

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

11 March 2020

His Worship the Mayor & Councillors

Notice of Ordinary Meeting of Bathurst Regional Council – Wednesday 18 March 2020

I have to advise that an Ordinary Meeting of Bathurst Regional Council will be held in the Council Chambers on Wednesday 18 March 2020 commencing at 6:00 pm or immediately following the conclusion of the Public Forum session.

Public Forum will be held from 6.00 pm where there will be an opportunity for members of the public to raise matters with Council.



D J Sherley
GENERAL MANAGER

**MINUTES OF
ORDINARY MEETING OF BATHURST REGIONAL COUNCIL
TO BE HELD ON Wednesday 18 March 2020**

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1. PUBLIC FORUM

MINUTE

M.Hollis - Work Sites - Spoke to work sites of contractors and equipment left around. Does Council monitor these?

Director Engineering Services - Council will review sites and talk to the contractors.

K. Brumby - WFPA - Spoke to village matters at Wattle Flat, noting village vision and priorities. Also spoke to community groups, newsletters etc and life in the village. Still awaiting mobile phone access, internet is a lot better. Spoke to roadworks needed eg final section of Limekilms road. Village improvements are occurring eg multi - purpose courts. Town reservoir was cleared and Heritage Trust Land Manager has obtained funds. Unfortunately Bronze Thong has been cancelled due to Covid- 19 situation. Ready as a village to take on new challenges and spoke to desire for new projects.

J. Gray - Water Matters - Spoke to various matters including use of recycled waters and storm water harvesting. Noted delivery Timetables for projects proposed and the approach of day zero, is there an alternative plan. Referred to possible systems that may be available and use of temporary pipes.

Director Engineering Services - Advised of actions being taken.

B. Besley - 136 Howick Street Stormwater - Spoke to responsibility of ratepayers concerning stormwater and is questioning obligation to install to roadway. Noted problems with surrounding houses and blocked stormwater pipes. Feels Council should pay for the works. Then raised power pole cost issues.

Director Engineering Services - Spoke to legislative requirements on owners to deal with stormwater.

D. Finlay 368 Howick Street - Watering Carrington Park - Spoke to helpfulness of Council administration. Today drove past Carrington park and sprinklers were on during the middle of the day, could this be reviewed.

Director Engineering Services - Spoke to current adopted standards, will review.

J. Cheatham- CSU and Multi Cultural Service Centre - Spoke to events still occurring online, hope people get involved and to talk about the Corona virus. A number of other events have unfortunately been cancelled. What capacity is there for Council to help disadvantaged and old persons.

General Manager - Noted Council does not have capacity, this would normally be State and Federal agencies.

S. Driver - Russell Street - Spoke to operations of community J.P desk service. Could Council promote. Then raised concerns regarding Russell and Stewart Street intersection. There is a dangerous trip hazard. Individuals are not getting any response from RMS. Could Council follow this up?

Director Engineering Services - Staff have raised with RMS.

Flagstaff at river - Flag is left up but is not floodlit, can this be reviewed?

Director Engineering Services - Will review this matter.

Residents at lower end of Keppel Street are concerned about developments down there, please ensure matter is handled transparently.

Director Environmental Planning Building Services - Council does not have a live DA for 23 Keppel Street at this time. Council will ensure it is transparent.

I. Pearson - Ratepayer - Thanked Council for Mayoral reception for Architects conference and assistance from Council with the conference. Commended Cr Morse concerning demolition by neglect and tabled a relevant report on this matter. Attendees at the conference spoke highly of the heritage buildings in Bathurst.

E. Williams - Russell/ Manilla/ Keppel Street - Concerning petition that has been circulated in the area. People signed but didn't know what they signed, would like to see a copy of the documents. The developer is not being transparent.

Director Environmental Planning Building Services - This is not a Council petition, it was conducted by a member of the public. It related to a lane-way. Documents can be made available.

I. Hancock - Chair BRAC - Thanked staff for the invitation to view the new rail museum. It is a credit and congratulations to all.

G. Crisp - Congratulated Councillors on arrangements for the Corona virus. Why have similar arrangements not been made for front line staff, spoke to distances suggested. Then referred to impacts on businesses of the virus and suggested Council reduce rates on businesses and fund it by reducing Councillors allowances by 50%, also cut Councillor expenses by \$100k, reduce General Managers salary by \$100k and Department heads by \$50k. Further take \$100k from staff travel expenses. Service will not be impacted by these measures. Also find an additional \$150K in next years budget.

2. MEETING COMMENCES

MINUTE

Meeting commenced at 6.00pm.

Present: Cr W Aubin, Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Rudge

2.1. RECORDING OF MEETING COUNCIL

3. PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

4. APOLOGIES

MINUTE

MOVED: Cr I North SECONDED: Cr A Christian

RESOLVED:

Nil

5. MINUTES

5.1. Confirmation of Minutes

File No: 11.00005-15

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 19 February 2020 be adopted.

REPORT:

The Minutes of the Ordinary Meeting of Bathurst Regional Council held on 19 February 2020 are **attached**.

FINANCIAL IMPLICATIONS:

N/A

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. 190220 Ordinary Minutes [5.1.1 - 11 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-48

MOVED: Cr W Aubin SECONDED: Cr J Jennings

RESOLVED:

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 19 February 2020 be adopted.

6. DECLARATION OF INTEREST

MINUTE

RESOLUTION NUMBER: ORD2020-49

MOVED: Cr J Rudge SECONDED: Cr I North

RESOLVED: That the Declaration of Interest be noted.

Cr Fry declared a non-pecuniary interest in item 1 of the DES Report.

Cr North declared a non-pecuniary interest in item 1 of the DES Report

7. MAYORAL MINUTE

8. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS

DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICE'S REPORT

The following reports are presented for Council's consideration.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Neil Southorn', followed by a small red dot.

