 20,000 passengers per financial year.

At present, Bathurst Aerodrome's licensed Regular Passenger Transport (RPT) provider is Regional Express, who provide 19 return flights per week on this route. The Bathurst – Sydney route would at best be marginal for an airline operator based on present passenger numbers, however there are operational advantages for Regional Express operating out of both Orange and Bathurst due to inclement weather impacts.

While deregulation of this route will commence at the conclusion of this period, it is highly unlikely that a second airline operation for Bathurst would be economically viable. As such, it is anticipated that Regional Express will continue to be the sole RPT provider over the immediate future. This does not preclude any other operator approaching Council to discuss introduction of an RPT service should they deem this route to be commercially viable.

The current licensing agreement ends 30 March 2018.

**Financial Implications:** Nil, at this stage.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 1: To attract employment, generate investment and attract new economic development opportunities. Strategy 1.9
- Objective 7: To support Integrated Transport Infrastructure Development. Strategy 7.6



## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

- 25 Item 2 DEREGULATION OF LICENCED AERODROME ROUTE (21.00008)  
MOVED: Cr I North SECONDED: Cr J Jennings

**RESOLVED:** That the information be noted.

### **3 COUNCIL SPORTING ASSOCIATION GRANTS PROGRAM YEAR ENDING 30 JUNE 2018 (18.00279)**

**Recommendation:** That Council approve the following sporting grants totalling \$20,000.00 for the 2017/2018 financial year as followed;

<b>ORGANISATION</b>	<b>PROPOSED GRANT</b>
Bathurst BMX Club	\$2,250
Bathurst City Croquet Club	\$1,000
Bathurst Pan Dragons	\$2,000
Bathurst Pony Club	\$2,250
Bathurst Netball Association	\$2,250
Bathurst Basketball Association	\$2,500
Central Tablelands Rowing Club	\$2,000
Bathurst Pistol Club	\$2,250
Bathurst Hockey Association	\$1,500
Panorama Motorcycle Club	\$2,000

**Report:** Council would be aware this grant scheme has been developed to assist local sporting organisations in undertaking specific works or purchasing equipment for the advancement of sport in the Bathurst Region. A total of \$20,000.00 is allocated annually to fund this program, with sporting organisations that are affiliated with the Bathurst District Sport and Recreation Council being eligible to apply.

Notices for Council's 2017/18 Sporting grant program were advertised in the Western Advocate in July and September 2017, as well as on Council's Website. In addition, the Bathurst Sport and Recreation Council were also advised during the advertising period.

At the close of advertising, a total of eleven (11) applications from local sporting groups were received with a total combined amount requested of \$59,940.00. Applications received were submitted by the following organisations:

Bathurst BMX Club  
Bathurst City Croquet Club  
Bathurst Pan Dragons  
Bathurst Panthers Squash Club  
Bathurst Pony Club  
Bathurst Netball Association  
Bathurst Basketball Association  
Central Tablelands Rowing Club  
Bathurst Pistol Club  
Bathurst Hockey Association  
Panorama Motorcycle Club

The applications from the above organisations were forwarded on to the Bathurst District Sport & Recreation Council (BDSRC) for their comment and consideration. The BDSRC have reviewed the applications and have made recommendations for the allocation of funding. A copy of their letter and deliberations is shown at **Attachment 1**.

It is recommended that Council approve the following sporting grants for the 2017/2018 financial year totalling \$20,000.00 as follows:

<b>Sporting Group</b>	<b>Project Description</b>	<b>Amount Requested</b>	<b>BDSRC Proposed Grant Amount</b>
Bathurst BMX Club	Public Address System	\$5,000	\$2,250
Bathurst City Croquet Club	Supply & installation of grab rails to Club toilets	\$1,263.78	\$1,000
Bathurst Pan Dragons	Funding towards purchase of "Champion" 12 Crew Dragonboat	\$5,000	\$2,000
Bathurst Panthers Squash Club	Painting & line marking to court 2	\$3,800	\$0 (Club not affiliated with BDSRC)
Bathurst Pony Club	Expansion of cross country & Show jumping facilities	\$3,220	\$2,250
Bathurst Netball Association	Outdoor grandstand seating	\$7,000	\$2,250
Bathurst Basketball Association	New scoreboards	\$6,088	\$2,500
Central Tablelands Rowing Club	Rowing compound / shelter to protect boats	\$10,790	\$2,000
Bathurst Pistol Club	Supply of competitive equipment for "Aiming For Gold" program	\$6,778.23	\$2,250
Bathurst Hockey Association	Seating on synthetic field 2 – southern end	\$3,000	\$1,500
Panorama Motorcycle Club	Reconstruction of motorcross track	\$8,000	\$2,000
<b>TOTALS</b>		<b>\$59,940</b>	<b>\$20,000</b>

In light of the recent management change at the Bathurst Basketball Centre, should Council resolve to support the request for the new scoreboards at this venue, then consultation will occur with the new management to ascertain how this will proceed.

Following review of the applications by the Sports Council, an additional application from the Eglinton District Tennis Club was identified within Council's electronic file management system (TRIM). The hard copy of the application was not included within the document file and as such was not forwarded to the Bathurst District Sports and Recreation Council with the other submissions. The Eglinton Tennis Club's application was for a grant request of \$4,400 to purchase tennis court nets and a ball machine. Due to the number of applications that have already been received and the grant requests being well above Council's available funding, it is recommended that the Eglinton Tennis Club's application be held for consideration within next year's grant application process. However, it is recommended that the Tennis Club's grant be approved, should funding become available as a result of any of the other sporting groups deciding to decline this year's funding offer.

**Financial Implications:** Council has included \$20,000.00 in its 2017/2018 Operational Plan for the Sporting Grants Program.

## **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 21: To support the provision of community services and facilities to meet the needs of specific community sectors and the community as a whole. Strategy 21.2
- Objective 30: To identify the needs of the community and encourage and support communication, interaction and support within the community. Strategy 30.5

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## MINUTE

### **26 Item 3 COUNCIL SPORTING ASSOCIATION GRANTS PROGRAM YEAR ENDING 30 JUNE 2018 (18.00279)**

**MOVED: Cr I North SECONDED: Cr A Christian**

Manager Corporate Governance declared a non-pecuniary interest in this item and left the Chamber.

**Reason: Member of Eglinton Tennis Club**

**RESOLVED:** That Council approve the following sporting grants totalling \$20,000.00 for the 2017/2018 financial year as followed;

<b>ORGANISATION</b>	<b>PROPOSED GRANT</b>
Bathurst BMX Club	\$2,250
Bathurst City Croquet Club	\$1,000
Bathurst Pan Dragons	\$2,000
Bathurst Pony Club	\$2,250
Bathurst Netball Association	\$2,250
Bathurst Basketball Association	\$2,500
Central Tablelands Rowing Club	\$2,000
Bathurst Pistol Club	\$2,250
Bathurst Hockey Association	\$1,500
Panorama Motorcycle Club	\$2,000

#### **4 PROPOSED TRANSFER OF SECTIONS OF NAPOLEON REEF ROAD FROM THE CROWN AND BOUNDARY ADJUSTMENT AT LOT 96 DP755784 AT NAPOLEON REEF (25.00273)**

**Recommendation:** That Council:

- (a) approve the transfer of 2 sections of Crown Road on Napoleon Reef Road Napoleon Reef from The Crown to Council
- (b) following the transfer, approve the preparation and registration of a plan of subdivision for boundary adjustment of Lot 96 DP755784

subject to the information contained in the Director Engineering Services' report.

**Report:** Council has received a request from the owner of land at Lot 96 DP755784 known as the Old Walang Hall for a boundary adjustment to be done to rectify the encroachment of Napoleon Reef Road upon that property. That section of Napoleon Reef Road is under the management of The Crown.

Council has investigated the status of Napoleon Reef Road from the eastern point of the Great Western Highway (GWH) to the western point of the GWH, and consulted with the Crown Lands Orange Office with a view to ascertaining the sections of the road it records as being under its care and control.

The road is partly Council road and partly under the management of The Crown.

Please refer to the location and aerial plan contained in **attachment 1** reflecting the sections of ownership of the road. The 2 sections under Crown management are situated:

- (a) From the western point of the Great Western Highway to the rear of the property known as 39 The Ridgeway.
- (b) From the eastern point of the Great Western Highway to 299 Napoleon Reef Road.

#### 1 **Proposed Application to Transfer Crown Road to Council**

To bring the 2 sections of Crown road under Council's care and control, a Request for Transfer of Crown Public Roads (Roads Act 1993) is to be made to the Department of Industry Land (DI Lands) Orange Office.

The transfer is proposed to be effected by DI Lands, by publication of a notice in the NSW Government Gazette.

In the past, applications of this nature have not resulted in any fee being paid by Council.

#### 2 **Subdivision of Lot 96 DP755784 Old Walang Hall Napoleon Reef Road (the land) for rectification of road boundary**

Following the transfer of the 2 sections of Crown road to Council, of which the section adjoining the land forms part, a plan of subdivision of the land would be prepared and lodged for registration for the purpose of rectifying the encroachment of the road upon the land. Please refer to plan at **attachment 2**.

- (i) Estimated area of road encroachment

The area of the road encroaching upon the land is estimated to be 250m<sup>2</sup>. This is subject to a formal survey being undertaken to determine the actual measurement.

- (ii) Estimated value of road land

Based upon the Valuer General's notice of assessment for the land, this area is calculated to be approximately \$5000 in value.

Council would be responsible for the payment of all survey and reasonable legal fees incurred by it and the landowner to effect the transfer of the land.

It is not proposed that payment of any compensation will be offered as Council will be covering the cost of legally rectifying the boundary between the road and the land.

It is recommended that Council:

- (i) approve the transfer of the 2 identified sections of Crown Road forming Napoleon Reef Road to Council.
- (ii) arrange for a plan of subdivision to be prepared and registered to rectify the boundary between the road and the land (Old Walang Hall).

**Financial Implications:** Total cost to Council is estimated to be \$10,000 and is to be funded from existing budgets.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 6: To support infrastructure development necessary to enhance Bathurst's life-style and industry development. Strategy 6.1

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.



## MINUTE

**27 Item 4 PROPOSED TRANSFER OF SECTIONS OF NAPOLEON REEF ROAD FROM THE CROWN AND BOUNDARY ADJUSTMENT AT LOT 96 DP755784 AT NAPOLEON REEF (25.00273)**

**MOVED: Cr I North SECONDED: Cr J Fry**

**RESOLVED:** That Council:

- (a) approve the transfer of 2 sections of Crown Road on Napoleon Reef Road Napoleon Reef from The Crown to Council.
- (b) following the transfer, approve the preparation and registration of a plan of subdivision for boundary adjustment of Lot 96 DP755784

subject to the information contained in the Director Engineering Services' report.

## **5 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (22.00358)**

**Recommendation:** That the information be noted.

**Report:** The following item has been included in the confidential section of the business paper for Council's consideration:

### **1. CONSTRUCTION OF TRUNK DRAINAGE SYSTEM TO SERVICE FUTURE DEVELOPMENTS ON LIMEKILNS ROAD KELSO (22.00358)**

This report considers the quotation received for the construction of trunk drainage on Limekilns Road.

**Financial Implications:** There are no financial implications resulting from this report.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2
- Objective 22: To improve community safety. Strategy 22.11

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

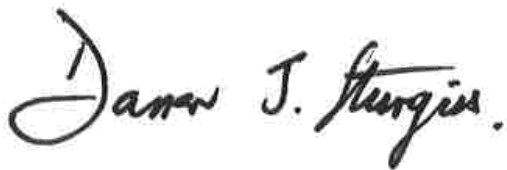
**MINUTE**

**28 Item 5 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE**  
**(22.00358)**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That the information be noted.

Yours faithfully

A handwritten signature in black ink that reads "Darren J. Sturgiss." The signature is written in a cursive style with a large initial 'D'.

Darren Sturgiss  
**DIRECTOR**  
**ENGINEERING SERVICES**

**DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT AND  
MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

## **1 BATHURST REGION TOURISM REFERENCE GROUP - MEETINGS HELD 16 OCTOBER & 20 NOVEMBER 2017 (07.00116)**

**Recommendation:** That the information be noted.

**Report:** Included in the Destination Management Plan, adopted by Council on 20 May 2015, the establishment of a Tourism Reference Group has been undertaken, with the membership of the Group endorsed by Council on 9 December 2015.

The role of the Group is to provide strategic advice, review plans and provide recommendations to Council for the implementation of the Destination Management Plan.

The eighteenth meeting of the Bathurst Region Tourism Reference Group was held on 16 October 2017. The Minutes of the Group's Meeting are provided at **attachment 1**.

The nineteenth meeting of the Bathurst Region Tourism Reference Group was held on 20 November 2017. The Minutes of the Group's Meeting are provided at **attachment 2**.

Councillors should note that the Minutes of each meeting of the Tourism Reference Group are formally adopted at the next meeting. Due to Council not convening a meeting during the month of January 2018, this is the first available opportunity to present to Councillors.

At the meeting held on 16 October 2017, the group noted the following updates:

- Destination Brand Strategy presented to Council working party
- \$25,000 grant application to Office of Environment and Heritage lodged for 2018 Bathurst Heritage Trades Trail
- Media visit - by leading lifestyle magazine Country Style to showcase the region and the 2018 Heritage Trades Trail
- \$20,000 Expression of Interest lodged seeking funds for the 2018 Heritage Trades Trail through Destination NSW
- Australian Regional Tourism Network - continued participation as Director including representation on annual convention committee .

At the meeting held on 20 November 2017, the group noted the following updates:

- 4 presentations of Brand Strategy to industry and businesses
- Participation and attendance at Bathurst Region Heritage Reference Group meeting to improve communications between groups
- Attendance and presentation at Australian Regional Tourism Convention 24 - 26 October in Canberra
- Attendance at Destination Management Planning Workshop with new Destination Country & Outback organisation
- Presentation of Brand Strategy to Somerville Board of Directors
- Attendance at Destination NSW's new Food and Wine Strategy Workshop
- Feedback on mid term review of NSW State Government 2012 Visitor Economy Industry Action Plan

**Financial Implications:** Funding for this item is contained within existing budgets.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 4: To market Bathurst as a great place to live, work, study, invest and play. Strategy 4.1

- Objective 11: To protect the region's unique heritage and history. To protect a unique identity.

Strategy 11.6

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**29** Item 1 BATHURST REGION TOURISM REFERENCE GROUP - MEETINGS  
HELD 16 OCTOBER & 20 NOVEMBER 2017 (07.00116)  
MOVED: Cr J Jennings SECONDED: Cr I North

**RESOLVED:** That the information be noted.

## **2 LOCAL GOVERNMENT NSW TOURISM CONFERENCE 2018 (18.00074)**

**Recommendation:** That the information be noted.

**Report:** In its fourteenth year, the LGNSW Tourism Conference 2018 will take place from Monday 12 – Wednesday 14 March 2018 and will be co-hosted by Parkes Shire Council. The Conference Theme is “Tourism: It all adds up!” The Conference has previously been co-hosted by MidCoast Council in 2017, Byron and Ballina Councils in 2016, and Bathurst Regional Council in 2015.

The annual LGNSW Tourism Conference gives Councillors and Council staff the opportunity to meet, listen to experts and peers, and find out how other councils are engaging and managing their tourism industry.

### **Program structure**

- Half day session and workshop for staff working in Accredited Visitor Information Centres
- Welcome address from The Hon Adam Marshall MP, Minister for Tourism and Major Events
- Panel discussion on innovation in attracting business events to your destination
- Presentation and interactive workshop on how to run an effective marketing campaign
- Panel discussion - revisiting agritourism

The conference is staged by local government for local government and will be attended by the Mayor, as delegate for the Tourism Reference Group and key staff.

Councillors were advised of this conference by email on 8 January 2018. A copy of the Conference Programme is available at **attachment 1.**

Council is requested to determine, if it wishes, to nominate further delegates for the Local Government NSW Annual Conference 2018.

**Financial Implications:** Funding is provided in the 2017/18 Delivery Plan for Councillor attendance at the Conference.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 4: To market Bathurst as a great place to live, work, study, invest and play. Strategy 4.1
- Objective 11: To protect the region’s unique heritage and history. To protect a unique identity. Strategy 11.6

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.



## MINUTE

- 30 **Item 2 LOCAL GOVERNMENT NSW TOURISM CONFERENCE 2018 (18.00074)**  
**MOVED: Cr B Bourke SECONDED: Cr I North**

**RESOLVED:** That Council nominate Crs Rudge and Jennings as delegates to the Local Government NSW Tourism Conference 2018 and authorise their attendance.

### **3 BATHURST REGIONAL YOUTH COUNCIL - YOUTH COUNCIL REVIEW (11.00020)**

**Recommendation:** That the information be noted.

**Report:** The Bathurst Regional Youth Council provides young people with the opportunity to develop and promote youth-friendly activities, raise awareness of health, wellbeing and safety issues, and learn about Local Government processes. Whilst the Youth Council has experienced a high level of success since its inception in 1999, it has been identified that there are aspects of the Youth Council's structure and operating processes that could be improved upon. A review of the Youth Council structure has recently been carried out, which has resulted in a number of proposed changes. These changes will allow the Youth Council to deliver on its aims more effectively.

The purpose of this report is to provide Councillors with information on the key changes.

#### **Summary of the review**

Youth Council recruitment would normally be commencing early in the new year, however given the review and proposed changes, recruitment will not be carried out at this time. Existing Youth Council members have been invited to continue their term throughout the transitional period, until May 2018. Recruitment for the 2018-2019 Youth Council will take place in May 2018.

#### **Recruitment**

- Young people aged between 15 – 18 years of age will be recruited (previously members could be 12 – 24 years of age). Experience has demonstrated that Youth Councillors aged outside of this age range, did not maintain their commitment throughout the year.
- 14 young people will be recruited (Youth Council previously consisted of 24 members). Experience has indicated that the larger the group, the less effectively they worked as a team.
- Recruitment will aim to achieve a broad representation of young people who live, work, train and study in Bathurst. Ideally, each school will be represented however this will not be a requirement.
- Recruitment will begin in May 2018 and the incoming Youth Council will be finalised in June 2018. Recruitment previously took place in February/March however this was problematic with regards to planning Youth Week events and school planning priorities. Youth Council ending in June each year, allows the members to focus on studies.
- Information packs will be sent to schools, which will include a Position Description and Selection Criteria. A Position Description will ensure applicants are clear about the expectations of the role as a Youth Councillor.
- An interview will be conducted as part of the recruitment process, to ensure the Youth Council has a broad representation of backgrounds, knowledge, experience and skills, and the Youth Councillor candidate is clear on the expectations of the role.

#### **Length of Membership**

- Membership will be a minimum term of one year and a maximum term of three years.
- Recruitment will occur annually; therefore all existing members must re-apply for their position each year if they would like to continue their membership.
- Members may remain on the Youth Council until they have served three years, or

turn 19, whichever comes first.

### **Code of Conduct**

- A Code of Conduct will be developed to outline the roles, responsibilities and expectations of members.
- The Code of Conduct will specifically outline the importance of actively participating in the Youth Council, for example, checking and responding to emails and finalising tasks on time.
- A clause will be included in the Code of Conduct stating that membership may be cancelled if any member fails to attend three consecutive meetings (either Youth Council meetings or Working Party Meetings) without an apology with a valid reason for non-attendance.

### **Meetings**

- Youth Council meetings occur bi-monthly on a Tuesday during school hours, and Working Party Meetings occur fortnightly after school. The possibility of introducing evening meetings in future may be considered.
- Role of Secretary and Chairperson will be alternated between members at each meeting.
- The first meeting of the year will be held at Council, with following meetings being held at other locations appropriate to this demographic, such as headspace, Gunther's Lane, and PCYC.

**Financial Implications:** There are no financial implications resulting from this report.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 23: To encourage a supportive and inclusive community. Strategy 23.3, 23.6
- Objective 27: To encourage youth engagement, participation and achievement across all areas of the Bathurst community. Strategy 27.1, 27.4, 27.5, 27.6, 27.9
- Objective 30: To identify the needs of the community and encourage and support communication, interaction and support within the community. Strategy 30.2, 30.5
- Objective 33: To be and develop good leaders. Strategy 33.2, 33.3

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**31 Item 3 BATHURST REGIONAL YOUTH COUNCIL - YOUTH COUNCIL REVIEW**  
**(11.00020)**

**MOVED: Cr B Bourke SECONDED: Cr I North**

**RESOLVED:** That the information be noted.

Yours faithfully



Alan Cattermole  
**DIRECTOR**  
**CULTURAL & COMMUNITY SERVICES**

**POLICY COMMITTEE MEETING**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

## **1 MINUTES - POLICY COMMITTEE MEETING - 6 DECEMBER 2017 (07.00064)**

**Recommendation:** That the recommendations of the Policy Committee Meeting held on 6 December 2017 be adopted.

**Report:** The Minutes of the Policy Committee Meeting held on 6 December 2017, are **attached**.

**Financial Implications:** N/A

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.5

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**32 Item 1 MINUTES - POLICY COMMITTEE MEETING - 6 DECEMBER 2017**  
**(07.00064)**

**MOVED: Cr I North SECONDED: Cr B Bourke**

**RESOLVED:** That the recommendations of the Policy Committee Meeting held on 6 December 2017 be adopted.

**MINUTES OF THE POLICY COMMITTEE**  
**HELD ON 6 DECEMBER 2017**

**MEETING COMMENCES**

**1 MEETING COMMENCES 6:00 PM**

**Present:** Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Morse.

**APOLOGIES**

**2 APOLOGIES**  
**MOVED** Cr M Morse and **SECONDED** Cr A Christian

**RESOLVED:** That the apology from Crs Jennings, Rudge and North and the apology for late arrival from Cr Aubin be accepted and leave of absence granted.

**REPORT OF PREVIOUS MEETING**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 1 NOVEMBER 2017 (07.00064)**

**MOVED** Cr M Morse and **SECONDED** Cr J Fry

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 1 November 2017 be adopted.

**DECLARATION OF INTEREST**

**4 DECLARATION OF INTEREST 11.00002**  
**MOVED** Cr A Christian and **SECONDED** Cr J Fry

**RESOLVED:** That the Declaration of Interest be noted.

Cr Aubin arrived at 6.04 pm.

**RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

**Director Corporate Services & Finance's Report**

**5 Item 1 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 22 NOVEMBER 2017 (07.00096)**

**MOVED** Cr M Morse and **SECONDED** Cr J Fry

**RESOLVED:** That the recommendations of the Audit & Risk Management Committee Meeting held on 22 November 2017 be adopted.



## **GENERAL BUSINESS**

### **6      Item 1 LOCAL GOVERNMENT NSW CONFERENCE (18.00074)**

**Cr Bourke** - noted this was an interesting conference, new office bearers were elected.

### **7      Item 2 SIGNAGE - GREAT WESTERN HIGHWAY (28.00007)**

**Cr Bourke** - noted when travelling on Great Western Highway near the bridge, a number of the signs have been removed. Need signage to indicate where Hockey fields, Berry Park and other assets are located. Could approaches be made to RMS?

### **8      Item 3 OP SHOP (21.00143)**

**Cr Bourke** - advised the Op Shop should be up and running again around Christmas. Thanked Council for its support.

### **9      Item 4 NORWOOD PARK (09.00009)**

**Cr Aubin** - Congratulated Norwood Park for the landscaping at the cemetery. It is looking very nice.

### **10     Item 5 STAFF (21.00002)**

**Cr Morse** - welcomed the new Director and also gave congratulations to the Art Gallery Director on the recent exhibition which received wide acclaim.

### **11     Item 6 ALEC LAMBERTON FIELD (04.00018)**

**Cr Morse** - requests a report on Alec Lamberton Field be provided to Council.

### **12     Item 7 LOWER WILLIAM STREET (25.00002)**

**Cr Morse** - noted the need for a bollard in this area. When will this be installed? This is a dangerous situation particularly with motorbikes.

**The Acting Director Engineering Services** advised the bollard is due to be

installed on 7 December 2017.

**13**      **Item 8 LOCAL GOVERNMENT NSW CONFERENCE (18.00074)**

**Cr Fry** - advised it was a great conference which gave the opportunity to forge contacts. Got to see the big picture, noted some of the new technologies around.

**14**      **Item 9 DRINKING FOUNTAINS (04.00034)**

**Cr Fry** - asked are there enough drinking fountains in town. Perhaps Council should do an audit and look at installing more in the city.

**15**      **Item 10 STREET TREES (13.00019)**

**Cr Fry** - asked if trees have to come down, can Councillors be given notice in advance. Will approach Director Engineering Services about this.

**16**      **Item 11 CROWN LAND OWNERSHIP (22.00270)**

**Cr Fry** - asked with the changes occurring, will Council be looking at what is happening. Might be worth acquiring some of the properties.

**The Director Corporate Services & Finance** advised Council has registered for the program, will be involved in year 2.

**17**      **Item 12 CHRISTMAS DECORATIONS (23.00026)**

**Cr Christian** - noted appreciation for decorations that have been placed in CBD.

**18**      **Item 13 WEEDS IN STREET MEDIANS - STEWART STREET THROUGH TO BUNNINGS (25.00018)**

**Cr Christian** - asked could action be taken to clear this area as it is looking untidy, particularly after recent rains.

**19**      **Item 14 TREES NEAR BATHURST MCDONALDS (13.00019)**

**Cr Christian** - noted these need to be pruned back as they are catching on the flags.

## **DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS**

**20**      **Item 1 DEVELOPMENT APPLICATION NO. 2017/394 – ANIMAL BREEDING FACILITY AT 1557 ROCKLEY ROAD, FOSTERS VALLEY. APPLICANT: ROCKLEY VALLEY PARK PTY LTD. OWNER: GREENFIELD PROPERTY NOMINEES PTY LTD (DA/2017/394)**

Discussion included:

**J Grima** – Proponent for the DA

Spoke to proposal that is contained in the DA. Referred to pet store run at Kellyville and pet care actions taken. Currently sits on an industry board. Noted re-homing of pets that is currently undertaken and the linkage with the RSPCA and Animal Welfare League.

The proposal will be best practice, with education systems in place. It is not a "puppy farm". Facilities will include under floor heating, opportunities for socialisation to occur etc.

**EXTENSION OF TIME**

**MOVED** Cr W Aubin and **SECONDED** Cr B Bourke

**RESOLVED:** That an extension of time be granted.

Looking forward to creating a centre of excellence, requests Council approve the development.

**W Gosling** – Town Planner for Applicant

Spoke to suitability of the site and constraints in place. The proposal is outside fire zone, Calare Civil have done a "geotech" study to facilitate appropriate effluent management for the development. Ground water has been considered with appropriate management processes in place. Acoustic issues have been addressed by appropriately qualified professionals and noise logging has occurred and the noise is within EPA industrial noise limits. Management systems will be put in place and enacted to deal with problems that may be experienced, does not believe there will be any impacts on neighbours.

**T Lane** – Adjoining Landholder

Has an issue with proposal as it is right on his boundary. Proposal is unregulated industry, if gets approval could open the floodgates. The proposal is for a 2 ha facility, this is quite large. There has been no mention of bio-security issues. The acoustics report is rubbish, the sensors were never there. No effective measures were taken. Water is a problem, feels will use more than the 400 litres per day proposed, including potential for polluted water to flow onto his property and other locations. The evaporation system is inadequate to handle the volumes of water that will result for the development. Also objects to relocating of any koalas for the site. The dog farm will be near where koalas have been sighted, the development is in a koala habitat. Asks Council to read his detailed submission and urges Councillors and staff to come and view the site with him. Referred to Western

Advocate poll which shows the majority are against the proposal. Tabled a late report for Council.

**J Miller – from Sydney**

Knows where J Grima's store is in Kellyville. Spoke to RSPCA details on euthanasing and breeding, this facility will transfer problems to Sydney. Expressed concerns at proposed training "longevity" and the housing "McMansion" in Sydney. There are enough dogs, we do not need anymore. Noted breeding of small dogs proposed. Asks Council consider the welfare of dogs.

**J Lane – daughter of T Lane**

Noted current bore approval and the DA has no consideration of bore flows being expanded to cater for commercial use, please review. The proposal to re-home dogs at 5+ years of age, queried how successful this would be. If can't be re-homed, whose responsibility is this, and will they go through the Council pound?

**MEETING CLOSE**

**21 MEETING CLOSE**

The Meeting closed at 6.44 pm.

**CHAIRMAN:** \_\_\_\_\_

## **COUNCILLORS/ DELEGATES REPORTS AND MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

## **1 MINUTES - AUSTRALIA DAY WORKING PARTY - 16 JANUARY 2018 (23.00033)**

**Recommendation:** That the information be noted.

**Report:** The minutes of the Australia Day Working Party held on 16 January 2018 are shown at **attachment 1**.

**Financial Implications:** N/A

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 23: To encourage a supportive and inclusive community. Strategy 23.3
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**MINUTE**

**33 Item 1 MINUTES - AUSTRALIA DAY WORKING PARTY - 16 JANUARY 2018**  
**(23.00033)**

**MOVED: Cr A Christian SECONDED: Cr I North**

**RESOLVED:** That the information be noted.

## MINUTE

### **34 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**MOVED: Cr I North SECONDED: Cr J Rudge**

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

**There were no representations from the public.**

**RESOLVED:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

#### **\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	SPORTING LICENCE AGREEMENT - LOT 234 IN DP750357 KNOWN AS THE BATHURST INDOOR SPORTS STADIUM LOCATED ON VITTORIA STREET, BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	REQUEST FOR FINANCIAL ASSISTANCE - BATHURST BUSHRANGERS ARFC	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	PROPOSED TRAINING FACILITY - BATHURST HARNESS RACING CLUB - COLLEGE ROAD	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	REQUEST FOR FINANCIAL ASSISTANCE	10A (2) (b) – contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual



concerned.

**\* DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	CONSTRUCTION OF TRUNK DRAINAGE SYSTEM TO SERVICE FUTURE DEVELOPMENTS ON LIMEKILNS ROAD KELSO	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**DIRECTOR CORPORATE SERVICES & FINANCE'S CONFIDENTIAL  
MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

## MINUTE

- (a) **Item 1 SPORTING LICENCE AGREEMENT - LOT 234 IN DP750357  
KNOWN AS THE BATHURST INDOOR SPORTS STADIUM LOCATED ON  
VITTORIA STREET, BATHURST (21.00037-06)**  
**MOVED: Cr B Bourke SECONDED: Cr I North**

**That** Council approves the sporting Licence Agreement for Lot 234 in DP750357 known as the Bathurst Indoor Sports Stadium with Sports Stadium Management Pty Ltd, a wholly owned subsidiary of Basketball New South Wales Ltd until 31 December 2019 as detailed in the report.

**MINUTE**

**(b) Item 2 REQUEST FOR FINANCIAL ASSISTANCE - BATHURST  
BUSHRANGERS ARFC (04.00042)**

**MOVED: Cr I North SECONDED: Cr J Rudge**

**That Council act in accordance with the recommendations of this report.**

**MINUTE**

**(c) Item 3 PROPOSED TRAINING FACILITY - BATHURST HARNESS  
RACING CLUB - COLLEGE ROAD (2017/459/001)**

**MOVED: Cr B Bourke SECONDED: Cr J Rudge**

**That Council act in accordance with the recommendations of the report.**

**MINUTE**

**(d) Item 4 REQUEST FOR FINANCIAL ASSISTANCE (36.00623)**  
**MOVED: Cr B Bourke SECONDED: Cr J Rudge**

That Council act in accordance with the recommendations of this report.

**Crs Christian, Morse & North asked for their negative votes to be recorded.**

**DIRECTOR ENGINEERING SERVICES' CONFIDENTIAL MINUTES**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

**MINUTE**

**(e) Item 1 CONSTRUCTION OF TRUNK DRAINAGE SYSTEM TO SERVICE FUTURE DEVELOPMENTS ON LIMEKILNS ROAD KELSO (22.00358)**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**That** the information be noted.



**MINUTE**

**35     RESOLVE INTO OPEN COUNCIL**  
**MOVED: Cr J Rudge SECONDED: Cr I North**

**RESOLVED:** That Council resume Open Council.

**MINUTE**

**36 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**  
**MOVED: Cr W Aubin SECONDED: Cr J Rudge**

**RESOLVED:** That the Report of the Committee of the Whole, Items (a) to (e) be adopted.

## MINUTE

### 37 MEETING CLOSE

The Meeting closed at 7.57 pm.

**CHAIRMAN:** \_\_\_\_\_

## **GENERAL MANAGER'S REPORT - ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018



# JOINT ORGANISATIONS

*'Working together for regional communities'*





## The Hon John Barilaro MP

Deputy Premier  
Minister for Regional NSW



## The Hon Gabrielle Upton MP

Minister for Local Government

In an Australian first for regional communities, the Joint Organisations network will be established to help drive better planning, economic development and service delivery. Legislation will allow councils to voluntarily join new Joint Organisations to strengthen regional co-ordination and improve the delivery of important infrastructure and services for communities across regional NSW.

We, together with the Premier, have been working with councils to get the Joint Organisations model right. We have listened to their feedback of what is needed to address the unique challenges in regional NSW.

Joint Organisations will bring local governments together with the State Government to focus on the issues that matter most to regional communities such as growing local economies, creating more jobs, securing water supplies, and improving regional transport, community infrastructure and services.

