

MINUTES OF THE ORDINARY MEETING OF BATHURST REGIONAL COUNCIL
HELD ON 17 JULY 2019

MEETING COMMENCES

1 MEETING COMMENCES 6:00 PM

Present: Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

PUBLIC FORUM

2 PUBLIC FORUM

J.Lynch , N Burgess - Youth Council The new Youth Mayor and Deputy Mayor spoke to the operations of the Youth Council and their aims and obligations. Noted events they are involved in eg Winter Festival.

M.Griffith - 48 Havannah Street Development Why haven't his submissions been responded to? Spoke to Geo tech matters. Noted he is being denied access to data that he needs. Noted comments about his mental health and attempts to hide evidence from him by the police. Raised police corruption.

I. Pearson (Ratepayer) - Winter Festival Congratulations on the Event. Then spoke to CSU's contributions to the Master Plan and funding methodologies and queried the sources and will this impact Head Masters residence. Then raised Water report and water conservation and infrastructure proposals to reuse grey and black water.

Director Corporate Services Finance Funding proposed will not impact Head Masters residence funding.

Director Engineering Services Bathurst Regional Council will be looking at reuse of effluent.

K. O'Meara - Water Situation What is Council's plan 'B' if run out of water next July? Referred to money from the Snowy sale, what approaches are Council making to get funding?

Director Engineering Services Spoke of pipelines opportunities, use of Winburndale Water, ground water investigations, and discussions with State Government. In regards to pipelines, initial studies have commenced to seek Government funding and discussions are ongoing with the State Government.

B.Triming - Water Matters Agree with raising the dam wall and then spoke to water restriction levels in place, signage opportunities etc.

Access Matters Congratulated Council using a professional to review access into the Railway Museum. Then spoke to proposed laybacks. Winter Festival was great, access was good, would like more than one ramp to the new area in Keppel Street. Thanked Council for the approved access (cash) grant system.

C.O'Rourke (Resident) Noted use of digital water timer. Then spoke to issue of demand and supply for water supply. Report tonight is excellent. Then spoke to quality of housing in heritage areas. Then referred to the report on the Community Participation Plan and requested report be deferred due to typographical errors. Then spoke to content of the report on notification and feels this needs further work, needs to be more transparent. Suggested Council look at DA alert facility.

N. Wise - Water matter What has been the historical capacity of the dam in terms of water releases? Consideration needs to be given to increasing the dam capacity. When dam fills would it be prudent to maintain water restrictions?

Director Engineering Services Dam holds around 3 years of supply. The dam usually fills every winter and this has been the prior experience. Council will be reviewing the Drought Management Plan and looking at possible infrastructure developments into the future.

T.Williams - Resident West Bathurst Popularly Elected Mayor Expressed concerns about possible election of a Mayor. Queried what stops a person buying the role? The system currently works, with fellow Councillors voting who they believe is confident to do the job. With a popularly elected person, you may find that this could be unworkable. Urges caution, the current system has good checks and balances, we should continue with this system.

G. Westman - Popularly Elected Mayor Spoke to role of Council and lack of politics in Bathurst. The Councillors here work for the Community. A popularly elected Mayor may mean the person with the deepest pockets gets elected. The current Council is like a Board of Directors and has held the area in good stead. Noted concerns with the proposal and the ability of Councillors and the best person to lead the Council. Noted some examples of problems with popularly elected mayors and how this can impact on Council operations.

Water Infrastructure Good luck on this matter, need serious dollars invested.

APOLOGIES

3 **APOLOGIES**
MOVED Cr B Bourke and **SECONDED** Cr I North

Nil.

MINUTES

4 **Item 1 MINUTES - ORDINARY MEETING OF BATHURST REGIONAL COUNCIL - 19 JUNE 2019) (11.00005)**
MOVED Cr I North and **SECONDED** Cr W Aubin

RESOLVED: That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 19 June 2019 be adopted.

Director Engineering Services' Report

22 **Item 1 WATER SECURITY AND WATER RESTRICTIONS (32.00017 and 13.00031)**

MOVED Cr I North

and **SECONDED** Cr J Jennings

RESOLVED: That Council:

- (a) Implement Level 4 – 5 (Extreme) Water Restrictions on Monday, 14 October 2019 as outlined in the report, and
- (b) continue the ongoing community engagement campaign in regard to Water Restrictions, and
- (c) undertake regulatory actions to ensure compliance with Level 4 - 5 (Extreme) Water Restrictions, and
- (d) authorise the Mayor and General Manager (or their delegates) to commence discussions with the relevant Ministers to progress any necessary actions to ensure the existing supply of water in Chifley Dam lasts for as long as possible, and
- (e) note the actions taken and proposed as detailed in the report.

23 **Item 2 PROPOSED ROAD WIDENING - LOT 71 DP615587, LOT 100 DP1225223 AND LOT 1632 DP1218205 - HEN AND CHICKEN LANE, EVANS PLAINS (25.00055)**

MOVED Cr W Aubin

and **SECONDED** Cr B Bourke

RESOLVED: That Council:

- (a) Approve the proposed road widening affecting Lot 71 in DP615587, Lot 100 in DP1225223 and Lot 1632 in DP1218205 at Hen and Chicken Lane, Evans Plains and dedicate the road to the public;
- (b) Approve the terms proposed as detailed in the Director Engineering Services' report.

24 **Item 3 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE (11.00005, 36.00705)**

MOVED Cr J Rudge

and **SECONDED** Cr J Fry

RESOLVED: That the information be noted.

RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

35 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

MOVED Cr I North

and **SECONDED** Cr J Rudge

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

There were no representations from the public.

RESOLVED: That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

*** DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	SALE OF LAND AT PART LOT 2 DP 1238142 KNOWN AS KELSO INDUSTRIAL LAND RESIDUE AT NEWCASTLE PLACE, KELSO	10A (2) (c) – contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it would prejudice council's position in negotiating commercial and or financial arrangements.
2	PROPOSED NEW 'RIGHT OF CARRIAGEWAY' OVER LOT 15 DP730872 AND LOT 18 DP1011780 TO ACCESS ALBEN'S RESERVE, MOUNT PANORAMA (22.04818, 22.04305)	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
3	RENEWAL OF RESIDENTIAL LEASE AT LOT 127 IN DP249576 KNOWN AS 12 WHITEMAN PLACE, BATHURST	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
4	DEED TO SUBCONTRACT AND	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed,

NOVATE - DELEGATION OF AUTHORITY (04.00125)	prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
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*** DIRECTOR ENGINEERING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR MOUNT PANORAMA PRE-EVENT CLEAN	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	NETWASTE TENDER FOR COLLECTION AND PROCESSING OF USED MATTRESSES	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

Director Corporate Services & Finance's Report

- a** **Item 1 SALE OF LAND AT PART LOT 2 DP 1238142 KNOWN AS KELSO INDUSTRIAL LAND RESIDUE AT NEWCASTLE PLACE, KELSO (22.02213) MOVED** Cr B Bourke and **SECONDED** Cr J Fry

RESOLVED: That Council approves the sale of part Lot 2 in DP1238142 known as Kelso Industrial Land residue at Newcastle Place, Kelso subject to the conditions detailed in the report.

- b** **Item 2 PROPOSED NEW 'RIGHT OF CARRIAGEWAY' OVER LOT 15 DP730872 AND LOT 18 DP1011780 TO ACCESS ALBEN'S RESERVE, MOUNT PANORAMA (22.04818, 22.04305) (22.04818) MOVED** Cr I North and **SECONDED** Cr W Aubin

RESOLVED: That Council

- (a) register on title a new right of carriageway over Lot 15 DP 730872 to access Alben's Reserve.
- (b) register on title a new right of carriageway over Lot 18 DP 1011780 to access Alben's Reserve via Lot 15 DP 730872.
- (c) delegate authority to the General Manager to negotiate the cost of the proposed 'Right of Carriageway' over Lot 15 with the respective owners.
- (d) delegate authority to the General Manager to negotiate the cost of the proposed 'Right of Carriageway' over Lot 18 with the respective owners.
- (e) meet all costs associated with the above recommendations as per the report.

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'
REPORT - ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

17 JULY 2019

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Type	Year	No.	Value	Description	Address	Date Determine
10	2019	45	\$200,000	Alterations and additions to existing second dwelling	310 Eleven Mile Drive EGLINTON	11/06/2019
10	2019	84	\$0	Three lot rural subdivision	351 Root Hog Road GOWAN	11/06/2019
10	2019	89	\$325,000	Two storey dwelling with attached garage and retaining walls	40 Governors Parade WINDRADYNE	25/06/2019
10	2019	123	\$0	Demolition of existing shed, removal to 5 trees, dual occupancy (secon	16 Albert Street BATHURST	11/06/2019
10	2019	124	\$250,000	Demolition of carport, construction of garage and self contained unit	292 William Street BATHURST	5/06/2019
10	2019	127	\$829,380	Single storey dwelling with attached garage, detached shed & pool	260 Boundary Road ROBIN HILL	3/06/2019
10	2019	128	\$0	Two lot rural subdivision (boundary adjustment)	1944 Mitchell Highway THE ROCKS	11/06/2019
10	2019	131	\$141,733	Granny flat	1 Cutler Street WEST BATHURST	7/06/2019
10	2019	134	\$14,310	Shed	4 Cox Lane EGLINTON	19/06/2019
10	2019	136	\$400,000	Demolition of existing sheds, dual occupancy (second dwelling) and two	26 Stanley Street BATHURST	12/06/2019
10	2019	138	\$549,424	Dual occupancy (detached), two lot residential subdivision and retainin	82 Graham Drive KELSO	17/06/2019
10	2019	141	\$520,000	Dual occupancy and two lot residential subdivision	58 Mendel Drive KELSO	12/06/2019
10	2019	142	\$540,000	Dual occupancy and two lot residential subdivision	1 Darvall Drive KELSO	4/06/2019
10	2019	143	\$0	Change of use of premises (unit 8) for vehicle body repair shop	65 Corporation Avenue ROBIN HILL	4/06/2019
10	2019	152	\$582,995	Dual Occupancy and two lot residential subdivision	54 Lew Avenue EGLINTON	11/06/2019
10	2019	153	\$10,000	Shed	72 Piper Street BATHURST	11/06/2019
10	2019	154	\$86,800	Internal alterations to commercial premises	156 Stewart Street BATHURST	20/06/2019
10	2014	217	\$0	56 lot subdivision incorporating 52 residential lots, two	26 Maxwell Drive EGLINTON	19/06/2019
10	2019	155	\$120,000	Fitout of food premises	42 Durham Street BATHURST	25/06/2019
10	2019	158	\$7,000	Addition to existing solar panel system	42 Mendel Drive KELSO	3/06/2019
10	2019	161	\$16,980	External painting of commercial premises	89 William Street BATHURST	20/06/2019
10	2019	162	\$39,000	Detached habitable additions to dwelling	27 Commonwealth Street WEST BATHURST	24/06/2019
18	2019	68	\$410,458	Single storey dwelling with attached garage	5 Matthews Street WINDRADYNE	3/06/2019
10	2019	164	\$0	Two lot subdivision - boundary adjustment	4 Glazebrooks Road THE LAGOON	17/06/2019
18	2019	69	\$383,593	Single storey dwelling with attached garage	59 Newlands Crescent KELSO	5/06/2019
10	2019	167	\$4,000	Carport	24 Frome Street RAGLAN	20/06/2019
18	2019	70	\$370,000	Single storey dwelling with attached garage	2 Alluvial Place KELSO	6/06/2019
18	2019	71	\$286,750	Separate Dwelling - New	49 Fraser Drive EGLINTON	7/06/2019
10	2019	168	\$295,000	Single storey dwelling with attached garage	1 Peard Close EGLINTON	25/06/2019
18	2019	73	\$280,000	Single storey dwelling and attached garage	22 Brennan Drive KELSO	12/06/2019
10	2006	875	\$10,650	MOD - 4 bay rural shed	2455 Mid Western Highway FITZGERALDS MC	19/06/2019
10	2019	173	\$4,900	Alterations to dwelling	46 Loren Street EGLINTON	19/06/2019
18	2019	74	\$310,000	Single storey dwelling with attached garage	91 Graham Drive KELSO	14/06/2019
10	2019	175	\$25,000	Additions to dwelling	153 Gormans Hill Road GORMANS HILL	18/06/2019
18	2019	75	\$235,000	Single storey dwelling with attached garage	75 Newlands Crescent KELSO	17/06/2019
18	2019	76	\$469,000	Single storey dwelling with attached garage	6 Connolly Drive KELSO	17/06/2019
10	2019	182	\$13,000	Earthworks and retaining walls	86 Graham Drive KELSO	24/06/2019
10	2019	183	\$35,000	Five illuminated commercial signs	1 Wark Parade WINDRADYNE	27/06/2019
18	2019	79	\$35,000	Above ground pool and fence	256 Mount Haven Way MEADOW FLAT	21/06/2019
10	2019	189	\$28,000	Shed with attached carport	4 Denver Place ROBIN HILL	27/06/2019
10	2019	195	\$31,140	New shed	90 Blue Ridge Drive WHITE ROCK	28/06/2019
18	2019	71	\$0	Separate Dwelling - New	49 Fraser Drive EGLINTON	27/06/2019
18	2019	84	\$310,000	Single storey dwelling and attached garage	13 Burlington Rise KELSO	28/06/2019

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Type	Year	No.	Value	Description	Address	Date Determine
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NIL



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Type	Year	No.	Value	Description	Address
10	2017	214	\$75,000	Internal office addition to existing hangar	PJ Moodie Drive RAGLAN
10	2018	128	\$19,000	Use of existing habitable space	79 Bonnor Street KELSO
10	2018	244	\$572,000	One x two bedroom and one x three bedroom two storey units, three lot	198 Rankin Street BATHURST
10	2016	441	\$432,000	MOD - Separate dwelling addition	16 PJ Moodie Drive RAGLAN
10	2018	350	\$0	122 lot residential subdivision with associated new roads	Laffing Waters Lane LAFFING WATERS
10	2018	380	\$0	124 lot residential subdivision with associated roads	10 Cain Drive KELSO
10	2018	350	\$0	122 lot residential subdivision with associated new roads	Marsden Lane KELSO
10	2018	240	\$0	Use of existing spa pool	486 Billywillinga Road BILLYWILLINGA
10	2018	227	\$8,500,000	Mixed use redevelopment	7 Keppel Street BATHURST
10	2018	380	\$0	124 lot residential subdivision with associated roads	58 Mendel Drive KELSO
10	2018	395	\$0	90 lot residential subdivision, new roads and 1 residue lot	Colville Street WINDRADYNE
10	2018	433	\$396,515	Single storey rural dwelling with attached garage and detached shed	291 Mount Haven Way MEADOW FLAT
10	2019	5	\$680,000	Four residential units & strata subdivision	145 Durham Street BATHURST
10	2019	8	\$0	50 lot and 1 residual commercial subdivision and new roads	PJ Moodie Drive RAGLAN
18	2019	11	\$292,000	Single storey dwelling with attached garage	31 Darling Street EGLINTON
10	2019	54	\$8,100	Amenities block	Stewart Street MITCHELL
10	2017	142	\$0	MOD Internal and external alterations to existing commercial building	205 Howick Street BATHURST
10	2019	101	\$240,000	Dual occupancy	24 Russell Street GORMANS HILL
10	2019	108	\$480,000	Alterations and addition to commercial premises and first floor units	217 George Street BATHURST
10	2019	109	\$45,000	Alterations to dwelling	10 Esrom Street WEST BATHURST
10	2019	122	\$22,800	Commercial LED illuminated sign	250 Stewart Street BATHURST
10	2019	133	\$8,500,000	38 residential units and demolition of existing structure	19 Durham Street BATHURST
10	2019	135	\$84,000	Residential additions and alterations and tree removal	251 Piper Street BATHURST
10	2019	140	\$0	17 Lot residential subdivision and new roads	Limekilns Road KELSO
10	2019	145	\$300,000	Demolition of garage and sunroom, alterations and additions to existin	136 Hope Street BATHURST
10	2019	146	\$0	10 Lot industrial subdivision	Havannah Street BATHURST
10	2019	147	\$200,000	Demolish shed, add & alts to dwelling, workshop, studio, pool & tree r	63 Seymour Street BATHURST
10	2019	148	\$70,000	Additions and alterations to dwelling and demolition of shed	228 Durham Street BATHURST
10	2019	149	\$50,000	Partial demolition and additions and alterations to dwelling	198 Russell Street BATHURST
10	2019	156	\$1,825,000	Eight free standing units and residential strata subdivision	265 Lambert Street BATHURST
10	2019	157	\$390,000	Two storey dwelling with attached garage	8 Dovey Drive KELSO
10	2019	160	\$175,000	Additions and alterations to dwelling	49 Dempsey Street PEEL
10	2019	163	\$65,000	Alterations to dwelling	60 Stack Street WINDRADYNE
10	2019	165	\$58,000	Additions and alterations to existing dwelling and separate garage	37 Godfrey Street RAGLAN
10	2019	166	\$19,000	Shed	1 Links Place ROBIN HILL
10	2019	169	\$295,000	Dual occupancy (2nd dwelling) and two lot residential subdivision	1 Peard Close EGLINTON
10	2019	170	\$5,000	Addition and alterations to existing restaurant	92 Bentinck Street BATHURST
10	2019	171	\$19,750	Retaining walls	44 McBrien Drive KELSO
18	2019	72	\$1,300,000	Construction of seven industrial units	11 Corporation Avenue ROBIN HILL
10	2019	172	\$380,000	Dual occupancy (2nd dwelling), pool and two lot subdivision	1 Fraser Drive EGLINTON
10	2017	255	\$0	MOD - Internally illuminated directory board sign	230-240 Sydney Road KELSO
10	2019	174	\$31,820	Additions to dwelling	212 Peel Street BATHURST
10	2019	176	\$20,000	Internal alterations to dwelling	166 Lambert Street BATHURST
10	2019	177	\$14,300	Shed	30 Logan Street EGLINTON
10	2019	178	\$161,000		745 Rockley Road ROCKLEY MOUNT
10	2019	179	\$9,000	Carport	256 Piper Street BATHURST
10	2019	180	\$200,000	Two storey additions and alterations to existing dwelling house	51 Bathurst Street PERTHVILLE
10	2019	181	\$20,000	Additions and alterations to commercial premises	23 Keppel Street BATHURST
10	2019	184	\$50,000	Relocated dual occupancy (second dwelling)	11 Peard Close EGLINTON
10	2019	185	\$486,500	Dual occupancy and two lot residential subdivision	32 Sunbright Road KELSO
10	2019	186	\$0	Use of existing as second dwelling	31A Alexander Street EGLINTON
10	2019	187	\$70,000	Additions to dwelling	22 Willow Drive KELSO

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Type	Year	No.	Value	Description	Address
10	2019	188	\$317,800	Demolish existing dwelling and construct single storey dwelling	138 George Street BATHURST
10	2019	190	\$0	Three lot residential subdivision	Wellington Street PEEL
10	2019	191	\$0	Four lot residential subdivision	189 Mount Rankin Road MOUNT RANKIN
10	2019	192	\$321,000	Single storey dwelling	9 Tarella Road PEEL
10	2019	193	\$24,000	Garage and earthworks	106 Graham Drive KELSO
10	2019	194	\$20,000	Change of use to cafe	203 George Street BATHURST
18	2019	81	\$150,000	New shop fitout	210 Howick Street BATHURST
10	2019	60	\$477,000	Dual occupancy and two lot residential subdivision	2 Kellahan Street EGLINTON
10	2018	360	\$2,100,000	MOD - Demolish church hall and construct new church meeting hall	13 Boundary Road ROBIN HILL
18	2019	85	\$450,000	Single storey dwelling with attached garage	103 Samuel Way THE LAGOON
10	2019	196	\$0	Boundary adjustment	318 Yetholme Drive YETHOLME
18	2019	88	\$301,730	Single storey dwelling with attached garage	31 Dovey Drive KELSO
10	2019	197	\$35,000	New shed	54 Hampden Park Road KELSO
18	2019	89	\$350,000	Single storey dwelling with attached garage	109 Hughes Street KELSO
10	2018	360	\$2,100,000	MOD - Demolish church hall and construct new church meeting hall	156 Vittoria Street ROBIN HILL



Applications Over 40 Days

App Type	Year	No	Description	Address	Application Date	Days Open	Stop Days	Reason
10	2016	441	MOD - Separate dwelling addition	16 PJ Moodie Drive RAGLAN	27/07/2018	340	333	Amended plans requested
10	2017	142	MOD Internal and external alterations to existing	205 Howick Street BATHURST	28/02/2019	124	104	Amended plans requested
10	2017	214	Internal office addition to existing hangar	PJ Moodie Drive RAGLAN	16/06/2017	746	700	Additional information requested
10	2018	128	Use of existing habitable space	79 Bonnor Street KELSO	17/04/2018	441	406	Waiting on additional information
10	2018	227	Mixed use redevelopment	7 Keppel Street BATHURST	29/06/2018	368	322	Waiting on information
10	2018	240	Use of existing spa pool	486 Billywillinga Road BILLYWILLINGA	11/07/2018	356		Waiting on additional information
10	2018	244	One x two bedroom and one x three bedroom two storey units	198 Rankin Street BATHURST	13/07/2018	354	119	Waiting on amended plans
10	2018	350	122 lot residential subdivision with associated new roads	Marsden Lane KELSO	18/09/2018	287	193	Additional information requested
10	2018	380	124 lot residential subdivision with associated roads	Marsden Lane KELSO	5/10/2018	270	235	Additional information requested
10	2018	395	90 lot residential subdivision, new roads and 1 residue lot	Colville Street WINDRADYNE	18/10/2018	257	228	Waiting on amended plans
10	2018	433	Single storey rural dwelling with attached garage and detached	291 Mount Haven Way MEADOW FLAT	13/11/2018	231	91	Waiting on additional information
10	2019	8	50 lot and 1 residual commercial subdivision and new roads	PJ Moodie Drive RAGLAN	10/01/2019	173	124	Waiting on Traffic Impact Assessment
10	2019	54	Amenities block	Stewart Street MITCHELL	28/02/2019	124	116	Additional information requested
10	2019	101	Dual occupancy	24 Russell Street GORMANS HILL	3/04/2019	90	78	Under assessment
10	2019	108	Alterations and addition to commercial premises	217 George Street BATHURST	9/04/2019	84	48	Waiting on additional information
10	2019	109	Alterations to dwelling	10 Esrom Street WEST BATHURST	9/04/2019	84		Amended Basix requested
10	2019	133	38 residential units and demolition of existing structure	19 Durham Street BATHURST	30/04/2019	63		To August Policy Discussion Forum
10	2019	135	Residential additions and alterations and tree removal	251 Piper Street BATHURST	2/05/2019	61	18	Waiting on amended plans
10	2019	140	17 Lot residential subdivision and new roads	Limekilns Road KELSO	8/05/2019	55		Under assessment
10	2019	145	Demolition of garage and sunroom and alterations	136 Hope Street BATHURST	13/05/2019	50		Under assessment
10	2019	146	10 Lot industrial subdivision	Havannah Street BATHURST	14/05/2019	49	14	Waiting on additional information
10	2019	147	Demolish shed, add & alts to dwelling, workshop, studio, pool	63 Seymour Street BATHURST	15/05/2019	48	13	Waiting on amended plans
10	2019	148	Additions and alterations to dwelling and demolition of shed	228 Durham Street BATHURST	16/05/2019	47	19	Revised plans requested

Authority

DA's Approved Under SEPP 1



1/6/2019 - 30/6/2019

Council	Lot	DP	Street No	Street Name	Suburb	Postcode	Category	Environmental Planning Instrument	Zoning Of Land	Development Standard To Be Varied	Justification Of Variation	Extent Of Variation	Concurring Authority	Date Determined
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NIL

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Health Services Facilities in the Bathurst Region

1.0 Introduction

This report reviews the permissibility of health services facilities under the Bathurst Regional Local Environmental Plan (LEP) 2014, specifically to determine any impediments to the future location of health services in the vicinity of the Bathurst Base hospital.

2.0 Definitions

The relevant land uses reviewed are those under the group definition of health services facility and emergency services facilities. These are defined under the Bathurst Regional LEP 2014 as follows.

health services facility means a building or place used to provide medical or other services relating to the maintenance or improvement of the health, or the restoration to health, of persons or the prevention of disease in or treatment of injury to persons, and includes any of the following:

- (a) a medical centre, (see below)
- (b) community health service facilities (not otherwise defined in the LEP)
- (c) health consulting rooms, (see below)
- (d) patient transport facilities, including helipads and ambulance facilities,
- (e) hospital. (see below)

health care professional means any person registered under an Act for the purpose of providing health care.

medical centre means premises that are used for the purpose of providing health services (including preventative care, diagnosis, medical or surgical treatment, counselling or alternative therapies) to out-patients only, where such services are principally provided by health care professionals. It may include the ancillary provision of other health services.
Note.: Medical centres are a type of health services facility—see the definition of that term in this Dictionary.

health consulting rooms means premises comprising one or more rooms within (or within the curtilage of) a dwelling house used by not more than 3 health care professionals at any one time.

Note.: Health consulting rooms are a type of health services facility—see the definition of that term in this Dictionary.

hospital means a building or place used for the purpose of providing professional health care services (such as preventative or convalescent care, diagnosis, medical or surgical treatment, psychiatric care or care for people with disabilities, or counselling services provided by health care professionals) to people admitted as in-patients (whether or not out-patients are also cared for or treated there), and includes ancillary facilities for (or that consist of) any of the following:

- (a) day surgery, day procedures or health consulting rooms,
- (b) accommodation for nurses or other health care workers,
- (c) accommodation for persons receiving health care or for their visitors,
- (d) shops, kiosks, restaurants or cafes or take away food and drink premises,
- (e) patient transport facilities, including helipads, ambulance facilities and car parking,
- (f) educational purposes or any other health-related use,
- (g) research purposes (whether or not carried out by hospital staff or health care workers or for commercial purposes),

- (h) chapels,
- (i) hospices,
- (j) mortuaries.

Note.: Hospitals are a type of health services facility—see the definition of that term in this Dictionary.

emergency services facility means a building or place (including a helipad) used in connection with the provision of emergency services by an emergency services organisation.

3.0 Permissibility

The permissibility of health service facilities and emergency services facilities are assessed under the Infrastructure SEPP and the Bathurst Regional LEP 2014 as shown in the table below.

Zone	Health Service Facilities		Emergency services Facilities	
	Permissible under Infrastructure SEPP	Permissible under Bathurst Regional LEP 2014	Permissible under Infrastructure SEPP	Permissible under Bathurst Regional LEP 2014
RU1 Primary Production		✓	✓	✓
RU2 Landscape		X	✓	✓
RU3 Forestry		X	✓	X
RU4 Primary Production Small Lots	✓	✓	✓	✓
RU5 Village	✓	✓	✓	✓
R1 General Residential	✓	✓	✓	✓
R2 Low Density Residential	✓	✓	✓	✓
R5 Large Lot Residential	✓	✓	✓	✓
B1 Neighbourhood Centre	✓	✓	✓	✓
B3 Commercial Core	✓	✓	✓	✓
B5 Business Development	✓	✓	✓	✓
IN1 General Industrial		✓	✓	✓
SP1 Special Activities	✓	✓#	✓	✓#
SP2 Infrastructure	✓	✓#	✓	✓#
SP3 Tourist		X		✓
RE1 Public Recreation		X	✓	✓
RE2 Private Recreation		X		✓
E1 National Parks and Nature Reserves		X		X
E2 Environmental Conservation		X		X
E4 Environmental Living		X	✓	✓
W2 Recreational Waterways		X		X
	✓# where shown on the land use map			

Health Services Facilities are prohibited development in the following zones:

- RU2 Rural Landscape
- RU3 Forestry
- SP3 Tourist
- RE1 Public Recreation
- RE2 Private Recreation.
- E1 National Parks and Nature Reserves.
- E2 Environmental Conservation
- E4 Environmental Living
- W2 Recreational Waterways

Emergency service facilities are prohibited development in the following zones:

- E1 National Parks and Nature Reserves.
- E2 Environmental Conservation
- W2 Recreational Waterways

4.0 Appropriateness of Health Service Facilities in prohibited zones

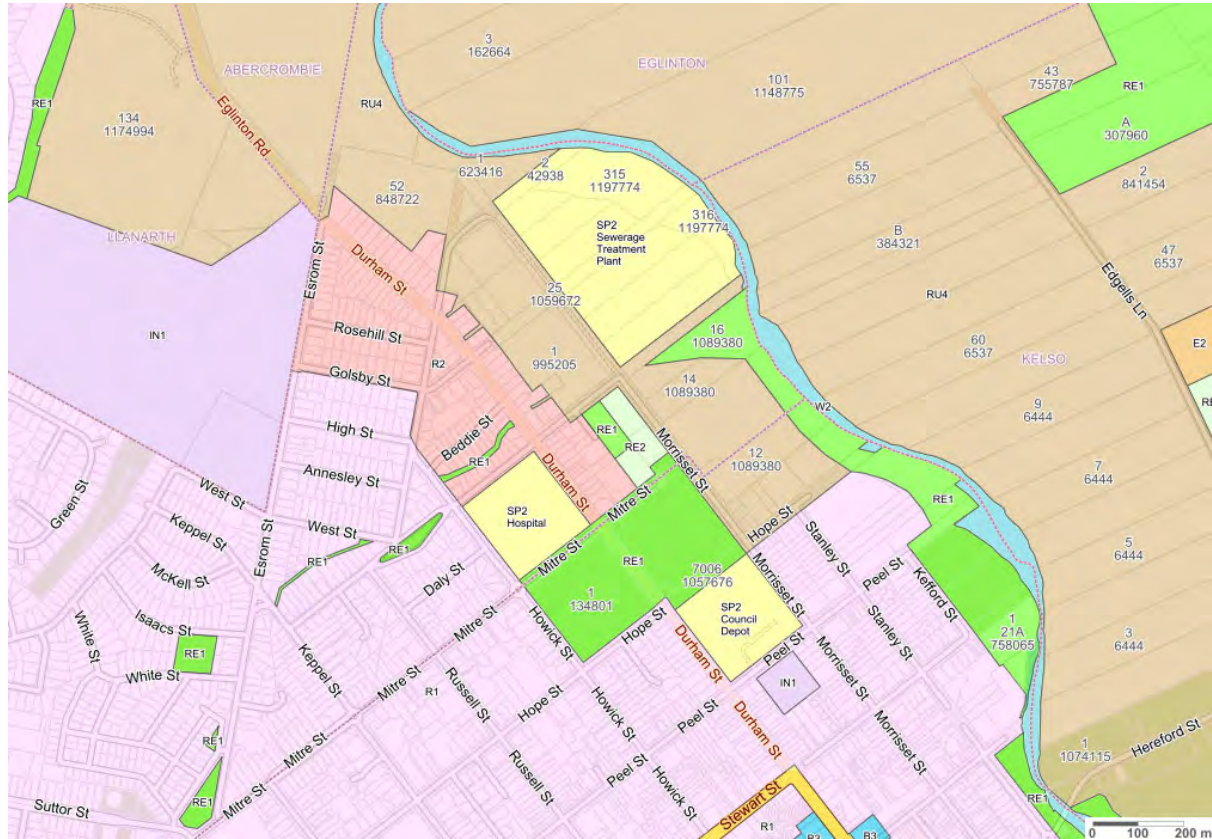
The table below examines the general appropriateness or otherwise of health service facilities in each of the zones where such use is currently prohibited.

Zone	Locality	Appropriateness of Health Services Facilities in these localities
RU2 Rural Landscape	Private rural lands surrounding the Mount Panorama racing circuit.	The lands are of high scenic value. The current zone objectives do not support the use of these lands for health service facilities. These lands would not be suitable for health service facilities.
RU3 Forestry	Rural lands used for forestry purposes only.	The current zone objectives do not support the use of these lands for health service facilities. These lands would not be suitable for health service facilities.
SP3 Tourist	Council owned lands within the Mount Panorama precinct used primarily for tourist and motor racing purposes.	The current zone objectives do not support the use of these lands for health service facilities. These lands would not be suitable for health service facilities.
RE1 Public Recreation	Public lands throughout the city used for formal and informal recreation and open space (active and passive).	These lands are all public open spaces and/or environmentally sensitive lands (e.g. drainage reserves). The current zone objectives do not support the use of these lands for health service facilities. These lands would not be suitable for health service facilities.

Zone	Locality	Appropriateness of Health Services Facilities in these localities
RE2 Private Recreation	Applies to: <ol style="list-style-type: none"> 1. 2 Commonwealth St (PCYC) 2. 184 Morrissett St (Ten Pin Bowling Centre) 3. 45 Mitre St (currently vacant) 4. 234 Gilmour St (St Pats sporting club/hotel). 5. 7 Upfold St (Greyhound racing track) 6. 8 Havannah St (dwelling) 	Sites within the RE2 zone are discussed in section 5 and 6 below.
E1 National Parks and Nature Reserves	Various environmentally sensitive lands.	The current zone objectives do not support the use of these lands for health service facilities. These lands would not be suitable for health service facilities.
E2 Environmental Conservation	Various environmentally sensitive lands.	The current zone objectives do not support the use of these lands for health service facilities. These lands would not be suitable for health service facilities.
E4 Environmental Living	Applies to the Mount Haven Estate to the east of the City.	These lands are of high environmental value. Despite their zoning enabling low density/rural housing, the lands would not be suitable for health services facilities.
W2 Recreational Waterways	Lands directly adjoining and including the Macquarie River	These lands are floodprone and of high environmental value. They would not be suitable for health services facilities.

5.0 Permissibility of Health Service Facilities and Emergency Service Facilities in proximity to Bathurst Base Hospital

The map below illustrates the current zoning of land in proximity of the Bathurst Base Hospital.



In all zones both Health Services and Emergency Services Facilities are permissible with consent with the exception that Health Services Facilities are not permissible in the RE1 Public Recreation and RE2 Private Recreation Zones.

The RE1 zone, within proximity of the hospital, applies to:

- John Matthews Sporting complex (tennis and netball courts)
- Victoria Park (Adventure playground)
- New Ambulance Station
- Floodprone lands (including levee banks) along the Macquarie River
- Minor drainage lines

In terms of the abovementioned RE1 sites, it seems highly unlikely that the John Matthews' sporting complex and Victoria Park would become available for development given their established recreation uses. If they were to become available then it would be appropriate at that time to go through a site specific LEP process to consider any change to their land classification and/or zoning.

Health services facilities would not be appropriately located on flood prone and/or flood protected lands along the Macquarie River, on levee banks or within other minor drainage lines.

It is therefore recommended that no change to the RE1 zone within proximity to the hospital is considered necessary or appropriate at this time.

The RE2 Private Recreation zone, in close proximity to the hospital, applies to the following sites:

- 2 Commonwealth St (PCYC)
- 184 Morrissett St (Ten Pin Bowling Centre)
- 45 Mitre St (currently vacant building)

The RE2 land is also within the sewer treatment plant (STP) buffer where residential development, particularly at a higher density, is discouraged within 400m of the STP.

If any of the abovementioned uses were to vacate these sites, a reuse for health services facilities could be appropriate given the proximity of these lands to the Bathurst hospital and the new ambulance station. Such use would not necessarily be in conflict with the STP buffer.

In general terms, objective 2 of zone RE2 Private Recreation Zone (SILEP) is “to provide a range of recreational settings and activities and compatible land uses”. Health services facilities, whilst not a recreation use would, at these locations, be compatible (or at the least not incompatible) with other adjoining private recreation uses and other adjoining land zones.

It is recommended that a change to the RE2 zone, as it applies to the abovementioned sites, to include Health Service Facilities as permissible with consent, would be appropriate in terms of encouraging such uses in close proximity to the Bathurst Base hospital.

6.0 RE2 Private Recreation Zone – other sites

Three other sites within the Bathurst Region are zoned RE2 Private Recreation under the Bathurst Regional LEP 2014: 234 Gilmour St (St Pats sporting club/hotel), 7 Upfold St (Greyhound racing track) and 8 Havannah St (dwelling).

In general terms, objective 2 of zone RE2 Private Recreation Zone (SILEP) is “to provide a range of recreational settings and activities and compatible land uses”. Health services facilities, whilst not a recreation use might, at these locations, be compatible (or at the least not incompatible) with other adjoining land uses and the adjoining land use zones.

In relation to 234 Gilmour St (St Pats sporting club/hotel) and 7 Upfold St (Greyhound racing track) the following comments are provided.

- Both of these sites are located on the edge of the Macquarie River floodplain on lands adjoining the RU4 Primary Production Small Lots zones. Health services facilities are permissible with consent in the RU4 zone. The inclusion of health services facilities in the RE2 zone as a permissible use would be no different than if the land was otherwise zoned RU4 (an RU4 zone would be the most appropriate zone for both localities if they were not currently zoned because of existing or past private recreation uses).
- Both sites are, to some degree, flood prone or flood protected. Any development of either site would be subject to land being identified as flood free. A review of the Bathurst Floodplain Management Plan would be required to determine if flood protected lands

would be suitable for use as a hospital but it is likely that flood protected lands would be suitable for a medical centre.

The greyhound racing park is still being used for greyhound racing so at this time it is considered unlikely that a change of use to health services facilities would be likely.

The St Pats Sporting Club/Hotel site has seen consent issued to a number of development applications since 2011:

- DA 2011/342 – change of use from club to hotel
- DA 2012/258 – camping ground
- DA 2012/265 – Advertising signage, covered playground, fence and internal alterations
- DA 2014/109 – 89 self contained seniors living units, recreation facility
- DA 2015/282 – nine lot subdivision and drainage channel widening
- DA 2016/20 – childcare centre
- DA 2016/68 – temporary structures for circus
- DA 2016/425 – temporary inflatable water park – recreation facility
- DA 2017/40 – two lot subdivision
- DA 2017/482 – Indoor recreation facility (gym)
- DA 2018/345 – relocate grandstand, awning and sign.

The St Pats Sporting Club/Hotel site has been used as a hotel and separately as a recreation facility (sports fields) for many decades.

DA 2014/109 will see a significant change in use of the site (note this DA is currently being implemented). DA 2014/109 was for:

- Demolition of the existing grandstand, amenities building and storage shed
- Site filling
- Five lot torrens title subdivision
- 89 self care seniors living units
- Community title subdivision of those units

This DA was assessed under the Bathurst Regional (Interim) LEP 2005 when the site was zoned 1(b) Market Garden and 6(a) Local Recreation. The development was classified as residential units under the 2005 LEP and was prohibited development in both zones. Under the then draft 2014 LEP the development was defined as seniors housing which was prohibited development in the proposed RU4 Primary Production Small Lots and RE2 Private Recreation zones.

Notwithstanding the above, DA 2014/109 was lodged under SEPP (Housing for Seniors or People with a Disability) 2004 which enabled consent to be granted.

Given the change of use of the site to seniors living with supporting uses, the inclusion of health services facilities in the RE2 zone at this site would be appropriate.

8 Havannah Street is currently being used as a dwelling and has considerable vacant land around the site. Its proximity to higher density living may make it a suitable site for future health services if redevelopment of the site was contemplated into the future.

7.0 Summary/Recommendations

This report has reviewed the permissibility of health services facilities under the Bathurst Regional Local Environmental Plan (LEP) 2014, specifically to determine any impediments to health services in the vicinity of the Bathurst Base hospital.

In relation to the Bathurst Base hospital precinct the only planning impediment identified to encourage further health services to locate close to the existing hospital is the prohibition of health services facilities in the RE2 Private Recreation Zone. Three significant sites zoned RE2 Private Recreation are located in close proximity to the Bathurst Base Hospital and the new Ambulance Station. Each site may offer opportunities for new health services into the future if redevelopment of these sites was sought.

The RE2 zone applies to three other sites in the Bathurst Regional LGA, 234 Gilmour St (St Pats sporting club/hotel), 7 Upfold St (Greyhound racing track), and 8 Havannah Street (dwelling). The inclusion of health services facilities as a permissible use at these sites is considered appropriate and in the case of the St Pats Sporting Club/Hotel site will complement its current change of use to seniors living.

Based on the findings of the investigations of this report it is recommended that Health Services Facilities be included as permissible use with consent within the RE2 Private Recreation Zone under the Bathurst Regional LEP 2014. A Planning Proposal should be prepared to enable this change.

Summary Report

13 May 2019 - 11 June 2019

Your Say Bathurst Region

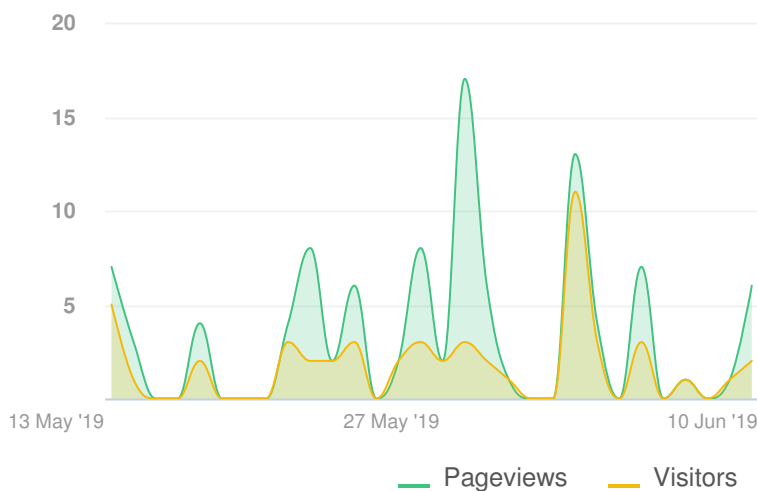
PROJECTS SELECTED: 1

Local Environmental Plan (LEP) Changes

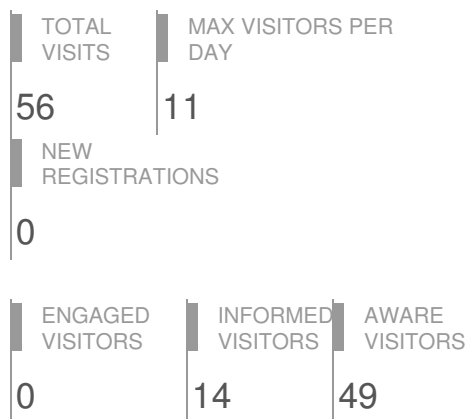
FULL LIST AT THE END OF THE REPORT



Visitors Summary



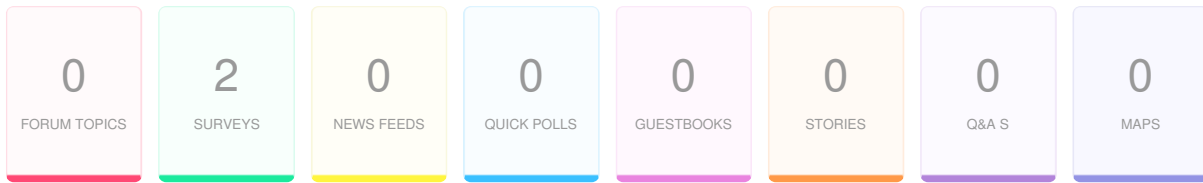
Highlights



PARTICIPANT SUMMARY

<p>ENGAGED</p>	<p>0 ENGAGED PARTICIPANTS</p> <table border="1"> <thead> <tr> <th></th> <th>Registered</th> <th>Unverified</th> <th>Anonymous</th> </tr> </thead> </table>		Registered	Unverified	Anonymous	<p>TOP PROJECTS</p>																
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<p>AWARE</p>	<table border="1"> <tbody> <tr> <td>Visited an FAQ list Page</td> <td>0</td> </tr> <tr> <td>Visited Instagram Page</td> <td>0</td> </tr> <tr> <td>Visited Multiple Project Pages</td> <td>11</td> </tr> <tr> <td>Contributed to a tool (engaged)</td> <td>0</td> </tr> </tbody> </table> <p><i>* A single informed participant can perform multiple actions</i></p>	Visited an FAQ list Page	0	Visited Instagram Page	0	Visited Multiple Project Pages	11	Contributed to a tool (engaged)	0	<p><i>* Calculated as a percentage of total visits to the Project</i></p>												
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<p>AWARE</p>	<p><i>* Aware user could have also performed an Informed or Engaged Action</i></p>	<p><i>* Total list of unique visitors to the project</i></p>																				

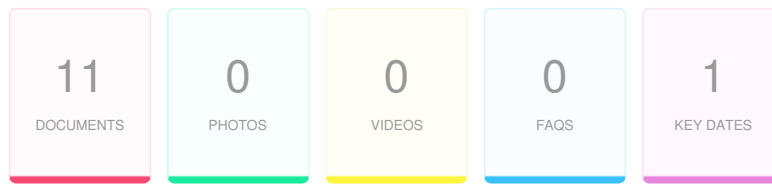
ENGAGEMENT TOOLS SUMMARY



SURVEYS SUMMARY	
2	Surveys
0	Contributors
0	Submissions

TOP 3 SURVEYS BASED ON CONTRIBUTORS	
0 Contributors to Health Services Amendment	0 Contributors to 2019 Housekeeping Amendment

INFORMATION WIDGET SUMMARY



DOCUMENTS	
11	Documents
9	Visitors
15	Downloads

TOP 3 DOCUMENTS BASED ON DOWNLOADS		
7 Downloads	4 Downloads	2 Downloads
Health Services Planning Proposal document	Explanation - Health Services Amendment	Housekeeping Amendment Planning Proposal document

KEY DATES	
1	Key Dates
0	Visitors
0	Views

TOP 3 KEY DATES BASED ON VIEWS
0 Views
Local Environmental Plan (LEP) Changes

TRAFFIC SOURCES OVERVIEW

REFERRER URL	Visits
www.google.com	5
www.google.com.au	5
www.bing.com	2
android-app	1
nortonsafe.search.ask.com	1
smartnet.brc.internal	1

SELECTED PROJECTS - FULL LIST

PROJECT TITLE	AWARE	INFORMED	ENGAGED
Local Environmental Plan (LEP) Changes	49	14	0



**Planning &
Environment**

BATHURST REGIONAL COUNCIL

20 FEB 2019

REF. 20.00322/017

PP_2018_BATHU_002_00/IRF18/5423

Mr David Sherley
General Manager
Bathurst Regional Council
PMB 17
BATHURST NSW 2795

Mr Neil Southorn, Director, Environmental, Planning and Building Services

Dear Mr Sherley

Planning proposal [PP_2018_BATHU_002_00] to amend Bathurst Regional Local Environmental Plan 2014 - housekeeping

I am writing in response to Council's request for a Gateway determination under section 3.34(1) of the *Environmental Planning and Assessment Act 1979* (the Act) and additional information received on 9 January 2018 in respect of the planning proposal to make six housekeeping amendments.

As delegate of the Minister for Planning, I have now determined that the planning proposal should proceed subject to the conditions in the enclosed Gateway determination.

Council may still need to obtain the agreement of the Secretary to comply with the requirements of relevant section 9.1 Directions (1.3 Mining, Petroleum Production and Extractive Industries). Council should ensure this occurs prior to public exhibition as specified in Gateway determination condition No. 1.

It is noted that Council has requested to be authorised as the local plan-making authority. I have considered the nature of Council's planning proposal and have conditioned the Gateway determination for Council to be authorised as the local plan-making authority.

The amending local environmental plan (LEP) is to be finalised within 12 months of the date of the Gateway determination. Council should aim to commence the public exhibition of the planning proposal as soon as possible. Council's request to draft and finalise the LEP should be made directly to Parliamentary Counsel's Office ten (10) weeks prior to the projected publication date. A copy of the request should be forwarded to the Department of Planning and Environment - Western Region office (westernregion@planning.nsw.gov.au).

DEPBS

All related files for LEP Amendment, including PDF Maps, Map Cover Sheet, planning proposal document and GIS Data, if available, must be submitted to the Department via the Planning Portal Website at www.planningportal.nsw.gov.au/planning-tools/online-submission-planning-data. To submit the data, Council is required to create an account and log in using these details.

In accordance with "A guide for the preparation of local environmental plans" Authorised plan making reporting template is enclosed for Council's information. Table 2 of the attachment is to be completed and included in Council's section 3.36 submission when requesting the planning proposal to be finalised.

The state government is committed to reducing the time taken to complete LEPs by tailoring the steps in the process to the complexity of the proposal, and by providing clear and publicly available justification for each plan at an early stage. In order to meet these commitments, the Minister may take action under section 3.32(2)(d) of the Act if the time frames outlined in this determination are not met.

Should you have any further enquiries about this matter, I have arranged for Wayne Garnsey of the Department of Planning and Environment, Western Region office, to assist you. Mr Garnsey can be contacted on 5852 6800.

Yours sincerely



12.2.19

Damien Pfeiffer
Director Regions, Western
Planning Services

Encl: Gateway determination
Authorised plan-making reporting template



Gateway Determination

Planning proposal (Department Ref: PP_2018_BATHU_002_00): Housekeeping Amendment (No. 14)

I, the Director Regions, Western at the Department of Planning and Environment, as delegate of the Minister for Planning, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Bathurst Regional Local Environmental Plan (LEP) 2014 to make housekeeping amendments as specified in the planning proposal should proceed subject to the following conditions:

1. Prior to public exhibition consultation is required with Department of Planning and Environment – Resources and Energy to address the inconsistency with section 9.1 Direction 1.3 Mining, Petroleum Production and Extractive Industries.
The response from the Department of Planning and Environment – Resources and Energy is to be forwarded to the Department of Planning and Environment – Western Region office and Council is to seek approval to proceed to public exhibition.
2. Public exhibition is required under section 3.34(2)(c) and schedule 1 clause 4 of the Act as follows:
 - (a) the planning proposal must be made publicly available for a minimum of **28 days**; and
 - (b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 5.5.2 of *A guide to preparing local environmental plans* (Department of Planning and Environment 2018).
3. Consultation is required with the Office of Environment and Heritage – Heritage Division under section 3.34(2)(d) of the Act. The public authority is to be provided with a copy of the planning proposal and any relevant supporting material and given at least 21 days to comment on the proposal.
4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).

5. Prior to submission of the planning proposal under section 3.36 of the Act, the final LEP maps must be prepared and be compliant with the Department's 'Standard Technical Requirements for Spatial Datasets and Maps' 2017.
6. The planning proposal authority is authorised as the local plan-making authority to exercise the functions under section 3.36(2) of the Act subject to the following:
 - a. the planning proposal authority has satisfied all the conditions of the Gateway determination;
 - b. the planning proposal is consistent with section 9.1 Directions or the Secretary has agreed that any inconsistencies are justified; and
 - c. there are no outstanding written objections from public authorities.
7. The time frame for completing the LEP is to be **12 months** following the date of the Gateway determination.

Dated 12th day of February 2019.



Damien Pfeiffer
Director Regions, Western
Planning Services
Department of Planning and
Environment

Delegate of the Minister for Planning

Attachment 5 –Plan making reporting template when Council is authorised to make the local environmental plan

Reporting template for LEP amendments where Council is authorised to make the plan

Notes:

- Planning proposal number will be provided by the department following receipt of the planning proposal
- The department will fill in the details of Tables 1 and 3
- Planning proposal authority (PPA) is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the PPA should add additional rows to **Table 2** to include this information
- The PPA must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the department's publicly accessible LEP tracking system, LEPs Online, is kept up to date
- A copy of this completed report must be provided to the department with the PPA's request to have the LEP notified

Table 1 – To be completed by the department

Stage	Date/Details
Planning Proposal Number	PP_2018_BATHU_002_00
Date Sent to DPE under s3.34	3/10/2018 & 9/01/2019
Date considered at LEP Review Panel	NA
Gateway determination date	12/02/2019

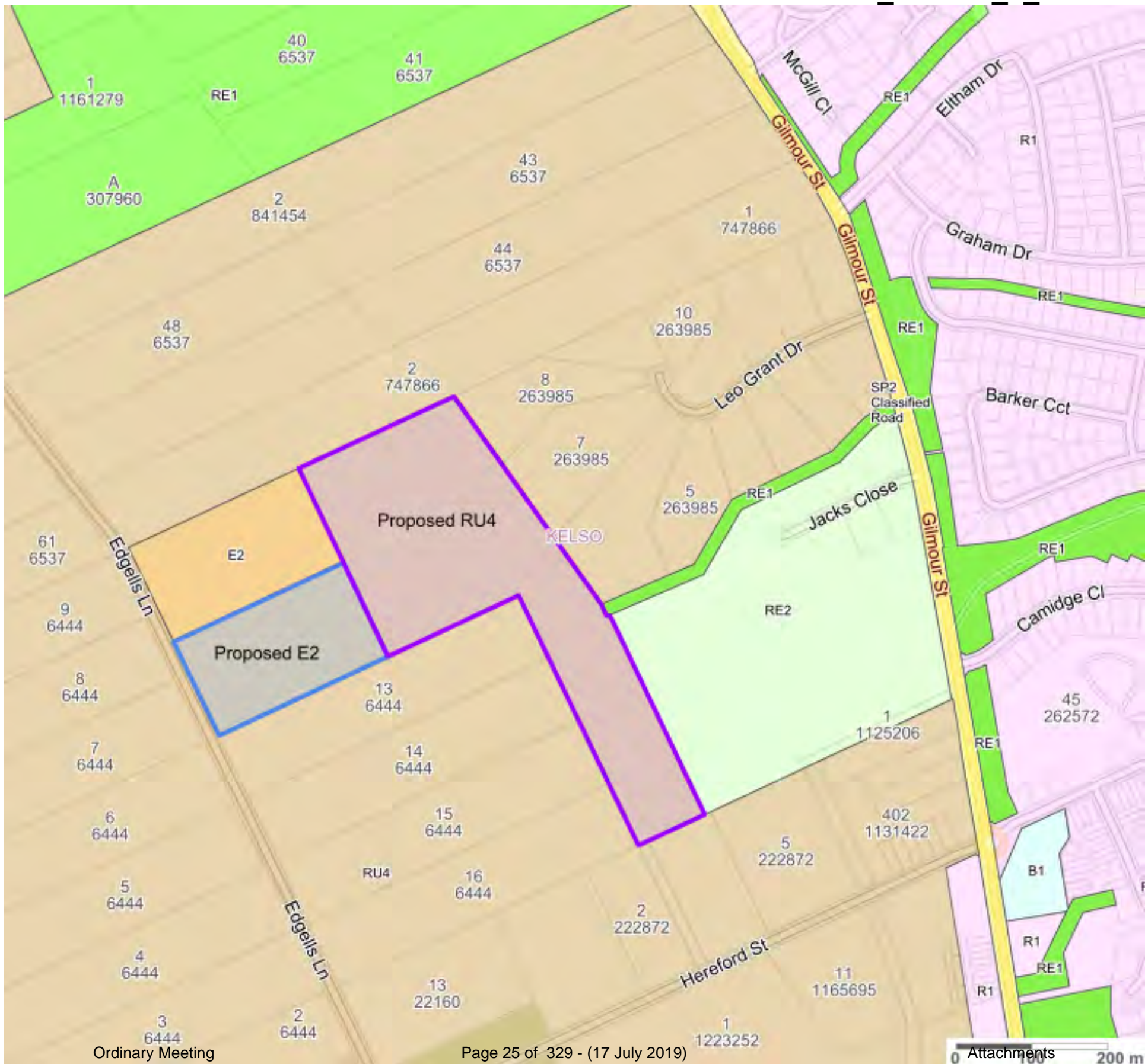
Table 2 – To be completed by the PPA

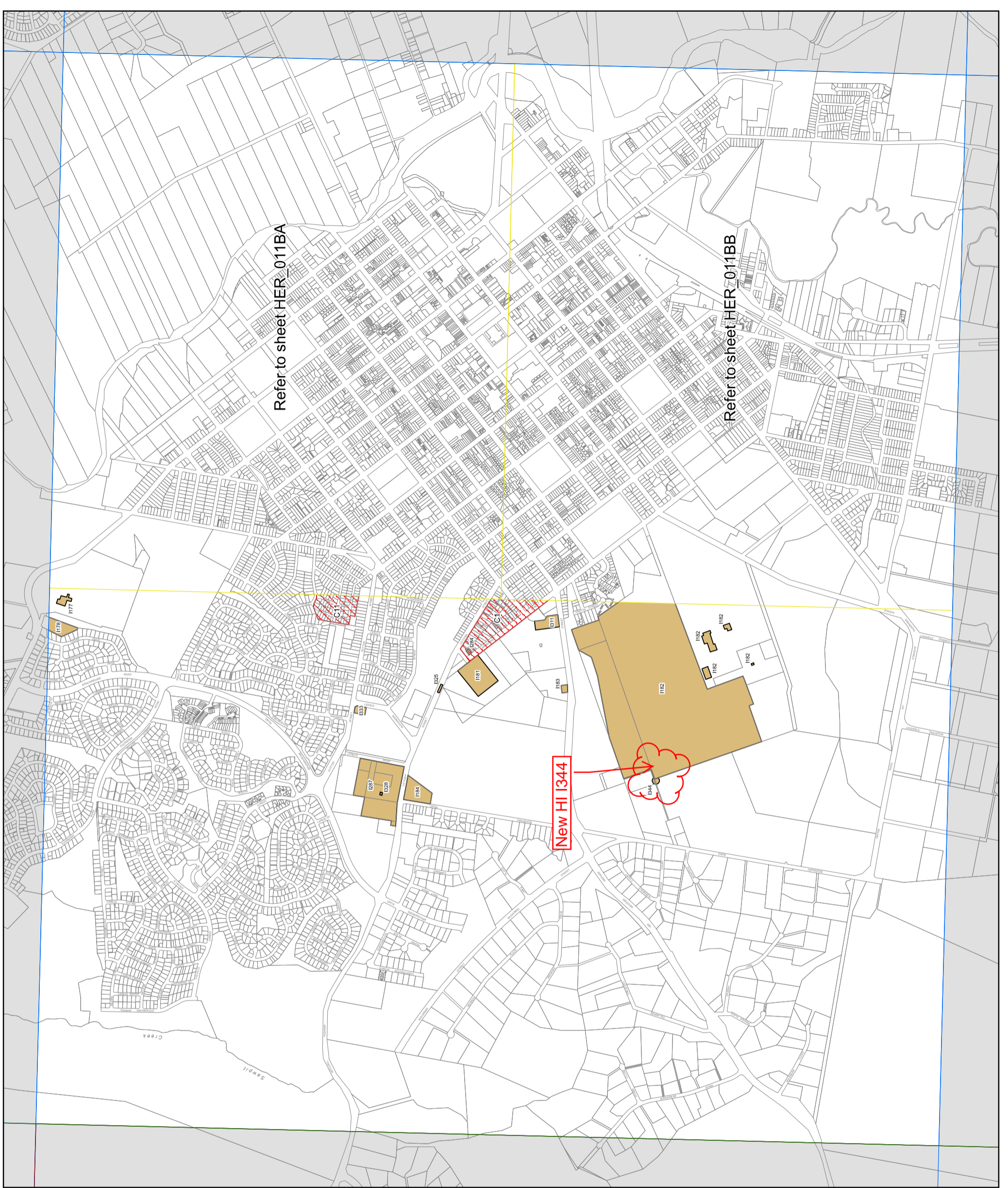
Stage	Date/Details	Notified Reg Off
Dates draft LEP exhibited		
Date of public hearing (if held)		
Date Council requested draft LEP from PCO		
Date draft LEP received from PCO		
Date Council requested final PCO Opinion		
Date Council received final PCO Opinion		
Date Council provided/requested GIS data or maps.		
Date ePlanning confirmed mapping is suitable and sent to PCO.		
LEP Finalisation date (Date LEP made by GM (or other) under delegation)		
Date sent to DPE requesting notification		

Table 3 – To be completed by the department

Stage	Date/Details
Notification Date and details	

Additional relevant information:



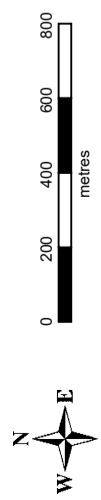
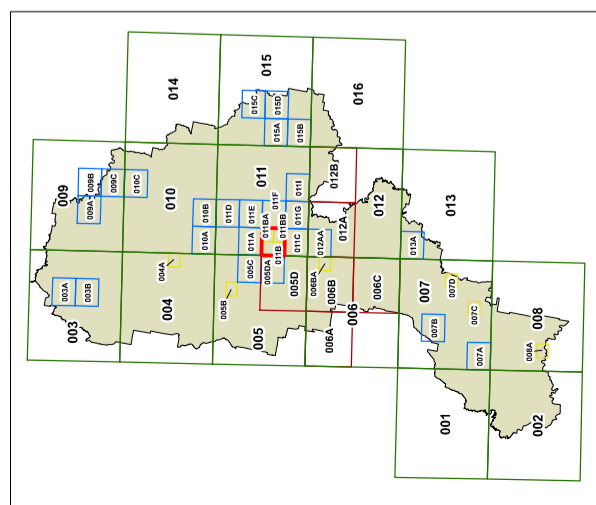


Heritage Map - Sheet HER_011B

- Heritage**
- Conservation Area - General
 - Item - General

Cadastral

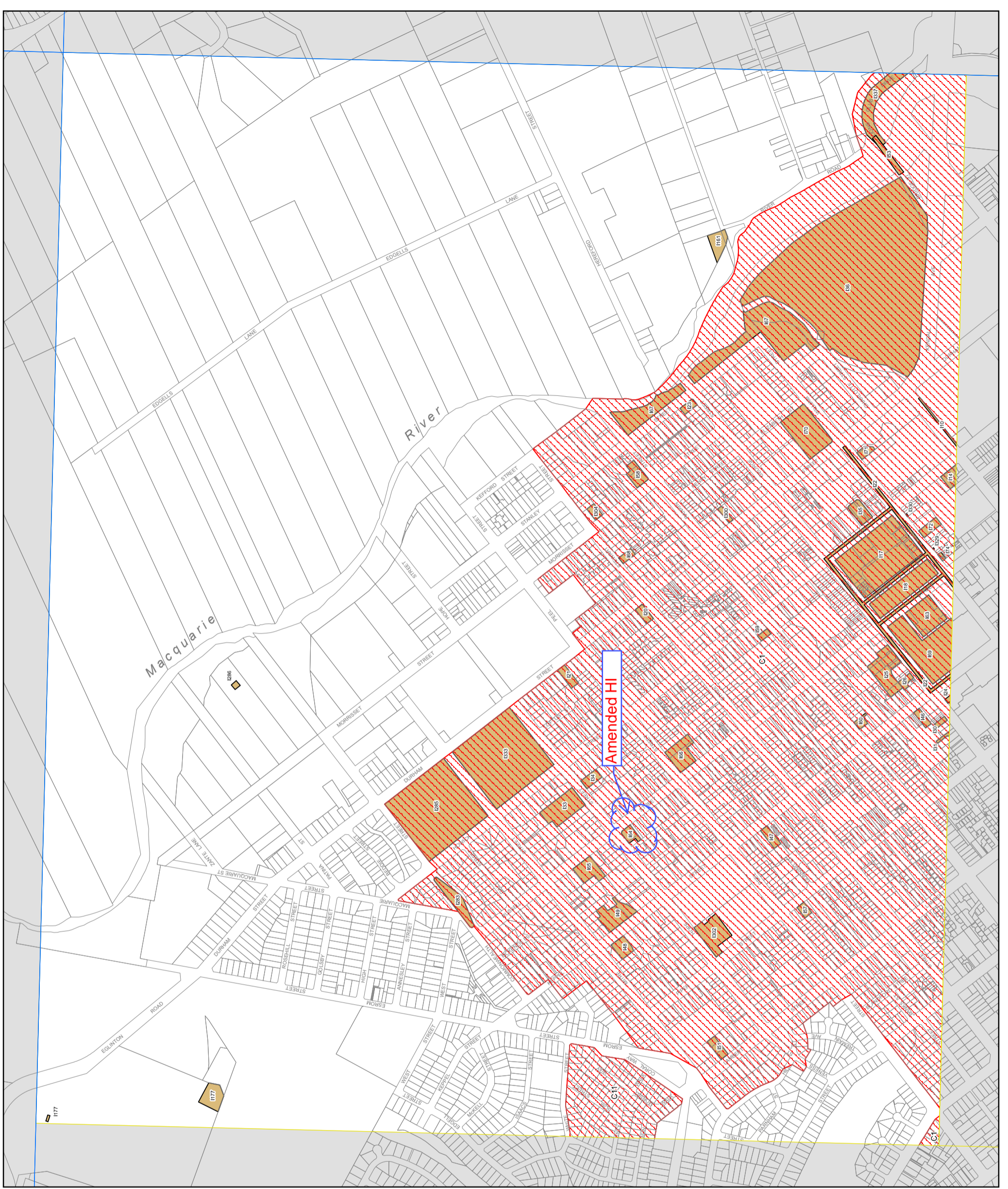
Base data 23/04/1997 © Land and Property Information (LPI)
 Addendum data 08/09/2017 © Bathurst Regional Council



Projection: GDA 1994
 MGA Zone 55

Scale: 1:20,000 @ A3

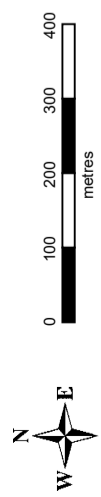
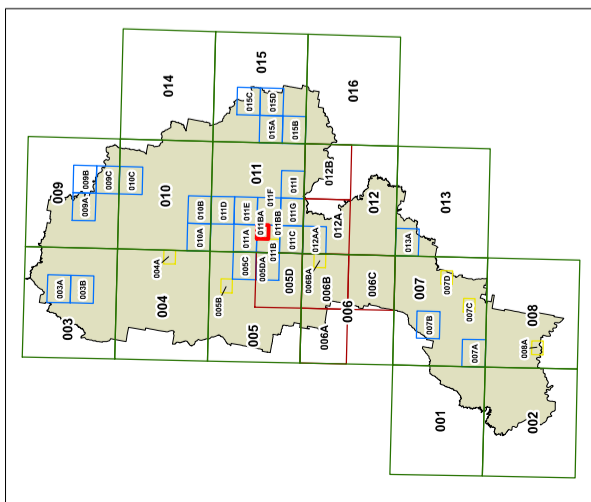
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- Heritage**
- Conservation Area - General
 - Item - General

Cadastral

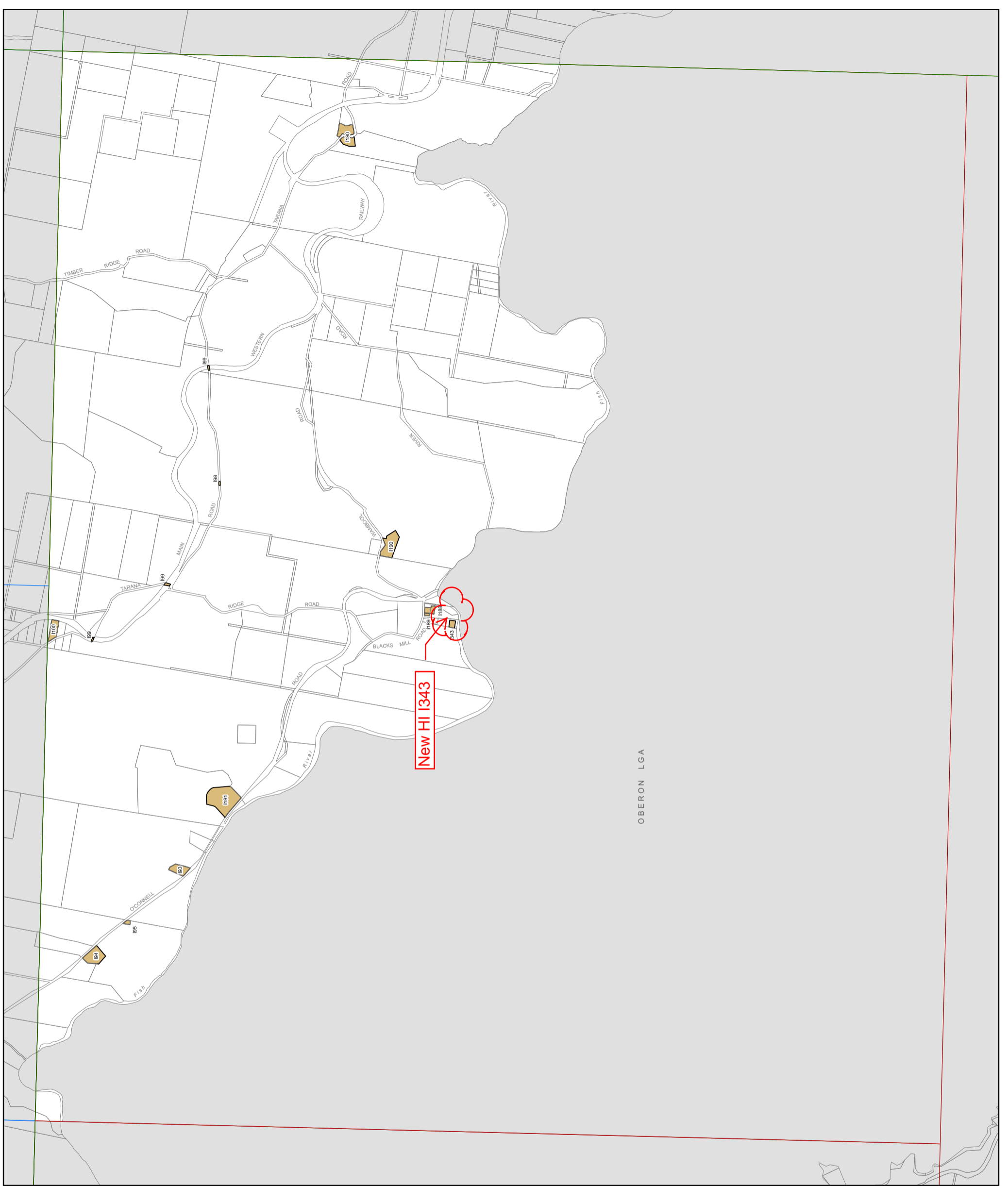
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Projection: GDA 1994
MGA Zone 55

Scale: 1:10,000 @ A3

Map identification number: 0470_COM_HER_011BA_010_20180620



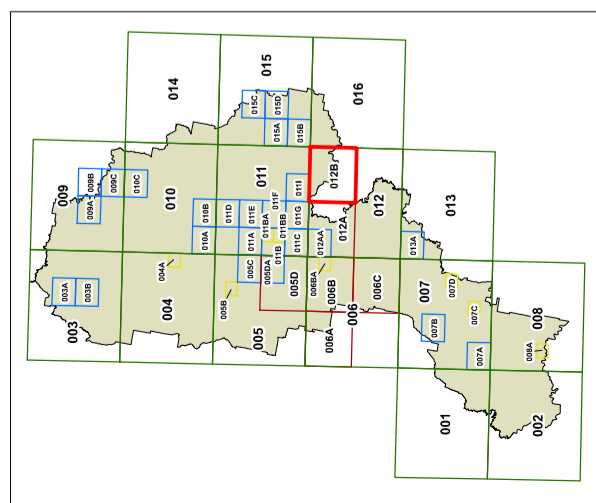
**Bathurst Regional
Local
Environmental
Plan 2014**

Heritage Map - Sheet HER_012B

- Heritage**
- Conservation Area - General
 - Item - General

Cadastral

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Map identification number:
0470_COM_HER_012B_040_20180620

7.10 Signage

- (1) Development consent must not be granted to the erection of signage on any land, except land in Zone SP3 Tourist, unless:
 - (a) the signage relates to the approved use of the site and is located on the land on which that use is being conducted, and
 - (b) the dimensions and overall size of the signage is not larger than would reasonably be required so to inform the public.
- (2) Despite subclause (1), development consent may be granted to the erection of signage on any land for the specific purpose of directing the travelling public to **educational establishments**, tourist facilities or places of scientific, historic or scenic interest, if the consent authority is satisfied that:
 - (a) the signage relates to a specific building or place within Bathurst Regional local government area, and
 - (b) the principal purpose of the signage is to direct the travelling public to that building or place, and
 - (c) the dimensions and overall size of the signage are not larger than would reasonably be required so to direct the travelling public.
- (3) Despite subclause (1), development consent may be granted to a directory board sign on any land if the consent authority is satisfied that:
 - (a) the directory board sign relates to a business or industrial estate or park in the Bathurst Regional local government area and is located at the entrance to that estate or park, and
 - (b) the dimensions and overall size of the signage are not larger than would reasonably be required to direct the public to the business or industrial estate or park.
- (4) Despite subclause (1), development consent may be granted to signage of a temporary nature on any land if the consent authority is satisfied that:
 - (a) the signage relates to a local event within the Bathurst Regional local government area, and
 - (b) the signage will not be displayed for more than 28 days before the event or 7 days after the event.
- (5) Despite subclause (1), development consent may be granted to signage on any land for the specific purpose of advertising premises for sale or for lease.
- (6) Despite subclause (1), development consent may be granted to interpretive signage on any land for the specific purpose of interpreting the built or natural environment or an item of historic nature.
- (7) In this clause:

directory board sign means a sign that displays a business identification sign for 2 or more businesses.

interpretive signage means a sign that displays interpretive information for a building or place of a historic, environmental or scenic nature.