Neil Southorn
**DIRECTOR
ENVIRONMENTAL, PLANNING AND BUILDING SERVICES**

8.1.1. SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

File No: 03.00053

RECOMMENDATION:

That the information be noted.

REPORT:

Section 4.15 of the Environmental Planning and Assessment Act 1979 is provided below to assist Council in the assessment of Development Applications.

4.15 Evaluation (cf previous s 79C)

- (1) **Matters for consideration—general** In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application—
 - (a) the provisions of—
 - (i) any environmental planning instrument, and
 - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
 - (iii) any development control plan, and
 - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
 - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),
 - (v) (Repealed)

that apply to the land to which the development application relates,
 - (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
 - (c) the suitability of the site for the development,
 - (d) any submissions made in accordance with this Act or the regulations,
 - (e) the public interest
- (2) **Compliance with non-discretionary development standards—development other than complying development** If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority—
 - (a) is not entitled to take those standards into further consideration in determining

- the development application, and
- (b) must not refuse the application on the ground that the development does not comply with those standards, and
- (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards,

and the discretion of the consent authority under this section and section 4.16 is limited accordingly.

- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards—
 - (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 4.16 is not limited as referred to in that subsection, and
 - (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

Note. The application of non-discretionary development standards to complying development is dealt with in section 4.28(3) and (4).

- (3A) **Development control plans** If a development control plan contains provisions that relate to the development that is the subject of a development application, the consent authority—
 - (a) if those provisions set standards with respect to an aspect of the development and the development application complies with those standards—is not to require more onerous standards with respect to that aspect of the development, and
 - (b) if those provisions set standards with respect to an aspect of the development and the development application does not comply with those standards—is to be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development, and
 - (c) may consider those provisions only in connection with the assessment of that development application.

In this subsection, **standards** include performance criteria.

- (4) **Consent where an accreditation is in force** A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the *Building Code of Australia* if the building product or system is accredited in respect of that requirement in accordance with the regulations.
- (5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).
- (6) **Definitions** In this section—
 - (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided, respectively, pursuant to the grant of consent to a development application, and

- (b) ***non-discretionary development standards*** means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

MINUTE

RESOLUTION NUMBER: ORD2020-50

MOVED: Cr J Rudge SECONDED: Cr M Morse

RESOLVED:

That the information be noted.

8.1.2. GENERAL REPORT

File No: 03.00053

RECOMMENDATION:

That the information be noted.

REPORT:

The following reports are provided for Council's information.

- (a) Applications approved using authority delegated to the Director Environmental Planning & Building Services during February 2020 (**attachment 1**).
- (b) Applications refused during February 2020 (**attachment 2**).
- (c) Applications under assessment as at the date of compilation of this report (**attachment 3**).
- (d) Applications pending determination for greater than 40 days as at the date of compilation of this report (**attachment 4**).
- (e) Applications with variations to development standards under State Environmental Planning Policy No. 1 or Clause 4.6 of Bathurst Regional LEP 2014 approved in February 2020 (**attachment 5**).
- (f) No political disclosure statements have been received in relation to any "planning applications" being considered at this meeting.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 4: Enabling sustainable growth.

Strategy 4.6 Plan for, assess and regulate development activity.

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. DAs approved [8.1.2.1 - 2 pages]
2. DAs refused [8.1.2.2 - 1 page]
3. DAs pending [8.1.2.3 - 2 pages]
4. Over 40 days [8.1.2.4 - 1 page]
5. DA's Approved Under SEPP 1 [8.1.2.5 - 1 page]

MINUTE

RESOLUTION NUMBER: ORD2020-51

MOVED: Cr J Jennings SECONDED: Cr W Aubin

RESOLVED:

That the information be noted.

8.1.3. FOOTPATH DINING

File No: 20.00035

RECOMMENDATION:

That Council:

- (a) adopt the Footpath Restaurant Policy; and
 - (b) notify premises and businesses conducting footpath dining and provide a copy of the amended Policy.
-

REPORT:

Council at its Policy meeting on 2 October 2019 resolved:

“That Council:

- (a) place the draft amended Footpath Restaurant Policy on public exhibition for a period of 28 days;
- (b) notify premises and businesses conducting footpath dining of the draft amendment; and
- (c) note a further report will be provided to Council on the outcomes from the exhibition and notification process.

The amended Footpath Restaurant Policy was placed on public exhibition from 11 November to 10 December 2019. Two submissions were received through the “Your Say” portal and one written submission was received by mail. A copy of each submission is at **attachment 1** for Council’s reference.

The three submissions were generally supportive of the amendments to the Policy. A number of comments and suggestions were made which are addressed in the table below:

Submission comment	Council response	Policy response
Australian Standard 1428 sets out minimum access requirements for pedestrians and placement of furniture against the building façade would constitute barriers to wayfinding by the vision impaired	AS1428 and its requirements are acknowledged and appreciated. The policy requirement to place furniture against the building façade is primarily a response to parking arrangements in the Bathurst CBD which is predominantly angle parking. The risk of injury to café patrons or pedestrians is considerably higher if furniture is located near to the kerb.	No amendment to the Policy is recommended.

Sale or preparation of food and drinks in the approved footpath dining area be prohibited	Policy amendment recommended.	Insert "Clause 5.3.2 The approval for footpath dining does not permit the venue to prepare food or drinks in the permit area. Food preparation must be undertaken in accordance with the Food Act 2003 and associated regulation."
Signage to indicate no smoking in the dining area	Policy amendment recommended.	Insert "Clause 7.6.2 Council recommends that venues include "no smoking" signage in the approved dining area."
Storage of chairs or other furniture adjacent to approved dining area	Provided that the minimum width of unobstructed footpath is maintained, this is considered a minor issue.	No amendment to the Policy is recommended.
Presence of logos or branding on windbreaks and other furniture	Policy amendment recommended.	Insert "Clause 7.5.2 Photographs of wind breaks or other furniture items which display brands or logos must be included in an application for footpath dining. Approval for use of such items is at the discretion of Council which will consider the impact on visual amenity of the items."
Enforcement of policy breaches and advice of results of non-compliance	Any breach of Policy is managed in accordance with Council's Enforcement Policy. The details of specific enforcement actions taken by Council are not public information and therefore are not published. Only matters heard by the Local Court or other jurisdiction would be public record.	No amendment to the Policy is recommended.
Council Staff comment	There may be occasions where kerbside dining may be possible if the adjoining street does not have parking or a travel lane adjoining the footpath. An additional clause is proposed to accommodate this arrangement on merit.	New "Clause 5.2.2(d) Other location may be considered where there is no parking or moving vehicles adjoining the footpath."

