

29 May 2019

His Worship the Mayor & Councillors

**Notice of Ordinary Meeting of Bathurst Regional Council - Wednesday, 5 June 2019**

I have to advise that an **Ordinary Meeting** of Bathurst Regional Council will be held in the Council Chambers on Wednesday, 5 June 2019 commencing at approximately 6.15 pm (or immediately following the conclusion of the Policy Committee).



D J Sherley  
**GENERAL MANAGER**

## **BUSINESS AGENDA**

### **ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE**

**TO BE HELD ON WEDNESDAY, 5 JUNE 2019**

**1. 6:15 PM - MEETING COMMENCES**

**2. APOLOGIES**

**3. DECLARATION OF INTEREST**

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

**4. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

\* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT

\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

\* DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT

**5. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**Recommendation:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005,:

- 1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
- 2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.

3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

**\* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	ELECTRICITY PROCUREMENT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	KELSO COMMUNITY HUB - HOUSING PLUS - HIRE AGREEMENT	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

**6. RESOLVE INTO OPEN COUNCIL**

**7. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

**8. MEETING CLOSE**

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES'  
REPORT**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

5 JUNE 2019

## **1 THEO BARKER LECTURE (20.00123)**

**Recommendation:** That Council co-host/sponsor the Theo Barker Lecture as outlined in this report.

**Report:** Council has been approached by the Bathurst District Historical Society to co-host (sponsor) the Theo Barker Lecture.

The Theo Barker Lecture is presented in memory of Theo Barker, a much loved and respected member of the Bathurst community, who passed away in 2003. Theo was Bathurst's historian, the author of many publications and a popular speaker on the community's history. The memorial lecture is held every two years and is recognised both within and beyond Bathurst as a significant event, one that is both scholarly in its content and popular in its presentation. This is in keeping with Theo Barker's personal philosophy as an historian and educator.

The 2019 lecture will be the eighth Theo Barker Memorial Lecture, the first being presented in 2005 by Dr Edward Duyker, historian of French scientific exploration, who spoke on his own travels as a research historian. Dr Pamela Freeman presented the second lecture in 2007 on the subject of researching and writing the story of young Mary MacKillop for juvenile readers. Professor Peter Stanley, National Museum of Australia, offered the lecture in 2009 and spoke on his research on criminal and larrikin behaviour in the AIF in World War I. Associate Professor Penny Russell, University of Sydney, offered the 2011 lecture, on the topic of social manners in colonial Australia. In 2013 the lecture was presented by Dr Andrew Pike OAM, film historian, on representation of women of the bush in early Australian cinema. The 2015 lecture was presented by Professor Grace Karskens on the social history of early Hawkesbury settlers. The most recent lecture in the series, held in 2017 in association with the Bathurst Memorial Entertainment Centre, was presented by Ms Rachel Coopes and told of her work then underway in developing a history-themed play set in Bathurst.

The invited speaker for the 2019 lecture is Ms Barbara Hickson, recently retired Bathurst Regional Council Heritage Advisor.

In the past the lecture has been co-hosted by Charles Sturt University. CSU has recently advised the Bathurst District Historical Society that they are no longer able to co-host the lecture into the future.

It is estimated that the cost to Council to support the lecture would be in the order of up to \$3,000 per lecture. These costs would support venue and catering costs to run each event. This level of support can be funded from within Council's existing heritage promotion/seminar budgets.

The ongoing presentation of the lecture supports the objectives of the Bathurst Region Heritage Plan 2017-2020 and it is recommended that Council co-host/sponsor the lecture into the future.

**Financial Implications:** The cost to Council to co-host/sponsor the Theo Barker lecture is estimated at up to \$3,000 and can be funded from within Council's existing heritage promotion/seminar budgets.

## **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.2, 1.3
- Objective 6: Community leadership and collaboration Strategy 6.1

## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

**2 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE  
(11.00005 and 16.00007)**

**Recommendation:** That the information be noted.

**Report:** The following item has been included in the confidential section of the business paper for Council's consideration:

**1. ELECTRICITY PROCUREMENT**

This report relates to the electricity procurement tender being co-ordinated through CENTROC.

**Financial Implications:** There are no financial implications resulting from this report.

**Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 6: Community leadership and collaboration Strategy 6.4

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

Yours faithfully



N Southorn  
**DIRECTOR**  
**ENVIRONMENTAL, PLANNING & BUILDING SERVICES**

## **DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

5 JUNE 2019



**1 ITEMS INCLUDED IN CONFIDENTIAL COMMITTEE OF THE WHOLE  
(11.00005, 09.00026)**

**Recommendation:** That the information be noted.

**Report: 1 KELSO COMMUNITY HUB - HOUSING PLUS - HIRE AGREEMENT  
(09.00026)**

This report relates to a request for a twelve (12) month hire agreement with Housing Plus for their use of the Kelso Community Hub.