Schedule 2 Exempt development

Division 4 Animal shelters (including aviaries, fowl and poultry houses, dog kennels, horse stables and yards) (Clause 3.1)

4.1 Specified development

The construction or installation of an animal shelter is development specified for this Schedule.

4.2 Development standards

- (1) Must be on land within Zone RU1, Zone RU2, Zone RU4, Zone RU5, Zone R1, Zone R2, Zone R5, Zone B1, Zone B3 or Zone IN1.
- (2) Must not be used for commercial purposes (other than for agriculture).
- (3) Maximum wall height—3m.
- (4) Maximum overall height—4.5m.
- (5) If within Zone R1, Zone R2, Zone R5, Zone RU5, Zone B1, Zone B3 or Zone IN1, must:
 - (a) have a maximum building floor area of 30m², and
 - (b) be located behind the front building alignment.
- (6) If within Zone RU1, Zone RU2 or Zone RU4 must have a maximum building floor area of 60m².
- (7) **Must be constructed or installed so that any roofwater is disposed of into an existing stormwater drainage system or a legal point of discharge.**
- (8) Must be constructed of non-reflective materials or painted before use.
- (9) Horse stables must be a minimum 9m from any building used for the manufacture, production or storage of food or from land used for public purposes.
- (10) Must be located so that it does not cause nuisance (for example noise, odour or vermin) to neighbouring properties.
- (11) If proposed to be located over the existing house drainage pipelines—access to the inspection openings must be maintained at all times.
- (12) If constructed or installed on or in, or in relation to, a heritage item—must be located in the rear yard, unless it is located in Zone RU1, Zone RU2 or Zone RU4.
- (13) If located on bush fire prone land and the structure is attached to or shares

a common roof space with the dwelling, must comply with AS 3959—2009, *Construction of buildings in bushfire-prone areas*.

- (14) Must be erected within the property boundary.
- (15) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
- (16) Must not be constructed over any easement.
- (17) Must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
- (18) Must not be within 40m of a perennial or intermittent named waterway.
- (19) If constructed in Zone R1 or Zone R2—must not be more than one development per dwelling on the lot (except for aviaries).
- (20) Must not be located on a lot located in the "Flood Planning Area" identified on the [Flood Planning Map](#).

Division 7 Balconies, decks, patios, patio covers, pergolas, terraces and verandahs (including attached or detached to a dwelling, roofed and unroofed)

7.1 Specified development

The construction or installation of a balcony, deck, patio, patio cover, pergola, terrace and verandah (whether attached to or detached from a dwelling, or roofed or unroofed) is development specified for this Schedule.

7.2 Development standards

- (1) The development must:
 - not be enclosed.
 - not be constructed on land in Zone RU5 within the village of Hill End.
 - Not have a floor height exceeding 1.0 metre.
 - not be located on a lot identified as "Flood Planning Area" on the [Flood Planning Map](#).
 - not be constructed or installed on, or in relation to, a heritage item or draft heritage item.
 - not be constructed over any easement.
 - be located behind the building line of any road frontage in a heritage conservation area or a draft heritage conservation area
 - must not exceed the highest point of the ridge line of the main building.
 - be constructed or installed so that any roofwater is disposed of into an existing stormwater drainage system or a legal point of discharge.
 - be 1.2m clear of any 150mm diameter sewer main or 2.0m clear of any 225mm (or greater) diameter sewer main.
 - be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
 - be constructed of non-reflective materials or painted before use.

(2) Setbacks

- From a boundary with a primary road: 4m
- From a boundary with a secondary road: 2m
- From side or rear boundary: 900mm

(3) Maximum width of a deck, patio, patio cover, pergola, verandah forward of the front or side building line – 2m

(4) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.

(5) Decks must not be located over gullies unless there is a minimum 2m clearance, alternatively the gully must be relocated so as to be clear of the deck.

~~(6) If the floor level is greater than 1m above the natural ground level, a balustrade and handrail must be provided in accordance with Part 3.9.2 of the Building Code of Australia.~~

(7) if it is connected to a fascia—be connected in accordance with a professional engineer's specifications,

(8) If located on bush fire prone land and the structure is attached to the dwelling, the structure must comply with AS 3959, *Construction of buildings in bush fire-prone areas*.

Division 8 Barbecues and other outdoor cooking structures

8.1 Specified development

The construction or installation of a barbecue or other outdoor cooking structure is development specified for this Schedule.

8.2 Development standards

- (1) Must be located within the property boundary.
- (2) Any permanent gas or electricity supply must be connected by a licensed gas fitter or electrician.
- (3) Must be located so that it does not cause nuisance (for example noise, odour or smoke) to neighbouring properties.
- (4) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
- (5) Must not be constructed in any easement.
- (6) Must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
- (7) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.
- (8) Must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.

Division 11 Building alterations (internal and external) to dwellings, including recladding of roofs and walls (see also painting and rendering of buildings)

11.1 Specified development

Building alterations (internal and external) to dwellings, including recladding of roofs and walls, is

development specified for this Schedule.

11.2 Development standards

- (1) Must not involve any alterations to structural components of the building.
- (2) The building must have been lawfully constructed to be used for the purpose of a dwelling.
- (3) Must involve materials that match the existing materials or match those originally used on the building.
- (4) Must not change the existing footprint of the building.
- (5) Must not change any part of the building from a non-habitable to a habitable use.
- (6) **Where the work involves changes or additions to the house drainage and/or plumbing, it must be carried out by a licensed plumber, installed in accordance with the requirements of AS/NZ 3500 and the *Plumbing Code of Australia* and the work is inspected by Council.**
- (7) Must not reduce the provision of light or ventilation to any room served by any window, glazed area or door.
- (8) Replacement materials used must comply with AS 1288—2006, *Glass in buildings—Selection and installation* and AS/NZS 2208:1996, *Safety glazing materials in buildings* for use in Buildings (Human Impact Considerations), where applicable.
- (9) Must not include a change to the fire resisting components of a building.
- (10) In the case of the installation of insulation material, it must be in accordance with Part 3.12.1 of the *Building Code of Australia*.
- (11) In the case of re-cladding, sub-floor ventilation must be retained for the building at the rate of not less than 21,000mm² per lineal metre of wall.
- (12) Must not be constructed or installed on, in or in relation to a heritage item or a draft heritage item.
- (13) Must not include the external painting or rendering of face brickwork not previously painted or rendered within a heritage conservation area or in relation to a heritage item.
- (14) Must not be located on a lot identified as “Flood Planning Area” on the [Flood Planning Map](#).

Division 12 Building alterations (internal and external) to industrial premises and agricultural produce Industries, including recladding of roofs and walls

12.1 Specified development

Building alterations (internal and external), to industrial premises and agricultural produce industries, including recladding of roofs and walls, is development specified for this Schedule.

12.2 Development standards

- (1) Must be on land within Zone B1, Zone B3, Zone B5, Zone IN1, Zone RU5, Zone R1, Zone R2, Zone R5, Zone RU1, Zone RU2, Zone RU4 or Zone E4.
- (2) Maximum gross floor area—300m².
- (3) The building must have been lawfully constructed to be used for the purpose of an agricultural produce industry or industrial premises of a particular kind.
- (4) Must involve materials that match the existing materials or match those originally used on the building.
- (5) Must not affect the structural adequacy and stability of a building.
- (6) Must not involve the removal, re-positioning or increase the number of internal floor levels.
- (7) Must not reduce the existing level of fire safety and egress, the existing level of fire resistance, or the existing safeguards against the spread of fire to adjoining properties.
- (8) Must not alter the existing footprint of the building.
- (9) The premises must not be used for the preparation of food.
- (10) In the case of re-cladding, sub-floor ventilation must be retained for the building at a rate of not less than 21,000mm² per lineal metre of wall.
- (11) Must not be located on a lot identified as “Flood Planning Area” on the [Flood Planning Map](#).
- (12) Must not be constructed or installed on, in or in relation to a heritage item or draft heritage item.

(13) Where the work involves changes or additions to the house drainage and/or plumbing, it must be carried out by a licensed plumber, installed in accordance with the requirements of AS/NZ 3500 and the *Plumbing Code of Australia* and the work is inspected by Council.

Division 13 Building identification signs and business identification signs

13.1 Specified development

The installation of new or the alteration of existing building identification signs or business identification signs is development specified for this Schedule.

13.2 Development standards

- (1) **Flush wall sign**—on land in Zone RU5, Zone R1, Zone R2, Zone R5, Zone B1 or Zone B3:
 - (a) must be attached to the wall of a building (other than the transom of a doorway or display window) and not project more than 0.3m from the wall, and
 - (b) maximum area—0.75m², and
 - (c) must be below awning level, and
 - (d) must be displayed on the same land as a lawfully approved development to which the sign relates, and
 - (e) must not be constructed or installed on or in, or in relation to, a heritage item or draft heritage item.
- (2) **Flush wall sign**—on land in Zone B5 or Zone IN1:
 - (a) must be attached to the wall of a building (other than the transom of a doorway or display window) and not project more than 0.3m from the wall, and
 - (b) maximum area—6m², and
 - (c) must not be more than one sign per building, and
 - (d) must be displayed on the same land as a lawfully approved development to which the sign relates, and
 - (e) must not be visible from a classified road, and
 - (f) must not be constructed or installed on or in, or in relation to, a heritage item or draft heritage item.
- (3) **Fascia sign**—on land in Zone B1, Zone B3, Zone B5 or Zone IN1:
 - (a) must be attached to the fascia or return end of an awning, and
 - (b) must not extend beyond the depth of the existing building fascia, and
 - (c) must be displayed on the same land as a lawfully approved development to which the sign relates, and
 - (d) must not be constructed or installed on or in, or in relation to, a heritage item or draft heritage item.
- (4) **Pylon sign**—on land in Zone B5 or Zone IN1:
 - (a) must be an advertisement erected on a pole or pylon which is independent of any building or structure, and
 - (b) maximum height—below the roof height of the building on the site, but not greater than 5m (measured from natural ground level to the top of the structure), and
 - (c) maximum area (sign panel)—4.5m², and
 - (d) must not be visible from a classified road, and
 - (e) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.
 - (f) must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main, and
 - (g) must not be constructed over any easement, and

- (h) must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website, and
 - (i) must not be more than one sign per property, and
 - (j) if illuminated—must only be internally illuminated and not up-lit, and
 - (k) must be displayed on the same land as a lawfully approved development to which the sign relates, and
 - (l) must not be constructed or installed on or in, or in relation to, a heritage item, or draft heritage item, within a heritage conservation area or a draft heritage conservation area, and
 - (m) must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.
- (5) **Top hamper sign**—on land in Zone B1, Zone B3, Zone B5 or Zone IN1:
- (a) must be a sign attached to the transom of a doorway or display window of a building, and
 - (b) must be displayed on the same land as a lawfully approved development to which the sign relates.
- (6) **Under awning sign**—on land in Zone B1, Zone B3, Zone B5 or Zone IN1:
- (a) must be a sign attached to the underside of an awning (other than the fascia or return end), and
 - (b) must be displayed on the same land as a lawfully approved development to which the sign relates, and
 - (c) must not be constructed or installed on or in, or in relation to, a heritage item or draft heritage item.
- (7) Changes to wording or content of approved signs in any zone:
- (a) must be to a lawfully existing sign, and
 - (b) must relate to the lawfully approved use of the associated building or place, and
 - (c) must not be a flashing, illuminated or animated sign, and
 - (d) must not contain sexually explicit material, and
 - (e) must not interfere with or confuse interpretation or reading of traffic signals, and
 - (f) must not result in any additional signage or increase in signage area, and
 - (g) must not involve painting of the building other than an area previously painted for advertising purposes, and
 - (h) if within a heritage conservation area or on, in or in relation to a heritage item—must involve traditional colours (bright colours are not permitted).

Division 17 Carports, garages and garden sheds

17.1 Specified development

The construction or installation of a carport, garage, or garden shed is development specified for this Schedule.

17.2 Development standards

- (1) Must not be located on land within Zone RU5 in the village of Hill End.
- (2) Maximum building height
 - (a) Wall height – 3.3m
 - (b) Overall height – 4.5m
 - (c) For garden sheds, maximum overall height 2.4m
 - (d) if attached to an existing single storey dwelling, be not higher than the roof gutter line

Maximum gross floor area of **all** carports, garages and garden sheds on the site

- (e) If the land is within a Heritage Conservation Area or draft Heritage Conservation Area – 60m²
 - (f) All other land – 80m²
- (3) Maximum gross floor area of any single carport, garage or garden shed development on the site
- (a) If the land is within a Heritage Conservation Area or draft Heritage Conservation Area – 45m²
 - (b) All other land – 60m²
- (4) If the proposal is an addition to an existing garage, carport or garden shed, must not cause the gross floor area of the carport, garage or garden shed to exceed the standards established in subclauses (3 & 4) above.
- (5) For the purposes of subclause (3), garages which form part of any dwelling's footprint are excluded from the calculation.
- (6) Must not be more than 1 development with a floor area of greater than 10m².
- (7) Setbacks
- (a) From a boundary with a primary road: Behind the front building alignment
 - (b) From a boundary with a secondary road: 900mm
 - (c) From side or rear boundary: 900mm
 - (d) for development carried out in Zone RU1 or RU4—20m from a property boundary
 - (e) for development carried out in Zone RU2—40m from a property boundary with the Mount Panorama Motor Racing Circuit
 - (f) for development carried out in Zone RU2—20m from a property boundary which does not adjoin the Mount Panorama Motor Racing Circuit
- (8) Must be located a minimum of 900mm from a side or rear boundary.
- (9) Carports must have 2 or more sides open and not more than one-third of its perimeter enclosed.
- (10) Must be constructed of low reflective materials or painted before use.
- (11) Must be constructed or installed so that any roofwater is disposed of into an existing stormwater drainage system or a legal point of discharge.

- (12) Any structure with a gross floor area exceeding 10m² located in a heritage conservation area must have the following characteristics,
- (a) the colouring of materials used must match those used on the main building.
 - (b) a 30° roof pitch, or a pitch that matches the pitch of the main dwelling,
 - (c) steel sheeting is of a traditional corrugated profile.
- (13) If located within a heritage conservation area, must not be a shipping container.
- (14) Must not be constructed or installed on or in, or in relation to, a heritage item, other than within Zone RU1 if the carport is not attached to the heritage item.
- (15) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
- (16) Must not be constructed over any easement.
- (17) Must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
- (18) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.
- (19) If works involve the installation of sanitary facilities:
- (a) the plumbing and drainage must be installed in accordance with AS/NZS 3500 and the Plumbing Code of Australia, and
 - (b) the Notice of works and certificate of compliance must be submitted to the Council, and
 - (c) the works are to be inspected by the Council before the plumbing has been concealed.
 - (d) A plumbing final is to be completed by Council's Plumbing and Drainage Inspectors.
- (20) Must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.

Division 20 Communication dishes (radio and satellite)

20.1 Specified development

The construction or installation of a radio or satellite communications dish is development specified for this Schedule if it is only for the purpose of receiving television or radio signals (or both).

20.2 Development standards

- (1) Must not be located on land within Zone RU5 in the village of Hill End.
- (2) Must not be greater than 1.8m in diameter.
- (3) Must not be greater than 1.8m above the highest point of the roof of the building.
- (4) If attached to a free standing structure, the structure must not be constructed within 1.2m of any 150mm diameter sewer main or 2m of any 225mm (or greater) diameter sewer main, or over any easement and must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.

- (5) The roof must be capable of supporting the additional load.
- (6) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.
- (7) Must be located within the property boundary and not project over a public road.
- (8) The dish and supporting structure must be capable of supporting the dead and live (wind) loads which may be imposed upon them.
- (9) The dish, whether attached to a building or not, must not be visible from a road or other public place within a heritage conservation area.
- (10) Not more than one dish per building or tenancy.
- (11) Must not be constructed or installed on or in, or in relation to, a heritage item, unless it is free standing and located behind the front building line.

Division 21 Cubby houses, play equipment and shade structures of canvas, fabric, mesh or the like

21.1 Specified development

The construction or installation of a cubby house, play equipment or shade structures of canvas, fabric, mesh or the like is development specified for this Schedule.

21.2 Development standards

- (1) Maximum height—3m (measured from natural ground level to the top of the structure).
- (2) Setbacks
 - (a) From a boundary with a primary road: Behind the front building alignment
 - (b) From a boundary with a secondary road: 900mm
 - (c) From side or rear boundary:900m
 - (d) for development carried out in Zone RU1 or RU4—20m from a property boundary
 - (e) for development carried out in Zone RU2—40m from a property boundary with the Mount Panorama Motor Racing Circuit
 - (f) for development carried out in Zone RU2—20m from a property boundary which does not adjoin the Mount Panorama Motor Racing Circuit
- (3) if it is constructed or installed on or in a heritage item or a draft heritage item or in a heritage conservation area or a draft heritage conservation area—be located in the rear yard
- (4) If the floor level of any structure is more than 1m above the natural ground level, a balustrade and handrail must be provided in accordance with Part 3.9.2 of the Building Code of Australia.
- (5) Must be constructed or installed so that any roofwater is disposed of into an existing stormwater drainage system or a legal point of discharge.

- (6) Must not be used for habitable purposes.
- (7) Must be constructed of low reflective, factory pre-coloured materials or painted before use.
- (8) if it is connected to a fascia—be connected in accordance with a professional engineer's specifications
- (9) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
- (10) Must not be constructed over any easement.
- (11) Must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
- (12) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.
- (13) Must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.

Division 22 Dams

22.1 Specified development

The construction of a dam is development specified for this Schedule.

22.2 Development standards

- (1) Must not be located on land in Zone R1, Zone R2, Zone B1 or Zone B3.
- (2) Must not:
 - Have a surface area exceeding 0.2ha;
 - Be located closer than 10 metres from a property boundary.
 - In zone RU2, be closer than 40 metres with a boundary with the Mount Panorama Motor Racing Circuit.
 - Be located within 40 metres of a natural waterbody, wetland or an environmentally sensitive area,
 - Be located in an area of high watertable, or acid sulfate, sodic or saline soils
 - be located on or across a perennial or intermittent named waterway, (including a wetland, stream, creek or river) without the approval of the NSW Office of Water.
 - be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.
- (3) If on land within the vicinity of the Bathurst Airport, must be designed to reduce its attractiveness to bird life.
- (4) The structure must be designed and constructed in accordance with the specifications of, a professional engineer.

Note: Farm dams must comply with the NSW Farm Dams Policy (Harvestable Right Dams Policy), a copy of which can be obtained from the NSW Office of water or relevant State Government Authority.

Division 24 Driveways, paths and paving (including driveways, footway crossings, carparks, loading facilities, hard stand spaces and manoeuvring areas)

24.1 Specified development

The construction or installation of a driveway, path and paving (including driveways, footway crossings, car parks, loading facilities, hard stand spaces and manoeuvring areas) is development specified for this Schedule.

24.2 Development standards

- (1) Must be constructed in accordance with the Council's *Guideline for Engineering Works*.
- (2) Driveways and footway crossings must be constructed in accordance with access levels issued by the Council and must be inspected by the Council before pouring of the concrete.
- (3) If on land within Zone RU2 or Zone SP3, must not result in any alterations to an existing, or the creation of any new, access to the Mount Panorama Racing Circuit.
- (4) If a driveway for a corner lot, must be located at least 6m from the corner of the intersection.
- (5) Access to the Council's sewer manholes and property sewer connection points must be maintained at all times.
- (6) Must achieve the minimum cover of all engineering services (e.g. sewer, stormwater, water mains) in accordance with Council's Engineering Guidelines.
- (7) All vehicle manoeuvring and car parking areas must be paved and line marked in accordance with the Council's *Guideline for Engineering Works*.

Division 25 Earth works and retaining walls

25.1 Specified development

Earthworks and retaining walls are development specified for this Schedule.

25.2 Development standards

- (1) must not encroach onto or interfere with adjoining properties, including the Council road or drainage reserves,
- (2) must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map,
- (3) must not be constructed on, or in relation to, a heritage item or draft heritage item.
- (4) For earthworks:
 - (a) Must not be a cut or fill of more than 1 metre below or above ground level (existing),
 - (b) the development must not be constructed closer to the side and rear boundaries than the distance specified in the table below:

Cut or fill depth (measured from natural ground)	Minimum setback required (measured from natural ground)
100mm	100mm
200mm	200mm
300mm	300mm
400mm	400mm
500mm	500mm
600mm	600mm
700mm	700mm
800mm	800mm

900mm
1,000mm

900mm
1,000mm

Note.

The cut or fill depth is rounded up to the next closest measurement.

- (c) Must achieve the minimum cover of all engineering services (e.g. sewer, stormwater, water mains) in accordance with Council's Engineering Guidelines.
 - (d) must use clean fill that is virgin excavated natural material (VENM),
 - (e) must not cause nuisance to adjoining properties,
 - (f) must not obstruct the natural flow of surface water,
 - (g) if on land within Zone RU1, Zone RU2, Zone RU4 or Zone E4, must not be within 40m of a perennial or intermittent named waterway,
 - (h) must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.
- (5) For retaining walls:
- (a) does not have a total height measured vertically from the base of the retaining wall or structural support to its uppermost portion that is more than the height of the associated excavation or fill or 1 metre, whichever is greater.
 - (b) Must not be timber where they support a structure(s).
 - (c) must be provided with drainage of sufficient design and capacity to prevent a build up of hydrostatic pressure behind the wall,
 - (d) if constructed parallel, or less than 45°, to any sewer main, it must be clear of:
 - (i) any 150mm diameter sewer main by 1.2m, or
 - (ii) any 225mm (or greater) diameter sewer main by 2m, or
 - (iii) any the Council's rising (pumped) main of any size by 2m, and
 - (iv) the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website,
 - (e) if constructed perpendicular, or not less than 45°, to the sewer main:
 - (i) must only be over any 150mm or 225mm diameter sewer main, and
 - (ii) the support posts must be at least 500mm clear of the

main sewer, and

(iii) must be designed to provide a minimum vertical clearance of 600mm between the footing and the main, and

(iv) if a reinforced concrete footing is proposed—must be designed as a bridging footing so that no loads are transferred to the sewer main,

(f) all water and seepage must be disposed of entirely on the land or to a legal point of discharge and must not cause damage or nuisance to adjoining properties,

(g) if of masonry construction:

(i) must comply with AS 3700—2011, *Masonry structures*,

(ii) must comply with AS 3600—2009, *Concrete structures*,

(iii) must comply with AS/NZS 1170.0:2002, *Structural design actions—General principles*,

Division 27 Farm buildings, Farm sheds and structures

27.1 Specified development

The construction or installation of a farm building, farm shed or other structure used for the purpose of an agricultural activity is development specified for this Schedule.

27.2 Development standards

(1) Must be on land within Zone RU1, Zone RU2 or Zone RU4, ~~Zone R5,~~
~~Zone E4 or Zone IN1.~~

(2) Maximum building height

(a) If the land has an area greater than 4ha – 12m

(b) If the land has an area no more than 4ha – 7m

(3) Maximum height of stockyard fencing – 4.5m

(4) Maximum gross floor area

(a) If the land has an area greater than 4ha – 300m²

(b) If the land has an area no more than 4ha – 100m²

(5) Setbacks

(a) From a road: 20m

- (b) From a dwelling on adjoining lot: 50m
- (c) From side or rear boundary:30m
- (d) From a waterbody: 100m
- (6) Setbacks for private stockholding yards
 - (a) From a road: 20m
 - (b) From a dwelling on adjoining lot: 200m
 - (c) From side or rear boundary:50m
 - (d) From a waterbody: 100m
- (7) Must be constructed of non-reflective materials or painted before use, excluding silos.
- (8) If located on bush fire prone land and the structure is within 10m of a dwelling, the structure must comply with the requirements of AS 3959—2009, *Construction of buildings in bushfire-prone areas*.
- (9) Must not to be used for residential, industrial or commercial purposes.
- (10) Must not be constructed over any easement.
- (11) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
- (12) Must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
- (13) Must not be constructed over any drainage pipes or house drainage.
- (14) Must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.
- (15) If stockholding yards, must not be used for the commercial sale of livestock.
- (16) The structure must be designed by, and constructed in accordance with the specifications of, a professional engineer,

Division 28 Fences

28.1 Specified development

The construction or installation of a fence within zone RU2, RU5, R1, R2, R5, B1, B3, B5, IN1, E2 or E4 is development specified for this Schedule.

28.2 Development standards

- (1) Despite subclause (8), any fence located along the boundary of a primary or secondary road, or forward of the front building line must:
 - (a) not be more than 1.2m above ground level (existing), and
 - (b) be an open mesh, slat or picket style fence.
- (2) If a lot has a frontage to a secondary road, subclause (1) only applies to that portion of the fence forward of the front building line.
- (3) Subclause (1) (b) does not apply to the part of the fence along the side boundary and forward of the building line where there is no secondary road frontage.
- (4) Despite subclauses (1) and (8), if the fence is erected on a sloping site and stepped to accommodate the fall in the land:
 - (a) a fence that is required to be not more than 1.2m above ground level (existing), must not be more than 1.5m above ground level (existing) at each step, and
 - (b) a fence that is required to be not more than 1.8m above ground level (existing), must not be more than 2.2m above ground level (existing) at each step.
- (5) If the site is within a heritage conservation area or draft heritage conservation area, must be constructed of timber, or other traditional materials appropriate to the site.
- (6) If the site is on a lot, or along a common boundary of a lot, that contains a heritage item or a draft heritage item, must be constructed of timber, or other traditional materials appropriate to the site.
- (7) if of masonry construction:
 - (a) not be greater than 1.0 m above ground level (existing), and
 - (b) must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main, and
 - (c) must not be constructed over any easement, and
 - (d) must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website,
- (8) The development must:
 - (a) not be located on a lot located in the "Flood Planning Area" identified on the Flood Planning Map, and
 - (b) not be higher than 1.8m above ground level (existing), and
 - (c) except within zone B5 and IN1 must not be higher than 2.1m above ground level (existing), and
 - (d) if it includes an entrance gate—not have a gate that opens outwards, and
 - (e) if it is located in a core koala habitat or potential koala habitat within the meaning of *State Environmental Planning Policy No 44—Koala Habitat Protection* or in a movement corridor used by koalas—be constructed or installed in accordance with any relevant council policy or guideline under that Policy, and

- (f) if it is located on bush fire prone land—be constructed of non-combustible materials or hardwood, and
- (g) if it is constructed of metal components—be of low reflective, factory pre-coloured materials, and
- (h) if constructed of masonry materials:
 - (i) must comply with AS 3700—2011, Masonry structures,
 - (ii) must comply with AS 3600—2009, Concrete structures,
 - (iii) must comply with AS/NZS 1170.0:2002, Structural design actions—General principles
- (i) not be an electrical fence, and
- (j) except within zone B5 and IN1 not use barbed wire below 1.8 m, and
- (k) Within zone RU5 (Hill End) fences must be timber, either of picket style, palisade, or rough timber paling, and
- (l) Within zone RU2, RU5 (except Hill End), R5, E2 or E4 fences must be of traditional rural fencing materials, or of pipe, steel, timber, masonry or the like, and
- (m) Within Zone B5 and IN1 any fence located on the boundary of, or forward of the building line with a road must be open for at least 75% of the area of the fence that is more than 1.2m above ground level (existing).

Division 28 Fences

28.3 Specified development

The construction or installation of a fence is development specified for this Schedule.

28.4 Development standards

- (1) For front fences (a fence built forward of the front building line and in the case of a corner lot, is a fence built forward of both the front and side building alignments):
 - (a) must be located on land within Zone R1, Zone R2, Zone B1 or Zone B3, and
 - (b) must be on or within the property boundary, and
 - (c) must not be barbed wire, man-proof fencing or pre-coloured metal sheet, and
 - (d) must not affect public safety or create danger to the public, and
 - (e) must not obstruct the natural flow of surface water, and
 - (f) if open or partially transparent (eg picket):

- (i) maximum infill height—1.2m, and
 - (ii) maximum post height—1.5m, and
 - (g) if of masonry construction:
 - (i) maximum height—1m, and
 - (ii) must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main, and
 - (iii) must not be constructed over any easement, and
 - (iv) must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website, and
 - (v) must not be constructed over drainage pipes or any house drainage, and
 - (vi) must comply with AS 3700—2011, *Masonry structures*, and
 - (vii) must comply with AS 3600—2009, *Concrete structures*, and
 - (viii) must comply with AS/NZS1170.0:2002, *Structural design actions—General principles*, and
 - (ix) must not be constructed over any utility services unless those services are relocated,
 - (h) the colouring and type of materials used must match those used on the main building or neighbouring fences, and
 - (i) if the site contains a heritage item, draft heritage item or is within a heritage conservation area or draft heritage conservation area, must be constructed of timber, or other traditional materials appropriate to the site, and
 - (j) if it includes a gate, the gate must not swing open over the Council's property, and
 - (k) must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.
- (2) For side and rear fences (a fence not built forward of the front building line and in the case of a corner lot, is a fence not built forward of both the front and side building alignments):
- (a) must be located on land within Zone RU5, Zone R1, Zone R2, Zone R5, Zone B1, Zone B3, Zone B5, Zone IN1, Zone SP2, Zone SP3, Zone RE1 or Zone RE2, and

- (b) if on land within Zone RU5, Zone R1, Zone R2 or Zone R5, maximum height—1.8m, and
- (c) if on land within Zone B1, Zone B3, Zone B5, Zone IN1, Zone SP2, Zone SP3, Zone RE1 or Zone RE2, maximum height—2.5m, and
- (d) must not affect public safety or create danger to the public, and
- (e) must be on or within the property boundary, and
- (f) must not obstruct the natural flow of surface water, and
- (g) if on land within Zone R1 or Zone R2:
 - (i) must be of traditional residential fencing materials or of pipe, steel, timber, pre-coloured metal sheeting, masonry or the like, and
 - (ii) must not include barbed wire or similar man-proofing materials,
- (h) if on land within Zone RU5 (excluding the village of Hill End) or Zone R5:
 - (i) must be timber, wire, timber and wire or post and rail, and
 - (ii) must not be pre-coloured metal sheet fences,
- (i) if on land within Zone RU5 in the village of Hill End:
 - (i) must be timber, either of picket style, palisade, or rough timber paling, and
 - (ii) must not be pre-coloured metal sheet fences,
- (j) if of masonry construction:
 - (i) maximum height—1.2m, and
 - (ii) must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main, and
 - (iii) must not be constructed over any easement, and
 - (iv) must be clear of the zone of influence of any sewer main in accordance with Council's Drawing No. EN7902 available on the Council's website or that section of any sewer affected by the zone of influence must have footings designed to be clear of the zone of influence, and
 - (v) must not be constructed over drainage pipes or house

- drainage, and
 - (vi) must comply with AS 3700—2011, *Masonry structures*, and
 - (vii) must comply with AS 3600—2009, *Concrete structures*, and
 - (viii) must comply with AS/NZS1170.0:2002, *Structural design actions—General principles*, and
 - (k) if the site contains a heritage item, the fence must be made of timber or other traditional materials appropriate to the site, and
 - (l) must not be located on a lot identified as “Flood Planning Area” on the Flood Planning Map.
- (3) For front, side and rear fences in rural and environment protection zones (except Zone RU5):
- (a) must be located on land within Zone RU1, Zone RU2, Zone RU4 or Zone E4, and
 - (b) maximum height (erected on a boundary not adjoining a public road)—1.8m, and
 - (c) maximum height (erected on a boundary adjoining a public road)—1.2m, and
 - (d) must be constructed of traditional rural fencing materials, or of pipe, steel, timber, masonry or the like, and
 - (e) must not be pre-coloured sheet metal, and
 - (f) must be on or within the property boundary, and
 - (g) must not affect public safety or create danger to the public, and
 - (h) must not obstruct the natural flow of surface water, and
 - (i) if of masonry construction:
 - (i) maximum height—1.2m, and
 - (ii) must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main, and
 - (iii) must not be constructed over any easement, and
 - (iv) must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website or that section of any sewer main in accordance with that drawing or that section of any sewer affected by the

~~zone of influence must have footings designed to be clear of the zone of influence, and~~

~~(v) must not be constructed over drainage pipes or house drainage, and~~

~~(vi) must comply with AS 3700—2011, *Masonry structures*, and~~

~~(vii) must comply with AS 3600—2009, *Concrete structures*, and~~

~~(viii) must comply with AS/NZS 1170.0:2002, *Structural design actions—General principles*, and~~

~~(j) must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.~~

Division 29 Filming

29.1—Specified development

~~Filming is development specified for this Schedule.~~

29.2—Development standards

~~The standards specified for that development are as follows:~~

~~(a) the development may only be carried out on land:~~

~~(i) on which there is a heritage item, or~~

~~(ii) within a heritage conservation area, or~~

~~(iii) identified as an environmentally sensitive area,~~

~~if the filming does not involve or result in any of the following:~~

~~(iv) any changes or additions that are not merely superficial and temporary to any part of a heritage item, a heritage conservation area or an environmentally sensitive area,~~

~~(v) the mounting or fixing of any object or article on any part of such an item or area (including any building or structure),~~

~~(vi) the movement, parking or standing of any vehicle or equipment on or over any part of such an item or area that is not specifically designed for the movement, parking or standing of a vehicle or equipment on or over it,~~

~~(vii) any changes to the vegetation on, or level of, such an item or area or any changes to any other natural or physical feature of the item or area,~~

- ~~(b) the development must not create significant interference with the neighbourhood, and~~
- ~~(c) if the filming is carried out on private land, the filming must not be carried out for more than 30 days within a 12-month period at the particular location, and~~
- ~~(d) a filming management plan must be prepared and lodged with the consent authority for the location at least 5 days before filming commences at the location. The plan must contain the following information and be accompanied by the following documents (without limiting the information or documents that may be submitted):~~
 - ~~(i) the name, address and telephone number of the person carrying out the filming (such as a production company) and of the producer for the filming;~~
 - ~~(ii) a brief description of the filming to be carried out (for example, a television commercial, a television series, a feature film or a documentary);~~
 - ~~(iii) the proposed location of the filming;~~
 - ~~(iv) the proposed commencement and completion dates for the filming at the location;~~
 - ~~(v) the proposed daily length of filming at the location;~~
 - ~~(vi) the number of persons to be involved in the filming;~~
 - ~~(vii) details of any temporary structures (for example, tents or marquees) to be erected or used at the location for the purposes of the filming;~~
 - ~~(viii) the type of filming equipment to be used in the filming (such as a hand-held or mounted camera);~~
 - ~~(ix) proposed arrangements for parking vehicles associated with the filming during the filming;~~
 - ~~(x) whether there will be any disruption to the location of the filming or the surrounding area and the amenity of the neighbourhood (for example, by the discharge of firearms or explosives, the production of offensive noise, vibrations, disruption to traffic flow or the release of smells, fumes, vapour, steam, soot, ash, dust, waste water, grit or oil);~~
 - ~~(xi) whether the filming will involve the use of outdoor lighting or any other special effects equipment;~~
 - ~~(xii) a copy of the public liability insurance policy that covers the filming at the location;~~

- ~~(xiii) a copy of any approval given by a public or local authority to carry out an activity associated with the proposed filming at the location, such as the following:

 - ~~(A) an approval by the Roads and Maritime Services for the closure of a road,~~
 - ~~(B) an approval by the Council for the erection or use of a temporary structure, closure of a road or a public footpath, or a restriction in pedestrian access,~~
 - ~~(C) an approval by the Environment Protection Authority for an open fire,~~
 - ~~(D) an approval by the NSW Police Force for the discharge of firearms,~~
 - ~~(E) an approval by the Crown Land Division of Primary Industries before the use of Crown land,~~~~
- ~~(xiv) details of any temporary alteration or addition to any building or work at the location for the purposes of the filming,~~
- ~~(e) the person carrying out the filming must, at least 5 days before filming commences at the particular location, give notice in writing (by way of a letter box drop) of the filming to residents within a 50m radius of the location. The notice must contain the following information:

 - ~~(i) the name and telephone number of the person carrying out the filming (such as a production company) and of a contact representative of that person,~~
 - ~~(ii) a brief description of the filming to be carried out at the location, and any proposed disruptions to the location or the surrounding area or the amenity of the neighbourhood,~~
 - ~~(iii) the proposed commencement and completion dates for the filming at the location,~~
 - ~~(iv) the proposed daily length of filming at the location.~~~~

Division 32 Greenhouses, cabanas, gazebos, and ferneries

32.1 Specified development

The construction of a greenhouse, cabana, gazebo, or fernery is development specified for this Schedule.

32.2 Development standards

- (1) Must not be located on land within Zone RU5 in the village of Hill End.

- (2) Maximum building height
 - (a) Overall height – 2.4m
- (3) Maximum gross floor area – 20m²
- (4) Setbacks
 - (a) From a boundary with a primary road: Behind the front building alignment
 - (b) From a boundary with a secondary road: 900mm
 - (c) From side or rear boundary: 900mm
 - (d) for development carried out in Zone RU1 or RU4—20m from a property boundary
 - (e) for development carried out in Zone RU2—40m from a property boundary with the Mount Panorama Motor Racing Circuit
 - (f) for development carried out in Zone RU2—20m from a property boundary which does not adjoin the Mount Panorama Motor Racing Circuit
- (5) Must be constructed or installed so that any roofwater is disposed of into an existing stormwater drainage system or a legal point of discharge.
- (6) Must be constructed of non-reflective materials or painted before use.
- (7) If located in a heritage conservation area, the colouring of materials used must match those used on the main building.
- (8) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
- (9) Must not be constructed over any easement.
- (10) Must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
- (11) If located over the existing house drainage pipelines, access to the inspection openings must be maintained at all times.
- (12) Must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.

Division 40 Painting and rendering of buildings

42.1 40.1 Specified development

The painting and rendering of buildings is development specified for this Schedule.

42.2 40.2 Development standards

- (1) Must not be a Heritage Item or draft Heritage Item
- (2) Must not be located on land within Zone B3.

- (3) For development that is painting, colours used must be representative of the period of the building or structure and must not adversely affect the heritage significance of the area or the streetscape.
- (4) Where in a Heritage Conservation Area, must not include the external painting or rendering of face brickwork not previously painted or rendered.

Division 42 Portable classrooms (not covered by State Environmental Planning Policy (Infrastructure) 2007)

42.3 Specified development

The installation of a portable classroom, other than those covered by State Environmental Planning Policy (Infrastructure) 2007, is development specified for this Schedule.

42.4 Development standards

- (1) Must be located within the grounds of an educational establishment.
- (2) Must be single storey.
- (3) Must be located within the property boundary.
- (4) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
- (5) Must not be constructed over any easement.
- (6) Must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
- (7) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.
- (8) Must not be within 40m of a perennial or intermittent named waterway.
- (9) Must be constructed of non-reflective materials or painted before use.
- (10) Must provide access for people with disabilities in accordance with AS 1428.1—2009, *Design for access and mobility—General requirements for access—New building work*.
- (11) If the property is located within a heritage conservation area—must not be visible from a road or public place.
- (12) Must be constructed or installed so that any roofwater is disposed of into an existing stormwater drainage system or a legal point of discharge.
- (13) Must not be located on bush fire prone land.
- (14) Must not be constructed or installed on or in, or in relation to, a heritage item or draft heritage item.

- (15) Must not be located on a lot identified as “Flood Planning Area” on the Flood Planning Map.

~~Division 43 Portable swimming pools and spas and child-resistant barriers~~

~~43.1 Specified development~~

~~The construction or installation of portable swimming pools, spas and child resistant barriers is development specified for this Schedule.~~

~~43.2 Development standards~~

- ~~(1) Must be located above ground.~~
- ~~(2) Must be located behind the front building line.~~
- ~~(3) Must be located at least 1m from each lot boundary.~~
- ~~(4) Must not exceed 2,000L in capacity.~~
- ~~(5) Must not require structural work for installation.~~
- ~~(6) Must not impact on the structural stability of any building.~~
- ~~(7) Spas must be installed by a licensed plumber in accordance with AS/NZS 3500 and *Plumbing Code of Australia*.~~
- ~~(8) If a spa, must be covered or secured by a child resistant structure (such as a door, lid, grille or mesh) that is:~~
 - ~~(a) of substantial construction and having no opening through which it is possible to pass a testing apparatus as detailed in AS 1926.1—2012, *Swimming pool safety—Safety barriers for swimming pools*, and~~
 - ~~(b) fastened to the spa pool by a device that is itself of substantial construction and having no opening through which it is possible to pass a testing apparatus as detailed in AS 1926.1—2012, *Swimming pool safety—Safety barriers for swimming pools*.~~
- ~~(9) Must be for domestic purposes only.~~
- ~~(10) Must not be more than 1 per dwelling on the lot.~~
- ~~(11) Must not be located on a lot identified as “Flood Planning Area” on the Flood Planning Map.~~

~~Note.~~

~~Under the *Swimming Pools Act 1992* a child restraint barrier is also required to be constructed or installed.~~

Division 45 Rainwater tanks (above or below ground)

13.1 Specified development

The construction or installation of rainwater tanks (above or below ground) is development specified for this Schedule.

13.2 Development standards

- (1) If on land, other than land within Zone RU1, Zone RU2, Zone RU3, Zone RU4, Zone R5, Zone E2 or Zone E4—must not have a capacity of more than 25,000L.
- (2) Setbacks
 - (a) From a boundary with a primary road: Behind the front building alignment
 - (b) From a boundary with a secondary road: 900mm
 - (c) From side or rear boundary: 900mm

- (d) for development carried out in Zone RU1 or RU4—10m from a property boundary
 - (e) for development carried out in Zone RU2—40m from a property boundary with the Mount Panorama Motor Racing Circuit
 - (f) for development carried out in Zone RU2—20m from a property boundary which does not adjoin the Mount Panorama Motor Racing Circuit
- (3) Must not be within 40m of a perennial or intermittent named waterway.
 - (4) Must not be located on a lot identified as “Flood Planning Area” on the Flood Planning Map.
 - (5) If in a rural zone, must have its overflow connected to an existing stormwater drainage system or alternatively disposed of entirely on the land in such a manner that damage or nuisance is not caused to adjoining properties.
 - (6) If in a zone other than a rural zone, must be constructed or installed so that any roofwater is disposed of into an existing stormwater drainage system or a legal point of discharge.
 - (7) If the water in the tank is to be used for human consumption, must not be interconnected with a bore water supply.
 - (8) Must have an appropriate back flow prevention device installed on any water service in accordance with AS/NZ 3500 and the *Plumbing Code of Australia*.
 - (9) Must be installed in accordance with the requirements of AS/NZ 3500 and the *Plumbing Code of Australia*.
 - (10) If reticulated water is provided to the lot—must not be interconnected with any system supplying drinking water to the lot unless it complies with the relevant water authority’s requirements.
 - (11) Pumps attached to the development must be housed in a soundproof enclosure.
 - (12) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
 - (13) Must not be constructed over any easement.
 - (14) Must be clear of the zone of influence of any sewer main in accordance with the Council’s Drawing No. EN7902 available on the Council’s website.
 - (15) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.

Division 48 Screen enclosures (of balconies, decks, patios, pergolas, terraces and verandahs)

48.1 Specified development

The construction or installation of screen enclosures (of balconies, decks, patios, pergolas, terraces and verandahs) is development specified for this Schedule.

48.2 Development standards

- (1) Must not have a solid enclosing wall higher than 1.4m above the floor level of the structure it is enclosing.
- (2) Must be located behind the front building line.
- (3) Must be located 900mm from each lot boundary.
- (4) Must be constructed of non-reflective materials or painted before use.
- (5) If located over the existing house drainage the house drainage is to be relaid clear of the proposed development.
- (6) Must be constructed or installed so that any roofwater is disposed of into an existing stormwater drainage system or a legal point of discharge.
- (7) Must have at least two thirds of its perimeter comprising open screen mesh material.
- (8) If constructed or installed in a heritage conservation area—must not be attached to any balcony, deck, patio, pergola, terrace or verandah that faces any road.
- (9) Must not be constructed or installed on or in, or in relation to, a heritage item or draft heritage item.
- (10) Must not be located on a lot identified as “Flood Planning Area” on the Flood Planning Map.

Division 49A Shipping containers

49A.1 Specified development

The installation of a shipping container is development specified for this Schedule.

49A.2 Development standards

- (1) Must not be located on land within Zone RU5 in the village of Hill End or within a Heritage Conservation Area.
- (2) Maximum building dimensions
 - (a) Overall height – 3.0m
 - (b) Overall length – 12.5m
 - (c) Overall width – 2.5m

(3) Setbacks

- (a) From a boundary with a primary road: Behind the front building alignment
 - (b) From a boundary with a secondary road: 900mm
 - (c) From side or rear boundary: 900mm
 - (d) for development carried out in Zone RU1 or RU4—50m from a property boundary
 - (e) for development carried out in Zone RU2—40m from a property boundary with the Mount Panorama Motor Racing Circuit
 - (f) for development carried out in Zone RU2—20m from a property boundary which does not adjoin the Mount Panorama Motor Racing Circuit
- (4) Must not be more than 1 development.
- (5) Must be located a minimum of 900mm from a side or rear boundary.
- (6) Must be painted before use.
- (7) Must not be constructed or installed on or in, or in relation to, a heritage item, other than within Zone RU1 if the carport is not attached to the heritage item.
- (8) Must be 1.2m clear of any 150mm diameter sewer main or 2m clear of any 225mm (or greater) diameter sewer main.
- (9) Must not be constructed over any easement.
- (10) Must be clear of the zone of influence of any sewer main in accordance with the Council's Drawing No. EN7902 available on the Council's website.
- (11) If located over the existing house drainage pipelines, access to the inspection openings must be maintained at all times.
- (12) Must not be located on a lot identified as "Flood Planning Area" on the Flood Planning Map.

~~Division 55 Temporary structures (other than tents and marquees) and temporary alterations or additions to buildings or works, solely for filming purposes~~

~~55.1 Specified development~~

~~The construction or installation of a temporary structure (other than a tent or marquee) and temporary alterations or additions to a building or work solely for filming purposes is development specified for this Schedule.~~

55.2—Development standards

- ~~(1) May only be erected, used, altered or added to in connection with filming that is exempt development.~~
- ~~(2) Must not be at the location for more than 30 days within a 12-month period.~~
- ~~(3) Alteration or addition to the building or work must not remain in place for more than 30 days within a 12-month period.~~
- ~~(4) Must not, in its altered or added to form, be accessible to the public.~~

Division 57 Tents or marquees used solely for filming purposes**57.1—Specified development**

~~The construction or installation of a tent or marquee used solely for filming purposes is development specified for this Schedule.~~

57.2—Development standards

- ~~(1) May only be used in connection with filming that is exempt development.~~
- ~~(2) Total floor area of all tents or marquees on location at the same time must not exceed 200m².~~
- ~~(3) Must be located at least 3m from any boundary adjoining a public road and at least 1m from any other boundary.~~
- ~~(4) Must have the following number of exits arranged so as to afford a ready means of egress from all parts of the tent or marquee to open space or a road:

 - ~~(a) if the floor area of the tent or marquee does not exceed 25m²—one exit,~~
 - ~~(b) in any other case—2 exits.~~~~
- ~~(5) Width of each exit must be at least:

 - ~~(a) if the floor area of the tent or marquee is less than 150m²—800mm, or~~
 - ~~(b) in any other case—1m.~~~~
- ~~(6) Height of the walls must not exceed:

 - ~~(a) if erected on private land—4m, or~~
 - ~~(b) in any other case—5m.~~~~

- ~~(7) Height as measured from the surface on which the tent or marquee is erected to the highest point of the tent or marquee must not exceed 6m.~~
- ~~(8) Must resist loads determined in accordance with the following Australian and New Zealand Standards:~~
 - ~~(a) AS/NZS 1170.0:2002, *Structural design actions—General principles*,~~
 - ~~(b) AS/NZS 1170.1, *Structural design actions—Permanent, imposed and other actions*,~~
 - ~~(c) AS/NZS 1170.2, *Structural design actions—Wind actions*.~~
- ~~(9) Must not remain at the location more than 2 days after the completion of the filming at the location.~~

Division 53 Temporary builders' structures

53.1 Specified development

The erection or installation of temporary builders' structures is development specified for this Schedule.

53.2 Development standards

- (1) The development in zones must:
 - (a) Must not be located on a lot located in the "Flood Planning Area" identified on the Flood Planning Map., and
 - (b) be located on the lot in relation to which development consent has been granted.
 - (c) not obstruct the sight line of vehicle or pedestrian traffic.
 - (d) not be used for residential purposes.
 - (e) be removed from the lot immediately after completion of the works for which the development consent was granted.
- (2) If it contains plumbing fixtures, must have those fixtures connected to an approved waste water treatment device or an approved connection to the sewer.
- (3) Access to the Council's sewer manholes and property sewer connection points must be maintained at all times.

Schedule 3 Complying development

(Clause 3.2)

Note 1. State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 specifies complying development and the complying development conditions for that development under that Policy. The Policy has State-wide application. This Schedule contains additional complying development not specified in that Policy.

Note 2. Despite Note 1, under clause 1.9 (3) of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 this Plan continues to apply to that development and under clause 1.9 (10) of that Policy that development may be carried out under this Plan or that Policy.

Part 1 Types of development

1 General requirements for all complying development

- (1) To be complying development, the development must:
- (a) not involve an extension, enlargement, alteration, intensification or change of use to a building that is only lawful because of Division 10 of Part 4 of the Act, and
 - (b) not be integrated development under section 91 of the Act, and
 - (c) not be located on land subject to:
 - (i) State Environmental Planning Policy No 33—Hazardous and Offensive Development, or
 - (ii) State Environmental Planning Policy No 44—Koala Habitat Protection, or
 - (iii) State Environmental Planning Policy No 55—Remediation of Land, and
 - (d) not exceed the obstacle height limitation surface shown on the Obstacle Limitation Surface Map, and
 - (e) not be located on land that:
 - (i) adjoins the boundary or curtilage of a heritage item listed on the State Heritage Register, or
 - (ii) is subject to a notice, order or agreement under the Contaminated Land Management Act 1997, or
 - (iii) is identified as “Flood Planning Area” on the Flood Planning Map, and
 - (f) not involve the removal of a tree unless the relevant approval has been obtained from the Council.

2 Additions to dwelling houses

(1) Application and general

- (a) Must be within Zone RU1, Zone RU4, Zone RU5, Zone R1, Zone R2, Zone R5, Zone B1 or Zone B3.
- (b) Must be an addition to an existing approved dwelling and may be either a habitable or non-habitable addition.
- (c) Must not be capable of being used as a separate dwelling.
- (d) Must not be within a heritage conservation area.
- (e) Must not be located on land within the 20 dB(A) or more ANEF contour.
- (f) If reticulated water is not provided, must include the provision of an additional rural water supply of 15,000L per bedroom.
- (g) If a reticulated sewer is not provided, must include the provision of additional on-site effluent capacity as supported by geotechnical certification prepared for the site.
- (h) Must not involve the conversion of a non-habitable portion of the dwelling to a habitable portion of the dwelling.
- (i) Before the complying development certificate is issued, must have an approval, if required by the Local Government Act 1993, for an on-site effluent disposal system if the development is undertaken on unsewered land.
- (j) Before the complying development certificate is issued, must have a Bush Fire Attack Level (BAL) certificate, if required by section 79BA of the Act, issued by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirements if the development is undertaken on bush fire prone land.
- (k) If the part of the lot on which the development is proposed is identified as BAL 29 or less (not BAL 40 or BAL FZ), the BAL certificate must be attached to the application.

(2) Bulk and scale

- (a) Must not be higher than two storeys. The construction of a basement is not complying development.
- (b) The dwelling, together with any other buildings on the lot, must occupy no more than two-thirds of the area of the lot and there must be a single unoccupied area of at least 50m².
- (c) The overall building height above ground level (existing) must not be more than 8.5m measured to the eave of the dwelling.
- (d) If within Zone R5, the height of the addition must be consistent with the height of the existing dwelling.

(3) Setbacks and siting

- (a) If within Zones RU1 or Zone RU4—40m front, side and rear setbacks.
- (b) If within Zones RU5, Zone R1, Zone R2, Zone B1 or Zone B3:
- (i) the development must not be constructed closer to the side and rear boundaries than the distance specified in the table below:

Wall height (measured to the eave of the dwelling from natural ground)	Minimum setback required (measured to the wall of the dwelling from the property boundary)
Less than or equal to 3500mm	900mm
4,000mm	1,025mm
4,500mm	1,150mm
5,000mm	1,275mm
5,500mm	1,400mm
6,000mm	1,525mm
6,500mm	1,650mm
7,000mm	1,725mm
7,500mm	1,900mm
8,000mm	2,025mm
8,500mm	2,150mm

Note. The wall height is rounded up to the next closest measurement. For example, a wall height of 4,100mm will be rounded to 4,500mm and therefore a setback of 1,150mm is required.

- (ii) Front setback must be a minimum 6m but not more than 10m, except for corner lots where the combined distance of the 2 front setbacks to the 2 roads must be not less than 8m, provided neither is less than 2m.

Note. The front setback for a battle-axe lot is taken to be the intersection of the axe handle and the block.

- (c) If within Zone R5:
- (i) the dwelling additions must have a setback of at least 5m from side and rear boundaries, and 10m from the front boundary, or if a building envelope is shown on the relevant Deposited Plan, consistent with that building envelope, and
- (ii) the maximum site coverage must be 25% of the area of the lot for all buildings and structures, and
- (iii) the dwelling additions must be attached to the existing dwelling.
- (d) Second storey windows (other than bedroom, bathroom or utility room windows), balconies, terraces and verandahs must have a minimum setback of at least 8m to side and rear boundaries unless the boundary adjoins a street or public place or the window consists of obscured glass or glass blocks.

- (e) Must be clear of:
 - (i) any 150mm diameter sewer main by 1.2m, or
 - (ii) any 225mm (or greater) diameter sewer main by 2.0m, or
 - (iii) a Council's rising (pumped) main of any size by 2.0m, and
 - (iv) the zone of influence of any sewer main in accordance with the Council's drawing No. EN7902 available on the Council's website.
- (f) **A clearance from a sewer manhole of at least 1 metre (measured from the outer sewer manhole collar) is to be maintained in all directions.**
- (g) Must not be located within any easements or restrictions registered on a deposited plan for the subject lot.
- (h) Within Zone RU5, Zone R1, Zone R2, Zone R5, Zone B1 or Zone B3, must not be closer to the nearest electricity conductor than a vertical line 3m measured horizontally from the conductor.
- (i) If within Zone RU1 or Zone RU4, must not be closer to the nearest electricity conductor than a vertical line 15m (measured horizontally) from the conductor.
- (j) Above ground rainwater tanks must be located behind the front building line.

(4) Design, finishes and streetscape

- (a) Building materials must be of similar type and colours used on surrounding buildings and the existing building.
- (b) All external materials must be non-reflective.

(5) Site works

- (a) Maximum cut—1m.
- (b) Maximum fill—1m.
- (c) **Must achieve the minimum cover of all engineering services (e.g. sewer, stormwater, water mains) in accordance with Council's Engineering Guidelines.**

(6) Access, parking and traffic

- (a) **For corner lots—minimum 6m distance must be provided between a driveway and the tangent point (TP) of the kerb at the intersection in accordance with AS 2890.1**
- (b) Must not have direct access to a classified road except for those lands that maintain an existing access.

- (c) Must have minimum 20m distance between the property entrance and an intersection with a classified road.
- (d) In Zone R1, Zone R2, Zone R5, Zone B1 and Zone B3, must have a minimum 3m wide access at the property boundary.
- (e) In Zone RU1, Zone RU4 and Zone RU5, must have an access that complies with Part 4.1.3 (2) of Planning for Bush Fire Protection (ISBN 0 9751033 2 6) issued by NSW Rural Fire Service in 2006.
- (f) Must maintain a minimum of 1 covered car parking space at or behind the building line.
- (g) In Zone R5, must not propose a new access point to a public road.

(7) Open space

Within Zone RU5, Zone R1, Zone R2, Zone B1 and Zone B3, must be a single unoccupied area of at least 50m² to serve as private open space and must have a width of not less than 4m and a gradient of less than 1:10.

Note. If any associated fences or retaining walls exceed the exemption criteria for such development under Schedule 2 they are not exempt development.

3 Conversion of a dwelling to tourist and visitor accommodation

(1) Application and general

- (a) Must be within Zone RU1, Zone RU4, Zone RU5, Zone R1, Zone R2, Zone R5, Zone B1 or Zone B3.
- (b) Must not be located on bush fire prone land.
- (c) Must involve the occupation of an existing residential building.
- (d) Must not involve external alterations except those that are exempt development under Schedule 2.
- (e) Must not be located on land within the 20 dB(A) or more ANEF.
- (f) The establishment must comply with the requirements of the Council's Operation of *Tourist and Visitor Accommodation Establishments Policy*.
- (g) Before the complying development certificate is issued, must have an approval to operate a sewerage management system, if required by the Local Government Act 1993, for an on-site effluent disposal system if the development is undertaken on unsewered land.
- (h) If reticulated water is not provided, household taps must be labelled: *"This water is not treated, NSW Health recommends that you hold the water at boiling point for at least one minute before drinking"*.

(2) Bulk and scale

- (a) Maximum floor area—300m².
- (b) Accommodation must not be provided to more than 12 guests.

(3) Access, parking and traffic

- (a) Parking must be provided at the rate of 1 parking space per visitor bedroom and 1 parking space for permanent residents.
- (b) Must have 3m access width at property boundary.
- (c) Must not have direct access to a classified road except for those lands that maintain an existing access.
- (d) Must have minimum 30m distance between the property entrance and an intersection with a classified road.

4 Dwelling houses (including exhibition homes and dwelling houses with attached and detached garages)

(1) Application and general

- (a) Must be within Zone R1 or Zone R2.
- (b) Must not be within a heritage conservation area.
- (c) Must not be located on land within the 20 dB(A) or more ANEF.
- (d) Must not be located on land within the 50 dBA Noise Contour as shown on the Mount Panorama Environs Map.

(2) Bulk and scale

- (a) Must achieve the minimum lot size as shown on the Lot Size Map.
- (b) Must not require the consolidation of lots to achieve the minimum lot size as shown on the Lot Size Map.
- (c) Must not be higher than two storeys. The erection of a basement as part of a new dwelling house is not complying development.
- (d) The dwelling, together with any other buildings on the lot, must not occupy more than two-thirds of the area of the lot and there must be a single unoccupied area of at least 50m².
- (e) The overall building height above ground level (existing) must not be more than 8.5m measured to the eave of the dwelling.

(3) Setbacks and siting

- (a) The front setback must be a minimum 6m but not more than 10m, except for corner lots where the combined distance of the 2 front setbacks to the 2 roads must be not less than 8m, provided neither is

less than 2m.

Note. The front setback for a battle-axe lot is taken to be the intersection of the axe handle and the block.

- (b) The dwelling must not be constructed closer to the side and rear boundaries than the distance specified in the table below:

Wall height (measured to the eave of the dwelling from natural ground)	Minimum setback required (measured to the wall of the dwelling from the property boundary)
Less than or equal to 3500mm	900mm
4,000mm	1,025mm
4,500mm	1,150mm
5,000mm	1,275mm
5,500mm	1,400mm
6,000mm	1,525mm
6,500mm	1,650mm
7,000mm	1,725mm
7,500mm	1,900mm
8,000mm	2,025mm
8,500mm	2,150mm

Note. The wall height must be rounded up to the next closest measurement. For example, a wall height of 4,100mm will be rounded to 4,500mm and therefore a setback of 1,150mm is required.

- (c) Second storey windows (other than bedroom, bathroom and utility room windows), balconies, terraces and verandahs must have a minimum setback of at least 8m to side and rear boundaries, unless the boundary adjoins a street or public place or the window is of obscured glass or of glass blocks.
- (d) Must be clear of:
- (i) any 150mm diameter sewer main by 1.2m, or
 - (ii) any 225mm (or greater) diameter sewer main by 2m, or
 - (iii) a Council's rising (pumped) main of any size by 2m, and
 - (iv) the zone of influence of any sewer main in accordance with the Council's drawing No. EN7902 available on the Council's website.
- (e) A clearance from a sewer manhole of at least 1 metre (measured from the outer sewer manhole collar) is to be maintained in all directions.
- (f) Must not be located within any easements or restrictions registered on a deposited plan for the subject lot.
- (g) Must not be closer to the nearest electricity conductor than a vertical line 3m (measured horizontally) from the conductor.
- (h) Above ground rainwater tanks must be located behind the front building line.

- (i) The dwelling must be located wholly within the building envelope if illustrated on the deposited plan for the subject lot.

(4) Design, finishes and streetscape

A dwelling, other than a dwelling on a battle-axe lot, must have a front door and a window of a habitable room in the building wall that faces a primary road.

(5) Site works

- (a) Maximum cut—1m.
- (b) Maximum fill—1m.
- (c) Must achieve the minimum cover of all engineering services (e.g. sewer, stormwater, water mains) in accordance with Council's Engineering Guidelines.

(6) Access, parking and traffic

- (a) For corner lots—minimum 6m distance must be provided between a driveway and the tangent point (TP) of the kerb at the intersection in accordance with AS 2890.1
- (b) Must not have direct access to a classified road except for those lands that maintain an existing access.
- (c) Must be able to provide a minimum of one covered car parking space at or behind the building line (whether or not the space forms part of the application).
- (d) Must have a minimum 3m wide access at property boundary.

(7) Landscaping and open space

Must be a single unoccupied area of at least 50m² to serve as private open space and must have a width of not less than 4m and a gradient of less than 1:10.

(8) Fences and retaining walls

Fences and retaining walls must not exceed the exemption criteria for such development under Schedule 2, as applicable.

5 Outdoor swimming pools and child resistant barriers

(1) Application and general

- (a) Must be within Zone RU1, Zone RU2, Zone RU4, Zone RU5, Zone R1, Zone R2, Zone R5, Zone B1, Zone B3, Zone SP2, Zone RE1, Zone RE2 or Zone E4.
- (b) Must not include the construction of a building enclosure over and

around the pool.

- (c) Must be ancillary to a dwelling house.
- (d) Must not be located in the Bathurst heritage conservation area.

(2) Setbacks and siting

- (a) Must be clear of:
 - (i) any 150mm diameter sewer main by 1.2m, or
 - (ii) any 225mm (or greater) diameter sewer main by 2m, or
 - (iii) a Council's rising (pumped) main of any size by 2m, and
 - (iv) the zone of influence of any sewer main in accordance with the Council's drawing No. EN7902 available on the Council's website.
- (b) **A clearance from a sewer manhole of at least 1 metre (measured from the outer sewer manhole collar) is to be maintained in all directions.**
- (c) Must not be located within any easements or restrictions registered on a deposited plan for the subject lot.
- (d) Must not be closer to the nearest electricity conductor than a vertical line 3m (urban areas) or 15m (rural areas) (measured horizontally) from the conductor.
- (e) If a swimming pool, the water line must have a setback of at least 1m from the side or rear boundary.
- (f) If a swimming pool, decking must not be located within 2m of a side or rear boundary.
- (g) If within Zone R1, Zone R2, Zone RU5, Zone B1, Zone B3, Zone SP2, Zone RE1 or Zone RE2—must be behind the front building line.
- (h) If within Zone R5 and Zone RU5—the backwash disposal area must not be located within 50m of a waterway.
- (i) If within Zone R5 and located on land in Robin Hill—no backwash disposal area must be installed unless supporting geotechnical certification proves that land is suitable for wastewater disposal.
- (j) If within Zone RU1, Zone RU2, Zone RU4 or Zone E4:
 - (i) must be 20m from a side or rear boundary and 40m from any public road, and
 - (ii) no backwash disposal area must be located within 50m of a waterway.

(3) Site works

(a) Maximum cut—1m.

(b) Maximum fill—1m.

Note. Under the *Swimming Pools Act 1992* a child restraint barrier is also required to be constructed or installed.

Part 2 Complying development certificate conditions

Note. Complying development must comply with the requirements of the Act, the regulations under the Act and this Plan.

General conditions

Any development specified in Part 1 is subject to the same conditions set out in Schedule 6 to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

Note. Despite the Note above, under clause 1.9 (3) of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 this Plan continues to apply to that development and under clause 1.9 (10) of that Policy that development may be carried out under this Plan or that Policy. If under this Plan, the development specified in Part 1 is subject to the following conditions.

Division 1 Conditions that apply to additions to dwelling houses

1.1 Before commencing

- (1) The payment to the Council of:
 - (a) a bond for security deposit on the kerb and gutter and footpath, and
 - (b) fees for plumbing and drainage work, and
 - (c) fees for the issuing of access levels,

in accordance with the provisions of the Council's Management Plan for the year in which the amount owing is paid.

The fees and bond must be paid before any construction work commences.

Note. The bond held on the kerb and gutter and footpath is fully refundable upon completion of all works and upon inspection by the Council to ensure that any damage to the Council's infrastructure has been repaired. The bond will not be refunded until the damage done to the Council's infrastructure is repaired to its satisfaction.

- (2) Any development involving bonded asbestos removal work (of an area of more than 10m²) or friable asbestos removal work must be undertaken by a person who carries on a business of such removal work in accordance with a licence issued under Part 8.10 of the Work Health and Safety Regulation 2011.

The person having the benefit of the complying development certificate must provide the Council with a copy of a signed contract with such a person before any development under the consent commences.

Any such contract must indicate whether any bonded asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the bonded asbestos material or friable asbestos material must be delivered.

- (3) Before construction commences, arrangements, satisfactory to the relevant

electricity authority and the relevant telecommunications authority, for the provision of electrical power and telephone lines, respectively, to fully serve the development, must be made.

- (4) All building rubbish and debris, including that which can be wind blown, must be contained on site in a suitable container at all times before disposal at the Council's waste management centre. The container must be erected or placed on the building site before work commences.

Materials, sheds or machinery to be used in association with the construction of the building must not be stored or stacked on the Council's footpath, nature strip, reserve or roadway.

Note. Building rubbish or debris must not be placed or be permitted to be placed on any adjoining public reserve, footway, road or private land.

- (5) Before plumbing and drainage works commence, the responsible plumbing contractor must submit to the Council a notice of works under the Plumbing and Drainage Act 2011.

1.2 During construction

- (1) The site must be protected from erosion and sediment loss during the construction works. This work must be carried out and maintained in accordance with the Council's Erosion and Sediment Control Guidelines for Building and Work Sites. Run-off and erosion controls must be effectively maintained until the site has been stabilised and landscaped.
- (2) Works must be carried out in accordance with the plans and specifications to which the complying development certificate relates.
- (3) The building must be designed and constructed so that all floor levels have sufficient height to enable the house drainage line to fall at a permissible gradient to the connection to the Council's sewer main, and the earthworks on the site must be such that there is the required minimum cover over the house drainage line, all in accordance with the Plumbing Code of Australia.
- (4) Toilet facilities must be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:
- (a) a standard flushing toilet connected to a public sewer, or
 - (b) if that is not practicable, an accredited sewage management facility approved by the Council, or
 - (c) if that is not practicable, any other sewage management facility approved by the Council.

Note 1. The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.

Note 2. Refer to the Council's guidelines for the provision of builders temporary closet accommodation.

- (5) The plumbing and drainage must be inspected by the Council at the times specified in Column 2.

Column 1

Internal house drainage

External house drainage

Stack work

Final

Column 2

When all internal plumbing work is installed and before concealment.

When all external plumbing work is installed and before concealment.

When all work is installed and before concealment.

Before occupation of the building.

- (6) All plumbing and drainage work must be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.

Note. It will be necessary to install a temperature control valve (eg tempering valve) to ensure that hot water to all personal hygiene fixtures is delivered at a temperature not exceeding 50°C.