CONCLUSION:

Council sought feedback on the amended Policy from businesses who hold current approvals for footpath dining, as well as the broader community. The submissions were

generally supportive of the Policy and its implementation. It is recommended that Council adopt the amended Policy (**attachment 2**) to support footpath dining in the city of Bathurst.

FINANCIAL IMPLICATIONS:

Fees are charged for footpath dining approval and use of the footpath and are detailed in Council's Revenue Policy. Adoption of the amended policy does not alter the applicable fees.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 2: A smart and vibrant economy.

Strategy 2.1 Support local business and industry.

Objective 4: Enabling sustainable growth.

Strategy 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility.

Objective 5: Community health, safety and well being.

Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.

COMMUNITY ENGAGEMENT:

02 **Consult** - to obtain public feedback on alternatives and/or decisions

ATTACHMENTS:

1. Submissions [8.1.3.1 - 6 pages]
2. Amended Policy [8.1.3.2 - 8 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-52

MOVED: Cr I North SECONDED: Cr A Christian

RESOLVED:

That Council:

- (a) amended clause 7.6.2 of the Draft Footpath Restaurant policy to read "Council requires that venues include "no smoking" signage in the approved dining area in accordance with the *Smoke-free Environment Act 2000*."
- (b) adopt the amended Footpath Restaurant Policy; and
- (c) notify the premises and businesses conducting footpath dining and provide a copy of the amended Policy.

8.1.4. BATHURST REGION HERITAGE REFERENCE GROUP

File No: 20.00123

RECOMMENDATION:

That the information be noted.

REPORT:

The Bathurst Region Heritage Reference Group met on 10 February 2020. The minutes of that groups' meeting are provided at **attachment 1**.

The group will meet next on 11 May 2020.

The key achievements from July 2019 to date for the plan include:

- 88 site visits undertaken as part of the Heritage Advisory Service and advice was provided on 50 Development Applications by Council's Heritage Advisor.
- Nominations for the 2020 Pillars of Bathurst have been finalised with plaques to be unveiled at Council's Proclamation Day event.
- Council's Strategic Planning are preparing Bathurst's Local Strategic Planning Statement. Public Consultation is anticipated to occur in April 2020.
- Council has engaged consultants to prepare the Bathurst Town Centre Masterplan. Public consultation is anticipated to commence in March 2020.
- The Rail Museum is nearing completion with a scheduled opening date in late February 2020.
- Council's Heritage Assistance Funds – the Local Heritage Fund, Main Street Fund and Interpretation Fund opened in February 2020 with applications accepted until 29 May 2020.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 1: Our sense of place and identity.

- Strategy 1.1 Respect, protect and promote the region's Aboriginal heritage assets.
- Strategy 1.2 Protect, enhance and promote the region's European heritage assets and character.
- Strategy 1.3 Enhance the cultural vitality of the region.
- Strategy 1.5 Promote good design in the built environment.

Objective 6: Community leadership and collaboration.

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Minutes of previous meeting [8.1.4.1 - 6 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-53

MOVED: Cr J Rudge SECONDED: Cr G Hanger

RESOLVED:

That the information be noted.

DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

The following reports are presented for Council's consideration.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Jones', written over a large, hand-drawn oval shape.

A Jones
**DIRECTOR
CORPORATE SERVICES AND FINANCE**

8.2.1. STATEMENT OF INVESTMENTS

File No: 16.00001

RECOMMENDATION:

That the information be noted.

REPORT:

\$75,180,000 was invested at 29 February 2020 in accordance with Council's investment policies, the Minister's Investment Order dated 12 January 2011, the Local Government Act 1993 and associated regulations. All investments have been reconciled with Council's general ledger and are listed below:

	<u>Rating</u>	<u>Balance</u>	<u>Average Return</u>
<u>Short Term 1 – 365 Days</u> (comprising Commercial Bills, Term Deposits, Debentures and Certificates of Deposits):			
National Australia Bank Limited	A1+	\$17,000,000.00	1.89%
AMP	A2	\$3,000,000.00	2.22%
Bank of Queensland Limited	A2	\$6,000,000.00	1.77%
IMB	A2	\$1,500,000.00	1.92%
Auswide Bank	A2	\$4,500,000.00	1.94%
Members Equity Bank	A2	\$2,500,000.00	1.59%
Maritime, Mining & Power Credit Union Ltd	ADI	\$9,000,000.00	2.15%
		\$43,500,000.00	1.94%
<u>Long Term > 365 Days</u> (comprising Commercial Bills, Term Deposits, Debentures and Bonds):			
<u>Floating Rate Term Deposits</u>			
CBA Deposit Plus	AA-	\$1,500,000.00	1.69%
CBA Deposit Plus 1	AA-	\$1,500,000.00	1.84%
CBA Deposit Plus 2	AA-	\$1,500,000.00	1.99%
Westpac Coupon Select	AA-	\$2,000,000.00	1.93%
Westpac Coupon	AA-	\$3,000,000.00	2.14%

Select 1			
Westpac Coupon	AA-	\$1,500,000.00	1.89%
Select 2			
Westpac Green	AA-	\$1,500,000.00	1.95%
Tailored Deposit			
Maritime Mining & Power Credit Union Ltd	ADI	<u>\$1,630,000.00</u>	<u>0.80%</u>
-	-	\$14,130,000.00	1.81%