**Financial Implications:** There are no financial implications resulting from this report.

**Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.3
- Objective 5: Community health, safety and well being Strategy 5.1

**Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

Yours faithfully



A Jones  
**DIRECTOR  
CORPORATE SERVICES & FINANCE**

## **DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT**

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

5 JUNE 2019

## **1 KELSO COMMUNITY HUB - REQUEST FOR DEVELOPER CONTRIBUTION FUNDS (09.00026, 16.00153)**

**Recommendation:** That Council approves funding of \$65,000 from Council's Developer Contributions Fund, to complete building the extension at Kelso Community Hub.

**Report:** In 2018, Council was successful in obtaining a grant under the Stronger Country Communities Fund, Round 1. A grant of \$150,000 was provided for refurbishment and extension to Kelso Community Hub.

The funding has assisted with the following capital upgrade:

- Upgrade of storage facilities (complete),
- Upgrade of kitchen in the existing hall (complete) and
- Building of new multi-purpose room.

It was anticipated that the cost to build the new multi-purpose building would be in the order of \$80,000 and these funds, from the grant, remain available for this purpose.

Further design consideration to provide additional undercover outdoor spaces, which adds value to the new multi-purpose room have resulted in a higher building quotation.

Following a call for quotations for the construction, the cost to complete the building is \$132,400, leaving a shortfall of \$64,700. Funding to complete the building to supplement the grant funding, to enable the completion of the project will be required. The use of 7.11 Developer Contribution Plan for Community Centres falls within guidelines for the use of the fund and funds are available for the purpose.

**Financial Implications:** To complete this project the cost is \$132,400 excluding GST with \$67,700 of the funding remaining from the Stronger Country Communities Fund, Round 1, to supplement the works. The balance of \$64,700 is recommended to be funded through the developer Contributions Plan.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.3
- Objective 5: Community health, safety and well being Strategy 5.1, 5.3

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

## **2 KELSO COMMUNITY HUB - HOUSING PLUS, OPPORTUNITY PATHWAYS PROGRAM (09.00026)**

**Recommendation:** That the information be noted.

**Report:** The Opportunity Pathways Program is a project funded by NSW Government Department of Family and Community Services. Service delivery is conducted by Housing Plus. Council has been approached by Housing Plus to offer the Program to the Bathurst area.

Opportunity Pathways supports social housing clients and their household members to access practical and financial assistance, training and work opportunities to help them prepare for employment, find a job, work more hours or improve their employment options. Housing Plus will also assist clients to achieve greater housing independence.

Opportunity Pathways can offer different types of support such as; training, Workshops, Coaching and mentoring, Case management, Work placements, Job placements, On-the-job support and Housing support.

Housing Plus has approached Council with regards to forming an agreement to occupy Kelso Community Hub to provide the Opportunity Pathways Program and work alongside other service providers at the Hub. The extension to the premises will provide additional space available for an increase in outreach service provision. Housing Plus will offer their program on a full-time five-day weekly basis.

Initially, Housing Plus will operate from Kelso Community Hub for a 12 month period, with a review for future occupancy.

The expansion of service provision would enhance the operations of Kelso Community Hub.

**Financial Implications:** There is a separate report from the Director of Corporate Services & Finance which details the financial implications.

### **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.3
- Objective 5: Community health, safety and well being Strategy 5.1

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

### 3 AUTUMN COLOURS 2019 (23.00060)

**Recommendation:** That the information be noted.

**Report:** Since 1998 the Bathurst Visitor Information Centre has been collating a diverse array of tours, events and activities that occur between March and May. These have been grouped and promoted under the general banner of the 'Autumn Colours' program, which also includes Heritage Week. In 2018 it was decided to return the focus of the program exclusively to interpretation of Bathurst's heritage through a volunteer led program of tours, with all other general events promoted separately via BVIC's "What's On" guide. It was also decided to specifically target the community and local host/VFR markets in promotion of the events. This approach was successful and was replicated in 2019 with improved event marketing conducted by BVIC staff and all ticket sales made through BVIC's new online and in-Centre booking engine.

The result of this was that 2019 was the most successful year in the program's 21-year history, with the highest number of participants and highest average tour attendance rate.