Deputy Premier  
Minister for Regional NSW

Councils choosing to take up this option will get a seat at the table in planning infrastructure and investment for their region, and access to better ways to get things done, with support and funding from the State Government.

The Office of Local Government will be providing hands on support to councils wishing to become a member of a Joint Organisation and will work closely with them once established.

To make sure no region is left behind the NSW Government will provide \$3.3 million to support the establishment of Joint Organisations with plans for further investment to boost regional economies and communities.

Following the passage of legislation through parliament, councils from regional and rural NSW will be invited to resolve to join a Joint Organisation.

Minister for Local Government

## Joint Organisations Pilot

The NSW Government piloted different Joint Organisation models during 2015 in five regions - Central NSW, Hunter, Illawarra, Namoi and Riverina - to test and reflect the different working relationships and priorities of each area.

An independent evaluation of the JO pilot process encompassing 66 key stakeholders found the JO pilot was a success and that JOs deliver real benefits for regional councils and communities.

Key findings from the evaluation include:



**84%**

Agreed the JO pilot improved shared regional planning and priority setting



**82%**

Agreed the JO pilot improved intergovernmental collaboration



**76%**

Agreed the JO pilot had improved council's ability to undertake effective regional leadership and advocacy

## Joint Organisation success



## How Joint Organisations will work

Joint Organisations will transform the way that the NSW Government and local councils collaborate, plan, set priorities and deliver important projects on a regional scale. These new partnerships will benefit local communities across regional NSW by working across council boundaries.



### Legislation

The core requirements for JOs will be included in the Local Government Act and supporting regulations.

Having a legislative foundation will ensure that JOs are able to work effectively to advance regional priorities, while remaining accountable to their communities through their member councils.

As well as providing a robust foundation for JOs to build on, the legislative framework will also allow flexibility to take on additional agreed functions.



### Charter

The legislative model provides that each JO is to adopt a Charter that may be tailored by them to suit the needs of each regional group.

Charters will set out the way that a JO intends to operate and govern itself.



### Leadership

Each council will be represented by its Mayor and there is scope to add an additional elected representative, if member councils agree.

The JO Board will choose its own Chair but each member council will have equal voting rights to reflect that they are equal partners in strengthening their region.



### Membership

The NSW Government will be represented on each JO Board as an Associate (non-voting) Member.

JOs will be able to invite neighbouring councils, county councils and other organisations to participate as non-voting members of the JO.



### Day-to-day management

Each JO may appoint a suitably skilled and capable Executive Officer to oversee day-to-day operations.



### Principal functions

The principal functions of each JO will be:

- Strategic planning and priority setting
- Intergovernmental collaboration
- Shared leadership and advocacy

One of the first activities for each new JO will be to establish a Statement of Regional Priorities.

This work will elevate shared priorities in councils' Community Strategic Plans, as well as draw on other regional plans.

The statements will form the basis for discussions with the State Government about key projects and programs in each region and how shared priorities may best be delivered.



### Optional functions

JOs will be able to perform additional optional functions including delivering shared services or overseeing shared arrangements, such as procurement.

Although the focus for the first year will be on the core functions, JOs will have the tools they need to start working on their optional functions from commencement.



### Resourcing

The NSW Government is providing \$3.3 million in seed funding to support the establishment of JOs. They will also be able to directly apply for grants and generate income to help fund their ongoing operations. It is up to each JO to decide how councils will contribute to the organisation.

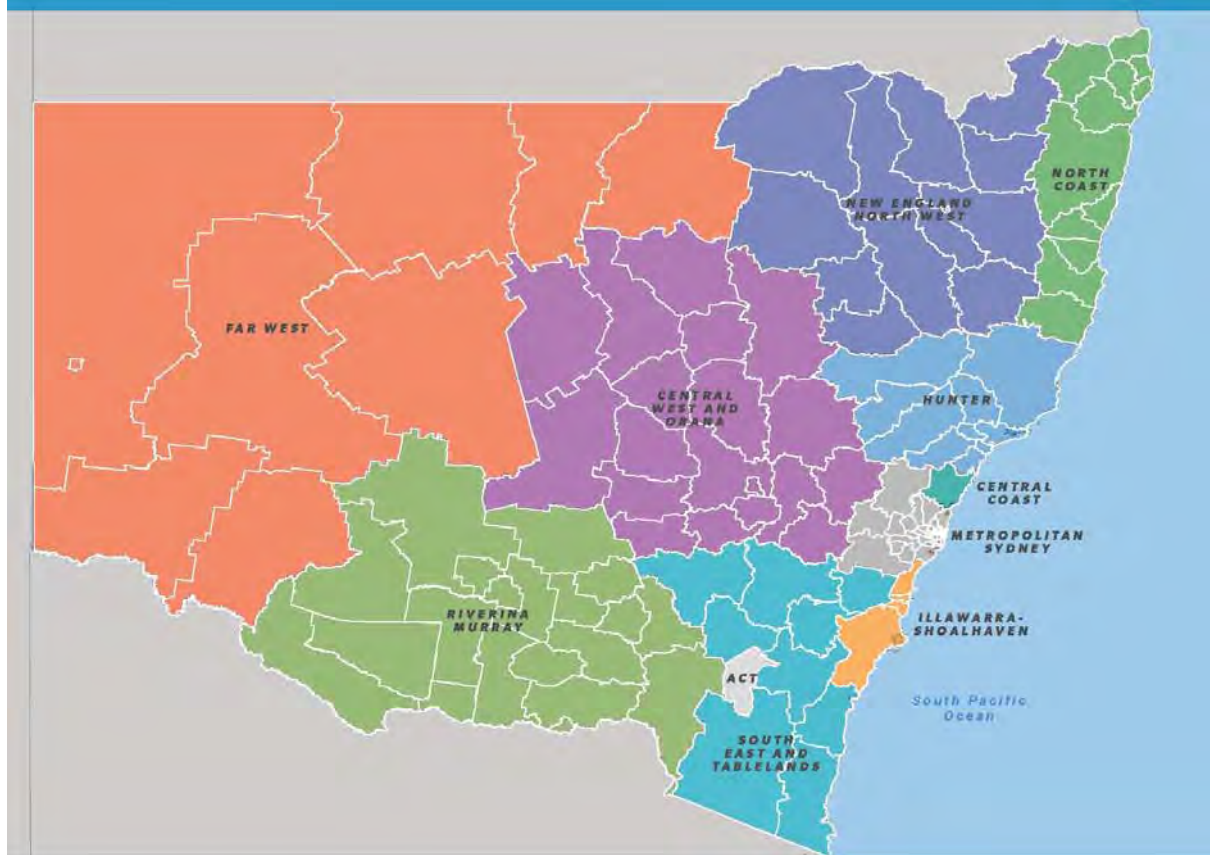


# Supporting Joint Organisations

The NSW Government is committed to supporting the successful establishment of JOs and their ability to deliver early benefits to member councils and communities. The Office of Local Government (OLG) will provide a range of support that will be tailored to meet the needs of each region. OLG will work closely with the Department of Premier and Cabinet and other Government agencies to ensure that opportunities for collaboration with the NSW Government are identified and acted on early.



## Forming your Joint Organisation within State Government planning boundaries



### Key Design Criteria

The NSW Government has consulted extensively with councils in regional NSW on the best design and governance model for Joint Organisations. An effective JO should:

- align with, or 'nest' within one of the State's planning regions (map above)
- demonstrate a clear community of interest between member councils and regions
- not adversely impact on other councils or JOs, e.g. leaving too few councils to form a JO
- be based around a strong regional centre or centres
- be of appropriate size and capacity to partner with NSW Government and Commonwealth Government agencies and other organisations.

## Joint Organisations – Next steps for councils

Following the passage of legislation through parliament, councils will need to take the following steps:

<b>Plan</b>	<ul style="list-style-type: none"> <li>• Identify your council's planning region (map on previous page)</li> <li>• Consider the guidance material to be provided by the Office of Local Government (OLG)</li> <li>• Review existing arrangements for regional collaboration in your area</li> <li>• Consider the Key Design Criteria for JOs (see previous page)</li> <li>• Consider the criteria for seed funding</li> </ul>
<b>Consult</b>	<ul style="list-style-type: none"> <li>• Consult with councils within your preferred regional grouping to reach agreement on JO membership</li> <li>• Each JO must have a minimum of 3 member councils</li> <li>• OLG is available to facilitate and support consultations in your region</li> </ul>
<b>Endorse</b>	<ul style="list-style-type: none"> <li>• Once the proposed JO membership is agreed, ensure each member endorses the proposal by a resolution of council</li> </ul>
<b>Nominate</b>	<ul style="list-style-type: none"> <li>• Submit your request to establish a JO to OLG by 28 February 2018</li> <li>• More information on this process will be provided shortly</li> </ul>
<b>Establish</b>	<ul style="list-style-type: none"> <li>• The final JO network will be finalised in March 2018</li> <li>• Funding allocations will also be announced in March 2018</li> <li>• JOs will be proclaimed in April 2018</li> <li>• OLG will support the establishment of JOs and work closely with them once operational to ensure they are successful</li> <li>• JOs will be ready to start in July 2018</li> </ul>
<b>Commence</b>	<ul style="list-style-type: none"> <li>• Hold your first JO meeting and elect a chairperson</li> <li>• Recruit the Executive Officer</li> <li>• Work with member councils, DPC Regional Director and OLG support team to fully establish the JO</li> <li>• Work with member councils to draft the first JO Charter and Statement of Strategic Regional Priorities.</li> </ul>

### Who to contact for further information?

Please contact the Office of Local Government on 02 4428 4100 or [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au). Staff will be available to support councils in understanding the opportunities and processes to join a Joint Organisation.



For more information visit:  
[www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)

# CrennanLegal

Paul Crennan BEc LLB Accredited Specialist Local Government & Planning Law

22 November 2017

Our Ref: PLC:rh:17059

Your Ref:

Ms Jenny Bennett  
CENTROC  
PMB 17  
BATHURST, NSW 2795

**BY EMAIL ONLY:** [Jenny.Bennett@centroc.com.au](mailto:Jenny.Bennett@centroc.com.au)

Dear Madam

**RE: JOINT ORGANISATION AMENDMENT TO LOCAL GOVERNMENT ACT 1993**

**1. Introduction**

- 1.1 We have been asked to provide a preliminary analysis of the Bill as introduced into New South Wales Parliament for the legislation of Joint Organisations of Councils.
- 1.2 The relevant Bill is identified as Local Government Amendment (Regional Joint Organisations) Bill 2017.
- 1.3 The Bill was introduced into the New South Wales Legislative Council (the Upper House) on 15 November 2017, passed that House on 22 November 2017.
- 1.4 The Bill has been sent to the Legislative Assembly (the Lower House) for concurrence.
- 1.5 Minor amendments were made to the Bill during its passage through the Legislative Council. These amendments have an impact on some aspects of the operation of the proposed Joint Organisations but do not impact upon the substantive content of the amending Bill.
- 1.6 As at the preparation of this advice the status of the Bill is identified as awaiting the Minister's Second Reading Speech 22 November 2017.



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**2. Overview**

- 2.1 The concept of Regional Joint Organisations (referred to as Joint Organisations) is introduced by the Bill.
- 2.2 The principal functions of Joint Organisations are to:-
  - (a) establish strategic regional priorities for the Joint Organisation Area and to establish strategies and plans for delivering those strategic regional priorities;
  - (b) to provide regional leadership for the Joint Organisation Area and to be an advocate for strategic regional priorities; and
  - (c) to identify and take up opportunities for inter-governmental co-operation on matters relating to the Joint Organisation Area.
- 2.3 Other functions of Joint Organisations are:-
  - (a) to deliver services and provide assistance to or on behalf of councils; and
  - (b) any other function conferred by or under the Local Government Act or any other law.
- 2.4 A Joint Organisation is a statutory corporation with the legal capacity and powers of an individual and with such ancillary powers as are necessary for or incidental to the exercise of its functions.
- 2.5 The Regulations which are yet to be published (even in draft form) have substantial powers to:-
  - (a) Provide for the form and content of the Charter of Joint Organisations
  - (b) Prescribe mechanisms to resolve decisions of the Board in the event of an inequality of votes.
  - (c) Make provision for the appointment for alternates for voting representatives on the Board.
  - (d) Prescribe non-voting persons to the Joint Organisation
  - (e) Restrict the functions of Joint Organisations.

- (f) Limit the Joint Organisations power to delegate functions.
  - (g) Make provision for financial contributions to the Joint Organisation by member councils.
  - (h) Reintroduce provisions which have been excluded from applying to Joint Organisations by the amending legislation.
  - (i) Modify the application of any provision of the Local Government Act that applies to a Council for the purpose of its application to Joint Organisation.
  - (j) Exclude a provision of the Act from applying to or in respect of a Joint Organisation.
- 2.6 The Board of the Joint Organisation is to be made up of the Mayors of each of the member councils each with one vote and potentially an additional voting representative of each councils if that is what the members of the Joint Organisation decide.
- 2.7 Non-voting representatives include a Public Service appointment by the Secretary of the Department of Premier and Cabinet; other persons invited by the Board to be non-voting representatives; and any other person prescribed by the Regulations.
- 2.8 The General Manager of each member council may attend meetings of the Board.
- 2.9 The Board of the Joint Organisation is to elect its Chairperson from amongst the Mayors.
- 2.10 In the event that there is an Administrator, the Administrator is eligible for election as the Chairperson (this is one of the amendments made by the Legislative Council).
- 2.11 Subject to compliance with the Charter provided for in the Regulations, the Board is to prepare and adopt a Charter of Operation and Governance Principles which shall be at least as stringent as those prescribed by the Regulations.
- 2.12 Significant parts of the Local Government Act 1993 have been excluded from their Application to Joint Organisations.



2.13 Notably the following provisions of the Act have been excluded:-

- (a) The principles for Local Government (Chapter 3).
- (b) The service functions of councils (Chapter 6).
- (c) The regulatory functions of councils (Chapter 7).
- (d) The method by which councils are established, constituted, dissolved and amalgamated (Chapter 9).
- (e) Provisions for financing councils except fees, loans and investments (Chapter 15).

2.14 There are other exclusions of provisions of a machinery type nature.

2.15 Protections applicable to councillors and council staff as are provided for in Chapter 7, Part 3 apply in the same way to Joint Organisations as they do to councils. The exculpation from liability where good faith is established applies to Joint Organisations as it does to councils.

### **3. Make-Up of Joint Organisations**

- 3.1 A Joint Organisation is created by proclamation by the Governor on the advice of the Minister.
- 3.2 A Joint Organisation must have a minimum of 2 member councils and comprise the whole of 2 or more council areas.
- 3.3 The Minister must certify and therefore the member councils must have by resolution approved the inclusion of the council's area in the Joint Organisation. The certificate cannot be issued until 28 days after the council resolution and the Minister must also certify that the resolution has not been rescinded.

### **4. Operations of Joint Organisations**

- 4.1 A Joint Organisation is specifically empowered to be a delegate through which a council may exercise its functions.
- 4.2 A council may delegate general and regulatory functions to a Joint Organisation but only with the approval by resolution of the Board of the Joint Organisation.

*K*



- 4.3 Important detail for the operation of Joint Organisations will only be available on the publication of the Regulations.
- 4.4 The contents of the Proclamation which are yet to be identified will have a bearing on the operation of Joint Organisations.
- 4.5 The amending legislation makes provisions for the Proclamation to contain transitional provisions “to facilitate the establishment and early operation of the Joint Organisation”.

**5. Observations**

- 5.1 The creation of a statutory corporation to be the Regional Joint Organisation (called the Joint Organisation) is a significant step forward from the (indeterminate) legal status of Voluntary Regional Organisations of Councils (ROC).
- 5.2 Rather than operate through an individual council which is a member of the ROC, the Joint Organisation has a recognisable legal status of its own. As a statutory corporation, the Joint Organisation will have a legal status, the nature of which is well established.
- 5.3 Joint Organisations as proposed are able to do all the things which ROCs can presently do. In addition, Joint Organisations will have specific input from a permanent public servant nominated by the Secretary of the Department of Premier and Cabinet.
- 5.4 The Joint Organisation is to have a focus on the Region.
- 5.5 Whilst the councils are required to resolve to participate in a Joint Organisation they:-
  - (a) delegate functions to the Joint Organisation only by resolution of council;
  - (b) cannot be forced by the Joint Organisation to delegate functions; and
  - (c) the Joint Organisation cannot have imposed upon it by councils functions which its Board does not resolve to agree to accept.
- 5.6 There is significant power retained in the hands of the Minister. The Minister may remove a person from office as a voting representative (that is a Mayor or a councillor) from the Board of a Joint Organisation at any time without notice and for no stated or any reason.



- 5.7 Whilst the Minister is required to provide a written statement setting out the reasons for the removal, the ability to remove without notice and for no stated or any reason means that there is no review available against that decision.
- 5.8 The Regulations have extremely wide powers contained within them. In the absence of consideration of those Regulations, the true extent of the proposed legislative reform cannot be known.
- 5.9 Until the contents of a Proclamation are published, the impact of the terms of the Proclamation cannot be known and may have significant implications.
- 5.10 The Proclamations are to contain transitional provisions. The nature and extent of those provisions will be important to understand the mechanics by which:-
- (a) the transfer of assets and liabilities will occur;
  - (b) the application of rights and privileges;
  - (c) the ongoing duties, functions and interests are to be exercised
- particularly where a Joint Organisation is to replace a ROC.
- 5.11 We have been unable to identify a mechanism for a council having been proclaimed within a Joint Organisation to then seek to exit the Joint Organisation. The establishment and therefore the variation of the membership of a Joint Organisation can only be done by Proclamation, how such a further Proclamation can be initiated is unclear. Similarly there is nothing to identify any rights of member councils if their wish to exit is denied.
- 5.12 The financial contribution of member councils to the Joint Organisation will only be known once the Regulations are published including:-
- (a) the purposes for which contributions may be made;
  - (b) the circumstances in which contributions may be required;
  - (c) the assessment of contributions;
  - (d) the payment of contributions; and
  - (e) the recovery of contributions.

R

## 6. Summary

- 6.1 The creation of Joint Organisations as statutory corporations to take over responsibilities for matters involving regions which have hitherto been attended to by Regional Organisations of Councils appears to be a significant step forward.
- 6.2 Whilst under the Act, Joint Organisations and Regional Organisations of Councils can continue side by side, it would be impractical to do so. To continue with a ROC would:
  - (a) create a duplication of resources;
  - (b) duplicate the commitment of time by councillors and staff;
  - (c) compound the uncertain status of ROCs as they would be compared to Joint Organisations; and
  - (d) would not acknowledge the apparent determination of the State Government to deal with regional issues through the creation of Joint Organisations.
- 6.3 The make-up of the Board of the Joint Organisation has a level of flexibility to enable member councils to assemble numbers which are suitable to them and also to engage a skills base of invited non-voting participants as they consider appropriate.
- 6.4 Aspects of the Regulations, the Proclamations and the Charter for the Joint Organisations have not yet been identified. These are elements of critical detail without which it is not possible to provide further commentary on the way in which Joint Organisations will operate.
- 6.5 We are instructed that a time frame has been indicated by the Office of Local Government for Councils to resolve to enter into Joint Organisations.
- 6.6 Without having information on those critical elements (6.4 above) it is simply not possible to advise on the implications of a council resolving to become a member of any particular Joint Organisation.

A

We would be pleased to provide such further advice as Centroc may require upon receiving your further instructions and, in particular, when the contents of the Regulations, the Proclamation and the proposed Charter are known.

Yours faithfully  
**CRENNAN LEGAL**



Paul Crennan  
Legal Practitioner Director  
Accredited Specialist Local Government & Planning Law

17059/65593

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'  
REPORT - ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018



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Type	Year	No.	Value	Description	Address	Date Determined
10	2017	473	\$724	Side fence	Hicks CI ABERCROMBIE	18/12/2017
18	2017	228	\$93,000	Additions to a dwelling	Green St WEST BATHURST	4/12/2017
10	2017	467	\$8,000	Addition to dwelling	Vittoria St WEST BATHURST	13/12/2017
10	2017	411	\$0	External painting of commercial premises	William St BATHURST	7/12/2017
10	2017	258	\$625,000	Demolition of existing dwelling and construct two storey dwelling	Rankin St BATHURST	21/12/2017
10	2017	460	\$9,500	Internal alterations to office	George St BATHURST	19/12/2017
10	2017	366	\$0	Demolition of existing dwelling, construction of single storey dwellin	Keppel St BATHURST	19/12/2017
10	2017	402	\$80,000	Alterations and additions to two storey dwelling, retaining wall	McAuley PI BATHURST	1/12/2017
10	2017	369	\$0	Existing single storey building to be used as second dwelling	Russell St BATHURST	19/12/2017
10	2017	457	\$2,000	Deck	Russell St BATHURST	6/12/2017
10	2017	432	\$415,000	Dual occupancy and two lot subdivision	Stanley St BATHURST	22/12/2017
10	2017	195	\$180,965	Partial demolition, alterations and additions to dwelling	Stewart St BATHURST	1/12/2017
10	2017	435	\$0	Use of existing retaining wall	Sundown Dr KELSO	4/12/2017
10	2017	212	\$0	153 lot residential subdivision and new roads	Marsden La KELSO	21/12/2017
10	2017	198	\$0	17 lot large lot residential subdivision	O'Connell Rd KELSO	20/12/2017
10	2017	111	\$0	25 lot subdivision and new road	O'Connell Rd KELSO	13/12/2017
10	2017	412	\$100,000	Warehouse additions	Wembley PI KELSO	6/12/2017
10	2017	443	\$17,000	Garage	Sapphire Cr KELSO	4/12/2017
10	2017	450	\$10,800	Patio cover	Colville St WINDRADYNE	13/12/2017
10	2017	245	\$253,782	Dual occupancy (second dwelling) and two lot subdivision	Shackleton CI WINDRADYNE	12/12/2017
10	2017	421	\$800,642	Four residential units and 3 lot subdivision	Wilkins St MITCHELL	14/12/2017
10	2017	462	\$32,200	In ground swimming pool, spa and safety barrier	White Rock Rd WHITE ROCK	19/12/2017
10	2017	431	\$30,000	Relocation of existing shed and construction of new shed	Blue Ridge Dr WHITE ROCK	1/12/2017
10	2017	384	\$45,000	Additions and alterations to rural dwelling	Sofala Rd LAFFING WATERS	19/12/2017
10	2017	419	\$21,966	Shed with attached carport	Market St ROCKLEY	11/12/2017
10	2017	441	\$136,412	Transportable dwelling	Kneale St WATTLE FLAT	18/12/2017
10	2017	404	\$0	Two lot rural subdivision (boundary adjustment)	Wells Access Rd WATTLE FLAT	11/12/2017
10	2017	380	\$5,000	Use of existing additions to dwelling and additional works to be compl	Sofala Rd WIAGDON	5/12/2017
10	2017	433	\$49,000	Additions to dwelling	Sinclair La THE LAGOON	4/12/2017
10	2017	416	\$100,000	Additions and alterations to existing dwelling and separate garage	Sutherland Dr GEORGES PLAINS	4/12/2017
10	2017	404	\$0	Two lot rural subdivision (boundary adjustment)	Turondale Rd TURONDALE	11/12/2017
10	2017	378	\$500,000	Part demolition, 2 storey additions to dwelling, garage and shed	Tarana Rd BREWONGLE	4/12/2017
10	2017	303	\$0	15 lot commercial subdivision plus one residual lot	Corporation Ave ROBIN HILL	12/12/2017
10	2017	429	\$27,791	Inground swimming pool with safety barrier & privacy wall	Parer Rd ABERCROMBIE	7/12/2017
10	2017	383	\$0	Front fence	Morgan PI LLANARTH	7/12/2017
18	2017	245	\$283,015	Single storey dwelling with attached garage	Cheviot Dr KELSO	12/12/2017
10	2017	469	\$5,500	Garage	Icely St EGLINTON	14/12/2017
18	2017	235	\$340,000	Single storey dwelling with attached garage	McGillan Dr KELSO	12/12/2017
10	2017	461	\$20,000	Retaining wall	McGillan Dr KELSO	6/12/2017
18	2017	240	\$290,000	Single storey dwelling with attached garage	Mendel Dr KELSO	13/12/2017
10	2017	437	\$275,000	Dual occupancy and two lot residential subdivision	Frome St RAGLAN	18/12/2017
10	2017	324	\$77,000	Farm Shed and two 100,000 litre water tanks	Howards Dr MOUNT RANKIN	14/12/2017
18	2017	233	\$240,000	Single storey dwelling with attached garage	Kemp St EGLINTON	1/12/2017
10	2017	436	\$0	Five Lot Strata Subdivision	Rankin St BATHURST	21/12/2017
10	2017	426	\$495,000	Dual Occupancy	Parer Rd ABERCROMBIE	19/12/2017
18	2017	246	\$423,000	Single storey dwelling with attached garage	Parer Rd ABERCROMBIE	14/12/2017
10	2017	425	\$470,000	Dual Occupancy	Gell PI ABERCROMBIE	21/12/2017
18	2017	236	\$369,455	Single storey dwelling with attached garage	Gell PI ABERCROMBIE	5/12/2017
18	2017	238	\$260,000	Single storey dwelling with attached garage	Emerald Dr KELSO	6/12/2017
10	2017	324	\$77,000	Farm Shed and two 100,000 litre water tanks	Howards Dr MOUNT RANKIN	14/12/2017
10	2017	385	\$500,000	Single storey dwelling	Howards Dr MOUNT RANKIN	8/12/2017
10	2017	430	\$609,365	Dual Occupancy & Two Lot Subdivision	Lew Ave EGLINTON	4/12/2017

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Type	Year	No.	Value	Description	Address	Date Determined
18	2017	248	\$269,250	Single storey dwelling with attached garage	Fraser Dr EGLINTON	20/12/2017
18	2017	239	\$350,000	Single storey dwelling with attached garage	Fraser Dr EGLINTON	6/12/2017
18	2017	249	\$270,000	Single storey dwelling with attached garage	Darling St EGLINTON	21/12/2017
18	2017	234	\$288,000	Separate Dwelling - New	Darling St EGLINTON	1/12/2017

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Type	Year	No.	Value	Description	Address	Date Determined
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NI



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Type	Year	No.	Value	Description	Address
10	2015	426	\$1,500,000	Resource recovery centre	Ophir Rd STEWARTS
10	2016	184	\$1,500,000	Additions and alteration to Railway Institute building	Havannah St
10	2015	196	\$450,000	Recreation facility - Go Kart track	Brocks Skyline
10	2016	277	\$23,300	Shed	Hassall Gr KELSO
10	2016	329	\$0	Resource Recovery Facility	Gormans Hill Rd
10	2017	190	\$60,000	Construction of two industrial storage sheds	Vale Rd SOUTH
10	2017	192	\$0	Commercial premises, consolidate 5 lots to 1 lot and 6 lot strata	Rankin St
10	2017	214	\$75,000	Internal office addition to existing hangar	PJ Moodie Dr
10	2017	221	\$323,500	Dual occupancy, retaining walls and two lot residential subdivision	Poate St
10	2017	314	\$200,000	Partial demolition, alterations and two storey addition to dwelling	Mitre St BATHURST
10	2017	359	\$4,650,157	Ambulance Station	Commonwealth St
10	2017	368	\$8,000	Conversion of two existing units to one single dwelling	Russell St
10	2017	394	\$841,000	Animal breeding facility	Rockley Rd
10	2017	396	\$0	221 lot Residential, 1 Open Space, 1 Unserviced Lot, 1 Residual	Freemantle Rd
10	2017	403	\$0	Partial change of use from residential to office premises	Russell St
10	2017	405	\$18,000	Shed	Station St
10	2017	410	\$0	Use of site as transport terminal	Ceramic Ave
10	2016	441	\$432,000	Modification - Separate Dwelling - Additions	PJ Moodie Dr
10	2017	422	\$0	Commercial - Use of Existing Premises for health consulting rooms	Bentinck St
10	2017	428	\$0	Use of existing garage to habitable space	Jagoe Dr KELSO
10	2017	439	\$436,700	Two storey rural dwelling with attached garage	Peregrine Rd
10	2017	440	\$975,000	Construction of 4 warehouses, retaining walls and two lot	Corporation Ave
10	2017	444	\$0	Three lot rural subdivision	Box Ridge Rd
10	2017	445	\$654,508	Three x two bedroom units, four lot residential subdivision & tree	Havannah St SOUTH
10	2017	446	\$60,000	In ground swimming pool and safety fence	Leo Grant Dr KELSO
10	2017	448	\$1,200,000	5 x self contained units	Vine St SOUTH
10	2017	451	\$0	Three lot rural subdivision (boundary adjustment)	Sofala Rd PEEL
10	2017	452	\$40,000	Garage	Carrol Ave
10	2017	453	\$1,500,000	Commercial offices and carpark	Princes St
10	2017	454	\$130,000	Dual Occupancy (2nd dwelling) boundary adjustment and tree	Browning St
10	2017	455	\$5,000	Additions to dwelling	Gormans Hill Rd
10	2017	459	\$750,000	Transportable building - new office	College Rd SOUTH
10	2009	148	\$314,176	Separate Dwelling - Additions and Swimming Pool	Eglinton Rd
10	2017	463	\$415,000	Single storey dwelling with attached garage	Tarana Rd
10	2017	464	\$380,000	Single storey dwelling with attached garage	Tarana Rd
10	2017	465	\$240,000	Single storey dwelling with attached garage	Tarana Rd
10	2017	466	\$3,875	Patio cover	Red Gum Pl
10	2017	468	\$55,419	Installation of roof-top solar array 41.58kWp	Mitre St BATHURST
10	2017	471	\$213,795	Single storey transportable dwelling and tree removal	Sofala Rd PEEL
10	2017	474	\$250,000	Two storey additions and alterations to existing dwelling	Patna St WEST
10	2017	475	\$2,000	Internal alterations to existing dwelling	Rocket St
10	2017	476	\$150,000	Second storey addition to existing dwelling	Minna Pl SOUTH
10	2017	478	\$343,000	Alterations & additions to existing dwelling	Diamond Swamp Rd
10	2017	479	\$35,000	Internal alterations to a commercial premises	Russell St
10	2017	480	\$1,184,671	Five industrial units, signage, carparking and landscaping	Watt Dr ROBIN HILL
10	2017	482	\$500,000	Indoor recreation facility and associated carpark	Gilmour St KELSO
10	2017	483	\$9,950	Carport	Elm Pl KELSO
10	2016	50	\$500,000	Dual Occupancy - New and Subdivision - Residential	Twynam Ave
10	2017	484	\$430,000	3 storey dwelling, swimming pool with safety barrier	Governors Pde
10	2017	485	\$430,000	Demolish existing dwelling, construct dual occupancy, 2 lot	Stanley St
10	2017	486	\$60,000	Rural Outbuilding - Horse Complex	Sofala Rd LAFFING
10	2017	487	\$0	Three lot rural subdivision - consolidation of five lots to three lots	Mitchell Hwy THE
10	2018	1	\$417,370	Single storey dwelling with attached garage	Red Hill Rd PALING
10	2018	2	\$200,000	Three advertising signs and definition of operating hours	Suttor St
10	2018	3	\$4,600	Alterations to existing dwelling	Yetholme Dr
10	2018	4	\$0	Use of three existing commercial signs	Keppel St
10	2018	5	\$5,000	Partial change of use to takeaway food premises	Russell St
10	2018	6	\$36,066	Storage shed	Hardwood Ave ROBIN
10	2016	131	\$2,000,000	Additions and alterations to existing function centre	Peel St BATHURST
10	2018	7	\$10,500	Shed	Fraser Dr EGLINTON
10	2018	8	\$12,000	Front brick fence	Blue Ridge Dr WHITE
10	2018	9	\$0	Use of existing 100Kw roof mounted solar panel system	Rankin St

10	2018	10	\$4,000	Change of use of part of existing building to food and drink	William St
10	2018	11	\$10,000	Alterations and additions to commercial premises	George St
10	2018	12	\$8,970	Carport	Diamond CI KELSO
10	2017	65	\$85,000	MOD - Pavillion for memorabilia	College Rd SOUTH
10	2018	13	\$887,008	Construction of one warehouse and one vehicle body repair	Watt Dr ROBIN HILL
10	2018	14	\$7,500	Alterations to patio to convert to habitable room	Limekilns Rd CLEAR
10	2018	15	\$8,300	Carport	Queen St
10	2018	16	\$19,650	Installation of 16.2Kw roof top solar system	Bant St BATHURST
18	2017	203	\$45,970	In ground swimming pool and safety barrier	Meehan St
18	2017	204	\$40,390	Swimming Pool	Hartwood Ave ROBIN
18	2017	206	\$64,520	Swimming Pool & Saftey Barrier	Conrod Stgt MOUNT
18	2017	224	\$265,000	Single storey dwelling with attached garage	Lew Ave EGLINTON
18	2017	230	\$15,976	Additions to rural dwelling	Longridge Rd
18	2017	247	\$400,615	Single storey dwelling with attached garage	Gell Pl
18	2018	4	\$100,000	Alterations and additions to exisiting dwelling	Tarana Rd
18	2018	5	\$391,000	Single storey dwelling with attached garage	Copeman Ct