Fixed, Negotiable & Tradeable Certificates of Deposits

AMP Fixed Rate	BBB+	\$1,000,000.00	2.99%
Greater Bank Ltd	BBB	<u>\$1,000,000.00</u>	<u>1.40%</u>
-	-	\$2,000,000.00	2.20%

Floating Rate

Notes

Commonwealth Bank of Aust.	AA-	\$1,000,000.00	1.77%
CBA Climate Bond	AA-	\$1,000,000.00	1.84%
Commonwealth Bank of Australia 2	AA-	\$500,000.00	1.84%
National Australia Bank	AA-	\$700,000.00	1.81%
HSBC Sydney	AA-	\$1,500,000.00	1.75%
Suncorp Metway	A+	\$1,000,000.00	2.10%
Rabobank	A+	\$1,000,000.00	2.40%
Macquarie Bank	A	\$1,000,000.00	1.99%
Macquarie Bank	A	\$1,000,000.00	1.67%
AMP	BBB+	\$1,000,000.00	1.97%
AMP	BBB+	\$1,000,000.00	2.23%
AMP	BBB+	\$1,100,000.00	1.97%
Bendigo & Adelaide Bank 3	BBB+	\$1,000,000.00	2.00%
Members Equity 3	BBB	\$750,000.00	2.16%
Newcastle Permanent	BBB	\$1,000,000.00	2.26%
Newcastle Permanent 3	BBB	<u>\$1,000,000.00</u>	<u>2.54%</u>
-	-	\$15,550,000.00	2.02%

Total Investments **\$75,180,000.00** **1.94%**

These funds were held as follows:

Reserves Total (includes unexpended loan funds)	\$23,093,500.00
Grants held for specific purposes	\$10,148,172.00
Section 7.11 Funds held for specific	\$41,713,723.00

purposes Unrestricted Investments	\$224,605.00	
Total Investments	<u>\$75,180,000.00</u>	
<u>Total Interest Revenue to 29 February 2020</u>	<u>\$1,081,683.40</u>	<u>1.94%</u>

FINANCIAL IMPLICATIONS:

N/A

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Investments 2020-2-29 pre-accrual [8.2.1.1 - 2 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-54

MOVED: Cr I North SECONDED: Cr W Aubin

RESOLVED:

That the information be noted.

8.2.2. MONTHLY REVIEW - 2019/2023 DELIVERY PLAN AND OPERATIONAL PLAN 2019/2020

File No: 16.00167

RECOMMENDATION:

That the information be noted.

REPORT:

Bathurst Regional Council has in place the Bathurst 2040 Community Strategic Plan which aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region. These directions are summarised as objectives and strategies in the Community Strategic Plan which was adopted by Council on 16 May 2018. The Plan is available for viewing at the council offices at 158 Russell Street or can be downloaded from the Public Documents section of Council's website, www.bathurst.nsw.gov.au/council/general-information/public-documents. A listing of the Objectives and Strategies from the Bathurst 2040 Community Strategic Plan can be found within the Plan commencing from page 22.

At **attachment 1** is an update of Council's progress towards achieving the Strategies and Objectives for the 2019-2023 Delivery Plan and the Annual Operational Plan 2019-2020.

The Local Government (General) Regulation 2005 has been amended by inserting clause 413A to make it the duty of the General Manager to give timely information to Councillors about any fines or penalty notices from agencies such as the Australian Taxation Office, the Roads and Maritime Services or the Environment Protection Authority, or where a court or tribunal makes a costs order against a council.

Fines or penalty notices this month - Refer to **attachment 1**.

FINANCIAL IMPLICATIONS:

N/A

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Operating Plan Review Feb 2020 [8.2.2.1 - 60 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-55

MOVED: Cr J Jennings SECONDED: Cr J Rudge

RESOLVED:

That the information be noted

8.2.3. SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY

File No: 18.00004

RECOMMENDATION:

That the information be noted and any additional expenditure be voted.

REPORT:

At **attachment 1** is a list of Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies granted by Council for the period ending 29 February 2020 including a report on annual Rental Subsidies granted by Council.

FINANCIAL IMPLICATIONS:

Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies are included in the current budget, which currently have a balance as follows:

Section 356:	\$ 4,621.27**
BMEC Community use:	\$ 0.00
Mount Panorama:	\$ 00.00

** The above amount includes donations already committed but not yet paid. After allowing for the committed donations the remaining balance is NIL.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 5: Community health, safety and well being.

Strategy 5.3 Help build resilient, inclusive communities.

Objective 6: Community leadership and collaboration.

Strategy 6.5 Be open and fair in our decisions and our dealings with people.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. 356 Council Report Feb 2020 [**8.2.3.1** - 3 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-56

MOVED: Cr M Morse SECONDED: Cr J Fry

RESOLVED:

That the information be noted and any additional expenditure be voted.

8.2.4. POWER OF ATTORNEY

File No: 11.00007

RECOMMENDATION:

That the information be noted.

REPORT:

That the General Manager's action in affixing the Power of Attorney to the following be noted.

- K Sense – 43 Sunbright Road – Lot 90 DP 125321 – Contract
- GA & KM Maskill-Downton – 6 Lockwood Rise – Lot 111 – DP 1258021 – Contract
- McShea Pty Ltd – 13 PJ Moodie Dr – Lot 14 1089964 – Lease
- D Drummond – 9 Windsock Way – Lot 270 DP 1162107 – Lease
- J & J Townsend – Rivulet Rd, Duramana – Lot 97 DP 755771 – Agreement
- K Martin – 12 Lockwood Rise – Lot 114 DP 1253021 – Contract
- H & T Beckers – 50 Sunbright Rd – Lot 29 DP 1253021 – Contract
- D Mulholland – 12 Wallace Way – Lot 70 DP 1253021 – Contract

General Items

- Nil

Linen Plan Release

- Nil

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 4: Enabling sustainable growth.