- (7) All existing house sewerage drainage pipelines affected by the proposed dwelling addition must be re-laid clear of the new building alignment. All redundant plumbing and drainage must be capped off in accordance with the Plumbing Code of Australia. All redundant plumbing must be inspected by the Council before concealment of the capped off works.
- (8) All roofed and paved areas must be drained and the water from those areas and from any other runoff must be drained off the site in accordance with the Plumbing Code of Australia.

Stormwater disposal drains must be connected to all roof gutter down pipes within 14 days of installation of the down pipes or the construction of hard standing areas, as may be appropriate, to discharge roofwater to the approved method of disposal.

If kerb and gutter is constructed, an approved PVC or galvanised steel kerb adaptor (either roll over kerb adaptor or upright kerb adaptor) must be installed in the kerb.

- (9) All stormwater runoff from the proposed development must be collected on site and conveyed to an appropriate stormwater disposal system in a manner consistent with the Council's Guidelines for Engineering Works.
- (10) If stormwater is being discharged into a table drain, open channel or drainage line, an appropriately designed energy dissipating device must be installed at the point where the stormwater is discharged into the table drain, open channel or drainage line.
- (11) The overflow for the rainwater tank must be connected to a drainage line and conveyed to the street gutter, common drainage line or otherwise disposed of on site in accordance with the Plumbing Code of Australia.

Note 1. The rainwater tank should be maintained and protected against mosquito infestation.

Note 2. The Council does not recommend the use of tank rainwater for drinking, showering or washing eating utensils.

Note 3. If a pump is required it must be located and operated so as not to cause a noise nuisance to adjoining properties.

- (12) All earthworks, filling, building, driveways or other works, must be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.
- (13) Site fill must be clean material, free from organic matter, and compacted in horizontal layers not more than 250mm thick to 95% of the standard maximum dry density of the soil and must comply with the Council's *Guidelines for Engineering Works*.
- (14) The ground surrounding the building must be graded and drained to ensure that all surface and seepage water is diverted clear of buildings on the site and clear of adjoining properties. Permanent surface or subsoil drains or a combination of both must be provided to all excavated areas, hard standing areas and depressions. The invert of such drains must be a minimum of 200mm below the finished floor level and must have a minimum gradient of 1:100 to the stormwater disposal location. This work must be carried out within 14 days of the installation of the roof gutter down pipes.
- (15) All excavation and backfilling associated with the erection or demolition of the building must:
 - (a) be executed safely and in accordance with appropriate professional standards, and
 - (b) be properly guarded and protected to prevent it from being dangerous to life or property.
- (16) If a vehicular crossing must be constructed over the footway, access levels must be obtained from the Council's Engineering Department. The vehicular crossing must be constructed in accordance with the Council's *Guidelines for Engineering Works*. Further, the applicant must obtain a compliance certificate under section 109C of the Act at the completion of construction of the footway crossing from the Council or an accredited certifying authority certifying that the works have been completed in accordance with those guidelines and that the levels are in accordance with those issued.
- (17) If a vehicular crossing must be constructed over the footway adjacent to the proposed ingress or egress points it must be designed and constructed in accordance with the Council's *Guidelines for Engineering Works*. Further, the applicant must obtain a compliance certificate under section 109C of the Act at the completion of construction of the footway crossing from the Council or an accredited certifying authority certifying that the works have been completed in accordance with those guidelines and that the levels are in accordance with those issued.
- (18) The design and construction of vehicular access must comply with:

- (a) access levels obtained from the Council, and
 - (b) the Council's *Guidelines for Engineering Works*.
- (19) The external building material (sheet metal cladding) proposed to be used on the walls and roof of the building must be non-reflective. White colorbond is not permitted.
- (20) Building work involving the use of electric or pneumatic tools or other noisy operations must be carried out only between 7.00 am and 8.00 pm on weekdays and 8.00 am and 8.00 pm on weekends and public holidays.
- (21) The developer must relocate, if necessary, at the developer's cost any utility services.
- (22) The vehicular access from the proposed dwelling to the property boundary must comply with Part 4.1.3 (2) of *Planning for Bush Fire Protection* (ISBN 0 9751033 2 6) issued by NSW Rural Fire Service in 2006.

Construction of the vehicular access must achieve the following minimum standards:

- (a) a minimum carriageway width of 4m,
- (b) passing bays every 200m that are 20m long by 2m wide making a minimum trafficable width of 6m at the passing bay,
- (c) minimum vertical clearance of 4m to any overhanging obstructions,
- (d) curves must have a minimum inner radius of 6m,
- (e) a cross fall not exceeding 10 degrees,
- (f) a maximum gradient of not more than 10 degrees.

Note. Operators are reminded that the tree preservation provisions of clause 5.9 of this Plan are also relevant during the construction phase.

1.3 Before occupation or the issue of subdivision certificate

Note. The applicant must obtain an occupation certificate under section 109C of the Act, from either the Council or an accredited certifying authority before the occupation of the building. The issuing of an occupation certificate does not necessarily indicate that all conditions of development consent have been complied with. The applicant is still responsible for ensuring that all conditions of development consent have been complied with.

- (1) Additional water supply must be supplied in areas where reticulated water is unavailable of 15,000L per additional bedroom for domestic purposes.
- (2) At the commencement of building works, and in perpetuity, the property around the building must be managed, and Asset Protection Zones established, in accordance with section 4.1.3 and Appendix 5 of *Planning for Bush Fire Protection* (ISBN 0 9751033 2 6) issued by NSW Rural Fire Service in 2006 and *Standards for Asset Protection Zones*.

For asset protection zones (APZ) on slopes greater than 18 degrees, the property must be landscaped or managed (eg terracing) with suitable access being provided to the APZ to ensure the ongoing maintenance of the area. Details of landscaping plans must be submitted for approval to the Council or the principal certifier with the construction certificate.

- (3) The building must be constructed in accordance with AS 3959—2009, *Construction of buildings in bushfire-prone areas*.
- (4) Where reticulated water is unavailable, a dedicated water supply of at least 20,000L must be provided on site for fire fighting purposes. This is in addition to the water supply requirements for domestic purposes.

The water supply must achieve the following standards:

- (a) a suitable connection for fire fighting purposes is made available and located within the asset protection zone and away from the structure. A 65mm Storz outlet with a gate or ball valve is provided,
- (b) gate or ball valve and pipes are adequate for water flow and are metal rather than plastic,
- (c) underground tanks have an access hole of 200mm to allow tankers to refill direct from the tank. A hardened ground surface for truck access is supplied to within 4m of the access hole,
- (d) above ground tanks must be manufactured of concrete or metal and raised tanks must have their stands protected. Plastic tanks must not be used. Tanks on the hazard side of a building must be provided with adequate shielding for the protection of fire fighters,
- (e) all above ground water pipes external to the building are metal including and up to any taps. Pumps must be shielded.

Note 1. Any departure from the above standards will require written authorisation from the Council and the Rural Fire Service.

- (5) A building number must be displayed in a position clearly visible from the street in letters having a height of not less than 75mm. The number must be in a contrasting colour to the background on which it is placed.

Note. The correct building number is stated on the notice of determination.

- (6) Before the issue of any occupation certificate the responsible plumbing contractor must submit to the Council a copy of the sewer service diagram for the works. The sewer service diagram must be in accordance with the requirements of NSW Fair Trading.
- (7) Before the issue of any occupation certificate the responsible plumbing contractor must submit to the Council a copy of the certificate of compliance issued for the works.

1.4 Use of site

All conditions contained in any previous consent issued under the Act or the *Local Government Act 1993* must continue to be complied with.

1.5 Prescribed conditions

Note 1. In addition to the following, clauses 136A, 136B, 136C and 136D of the *Environmental Planning and Assessment Regulation 2000* prescribes other matters that should be complied with.

If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining lot, the person causing the excavation to be made:

- (a) must preserve and protect the building from damage, and
- (b) if necessary, must underpin and support the building in an approved method, and
- (c) must, at least 7 days before excavating below the level of the base of the footings of a building on an adjoining lot, give notice of intention to do so to the owner of the adjoining lot and furnish particulars to the owner of the building being erected or demolished.

Note 2. The owner of the adjoining lot is not liable for any part of the cost of the work carried out for the purposes of this condition, whether carried out on the lot being excavated or on the adjoining lot.

Note 3. For the purposes of this condition lot includes a public road or any other public place.

Division 2 Conditions that apply to the conversion of a dwelling to tourist and visitor accommodation

2.1 Before occupation or issue of subdivision certificate

Note. The applicant must obtain an occupation certificate under section 109C of the Act, from either the Council or an accredited certifying authority before the occupation of the building. The issuing of an occupation certificate does not necessarily indicate that all conditions of development consent have been complied with. The applicant is still responsible for ensuring that all conditions of development consent have been complied with.

- (1) Parking spaces must be provided at the rate of 1 parking space per visitor bedroom and 1 parking space for permanent residents.
- (2) Parking areas must be constructed of a hard standing, dust free and weather proof surface and be appropriately line marked.

2.2 Use of site

The development must be operated in accordance with the Council's *Operation of Tourist and Visitor Accommodation Establishments Policy* at all times.

Division 3 Conditions that apply to dwelling houses (including exhibition homes and dwelling houses with attached and

detached garages)

3.1 Before commencement

Note. The applicant must obtain an occupation certificate under section 109C of the Act, from either the Council or an accredited certifying authority before the occupation of the building. The issuing of an occupation certificate does not necessarily indicate that all conditions of development consent have been complied with. The applicant is still responsible for ensuring that all conditions of development consent have been complied with.

(1) The payment to the Council of:

- (a) a bond for security deposit on the kerb and gutter and footpath, and
- (b) fees for plumbing and drainage work, and
- (c) fees for the issuing of access levels,

in accordance with the Council's *Management Plan* for the year in which the amount owing is paid.

The fees and bond must be paid before any construction work commences.

Note. The bond held on the kerb and gutter and footpath is fully refundable upon completion of all works and upon inspection by the Council to ensure that any damage to the Council's infrastructure has been repaired. The bond will not be refunded in the event that damage done to the Council's infrastructure is not repaired to its satisfaction.

(2) Any development involving bonded asbestos removal work (of an area of more than 10m²) or friable asbestos removal work must be undertaken by a person who carries on a business of such removal work in accordance with a licence under Part 8.10 of the *Work Health and Safety Regulation 2011*.

The person having the benefit of the complying development certificate must provide the Council with a copy of a signed contract with such a person before any development under the consent commences.

Any such contract must indicate whether any bonded asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the bonded asbestos material or friable asbestos material must be delivered.

(3) Before construction commences, arrangements, satisfactory to the relevant electricity authority and the relevant telecommunications authority, for the provision of electrical power and telephone lines, respectively, to fully serve the development, must be made.

(4) All building rubbish and debris, including rubbish and debris that can be wind blown, must be contained on site in a suitable container at all times before disposal at the Council's waste management centre. The container must be erected or placed on the building site before work commences.

Materials, sheds or machinery to be used in association with the construction of the building must not be stored or stacked on the Council's footpath, nature strip, reserve or roadway.

Note. Building rubbish or debris must not be placed or be permitted to be placed on any adjoining public reserve, footway, road or private land.

- (5) Before plumbing and drainage works commence the responsible plumbing contractor must submit to the Council a notice of works under the Plumbing and Drainage Act 2011.

3.2 During construction

- (1) The site must be protected from erosion and sediment loss during the construction works. This work must be carried out and maintained in accordance with the Council's *Erosion and Sediment Control Guidelines for Building and Work Sites*. Run-off and erosion controls must be effectively maintained until the site has been stabilised and landscaped.
- (2) Works must be carried out in accordance with the plans and specifications to which the complying development certificate relates.
- (3) The building must be designed and constructed so that all floor levels have sufficient height to enable the house drainage line to fall at a permissible gradient to the connection to the Council's sewer main, and the earthworks on the site must be such that there is the required minimum cover over the house drainage line, all in accordance with the *Plumbing Code of Australia*.
- (4) Toilet facilities must be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:
- (a) a standard flushing toilet connected to a public sewer, or
 - (b) if that is not practicable, an accredited sewage management facility approved by the Council, or
 - (c) if that is not practicable, any other sewage management facility approved by the Council.

Note 1. The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.

Note 2. Refer to the Council's guidelines for the provision of builders temporary closet accommodation.

- (5) The plumbing and drainage must be inspected by the Council at the times specified in Column 2.

Column 1

Internal house drainage

External house drainage

Column 2

When all internal plumbing work is installed and before concealment.

When all external plumbing work is

Stack work	installed and before concealment. When all work is installed and before concealment.
Final	Before occupation of the building.

- (6) All plumbing and drainage work must be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.

Note. It will be necessary to install a temperature control valve (eg tempering valve) to ensure that hot water to all personal hygiene fixtures is delivered at a temperature not exceeding 50°C.

- (7) All roofed and paved areas must be drained and the water from those areas and from any other runoff must be drained off the site in accordance with the *Plumbing Code of Australia*.

Stormwater disposal drains must be connected to all roof gutter down pipes within 14 days of installation of the down pipes or the construction of hard standing areas, as may be appropriate, to discharge roofwater to the approved method of disposal.

If kerb and gutter is constructed, an approved PVC or galvanised steel kerb adaptor (either roll over kerb adaptor or upright kerb adaptor) must be installed in the kerb.

- (8) All stormwater runoff from the proposed development must be collected on site and conveyed to an appropriate stormwater disposal system in a manner consistent with AS/NZS 3500 and the Council's Guidelines for Engineering Works.
- (9) If stormwater is being discharged into a table drain, open channel or drainage line, an appropriately designed energy dissipating device must be installed at the point where the stormwater is discharged into the table drain, open channel or drainage line.
- (10) The overflow for the rainwater tank must be connected to a drainage line and conveyed to the street gutter, common drainage line or otherwise disposed of on site in accordance with the *Plumbing Code of Australia*.

Note 1. The rainwater tank must be maintained and protected against mosquito infestation.

Note 2. The Council does not recommend the use of tank rainwater for drinking, showering or washing eating utensils.

Note 3. If a pump is required it must be located and operated so as not to cause a noise nuisance to adjoining properties.

- (11) All earthworks, filling, building, driveways or other works, must be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.
- (12) Site fill must be clean material, free from organic matter, and compacted in horizontal layers not more than 250mm thick to 95% of the standard maximum

dry density of the soil and must comply with the Council's *Guidelines for Engineering Works*.

- (13) The ground surrounding the building must be graded and drained to ensure that all surface and seepage water is diverted clear of buildings on the site and clear of adjoining properties. Permanent surface or subsoil drains or a combination of both must be provided to all excavated areas, hard standing areas and depressions. The invert of such drains must be a minimum of 200mm below the finished floor level and must have a minimum gradient of 1:100 to the stormwater disposal location. This work must be carried out within 14 days of the installation of the roof gutter down pipes.
- (14) All excavation and backfilling associated with the erection or demolition of the building must:
 - (a) be executed safely and in accordance with appropriate professional standards, and
 - (b) be properly guarded and protected to prevent it from being dangerous to life or property.
- (15) If a vehicular crossing over the footway must be constructed, access levels must be obtained from the Council's Engineering Department. The vehicular crossing must be constructed in accordance with the Council's *Guidelines for Engineering Works*. Further, the applicant must obtain a compliance certificate under section 109C of the Act at the completion of construction of the footway crossing from the Council or an accredited certifying authority certifying that the works have been completed in accordance with those guidelines and that the levels are in accordance with those issued.
- (16) If a vehicular crossing must be constructed over the footway adjacent to the proposed ingress or egress points it must be designed and constructed in accordance with the Council's *Guidelines for Engineering Works*. Further, the applicant must obtain a compliance certificate under section 109C of the Act at the completion of construction of the footway crossing from the Council or an accredited certifying authority certifying that the works have been completed in accordance with those guidelines and that the levels are in accordance with those issued.
- (17) The design and construction of vehicular access must comply with:
 - (a) access levels obtained from the Council, and
 - (b) the Council's *Guidelines for Engineering Works*.
- (18) The external building material (sheet metal cladding) proposed to be used on the walls and roof of the building must be non-reflective. White colorbond is not permitted.
- (19) Building work involving the use of electric or pneumatic tools or other noisy operations must be carried out only between 7.00 am and 8.00 pm on weekdays and 8.00 am and 8.00 pm on weekends and public holidays.
- (20) The developer must relocate, if necessary, at the developer's cost any utility

services.

Note. Operators are reminded that the tree preservation provisions of clause 5.9 of this Plan are also relevant during the construction phase.

3.3 Before occupation or issue of subdivision certificate

Note. The applicant must obtain an occupation certificate under section 109C of the Act, from either the Council or an accredited certifying authority before the occupation of the building. The issuing of an occupation certificate does not necessarily indicate that all conditions of development consent have been complied with. The applicant is still responsible for ensuring that all conditions of development consent have been complied with.

- (1) A building number must be displayed in a position clearly visible from the street in letters having a height of not less than 75mm. The number must be in a contrasting colour to the background on which it is placed.

Note. The correct building number is stated on the notice of determination.

- (2) Before the issue of any occupation certificate the responsible plumbing contractor must submit to the Council a copy of the sewer service diagram for the works. The sewer service diagram must be in accordance with the requirements of NSW Fair Trading.
- (3) Before the issue of any occupation certificate the responsible plumbing contractor must submit to the Council a copy of the certificate of compliance issued for the works.

3.4 Use of site

All conditions contained in any previous consent issued under the Act or the Local Government Act 1993 must continue to be complied with.

3.5 Prescribed conditions

Note 1. In addition to the following, clauses 136A, 136B, 136C and 136D of the Environmental Planning and Assessment Regulation 2000 prescribes other matters that should be complied with.

If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining lot, the person causing the excavation to be made:

- (a) must preserve and protect the building from damage, and
- (b) if necessary, must underpin and support the building in an approved method, and
- (c) must, at least 7 days before excavating below the level of the base of the footings of a building on an adjoining lot, give notice of intention to do so to the owner of the adjoining lot and furnish particulars to the owner of the building being erected or demolished.

Note 2. The owner of the adjoining lot is not liable for any part of the cost of the work carried out for the purposes of this condition, whether carried out on the lot being excavated or on

the adjoining lot.

Note 3. For the purposes of this condition lot includes a public road or any other public place.

Division 4 Conditions that apply to outdoor swimming pools and child resistant barriers

4.1 Before commencement

Note. The applicant must obtain an occupation certificate under section 109C of the Act, from either the Council or an accredited certifying authority before the occupation of the building. The issuing of an occupation certificate does not necessarily indicate that all conditions of development consent have been complied with. The applicant is still responsible for ensuring that all conditions of development consent have been complied with.

- (1) The payment to the Council of:
 - (a) a bond for security deposit on the kerb and gutter and footpath, and
 - (b) fees for plumbing and drainage work, and
 - (c) fees for the issuing of access levels,

in accordance with the provisions of the Council's Management Plan for the year in which the amount owing is paid.

The fees and bond must be paid before any construction work commences.

Note. The bond held on the kerb and gutter and footpath is fully refundable upon completion of all works and upon inspection by the Council to ensure that any damage to the Council's infrastructure has been repaired. The bond will not be refunded in the event that damage done to the Council's infrastructure is not repaired to its satisfaction.

- (2) Any development involving bonded asbestos removal work (of an area of more than 10m², or friable asbestos removal work must be undertaken by a person who carries on a business of such removal work in accordance with a licence under Part 8.10 of the Work Health and Safety Regulation 2011.

The person having the benefit of the complying development certificate must provide the Council with a copy of a signed contract with such a person before any development under the consent commences.

Any such contract must indicate whether any bonded asbestos material or friable asbestos material will be removed, and if so, must specify the landfill site (that may lawfully receive asbestos) to which the bonded asbestos material or friable asbestos material must be delivered.

- (3) All building rubbish and debris, including that which can be wind blown, must be contained on site in a suitable container at all times before disposal at the Council's waste management centre. The container must be erected or placed on the building site before work commences.

Materials, sheds or machinery to be used in association with the construction of the building must not be stored or stacked on the Council's footpath, nature strip, reserve or roadway.

Note. Building rubbish or debris must not be placed or be permitted to be placed on any adjoining public reserve, footway, road or private land.

- (4) Before plumbing and drainage works commence the responsible plumbing contractor must submit to the Council a notice of works under the *Plumbing and Drainage Act 2011*.

4.2 During construction

- (1) The site must be protected from erosion and sediment loss during the construction works. This work must be carried out and maintained in accordance with the Council's *Erosion and Sediment Control Guidelines for Building and Work Sites*. Run-off and erosion controls must be effectively maintained until the site has been stabilised and landscaped.
- (2) Works must be carried out in accordance with the plans and specifications to which the complying development certificate relates.
- (3) Toilet facilities must be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:
- (a) a standard flushing toilet connected to a public sewer, or
 - (b) if that is not practicable, an accredited sewage management facility approved by the Council, or
 - (c) if that is not practicable, any other sewage management facility approved by the Council.

Note 1. The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.

Note 2. Refer to the Council's Guidelines for the provision of builders' temporary closet accommodation attached for additional information.

Note 3. All work should be carried out so as to comply with the provisions of the *Swimming Pools Act 1992*.

- (4) In sewerred areas, the swimming pool backwash pipe must be connected to the house drainage system in accordance with the *Plumbing Code of Australia*. This connection can be via a suitable existing gully or, alternatively, a gully can be cut into the house drainage line for this purpose.

If alterations to the existing house drainage lines are required, the works must be inspected by the Council at the times specified in Column 2.

Column 1

External drainage alterations

Column 2

When all external plumbing work is installed and before concealment.

Final

Before occupation of the pool.

- (5) In unsewered areas, the swimming pool backwash must be discharged and disposed of on site without affecting neighbouring properties or buildings located on the land on which the pool is located.
- (6) All roofed and paved areas must be drained and the water from those areas and from any other drainage conveyed to the existing inter-lot drains located on the land, in accordance with the *Plumbing Code of Australia*.

Stormwater disposal drains must be connected to all roof gutter down pipes within 14 days of installation of the down pipes or the construction of hard standing areas, as may be appropriate, to discharge roofwater to the approved method of disposal.

If kerb and gutter is constructed, an approved PVC or galvanised steel kerb adaptor (either roll over kerb adaptor or upright kerb adaptor) must be installed in the kerb.

- (7) The ground surrounding the building must be graded and drained to ensure that all surface and seepage water is diverted clear of buildings on the site and clear of adjoining properties. Permanent surface or subsoil drains or a combination of both must be provided to all excavated areas, hard standing areas and depressions. The invert of such drains must be a minimum of 200mm below the finished floor level and must have a minimum gradient of 1:100 to the stormwater disposal location. This work must be carried out within 14 days of the installation of the roof gutter down pipes.
- (8) All earthworks, filling, building, driveways or other works, must be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.
- (9) All stormwater runoff from the proposed development must be collected on site and conveyed to an appropriate stormwater disposal system in a manner consistent with the *Plumbing Code of Australia* and the Council's *Guidelines for Engineering Works*.
- (10) All excavation and backfilling associated with the erection or demolition of the building must:
 - (a) be executed safely and in accordance with appropriate professional standards, and
 - (b) be properly guarded and protected to prevent it from being dangerous to life or property.
- (11) The developer must relocate, if necessary, at the developer's cost any utility services.
- (12) Building work involving the use of electric or pneumatic tools or other noisy operations must be carried out only between 7.00 am and 8.00 pm on weekdays and 8.00 am and 8.00 pm on weekends and public holidays.

Note. The tree preservation provisions of clause 5.9 of this Plan are also relevant during the construction phase.

4.3 Before occupation or issue of subdivision certificate

Note. The applicant must obtain an occupation certificate under section 109C of the Act, from either the Council or an accredited certifying authority before the occupation of the building. The issuing of an occupation certificate does not necessarily indicate that all conditions of development consent have been complied with. The applicant is still responsible for ensuring that all conditions of development consent have been complied with.

Before the issue of any occupation certificate the responsible plumbing contractor must submit to the Council a copy of the sewer service diagram for the works. The sewer service diagram must be in accordance with the requirements of NSW Fair Trading.

4.4 Use of site

- (1) All exterior lighting associated with the development must be designed and installed so that no light will be cast onto any adjoining property.

Note. Compliance with Australian Standard AS 4282—1997, *Control of the Obtrusive Effects of Outdoor Lighting* will satisfy this condition.

- (2) Any child resistant barrier provided must be maintained in a good state of repair and in place so long as the swimming pool exists.
- (3) All gates and doors providing access to the swimming pool must be kept securely closed at all times when they are not in actual use.
- (4) A warning sign bearing the prescribed notice must be erected in a prominent position and maintained at all times in accordance with the *Swimming Pools Regulations 2008*.
- (5) The proposed filter and pump are not to increase noise level of 5 dB(A) measured at the property boundary.
- (6) The proposed filter and pump must be operated in accordance with the *Protection of the Environment Operations (Noise Control) Regulation 2008* which restricts the times of operation. Restrictions apply between 8.00 pm and 7.00 am on weekdays and Saturdays and 8.00 pm to 8.00 am on Sundays and public holidays.
- (7) All conditions contained in any previous consent issued under the Act or the *Local Government Act 1993* must continue to be complied with.

4.5 Prescribed conditions

Note 1. In addition to the following, clauses 136A, 136B, 136C and 136D of the *Environmental Planning and Assessment Regulation 2000* prescribes other matters that should be complied with.

If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining lot, the

person causing the excavation to be made:

- (a) must preserve and protect the building from damage, and
- (b) if necessary, must underpin and support the building in an approved method, and
- (c) must, at least 7 days before excavating below the level of the base of the footings of a building on an adjoining lot, give notice of intention to do so to the owner of the adjoining lot and furnish particulars to the owner of the building being erected or demolished.

Note 2. The owner of the adjoining lot is not liable for any part of the cost of the work carried out for the purposes of this condition, whether carried out on the lot being excavated or on the adjoining lot.

Note 3. For the purposes of this condition lot includes a public road or any other public place.

Bathurst Regional Local Environmental Plan (LEP) 2014 2019 Housekeeping Amendment Explanation Document

Why is Council amending the Bathurst Regional Local Environmental Plan (LEP) 2014?

Council has prepared a proposed amendment to the LEP which considers the following matters:

1. The inclusion of **artisan food and drink industry** as a permissible land use within the RU1 Primary Production, RU2 Rural Landscape and RU4 Primary Production Small Lot zones.
2. The proposed rezoning of a parcel of land at Edgells Lane from RE2 Private Recreation to E2 Environmental Conservation and RU4 Primary Production Small Lots;
3. An amendment to Schedule 5 – Heritage to include two additional local heritage items and amend the curtilage of one local heritage item;
4. An amendment to Clause 7.10 - Signage to enable educational establishments to erect directional signage on any land;
5. A number of amendments to the exempt and complying development criteria is proposed. Detailed changes are explained below.

What is the intent of the proposed amendment?

There are five key elements of the LEP Amendment. Each of the elements are outlined below.

1. Inclusion of **artisan food and drink industry** as a permissible land use

The NSW Government have recently included a new definition for **artisan food and drink industry**, a type of light industry. The Bathurst Regional LEP 2014 prohibits light industries in the RU1, RU2 and RU4 zones, and therefore artisan food and drink industries are also prohibited.

Council officers consider that these types of land uses should be permissible within the identified zones, in similar circumstances to cellar door premises are permissible with consent. This Planning Proposal seeks to amend the land use tables for the RU1 Primary Production, RU2 Rural Landscapes and RU4 Primary Production Small Lot zones, including **artisan food and drink industry** as a permissible with consent land use.

artisan food and drink industry means a building or place the principal purpose of which is the making or manufacture of boutique, artisan or craft food or drink products only. It must also include at least one of the following:

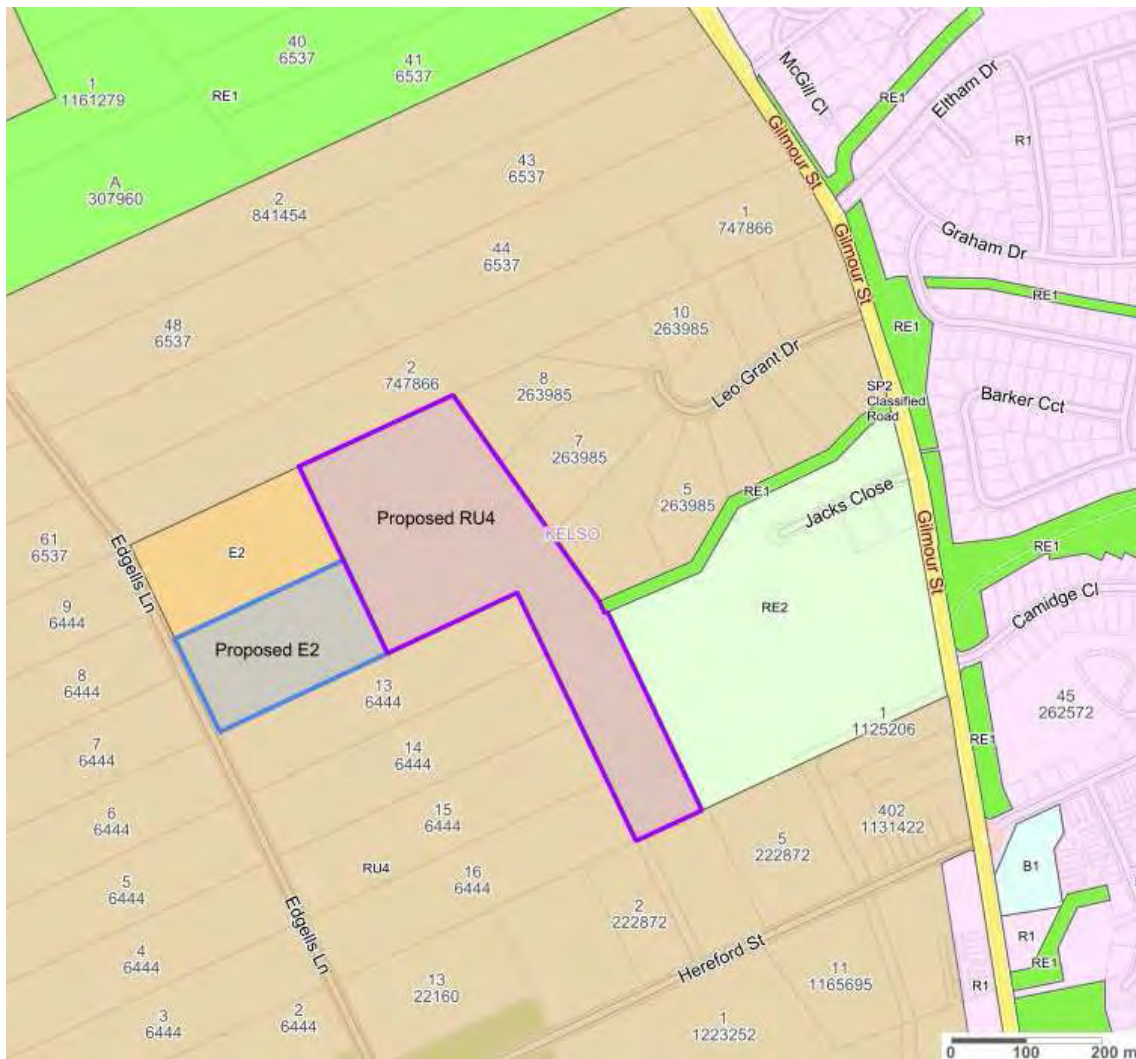
- (a) a retail area for the sale of the products,
- (b) a restaurant or cafe,
- (c) facilities for holding tastings, tours or workshops.

Artisan food and drink industries are a type of **light industry**—see the definition of that term in this Dictionary.

2. Lot 2 DP 1233088, Edgells Lane, Kelso

It should be noted that Bathurst Regional Council is the landowner of this parcel of land. The classification, pursuant to the Local Government Act, is not proposed to be altered.

Council has recently purchased the parcel of land for environmental conservation purposes. The lot forms part of the land known locally as 'The Brick Pits' and is important environmental habitat. The land is currently zoned RE2 Private Recreation and it is proposed to zone the environmental habitat portion of the land E2 Environmental Conservation and the residual rural balance RU4 Primary Production Small Lots. The classification of the land, pursuant to Local Government Act 1993, is not being altered. It is appropriate that the land be part zoned E2 Environmental Conservation and part zoned RU4 Primary Production Small Lots.



3. Amendment to Schedule 5: Heritage of the Bathurst Regional Local Environmental Plan 2014

The ongoing protection of the region's heritage is supported by its adopted Heritage Plan. The addition of two heritage items, at the landowner request, demonstrates the community's support for the ongoing protection of heritage. The alteration of the curtilage to one local heritage item reflects the current subdivision pattern relating to a newly constructed dwelling.

a) Addition of two heritage items

Part lot 100 DP 864119, 21 Blacks Mill Lane, O'Connell

The purpose of this amendment is to include the dwelling and associated outbuildings as a local heritage item.

Part Lot 284 DP 47960, Boundary Road, Mitchell

Spatial Services NSW have advised Council of a survey mark with significant provenance. It is Council's intention to make the survey mark a heritage item with local significance.

b) Alteration to the curtilage of one local heritage item

Lots 1 & 2 DP 1237902, 294 Russell Street and 10 Bishop Street, Bathurst

The purpose of the amendment is to alter the curtilage of the existing Heritage Item. The curtilage is proposed to be altered so that it does not include the new dwelling located on Lot 2 DP 1237902.

4. Clause 7.10 of the Bathurst Regional Local Environmental Plan 2014

The amendment relates to Clause 7.10(2) and will enable educational establishments to erect directional signage on any land. Education is one of the largest sectors within the Bathurst Regional economy. The region also has a number of boarding houses associated with the Schools. The ability for the educational facilities to erect signage to direct the travelling public is considered appropriate.

The proposed wording of the clause is below:

7.10 Signage

- (1) Development consent must not be granted to the erection of signage on any land, except land in Zone SP3 Tourist, unless:
 - (a) the signage relates to the approved use of the site and is located on the land on which that use is being conducted, and
 - (b) the dimensions and overall size of the signage is not larger than would reasonably be required so to inform the public.
- (2) Despite subclause (1), development consent may be granted to the erection of signage on any land for the specific purpose of directing the travelling public to **educational establishments**, tourist facilities or places of scientific, historic or scenic interest, if the consent authority is satisfied that:
 - (a) the signage relates to a specific building or place within Bathurst Regional local government area, and
 - (b) the principal purpose of the signage is to direct the travelling public to that building or place, and
 - (c) the dimensions and overall size of the signage are not larger than would reasonably be required so to direct the travelling public.
- (3) Despite subclause (1), development consent may be granted to a directory board sign on any land if the consent authority is satisfied that:
 - (a) the directory board sign relates to a business or industrial estate or park in the Bathurst Regional local government area and is located at the entrance to that estate or park, and
 - (b) the dimensions and overall size of the signage are not larger than would reasonably be required to direct the public to the business or industrial estate or park.
- (4) Despite subclause (1), development consent may be granted to signage of a temporary nature on any land if the consent authority is satisfied that:
 - (a) the signage relates to a local event within the Bathurst Regional local government area, and
 - (b) the signage will not be displayed for more than 28 days before the event or 7 days after the event.
- (5) Despite subclause (1), development consent may be granted to signage on any land for the specific purpose of advertising premises for sale or for lease.
- (6) Despite subclause (1), development consent may be granted to interpretive signage on any land for the specific purpose of interpreting the built or natural environment or an item of historic nature.
- (7) In this clause:

directory board sign means a sign that displays a business identification sign for 2 or more businesses.

interpretive signage means a sign that displays interpretive information for a building or place of a historic, environmental or scenic nature.

5. Amendment to the Exempt and Complying Development Criteria (Schedule 2 & 3) of the Bathurst Regional Local Environmental Plan 2014.

a) Schedule 2: Exempt Development

Exempt development is development that can be undertaken without the consent of Council, provided the development meets predetermined requirements.

Council has undertaken a review of the Exempt Development criteria contained in the Bathurst Regional Local Environmental Plan 2014. The aim of the Planning Proposal is to clarify the requirements for certain development types. The amendment relates to the following matters:

Division	Intent of Amendment
4 - Animal shelters (including aviaries, fowl and poultry houses, dog kennels, horse stables and yards)	Include requirement for stormwater to be disposed of into an existing stormwater drainage system or a legal point of discharge.
7 - Balconies, decks, patios, patio covers, pergolas, terraces and verandahs (including attached or detached to a dwelling, roofed and unroofed)	Removal of 'cabanas' and 'gazebos' from the criteria. Minor rewording of the criteria. Permit structures forward of the building line with a maximum width.
8 - Barbecues and other outdoor cooking structures	Minor rewording to criteria (7) relating to house drainage.
11 - Building alterations (internal and external) to dwellings, including recladding of roofs and walls (see also painting and rendering of buildings)	Include requirement for alterations to plumbing works to be inspected by Council. Include criteria relating to the use of non-combustible cladding materials.
12 - Building alterations (internal and external) to industrial premises and agricultural produce industries, including recladding of roofs and walls	Include requirement for alterations to plumbing works to be inspected by Council. Include criteria relating to the use of non-combustible cladding materials.
13 - Building identification signs and business identification signs	Minor rewording to subclause 4 – Pylon Signs and clearance from house drainage.
17 – Carports, garages and garden sheds	Altered the grouping of the development types. Introduce a maximum gross floor area for all development types.
20 - Communication dishes (radio and satellite)	Minor rewording to criteria (6) relating to house drainage.
21 - Cubby houses, play equipment and shade structures of canvas, fabric, mesh or the like	Altered the grouping of the development types.
22 – Dams	Introduce criteria relating to the maximum harvestable rights. Introduce boundary setbacks.
24 - Driveways, paths and paving (including driveways, footway crossings, carparks, loading facilities, hard stand spaces and manoeuvring areas)	Introduce criteria to maintain minimum coverage of engineering services. Minor rewording to criteria (4) relating to house drainage.

25 – Earthworks and retaining walls	Introduce criteria for boundary setbacks for earthworks. Introduce criteria to maintain minimum coverage of engineering services.
27 – Farm buildings, farm sheds and structures	Remove these development types from zones R5 Large Lot Residential, E4 Environmental Living and IN1 General Industrial. Introduce floor area and height restrictions based on lot area. Amend setback criteria.
28 – Fences	Reword the criteria that applies to the development type to clarify the criteria.
29 – Filming	Repeal the provision and defer to State Environmental Planning Policy (Exempt and Complying Development) Codes.
32 - Greenhouses, cabanas, gazebos, and ferneries	Alter the grouping of the development types. Remove the criteria that relates to garages and garden sheds.
40 – Painting and rendering of buildings	Remove the ability for the clause to apply to Heritage Items or draft Heritage Items.
42 - Portable classrooms (not covered by State Environmental Planning Policy (Infrastructure) 2007)	Minor rewording to criteria (7) relating to house drainage.
43 - Portable swimming pools and spas and child-resistant barriers	Repeal the provision and defer to SEPP (Exempt and Complying Development) Codes.
45 - Rainwater tanks (above or below ground)	Clarify setback requirements. Restrict development in the Flood Planning Area. Clarify the requirement for stormwater disposal based on the zone of the land. Minor rewording to criteria (15) relating to house drainage.
48 - Screen enclosures (of balconies, decks, patios, pergolas, terraces and verandahs)	Include requirement for stormwater to be disposed of into an existing stormwater drainage system or a legal point of discharge. Minor rewording of Clause (6) relating to house drainage.
49A - Shipping containers	New Division. Introduce new criteria for shipping containers to be considered as exempt development.
53 - Temporary builders' structures	Minor rewording of the clause relating to connections to the sewer and clearance from sewer manholes and property connection points.
55 - Temporary structures (other than tents and marquees) and temporary alterations or additions to buildings or works, solely for filming purposes	Repeal the provision and defer to SEPP (Exempt and Complying Development) Codes.

57 - Tents or marquees used solely for filming purposes	Repeal the provision and defer to SEPP (Exempt and Complying Development) Codes.
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Detailed changes to the criteria can be located at <https://yoursay.bathurst.nsw.gov.au/LEPAmendments>

b) Schedule 3: Complying Development

Complying development provides a fast tracked approval process for development that meets predetermined criteria and development controls.

The amendment relates to Part 2 - Additions to dwelling houses and Part 4 – Dwelling houses of Schedule 3 – Complying Development. The proposed changes relate to ensuring that minimum cover is maintained for all engineering services on the site.

There are no changes to the conditions to be imposed.

How might the LEP Amendment affect me?

1. With respect to the inclusion of the ***artisan food and drink industry*** definition, Council considers that the amendment is minor and will increase the development capacity of the land, in line with other similar rural activities that are already permitted in the rural zones (e.g. cellar door premises).
2. With respect to the proposed changes to the zoning of land at Edgells Lane, Kelso, Council considers the proposed change as minor and will not significantly affect the development capacity of the land.
3. With respect to heritage matters, the landowners have sought the inclusion of two new heritage items. The inclusion of the additional heritage items demonstrates Council's commitment to protecting significant buildings and features within the Bathurst Region. The alteration of the curtilage of one heritage item so it reflects an appropriate curtilage of the existing heritage item is supported in this circumstance.
4. With respect to the proposed changes to the wording of Clause 7.10 – signage, Council considers the proposed changes as minor and will assist educational establishments erect signage to direct the travelling public to their facility.
5. With respect to the changes to the exempt development criteria, the changes are likely to affect those landowners that wish to use Council's exempt development criteria. The development types that are likely to have the most impact relate to carports and garages, dams, earthworks and retaining walls, farm buildings, farm sheds and structures and shipping containers. Other minor changes have been made to a range of exempt developments.

With respect to the changes to the complying development criteria, the changes are unlikely to affect landowners, unless they are constructing a dwelling or altering an existing dwelling using Council's complying development criteria. The changes will not prevent a dwelling to be constructed or alterations to a dwelling to be made but may require design changes to ensure that Council's Engineering services remain undamaged.

How can I participate or find out more information?

Council is exhibiting the amendment to the Bathurst Regional Local Environmental Plan 2014 for a period of 28 days from **13 May 2019** until **11 June 2019**.

Copies of the draft LEP Amendment and location maps are available from Council offices and from its website <https://yoursay.bathurst.nsw.gov.au/LEPAmendments>.

Copies of the full Planning Proposal documentation and maps that Council provided to the NSW Department of Planning and Environment and the Department's authorisation to proceed with public exhibition are available on the Department of Planning and Environment's LEP tracking website <http://leptracking.planning.nsw.gov.au/proposal/details.php?rid=5740> or on Council's website identified above.

Council welcomes submissions in respect of the proposal. If you have any queries please contact Council's Senior Strategic Planner, Mr Nicholas Murphy, on 6333 6211.

Summary Report

13 May 2019 - 11 June 2019

Your Say Bathurst Region

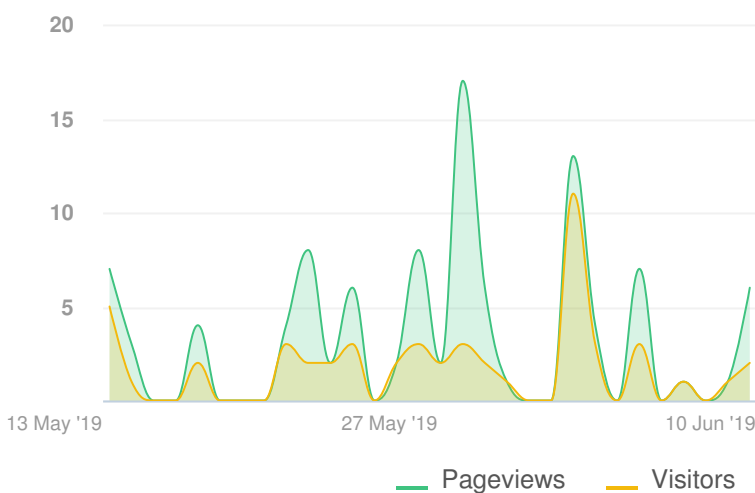
PROJECTS SELECTED: 1

Local Environmental Plan (LEP) Changes

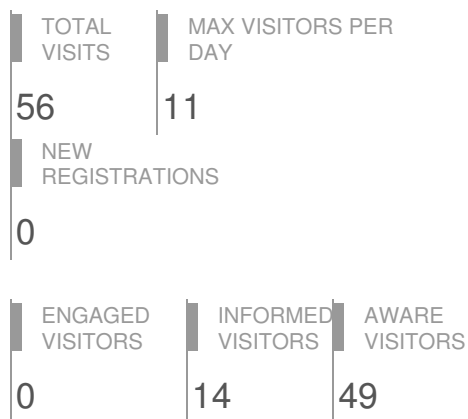
FULL LIST AT THE END OF THE REPORT



Visitors Summary



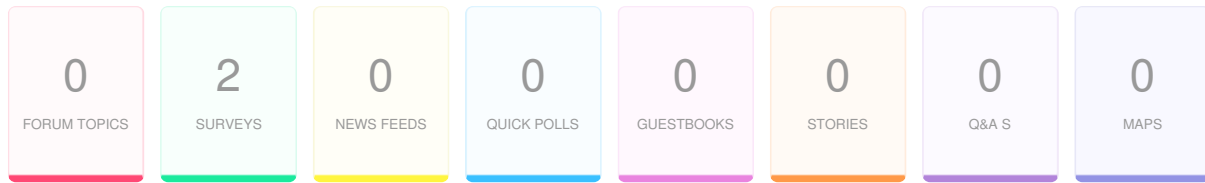
Highlights



PARTICIPANT SUMMARY

ENGAGED	<p>0 ENGAGED PARTICIPANTS</p> <table border="1"> <thead> <tr> <th></th> <th>Registered</th> <th>Unverified</th> <th>Anonymous</th> </tr> </thead> <tbody> <tr> <td>Contributed on Forums</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Participated in Surveys</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Contributed to Newsfeeds</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Participated in Quick Polls</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Posted on Guestbooks</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Contributed to Stories</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Asked Questions</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Placed Pins on Places</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Contributed to Ideas</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p><i>* A single engaged participant can perform multiple actions</i></p>		Registered	Unverified	Anonymous	Contributed on Forums	0	0	0	Participated in Surveys	0	0	0	Contributed to Newsfeeds	0	0	0	Participated in Quick Polls	0	0	0	Posted on Guestbooks	0	0	0	Contributed to Stories	0	0	0	Asked Questions	0	0	0	Placed Pins on Places	0	0	0	Contributed to Ideas	0	0	0	<p>TOP PROJECTS</p> <p>No projects to show</p> <p><i>* Calculated as a percentage of total visits to the Project</i></p>
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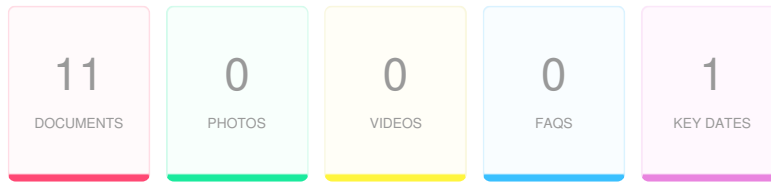
ENGAGEMENT TOOLS SUMMARY



SURVEYS SUMMARY	
2	Surveys
0	Contributors
0	Submissions

TOP 3 SURVEYS BASED ON CONTRIBUTORS	
0 Contributors to Health Services Amendment	0 Contributors to 2019 Housekeeping Amendment

INFORMATION WIDGET SUMMARY



DOCUMENTS	
11	Documents
9	Visitors
15	Downloads

TOP 3 DOCUMENTS BASED ON DOWNLOADS		
7 Downloads	4 Downloads	2 Downloads
Health Services Planning Proposal document	Explanation - Health Services Amendment	Housekeeping Amendment Planning Proposal document

KEY DATES	
1	Key Dates
0	Visitors
0	Views

TOP 3 KEY DATES BASED ON VIEWS
0 Views
Local Environmental Plan (LEP) Changes

TRAFFIC SOURCES OVERVIEW

REFERRER URL	Visits
www.google.com	5
www.google.com.au	5
www.bing.com	2
android-app	1
nortonsafe.search.ask.com	1
smartnet.brc.internal	1

SELECTED PROJECTS - FULL LIST

PROJECT TITLE	AWARE	INFORMED	ENGAGED
Local Environmental Plan (LEP) Changes	49	14	0



Ingrid completed Submission - draft Community Participation Plan (20.0331)
Your Say Bathurst Region

to:

nicholas.murphy, council

10/03/2019 05:57 PM

Hide Details

From: Your Say Bathurst Region <notifications@engagementhq.com>

To: nicholas.murphy@bathurst.nsw.gov.au, council@bathurst.nsw.gov.au

Security:

To ensure privacy, images from remote sites were prevented from downloading. Show Images

Ingrid just submitted the survey 'Submission - draft Community Participation Plan' with the responses below.

Name

Ingrid Pearson

Postal Address

17 McGillan Drive Kelso 2795

Your email address

ingrid@bigpond.com

Please outline your submission

Thank you for holding an information session on 27 February 2019. I commend Council on providing many avenues of engaging with the community. In particular, the DA-tracker and regular articles in the newspapers have kept me informed on Council's initiatives, DAs and other Council strategies and policies. My comments on the CCP draft document are: Item 3.3 DA Consultation channels: Social media was not included (it was included in 4.2 Strategic Planning Consultation channels). Item 3.10 How Council determines who will be notified: I do note that Council has discretion to notify under Section 3.14.4.4. Item 3.14.3.1 (c) Exhibited development does not apply to (xv) demolition of a heritage item, or (xvi) demolition work, relic or place if in the opinion of Council will be of a minor nature or will not adversely affect the environmental heritage... It is not clear to me how Council determines it is of a minor nature when it is located within a Heritage Conservation Area. May I suggest that Council develop heritage guidelines to guide owners and developers to create suitable infill/adaptive reuse for Heritage Conservation Areas using NSW Heritage Office and NSW Government Architect Offices design guides. Item 3.14.4.4 Other notified development in all zones provides notice to owners of adjoining land where a material adverse impact upon: views, overshadowing, privacy, visual impact of proposed development to streetscape. While according to EPA Act 2008 complying or exempt developments do not need to be notified, owners of adjoining land could still be adversely impacted as aforesaid by CDC development and exempt development can adversely impact on views and privacy of adjoining land owners, especially in green field sub-divisions. Does Council require notification of exempt developments for its records to check that they meet the compliance requirements for exempt development – even though this is not required by the EPA Act?

Would you like to upload a document?

No Answer

Have you made a reportable political donation within the meaning of the Environmental Planning and Assessment Act 1979 within the last two years to any local Councillor of the Council or any gifts to any local Councillor or employee of that Council.

I have not made a reportable political donation

The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.

[Report this message as spam](#)



Fw: CPP Information session
Nicholas Murphy
to:
Group Records
06/03/2019 03:40 PM
Hide Details
From: Nicholas Murphy/BathurstCC
To: Group Records

Can you please register on 20.00331

thank you

Nicholas Murphy
Senior Strategic Planner
Bathurst Regional Council
158 Russell Street Bathurst 2795
Phone: 02 6333 6514
Fax:
www.bathurst.nsw.gov.au

----- Forwarded by Nicholas Murphy/BathurstCC on 06/03/2019 03:40 PM -----

From: <ingrid@bigpond.com>
To: <Neil.Southorn@bathurst.nsw.gov.au>
Cc: <nicholas.murphy@bathurst.nsw.gov.au>, <Janet.Bingham@bathurst.nsw.gov.au>
Date: 02/03/2019 06:14 PM
Subject: CPP Information session

Dear Neil et al,

Thank you for enlightening me on the Council community participation plan and process. Congratulations on making planning processes so transparent.

As mentioned at the session, I had not before worked with a Council that was so willing to view community participation so seriously.

It is a credit to Council – staff and management as well as Councillors (even though State Government imposes these processes) to maintain transparency.

Regards,
Ingrid

Ingrid Pearson FRAIA
NSW Architect Registration 3844
Mobile +61 418 228 766
Email ingrid@bigpond.com

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CJOR completed Submission - draft Community Participation Plan (20.0331)

Your Say Bathurst Region

to:

nicholas.murphy, council

11/03/2019 02:45 PM

Hide Details

From: Your Say Bathurst Region <notifications@engagementhq.com>

To: nicholas.murphy@bathurst.nsw.gov.au, council@bathurst.nsw.gov.au

Security:

To ensure privacy, images from remote sites were prevented from downloading. Show Images

CJOR just submitted the survey 'Submission - draft Community Participation Plan' with the responses below.

Name

Chris O'Rourke

Postal Address

Mitchell

Your email address

corourke@mac.com

Please outline your submission

See attached PDF

Would you like to upload a document?

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/cb67485f2cd869fa2ca79a3bc335f37a92a9d1c8/file_answers/files/030/964/757/original/CORourke_CPP_Feedback.pdf?1552275903

Have you made a reportable political donation within the meaning of the Environmental Planning and Assessment Act 1979 within the last two years to any local Councillor of the Council or any gifts to any local Councillor or employee of that Council.

I have not made a reportable political donation

The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.

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Submission to the Community Participation Plan (March 2019)

By

Chris O'Rourke, resident of Mitchell

Introduction

Council is to be commended for its willingness to improve the participation of the public in the planning process in the Bathurst LGA.

This submission will focus on how ratepayers and residents can be involved in and feel confident about the planning process.

Positives

Council is to be further commended for including a definition of "stakeholder" in the CPP.

Suggested improvements

This submission focusses on BRCs policy for development applications.

At an ordinary meeting of Council in 2018 this author outlined the DA Notification and Advertisement policy of 10 different councils, to see how transparent each council is in its processes and how they involved their communities.

The rules of nine regional councils plus the City of Sydney were examined.

- Albury
- Armidale
- Bathurst
- Dubbo
- Goulburn
- Orange
- City of Sydney
- Tamworth
- Taree
- Wagga Wagga

Evaluation of Council Notification Procedures

The most transparent and precise is Sydney. This may in part be due to the size and complexity of the area it encompasses. For example the appendix to its DCP contains three pages of detailed diagrams showing exactly which property owners will be notified.

Most councils notify "adjoining" owners but only Albury, Bathurst, Tamworth and Wagga actually define what it means. Sydney's distance criterion is very precise which effectively makes the use of the term adjoining, redundant.

A number of councils provide written notification in all instances (even though in some cases it is not clear who will be notified). They are Albury, Goulburn, Orange, Sydney, Tamworth, Taree and Wagga. Dubbo has a DCP containing contradictory statements. It reads “Everyone in the “general locality” will be notified and later “Council will notify or advertise developments where it is considered to be in the public interest to do so.”

Some councils are very vague about the criteria for assessing DAs: Bathurst, Orange, Tamworth and Taree. Albury has 14 separate criteria but Bathurst and Taree only have 5.

Of interest is that Armidale Council requires independent assessment for applications which it itself proposes. No other council does that.

The least transparent and vague in terms of DAs and notification, when considering a range of criteria are Armidale, Bathurst and Dubbo.

This lack of transparency, in the case of Bathurst, was highlighted by “The Western Advocate” in its editorial of 30th August 2018:

It was only after a personal plea to councillors from Professor David Goldney that it was decided to put the plan on public display for 28 days to invite some feedback.

And Professor Goldney was only made aware of the master plan when the Western Advocate published an article in the days leading up to the meeting. Without that article, it’s very likely that the first residents living near George Park would have known of the redevelopment would have been when the heavy machinery moved in to disrupt their morning walk.

That is exactly what happened in 2013 when Council machinery moved in early one morning to excavate for the amenities building at George Park 1.

A local resident directly affected by this development phoned council and asked “Shouldn’t we have seen a DA for that?”

The answer was “No, because you are not affected”.

The building is straight across the road from where the resident lives. Other neighbours in the same street were not notified.

Whether or not local residents will be notified of a council development (like the one in this case) depends entirely on the discretion of the responsible council officer.

There are a number of inconsistencies in the rules in the DCP.

Example 1. Consider two owners one of whom wants to undertake a notifiable development (eg. a second storey which will require it to be notified to some neighbours).

Let’s say this is happening to a property either side of the path between Harris St and Rocket St which is 1.6m wide.

In most other councils the neighbour across the path would have to be informed about the DA. In Bathurst the neighbour may or may not be informed because of the path which separates the two properties. If there was no path the neighbour would have to be notified.

The BRC DCP reads

“... written notice of a notified Development Application will be given to the owners of land directly adjoining the land on which the development is intended to occur. For the purposes of determining what is adjoining land, Council will **generally exclude** land which is separated by a road, pathway or other significant feature.” (emphasis added)

What is a significant feature? Who knows? Who decides? When will exclusion occur?

The neighbour, only 1.6 metres away may or may not have any official notification that her neighbour is going to put on a second storey. One day the machinery might just turn up, work will start and the neighbour will have no idea what is happening. Hopefully the building neighbour will have done the right thing and consulted with the person next door. And hopefully the council officer responsible for the DA will have seen a need to send out a notification.

But there is no guarantee that either of those things will happen.

Example 2. Antenna and masts v sports field floodlighting.

Let's imagine a house on a street next to a sporting facility (like George Park perhaps) separated by a road.

A short wave enthusiast who lives across the road from the sporting facility wants to put up a new antennae which is 2m tall. She wants to put in on the roof of her house. There is a rule in the DCP which states that any mast or antennae over 1.8m can only be erected with consent (ie. With a DA approved by council). See diagram on the next page.

Let's say that the original Master Plan for George Park (August 2018) had gone ahead. This would have seen 8 lighting towers 30m in height erected at George Park. Council does not need to have a DA for this because sports field lighting (and some related structures like scoreboards) are exempt development. See below.

Thus on one side of a street we have a single small antennae reaching perhaps 12m above the ground which requires a DA.

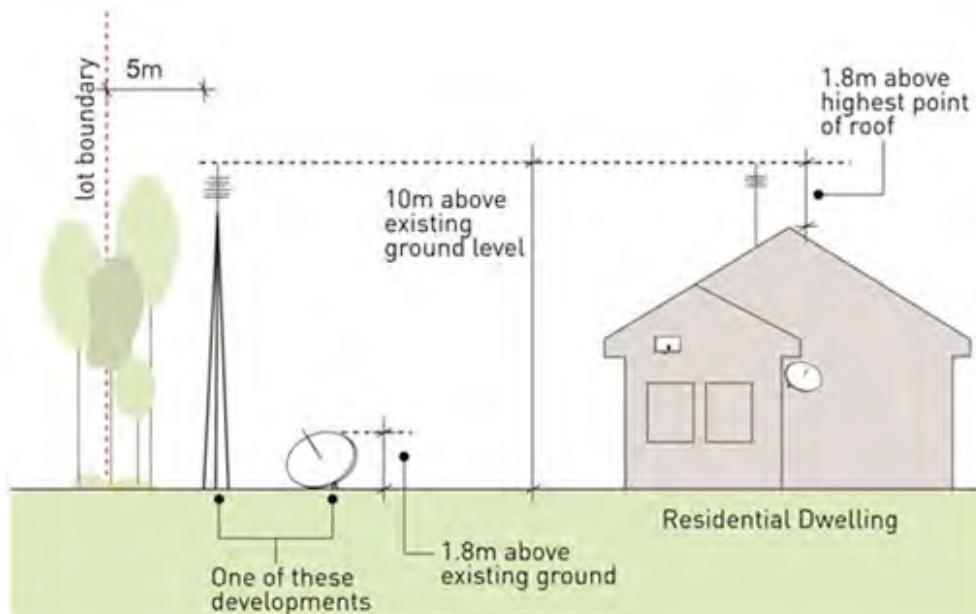
On the other side of the street, perhaps only 20m away we might have had one of the 8 lighting towers reaching 30m above the ground which requires no DA. It does not even have to be notified. The notification may not occur because it is separated by a road from the development site.

See page 6 of **DEVELOPMENT CONTROL PLAN – EXEMPT DEVELOPMENT**

See also p56 and p80 of **Bathurst Regional Local Environmental Plan 2014**

See image below from:

<https://www.planningportal.nsw.gov.au/understanding-planning/assessment-systems/exempt-development/aerials-antennaes-communication-dishes>



If we take the example of a sports field that is going to be developed (perhaps like that which was proposed for George Park) Armidale council would send out a letter to landowners:

Quote from their DCP

“a development application for land that Council owns or controls, and where Council would normally be the decision-maker, an independent assessment of the application will be undertaken:”

An external body will decide. This ensures the transparency of the process.

The planning process in Bathurst needs to be much more transparent and consultative. Having a distance based notification policy like the City of Sydney will achieve this.

Failure of Council to follow process in Designation of George Park

The Draft George Park Master Plan 2018 indicated that George Park had been officially designated by Council as the “AFL Precinct for the Bathurst Region”.

No such decision has been made.

In 1986 Council approved use of George Park by the Bathurst Australian Rules Football Club. It appears that within the last few years a council officer or officers

have decided to refer George Park as a regional facility. The motive for doing this is not clear.

Local and other residents were not consulted or notified about this significant change of use given that it this development would make it “regionally significant” and that they would be “materially adversely affected”? (Refer to BRC’s DCP 2.3.1 and 2.3.2)

This clearly demonstrates that BRC has not allowed “all members of the community to participate in planning decisions to achieve better planning outcomes, in an open and transparent process;” (refer to the terms of reference of the CPP).

Other recommendations

Consultation Channels (see p. 15 of draft CPP)

Council needs to include “push” technologies in its notification policy. This would be at little cost to council and it would facilitate participation in and ownership of planning decisions.

Council may see examples of this kind of technology at www.planningalerts.org.au

Citizen’s Jury

Council should seriously consider adopting a Citizen’s Jury in the development of its long term planning.

While the development of the Bathurst 2040 Community Strategic Plan, for example, will have been open to all members of the community, the vast majority of those people would have “self-selected” their participation.

A citizens’ jury would consist of members who were selected in a similar manner to that of a court jury. This would ensure a wide range of views from people of all ages, occupations, genders, social and ethnic background, and education level.

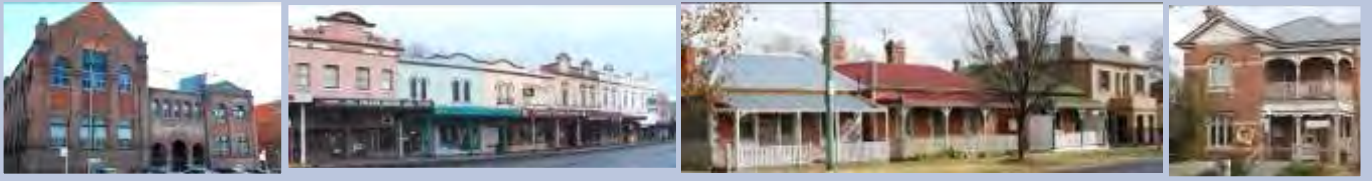
Juries of this kind would not be convened often but participation in them would be paid and their decisions would be binding.

This is not an implied criticism of any elected councillor past or present but it is a recognition that the vast majority of councillors in all the councils in NSW are men aged over 50 who are from Anglo-Celtic backgrounds.

Final Recommendation

Council must adopt a distance based notification policy.

Council must remove inconsistencies in the DA process by deleting aerials, antennas, communication dishes and similar structures from the list of exempt development.



Bathurst Heritage Network

Bathurst's unique heritage is a key social, cultural and economic asset

10 March 2019

General Manager
Bathurst Regional Council
Russell St
Bathurst 2795

Dear Sir,

Draft Community Participation Plan 2019

Thank you for the opportunity to comment on this proposal, and for the opportunity to attend the public meeting. We wish to make the following submissions.

1. Mandatory notification of DA's is limited to the owners of adjoining properties. This is too narrow to protect the interests of those who might be affected, particularly those who live opposite across a street or side or rear laneway. We believe notice should go to owners who will have to see the property in such circumstances, so those immediately opposite, plus, say, the next two properties each side of that.

Alternatively, to achieve a similar result, a prominent notice of the DA should be placed on the front fence of the subject property.

2. Amendments to DA plans. At present it is possible for applicants to lodge changes to their DA plans, in some cases multiple times (in one current case, we are told, eight times). Where this does not result in a new DA being required, someone who made a submission based on the original plans may not know of the changes, which might be such that they are material to their submission. We believe that if there are amended plans lodged which touch on submission points, the submitter should be notified and allowed to lodge a further submission. A recent example would be the St Stephens Church modifications.
3. We welcome the decision to require all DA's for Landmark Sites to be classed as Exhibited Development. We believe there is significant work still to be done to avoid poor planning for major sites which have such an impact in the Heritage Conservation Area. Particularly in the definition of a Landmark Site, and the way in which it is required to be depicted in the DA. A recent example would be the St Stephens additions.

Bathurst District Historical Society
Cox's Road Project Group
Amazing Bathurst

NETWORK PARTNERS

Greening Bathurst
National Trust of NSW
Bathurst Family History Group

Bathurst Town Square Group
Miss Traill's House
Boundary Road Reserve Landcare Group

www.heritagebathurst.com

heritagebathurst@gmail.com

BATHURST – HERITAGE CITY

4. The National Trust, and this organization, are major contributors to the development, management and promotion of Bathurst's heritage. To be consistent with the proposed new Aboriginal heritage provisions of the CPP, the National Trust should be advised of any development application for demolition or other development which will alter the streetscape presentation within a Conservation Area, and/or a heritage item listed in the LEP, not just limited to heritage items it has listed.

Yours faithfully,

AW Bathgate
 Convenor
 Bathurst Heritage Network

Bathurst District Historical Society	NETWORK PARTNERS	Bathurst Town Square Group
Cox's Road Project Group	Greening Bathurst	Miss Traill's House
Amazing Bathurst	National Trust of NSW	Boundary Road Reserve Landcare Group
	Bathurst Family History Group	

www.heritagebathurst.com

heritagebathurst@gmail.com

BATHURST – HERITAGE CITY



Jenny Walsh completed Submission - draft Community Participation Plan (20.0331)
Your Say Bathurst Region

to:

nicholas.murphy, council

11/03/2019 04:01 PM

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From: Your Say Bathurst Region <notifications@engagementhq.com>

To: nicholas.murphy@bathurst.nsw.gov.au, council@bathurst.nsw.gov.au

Security:

To ensure privacy, images from remote sites were prevented from downloading. Show Images

Jenny Walsh just submitted the survey 'Submission - draft Community Participation Plan' with the responses below.

Name

Jennifer Walsh

Postal Address

7 MUNRO ST

Your email address

jennytwalsh@hotmail.com

Please outline your submission

Hi there, The draft CPP reads well, though it would be good to make it very clear up front how the Community Participation Plan and Community Engagement Strategy are linked, perhaps including a graphic. Section 1.3 What is a Community Participation Plan? - suggest first sentence is changed to "The Bathurst Regional Council Community Participation Plan (CPP) (this document)... " (at the moment it says "The Bathurst Regional Community Participation Plan (CPP)" which suggests it's another Plan altogether. Section 1.10 Bathurst Regional Community Engagement Strategy - I'm afraid this section sheds no light on what the CES does. Stating that the aim of the Bathurst Regional Community Engagement Strategy is "to provide a framework for Council's commitment to delivering a high level of community engagement to its community." doesn't really tell you what the CES does. What does the CES do in layman's terms? Does it sets out when and how Council will engage with its communities across all the functions it performs other than planning functions? What are those functions? And is the CPP a tool used to engage with the local community and local groups regarding specific development proposals, and plans etc? There's a footnote in Section 1.3 referring to Section 1.8. At the beginning of Section 1.8 it would be good to reiterate that the CCP is a tool for engagement between the Council and communities with regarding to the Council's planning functions. The following is a description of Council's planning functions ... Also, it's not quite clear what Page 5 and Page 6 are about. What are these two pages describing? Need for consultation? Council's role in the consultation process? Should there be a heading on Page 5 that says "Why we need community consultation?" or something similar? Many thanks, Jenny

Would you like to upload a document?

No Answer

Have you made a reportable political donation within the meaning of the Environmental

Planning and Assessment Act 1979 within the last two years to any local Councillor of the Council or any gifts to any local Councillor or employee of that Council.

I have not made a reportable political donation

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Name	Submission Summary	BRC Response
Ms I Pearson	<ol style="list-style-type: none"> 1. Thanks Council for the willingness for community consultation, particularly the DA tracker and regular articles in the newspaper. 2. DA consultation should include social media channels, similar to the strategic planning processes. 3. Seeks that Council include criteria for determining that demolition is 'minor in nature' and therefore does not fall within the exhibited development criteria. 4. Suggests the development of heritage guidelines to guide owners to suitable infill or adaptive reuse of buildings within the Heritage Conservation area. 5. Comments that exempt and CDC developments can still have impacts similar to those that are listed within 3.14.4.4 (other notified development). 6. Seeks clarification on the exempt development notification process. 	<ol style="list-style-type: none"> 1. Noted 2. The CPP provides for social media opportunities. Council usually posts a link to the public notices published in the Saturday edition of the Western Advocate on its Facebook page. 3. It is not possible to set absolute criteria for what might be defined as demolition of a minor nature. The CPP has been amended to include some broader guidance, but ultimately the decision whether or not a minor demolition should be exhibited should be left to the discretion of the Director, Environmental Planning and Building Services. 4. This is a development control matter and will be considered as part of the broader review of Council's Development Control Plan. 5. The legislation does not enable public notice of exempt or complying development. If development in these classes are having an adverse impact, changes to the appropriate Planning Instruments (LEP's and SEPP's) would be required to require a merit assessment of that development type as local development. 6. Council seeks landowners to notify Council of exempt development so that this can be recorded on Council files. Such notification is <u>not</u> an approval process.