Authority

Applications Over 40 Days



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Officer	App Type	Year	Num	Description	Address	Application Date	Days Open	Stop Days	Reason
E Secretary	10	2017	459	Transportable building - new	College Rd SOUTH BATHURST	29/11/2017	50		File with Ben Campbell
Mr A J Ballard	10	2017	468	Installation of roof-top solar array	Mitre St BATHURST	7/12/2017	42		In for typing
Mr D J Dwyer	10	2009	148	Separate Dwelling - Additions and	Eglinton Rd LLANARTH	1/12/2017	48		Waiting on Heritage Office
Mr D J Dwyer	10	2015	196	Recreation facility - Go Kart track	Boundary Rd MOUNT	30/06/2016	567		Waiting on additional information
Mr D J Dwyer	10	2017	314	Partial demolition, alterations and	Mitre St BATHURST	23/08/2017	148		Under Assessment
Mr D J Dwyer	10	2017	359	Ambulance Station	Commonwealth St WEST	25/09/2017	115		Waiting on comments from Health Infrastructure NSW
Mr D J Dwyer	10	2017	422	Commercial - Use of Existing	Bentnick St BATHURST	3/11/2017	76		Waiting on amended plans
Mr D J Dwyer	10	2017	463	Single storey dwelling with	Tarana Rd BREWONGLE	5/12/2017	44		Under Assessment
Mr D J Dwyer	10	2017	464	Single storey dwelling with	Tarana Rd BREWONGLE	5/12/2017	44		Under Assessment
Mr D J Dwyer	10	2017	465	Single storey dwelling with	Tarana Rd BREWONGLE	5/12/2017	44		Under Assessment
Mr GR Press	10	2017	214	Internal office addition to existing	PJ Moodie Dr RAGLAN	16/06/2017	216	170	Additional information requested
Mr GR Press	10	2017	428	Use of existing garage to	Jagoe Dr KELSO	8/11/2017	71		Additional information requested
Mr GR Press	10	2017	466	Patio cover	Red Gum PI WINDRADYNE	6/12/2017	43		Under Assessment
Mrs C L Barnett	10	2017	192	Commercial premises,	Rankin St BATHURST	31/05/2017	232		Waiting on amended plans
Mrs C L Barnett	10	2017	221	Dual occupancy, retaining walls	Poate St WINDRADYNE	20/06/2017	212	188	Waiting on amended plans
Mrs C L Barnett	10	2017	394	Animal breeding facility	Rockley Rd FOSTERS VALLEY	16/10/2017	94		Council Meeting 7 February 2018
Mrs C L Barnett	10	2017	396	221 lot Residential, 1 Open	Freemantle Rd EGLINTON	16/10/2017	94	57	Discussion Forum
Mrs C L Barnett	10	2017	403	Partial change of use from	Russell St BATHURST	19/10/2017	91		Council Meeting 21 February 2018
Mrs C L Barnett	10	2017	410	Use of site as transport terminal	Ceramic Ave RAGLAN	26/10/2017	84	43	Council Meeting 21 February 2018
Mrs C L Barnett	10	2017	439	Two storey rural dwelling with	Peregrine Rd BILLYWILLINGA	14/11/2017	65		Waiting on NSW RFS
Mrs C L Barnett	10	2017	444	Three lot rural subdivision	Box Ridge Rd TURONDALE	17/11/2017	62	34	NSW RFS requested dwelling envelope to assist with assessment
Mrs C L Barnett	10	2017	445	Three x two bedroom units, four	Havannah St SOUTH	17/11/2017	62		Discussion Forum/Council Meeting 21 February 2018
Mrs C L Barnett	10	2017	446	In ground swimming pool and	Leo Grant Dr KELSO	20/11/2017	59		Under Assessment
Mrs C L Barnett	10	2017	448	5 x self contained units	Vine St SOUTH BATHURST	21/11/2017	58	50	Requested additional information on plans
Mrs C L Barnett	10	2017	451	Three lot rural subdivision	Sofala Rd PEEL	23/11/2017	56		Waiting referral from NSW RMS
Mrs C L Barnett	10	2017	454	Dual Occupancy (2nd dwelling)	Browning St BATHURST	27/11/2017	52		Under Assessment
Ms C L Fulthorpe	10	2016	277	Shed	Hassall Gr KELSO	10/08/2016	526	502	Waiting on additional information
Ms L M McLean	10	2015	426	Resource recovery centre	Ophir Rd STEWARTS MOUNT	2/12/2015	778	707	Additional information has been requested
Ms L M McLean	10	2016	184	Additions and alteration to	Havannah St BATHURST	9/06/2016	588	68	Waiting on additional information
Ms L M McLean	10	2016	329	Resource Recovery Facility	Gormans Hill Rd GORMANS	8/09/2016	497		Waiting on additional information
Ms L M McLean	10	2017	190	Construction of two industrial	Vale Rd SOUTH BATHURST	30/05/2017	233	226	Additional information letter sent
Ms L M McLean	10	2017	405	Shed	Station St BREWONGLE	23/10/2017	87		Council Meeting 7 February 2018
Ms L M McLean	10	2017	440	Construction of 4 warehouses,	Corporation Ave ROBIN HILL	14/11/2017	65	45	Additional information letter sent
Ms R E Higgins-	10	2016	441	Modification - Separate Dwelling -	PJ Moodie Dr RAGLAN	27/10/2017	83		Owner is going to submit new plans
Ms R E Higgins-	10	2017	455	Additions to dwelling	Gormans Hill Rd GORMANS	27/11/2017	52	28	Waiting on additional information

Authority

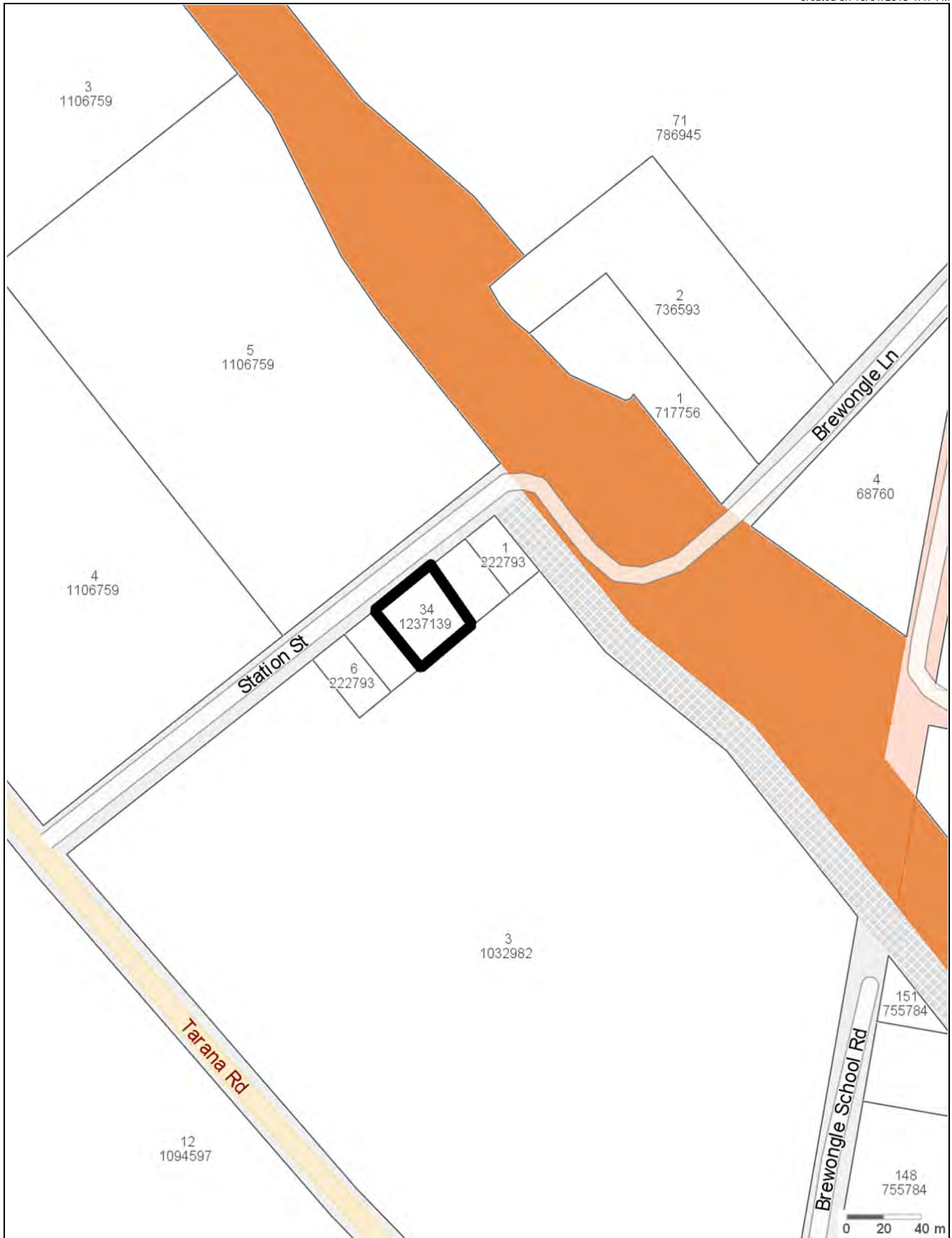
DA's Approved Under SEPP 1



LIVE

1/12/2017 - 31/12/2017

Year	No. Lot DP	Address	Category	Environmental Planning Instrument	Zoning Of Land	Development Standard To Be Varied	Justification Of Variation	Extent Of Variation	Concurring Authority	Date Determined
						NIL				



**Bathurst Regional Council**  
 PMB 17  
 158 Russell Street  
 BATHURST NSW 2795  
 Telephone: 02 6333 6111  
 Fax: 02 6331 7211  
 Email: [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)

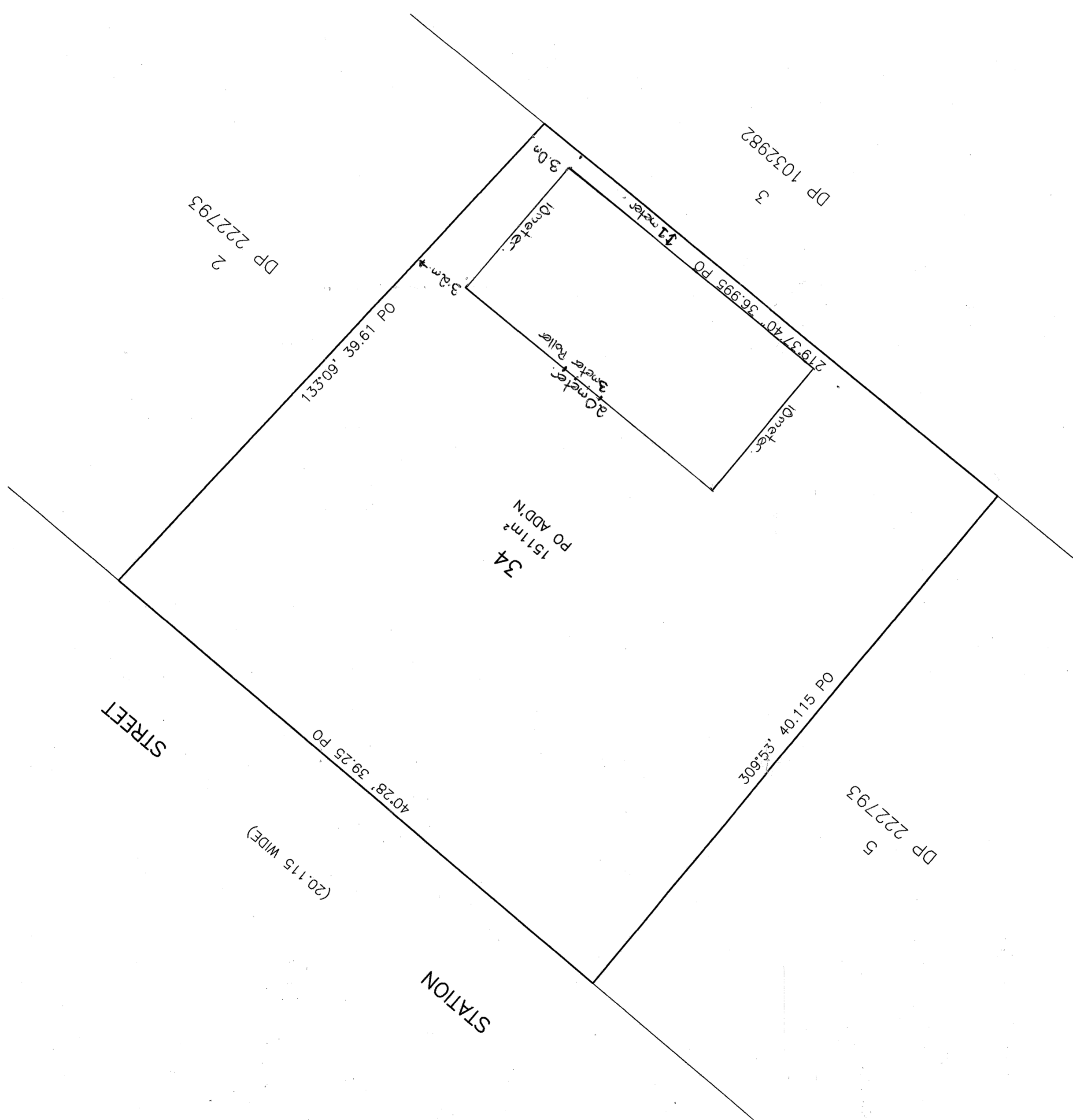
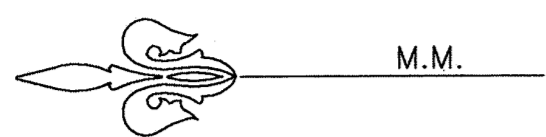
**Important Notice!**

This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground. This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, neither the Bathurst Regional Council nor the LPI makes any representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.  
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**Drawn By:** DwyerD  
**Date:** 16/01/2018  
**Projection:** GDA94 / MGA zone 55  
**Map Scale:** 1:2713 @ A4

DA 2017/405



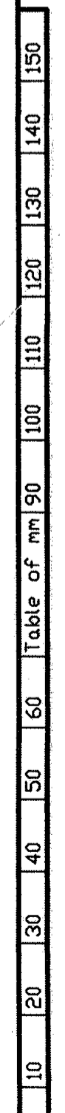
Surveyor: NICOLE F. VOLLEBERGH  
 Date of Survey: 12.10.2017  
 Surveyor's Ref: 17171

PLAN OF CONSOLIDATION OF LOTS 3 AND 4  
 IN DP 222793

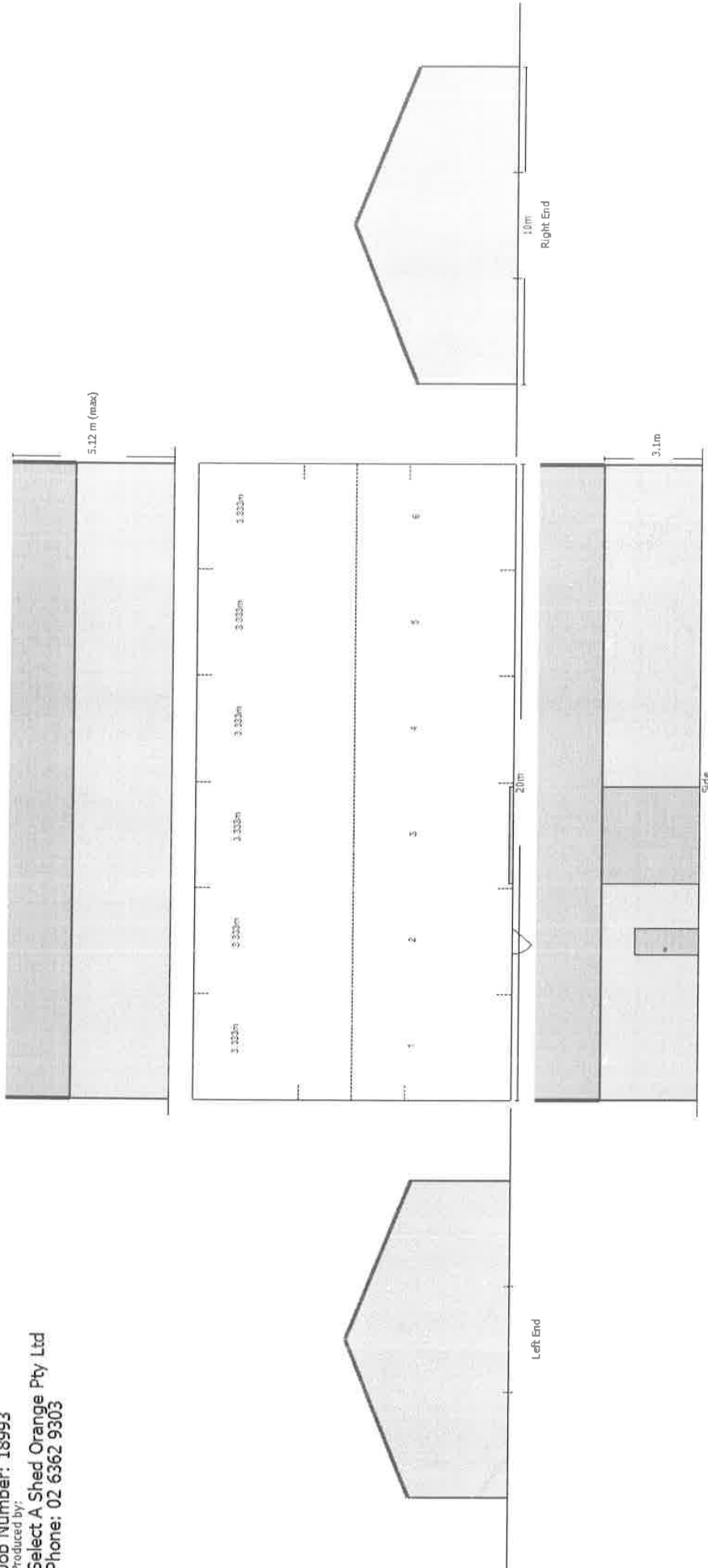
LGA: BATHURST REGIONAL  
 Locality: BREWONGLE  
 Subdivision No:  
 Lengths are in metres. Reduction Ratio 1:200

Registered

DP



Building For:  
Darren Burton  
24 Station Street Brewongle  
Job Number: 18993  
Produced by:  
Select A Shed, Orange Pty Ltd  
Phone: 02 6362 9303



2017/405/01



**FW: Development Application No 2017/405 attention Loretta Environment,  
Planning and Building services Bathurst Regional Council**  
anjum lawrence to: council@bathurst.nsw.gov.au

17/11/2017 12:28 PM

From: anjum lawrence <anjumlawrence@hotmail.com>  
To: "council@bathurst.nsw.gov.au" <council@bathurst.nsw.gov.au>

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Dear Sir/Madam

Ref: DA 2017/405

Our plot adjoins the applicants plot along the south western border. If you stand on Station st facing our property, the proposed development is to the left of our plot.

1. The footprint of the shed is 200 square metres and 5.5 metres high. This is more of an industrial or agricultural size structure than a shed in a residential street. A smaller structure would be more in keeping with the size of the plots, and character of that street.
2. The views from our house will be significantly impacted. Particularly from our both bedroom windows and downstairs. Our house faces in that direction. The applicant advises a house may be built later which may or may not cover this to some extent and create a more appropriate streetscape , however until such time this will look more like an industrial site. There is no guarantees that a house would be built or if the shed will be used as dwelling. There are already two large Shipping containers, and I believe, trailer and caravan on the property. With the addition of the massive steel shed, it will look like an industrial site.
3. The possibility of overshadowing should be checked
4. Is there any guarantee the applicant will not commence some sort of noisy business from there ?

We would very much appreciate the council looking into these concerns.

We can be contacted on 0468436836, +96895358042, or above email.

Regards  
Andrew and Anjum Lawrence

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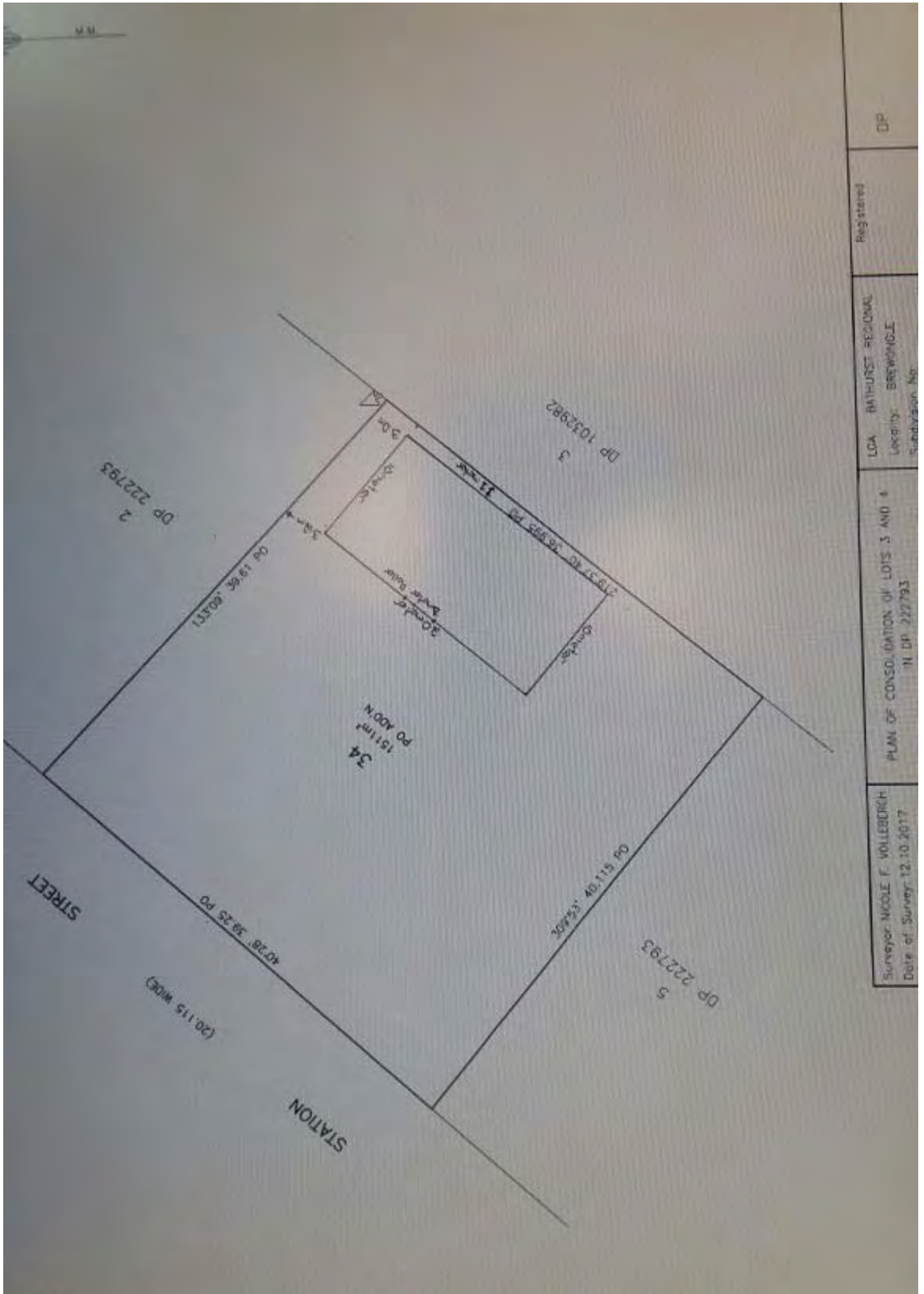
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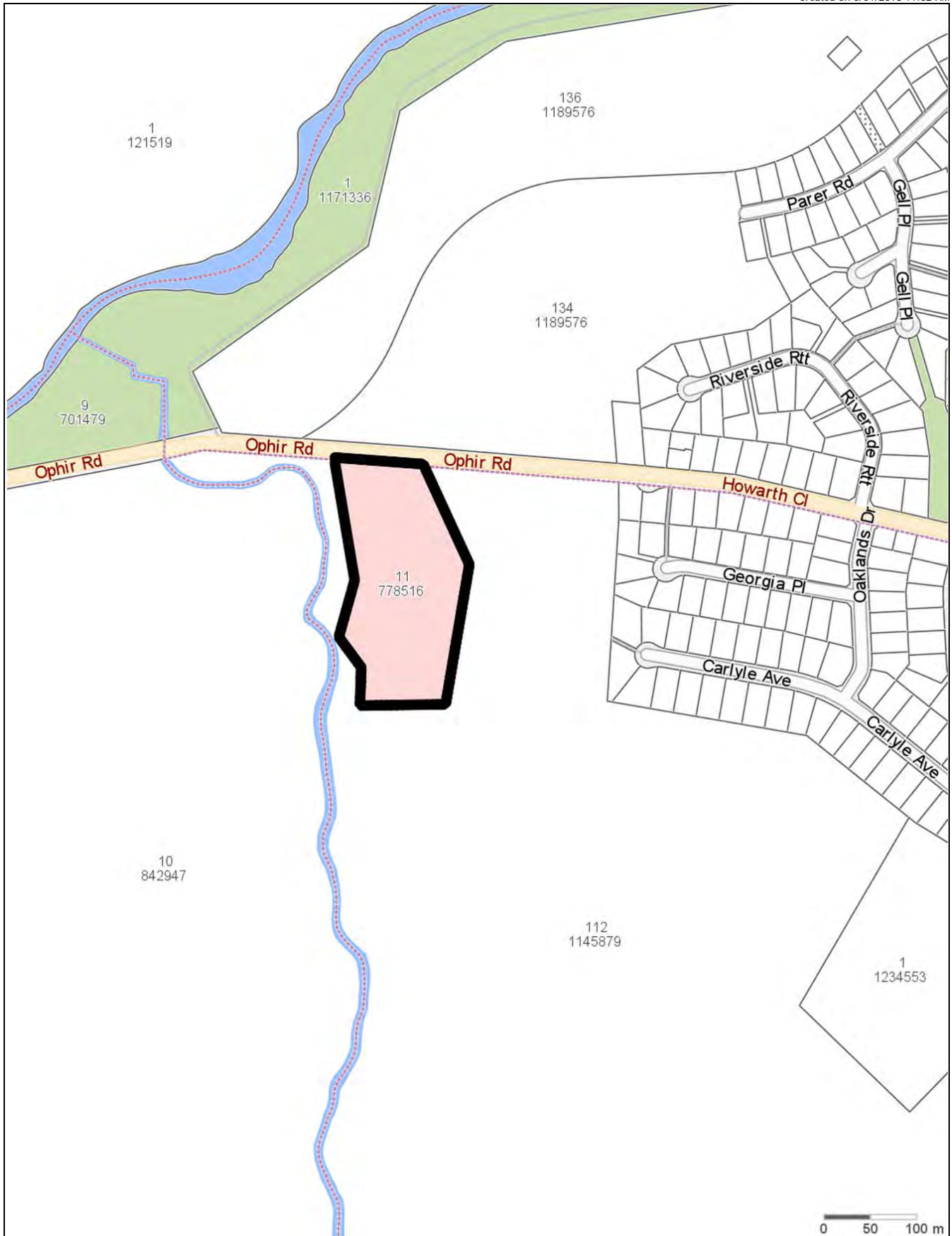
Ordinary Meeting

Page 29 of 121 - 7 February 2018

Attachments







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Drawn By: DwyerD  
 Date: 5/01/2018  
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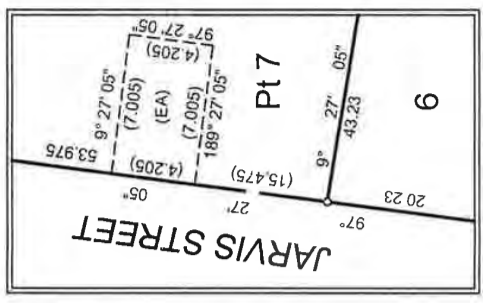
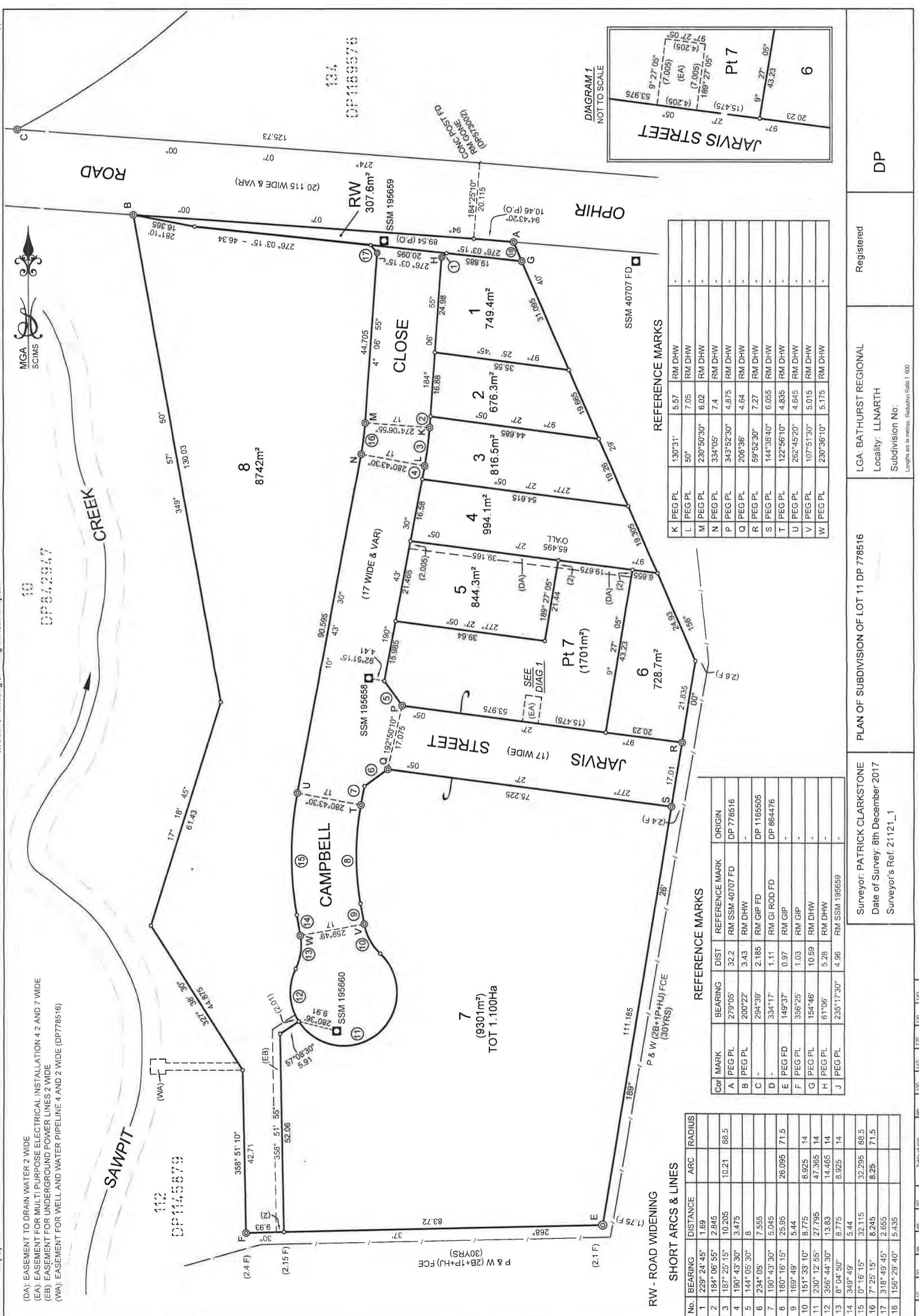
Road Naming - Campbell Close & Jarvis Street

PLAN FORM 2 (A2)

WARNING: Creasing or folding will lead to rejection

Sheet 2 of 2 sheet(s)

(DA): EASEMENT TO DRAIN WATER 2 WIDE  
 (EA): EASEMENT FOR MULTI PURPOSE ELECTRICAL INSTALLATION 4.2 AND 7 WIDE  
 (EB): EASEMENT FOR UNDERGROUND POWER LINES 2 WIDE  
 (WA): EASEMENT FOR WELL AND WATER PIPELINE 4 AND 2 WIDE (DP778516)



REFERENCE MARKS

K	PEG PL	130°31'	5.57	RM DHW	-
L	PEG PL	50°	7.05	RM DHW	-
M	PEG PL	230°50'30"	6.02	RM DHW	-
N	PEG PL	334°05'	7.4	RM DHW	-
P	PEG PL	343°52'30"	4.875	RM DHW	-
Q	PEG PL	206°36'	4.64	RM DHW	-
R	PEG PL	59°52'30"	7.27	RM DHW	-
S	PEG PL	144°38'40"	6.055	RM DHW	-
T	PEG PL	122°56'10"	4.835	RM DHW	-
U	PEG PL	262°45'20"	4.645	RM DHW	-
V	PEG PL	107°51'30"	5.015	RM DHW	-
W	PEG PL	230°36'10"	5.175	RM DHW	-