Strategy 4.6 Plan for, assess and regulate development activity.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

MINUTE

RESOLUTION NUMBER: ORD2020-57

MOVED: Cr W Aubin SECONDED: Cr J Fry

RESOLVED:

That the information be noted.

8.2.5. REQUEST FOR FINANCIAL ASSISTANCE - 2020 TRACTORTHON

File No: 18.00004

RECOMMENDATION:

That Council not provide financial assistance to the 2020 Tractorthon as Council's Section 356 Donation allocation has been fully committed.

REPORT:

Council is in receipt of a request from the Central West Charity Tractor Trek Group Incorporated seeking in-kind support from Council for their exclusive use of the Bathurst Sportsground for the 2020 Tractorthon. A copy of their request is provided at **attachment 1**.

The organisers of this event are seeking the exclusive use of the Bathurst Sportsground from 2 pm, Saturday 30 May to 2 pm, Sunday 31 May 2020, and have identified Little Wings as the primary beneficiary of the funds raised.

The venue hire charges, as per Council's adopted Revenue Policy for this event, are as follows:

- | | |
|-----------------------------------|---------|
| • Bathurst Sportsground | \$1,255 |
| • Changerooms | \$85 |
| • Canteen (per day) | \$51 |
| • Lighting (per hour if required) | \$27 |

Accordingly, the venue hire charges for this event amount to \$1,391 plus lighting hire if required.

The organisers have been requested to provide Council with the following information, however, at the time of preparing this report, had not been received.

- (a) A copy of their most recent report; and
- (b) Any information that demonstrates the economic benefit that this event will provide to the Bathurst region.

Once received, this information will be provided to Councillors under separate cover.

FINANCIAL IMPLICATIONS:

There are no financial implications arising from this report should Council resolve in accordance with the recommendations of this report. Should Council wish to support this request either in full, or in part, the amount of Council's support would be funded by an equivalent reduction in the annual ground maintenance budget for this facility.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 5: Community health, safety and well being.

Strategy 5.3 Help build resilient, inclusive communities.

Objective 6: Community leadership and collaboration.

Strategy 6.5 Be open and fair in our decisions and our dealings with people.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Request Tractorthon [8.2.5.1 - 1 page]

MINUTE

RESOLUTION NUMBER: ORD2020-58

MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED:

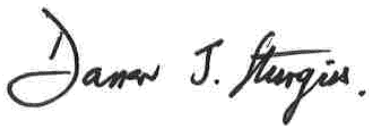
That:

1. Council provide financial assistance to the 2020 Tractorthon as follows.
 - (i) Venue hire fee \$1391
 - (ii) Lighting hire at \$27 per hour
2. Funding to be provided from the Bathurst Sportsground maintenance budget.

DIRECTOR ENGINEERING SERVICES' REPORT

The following reports are presented for Council's consideration.

Yours faithfully

A handwritten signature in black ink that reads "Darren J. Sturgiss." The signature is written in a cursive style with a prominent initial 'D'.

Darren Sturgiss
**DIRECTOR
ENGINEERING SERVICES**

8.3.1. DESIGN FOR ALEC LAMBERTON PARK

File No: 37.00681

RECOMMENDATION:

That Council adopt the amended concept design for the future development of Alec Lamberton Park, based on the recommendations contained within this report.

REPORT:

Council would be aware that on 4 July 2019, following standard procurement processes, a consultancy contract was awarded to dsb Landscape Architects to develop a full detailed design for the redevelopment of Alec Lamberton Park, formally land that was once utilised as a football facility / clubhouse by a local sports association. dsb Landscape Architects were required to prepare detailed design drawings, construction plans, specification documentation and tender estimate of costs for future tender and construction purposes. The various inclusions to be provided within the facility development design was governed by previous community involvement / input from the Alec Lamberton Field Masterplan Community Consultation Report developed by WRI, and Council's endorsement at its Ordinary Meeting held 15 May 2019.

DESIGN INCLUSIONS

For the information of Councillors, the following key elements / suggestions that were raised by the community for the future vision of Alec Lamberton Park have been included in the design brief, which the design consultant has incorporated: -

- Demolition of any existing infrastructure unable to be incorporated in the new development, including the existing clubhouse facility.
- Provision of two multi use rectangular sports fields with drainage, automatic irrigation control, and field lighting for training purposes. An electronic control system is also required for field lighting to administer multiuser group access and billing.
- Automatic irrigation for other softworks landscaping treatments throughout the site.
- Construction of an amenities building incorporating public toilets and change rooms.
- The provision of a multi-use function room / meeting room for community groups to be incorporated as part of the facility design.
- Incorporation of off-street parking, with lighting.
- Incorporation of passive recreation elements such as seating, shelter, tables, play equipment, general landscaping.
- Vegetation plantings throughout the site.
- Carparking requirements with lighting.
- Development of a passive open space site / arboretum with walking path network.
- The development of a landscape "Welcome to Bathurst Entrance Statement" feature within the verge area at the Lee / Littlebourne Street intersection. The

landscape entrance statement is to incorporate automatic irrigation to all plantings. The feature landscape statement is to complement the existing entrance statements along the Mid Western and Mitchell Highways, Bathurst.

At its Ordinary Meeting held 16 October 2019, a report was presented to Council with a recommendation to adopt the completed concept design, subject to any significant changes following a public exhibition period. At this meeting Council resolved to:-

1. Endorse the concept design prepared by dsb Landscape Architects and place the plan on public exhibition for 28 days
2. Upon closing of submission, the concept design be referred to a Working Party of Council for further consideration, and
3. A further report then be presented to Council for consideration of the design plan.