<p>Mr C O'Rourke</p>	<ol style="list-style-type: none"> 1. Thanks Council for the willingness to improve the participation of the public in the Planning process. 2. Thanks Council for the definition of a 'stakeholder'. 3. Comments that they consider Bathurst's notification process is the least transparent and vague. 4. The submission cites a number of examples of notification processes within the Bathurst Region. 5. Cites the process of consultation for the George Park Master Plan. 6. Recommends Council amend Section 3.3 of the draft CPP to include technologies such as planningalerts.org.au to facilitate the participation and ownership of planning decisions. 7. Council should consider the development of a Citizen's jury in the long term development of its long term planning. 8. Council adopt a distance based notification policy. 9. Council should remove the inconsistencies in the DA process with respect to certain exempt development types. 	<ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Noted. 4. Noted. 5. The George Park Master Plan is not a planning activity under the Environmental Planning and Assessment Act 1979, and therefore is not subject to the CPP. Council's Community Engagement Strategy would apply to these types of projects. 6. An amendment to the CPP has not been made. Council proposes to facilitate engagement through its own websites and social media platforms. 7. The CPP does not discount the use of a Citizens Jury should that suit the circumstances for engagement of long-term strategic planning projects. 8. The CPP has been amended to ensure all adjoining properties as notified of matters, including located across a road, pathway or accessway. 9. Changes to the exempt development processes are a separate matter for consideration by Council. Council has a housekeeping LEP amendment nearing finalisation that includes a review of some exempt development provisions.
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<p>Mr S Bathgate Bathurst Heritage Network</p>	<ol style="list-style-type: none"> 1. Considers that notification should be wider and include those properties across the road. 2. Considers that if a wider notification is not adopted, then a notice be placed on the property. 3. Considers that there should be renotification of the application, particularly if amended plans are received. It is relevant especially if amended plans are received in response to issues raised in a submission. 4. Supports Landmark Sites to be exhibited development. 5. Considers that the notification to the National trust should be for all applications for demolition or alter the streetscape in the heritage conservation area, not limited to those listed on the National Trust register. 	<ol style="list-style-type: none"> 1. The CPP has been amended to ensure all adjoining properties as notified of matters, including located across a road, pathway or accessway. 2. The CPP has been amended to ensure all adjoining properties as notified of matters, including located across a road, pathway or accessway. 3. The CPP outlines when re-notification or re-exhibition should occur should amended plans be received. 4. Noted. 5. The number of applications, many for minor matters, received in the Heritage Conservation Areas would make such a system unworkable. The National Trust have access to Council's DA Tracking website which would alert them of all applications in a Heritage Conservation Area. Additional training in the DA Tracking system could be offered to the National Trust is required.
<p>Jennifer Walsh</p>	<ol style="list-style-type: none"> 1. Suggests that further clarification be made on the following: <ul style="list-style-type: none"> - How the Community Participation Plan and the Community Engagement Plan are linked - Seeks clarification on the 'Planning on a page' concept - Suggests reiteration of the purpose of the CPP at section 1.8. 	<ol style="list-style-type: none"> 1. Noted. The CPP includes specific explanation of the relationship between the CPP and the Engagement Strategy. The Planning on a Page is a summary only to give the audience a very broad understanding of the NSW Planning System.

1 DRAFT COMMUNITY PARTICIPATION PLAN (20.00331)

Recommendation: That the information be noted.

Report: In March 2018, changes to the Environmental Planning and Assessment (EPA) Act 1979 set out new requirements for Councils to prepare a Community Participation Plan (CPP). All Planning Authorities, including the Department of Planning and Environment and Councils, will be required to have in place a Community Participation Plan by 1 December 2019.

The CPP sets out when and how Council will engage with its communities across all the planning functions it performs (strategic planning and development assessment) under the EPA Act 1979. The CPP also summarises those circumstances where planning decisions are made outside Council's jurisdiction, and development which is exempt from a development application. Both of those scenarios place limitations on the ability of the community to participate. The CPP must meet the minimum requirements for community participation as set out in the EPA Act. The CPP is distinct from Council's Community Engagement Strategy which remains in place as adopted by Council and applies to Council's functions outside those under the EPA Act.

Public Exhibition

Following Council's resolution dated 6 February 2019, Council placed the draft CPP on public exhibition for a period of 28 days from 11 February 2019 to 11 March 2019. Council staff attended the Eglinton Fair on 23 February 2019 to promote the draft CPP. A public information session was held on 27 February 2019.

Submissions:

As a result of the public exhibition period, a total of four (4) submissions were received by Council. Copies of the submissions are provided as **attachment 1**.

Name	Submission Summary
Ms I Pearson	<ul style="list-style-type: none"> ● Thanks Council for the willingness for community consultation, particularly the DA tracker and regular articles in the newspaper. ● DA consultation should include social media channels, similar to the strategic planning processes. ● Seeks that Council include criteria for determining what demolition is 'minor in nature' and therefore does not fall within the exhibited development criteria. ● Suggests the development of heritage guidelines to guide owners to suitable infill or adaptive reuse of buildings within the Heritage Conservation area. ● Comments that exempt and complying developments can still have impacts similar to those that are listed within 3.14.4.4 (other notified development). ● Seeks clarification on the exempt development notification process.
Mr C O'Rourke	<ul style="list-style-type: none"> ● Thanks Council for the willingness to improve the participation of the public in the planning process. ● Thanks Council for the definition of a 'stakeholder'. ● Comments that he considers Bathurst's notification process to be the least transparent and vague compared to some other Councils. ● The submission cites a number of examples of notification processes within the Bathurst Region. ● Cites the process of consultation for the George Park Master Plan. ● Recommends Council amend Section 3.3 of the draft CPP to include technologies such as planningalerts.org.au to facilitate the participation and

Discussion Forum Other to the Policy Meeting 03/04/2019

GENERAL MANAGER

MAYOR
Page 57

	<p>ownership of planning decisions.</p> <ul style="list-style-type: none"> ● Council should consider the development of a Citizen's jury in the development of its long term planning. ● Council adopt a distance based notification policy. ● Council should remove the inconsistencies in the DA process with respect to certain exempt development types.
Mr S Bathgate Bathurst Heritage Network	<ul style="list-style-type: none"> ● Considers that notification should be wider and include those properties across the road. ● Considers that if a wider notification is not adopted, then a notice be placed on the property. ● Considers that there should be renotification of the application, if amended plans are received. It is relevant especially if amended plans are received in response to issues raised in a submission. ● Supports Landmark Sites to be exhibited development. ● Considers that the notification to the National Trust should be for all applications for demolition or which alter the streetscape in the heritage conservation area, not limited to those listed on the National Trust register.
Jennifer Walsh	<p>Suggests that further clarification be made on the following:</p> <ul style="list-style-type: none"> ● How the Community Participation Plan and the Community Engagement Plan are linked. ● Seeks clarification on the 'Planning on a page' concept. ● Suggests reiteration of the purpose of the CPP at section 1.8.

In addition to formal submissions received during the exhibition of the draft CCP, Council staff are aware of specific examples where people felt the notification of a development application was inadequate. Issues raised this way are also under consideration.

Following the Discussion Forum a report will be presented to Council on this matter.

Financial Implications: Nil.

Bathurst Community Strategic Plan - Objectives and Strategies

- Objective 6: Community leadership and collaboration Strategy 6.1, 6.3, 6.5

Community Engagement

- Consult To obtain public feedback on alternatives and/or decisions



Ingrid completed Submission - draft Community Participation Plan (20.0331)

Your Say Bathurst Region

to:

nicholas.murphy, council

10/03/2019 05:57 PM

Hide Details

From: Your Say Bathurst Region <notifications@engagementhq.com>

To: nicholas.murphy@bathurst.nsw.gov.au, council@bathurst.nsw.gov.au

Security:

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Ingrid just submitted the survey 'Submission - draft Community Participation Plan' with the responses below.

Name

Ingrid Pearson

Postal Address

17 McGillan Drive Kelso 2795

Your email address

ingrid@bigpond.com

Please outline your submission

Thank you for holding an information session on 27 February 2019. I commend Council on providing many avenues of engaging with the community. In particular, the DA-tracker and regular articles in the newspapers have kept me informed on Council's initiatives, DAs and other Council strategies and policies. My comments on the CCP draft document are: Item 3.3 DA Consultation channels: Social media was not included (it was included in 4.2 Strategic Planning Consultation channels). Item 3.10 How Council determines who will be notified: I do note that Council has discretion to notify under Section 3.14.4.4. Item 3.14.3.1 (c) Exhibited development does not apply to (xv) demolition of a heritage item, or (xvi) demolition work, relic or place if in the opinion of Council will be of a minor nature or will not adversely affect the environmental heritage... It is not clear to me how Council determines it is of a minor nature when it is located within a Heritage Conservation Area. May I suggest that Council develop heritage guidelines to guide owners and developers to create suitable infill/adaptive reuse for Heritage Conservation Areas using NSW Heritage Office and NSW Government Architect Offices design guides. Item 3.14.4.4 Other notified development in all zones provides notice to owners of adjoining land where a material adverse impact upon: views, overshadowing, privacy, visual impact of proposed development to streetscape. While according to EPA Act 2008 complying or exempt developments do not need to be notified, owners of adjoining land could still be adversely impacted as aforesaid by CDC development and exempt development can adversely impact on views and privacy of adjoining land owners, especially in green field sub-divisions. Does Council require notification of exempt developments for its records to check that they meet the compliance requirements for exempt development – even though this is not required by the EPA Act?

Would you like to upload a document?

No Answer

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I have not made a reportable political donation

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Fw: CPP Information session
Nicholas Murphy
to:
Group Records
06/03/2019 03:40 PM
Hide Details
From: Nicholas Murphy/BathurstCC
To: Group Records

Can you please register on 20.00331

thank you

Nicholas Murphy
Senior Strategic Planner
Bathurst Regional Council
158 Russell Street Bathurst 2795
Phone: 02 6333 6514
Fax:
www.bathurst.nsw.gov.au

----- Forwarded by Nicholas Murphy/BathurstCC on 06/03/2019 03:40 PM -----

From: <ingrid@bigpond.com>
To: <Neil.Southorn@bathurst.nsw.gov.au>
Cc: <nicholas.murphy@bathurst.nsw.gov.au>, <Janet.Bingham@bathurst.nsw.gov.au>
Date: 02/03/2019 06:14 PM
Subject: CPP Information session

Dear Neil et al,
Thank you for enlightening me on the Council community participation plan and process. Congratulations on making planning processes so transparent.
As mentioned at the session, I had not before worked with a Council that was so willing to view community participation so seriously.
It is a credit to Council – staff and management as well as Councillors (even though State Government imposes these processes) to maintain transparency.

Regards,
Ingrid

Ingrid Pearson FRAIA
NSW Architect Registration 3844
Mobile +61 418 228 766
Email ingrid@bigpond.com

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CJOR completed Submission - draft Community Participation Plan (20.0331)
Your Say Bathurst Region

to:
nicholas.murphy, council
11/03/2019 02:45 PM

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From: Your Say Bathurst Region <notifications@engagementhq.com>
To: nicholas.murphy@bathurst.nsw.gov.au, council@bathurst.nsw.gov.au
Security:

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CJOR just submitted the survey 'Submission - draft Community Participation Plan' with the responses below.

Name

Chris O'Rourke

Postal Address

Mitchell

Your email address

corourke@mac.com

Please outline your submission

See attached PDF

Would you like to upload a document?

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/cb67485f2cd869fa2ca79a3bc335f37a92a9d1c8/file_answers/files/030/964/757/original/CORourke_CPP_Feedback.pdf?1552275903

Have you made a reportable political donation within the meaning of the Environmental Planning and Assessment Act 1979 within the last two years to any local Councillor of the Council or any gifts to any local Councillor or employee of that Council.

I have not made a reportable political donation

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Submission to the Community Participation Plan (March 2019)

By

Chris O'Rourke, resident of Mitchell

Introduction

Council is to be commended for its willingness to improve the participation of the public in the planning process in the Bathurst LGA.

This submission will focus on how ratepayers and residents can be involved in and feel confident about the planning process.

Positives

Council is to be further commended for including a definition of "stakeholder" in the CPP.

Suggested improvements

This submission focusses on BRCs policy for development applications.

At an ordinary meeting of Council in 2018 this author outlined the DA Notification and Advertisement policy of 10 different councils, to see how transparent each council is in its processes and how they involved their communities.

The rules of nine regional councils plus the City of Sydney were examined.

- Albury
- Armidale
- Bathurst
- Dubbo
- Goulburn
- Orange
- City of Sydney
- Tamworth
- Taree
- Wagga Wagga

Evaluation of Council Notification Procedures

The most transparent and precise is Sydney. This may in part be due to the size and complexity of the area it encompasses. For example the appendix to its DCP contains three pages of detailed diagrams showing exactly which property owners will be notified.

Most councils notify "adjoining" owners but only Albury, Bathurst, Tamworth and Wagga actually define what it means. Sydney's distance criterion is very precise which effectively makes the use of the term adjoining, redundant.

A number of councils provide written notification in all instances (even though in some cases it is not clear who will be notified). They are Albury, Goulburn, Orange, Sydney, Tamworth, Taree and Wagga. Dubbo has a DCP containing contradictory statements. It reads “Everyone in the “general locality” will be notified and later “Council will notify or advertise developments where it is considered to be in the public interest to do so.”

Some councils are very vague about the criteria for assessing DAs: Bathurst, Orange, Tamworth and Taree. Albury has 14 separate criteria but Bathurst and Taree only have 5.

Of interest is that Armidale Council requires independent assessment for applications which it itself proposes. No other council does that.

The least transparent and vague in terms of DAs and notification, when considering a range of criteria are Armidale, Bathurst and Dubbo.

This lack of transparency, in the case of Bathurst, was highlighted by “The Western Advocate” in its editorial of 30th August 2018:

It was only after a personal plea to councillors from Professor David Goldney that it was decided to put the plan on public display for 28 days to invite some feedback.

And Professor Goldney was only made aware of the master plan when the Western Advocate published an article in the days leading up to the meeting. Without that article, it’s very likely that the first residents living near George Park would have known of the redevelopment would have been when the heavy machinery moved in to disrupt their morning walk.

That is exactly what happened in 2013 when Council machinery moved in early one morning to excavate for the amenities building at George Park 1.

A local resident directly affected by this development phoned council and asked “Shouldn’t we have seen a DA for that?”

The answer was “No, because you are not affected”.

The building is straight across the road from where the resident lives. Other neighbours in the same street were not notified.

Whether or not local residents will be notified of a council development (like the one in this case) depends entirely on the discretion of the responsible council officer.

There are a number of inconsistencies in the rules in the DCP.

Example 1. Consider two owners one of whom wants to undertake a notifiable development (eg. a second storey which will require it to be notified to some neighbours).

Let’s say this is happening to a property either side of the path between Harris St and Rocket St which is 1.6m wide.

In most other councils the neighbour across the path would have to be informed about the DA. In Bathurst the neighbour may or may not be informed because of the path which separates the two properties. If there was no path the neighbour would have to be notified.

The BRC DCP reads

“... written notice of a notified Development Application will be given to the owners of land directly adjoining the land on which the development is intended to occur. For the purposes of determining what is adjoining land, Council will **generally exclude** land which is separated by a road, pathway or other significant feature.” (emphasis added)

What is a significant feature? Who knows? Who decides? When will exclusion occur?

The neighbour, only 1.6 metres away may or may not have any official notification that her neighbour is going to put on a second storey. One day the machinery might just turn up, work will start and the neighbour will have no idea what is happening. Hopefully the building neighbour will have done the right thing and consulted with the person next door. And hopefully the council officer responsible for the DA will have seen a need to send out a notification.

But there is no guarantee that either of those things will happen.

Example 2. Antenna and masts v sports field floodlighting.

Let's imagine a house on a street next to a sporting facility (like George Park perhaps) separated by a road.

A short wave enthusiast who lives across the road from the sporting facility wants to put up a new antennae which is 2m tall. She wants to put in on the roof of her house. There is a rule in the DCP which states that any mast or antennae over 1.8m can only be erected with consent (ie. With a DA approved by council). See diagram on the next page.

Let's say that the original Master Plan for George Park (August 2018) had gone ahead. This would have seen 8 lighting towers 30m in height erected at George Park. Council does not need to have a DA for this because sports field lighting (and some related structures like scoreboards) are exempt development. See below.

Thus on one side of a street we have a single small antennae reaching perhaps 12m above the ground which requires a DA.

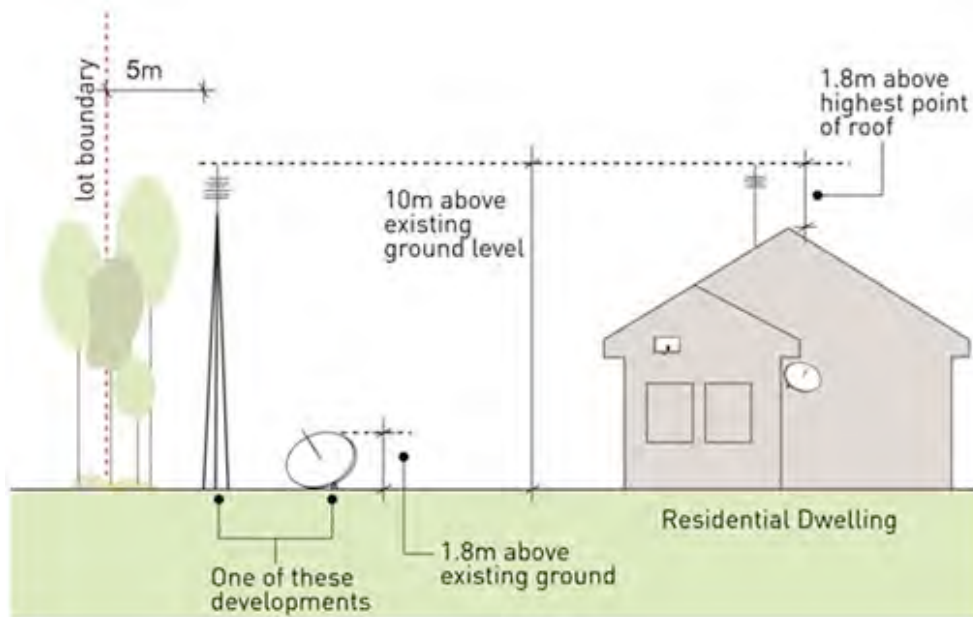
On the other side of the street, perhaps only 20m away we might have had one of the 8 lighting towers reaching 30m above the ground which requires no DA. It does not even have to be notified. The notification may not occur because it is separated by a road from the development site.

See page 6 of **DEVELOPMENT CONTROL PLAN – EXEMPT DEVELOPMENT**

See also p56 and p80 of **Bathurst Regional Local Environmental Plan 2014**

See image below from:

<https://www.planningportal.nsw.gov.au/understanding-planning/assessment-systems/exempt-development/aerials-antennaes-communication-dishes>



If we take the example of a sports field that is going to be developed (perhaps like that which was proposed for George Park) Armidale council would send out a letter to landowners:

Quote from their DCP

“a development application for land that Council owns or controls, and where Council would normally be the decision-maker, an independent assessment of the application will be undertaken.”

An external body will decide. This ensures the transparency of the process.

The planning process in Bathurst needs to be much more transparent and consultative. Having a distance based notification policy like the City of Sydney will achieve this.

Failure of Council to follow process in Designation of George Park

The Draft George Park Master Plan 2018 indicated that George Park had been officially designated by Council as the “AFL Precinct for the Bathurst Region”.

No such decision has been made.

In 1986 Council approved use of George Park by the Bathurst Australian Rules Football Club. It appears that within the last few years a council officer or officers

have decided to refer George Park as a regional facility. The motive for doing this is not clear.

Local and other residents were not consulted or notified about this significant change of use given that it this development would make it “regionally significant” and that they would be “materially adversely affected”? (Refer to BRC’s DCP 2.3.1 and 2.3.2)

This clearly demonstrates that BRC has not allowed “all members of the community to participate in planning decisions to achieve better planning outcomes, in an open and transparent process;” (refer to the terms of reference of the CPP).

Other recommendations

Consultation Channels (see p. 15 of draft CPP)

Council needs to include “push” technologies in its notification policy. This would be at little cost to council and it would facilitate participation in and ownership of planning decisions.

Council may see examples of this kind of technology at www.planningalerts.org.au

Citizen’s Jury

Council should seriously consider adopting a Citizen’s Jury in the development of its long term planning.

While the development of the Bathurst 2040 Community Strategic Plan, for example, will have been open to all members of the community, the vast majority of those people would have “self-selected” their participation.

A citizens’ jury would consist of members who were selected in a similar manner to that of a court jury. This would ensure a wide range of views from people of all ages, occupations, genders, social and ethnic background, and education level.

Juries of this kind would not be convened often but participation in them would be paid and their decisions would be binding.

This is not an implied criticism of any elected councillor past or present but it is a recognition that the vast majority of councillors in all the councils in NSW are men aged over 50 who are from Anglo-Celtic backgrounds.

Final Recommendation

Council must adopt a distance based notification policy.

Council must remove inconsistencies in the DA process by deleting aerials, antennas, communication dishes and similar structures from the list of exempt development.



Bathurst Heritage Network

Bathurst's unique heritage is a key social, cultural and economic asset

10 March 2019

General Manager
Bathurst Regional Council
Russell St
Bathurst 2795

Dear Sir,

Draft Community Participation Plan 2019

Thank you for the opportunity to comment on this proposal, and for the opportunity to attend the public meeting. We wish to make the following submissions.

1. Mandatory notification of DA's is limited to the owners of adjoining properties. This is too narrow to protect the interests of those who might be affected, particularly those who live opposite across a street or side or rear laneway. We believe notice should go to owners who will have to see the property in such circumstances, so those immediately opposite, plus, say, the next two properties each side of that.

Alternatively, to achieve a similar result, a prominent notice of the DA should be placed on the front fence of the subject property.

2. Amendments to DA plans. At present it is possible for applicants to lodge changes to their DA plans, in some cases multiple times (in one current case, we are told, eight times). Where this does not result in a new DA being required, someone who made a submission based on the original plans may not know of the changes, which might be such that they are material to their submission. We believe that if there are amended plans lodged which touch on submission points, the submitter should be notified and allowed to lodge a further submission. A recent example would be the St Stephens Church modifications.
3. We welcome the decision to require all DA's for Landmark Sites to be classed as Exhibited Development. We believe there is significant work still to be done to avoid poor planning for major sites which have such an impact in the Heritage Conservation Area. Particularly in the definition of a Landmark Site, and the way in which it is required to be depicted in the DA. A recent example would be the St Stephens additions.

NETWORK PARTNERS

4. The National Trust, and this organization, are major contributors to the development, management and promotion of Bathurst's heritage. To be consistent with the proposed new Aboriginal heritage provisions of the CPP, the National Trust should be advised of any development application for demolition or other development which will alter the streetscape presentation within a Conservation Area, and/or a heritage item listed in the LEP, not just limited to heritage items it has listed.

Yours faithfully,

AW Bathgate
 Convenor
 Bathurst Heritage Network

Bathurst District Historical Society
 Cox's Road Project Group
 Amazing Bathurst

NETWORK PARTNERS

Greening Bathurst
 National Trust of NSW
 Bathurst Family History Group

Bathurst Town Square Group
 Miss Traill's House
 Boundary Road Reserve Landcare Group

www.heritagebathurst.com

heritagebathurst@gmail.com

BATHURST – HERITAGE CITY



Jenny Walsh completed Submission - draft Community Participation Plan (20.0331)
Your Say Bathurst Region

to:

nicholas.murphy, council

11/03/2019 04:01 PM

Hide Details

From: Your Say Bathurst Region <notifications@engagementhq.com>

To: nicholas.murphy@bathurst.nsw.gov.au, council@bathurst.nsw.gov.au

Security:

To ensure privacy, images from remote sites were prevented from downloading. Show Images

Jenny Walsh just submitted the survey 'Submission - draft Community Participation Plan' with the responses below.

Name

Jennifer Walsh

Postal Address

7 MUNRO ST

Your email address

jennytwalsh@hotmail.com

Please outline your submission

Hi there, The draft CPP reads well, though it would be good to make it very clear up front how the Community Participation Plan and Community Engagement Strategy are linked, perhaps including a graphic. Section 1.3 What is a Community Participation Plan? - suggest first sentence is changed to "The Bathurst Regional Council Community Participation Plan (CPP) (this document)... " (at the moment it says "The Bathurst Regional Community Participation Plan (CPP)" which suggests it's another Plan altogether. Section 1.10 Bathurst Regional Community Engagement Strategy - I'm afraid this section sheds no light on what the CES does. Stating that the aim of the Bathurst Regional Community Engagement Strategy is "to provide a framework for Council's commitment to delivering a high level of community engagement to its community." doesn't really tell you what the CES does. What does the CES do in layman's terms? Does it sets out when and how Council will engage with its communities across all the functions it performs other than planning functions? What are those functions? And is the CPP a tool used to engage with the local community and local groups regarding specific development proposals, and plans etc? There's a footnote in Section 1.3 referring to Section 1.8. At the beginning of Section 1.8 it would be good to reiterate that the CCP is a tool for engagement between the Council and communities with regarding to the Council's planning functions. The following is a description of Council's planning functions ... Also, it's not quite clear what Page 5 and Page 6 are about. What are these two pages describing? Need for consultation? Council's role in the consultation process? Should there be a heading on Page 5 that says "Why we need community consultation?" or something similar? Many thanks, Jenny

Would you like to upload a document?

No Answer

Have you made a reportable political donation within the meaning of the Environmental

Planning and Assessment Act 1979 within the last two years to any local Councillor of the Council or any gifts to any local Councillor or employee of that Council.

I have not made a reportable political donation

The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.

[Report this message as spam](#)

MINUTE**44 Item 1 DRAFT COMMUNITY PARTICIPATION PLAN (20.00331)**

Discussion included:

Ingrid Pearson - Ratepayer

- Spoke to Section 3.3 and queried why social media was not included.
- Section 3.10 queried process of determining who will be notified.
- Section 3.14.1(c) Demolition of heritage items, need clarification of what is a 'minor' matter, need guidelines developed.
- Section 3.14.4.4 Privacy matters, overshadowing and notification concerns re exempt development.
- Does Council require notification to itself?

S Bathgate - Bathurst Heritage Network Representative

- Thanked Councillors for work they do in the community.
- Advise Bathurst Heritage Network have made a submission.
- Spoke to issue of notification and the principle involved - should be anyone affected be notified. Rules are very much the same and these are old, notification has been a very vexed matter. Need a more consultative approach and involve the community
- People across a pathway or laneway from a development should be notified. Council should also look at notification of owners of strata properties in the process.
- Where a site is a landmark site, particularly in the CBD these should be exhibited, examples include: St Stephen's Church.

EXTENSION OF TIME

MOVED Cr I North and **SECONDED** Cr J Jennings

RESOLVED: That an extension of time be granted for S Bathgate

C O'Rourke - Ratepayer

- Supports Mr Bathgate's comments and has put in a written submission.
- Spoke to consultation processes currently in place re issues of being representative of the community.
- Referred to last community survey results received. Then referred to planning process results for Eglinton.
- Suggested Council establish a citizens jury to deliver recommendations to Council on big issues of concern. They are used by a number of authorities.

EXTENSION OF TIME

MOVED Cr I North and **SECONDED** Cr J Fry

RESOLVED: That an extension of time be granted for C O'Rourke

Discussion Forum Other to the Policy Meeting 03/04/2019

GENERAL MANAGER

MAYOR
Page 59

B Trimming - Ratepayer

- Spoke to the increase in community participation. Some speakers have received extension of time, yet new Code of Meeting Practice is reducing time people can speak to four (4) minutes and also people will only be able to speak on the Agenda, that is wrong. The Code of Meeting Practice is in conflict with Council's Community Participation Plan.

General Business resumed.

Yours faithfully

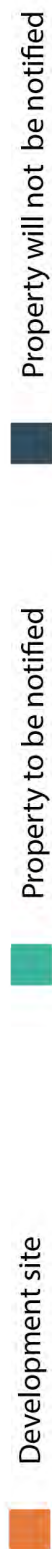
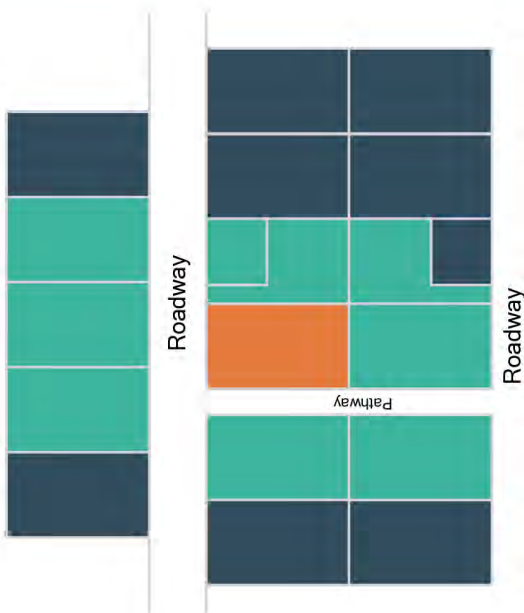
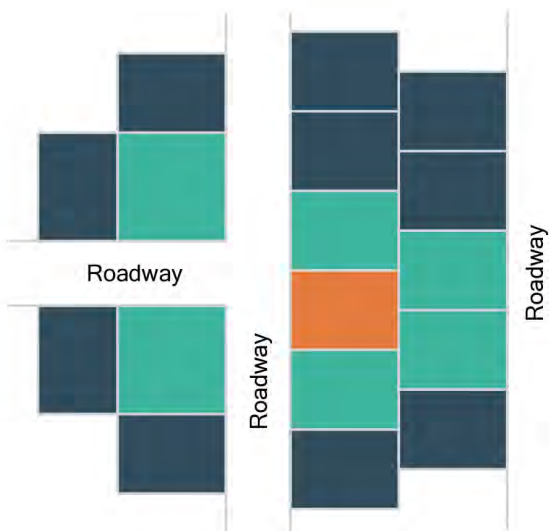
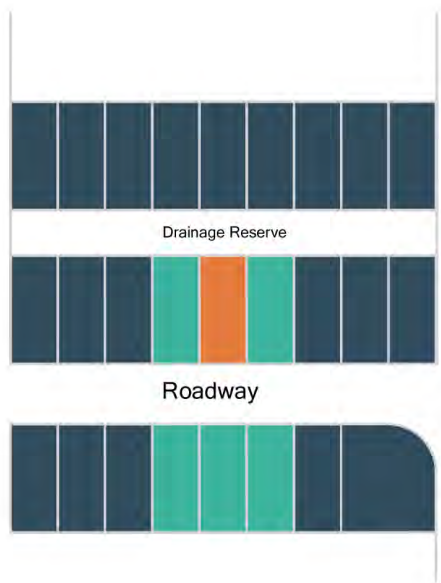
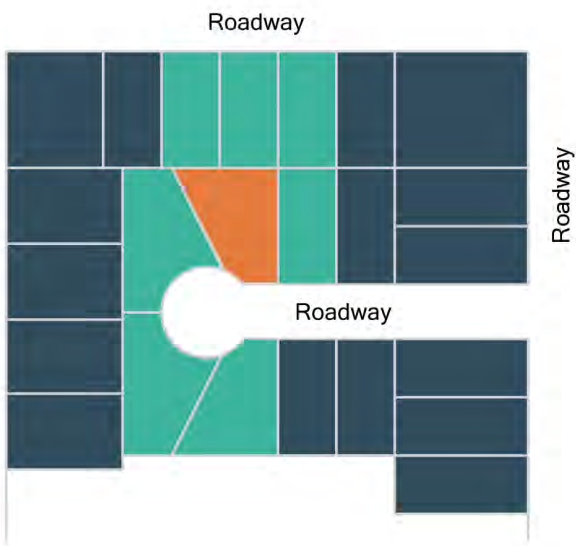
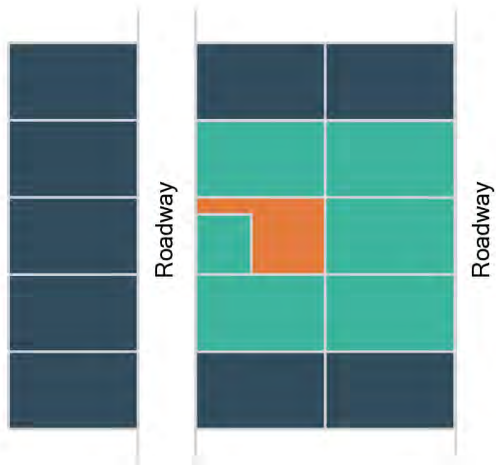


N Southorn
DIRECTOR
ENVIRONMENTAL, PLANNING & BUILDING SERVICES

Discussion Forum Other to the Policy Meeting 03/04/2019

GENERAL MANAGER

MAYOR
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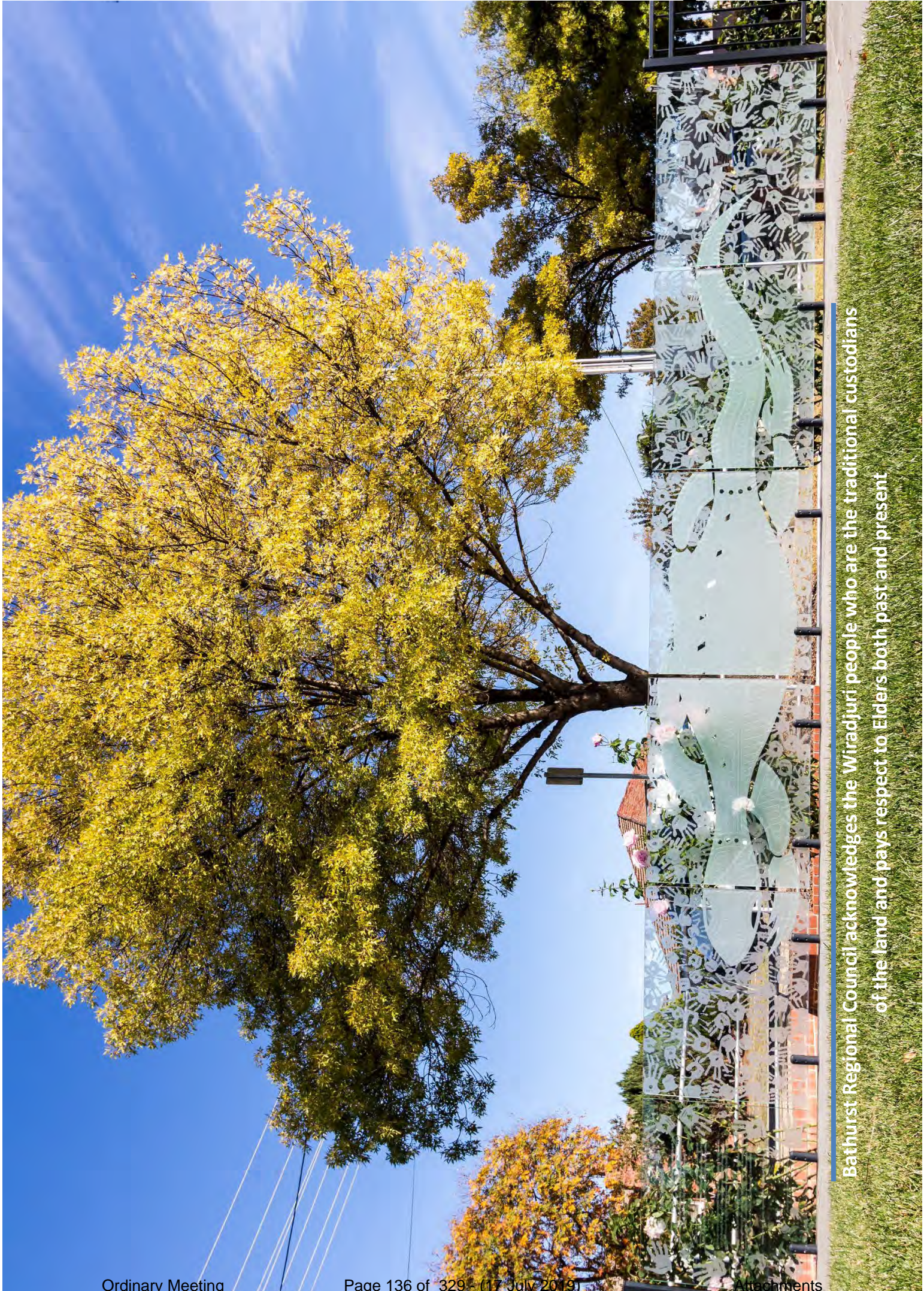


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**BATHURST REGIONAL
COUNCIL**

COMMUNITY PARTICIPATION PLAN 2019

This Community Participation Plan is developed in response to Section 2.23 of the EP&A Act.



Bathurst Regional Council acknowledges the Wiradjuri people who are the traditional custodians of the land and pays respect to Elders both past and present

This CPP is not in effect until Chapter 2 of the Bathurst Regional DCP is repealed

Glossary of terms

CSP	Community Strategic Plan
CPP	Community Participation Plan
DCP	Development Control Plan
EIS	Environmental Impact Statement
EP&A	Environmental Planning and Assessment Act
GIPA	Government Information (Public Access) Act
LEP	Local Environmental Plan
LGA	Local Government Area
NSW	New South Wales
SEPP	State Environmental Planning Policy
SSD	State Significant Development
SSI	State Significant Infrastructure

Commencement of the Community Participation Plan

This Community Participation Plan came into effect on dd MMMM YYYY by resolution of Council dated dd MMMM YYYY.

Amendments to the Community Participation Plan

The table below outlines any changes to the Bathurst Regional Community Participation Plan.

Amend No.	Date of Resolution of Council	Effective Date	Part to which the Amendment Relates	Effect of Amendment
0	dd mm yyyy	dd mm yyyy	New document	Nil

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Summary of mandatory minimum exhibition timeframes

The following tables summarise the minimum exhibition timeframes for the different planning functions of Council. Detailed exhibition and notification processes are detailed within this CPP.

Development applications

Application Type	Minimum exhibition period
Application for development consent (other than for complying development certificate, designated development or State significant development)	Public exhibition (Exhibited development) 14 days
Application for development consent for designated development	Public notification (Notified development) 10 days
Application for modification of development consent that is required to be publicly exhibited by the regulations	28 days
	<p><i>Modifications involving minor error, mis-description or miscalculation</i></p> <p>Applications will not be notified</p>
	<p><i>Modifications involving minimal environmental impact.</i></p> <p>Applications will generally not be notified. However, if in the opinion of Council, the proposed modification has the potential to increase the impact of the</p>

development on adjoining or nearby land or development, the application will be notified for a period of 10 days in accordance with this CPP.		
	<p><i>Other modifications, including applications which cause increased environmental impact</i></p> <p>14 days. All persons who made a submission to the previous Development Application will be notified in accordance with this Plan.</p>	
	<p><i>Modification by consent authorities of consents granted by the Court</i></p> <p>Applications will generally not be notified. However, if in the opinion of Council, the proposed modification has the potential to increase the impact of the development on adjoining or nearby land or development, the application will be</p>	

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	notified for a period of 10 days in accordance with this CPP.
Review of determinations and decisions	10 days Only those applications where it is considered that there will be additional or significantly altered likely environmental impact will be re-exhibited or re-notified.
Re-exhibition of any amended application or matter referred to above required by or under this Schedule	Only those applications where it is considered that there will be additional or significantly altered likely environmental impact will be re-exhibited or re-notified.

Strategic Planning

Project Type	Minimum exhibition period
draft Community Participation Plan	28 days
draft Local Strategic Planning Statement	28 days
draft Strategic Land Use Plans, Strategies and Studies	28 days
draft Local Environmental Plan	28 days
draft Development Control Plan	28 days
draft Developer and Infrastructure Contribution Plans	28 days

Other Planning Documents

Application Type	Minimum exhibition period
draft Planning Agreements	28 days

1 Introduction

1.1 What is community engagement?

Community engagement is a planned process with the specific purpose of working with identified groups of people, whether connected by geographic location, a particular interest, or affiliation or identify to address issues affecting their well-being. The linking of the term ‘community’ to ‘engagement’ serves to broaden the scope, shifting the focus from the individual to the collective, with the associated implications for inclusiveness to ensure due consideration is given to the diversity that exists within any community.

Community engagement can take many forms, and the International Association for Public Participation (IAP2) has developed the ‘IAP2 public participation spectrum’ to help groups define the public’s role in any public participation process.

Good community engagement will lead to:

- better project and service delivery outcomes
- improve the quality of policy that is developed
- build a more resilient relationship with the community
- enhance reputation and check that council is meeting local needs
- increase understanding of community issues
- better shared partnerships and networks
- deal with complex issues and emerging issues
- opportunities for a diversity of voices to be heard
- communities being able to identify priorities for themselves and own the solutions

IAP2 Spectrum of Public Participation



Figure 1 © IAP2. All rights reserved.

1.2 What is the spectrum of community engagement?

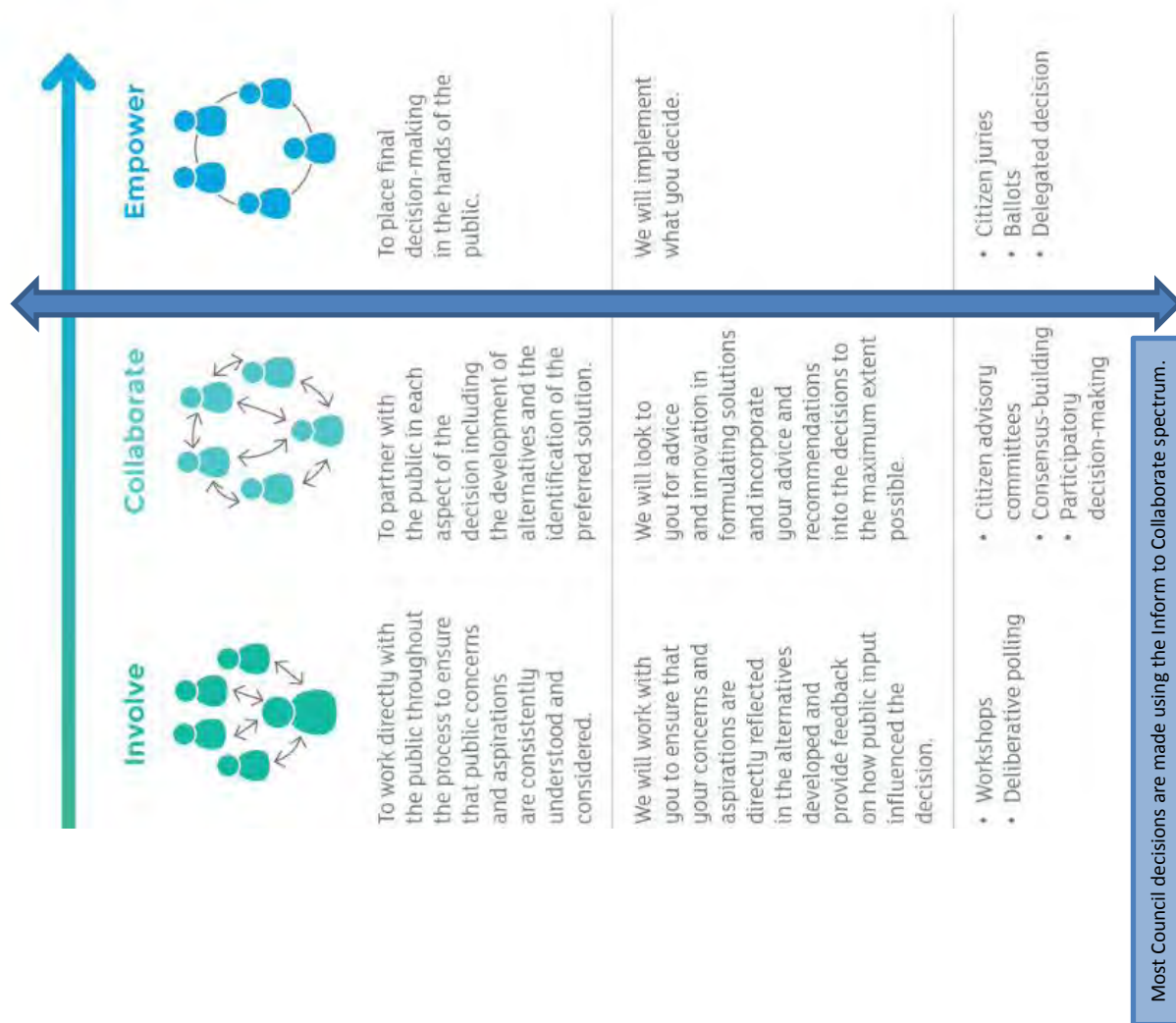
The spectrum of community engagement has been designed to assist in determining the most appropriate level of participation of the public. The spectrum shows that differing levels of participation are legitimate depending on the goals, time frames, resources and levels of concern in the decision to be made. However, and most importantly, the spectrum sets out the promise that is being made to the public at each participation level.

The public participation goal will be guided by other considerations such as:

- What is the broader context of the project or issue?
- Is there any history with the project or issue?
- Are there specific requirements of legislation that need to be considered?
- Is there community interest in the project or issue?

While the IAP2 Spectrum for Public Participation has been adopted for this framework, within the context of Local Government, the highest level of 'Empower' will rarely be achievable or appropriate. The spectrum notes that the level of 'Empower' places the "final decision-making in the hands of the public". As elected representatives for the community, final decisions will ultimately rest with the elected Councillors.

Community engagement plans need to be tailored for each project, identifying the appropriate level of community engagement for that project. It should be noted, however, that while a project may have an overarching engagement level, a stakeholder analysis may result in some sections of the community having a greater or lesser degree of participation depending on the level of impact the decision may have.



During the lifetime of the project, it may also be necessary to adjust the level of engagement, depending on the stage of the project.

1.3 What is a Community Participation Plan?

The Bathurst Regional Community Participation Plan (CPP) sets out when and how Council will engage with its communities across all the planning functions¹ it performs. The CPP must meet the minimum requirements for community participation set out in the Environmental Planning and Assessment Act and relates to the planning functions of Council as set out in Schedule 1 of the Act.

The CPP reflects the whole of organisation approach to community engagement, established in Council's Community Engagement Strategy, and identifies how and when Council will engage with the Bathurst community whilst undertaking its planning functions².

1.4 Limitations of the Community Participation Plan

This Community Participation Plan does not outline Council's engagement strategies for the delivery of other Council services, functions or infrastructure. Community engagement for these activities are developed considering the requirements of Council's Community Engagement Strategy.

¹ Refer to Section 1.9 of this CPP

² *ibid*

1.5 Objectives of the Community Participation Plan

Council's community engagement objectives are to:

- a) enhance opportunities for all members of the community to participate in planning decisions to achieve better planning outcomes, in an open and transparent process;
- b) ensure the community understands how they can participate in planning decisions;
- c) ensure that the needs and concerns of the community are identified and addressed wherever possible;
- d) ensure our strategic planning reflects the aspirations of our community and partners; and
- e) ensure Council meets its legislative requirements in regards to community engagement.

1.6 Principles of the Community Participation Plan

The Environmental Planning and Assessment Act guides Council to ensure that it will be clearer and easier for the community to understand how it can participate in planning decisions. The Act³ outlines the principles that underpin Council's Community Participation Plan. These principles are outlined below:

- a) The community has a right to be informed about planning matters that affect it.

³ Section 2.23 of the Environmental Planning and Assessment Act 1979

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- b) Council will encourage effective and on-going partnerships with the community to provide meaningful opportunities for community participation in planning.
- c) Planning information will be in plain language, easily accessible and in a form that facilitates community participation in planning.
- d) The community will be given opportunities to participate in strategic planning as early as possible to enable community views to be genuinely considered.
- e) Community participation will be inclusive and Council will actively seek views that are representative of the community.
- f) Members of the community who are affected by proposed major development will be consulted by the proponent before an application for planning approval is made.
- g) Planning decisions will be made in an open and transparent way and the community will be provided with reasons for those decisions (including how community views have been taken into account).
- h) Community participation methods (and the reasons given for planning decisions) will be appropriate having regard to the significance and likely impact of the proposed development.

In relation to Council's planning functions⁴, and in response to the principles of the community participation plan, Bathurst Regional Council will:

- ensure that engagement is always timely, accessible, planned and meaningful,
- undertake engagement activities that overcome barriers to public participation and build the capacity of our communities to participate in decision making,
- provide feedback to participants on the results of their contribution, and
- review and evaluate with our communities on the effectiveness of our engagement activities.

1.7 Land to which this Community Participation Plan applies

The Bathurst Regional Community Participation Plan applies to all land within the Bathurst Regional Local Government Area (LGA). Our CPP does not apply to other NSW planning authorities, such as other local councils, or the Independent Planning Commission. All other NSW planning authorities will prepare a CPP in accordance with the requirements of the EP&A Act.

1.8 The NSW Planning System on a page

The 'Planning on a Page' graphic on the next two pages illustrates the NSW Planning system in the context of the Bathurst Region. It shows how the community can be involved in the process of developing new planning rules or determining development applications within the region.

⁴ See section 1.9



PLANNING ON A PAGE

Planning Bathurst's liveable communities together
Bathurst Regional Council | Community Participation Plan 2019

Understanding the community's needs

- Population growth
- Transport and landuse coordination
- Airport and freight logistics
- Infrastructure (eg. water, waste, telecommunications)
- Economic Development (e.g. business, industry, forestry)
- Access to employment
- Agriculture
- Tourism
- Global economic cycles
- Support local businesses

ECONOMIC

- Affordable housing
- Social housing
- Planning for health
- Heritage and culture
- Population change (eg. household type, cultural diversity, ageing)
- Sense of 'place'
- Community infrastructure (eg. open active space, libraries)

SOCIAL

- Biodiversity
- Environmental protection
- Climate change
- Renewable energy
- Sustainable design
- Natural hazards (eg. bushfire, flooding)
- Vegetation protection
- Resource management and protection
- Sustainable transport

ENVIRONMENTAL

OUTPUT

- Application is adopted (Strategic)
- Application is modified based on community input, then adopted (Strategic)
- Strategic studies/LEP etc adopted

Council responds to the changing needs of a growing population

IMPLEMENTATION THROUGH LOCAL PLANNING CONTROLS

- Council develops the vision for the region with input from the community (the Bathurst 2040 Community Strategic Plan)
- The *Environmental Planning & Assessment Act* sets the legal framework for the planning system
- The *Bathurst Regional Local Environmental Plan 2014* (LEP) regulates the use, development and protection of land within the Bathurst Region
- The *Bathurst Regional Development Control Plan 2014* (DCP) sets out the planning rules that apply to the Bathurst region
- These ideas are included in the LEP and DCP as local policies and the Local Strategic Planning Statement (LSPS) being developed.
- The planning rules can only be changed by a formal amendment process
- Planning functions of Council are exhibited or notified consistent with the Community Participation Plan (CPP).
- Variations to Planning standards are allowed in some circumstances and are assessed on a case-by-case basis.

Planning for the community's needs

The planning system relies on participation across all sectors of the community to guide the future development of the region and deliver the right planning controls

STATE POLICIES

- eg: Central West and Orana Regional Plan
- NSW State Infrastructure Strategy
- Future Transport 2056

Expert Advice

- Can comment on proposals that affect their areas of interest (eg. Heritage Office, Roads and Maritime Services, Rural Fire Service, Water in NSW)
- *Department of Planning & Environment*
- Makes recommendations to the Minister
- Administers changes to the planning controls as required
- May refer to additional expert input
- Can seek community input about proposals

Other Government Agencies

Local Government

- Acts as responsible authority for local planning matters
- Assesses applications against the planning rules
- Refers application for specialist input
- May require public exhibition or notification of applications
- May amend the Planning rules with community input
- May delegate a decision to a council officer
- May vary a development standard on a case by case basis

Minister for Planning

- Is responsible for state significant projects in some areas
- Can refer an application for specialist input
- May take responsibility for important decisions by calling in or through development facilitation

Other decision makers

- Joint Regional Planning Panel
- Joint local/state government decision making body for regions

Decisions are made at the state and local level depending on the nature of the proposal

OUTCOME

- Application is approved (Development Assessment)
- Application is refused (Development Assessment)

Making fair, transparent planning decisions

1.9 What are Council's Planning Functions?

Council's planning functions under the Environmental Planning and Assessment Act 1979 are divided into two streams: development assessment, and strategic planning. The CPP identifies how and when Council will engage with the Bathurst community whilst undertaking its planning functions. Section 2.21(2) of the Environmental Planning and Assessment Act 1979 outlines the planning functions of Council.

Development Assessment

Where Council is the consent authority for the following application types:

Local development (other than for complying development certificate, for designated development or for State significant development)

Local development is the most common type of development in NSW, with projects ranging from home extensions to commercial, retail and industrial developments. The Bathurst Regional Local Environmental Plan 2014 outlines those developments and land uses which require development consent before the development can take place.

Designated development

Designated Development refers to developments that are high-impact developments (e.g. likely to generate pollution) or that are located in or near an environmentally sensitive area (e.g. a wetland). There are two ways development can be categorised as designated development:

- the class of development can be listed in Schedule 3 of the Environmental Planning and Assessment Regulation 2000 as being designated development, or

- a Local Environmental Plan (LEP) or State Environmental Planning Policy (SEPP) can declare certain types of development to be designated.

Modification of development consents

After a development consent has been issued, the applicant or anyone entitled to act on the applicant's behalf can apply to Council for approval to modify that development consent.

An application to modify a development consent is made under Section 4.55 of the Environmental Planning and Assessment Act 1979 (the Act) provided the development is substantially the same.

If Council does not agree that the proposed modifications would result in substantially the same development as was originally approved, a new development application will need to be submitted for assessment.

Strategic Planning

Council's strategic planning functions incorporate the preparation of plans including:

Community Participation Plan

The Community Participation Plan (CPP) sets out when and how Council will engage with their communities across all the planning functions they perform and establish the minimum requirements for community participation for each type of document.

Local strategic planning statements

The Local Strategic Planning Statement will set out the 20-year vision for land-use in the Bathurst Region, the special character and values that are to be preserved and how change will be managed into the future. The

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Local Strategic Planning Statement will support Council's Local Land Use Strategies.

The Local Strategic Planning Statement will implement actions from the Central West and Orana Regional Plan, as well as Council's own priorities identified in its Community Strategic Plan, its landuse strategies and other studies that support the growth of the City.

The Local Strategic Planning Statement must:

- identify the planning priorities for an area,
- explain how these priorities are to be delivered,
- demonstrate how Council will monitor and report on how the priorities will be implemented.

The statement will shape how the development controls in the local environmental plan (LEP) evolve over time to meet the community's needs, with the LEP the main planning tool to deliver Council's and the community's plan.

Strategic Land Use Plans, Strategies and Studies

Council develops a range of long-term plans and strategies for specific areas or development issues. Many of these plans and strategies will become Council policy after community consultation and will be implemented through Council's planning controls. Some Strategies and Plans also require endorsement from Government Agencies and support the Central West and Orana Regional Plan.

Examples include Council's key land use strategies (Urban and Rural) and studies relating to matters such as open space, heritage, traffic, transport, access and the like.

Planning proposals for local environmental plans subject to a gateway determination

The Local Environmental Plan (LEP) guides planning decisions for the Bathurst Region. It does this through zoning and development controls, which provide a framework for the way land can be used. The LEP is the main planning tool to shape the future of communities and ensure local development is achieved appropriately.

A planning proposal is required to prepare or amend the Local Environmental Plan. A planning proposal must demonstrate the strategic merit of the proposed LEP or LEP amendment. A planning proposal is submitted to the NSW Department of Planning and Environment for a Gateway Determination. A Gateway Determination will identify whether there is merit in the proposed amendment proceeding further in the plan making process.

A Gateway Determination is issued by the NSW Department of Planning and Environment and will determine:

- whether or not to proceed with the planning proposal
- whether or not to impose conditions to the proposal
- the minimum public exhibition period

Development control plans

A Development Control Plan (DCP) is prepared by Council and applies to specific types of development or areas of land and provides detailed development guidelines and controls. The DCP outlines specific controls and parameters that apply to development proposals in the Bathurst Region.

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Council will periodically amend the DCP to introduce new controls relating to specific development types, to reflect legislative changes, or to clarify the intent of an existing control.

Developer and Infrastructure contribution plans

Contributions plans allow Council to levy contributions on development consents issued for land within the Bathurst Region. These contributions assist the provision of community facilities or infrastructure to meet demand created by development.

Council will periodically amend these Plans, reflecting revised population growth, rezoning of additional land, completion of works, or to amend the schedule of works to reflect Council's priorities.

Other Planning Documents

Planning Agreements⁵

A planning agreement (also known as a voluntary planning agreement) is an offer by a developer to Council to dedicate land, make monetary contributions, or provide any other material public benefit, to be used for or applied toward a public purpose.

A public purpose includes the provision of:

- a. a community facility
- b. affordable housing
- c. transport or other infrastructure relating to the development

- d. the funding of recurrent expenditure relating to the provision of community facilities, affordable housing or transport or other infrastructure
- e. the monitoring of the planning impacts of development, and
- f. the conservation or enhancement of the natural environment.

Planning agreements can be entered into relating to a development application or an amendment to the Local Environmental Plan.

1.10 Development excluded from notification under this Community Participation Plan

Some types of development do not need development consent from Council, and therefore there is no pathway for formal community participation. This Plan does not relate to development or applications that fall within the following categories:

- a) Development which is exempt development under the provisions of Clause 3.1 Exempt Development of the LEP and or any applicable State Environmental Planning Policy.
- b) Development which is complying development under the provisions of Clause 3.2 Complying Development of the LEP and or any applicable State Environmental Planning Policy.
- c) Development under Part 5 of the Environmental Planning and Assessment Act.

1.11 Relationship to other Plans or Strategies

Environmental Planning and Assessment Act

The Act is the overarching document which establishes Council's legislative requirements. Division 2.6 of the Act outlines the

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requirements for community participation. This Community Participation Plan is developed in response to Section 2.23 of the Act.

Bathurst Regional Community Engagement Strategy

The Bathurst Regional Community Engagement Strategy identifies the whole of Council approach to engagement with the community. It has been developed to guide the ongoing dialogue between Council and the community as we plan for our future on a range of projects.

The Community Engagement Strategy ensures a consistent approach is taken by Council about projects requiring community consultation and ensures the community is well informed about Council issues, strategies, projects or plans and has the opportunity for involvement in decision making and policy development. Community engagement will apply to all facets of Council's operations where appropriate, and the standard of consultation will be designed in line with the nature, complexity and impact of the issue identified. An informed and involved community is one of the key objectives outlined in Council's Community Strategic Plan. Council is committed to having open, honest, respectful and truthful communication with the community and encourages the community to do the same. The community has told Council that the community should be involved in the development of the region and decision making. The Community Engagement Strategy aims to increase levels of engagement in a way that the community expects. The aim of the Bathurst Regional Community Engagement Strategy is "to provide a framework for Council's commitment to delivering a high level of community engagement to its community."

The Bathurst Regional Community Participation Plan recognises the established consultation practices of Council, however focuses on

Council's planning functions as outlined in the Environmental Planning and Assessment Act.

Bathurst 2040 Community Strategic Plan

The Bathurst 2040 Community Strategic Plan aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region.

More specifically, this Community Participation Plan addresses the following key strategies of the CSP:

- Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community
- Strategy 4.6 Plan for, assess and regulate development activity
- Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region
- Strategy 6.4 Meet legislative and compliance requirements
- Strategy 6.5 Be open and fair in our decisions and our dealings with people
- Strategy 6.8 Implement opportunities for organisational improvement

2 The Bathurst Regional Community

The Community Participation Plan seeks to enhance the opportunities for all members of the community to participate in planning decisions to achieve better planning outcomes, at an appropriate level, relative to the project.

The Bathurst Regional community is made up of a range of stakeholders, including individuals and interest groups that may, at some stage, be interested in participating in planning decisions.

A **stakeholder** is defined as “an individual or group who has a direct interest in, or can directly affect or be affected by the actions of Council with respect to a specific issue. Council needs to engage with a different mix of stakeholders on different issues.”

Key individuals include, but are not limited to:

- Applicant
- Landowner
- Neighbour
- Property developer
- Business owner
- Real estate agent
- Planning specialist or consultant
- Member of Parliament

Key interest groups include (but are not limited to):

- Community and Village Progress associations

- Industry and community organisations including, for example:
 - Bathurst Business Chamber
 - Sports Council
 - National Trust
 - Greening Bathurst
 - Bathurst Region Access Committee
- Council reference groups including:
 - Natural Resource Advisory Group
 - Bathurst Region Heritage Reference Group
 - Tourism Reference Group
 - Bathurst Aboriginal Advisory Group (yet to be formed)
- Government agencies

The graphic on the following page illustrates some of the key statistics for the Bathurst Region.

5.4%
of our population identify as Aboriginal or Torres Strait Islander

84%
of workforce are local residents

residents

25.8%
lone person
household
2.48
persons

\$1,310
median weekly household income

5%
require assistance due to disability

65%
work with qualifications

27%
aged under 20

COUPLES
28% with children
25% without children

5
top languages spoken
1. English
2. Filipino
3. Mandarin
4. Arabic
5. Cantonese

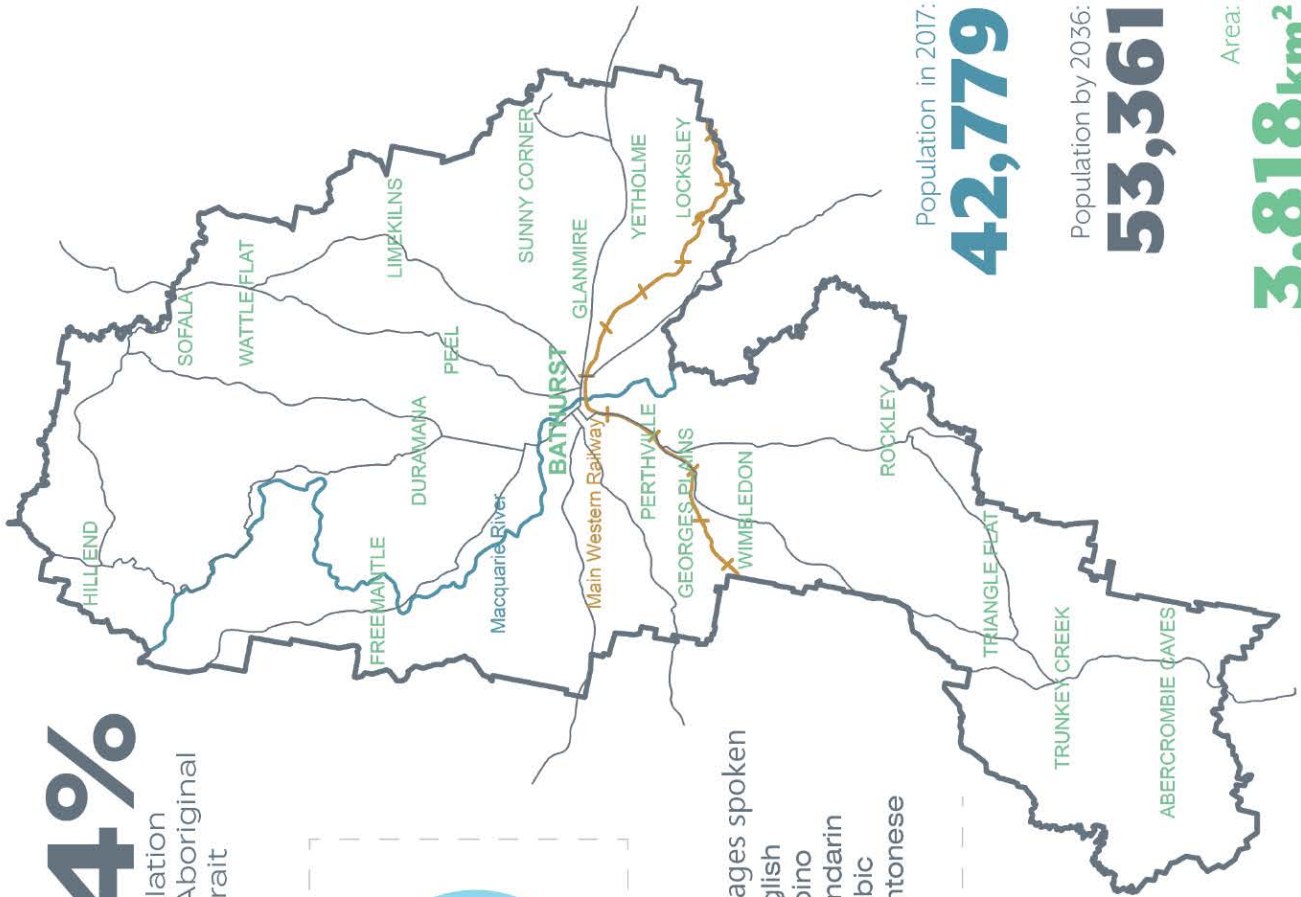
17,471
dwellings

21%
of residents undertake volunteer work



75% of households have **internet** connection

MEDIAN resident age is 37



Population in 2017:
42,779

Population by 2036:
53,361

Area:
3,818km²



- i) ensure that there is consistency in the notification of similar applications.
- j) Ensure that statutory time limits for making decisions are adhered to.

3.2 Consultation goal

An effective consultation program does not necessarily mean that all interested parties will be satisfied with the outcome. Rather, it is about ensuring that a proposal has been fully explored, concerns identified and, where possible, alternatives considered. Council's engagement goal in relation to the assessment of development applications is to:

CONSULT with the community to obtain public feedback on the development proposal.

3.3 Consultation channels

Council will communicate opportunities for participation in the development assessment process using methods including:

- Newspaper notices
- Notices on the land (if required by the Regulations⁶)
- Letters to stakeholders
- Council's website
- Council's DA Tracker website
- Social media

⁶ Environmental Planning and Assessment Regulations 2000

3 Development Applications

A Development Application is a formal application for development that requires consent under the NSW Environmental Planning and Assessment Act 1979 (EP&A Act). It is usually made to Council and consists of standard application forms, plans and supporting technical reports.

3.1 Objectives of consultation for Development Applications

- a) Provide a framework for the notification and advertisement of development applications, applications to modify development consents and the review of development determinations.
- b) Provide an opportunity for public participation in the development application process consistent with the level of impact.
- c) Establish a clear process and expectations of how public views are considered in the development application process.
- d) Specify circumstances where notification and advertising of applications is not required.
- e) Identify development applications that will be notified and/or advertised and those persons who will be notified.
- f) Facilitate the efficient processing of applications without unreasonably compromising the opportunity for public participation.
- g) To ensure notification and advertisement is carried out in accordance with the Environmental Planning & Assessment Act and Regulation.
- h) To outline other relevant procedures for development applications.

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The consultation channel utilised is dependant on legislated requirements and the likely public interest.

3.4 Consultation tools

Council will use a range of consultation tools to enable participation and opportunities to provide input to the project. Methods that could be used by Council include:

- Online participation through Council's yoursay website
- Request for written submissions through a public exhibition process
- A Council discussion meeting or Councillor submission hearing (refer to section 5.6.6)

3.5 Consultation feedback

In all instances, Council will encourage the community to lodge written submissions in addition to feedback received through one of the other methods above.

3.6 Consultation period

In relation to the public exhibition or notification of a development application, Council will exhibit it for no less than the time indicated for the type of development listed in this section. The time period indicated for the type of development is the minimum mandatory public exhibition or notification period.

3.7 Public Exhibition and Notification of Development Applications

The key method used to encourage participation in the development assessment process is by way of public exhibition or notification of the application. This section establishes the **minimum level** for neighbour

and stakeholder notification for local development (3.14.1) and designated development (3.14.6), where Council is the consent authority. There may be occasions when these minimum provisions are increased at the discretion of the Council, considering the possible impacts of a development application. Council staff have delegated authority to administer the provisions of this Community Participation Plan.

3.8 How is the commencement and conclusion of the public exhibition or notification period calculated?

The public exhibition or notification period dates are calculated using the following methodology.

3.8.1 Matters requiring a notice in a newspaper – Public Exhibition

The commencement of the exhibition period is taken to be the first business day following the publication of the notice in the newspaper.

The conclusion of the exhibition period is based on the required number of consecutive days (as outlined in this CPP), inclusive of weekends, following the commencement of the exhibition period.

For the purposes of this Community Participation Plan, Public Holidays or Bank Holidays that apply to the State of NSW are excluded from the exhibition period⁷.

⁷ s36(2) of the Interpretation Act 1987

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3.8.2 Matters not requiring a notice in a newspaper – Public Notification

The commencement of the notification period is taken to be the fourth day following the date of the letter of notification.

The conclusion of the notification period is based on the required number of consecutive days (as outlined in this CPP), inclusive of weekends, following the commencement of the notification period.

For the purposes of this Community Participation Plan, Public Holidays or Bank Holidays that apply to the State of NSW are excluded from the notification period⁸.

3.9 Exhibition or notification during the Christmas period

Public exhibition and/or notification periods over the traditional Christmas period will be extended so as not to include the period between 20 December and 10 January (inclusive).

3.10 How does Council determine who will be notified?

Except as noted below, written notice of a notified Development Application will be given to the owners of land adjoining the land on which the development is intended to occur.

For the purposes of determining what is adjoining land, Council will generally disregard pathways, accessways, driveways and roadways and notify those properties separated by these features. Council will generally NOT notify those landowners who are separated from the development site by drainage reserves or open space areas. Figure 1 illustrates these notification principles. Council may consider wider notification depending on the criteria established in Section 3.14.4.4.