REFERENCE MARKS

Cor	MARK	BEARING	DIST	REFERENCE MARK	ORIGIN
A	PEG PL	279°05'	32.2	RM SSM 40707 FD	DP 778516
B	PEG PL	200°22'	3.43	RM DHW	-
C	-	294°39'	2.185	RM GIP FD	DP 1165505
D	-	334°17'	1.11	RM GI ROD FD	DP 864476
E	PEG FD	149°37'	0.97	RM GIP	-
F	PEG PL	356°25'	1.03	RM GIP	-
G	PEG PL	154°46'	10.59	RM DHW	-
H	PEG PL	61°06'	5.28	RM DHW	-
J	PEG PL	235°17'30"	4.96	RM SSM 195659	-

SHORT ARCS & LINES

No.	BEARING	DISTANCE	ARC RADIUS
1	229°24'45"	1.69	
2	184°06'55"	2.845	
3	187°25'15"	10.205	88.5
4	190°43'30"	3.475	
5	144°05'30"	8	
6	234°05'	7.555	
7	190°43'30"	5.045	26.095
8	180°16'15"	25.95	71.5
9	169°49'	5.44	
10	151°33'10"	8.775	14
11	230°12'55"	27.795	14
12	356°44'30"	13.83	14.465
13	8°04'50"	8.775	14
14	349°49'	5.44	
15	0°16'15"	32.115	88.5
16	7°25'15"	8.245	71.5
17	318°49'45"	2.655	
18	156°29'40"	5.435	

PLAN OF SUBDIVISION OF LOT 11 DP 778516

Surveyor: PATRICK CLARKSTONE  
 Date of Survey: 8th December 2017  
 Surveyor's Ref: 21121\_1

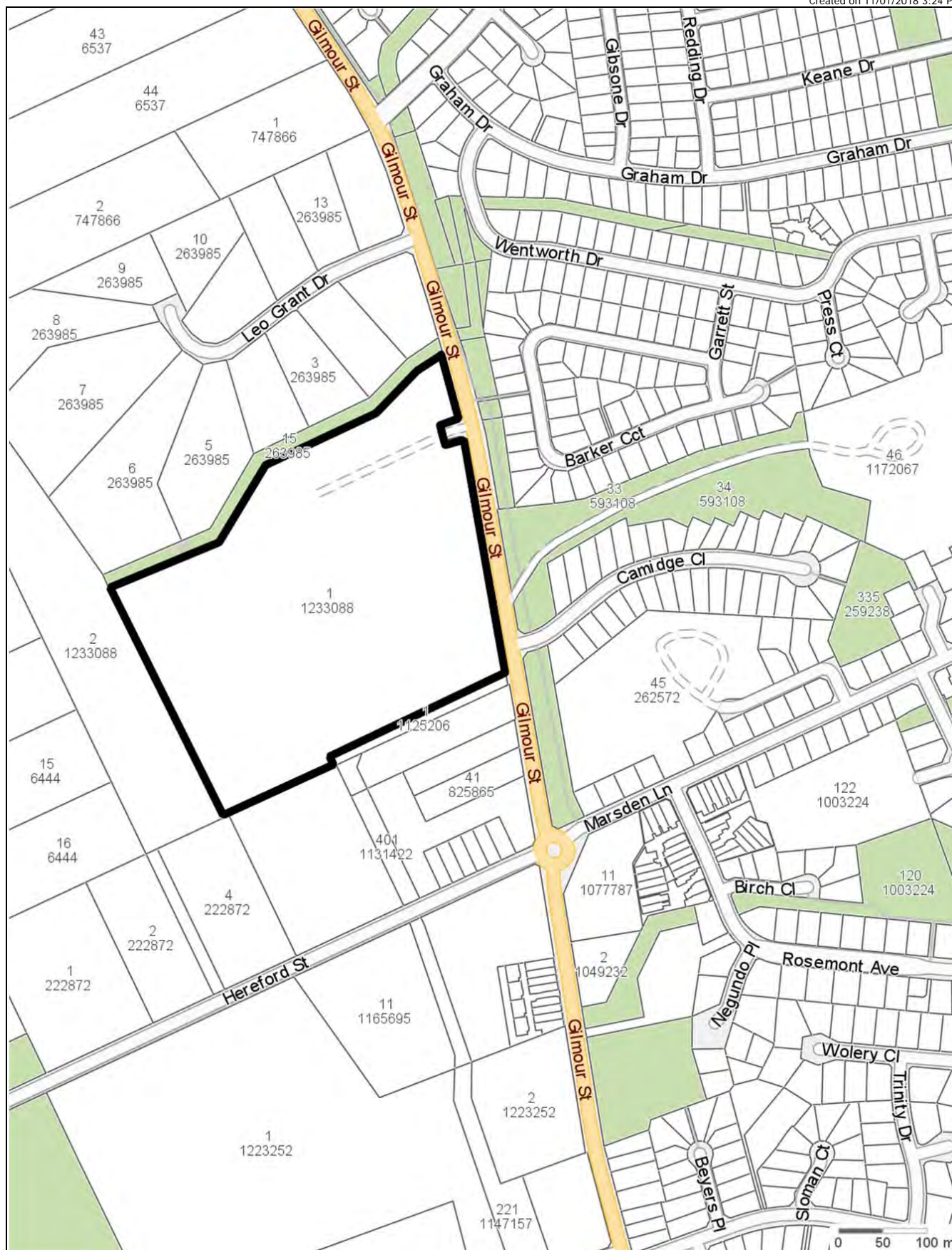
LGA: BATHURST REGIONAL  
 Locality: LLNARTH  
 Subdivision No:

Registered

DP

Lengths are in metres Reduction Ratio 1:500

10	20	30	40	50	60	70	80	90	100	110	120	130	140
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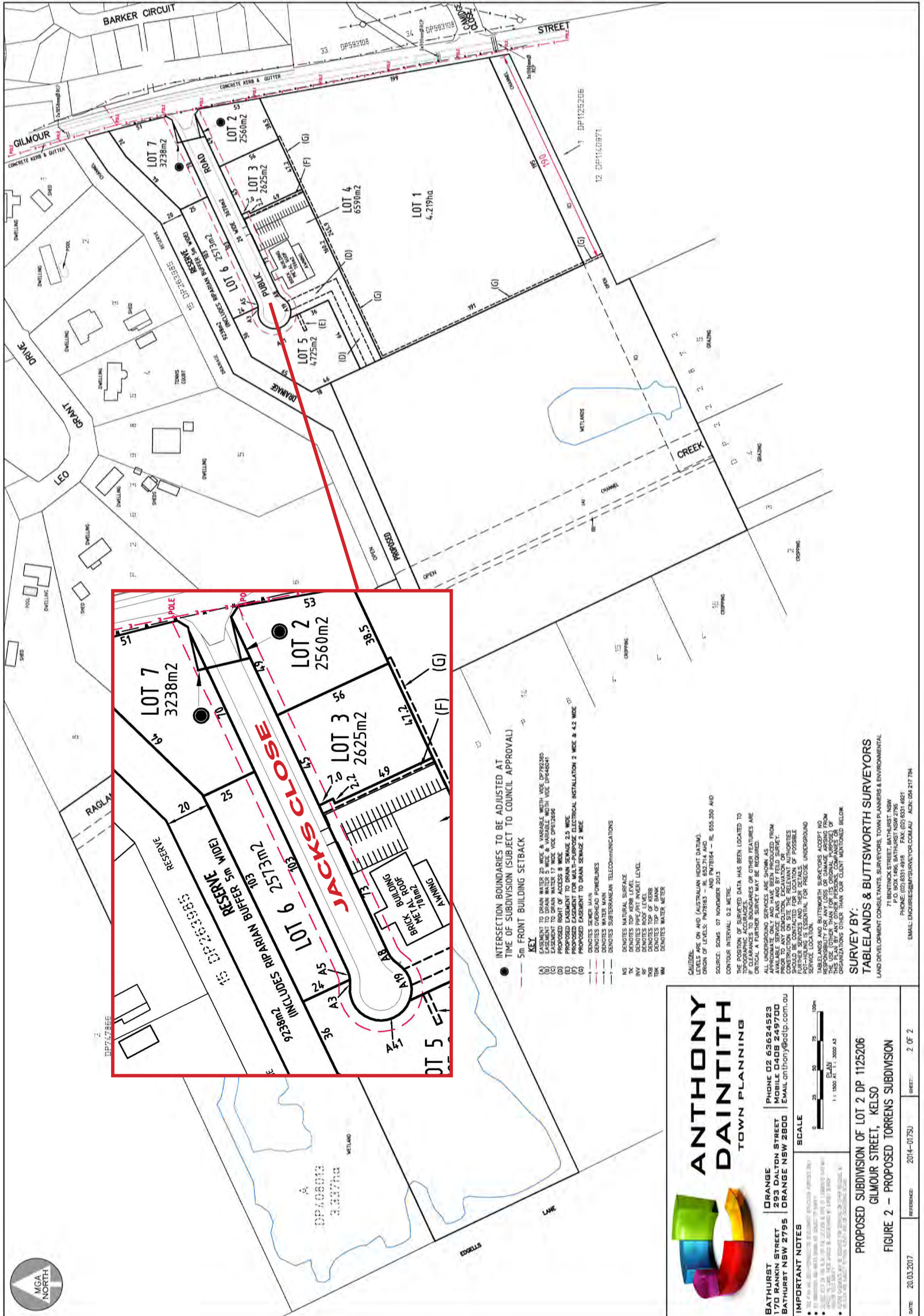
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Drawn By: DwyerD  
 Date: 11/01/2018  
 Projection: GDA94 / MGA zone 55  
 Map Scale: 1:5683 @ A4

Jacks Close



INTERSECTION BOUNDARIES TO BE ADJUSTED AT TIME OF SUBDIVISION (SUBJECT TO COUNCIL APPROVAL)

- KEY**
- (A) EASEMENT TO DRAIN WATER 2.5 MIDE & VARIABLE WIDTH WIDE DP78285
  - (B) EASEMENT TO DRAIN WATER 2.5 MIDE & VARIABLE WIDTH WIDE DP648041
  - (C) EASEMENT TO DRAIN WATER 2.5 MIDE & VARIABLE WIDTH WIDE DP712496
  - (D) PROPOSED EASEMENT TO DRAIN SEWAGE 2.5 MIDE
  - (E) PROPOSED EASEMENT FOR MULTI-PURPOSE ELECTRICAL INSTALLATION 2 MIDE & 4.2 MIDE
  - (F) PROPOSED EASEMENT TO DRAIN SEWAGE 2 MIDE
  - (G) DENOTES SEWER MAIN
  - DENOTES OVERHEAD POWERLINES
  - DENOTES WATER MAIN
  - DENOTES SUBTERRANEAN TELECOMMUNICATIONS
  - NS DENOTES NATURAL SURFACE
  - NK DENOTES KERSH LEVEL
  - NF DENOTES FINISH FLOOR LEVEL
  - RF DENOTES ROOF LEVEL
  - TKB DENOTES TOP OF KERB
  - TKM DENOTES TOP OF BANK
  - WM DENOTES WATER METER

**CAUTION:**  
LEVELS ARE ON AHD (AUSTRALIAN HEIGHT DATUM).  
ORIGIN OF LEVELS: PM78163 - RL 652.714 AHD  
AND PM78164 - RL 655.350 AHD


SOURCE: SOMS 07 NOVEMBER 2013  
CONTOUR INTERVAL: 0.2 METRE.

THE POSITION OF SURVEYED DATA HAS BEEN LOCATED TO TOPOGRAPHIC ACCURACIES.  
IF CLEARANCES TO BOUNDARIES OR OTHER FEATURES ARE CRITICAL A FURTHER SURVEY MAY BE REQUIRED.

ALL UNDERGROUND SERVICES ARE SHOWN AS APPROXIMATE ONLY AND HAVE BEEN PRODUCED FROM RECORDS OF THE RELEVANT AUTHORITIES.  
PRIOR TO ANY DEMOLITION, EXCAVATION OR CONSTRUCTION ON SITE THE RELEVANT AUTHORITIES SHOULD BE CONTACTED FOR LOCATION OF POSSIBLE SERVICES.  
POT-HOLDING IS ESSENTIAL FOR PRECISE UNDERGROUND SERVICE LOCATION.

TABLELANDS AND BUTTSWORTH SURVEYORS ACCEPT NO RESPONSIBILITY FOR ANY LOSS OR DAMAGE ARISING FROM THIS PLAN BY ANY OTHER PERSONS, COMPANIES OR ORGANIZATIONS OTHER THAN OUR CLIENT MENTIONED BELOW.

**SURVEY BY:**  
**TABLELANDS & BUTTSWORTH SURVEYORS**  
LAND DEVELOPMENT CONSULTANTS, SURVEYORS, TOWN PLANNERS & ENVIRONMENTAL  
71 BENTINCK STREET, BATHURST NSW  
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**ANTHONY DAINITH TOWN PLANNING**

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BATHURST NSW 2795 | ORANGE NSW 2800 | Email anthony@adtpp.com.au

**IMPORTANT NOTES**

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- THE PLAN IS TO BE USED ONLY FOR THE PURPOSES SPECIFIED IN THE TITLE
- ANY OTHER USES ARE AT THE USER'S RISK
- THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY APPROVALS
- THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY APPROVALS

**SCALE**



PLAN  
1 : 1500 AT 1 : 3000 AS

PROPOSED SUBDIVISION OF LOT 2 DP 1125206  
GILMOUR STREET, KELSON

**FIGURE 2 - PROPOSED TORRENS SUBDIVISION**

DATE: 20.03.2017

REFERENCE: 2014-0175U

SHEET: 2 OF 2



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Drawn By: DwyerD

Date: 16/01/2018

Projection: GDA94 / MGA zone 55

Map Scale: 1:1541 @ A4

Road Naming - Peates Lane

## **1. Update of the Environmental Planning and Assessment Act**

---

The Environmental Planning and Assessment Amendment Bill 2017 has been passed by Parliament. The updates have four underlying objectives:

- to enhance community participation
- to promote strategic planning
- to increase probity and accountability in decision-making
- to promote simpler, faster processes for all participants.

The implications of the new Bill for Council are as follows.

### a. New Objects to support the built environment

The new objects of the Act seek to reflect the Government's commitment to well-designed communities with local character and heritage. When performing functions under the Act, authorities will now be guided by additional objects promoting:

- good design and amenity of the built environment
- the sustainable management of built and cultural heritage (including Aboriginal cultural heritage)

### b. Enhanced community participation

The Bill seeks to make it clearer and easier for the community to understand how it can participate in planning decisions. The Bill requires all planning authorities to prepare a community participation plan. This will spell out when and how they will engage with their communities across all the planning functions they perform.

The plans will have to meet the minimum requirements for community participation that will be set out in Schedule 1 to the Act. Councils can commit to go beyond the minimum requirements, to suit the needs of their communities.

In preparing their plans, councils will have to take into consideration new community participation principles, which set the bar for how the community should be engaged. The principles state, among other things, that the community has a right to be informed about planning matters that affect it and it should be given opportunities to participate as early as possible in strategic planning.

To improve accountability to all stakeholders, the Bill requires decision-makers to give reasons for their decisions.

### c. Strategic Planning

For the first time, the Act will recognise the critical role of councils in strategic planning. Under the new provisions each council will prepare a local strategic planning statement. This will set out the 20-year vision for land-use in the local area, the special character and values that are to be preserved, and how change will be managed into the future. The statements will need to align with the regional and district plans, and

the council's own priorities in the community strategic plan it prepares under local government legislation.

The statements will shape how the development controls in the local environmental plan (LEP) evolve over time. This means the LEP will be a tool to deliver the council and community's plan for the future.

d. Up-to-date Development Controls

The Bill seeks to ensure that LEP and development control plans are kept up-to-date and as simple as possible by requiring councils to do a 'LEP check' at least every 5 years – they will consider whether the LEP is still fit for purpose given any changes in population, infrastructure, strategic plans and other key indicators. This check may prompt some updates to the LEP, or it may find that a comprehensive review of the LEP is needed.

The Bill will allow the Government to establish a standard, online format for DCPs. The content will remain up to councils, but they will be able to draw on model provisions prepared by the Department.

e. Confidence in the complying development process

To improve confidence in complying development, the Bill enables:

- councils to impose a levy on complying development certificates to fund monitoring and enforcement of complying development standards in their area;
- councils to stop work for up to seven days on a complying development site to investigate whether the construction is in line with the certificate. From there, the council can take more formal action – such as a development control order – if warranted; and
- the courts to declare a complying development certificate invalid if it does not meet the approved standards.

Where developers have constructed works that go beyond an approval, then retrospectively applied for a modification to authorise the extra works, councils will be able to impose an additional fee to deter retrospective modification applications. This fee will be set in the EP&A Regulations.

Given the scope of the changes in this Bill, the Government is taking a staged approach to the Bill's commencement. Most of the changes will commence in the first quarter of 2018. Other changes will take longer to switch on and will involve further consultation, so new features of the planning system like community participation plans and local strategic planning statements will be introduced over time. Changes will be supported by appropriate guidance, templates and other resources.



## **2. Environmental Planning and Assessment Regulation**

---

The Department of Planning and Environment has recently commenced a review of the *Environmental Planning and Assessment Regulation 2000* (the Regulation).

The Regulation contains key operational provisions for the NSW planning system, including those relating to:

- Planning instruments, including requirements and procedures for planning proposals and procedures for making and amending development control plans
- Procedures relating to development applications and complying development certificates
- Existing uses and designated development
- Requirements for environmental assessment under Part 5 of the EP&A Act and applications for State significant infrastructure
- Environmental impact statements
- Building regulation and subdivision certification
  - Note: the review of the Regulation does not examine these building and certification provisions, as broader building regulation reforms are being fast tracked through a separate process.
- Fees and charges, including fees for development applications, building certificates and other planning services
- Development contributions, including the preparation of contributions plans
- Planning certificates, which provide information about land
- Other miscellaneous matters, including amounts for penalty notices (or fines) that may be issued for breaches of the EP&A Act and the Regulation, provisions for planning bodies (the Planning Assessment Commission and Independent Hearing and Assessment Panels), development by the Crown, and record keeping requirements for councils.

Council lodged a submission with respect to the draft Regulations largely dealing with operational matters such as electronic submission of applications and certificates, caps on section 94 contributions and opportunities to review the building regulation and certification process.

## **3. Biodiversity Reforms and regulation of clearing of Native Vegetation**

---

The legislative framework for native vegetation management, private land conservation, threatened species and other protected native animals and plants in New South Wales has been reformed.

The biodiversity conservation reforms include the creation of the *Biodiversity Conservation Act 2016*, the *Local Land Services Amendment Act 2016*, *State Environmental Planning Policy (Vegetation in Non-Rural Areas)* and supporting Regulations and products. The reforms included the repeal of several existing Acts, including the *Native Vegetation Act 2003*, *Threatened Species Conservation Act 1995* and the *Nature Conservation Trust Act*

2001. Also repealed are the animal and plant provisions (Parts 7-9) of the *National Parks and Wildlife Act 1974*. The new legislative arrangements commenced on 25 August 2017.

The *Biodiversity Conservation Act* and associated regulation outline the framework for addressing impacts on biodiversity from development and vegetation clearing. It establishes a hierarchical framework to avoid, minimise and offset impacts on biodiversity from development through the Biodiversity Offsets Scheme. The emphasis is on avoidance of impacts with substantial financial consequences where offsets are required.

Under the scheme developers and landholders who undertake clearing which triggers the offsets scheme create a biodiversity credit obligation which must be retired to offset their activity. The scheme also establishes biodiversity stewardship agreements, which are voluntary in-perpetuity agreements entered into by landholders, to generate credits to sell to developers and landholders who require these credits to offset the activities at other sites.

Under the new arrangements there are three pathways for approval for clearing native vegetation depending on the location and/or nature of the clearing:

Type of Clearing	Relevant Legislation	Approvals authority	Regulatory Tools/Processes
Clearing in association with a local development (DA)	Part 4 EP&A Act	Consent authority (generally Council)	Biodiversity Offsets Scheme (Opt in for Part 5) triggered by <ul style="list-style-type: none"> <li>- Area thresholds (based on min lot size)</li> <li>- Biodiversity Values Map (BVM)</li> <li>- Significant impact on threatened species or community (where proposal is below threshold or not on BVM)</li> </ul> Biodiversity Assessment Report to be prepared by accredited person using Biodiversity Assessment Methodology. Streamlined Assessment Process available for some developments. Biodiversity Offset requirements included as conditions of consent
Clearing on agricultural land	LLS Act Part 14	Native Vegetation Panel	Allowable activities Native Vegetation Regulatory Map Set-aside areas OEH compliance role
Clearing in Urban areas and E zones – not ancillary to a development requiring consent.	Vegetation SEPP	Exceeds area threshold – Native Vegetation Panel	Biodiversity Offsets Scheme – including BAM assessment
		Doesn't exceed area threshold – Council permit under DCP (unless exemption applies)	Mechanism not yet established. Model clauses for DCP will be provided.

## Offset Scheme Thresholds - Area Criteria

Minimum lot size associated with property	Threshold for clearing, above which the BAM and offsets scheme apply	Proposed Area Limit for application of Streamlined Biodiversity Assessment
Less than 1 ha	0.25 ha or more	≤ 1 ha
1 ha, and less than 40 ha	0.5 ha or more	≤ 2 ha
40 ha, and less than 1000 ha	1 ha or more	≤ 5 ha
1000 ha or greater	2 ha or more	≤ 10 ha
Note: The area threshold applies to all proposed native vegetation clearing associated with a proposal, regardless of whether this clearing is across multiple lots. In the case of a subdivision, the proposed clearing must include all future clearing likely to be required for the intended use of the land after it is subdivided.		

The Act requires a consent authority to reject a Part 4 development or clearing proposal (that is not State Significant Development (SSD) or State Significant Infrastructure (SSI)) that they determine is likely to have a serious and irreversible impact on biodiversity values.

Transitional arrangements in place mean that Part 4 development applications (except SSD) are assessed under previous arrangements until 25 February 2018 (see OLG Circular No:17-38/ 24 November 2017).

Further information on the reforms can be found at <http://www.environment.nsw.gov.au/biodiversitylegislation>

#### **4. Proposed Primary Production and Rural Development State Environmental Planning Policy (SEPP)**

The Department of Planning and Environment is currently seeking feedback on a package of reforms to update and improve the planning framework for primary production and rural development.

Changes proposed include consolidating the following five existing SEPPs:

- State Environmental Planning Policy (Rural Lands) 2008 (Rural Lands SEPP)
- State Environmental Planning Policy 30 - Intensive Agriculture (SEPP 30)
- State Environmental Planning Policy 52 - Farm Dams and Other Works in Land and Water Management Plan Areas (SEPP 52)
- State Environmental Planning Policy 62 - Sustainable Aquaculture (SEPP 62)
- Sydney Regional Environmental Plan 8 - Central Coast Plateau Areas (SREP 8)

The Explanation of Intended Effects (EIE) outlines provisions to be included in a new SEPP. It also highlights proposals to transfer existing plan making requirements to the Ministerial Planning Directions under section 117 of the *Environmental Planning and Assessment Act 1979*, and to amend the Standard Instrument Local Environmental Plan (SILEP).

Council has lodged a submission with respect to the EIE.

Council supports a review of the various SEPPs and a consolidation of issues into one SEPP/SILEP provisions. However, Council has opposed the proposed changes for the transfer of clause 9 of the Rural Lands SEPP (as interpreted by the Department) to clause 4.2 of the SILEP, and therefore the Bathurst Regional LEP 2014, as proposed in the Explanation of Intended Effects.

In respect of clause 9 of the Rural Lands SEPP, the Courts have interpreted this clause in a manner that enables the subdivision of rural lands to create a lot with an existing dwelling below the minimum lot size. The Department now proposes to simply transfer the existing clause 9 of the Rural Lands SEPP to each council's LEP under clause 4.2 of the LEP.

Council has indicated to the Department that it has never interpreted clause 9 of the Rural Lands SEPP as enabling the subdivision of land for primary production purposes to create a lot with an existing dwelling below the minimum lot size. Council has always interpreted the clause to require that any lot created with an existing dwelling must meet the minimum allotment size. Such interpretation is consistent with that of many other rural and regional councils.

That the Court has interpreted this clause in the manner outlined in the EIE, suggests to Council that the Department must urgently review the intent of clause 9 to ensure it does not support this outcome and not just transfer the clause to each LEP.

Council has therefore opposed any planning provision that enables the subdivision of rural lands with an existing dwelling below the minimum lot size. Such a provision contradicts the Departments own suggested planning principle within the EIE to:

- Prioritise efforts to minimise the fragmentation of rural land and reduce the risk of land use conflict, particularly between residential land uses and other rural land uses.

The proposed changes to clause 4.2 are akin to re-establishing concessional allotment provisions. The changes are inappropriate and will have irreversible effects on the protection of rural lands throughout NSW.

Council has sought further consultation on the changes proposed to clause 4.2 of the SILEP before they are made.

## **5. Draft Large Scale Solar Energy Guidelines**

---

Council has recently been advised that the Department of Planning & Environment has released Draft Large Scale Solar Energy Guidelines for public comment.

The Guidelines advise the community and proponents on the assessment and approval of large scale solar energy developments classed as State Significant. It is not by itself statutory enforceable.

The draft Guidelines provide information on site selection. It is noted that the Guideline identifies that the following "constraints" should be identified;

Important agricultural lands, including Strategic Agricultural Land (both critical industry clusters and biophysical strategic agricultural land), and land with soil capability classes 1, 2 & 3. Consideration should also be given to any significant fragmentation or displacement of existing agricultural industries.

The existence of the draft Guidelines has been included in Council's letter to Photon Energy.

The draft Guidelines is on exhibition until 18 February 2018.

## **6. Short term holiday letting**

---

The NSW Department of Planning & Environment has been undertaking a review of planning rules governing short term holiday letting (STHL).

Short term holiday letting has been popular in coastal and tourist destinations for many years. In Bathurst this has included a significant uptake during race events.

Regulation of STHL varies significantly across the State depending on the planning rules in place and the respective attitudes of Council's and communities to the use occurring.

In 2016, the NSW Legislative Assembly Committee on Environment and Planning conducted an inquiry into the adequacy of the regulation of STHL in New South Wales. The Committee's final report was published on 19 October 2016 and made 12 recommendations.

The key recommendations were that the NSW Government:

- Amend planning laws to regulate short-term rental accommodation;
- Allow home sharing, and letting a principal place of residence, as exempt development;
- Allow empty houses to be let as exempt and complying development;
- Strengthen owners' corporations' powers to manage and respond to issues in strata properties; and
- Commit to further investigating impacts from STHL on traditional accommodation operators.

Subsequent to this the Department of Planning issued an "Options Paper" for regulating short term holiday letting for public comment. The options to regulation range from unusual intervention to substantial Government Regulation.

Council has lodged a submission to the Options Paper.

At this stage the Government's preferred option has not been finalised.

## **7. Regional Urban Design Guide**

---

For the first time, the Environmental Planning and Assessment Act now has an Object that relates to good design. In response, the NSW Government Architect has developed the "Better Placed" policy to achieve better urban design and is now developing a Regional Urban Design Guide and calling for input. The following information has been provided by the Government Architect but at this stage it remains unclear how a Council can require high quality urban design in its development control framework.

### *Background Information on the Guide*

*Regional Plans now apply to all of NSW beyond Greater Sydney. These Plans contain actions to prepare urban design guidelines for planning, designing and developing a healthy built environment. To deliver these actions, the NSW Government is preparing an urban design guide for regional NSW.*

*Good urban design can add to the community's cultural, economic and physical wellbeing by creating safe, healthy and socially inclusive places that meet the needs of a broad range of community members.*

*The Guide would form part of a collection of guidance documents which sit beneath Better Placed – the integrated design policy for NSW developed by GA NSW – and would apply to all of NSW beyond Greater Sydney. Further information about Better Placed can be found at the following website: <http://www.governmentarchitect.nsw.gov.au/thinking/integrated-design-policy>*

*It is intended that the Guide would be a non-statutory document. This recognises that urban design is a wide-ranging discipline, with related policy contained in a broad range of policies prepared by the federal, state, and local governments.*

### *Objectives of the Guide*

- *Produce a guide which aligns with the over-arching objectives and values of Better Placed – the integrated design policy for NSW developed by GA NSW.*
- *Identify overarching design principles which respond to the challenges and opportunities in regional cities, centres, towns and villages in regional NSW.*
- *Provide design guidance which addresses the unique characteristics, issues and challenges for different regions.*
- *Demonstrate how good built environment outcomes and design processes can be achieved through case studies across regional NSW.*
- *Produce a guide which can be used by a range of different audiences, including state and local government, urban design professionals, developers, builders, home owners and the general community.*

## **8. Reform to planning rules governing advertising signage**

---

The Department of Planning and Environment have advised of a review of State Environmental Planning Policy No. 64 – Advertising & Signage.

State Environmental Planning Policy No. 64 – Advertising & Signage (SEPP 64) sets out planning controls for advertising and signage in NSW. The SEPP requires signage to be compatible with:

- The future character of an area,
- Provide effective communication in suitable locations and
- Be of high quality design and finish

Further, the SEPP regulates signage, provides time limited consents, regulates the display of advertising in transport corridors, and ensures that public benefits may be derived from advertising in and adjacent to transport corridors.

Recent changes in SEPP 64 include:

- Banning advertisements on parked trailers on roads, road shoulders footpaths and nature strips, excluding advertising associated with the primary use of the trailer, e.g. tradies trailer and public authorities.
- Requiring consent of displaying signage on trailers parked on private land in view from roads, road shoulders footpaths and nature strips.
- Allowing advertising in transport corridors permissible with consent from the Planning Minister or delegate, across NSW.
- Minor updates to clauses, terms and definitions.

The change to ban trailers advertising will come into effect on 1 March 2018. All other changes came into effect on 29 November 2017.

The changes will introduce \$1500 fines for individuals and \$3000 for businesses who advertise on trailers parked on roads, footpaths, nature strips and road shoulders, or where trailer advertising is displayed on private land without development consent. Local council will be the regulatory authority.

## **9. Proposed changes to State Environmental Planning Policy No. 70 – Affordable Housing**

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This Policy allows certain councils to prepare affordable housing contribution schemes when there is an upzoning of land, but only applies to certain councils in the Sydney region.

## **10. Planning Portal**

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The NSW Department of Planning & Environment have been progressively rolling out its Planning Portal.

The Planning Portal tool provides access to information to help members of the public assist in preparation, lodgement and tracking applications.

At this stage information on many of Council's planning provisions e.g. zoning etc. is available on the Portal.

The Department has foreshadowed a move towards online lodgement of applications through the Portal. This would apply to the majority of applications. Implementation of the online applications is however progressing slowly and no clear timetable for regional NSW has been provided.

It is anticipated that the customer interaction at time of lodgement will change significantly once introduced, with greater focus on ensuring that documents are submitted and uploaded before official lodgement. There will also be changes to the way Council's fees are paid. This has implications for the customers and the counter arrangements which will need to be reviewed once full details are known.