PUBLIC EXHIBITION OUTCOME

As part of their brief, dsb Landscape Architects were required to undertake community consultation to gauge the community's expectations of the concept design prior to proceeding with final design drawings.

The community consultation requirements that have been completed included the following: -

- Placed the draft design for Alec Lambertton Park on public exhibition for 28 days.
- Engage with all community interest groups that were involved within the initial consultation process about Alec Lambertton Park, including the White Rock Progress Association and the Scots School.
- Letter drop to the residential area of White Rock Road.
- Media awareness of the public exhibition process.
- Public survey via the Your Say Website.

The public exhibition period closed on Monday 18 November 2019.

During the exhibition period, 175 people visited the Your Say "Alec Lambertton concept design survey site", with 23 submissions being received. One respondent provided four submissions. In respect to 23 submissions received, 9 were from various sporting associations ranging from rugby union, cricket, rugby league, touch football, AFL and football. A further 12 submissions were received from a mixture of White Rock Road Progress Association members or residents of the White Rock area. One submission came from the Bathurst Heritage Network and with one other person providing a number of repeated submissions under Gold Country 21.

The feedback that has been received has all been very supportive about the proposed design. The key requests / comments that the community have provided within the received submissions, together with Staff comments concerning such requests, and recommended actions, are provided in the below table: -

COMMENT / RECOMMENDATION	STAFF COMMENT	RECOMMEND INCLUSION IN DESIGN
Tree Planting to be installed along Littlebourne Street	Has merit, however, is not part of Alec Lamberton Park development and would add significant cost to the project.	No. However this proposal will be included within separate masterplans relating to the City's treescapes and entrance plantings.
Second field should be bigger	Site layout and contours prevent a larger field to be constructed without moving one of the fields to the lower level of the property, splitting the passive and active areas, reducing the passive recreational space and adding considerable cost to the project.	No.
Request for public art, Bathurst youth engagement, special sports clinics, amusement infrastructure and imagination play	The inclusion for public art can be considered in future and should be treated separately under future public art policy processes. Sporting use for clinics etc is possible but through general hire / use requests for facility use as is the current arrangement. Playground facilities are proposed in this design.	No.
Identified fields for football	The Alec Lamberton Park facility is proposed as a multi-use facility for many sports codes, not just one particular sport.	Multi use sport fields already included in design.
Security style fencing, CCTV and closure of the park at night	It is proposed that Alec Lamberton Park will be frequently utilised throughout the year by sporting groups and friends of White Rock Progress Association, at various hours often after normal business hours. As with most all of Council's parks and facilities, such areas are not provided security fencing or locked at night. Significant additional construction and ongoing maintenance costs would be incurred to provide security style fencing in the design and to staff to appropriately open and close facilities.	No.
Consideration to ensuring field lighting covers the 2 sports fields, including the transition space between	It was intended that field lighting would cover the entire surface of both fields. However, clarification should be given to the design consultant to ensure	Yes.

fields	the transition is included.	
Lighting into passive areas	It is already a requirement of the design brief to include car park lighting, as well as shelter and BBQ lighting.	Yes.
Install footpaths linked to Littlebourne Street, Lee Street and White Rock Road	Has merit, however, is not part of Alec Lamberton Park development and would add significant cost to the project.	No. However, this proposal would be considered within other masterplans of Council.
Lighting of Lee and Littlebourne Street intersection	Has merit, however, is not part of Alec Lamberton Park development, is an RMS issue and would add significant cost to the project.	No.
Addition of a dog off leash area	Has not been a high priority of previous submissions from consultation and would add to the cost of this current plan. Other dog park sites are being considered within the eastern side of Bathurst.	No.
Hosting out of season football competitions	It is proposed that Alec Lamberton Park would be available for use / hire for a range of sporting codes on an annual basis.	Facility is not to be constructed or used for one specific sporting purpose.
Request for Storage Equipment	It is proposed that Alec Lamberton Park would be available for use / hire for a range of sporting codes on an annual basis.	No.
Lease of facility during seasonal use	It is proposed that Alec Lamberton Park would be available for use / hire for a range of sporting codes on an annual basis. It is not proposed that the facility be leased out to just one specific sports group.	No.
Move car park tree planting further away from the sports fields	The existing levels at Alec Lamberton Park will restrict the placement of the car park and trees without significant earth works being undertaken, adding excessive costs to the construction of the proposed Park. Consideration will be given to placement of trees ensuring the minimal safe clearances to sporting fields are achieved. Please note that full civil design of carpark may result in further changes to design layout and tree planting constraints.	No.

The proposed concept design that has been amended to address key areas of community feedback since the last Council report is shown at **attachment 1** for Councillor's information. The plan also includes a proposed inclusions list which details all of the components of the design.

RECOMMENDED FACILITY MANAGEMENT MODEL

From the feedback provided by many of the sporting organisations within Bathurst and from the demands placed upon Council each year by a large number of local amateur sporting clubs and schools seeking available fields to enable a range of activities to be held such as pre-season training, general one off games or specific competition events, there is a demonstrated lack of suitable irrigated sports facilities in Bathurst to accommodate these requirements. This is especially the case for fields that have lighting. Significant demands are being placed on Council each year to provide venues for pre-season training activities for the local sporting fraternity, especially when their normal home fields are receiving pre-season renovation treatments in preparation for normal season use, are being used by other sporting groups for their own season activities, or existing fields do not have the necessary lighting in order to be used during the winter periods.

It is believed that there is a large demand for multi-use fields with sports lighting to cater for a wide range of sports interests throughout the year. AFL, Union, League and Football are examples of sporting groups in Bathurst that are consistently looking for a place to be able to undertake pre-season training activities or out of season competitions and development clinics. There is also a demand to have additional sporting facilities to cater for the many school based requests for field use that are being received each year and which are creating field overuse pressures on high profile facilities such as Bathurst Sportsground, Carrington Park, Jack Arrow and Ann Ashwood etc.