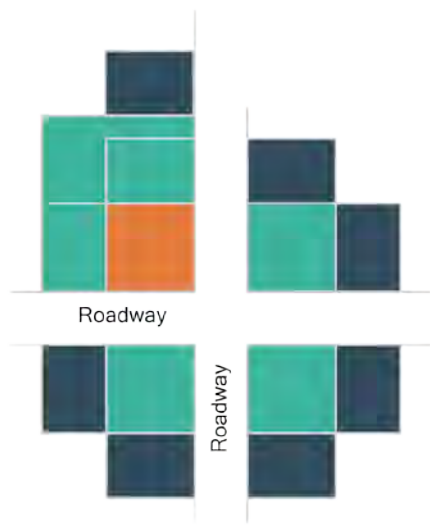
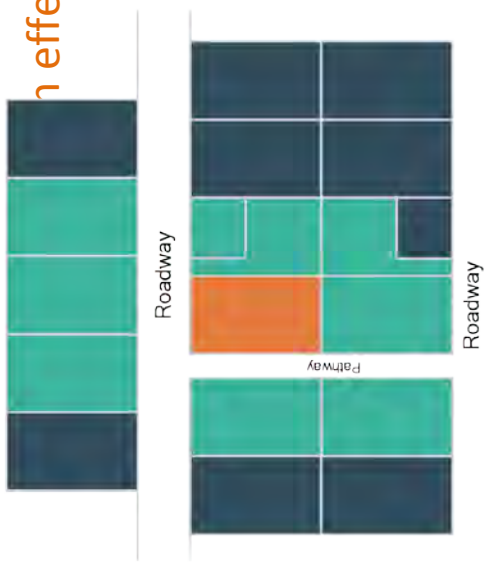
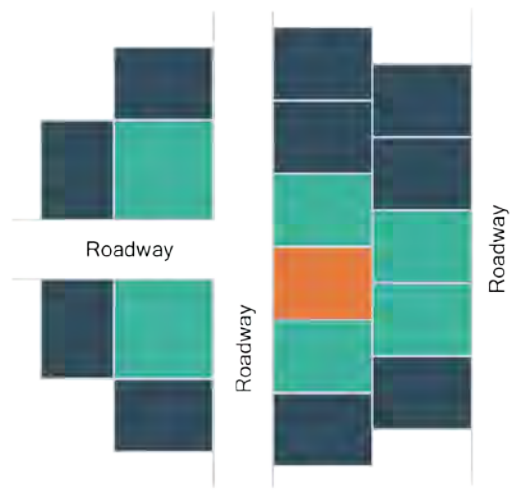
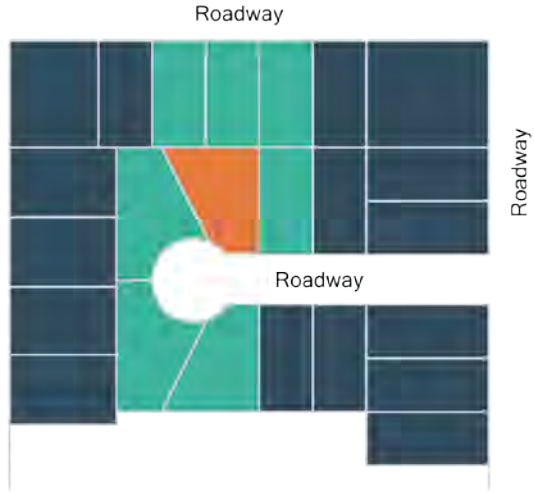
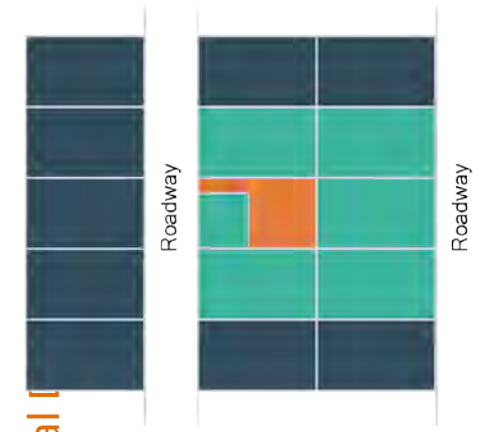
Notice to the owners of adjoining land means written advice of the making of a development application, including the time and location at which the documents may be inspected, forwarded by ordinary post to the owner of the adjoining property as identified in Council's property records at the time of lodgement of the development application.

With respect to amended applications, Council will give notice under Section 3.14.11 where it is considered that there will be additional or significantly altered likely environmental impact by the amended development application, and to those who made a submission on the application.

Note: In the case of the adjoining land being part of a strata plan, notification will be given to the Body Corporate and each strata unit owner.

⁸ s36(2) of the Interpretation Act 1987

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- Development site
- Property to be notified
- Property will not be notified

Figure 2 - Notification of Development Application principles.

3.11 Notification to properties in adjoining local government areas

Where adjoining properties in an adjoining LGA are considered by Council to be affected by development in the Bathurst Region, Council will notify the adjoining Council as if they were the property owner in accordance with this Community Participation Plan.

3.12 Deficient Development Applications

Council reserves the right not to publicly exhibit and/or notify development applications that in its opinion are deficient. A deficient development application is one that is indecipherable, does not contain important information and/or does not adequately consider the region's planning controls.

3.13 External referrals to stakeholder groups

Development Applications received by Council will be referred to the following stakeholder groups as outlined in the section below. The minimum exhibition period, based on the development type, will also apply to these stakeholders.

3.13.1 Development within the Village of Hill End

Development Applications received for land within the Heritage Conservation Area of the Village of Hill End will be notified to the Hill End and Tamaroora Progress Association and the Hill End National Parks and Wildlife Office in accordance with the relevant section of this Community Participation Plan.

3.13.2 National Trust

Development Applications involving individual buildings listed in the National Trust Register will be referred to the Bathurst Branch of the

National Trust for its immediate consideration. In determining these applications, Council will give consideration to the comments made by the National Trust.

3.13.3 Bathurst Local Aboriginal Lands Council and Local Aboriginal Knowledge Holders

Development Applications will be referred to the Bathurst Local Aboriginal Lands Council and local Aboriginal Knowledge Holders for their immediate consideration for:

- a) development on lands mapped in the Bathurst Regional LEP as an Aboriginal Place of significance⁹;
- b) development that require an Aboriginal Cultural Heritage Assessment (ACHA)¹⁰;
- c) development that require an Aboriginal Heritage Impact Permit (AHIP).

In determining these applications, Council will give consideration to the comments made by the Bathurst Local Aboriginal Lands Council and the local Aboriginal Knowledge Holders and OEH, where appropriate.

⁹ Refer to Section 5.10(8) of the Bathurst Regional Local Environmental Plan 2014

¹⁰ As defined by NSW Office of Environment and Heritage in their Codes

3.14 Development Application types

3.14.1 Application for development consent (other than for complying development certificate, designated development or State significant development)

What is an application for development consent?

Local development is the most common type of development in NSW, with projects ranging from home extensions to medium sized commercial, retail and industrial developments. The Bathurst Regional Local Environmental Plan 2014 outlines those developments and land uses which require development consent before the development can take place.

3.14.2 What is Public Exhibition or Public Notification?

3.14.2.1 Public exhibition (Exhibited development)

Council will notify adjoining owners, by way of a notification letter, of a development proposal that is listed within Section 3.14.3 of this Community Participation Plan. Council may also send out notification letters to persons or organisations that are likely to have an interest in the proposed development. Council will also advertise the Development Application in the 'Council Notices' section of a local newspaper on Saturdays.

Public exhibition of an application will incur an additional advertising fee.

The minimum period for public exhibition (exhibited development) is 14 days.

3.14.2.2 Public notification (Notified development)

Council will notify adjoining owners, by way of a notification letter, of a development proposal that is listed within Section 3.14.4 of this Community Participation Plan. Council may also send out notification letters to persons or organisations that are likely to have an interest in the proposed development.

The minimum period for public notification (notified development) is 10 days.

3.14.3 Exhibited Development

3.14.3.1 What is Exhibited Development?

Development which is required by this clause to be placed on public exhibition upon receipt of an application is referred to as **Exhibited Development**.

- a) In respect of land within Zone **R1** - General Residential, Zone **R2** – Low Density Residential, Zone **R3** – Medium Density Residential or Zone **RU5** - Village, development for the purpose of:
 - i. Tourist and visitor accommodation (other than bed and breakfast or farm stay accommodation); or
 - ii. Correctional centres, or
 - iii. Home industries, or
 - iv. Making alterations or additions to a building the use of which is lawful only because it is an existing use, or
 - v. Registered clubs.

- b) In respect of land identified on **Map No. 34 – Central Business District** of the Bathurst Regional Development Control Plan

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2014 and identified as a **landmark site** as defined by Clause 10.5.4 of the Bathurst Regional Development Control Plan 2014, development that, in the opinion of the Director, Environmental Planning and Building Services, constitutes a development that may have a significant visual impact on the streetscape or public domain.

c) In respect of **all land**, development for the purpose of a new or change of use to:

- i. Amusement centres, or
- ii. Attached dwellings, or
- iii. Boarding houses, or
- iv. Cellar door premises, or
- v. Home occupation (sex services), or
- vi. Hostels, or
- vii. Multi-dwelling housing, or
- viii. Pubs, or
- ix. Bottle shops, or
- x. Residential flat buildings, or
- xi. Restricted premises; or
- xii. Seniors housing, or
- xiii. Sex services premises, or
- xiv. Small bars
- xv. The demolition of a heritage item, or
- xvi. The demolition of a work, relic or place within a Heritage Conservation Area; or
- xvii. The use of a building or land referred to in **Clause 5.10**

(10) – Heritage Conservation or Clause 7.5 - Conservation Incentives – Heritage Conservation Areas of the LEP for a

purpose that, but for those clauses, would have been prohibited under the LEP.

Development listed in xv) and xvi) above is not exhibited development if it involves the partial demolition of a heritage item or the demolition of a building or work within a Heritage Conservation Area if the partial demolition or demolition will be of a minor nature and will not adversely affect the environmental heritage of the Bathurst Region.

Note 1: Where a development application includes elements which are both exhibited and non-exhibited, the whole of the application shall be exhibited development.

Note 2: Council will assess applications for minor demolition and determine the need to exhibit on a case-by-case basis. Examples of minor demolition that are unlikely to require public exhibition include:

- Non-original fabric to a building,
- Detached outbuildings.

3.14.4 Notified Development

3.14.4.1 What is Notified Development?

Development which is required to be notified upon receipt of an application is referred to as **Notified Development**.

Development, other than Exhibited Development, which is required to be notified to one or more adjoining land owners is referred to as Notified Development.

3.14.4.2 Development Applications that will be notified in the R1 General Residential, R2 Low Density Residential and R3 Medium Density Residential zones

In the **R1** General Residential, **R2** Low Density Residential and **R3** Medium Density Residential zones, Council will give notice to owners of adjoining land of a Development Application for the following types of development:

- a) A dwelling house, dual occupancy, secondary dwelling or group home which contains a two storey component,
- b) Alterations and additions to an existing single storey dwelling, secondary dwelling or group home to create a second storey,
- c) Alterations and additions to the second storey of a dwelling, secondary dwelling or group home within 2 metres of the side or rear boundary,
- d) Shop top housing,
- e) Retaining walls greater than 1.2 metres in height and located within 1.2 metres of the side or rear boundary.
- f) Sheds and garages with a floor area greater than either:
 - i) 45 sqm in a Heritage Conservation Area, or
 - ii) 60 sqm in all other R1 or R2 zoned land, or
 - iii) 25 sqm in Zone R3.
- g) Transportable dwellings in the Bathurst or West Bathurst heritage conservation areas.
- h) Garages, sheds and carports forward of the established front or side building alignment for the development site.
- i) New infill dwellings which address a street frontage within the Bathurst and West Bathurst Heritage Conservation Areas.
- j) Places of public worship.

- k) Educational establishments
- l) Child care centres

Note 1: Heights are to be measured from ground level (existing) being the existing level of a site at any point prior to any work being undertaking.

Note 2: A **storey** means a space within a building that is situated between one floor level and the floor level next above, or if there is no floor above, the ceiling or roof above, but does not include:

- a) a space that contains only a lift shaft, stairway or meter room, or
- b) a mezzanine, or
- c) an attic.

3.14.4.3 Development Applications that will NOT be notified in the R1 General Residential, R2 Low Density Residential and R3 Medium Density Residential zones

In the **R1** General Residential, **R2** Low Density Residential and **R3** Medium Density Residential zones, a development application for the following types of development will **NOT** be notified.

- Subdivision of land
- Single storey dwelling house, dual occupancy, secondary dwellings or group home
- Single storey additions to a dwelling house, dual occupancy, secondary dwelling or group home
- Swimming pools
- Ancillary structures including carports, garages/sheds (other than those noted in Section 3.14.3.2), outbuildings, rainwater tanks, fences and freestanding patios, pergolas, studios and the like.
- Retaining walls less than 1.2 metres in height.

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Note 1: Heights are to be measured from ground level (existing) being the existing level of a site at any point prior to any work being undertaken.

Note 2: Where a development application includes elements which are both notified and non-notified, the whole of the application shall be notified development.

3.14.4.4 Other Notified Development in all zones

A decision on whether a Development Application (other than for development of the kind referred to in Section 3.14.3.2 and 3.14.3.3) will be notified will be dependent on a number of factors which will require inspection of the plans relating to the development application.

Council will give notice to owners of adjoining land of such a Development Application where it considers that the development may have a material adverse impact upon:

- a) the views to and the views from surrounding land,
- b) overshadowing of adjoining land, or
- c) the privacy of surrounding land, or
- d) noise, light, odour, dust (or similar) transmission to the surrounding land, or
- e) the visual impact of the proposed development in relation to the streetscape, or
- f) the heritage significance of an adjoining heritage item, as listed in Schedule 5 of the Bathurst Regional Local Environmental Plan 2014.

Adjoining properties unlikely to be materially adversely affected by the proposed development will not be notified.

3.14.5 Application for development consent for nominated integrated development (not being threatened species or Class 1 aquaculture development)

What is nominated integrated development?

Nominated integrated development means integrated development (not being threatened species development or Class 1 aquaculture development) that requires an approval (within the meaning of section 4.45 of the Act) under:

- a) a provision of the *Heritage Act 1977* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979, or
- b) a provision of the *Water Management Act 2000* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979, or
- c) a provision of the *Protection of the Environment Operations Act 1997* specified in section 4.46 (1) of the Environmental Planning and Assessment Act 1979.

What is the minimum exhibition period?

28 days

Specific public notification requirements for nominated integrated development or threatened species development?

Clause 87 of the Environmental Planning and Assessment Regulations 2000 outlines how an application is to be publicly notified.

Clause 88 of the Environmental Planning and Assessment Regulations 2000 outlines who written notice is to be given.

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Clause 89 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the written notice and published notice.

3.14.6 Application for development consent for designated development

What is development consent for Designated development?

Designated Development refers to developments that are high-impact developments (e.g. likely to generate pollution) or that are located in or near an environmentally sensitive area (e.g. a wetland). There are two ways a development can be categorised as designated development:

- the class of development can be listed in Schedule 3 of the Environmental Planning and Assessment Regulation 2000 as being designated development, or
- a LEP or SEPP can declare certain types of development to be designated.

What is the minimum exhibition period?

28 days

Specific public notification requirements for designated development

Clause 77 of the Environmental Planning and Assessment Regulations 2000 outlines that notice is to be given to public authorities (other than relevant concurrence authorities or approval bodies) as, in the opinion of the consent authority, may have an interest in the determination of that development application.

Clause 78 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the notice for designated development.

Clause 79 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the exhibition notice on land for designated development.

Clause 80 of the Environmental Planning and Assessment Regulations 2000 outlines what information must be contained in the published notice for designated development.

Clause 81 of the Environmental Planning and Assessment Regulations 2000 outlines that all submissions must be forwarded to the Planning Secretary in response to the public exhibition period. The Planning Secretary may waive this requirement in certain circumstances¹¹.

3.14.8 Application for modification of development consent that is required to be publicly exhibited by the regulations

What is a modification to a development consent?

After a development consent has been issued, the applicant, or anyone entitled to act on the applicant's behalf, can apply to Council for approval to modify that development consent.

¹¹ section 4.16 (10) (b) of the Act.

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An application to modify a development consent is made under Section 4.55 of the Environmental Planning and Assessment Act 1979 (the Act) provided the development is substantially the same.

If Council does not agree that the proposed modifications would result in substantially the same development as was originally approved, a new development application will need to be submitted for assessment.

What is the minimum exhibition period?

i. Modifications involving minor error, mis-description or miscalculation

Applications will not be notified.

ii. Modifications involving minimal environmental impact.

Applications will generally not be notified.

However if, in the opinion of Council, the proposed modification has the potential to increase the impact of the development on adjoining or nearby land or development, the application will be notified for a period of 10 days in accordance with this CPP.

iii. Other modifications, including applications which cause increased environmental impact

14 days

All persons who made a submission to the previous Development Application will be notified in accordance with this Plan.

iv. Modification by consent authorities of consents granted by the Court.

Applications will generally not be notified.

However if, in the opinion of Council, the proposed modification has the potential to increase the impact of the development on adjoining or nearby land or development, the application will be notified for a period of 10 days in accordance with this CPP.

3.14.11 Re-exhibition of any amended application or matter referred to above required by or under this Schedule

What is an amended application?

An amended application is an application where the applicant provides amended plans to Council prior to the determination of the Development Application.

Will all applications be notified?

Applications will generally not be notified.

However if, in the opinion of Council, the proposed modification has the potential to increase the impact of the development on adjoining or nearby land or development, the application will be notified for a period of 10 days in accordance with this CPP.

What is the minimum reexhibition or renotification period?

10 days

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3.14.12 Review of determinations and decisions

What is a review of determination or decision?

Where Council has refused a development application or imposed conditions that you are not satisfied with, you may be able to apply for a review. Section 8.2 of the Environmental Planning and Assessment Act allows the applicant to apply for a review of the determination made by the Council. The Act requires the review to be completed within 6 months from the date of determination of the development application.

Will all applications be notified?

Applications under Section 8.2 of the EP&A Act are to be re-notified to persons who previously made a submission where the Development Application is amended in a material way and Council considers that the development is likely to have the potential to increase the adverse impact than the development as it was previously considered.

What is the minimum renotification period?

10 days



4 Strategic Planning

Council prepares a range of strategic planning documents including:

- Land use strategies and studies relating to specific development issues, for example:
 - Open Space
 - Traffic
 - Heritage
- Local Environmental Plans
- Development Control Plans
- Developer Contribution Plans
- Community Participation Plans
- Master Plans

Council also reviews and amends these plans on an ongoing basis, either as a result of internal review of the document or by a request from private property owners.

4.1 Consultation goal

Depending of the project being completed, Council's engagement goal will be to either:

1. **INVOLVE:** Engage with the community and stakeholders to understand their priorities, and integrate their aspirations into projects early.

This would typically involve a two-stage consultation process:

 - a. Visioning or Priority setting:
 - i. What do you like / not like?
 - ii. What would you change?

iii. How should change occur?

- b. Public exhibition of a draft Plan or Strategy, seeking feedback on draft strategies and alternatives.

2. **CONSULT** with the community to obtain public feedback on alternatives or the preferred strategy or action. This would generally involve the public exhibition of a draft Plan or Strategy.

4.2 Consultation channels

Council will communicate opportunities for participation in the strategic planning process through the most appropriate methods that are relevant to the project. Methods that could be used by Council include:

- Social media posts
- Newspaper notices
- Letters to key stakeholders
- Ratepayers newsletter articles
- Letterbox flyer
- Council email banner
- Public displays in the civic centre, library, shopping centres or other community venue or event
- Council's website

4.3 Consultation tools

Council will use a range of consultation tools to enable participation and opportunities to provide input to the project. Methods that could be used by Council include:

- Workshops and focus groups
- Public meetings and information sessions
- Discussion papers

- Online participation through Council’s yoursay website
- Councillor briefing session
- Request for written submissions through a public exhibition process

4.4 Consultation feedback

In all instances, Council will encourage the community to lodge written submissions in addition to feedback received through one of the other methods above.

4.5 Exhibition or notification during the Christmas period

Public exhibition and/or notification periods over the traditional Christmas period will be extended so as not to include the period between 20 December and 10 January (inclusive).

4.6 How does Council determine who will be engaged?

Council officers will choose the most appropriate audience and stakeholders for each strategic planning project.

4.7 Consultation period

In relation to the public exhibition of a draft plan or strategy, Council will exhibit it for no less than the time indicated for the type of plan or strategy listed in section 4.8. The time period indicated for the type of plan or strategy is the minimum mandatory public exhibition period.

4.8 External Referrals to stakeholder groups

4.8.1 Bathurst Local Aboriginal Lands Council and Local Aboriginal Knowledge Holders

Council will engage with the Bathurst Local Aboriginal Lands Council and local Aboriginal Knowledge Holders for strategic planning projects that involve:

- a) Rezoning of land for urban purposes;
- b) land identified or proposed to be identified in the Bathurst Regional LEP as an Aboriginal Place of significance¹²;
- c) detailed assessment of Aboriginal Cultural Heritage Assessment values;
- d) Aboriginal Heritage Impact Permit (AHIP).

In determining these applications, Council will give consideration to the comments made by the Bathurst Local Aboriginal Lands Council and the local Aboriginal Knowledge Holders.

¹² Refer to Section 5.10(8)

This CPP is not in effect until Chapter 2 of

4.9 Strategic Plans and Strategies

4.9.1 draft Community Participation Plan

What is a Community Participation Plan?

The Community Participation Plan (CPP) sets out when and how Council will engage with their communities across all the planning functions they perform and establish the minimum requirements for community participation for each type of document.

What is the Community Engagement Goal?

Consult: To obtain public feedback on the the preferred strategy or action.

What is the minimum exhibition period?

28 days



This CPP is not in effect until Chapter 2 of the Bathurst Regional DCP is repealed

4.9.3 draft Local Strategic Planning Statement

What is a Local Strategic Planning Statement?

The Local Strategic Planning Statement will set out the 20-year vision for land-use in the Bathurst Region, the special character and values that are to be preserved and how change will be managed into the future. The Local Strategic Planning Statement will support Council's Local Land Use Strategies.

The Local Strategic Planning Statement will implement actions from the Central West and Orana Regional Plan, as well as Council's own priorities identified in its Community Strategic Plan, its landuse strategies and other studies that support the growth of the City.

The Local Strategic Planning Statement must:

- identify the planning priorities for an area,
- explain how these priorities are to be delivered,
- demonstrate how Council will monitor and report on how the priorities will be implemented.

The statement will shape how the development controls in the local environmental plan (LEP) evolve over time to meet the community's needs, with the LEP the main planning tool to deliver the Council and community's plan.

What is the Community Engagement Goal?

Involve: To engage with the community and stakeholders to understand their priorities and integrate their aspirations into the project early.

Consult: To obtain public feedback on the alternatives or the preferred action or strategy.

What is the minimum exhibition period?

28 days

4.9.4 draft Strategic Land Use Plans, Strategies and Studies

What are Strategic Land Use Plans, Strategies and Studies?

Council develops a range of long-term plans and strategies for specific areas or development issues. Many of these plans and strategies will become Council policy after community consultation and will be implemented through Council's planning controls. Some Strategies and Plans also require endorsement from Government Agencies and support the Central West and Orana Regional Plan.

Examples include Council's key land use strategies and studies such as open space, heritage, traffic, transport, access and the like.

What is the Community Engagement Goal?

Involve: To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

Consult: To obtain public feedback on the alternatives or the preferred action or strategy.

This CPP is not in effect until Chapter 2 of the Bathurst Regional DCP is repealed

What is the minimum exhibition period?

28 days

4.9.5 draft Local Environmental Plan

What is a Local Environmental Plan?

The Local Environmental Plan (LEP) guides planning decisions for the Bathurst Region. It does this through zoning and development controls, which provide a framework for the way land can be used. The LEP is the main planning tool to shape the future of communities and ensure local development is achieved appropriately.

A planning proposal is required to prepare a new and/or to amend the Local Environmental Plan. A planning proposal must demonstrate the strategic merit of the proposed LEP or LEP amendment. A planning proposal is submitted to the NSW Department of Planning and Environment for a Gateway Determination. A Gateway Determination will identify whether there is merit in the proposed amendment proceeding further in the plan making process.

A Gateway Determination is issued by the NSW Department of Planning and Environment and will determine:

- whether or not to proceed with the planning proposal
- whether or not to impose conditions to the proposal
- the minimum public exhibition period

What is the Community Engagement Goal?

New Local Environmental Plan

Involve: To engage with the community and stakeholders to understand their priorities and integrate their aspirations into the project early.

Consult: To obtain public feedback on the preferred action or strategy.

Amendment to the existing Local Environmental Plan

Consult: To obtain public feedback on the preferred strategy or action.

What is the minimum exhibition period?

28 days, or the time period specified in the Gateway Determination.

4.9.6 draft Development Control Plan

What is a Development Control Plan?

A Development Control Plan (DCP) is prepared by Council and applies to specific types of development or areas of land and provides detailed development guidelines and controls. The DCP outlines specific controls and parameters that apply to development proposals in the Bathurst Region.

Council will periodically amend the DCP to introduce new controls relating to specific development types, to reflect legislative changes, or to clarify the intent of an existing control.

What is the Community Engagement Goal?

New Development Control Plan or controls

Involve: To engage with the community and stakeholders to understand their priorities and integrate their aspirations into the project early.

This CPP is not in effect until Chapter 2 of th

Consult: To obtain public feedback on the alternatives or the preferred action or strategy.

Amendment to existing Development Control Plan or controls

Consult: To obtain public feedback on the preferred strategy or action.

What is the minimum exhibition period?

28 days

4.8.7 draft Developer and Infrastructure Contribution Plans

What is a Developer and Infrastructure Contributions Plan?

Contributions plans allow Council to levy contributions on development consents issued for land within the Bathurst Region. These contributions assist the provision of community facilities or infrastructure to meet demand created by development.

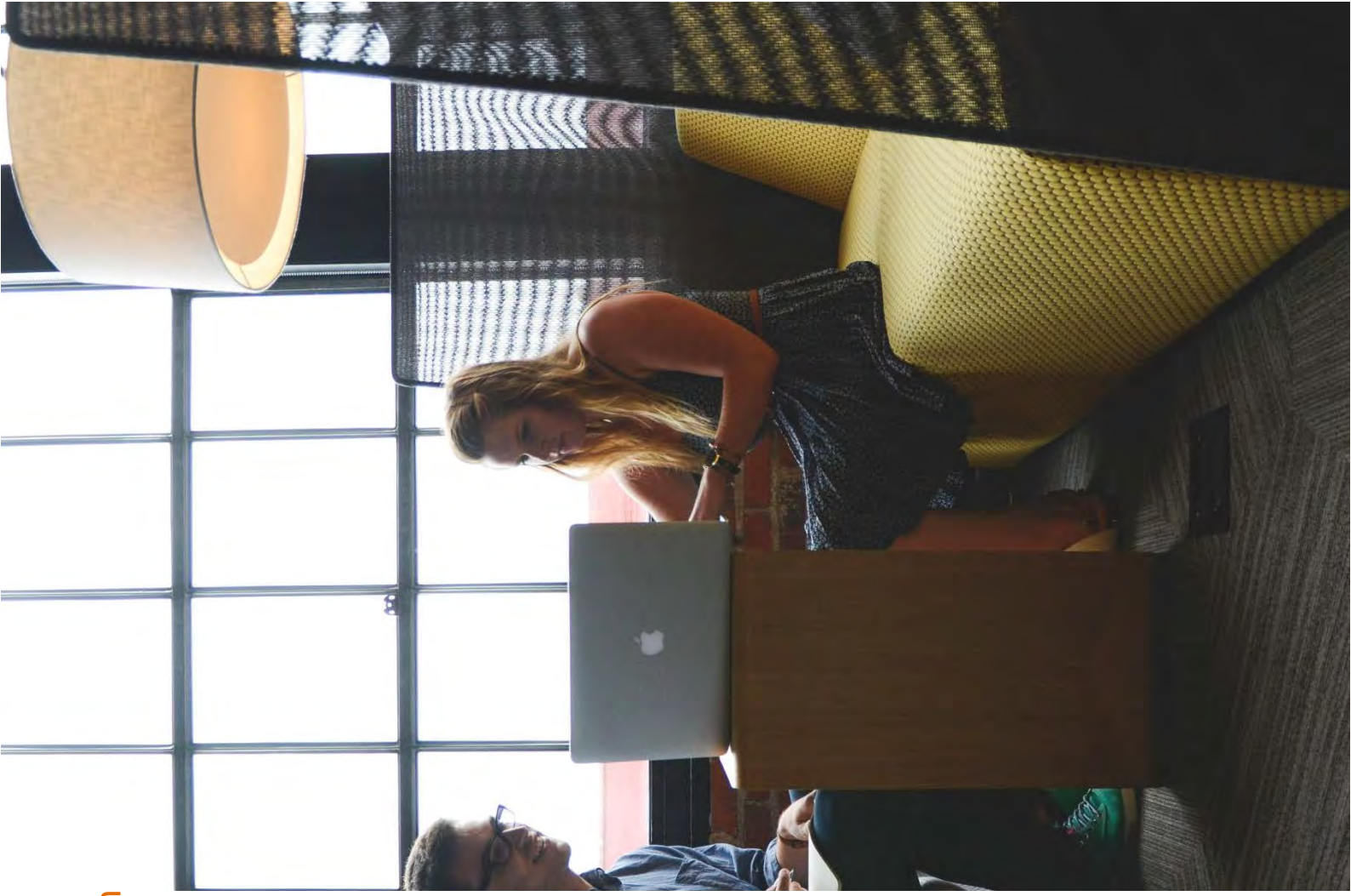
Council will periodically amend these Plans, reflecting revised population growth, rezoning of additional land, completion of works, or to amend the schedule of works to reflect Council's priorities.

What is the Community Engagement Goal?

Consult: To obtain public feedback on the preferred strategy or action.

What is the minimum exhibition period?

28 days





5 Other Planning Documents

Council is also responsible for a number of other planning documents that are distinct from the Strategic Planning and Development Application processes. This section will outline the processes relating to other planning documents.

5.1 Consultation goal

Council's engagement goal is to:

CONSULT with the community to obtain public feedback on the strategy or action.

5.2 Consultation channels

Council will communicate opportunities for participation through the most appropriate methods that are relevant to the project. Methods that could be used by Council include:

- Newspaper notices
- Letters to key stakeholders
- Council's website

5.3 Consultation tools

Council will use a range of consultation tools to enable participation and opportunities to provide input to the project. Methods that could be used by Council include:

- Online participation through Council's yoursay website
- Councillor discussion hearing
- Request for written submissions through a public exhibition process

5.4 Consultation feedback

In all instances, Council will encourage the community to lodge written submissions in addition to feedback received through one of the other methods above.

5.5 Consultation period

In relation to the public exhibition or notification of a planning document listed in section 5.8, Council will exhibit it for no less than the time indicated for the type of development listed in section 5.8. The time period indicated for the type of document is the minimum mandatory public exhibition period.

5.6 Exhibition or notification during the Christmas period

Public exhibition and/or notification periods over the traditional Christmas period will be extended so as not to include the period between 20 December and 10 January (inclusive).

5.7 How does Council determine who will be notified?

Council officers will choose the most appropriate audience and stakeholders for other planning projects.

5.8 Other Planning Document types

5.8.1 draft Planning Agreements¹³

What is a Planning Agreement?

A planning agreement (also known as a voluntary planning agreement) is an offer by a developer to Council to dedicate land, make monetary contributions, or provide any other material public benefit, to be used for or applied toward a public purpose.

A public purpose includes the provision of:

- a. a community facility
- b. affordable housing
- c. transport or other infrastructure relating to the development
- d. the funding of recurrent expenditure relating to the provision of community facilities, affordable housing or transport or other infrastructure
- e. the monitoring of the planning impacts of development, and
- f. the conservation or enhancement of the natural environment.

Planning agreements are entered into in relation to a development application or an amendment to the Local Environmental Plan.

What is the minimum exhibition period?

28 days

¹³ Division 1A of the Environmental Planning and Assessment Regulation 2000





6 Submissions

6.1 Submission Period

The submission period is the stated exhibition or notification period, calculated in accordance with Section 3.14, 4.9 or 5.8 of this Community Participation Plan.

6.2 Making a submission

Any person is entitled to make a submission which may object to or support a planning matter within the public exhibition or notification period, whether or not a notification letter has been forwarded to the person. Submissions must be made in writing and delivered to the Council by either hand, electronic mail, a yoursay submission or by post.

All submissions received within the public exhibition or notification period will be considered by Council. The key matters within submissions will be summarised in the assessment report. The report will involve consideration of the merits of all relevant matters.

Submissions should include the following characteristics:

- The reasons for objection or support.
- Submissions must be in writing, be addressed to the General Manager, clearly indicating the names, addresses of the person(s) making the submission, quote the development application number (if relevant), the subject matter, and clearly state the address of the property.
- Submissions must include the e-mail or postal address of person(s) making submissions so they can be notified in advance

if the matter is to be considered by Council at a Council meeting. This information will remain public and may be included in reports to Council.

- If persons who lodge submissions do not wish their personal information to be made public, the submission is to clearly make a statement to that effect, however their name and suburb (if available) will remain public.
- Council will consider making a submission confidential, however, the submission must make a statement to that effect and clearly outline the reasons the submission should be confidential.

6.3 Petitions

Where a petition is received in respect of a development application or strategic planning project, the head petitioner or, where not nominated, the first petitioner will be acknowledged for the purpose of future contact as to the progress of the application or matter. Only the head petitioner, or first petitioner, will be advised of any related meeting times or receive written confirmation of the determination of an application or outcome of the matter.

6.4 Disclosure of submissions

Submissions may be accessed by the public by way of a GIPA request (fee payable) to Council. Also, if the proposal is reported to a Council meeting the issues raised in that submission will be summarised in the Council report and the submission, in full, will be attached to the report.

6.5 Referral of submissions to the applicant

Copies of submissions will be forwarded to the applicant who will be encouraged to address the issues raised in the submissions, by way of comments or amended plans.

6.6 How Council deals with Submissions

Acknowledgement of submissions

All submissions received during the public exhibition or notification period will be acknowledged as soon as practicable by Council following the conclusion of the exhibition or notification period.

Following determination of a development application, or the adoption of a strategic plan or strategy, all persons who made a submission shall be notified in writing of the decision regarding the application, strategy or plan.

Anonymous submissions

Council will not consider anonymous submissions.

Comments on Social Media Platforms

Council will not consider comments made on social media as a submission.

Consideration of submissions

Development Applications

1. Discussion meetings

Where Council's Director, Environmental Planning and Building Services is of the opinion that the matters raised in a submission are of a type that may achieve better explanation or negotiation of an intended outcome, a discussion meeting involving the relevant parties and Council officers will be held to discuss the submissions.

The discussion meeting will generally be held within seven (7) days following the closing of the public exhibition or notification period.

Where an objection to an application remains unresolved, the application will be referred to the next available Council meeting for determination. Council officers will consider the issues raised in the submission as part of their assessment of the Development Application.

2. Submission hearing

Where Council's Director, Environmental Planning and Building Services is of the opinion that the matters raised in a submission is unlikely to be resolved during a discussion meeting, the development application will be referred to a submission hearing with the Councillors.

The submissions hearing is held on the first Wednesday of each month (except January) as part of Council's Policy meeting. The submission hearing will provide an opportunity for all parties to be heard by the Councillors.

Following the submission hearing, the Development Application will be referred to the first available Council meeting for determination. Council officers, in their report to Council, will consider the issues raised in the submissions and at the submission hearing, in their assessment of the Development Application.

Strategic Planning

1. Visioning consultation

Council officers will consider the issues raised in the submissions as part of the development of the Plan or Strategy. Those who made a

submission will be notified of subsequent consultation relevant to the project.

2. Draft Plan or Strategy consultation

Council will hold a submission hearing in response to submissions received as part of the public exhibition or notification of the draft Plan or Strategy. Those who made submissions and the applicant (if relevant) will be invited to the hearing. The submission hearing will be held on the first Wednesday of each month (except January). Those who made a submission and the applicant (if relevant) will be notified of the proposed submission hearing date.

The issues raised in the submissions will be summarised and a summary of the draft Plan or Strategy will be contained in a report to the submission hearing.

Following the submission hearing, Council officers will determine how each issue is to be addressed and identify whether the draft Plan or Strategy should be amended. The issues raised in the submissions will be summarised and Council Officers, in their assessment report, will identify how that issue is being addressed, and how the draft Plan was amended. A report will be prepared for the next appropriate Council meeting.

Those who made a submission and the applicant (if relevant) will be notified of the proposed Council meeting date.

Submissions received after the public notification or exhibition period

1. Development Applications

Submissions received after the exhibition or notification period may be considered in determining the application, however the writer may not have the benefit of attending the submission hearing or discussion meeting.

For development applications which are to be considered at a Council meeting for determination, submissions received after the writing of the report to be considered by Council (generally 14 days prior to the Council meeting date), will be placed on the development application file and forwarded to the Councillors for their information on the day of the Council meeting.

2. Visioning Consultation or Draft Plan or Strategy consultation

Submissions received after the exhibition or notification period may be considered as part of the development of the draft Plan or Strategy.

For draft plans or strategies submissions received after the writing of the report to be considered by Council (generally 14 days prior to the Council meeting date), will be placed on the file and forwarded to the Councillors for their information on the day of the Council meeting.

Public Hearings

Council will hold a Public Hearing¹⁴ (as defined in the Local Government Act) for Local Environmental Plans, and amendments to those Plans, that involve the reclassification of the land from Community to Operational.

Council will also hold a Public Hearing in relation to other LEP matters if the relevant Gateway Determination advises that one is required.

Councillor's Site Inspection

Where the Director, Environmental Planning and Building Services determines a Councillor's site inspection is reasonable, an inspection will be organised at a mutually agreeable time close to the Council Meeting at which the matter is to be considered. An invitation will be extended to Councillors, the Director, Environmental Planning and Building Services and Council's assessing officer(s) to attend the inspection. The attendance of the Councillors is subject to their availability.

The landowner, or applicant, may be present at the site inspection, however only to observe the inspection. Persons who made submissions will not be invited to the site inspection.

¹⁴ s29(2) of the Local Government Act 1993



Bathurst Conservation & Interpretation Fund 2018/2019 - Summary

Project Address	Project	Grant Paid	Total Paid by Applicant	Total Project Cost
3458 Hill End Road	Publication for book 'The German-Australian called Holtermann'	\$3,000.00	\$8,417.37	\$11,417.37
Walang Road/Napoleon Reef Road	Interpretation sign of history, environmental value and significance of area.	\$1,500.00	\$2,000.00	\$3,500.00
Bathurst	100 Heritage Homes of Bathurst and District Vol 2.	\$3,000.00	\$14,750.00	\$17,750.00
1041 Bathurst Street	Sunny Corner at war publication, includes a special launch at Sunny Corner Hall.	\$1,000.00	\$218.05	\$1,218.05
Research Station Drive	Digital inventory of moveable heritage items, cultural and technical information. Training of volunteers.	\$3,000.00	\$2,000.00	\$5,000.00
12 Budden Street	Rectifying errors on existing machinery sign and new sign identifying significant parts of the collection.	\$1,000.00	\$755.00	\$1,755.00
	Book titled 'The Bridle Track: Bathurst to Hill End. Tales of Hardship, Humour and Heartbreak'.	\$3,000.00	\$16,000.00	\$19,000.00
Hill End & Tambaroora	Publication of 'Golden Thirst'	\$1,000.00	\$3,400.00	\$4,400.00
Hill End & Tambaroora	Hill End Pioneer Cemeteries promotional and archival video	\$1,000.00	\$2,600.00	\$3,600.00
Sofala	Plaque & brochure	\$500.00	in kind	\$500.00
	TOTAL	\$18,000.00	\$50,140.42	\$68,140.42

Bathurst Main Street Fund 2018/2019 - Summary

Project Address	Project	Grant Paid	Total Paid by Applicant	Total Project Cost
103 William Street	External re-painting of building (NAB)	\$4,000.00	\$15,910.00	\$19,910.00
38 William Street	External re-painting of building	\$4,000.00	\$8,000.00	\$12,000.00
194 Howick Street	Resurface front steps and verandah, stabilise front pickets, repaint windows and shutters	\$1,300.00	\$1,400.00	\$2,700.00
83 Keppel Street	External re-painting of building	\$3,000.00	\$5,000.00	\$8,000.00
125 William Street	External re-painting of building	\$3,000.00	\$8,000.00	\$11,000.00
	TOTAL	\$15,300.00	\$38,310.00	\$53,610.00

Local Heritage Fund 2018/2019 – Summary

Project Address	Project	Grant Paid	Total Paid by Applicant	Total Project Cost
8 Piper Street	Maintenance and painting of roof	\$1,000.00	\$4,046.31	\$5,046.31
105 Seymour Street	Rebuild chimney, repoint brickwork	\$1,000.00	\$3,213.22	\$4,213.22
132 Keppel Street	Roof replacement over verandah and re-painting	\$600.00	\$2,397.00	\$2,997.00
2392 Limekilns Road	Roof replacement	\$2,000.00	\$28,000.00	\$30,000.00
261 Rankin Street	External painting of dwelling	\$1,000.00	\$9,860.00	\$10,860.00
11 Church Street	Stained glass window repair (Moses Window)	\$2,000.00	\$15,360.00	\$17,360.00
59 Piper Street	Painting exterior, repair and patching of exterior woodwork	\$1,000.00	\$7,000.00	\$8,000.00
8 West Street, Peel	Floor replacement	\$1,000.00	\$11,760.00	\$12,760.00
170A Stewart Street	Roof replacement, new gutters, downpipes and external painting	\$2,000.00	\$20,000.00	\$22,000.00
Trunkey Creek Cemetery, Lloyds Road	Restoration of 4 grave monuments	\$2,000.00	In Kind	\$2,000.00
Rockley Cemetery, Triangle Flat Road	Restoration of 5 grave monuments	\$2,000.00	In Kind	\$2,000.00
319 Russell Street	New gutters and downpipes	\$800.00	\$4,205.00	\$5,005.00
216 Rankin Street	Repair and restore chimneys, reinstate verandah and restore original lacework	\$2,000.00	\$11,000.00	\$13,000.00
204 Seymour Street	Stabilise left hand side of dwelling, install new engineered footings, reconstruction of external walls and reconstruction of the front verandah	\$2,000.00	\$30,084.36	\$32,084.36
123 Keppel Street	Underpinning of dwelling	\$1,000.00	\$3,075.50	\$4,075.50
"Blackdown", 90 Eleven Mile Drive	Repair coach house barn doors	\$500.00	\$2,180.00	\$2,680
247 Rankin Street	Engineering report, hydro evacuate piers and footings and repairs to front verandah	\$1,000.00	\$10,882.30	\$11,882.30
16 Oakes Street	Repair and repaint roof	\$1,000.00	\$2,500.00	\$3,500.00

Project Address	Project	Grant Paid	Total Paid by Applicant	Total Project Cost
32 Church Street, Trunkey Creek	Lining and cladding repair, replace windows and rafters	\$1,000.00	\$3,870.00	\$4,870.00
St Stephens Anglican Church, 281 Fitzgerald's Valley Road	Replace/repair three windows	\$2,000.00	\$4,090.00	\$6,090.00
Bathurst Cemetery, Dean Street	Install plaques on unmarked graves	\$2,000.00	\$1,000.00	\$3,000.00
Anglican Church Trunkey Creek, Arthur Street	External Painting	\$2,000.00	\$4,500.00	\$6,500.00
294 Peel Street	Roof replacement	\$2,000.00	\$17,000.00	\$19,000.00
14 Lord Street	Restoration of front verandah and steps of dwelling and restore bull nose verandah roof	\$800.00	\$4,402.40	\$5,202.40
165 William Street	Restoration of 3 lead light window panels and frames	\$600.00	\$2,400.00	\$3,000.00
Holy Trinity Church, 81 Gilmour Street	Painting of eaves, fascia boards, stained glass windows surrounds, vestry doors, main door and door frames	\$1,000.00	\$1,225.00	\$2,225.00
22 Busby Street	Repair and reinstate verandah	\$1,500.00	\$25,517.13	\$27,017.13
78 Lambert Street	Repair and reinstate verandah	\$1,000.00	\$13,723.50	\$14,723.50
80 Lambert Street	Repair and reinstate verandah	\$1,000.00	\$13,723.50	\$14,723.50
8 Budden Street	Reinstatement of roofing to kitchen and bathroom area	\$2,000.00	\$4,614.00	\$6,614.00
35 Piper Street	Underpin, repair and restore verandah and repaint front façade	\$1,500.00	\$12,470.00	\$13,970.00
59 Morrisset Street	Replacement of roof, sarking, battens and flashing including an additional downpipe	\$2,000.00	\$7,559.00	\$9,559.00
249 Stewart Street	Restore original window, repair cracking to surrounding wall, window sill and window arch.	\$1,400.00	\$5,969.00	\$7,369.00
134 Seymour Street	Repair and rebuild verandah brick wall	\$500.00	\$2,702.00	\$3,202.00
248 Peel Street	Replace timber double hung window with new window to match existing	\$300.00	\$1,452.00	\$1,752.00

Project Address	Project	Grant Paid	Total Paid by Applicant	Total Project Cost
74 Lambert Street	Replace roof and gutters	\$2,000.00	\$20,443.56	\$22,443.56
10 Todd Street	Repair and restore verandah	\$600.00	\$600.00	\$1,200.00
90 Hope Street	Repair and and repaint front of house including verandah and front fence.	\$800.00	\$4,110.00	\$4,910.00
141 Rankin Street	Repair and stabilisation of front verandah and repointing of front and side walls of dwelling.	\$1,000.00	\$8,273.08	\$9,273.08
1846 Ophir Road	Repair roof and chimneys	\$2,000.00	\$8,073.00	\$10,073.00
86 Rocket Street	Repair of roof, Painting and repairing verandah and window frames, repair 2 stained glass windows.	\$800.00	\$7,200.00	\$8,000.00
118 Howick Street	Repoint and external repainting of dwelling including repair of fascia, paint infill fence and capping.	\$300.00	\$350.00	\$650.00
92 Pepper Street	Repair guttering and downpipes.	\$300.00	\$470.00	\$770.00
272 Russell Street	Replace/repair guttering, and downpipes and fascia boards.	\$1,000.00	\$14,334.00	\$15,334.00
	TOTAL	\$55,300.00	\$355,634.86	\$410,934.86

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT -
ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

17 JULY 2019

**BATHURST REGIONAL COUNCIL
INVESTMENT PERFORMANCE**

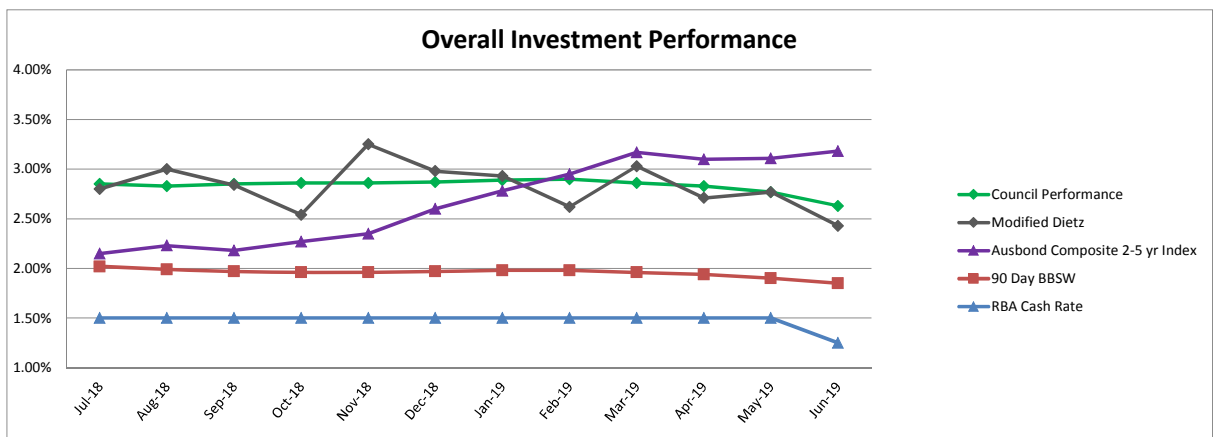
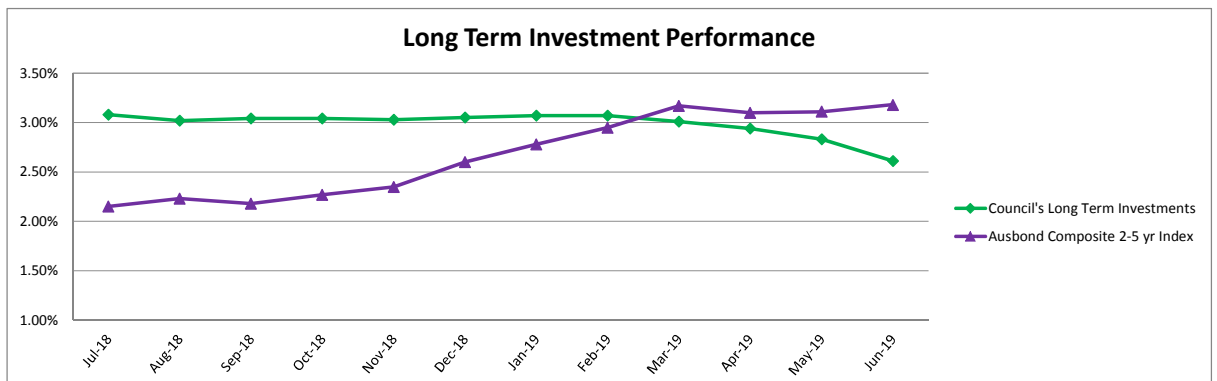
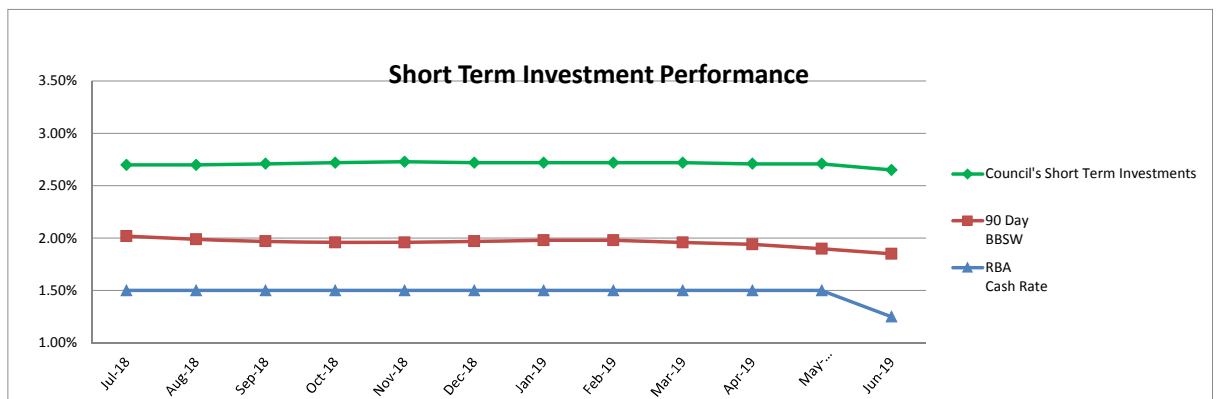
Investment Policy Benchmarks

Benchmark 1 - The performance of the portfolio shall be against the industry standard 90 Day Bank Bill Index or the official RBA Cash Rate

Council's current year to date performance compared to the two benchmarks is shown below. Council has outperformed both benchmarks.

Reserve Bank of Australia - Cash Rate	1.25%
AFMA - 90 Day Bank Bill Swap Rate (BBSW) Avg Mid	1.85%
Ausbond Composite 2-5 yr Index	3.18%
Modified Dietz Calculation	2.43%

	Short Term			Long Term		Overall Performance	
	RBA Cash Rate	90 Day BBSW	Council's Short Term Investments	Ausbond Composite 2-5 yr Index	Council's Long Term Investments	Modified Dietz Calculation	Council Performance
Jul-18	1.50%	2.02%	2.70%	2.15%	3.08%	2.80%	2.85%
Aug-18	1.50%	1.99%	2.70%	2.23%	3.02%	3.00%	2.83%
Sep-18	1.50%	1.97%	2.71%	2.18%	3.04%	2.84%	2.85%
Oct-18	1.50%	1.96%	2.72%	2.27%	3.04%	2.54%	2.86%
Nov-18	1.50%	1.96%	2.73%	2.35%	3.03%	3.25%	2.86%
Dec-18	1.50%	1.97%	2.72%	2.60%	3.05%	2.98%	2.87%
Jan-19	1.50%	1.98%	2.72%	2.78%	3.07%	2.93%	2.89%
Feb-19	1.50%	1.98%	2.72%	2.95%	3.07%	2.62%	2.90%
Mar-19	1.50%	1.96%	2.72%	3.17%	3.01%	3.03%	2.86%
Apr-19	1.50%	1.94%	2.71%	3.10%	2.94%	2.71%	2.83%
May-19	1.50%	1.90%	2.71%	3.11%	2.83%	2.77%	2.77%
Jun-19	1.25%	1.85%	2.65%	3.18%	2.61%	2.43%	2.63%



**BATHURST REGIONAL COUNCIL
INVESTMENT PERFORMANCE**
2a - Overall Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating. Council will work towards adjusting its Investments to meet the new Investment Policy criteria following the ratings downgrade of several institutions which occurred part way through the existing investments shown below. Council will reinvest into a complying rated institution at the maturity of these investments.

Short Term	Ratings	Maximum Holding %	Actual Holding %	
	A-1+	100	57%	Complies
	A-1	100	0%	Complies
	A-2	40	30%	Complies
	A-3 or unrated	Note*	13%	Complies
			100%	
Long Term				
	AAA	100	0%	Complies
	AA+ AA AA- A+ A	100	58%	Complies
	A-	40	11%	Complies
	BBB+ BBB	20	26%	Does not comply
	BBB- & unrated	Note *	5%	Complies
			100%	

*Note: For reasons of practicality the number of these investments should be kept to a minimum.

2b - Institutional Credit Framework

To limit single entity exposure each individual institution will be limited by their credit rating, Council will work towards adjusting its Investments to meet the new Investment Policy criteria. Council will reinvest into a complying rated institution at the maturity of these investments.

	Ratings	Maximum Holding %	Actual Holding %	
CBA	AA-	40	11%	Complies
National Australia Bank Limited	AA-	40	24%	Complies
Westpac	AA-	40	10%	Complies
Bankwest	AA-	30	8%	Complies
Suncorp Metway	A+	30	1%	Complies
Rabobank	A+	30	1%	Complies
Macquarie Bank Limited	A	30	2%	Complies
AMP	A-	20	11%	Complies
Bank of Queensland Limited	BBB+	5	7%	Does not comply
Bendigo & Adelaide	BBB+	5	6%	Does not comply
IMB	BBB	5	0%	Complies
Newcastle Permanent	BBB	5	2%	Complies
Members Equity Bank	BBB	5	1%	Complies
Greater Building Society	BBB	5	4%	Complies
Credit Union Australia	BBB	5	0%	Complies
Auswide Bank	BBB	5	2%	Complies
Railways Credit Union Limited	ADI	Note*	0%	Complies
Maritime Mining & Power Credit Union	ADI	Note*	10%	Complies
			100%	

*Note: For reasons of practicality the number of these investments should be kept to a minimum.

*Credit rating to Auswide Bank issued by Fitch Ratings, equivalent Rating by S & P shown

2c - Maturity Profile

The Investment Portfolio is to be invested within the following maturity constraints, Council has successfully met this criteria.

	Short Term	FRTD	TCD	FRN	Min %	Max %	Actual %	
Within one year	45,000,000	1,500,000	3,000,000	4,000,000	40	100	68%	Complies
One to three years	0	9,500,000	1,000,000	10,850,000	0	60	27%	Complies
Three to Five Years	0	3,130,000	0	1,200,000	0	30	5%	Complies
Over Five Years	0	0	0	0	0	15	0%	Complies
	45,000,000	14,130,000	4,000,000	16,050,000			100%	

Recommendation: That the report be noted.

Responsible Accounting Officer

.....
Aaron Jones
Director Corporate Services & Finance

.....
Prepared By Lesley Guy

2-Jul-19

.....
Reviewed By Tony Burgoyne

2018/19 Annual Operational Plan

Bathurst 2040 Community Strategic Plan

As at 30th June 2019

Council's Vision:

Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.

As a community it is important to have a plan that outlines what we want and need as a community now and as the region grows. The NSW Government also requires all councils to have such a plan. The Bathurst 2040 Community Strategic Plan (CSP) is the highest level forward planning document of Bathurst Regional Council. It identifies the community's priorities and guides the direction for the Bathurst region over the next 20 years.

Six key objectives have been established in the CSP:

1. Our Sense of place and identity
2. A smart and vibrant economy
3. Environmental stewardship
4. Enabling sustainable growth
5. Community health, safety and well-being
6. Community leadership and collaboration

These objectives are supported by strategies, shown below, aimed at identifying the importance of each objective.

As a 20 year plan, the CSP is not able to be wholly implemented in one term of Council. The Delivery Program represents actions that the Council expects to achieve during the current term of election for the Council, typically four years. This [Annual Operational Plan](#) identifies the individual activities and projects that will be completed within the current financial year of the Delivery Program.

OBJECTIVE 1: Our sense of place and identity

- 1.1 Respect, protect and promote the region's Aboriginal heritage assets
- 1.2 Protect, enhance and promote the region's European heritage assets and character
- 1.3 Enhance the cultural vitality of the region
- 1.4 Protect and improve the region's landscapes, views, vistas and open space
- 1.5 Promote good design in the built environment

OBJECTIVE 3: Environmental stewardship

- 3.1 Protect and improve our natural areas and ecosystems, including the Macquarie River and other waterways
- 3.2 Protect the City's water supply
- 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- 3.4 Protect and improve the region's biodiversity
- 3.5 Increase resilience to natural hazards and climate change

OBJECTIVE 5: Community health, safety and well being

- 5.1 Provide opportunities for our community to be healthy and active
- 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- 5.3 Help build resilient, inclusive communities
- 5.4 Make our public places safe and welcoming
- 5.5 Plan and respond to demographic changes in the community

Bathurst 2040 Community Strategic Plan**OBJECTIVE 2: A smart and vibrant economy**

- 2.1 Support local business and industry
- 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development
- 2.3 Develop Bathurst as a Smart City
- 2.4 Support agriculture, local manufacturing, food production and education as significant contributors to the region's economy
- 2.5 Support Mount Panorama as a premier motor sport and event precinct
- 2.6 Promote our City and Villages as a tourist destination

OBJECTIVE 4: Enabling sustainable growth

- 4.1 Facilitate development in the region that considers the current and future needs of our community
- 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- 4.4 Provide parking to meet the needs of the City
- 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- 4.6 Plan for, assess and regulate development activity

OBJECTIVE 6: Community leadership and collaboration

- 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst Region
- 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- 6.3 Advocate for our community
- 6.4 Meet legislative and compliance requirements
- 6.5 Be open and fair in our decisions and our dealings with people
- 6.6 Manage our money and our assets to be sustainable now and into the future
- 6.7 Invest in our people
- 6.8 Implement opportunities for organisational improvement

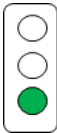

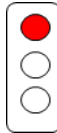
On the following pages, each of Council's principal activities is shown along with their four year Delivery Program actions and the Annual Operational Plan tasks that will be undertaken. These actions and tasks are linked back to the Bathurst 2040 CSP to show the community how its needs and wants are being delivered.

The table below is a guide to reading the Delivery Program and Annual Operational Plan.

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer
From the Objectives shown on Page 2	What actions will be delivered to achieve the objective	What specific projects will be undertaken this year to address the 4 year actions	Measurable KPI How we will know when we have achieved our plans	Position Title – Director, Manager, Team Leader

The Performance Measures in this Plan have been rated by the responsible Directors as to their status of completion.

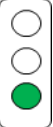
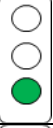
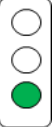
Below is a summary of the Status of all Performance Measures:

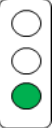
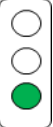
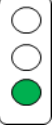
In progress – tracking as expected	Needs Attention	Urgent Attention
		
133 / 140	7 / 140	0 / 140
95 %	5 %	0 %

Engineering Services



The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. The Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.

Asset Management

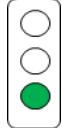
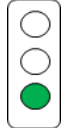
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.2 5.1	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011.	600 lineal metres of footpath and or cycleway completed.	Manager Bathurst Works	Piper St both sides - Havannah to Seymour completed -400m done Esrom St – Mitre St to Mooney Valley PI - complete 200m Peel St – Keppel to Russell St – 200m complete Bradwardine Rd - Mitchell to Corporation Ave 50m complete Mitchell Hwy – Bradwardine Rd to Sawpit creek – 150m Complete Howick St – Seymour to Bentinck 200m complete	
		Monitor condition of footpaths.	100% of urban footpath inspected	Manager Bathurst Works	Urban CBD inspections 100% complete	
4.1 4.5	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.	Reconstruction and resealing works as per Council's 2018/2019 capital works and routine maintenance programs. Completion of 2018/2019 Roads to Recovery Program.	Manager Bathurst Works	Lagoon Rd – 100% complete 1.2km Lachlan Rd - 100% complete 1.8km East St Rockley minor realignment and seal – 100% complete 245m White Rock Rd reconstruct 5.2 – 5.8 km – 100% complete Church St, Peel reconstruction – 100% complete 275m Fitzroy St, Peel reconstruction – 100% complete 460m	





Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					Goldies Rd – reconstruction – 100% complete 350m Silver St (290m) and Austral St (650m) Sunny Cnr 100% complete Bathampton Rd 100% complete 835m Colo Rd 100% complete 4km Hobbys Yards Rd 100% complete 5km	
		Renewal of gravel road surface throughout the network.	Completion of 2018/2019 Unsealed Roads Gravel Resheeting program.	Manager Bathurst Works	Messners Rd – gravel resheeting completed to quarry. Rivulet Road – gravel resheeting complete Crudine Rd – Gravel resheeting complete Forge Rd – Gravelling complete Lagoon Rd – Gravelling complete Brewongle Rd – Gravelling complete Ridge Rd – Gravelling complete Wambool Rd – Gravelling complete Black Mountain Rd – Gravelling complete	
		Undertake maintenance program in accordance with allocated budget.	Greater than 90% of the urban road network remains at condition index 3 or above. 1 being excellent, 5 being bad	Manager Bathurst Works	Reseal preparations for the 2018/19 program completed. Rural Reseals completed 8 Jan 2019 Urban Reseals completed Ongoing maintenance continues. Condition 1 – 34% Condition 2 – 38% Condition 3 – 23%	
4.1 4.3	Protection of urban areas on the Bathurst Floodplain	Completion of flood mitigation works as outlined in the Bathurst Flood Management Plan.	Commence construction of Perthville Levee.	Manager Technical Services	Stage 1 - bridge and creek widening works 100% complete. Stage 2 – Construction of levee subject to pending grant application to OEH. Funding advice provided Feb 2019. Design provision being finalised to coordinate with Perthville drainage. Tenders called June 2019.	

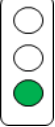
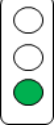
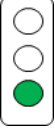
Mount Panorama

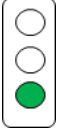
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8 2.5	Increase profile of Mount Panorama as the premier motor racing venue in Australia.	Development of Legends Lane	Project constructed.	Director Engineering Services	Design Complete. Construction approval being sought.	
		Development of the second circuit.	Design and approval obtained.	Director Engineering Services	Tender accepted for design, documentation and approval for Second Circuit at Ordinary Meeting of Council, 18 July 2018. Completion of design due in 84 weeks.	

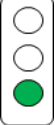
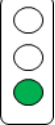
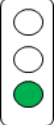
Water, Sewer and Waste

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
3.2 3.3 3.5 4.3 6.2 6.6	Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future.	Operate, maintain, repair and upgrade Water Filtration Plant.	Achieve the Australian Drinking Water Standards 90% of the time.	Manager Water and Waste	Water Filtration Plant daily operations are ongoing, with maintenance and repairs conducted as required. The treatment processes are constantly monitored through a SCADA system and reviewed daily by staff. Australian Drinking Water Guideline results were achieved over 95% of time.	
		Operate, maintain, repair and upgrade water distribution system.	Customer complaints regarding flow and pressure are kept below 52 p.a.	Manager Water and Waste	Water distribution system operations are ongoing, with monitoring, maintenance and repairs conducted as required. Complaints regarding flow and pressure to the end of June totalled 6 for the financial year. Significant reservoir improvements have been completed, with further work planned, to continue to improve the integrity of the drinking water system around Bathurst. With 13 key reservoirs, a total of 172 issues were identified. 141 of these have been addressed (82%). A further 12 issues are underway but not yet complete (will bring work to 88% completed). 26 issues are yet to be commenced. These new issues are to be added to the list, two have been completed. 90% of customer calls are responded to within 4 hours.	


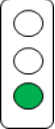
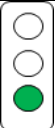
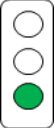
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Respond effectively to discoloured water complaints within four hours	Respond to 90% of complaints within 4 hours.	Manager Water and Waste	<p>Complaints regarding discoloured water are actioned within the required timeframe.</p> <p>The number of discoloured water complaints for June 2019 was 1, which were received and actioned. This included calls relating to discoloured water from water main breaks. The financial year to date total calls for discoloured water is 37, over 12 months.</p> <p>90% of customer calls are responded to within 4 hours.</p>	
		Review, update and adhere to Drinking Water Management System (DWMS).	Australian Drinking Water Guidelines & DWMS compliance, reviewed weekly.	Manager Water and Waste	<p>A Drinking Water Management System (DWMS) document has been completed and is in effect. Details on addressing the actions to ensure continuous improvement are being documented. A weekly internal review takes place, along with an external check of our water quality results through the NSW Health laboratory.</p> <p>No breaches of the Bathurst DWMS critical limits have occurred in 2018/2019.</p>	
		Kelso Water Infrastructure Project	Project is constructed and commissioned	Manager Water and Waste	The new system is on line from the end of July 2018, and currently 290 existing homes in Kelso are being provided with water at improved pressure, and 6 new connections in recently released subdivisions.	
		Eglington Village expansion – provision of trunk water mains and sewer mains for new subdivisions	Project is constructed and completed	Manager Water and Waste	In order to cater for the doubling in size of Eglington, a number of new water and sewer trunk mains were required. So far, for East Eglington 70% of the required new trunk mains for water and sewer are in place. For West	

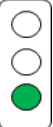
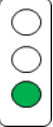
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					Eglington, 100% of the required new trunk mains for water and sewer are in place. Tenders have been awarded for the upgrade of the existing sewer rising main from Eglington to Bathurst commencing in July 2019.	
		Review and update existing Best Practice Guidelines plans as required.	Best Practice Guidelines compliance reported quarterly.	Manager Water and Waste	These are no new Best Practice Guidelines introduced since the 2007 Best Practice Guidelines. Compliance remains at 100%.	
		Continue implementation of Trade Waste Policy.	Maintain approvals at over 90% of active businesses	Manager Water and Waste	Trade Waste Policy is current, has been approved by NSW Office of Water, and adopted by Council. As at the end of June 2019 there are 320 approvals in place, with 343 active businesses (93%).	
		Monitor and action developments from State Government in regards to changes in the Best Practice Guidelines	Review Guidelines monthly, then action as required.	Manager Water and Waste	The existing level of compliance with the Best Practice Guidelines is 100% for both Water and Sewer. The review of further initiatives will be commenced, once DPI Water advises the outcomes of their proposed review of the guidelines. To date at the end of June 2019 DPI Water is yet to release their issues paper and monitoring of this continues.	

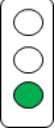
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Prepare plans and estimates for works highlighted in the computer models of the water network and the sewer network.</p>	<p>Review all outcomes and opportunities from the water and sewer model reports to feed into the Management Plan.</p>	<p>Manager Water and Waste</p>	<p>The water model has previously been reviewed some years ago, with several projects put into effect. The sewer model has been updated to include the expansion of Eglinton and Kelso.</p> <p>Work on comparing options to service the growth is well underway. Recommendations are being developed.</p> <p>Water modelling improvements have been completed with gauges at 6 main reservoirs installed to allow for calibration during and after summer. The network has been monitored and logged during peak flows in February and March. Calibration has taken place and the water model is being updated and reports provided.</p>	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Prepare reports and studies for Winburndale Dam and Chifley Dam to achieve compliance with NSW Dams Safety Committee regulatory requirements.	Compliance with NSW Dam Safety Committee requirements, reported quarterly.	Manager Water and Waste	<p>For both Chifley and Winburndale, a Dam Safety Emergency Plan in in place, though contacts need updating. Inspection and surveillance reports are conducted externally as required and works identified for action as required.</p> <p>Chifley Dam is safe to withstand a 1 in 1,000,000 year flood event.</p> <p>Winburndale Dam is not safe to withstand a 1 in 100,000 year flood event, however detailed design is complete and tender assessment is 90% complete.</p> <p>Grant funding was sought through the NSW Safe and Secure Water Program. Council has been successful in procuring \$2.225 million towards this project under the Program.</p> <p>A tender report for Winburndale Dam Safety Upgrade will be considered at the 3 July 2019 Council Meeting.</p>	
		Work with CENTROC on Water Utilities Alliance goals	Goals delivered.	Manager Water and Waste	Work is continuing, through meetings and projects. Alliance Business Plan has been developed and adopted. Bi-monthly meetings attended, with other projects and correspondence dealt with as required.	
		Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions.	Achieve over 90 % compliance with EPA licence conditions.	Manager Water and Waste	Waste Water Treatment Works operations are ongoing, with maintenance and repairs conducted as required. Plans for minor upgrades are underway. Daily and weekly sampling and monitoring of the plants	


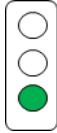
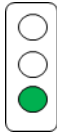
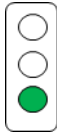
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					<p>performance are continuing, with internal and external testing performed.</p> <p>An Annual Return is completed following the end of the licence year (1 April). 312 samples were tested with over 95% of samples tested meeting the licence requirements, with only 3 minor breaches of the licence conditions in 2018/19 licence year.</p> <p>Next report is due end of May 2020. The Annual Return for 2018/2019 has been completed and submitted.</p>	

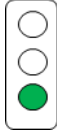
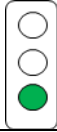
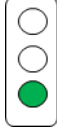
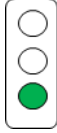
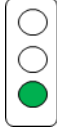
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Continue program of sewer main CCTV inspection, and lining if warranted	5,000 m inspected	Manager Water and Waste	<p>Identification of appropriate locations for CCTV is ongoing through customer issues, staff advice and development proposals.</p> <p>To the end of June, over 3,670m of sewer mains have been inspected and recorded on CCTV.</p> <p>Any issues found are scheduled for repair or replacement as required.</p>	
		Identify, plan and undertake water and sewer construction works.	Complete 2018/2019 capital works program	Manager Water and Waste	<p>Liaison with Technical Services staff to obtain advice on road projects and / or developments is continuing.</p> <p>The aim is to ensure water and sewer services are relocated prior to RMS or BRC projects commencing, such as roundabouts (Howick/George Street roundabout being the current project).</p>	
1.4 3.3 4.3	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.	Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced in 2018/2019	Manager Water and Waste	The waste collection vehicle fleet is up to date, with one replaced this financial year.	
6.2 6.6		Review Waste Management Centre filling plans to ensure the optimum long term strategy is delivered, and to enable future planning timelines to be developed.	Survey and monitor the remaining air space of the landfill annually.	Manager Water and Waste	A stormwater management audit has been conducted by EPA staff. A review has been conducted by an independent consultant. The final report has been received and recommendations are being put into effect. Planning is underway to conduct a future aerial survey, which is done annually to monitor actual fill and the final fill plan.	