**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT -  
ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

**BATHURST REGIONAL COUNCIL  
INVESTMENT PERFORMANCE**

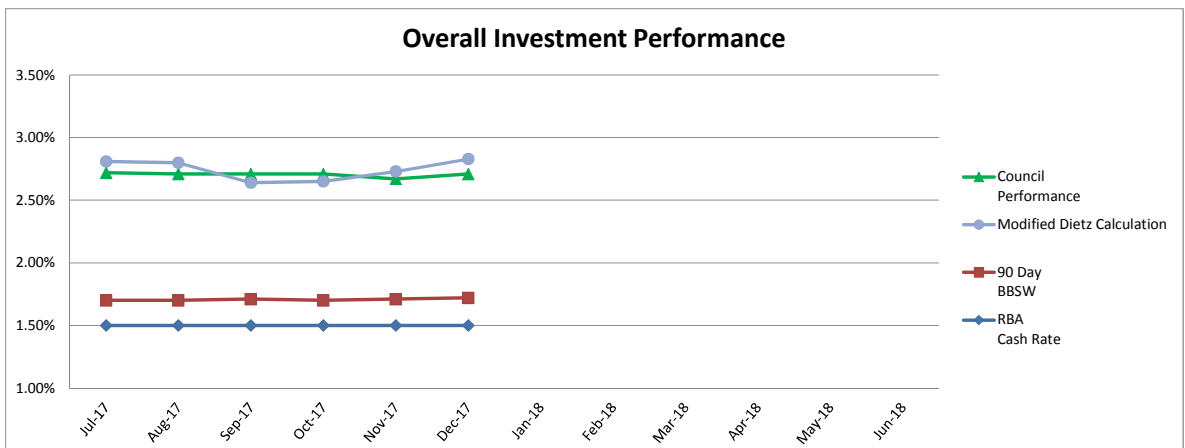
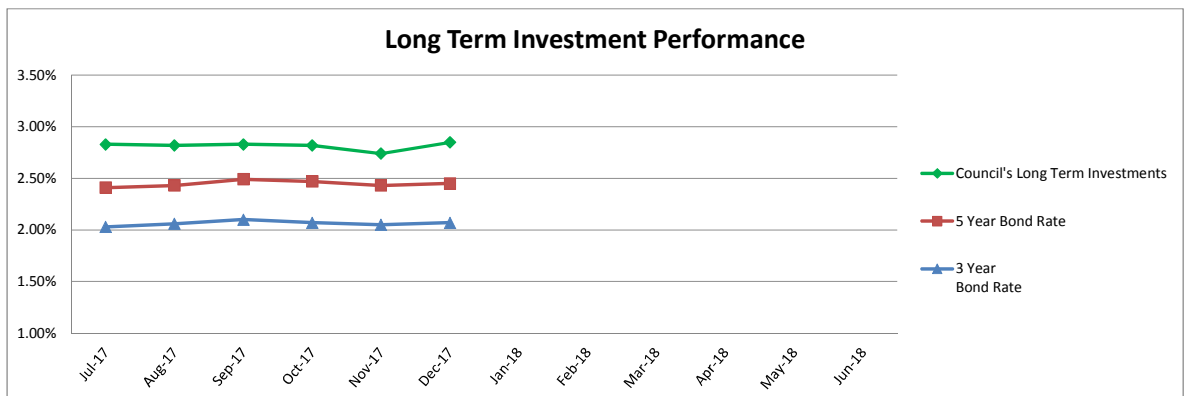
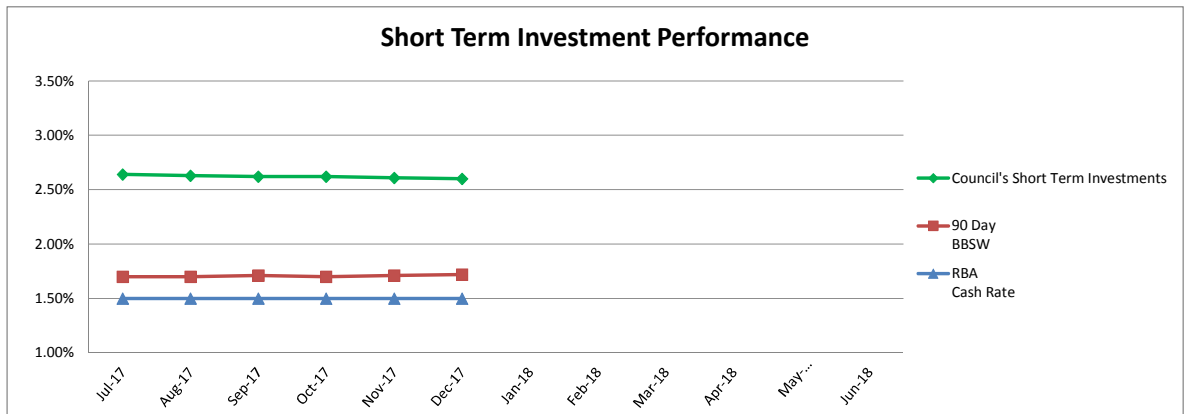
**Investment Policy Benchmarks**

**Benchmark 1 - The performance of the portfolio shall be against the industry standard 90 Day Bank Bill Index or the official RBA Cash Rate**

Council's current year to date performance compared to the two benchmarks is shown below. Council has outperformed both benchmarks.

Reserve Bank of Australia - Cash Rate	1.50%
AFMA - 90 Day Bank Bill Swap Rate (BBSW) Avg Mid	1.72%
Three Year Swap Rate - Commonwealth	2.07%
Five Year Swap Rate - Commonwealth	2.45%
Modified Dietz Calculation	2.65%

	Short Term			Long Term			Overall Performance	
	RBA Cash Rate	90 Day BBSW	Council's Short Term Investments	3 Year Bond Rate	5 Year Bond Rate	Council's Long Term Investments	Modified Dietz Calculation	Council Performance
Jul-17	1.50%	1.70%	2.64%	2.03%	2.41%	2.83%	2.81%	2.72%
Aug-17	1.50%	1.70%	2.63%	2.06%	2.43%	2.82%	2.80%	2.71%
Sep-17	1.50%	1.71%	2.62%	2.10%	2.49%	2.83%	2.64%	2.71%
Oct-17	1.50%	1.70%	2.62%	2.07%	2.47%	2.82%	2.65%	2.71%
Nov-17	1.50%	1.71%	2.61%	2.05%	2.43%	2.74%	2.73%	2.67%
Dec-17	1.50%	1.72%	2.60%	2.07%	2.45%	2.85%	2.83%	2.71%
Jan-18								
Feb-18								
Mar-18								
Apr-18								
May-18								
Jun-18								



## BATHURST REGIONAL COUNCIL

## INVESTMENT PERFORMANCE

## Benchmark 2 - Credit and Maturity Benchmarks

## 2a - Overall Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating, Council has successfully met this criteria.

Short Term	Ratings	Maximum Holding %	Actual Holding %		
	A1+	100	28%	Complies	<i>Several institutions were downgraded recently</i>
	A1	80	0%	Complies	
	A2	60	57%	Complies	
	A3	40	11%	Complies	
	ADI	20	4%	Complies	
			100%		
Long Term	Ratings	Maximum Holding %	Actual Holding %		
	AAA	100	0%	Complies	<i>Several institutions were downgraded recently</i>
	AA+ AA AA-	80	35%	Complies	
	A+ A A-	60	16%	Complies	
	BBB+ BBB BBB-	40	43%	Does not comply	
	ADI	20	6%	Complies	
			100%		

## 2b - Institutional Credit Framework

To limit single entity exposure each individual institution will be limited by their credit rating, Council has successfully met this criteria.

Short Term	Ratings	Maximum Holding %	Actual Holding %	
CBA	A1+	45	2%	Complies
National Australia Bank Limited	A1+	45	11%	Complies
Bankwest	A1+	45	4%	Complies
Bank of Queensland Limited	A2	30	17%	Complies
Bendigo and Adelaide Bank Limited	A2	30	2%	Complies
Newcastle Permanent	A2	30	2%	Complies
Maritime, Mining & Power Credit Union	A2	30	4%	Complies
People's Choice Credit Union	A2	30	7%	Complies
IMB	A2	30	2%	Complies
G & C Mutual Bank Limited	A3	20	2%	Complies
Auswide Bank	A3	20	4%	Complies
Railways Credit Union Limited	ADI	15	2%	Complies
Long Term	Ratings	Maximum Holding %	Actual Holding %	
Commonwealth Bank	AA-	35	8%	Complies
Westpac	AA-	35	6%	Complies
Suncorp Metway	A+	30	1%	Complies
Rabobank	A+	30	1%	Complies
AMP	A	30	3%	Complies
Macquarie Bank Limited	A	30	1%	Complies
Bendigo & Adelaide Bank	BBB+	20	2%	Complies
Bank of Queensland	BBB+	20	5%	Complies
Police Bank Ltd	BBB	20	2%	Complies
Newcastle Permanent	BBB	20	3%	Complies
Members Equity Bank	BBB	20	1%	Complies
Greater Building Society	BBB	20	4%	Complies
Credit Union Australia	BBB	20	1%	Complies
Maritime Mining & Power Credit Union	ADI	15	3%	Complies
			100%	

## 2c - Maturity Profile

The Investment Portfolio is to be invested within the following maturity constraints, Council has successfully met this criteria.

	Short Term	FRTD	TCD	FRN	Min %	Max %	Actual %	
Within one year	48,000,000	0	0	3,000,000	40	100	60%	Complies
One to three years	0	5,000,000	3,000,000	12,550,000	0	60	24%	Complies
Three to Five Years	0	6,000,000	0	5,000,000	0	30	13%	Complies
Over Five Years	0	2,200,000	0	0	0	15	3%	Complies
	<b>48,000,000</b>	<b>13,200,000</b>	<b>3,000,000</b>	<b>20,550,000</b>			<b>100%</b>	

Recommendation: That the report be noted.

## Responsible Accounting Officer

.....  
 Aaron Jones  
 Director Corporate Services & Finance

..... 03/01/2018  
 Prepared By Lesley Guy

.....  
 Reviewed By Tony Burgoyne

# BATHURST 2036 COMMUNITY STRATEGIC PLAN

Review as at 31<sup>st</sup> December 2017

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## **Council's Vision:**

**A vibrant regional centre that enjoys a rural lifestyle, the Bathurst Region achieves health and well-being through strengthening economic opportunities, planning for sustainable growth, protecting and enhancing our assets, and encouraging a supportive and inclusive community. A Region full of community spirit and shared prosperity.**

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## **Directions:**

The Directions to achieve this vision are the objectives of this Plan as outlined below.

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### ***Economic Prosperity***

- To attract employment, generate investment, strengthen and attract new economic development opportunities.
- To encourage, promote and protect the region's primary resources.
- To protect a vibrant CBD and support and grow retail diversity.
- To market Bathurst as a great place to live, work, study, invest and play.
- To facilitate and foster partnerships, networks and infrastructure to support and attract knowledge, innovation and research.
- To support infrastructure development necessary to enhance Bathurst's lifestyle and industry development.
- To support integrated transport infrastructure development.

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### ***Environmental Sustainability***

- To promote sustainable and energy efficient growth.
- To protect and enhance the region's landscapes, views, vistas, open spaces and the Macquarie River.
- To protect and enhance the region's biodiversity.
- To protect the region's unique heritage and history.
- To protect a unique identity.
- To protect and enhance water quality and riparian ecology.
- To minimise the City's environmental footprint.
- To encourage less car dependency.

- To secure a sustainable water supply and raise awareness on water issues.
- To encourage sustainable waste management practices, including opportunities for energy generation.

### **Liveable Communities**




- To encourage living, vibrant and growing villages and rural settlements.
- To encourage sustainable housing choice and quality design that engenders a sense of place.
- To improve equity of access to all members of the community in public and private domains.
- To provide a range of cultural facilities, programs, activities and events and to support and enhance cultural and social activities across the community.
- To support the provision of community services and facilities to meet the needs of specific community sectors and the community as a whole.
- To improve community safety.
- To encourage a supportive and inclusive community.
- To provide and support the provision of accessible, affordable and well planned transport systems.
- To support the provision of high quality medical care that meets the needs of the Bathurst community.
- To encourage and support the provision of a range of opportunities for life long education across the Bathurst community.
- To encourage youth engagement, participation and achievement across all areas of the Bathurst community.

### **Sound Leadership**

- To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets.
- To guide the construction of new infrastructure, facilities and services and the management and upgrading of existing assets and service levels.
- To identify the needs of the community and encourage and support communication, interaction and support within the community.
- To maintain local public ownership of water and sewer assets.
- To ensure Council is supported by an adequate workforce and appropriate governance procedures.
- To be and develop good leaders.

The Performance Measures in this Plan have been rated by the responsible Directors as to their status of completion.

Below is a summary of the Status of all Performance Measures:



<p>In progress – tracking as expected</p>  <p>158 / 165 96 %</p>	<p>Needs Attention</p>  <p>7 / 165 4 %</p>	<p>Urgent Attention</p>  <p>0 / 165 0 %</p>
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## Engineering Services

The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. With a budget in excess of \$80m council's Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.






### Asset Management


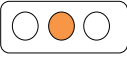
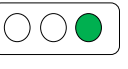
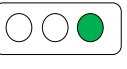
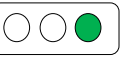
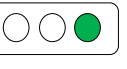
CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
3, 6 13, 14 19 28	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011.  Monitor condition of footpaths.	600 lineal metres of footpath and or cycleway completed.  Less than 50 public requests regarding trip defects on paved footpaths.	Manager Bathurst Works  Manager Bathurst Works	200m Rankin St (Durham to Morrissett) 200m Stewart St (Durham to Morrissett) 200m Seymour St (Bentinck to Lambert)  22 complaints received to date	
6, 7 8 22, 24 29	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.  Progressive renewal of gravel road surface throughout the network.	Reconstruction and resealing works as per major capital works and routine maintenance programs.  Completion of Roads to Recovery Program.  Unsealed Roads Gravel Resheeting program complete.	Manager Bathurst Works  Manager Bathurst Works	Tarana Rd Shoulders – 80% complete seal remaining Hen & Chicken Lane Underway – 60% complete. Gravel and seal remaining 2km Freemantle Rd widen, stabilise and seal – 100% complete 800m Wambool Rd reconstruct and seal – 100% complete Dunkeld Rd reconstruction complete. Colleen Hagnay Lane, Colo Rd, Curragh Rd	

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		Undertake maintenance program in accordance with allocated budget.	Greater than 90% of the urban road network remains in condition index 1, 2 or 3.	Manager Bathurst Works	Latest ratings in May 2016. > 90% rated either 1, 2 or 3.	
6, 7 9 19 28	Protection of urban areas on the Bathurst Floodplain	Continue the planning for construction of flood mitigation works as outlined in the Bathurst Flood Management Plan.	Construction of Perthville Levee, Stage 1.	Manager Technical Services	Works commenced. Installation of box culverts adjacent to bridge underway.	






## Recreation Services


CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4, 6, 8, 9, 10, 17, 20, 21, 28, 29	Plan for increasing population and ageing population in the provision of suitable recreational projects	Construct additional facilities as per budgets	Construction of additional 2 rugby league / union fields Hereford Street	Manager Recreation	<p>Contract for construction of 2 x rugby league fields awarded to Central West Civil.</p> <p>Turf grass has been installed to the 2 fields.</p> <p>Due to contractual issues with timing and quality of works, Council has taken works out of contractors hands to complete the construction of the 2 sports fields to a usable condition by March 2018. Works involve topdressing to Field No1, completion of irrigation system, field surrounds earth works, goalpost installation and complete remediation of field No. 2.</p> <p>Tender awarded to Nick Harvey Constructions for the building of the Rugby League Clubhouse. Council was required to re-compact the building footprint site before building works commenced. Building works commenced in March 2017. Anticipate completion of building by February 2018.</p>	
4, 6, 8, 9, 10, 17, 20, 21, 28, 29		Update sporting venues, including associated infrastructure as per budgets adopted in Annual Operational Plan.	Carrington Park Grandstand redevelopment / extension	Manager Recreation	Funding not provided for in 2017/18. Council to commence preparation of design brief document in preparation of 2018/19 financial year funding.	
			Reconstruction of 3 turf football fields – Proctor Park	Manager Recreation	Tender for reconstruction of 3 fields closed in July 2017. Contract awarded to Renworx Pty Ltd. On site works commence beginning of October after completion of football season. Works progressing well however some rain delay periods have resulted.	
			Restoration of Cricket Wicket Table George Pk No2	Manager Recreation	Anticipate fields to be finished by March 2018.	
					Original contract with L-Don Sporting Areas terminated at contractors request. Second round of quotation offer sent to select companies and contract awarded to Renworx Pty Ltd. On site works commenced in January 2018. Anticipated works to be completed by end of February 2018.	





CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
			Replacement 2 x synthetic tennis court surfaces – John Matthews Tennis Centre	Manager Recreation	Contract for court resurface works awarded to Tuff Turf. On site works commenced in December however unforeseen issues were identified to the concrete sub surface. Delay in completion has resulted whilst concrete sub surface is being repaired.  Anticipate completion of works by end of February 2018.	
			Field drainage installation to field No1 Ashwood Park	Manager Recreation	Works completed	
			Restoration of 4 netball courts – John Matthews netball complex	Manager Recreation	Specification document completed and tenders called in August 2017. Contract awarded to L-Don Sporting Areas Pty Ltd. Anticipate works to be completed by end March 2018.	
			Review and update the Bathurst Vegetation Management Plan	Manager Recreation	Quotations for a consultancy to upgrade the VMP was called and closed 13 June 2017, contract awarded to Molino Stewart Pty Ltd.  Ecological field assessments completed in Nov 2017. Consultant currently engaged with the Community Consultation phase of project. Community workshop completed in December 2017.  Anticipate completion of consultancy works in May 2018.	
		Meet the obligations to contain and control noxious weeds within Council controlled land	Develop 2017/18 spraying program by December 2017 & complete by April 2018.	Manager Recreation	Contract for noxious weeds program awarded to DA & AP Lane Weed Spraying. The 2017/18 weed control program expected to be completed by March 2018.	


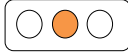
CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		Continue ongoing environmental and maintenance works as identified in the Bathurst Vegetation Management Plan (VMP) to the Macquarie River and other areas, upon availability of resources	<p>Arrange for 16 Tree Planting and volunteer engagement activities.</p> <p>Revegetation of a section of the Macquarie River adjacent to Kefford Street</p>	<p>Manager Recreation</p> <p>Manager Recreation</p>	<p>7 x community tree planting events and 5 x school planting events have been held since the commencement of the financial year to date.</p> <p>The contract to revegetate the Macquarie River has been awarded to New Era.</p> <p>Planting works completed November 2017. Summer maintenance works have commenced.</p> <p>Anticipate completion of whole project by May 2018.</p>	
			Apply for grants to assist completion of VMP program.	Manager Recreation	<p>Council applied to LLS for 3 grants to undertake vegetation rehabilitation projects across several parks.</p> <p>Council has been awarded a grant for \$27K from LLS to conduct woody weed control within the inner track reserve Mt Panorama.</p> <p>The other 2 grants submissions were unsuccessful.</p>	
			Undertake maintenance of previously completed vegetation projects.	Manager Recreation	<p>Ongoing. Maintenance contracts have been awarded to water and weed recently completed vegetation projects, including Apex Jubilee Park and various sites along the Macquarie River.</p>	
			Installation of new playground at Jarrah Park	Manager Recreation	Playground installation completed in Sep 2017.	
			Upgrade existing play equipment at Motor Racing Museum Playspace	Manager Recreation	Works completed	
	Continue construction of new playgrounds in expanding residential areas and upgrade existing playgrounds and passive recreation areas.	Plan for the construction of new playgrounds in expanding residential areas in conjunction with Annual Operational Plan				
		Continue to upgrade existing playgrounds as funding resources become available				
	4, 21,23 28,29,30					
	4, 9, 17,21,22 29,30,					


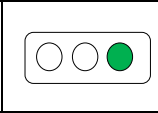
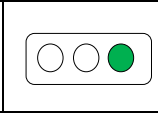
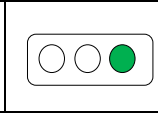
CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4, 8,9,10,13 22 28,		Plan for and construct passive recreation areas as resources become available.	Upgrade to existing playground equipment, College Road Park  Construction of Freeman Circuit Park in accordance with landscape design. Park completed by June 2018.	Manager Recreation  Manager Recreation	Works completed. Minor repainting works to be placed in Works Section Program, to be completed prior to end of financial year.  Consultancy for the design of Freeman Park awarded to dsb Landscape Architects. Final design completed and adopted by Council in December 2018. Full design drawings and Specification documents being prepared.  Anticipated costs for works have come in higher than \$300,000 budget. Council is applying for a grant to assist in the construction costs of the Park. Additional funding also to be submitted in the 2018/19 Management Plan deliberations to provide sufficient funds to construct the park.  Anticipate tenders to be called in July 2018 for the construction of the Park. Ongoing as part of adopted maintenance service levels and funding provisions.	 
4, 8,11,12, 17,20,22, 26 30,33	Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities.	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels.	Manager Recreation		

Water, Sewer and Waste






CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operating Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
6 8, 12, 15 22 28, 29, 31	Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future.	Operate, maintain, repair and upgrade Water Filtration Plant.  Provide compliance reports to NSW Health as required	Meet the Australian Drinking Water Standards 99% of the time.	Manager Water and Waste	Water Filtration Plant daily operations are ongoing, with maintenance and repairs conducted as required. The chemical dosing infrastructure for the Manganese Removal Project is complete. The processes are monitored through a SCADA system and reviewed daily by staff.  Samples taken, testing completed and reports provided. Results are compliant with Australian Drinking Water Guidelines (ADWG) Council's Drinking Water Management System (DWMS) and licence and are posted on Council's website.  A 2016 Annual Report on the Drinking Water Management System has been submitted to NSW Health and a EPA Annual Return lodged as required.  A complete review of the Drinking Water Management System risk management has been conducted with internal and external stakeholders.	
		Operate, maintain, repair and upgrade water distribution system.  Respond effectively to discoloured water complaints within four hours.			Water distribution system operations are ongoing, with monitoring, maintenance and repairs conducted as required.  Significant reservoir improvements have been completed, with further work planned, to continue to improve the integrity of the drinking water system around Bathurst.  Complaints regarding discoloured water are actioned within the required timeframe.  The number of discoloured water complaints for December 2017 was 4, which were received and actioned. This included calls relating to discoloured water from water main breaks. The financial year to date total calls for discoloured water is 47.	




CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operating Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
<p>6 12, 15 22 28, 29, 31</p>		<p>Review, update and adhere to Drinking Water Management System.</p>	<p>Australian Drinking Water Guidelines compliance.</p>	<p>Manager Water and Waste</p>	<p>A Drinking Water Management System (DWMS) document has been completed and is in effect. Details on addressing the actions to ensure continuous improvement are being documented. A weekly internal review takes place, along with an external check of our water quality results through the NSW Health laboratory. No breaches of the DWMS critical limits have occurred in 2017/18.</p>	
		<p>Kelso Water Infrastructure Project</p>	<p>Project is underway</p>	<p>Manager Water and Waste</p>	<p>Tenders have been called, assessed and reported to Council. Contractors (EODO) are well advanced, with work over 95% complete. Work on the reservoir pump station and rising and delivery mains are all part of the project. The reservoir base slab was poured on a single day. In December 2016, 34 wall panels were placed and in May 2017 the final two panels were installed. Post tensioning of the walls is complete. So far over 57,700 hours of contract work has taken place on the project and over 1400m<sup>3</sup> of concrete has been poured.</p> <p>The reservoir roof has now been completed, and work on the chlorine dosing building is advancing.</p>	
		<p>Eglinton Village expansion</p>	<p>Project advances</p>	<p>Manager Water and Waste</p>	<p>In order to cater for the doubling in size of Eglinton, a number of new water and sewer trunk mains were required. So far, for East Eglinton 70% of the required new trunk mains for water and sewer are in place. For West Eglinton, 50% of the required new trunk mains for water and sewer are in place.</p>	
<p>6 8, 15 22 28, 29, 31</p>		<p>Review and update plans as required.</p>	<p>Best Practice Guidelines compliance.</p>	<p>Manager Water and Waste</p>	<p>Project scoping was undertaken to identify what updating is required, and what approach should be taken to complete the work. Have selected the Drought Contingency and Water Supply Emergency Management Plan and the Demand Management Plan. A Consultant was appointed and work is complete. Reports have been presented to Council on the revised documents, which are on Council's website.</p>	
		<p>Continue implementation of Trade Waste Policy.</p>			<p>Trade Waste Policy is current, has been approved by NSW Office of Water, and adopted by Council. There are 330 approvals in place, with 347 active businesses (95%).</p>	

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operating Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		Investigate, review and undertake further initiatives in the Best Practice Guidelines			<p>The existing level of compliance with the Best Practice Guidelines is 100% for both Water and Sewer.</p> <p>The review of further initiatives will be commenced, once DPI Water advises the outcomes of their proposed review of the guidelines.</p> <p>To date DPI Water is yet to release their issues paper, and monitoring of this continues.</p>	
<p>6 12, 15 22, 28, 29, 31</p>		Prepare plans and estimates for works highlighted in the computer models.	Review outcomes and opportunities from the water and sewer models and reports.	Manager Water and Waste	<p>The water model has previously been reviewed some years ago, with several projects put into effect. The sewer model has been updated to include the expansion of Eglinton and Kelso.</p> <p>Work on comparing options to service the growth is well underway. Temporary (hired) flow gauging was installed during late 2016, to enable data to be collected for various weather events. Gauges have recently been removed, and a draft report has been commenced. The final report is due imminently.</p> <p>Water modelling improvements have been completed with gauges at 6 main reservoirs installed to allow for calibration during and after summer 2017/2018. A draft report is being prepared.</p>	
<p>6 12, 15 22, 28, 29, 31</p>		Prepare reports and studies for Winburndale Dam and Chifley Dam.	NSW Dam Safety Committee requirements addressed.	Manager Water and Waste	<p>Funds were available for the Winburndale Dam Safety Upgrade to call Expressions of Interest, and this is now complete. The EOI closed on 6 December 2016. A review and assessment has been conducted. Approval to move to the tender phase has been received. This is being progressed through Public Works. A Review of Environmental Factors (REF) has been updated and expanded to cover all work areas. A tender review panel is established and a tender evaluation plan is finalised.</p> <p>Subsequent to this, tenders have now been called during September 2017, and closed with 4 offers received. These are being assessed. Grant funding is also being sought through the NSW Safe and Secure Water Program.</p> <p>A tender report will be available at a future 2018 Council meeting.</p>	

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operating Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
					<p>The Chifley Dam Secure Yield Study (base case) has been completed, with the Climate Change (future scenario) study also now complete. This report is being reviewed.</p> <p>The Chifley Dam Dambreak Study has been completed and forwarded to the NSW Dam Safety Committee.</p> <p>The Chifley Dam Safety Emergency Plan is complete and in effect.</p> <p>The annual surveillance report has been completed and recommendations are being actioned.</p>	
	<p>Work with CENTROC on Water Utilities Alliance goals</p>		<p>Collaboration conducted.</p>	<p>Manager Water and Waste</p>	<p>Work is continuing, through meetings and projects. Alliance Business Plan has been developed and adopted. Bi-monthly meetings attended, with other projects and correspondence dealt with as required.</p>	
	<p>Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions.</p>	<p>Operation of Waste Water Treatment Works in accordance with licence.</p>	<p>Manager Water and Waste</p>	<p>Waste Water Treatment Works operations are ongoing, with maintenance and repairs conducted as required. Plans for minor upgrades are underway. Daily and weekly sampling and monitoring of the plants performance are continuing, with internal and external testing performed.</p> <p>An Annual Return is completed following the end of the licence year (1 April). Over 95% of samples tested met the licence requirements, with only 3 minor breaches of the licence conditions in 2016/17 licence year.</p> <p>Next report is due end of April 2018.</p> <p>Identification of appropriate locations for CCTV is ongoing through customer issues, staff advice and development proposals.</p> <p>Any issues found are scheduled for repair or replacement as required.</p>		
	<p>Continue program of sewer main CCTV and lining</p>	<p>Maintain sewer mains.</p>	<p>Manager Water and Waste</p>			



CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operating Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		Identify, plan and undertake construction works.	Renew water and sewer mains adjacent to road works or large developments.	Manager Water and Waste	Liaison with Technical Services staff to obtain advice on road projects and / or developments is continuing. The aim is to ensure services are relocated prior to RMS or BRC projects commencing, such as roundabouts.	
6 13, 16 22 29	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.	Replace waste collection vehicles on a 4 yearly cycle.	Vehicle fleet is up to date and able to adequately cater for city's needs.	Manager Water and Waste	The waste collection vehicle fleet is up to date.	
	Review Waste Management Centre fill plans & take necessary steps to ensure the optimum long term strategy is determined and enacted.	Monitor the existing air space and identify future land requirements.	Manager Water and Waste	This project recommenced in 2014/2015, after previously being completed in 2011/2012. An audit has been conducted by EPA staff. A review has been conducted by an independent consultant. The final report has been received and recommendations are being put into effect. Planning is underway to conduct a future aerial survey.		
6 13, 16 22 29	Reduce waste to landfill.	Work with NetWaste on waste projects and opportunities.	Collaboration conducted	Manager Water and Waste	Several ongoing projects are supported, with bi-monthly meetings attended. New projects or opportunities are assessed as they arise. All options available to Bathurst Regional Council through NetWaste are supported. Examples include recycling of waste tyres, mattresses, Household Chemical Cleanout, Waste 2 Art and collection and recycling of scrap metal.	
		Food and Garden Waste Contractor to undertake collection and reprocessing as per Contract. Council to continue education and promotion of appropriate behaviours.	Promote recycling to maximise collection volumes.	Manager Water and Waste	The new recycling and organics collection tender was presented to Council in October 2014. The new service started in April 2016, with delivery of bins in March 2016. The contract is proceeding smoothly. The roll out of information and education has commenced and will continue throughout 2018. Close to 30,000 new recycling and food and garden waste bins have been delivered to Bathurst properties during March 2016. 6,034 tonnes of food and garden waste have been sent for composting in the first 20 months (April 2016 to November 17). The new service has been well received.	

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operating Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Recycling Contractor to undertake collection and reprocessing as per Contract. Council to continue education and promotion of appropriate behaviours.</p>	<p>Promote recycling to maximise collection volumes.</p>	<p>Manager Water and Waste</p>	<p>Recycling collection is continuing, with the contractor JR Richards providing the recycling collection service and transporting to the Orange MRF for sorting and further processing at Visy in Sydney. Over 4,344 tonnes has been sent in the first 20 months of the new contract (April 2016 to November 2017).</p> <p>Combined totals show a diversion from landfill of over 10,379 tonnes, or 10.3 million kilograms.</p> <p>Wastewise education works are continuing, and the recycling contract education strategies are also underway.</p>	
		<p>Identify, assess and implement appropriate diversion opportunities.</p>	<p>Opportunities considered.</p>	<p>Manager Water and Waste</p>	<p>Numerous diversions are already in place, and working well. Further opportunities will be identified and assessed and implemented if appropriate to do so. New organics collection introduced.</p>	
		<p>Work with Central West Care.</p>	<p>Monitor the operations of the Reuse and Recovery Centre.</p>	<p>Manager Water and Waste</p>	<p>Monitoring of the operations throughout the year is continuing as required.</p> <p>Discussions occur with staff from Central West Care to assist with ideas for improving diversion and re-use of items before they are brought to the WMC for landfill.</p>	

## Corporate Services & Finance



Looking after its staff and ensuring open and transparent government is the main priority at Bathurst Regional Council. Council employs around 370 staff in 20 locations and attracting and keeping good people is our priority. For the fourth year in succession, in the annual Employee Opinion Survey, Council rated above the Australian Local Government Industry Standard for employee satisfaction.

### Human Resources & Risk Management

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
25 32, 33	Manage Council's Health and Safety and support ageing workforce initiatives.	Manage random drug and alcohol testing across Council's operations.	5% of permanent staff tested quarterly.	Manager Human Resources	Random Drug and Alcohol testing occurred in December with 20 staff members being tested.  Sep quarter 5.09% of staff tested. Dec quarter 5.21% of staff tested.	
32, 33		Review and update Workforce Plan to reflect current workforce profile and priorities.	Collect workforce data quarterly and employee opinion surveys bi-annually to monitor trends.	Manager Human Resources	The new 2017 – 2021 Workforce Plan is currently being drafted.	
26 5	Provision of a range of education and training opportunities for Council's workforce.	Develop partnerships with key education providers to assist with resourcing the educational and training needs of the workforce	Staff training plans developed annually. Government funding accessed where eligible. Staff Education Assistance Scheme utilised.	Manager Human Resources	Draft Training Plan finalised and will be circulated early 2018 for final approval.  Staff from OLG and Training Services NSW met with HR staff to discuss training funding specifically for local government staff. This funding is designed to develop existing staff's skills, increasing apprentice and trainee numbers and developing work ready skills.	
26 5	Develop opportunities for apprentices, trainees and work experience within all areas of Council's workforce.	Actively promote trainee / apprenticeship and work experience opportunities to the youth of the region.	Deliver and/or distribute information a minimum of 4 occasions per year.	Manager Human Resources	Ongoing meetings with Skillset, including a morning tea with Skillset staff and Council's apprentices, to further enhance the relationship between the two organisations.  Recruitment completed for two of Council's apprenticeships to start in 2018. Through Skillset, first year apprentices in Green keeping and Heavy Vehicle Mechanic have	







Property Development

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operating Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
<p>1, 6 28</p>	<p>Manage the development of new residential land releases to ensure appropriate level of supply available.</p>	<p>Complete development of residential land in accordance with Council plans.</p>	<p>Provision of land stock for residential needs.</p>	<p>Property Manager</p>	<p>Council is currently developing residential land stock at Sunny Bright estate and Windradyne 1100 estate, being a total of 455 lots.  Design for Laiffing Waters Estate is also underway for 1,100 lots.</p>	
<p>1, 6 28</p>	<p>Manage the development of new commercial and industrial land releases as required to meet the needs of new businesses.</p>	<p>Development in Bathurst Trade Centre and Kelso Industrial Park as required.</p>	<p>Provision of available land to meet demands. Council has a stock of undeveloped land and undeveloped land for trade &amp; industrial use.</p>	<p>Eng. Dept  Eng. Dept  Planning Dept</p>	<p>Windradyne 1100 - Design, layout &amp; construction by mid-2018 for 180 residential lot development.  Sunny Bright - Design, layout &amp; construction by mid-2018 for 275 residential lot development.  Laiffing Waters - Master Plan for overall 158 ha site. Tendered in 2017/2018. Construction by 2020.  Kelso Industrial land – 0 lots sold in Dec 2017. <b>10 lots still available.</b>  Bathurst Trade - Watt Drive - 17 lot development now due mid - 2018. Pre sales have 17 lots sold. Will need to look at next stage of planning.</p>	



Financial Services

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
28, 29, 33	Ensure Council's long term financial sustainability.	Review need for special variation in rate income.	Long Term Financial Plan complete and adopted by Council.	Manager Financial Services	Long Term Financial Plan completed for 2017/18. Due to possible amalgamation and associated legal actions Council was unable to consider applying for a special variation for 2017/18 Operating/Delivery Plan.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
28, 29, 33		Improve Council's cash flows.	Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services	As per 2016/17 Financial Statements achieved 5.68% (2015/16 5.85%). (2014/15 6.63%). (2013/14 8.19%).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
28, 29, 33		Ensure Council's level of debt is manageable.	Debt service ratio less than 10%.	Manager Financial Services	As per 2016/17 Financial Statements achieved 4.12% (2015/16 3.95%). (2014/15 4.10%). (2013/14 3.33%).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
28, 29, 33		Maximise invested funds within prudential guidelines.	Outperform monthly 90 day bank bill swap rate.	Manager Financial Services	At 31 December 2017: <ul style="list-style-type: none"> <li>Current year average earnings – 2.71%</li> <li>90 day Bank Bill Swap Rate – 1.72% (2016/17 average 1.77%)</li> </ul>	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>



## Governance

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
23, 32, 33	Provide Councillors, staff and the community with timely and accurate information to facilitate open and accountable government.	Provide Council Business Papers on a timely basis.  Provide access to Council documents on website.	Three days before each meeting  Review of documents on website	Manager Corporate Governance  Manager Corporate Governance	Business Papers provided one week prior to meetings.  Documents are available on website and updated regularly.	 
30, 32, 33	Ensure Council policies reflect community needs and organisational requirements.	Complete Annual Report to the community.  Monitor Policy Manual.	Completion by statutory deadline (30 November)  Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance  Manager Corporate Governance	Compilation of 2016/17 Annual Report has been completed. Annual Report submitted 28 November 2017.  Manual monitored regularly and updated as required. Last update issued 22 November 2017.	 
32	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website.  Respond to requests for information under GIPA Act in timely manner.	Register updated monthly.  Information requests (formal and informal) responded to in accordance with statutory guidelines.	Manager Corporate Governance  Manager Corporate Governance	Register is updated after each Council meeting.  12 applications received. 9 applications completed.	 