In light of the anticipated multi user group demands for Alec Lamberton Park and following Councillor's general views concerning the use of this facility, it is recommended that: -

- Alec Lamberton Park be developed and made available for the purpose of providing a mixture of passive and active recreational spaces for the enjoyment and use for all residents, visitors and multi sporting interests of Bathurst,
- That the passive areas be enjoyed by all residents of Bathurst and that the Park be provided with facilities such as walking paths within an arboretum tree scape setting, playground facilities for children, picnic areas and a small indoor space / room for community meetings.
- That the proposed active sporting areas of Alec Lamberton Park be made available as multi use sports facilities, providing opportunities for fields to be hired on an as needs basis to enable training activities, out of season competitions, one off sporting events and use for school games etc. It is proposed that the field lighting system will be installed with electronic smarts that will enable power use to be billed to each specific user group, on an as used basis.
- That Alec Lamberton Park not be provided to one specific club for use as a home ground facility, nor have any specific lease arrangement provided to just one group. It is believed that the demands of the facility will be such that many sporting groups will want use of Alec Lamberton Park during certain periods each year.

ENVIRONMENTAL DESIGN CONSIDERATIONS

At its Working Party Meeting held 12 February 2020, Councillors discussed opportunities

for water harvesting options to be incorporated within the design as well as consideration for the sporting field to be constructed of synthetic turf. It is proposed that Council's consultant will investigate opportunities to provide water harvesting options in respect to capturing and utilising storm water within the site. Such ideas will be considered in respect to physical ability, economics and functionality. On-site options will be considered against other available opportunities that are currently being investigated in relation to providing storm water harvesting city wide.

In respect to the construction of the sporting fields, consideration has been given to the options of synthetic turf verses the usual grassed sports surface. It is estimated that a synthetic sports surface installed to the two active areas detailed within the concept plan would cost in the vicinity of \$2.5M. In addition, it is expected that the synthetic grass surface would require replacement every 10+ years at an estimated cost in the vicinity of \$600K. Further, synthetic turf surfaces generally would require irrigation to the surface to assist in its usability, performance and maintenance, although not as much as natural turf. Such costs are considered to be extremely expensive both in relation to the initial construction of this type of surface and its ongoing maintenance, compared with a natural turf surface that utilises best practice construction techniques and turf species suitable for the Bathurst environment. For information, the expected cost to install natural grass fields as shown on the concept plan would be in the vicinity of \$600-800K and would have a yearly maintenance cost of approximately \$39K.

It should also be noted that the proposed usage for Alec Lamberton Park is for multi sport activities, including games, one off tournament events and general training activities of various sports. Such variety does not support synthetic turf as a suitable surface to be installed at Alec Lamberton Park. However, it is believed that synthetic turf sporting fields may have merit and be worth further consideration in future development of sporting fields within Bathurst, in areas where there is one intended use and the fields can be purposely designed and installed to meet that need. Reducing the ability to be able to set up fields (line mark etc.) for specific sporting purposes at Alec Lamberton Park would significantly limit the potential use of this facility. As such, it is proposed to install a grassed sports surface as part of the development of this site.

FINANCIAL IMPLICATIONS:

The cost of the consultancy for the design of Alec Lamberton Park has been provided for within Council's current Management Plan.

The estimated cost to construct the proposed concept design plan will be identified as this project progresses further into the details of the design.

Funding to develop the site in accordance with the approved design would be subject to future budgetary deliberations.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 1: Our sense of place and identity.

Strategy 1.5 Promote good design in the built environment.

Objective 4: Enabling sustainable growth.

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

Objective 5: Community health, safety and well being.

Strategy 5.1 Provide opportunities for our community to be healthy and active.

COMMUNITY ENGAGEMENT:

02 **Consult** - to obtain public feedback on alternatives and/or decisions

ATTACHMENTS:

1. Attachment 1 Alec Lamberton design [8.3.1.1 - 15 pages]

Cr Fry declared a non-pecuniary interest in item 1 of the DES Report - son is treasurer of GOATS soccer team, who have expressed an interest as user and joint managers of the facility.

Cr North declared a non-pecuniary interest in item 1 of the DES Report - Son plays for another club and wife is a committee member (child protection officer) of A.F.C

MINUTE

RESOLUTION NUMBER: ORD2020-59

MOVED: Cr J Jennings SECONDED: Cr J Rudge

RESOLVED:

That Council

1. Adopt the amended concept design for the future development of Alec Lamberton Park, based on the recommendations contained within this report, except for the facility management model, and
2. Receive a further report on possible facility management models at a Working Party of Council.

The MOTION was PUT and Lost

MOVED: Cr I North SECONDED: Cr M Morse

That Council adopt the amended concept design for the future development of Alec Lamberton Park, based on the recommendations contained within this report.

8.3.2. WATER SECURITY UPDATE

File No: 32.00017

RECOMMENDATION:

That the information be noted.

REPORT:

The previous report to Council regarding water security was at Council's ordinary meeting dated 19 February 2020. A compilation of the various water security related Council reports is available from: www.bathurst.nsw.gov.au/water-restrictions-council.html#article-id-3338

Actions to extend the life of the water supply have been focusing on both demand reductions and supply improvements.

Water Demand

Water demand on the Town Water Supply continues to average 11ML/day or less. This is an excellent result from the Bathurst community. Residential consumption for the last month has averaged 139L/person/day, which is well below the 2014 Drought Management Plan expectations of 183 L/p/d for Level 4; this consumption is midway between Level 5 and Level 6 requirements. The implementation of changes to residential watering to watering can or bucket has reduced water demand, along with recent rainfall that has offset the need for hand watering.

Council has to date still not had a response from the State Government around the appropriate agency arranging, supplying, installing and telemetering meters for all irrigators upstream of the Water Filtration Plant, nor has information been received by Council from the State Government's Natural Resource Access Regulator (NRAR) regarding a check of irrigators' logbooks, and to provide advice back to Council on irrigator's compliance with the gazetted 20% allocation (up to a total of 1,100 ML) from 1 November 2019.