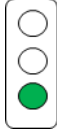
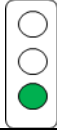
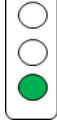
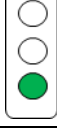
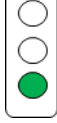
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.2 3.3 6.1 6.2 6.6	Reduce waste to landfill.	Work with NetWaste on waste projects and opportunities, for greater diversion from landfill and increased efficiencies.	Projects delivered.	Manager Water and Waste	<p>Several ongoing projects are supported, with bi-monthly meetings attended. New projects or opportunities are assessed as they arise. All options available to Bathurst Regional Council through NetWaste are supported.</p> <p>Examples include recycling of waste tyres, mattresses, Household Chemical Cleanout, Waste 2 Art and collection and recycling of scrap metal.</p> <p>Recycling and organics collection service started in April 2016. The contract is proceeding well.</p>	
		Council to continue education and promotion of appropriate WasteWise behaviours with regard to green waste and recycling.	Promote recycling to maximise diversion from landfill. Combined diversion target is 5,000 tonnes.	Manager Water and Waste	<p>The roll out of information and education will continue throughout 2018 /19.</p> <p>For 2018/2019 to the end of May, food and garden tonnage is 3,774 and recycling is 2,117, giving a total of 5,892 tonnes.</p> <p>11,889 tonnes of food and garden waste have been sent for composting in the first 38 months (April 2016 to May 2019).</p> <p>Combined with recycling totals show a diversion from landfill of over 19,836 tonnes, or 19.8 million kilograms in the first 3 years.</p> <p>Wastewise education works are continuing, and the recycling contract education strategies are also underway.</p> <p>In March 2018 a cost increase was incurred for recycling due to overseas recyclers increasing</p>	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					<p>prices. Since then Council in conjunction with Net Waste is in the process of developing a Recycling Strategy and applied for an assistance package from NSW EPA.</p> <p>Council was successful in gaining funding, and has now completed the agreed outputs in the Funding Deed.</p>	
		<p>Identify, assess and implement appropriate diversion opportunities.</p>	<p>Opportunities considered and reported quarterly.</p>	<p>Manager Water and Waste</p>	<p>Council participates in all 9 NetWaste Regional collection contracts being used motor oil, scrap metal, E-waste, wood/timber processing, landfill environmental monitoring, regional waste services, tyres, household chemical cleanout, and mattress recycling (tenders underway).</p>	

Recreation

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Plan for increasing population and aging population in the provision of suitable recreational projects	Construct additional facilities as determined through community consultation.	Construction of 2 x additional rugby league fields between Ashwood Park and Jack Arrow Complex.	Manager Technical Services	Design works still to be completed in relation to Fields, mounding and amenities building at this site. Anticipate design works to be completed May 2019. Tender proposed for release end June 2019. \$2.6M Grant funding made available October 2018 through Regional Sports Infrastructure Fund. Due to specific seasonal requirement for development of sporting fields, contract for construction of fields will need to be called in Spring 2019.	
			Amenities / club room complex installed at the Bathurst Bike Park Precinct.	Manager Technical Services	Design & Construct documentation Completed, Tenders awarded May 2019. Contractor's design currently being prepared. Anticipate commencement of on-site works by end July 2019.	
		Update sporting venues, including associated infrastructure.	Restoration of Cricket Wicket Table Morse Park No.1.	Manager Recreation	Contract to install a new 5 pitch turf wicket table completed November 2018. Works included the realignment in orientation and the addition of an additional wicket to bring the wicket table to a 5 pitch field. Wicket table not used for 2018/19 Cricket Season.	
			Replacement synthetic surface to Bathurst Sports-ground cricket nets with works to be completed by end March 2019.	Manager Recreation	Works completed. Works involved the synthetic grass resurfacing of 4 x practice wickets at the Bathurst Sportsground.	

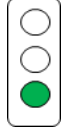
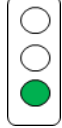
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
			Restoration of court 8 - John Matthews Netball Complex by March 2019.	Manager Recreation	Works Completed. Works involved the installation of a rubber shockpad surface, covering the old asphalt courts. There are now 8 rubber shock pad netball courts and 6 asphalt surface courts at the John Matthews Netball Complex.	
			Sand Slit Infield drainage to be installed to Field 2 Ashwood Park.	Manager Recreation	No Funding Provided for in 2018/19 Management Plan for this project.	
1.4 5.1 5.5	Continue construction of new playgrounds in expanding residential areas and upgrade existing	Plan for the construction of new playgrounds in expanding residential areas.	Install new playground at Coates Drive Open Space Park	Manager Recreation	Insufficient funding provided within the 2018/19 Management Plan for new playground installation. Playground repair / upgrade funding was provided and the following works programed for completion this financial year:- Hawkins St Park (equipment & softfall) College Road Park (equipment & softfall) Lavelle St Park (softfall).	
			Installation of shade sail over Trunkey Ck Playground.	Manager Recreation	Grant awarded in December 2018 from Federal Government to assist in project. Installation of shade sail and replacement softfall works at Trunkey Creek completed in April 2019.	
1.4 5.1 5.5	Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels.	Manager Recreation	Ongoing as part of adopted maintenance service levels and funding provisions.	

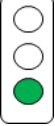
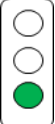
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Continue environmental programs identified within the Bathurst Vegetation Management Plan	To ensure that appropriate Environmental Management Plans for the Bathurst Region are current, relevant and provide long term strategies for the Region	Develop 2018/19 spraying program by December 2018 & complete by April 2019.	Manager Recreation	Weed surveys across Council parks and reserves were completed in Spring 2018. Contracts awarded and spraying works to various community lands were completed in April 2019.	
			Arrange for 11 Tree Planting and volunteer engagement activities.	Manager Recreation	12 community planting days (including school events) have been held since the start of the financial year.	
			Apply for grants to assist completion of VMP program.	Manager Recreation	Council was awarded a grant of \$77K from the NSW Environmental Trust for a revegetation program within a section of the Macquarie River and \$4,800 from Crown Lands Improvement Program to undertake weed control works within reserve area at Trunkey Creek. \$3,300 also awarded from LLS for weed control in Sunny Corner Waste Transfer Station. Both the Sunny Corner and Trunkey Creek Projects have been completed.	
			Undertake maintenance of previously completed vegetation projects.	Manager Recreation	Ongoing. Maintenance contracts have been awarded and various works occurring to water and weed past vegetation projects, including various sites along the Macquarie River.	
			Revegetation of College Road Open Space Reserve, with 550 trees to be planted.	Manager Recreation	Revegetation works completed in October 2018. Plant maintenance / establishment works arranged over the summer season and completed in March 2019.	

Corporate Services & Finance

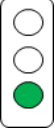
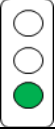
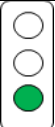
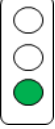
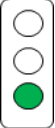
Looking after its staff and ensuring open and transparent government is the main priority at Bathurst Regional Council. Council employs approximately 370 staff in 20 locations and attracting and keeping good people is our priority. For the fourth year in succession, in the annual Employee Opinion Survey, Council rated above the Australian Local Government Industry Standard for employee satisfaction.

Human resources

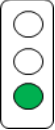
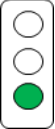
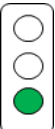
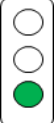
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.5 6.1 6.2	Establish and build on effective networks with other councils to identify areas for operational improvements and efficiencies.	Regularly participate in cross-functional teams with Centroc and Evocities councils to identify opportunities for efficiencies.	Review minimum 2 HR functions and outline how efficiencies will be made.	Manager Human Resources	<p>Council regularly meets with other Councils within the CENTROC area as part of quarterly HR Group meetings as well as twice yearly meetings with HR colleagues from the Evocities Group.</p> <p>Approval was given for the implementation of a new online recruitment, onboarding and performance management system as a collaborative effort through Centroc. Two modules have been rolled out and the performance module commenced implementation during March.</p> <p>During October & March the HR Manager met with HR colleagues from Evocities Councils to discuss current HR issues and exchange ideas for improved service delivery.</p>	
1.1 5.3 6.4 6.7	Ensure all staff complete induction training, ongoing compliance updates and professional development.	Continuation of staff induction program. E-learning platform is monitored to ensure all staff are enrolled and have completed required compliance training.	100% of new staff complete induction. 80% of staff maintain current competency for compliance training modules.	Manager Human Resources	<p>As at the end of May all new staff have attended the appropriate induction training.</p> <p>The new e-learning system commenced its roll out in July, with a trial group of staff being enrolled in several of the compliance modules.</p> <p>During October staff with computer access were enrolled in the Code of Conduct, Workplace Bullying & Harassment, Aboriginal</p>	

					<p>Cultural Awareness and Sexual Harassment Prevention.</p> <p>During February staff have been enrolled in the remaining mandatory e-learning modules.</p> <p>During May and June Council's field staff received training in the compliance modules. Council has met its target of 80% of staff having a current competency in this area.</p>	
6.2 6.7 6.8	Provide a range of education and training opportunities for Council's workforce.	Promote the Learning and Development Policy to encourage upskilling of Council's workforce.	20% increase of staff participating in staff education assistance scheme.	Manager Human Resources	Promotion of Council's Learning and Development Policy commenced via staff newsletters during August. Since this time several applications for education assistance were received with eight approvals being granted year to date.	
6.7 6.8	Develop and implement programs and initiatives to foster a strong leadership culture.	Undertake staff consultation and develop corporate values to align with Council's vision.	Consultation completed and corporate values established.	Manager Human Resources	A project plan has been submitted outlining timeline and resources required to implement corporate values should Council wish to do so.	

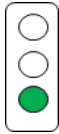
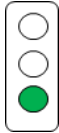
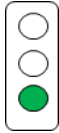
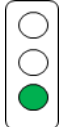
Governance

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8	Ensure Council policies reflect community needs and organisational requirements.	Regular review of Council's policies (Policy Manual).	Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance	Manual monitored regularly and updated as required. Last update issued 16 October 2018.	
6.4 6.5	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website.	Register updated monthly.	Manager Corporate Governance	Register updated after each Council meeting.	
		Action requests for information under GIPA Act.	Information requests (formal and informal) actioned in accordance with statutory guidelines.	Manager Corporate Governance	This month: 1 application received. YTD 14 applications received. 16 applications completed (4 from 2017/2018). 1 outstanding. 1 application withdrawn.	
4.3 6.4	Ensure Council's continuity of operations.	Review of Disaster Recovery Plan and Business Continuity Plan (BCP).	Plan reviews completed	Manager Corporate Governance	Consultant engaged to update Council's Business Continuity Plan and Information Services Business Recovery Plan (ISBRP). Civic Centre BCP completed. Information Services BCP draft plan currently being reviewed.	
6.4	Compliance with Local Government (General) Regulation 2005	Reporting of fines and penalties issued against Council.	Fines or Penalty Notices issued this month.	Manager Corporate Governance	This month: Nil YTD 1 fine - DPI Fisheries NSW - \$500 fine - Perthville Flood Mitigation works being done by contractor.	

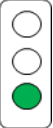
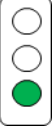
Information Technology

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.3 2.5 6.8	Improve long-term viability and availability of electronic data for both the current and long term.	Develop Information Services strategic plan.	Plan Completed	Manager Information Services	Information Services Strategic Plan has been included on Information and Communication Technology (ICT) Roadmap for completion in 2019. Sloan and Taylor consulting have been retained to assist in the development of the strategic plan. Much of the consultation and development will be completed by the end of 2019, with a final presentation and delivery of outcomes slated for early 2020.	
		Review and renew Information Services Business Recovery Plan (ISBRP).	Plan developed and tested	Manager Information Services	Consultancy company "InConsult" has been retained to assist with the development of the ISBRP. Completion has been scheduled 2019. Draft report has been delivered. Information services is currently developing testing strategy to test the recovery of critical systems.	
		Renewal of Council's fleet of Desktop and Notebook computers.	Desktop renewal completed.	Manager Information Services	Tender has been awarded to BT Cyber Pty Ltd PCs and laptops will be delivered in late August 2019, with completion slated for September October 2019.	
2.2 2.3 2.6 5.2	Support the Smart Cities project.	Deliver CBD WiFi for the Bathurst Community.	CBD WiFi installed, tested and live.	Manager Information Services	CBD WiFi installed, tested and live.	

Finance

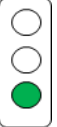
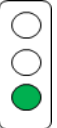
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.1 6.6	Ensure Council's long term financial sustainability.	Review need for special variation in rate income.	Long Term Financial Plan complete and adopted by Council. Special Rate Variation considered by Council.	Manager Financial Services	Long Term Financial Plan completed for 2018/19. Long Term Financial Plan completed for 2019/20. Council did not apply for a special rate variation for 2019/20 Operating/Delivery Plan.	
Improve Council's cash flows.		Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services	As per 2017/18 Financial Statements achieved 6.17% (2016/17 5.68%). (2015/16 5.85%). (2014/15 6.63%).		
Ensure Council's level of debt is manageable.		Debt service ratio less than 10%.	Manager Financial Services	As per 2017/18 Financial Statements achieved 3.66% (2016/17 4.12%). (2015/16 3.95%). (2014/15 4.10%).		
Maximise invested funds within prudential guidelines.		Outperform monthly 90 day bank bill swap rate.	Manager Financial Services	At 30 th June 2019: • Current year average earnings – 2.63% (2017/18 average 2.80%) • 90 day Bank Bill Swap Rate – 1.88%		

Corporate Communications

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.1	<i>Communicate and engage with the community</i>	Bathurst Regional Council Community Survey.	Overall satisfaction rating > 70%	Manager Corporate Communications	Report completed and submitted to Council. 90% of residents are at least somewhat satisfied with the performance of Council. (96% are at least somewhat satisfied with the courteousness of staff; 91% are at least somewhat satisfied with the helpfulness of staff; 93% are at least somewhat satisfied with the knowledge of staff & 84% are at least somewhat satisfied with the responsiveness of staff.	
		Ensure community consultation occurs	All consultation projects included on the "Your Say" platform Followers on social media > 5,000	Manager Corporate Communications	As at 30 June 2019: 100% consultation projects on Your Say (Duramana Master Plan, Laffing Waters Master Plan, Draft Council Policies, Bathurst Regional Local Strategic Planning Statement, Ways of seeing participant survey, draft code of meeting practice, Rail Layout volunteers, irrigation portal, Bathurst Rail Museum, Pillars of Bathurst, Destination Management Plan 2019, Draft delivery program 2019-2023 & operational plan 2019-2020, Bathurst Library Survey) Year to date: 41 projects published on Your Say; 16,600 visits to site. 987 engaged visitors (those who lodged submissions/commented via the portal) Social media followers: July: 7,348 August: 7,454 September: 7,562 October: 7,858 November: 7,919 December: 8,006 January: 8,182	

			<p>BRC Website visits > 40,000</p>		<p>February: 8,303 March: 8,634 April: 8,805 May: 9,041</p> <p>BRC Facebook Page – June: 7,666 followers BRC Twitter Page June: 1,574 followers June total: 9,240</p> <p>Year to date growth: 1,892</p> <p>Website visits: July: 65,766 August: 43,035 September: 51,675 October: 95,056 November: 53,312 December: 43,114 January: 49,955 February: 59,833 March: 67,627 April: 48,381 May: 46,350</p> <p>June: BRC: 17,664 Winter Festival: 11,801 BMEC: 6,887 Mount Panorama: 6,275 Bathurst Art: 1,638 NMRM: 1,532 Australian Fossil & Mineral Museum: 1,351 Inland Sea of Sound: 1,009 Hill End Art: 723 Cobb & Co: 678 June total: 49,561</p>	
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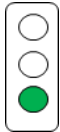
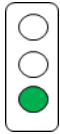
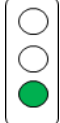
Property

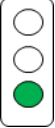
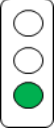
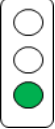
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.5 6.4 6.5 6.8	Encourage development of new residential land releases to ensure appropriate level of supply.	Development of residential land in accordance with Council plans.	Provision of land stocks for residential needs.	Property Manager	Sunnybright stage A release of 95 lots completed. Sold 9 lots by end of June 2019. Further release of 65 lots end of 2019 by ballot. Windy 1100 - Construction due to commence mid-2021. 180 lots in total.	
2.1 4.1 6.4	Manage development of new commercial and industrial land releases as required to meet the needs of new businesses.	Development in Bathurst Trade Centre and Kelso Industrial Park as required.	Provision of land to meet demands.	Property Manager	Bathurst Trade Centre stage 10, Completion and Registration by May 2019. 15 out of 15 sold Kelso Industrial Park has 8 lots still available.	

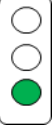
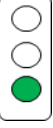
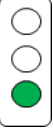
Cultural & Community Services

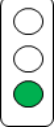
Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.

Community Services

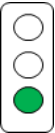
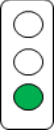
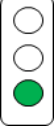
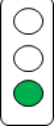
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
5.1 5.2 5.3 5.5	Work in partnership with key stakeholders to develop administer and deliver community planning that reflects the strengths and needs of specific sectors and the community as a whole.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee.	4 meetings with administration support provided to the Bathurst Regional Community Safety Committee. Relevant campaigns /projects developed and implemented as per actions identified in the Bathurst Community Safety Plan.	Manager Community Services	Community Safety Committee meeting held 27 June 2019. Six (6) Committee meetings have been held 2018/2019. Bathurst Community Safety Plan 2019 – 2023 adopted by Council 19 June 2019. Campaigns and projects were identified as part of the consultation process in the development of the Plan.	
6.3		Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2017-2021.	Undertake annual review and evaluation of actions. Ensure continuing public awareness raising and promotion of DIAP.	Manager Community Services	Annual review undertaken with actions and strategies discussed with internal and external stakeholders during June. Items listed in Disability Inclusion Action Plan reviewed during the year to raise awareness of the strategies.	
5.1 4.3 1.3 5.4 6.2	The provision of the Kelso Community Hub as a safe community hub and venue for outreach service provision that	Continue to provide ongoing review of service delivery for future direction of Kelso Community Hub.	Facilitate 2 meetings with Kelso Community Hub stakeholders.	Manager Community Services	One stakeholder meeting held in June. Two stakeholder meetings held during 2018/2019.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.3	meet the needs of the community.		3 Kelso Community Hub update reports to Council.		Four (4) reports presented to during 2018/2019.	
		Encourage and facilitate the use of the Kelso Community Hub by outside service providers to meet the needs of the community.	10% increase on 2017/2018 utilisation by external services providing target services and programs.	Manager Community Services	Summary of external service providers and programs at the Kelso Community Hub during June: <ul style="list-style-type: none"> • Reduced services/numbers occurred due to major capital works occurring and service provision suspended during the building phase. • 22 individual uses by external one-off and repeat services and programs (YTD 402). • 68% decrease in individual uses by external one-off and repeat services and programs from June 2018. • 441 people serviced, with a total of 7,313 during 2018/2019. 	
		Develop and provide programs and activities that meet the identified needs of the community.	20 children per day accessing the breakfast program 5% increase of young people accessing afterschool programs per session 5% increase of young people accessing holiday activities. 4 Community celebrations per year.	Manager Community Services	The following programs, activities and celebrations were held at Kelso Community Hub throughout June: <ul style="list-style-type: none"> • Reduced services/numbers occurred due to major capital works occurring and service provision suspended during the building phase. • 120 young people were serviced by the Breakfast Program (2018/2019 1,948). • The Breakfast Program has operated for 119 days year-to-date with an average attendance of 16 students each day. • 56 young people attended after school programs during June (2018/2019 635). • No school holiday activities were held in June (2018/2019 140). • No community events were held during June (2018/2019 5). 	
5.1 5.3 1.3 6.2 6.3 6.7	Value and support opportunities for young people to understand the processes of Local Government and be involved in relevant projects.	Providing support for the Bathurst Regional Youth Council and their related activities, programs and events	Facilitation of 6 Bathurst Regional Youth Council meetings, including attendance numbers.	Manager Community Services	Youth Council meeting held 11 June 2019. Six (6) Youth Council meetings have been held year-to-date, with an average attendance of 11 Youth Councillors.	

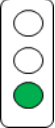
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
			Undertaking of 2 youth initiatives, activities, programs and events including attendance numbers.		Six (6) Youth Network meetings have been held year-to-date. Four (4) Youth Council Events held year-to-date: YJAM Groove & Grill – 15 July 2018 How to Adult workshops – 2 November and 9 November 2018. Food & Flix Outdoor Movie – 22 February 2019. YJAM in the Park – 5 April 2019	
5.1 5.2 5.3 5.4 6.3 6.4 6.7	Provision of high quality child care facilities to cater for children aged 0-12 years in the Bathurst Community	Update policies and procedures to ensure alignment with: 1. Education and Care Services National Quality Standards. 2. Education and Care Services National Regulations and Law 3. The Early Years Learning Framework	50% of policies reviewed. Continue to develop and review Service Quality Improvement Plans (QIP). 7 National Quality areas to be reviewed.	Manager Community Services	Year to date 100% of the Children's Services policies have been reviewed. A total of forty-two (42) policies across the three services have been reviewed. The seven National Quality areas have been reviewed year-to-date across the three services.	
	The provision of Council's Children Services, setting a benchmark for education and care in the Bathurst LGA	Ongoing review of service delivery for future growth of occupancy rates of all services	Facilitate 2 surveys across services for review of service delivery Children's Services update report to Council	Manager Community Services	Two (2) surveys completed year-to-date regarding 2019 enrolments and service provision. Council provided with updates during the year, with reference to the major capital works occurring at the Scallywags site and temporary relocation of service to Lee Street building.	
	Promotion of Children's Services.	Promotional mechanisms developed and implemented for each child care service.	Undertake 3 promotional strategies through a range of digital platforms. Undertake 3 community consultation activities to promote service 5% increase of new clientele through website	Manager Community Services	Updates on Children's Services (Scallywags) refurbishment and timeframe of project was provided to all stakeholders including Family Day Care and Long Day Care stakeholders. Sixteen (16) promotional activities conducted year-to-date. Seven (7) community consultation activities were implemented year-to-date. The targeted attainment of new clientele through the website has been reduced due to restriction of enrolments through the transitional period and relocation of Council's long day care. In the month of June, the website has been updated regarding relocation of Children's	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
	Provision of appropriate resources and learning environments that reflect the National Quality Standards.	Resources obtained to reflect the requirements of the National Quality Standards	75% of resources obtained to reflect requirements of the National Quality Standards	Manager Community Services	<p>Services to aid clientele using the site for general enquiries.</p> <p>Resources and furniture purchased for the refurbished child care centre was finalised in the month of June. All resources relate to Quality Area 3, Physical environment. FDC and Little Scallywags did not require additional resources during June. 90% of resources purchased year-to-date reflect the seven (7) National Quality Areas.</p>	

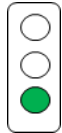
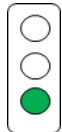
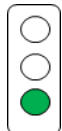
Bathurst Library

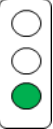

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.3	Develop a strategic approach to planning the next-practice library	Develop a library strategic plan	Library strategic plan is completed.	Manager Library Services	Review of Council policies and plans undertaken. Population profile analysed. Benchmarking undertaken. Consultation and engagement phase completed. Information for engagement collated. Note: due to unexpected staff unavailability, the completion date for Library Strategic plan has been extended by three months and carried over to Annual Operating Plan 2019-2020.	
5.3	Maintain and improve community participation in the Library Services	Maintain and improve membership base	Membership is 25% or more of total population	Manager Library Services	Note: Percentage based on Bathurst population of 42,900. From August 2018 onwards, active membership calculated using three-year activity (NSW State Library standard) instead of previous calculation on two-year activity. June 2019 membership is 20,984= 49% of Bathurst population (excludes non-2795 members). June 2019 membership for Reciprocal/Temporary (non-2795 postcode) is 1,726. Total active membership is 22,710 = 53% of Bathurst population.	
		Maintain and improve visitations	Visitations are 140,000 or more	Manager Library Services	Monthly target: 11,666 visits average. June 2019 visits: 12,534 (2018/2019 146,064)	
		Maintain and improve program and event delivery	Deliver 12 or more programs / events per month	Manager Library Services	Programs held in June 2019 = 30 (2018/2019 288)	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Maintain and improve attendance at programs and events	580 attendees or more to programs / events per month	Manager Library Services	Attendance to programs in June 2019 = 744 (2018/2019 10,125)	
5.3	Maintain and improve access to information and life-long learning	Maintain and increase circulation of library material	Print loans at least 23,000 per month	Manager Library Services	June 2019 Print loans: 18,724 (2018/2019 230,947) Print loans have plateaued, electronic loans have increased.	
			Electronic loans at least 400 per month		June 2019 electronic loans = 2,771 (2018/2019 21,131) Print loans have plateaued, electronic loans have increased.	
6.1	Communicate and engage with the community	Growth in followers on the library social media platforms	> 1,750 Facebook followers > 800 Twitter followers	Manager Library Services	Total Facebook followers = 2,116 Total Twitter followers = 881	
6.2	Maintain and create partnerships with local organisations and neighbouring councils	Develop program with Save the Children Fund "Programming the Future"	2 programs developed, advertised and held by June 2019	Manager Library Services	Year to date: 2 programs developed, advertised and held 1. Bug Out coding School Holiday activity held 17 July. 13 attendees. 2. Simple Bots school holiday activity held 18 July. 17 attendees.	
		Develop MOU with the Bathurst Family History Group	MOU signed by June 2019	Manager Library Services	Draft MOU reviewed in collaboration and agreement with the president of the Bathurst Family History Group to incorporate the BFHG relocation. Waiting for the group's committee to endorse the MOU.	
		Maintain or increase current participation in electronic collection consortia with other libraries	Number of active eCollection consortia is >2	Manager Library Services	Year to date: 3 active eCollection Consortia, in collaboration with other Central West libraries. Wheeler's: Bathurst, BigSky, Broken Hill, Cobar, Inverell, Parkes	

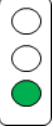
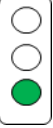
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					BorrowBox: Bathurst, Big Sky, Bourke, Broken Hill, Central West Libraries, Cobar, Lachlan, Mid-Western, Oberon, North Western, Weddin RBDigital: Bathurst, Big Sky, Central West Libraries, Gunnedah, Lithgow, Mid-Western	



Bathurst Regional Art Gallery

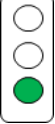
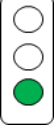
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.3	Provide a focus on the visual arts for the community by providing education and public programs that challenge thinking and stimulate creativity, and promote cultural vitality in the region through the development and care of the permanent collection, temporary exhibitions and research facilities.	Develop community access and inclusion to the Gallery's exhibition program through the development education, outreach and public programs.	Staging of six (6) education / public programs in conjunction with BRAG exhibitions. At least 1,200 students from school and 15 community groups or organisations accessing BRAG education / outreach / public programs including the Art in a Suitcase program.	Art Gallery Director	TOTAL YTD: ART IN A SUITCASE REACH: 498 TOTAL YTD GROUPS: 181 TOTAL YTD: STUDENT REACH: 1,472 TOTAL YTD: PUBLIC PROGRAMS REACH: 3,013 For the following BRAG exhibitions: 1. STEEL/Ellis programs: 2. SALIENT/Burrows programs 3. Looking Forward-Looking Back programs 4. Curiouser & Curiouser programs 5. BRAGS 50 Years: The Art of Giving 6. ARTEXPRESS/ Fabrice Cazenave: The 7. STARSTRUCK/ Solness /HOME @ 30 JUN Community/Ed groups: 12 Community group reach: 342 Students: 228	
		Provide opportunities for the professional development of regionally based artists through exhibition.	Staging of two (2) survey exhibitions with at least 3,200 attendees. Production of two (2) exhibition catalogues.	Art Gallery Director	Survey Exhibitions: 1. Rachel Ellis: Sustaining Light survey. Total Attendance: 4,063 2. Terry Burrows: Objectivity Total Attendance: 3,357 3. Michelle Collocott: Three Ponds Series Attendance Total: 3,186 Catalogues: 1. Rachel Ellis: Sustaining Light 2. Terry Burrows: Objectivity 3. Michelle Collocott: Three Ponds Series 4. Looking Forward: Looking Back: contemporary works from the East Kimberley 5. BRAGS 50 Years: The Art of Giving	
		Develop community access to the permanent collection through exhibition, research, loans and touring exhibitions on an as needs basis.	Staging of two (2) permanent collection exhibitions including the development of one (1) touring exhibition	Art Gallery Director	Permanent Collection Exhibitions: 1. BRAGS 50 Years: The Art of Giving: 3,123 2. New Acquisitions: 1,949 Touring Exhibition Development: - No action due to staff changes	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
			<p>curated from the permanent collection with at least 3,200 attendees.</p> <p>At least 5 works loaned to other galleries, and visitation of more than 2,500 per venue.</p>		<p>Artwork Loans:</p> <ol style="list-style-type: none"> 12 x ceramics: BMCC (<i>Peter Rushforth: A Legacy</i>): 3,248 1 x painting: NAG (<i>Virginia Cuppaidge: The Nature of Abstraction</i>): 5,463 	
5.2	Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture.	Develop community understanding of the achievements of the Hill End Artists in Residency Program through exhibition and international participation.	<p>Staging of three (3) Hill End Artists in Residency exhibitions with at least 3,200 attendees.</p> <p>Two (2) international residencies.</p>	Art Gallery Director	<p>Hill End Artists in Residency (AIR) exhibitions:</p> <ol style="list-style-type: none"> <i>Wendy Murray: Night & Day</i>: 2,533 <i>Peter Wegner: Portraits from the End (The Hill End Festival)</i>: 6,800 <i>Wendy Murray: Over the Horizon (The End Festival)</i>: 6,800 <i>Fabrice Cazenave: The Garden of Shadows</i>: 3,610 <p>Hill End AIR International Residencies:</p> <ol style="list-style-type: none"> Mar: <i>Alice Andrea Ewing (UK)</i> <i>Olivia Rosenthal (France)</i> 	
		Broaden access and inclusion to the Gallery's exhibition program through the development of a program of off-site and/or satellite programs.	<p>Development of two (2) off-site programs / events.</p> <p>At least 1,000 participants per program / event.</p>	Art Gallery Director	<p>Off-site programs / Events:</p> <ol style="list-style-type: none"> Dec/Jan: <i>Pop-Up Shop @ AFMM</i>: 252 APR: <i>Peter Wegner: Portraits from the End (The Hill End Festival)</i>: 6,800 APR: <i>Wendy Murray: Over the Horizon (The End Festival)</i>: 6,800 	

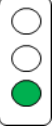
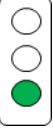
Bathurst Memorial Entertainment Centre

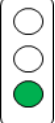
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 1.1 1.2 5.3 6.2	Implement a strategic approach to planning the next-practice Performing Arts Centre	Develop a consultants brief with professional support Call for consultant expressions of interest and appoint consultant	Strategic approach is completed by December 2019	Manager BMEC	Consultant brief developed. Expressions of Interest, seeking a consultant to develop a Framework for Next Practice Performing Arts Facilities advertised and appointment to be finalised.	
5.2 5.3	Maintain and improve community participation in BMEC services and activities	Maintain and improve membership/subscription (Friends) base	Friends base is 247 or more	Manager BMEC	<p>In 2019 the "Friends" category no longer exists and has been replaced by Membership. This is paid for when less than five shows are booked and is complimentary when five or more shows are booked.</p> <p>This target for BMEC is a calendar year target. By end of June 2019 165 memberships had been confirmed. For 2018 calendar year Friends base was 252.</p> <p>N.B. This year BMEC has increased the number of tickets a Member can purchase for a non-Member, therefore many couples who were previously counted as two members are now just counted as one. With Members able to purchase additional tickets BMEC is seeing an increase in the overall number of tickets sold to Members</p> <p>2019 as at 30/06/19: Total number of Members: 165 Total Member tickets sold: 1,506 Average Tickets per Member: 9.1</p> <p>Total number in 2018: Total number of Friends: 253 Friend tickets sold: 1868 Average Tickets per Friend: 7.3</p>	

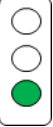
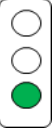
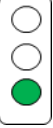
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		Maintain and improve venue attendance	Attendances are 54,000 or more.	Manager BMEC	52,065 people attended BMEC in 2018/2019	
		Maintain and improve program and event delivery	Deliver approximately 17 Season and other events, 9 associated workshops and a Local Stages Program including LEAP program , local writers and other performing arts development	Manager BMEC	<p>The BMEC Annual Season is a calendar year program. Within the 2019 Annual Season there are 18 productions programmed with five associated workshops. Additional workshops are offered within the Local Stages program</p> <p>In the 2018 / 2019 financial year there have been also been 18 productions presented with three associated workshops.</p> <p>In 2018/2019 Local stages coordinated 70 workshops involving 907 people.</p> <p><u>Local Stages</u> BMEC is currently working with Bell Shakespeare to host Bell Scholarship Auditions on 2 July. This was requested by young people who took part in the '17 things' program in 2017. Local Stages hosted a rehearsal period in June for new theatre company "Outpost", made up of young emerging artists making work to tour to regional schools.</p> <p>Year Overview</p> <p>Youth drama has continued, and numbers have grown. The older group is now at capacity with 19 students. School holiday workshops for teens are being developed to expand this program.</p> <p>Writing/New work The development of new work is continuing and the numbers of opportunities for writers have increased in number and in the depth of engagement. Partnerships exist with "Live Words" and through the Regional Partnership project called "Routes" involving Lingua Franca</p>	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					<p>and the Q Theatre based in Penrith. Outcomes from this partnership will include the production 'Kangaroo' to be included in the 2020 BMEC Season.</p> <p>Bathurst Writers' and Readers' Festival has achieved fundraising success with the publication of a Poetry Anthology which is for sale at Books Plus & BVIC and income of over \$1400 has been achieved. The Poets will present work as part of the Winter Festival. Local Stages is also working in partnership with Bathurst library to present a Poetry Slam in August.</p> <p>The LEAP program continued in 2018/19 and BMEC will seek funding for 2019/20 to continue the program. Feedback from the program is being assessed and we are planning changes to be able to include an increase in the number of bands involved. As Inland Sea of Sound has moved to February the program will run in January & February 2020.</p>	
		Maintain and improve attendance at programs and events	5,000 attendees or more to Season shows and 5,500 at associated and Local Stages projects per year	Manager BMEC	<p>In the financial year to date 5,150 people have attended Season shows.</p> <p>5,152 people attended associated and Local stages projects.</p>	
1.1 1.2 5.3	Communicate and engage with the community	Growth in community engagement.	<p>> 2,470 Facebook followers</p> <p>> 530 Twitter followers</p> <p>> 525 Instagram followers</p>	Manager BMEC	<p>BMEC currently has:</p> <p>3178 Facebook followers</p> <p>717 Twitter followers</p> <p>734 Instagram followers</p> <p>This does not include ISOs, Catapult Festival or Central West Short Play Festival followers</p>	

Museums


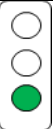
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	An increase in total visitor numbers to the Bathurst Regional Council managed Museums of 8% over 4 years	A 2% increase in total visitor numbers to: <ul style="list-style-type: none"> • Australian Fossil and Mineral Museum • National Motor Racing Museum • Chifley Home and Education Centre 	Total 2% increase in visitor numbers	Manager Museums	<p>In June 2019 the following total visitor numbers included:</p> <p>Australian Fossil and Mineral Museum 1,992 which is a 0.2% increase on June 2018 visitor numbers from 1,988.</p> <p>National Motor Racing Museum 1,809 which is a 0.2 % increase on June 2018 visitor numbers of 1,805.</p> <p>Chifley Home 116 which is a 16 % increase on June 2018 visitor numbers of 100.</p> <p>Total number of visitors across the Museums in June 2019 was 3,917 which is a 1% increase on June 2018 numbers of 3,893.</p> <p>In the 2018/19 Financial Year total visitors to Council Museums was 59,038 which is an increase of 3% from 57,496 in the 2017/18 financial year.</p>	
2.6 1.1 1.2 1.3 6.6	An increase in the total educational/schools engagement with the Bathurst Regional Council managed Museums of 8% over 4years	A 2% increase in total education/schools engagement at: <ul style="list-style-type: none"> • Australian Fossil and Mineral Museum • National Motor Racing Museum • Chifley Home and Education Centre 	Total 2% increase in education/schools engagement	Manager Museums	<p>In June 2019 the following education/schools engagement included:</p> <p>Australian Fossil and Mineral Museum 195 visitors which is a 62% decrease on June 2018 visitor numbers from 511.</p> <p>National Motor Racing Museum 81 education/school visits which is an100% increase on June 2018 visitor numbers from 0.</p> <p>Chifley Home and Education Centre 38 education/school visits which is an100% increase on June 2018 visitor numbers from 0.</p> <p>The number of education/school engagement across the Museums in June 2019 was 314 which</p>	

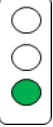
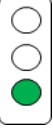
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					<p>is a 38% decrease on June 2018 numbers of 511.</p> <p>In the 2018/19 Financial Year total education/school visitors to Council Museums was 4,783 which is an 12% increase from 4,280 in the 2017/18 Financial Year.</p>	
<p>2.6 1.1 1.2 1.3 6.6</p>	<p>The provision of a range of public programs, exhibitions and community events at the Bathurst Regional Council managed museums</p>	<p>Undertake a minimum of six exhibitions, five public programs and two community events across the Bathurst Regional Council managed museums</p>	<p>Minimum six exhibitions, five public programs and two community events</p>	<p>Manager Museums</p>	<p>In June 2019 the following has occurred:</p> <p>Australian Fossil and Mineral Museum</p> <ul style="list-style-type: none"> • Chapman Collection installation. • Chapman Collection opening. • Explore Minerals Community Event. <p>National Motor Racing Museum</p> <ul style="list-style-type: none"> • Exhibition: Planning underway for October 2019 exhibition – 40 years of Race Cam • Loan vehicles – a total of 31 new loan vehicles have been displayed at NMRM since May 2018. <p>Chifley Home and Education Centre</p> <ul style="list-style-type: none"> • Exhibition: Chifley Album • Grimwade Centre, University of Melbourne Textile Conservation workshop <p>Rail Museum</p> <ul style="list-style-type: none"> • Exhibition: All Aboard Public Art project, Platform 2 planning commenced <p>In the 2018/19 Financial Year a total of</p> <ul style="list-style-type: none"> • (11) Exhibitions • (11) Public programs • (6) Community events <p>were held across the Museums.</p>	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	An overall increase in revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	A 2% increase in revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	Total 2% increase in retail and venue hire revenue	Manager Museums	<p>In June 2019 the following retail and venue hire gross revenue was achieved:</p> <p>Australian Fossil and Mineral Museum \$6,122 which is a 41% increase on June 2018 income from \$4,333.</p> <p>National Motor Racing Museum \$16,611.30 which is a 16 % increase on June 2018 income of \$14,316.82.</p> <p>Chifley Home and Education Centre \$44.50 which is an 13% increase on June 2018 income of \$39.23.</p> <p>Total retail and venue hire gross income across the Museums in June 2019 was \$22,777.80 which is a 22% increase on June 2018 income of \$18,689.05</p> <p>In the 2018/19 Financial Year total gross revenue for Council Museums was \$392,785.00 which is an 11% increase from \$352,962.00 on the 2017/18 Financial Year.</p>	
2.6 1.1 1.2 1.3 6.6	The construction and operation of the Bathurst Rail Museum	Undertake the construction and fit out of the Bathurst Rail Museum	Construction of Bathurst Rail Museum commenced	Manager Museums	<p>In June 2019 the following occurred:</p> <ul style="list-style-type: none"> • Painting interior completed. • Roofing of layout gallery commenced. • Layout reconstruction continuing. • Electrical rough-in commenced. <p>In the 2018/19 Financial Year 50% of the construction and design for content has been completed.</p>	
1.1 1.2 1.3 6.6	The construction and operation of the Central Tablelands Collection Facility	Continue to seek external funding for the construction of the collection facility	External funding sources identified and applications submitted	Manager Museums	<p>In June 2019 the following occurred:</p> <ul style="list-style-type: none"> • Formal process for the Collections Facility build is underway, with the first Project Control Group (PCG) meeting with Create NSW representatives held on 21 May. • Milestones 1 & 2 have been met and submitted. 	

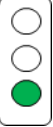
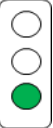
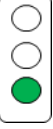
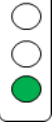
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> • White Rabbit gallery and the Nielsen family have generously donated 1400 sqm of purpose-built art racking for the CTCF Project. • Ongoing consultation with other collecting groups continuing with visits to AGNSW site at Lilyfield and meeting with Museum of the Riverina. <p>In the 2018/19 Financial Year funding for the project was received and planning for construction has commenced.</p>	

Tourism

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.1 6.1	Grow the number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services. Grow Regional Tourism Partnership program Inform industry regarding the Bathurst Region brand use and application	Number of tourism partners increased by 10%. Increased attendance at industry events annually	Manager BVIC	Tour and Event Sales now made in Centre via Bookeasy including Autumn Colours heritage tours and Heritage Trades Trail. 57 Operators engaged YTD with new booking engine. NPWS accommodation added. 146 tourism partners in 2018/19 FY increase of 4.3% over 2017/18 equivalent period figure of 140	
2.6	Provide visitors and prospective visitors to the area with quality information and services.	Develop new tourism website Develop regional Tours and trails app Develop online booking capability Develop Destination Planner – print and online Create focused local range of retail products at BVIC	Tourism website operational. Tours and trails app available to public. Destination planner published. Increase of 15% in bookings through online booking portal Downloads of Bathurst region app increase by 15% VIC satisfaction rating of 80% or higher maintained Retail sales at BVIC increase by 10% annually	Manager BVIC	63.7% increase in users in 18/19 over 17/18, avg session duration +63.5%, bounce rate -8.71% App – Developed and now available with 5 audio tours including \$20,000+ of industry buy in Destination Planner produced with 50,000 printed and distributed locally, to conference/event attendees and through AVIC network. \$12,500= in industry buy in through advertising \$80,633 in bookings generated through booking portal in 2018/19. with BVIC Commission of \$8,550 (new income this FY) 393 downloads of Step Beyond App BVIC rated 4.9/5 on Facebook, 4.3/5 on Google and 4.5/5 on TripAdvisor and 4.14/5 in recent Community Satisfaction research \$85,490 retail sales in 2018/19, 2.2% increase against \$83,636, in 2017/18.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6	Effectively promote and market the Bathurst Region as a key destination	<p>Develop new tourism website</p> <p>Develop Destination Planner – print and online</p> <p>Develop marketing campaigns based upon pillars of destination brand strategy</p>	<p>Growth in social media following by 20%.</p> <p>Increase in page views to Destination website by 20%.</p>	Manager BVIC	<p>Facebook followers increased by 44.4% to 9,978 in 2018/19</p> <p>Instagram followers increased by 27.9% to 2,189, in 2018/19</p> <p>207,390 pageviews of visitbathurst website in 2018/19, a 96.04% increase over 2017/18 figure of 105,792</p>	
2.6	Increase total number of visitors and overnight stays in the Bathurst region	<p>Promote Bathurst region to niche and specialist markets as identified in Destination Management Plan and Brand strategy</p> <p>Develop annual events program from major (Tier 1) events to community level events</p>	<p>Day visitor number increase by 5%</p> <p>Overnight visitors increase by 8%</p> <p>Average length of stay increases by 10%</p>	Manager BVIC	<p>53,185 visitors to BVIC in 2018/19 increase of 3.6% over 2017/18 figure of 51,320.</p> <p>ATR figures not released in 2019. PR campaigns in 2018/19 generated in excess of \$1.9 million in EAV and reached 34.4 million.</p> <p>660 Events promoted in 2018/19. 'What's On' sent monthly to database of 1350 and via radio to inform VRF segment. Increase of 19.6% on number of events over 17/18 figure of 552.</p>	

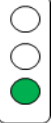
Destination Management

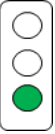

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development	Implement the destination brand: Develop and implement 18 month-three year marketing plan. Publish image library for industry to access.	Marketing Plan adopted by council. > 100 images accessed and used.	Destination Development Manager	2015 DMP fully reviewed in 2018/19 and work commenced on new 5-year plan with community and industry consultation, product audit and literature review completed. Three-year marketing plan was adopted by Council on 19 September 2018. Reviewed with DMP in December and in February against draft 2019/20 Operating Plan budget priorities. Nicola Bailey Photography shoot conducted May 10-11 resulting in 400+ additional high-resolution images. David Roma Photography commissioned for BHTT imagery.	
2.6	Support the Tourism Reference Group, which consists of a cross section of the industry	Improved collaboration between industry groups and Council.	6 meetings held > 75% level of attendance	Destination Development Manager	6 meetings held in 2018/19 Average of 75% attendance. TRG shared Dropbox folder established by BRC Tourism Manager. All members encouraged to participate in DMP consultation process.	
2.6	Connect with industry	Host ongoing tourism forums annually.	Annual forum on emerging industry trend hosted.	Destination Development Manager /	BVIC Manager attended 90+ partner and industry meetings, ART conference, presented at LGNSW Tourism Conference. High level seniors research sourced and purchased to be presented to industry.	
2.6	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Report produced.	Destination Development Manager / Economic Development Manager	Literature review, product audit and stakeholder engagement list completed for DMP. 18/19 Tourism Awards Submission completed. Seniors sector research purchased from travel consultancy 2019. BVIC became accredited under the Australian Tourism Accreditation Program in 2019. LGA specific research commissioned for 2019 with WRI through CENTROC Tourism Group	

Environmental, Planning & Building Services

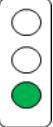
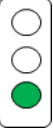
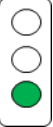
Council will manage growth and development in alignment with Council's and the NSW Government's planning instruments and controls, and continue forward planning through reviews of the Housing Strategy, Open Space Strategy and Transport and Parking Strategy. Adoption of a new Economic Development Strategy will identify opportunities for continued growth, mindful of Council's obligations to environmental stewardship, heritage conservation and good urban design.

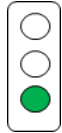
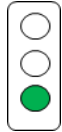
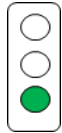
Environmental

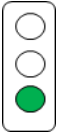
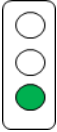
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 5.2 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 by continuing to provide community programs relating to responsible pet ownership	Complete Responsible Pet Ownership community programs Maintain and enhance areas for off-leash recreation for dogs	Two Community desexing programs conducted Pet Expo held Educational radio interviews conducted weekly Educational social media posts conducted monthly Maintain Kefford Street Off Leash areas fortnightly Install seating and dog agility equipment at small dogs off leash area by September 2018	Team Leader Regulatory Services	<p>Council has been running a program in partnership with the RSPCA and local vets since 2004. First program was completed from 18-30 November 2018, with 110 dogs and cats desexed. Second program was completed from 11 – 24 June 2019 with 110 dogs and cats desexed. "Operation cat" ran from January to May with subsidised desexing and microchipping of 69 cats. Program being run in partnership with the Cat Protection Society.</p> <p>Council hosted a Dog Behaviour and Responsible Pet Ownership presentation at BMEC in February 2019. The event had 350 attendees and was very well received by the community.</p> <p>Radio interviews conducted weekly by Senior Ranger.</p> <p>Posts prepared and released monthly reporting on various educational themes.</p> <p>Contract for maintenance awarded in August 2018 and conducted regularly.</p>	

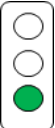
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					Seating and agility equipment was installed in early October 2018. Project complete.	
6.4 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 and Impounding Act 1993 by promptly responding to customer requests and implementing enforcement action for breaches	Investigate animal related complaints, including matters reported after hours Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards 100% response to customer requests reported out of hours	Team Leader Regulatory Services	96.78% responded to within adopted corporate standards for the reporting period, with 1883 requests received. 100% responded to within adopted service standards.	
6.4	Meet Council's responsibilities under the Prevention of Cruelty to Animals Act 1979 and the Impounding Act 1993 in the operation of the Small and Large Animal Impounding Facilities	Operate Small Animal Pound at Vale Road site	Implement electronic impounding register by December 2018 Implement social media program to promote rehoming of impounded dogs and cats by December 2018 Increase the % of impounded dogs returned to owner or sold or released to welfare organisation Increase the % of impounded cats returned to owner or sold or	Manager Environment/ Team Leader Regulatory Services	Liaison with IT staff ongoing. Interim solution under development. Adoption posts on social media occurring a minimum of fortnightly throughout the reporting period with a total of 44 adoption posts in the report period. Council receives many responses from the public and the program has been very successful in increasing the numbers of animals re-homed. In 2017/18 68% of animals were released to owner, sold or released to welfare organisation. In 2018/19 this increased to 74%.	


Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>New Small Animal Impounding Facility designed and construction commenced</p> <p>Large Animal Impounding Facility relocated to Hampden Park Road site</p>	<p>released to welfare organisation</p> <p>Design 100% complete by December 2018</p> <p>Construction 75% commenced by 1 March 2019</p>		<p>There has been a particular improvement in the proportion of animals sold increasing from 15% to 21% in 2018/19.</p> <p>Promotion on social media of impounded but not identified animals occurring as and when required, but not less than monthly during the reporting period.</p> <p>Council's website features dogs available for sale and impounded dogs where the owner is unknown.</p> <p>Council's website features cats available for sale and impounded cats where the owner is unknown.</p> <p>Proposal presented to architectural firm in November 2018 for design and project management of construction. Gap analysis delivered in February and project design meetings held.</p> <p>Further design meetings held in March and April 2019.</p> <p>Architect engaged to refine concept designs in late April 2019; two drafts received in May 2019.</p> <p>Final concept design sent to Quantity Surveyor for analysis in June 2019.</p>	

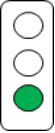
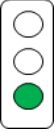
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.2	Explore opportunities to develop a best practice regional impounding facility	Actively engage with neighbouring Councils to develop a model for a regional impounding facility	Seek confirmed participation in a regional impounding facility by August 2018 Develop a governance model for a regional impounding facility by February 2019 Develop operating procedures for a regional impounding facility by April 2019	Manager Environment	Other Councils are pursuing individual facilities. A regional pound facility is unlikely to proceed.	
6.4 4.4 5.2 5.4	Meet Council's responsibilities under the Road Rules 2014 and Fines Act 1996	Monitor and enforce parking regulations on public roads Implement a community education program regarding the Australian Road Rules	Daily monitoring undertaken Educational social media posts conducted monthly Review and update the educational information on Council's website by December 2018	Team Leader Regulatory Services/ Parking Rangers	Monitoring undertaken daily. 98.9% of customer requests responded to within the service standards during the reporting period, with a total of 89 requests received. Post prepared and issued monthly. Minor updates completed in October 2018. Other updates completed as required during the reporting period.	
6.4 5.2	Meet Council's contractual obligations under the Local Government Act 1993 in monitoring and enforcing parking regulations in off street car parks	Monitor and enforce parking regulations in off street car parks in accordance with contractual obligations	100% compliance with contractual obligations	Team Leader Regulatory Services/ Parking Rangers	All of Council's contractual obligations met throughout the reporting period.	

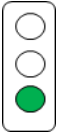
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
3.1 3.2 3.3 3.4 6.4 1.4	Meet Council's responsibilities under the Protection of the Environment Operations Act	Investigate customer requests and pollution incidents Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards	Manager Environment/ Environmental Officers	98.32% of customer requests responded to within adopted corporate standards for the reporting year with a total of 301 requests received.	
3.3 3.5 6.1	Continue to improve the community's awareness and capacity with regard to environmental sustainability	Communicate sustainability messages via a range of on-line and traditional media sources Conduct sustainability education programs	Weekly posts on the @sustainablebathurst Facebook page Conduct Sustainable Living Expo in March 2019 Conduct a sustainability education program targeting primary school aged students by December 2018	Manager Environment/ Environmental Officers	Several posts each week on the @sustainablebathurst Facebook page during the reporting period. The SLE was held on 23 March 2019 with an excellent crowd in attendance, supported by a record number of stallholders. Keynote speakers and workshops were very well received. Thirteen schools awareness grants for a range of projects which are all complete. A newsletter providing details of the projects was delivered to schools in December 2018.	
3.1 3.2 6.4	Implement Council's Onsite Sewage Management Strategy and meet Council's obligations under the Local Government Act 1993	Conduct inspections and issue approvals for existing onsite sewage management systems without approvals or requiring renewal	Increase the number of onsite sewage management systems with a current approval to operate Review and update the Onsite Sewage Management Strategy by January 2019	Manager Environment/ Environmental Officers	Inspections conducted regularly during the reporting period and approvals issued where appropriate. Council at its Policy meeting in March resolved to place the Strategy on public exhibition. The revised Policy has been adopted.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
3.1 3.4 3.5 1.4	Meet Council's obligations under the Local Government Act 1993 and community expectations to manage, restore, enhance and conserve the natural environment	<p>Implement the Urban Waterways Management Plan</p> <p>Implement the Biodiversity Management Plan</p> <p>Implement the Pest Bird Management Plan</p> <p>Implement the Roadside Vegetation Management Plan</p>	<p>Implement a priority project identified in the Urban Waterways Management Plan.</p> <p>Implement a priority project identified in the Biodiversity Management Plan.</p> <p>Implement a priority project identified in the Pest Bird Management Plan</p> <p>Implement a priority project in the Roadside Vegetation Management Plan</p>	Manager Environment/ Environmental Officers/ Sustainability Strategy Officer	<p>Maintenance including weed removal, structural assessments and revegetation activities undertaken in Hawthornden, Sawpit and Saltram Creeks.</p> <p>Biodiversity stewardship site opportunities currently being assessed with field work completed in October 2018. Report finalised with Council feedback in February 2019.</p> <p>Pigeon surveys conducted weekly during August and November 2018 and June 2019. Pigeon culls conducted in August and December 2018 and April and June 2019 with 669 pigeons removed.</p> <p>Grant funding received from LLS which will assist in achieving a priority action in the Yetholme area. Field surveys of Purple Copper Butterfly completed in October 2018. Contractor completed the weed removal works in February and March 2019. Monitoring ongoing.</p>	
3.5 3.3 6.6	Implement energy efficiency and renewable energy projects at Council facilities	<p>Identify and prioritise energy efficiency projects at Council facilities</p> <p>Identify and prioritise renewable energy projects at Council facilities</p>	<p>Install a solar array at the Bathurst Aquatic Centre</p> <p>Design and install a solar shade structure for the Elizabeth Street car park</p>	Manager Environment/ Sustainability Strategy Officer	<p>Contract awarded in April for the design and installation of a 100kW array. Installation commenced in June 2019 and project will be completed by mid-July 2019.</p> <p>Not commenced as available capital funds were insufficient.</p>	

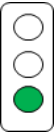
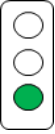
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
			<p>Implement an energy efficiency upgrade at Council facility</p> <p>Implement a renewable energy project through the Revolving Energy fund</p>		<p>Expert advice on street lighting upgrades and implementation of pilot trial finalised during the reporting period.</p> <p>Project for energy efficient lighting upgrade at BMEC approved in June 2019.</p> <p>Installation of a 35kWh solar array with 10kW of battery storage completed in September 2018 at BVIC.</p> <p>Request for quotation documents currently being prepared for a project at the NMRM.</p>	
<p>3.1 3.4 6.4 1.4 4.6</p>	<p>Meet Council's obligations under the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and Water Management Act 2000</p> <p>Meet Council's obligations under SEPP55 and related planning policies</p>	<p>Ensure the assessment of development applications meets all of the requirements of the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and other relevant planning policies</p> <p>Investigate opportunities for the establishment of biodiversity stewardship sites under the Biodiversity Conservation Act 2016</p> <p>Ensure that Council activities are compliant with the requirements of the Biodiversity Conservation Act 2016</p> <p>Ensure the assessment of development applications meets all of the requirements of SEPP55</p>	<p>Number of development applications assessed and professional advice provided</p> <p>Identify three priority Council owned sites for assessment as biodiversity stewardship sites</p> <p>Formulate a workflow procedure to ensure that all Council activities are compliant with the requirements of the relevant legislation by February 2019</p>	<p>Manager Environment/ Environmental Officers/ Sustainability Strategy Officer</p>	<p>DAs assigned and assessed throughout the report period with 220 assessments undertaken.</p> <p>Consultant engaged to assess the suitability of various Council owned parcels of land as stewardship sites. Report finalised in February 2019. Project complete with seven sites assessed.</p> <p>Informal workflow currently in place. Further work required to formalise this process.</p> <p>Advice provided on numerous DA's during the reporting period. Discussions with land owners</p>	

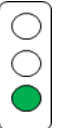
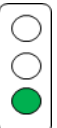
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
		and Council's Contaminated Land Policy			and potential purchasers also held during the reporting period.	
2.3 3.3 5.2	Contribute to the development of Bathurst as a Smart City	<p>Identify the optimum efficiency LED luminaries for the street lighting upgrade</p> <p>Identify the optimum technology for smart controls to be incorporated into LED street lighting upgrade</p> <p>Establish Bathurst as an EV charging destination</p>	<p>Complete a pilot trial of LED street lights at identified trial sites by September 2018</p> <p>Complete upgrade of all standard P3, P4 and P5 street lights to LED luminaries.</p> <p>Install Tesla supercharger station by August 2018</p> <p>Identify and install CBD universal EV charge station sites</p> <p>Complete a feasibility study for the integration of electric vehicles in the Council fleet</p>	Manager Environment/ Environmental Officers/ Sustainability Strategy Officer	<p>Main trial locations installed between July and September 2018. An additional trial location negotiated with Essential Energy and was implemented in June 2019, after many delays.</p> <p>Extensive liaison with Essential Energy ongoing.</p> <p>Locations of P3, P4 and P5 luminaires approved by Department Heads in April 2019. Location of V category luminaires reviewed in May 2019.</p> <p>Tesla supercharger installation was completed in March 2019 and NRMA universal installation completed in April 2019. Both sites officially launched in April 2019.</p> <p>Potential CBD charge sites have been identified, assessed by an electrician and prioritised.</p> <p>Joint submission made for grant funding for chargers in rural villages made in April 2019.</p> <p>Financial model for feasibility study complete.</p> <p>Feasibility study presented to Department Heads in August 2018.</p> <p>First petrol hybrid electric vehicle ordered and received September 2018. Currently in daily use by Records section. Formal media launch conducted in February 2019.</p>	

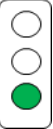
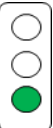
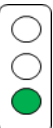
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
3.3 3.5 6.4 3.1	Meet Council's statutory reporting obligations under the Local Government Act 1993	Monitor the operational footprint of Council's operations and report on trends identified. Measure and collate the trends in environmental condition across the Local Government Area	Collate data and prepare the annual State of Environment Report by 30 November 2018	Manager Environment/ Sustainability Strategy Officer	Regional SoE was adopted by Council at its Ordinary meeting in November 2018. The report is published on Council's website. Bathurst SoE report completed and published on Council's website. Data collection ongoing.	
6.4 5.4	Meet Council's obligations in the Food Regulation Partnership and the Food Act 2003	Conduct a program of inspections of food premises including home-based food premises and Bed & Breakfast establishments to ensure compliance with regulations	Conduct an inspection of all high and medium risk food premises by June 2019 Implement a risk based inspection program for B&B and home-based food premises Prepare and distribute educational material on food safety three times annually 95% of customer requests responded to within adopted corporate standards	Manager Environment/ Environmental Health Officers	588 food premises, and 430 temporary/mobile food premises inspected during the reporting period. B&B's inspected during the reporting period and included in figure for food premises as listed above. Local businesses and charity groups provided free access to the "I'm Alert" food safety training program throughout the reporting period. Two food safety newsletters and a food safety calendar distributed during the reporting period. 97.92% of customer requests responded to within adopted service standards in the reporting year with 3 food related requests received.	

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 5.4	Meet Council's obligations under the Public Health Act 2010 and associated regulations	Conduct a program of inspections of skin penetration premises, public swimming and spa pools and cooling towers	<p>Conduct an inspection of all skin penetration premises</p> <p>Conduct an inspection of all public swimming pools and spa pools</p> <p>Participate in training to determine Council's role in Legionella management and the inspection of cooling towers</p> <p>95% of customer requests responded to within adopted corporate standards</p>	Manager Environment/ Environmental Health Officers	<p>30 inspections conducted during the reporting period.</p> <p>All premises were inspected at least once, and reinspections conducted where necessary.</p> <p>Training attended on 7 November 2018.</p> <p>Letters sent to all system owners advising of the changes to the regulations in January. Register updated and unique identifier numbers issued to all active systems in April. Monitoring ongoing.</p> <p>97.92% of customer requests responded to within adopted corporate standards for the reporting year with 45 public health requests received.</p>	



Planning

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
1.5 2.1 3.3 4.6 5.5 6.4	Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.	Prepare draft LEP and DCP amendments.	Planning proposals referred to NSW Department of Planning & Environment for gazettal	Manager Strategic Planning	<ol style="list-style-type: none"> 1. House Keeping LEP Amendment – to be reported to July Council meeting for adoption. 2. Moveable and Monumental Heritage LEP Amendment – Planning proposal being prepared. 3. Limekilns Road LEP and DCP Amendment – Adopted by Council. Gazetted. 4. Bathurst Regional Development Control Plan 2014 – Major Review – report presented to Council at July meeting to commence review. Signage and notification chapters being reviewed. 5. Bathurst Regional DCP 2014 – Housekeeping Amendment – Completed 31/8/18. 6. Community Participation Plan –to be reported to July Council meeting for adoption. 7. Health Services LEP Amendment in RE2 Private Recreation Zone – to be reported to July Council meeting for adoption. 8. Bathurst Region DCP Amendment – Milltown Cemetery and Wattle Flat Mining Archaeological Sensitivity – adopted. 9. Bathurst Regional DCP 2014 – Vegetation SEPP update – adopted by Council. 10. Laffing Waters Planning Proposal – Planning proposal and amendments to DCP and contributions plans being prepared. 	
1.5 2.1 3.3 4.6 5.5 6.4	Investigate relevant land use and planning issues of the Bathurst Region.	<p>Prepare studies and plans.</p> <ol style="list-style-type: none"> 1. Laffing Waters Master Plan. 2. Bathurst Integrated Transport Plan. 	Draft studies/plans are prepared by 30 June 2020	Manager Strategic Planning	<ol style="list-style-type: none"> 1. Bathurst Region Open Space Strategy – final draft Strategy received for review by Council. 2. Stewart/Durham Street Intersection investigations – Plan completed. Adopted by Council. 3. Laffing Waters Master Plan – Adopted by Council. 	

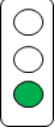
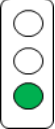
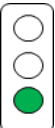
Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
					4. Bathurst City Traffic Study/Model (joint project with RMS) – draft report being finalised. 5. Aboriginal Cultural Heritage Assessment – 2nd circuit lands – Test excavation program completed. Post excavation analysis – preparation of final report underway. 6. European Archaeological Management Plan – 2nd circuit lands – completed. 7. Due diligence report for the Mount Panorama Boardwalk project completed. Consultation for Wahluu story completed. 8. Duramana Road Master Plan – Master Plan completed. To be exhibited. 9. Building Better Bathurst Advisory Service – Expressions of Interest called and being assessed. 10. 2018 Car Parking Survey – survey counts completed. 11. Alec Lamberton Park Consultation – completed. Adopted by Council.	
4.1 4.6 6.4	Review and update Council's section 7.11 plans.	Review existing or prepare new s7.11 Plans.	Draft plans considered and adopted by Council	Manager Strategic Planning	1. Stormwater drainage – draft study/plan being prepared. 2. Bathurst Region Open Space – valuations report received. Plan being reviewed.	
1.1 1.2 1.5 4.6 5.5	Implement the Bathurst Regional Heritage Strategy 2014-2017.	Provide a Heritage Advisory Service.	Number of site visits undertaken by the heritage advisory service.	Manager Strategic Planning	New Heritage Advisor appointed. Total site visits 2018/19 – 134 including: <ul style="list-style-type: none"> Heritage/Urban design advice – 85 Pre DA advice – 21 DA assessment advice – 92 	

		Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.	Value of works generated from Council's incentive funds.	Manager Strategic Planning	<ol style="list-style-type: none"> 1. Bathurst Region Local Heritage Fund 2018/19 – 59 projects offered funding – 44 projects completed – Total project value \$410,935 2019/20 – 67 applications received – 59 to be offered funding 2. Bathurst Region Interpretation Fund 2018/19 – 11 projects offered funding – 10 projects completed – Total project value \$68,140 2019/20 – 17 applications received – 15 to be offered funding 3. Bathurst CBD Main St Improvement Fund 2018/19 – 15 projects offered funding – 5 projects completed – Total project value \$53,610 2019/20 – 19 applications received – 17 to be offered funding 4. Bathurst Macquarie Medal Heritage Project/Scholarship – 2019 Project awarded to the Church Block Eglinton. 	
		Prepare and implement projects for the interpretation and display of cultural heritage and history information.	New interpretative / promotional information made available.	Manager Strategic Planning	2019 Pillars of Bathurst (11) launched at Proclamation Day.	
		Prepare research/studies into the regions heritage values	<p>Studies/plans considered and adopted by Council.</p> <p>Number of local heritage items included in the Local Environmental Plan.</p>	Manager Strategic Planning	<ol style="list-style-type: none"> 1. Bathurst Heritage Conservation Area Review – draft report to August Submission Hearing. 2. Archaeological Assessment – 128 Bentinck Street – Archaeologist appointed – draft report received for review by Council. Awaiting revised engineering drawing. 3. Building Conservation and Restoration Strategy for Headmasters Residence (former TAFE site) – final report received. <p>342 Heritage items listed under the Bathurst Regional LEP 2014.</p>	

Development Assessment

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date				Status	
1.5 4.1 4.6 6.4	Ensure the assessment of development and other applications, in accordance with planning instruments, development control plans and policies, occurs within appropriate timeframes.	Process all development applications within statutory time frames set out in the Environmental Planning and Assessment Act 1979.	To be at or below the state average for determination times of development applications	Manager Development Assessment		NSW State Average 2014-2015	Bathurst Regional Council June 2019	Bathurst Regional Council year to date average		
					Average gross days taken to determine a DA	71	44.30	47.52		
					Average nett days taken to determine a DA	48	30.67	39.98		
			To be at or below the state average of determination times for complying development	Manager Development Assessment		NSW State Average 2014-2015	Bathurst Regional Council June 2019	Bathurst Regional Council year to date average		
					Average days taken to determine a CDC	22	2.73	3.84		

Economic Development

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2018/2019	Performance Measure	Responsible Officer	Action Year to Date	Status
2.1 2.2 2.3 2.4 2.6 4.1 4.5 5.5 6.3	Implementation of the Economic Development Strategy 2018-2022 and associated actions.	Nurture economic infrastructure development by supporting the development of the aerodrome, industrial precincts and telecommunications.	Seek funding for economic infrastructure projects.	Manager Economic Development	Mobile Black Spot Funding for Limekilns, Sunny Corner, Rock Forest, Sofala and Wattle Flat approved for construction. Business cases submitted for Growing Local Economies Fund (Kelso Industrial Park and Airport). Second Circuit funding received – Federal \$12.5 million, State \$15 million to date.	
Market-leading promotional campaigns and events through continued participation in Evocities, destination marketing, and maintenance of promotional assets.		Representation at all Evocities meetings. All 4 entrance billboards and signs updated. Bathurst Region website migrated to new destination site.	Manager Economic Development	Evocities Steering Committee and Operations Group meetings attended. Existing Welcome signs updated and 3 additional signs installed on Vale, O'Connell and Sofala Roads. Bathurst Region site deactivated and content moved to new destination site. All 4 entrance billboards updated.		
Support local business growth, partnerships and skill development through management of Councils business database (eNewsletters), business cluster groups, business management programs, business events and the ID platform.		12 eNewsletters issued. Manufacturing and technology cluster groups activated Run BizMonth, Gift Card and Business Leaders Lunch programs.	Manager Economic Development	All monthly eNewsletters sent. BBRF grant application successful to activate industry clusters. 2018 BizMonth campaign completed with sponsorship from Commonwealth Bank, Verto, CSU and Rydges. 2018 Drought Buster Gift card Promotion completed.		