## Information Services

CSP 2036 Objectives Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4, 5, 6 17, 19, 20, 21, 23, 26, 27 28, 30	Improve long-term viability and availability of electronic data for both the current and long term.	Data Storage Upgrade  UPS Backup Power Supply	Ability to store additional GIS data  Less down time	MIS  MIS	Complete. New CIS server installed with additional space and increased processing capacity.  Planning for replacement unit.	
4, 5, 6 17, 19, 20, 21, 23, 26, 27 28, 30	Improve Communication between staff and residents independent of their physical location	Upgrade links to smaller sites  Spare Laptops  Improved ability to log requests  Improved network data sharing	Reduced complaints from users  Improved Training  Reduced telephone calls  Less requests to IT for assistance	MIS  MIS  MIS  MIS	Ongoing.  7 spare Laptops in place and being utilised. HR has 10 dedicated training Laptops. Training ongoing.  Ongoing.  Ongoing.	








CSP 2036 Objectives Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4, 5, 6 17, 19, 20, 21, 23, 26, 27 28, 30	Provide secure mobile device access to network	Ongoing WiFi Improvement	More sites accessible	MIS	Ongoing.	
4, 5, 6 17, 19, 20, 21, 23, 26, 27 28, 30	Provide network/internet access via WiFi to all locations between Council locations	Ongoing WiFi installations	Better WiFi access	MIS	Ongoing.	

## Cultural & Community Services



Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.

### CULTURAL SERVICES Collections, Displays and Cultural Facility Management



CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
6.3 11.9 20.1	To provide professional management, advice and quality facilities to ensure Council's collections are effectively managed	Continue to progress the proposal for an archival and collection facility for the Bathurst Region.	Continue liaison with identified partners.  Visit other relevant locations where successful facilities have been built in regional areas to understand lessons learned.  Seek funding sources and partners.	Collections Manager	No activities occurred during December.  No activities occurred during December.	
	Removal and installation of exhibitions	Assist in preparation, installation and removal of exhibitions.	Collections Manager	Notification received in December that application through NSW Regional Cultural Fund for funding for the construction of a Central Tablelands Collection Facility has progressed to the next stage.  The following exhibition and display activities occurred during December:  BRAG: <ul style="list-style-type: none"> <li>• Takedown and pack up of the <i>Unflinching Gaze</i>.</li> <li>• Preparation and install of <i>James Capper, Tracey Moffat</i> and <i>BRAG collection Shows</i>.</li> <li>• Transport of artworks form Janet Dawson, ICS, and Greg Weight.</li> </ul> NMRM: <ul style="list-style-type: none"> <li>• Return of <i>Bob Blacklaw Chevy Monza</i>.</li> <li>• Updating vehicle signage.</li> <li>• Move displays and clean up from roof leak.</li> </ul>		

CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
					AFMM: <ul style="list-style-type: none"> <li>Takedown of <i>meteorites</i> display and preparation for library pop up.</li> </ul> Library: <ul style="list-style-type: none"> <li>Removal of BRAG artworks and heritage items from Library preparing for building works.</li> <li>Sourcing of WAR memorial images for CEW Bean display.</li> </ul>	
20.1, 20.4	Ensure the efficient and effective management of Council's cultural facilities	Responding to external requests for professional advice and assistance in development of Bathurst Railway Museum  Further develop object conservation partnership with Grimwade Centre, University of Melbourne	Advice and assistance provided in a timely manner.  Undertake and complete identified collections conservation projects	Collections Manager  Collections Manager	The following advice and assistance was provided during December:  Ongoing consultation and subsequent provision of resources for Freeman Ryan Design and Integrated Design Group in the development of the Bathurst Rail Museum.  Initial planning for Heritage Conservation workshop in 2018 involving Grimwade Centre Post Graduate students, Council staff from Cultural and Community Services and Environmental Planning and Building Services.	
20.2, 26.1, 27.9		Develop strategies to fund Bathurst Regional Council cultural facilities	Source and apply for external funding.  Review operations for cost effectiveness.	All Cultural and Community Services Staff	Regional Cultural Fund EOI shortlisted.	




## Bathurst Regional Art Gallery



CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
<p>4.1</p> <p>20.1, 20.6, 23.3, 26.1, 26.3, 26.4, 27.9</p>	<p>Provide a focus on the visual arts for the community by providing education and public programs, that challenge thinking and stimulate creativity, and to promote cultural enrichment through the development and care of the permanent collection, temporary exhibitions and research facilities.</p>	<p>Develop education and outreach programs at the gallery.</p>	<p>Staging of six (6) exhibitions with education and/or outreach programs.</p> <p>At least 150 attendees to each of the six (6) education and outreach programs.</p> <p>At least 4 schools, community groups and organisations accessing the <i>Art in a Suitcase</i> program.</p>	<p>Art Gallery Director</p>	<p>767 people attended the Public &amp; Community Programs which included the 280 who attended the official opening.</p> <p>Since 6 December 2017 a total of 164 people have attended the following public outreach programs held in conjunction with [un]packed: from the permanent collection; James Capper: Mark Maker &amp; Montages: The Full Cut 1995-2015, Tracey Moffatt &amp; Gary Hillberg.</p> <p>6 &amp; 7 December – Montages workshop at Bathurst High School for 9 students with artist Gary Hillberg &amp; Henry Denyer-Simmons.</p> <p>8 December – Tour by 6 students of MacKillop College.</p> <p>8 December – Floor talk by Gary Hillberg regarding Montages Exhibition was attended by 12 people.</p> <p>8 December – Official opening of the three exhibitions at which 94 people attended.</p> <p>9 December – Talk and demonstration by James Capper, artist &amp; Edward Campbell, curator at which 14 people attended.</p> <p>14 December – Launch of student films developed in the Montage workshops on 6 &amp; 7 December at which 19 people attended.</p> <p>16 &amp; 23 December – 10 people attended the Mark Maker demonstration by the Curatorial Assistant.</p> <p>No activity in December.</p>	
<p>20.1, 20.6, 23.3, 23.5, 26.1, 26.3, 26.4, 27.9</p>	<p>Develop community access and inclusion in the Gallery's exhibition program through the development of a series of community focused exhibition.</p>	<p>Staging of three (3) exhibitions</p> <p>At least 3,000 attendees.</p>	<p>Art Gallery Director</p>			

CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
20.1, 20.6, 23.3, 26.1, 26.3, 26.4	Provide opportunities for the professional development of locally based and locally connected artists through an exhibition.	Develop community understanding of the achievements of the Hill End Artists in Residency Program through exhibitions by artists who have participated.	Production of one (1) exhibition catalogues. At least 3,000 attendees.	Art Gallery Director	No activity in December.	
17.5, 17.6, 17.9 20.1, 20.6, 26.1, 26.3		Provide community access to exhibitions of contemporary art that have a wide community appeal.	Staging of four (4) Hill End Artists in Residency exhibitions At least 3,000 attendees.	Art Gallery Director	No activity in December.	
20.1, 20.6, 23.3, 23.5			Staging of four (4) community access exhibitions. At least 3,000 attendees.	Art Gallery Director	The Unflinching Gaze: photo media and the male figure Exhibition ran from 14 October to 3 December 2017. Total attendance was 3,643.  As at 31 December a total of 1,329 people attended the Gallery in December 2017, which included the 237 who attended the last 3 days of The Unflinching Gaze: photo media & the male figure and the 1,092 people who attended the new exhibitions: [un]packed: from the permanent collection; James Capper: Mark Maker & Montages: The Full Cut 1995-2015, Tracey Moffatt & Gary Hillberg.  The Unflinching Gaze: photo media and the male figure Exhibition that ran from 14 October to 3 December 2017. Total attendance was 3,643. 767 people attended the Public & Community Programs which included the 280 who attended the official opening.	
20.1, 20.6, 23.3, 26.1, 26.3		Develop community access to the permanent collection by the development of two (2) exhibitions.	Staging of two (2) permanent collection exhibitions. At least 3,000 attendees.	Art Gallery Director	[un]packed: from the permanent collection opened on 6 December and a total of 1,092 people had attended the exhibition as at 31 December.	

CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
20.1, 20.6, 23.3, 26.1, 26.3		<p>Develop touring exhibitions of significant local artists on an as needs basis and/or based on the permanent collection.</p> <p>Works from the permanent collection loaned to other galleries on an as needs basis</p>	<p>Staging four (4) touring exhibitions</p> <p>Number of visitations.</p> <p>Number of works loaned to other galleries.</p> <p>Number of visitations.</p>	Art Gallery Director	No activity in December.	
6.3 20.1, 22.1 29.1, 29.7, 29.8	Commitment to the ongoing maintenance of the Bathurst Regional Gallery facility.	Bathurst Regional Art Gallery general maintenance and facility upgrades.	The completion of identified general maintenance and facility upgrade requirements.	Art Gallery Director	Maintenance program on track.	

## Bathurst Memorial Entertainment Centre




CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
1.11, 3.8, 4.1 20.1, 20.2, 20.4, 20.6, 23.1, 23.3, 23.5, 23.7, 23.8, 26.1, 26.2, 26.3, 26.4, 26.5, 26.7, 27.4, 27.7, 27.9 <b>30.8, 33.1</b>	<p>Provide access to high quality performing arts activities and events for the community as audiences and/or active participants through BMEC Programs.</p> <p>Utilise these programs to: challenge thinking; stimulate creativity; develop skills; strengthen networks; encourage engagement with the performing arts by young people and encourage their retained engagement into adulthood and old age; encourage familiarity with and fluency in performing arts genres; and to generally encourage a clear sense of community cultural identity.</p>	<p>The presentation of a diverse and high quality <i>Annual Season</i> including connections to the development of local engagement and participation.</p> <p>Support of the <i>Local Stages Program</i> that assists and develops local artists across the performing arts.</p>	<p>Successful staging of programmed shows including attendance numbers, engagement activities and support for the development of local performing arts practice.</p> <p>Provision of Council support to the program to assist in the costs associated with the employment of the Local Stages Creative Producer, venue hire and technical labour.</p> <p>Development of local and regional programs which offer participatory opportunities for local and regional performing artists.</p> <p>Type and number of programs, performances, workshops and associated activities including attendance numbers.</p> <p>Development of relationship with local Primary and High Schools and the Tertiary sector.</p> <p>Development of relationship with the local, regional and national Aboriginal and Torres Strait Islander</p>	<p>Manager BMEC</p> <p>Manager BMEC</p> <p>Manager BMEC</p>	<p>No Annual Season events were presented in December although preparatory work was undertaken for the 2018 Annual Season.</p> <p>There was a National Theatre Live shared risk screening of <i>Peter Pan</i> Sunday 17 December at 2pm attended by 65 people, including numerous families.</p> <p>On Saturday 16 December Local Stages presented the <i>Locally Grown</i> cabaret, attended by 202 people. This version of Cabaret Kite marked ten continuous years of the Local Stages program matched by ten continuous years of State government funding.</p> <p>The <i>Locally Grown</i> cabaret was specifically designed to provide performance opportunities for local and regional artists.</p> <p>Three excellent works for young people have been offered to Primary schools and the general community for 2018.</p> <p>Planning is underway for a series of January theatre and music workshops for high school students.</p> <p>The local Aboriginal community performed a welcome at the Inland Sea of Sound which proved to be a highlight of the festival. Many positive comments were received through a</p>	  



CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
			<p><i>communities as it relates to local community identity and performing arts development.</i></p> <p><i>Sustained relationships with regional partners such as CSU, Mitchell Conservatorium, and others.</i></p> <p><i>Key state, national and international connections.</i></p>		<p>Your Say survey which included 111 participants.</p> <p>The relationship with CSU continues to be regular, in depth and sustained. Contact points exist across all BMEC programs.</p> <p>Planning continues with the Mitchell Conservatorium about a joint production for the 2018 Season.</p> <p>BMEC Manager continues to be involved in the planning for Artstate to be held in Bathurst in November 2018.</p>	
<p>6.3</p> <p>20.1, 22.1</p> <p>29.1, 29.7, 29.8</p>	<p>Utilise the BMEC 5/10/20 Year Masterplan as a basis to plan for building maintenance, upgrades and the integration of BMEC into the broader BRC Cultural Plan.</p>	<p>BMEC general maintenance and facility upgrades</p>	<p><i>The identification of general maintenance and facility upgrade requirements.</i></p> <p><i>The completion of identified general maintenance and facility upgrade requirements.</i></p>	<p>Manager BMEC</p>	<p>Three quotations have been obtained for the repairs to AC plant No 4. Waiting on requisition review prior to commencing work.</p> <p>Monthly fire panel test was performed by Central Tablelands Fire Services.</p> <p>All theatre lamps have been stripped from BMEC in preparation for January lighting maintenance.</p> <p>All foyer furniture has been removed from the BMEC in preparation for annual dry cleaning of the carpeted areas of the facility.</p> <p>All technical equipment and cabling have been stripped and are being prepared for annual test &amp; tagging.</p> <p>The BMEC Manager and Operations Manager will commence work on a position paper in December. External assistance will be required to finalise the paper.</p>	
<p>6.3</p> <p>19.2, 19.6, 20.1, 20.3, 20.4, 21.1, 22.11</p> <p>28.2, 28.5, 29.1, 29.2, 29.6, 29.7</p>	<p>Utilise the BMEC 5/10/20 Year Masterplan as a basis to plan for building maintenance, upgrades and the integration of BMEC into the broader BRC Cultural Plan.</p>	<p>Commence reviewing of the long term options of BMEC.</p>	<p>Position paper developed.</p>	<p>Manager BMEC</p>		




Bathurst Library						
CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
20.1, 23.7, 26.1, 26.6, 27.5, 30.5	Provision of a public library space and related services that meets the needs of the community.	Continuing to promote and operate the Bathurst Library as a free and accessible space that services the community.	Number of visitations: > 15,000 per month > 180,000 per year Programs and events held: > 12 per month > 144 per year Promotional activities: > 20 per month > 240 per year Number of interest groups using the Library.	Manager Library Services	Note: Library closed for refurbishment from Monday 18 December. Pop-up library at the AFMM open during library closure. 11,070 visitations (YTD 76,982) 24,315 items borrowed (YTD 138,033) 5 programs and events held with 148 attendees (YTD 103 programs with 4,905 attendees) 44 media activities (YTD 262): 2 newspaper columns, 1 radio show, 27 Facebook posts, 14 Twitter posts 2 known interest groups used the Library.	
11.5, 26.1, 26.6	Improve access to Local History resources.	Implement refurbishment of the internal library public space. Provision of relevant Local Studies resources. Provide training to staff in relation to location and access to Local History resources.	Refurbishment complete. Audit of Local Studies resources undertaken. Number of staff and type of training undertaken. (numbers will vary depending on training availability)	Manager Library Services	Library closed on Sun 17 Dec 2018. Part of the collection moved to new mobile shelving and stored in meeting room. Removal of old carpet and circulation desk. Electrical work done. Carpet in the process of being laid. Pop-up library service at AFMM commenced. Growing local studies vertical files. No training this month	
17.3, 17.5, 17.6, 17.9, 20.1, 26.1, 26.6	Provide outreach Library Service to the broader community.	Provision of a range of outreach services that target the rural villages, isolated individuals and educational facilities.	Number of visits to rural villages: 7 villages visited over a 6 week period Number of visits to isolated individuals: 10 visits per month 120 visits per year	Manager Library Services	2 village visits (YTD 18 visits) Village targets on track. 2 visits to isolated individuals (YTD 47 visits) Visits on track.	

CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
			Number of visits to schools and other educational facilities: 6 schools visited over a 6 week period		2 schools visited (YTD 25 visits to schools) School visits on track.	




Australian Fossil and Mineral Museum						
CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1, 5.1 20.1, 20.2, 20.4, 20.6, 23.1, 23.5, 26.1, 26.2, 26.4 30.8	Support the operation of the Australian Fossil and Mineral Museum.	The development of the AFMM Strategic Plan to guide the operations of the museum into the future.	Appoint external consultant.  Undertake research and consultation with key stakeholders and community.  Develop final Strategic Plan.	Manager Museums	To date the following has occurred in relation to the development of the AFMM Strategic Plan: <ul style="list-style-type: none"> <li>The AFMM Strategic Plan 2018-2028 Discussion paper has been written, printed and tabled at the Somerville Board meeting held on Friday 3 November.</li> <li>A Visitor Exit Survey was developed and conducted during October-November.</li> </ul>	
		Undertake actions identified in the Retail Review	Undertake modifications to the physical retail space.  Transfer POS system to standardise across museums.  Develop and implement new reporting format across all museums.	Manager Museums	During December: <ul style="list-style-type: none"> <li>Work has continued on shop displays including bar codes for large mineral specimens.</li> <li>Investigation into the POS system is ongoing. Will be resolved by June 2018.</li> <li>Work on reporting format across all museums ongoing after meeting with Retail Consultant in November.</li> </ul>	
6.3 20.1, 22.1 29.1, 29.7, 29.8	Commitment to the ongoing maintenance of the facility.	AFMM general maintenance and facility upgrades.	The completion of identified general maintenance and facility upgrade requirements.	Manager Museums	Maintenance and facility upgrade undertaken in December included: <ul style="list-style-type: none"> <li>Repairs to the automatic door.</li> <li>Gutter cleaning.</li> <li>Pest control.</li> </ul> Identification and completion of general maintenance and facility upgrades have been carried out throughout the month, as required.	



National Motor Racing Museum						
CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 20.1, 20.2, 23.3, 23.5, 26.1	Development of broader visitor market to the National Motor Racing Museum.	Investigate and undertake a range of promotional mechanisms for NMRM	Undertake a range of promotional mechanisms to promote the NMRM including but not limited to: <ul style="list-style-type: none"> <li>• Quarterly e-newsletter</li> <li>• Advertisement in race programs and industry publications</li> <li>• Joint advertising with other museums including Lithgow/Bathurst billboard and at least 3 other joint advertising in targeted tourism publications</li> </ul>	Manager Museums	The following promotional mechanisms were undertaken in December: <ul style="list-style-type: none"> <li>• Ongoing joint advertising with AFMM billboard on Great Western Highway Lithgow to Bathurst Regional Council.</li> <li>• Joint advertising in Discovery magazine.</li> <li>• Facebook promotion is on-going.</li> <li>• Joint advertising in the Bathurst Community Directory.</li> </ul>	
4.1, 5.1, 11.9 20.1, 26.4,	Promote use of museum by wider range of visitor groups.	Provide a range of public programs/activities and exhibits that encourage increased visitation to the museum	Undertake annual snapshot survey of 100 visitors to gauge the effectiveness of the promotion undertaken  Undertake specific public programs at NMRM including Father's Day and International Museum Selfie Day to encourage local visitation and engagement  Work with external partners to loan 8 significant objects to the museum annually to change the museums content and encourage visitation	Manager Museums	Over 100 Exit surveys have been completed. Analysis underway.  No public programs occurred at NMRM during December.  The following car movements took place in December:  Return of Bob Blacklaw Chevy Monza.	

<p>6.3 20.1, 22.1 29.1, 29.7, 29.8</p>	<p>Commitment to the ongoing maintenance of the facility.</p>	<p>NMRM general maintenance and facility upgrades</p>	<p>The completion of the identified general maintenance and facility upgrades</p>	<p>Manager Museums</p>	<p>The following general maintenance and facility upgrades occurred during December:</p> <ul style="list-style-type: none"> <li>• Work to repair ceiling leak in Brock Wing completed.</li> <li>• Work continued on the remodelling of the theatre room.</li> </ul>	
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Chifley Home						Status
CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	
6.3 11.6, 11.9 20.1, 20.2, 20.6, 23.3, 23.5	Implement recommendations in Chifley Home & Education Centre Strategic Management Plan.	Strategic Management Plan reviewed, actions prioritised and costed.	The development of an action plan.  Work completed in line with action plan and related timelines.	Manager Museums	During December, work has continued on reviewing and developing a new action plan.  Action pending new action plan, see above.	
6.3 20.1, 22.2 29.1, 29.7, 29.8	Maintain heritage significance of Chifley Home.	Identify and Implement preventative conservation activities.	Undertake preservation and conservation planning in partnership with the Grimwade Centre for Cultural Materials Conservation, University of Melbourne.	Manager Museums	Initial planning for Heritage Conservation workshop in 2018 involving Grimwade Centre Post Graduate students, Council staff from Cultural and Community Services and Environmental Planning and Building Services	
4.1, 5.1 11.5, 11.6 20.1, 20.2, 20.6	Continue public engagement activities to encourage new and returning visitors.	Provide a range of temporary exhibitions and public programs	To undertake specific public programs at Chifley Home including International Museum Selfie Day and Heritage Week activities to encourage local visitation and engagement  Develop and undertake 2 temporary exhibitions in the Education Centre	Manager Museums	Planning for Heritage Week 2018 continued in December.  The Great Strike of 1917 Exhibition continues in the Education Centre.	

## COMMUNITY SERVICES

CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
<p>6.3 21.1, 23.6, 26.4, 26.5 28.2, 30.7, 32.2</p>	<p>Provision of a range of Children/s Services that include: 1. Long Day Care (Sallywags and Little Sallywags Child Care services) 2. Family Day Care 3. Vacation Care</p>	<p>Provide ongoing opportunities for professional development of Children's Services staff.</p>	<p>No of staff completing training. 50% of training opportunities attended, to be related to the National Quality Standards.</p>	<p>Manager Community Services</p>	<p>All training completed, relate to the National Quality Standards. <b>Sallywags:</b> No training attended for December. <b>Family Day Care:</b> No training attended for December. <b>Little Sallywags:</b> No training attended for December. <b>Vacation Care:</b> No training attended for December.</p>	
	<p>Update policies and procedures to ensure alignment with: 1. Education and Care Services National Quality Standards. 2. Education and Care Services National Regulations and Law 3. The Early Years Learning Framework  Continue to develop and review Service Quality Improvement Plans (QIP).</p>	<p>50% of policies reviewed. 4 National Quality areas to be reviewed.</p>	<p>Manager Community Services</p>	<p>25% of policies have currently been reviewed. 2 National Quality areas reviewed. <b>Sallywags:</b> No policy review for December. <b>Family Day Care:</b> Review of Child Immunisation policy to align with legislative changes from 1 January 2018. <b>Little Sallywags:</b> Policies under Quality Area two were reviewed including Nutrition policy and Water Safety policy. <b>Vacation Care:</b> Service QIP improvement plan reviewed, in preparation for staff review in January.</p>		
	<p>Provision of appropriate resources and learning environments that reflect the National Quality Standards.</p>	<p>75% of resources obtained to reflect the requirements of the National Quality Standards</p>	<p>Manager Community Services</p>	<p>100% of resources obtained reflect the National Quality Standards. <b>Sallywags:</b> Child-sized furniture purchased for two class rooms to enhance learning spaces. <b>Family Day Care:</b> Resources purchased for service Christmas party. <b>Little Sallywags:</b> No resources purchased. <b>Vacation Care:</b> General art and craft resources were purchased for December and January program to ensure a variety of interesting educational experiences were offered to children.</p>		



CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		Promotion of Children's Services.	3 promotional mechanisms developed and implemented for each child care service.	Manager Community Services	<p><b>Sallywags:</b> Prospective families attending the service in 2018 visited the centre during December. This encouraged promotion of the centre through community engagement.</p> <p><b>Family Day Care:</b> Online recruitment through Scout Recruitment software has commenced for prospective Educators.</p> <p><b>Little Sallywags:</b> Service held Christmas party in Macquarie Park that was well attended. Promotion of service through community engagement and being seen in wider community.</p> <p><b>Vacation Care:</b> Program was promoted through Council's advertisements in Western Advocate, radio advertising, Facebook and general community engagement.</p>	
22.1, 22.2, 22.3 30.5, 30.6	Work in partnership with key stakeholders to develop administer and deliver community planning that reflects the strengths and needs of specific sectors and the community as a whole.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Community Safety Committee.	4 meetings with administration support provided to the Bathurst Regional Community Safety Committee.  2 campaigns developed and implemented as per actions identified in the Bathurst Community Safety Plan 2015-2019.	Manager Community Services	<p>2 meetings held in July to December period, with administrative support.</p> <p>Fortnightly mailbox drop for the <i>Don't Invite Crime</i> campaign continued. Tip sheets distributed to residents and businesses. Community Safety Committee Meeting held at Gunther's Lane on 7 December with DCCS in attendance. Discussed review of the Committee and development of a new plan in 2018.</p>	








CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2017-2021.	Undertake annual review and evaluation of actions. Ensure continuing public awareness raising and promotion of DIAP. Identification of relevance and effectiveness of actions.	Manager Community Services	Circulated monthly to all Council Departments for reporting.	
21.1, 21.2, 21.3, 23.7, 23.8, 25.1, 26.3, 26.4, 26.5, 26.7 33.4, 33.5	The provision of the Kelso Community Centre as a safe community hub and venue for outreach service provision that meet the needs of the community.	Continue to provide ongoing review of service delivery for future direction of Kelso Community Hub.	Facilitate 2 meetings with Kelso Community Hub stakeholders. 3 Kelso Community Hub update reports to Council.	Manager Community Services	1 stakeholder meeting held, to date.  2 Reports presented to Council.	
		Encourage and facilitate the use of the Kelso Community Hub by outside service providers to meet the needs of the community.	10% increase on 2016/2017 utilisation by external services providing target services and programs.	Manager Community Services	33 individual uses of the Hub by one-off and repeat services, took place throughout December 2017.  Currently further services are negotiating utilisation of the Hub.	
		Develop and provide programs and activities that meet the identified needs of the community.	<ul style="list-style-type: none"> <li>20 children per day accessing the breakfast program</li> <li>5% increase of young people accessing afterschool programs per session</li> <li>5% increase of young people accessing holiday activities.</li> <li>4 Community celebrations per year.</li> </ul>	Manager Community Services	<ul style="list-style-type: none"> <li>Currently averaging over 20 children per day for Breakfast program.</li> <li>After school programs at the Hub serviced approximately 8%.</li> <li>The Hub Christmas party took place and had over 300 community members attend. 10% increase in attendance.</li> <li>3 community celebrations held to date.</li> <li>The Hub serviced a total of 935 people throughout the month.</li> </ul>	
27.1, 27.3, 27.4, 27.5, 27.6, 27.7, 27.9 30.2, 33.2, 33.3	Value and support opportunities for young people to participate in local government decision making.	Providing support for the Bathurst Regional Youth Council and their related activities, programs and events	Facilitation of 6 Bathurst Regional Youth Council meetings, including attendance numbers. Undertaking of 2 youth initiatives, activities,	Manager Community Services	There were no Youth Council meetings held in December.  There were no Youth Network meetings held in December.  The Youth Council raffle was drawn on 8	

CSP 2036 Strategy & Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
			programs and events including attendance numbers.		December. \$957.35 was raised with all proceeds going to Veritas House Inc.  All activities now complete.	

Tourism



CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1, 4.3, 4.4, 4.6, 4.7, 4.8, 20.2	Effectively promote and market the Bathurst Region as a key destination	Promotion of the Bathurst Region via channels as outlined in the 18month-three year marketing plan (refer Destination Management Plan)	Type and number of placements promoting Bathurst Region including digital, social, print and public relations.  Minimum of one ad placement each month across at least one media channel	BVIC Manager	Advertising and editorial undertaken in the following media in December: <ul style="list-style-type: none"> <li>Fishing Monthly Magazine – Chifley Cabins</li> <li>Advertising in new Bathurst/Orange motel compendium</li> <li>Weekly 'What's On' every Thursday afternoon, 2BS Gold.</li> <li>Wrote and recorded new summer holiday radio ads 12 December</li> <li>"What's On" distributed electronically to 278 recipients, 185 postal recipients</li> <li>61 posts promoting Bathurst events/tourism partners posted on Facebook.</li> <li>5 images posted on Instagram.</li> <li>Meetings re development of new VisitBathurst website held December 6 (Sydney) and 19 (Bathurst) with Wisdom</li> <li>Meeting with Brijid 8 December – commissioned production of Bathurst region promo video</li> </ul>	
		Includes but not limited to working with other Council facilities and departments, other councils, other Bathurst businesses and regional organisations.	Cash Investment by industry.  One co-operative marketing campaign per annum has industry buy-in  Council facilities promoted in visitor guide, online and in monthly eDMs  State-wide distribution strategy of guides is developed & evidence of guides being sent is recorded.	BVIC Manager	\$8,127 in tourism partnership fees paid in December.  One cooperative marketing campaign underway.  Consumer eDM database 11 new subscribers.  Planning meeting for 2018 Heritage Trades Trail, 5 December.  Hosted Rotary Men's Health Education Van at BVIC, 6-7 December.  Centroc Tourism Group meeting 13 December.  Hosted Bathurst Business Chamber Christmas Party 12 December.  Commenced Facebook posting – Evocities.  Bathurst Guide in development.	