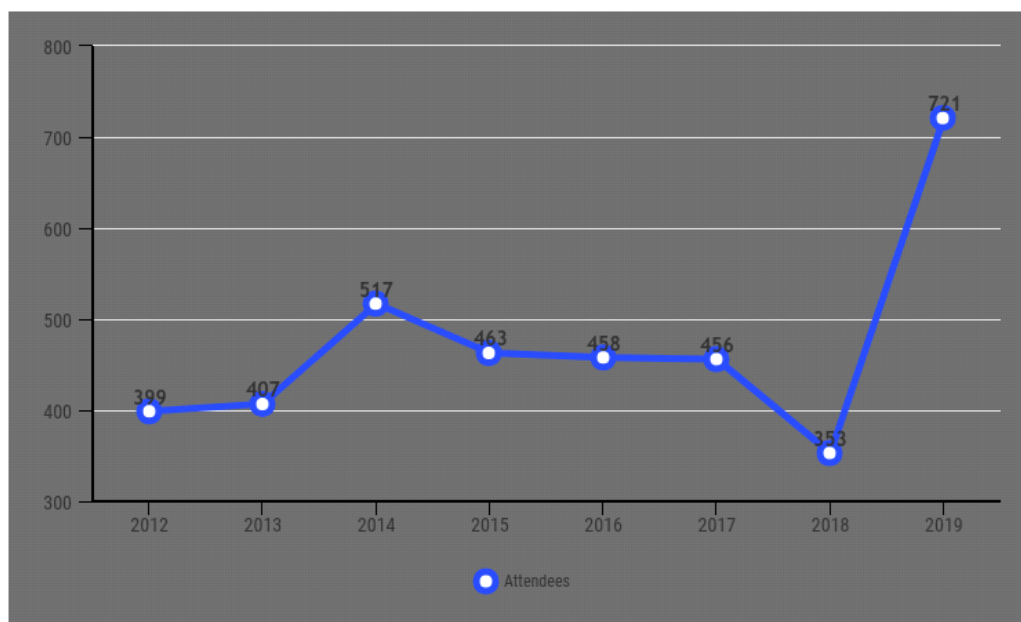
#### Volunteer Led Tours

The tour program comprised an eight-week period with a total of 28 special tours against the 14 offered in 2018. Total attendance across all tours was 721, more than double the total of 351 attendees recorded in 2018. The average tour group size rose from 25.2 to 25.8. No scheduled tours were cancelled due to low numbers and volunteer leaders reported that they were extremely pleased with the high average size and overall reduction in their required commitment of time. Two additional tours had to be added to meet demand with several tours fully booked.

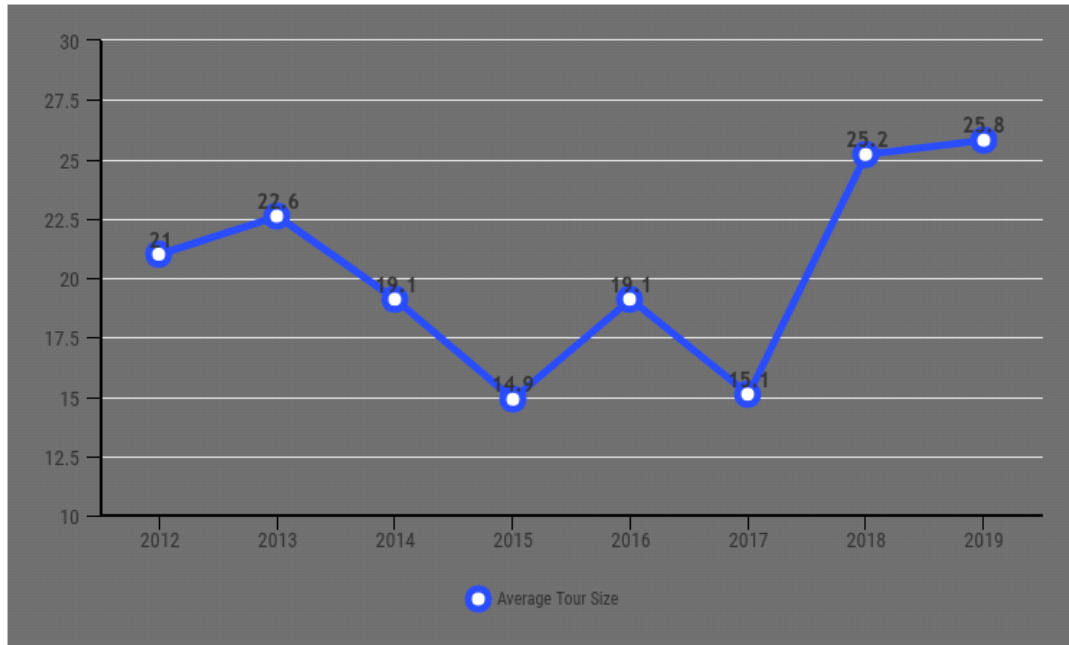
## Autumn Colours Tours



### 2012-2019 Attendance



## 2012-2019 Average Tour Size



As in previous years, tour attendees in 2019 were predominantly locals, with 90% of all attendees registering their home postcode as 2795. This demonstrated the soundness of the marketing approach taken and the enduring strength of the program to the Bathurst community. Visitor satisfaction as reported by tour leaders was high on all activities.