					2019 Business Leaders Lunch held with 80 attendees.	
		Develop a Precinct Activation Program, support local start-up hubs and manage Council's relationship with the Business Chamber.	<p>Program developed and adopted.</p> <p>Attendance at 75% of Business Chamber After-Hours events.</p> <p>Representation at all "Upstairs" board meetings and implementation of a marketing campaign for "Upstairs".</p>	Manager Economic Development	<p>Chamber Business Expo attended 24 July.</p> <p>MOU signed with the Bathurst Business Chamber.</p> <p>Attendance at 80% of Business Chamber after-hours events</p> <p>Upstairs Board meetings attended and marketing campaign completed.</p> <p>Carillon Business Awards attended.</p> <p>Chamber Christmas Party hosted at Mount Panorama Pit Complex.</p>	
		Grow local employment, investment and attract new businesses	<p>Organise the Bathurst Jobs Expo with 40 stalls and minimum 1,500 attendees.</p> <p>Minimum of 60 new jobs loaded on Evojobs each month.</p> <p>Develop relocation proposals, relocation materials and support the relocation of new businesses.</p>	Manager Economic Development	<p>Jobs Expo completed and confirmed sponsorship from TAFE NSW.</p> <p>58 stalls & 2,250 attendees.</p> <p>1913 jobs loaded to date. Average of 138 jobs loaded per month.</p> <p>Qantas Pilot Training Academy submission unsuccessful.</p>	
		<p>Develop Bathurst into a Smart City.</p> <p>Support innovative practices from industry.</p>	<p>Smart City Plan developed and adopted.</p> <p>Monthly Project Group meetings held.</p>	Manager Economic Development	<p>Smart City Plan development underway.</p> <p>Community consultation workshops completed.</p> <p>Monthly meetings held.</p> <p>Smart Cities Round 2 grant application unsuccessful.</p>	

			Seek funding and roll out Smart City priority projects.		Sydney Smart City week attended. Tesla/NRMA Electric Vehicle charging hub constructed. CCTV Stage 1 completed Free CBD wi-Fi project completed/constructed.	
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**2018-2019 Section 356 Donations
Report as at 30 June 2019**

Details	Reference	Date	Standard Annual Donations \$	Specific Donations \$	Sundry Donations \$	Mt Pan Fee Waived \$	BMEC Donations \$	TOTAL \$
Annual Budget Spent to date:			64,520.00	53,416.00	27,058.28	41,333.00	62,053.82	248,381.10
Bathurst City Community Club	DCS&F 18/07/18 Item 5b	25/07/2018			-3,654.13			-3,654.13
City Colts Water Account	Operation Plan	25/07/2018	-4,717.85					-4,717.85
Bathurst Arts Council - Annual Youth Arts Awards	DCS&F 18/07/18 Item 5c	31/07/2018			-1,000.00			-1,000.00
National Cool Climate Wine Show - 20th Anniversary	DCS&F 18/07/18 Item 5d	31/07/2018			-1,500.00			-1,500.00
Central Tablelands Woodcraft	DCS&F 18/07/18 Item 5e	31/07/2018			-700.00			-700.00
Monkey Hill UHF Repeater	Operation Plan	31/07/2018	-800.00					-800.00
2BS Junior Sports Awards	Operation Plan	31/07/2018	-5,000.00					-5,000.00
Macquarie Philharmonia - Platinum Donation	Operation Plan	31/07/2018	-2,500.00					-2,500.00
Sofala & District AH&P Association	Operation Plan	31/07/2018	-350.00					-350.00
Sofala Progress Association	Operation Plan	31/07/2018	-2,500.00					-2,500.00
Bathurst Information and Neighbourhood Centre	Operation Plan	31/07/2018	-800.00					-800.00
Bathurst City & RSL Band Association Inc	Operation Plan	31/07/2018	-5,000.00					-5,000.00
3rd Bathurst (All Saints Cathedral) Scout Group	Operation Plan	31/07/2018		-490.00				-490.00
Central Tablelands Woodcraft	Operation Plan	31/07/2018		-500.00				-500.00
Bathurst Seymour Centre Inc	Operation Plan	31/07/2018		-3,500.00				-3,500.00
Miss Trail's House & Garden	Operation Plan	31/07/2018		-1,250.00				-1,250.00
Hill End & Tambaroora Gathering Group	Operation Plan	31/07/2018		-400.00				-400.00
Bathurst City Mens Bowling Club - Carillon Fours	Operation Plan	31/07/2018		-2,500.00				-2,500.00
Evans Arts Council	Operation Plan	31/07/2018		-1,200.00				-1,200.00
Bathurst Refugee Support Group Inc	Operation Plan	31/07/2018		-3,000.00				-3,000.00
Quota International of Bathurst - QuoCKa reading	Operation Plan	31/07/2018		-1,000.00				-1,000.00
Peel Residents Association Incorporated	Operation Plan	31/07/2018		-2,606.00				-2,606.00
Bathurst Edgell Jog	Operation Plan	31/07/2018		-13,000.00				-13,000.00
Kelso High School - Crimson Royale album launch	S356 Policy	31/07/2018					-359.27	-359.27
Blayney High School - SLSO Conference - Making a Difference	S356 Policy	28/08/2018					-495.09	-495.09
Kelso High School - Future Directions forum	S356 Policy	28/08/2018					-574.91	-574.91
BMEC - CPSA July Meeting	Operation Plan	28/08/2018					-1,157.95	-1,157.95
BMEC - CPSA Aug Meeting	Operation Plan	28/08/2018					-1,065.68	-1,065.68
Camp Quality's Escarpade - Street Banner	DCS&F 16/05/18 Item 6	3/09/2018			-1,450.00			-1,450.00
Glenray Fundraising Ball	Operation Plan	14/09/2018					-70.18	-70.18
Home Modification Tip Fees	Operation Plan	14/09/2018	-216.00					-216.00
Sofala Progress Association - Rebellion on the Turon	Operation Plan	26/09/2018		-5,000.00				-5,000.00
CSU Parent Information Evening	Operation Plan	27/09/2018					-53.09	-53.09
Mitchell Conservatorium Winter Showcase	Operation Plan	27/09/2018					-1,473.07	-1,473.07
WRAS Annual Subscription/donation	Operation Plan	27/09/2018	-2,347.00					-2,347.00
Newtons Nation 2018 IDF World Cup	DCS&F 19/09/18 Item 6	30/09/2018				-12,717.27		-12,717.27
Home Modification Tip Fees	Operation Plan	18/10/2018	-122.91					-122.91
Nissan Datsun Drivers Club - Bathurst 2018 Rally	DCS&F 19/09/18 Item 8	18/10/2018				-2,000.00		-2,000.00
Panorama Motorcycle Club - camping application	DCS&F 17/10/18 Item 8	18/10/2018				-252.00		-252.00
Meadow Flat Public School - presentation night	S356 Policy	31/10/2018			-60.00			-60.00
Morgan Owners Club of Aust 60th Anniversary	Operation Plan	31/10/2018				-2,500.00		-2,500.00
Home Modification Tip Fees	Operation Plan	18/10/2018	-661.09					-661.09
Bathurst West Public School - presentation day	S356 Policy	14/11/2018			-60.00			-60.00
Bathurst Public School - mid year concert	S356 Policy	28/11/2018					-1,855.09	-1,855.09
Camp Quality's Escarpade - Mt Pan charges	DCS&F 16/05/18 Item 6	30/11/2018				-1,904.00		-1,904.00
Camp Quality's Escarpade - BMEC hire	DCS&F 16/05/18 Item 6	30/11/2018					-1,956.74	-1,956.74
Camp Quality's Escarpade - Street Banner charge	DCS&F 16/05/18 Item 6	30/11/2018			-622.00			-622.00
Rockley Public School - presentation day	S356 Policy	5/12/2018			-60.00			-60.00
Catholic Education Office - Youth Ministry Concert	S356 Policy	14/12/2018					-301.45	-301.45
The Scots School - Blue, Black & Gold ball	S356 Policy	14/12/2018					-301.45	-301.45
MacKillop College - presentation day	S356 Policy	14/12/2018					-301.45	-301.45
BMEC - Bathurst Eisteddfod 2018	Operation Plan	19/12/2018					-30,000.00	-30,000.00
BMEC - Bathurst Eisteddfod 2018 20% Community	S356 Policy	19/12/2018					-10,018.64	-10,018.64
Bathurst Remembers / AVAMS / Communications and Resources Project	Operation Plan	31/12/2018		-5,000.00				-5,000.00
BMEC - CPSA Oct Meeting	Operation Plan	31/12/2018					-1,011.82	-1,011.82
BMEC - CPSA Nov Meeting	Operation Plan	31/12/2018					-1,025.91	-1,025.91
BMEC - CPSA Dec Meeting	Operation Plan	31/12/2018					-1,068.18	-1,068.18
Carenne School Presentation Day	S356 Policy	31/12/2018					-186.18	-186.18
Bathurst Public School Presentation Day	S356 Policy	31/12/2018					-171.64	-171.64
Bathurst Small Schools Visual Arts Performance	S356 Policy	31/12/2018					-547.64	-547.64
Eglinton Country Fair Gold Sponsorship	DCS&F 12/12/18 Item 8	31/12/2018			-500.00			-500.00
City Colts Water Account	Operation Plan	30/01/2019	-1,782.15					-1,782.15
Eglinton District Tennis Club	Operation Plan	31/01/2019	-4,400.00					-4,400.00
Bathurst City Amateur Swimming Club	Operation Plan	31/01/2019	-3,490.00					-3,490.00
Bathurst Carillon Tennis Club	Operation Plan	31/01/2019	-4,800.00					-4,800.00
Bathurst Giants ARFC	Operation Plan	31/01/2019	-1,800.00					-1,800.00
Bathurst BMX Club	Operation Plan	31/01/2019	-2,500.00					-2,500.00
Bathurst Family Fun Day	DCS&F 6/2/19 Item 5	19/02/2019			-500.00			-500.00
Bathurst City Community Club	DCS&F 21/11/18 Item 4	28/02/2019			-13,408.28			-13,408.28
Sofala Progress Association - Rebellion on the Turon	DCS&F 21/11/18 Item 7	27/03/2019			-1,500.00			-1,500.00
Bathurst AH&P Association	Operation Plan	28/03/2019	-6,363.64					-6,363.64
CSU Foundation Trust	Operation Plan	31/03/2019	-5,000.00					-5,000.00

2018-2019 Section 356 Donations
Report as at 30 June 2019

Details	Reference	Date	Standard Annual Donations \$	Specific Donations \$	Sundry Donations \$	Mt Pan Fee Waived \$	BMEC Donations \$	TOTAL \$
BMEC - CPSA Feb Meeting	Operation Plan	5/04/2019					-972.73	-972.73
BMEC - CPSA Mar Meeting	Operation Plan	11/04/2019					-1,348.63	-1,348.63
Newtons Nation 2019 (ASRA)	DCS&F 21/11/18 Item 5	30/04/2019				-11,769.00		-11,769.00
EJ-EH Holden Nationals Display	DCS&F 21/11/18 Item 6	30/04/2019			-2,500.00			-2,500.00
Bathurst AH&P Association	DCS&F 18/07/18 Item 5a	30/04/2019			-1,244.00			-1,244.00
Bathurst Street & Custom Motorcycle Show	Operation Plan	30/04/2019		-5,800.00				-5,800.00
Bathurst Arts Council - Annual Youth Arts Concert	DCS&F 18/07/18 Item 5c	30/04/2019					-1,363.64	-1,363.64
BMEC - CPSA Apr Meeting	Operation Plan	15/05/2019					-1,542.05	-1,542.05
Catholic Education Office - Parramatta - Gabriel's Travel	S356 Policy	17/05/2019					-596.54	-596.54
Scots All Saints - Disney Beauty and the Beast	S356 Policy	17/05/2019					-2,377.27	-2,377.27
All Saints College - Godspell (2018 concert)	S356 Policy	17/05/2019					-3,891.09	-3,891.09
Rotary Club of East Bathurst - RYDA	Operation Plan	31/05/2019				-4,333.00		-4,333.00
BMEC - CPSA May Meeting	Operation Plan	1/06/2019					-1,142.27	-1,142.27
Marita Shoulders - Australian sport rep	S356 Policy	12/06/2019			-200.00			-200.00
Amount Spent			-55,150.64	-45,246.00	-28,958.41	-35,475.27	-67,229.65	-232,059.97
Available Balance before commitments			9,369.36	8,170.00	-1,900.13	5,857.73	-5,175.83	16,321.13
Committed:								
CSU Foundation Trust (Gordon Bullock Scholarship)	Operation Plan		-3,000.00					-3,000.00
Evans Arts Council	Operation Plan		-2,770.00					-2,770.00
Mitchell Conservatorium - BMEC Concerts	Operation Plan						-5,526.93	-5,526.93
BMEC - Bathurst Youth Council	Operation Plan						-2,000.00	-2,000.00
BMEC - CPSA Monthly Meetings	Operation Plan						-664.78	-664.78
Bathurst Arts Council - Annual Youth Arts Concert	DCS&F 18/07/18 Item 5c						-1,500.00	-1,500.00
GRIP Leadership 2019 - Bathurst Primary School	DCS&F 21/11/18 Item 8						-331.60	-331.60
Amount Committed			-5,770.00	0.00	0.00	0.00	-10,023.31	-15,793.31
Adjustment between Funds			-3,599.36	-8,170.00	1,900.13	-5,857.73	15,726.96	
Available Balance			0.00	0.00	-0.00	-0.00	527.82	527.82

Summary Remaining Budget	\$
Standard Annual Donations	0.00
Specified Donations	0.00
Sundry Donations	-0.00
Mt Pan Fee Waived	-0.00
BMEC Donations	527.82
Total Remaining	527.82

Summary	\$
Total Budget	248,381.10
Less: Amount Spent	-232,059.97
Less: Amount Committed	-15,793.31
Total Remaining	527.82

Market Rental Subsidies for 2018/19

NAME OF TENANT	LOCATION	Current Rent PA	Estimated Market Rent	BRC Rental Subsidy
Mitchell Conservatorium	Machattie Park Cottage	446.68	16,120.00	15,673.32
Central Tablelands Woodcraft Inc.	Learmonth Park	544.00	15,000.00	14,456.00
Community Opportunity Shop Inc	8 Lions Club Drive	1,040.00	20,000.00	18,960.00
Community Opportunity Shop Inc	Veggie Patch Church Lane	1.00	15,000.00	14,999.00
Air Services Australia	Aerodrome - Communicatic	1.10	18,000.00	17,998.90
Taxi Cabs of Bathurst Co-operative Society L	Communication tower	1,215.62	18,000.00	16,784.38
Master Communications & Electronics Pty Lt	Communication tower	4,400.00	18,000.00	13,600.00
Bathurst City & RSL Band Association	Walmer Park	228.20	20,000.00	19,771.80
Bathurst Lions Club Inc.	Short St	1.10	15,000.00	14,998.90
Evans Arts Council Inc.	Lee Street	500.00	5,000.00	4,500.00
Bathurst District Historical Society Inc.	Mitre Street	1.00	10,000.00	9,999.00
Bathurst District Historical Society Inc.	Stanley Street	1.00	10,000.00	9,999.00
Bathurst Meals on Wheels Service Inc	4 Watt Drive	1.10	50,000.00	49,998.90
				<u>221,739.20</u>



Office of the Vice-Chancellor

14 May 2019

Mr David Sherley
 General Manager
 Bathurst Regional Council
 PMB 17
 BATHURST NSW 2795

Dear David

Re: Financial Contribution to Proposed Council Studies

Thank you for your support regarding discussions into the opportunities that a CBD site might bring to both the town and the University.

Of course there is lots to be done to fully develop and test such a scenario, but I understand that there are a few key studies that Council have planned which are of critical importance to both of us in moving towards a possible future proposal.

While we don't wish to change the original intent of the studies, I believe there has been some agreement amongst our staff that with CSU support, we could expand upon the original concepts and gain strong mutual benefit for both parties.

As such, this letter is to confirm CSU's financial support for the following studies as follows:

<u>Study</u>	<u>Amount</u>
Town Square Master Plan	\$100,000
Industry Sector Cluster Strategic Plan	\$40,000
Next Practice Performing Arts Facilities	\$25,000

Thanks again in this matter. If you have any questions or require further information regarding these items, please contact David Bedwell at the Bathurst Campus (Ph 6338 4943 Email dbedwell@csu.edu.au).

Yours sincerely

A handwritten signature in black ink that reads "Andrew Vann".

Professor Andrew Vann
Vice-Chancellor

DIRECTOR ENGINEERING SERVICES' REPORT - ATTACHMENTS

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

17 JULY 2019

High Water Restrictions Awareness Campaign 2018/19

Background

As of mid-August 2018, the entire Bathurst LGA was either drought-declared or intense drought-declared. There had been considerable media coverage on water supply levels, blue green algae levels, drought impacts on farmers, and rural community water shortages. As of mid-September 2018, the Chifley Dam level is under 60% capacity, which is significantly lower than the September levels of recent years; an average of the ten previous years (2008-2017) is 95.2%. Council has explored a review of its 2014 Drought Management Plan (DMP) and now implemented water restrictions in advance of the 40% capacity threshold level identified in the DMP as per the resolution of Council (20 June 2018).

Council up until moving towards water restrictions actively promoted ways to effectively conserve water as part of its ongoing Water Wise activities. Water conservation promotion occurs regardless of dam levels and weather patterns. As standard practice, activities are usually intensified in the lead up to and duration of the summer period. To date, Council has adopted Water Wise behaviours, rather than Water Wise rules.

There remains uncertainty regarding future rainfall levels and temperatures. Although the rainfall outlook within the Bureau of Meteorology forecasts is somewhat favourable, timing and amount of rainfall is not guaranteed.

Overview

This awareness campaign (based on the IAP2 *Inform* level of engagement) adopts social marketing principles, and is only one approach to strengthening water conservation behaviours. To maximise impact, public awareness activities should be considered in conjunction with more participatory and longer term targeted community education initiatives (e.g. gardening workshops, school based activities, water wise grants programs, business support) as part of a broad-based demand management strategy.

The public awareness campaign adopts a precautionary approach to conserving Bathurst's water supply. The campaign has been broken into two distinct but related stages:

Stage 1: Do Your Part – Be Water Smart – (1 October 2018 – 16 November 2018) The first stage focused on the promotion of water wise activities consistent with standard water wise messaging. The behaviours promoted include activities that meet the actions required under Level 1 and 2 water restrictions in the 2014 Drought Management Plan.

Stage 2: Water - Let's Make it Last – (Commencing 19 November 2018 – current) This stage of the campaign has adopted a different messaging style and makes clear the expectations and behaviours required as part of the introduction of water restrictions for Bathurst. The initial focus is on requirements for Level 3 restrictions, with subsequent requirements for the remaining levels of restrictions if required later in the summer/autumn period. Messaging relating to enforcement activities will need to be included as part of a Stage 2 awareness campaign.

Based on the above considerations as well as the lead in time required for appropriately implementing water restrictions, the following public awareness campaign schedule has been undertaken:

Week Starting	DMP Restriction Level	Awareness Campaign Restriction Level	Stage of Public Awareness Campaign
1 October	1,2	Water Wise	Stage 1 (Water Wise) - Eight week campaign commences
12 November	1,2	Water Wise	Stage 1 (Water Wise) - Maintain existing messaging but also introduce future restrictions into campaign - Provide resource template and indicate expectation for Water Saving Action Plan for businesses and organisations, including BRC
26 November	3	High	Stage 2 (Water Restrictions) - Introduce water restrictions at Level 3
TBC as required	4,5	Extreme	Stage 2 (Water Restrictions) - Introduce new messaging specific to restrictions - WEP's required
TBC as required	6	Critical	TBC

Details of Current Campaign Stage 2: Water Restrictions - Let's Make it Last

There is limited social memory within Bathurst residents of the previous time water restrictions were in place. Particularly with Bathurst's comparatively young population profile, the majority of residents have no direct experience with restrictions and require clear information to explain behaviours required as well as compliance measures.

The aim of this stage of the campaign is to inform residents of the water restriction levels, behaviours required, and compliance rules. Initial introduction will start at Level 3 (High) restrictions, and continue as required with adjusted messaging as the levels change.

Objectives

- Provide clear information on water restriction levels and required behaviours;
- Identify the conditions at which water restrictions will be lifted and Bathurst returns to Water Wise action levels; and,
- Reinforce the contribution everyone can make to support Bathurst's water supply including businesses, visitors and the agricultural sector.
- Develop a residential and non-residential exemption process and encourage businesses to undertake a Water Efficiency Plan in addition to exemptions to ensure the sustainability of businesses that rely on water

Timing

Given the long lead-time to commence some promotional activities, the availability of some advertising spaces and the challenges around the early implementation of education measures given the weather dependency of the campaign, a staggered approach to commencing water restriction awareness was adopted. Some measures were undertaken ahead of the restrictions being implemented with the majority of the remainder being implemented in the week commencing 26 November as the Level 3 restrictions commenced.

Activities and Content Strategy

There is a need to explain water restriction requirements within a residential and non-residential context. Messages are clear, visual and easy to understand. The central theme of the public awareness campaign will focus on a water restriction 'tank'– that will visually display relative water supply / water restriction levels.



The main activities of the Stage 1 awareness campaign have continued – adapted to suit the different objectives. The tone of the messaging, however, is quite different with a more mandated rather than collaborative approach. Stage 2 education activities include:

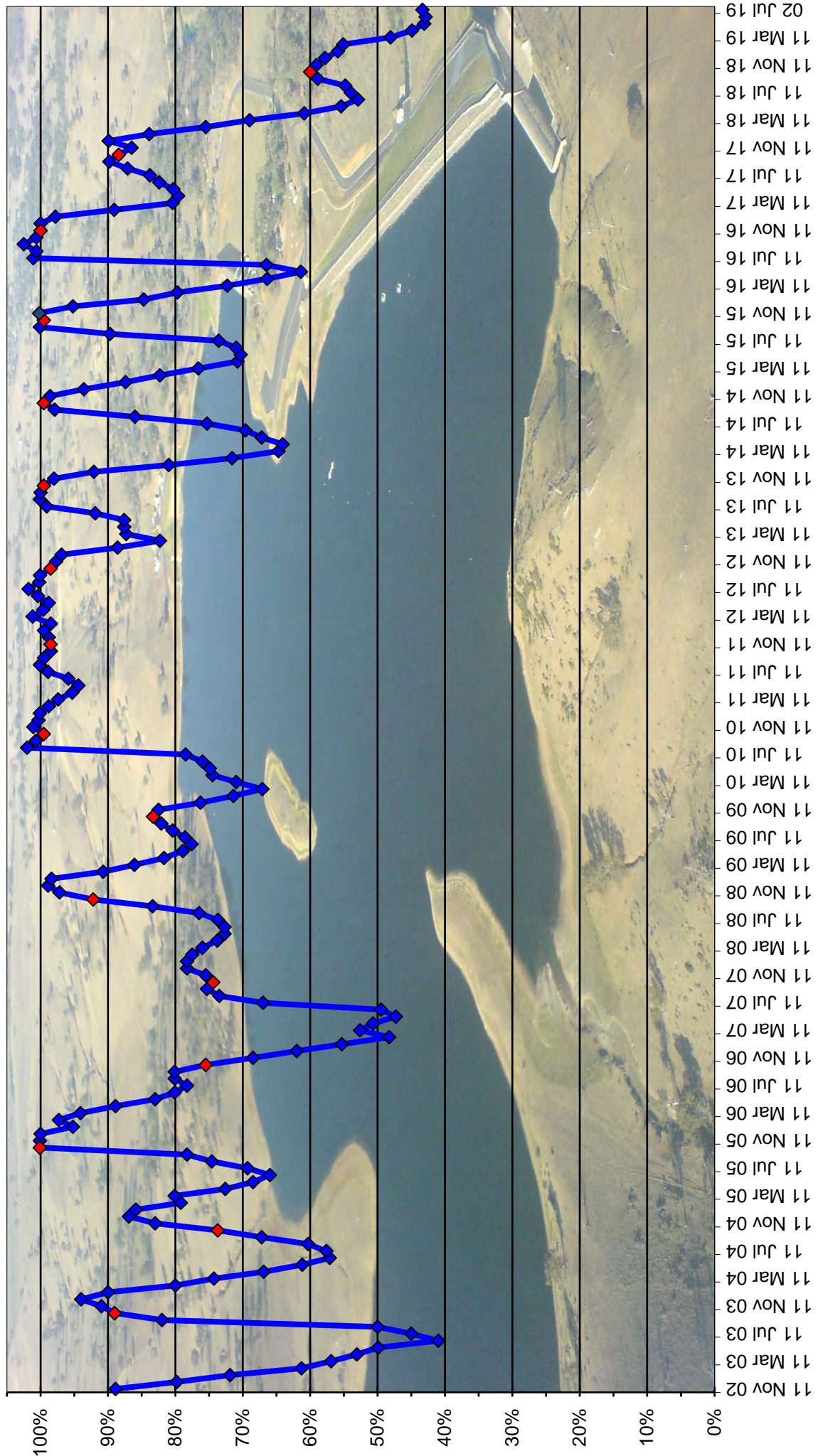
Tool	Action(s)
Water Restrictions Information Chart	<ul style="list-style-type: none"> Matrix of water restrictions (residential) – outdoors and indoors – electronic on website, printed for distribution PDFs of the activities for each level – including non-residential information available for circulation
A5 Information Cards	<ul style="list-style-type: none"> A5 cards were produced with Water Restrictions Levels on one side and the high level restrictions on the other these have been distributed to: <ul style="list-style-type: none"> Council Civic Centre (all floors) Library BVIC NMRM Fossil and Mineral Museum Chifley Home Seniors Groups
Rates Newsletter	<ul style="list-style-type: none"> A short article in the January newsletter has been prepared directing residents to the Council website for more information
Western Advocate	<ul style="list-style-type: none"> Public notices in the Western Advocate Media Releases
Bathurst City Life	<ul style="list-style-type: none"> Public notices and media articles Media releases
BRC Website	<ul style="list-style-type: none"> Quick link to Water Restrictions on BRC home page Feedback infographic updated as required Water restriction FAQs and on Smartnet and Staff Newsletter

Staff Information Session	<ul style="list-style-type: none"> Four staff information sessions have been undertaken to provide information to staff answering resident enquiries
Social Media	<ul style="list-style-type: none"> Water restriction information/link as posts and pinned posts on Corporate and Sustainable Bathurst pages to keep it at top
Letterbox Drop	<ul style="list-style-type: none"> DL Water restriction info chart distributed to households was undertaken in w/c 3 December 2018
Television Advertising	<ul style="list-style-type: none"> Council has had a TVC produced which is airing on WIN and PRIME from 2 December until the end of February 2019 A generic Central West TVC is being produced through CENTROC and will also be aired on multiple stations from the end of December
Cinema Advertising	<ul style="list-style-type: none"> The Council TVC will be screened on all cinema screens at Metro 5 Bathurst ahead of the Christmas period
Radio	<ul style="list-style-type: none"> A comprehensive radio campaign has been underway since the week commencing 19 November 2018 on 2BS and B-Rock.
Bus advertising	<ul style="list-style-type: none"> Go Transit Media - 5 full bus backs have been designed advertising key water restriction information and this campaign commenced on 10 December
Community Advocates	<ul style="list-style-type: none"> Information has been circulated through community groups to ensure widespread circulation of the water restriction information Bathurst Business Chamber has circulated information to members
On-Hold	<ul style="list-style-type: none"> On-hold messages have been in place since the week commencing 26 November
Foyer Display	<ul style="list-style-type: none"> A display in the Council Civic Centre foyer and information at each enquiry desk has been in place, the electronic noticeboard on the ground floor also includes water restriction information
Proposed Additional Actions If Required	
Electronic road sign / Interactive billboard	<ul style="list-style-type: none"> Variable Message Board: water use/supply feedback and reinforcement of restrictions
Shopping Centre Stall	<ul style="list-style-type: none"> Provision of water saving resources, giveaways & information on water restrictions
Retail Media	<ul style="list-style-type: none"> Proximity media – e.g. floor decals, poster stands, handrail branding
3 rd party messaging	<ul style="list-style-type: none"> Distribution of publishable-ready newsletter article/graphic via email for publishing through existing organisational networks (e.g. school newsletters, community group newsletters etc.)
Corflutes	<ul style="list-style-type: none"> Corflute signage could be placed along key road networks if required and may be considered if the level of restrictions were increased

Ongoing Review

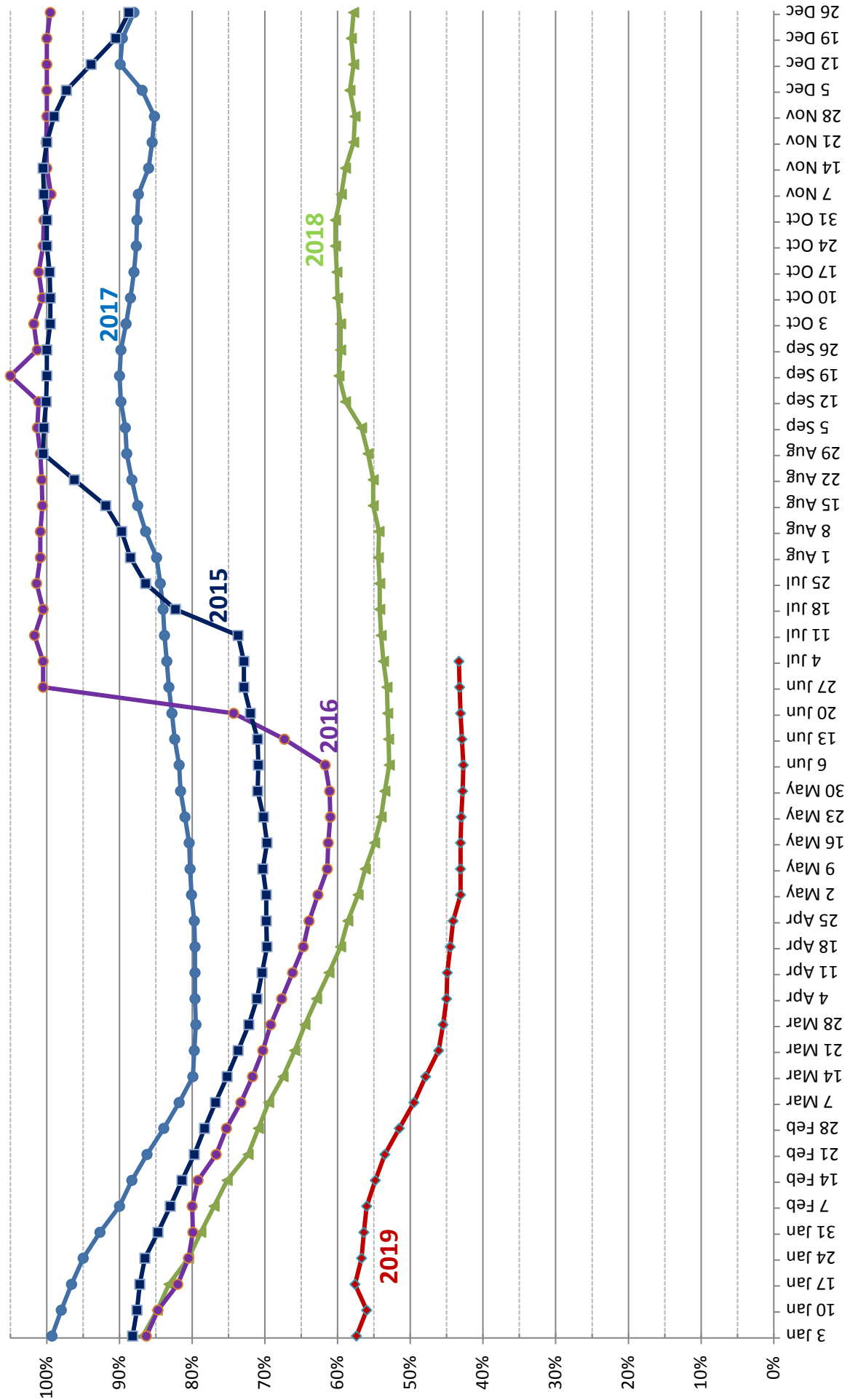
All activities will be subject to an ongoing review to determine their effectiveness and whether they should continue. The Water and Waste Team are open to all suggestions regarding possible options for future education and promotion. Activities will continue in place over the Council Civic building closure for Christmas and staff at the Bathurst Library and Bathurst Visitor Information Centre have been briefed to ensure they may answer any enquiries over this time.

Bathurst Regional Council: Monthly Chifley Dam Volume (%)

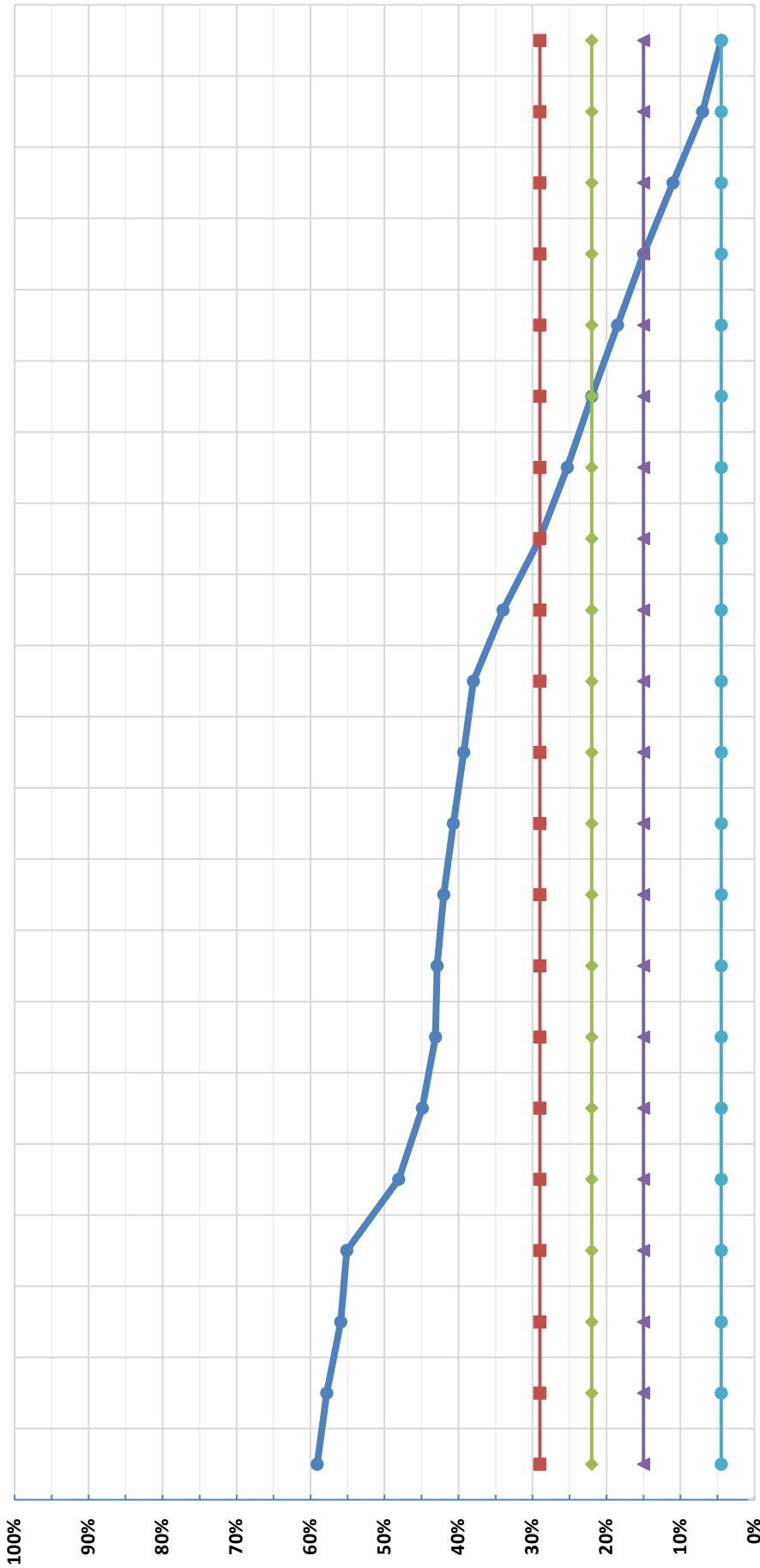


Red markers indicate October

Chifley Dam - Yearly Comparison



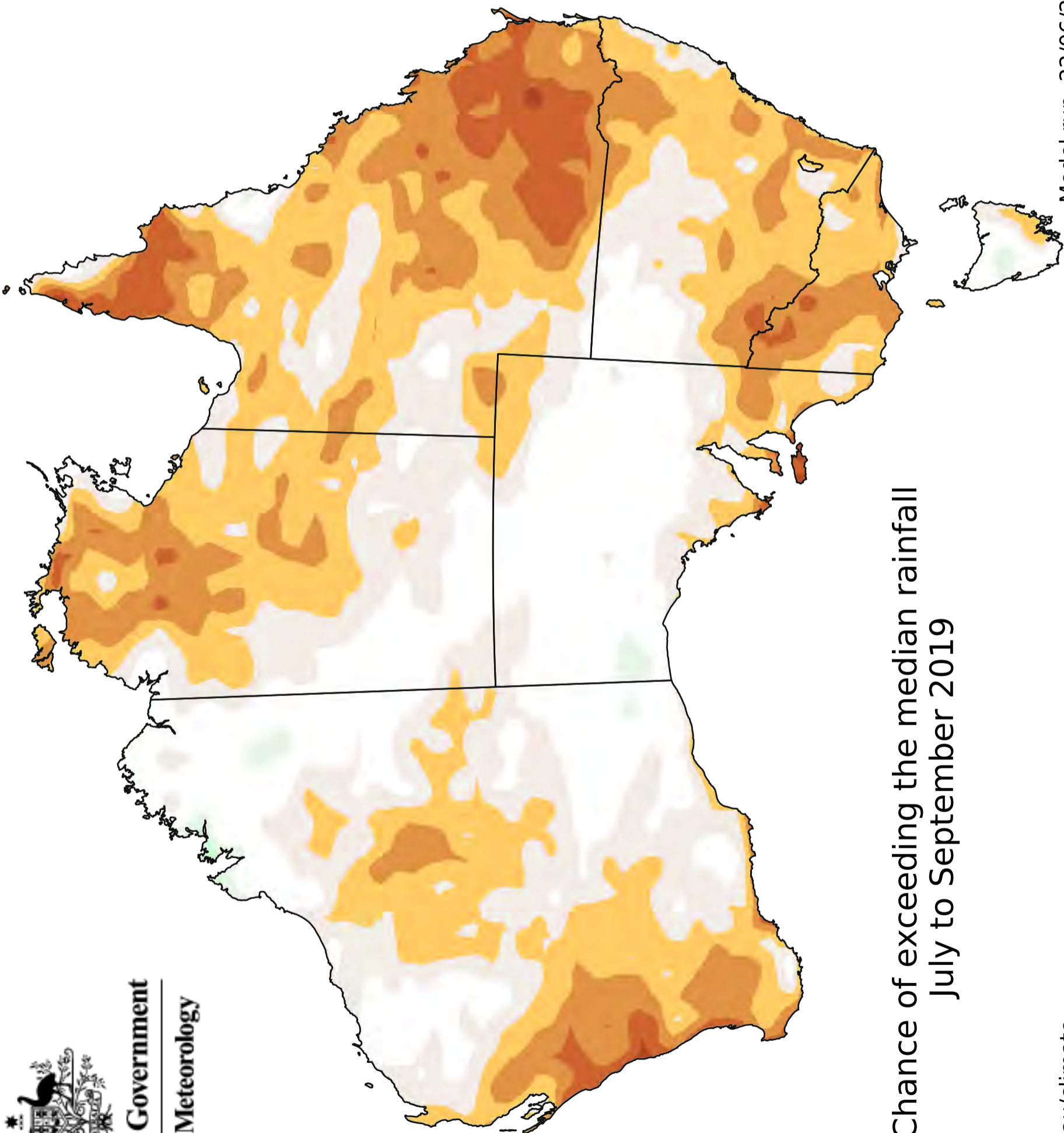
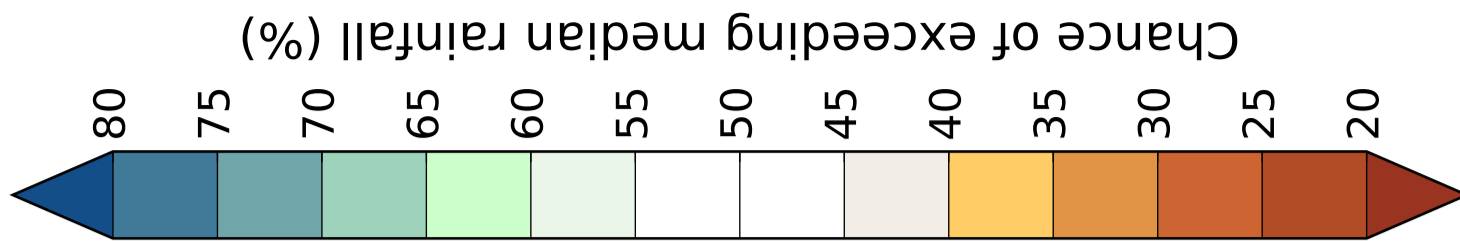
Chifley Dam Conservative Projection - no changes to 18/19



	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20
Actual	59.1%	57.8%	55.9%	55.1%	48.1%	44.9%	43.1%	42.9%	42.0%	40.7%	39.3%	38.0%	34.0%	29.0%	25.3%	22.0%	18.5%	15.0%	11.0%	7.0%	4.5%
Extreme	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%	29%
CTP	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%	22%
Critical	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%
Zero	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%	4.5%



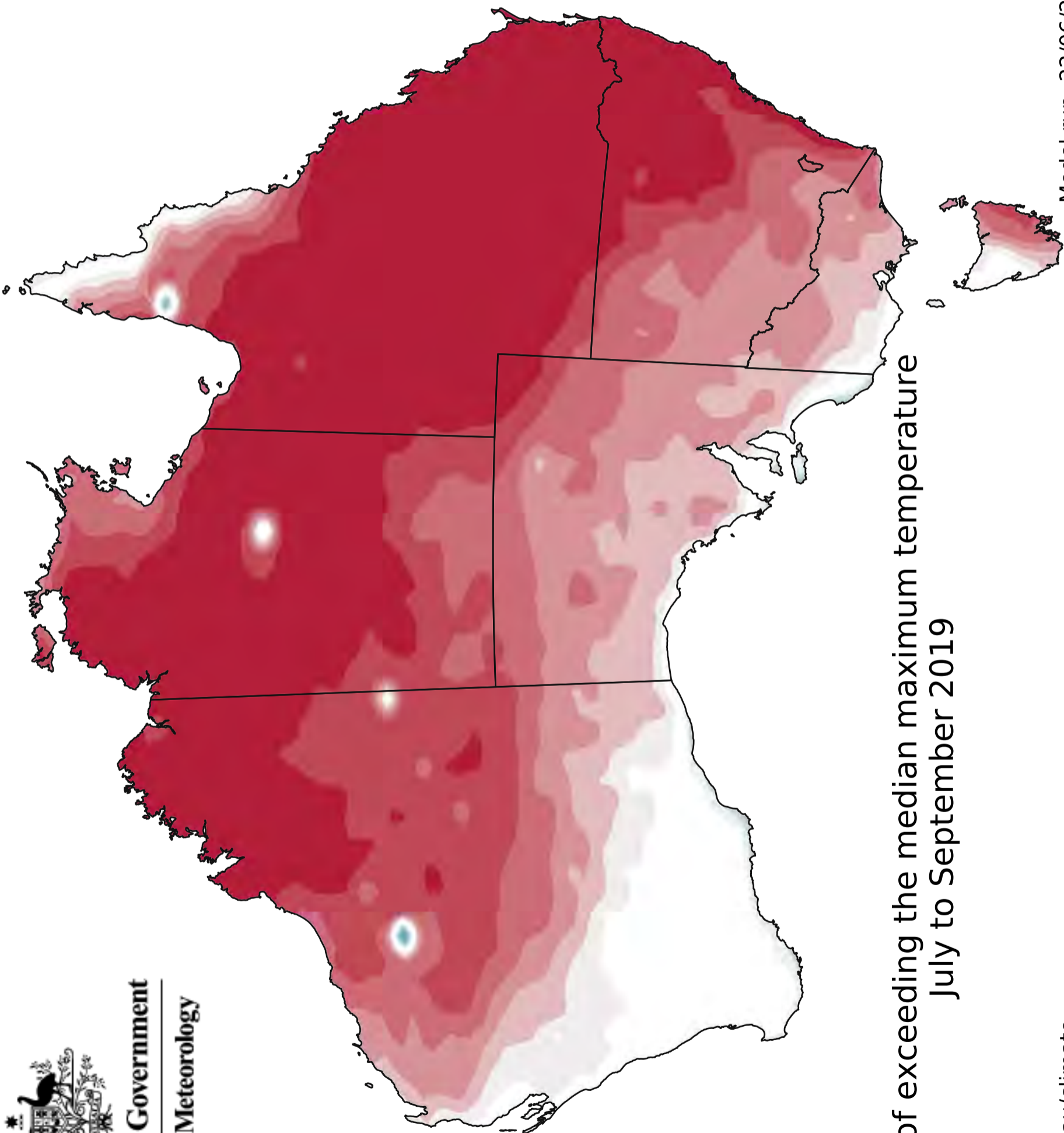
Australian Government
Bureau of Meteorology



**Chance of exceeding the median rainfall
July to September 2019**



Australian Government
Bureau of Meteorology



**Chance of exceeding the median maximum temperature
 July to September 2019**

Chifley Dam

2 July 2019, 43.3 % or 13,000 ML

If last year's (18/19) rain & consumption repeats:
(conservative case but not worst case)

14 Oct 19 estimate
38.0 %
11,430 ML

Extreme Level 4 restrictions
29 %, 20 Dec 19
9,000 ML

Irrigators Cease to Pump
22 %, 24 Feb 20
6,600 ML

Critical restrictions
15%, 22 Apr 20
4,500 ML

Zero day
4.5 %, 17 Jul 20
1,350 ML

(Oct 18=60%, 17=88%, 16=101%, 15=99%, 14=100%, 13=99%, 12=99%, 11=99%, 10=99%)

The dates can be extended by reducing demand and/or increasing supply.



	Encouraged Actions	Enforced Restrictions		
	WATER WISE	HIGH	EXTREME	CRITICAL
Equivalent DMP Levels	1,2	3	4-5	6
In Effect (Dam Level)	100% - 50%	26/11/18	14/10/19	15%-0%
Watering – Lawns	6am-9am & 6pm-9pm	Odds and evens # 6am-9am or 6pm-9pm Maximum 30 minutes/day	Not permitted	Not permitted
Watering – Gardens	6am-9am & 6pm-9pm	Odds and evens # 6am-9am or 6pm-9pm Maximum 30 minutes/day	Above 29%, hose & trigger nozzle permitted for 30 minutes/day on Wed & Sun only 6pm – 9pm Below 29% bucket or watering can Wed & Sun only 6pm-9pm	Not permitted
Car Washing - At Home	Bucket & trigger nozzle on lawn 6am-9am & 6pm-9pm	Bucket & trigger nozzle on lawn 6am-9am or 6pm-9pm	Not permitted	Not permitted
Swimming Pools	Top up and first fill permitted 6am-9am & 6pm-9pm	Top up: 6am-9am or 6pm-9pm with pool covers First fill: with Council permission	Top up & filling not permitted	Top up & filling not permitted
Garden Features & Temporary Child Pools	Top up & filling permitted	Top up & filling permitted	Top up & filling not permitted	Top up & filling not permitted
Washing Hard Surfaces	Not permitted	Not permitted	Not permitted	Not permitted
Indoor Activities	Water wise actions recommended	Water wise actions required	4 minute showers or 1 bath/person/day (150mm deep) Water wise actions required	3 minute showers or 1 bath/person/day (100mm deep) Water wise actions required

Bathurst Water Savings Action Plan DRAFT



		Drought Management Plan: Levels 4-5 In Effect: 14 October 2019
<i>This restriction level will have a major impact on outdoor water use, with the potential loss of lawns and gardens in many cases. Non-residential users will need to meet the requirements of their Water Efficiency Plans.</i>		
Watering - Lawns	<ul style="list-style-type: none"> Not permitted 	
Watering - Gardens	<ul style="list-style-type: none"> Watering permitted on Wednesdays and Sundays between 6pm and 9pm only AND Maximum of 30 minutes using one hand held hose with a trigger nozzle OR one soaker hose OR one microspray system OR one other under mulch irrigation system. Sprinklers of any kind are not permitted. If Chifley Dam reaches 29% capacity then watering permitted on Wednesdays and Sundays between 6pm and 9pm only AND maximum of 30 minutes AND using a watering can or bucket only 	
Car Washing	<ul style="list-style-type: none"> Not permitted at home Washing of windscreens, lights, mirrors and number plates permitted at service stations Washing of cars permitted at registered car washes (conditions apply) # 	
Swimming Pools	<ul style="list-style-type: none"> Topping up permitted with Council permit (conditions apply) * 	
Garden Features & Child Pools	<ul style="list-style-type: none"> Top up and filling not permitted from any water source 	
Washing Hard Surfaces	<ul style="list-style-type: none"> Washing of outdoor hard surfaces such as driveways and footpaths not permitted except for health and safety purposes (washing only allowed in immediately affected area and with use of a high pressure/low volume water device) 	
Indoor Activities	<ul style="list-style-type: none"> Water wise actions required 4 minute showers OR 1 bath/person/day (150mm deep) Council does not actively enforce indoor water use restrictions, however residents must meet indoor water use requirements Council reminds customers that maintaining health, safety and hygiene is a priority – conservative water use for these purposes is permitted regardless of water restriction level 	
Non-Residential	<ul style="list-style-type: none"> Non-residential users must adhere to the above restrictions unless otherwise indicated (see below) A Water Efficiency Plan (WEP)¹ must be implemented and complied with by: registered car washes, construction industry², commercial nurseries, food/pet food production, canneries, pet care, public water features, child care, public sporting fields, parks & gardens (including street trees), educational services, health care services, aged care services, motels, caravan parks & cabins, hotels & registered clubs, and businesses with cooling towers/evaporative coolers Exterior cleaning permitted with trigger nozzle only (must have WEP¹) Turf farms & market gardens connected to Bathurst's water supply: between 9pm-6am (with WEP¹) 	



Bathurst Water Savings Action Plan DRAFT

	<ul style="list-style-type: none"> Top up & fill of public pools/spas (including motels etc.) by Council permit only and strict conditions will apply.
Upstream Irrigation (Pump From River)	<ul style="list-style-type: none"> Voluntary restrictions now in place and irrigation not permitted once Chifley Dam is at or below xx%³

Notes

*No filling of new pools under any circumstances will be permitted. Topping up of existing pools will only be allowed with a permit. Permits **may** be granted to indoor public pools and hydrotherapy pools. Permits may also be granted covering private pools for the express purpose of minimising damage to existing pools. Further conditions will apply.

#Car washing of private vehicles should be carefully considered and only undertaken if absolutely required. Car washing at registered indoor public hand car washes are permitted and car washing at registered undercover hand car washes are permitted

. Car washing at automated car washes are also permitted.

¹ A **Water Efficiency Plan (WEP)** template is available from bathurst.nsw.gov.au/waterwise or by contacting Council on 6333 6100.

² The **construction industry** includes concreting, bricklaying, painting and other water using building trades. It also includes subdivision development and roadworks.

³ In accordance with the current *Macquarie Bogan Unregulated and Alluvial Water Sources Water Sharing Plan (2012)*, the pumping of water from the Macquarie River is not permitted when Chifley Dam is equal to or less than 22% capacity.

All times are in Australian Eastern Daylight Time (AEDT).

Extreme Level Water Restrictions – Draft Communications Matrix

External Communications

Tool	Action(s)
Water Restrictions Info Chart	<ul style="list-style-type: none"> Matrix of water restrictions (residential) – outdoors and indoors – electronic on website, printed with flat magnet for fridge and postcards printed for distribution (see below) PDFs of the activities for each level – including non-residential information
Rates Newsletter	<ul style="list-style-type: none"> Water Restriction Article and Water Restriction Ready Reference (if timing allows)
BRC Website	<ul style="list-style-type: none"> Quick link to Water Restrictions on BRC home page Feedback infographic updated weekly (include level of restriction, current goal per day, consumption/day, dam level, etc.) Water restriction FAQs (hard copy provided to communications/admin/water staff)
Social Media	<ul style="list-style-type: none"> Water Restriction information/link as pinned post to keep it at top – current on Sustainable Bathurst page Ongoing FB posts on BRC page which will be shared to BVIC and other relevant social media pages
Letterbox Drop	<ul style="list-style-type: none"> Water restriction info chart distributed to households via Australia Post mechanism, multiple letter box drops are proposed for September, October and November 2019
Television Advertising	<ul style="list-style-type: none"> TVC produced through Smartwater to be aired TVC produced locally through Razzle Dazzle to be aired on high rotation across all channels
Cinema Advertising	<ul style="list-style-type: none"> Water Restriction ad to be aired from October 2019
Radio Advertising	<ul style="list-style-type: none"> Radio ads on 2BS and B-Rock as well as option of ABC Radio to be aired on high rotation from October 2019
Mayoral weekly interview	<ul style="list-style-type: none"> 2BS radio messages/updates provided by Mayor
On – Hold Messages	<ul style="list-style-type: none"> (15 second message)
A5 Postcards	<ul style="list-style-type: none"> Printed for High Restrictions to be handed out at Civic Centre and other sites
Council Notices	<ul style="list-style-type: none"> Standing notice in weekly Council notices
Media Release	<ul style="list-style-type: none"> Media Releases plus paid advertising and editorials to support, Western Advocate and Bathurst City Life
Electronic road sign / Interactive billboard	<ul style="list-style-type: none"> Variable Message Board: water use/supply feedback and reinforcement of restrictions
Shopping Centre Stall	<ul style="list-style-type: none"> Provision of water saving resources, giveaways & information via an information stand on water restrictions
Library Display	<ul style="list-style-type: none"> Water Restriction information to be made available at the Bathurst Library
Retail Media	<ul style="list-style-type: none"> Proximity media – e.g. floor decals, poster stands, handrail branding

Bus advertising	<ul style="list-style-type: none"> General restriction information with direction to website will be available from October.
3 rd party messaging	<ul style="list-style-type: none"> Distribution of publishable-ready newsletter article/graphic via email for publishing through existing organisational networks (e.g. school newsletters, community group newsletters, hotel and motel flyers etc.)
Public Art	<ul style="list-style-type: none"> A possibility eg chalk art at events
Bus Shelters	<ul style="list-style-type: none"> Advertising at bus shelters will be investigated
Corflutes	<ul style="list-style-type: none"> At key sites on main roads

Internal Engagement/Information

Tool	Action(s)
Staff Information / Circulation	<ul style="list-style-type: none"> Staff Information Sessions
	<ul style="list-style-type: none"> Information placed on Smartnet
	<ul style="list-style-type: none"> Staff Newsletter - detailed information
	<ul style="list-style-type: none"> Ground floor electronic board updated
	<ul style="list-style-type: none"> Laminated spreadsheets and water restriction information provided to all customer staff
	<ul style="list-style-type: none"> A5 cards produced for staff (and residents)

Chifley Dam Release/Bathurst WFP Usage

For October to March	2017/2018	2018/2019	Reduction	%
Chifley Dam release (ML)	10,700	6,600	4,100	38%
Bathurst WFP (ML)	3,900	3,000	900	23%

A reduction in Chifley release of 4,100ML equates to the Chifley Dam storage being 13.6% higher than without restrictions.

Dam Comparisons

	Capacity	cf Chifley	Actual %	Actual ML	cf Chifley
Oberon Dam	45,000	1.5	40%	18,000	1.4
Burrendong Dam	1,678,000	56	6%	100,680	8
Orange Supply	23,400	0.78	36%	8,424	0.65
Warragamba Dam	2,581,850	86	54%	1,394,199	108
Chifley Dam	30,100	1	43%	12,883	1

Created on 24/05/2019 1:44 PM



Drawn By: Caro Wiggins
 Date: 24/05/2019
 Projection: GDA94 / MGA zone 55
 Map Scale: 1:2301 @ A4

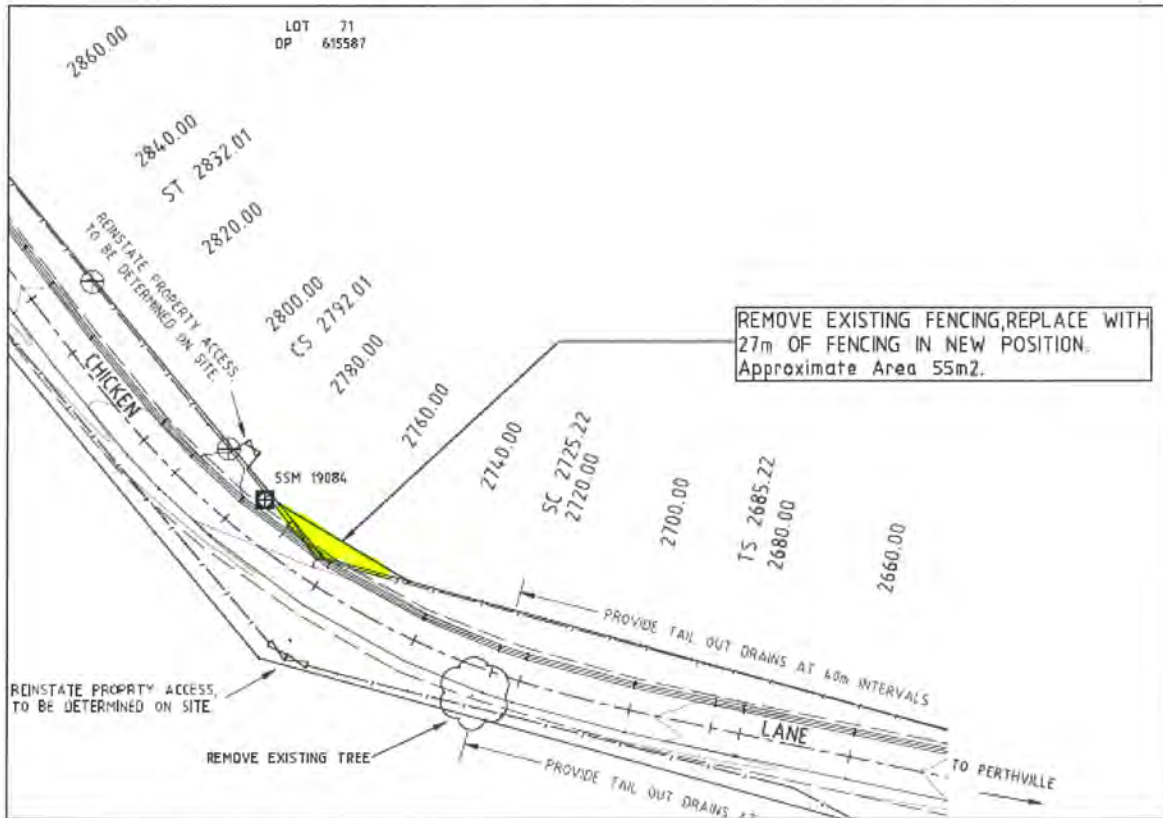


Important Notice!
 This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground.
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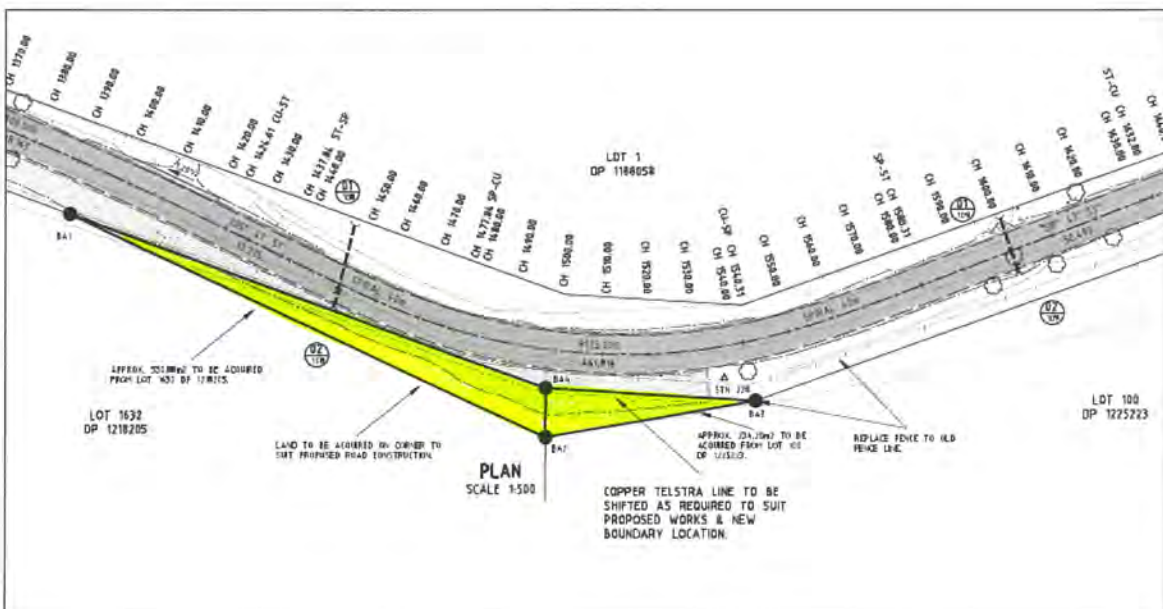
BATHURST REGIONAL COUNCIL
 Bathurst Regional Council
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 158 Russett Street
 BATHURST NSW 2770
 Phone: 02 6333 8111
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Attachment 1

Approximately 55m² of land to be acquired from Lot 71 DP615587 as indicated below.



Approximately 530m² of land to be acquired from Lot 1632 DP1218205 and 234m² from Lot 100 DP1225223 as indicated below.



**DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT -
ATTACHMENTS**

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

17 JULY 2019

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

1 Creative Places: A Place of Culture and Creativity				
1.1 Resource infrastructure to maximise the potential of existing cultural institutions.				
	Goal	Actions	Timeline & Targets	Actions to date
1.1.1	Bathurst Memorial Entertainment Centre upgrade	Prepare a report to Council seeking approval and funding for improving the theatre's sightlines as well as the stairs, aisles and seating configuration of the dress circle.	1 year - short term	<ul style="list-style-type: none"> • Remediation of existing facilities forms part of the call for EOI's which close on 4 June 2019. • Grant applications submitted.
1.1.2	Library Refurbishment upgrade	<ul style="list-style-type: none"> • Prepare a design brief seeking expressions of interest and costings for the Library Refurbishment Upgrade. • Seek additional funding from other sources to augment funding already confirmed. • Carry out upgrade to Library. 	1 year – short term	Upgrade carried out December 2017/January 2018.
1.1.3	Visitor Information Centre upgrade	<ul style="list-style-type: none"> • Engage an appropriate tourism consultant to investigate and report on the redesign of the Bathurst Visitor Information Centre to bring a more dynamic feeling to the material on offer, to take advantage of new digital technologies and mobile applications and to highlight Council's cultural facilities. • Prepare a report to Council seeking approval and funding to implement recommendations of the consultant's report. 	2 years - short term	<ul style="list-style-type: none"> • Stage One of upgrade is complete following appointment of a consultant and work undertaken in 2018/2019. • BVIC staff have provided input and ideas throughout the redesign process. • Additional funding has been provided for Stage Two works in 2019/2020.
1.1.4	Australian Fossil and Mineral Museum upgrade	<ul style="list-style-type: none"> • Engage an appropriate museum consultant to engage with key stakeholders to develop a 'next stage' strategic plan for the museum. • Prepare a report to Council seeking approval and funding to implement recommendations from the strategic plan. 	2 years - short term	<ul style="list-style-type: none"> • Consultant appointed to undertake the Australian Fossil and Mineral Museum Strategic Plan 2019-2029. • Community and key stakeholders consultation has been completed with draft plan underway.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

1.2 Develop new cultural infrastructure to meet the changing needs of the community and cultural sector.				
	Goal	Actions	Timeline & Targets	Actions to date
1.2.1	Collection Management and Storage Facility	<ul style="list-style-type: none"> • Develop a business plan and operating model for a centralised Collections Management and Storage Facility. • Develop detailed physical and operational plans. • Engage with other Councils and organisations who may wish to use the facility. • Seek funding sources. • Prepare a report to Council seeking approval and funding to implement the recommendations. • Undertake building construction and commence storage operations. 	2 years - short term	<ul style="list-style-type: none"> • Business plan and operating model for a centralised Regional Collections Facility has been developed. • Physical and operational plans have been developed. • Engagement with other regional collecting organisations who may wish to use the facilities services has commenced. • Consultation with partners to provide other collections services has commenced. • Grant applications have been submitted to the NSW Regional Cultural Fund. • Funding in Round 2 of the Regional Cultural Fund was successful with \$2.3 million awarded. • Council providing a matching funds for the project, via developer contributions. • Project Control Group formed with membership from Bathurst Regional Council and Create NSW and staff appointed to oversee project. • Development of functional brief underway
1.2.2	Chifley Dam Residency Space Strategy	<ul style="list-style-type: none"> • Engage a consultant to prepare a business plan and operational model for the development of the Chifley Dam Performing Arts Residency Space Strategy. • Seeking funding and program partners. • Prepare a report to Council seeking approval and funding to implement the recommendations. • Undertake construction of facility and commence residency program. 	3 years – short term	The residency space forms part of the brief calling for Expressions of Interest which closed on 4 June 2019.
1.2.3	Bathurst Rail Museum	<ul style="list-style-type: none"> • Prepare a business plan and operational model for the development of the Rail Museum. • Seek capital and operational funding. • Undertake capital works. • Open museum with curated exhibitions and education and public programs. 	2 years - short term	<ul style="list-style-type: none"> • Business plan and operational model being updated to reflect increased scale and scope of Rail Museum. • Capital and operational funding secured through Federal and State grants and Council allocation. • The Museum's architectural design has been finalised and approved • The Content designer has been engaged and draft material presented. • Capital works commenced in November 2018.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

1.2 Develop new cultural infrastructure to meet the changing needs of the community and cultural sector.				
Cont'd	Goal	Actions	Timeline & Targets	Actions to date
1.2.4	Wiradjuri Cultural Centre and Keeping Place strategy	<ul style="list-style-type: none"> Engage an appropriate Indigenous museum consultant to work with the Bathurst Aboriginal community and Council to investigate, scope and report on the requirements of a purpose-built Wiradjuri Cultural Centre and Keeping Place. Investigate funding sources for the project. Prepare a report and implementation strategy to Council for approval. 	3 years – short term	No action to date.
1.3 Develop a strategic approach to planning for the next generation of cultural infrastructure.				
1.3.1	The next-practice Performing Arts Facility/Facilities	<ul style="list-style-type: none"> Engage an appropriate consultant to investigate, scope the requirements including potential sites and report back to Council on the next-practice performing arts facility/facilities. Prepare and submit to Council for approval a business plan and operational model for the development of the next-practice performing arts facility/facilities. Seek capital funding. Undertake capital works. 	5 years – medium term & 15-20 years - long term	<ul style="list-style-type: none"> Consultant employed to develop brief calling for EOI's to deliver a framework for the development of required facilities. EOI's closed 4 June 2019.
1.3.2	The next-practice Library	<ul style="list-style-type: none"> Establish key performance indicators and monitor the performance of the newly refurbished library (see 1.1.2). This will measure the strengths, weaknesses, opportunities and threats of the current building service delivery approach. Engage an appropriate consultant to investigate, scope the requirements including potential sites and report back to Council on the next-practice library facility/facilities. Prepare and submit to Council for approval a business plan and operational model for the development of the next-practice library facilities. Seek capital funding. Undertake capital works. 	5 years – medium term & 15-20 years - long term	<ul style="list-style-type: none"> State Library of NSW Compliance and Assessment review undertaken in August 2018. Report received October 2018. Findings to be incorporated in the Library Strategic Plan 2019-2024.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

1.3 Develop a strategic approach to planning for the next generation of cultural infrastructure.				
Cont'd	Goal	Actions	Timeline & Targets	Actions to date
1.3.3	The next-practice Art Gallery	<ul style="list-style-type: none"> • With the recent upgrade of the gallery's air conditioning and climate control system and the installation of a new low-energy LED lighting system, the gallery is well placed to meet best industry standards and be more energy efficient. • The installation in 2017/2018 of insulated interior and exterior walls in the gallery spaces will also remedy previously identified inadequacies in the original construction of the building and will make the building more energy efficient. • As well the installation of solar power to the art Gallery/Library complex will further make the complex more energy efficient, making the building 'greener'. • Despite these improvements, the gallery will eventually outgrow its site; as its role in the community grows, it will be necessary to look to the gallery's future development. • As a result, it will be necessary to engage an appropriate consultant to investigate, scope and report on the next-practice gallery facility/facilities. • Prepare and submit to Council for approval a business plan and operational model for the development of the next-practice Bathurst Regional Art Gallery facility/facilities. • Seek capital funding. • Undertake capital works. 	5 years – medium term & 15-20 years - long term	<ul style="list-style-type: none"> • August 2017 - Interior walls of gallery insulated, lined, and painted. • June 2018 - Lloyd Rees Reading Room walls lined.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

1.4 Develop a whole of city approach to alternative spaces/places to support culture and creativity.				
	Goal	Actions	Timeline & Targets	Actions to date
1.4.1	CBD cultural overlay	<ul style="list-style-type: none"> • Conduct a review of the CBD and identify and map existing and potential facilities and outdoor spaces (public and private). • Identify any constraints on the use of those facilities and spaces and develop an improvement plan where required. • Identify opportunities to facilitate place management of business precincts that make greater use of cultural facilities and spaces, both public and private. • Develop a policy framework for use of Council owned facilities/spaces. 	3 years - short term	No activity at this time.
1.4.2	Town Square Precinct Redevelopment	<ul style="list-style-type: none"> • Ensure that Cultural input is central to the ongoing development of the master plan of the Bathurst town Square Precinct in identifying improving and activating public spaces and buildings within the square. • Ensure that Cultural input is central to the continued detailed planning for the adaptive reuse of the former Bathurst TAFE site (see 1.4.3). • Identify opportunities to facilitate place management of the Town Square Precinct. • Develop and implement a Public Art Policy (see 2.2.1). 	10 years - medium term	<ul style="list-style-type: none"> • Australian Fossil and Mineral Museum courtyard - YJam youth music performance held during Youth Week 2017. • Australian Fossil and Mineral Museum Artist in Residence during the Artstate festival November 2018. • Australian Fossil and Mineral Museum – grass courtyard wall used for projection during the Winter Festival and ongoing. Infrastructure installed. • Development of a Town Square Tour as a part of the Bathurst Region Tours and Trails App, June 2018, will serve to activate heritage buildings of the precinct. • Funding partnership with Charles Sturt University developed to co-fund CBD masterplan.
1.4.3	The former TAFE site	<ul style="list-style-type: none"> • See 1.4.2 Town Square Precinct Redevelopment. • Pursue the appropriate adaptive reuse of the former Bathurst TAFE site. 	10 years - medium term	<ul style="list-style-type: none"> • Public Works engaged to prepare a building conservation strategy for the former Headmasters residence to guide the buildings repair, restoration and conservation. • Funding partnership with Charles Sturt University developed to co-fund CBD masterplan.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

1.4 Develop a whole of city approach to alternative spaces/places to support culture and creativity.				
Cont'd	Goal	Actions	Timeline & Targets	Actions to date
1.4.4	Alternative performing arts/music/visual arts venues	<ul style="list-style-type: none"> • See 1.4.1 CBD cultural overlay. • See 1.4.2 Town Square Precinct Redevelopment. 	5 years - medium term	<ul style="list-style-type: none"> • Australian Fossil and Mineral Museum courtyard - Y Jam youth Music performance in for Youth Week 2017. • Australian Fossil and Mineral Museum Artist in residence during the Artstate festival November 2018. • Australian Fossil and Mineral Museum – grass courtyard wall used for projection during the Winter Festival and ongoing. Infrastructure is currently being installed. • Funding partnership with Charles Sturt University developed to co-fund CBD masterplan.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

2 Creative Programs: Telling Bathurst Region Stories			
2.1 Expand opportunities for diverse, high-quality cultural programming and educational outcomes through			
	Goal	Actions	Timeline & Targets
2.1.1	Regional Centre for Excellence in Cultural Education Strategy	Engage a consultant to prepare a report that includes: <ul style="list-style-type: none"> • A review of the current educational programs provided by Council cultural facilities. • A consultation with key external education providers investigating potential partnerships/programs. • A desktop review of current best practice in cultural education. • Recommendations as to strategies and resources required to establish Bathurst as the Centre for Excellence in Cultural Education. • Prepare a report to Council seeking approval and funding to implement the 	3 years – short term <ul style="list-style-type: none"> • A preliminary audit of current Bathurst Regional Council educational programs and services was conducted in 2017. • Education provision included into the AFMM strategic plan development. • Education programs with links to curriculum are being developed for the Bathurst Rail Museum.
2.1.2	Chifley Heritage strategy	<ul style="list-style-type: none"> • Engage a consultant to undertake a review of Chifley tourist information material, directional signage and interpretive signage to ensure consistent design and message to reinforce the integrated story line. • Investigate the opportunities available through the use of mobile technology to provide tourist information via the use of apps and/or other technologies. 	Ongoing <ul style="list-style-type: none"> • Investigations regarding the addition of an app-based tour of Chifley Home and an immersive 'virtual tour' via new tourism website. • Chifley content to be reviewed and updated as part of the development of the Museum Bathurst Website. • A new logo has been developed for Chifley Home. The logo will facilitate a review of all promotional material.
2.1.3	Curated National Motor Racing Museum, Program	<ul style="list-style-type: none"> • Engage a museum consultant to investigate the potential and identify the necessary resources required to undertake a changing program/exhibitions at the NMRM. • Prepare a report to Council seeking approval and funding to implement the curated exhibition program 	3 years - short term <ul style="list-style-type: none"> • The role of Audience Engagement Museums has expanded across the Bathurst Museums. • A series of changing displays are currently being planned by the Museum coordinator. • An immersive room has been created with content bring produced. • National Motor Racing Museum Artist in residence during the Artstate festival November 2018. • Two curated exhibitions have taken place: Holden and Craig Lowndes.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

2.1 Expand opportunities for diverse, high-quality cultural programming and educational outcomes through				
Cont'd	Goal	Actions	Timeline & Targets	Actions to date
2.1.4	Curated Australian Fossil & Mineral Museum collection program	<ul style="list-style-type: none"> Engage a museum consultant/curator to explore the possibilities for expanding the interpretive and storytelling potential of the AFMM's collection by developing a unique program of changing exhibitions. Prepare a report to Council seeking approval and funding to implement recommendations from the review. 	3 years - short term	<ul style="list-style-type: none"> The role of Audience Engagement Museums has expanded across the Bathurst Museums. Five exhibitions have been curated by the Australian Fossil and Mineral Museum during 2018/2019. These include - Space Rocks in partnership with the Bathurst Observatory, Mini Mammoth, Home of the Somerville Collection, Meet the Diprotodon and The Chapman Collection, The Australian Fossil and Mineral Museum Strategic Plan will include direction for storytelling and changing exhibitions.
2.1.5	Collections Management Policy	<ul style="list-style-type: none"> Bathurst Regional Council's Collections Management Policy adopted by Council in 2016. Museum Collections Management Policy and Procedures implemented across all Council's collections. Initial consultation and feasibility study for a Regional Collections Management and Storage Facility developed in 2010. Consultant engaged to scope and develop a financially sustainable business model for a Regional Collections Management and Storage Facility. Develop a staff resourcing plan to support regional cultural facilities and collection activities (as per strategic objective 3.1.1 Operational Requirements). Prepare a report to Council seeking approval and funding for the construction and operation of a Regional Collections Management and Storage Facility. 	Various	<ul style="list-style-type: none"> Bathurst Regional Council's Collections Management Policy adopted by Council in 2016. Museum Collections Management Policy and Procedures implemented across all Council Collections. Initial consultation and feasibility study for a Regional Collections Facility developed in 2010. \$2.3million in matched funding received from Create NSW. Council approved funding for construction and operation of Central Tablelands Collections Facility. Consultation underway with users and industry advisors to inform functional brief of collections and building needs.
2.1.6	Increased Public Programs	Seek resourcing and integration across all Council's cultural facilities and event programs to ensure there is cultural content embedded in all Council's Festivals, events and public programs.	2 years – short term	<ul style="list-style-type: none"> The Catapult Festival was successfully delivered in 2018. A consultant was employed in 2018 to conduct a review of the Inland Sea of Sound which led to delivery recommendations which have been acted upon. Library: STEM programs added to Library programming : Coding, Robotics and Augmented Reality.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

2.2 Develop a strategic approach to the creative activation of Bathurst's public spaces and places				
	Goal	Actions	Timeline & Targets	Actions to date
2.2.1	Public Art Policy	<ul style="list-style-type: none"> Engage an appropriate consultant to investigate, scope and report on an appropriate Public Art Policy. Prepare a report to Council for approval and implementation of the Public Art Policy. 	2 years – short term	<ul style="list-style-type: none"> April 2018: Richard Brecknock Consultancy engaged to develop the Bathurst Region Public Art Policy; May 2018: Community Consultation undertaken with interest groups including Indigenous, heritage, arts, business / developers, BRC Councillors and staff; June 2018: Public Art Policy drafting in progress. April 2019: Bathurst Public Art Policy endorsed by Council.
2.2.2	Cultural Festivals and Events Policy	<ul style="list-style-type: none"> Develop and implement a Cultural Festivals and Events Policy that will provide an overview for the development of Council events and celebrations and integrate opportunities for the integration of Council's cultural facilities and to contribute to the aims and objectives of Council's Destination Management Plan and Economic Development Strategy. The policy will provide a framework for events that provide a return on investment and generate economic prosperity and community engagement. 	2 years – short term	Being developed in house by the Events Team.
2.2.3	Wiradjuri cultural map	Engage an appropriate consultant to work with the Bathurst Aboriginal community and Council to develop an interpretive strategy and, in particular, develop and have ready for interpretation stories on a number of key cultural themes.	2 years – short term	Draft Aboriginal Heritage Interpretation Strategy prepared for Council by Extent Heritage. Awaiting final review by local Aboriginal groups. Aboriginal Heritage Study completed which includes mapping of aboriginal cultural sensitivity across the whole of the LGA.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

3 Creative People: Developing a Creative Environment				
3.1 Attract and retain highly skilled and committed cultural and creative industry professionals				
	Goal	Actions	Timeline & Targets	Actions to date
3.1.1	Operational requirements strategy	<ul style="list-style-type: none"> Engage a consultant to investigate and develop an appropriate organisational structure to implement the recommendations of the Cultural Vision. Prepare a report to Council seeking approval and funding for an organisational structure that resources an appropriate level of staffing for the proper management, curation and programming of Bathurst's cultural institutions as recommended in the Cultural Vision. 	2 years - short term and ongoing	Council's organisational structure is included with the new three year Delivery Program.
3.1.2	New technologies strategy	<ul style="list-style-type: none"> Engage a consultant to investigate the staff and technology resources required to establish a next-practice approach to the application of new technologies in Bathurst's cultural institutions that will benefit the delivery of the Cultural Vision. Prepare a report to Council seeking approval and funding to implement the new technology strategy for Bathurst's cultural institutions. 	2 years - short term and ongoing	State Library of NSW Compliance and Assessment review undertaken in August 2018. Report received October 2018. Findings to be incorporated in the Library Strategic Plan 2019-2024. National Motor Racing Museum immersive room completed with content currently being developed.
3.2 Develop and support staff, build volunteer capacity and contribute to educational richness				
3.2.1	Capacity building strategy	Using Council's Annual Performance Review Process ensure there is relevant and ongoing professional development and resources provided and included in the annual staff appraisal process	Ongoing	Performance Appraisal Review utilised annually to provide relevant professional development for staff.
3.2.2	Educational potential strategy	<ul style="list-style-type: none"> Engage a consultant to review all education and public programming across Council's cultural facilities looking at the strengths, weakness, threats and opportunities, staffing levels, funding and levels of demand. The review will make recommendations as to how to proceed and prepare an appropriate implementation strategy. Prepare a report to Council seeking approval and funding to implement the review's findings and implement the strategy across all Council's cultural facilities. 	2 years – short term	<ul style="list-style-type: none"> A preliminary audit of current Bathurst Regional Council educational programs and services was conducted in 2017. Education provision included into the Australian Fossil and Mineral Museum Strategic Plan development. Education programs with links to curriculum are being developed for the Bathurst Rail Museum.