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		Promotion of the Bathurst Region to niche and specialist markets (eg education market – Japanese students) or as identified in the Destination Management Plan (DMP).	<p>Number of groups hosted.</p> <p>In 2017, 4 Japanese groups were hosted. (129 host families / 327 students) 2018 target is 142/ 359.</p> <p>Repeat bookings taken.</p> <p>Bookings are recorded and estimated economic benefit is calculated.</p>	BVIC Manager	<p>Meeting with Appiworks 29 December re development of integrated venue management system online</p> <p>Coordinated promotion of NSW Water Polo Under 16 Championships in Bathurst/Orange with event organisers</p>	
4.1, 4.4, 4.6, 4.7 20.2	Provide visitors and prospective visitors to the area with quality information and services.	Provide a diverse range of current and relevant publications and information that highlights and promotes the facilities, events and activities of the region.	<p>Development of and distribution of combined and promotional collateral (visitor guide) consistent with destination brand</p> <p>Review of promotional collateral to ensure brand consistency</p>	BVIC Manager	<p>Brand strategy YourSay poll – drafted text and media release 1 December.</p> <p>Facebook Page Likes increased 4.2% to 5,263.</p> <p>Instagram followers increased 0.8% to 1,429.</p> <p>Updated Attractions and Accommodation Information sheets.</p> <p>December events calendar had 43 events.</p>	
	Support local event organisers through the access and inclusion of annual online calendar of events.		<p>Currency of information.</p> <p>Calendar is updated weekly.</p> <p>Number of events increases.</p> <p>Increase number of events listed by 10%</p>	BVIC Manager	<p>Weekly 'What's On' every Thursday afternoon, 2BS Gold.</p> <p>Promotion of events on Facebook in December included Party in the Park, Boxgrove Masquerade Ball, Parkrun, Shakespeare at Abercrombie House, U16 Water Polo Championships, Carols by Candlelight, Picnic in the Parade and ongoing promotion of tourism partners.</p>	
	Develop the number and quality of services and facilities provided through the visitor information centre.		<p>Presentation of high quality services.</p> <p>Retail sales increase by 10% annually. In 2017, \$186,529 sales were recorded (YTD April). 2018 target is \$188,394.</p>	BVIC Manager	<p>Currently the increase in events is listed as 8%. 3750 visitors to BVIC in December.</p> <p>583 phone enquiries in December.</p> <p>7,355 VisitBathurst page views for December.</p> <p>\$8417.26 retail revenue for December (4.6% increase on 2016 result).</p>	

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Working with local operators in the provision of visitor services.</p>	<p>Monthly 'What's On' published online and print.</p> <p>Staff development program.</p> <p>All staff attend 3 professional development including relevant conferences annually.</p> <p>Number of tourism partners.</p> <p>Partners increase by 10% annually. In 2017, 130 partners. 2018 target is 143.</p> <p>Provision of support is provided to local operators.</p> <p>Quarterly partner meetings are held.</p> <p>Staff conduct quarterly familiarisation programme.</p>	<p>BVIC Manager</p>	<p>New customer satisfaction survey on iPad in Centre commenced.</p> <p>December 'What's On' contained 43 events, distributed to 278 subscribers online and 185 postal recipients.</p> <p>Ongoing negotiation with Tesla regarding proposal to add supercharger station to BVIC precinct.</p> <p>127 tourism partners for 2017/2018 as at 31 December (8 added in month of December) consisting of 17 Associate, 88 individual, 21 multiple and 1 Platinum. Includes 15 new partners this FY. On track to deliver by June.</p> <p>5 meetings between BVIC Manager and current/prospective partners in December.</p> <p>7 famils conducted by BVIC staff in December</p>	

Destination Management

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1, 4.3, 4.4, 4.6, 4.7, 5.1 20.2	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development	Develop, adopt and implement a recognised destination brand.  Develop and implement 18 month-three year marketing plan.	Brand workshop. Adoption by Council.  Brand launch.  Brand activation.  Adoption by Council.	Destination Development Manager	The following actions occurred during December: <ul style="list-style-type: none"><li>Brand logo and tagline adopted by council 13 December.</li><li>Brand art files built and received as working files including print and online collateral templates for activation.</li></ul> The following items occurred during December: <ul style="list-style-type: none"><li>18 month – 3 year marketing plan is in draft format pending including priorities for target markets.</li></ul>	
4.1, 4.4, 4.6, 4.7 20.2	Establish a Tourism Reference Group, which consists of a cross section of the industry	Publish image library for industry to access.  Improved collaboration between industry groups and Council	Incorporated in refreshed consumer focused website.  Conduct monthly Tourism Reference Group meetings.  Attendance at meetings averages 80%  Positive feedback from stakeholders (Council, media, industry).  Comments, print and online stories are registered.  Greater industry buy-in to tactical marketing activities (current benchmark is 0)	Destination Development Manager	The following actions occurred during December: <ul style="list-style-type: none"><li>RFQ for Destination photography complete. Photography procurement has included financial contributions from council planning department, BVIC, Museums and Economic Development.</li><li>Brand activation process underway with appointment of agency to build new website.</li></ul> The following items occurred during December: <ul style="list-style-type: none"><li>20<sup>th</sup> monthly Tourism Reference Group meeting held 18 December.</li><li>Attendance 100%</li><li>Participation in Events Strategy research</li><li>Online poll on brand logos options conducted</li></ul>	

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1, 4.3, 4.4, 4.6, 4.7, 4.8, 5.1 20.2	Connect with industry	Provide training and professional development for industry. Host ongoing tourism forums annually.	Delivery of workshops. 4 workshops annually Minimum 10 attendees + positive feedback in surveys	Destination Development Manager	The following item occurred during December: <ul style="list-style-type: none"> <li>A program of training and professional development workshops has been completed to end July 2017.</li> <li>BVIC scheduling future workshops.</li> </ul>	
4.1, 4.3, 4.4, 4.6, 4.7, 5.1 20.2	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Number of surveys conducted 4 per year with Economic Development Officer and Bathurst Business Chamber.	Destination Development Manager	The following items occurred during December: <ul style="list-style-type: none"> <li>Second annual survey completed in July 2016 in collaboration with Manager Economic Development.</li> <li>Data &amp; findings have been viewed.</li> <li>2016 Bathurst Region Tourism Data collected &amp; compared with 2014 data.</li> <li>Positive results include 19% increase in overnight visitors &amp; 42% increase in total expenditure in the region.</li> </ul>	

## Environmental, Planning & Building Services

Council has prepared and adopted interim Planning controls for the local government area and continues to prepare a new comprehensive Local Environmental Plan and Development Control Plan. These plans will be based on the adopted Bathurst Region Urban and Rural Strategies. Council is still awaiting the endorsement of the Rural Strategy by the NSW Government.


### Strategic Planning

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
1,2,3 8,9,10,11,1 2,13 17,18,21,24 28	Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.	Prepare draft LEP and DCP amendments.	Planning proposals referred to NSW Department of Planning & Environment for gazettal	Manager Strategic Planning	LEP/DCP – Housekeeping – various matters, planning proposal being prepared. LEP/DCP – Open Space Housekeeping Amendment – rezone various parcels of land to open space. Adopted by Council. Awaiting gazettal. LEP – Moveable and Monumental heritage – planning proposal being prepared. LEP/DCP – Limekilns Road – Adjust R1, RE1 and RU1 zone boundaries – planning proposal being prepared. DCP – Reservation of land adjacent to Eglinton School – School expansion to open space. Council resolved not to amend the DCP. DCP – Implement recommendations of the Hill End Archaeological Management Plan. Adopted by Council. DCP – Gateway Enterprise Park and Adrienne Street Industrial area – Amend Map No. 8 to provide for connectivity between the Gateway Enterprise Park and Adrienne Street. Adopted by Council.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
1,3 8,9,10,12,1 3 18,21,24 28	Investigate relevant land use and planning issues of the Bathurst Region.	Prepare studies and plans.	Studies/plans considered and adopted by Council	Manager Strategic Planning	City of Bathurst Housing Strategy 2036 – Stage 1 Consultation completed. Draft Strategy prepared. Stage 2 consultation November/December 2017. Cultural heritage assessments of Mount Panorama Wahluu – Consultants appointed. Go Kart Track and anthropological draft reports received. Campground completed. 2 <sup>nd</sup> circuit – investigations underway. Field work February 2018. Durham/Stewart Street Intersection Treatment Option Study – Investigate options to upgrade the intersection medium-long term. Consultants appointed. Study underway. Draft report received. Bathurst 2040 Open Space Strategy – Provision of open space within the Bathurst Urban Area – Consultants appointed. Study underway. Visioning consultation November/December 2017.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>



6 28,29	Review and update Council's section 94 plans.	Revise existing or prepare new s94 Plans.	Draft plans considered and adopted by Council	Manager Strategic Planning	Stormwater Management Plans – Underway. Consultants appointed. Eglington Open Space & Drainage – include land adjoining Eglington School – Council resolved not to amend plan. Bathurst Region Open Space – Review land values and contribution rates. Valuation report received.	
11	Implement the Bathurst Regional Heritage Strategy 2014-2017.	Provide a Heritage Advisory Service.  Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.  Prepare and implement projects for the interpretation and display of cultural heritage and history information.	Heritage Advisor available for on-site visits once a fortnight.  Adequate funding is provided to approved projects and projects completed.  New interpretative information made available.	Manager Strategic Planning  Manager Strategic Planning  Manager Strategic Planning	Statistics collated – July 2017 to date: 1. Total site visits – 71 2. Heritage/Urban Design advice – 30 3. Pre DA advice – 24 4. DA assessment advice – 33  Local Heritage Fund – 77 projects offered funding Interpretation Fund – 12 projects offered funding Main Street Fund – 19 projects offered funding  Kings Parade Interpretation – installation underway. Launch 15 December 2017. Pillars of Bathurst 2018 – 2018 nominations being finalised. Aboriginal Interpretation Strategy – awaiting finalisation of Mt Panorama investigation	
	Prepare research/studies into the regions heritage values	Prepare research/studies into the regions heritage values	Studies/plans considered and adopted by Council.	Manager Strategic Planning	Bathurst Main Street Review – William, George, Howick & Keppel Streets completed. Residual CBD drafted. Awaiting photography and collation. Funding application for signage strategy being prepared.	






Development Assessment

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
<p>1,2, 3, 6, 7 8, 9, 10, 11, 12, 13, 14, 15, 16 17, 18, 19, 22 28,29</p>	<p>Ensure the assessment of developments and other applications, in accordance with planning instruments, development control plans and policies, occurs within appropriate timeframes.</p>	<p>Process all development applications within statutory time frames set out in the Environmental Planning and Assessment Act 1979.</p>	<p>Reduce number of Development applications exceeding 40 days.</p>	<p>Manager Development Assessment</p>	<p>Figures for July to December 2017                      405 – No of applications (DA/CDC/MOD) received                      363 – No of applications determined                      100 – No of determinations (gross) over 40 days (26%)                      29.78 – Average approval time                      34.92 – Average approval total time</p>	







Environment							Status
CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date		
<b>Animal Rangers</b>							
21, 22, 23 30	Meet Council's Responsibilities under the Companion Animals Act (1998) by continuing to provide education and community opportunities with regards to responsible pet ownership.	Complete Responsible Pet Ownership education programs.	Community Pet Desexing program conducted twice annually  Dog Expo completed by June 2018.  Responsible pet ownership education campaign completed by June 2018.	Manager Environment / Senior Ranger  Manager Environment / Senior Ranger  Manager Environment / Senior Ranger	Program was completed 20 November 2017 to 1 December 2017 with 110 animals desexed.  Planning underway, scheduled for April 2018.  Weekly radio interviews conducted by Senior Ranger.		
22 30	Meet Council's Responsibilities under the Companion Animals Act (1998) and the Impounding Act (1993) by reducing the occurrence of stray companion animals and livestock; the holding of impounded animals including livestock; holding and disposal of abandoned vehicles; and, continuing to upgrade the Small Animal Pound to meet current and upcoming standards.	Maintain and enhance areas for off-leash recreation of dogs.  Investigate animal related complaints, including after-hours matters and operate the animal pound.  Maintenance of Small Animal Pound Facilities and improve security of impounding facilities.  Maintenance of Stock Impounding Facilities.	Maintain the Kefford St Off-leash area to current standards.  Number of complaints and enquiries responded to within adopted corporate standard (95%).  Continue maintenance and progressive upgrade of security during 2017/2018  Maintain the stock impounding facilities and meet requirements of stock handling, transport and disposal.	Manager Environment / Rangers  Manager Environment / Rangers  Manager Environment / Senior Ranger  Manager Environment / Senior Ranger	Contractor engaged to complete the works for the financial year.  97% for December 2017.  July to December 2017 – 96.3% responded to within corporate standards.  Modifications to existing building completed in July including new staff hand washing facilities.  Development consent for transportable office granted, office delivered and installed. Plumbing and electrical works completed. Office now in use.  Ongoing.		
<b>Parking Control</b>							
3 22 29, 30	Meet Council's responsibilities under Road Rules (2008) and the Fines Act (1996) and reduce the amount of contestable penalty notices being issued.	Continue to monitor and enforce parking regulations and educate the community in relation to Parking Control.	Adequate turnover in CBD parking.	Manager Environment/ Parking Rangers	Monitoring undertaken daily.		

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
<b>Environmental Management</b>						
6 8, 9, 10, 12 13, 16 18, 22, 27 28, 29, 30, 33	Meet Council's responsibilities under the Protection of the Environment Operations Act and Local Government Act in relation to environmental protection.	Respond to enquiries and complaints.	Respond to enquiries and complaints within adopted corporate standard (95%).	Manager Environment/ Officers	97% for December 2017.  July to December 2017 – 95% responded to within corporate standards.	
5, 6 8, 9, 10, 12 13, 14, 15, 16 18, 22, 23, 27, 29 28, 29, 30, 33	Continue to improve the community's awareness and capacity with regards to environmental sustainability through the delivery of targeted education programs	Identify and conduct minor environmental projects.  Conduct community environmental education programs.	Minor environmental projects completed by June 2018.  Complete ongoing community education programs including 'Enviro Mentors' by June 2018.	Manager Environment  Manager Environment / Officers	Ongoing.  Ongoing. Enviromentors program completed over a two week period in August 2017 with presentations at 10 schools.	
		Conduct the annual Sustainable Living Expo.	Conduct the annual Sustainable Living Expo in March 2018.	Manager Environment/ Officer	Preliminary planning underway for 2018 event. Keynote speaker finalised. 2 awards received for 2017 event.	
		Conduct the annual Bathurst Region schools 'Sustainable Schools' program.	Complete the annual 'Sustainable Schools' by June 2018.	Manager Environment / Officer	2017 program is now complete and newsletter was distributed in early December 2017.	
		Communicate environmental messages via a range of on-line and traditional media sources.	Regular communications with residents during the 2017/2018 year.	Manager Environment/ Officer	Regular communication through the @Sustainable Bathurst page.	
		Coordinate a targeted education program for builders and Council Staff	Conduct a targeted education program by June 2018.	Manager Environment / Officer	Negotiations underway to utilise a very successful program developed by City of Wollongong.	
8, 9, 10, 12, 13, 16 30,	Meet Council's statutory reporting requirements under the Local Government Act (1993).	Conduct appropriate research and data collection to complete State of the Environment Reports.	Complete the Bathurst 2017 State of Environment Report	Manager Environment / Sustainability Strategy Officer	Data collection complete. Report is complete and was presented to Council at its ordinary meeting in November 2017.  Report is now available on Council's website.	
			Complete the 2017 Regional State of Environment by 30 November 2017.	Manager Environment / Sustainability Strategy Officer	Report is complete and was presented to Council at its 13 December 2017 Ordinary Meeting. Report is now available on Council's website.	

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
9, 10, 12, 13, 14, 15 22 30	Meet Council's obligations under the Local Government Act (1993) and community expectations to manage, develop, restore, enhance and conserve the environment.	Implement the Urban Waterways Management Plan.  Support the Central West Environment and Waterways Alliance Project.  Improve the management of Bathurst Region road reserves by preparing a Roadside Vegetation Management Plan and updating Council's Roadside Vegetation Management Guidelines.	Implement priority projects identified in the Urban Waterways Management Plan by June 2018.  Support the Central West Environment and Waterways Alliance Project Support Officer in 2017/2018.  Roadside Vegetation Management Plan completed by June 2017. Council's Roadside Vegetation Management Guidelines updated by June 2018	Manager Environment/ Sustainability Strategy Officer  Manager Environment  Manager Environment/ Sustainability Strategy Officer	Investigative works for a project in Sawpit Creek completed in August 2017. Report received in December 2017.  Financial support granted for 2017/18, meetings attended by staff.  Final draft has been reviewed by staff and presented to Council at its 13 December 2017 Ordinary Meeting. Resolved to place the RVMP on public exhibition in January 2018.	
		Implement the Pest Bird Management Plan.  Implement the Biodiversity Management Plan.	Implement priority projects identified in the Pest Bird Management Plan by June 2018.  Implement priority projects identified in the Biodiversity Management Plan by June 2018.	Manager Environment/ Environmental Officer  Manager Environment/ Sustainability Strategy Officer	Ongoing CBD pigeon control program occurring. Trials commenced at Waste Management Centre facilities and a commercial premises.  Biodiversity Community document has been graphically designed, awaiting images to be finalised. No specific projects in last quarter. Implementation of overall plan ongoing, subject to budget funding.	
		Support the continuation of the Revolving Energy Fund.	Implement Revolving Energy Fund projects in 2017/2018.  Council Energy Consumption per resident reduced	Manager Environment/ Sustainability Strategy Officer	Ongoing. Consultant engaged to design a solar array and battery storage facility at the BVIC. Consultant has installed monitoring equipment at the site which will provide detailed data on the usage patterns at BVIC. Report received in December 2017 which has provided a variety of options for the project.  Long term trend of Council energy consumption remains steady, 2012/13 to 2016/17 at 355kWh per person.	
8, 13	Continue to evaluate, report and reduce energy demand and greenhouse gas emissions in Council operated facilities.	Support the continuation of Energy Audits of Council facilities and implement simple and cost effective energy efficiency measures	Conduct energy audits at priority Council facilities and implement identified energy efficiency measures in 2017/2018.	Manager Environment/ Sustainability Strategy Officer.	Ongoing. New ceiling and roof have been installed at Bathurst Airport terminal, which will result in a considerable reduction in energy consumption. Lighting upgrades have occurred in Post Office building and Council Chambers	

Environmental Health Management						
22, 25, 26 30, 31	Meet Council's obligations as part of the Food Regulation Partnership, the Food Standards and the Public Health (Swimming Pools and Spa Pools) Regulation (2000).	<p>Continue to improve Council and community knowledge with regards to food health, public bathing areas and domestic wastewater disposal.</p> <p>Respond to enquiries and complaints.</p> <p>Ensure Council's ability to meet the obligations as required under NSW Legislation.</p> <p>Continue to conduct a program of inspections of Food premises, B&amp;B's, Home-based food premises, domestic waste water disposal units, and skin penetration premises to ensure compliance with regulations and educate the community about relevant regulations.</p>	<p>Develop and distribute Environmental Health Fact Sheets. Attend Environmental Health Seminars.</p> <p>Conduct monitoring of all Bathurst Region public swimming pools and spa pools by June 2018.</p> <p>Respond to enquiries and complaints within adopted corporate standard (95%).</p> <p>Implement an Environmental Health Secondment program by June 2018.</p> <p>Conduct a program of inspections of food premises etc during 2017/2018.</p>	<p>Manager Environmental Health Officer</p> <p>Manager Environmental Health Officer</p> <p>Manager Environmental Officers</p> <p>Manager Environment.</p> <p>Manager Environmental Health Officer</p>	<p>Ongoing.</p> <p>Food newsletter sent in October 2017.</p> <p>Ongoing.</p> <p>Will be scheduled in January/February 2018.</p> <p>July to December 2017 – 100%.</p> <p>Not currently funded.</p> <p>Ongoing. Inspections conducted daily. One EHO position has been vacant since June 2017, with a new EHO to commence in January 2018.</p> <p>361 fixed premises and 147 temporary and mobile premises were inspected in 2016/17.</p> <p>2017/18 inspection program is on track.</p>	    

## Economic Development

CSP 2036 Objective Reference	Delivery Program Actions 2017-2021	Operational Plan Tasks 2017/2018	Performance Measure	Responsible Officer	Action Year to Date	Status
1, 2, 3, 4, 5, 6, 7 28, 29, 30, 8, 11, 13, 16	Implementation of the Economic Development Strategy 2017-2020 and associated programs and actions.	Ensure appropriate training is identified, developed where necessary and information disseminated to relevant industry sectors.	Continued development of Business Management Workshops. Promote training through Bathurst Business Hub website, Business eNewsletters etc.	Manager Economic Development	2017 workshops undertaken through Cenwest Innovate Program. Council workshop program under consideration for 2018.  July – November business eNewsletters sent.	
		Facilitate contact between industry, developers, government, new business, relocators, training bodies and community groups where appropriate	Continued support and partnerships with the Business Chamber, AusIndustry, BEC, CSU, RDA and NSW Department of Industry.	Manager Economic Development	Partnership with the Business Chamber, BEC and CSU for BizMonth campaign.  BizMonth sponsored by Commonwealth Bank, Verto and Rydges Mt Panorama.  Jobs Expo sponsored by TAFE NSW and CSU.	
		Actively foster and support small, micro and home based business	Work with employment agencies and business groups to grow Ejobs and the Jobs Expo. Grow BizWeek & Bathurst Buy Local Campaign.	Manager Economic Development	381 jobs uploaded year to date.  Jobs Expo held 9 August with 2,000 attendees.  3,617 Buy Local Gift Cards purchased - \$226,657 loaded.  BizMonth held in September.	
		Host regular Mayoral functions	Host Business Lunches, Welcome Wagons, Business Chamber and other Mayoral business events.	Manager Economic Development	Ongoing.  Bizmonth Business Lunch held 15 September 2017 – 200 attendees.  Business Chamber Christmas party hosted at BVIC, 12 December 2017.	
		Promote new and innovative practices within industry sectors	Foster local business growth through the online promotion of relevant opportunities, growth of Councils business database and social media engagement.	Manager Economic Development	934 businesses on Council's database.  Online promotion of Jobs Expo and BizMonth.	
		Facilitate the development of infrastructure to support & attract knowledge, innovation & research.	Facilitate the availability of high speed internet and mobile telecommunications	Manager Economic Development	Bathurst received 2 funded base stations in Round 1 and 1 funded base station in Round 2, mobile black spots program.  CBD Wi-Fi grant application successful, Federal Smart Cities Fund.  Formation of Council's Smart City Project Group	





2017-2018 Section 356 Donations  
Report as at 31 December 2017

Details	Reference	Date	Standard Annual Donations	Specific Donations	Sundry Donations	Mt Pan Fee Waived	BMEC Donations	TOTAL
			\$	\$	\$	\$	\$	\$
<b>Annual Budget</b>			<b>63,020.00</b>	<b>60,514.00</b>	<b>23,793.00</b>	<b>36,483.00</b>	<b>72,751.00</b>	<b>256,561.00</b>
<b>Spent to date:</b>								
2BS Junior Sports Awards	Operation Plan	21/07/2017	-5,000.00					-5,000.00
Macquarie Philharmonia - Platinum Donation	Operation Plan	21/07/2017	-2,500.00					-2,500.00
Sofala & District AH&P Association	Operation Plan	21/07/2017	-350.00					-350.00
Sofala Progress Association	Operation Plan	21/07/2017	-2,000.00					-2,000.00
Bathurst Information and Neighbourhood Centre	Operation Plan	21/07/2017	-800.00					-800.00
Bathurst City & RSL Band Association Inc	Operation Plan	21/07/2017	-5,000.00					-5,000.00
Evans Arts Council	Operation Plan	21/07/2017	-2,770.00					-2,770.00
3rd Bathurst (All Saints Cathedral) Scout Group	Operation Plan	21/07/2017		-490.00				-490.00
Bathurst Refugee Support Group Inc	Operation Plan	21/07/2017		-3,000.00				-3,000.00
Bathurst Gardener's Club Inc.	Operation Plan	21/07/2017		-1,600.00				-1,600.00
Bathurst Early Childhood Intervention Service Inc.	Operation Plan	21/07/2017		-2,683.64				-2,683.64
National Serviceman's Association of Australia (NSAA)	Operation Plan	21/07/2017		-1,420.00				-1,420.00
The Allegri Singers	Operation Plan	21/07/2017		-2,000.00				-2,000.00
Quota International of Bathurst - QuoCKa reading	Operation Plan	21/07/2017		-1,000.00				-1,000.00
Miss Trail's House & Garden	Operation Plan	21/07/2017		-2,000.00				-2,000.00
Peel Residents Association Incorporated	Operation Plan	21/07/2017		-450.00				-450.00
Bathurst Seymour Centre Inc	Operation Plan	21/07/2017		-2,500.00				-2,500.00
Glenray Industries	Operation Plan	21/07/2017		-1,500.00				-1,500.00
Bathurst & District Poultry Society Inc	Operation Plan	21/07/2017		-3,000.00				-3,000.00
Holy Trinity Church - Parish of Kelso	Operation Plan	21/07/2017		-2,000.00				-2,000.00
Bathurst Arts Trail - Spring Spectacular	Operation Plan	21/07/2017		-1,000.00				-1,000.00
Hill End & Tambaroora Gathering Group	Operation Plan	21/07/2017		-400.00				-400.00
Bathurst Young Mob	Operation Plan	21/07/2017		-1,000.00				-1,000.00
Turon Art Group Sofala	Operation Plan	21/07/2017		-1,000.00				-1,000.00
Monkey Hill UHF Repeater	Operation Plan	21/07/2017	-800.00					-800.00
Bathurst Edgell Jog	Operation Plan	21/07/2017		-6,000.00				-6,000.00
Central Tablelands Woodcraft (CAOS)	DCS&F 19/07/17 Item 5	26/07/2017			-500.00			-500.00
WRAS Annual Subscription/donation	Operation Plan	31/07/2017	-2,255.00					-2,255.00
Denison College - Student Information Night	S356 Policy	1/08/2017					-555.82	-555.82
BMEC - CPSA July Meeting	Operation Plan	1/08/2017					-878.64	-878.64
School Maths Program	S356 Policy	1/08/2017					-237.55	-237.55
Challenge Community Services	DCS&F 19/07/17 Item 8	1/08/2017			-576.00			-576.00
City Colts Water Account	Operation Plan	23/08/2017	-1,357.04					-1,357.04
City Colts Rates	Operation Plan	23/08/2017	-2,605.44					-2,605.44
Bathurst Public School - Mid Year Concert	S356 Policy	31/08/2017					-1,779.18	-1,779.18
Mitchell Conservatorium Winter Showcase	Operation Plan	7/09/2017					-1,063.36	-1,063.36
BMEC - CPSA Aug Meeting	Operation Plan	7/09/2017					-1,082.05	-1,082.05
Home Modification Tip Fees	Operation Plan	5/10/2017	-76.27					-76.27
2018 District Probus Friendship Day	DCS&F 18/10/17 Item 6	26/10/2017			-1,000.00			-1,000.00
BMEC - Bathurst Eisteddfod	Operation Plan	26/10/2017					-30,000.00	-30,000.00
BMEC - Arts out West - Jimmy Little Gathering	S356 Policy	26/10/2017					-312.82	-312.82
BMEC - CPSA Aug Meeting	Operation Plan	26/10/2017					-606.36	-606.36
Home Modification Tip Fees	Operation Plan	7/11/2017	-188.00					-188.00
BMEC - CPSA Oct Meeting	Operation Plan	15/11/2017					-925.91	-925.91
BMEC - CPSA Nov Meeting	Operation Plan	15/11/2017					-935.00	-935.00
Mitchell Conservatorium - Band workshops	Operation Plan	15/11/2017					-288.36	-288.36
Meadow Flat Public School - presentation night	S356 Policy	15/11/2017			-60.00			-60.00
Bathurst West Public School - presentation night	S356 Policy	15/11/2017			-60.00			-60.00
Rockley Public School - presentation day	S356 Policy	15/11/2017			-60.00			-60.00
Accessible Living Options - International Day of People with Disability (IDPWD)	DCS&F 16/11/17 Item 8	29/11/2017			-1,485.00			-1,485.00
Bathurst City Mens Bowling Club - Carillon Fours	DCS&F 16/11/17 Item 7	29/11/2017			-1,000.00			-1,000.00
Panorama Long Track Committee - 2017 Australian Long Track Masters	DCS&F 18/10/17 Item 5f	30/11/2017			-3,000.00			-3,000.00
2017 Brock Commodore Owner's Association of Australia National Event	DCS&F 17/05/17 Item 5	30/11/2017				-1,749.00		-1,749.00
2017 Brock Commodore Owner's Association of Australia National Event	DCS&F 17/05/17 Item 5	30/11/2017				-902.73		-902.73
Home Modification Tip Fees	Operation Plan	7/12/2017	-22.00					-22.00
Mitchell Conservatorium - Band workshops	Operation Plan	7/12/2017					-432.55	-432.55
Eglinton Country Fair	DCS&F 13/12/17 Item 8	20/12/2017			-500.00			-500.00
Mitchell Conservatorium - LED screen for Carols by Candlelight	Operation Plan	20/12/2017					-3,300.00	-3,300.00
<b>Amount Spent</b>			<b>-25,723.75</b>	<b>-33,043.64</b>	<b>-8,241.00</b>	<b>-2,651.73</b>	<b>-42,397.60</b>	<b>-112,057.72</b>
<b>Available Balance before commitments</b>			<b>37,296.25</b>	<b>27,470.36</b>	<b>15,552.00</b>	<b>33,831.27</b>	<b>30,353.40</b>	<b>144,503.28</b>
<b>Committed:</b>								
NAB B2B Cyclo Sportif	Operation Plan			-8,500.00				-8,500.00
Bathurst Remembers / AVAMS / Communications and Resources Project	Operation Plan			-5,000.00				-5,000.00
Bathurst AH&P Association	Operation Plan		-6,000.00					-6,000.00
City Colts Water Account	Operation Plan		-2,537.52					-2,537.52
CSU Foundation Trust (Gordon Bullock Scholarship)	Operation Plan		-3,000.00					-3,000.00
CSU Foundation Trust	Operation Plan		-5,000.00					-5,000.00
Sporting Assoc Grant	Operation Plan		-20,000.00					-20,000.00

2017-2018 Section 356 Donations  
Report as at 31 December 2017

Details	Reference	Date	Standard Annual Donations \$	Specific Donations \$	Sundry Donations \$	Mt Pan Fee Waived \$	BMEC Donations \$	TOTAL \$
Mitchell Conservatorium - BMEC Concerts	Operation Plan						-5,215.73	-5,215.73
BMEC - Bathurst Youth Council	Operation Plan						-2,000.00	-2,000.00
BMEC - CPSA Monthly Meetings	Operation Plan						-6,572.04	-6,572.04
Home Modification Tip Fees	Operation Plan		-713.73					-713.73
Bathurst Street & Custom Motorcycle Show	Operation Plan			-13,970.00				-13,970.00
Rotary Club of East Bathurst - RYDA	Operation Plan					-4,333.00		-4,333.00
BMEC - Bathurst District Historical Society wedding dress exhibition	Operation Plan						-11,551.00	-11,551.00
BMEC - Bathurst District Historical Society wedding dress exhibition	DCS&F 18/10/17 Item 5b						-2,541.75	-2,541.75
Bathurst Arts Council - Showcase Concert for the Youth Arts Awards	Operation Plan						-1,200.00	-1,200.00
Austin Healey National Rally	DCS&F 15/03/17 Item 6				-1,500.00			-1,500.00
Rebellion on the Turon	DCS&F 19/07/17 Item 6				-500.00			-500.00
Lifeline CW - Soar Ride & Shine (in-kind support)	DCS&F 18/10/17 Item 5c				-10,000.00			-10,000.00
Lifeline CW - Soar Ride & Shine (traffic mgt)	DCS&F 18/10/17 Item 5c				-7,500.00			-7,500.00
GRIP Leadership	DCS&F 18/10/17 Item 5d						-331.60	-331.60
<b>Amount Committed</b>			<b>-37,251.25</b>	<b>-27,470.00</b>	<b>-19,500.00</b>	<b>-4,333.00</b>	<b>-29,412.12</b>	<b>-117,966.37</b>
Adjustment between Funds			-45.00	-0.36	3,948.00	-3,902.64	0.00	
<b>Available Balance</b>			<b>-0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,595.63</b>	<b>941.28</b>	<b>26,536.91</b>

Summary Remaining Budget	\$
Standard Annual Donations	-0.00
Specified Donations	0.00
Sundry Donations	0.00
Mt Pan Fee Waived	25,595.63
BMEC Donations	941.28
<b>Total Remaining</b>	<b>26,536.91</b>

Summary	\$
Total Budget	256,561.00
Less: Amount Spent	-112,057.72
Less: Amount Committed	-117,966.37
<b>Total Remaining</b>	<b>26,536.91</b>

## **DIRECTOR ENGINEERING SERVICES' REPORT - ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

143



**The Hon Andrew Constance MP**  
Minister for Transport and Infrastructure

BATHURST REGIONAL COUNCIL

- 3 JAN 2018

REF. 21.00008-16/143  
BN17/00692  
FT17/03456

Councillor Graeme Hanger  
Mayor  
Bathurst Regional Council  
158 Russell Street  
BATHURST NSW 2795

Dear Cr Hanger

I am writing about air services between Bathurst and Sydney (Kingsford Smith) Airport.

The NSW Government strongly supports regional communities in NSW maintaining air services into Sydney Airport. Transport for NSW's response to the 2013 Parliamentary Inquiry into regional aviation services reflects this support. Transport for NSW's response acknowledged the importance of regular passenger transport services in regional NSW and noted that air travel is vital to the economies and communities of regional NSW.

The *Air Transport Act 1964* requires the Minister for Transport and Infrastructure to consider several factors before deregulating a route. These include the needs of the public, fostering competition between airlines, the maintenance and development of air transport services, and the economic development of communities.

In keeping with this requirement, I wrote to you in December 2016 about the potential for deregulation and encouraged you to engage with the local community on this issue.

Thank you for consulting with your community and advising Transport for NSW of the feedback you received. I note that the community's feedback was mixed and Council has expressed a preference for continued regulation, on the basis that the route may not be able to sustain competition. Council's submission also noted 'it is unlikely that a second carrier is likely to operate on the Bathurst-Sydney Route'. Currently, the lowest volume comparable air route supporting competition receives more than double the patronage of the Sydney-Bathurst route.

Considering all the information before me, I have decided that the Sydney to Bathurst route will be deregulated at the end of the current licence term. Deregulation is an opportunity for councils to directly negotiate with operators to determine which airline best meets the needs of the community. This provides more opportunity for improved services and a better customer experience.

If you have any questions, Ms Jessica Linsell, Director, Transport Services Policy at Transport for NSW would be pleased to take your call on (02) 8265 6812, or email [Jessica.Linsell@transport.nsw.gov.au](mailto:Jessica.Linsell@transport.nsw.gov.au).