### **Marketing and Promotion**

A printed program of all heritage tours was designed and produced for 2019 which also included information on Heritage Week and the Bathurst Heritage Trades Trail. This program maintained the focus upon the heritage tours. Cost of production was equivalent to 2018 and well below previous years.

All events were promoted via the tourism website and ticketed via BVIC's online booking engine, Bookeasy. Staff at BVIC also facilitated bookings to visitors to the Centre and via telephone. All tours were promoted to local target audiences via Facebook and Twitter with boosted posts and direct links to the ticketing site. Council's tourism website saw an increase of 86.6% in total users and 125.4% in total pageviews to a record high of 75,382 over the period of the Autumn Colours Program. Total VisitBathurst NSW Facebook impressions over the period of the program were 1,530,955 with an increase in total engagement of 33.2% against the previous period. Online promotion was supported by a local radio campaign that ran from mid-March to mid-May.

Members of the Heritage Working Party, Bathurst District Historical Society, Family History Group and other volunteers involved with Heritage week events and the Heritage Trades Trail were recognised at a function on Friday 31 May.

**Financial Implications:** Funding for this item is contained within existing budgets.

## **Bathurst Community Strategic Plan - Objectives and Strategies**

- Objective 1: Our sense of place and identity Strategy 1.3
- Objective 2: A smart and vibrant economy Strategy 2.6

## **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

#### **4 AUSTRALIAN FOSSIL AND MINERAL MUSEUM - LOAN OF ALBERT CHAPMAN COLLECTION FROM AUSTRALIAN MUSEUM (21.00106)**

**Recommendation:** That the information be noted.

**Report:** The Australian Museum has agreed to loan a significant proportion of the renowned Albert Chapman mineral collection to the Australian Fossil and Mineral Museum (AFMM) from June 2019. The collection will be housed at AFMM, and when displayed alongside The Somerville Collection, it will be the largest and most significant minerals exhibition in Australia.

The Australian Museum are currently implementing major capital works (Project Discover), the first phase of their Master Plan to significantly increase public floor space for exhibitions.

#### **Background to The Chapman Collection**

The Albert Chapman mineral collection was purchased by the New South Wales Government in 1988 originally housed in the *Earth Exchange* then later transferred to the care of the Australian Museum where it was first displayed in 1996.

Albert Chapman was born in Mackay, Queensland in 1912. Albert's father an amateur naturalist encouraged him to collect minerals. From the age of 12 Albert began collecting rocks around Sydney particularly around the Parramatta River where he lived. He trained as a cabinetmaker and carpenter, however collecting and trading minerals was the 'hobby' that dominated his life.

Specimens collected from the mines of Broken Hill enabled him to travel overseas and trade with collectors and museums in Europe and America, to further build his collection. Albert was a founding member of the Mineralogical Society of NSW and assisted Australian museums in acquiring important specimens. His advice on mineral specimens was sought after by professional and amateur collectors.

Warren Somerville first met Albert whilst studying Geology at Macquarie University in the 1970's. As a mentor, Albert taught Warren the skills to build a world-class collection and how to source high-quality specimens which resulted in a lasting collaboration. Warren bought the first of his finest specimens from Albert, with some now on permanent display in the AFMM.

It is fitting that the Albert Chapman Collection will be on display along side The Somerville Collection on its first tour outside the Australian Museum. Both collections are renowned worldwide for their mineralogical diversity, crystal perfection, aesthetic appeal and high Australian content. Bringing these collections together in Bathurst continues to strengthen the Australian Fossil and Mineral Museum's relationship with the Australian Museum and provides a world class draw card to Bathurst.

The exhibition will be opened with a Mayoral Reception on Friday 7 June 2019, 5pm with a Community Day on Saturday 8 June 2019 at the museum to encourage locals to come and see the new exhibit. The Chapman Collection will remain at the Australian Fossil and Mineral Museum until May 2021.

**Financial Implications:** Funding for this item is contained within existing budgets.

#### **Bathurst Community Strategic Plan - Objectives and Strategies**



- Objective 1: Our sense of place and identity Strategy 1.3
- Objective 2: A smart and vibrant economy Strategy 2.6
- Objective 5: Community health, safety and well being Strategy 5.2

### **Community Engagement**

- Inform To provide the public with balanced and objective information to help them understand the problem, alternatives opportunities and/or solutions.

Yours faithfully



Alan Cattermole  
**DIRECTOR**  
**CULTURAL & COMMUNITY SERVICES**