**BATHURST REGION: A CULTURAL VISION 2036
ANNUAL PROGRESS REPORT - JUNE 2019**

3.2 Develop and support staff, build volunteer capacity and contribute to educational richness				
Cont'd	Goal	Actions	Timeline & Targets	Actions to date
3.2.3	Maximise volunteer contribution strategy	<ul style="list-style-type: none"> Engage a consultant to undertake a review of all volunteer programs across Council's cultural facilities looking at the strengths, weakness, threats and opportunities, staffing levels, funding and levels of demand. The review will make recommendations as to how to proceed and prepare an appropriate implementation strategy. Prepare a report to Council seeking approval and funding to implement the review's findings and implement the strategy across all Council's cultural facilities. 	3 years - short term	The role of Audience Engagement Museums has expanded across the Bathurst Museums to include volunteer management. A review of volunteers across the Museums Unit has begun. Volunteer position descriptions and review of recruitment and management of volunteers will be completed prior to the opening of the Bathurst Rail Museum.
3.3 Encourage the evolution of a creative environment that supports a vibrant cultural and creative community				
	Goal	Actions	Timeline & Targets	Actions to date
3.3.1	Artists in Residency Strategy	<ul style="list-style-type: none"> Conduct a review of all aspects of the Hill End Artists in Residence Program looking at its strengths, weaknesses, threats and opportunities that makes recommendations and identifies opportunities for the future development of artists in residence programs. Prepare and submit a report to Council on the artists in residence program seeking endorsement and implementation. 	1 year - short term	Review being finalised. Report to be tabled August 2019.
3.3.2	Creative industry cluster strategy	<ul style="list-style-type: none"> Conduct a review of the existing creative industry sector and other commercial businesses in Bathurst to ascertain whether they would be supportive of participating in a creative industry cluster. This review would determine how Council and affiliated groups can assist the growth of new and existing businesses through existing programs such as Council's Business Management Workshops, the Business Enterprise Centre and the Small Biz Bus as well as identify other business development programs and opportunities. Encourage entrepreneurs and start-up creative commercial businesses through participation in business incubators/start-up hubs. 	2 years - short term	<ul style="list-style-type: none"> Creation of cluster groups identified in Economic Development Strategy 2018-2022. Marketing to the general business community (including creative industries/entrepreneurs) to join the Upstairs Start-up Hub. Report to Council scheduled for July for partnership with Charles Sturt University to deliver the objective. Creative industry cluster to be identified in Council's "Cluster Strategy", funded by the Federal Building better Regions Community Investment stream.
3.3.3	Development of a Performing Arts Residency Program	Prepare a report and submit to Council for approval and funding a business plan, operational model and implementation strategy for a residency program for the performing arts.	1 year - short term	Residency forms part of the call for EOI's closed 4 June 2019.

SUMMARY REPORT MAY 2019



SUSTAINABLE CONSERVATION:

a pilot program for regional NSW and emerging conservators, AICCM and Bathurst Regional Council



Proudly funded by the NSW Government



FOREWORD

BATHURST REGIONAL COUNCIL

Bathurst Regional Council is in an unique and very fortunate position as custodian of a large collection of significant Cultural Collections, which have national and state significance. These historically, socially and culturally significant items require vital resourcing for their long-term preservation.

The Sustainable Conservation Project has assisted Council with resourcing the preservation of our valuable collections with discrete projects preserving objects within the Chifley Home, Bathurst Regional Art Gallery, National Motor Racing Museum, Council's Public Art and monuments, and the Carillon War Memorial collections. Working with the AICCM and the Grimwade Centre, these projects have demonstrated the value of a well-designed preservation methodology, providing the added bonus of training BRC staff and volunteers in many of the skills necessary to continue preserving our Cultural materials into the future.

In addition to the physical benefits of the Sustainable Conservation Project, the wider Bathurst Community has gained specialist knowledge from the services of our partners. AICCM and Grimwade Centre participants have been generous in sharing their skills and knowledge with local volunteers in the heritage and history industry. Bathurst District Historical Society, The Bathurst Heritage Trades Trail and Rockley Mill Museum have all gained from this professional attention.

Council applauds the level of commitment and expertise of the participating conservators, recent graduates and students. Bathurst Regional Council would like to congratulate the AICCM and the Grimwade Centre, The University of Melbourne for developing a program that helps us protect and preserve our community cultural heritage.

David Sherley
General Manager
Bathurst Regional Council

This report has been prepared by the Bathurst Regional Council, the Australia Institute for the Conservation of Cultural Materials (AICCM), and The Grimwade Centre for Cultural Materials Conservation at The University of Melbourne.

We acknowledge and pay respect to the traditional owners of the land, Bathurst's Waradjuri people, the most easterly group of the Wiradjuri nation. We also acknowledge and pay respect to the Elders and Traditional Owners across the country.

PRINTED BY

The Grimwade Centre

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DESIGN

Lisa Mansfield

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FOREWORD

AUSTRALIAN INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIALS

The AICCM is proud to partner with the Grimwade Centre and Bathurst Regional Council on the project, *Sustainable Conservation: a pilot program for regional NSW and emerging conservators, AICCM and Bathurst Regional Council*. The AICCM is a not-for-profit organisation concerned with the conservation, preservation, research of, and access to Australia's tangible and intangible cultural, historical and scientific heritage. This project embodies the goals of the AICCM, which actively works to promote the long-term care of Australia's heritage. The AICCM is committed to preserving Australia's heritage as a resource for present and future generations. We recognise the knowledge, skills and stories that our heritage embodies, and its role in creating a vibrant, rich and resilient society. As the peak body for conservators, we are dedicated to creating and supporting training and employment opportunities for conservation students and professionals. The pilot program has aligned with each of these goals and the success of the program is inspiring for the conservation profession. The AICCM National Council would like to thank the NSW Government Office of Environment and Heritage for their generous support of the program.

Ms Jenny O'Connell

National President, AICCM Inc

THE GRIMWADE CENTRE FOR CULTURAL MATERIALS CONSERVATION

The voices and identities of Australia are reflected in the cultural heritage that people consider important enough to preserve and hand down from generation to generation. At the Grimwade Centre, The University of Melbourne, working with community partners is at the heart of teaching and research. In doing so, however, we are constantly reminded of the challenges faced by people who are caring for their cultural heritage in remote, rural and regional Australia. The significance of the support provided the NSW Government, Office of Environment and Heritage Community Grants program is therefore a critical part of helping people connect to their place, and to their history. It is also important in bringing together diverse groups to build skills within the regions. The project *Sustainable Conservation: a pilot program for regional NSW and emerging conservators, AICCM and Bathurst Regional Council* was instrumental in enabling the Grimwade Centre to work with Council and community groups in Bathurst, with conservators, recent graduates and students to support those individuals who care for their local cultural heritage. This project has helped the Centre examine in more detail, and with greater clarity, the question: How can we ensure the protection and preservation of Australia's cultural heritage in local communities? In providing the opportunity for conservation students and emerging conservators to work with members of local groups and societies, and to share knowledge and skills with individuals who want to know more about how to care for their family heirlooms and histories, the project has fostered a unique learning environment. Staff and students at the Grimwade Centre are both delighted and honoured to have been part of this project. We look forward to watching the outcomes of the Sustainable Conservation project consolidate into longer-term benefits for all of those who were fortunate in being part of the activities over the past twelve months.

Professor Robyn Sloggett

Cripps Foundation Professor and Director, Grimwade Centre for Cultural Materials Conservation, The University of Melbourne

PROJECT PURPOSE



This project aimed to demonstrate a locally-led model to support the effective heritage preservation and care of cultural material across rural and regional NSW. Across the state communities have custodianship of significant cultural material but unlike custodians living in urban centres there is a lack of access to local networks of preservation expertise, infrastructure, resources and a professional skill base.

An inability to easily engage in rural and regional areas also precludes emerging conservators from establishing careers in such communities, with requirements to establish networks, obtain mentoring and build a professional profile being challenging unless a broader network of exists to support them. By providing a range of projects linking conservation students and emerging conservators with professionals, businesses, volunteers and custodians in local communities, this project delivered a strategy of engagement and participation that increased skills in conservation, built conservation knowledge, and supported the development of longer term networks to enable the conservation of important cultural material held in rural and regional communities.

The partners in the project, Bathurst Regional Council, the Australian Institute for the Conservation of Cultural Material (AICCM) and the Grimwade Centre for the Conservation of Cultural Material at The University of Melbourne share an understanding of the need to improve conservation awareness within communities. This project committed to the mentoring and delivery of heritage preservation skills to six constituent groups: students who are interested in working with communities; emerging conservators who are seeking to create practice opportunities within rural and regional communities; local government staff tasked with managing cultural heritage; community groups and their volunteer supporters who collect and care for cultural heritage on behalf of their communities; small businesses that see opportunities for linking their businesses with local heritage needs; and individuals with important family collections or objects that they personally value such as war heritage.

ACTIVITIES

Activities took place across a range of venues. They included demonstrations of conservation practices; practical information about caring for collections; assessment of objects from private collections to initiate conversations about how best to care for these items; and demonstration projects including the first use of the RE-ORG methodology for collections care in Australia. The programs were developed to target different groups and in order demonstrate a range of conservation methods, practices and strategic frameworks.



Activities undertaken at the Chifley Home and Education Centre include:

- + Preventive Conservation workshop for volunteers at the Chifley Home and Education Centre.
- + Collection Management Plan workshop for volunteers at the Chifley Home and Education Centre.
- + Textile conservation workshop on furnishings for volunteers at Chifley Home.
- + Textile conservation workshop public event at the Home for members of the public.
- + Collection Management Plan workshop and report for Chifley Home.
- + Assessment of at risk objects from the Chifley Home and advice on conservation decision-making.

CHIFLEY HOME AND EDUCATION CENTRE

Historic houses are recognized as an important part of local heritage infrastructure and valuable assets for most rural and regional communities. At the same time historic places require particular kinds of care and community investment.

Chifley Home and Education Centre provided an excellent venue from which to deliver a number of activities that focused on care of material held in historic houses. The Chifley Home at 10 Busby Street was the marital home of Australia's sixteenth Prime Minister, Joseph Benedict (Ben) Chifley, and his wife Elizabeth. A local Bathurst boy, Ben Chifley was employed for twenty-five years on the railways, and when not in Parliament he returned to spend time at the Busby Street home where his wife Elizabeth remained until her death in 1962. The Chifley Home is a modest late Victorian semi-detached residence of five rooms built in the 1880s.

Bathurst Regional Council acquired the property and opened the neighbouring property as a visitor Education Centre in 2010. The house, and its intact collection of some 680 domestic furnishings, decorative items and personal effects that belonged to the Chifleys, represents a modest residence in the early-mid 1900s.

ACTIVITIES



Activities undertaken with the Bathurst District Historical Society Museum include:

- + Professional development Preventive Conservation programs held at Bathurst Historical Society Annexe with Society members.
- + Professional development opportunities for emerging conservators to work on the conservation of Bathurst Historical Society collections, with Society volunteers and conservators, at Bathurst.
- + Professional development opportunities for emerging conservators to work on complex treatments in a conservation lab environment on items from Bathurst Historical Society.
- + Training in exhibition preparation and display for emerging conservators working with the Bathurst and District Historical Society members to conserve and display wedding gowns and associated memorabilia for exhibition.
- + Training in conservation decision-making to identify objects requiring urgent conservation.

BATHURST DISTRICT HISTORICAL SOCIETY

There are over fifty *historical societies* spread across NSW and they hold material that represents and reflects the history, development and identity of their local communities.

The Bathurst District Historical Society Museum, located in the east wing of the historic 1880s Bathurst Courthouse, is the caretaker for the social history and objects of the Bathurst community. Like most historical societies, the Bathurst District Historical Society holds material that ranges from Indigenous cultural material through to examples from the convict and colonial era to the present time. Social history, archives, family histories and business records all form part of the collections. Material not on display in the Museum is held in an off-site storage shed.

The Society and Museum are supported by a strong volunteer base with additional support provided by Bathurst Regional Council through the provision of the building and collection support by the Council's Museum staff.

ACTIVITIES



Activities undertaken with Bathurst businesses include:

- + Paper and photographic preservation workshops held at Stacey's Paper Studio for members of the public in preserving their family photographs and records.

STACEY'S PAPER STUDIO

Small businesses are the backbone of the economy in many rural and regional communities in NSW. This project sought to demonstrate to conservation students and emerging graduates the opportunities that might exist in rural and regional centres. It also aimed to demonstrate the value of conservation within such centres.

Stacey's Paper Studio, a small business in Bathurst specialising in scrapbooking, card making and invitational supplies supported the project, providing premises for the workshop, materials and refreshments for workshop attendees, and help with marketing.

ACTIVITIES



Activities undertaken as part of the *Bathurst Sustainable Living Festival* (March 2018) and the *Heritage Trades Trail* (May 2018 and 2019) include:

- + For the *Sustainable Living Festival*, posters and leaflets describing preservation as a sustainable act were created and used as part of a public demonstrations delivered by two emerging conservators, supervised by the project mentor.
- + For the *Heritage Trades Trail* (2018 in Tremaine's Mill and 2019 in the Uniting Church Hall) a conservation section was set aside where students, members of AICCM and staff from The Grimwade Centre, provided conservation advice to members of the public and did a number of demonstrations showcasing skills in:
 - + Ceramic restoration and repair; and
 - + Care of metals, textiles, paintings, photographs, and paper items such as letters, prints, and documents.

BATHURST SUSTAINABLE LIVING FESTIVAL AND BATHURST HERITAGE TRADES TRAIL

Festivals and public celebrations of heritage are becoming a fixture in the calendar of many rural and regional communities. Two annual events focus on the heritage values embodied in the cultural material and heritage places of Bathurst; *Bathurst Sustainable Living Festival* (March) and the *Bathurst Heritage Trades Trail* (May). Both are high profile events and bring large numbers of visitors to Bathurst.

ACTIVITIES



For Activities undertaken with the Bathurst Regional Art Gallery include:

- + Professional development opportunities for emerging conservators to work on complex treatments in a conservation lab environment on items from Bathurst Regional Art Gallery.
- + Australia's first ever collection storage reorganisation workshop based on the internationally recognised RE-ORG model developed by UNESCO, ICCROM and the Canadian Conservation Institute (CCI) was delivered in November 2018 to local collection managers and volunteers.
- + The final "showcase" stage in January 2018 was a public program attended by school groups, Friends of the Gallery, staff, members of the public and other interested individuals.

BATHURST REGIONAL ART GALLERY

There are 57 *public regional galleries* across NSW that operate as cultural hubs for their communities. The Bathurst Regional Art Gallery, co-located with the Bathurst Library, has a significant permanent collection of around 2,200 artworks, featuring paintings, sculpture, works on paper, photographs and ceramics from four hundred Australian artists. The Gallery also is responsible for the *School of Arts* collection of 2000 texts, housed in the City Library building next to the gallery.

MAKING A DIFFERENCE



The Sustainable Conservation project provided key impacts for:

- + Improved partnerships and organisation engagement with heritage conservation.
- + Strengthening existing partnerships between Bathurst Regional Council and the Grimwade Centre and delivering a new partnership between the AICCM and Bathurst Regional Council.
- + Bringing new partnerships to the conservation heritage activities taking place in Bathurst and engaging new venues in heritage activities.
- + Generating significant interest from stakeholders beyond Bathurst in the work of Bathurst Regional Council and its Museums staff.
- + Increasing organisations that provide in-kind support for heritage conservation activities in Bathurst.

Education and training

- + Ensuring more than 55 objects were treated as part of training programs for conservation students.
- + The rolling out of research findings of 2 Master's students' research theses that focused on Bathurst collections and places, including as part of workshops, practice manuals and recommendations.
- + 8 student-delivered workshops and training programs in Bathurst.
- + Bringing 24 Masters students to Bathurst over 7 successive trips to work with, and learn from experts in the local heritage of the Bathurst region.

Employment opportunities

- + Employment opportunities for emerging conservators including over 14 people employed in casual and contract positions. A key outcome was the opening up of an emerging professional position in conservation working with Council and the Historical Society on the conservation of collections.

Promotion

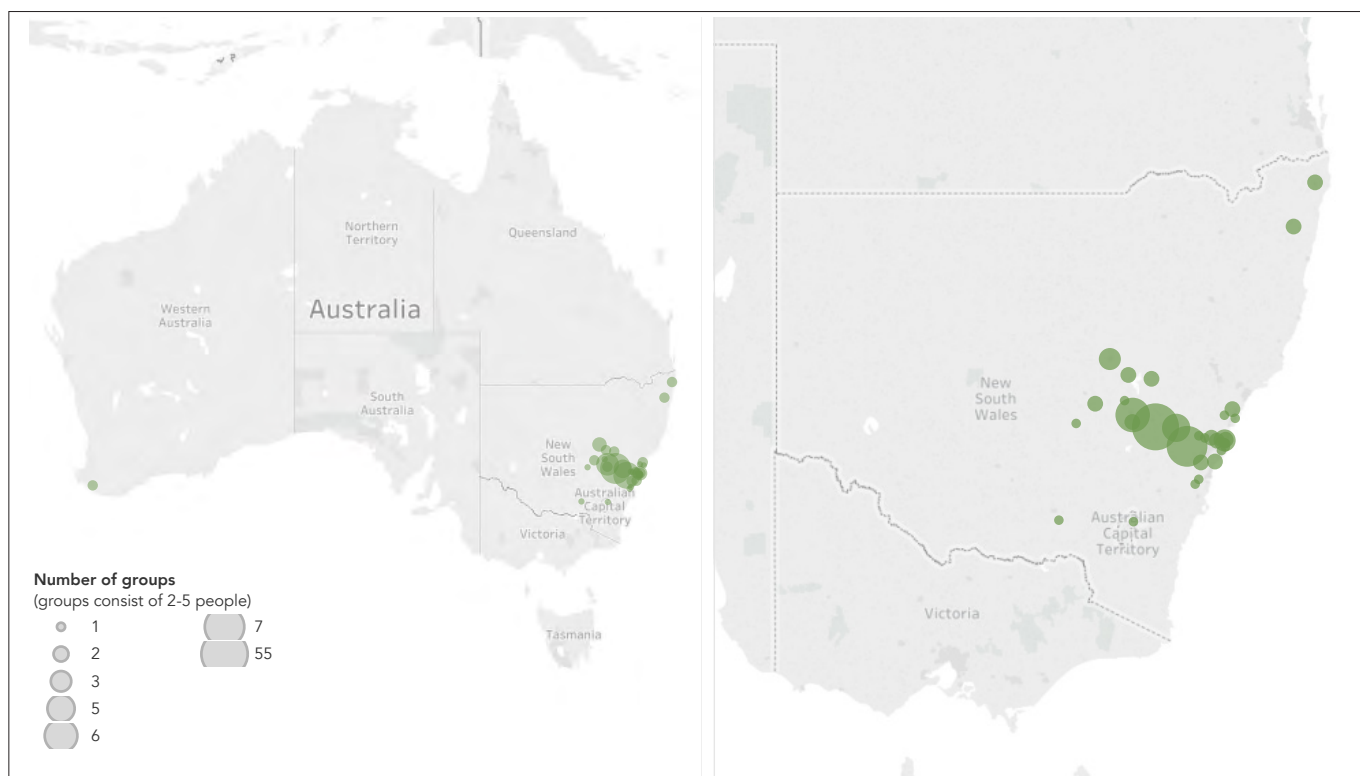
- + Showcasing the strength of professional expertise and management in the heritage conservation sector in Bathurst to visitors, students and those interested in cultural heritage in rural and regional centres.
- + Providing opportunities for small businesses in Bathurst to engage with entrepreneurial heritage conservation programs involving business, Council, volunteer organisations and emerging conservators.

Better decision-making for collections and their care

- + Delivering the first ever Australian demonstration of the newly developed RE-ORG method for collection management, generating significant interest in future programs.

Items from the Bathurst District Historical Society collection on display at the Heritage Trades Trail

MAKING A DIFFERENCE



2019 Heritage Trades Trail Conservation stand average daily attendance day 2: 121 visitor groups attended from 35 locations across Australia, mainly from New South Wales. Largest attendance was from Bathurst with 55 groups attending.

For *members of the Bathurst community* the Sustainable Conservation project provided:

- + Increased public awareness and understanding of conservation and the role conservators can play in helping preserve community and family cultural heritage.
- + A better understanding of sustainable, practical, and effective measures they can take to preserve their own collections.
- + New opportunities for training in preservation, resulting in an expressed interest in further training opportunities in preservation.
- + Visible increased support for Council-run heritage initiatives.
- + Increase in community understanding of how to manage cultural heritage.
- + Access to a range of resources not currently easily available in Bathurst.
- + Overall awareness-raising in regard to conservation networks and skills available for rural and regional communities.
- + Improved ability to make effective decisions.
- + A range of opportunities that brought community groups together to think about conservation needs.
- + Care of collections knowledge steps that are accessible to both professionals and volunteers.

For *Bathurst Regional Council* the Sustainable Conservation project provided:

- + Increased public awareness and support for Council managed heritage assets.
- + Data that can be used in future business case planning.
- + Practical conservation management and planning information for Council-managed and Council-supported collections including:
 - a building condition survey of the Chifley Home ‘will provide the basis for a much needed Building Maintenance Plan’ to be implemented in forthcoming workshops;
 - improved collection storage, access, and management systems for collections for Bathurst Regional Art Gallery and Bathurst District Historical Society;
 - preventive conservation advice and training for Council staff who attended workshops and activities conducted during the project; and
 - conservation treatment of at-risk collection items.

MAKING A DIFFERENCE

For the *Australian Institute for the Conservation of Cultural Material* the Sustainable Conservation project provided:

- + Improved understanding by the peak professional body of needs within collections in rural and remote NSW.
- + An increased profile for the work of the AICCM.
- + Support and program development to establish effective mentoring between professional and emerging conservators.
- + The ability to both showcase and assess programs for mentoring and delivery of heritage preservation skills to five constituent groups:
 - students who are interested in working with communities;
 - emerging conservators who are seeking to create practice opportunities within rural and regional communities;
 - local government staff tasked with managing cultural heritage;
 - community groups and their volunteer supporters who collect and care for cultural heritage on behalf of their communities; and
 - individuals with important family collections or objects that they personally own such as war heritage.

For *student conservators and emerging professionals in conservation* the Sustainable Conservation project provided:

- + Extensive practical experience in authentic regional settings, addressing issues within the context in which they arise.
- + Understanding of the interplay of factors required for sustainable conservation measures to be achieved.
- + Valuable experience in presenting practical preservation advice to the public.
- + Exposure to contacts and support required to start to build a career in a regional setting.
- + Heritage items from the Bathurst District Historical Society and the Bathurst Regional Council have been conserved by Grimwade Centre students as part of their studies. Items were selected on the basis of conservation needs assessments of the Historical Society, Chifley Home, and the Bathurst War Memorial Carillon collections carried out by students. This work provided obvious benefits to the collection items themselves, but in addition to these, and of perhaps more direct relevance to this project, is that the students were able to consult directly with the object custodians, and as a result gained significant “real -world” insights into client expectations. Students documented the work, and have made the information available to other students and emerging conservators in numerous ways, including online blogging. See for example:

<http://blogs.unimelb.edu.au/cultcons/2018/09/05/from-mould-to-gold-the-conservation-of-a-mid-19th-century-gilded-frame-by-grace-barrand/>

and

<http://blogs.unimelb.edu.au/cultcons/2018/03/22/old-thatched-buildings-at-bathurst-n-s-w/>

SIGNIFICANCE OF THE PROJECT



There are significant advantages for the professional organisations to consider how best to support the interest that local communities display in heritage, preservation and conservation through regional council partnerships. Local governments work closely with their local constituency as well as with state and federal governments to ensure that they support and sustain strong and broad government, professional and community networks. Local government also has responsibility to provide clear resource planning and management frameworks and publicly accountable and deliverable long term strategies. The associated programs are managed and delivered by highly trained local personnel as well as passionate volunteers. The various activities cited in this report demonstrate how, if properly supported, the preservation of local cultural heritage can be the catalyst for community programs, support small businesses, improve skills and awareness, provide education initiatives and demonstrate regional leadership.

The argument that underpins Bathurst's strategic approach to its future is that heritage is a valuable asset that, if properly managed and resourced, will make a significant difference in all aspects of the lives of people in Bathurst.

The support of the New South Wales Government and the Heritage Council of NSW through a NSW Community Heritage Peak Bodies Grant for the Sustainable Conservation Project has enabled a range of activities that demonstrate the value of professionals working in partnership with regional councils to increase the range of opportunities for students and emerging conservators to engage with both grass roots community conservation needs and institutional/organisational conservation needs. In doing so the profession is working directly with a range of stakeholders including professionals and volunteers, within a framework of rigorous assessment, public scrutiny and high accountability, and where conservation is being embraced as an essential part of people's future.

Proudly funded by the NSW Government





This page accompanies the Arts OutWest 2018 Annual Report
artsoutwest.org.au/annualreport2018

BATHURST REGIONAL COUNCIL

Working with communities in 2018 (calendar year)

LGA POPULATION

42,900 based on the ABS 2017 estimate

Bathurst Regional Council contribution to the regional arts program:

On a per capita basis as per MOU at 65c per person \$27,885 + GST

Estimated value of Arts OutWest services to communities in Bathurst Regional Council area 2018:

Arts media program (503 events @ \$150 per event promoted) \$75,450

CASP projects \$2,490

Specific projects (calculating AOW's input only) \$63,700

+ estimated core services delivered (advice, support and advocacy) over \$14,263

TOTAL ESTIMATED VALUE: \$156,103

This conservative estimate of services represents a 560% return on Bathurst Regional Council's contribution to Arts OutWest.

Board Members: January – May AGM

Cr Monica Morse, Bathurst Regional Council representative

Kylie Shead (Bathurst Memorial Entertainment Centre), elected from general membership

Kay Nankervis, Charles Sturt University representative

Board Members: May AGM – December

Cr Monica Morse, Bathurst Regional Council representative

Kylie Shead (Bathurst Memorial Entertainment Centre), elected from general membership

Deb Bardon, appointed to one of the new skills-based positions

New Advisory Council Positions:

Representative for Bathurst Regional Council: Cr Monica Morse

Representative for CSU: Kay Nankervis

AOW staff living in the Bathurst Regional Council area in 2018:

Tracey Callinan; Steven Cavanagh; Maryanne Jaques; Grace Newell; Kathy Weekes, Bec Wilson.

Regional representation and advocacy

Arts OutWest worked regionally or advocated for the region in 2018, including:

Attended Create NSW's Summit in Sydney to help set direction for state's arts up to 2025.

Executive Director was on the panel to select the speakers for Artstate Bathurst and was on the panel to assist in the setting of the arts program for Artstate Bathurst.

Liaising with organisations from outside the region interested in working in the Central West including Varuna Writers Centre; This is Not Art; Head On photography; Arts on Tour.

Met with senior staff: NSW Health - Western LHD, Create NSW, ABC Central West.

Linked with CENTROCCentral NSW JO.

Presented at the Arts and Health Australia conference in Port Macquarie.

Participated in the NSW/ACT Arts and Health Leadership team.

Sat on funding assessment panels for Create NSW and Arts on Tour.

Attended the Tourism Mangers meetings for the Central West.

Worked on a new Arts OutWest constitution, for a skills-based board with a new representational.

Key Relationships

Organisations worked with or assisted:

Bathurst Regional Art Gallery; Bathurst Memorial Entertainment Centre; Australian

Fossil & Mineral Museum; Chiffley House;

National Motor Racing Museum; Bathurst Art

Trail; Bathurst Seymour Centre; Tremain's

Mill; Western Research Institute; Charles

Sturt University; Bathurst Vignerons; Mitchell

Conservatorium; Arts Councils: Bathurst;

Evans; Hill End.

22 artists from the Bathurst region were paid as part of Arts OutWest projects

(Adam Deusien; Alison Plevoy; Bathurst

Wiradjuri Community Elders – Leeanna

Carr and Jade Yanhadarrambal Flynn); Bill

Moseley; Heather Dunn; John Rae (CSU);

Judy Thatcher; Kate Smith; Katrina Daly;

Lino Alzare; Luke Sciberras; Lyn Nichols;

Marg Hogan; Merilyn Rice; Nicole Foxall;

Orient Royal Mail Band; Paddy Robinson;

Peter Wilson; Rachel Ellis; Ronnie Bowman;

Rosemary Valadon. Firms such as Pigments

and Palettes, Harvest Café and RJ Signs also

did work for Arts OutWest.

Another 26 artists received direct support

from Arts OutWest as well as the numerous

organisations that had events promoted or

received information from Arts OutWest.

More information and links about our projects, people and organisation are available on our website:

www.artsoutwest.org.au | artsoutwest@csu.edu.au | 02 6338 4657

@artsoutwest on Facebook, Instagram and Twitter

PO Box 8272 CSU LPO BATHURST NSW 2795

Arts OutWest acknowledges the Wiradjuri people, whose land we work on, and pays respect to the traditional owners past and present.

bathurst **blayney** **cabonne** **cowra** **forbes**
lachlan **lithgow** **oberon** **orange** **parkes** **weddin**



highlights... Specific Projects



Ordinary Meeting

Arts and Health

The Dementia Roadshow: Working with James Daley from Health – Palliative Care, this show toured to four locations including Bathurst. Aimed at carers of people with dementia, the show provided expert advice through dementia expert Dr Jane Tolman along with a talk from AOW's Christine McMillan, readings by two actors (Kate Smith and Vince Melton) of accounts by carers and music by James Daley.

The Waiting Room Project: in partnership with Relationships Australia (Selina Brandy). After working for some time in 2017 in workshops led by AOW staff members Christine McMillan and Aleshia Lonsdale with Kelso Women's Group, the work created by the women was framed and hung at Bathurst Hospital. Designs from the women's work were also adapted to create decals that now decorate much of the glass around the entrances to the hospital.

Christine McMillan curated an exhibition at Bathurst Hospital.

Seymour Centre Choir: AOW Executive Director led a weekly choir group with people

at Bathurst's Seymour Centre. The group performed at several events throughout the year and have continued into 2019.

Hospital signage and mural: Arts OutWest assisted Aboriginal Health (Brendan Cutmore) in the roll-out of the Wiradjuri signage and welcome art project (based on AOW's highly successful work at Forbes and Parkes). Bathurst Aboriginal artist Lyn Nichols was supported to create a large work on boards for the exterior of Bathurst Hospital and Wiradjuri signage was prepared.

Aboriginal Arts

AOW's Aboriginal Arts Development Officer Aleshia Lonsdale supported several artists from Bathurst including curating their work for exhibition at Kew-Y-Ahn Gallery (Hartley, near Lithgow).

Arts OutWest managed some of the organising of Create NSW's first NSW Aboriginal Arts and Culture Exchange. This was hosted on the Bathurst campus at CSU. Around 50 Aboriginal artists and arts-workers from across the state attended a day and half of discussion as well as attending the first day of Artstate Bathurst. They also had a dinner for the event at Pipers.



Cultural Tourism

Arts OutWest partnered with CENTROC (now Central NSW JO) to develop resources highlighting cultural tourism opportunities. In 2018 we had a focus on public art.

Arts OutWest worked closely with the development at Tremain's Mill

Lifelong Learning

Bathurst Singers: Arts OutWest held its annual celebration of choral singing at the Flannery Centre, with four choirs performing.



Opposite page: Artstate Bathurst, My Own backyard regional artist exhibition at Tremains Mill; Hill End artist Luke Sciberras painting for My Own Backyard. This page: Bathurst Hospital signage project; Aboriginal Arts and Culture Exchange held at CSU; Bathurst artist Karen Golland installation in Machattie Park for Artstate Bathurst.



Lingua Franca developed a Bathurst based physical theatre ensemble and worked on their production of Mighty which was performed in early 2019. Arts OutWest supported the program and auspiced the funding.

Artstate Bathurst: The arts festival part of this event saw my many community members join the conference delegates to attend the free events in the arts festival, curated by Bathurst theatre director Adam Deuisen. The event also used Tremain's Mill, Bathurst Regional Art Gallery, partnerships with council's museums, as well as events at the Magellan Bowling Club, the Senior Citizens Centre, Walslaw Hall and Machattie Park. The opening event showcased the courthouse and the Carillion. Arts OutWest was involved in supporting all of these events and was particularly involved in

CASP funded projects

BMEC:
Central West Short Play Festival: \$2,490.

Arts media program stats

- 503 Bathurst events promoted by AOW.
- AOW social media subscribers: 8,494.
- Subscribers to AOW: 1,222.
- 40 Artspeak editions and email alerts sent to subscribers.
- Media spots with 2BS, 2MCE MMM Central West and interviews with ABC Central West.

POLICY COMMITTEE MEETING - ATTACHMENTS

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

MINUTES OF THE POLICY COMMITTEE
HELD ON 3 JULY 2019

MEETING COMMENCES

1 MEETING COMMENCES 6:00 PM

Present: Councillors Hanger (Chair), Aubin, Bourke, Christian, Fry, Jennings, Morse, North, Rudge.

APOLOGIES

2 APOLOGIES

Nil

REPORT OF PREVIOUS MEETING

3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 5 June 2019 (07.00064)
MOVED Cr J Rudge and **SECONDED** Cr B Bourke

RESOLVED: That the Minutes of the Policy Committee Meeting held on 5 June 2019 be adopted.

DECLARATION OF INTEREST

4 DECLARATION OF INTEREST 11.00002
MOVED Cr B Bourke and **SECONDED** Cr I North

RESOLVED: That the Declaration of Interest be noted.

RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS

Director Corporate Services & Finance's Report

5 Item 1 GOVERNANCE - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS (11.00008, 41.00089)
MOVED Cr I North and **SECONDED** Cr A Christian

RESOLVED: That Council:

- (a) Adopt the policy as outlined in the report.
- (b) Note that as there is no changes proposed to the policy that Council does not need to place the policy on public display and seek submissions

GENERAL BUSINESS

6 **BUSINESS OWNER REPRESENTATIONS - PARKING WILLIAM STREET (28.00006)**

Cr North - Concerns at parking in area near Council. Could the limit between Russell and Keppel Street be reduced from 2 hours. Tabled a letter of request from business owner.

7 **Item 2 WORKING PARTY - CONSTRUCTIVE ENERGY (13.00065)**

Cr North - Recently held a meeting with this group, would like to ensure this is followed up.

General Manager - Will be organising a working party in near future to discuss energy directions.

8 **Item 3 REGIS RESOURCES (20.00333)**

Cr North - Where is the project at? Noted proposal to utilise land in Bathurst Regional Council to run a pipeline?

General Manager - Noted Regis is currently working on DA approval.

9 **Item 4 EGLINTON ROAD (25.00045)**

Cr North - The road work recently undertaken is very poor. Need some action taken.

10 **Item 5 SECOND CIRCUIT (20.00278)**

Cr North - Where is this at? Noted benefits of project and need to keep Federal Member up to date.

Direction Engineering Services - Provided update on design, EIS and community consultation process.

11 **Item 6 STEWART STREET (ROCKET/LAMBERT) PARKING TIMES (28.00006)**

Cr Christian - Businesses would like parking times reduced from 1 hour to 1/2 hour.

Director Engineering Services - Requested businesses write to Council.

12 **Item 7 TRAFFIC ISLAND HOLY FAMILY SCHOOL- MARSDEN LANE (25.00124)**

Cr Christian - could a traffic island be installed?

Director Engineering Services - Such a proposal would need to go to Traffic Committee for consideration.

13 **Item 8 5G ISSUES / IMPACTS (08.00002)**

Cr Christian - Where are we at locating independent studies?

Director Environmental Planning Building Services - Noted seeking advice from bodies like CSIRO, when obtained will be reported to Councillors.

15 **Item 9 FACEBOOK LIVE COMMUNICATIONS**

Cr Jennings - Do we use this type of facility? Perhaps use eg for WMC advice, water advice.

General Manager - Will review and get back to Cr Jennings.

14 **Item 9 DIGITAL MEDIA ACCESS (11.00008)**

Cr Fry - Can Councillors access Sydney Morning Herald (SMH), Australian newspapers etc digitally via a Council licence?

General Manager - the matter will be investigated.

16 **Item 10 CLIMATE EMERGENCY (07.00047)**

Cr Fry - This went to Orange Council and was lost. We need to look at food and water security. Have we voted to join the Murray Darling Association?

General Manager - Bathurst Regional Council previously belonged to the Murray Darling Association but withdrew due to limited benefits of membership.

17 **Item 11 LEGACY TURNOVER DINNER (09.00011)**

Cr Fry - Attended the recent dinner and spoke to members about their role and business. Then referred to CSU spare beds and possible use of their bed capacity for support of veteran families.

General Manager - Recommended that Legacy contact the University direct.

18 **Item 12 ICE RINK WATER USAGE (23.00152)**

Cr Morse - Has received a query about water being used on the ice rink. How do we present a positive story on this?

Director Engineering Services - Spoke to water usage and community well-being of the event.

19 **Item 13 EMAIL SYSTEM (03.00004)**

Cr Morse - With new system in place will people get an automatic response?

Director Corporate Services Finance - Programs being put in place to facilitate this.

20 **Item 14 PIPER STREET - TRAFFIC ISSUES (28.00007)**

Cr Morse - With the volume of traffic, there area concerns with the Bentinck/ Piper street intersection. Could a stop sign be put in place?

Director Engineering Services - Would need to be referred to the Traffic Committee.

21 **Item 15 AGEING STRATEGY (09.00017)**

Cr Morse - Need to consider priorities for an Ageing city, noted recent State Government strategy. Referred to studies completed in the USA.

22 **Item 16 WATER SECURITY (32.00006)**

Cr Aubin - With our growth and water capacity, we need to consider very hard the raising of the dam wall as well as a pipeline. Noted water security funding actions by the federal government.

23 **Item 17 EGLINTON ROAD (25.00045)**

Cr Aubin - The works are terrible. Council should not need to comeback and repair the road. Then spoke to cost of hotmix-v-topseal and benefits purported to occur. Bathurst Regional Council should look at hotmix seal for all the road we put down.

Director Engineering Services - Spoke to works undertaken and reseal programs implemented.

24 **Item 18 BATHURST HEALTH SERVICE ACTION GROUP (18.00035)**

Cr Aubin - The local member is meeting with the CEO of Western Health area. The Group has produced a letter of issues/needs for him to present to Western Health. Detailed some of the needs eg cardiology, emergency orthopaedics, anaesthetists, gastric, urology, ears, nose and throat (ENT) and palliative care. Then noted goal extension and the demands it will place on the hospital.

25 **Item 20 IPART RECENT STUDIES (16.00004)**

Cr Jennings - Spoke to these, are there implications for Council?

General Manager - The reviews including rating and red tape are being assessed.

26 **Item 21 MARSDEN LANE TRAFFIC ISSUE (25.00124)**

Cr Jennings - Spoke of bridges used in Sydney, is a warrant needed for such proposal?

Director Engineering Services - Warrant would not be needed, noted cost implications.

27 **Item 22 DPI DROUGHT MAP (13.00031)**

Cr Jennings - Shows Bathurst is not in drought. Spoke to economic and social impacts being felt. Would like Council to get more insight into drought impacts and asks that Council have meetings with agricultural bodies etc. Eg: Reps from Bathurst Farmers Association, agricultural supply businesses, stock and station agents and Bathurst Business Chamber to discuss the issues.

28 **Item 23 KELSO COMMUNITY HUB (09.00026)**

Cr Rudge - This was opened today and is an amazing design. Encouraged everyone to have a look.

29 **Item 24 SUNRISE VISIT LAST SUNDAY (20.00020)**

Cr Rudge - Attended the visit, it was a real coup for Bathurst, visitations were made for a number of facilities. Great publicity for the city. All are to be congratulated.

30 **Item 25 MUSEUMS STRATEGY (18.00289, 18.00165)**

Cr Rudge - Supports proposed submission to LGNSW in the ordinary meeting tonight.

31 **Item 26 HOME OUTREACH EDUCATION PROGRAM (21.00002)**

Cr Rudge - Offered by Art Gallery, spoke to this and the participation levels of 220 students. Exciting program which will lead to an exhibition at the end of the year.

32 **Item 27 AGEING POPULATION (09.00017, 11.00019)**

Cr Rudge - Noted CMWCG session to occur in August on making Bathurst a dementia friendly town.

33 **Item 28 ROCKLEY CEMETERY (09.00035)**

Cr Rudge - Thanked staff for assistance provided.

34 **Item 29 RIVER ROAD CAR PARKING (28.00007)**

Cr Rudge - Bridge near Lions Club Drive with cars parking there is causing issues, can this be addressed.

Director Engineering Services - Will review this matter, noted prior placement of no parking signs.

35 **Item 30 CHURCH LANE / RIVER ROAD POTHOLE (25.00226)**

Cr Ridge - Please check this and get repaired.

36 **Item 31 GASWORKS SITE (22.00052)**

Cr Bourke - Matter is starting to progress. Have spoken to Jemena about actions needed. There will be more patrols, CCTV will be installed, will be covering asbestos. Queried where is Crown Lands on possible funding ?

Director Environmental Planning Building Services - Noted interaction in place and there is a working party in July.

37 **Item 32 STEWART STREET (25.00036)**

Cr Bourke - Raised concerns about parking safely on the road. Need to talk to Roads and Maritime Services (RMS) over these problems.

38 **Item 33 GILMOUR / HEREFORD STREET INTERSECTION (25.00031)**

Cr Bourke - What is going to happen to this intersection?

Director Engineering Services - Noted Roads and Maritime Services (RMS) study being undertaken, previously RMS have favoured traffic lights, any action has been deferred until study has been received.

39 **Item 34 ESSENTIAL ENERGY (18.00124)**

Cr Bourke - Have advised they are shedding jobs. What is impact to Bathurst of this?

General Manager - Council will contact Essential Energy to discuss the implications.

MEETING CLOSE

40 **MEETING CLOSE**

The Meeting closed at 7.03 pm.

CHAIRMAN: _____

TRAFFIC COMMITTEE MEETING - ATTACHMENTS

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

MINUTES OF THE TRAFFIC COMMITTEE
HELD ON 2 JULY 2019

MEETING COMMENCES

1 MEETING COMMENCES 2:00 PM

Members: Councillor Warren Aubin (BRC), Ms Jackie Barry (Roads & Maritime Services), Senior Constable Greg Hopkins (NSW Police) and Mr David Veness (MP Representative).

Present: Mr Myles Lawrence (Civil Design & Project Engineer) and Mr Andrew Cutts (Tablelands Area Road Safety Officer).

APOLOGIES

2 APOLOGIES

Nil.

DECLARATION OF INTEREST

3 DECLARATION OF INTEREST 11.00002

That the Declaration of Interest be noted.

RECEIVE AND DEAL WITH DIRECTORS' REPORTS

Director Engineering Services' Report

4 Item 1 MINUTES OF THE TRAFFIC COMMITTEE MEETINGS HELD 7 MAY & 4 JUNE 2019 (07.00006)

That the information be noted and necessary actions be taken.

5 Item 2 MOUNT PANORAMA PUNISH (23.00026)

That the Mount Panorama Punish event to be held at the Mount Panorama Motor Racing Circuit on Sunday 27 October 2019 be classified as Class 2 event and the traffic management for this event be endorsed subject to the conditions as detailed in the Director Engineering Services' Report.

6 Item 3 THE HORSELESS CARRIAGE CLUB OF AMERICA SHOW & SHINE AND PROCESSION 2019 (16.00158)

That The Horseless Carriage Club of America Show & Shine and Gas Light Procession to be held on Tuesday 3 September 2019 be classified as a Class 2

event subject to conditions as detailed in the Director Engineering Services' Report.

7 **Item 4 NO STOPPING ZONE NEAR DENISON COLLEGE OF SECONDARY EDUCATION, KELSO CAMPUS (23.00104)**

That approval be given for the extension of "No Stopping" zone at the intersection of Hughes Street and Limekilns Road/Boyd Street.

TRAFFIC REGISTER

8 **Item 1 TRAFFIC REGISTER (07.00006)**

That the information be noted.

MEETING CLOSE

9 **MEETING CLOSE**

The Meeting closed at 2.42 pm.

NOTICES OF MOTION - ATTACHMENTS

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

1 POPULARLY ELECTED MAYOR (12.00005)

Recommendation: For Council's consideration.

Report: Background

Councillors at the Policy meeting held on 2 May 2018 requested that consideration be given to the matter of a popularly elected Mayor.

The matter was listed for discussion at a Working Party held on 11 July 2018. As a result of that discussion, it was requested that a survey be undertaken before the end of June 2019 to seek feedback from the community on whether there was support or not to further debate the issue within Council. The survey's purpose was not to be a binding result. This report provides the results of the survey, which were advised to Councillors at a Working Party held on 22 May 2019, and seeks direction in this matter from the Council.

This matter has had a history of consideration by Council, including as follows:

- **Council Meeting 19 April 2017, DCSF No 10** - A report on the proposal for a Popularly Elected Mayor was considered by Council. Council resolved that the report be noted.
- **Council Meeting 16 May 2012, GM No 1** - A report on the proposal for a Popularly Elected Mayor was considered by Council. Council resolved that the information be noted and no further action be taken.
- **Council Meeting 19 October 2011, GM No 1** - A report on the proposal for a Popularly Elected Mayor was considered by Council. Council resolved that the information be noted and no further action be taken at this stage.

Statutory Framework

The Local Government Act provides two methods by which the Mayor can be elected - by popular vote at an ordinary election, or by vote among the Councillors:

[s227] Who elects the Mayor?

- 227** *The mayor of an area is the person elected to the office of mayor by:*
- (a) *the councillors from among their number, unless there is a decision in force under this Division which provides for the election of the mayor by the electors;*
- or*
- (b) *the electors, if such a decision is in force*

The method by which the Mayor is elected can be altered via section 228 and 229 of the Local Government Act.

[s228] How is it decided that the mayor be elected by the electors?

- 228** (1) *(Constitutional referendum) It may be decided at a constitutional referendum that the mayor be elected by the electors.*
- (2) *(Electors) A decision that the mayor be elected by the electors takes effect in relation to the next ordinary election after the decision is made.*

[s229] Can the decision be changed?

- 229** (1) *(Constitutional referendum) A decision that the mayor be elected by the*

electors is rescinded only if a constitutional referendum decides in favour of discontinuing that means of election.

(2) (Election or vacancy) The rescission takes effect in relation to the next ordinary election after the rescission occurs.

Thus, if Council should determine to change the way it elects the Mayor, a constitutional referendum will need to be held.

In respect of constitutional referendums, the Local Government Act contains the following:

[s15] What is a constitutional referendum?

15 *A constitutional referendum is a poll initiated by a council in order to give effect to a matter referred to in section 16.*

(s16) What matters must be dealt with at a constitutional referendum?

16 *A council may not do any of the following unless approval to do so has been given at a constitutional referendum.*

- (a) divide its area into wards or abolish all wards in its area;*
- (b) change the basis on which the mayor attains office (that is, by election by the councillors or by election by the electors);*
- (c) increase or decrease the number of councillors in accordance with the limits under section 224;*
- (d) change the method of ordinary election of councillors for an area divided into wards;*
- (e) [repealed].*

[s17] What is the effect of a constitutional referendum?

17 *(1) (Binding decision) The decision made at a constitutional referendum binds the council until changed by a subsequent constitutional referendum.*

- (2) (By-election exception) However, such a decision does not apply to a by-election held after the constitutional referendum and before the next ordinary election.*

A constitutional referendum could be held in conjunction with the 2020 elections. If electors approved the change to the way the Mayor is elected, that change will come into effect for the electoral term commencing from the following Council Election.

Where the Mayor is to be popularly elected, the Local Government Act stipulates all electors of the area are to be included in the electorate.

[s282] Election of mayor

282 *(1) The mayor of an area who is to be elected by the electors is to be elected by an electorate comprising all the electors for the area, even if the area is divided into wards.*

Schedule 10, Clause 4 of the Local Government (General) Regulation includes the following concerning constitutional referendums;

The following additional provisions apply to constitutional referendums and council polls under Part 3 of Chapter 4 of the Act:

- (a) if a council resolves to take a constitutional referendum or council poll, the general manager is to notify the Electoral Commission of the resolution within 21 days after the council makes the resolution,*

- (a1) *if a constitutional referendum or council poll is to be held in conjunction with an election of councillors, the general manager must (if he or she has not already done so) notify the Electoral Commission of the question to be asked at the referendum or poll no later than 12 noon on the nomination day for the election.*

Councillors should note if a referendum is held on this proposal, the decision is binding. That is, a referendum cannot be used as a survey result, which would then allow Council to give further consideration to such a proposition.

With regard to timelines, previous advice from the Electoral Commission of NSW included the following:

"16. Referenda and Polls

We have become aware through media cuttings that some Councils are still contemplating conducting a referendum and/or polls at the September Local Government Elections. We would greatly appreciate Councils sorting out whether or not they plan to conduct such referenda and polls by 30 April. It is important that the NSWEC has early advice as to whether a Council is likely to conduct such referenda and polls as this affects the costing of ballot paper production.

Whilst the NSWEC cannot provide legal advice we would be happy to look at any questions that you are proposing and give advice based on past practice."

It is noted that recent advice from the Electoral Commission has been that advice of a referendum is required three months out from the election, accordingly Council has until the end of May 2020 to make a determination.

At the previous Council elections, Orange City Council considered this proposal. The wording of the referendum question posed at that election, by Orange, was:

"The Mayor of Orange is currently elected each year by the 12 Councillors. Do you approve of the direct election of the Mayor by the voters of Orange, for a four year term?"

Should Council wish to proceed with a referendum, then consideration of the wording of the question is required.

The Office of Local Government released a Circular to Councils in 2011 concerning constitutional referendums (Circular 11-30) which provides advice for Councils; this is provided at **Attachment 1** for Councillors' information.

The Local Government NSW website advises that there are 33 directly elected Mayors in NSW, out of 128 Councils, **Attachment 2**.

Community Research - Election of the Mayor

In accordance with Council's request to undertake a survey, Council commissioned Micromex Research to undertake a telephone survey during the period 28 - 30 March 2019. A total of 213 interviews were conducted which provides a maximum sampling error of plus or minus 6.7% at 95% confidence. This means for example that an answer "yes" (50%) to a question could vary from 43% to 57%. A copy of the survey result is at **Attachment 3**.

The key findings of the survey were:

- "1. 71% of residents were interested in a Mayor elected by voters;
2. Support for this option declined following the provision of further information around process and cost, with 57% supportive of holding a referendum to determine community support for a popularly elected Mayor."

For and Against

When Dubbo City Council gave consideration to the question of a popularly elected Mayor (by electors) the Council produced a list of for and against points after enquiring of other Councils who have undertaken similar exercises. This list is provided at **Attachment 4**

A factor in the debate around a Popularly Elected Mayor has been concern at the prior practice of having annual Mayoral elections by the Councillor cohort. This has been partly addressed by recent legislative change which has put in place two year Mayoral terms.

Section 230 of the Local Government Act reads as follows:

230 For what period is a mayor elected?

(1) A mayor elected by the councillors holds the office of mayor for 2 years, subject to this Act.

(2) A mayor elected by the electors holds the office of mayor for 4 years, subject to this Act.

(3) The office of mayor:

(a) commences on the day the person elected to the office is declared to be so elected, and

(b) becomes vacant when the person's successor is declared to be elected to the office, or on the occurrence of a casual vacancy in the office.

(4) A person elected to fill a casual vacancy in the office of mayor holds the office for the balance of the predecessor's term.

Timeline

If Councillors chose to pursue the option of a popularly elected Mayor (by the electors), a report would come back to Council within three months on the proposed wording of the referendum question for referral to the Electoral Commission. This would ensure more than adequate time would be available to organise for the matter to be considered at the September 2020 election.

Councillors should note if a referendum is held on the proposal, the decision is binding. That is, a referendum cannot be used as a survey result, which would then allow Council to give further consideration to such a proposition.

Options

Council could give consideration to the following options:

1. That the report be noted and no further action be taken at this time;
2. That the proposition for altering the method of electing the Mayor be further explored,

with a report to come back to Council on the proposed wording of the referendum question.

Financial Implications: The NSW Electoral Commission has indicated in 2017 that the additional cost for a referendum, held with a general election, would be approximately 10% on the normal election fee. This is currently estimated to be around \$28,000.

If the Referendum was carried, future Council elections would then have two ballot papers to fill in; one to elect the eight Councillors and one to select the popularly elected Mayor. This would result in an additional cost for the Local Government Election.

Bathurst Community Strategic Plan - Objectives and Strategies

- Objective 6: Community leadership and collaboration Strategy 6.1

Community Engagement

- Consult To obtain public feedback on alternatives and/or decisions

Yours faithfully



D J Sherley
GENERAL MANAGER

COUNCILLORS/ DELEGATES REPORTS - ATTACHMENTS

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

17 JULY 2019

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD IN
COUNCIL CHAMBER ON TUESDAY 11 JUNE 2019**

PRESENT: Jack Lynch, Angus Cooke, Natalia Burgess, Matilda Whittaker, Gabrielle Boshier, Mathew Bignell, Taylor Kessey, Madeline Siemsen, Lydia Nichols, Faith Pescud

IN ATTENDANCE: Dianne Jarman (Youth Development & Community Events Officer), Erin Trevor-Jones (Bathurst Regional Council), Nicholas Murphy (Senior Strategic Planner), Janet Bingham (Manager Strategic Planning), Mayor Graeme Hanger.

1. APOLOGIES

Nil

2. ADOPTION OF PREVIOUS MINUTES

RESOLVED that previous minutes of Tuesday 2 April 2019 be accepted.

Moved: Jack Lynch

Seconded: Matilda Whittaker

3. GUEST SPEAKER NICK MURPHY, BATHURST REGIONAL COUNCIL

Nicholas Murphy (Senior Strategic Planner) and Janet Bingham (Manager Strategic Planning) were in attendance. It was explained that they are currently carrying out consultation for 2039 future planning.

- Discussed strategic planning for the future and how Bathurst is growing. Youth Council described Bathurst as perfect balance, perfect lifestyle.
- Youth Council were asked how they would describe the characteristics of the Bathurst region today in 2019. Responses highlighted the country feel, not like being in a city.
- Discussed the challenges for managing how the Bathurst region is growing, including areas such as education, health, sport and recreation.

Nicholas and Janet left the meeting.

Mayor Graeme Hanger attended meeting to congratulate the Youth Council 2018/2019 on their efforts and achievements over the past 12 months. Mayor Hanger then left the meeting.

4. 2018/2019 YOUTH COUNCIL FEEDBACK

The Youth Council completed an anonymous Feedback Form to give open and honest feedback about their experience as a Youth Councillor. Youth Councillors were asked give suggestions on how Council could improve the Youth Council and what elements they enjoyed about process.

Feedback and suggestions were then discussed verbally.

5. GENERAL BUSINESS

- Future event suggestions:
 - Graffiti removal day

This is page 1 of 2 pages of the Minutes of the **Bathurst Regional Youth Council** meeting held on Tuesday 11 June 2019.

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD IN
COUNCIL CHAMBER ON TUESDAY 11 JUNE 2019**

- How To Adult workshops – run again and could include a young, local, successful business person
- Recruitment for 2019/20 Youth Council – applications close tomorrow
- Bowman Dental Groove & Grill – will be held Sunday 14 July 2019. Discussion on promotion and sharing the event post through social media.

6. NEXT MEETING – TUESDAY 2 JULY 2019

The next meeting will be held Tuesday 2 July 2019 at 11:15am. This will be the first meeting of the 2019/2020 Youth Council.

7. MEETING CLOSE

There being no further business, the meeting closed at 2.00pm.



**MINUTES OF COMMUNITY SAFETY COMMITTEE
MEETING HELD ON THURSDAY 27 JUNE 2019 AT
11:00AM**

MEMBERS PRESENT: Katie Ashley (Bathurst Community Corrections), David Bull (community member), Inspector David Abercrombie (Chifley Police District), Jean Fell (Neighbourhood Centre), Robert Taylor (Bathurst Liquor Accord), Simone Thackray (Charles Sturt University), Cr Jacqui Rudge, Cr Ian North.

IN ATTENDANCE: Erin Trevor-Jones (Community Development Team Leader, Bathurst Regional Council)

1. **APOLOGIES:** Rachael Eldridge (TAFE NSW), Senior Constable Sue Rose (Chifley Police District), Stephen Harper (Bathurst Business Chamber)

2. **MINUTES FROM THE PREVIOUS MEETING HELD ON 28 MARCH 2019.**

One amendment to previous minutes required:

White Ribbon Day – will be held Friday 22 November 2019, rather than 21 November 2019

RESOLVED that the minutes of the meeting held 28 March be accepted.

MOVED: David Bull

SECONDED: David Abercrombie

3. **UPDATE ON ADOPTION OF BATHURST COMMUNITY SAFETY PLAN 2019-2023**

Bathurst Community Safety Plan was adopted by Council on 19 June 2019, following a 28-day public exhibition period.

The Bathurst Community Safety Plan 2019-2023 will now be forwarded to the Department of Justice for endorsement as a Safer Community Compact. This will allow Council to apply for funding as it becomes available.

4. **INITIAL PLANNING – ROLLOUT OF STRATEGIES AND CAMPAIGNS**

Following the adoption of the Community Safety Plan 2019-2023, the Community Safety Committee will now begin developing actions to address the identified objectives and strategies.

The committee have a budget of \$10,000 for the 2019/20 year to implement strategies and campaigns.

The Committee discussed Strategies listed under individual crime types included in the Plan and prioritised each in accordance with the following:

- Priority 1: aim to address within the next 12 months

This is page 1 of the Minutes of the Community Safety Committee Meeting held on Thursday 27 June 2019

CHAIRPERSON

SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE
MEETING HELD ON THURSDAY 27 JUNE 2019 AT
11:00AM**

- Priority 2: aim to address within 2.5 years
- Priority 3: aim to address by the end of the current Plan

Malicious damage to property

- The Committee feel this crime type could be incorporated in the rollout of the CBD CCTV scheme
- The Committee agreed on the following priorities:
 - Strategy 1.1 – Priority 1
 - Strategy 1.2 – Priority 2
 - Strategy 1.3 – Priority 3

Steal from motor vehicle

- Higher incidence in warmer months (September/October onwards)
- Constant reminder to the community is required – possibly through radio and social media.
- Free community announcements may be a way of increasing awareness
- Committee identified that signage in car parks may be beneficial as people become complacent. Could shop owners get on board and support installation of signs.
- Print reminders to lock vehicles on shopping bags. Approach local shop owners such as Bernardis.
- The Committee agreed on the following priority:
 - Strategy 2.1 – Priority 1

Non-domestic violence related assault

- Recent increase in the crime through schools, however other non-domestic violence related assault is stable / dropping slightly.
- Incidence of non-domestic violence related assault in the area surrounding Bathurst Base Hospital is likely to be associated with methadone clinics.
- Discussed building a partnership between Council and the Liquor Accord to increase promotion through hotels. Could include campaign information on rolling screens as well as displaying posters. Present ideas to Liquor Accord for approval, then distribute to hotels.
- Promote “respectful behaviour” through Kelso Community Hub, PCYC and Aboriginal Community Liaison Officer Percy Raveneau. Inspector David Abercrombie to request Percy and/or PCYC to attend next Committee meeting to discuss current programs operating.
- Committee also discussed possibility of inviting Aboriginal Land Council staff to a Committee meeting to discuss campaign options.
- The Committee agreed on the following priorities:
 - Strategy 3.1 – Priority 1
 - Strategy 3.2 – Priority 2
 - Strategy 3.3 – Priority 3

This is page 2 of the Minutes of the Community Safety Committee Meeting held on Thursday 27 June 2019

CHAIRPERSON

SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE
MEETING HELD ON THURSDAY 27 JUNE 2019 AT
11:00AM**

Break and enter dwelling

- Committee discussed the need to target elderly due to their vulnerability to this crime – visiting appropriate groups such as CPSA, Probus. Committee will deliver presentations on importance of locking your home at all times. Inspector David Abercrombie confirmed that the Police are able to attend. Senior Constable Sue Rose already has some involvement in this so collaboration is welcomed.
- Include reminder in Ratepayer's Newsletter.
- Reminder in summer to lock doors and windows is important as people often have their houses open for ventilation.
- Increase in mid-week break and enters – targeting working people. Committee felt an awareness campaign through social media would be most beneficial to this demographic.
- The Committee agreed on the following priorities:
 - Strategy 4.1 – Priority 3
 - Strategy 4.2 – Priority 3

Fraud

- Many fraud offences go unreported as people are often embarrassed.
- There is a need to raise general community awareness about fraud and what actions constitute fraud.
- Elderly are often targeted – could deliver information to this demographic with break and enter dwelling presentations.
- General community often victims of credit card and telephone scams.
- Regular column in Ratepayer's Newsletter regarding community safety – focus on different crime each quarter.
- The Committee agreed on the following priority:
 - Strategy 5.1, 5.2, 5.3, 5.4. 5.5 – Priority 1

Drug offences

- Inspector David Abercrombie spoke about a drug forum which he was previously involved in at Temora. Involved Police, health, drug and alcohol partners. 300 community members in attendance.
- Lyndon outreach attends Bathurst Community Corrections
- Inspector David Abercrombie spoke about Bathurst compared to other towns and indicated drug offences are not overly high in this region. Inspector David Abercrombie highlighted the difference between perceptions and reality. Offenders are often “visible” which results in a perception that the issue is worse than what it actually is. For example, when ice became available there was a perception that drug issues worsened. However, the volume of drug users has not necessarily increased. Ice is very public and often there is violence involved in the associated crimes.

This is page 3 of the Minutes of the Community Safety Committee Meeting held on Thursday 27 June 2019

CHAIRPERSON

SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE
MEETING HELD ON THURSDAY 27 JUNE 2019 AT
11:00AM**

- The Committee agreed to initially focus on gathering information about what programs are already in place in the Bathurst region to ensure strategies are not duplicated. It was suggested to involve Senior Constable Sue Rose, PCYC (Acting Sergeant Scott Bowden and Senior Constable Ricky Bowden), as well as Drug & Alcohol Services in this process.

Following a discussion of all offences, the Committee nominated their highest priorities as:

- Fraud
- Drugs – as it is believed that drugs lead to other offences

GENERAL BUSINESS

- Council's Social Planning & Community Development Officer position – this role has been advertised twice however recruitment was unsuccessful. Council considers it essential to have the right person in this role. Erin Trevor-Jones will continue coordinating the Community Safety Committee until the role is filled.
- Chifley Police District are hosting *Coffee with a Cop* on Wednesday 17 July at 10:00am at the Coach House Café. All community members are invited to attend. RSVP to Senior Constable Sue Rose on 6332 8669 or email rose1sue@police.nsw.gov.au.

5. NEXT MEETING

The next meeting will be held Thursday 25 July 2019 at 11:30am at Council Chamber, Civic Centre.

There being no further business, the meeting closed at 12:05pm