Yours sincerely

  
THE HON ANDREW CONSTANCE MP

18/12/17

DES ✓  
Mayor  
GM

Level 17, 52 Martin Place, Sydney NSW 2000  
Phone: (61 2) 8574 5807 Fax: (61 2) 9339 5512

# Bathurst District Sport & Recreation Council



President: Paul Haysom

Secretary: Cheryle Wright (0447 057 400)

Treasurer: Peter Cole

Email: [bathurstsportsCouncil@hotmail.com](mailto:bathurstsportsCouncil@hotmail.com)

Life Members: J Alexander (Dec), N Bagley, J Darke,  
P Cole, P Haysom, C Wright, C Mitford

BATHURST REGIONAL COUNCIL

ABN: 44 199 074 830

23 OCT 2017

Please address all  
Correspondence to:

REF 18.00279-05/003

The Secretary  
PO Box 602  
Bathurst NSW 2795

Manager Recreation  
Bathurst Regional Council  
Private Mail Bag 17  
Bathurst NSW 2795

19 October 2017

Dear Mark

## Sporting Association Grants Program 2017/18

Bathurst District Sport & Rec Council recommends the following amounts be allocated to the eleven applicants for sporting association grants for 2017/18 with the following to be noted –

- (a) Not all applicants are members of the Bathurst District Sport & Rec. Council
- (b) the eleven applicants submitted projects with a combined value of \$83,100
- (c) the eleven applicants requested Grants of \$55,940 to assist with their projects
- (d) grant funds available for distribution only totaled \$20,000

After careful consideration BDSRC recommends the following allocations:-

1. Bathurst BMX	\$2250.00
2. Bathurst City Croquet Club	\$1000.00
3. Bathurst Pan Dragons	\$2000.00
4. Bathurst Panthers Squash Club (not affiliated)	nil
5. Bathurst Pony Club	\$2250.00
6. Bathurst Netball Association	\$2250.00
7. Bathurst Basketball Association	\$2500.00
8. Central Tablelands Rowing	\$2000.00
9. Bathurst Pistol Club	\$2250.00
10. Bathurst Hockey Association	\$1500.00
11. Panorama Motorcycle Club	\$2000.00
Total	\$20,000.00

MR

Supported by:  
BATHURST REGIONAL COUNCIL



# BDSRC

# *Bathurst District Sport & Recreation Council*

President: Paul Haysom

Secretary: Cheryl Wright (0447 057 400)

Treasurer: Peter Cole

Email: [bathurstsportscouncil@hotmail.com](mailto:bathurstsportscouncil@hotmail.com)

Life Members: J Alexander (Dec), N Bagley, J Darke,  
P Cole, P Haysom, C Wright, C Mitford



ABN: 44 199 074 830

Please address all  
Correspondence to:

The Secretary  
PO Box 602  
Bathurst NSW 2795

Bathurst District Sport & Recreation Council appreciates the opportunity to assist Council with the equitable distribution of the Sporting Association Grant Program funds to some of the many sporting associations and clubs in Bathurst.

BDSRC anticipates the above recommendations will be endorsed by Council.

Yours in sport

*Cheryl Wright*

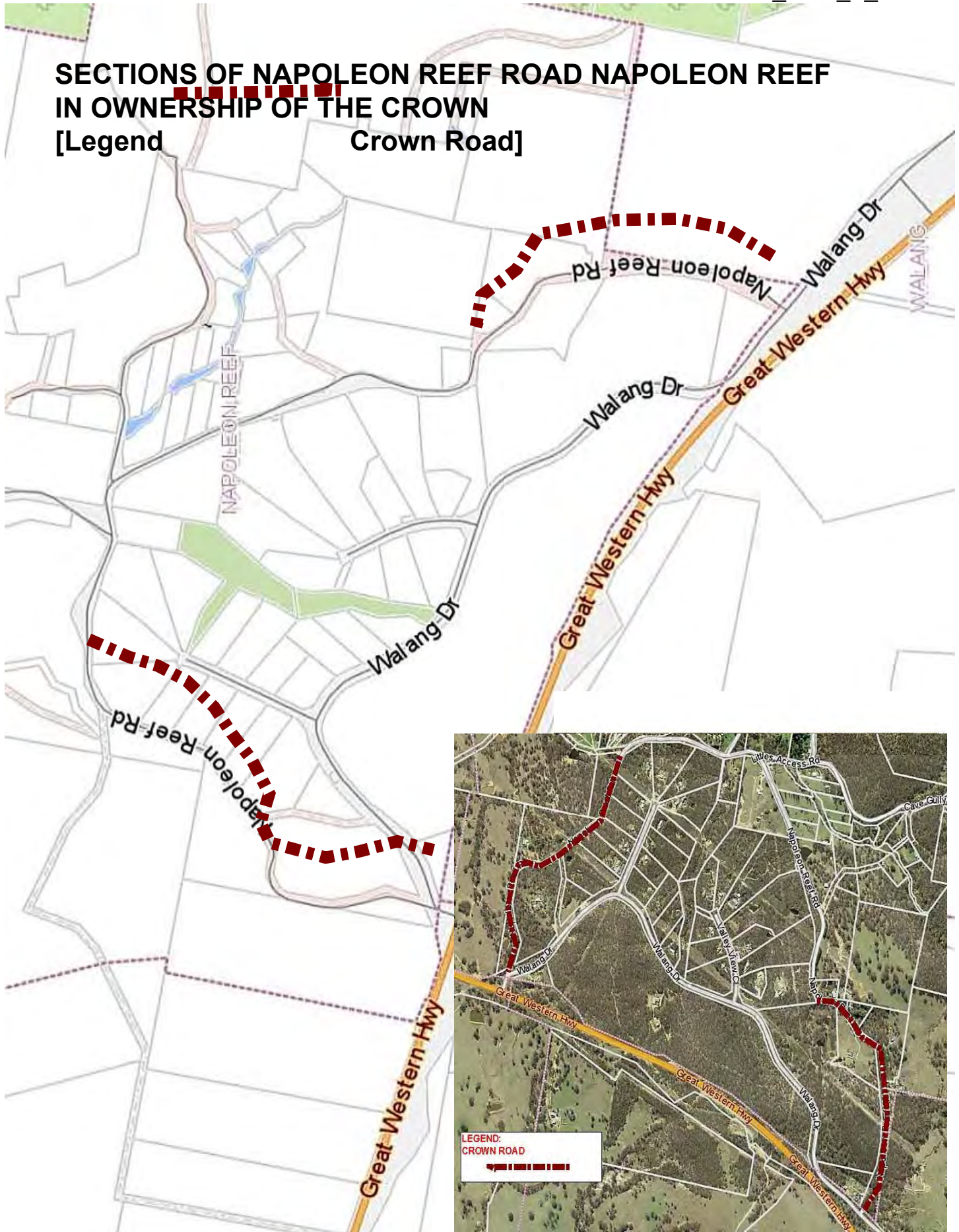
Cheryl Wright  
BDSRC Secretary

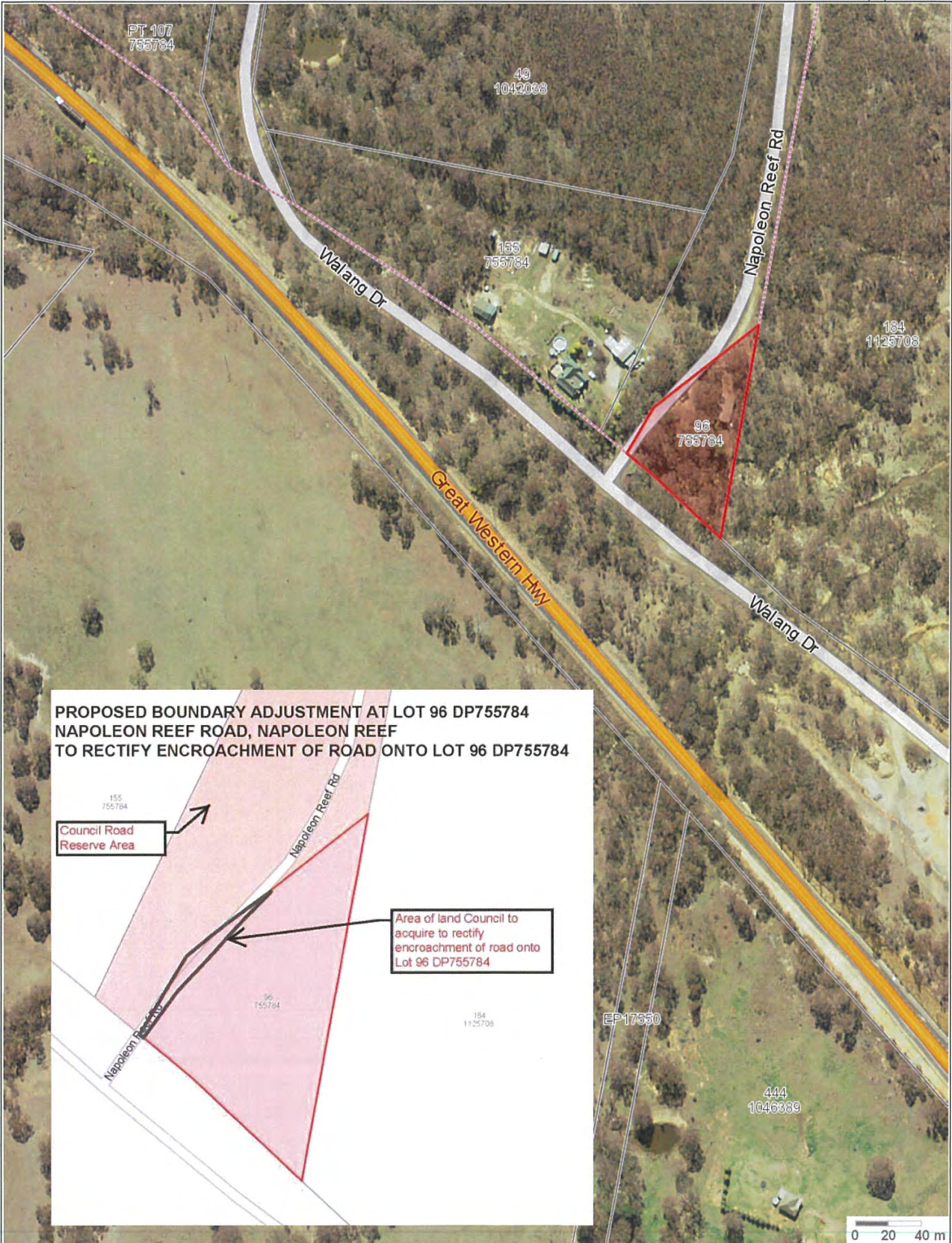
Supported by:  
BATHURST REGIONAL COUNCIL



**BDSRC**

**SECTIONS OF NAPOLEON REEF ROAD NAPOLEON REEF  
 IN OWNERSHIP OF THE CROWN  
 [Legend Crown Road]**





**PROPOSED BOUNDARY ADJUSTMENT AT LOT 96 DP755784  
 NAPOLEON REEF ROAD, NAPOLEON REEF  
 TO RECTIFY ENCROACHMENT OF ROAD ONTO LOT 96 DP755784**

155  
755784

Council Road Reserve Area

Napoleon Reef Rd

96  
755784

154  
1125708

Area of land Council to acquire to rectify encroachment of road onto Lot 96 DP755784

155784

EP17550

444  
1046389



Bathurst Regional Council  
 PMB 17  
 158 Russell Street  
 BATHURST NSW 2795  
 Telephone: 02 6333 6111  
 Fax: 02 6331 7211  
 Email: [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)

**Important Notice!**

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 Date: 18/01/2018  
 Projection: GDA94 / MGA zone 55  
 Map Scale: 1:3000 @ A4



**DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT -  
ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

**MINUTES OF THE TOURISM REFERENCE GROUP MEETING HELD  
AT 5.30PM MONDAY 16 OCTOBER 2017**

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**PRESENT:** Cr Graeme Hanger OAM (Chair), Suzanne Ingram (phone), Christine LeFevre, Gerarda Mader, Christopher Morgan, Mark Renzaglia, Ray Pickard, Shawn Pyne, Fran White, Lucy White (Destination Development Manager).

**IN ATTENDANCE:** Dan Cove (Bathurst Visitor Information Centre Manager), Alison Armstrong (Minute Taker).

**1. APOLOGIES**

**RESOLVED** that the apologies from Fiona McWilliam, Hannah Madden, Tony McBurney and Alan Cattermole (Director Cultural & Community Services) be accepted.

**MOVED:** Shawn Pyne                      **SECONDED:** Christopher Morgan

**2. PREVIOUS MINUTES**

**RESOLVED** that the minutes from the previous meeting held on 7 August 2017 as a true record of the meeting.

**MOVED:** Christine LeFevre              **SECONDED:** Mark Renzaglia

**3. DECLARATIONS OF INTEREST**

**RESOLVED** that there were no declarations of interest tabled at the meeting.

**MOVED:** Gerarda Mader                      **SECONDED:** Fran White

**4. SHORT TERM HOLIDAY LETTING**

Written advice had been provided by Lucie Clifton, Council's Development Control Planner, in regards to a submission being prepared for NSW Department of Planning and Environment on how the industry for short term holiday letting is currently operating and if regulation is necessary. This submission is due to the Department by 31 October 2017.

The view of the community has been sought by way of a survey on the *yoursaybathurst* website. The current response from the community indicates a trend for Council to provide exemption for Short Term Holiday Letting from the Development Application process. The final submission will be provided to the Tourism Reference Group, for information, once completed.

**RESOLVED** that the information, provided by Council's Development Control Planner, which was tabled at the meeting be, noted.

**MOVED:** Gerarda Mader                      **SECONDED:** Christine LeFevre

**5. DESTINATION DEVELOPMENT MANAGER'S REPORT**

The Destination Development Manager provided an overview of the report provided to the Group, in particular, details on the current process of the Bathurst Region Destination Brand as follows:

- The General Manager and Mayor have endorsed the Bathurst Region Brand Strategy.

**MINUTES OF THE TOURISM REFERENCE GROUP MEETING HELD  
AT 5.30PM MONDAY 16 OCTOBER 2017**

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- Councillors have been presented with the Strategy at a Working Party meeting held 11 October 2017.
- Media opportunity, for the Group and staff provided at Two Heads Brewing on 12 October 2017.

**RESOLVED** that the details from the report provided by the Destination Development Manager be noted.

**MOVED:** Ray Pickard

**SECONDED:** Shawn Pyne

**6. GENERAL BUSINESS**

- (a) Destination Brand Strategy – The launch of the Bathurst Region Brand Strategy was discussed with the following points
- i. The Group discussed the feedback noted on social media. The Tourism Reference Group unanimously **RESOLVED** that the following motion be put forward, as presented by Christopher Morgan, to Bathurst Regional Council for notation:
 

*“That the Tourism Reference Group endorses the wide range and scope of the Bathurst Brand Strategy and its creative extensions and its forthcoming implementation in concert with the objectives of the Destination Management Plan 2015.”*
  - ii. Implementation of the Brand Strategy will include the creation of a website in the next 8-12 weeks.
  - iii. Four workshops to be held with industry and interested community members to provide information on the Destination Brand and use of the strategy. The workshops are to be run by the Destination Development Manager and Bathurst Visitor Information Centre Manager.
  - iv. A copy of a draft application form for the use of the brand was provided to the Group for their information.
  - v. Lucy White thanked the Group for the support provided during the process in developing the Brand Strategy.
- (b) Heritage Resources – Fran White advised the Group she is currently working on The Great Western Walk, which will be following Cox’s Road from Penrith, through the Blue Mountains to Tarana. Have met with the Member for Bathurst, the Honourable Paul Toole to discuss the concept of the proposal, which is significant in tourism for the Blue Mountains, Lithgow and Bathurst. Also, advised the Group of the amazing response and assistance received from the Bathurst Visitor Information Centre Manager to the Heritage Group.

**7. NEXT MEETING**

The Tourism Reference Group **NOTED** the next meeting is to be amended from the proposed of 6 November 2017 to another date suitable to the members of the Group.

There being no further business the meeting was closed at 6.30pm.

**MINUTES OF THE TOURISM REFERENCE GROUP MEETING HELD  
AT 6.30PM MONDAY 20 NOVEMBER 2017**

---

**PRESENT:** Cr Graeme Hanger OAM (Chair), Hannah Madden, Christine LeFevre, Gerarda Mader, Tony McBurney, Ray Pickard, Fran White, Alan Cattermole (Director Cultural & Community Services), Lucy White (Destination Development Manager).

**IN ATTENDANCE:** Dan Cove (Bathurst Visitor Information Centre Manager)

**1. APOLOGIES**

**RESOLVED** that the apologies from Fiona McWilliam, Shawn Pyne, Mark Renzaglia and Christopher Morgan be accepted.

**MOVED:** Gerada Mader                      **SECONDED:** Fran White

**2. PREVIOUS MINUTES**

**RESOLVED** that the minutes from the previous meeting held on 7 August 2017 as a true record of the meeting.

**MOVED:** Fran White                      **SECONDED:** Ray Pickard

**3. DECLARATIONS OF INTEREST**

**RESOLVED** that there were no declarations of interest tabled at the meeting.

**MOVED:** Fran White                      **SECONDED:** Tony McBurney

**4. DESTINATION DEVELOPMENT MANAGER'S REPORT**

The Destination Development Manager provided an overview of the report provided to the Group, in particular, details on the current status of the Bathurst Region Destination Brand as follows:

- Following passing of a notice of motion at the November meeting of Council, two alternate logos and taglines will be produced by Destination Marketing Store and presented to a Working party meeting on Wednesday 29 November.
- A report is being prepared by the Destination Development Manager and Manager BVIC for the next Council meeting to be held 13 December.
- Suggestion has been made by Councillors that the final selection of the logo be opened to public consultation.

Lucy White thanked members of the TRG for their public comments regarding the brand strategy and attendance and contributions at the public presentations.

Alan Cattermole thanked Lucy White and Dan Cove for their efforts during the public presentations.

Gerada Mader suggested that elements of the overall strategy could be presented to the public in a positively framed campaign focussing on the core attributes of youth, education etc

The Destination Development Manager noted the request from the Heritage Reference Group (BRHRG) for improved information exchange via attendance at their meetings.

**MINUTES OF THE TOURISM REFERENCE GROUP MEETING HELD  
AT 6.30PM MONDAY 20 NOVEMBER 2017**

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Inland Sea of Sound recorded solid ticket sales for a new event and excellent feedback has been received from event attendees which will be valuable in planning for 2018. Gerada Mader noted particularly positive feedback received for the Wiradjuri cultural

**RESOLVED** that the details from the report provided by the Destination Development Manager be noted.

**MOVED:** Ray Pickard

**SECONDED:** Fran White

**5. VISITOR ECONOMY INDUSTRY ACTION PLAN**

The Visitor Economy Industry Action Plan (VEIAP) was established in 2012, providing strategies and actions to achieve the NSW Government's goal of doubling overnight visitor expenditure by 2020.

To ensure the government's priorities and actions deliver results in the three years remaining to the 2020 target, the NSW Government has re-established an industry-led Visitor Economy Taskforce (Taskforce) to conduct a mid-term review of the plan.

The Destination Development Manager advised that an online survey has been developed and that she will be completing on behalf of Council by the due date of 8 December. The survey will be provided to the TRG for input. Members are also encouraged to make their own individual submissions at [https://www.research.net/r/NSW\\_Visitor\\_Economy](https://www.research.net/r/NSW_Visitor_Economy)

**6. GENERAL BUSINESS**

- (a) Planned event – Night Sky Tour – Ray Pickard advised the group that planning was underway for an event for early April 2018 featuring astronomy with connective storytelling from the Wiradjuri tradition to be held at CSU. This may coincide with the opening of the Bathurst Observatory.
- (b) Mt Panorama Punish – Cr Hanger reported that 450 registrations have been received so far for this event, of which only 25% are from the 2795 postcode.
- (c) Linked Experiences – Fran White noted recent discussion at the 'Treasures of Hartley Valley' regarding how best to link experiences at Lithgow with those at Bathurst. These regional links were also a strong theme of the recent workshop with Destination Network Country and Outback.
- (d) Harvest Cafe – The new café at the VIC has opened and is proving popular with initially very good feedback.

**7. NEXT MEETING**

The Tourism Reference Group **NOTED** the next meeting is to be an end of year celebration at 5.30pm on Monday 18 December. Venue TBC.

There being no further business the meeting was closed at 7.40pm.

## Local Government NSW Tourism Conference 2018

### Tourism: past and future connect. It all adds up!

**MONDAY 12 TO WEDNESDAY 14 MARCH 2018**  
**PARKES LEAGUES CLUB**  
 194 Clarinda Street, Parkes NSW 2870

**CO-HOSTED BY:**

**PARKES**  
*It all adds up.*



### **DRAFT PROGRAM** (as of 21 December 2017)

Monday 12 March – AVIC SUMMIT		
12.00pm – 5.00pm	Exhibitors set up for trade exhibition	
1.00pm – 5.00pm	Registration at Parkes Leagues Club	
2.00pm – 5.00pm	Optional AVIC Summit: Book separately on the registration forms	
1.30pm – 2.00pm	For all Accredited Visitors Information Network and tourism and operations staff and volunteers. Light refreshments served	Sponsored by The Tourism Group and facilitated by <b>Mark Greaves</b> , Managing Director
2.00pm – 2.10pm	Introduction and overview	
2.10pm – 2.40pm	Changing Tack to Visitor Inspiration Centres	<b>Mark Olsen</b> , General Manager, EarthCheck
2.40pm – 3.10pm	Case study: How to create WOW experiences and open up your customer base	<b>Connie Mallett</b> , Tourism Co-ordinator, Balranald Shire Council
3.10pm – 3.40pm	Case study: Maximise your AVIC network. A case study from Crookwell Visitor Information Centre	<b>Mark Greaves</b> , The Tourism Group and <b>Andrew Warren</b> , Upper Lachlan Shire Council
3.40pm – 4.05pm	A working afternoon tea and workshop	
4.05pm – 5.10pm	Workshop and discussion: <ul style="list-style-type: none"> <li>• Introduction to the AVIC industry advisory group</li> <li>• How to make your AVIC more relevant</li> <li>• How to get more people through the door and improving collaboration</li> </ul>	<b>Mark Greaves, Mark Olsen, and Peter Lipman</b> , Manager Visitor Services, DNSW
5.10pm - 5.30pm	Summary and findings	<b>Mark Greaves</b>
From 5.30pm	Transfer bus to pick up from listed accommodation to drop to IKON Function Centre (7-9 Bushman Street, Parkes)	
6.30pm – 9.30pm	<b>Welcome Reception at IKON Function Centre</b> Welcome to Parkes, Cr Ken Keith OAM, Mayor of Parkes Shire Council Welcome from The Hon Adam Marshall MP, Minister for Tourism and Major Events  <i>Delegate registration will be available at this event</i>	

Tuesday 13 March		
8.00am	Trade exhibition opens	
9.00am	Welcome to Country - Our Mother Tongue: Wiradjuri (dance, choir, talk)	<b>Gerry Gannon</b> Master of Ceremonies and the Wiradjuri Language Program in Parkes Schools
9.10am – 9.20am	Welcome to Parkes	<b>Cr Ken Keith OAM</b> Mayor, Parkes Shire Council
9.20am – 9.30am	Conference welcome and opening	<b>Cr Linda Scott</b> President, LGNSW (invited)
9.30am – 10.00am	An update from Destination NSW including the outcomes of the regional NSW review announced in July 2016 and Destination Management Plans for regional networks	<b>Sandra Chipchase</b> Chief Executive Officer, Destination NSW (invited)
10.00am – 10.20am	Jobs NSW: Go NSW Equity Fund	Michael Lukin, Partner, Roc Partners
10.20am – 10.50am	Morning tea	
10.50am – 11.50am	Short term letting – what's the long term solution? This panel will discuss managing the impacts of short term holiday letting – what is the community benefit? <i>In 2013, 2014 and 2015, this has been a conference discussion point; the options paper put forward by NSW planning will not be actioned by the conference dates. Is there a best practice way forward and whose responsibility is it to manage the impacts on communities and businesses?</i>	Facilitated by <b>Gerry Gannon</b>  <b>Brent Thomas</b> , Public Policy, ANZ, India and South East Asia, AirBnB <b>Cr Simon Richardson</b> , Mayor, Byron Shire Council <b>Tim Sneesby</b> , Senior Strategic Planner, Waverley Futures <b>Coralie Bell</b> , Tourism Manager, Shoalhaven City Council
11.50am – 12.40pm	Innovation in staging, running and attracting business events to your destination – what must you consider now and in the future? <i>This discussion will cover metro and regional destinations. How to attract them to your region? Value adding events; adding event technology to your event to give another virtual audience to your attendance – benefits and challenges</i>	Facilitated by <b>Gerry Gannon</b>  <b>Robyn Johnson</b> , CE Meetings and Events Australia, <b>Zoe Hida</b> , Managing Director, Everywhere Venues <b>Nerida Worboys</b> , Business Events Facilitator, Newcastle Business Events
12.40pm – 1.00pm	Australian Tourism Accreditation Program	<b>Dean Gorddard</b> , Executive Manager, Tourism Industry Division, NSW Business Chamber
1.00pm – 2.00pm	Lunch	
2.00pm – 5.00pm	<b>Site visits</b> Choose one of the options below	
	<b>Site visit 1:</b> The Rejuvenation of Peak Hill Gold Mine, a NSW Regional Visitor Economy Fund project. This walking tour takes in viewing platforms of the spectacular open cut mine, its history and contemporary times, and the method of funding and asset management	Facilitated by <b>Kelly Hendry</b> , Destination Development Manager, Parkes Shire Council

	<b>Site visit 2:</b> Henry and Elvis – the icons of Parkes. It all adds up at the Henry Parkes Centre – a successful collaboration of visitor information, attractions and community groups	Facilitated by <b>Katrina Dwyer</b> , Brand & Marketing Manager, Parkes Shire Council
	<b>Site visit 3:</b> Reinvigorating Trundle, a small country town going ABBA-solutely fabulous! Trundle is increasing its population and visitation with main street building works, events and the Treechange Rent a Farmhouse scheme	Facilitated by <b>Gary Crowley</b> , lifelong Trundle resident, farmer, truck driver and event manager. Sponsored by Cartoscope
<b>7.30pm – 10.30pm</b>	<b>Conference dinner sponsored by the Office of Environment and Heritage</b> A Night with the Stars, CSIRO Parkes Observatory, CSIRO Astronomy and Space Science, 585 Telescope Road (bus transfers from selected hotels from 6.30pm, check bus schedules provided.)	
<b>Wednesday 14 March</b>		
<b>8.00am</b>	Trade exhibition opens	
<b>8.55am – 9.00am</b>	Welcome to day two	<b>Gerry Gannon</b> Master of Ceremonies
<b>9.00am – 9.20am</b>	How to run an effective marketing campaign workshop; DNSW's insights and trends on successful destination campaigns, including case studies on campaigns valued \$200,000 & \$700,000	DNSW Marketing Representative; Assisted facilitation by <b>Gerry Gannon</b>
<b>9.20am – 9.30am</b>	Does your brand represent your region today for tomorrow's audience?	<b>Melissa Richie</b> , Art Director, Account Manager, Wisdom Marketing
<b>9.30am – 10.10am</b>	<i>Workshop: Devise your own marketing campaign - DNSW providing an overview with objectives, budgets, themes, etc. DNSW marketing staff will provide guidance and answer queries</i>	
<b>10.10am – 10.30am</b>	<i>Presentation back to the main group</i>	
<b>10.30am – 11.00am</b>	Morning tea	
<b>11.00am – 12.00pm</b>	<b>Concurrent topic stream 1</b> <b>Events: future considerations</b>	Sponsored by Leonards advertising, facilitated by <b>Kate Faithorn</b> , CEO
	Security and safety implications for crowded places and mass gatherings and what you need to know	<b>Mick Bray</b> , Manager, State Planning Unit, Operational Logistics, NSW Ambulance
	Don't follow the path – blaze the trail. Growing and transitioning the Parkes Elvis Festival for the future and consideration of the key challenges	<b>Cathy Treasure</b> Festival Director, Parkes Elvis Festival
	Incorporating new technology into community events	<b>James Sweetapple</b> , President F.O.O.D Week Association (TBC)
<b>12.00pm – 12.15pm</b>	Open question and answer session	



<b>11.00am – 12.00pm</b>	<b>Concurrent topic stream 2 What's new in caravan and camping – a growth sector for accommodation</b>	Sponsored by Caravan & Camping Industry Association NSW (CCIA), facilitated by <b>Lyndel Gray</b>
	Panel session on the growth of the industry and the challenges and opportunities for councils. Discussion will include a balanced view on compliance and growth and will include free camping, open fields, festival camping, and the RV market	<b>Lyndel Gray</b>  <b>Paul Davies</b> , CEO, NRMA Parks and Resorts  <b>Richard Barwick</b> , CEO, Campervan and Motorhome Club of Australia
	A new management model for holiday parks and attracting capital investment: a case study with Kempsey Shire Council	<b>Susanna Smith</b> , Manager, Economic Sustainability, Kempsey Shire Council and <b>Mike King</b> , Director, Otium Planning Group
	New trends and products  Glamping in Thou Walla	<b>Kevin Sullivan</b> , Group Manager, Holiday Haven Tourist Parks Group, Shoalhaven Council  <b>Mark Stace</b> , Property Services Manager, Port Stephens Council
<b>12.00pm – 12.15pm</b>	Open question and answer session	
<b>11.00am – 12.00pm</b>	<b>Concurrent topic stream 3 Forward thinking in tourism funding and planning</b>	Facilitated by <b>Gerry Gannon</b>
	How to submit a successful grant application	<b>Sally Chapman</b> , Grant Officer, and <b>Kimberley Harris</b> , Grant Officer, Parkes Shire Council
	Creating a night time economy – is it right for your destination? Why do you need it? How can you assess your destination? What are the criteria?	<b>Francesca O'Brien</b> , Manager City Business and Safety, City of Sydney
	The Big Pineapple case study – renewal of a tourism icon	<b>Shaun Munday</b> , Managing Director, Place Design Group
<b>12.00pm – 12.15pm</b>	Open question and answer session	
<b>12.15pm – 1.40pm</b>	Presentation and panel on destination development: bridging city to country.  Councils partnering to use events (and marketing) to boost destination tourism, particularly in the agri-tourism field. How do you develop the products and the experience? What are the benefits of the gate to plate value chain  How do you connect with the consumer to build demand through events, marketing, and social media?	<b>Facilitated by Gerry Gannon and Rose Wright</b>  <b>Linda Tillman</b> , Managing Director, Tilma Group & Director, Australian Regional Tourism <b>Rose Wright</b> , CEO, Destination Tweed <b>Lorraine Elliott</b> , founder and publisher of food blog Not Quite Nigella
<b>1.40pm – 2.30pm</b>	Lunch and event close	

*This program is correct at the time of publication. Speakers and topics may change.*

**COUNCILLORS/ DELEGATES REPORTS - ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

7 FEBRUARY 2018

**MINUTES OF AUSTRALIA DAY WORKING PARTY MEETING**  
**HELD TUESDAY 16 JANUARY 2018**

**PRESENT:** Events Manager (Chair), Peter Cosgrove, Lesley Buchan, Christine Sweeney, Hugh Gould, Alex Christian

**IN ATTENDANCE:** Events Manager, 2x Events & Promotions Officer, Events Assistant.

**ABSENT:** Bob Parly

**1. APOLOGIES** Mayor Cr Graeme Hanger OAM, Phil Cole, Jeff Cox, Ian North

**MOVED:** Alex Christian      **SECONDED:** Christine Sweeney

**RESOLVED:** That the apologies as listed be accepted.

**2. PREVIOUS MINUTES**

**MOVED:** Alex Christian      **SECONDED:** Hugh Gould

**RESOLVED:** That the minutes of the Australia Day Working Party meeting held 19 December 2017 be adopted.

**3. DIRECTOR CORPORATE SERVICES & FINANCE REPORT**

**Item 1: EVENT OVERVIEW**

- *Eglinton BBQ Breakfast*
  - 8am official ceremony begins
  - Official Party departs Eglinton by 9am
  - Seating to be reserved for the official party
  - Mayor and Ambassador to have reserved parking
  - A representative from Angie Peard's family will speak at the ceremony
  - Ambassadors to speak
- *Citizenship Ceremony*
  - Moved to BMEC
  - Citizenship ceremony commences at 9.30am
  - Macquarie Male singer to perform before and after the celebrations along with the national anthem (2 verses)
  - Girl guides to assist with handing out lamingtons and ANZAC biscuits and then help with the Awards Ceremony
- *Award Ceremony*
  - Scouts will walk into BMEC and place flags in a stand on stage
  - Request to use grand piano in City Hall for Emma
  - Phil Cole to send Christine Sweeney information on What the MC will announce about the Youth Arts Award finalists
  - Will Hazzard to have a video play instead of speaking
- *Australia Day by the Pool*
  - Free entry from 12noon
  - Water activities and free pool toys
  - No jumping castle, face painting or girl guides as they were not utilised in the past.

**Item 2: AUSTRALIA DAY BOOKLET**

- Any changes to the Australia Day booklet are to be sent through to Brianna Kirkness by 4.45pm Friday 19 January at the latest.
- '2BS' to be added to Bathurst Arts Council '2BS' Youth Arts Award Finalist
- On the back page change to 'Bathurst Regional Council invites you to enjoy refreshments, kindly served by the Girl Guides

**Item 3: AMBASSADOR UPDATE**

- Australia Day Ambassadors will speak at all events except the Aquatic Centre.

**Item 4: EVENT OF THE YEAR**

- Peter Cosgrove to present Community Event of the Year Award at the Australia Day Award Ceremony
- Jeff Cox to present Destination Event of the Year Award at the Australia Day Award Ceremony
- Applications that fell under Community – 125<sup>th</sup> Anniversary of the Rockley Game, BDSRC 40<sup>th</sup> Sports Award Dinner, Bathurst Arts Trades Trail, Bathurst Park Run, BCFN 2017 Family Fun Day, Carols by Candlelight, Eglinton War Memorial Hall's 70<sup>th</sup> Birthday Celebrations, Hay 2 Help, LiveBetter Accessibility Day.
- Applications that fell under Destination – Bathurst Gold Crown Carnival 2017, Mount Panorama Punish, National Cool Climate Wine Show Public Tasting Event 2017, The Unflinching Gaze: photo media & male figure
- Suggested to have a third category in the future for the Villages.

**4. MEETING CLOSE** – 4.45pm**5. NEXT MEETING** – 21 February 2017 at 4:00 pm