However, given that water released from Chifley Dam is at the required environmental release only, it is clear that the irrigators have reduced water use from Campbells and Macquarie River.

As indicated in the report dated 19 February 2020, Council will need to consider its position with regard to irrigation use prior to water allocations for the 2020/21 Water Year. Chifley Dam sits at 29.3% capacity, with a cease to pump rule of 22% included as part of the water allocation licences. Unless there is substantial rain and significant increases to water storage within Chifley Dam, it is recommended that Council's position with regard to the irrigation allocations should be nil allocation. Chifley Dam is not licenced for irrigation use, but is a Town Water Supply Dam only; secondly, the final decision for the irrigation allocation rests with the NSW State Government. Note that most if not all general security irrigation licences in the northern Basin of the Murray-Darling River system have been on zero allocation for at least the 2019/2020 year.

Compliance

The media and information campaign continue to provide details regarding the current extreme water restrictions that apply, with full details available on the Council website. Enforcement and compliance measures remain in place, with the appointment of a full time Water Inspector supported by two administration staff who take all calls through the newly established water hotline, and the water restrictions email. To mid-March 2020, 281 complaints were raised with Council and are being actioned. A number of cases (138) required a courtesy letter to be sent, and this usually resulted in changes and compliance. There were 6 caution letters sent, and 3 penalty infringement notices (fines) issued. In some cases, complaints appeared to have been vexatious, as no evidence of non-compliance could be found on inspection of the relevant property.

As at mid-March 2020, there had been 145 pool top up permits issued, 177 residential exemptions approved with conditions, and 92 business exemptions approved with conditions.

Chifley Dam weekly updates

Each Tuesday afternoon Council's website is updated with the latest statistics and figures relating to Chifley Dam, and the Bathurst Water Supply. Details are available here: www.bathurst.nsw.gov.au/chifleydam

The two key graphs included at **attachment 1** show the monthly Chifley Dam volume in percent, from 11 November 2002 to 3 March 2020, and the yearly weekly comparison of Chifley Dam from 2015 to 2020. Again, current level of Chifley Dam is 29.3%; Winburndale Dam is 58.5%.

At present, due to recent rainfall conditions which have resulted in flows in the Fish River, this has allowed for water releases from Chifley Dam to be reduced to environmental outflows only. This has been the case for almost 4 weeks.

Short Term Water Supply Improvements

Further discussions have occurred with State Government regarding remaining funding for the critical water supply projects, with no announcement at this time. Council will continue to enquire regarding this.

Council has received advice that the two short term critical projects, being Stormwater Harvesting and Winburndale Dam Pipeline Augmentation projects having been considered by the State Government are to be listed on the Schedules of the Water Supply (Critical Needs) Act 2019.

On 5 March 2020, Council senior staff met with representatives of the NSW State Government to progress the inclusions on the Act. Further detail was requested which will be supplied imminently, with a follow up meeting to occur between Council staff and NSW State Government during the week of 16 March 2020.

However, as yet, State Government approvals for these projects have not been provided, with the listing on the Schedules of the Water Supply (Critical Needs) Act providing an opportunity for a shortened approval pathway, not the approval itself.

Due to concerns already raised by the State Government regarding the original alignment of the Stormwater Harvesting project, a redesign of the alignment is occurring, with the

bulk of the pipeline route following residential streets. This will delay the commencement of the construction of the Stormwater Harvesting project; now likely to commence in April 2020.

The Winburndale Dam Pipeline Augmentation continues, with detailed design of the pipeline route underway. In addition, Council has advanced design for Water Filtration Plant modifications which will allow for early use of up to 3ML of water sourced from Winburndale Dam into the town water supply. It is expected that construction on part of this work will commence in April 2020.

Council staff have also sought approval from the NSW State Government to reduce environmental release from Chifley Dam, from a maximum of 4.53ML/day or part thereof of Dam inflows; to 1.0ML/day. This matter is yet to be finalised.

Medium to Long Term Water Supply Improvements

Bathurst Regional Council continues to participate in the Macquarie River Regional Water Strategy, which is being developed by the State Government agency NSW Department of Industry – Water. The last meeting of this group was held 14 February 2020, with Bathurst Regional Council represented.

Projects that Bathurst Regional Council raised again at the above meeting included the following:-

- (a) Chifley Dam pipeline (previously investigated)
- (b) Recycled water (Bathurst WWTW) (Previously investigated)
- (c) Mining water (Regis)
- (d) Treated water (Sydney Water)
- (e) Transfer between regional water storages as required
- (f) Surface water from Lake Burragorang (Warragamba Dam), Oberon Dam/Fish River and Coxs River
- (g) Extension to the stormwater harvesting scheme
- (h) Raising of Chifley Dam
- (i) Pipeline to (raised) Wyangla Dam

Work Completed to Date

Council has engaged a contractor to carry out strengthening works to Winburndale Dam. Cost of this project is approximately \$9.7M, with \$2.25M provided by the NSW Government's Safe and Secure Water Program. Work on this has commenced, with to date approximately \$1.5M expended. Work will be completed in late 2020.

Councillors would also be aware of the \$2M provided by the State Government to investigate short term water supply needs, including:-

- (a) Stormwater harvesting
- (b) Winburndale pipeline improvement works
- (c) Groundwater / bore investigation

As indicated above, 16 individual consultancies are being managed by Council for this investigation work, with the bulk of the \$2M committed. It is expected that this funding will be expended by mid 2020.

FINANCIAL IMPLICATIONS:

N/A

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 3: Environmental stewardship.

Strategy 3.2 Protect the City's water supply.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Attachment 1 - Monthly & Yearly Graphs [8.3.2.1 - 2 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-60

MOVED: Cr I North SECONDED: Cr G Hanger

RESOLVED:

That the information be noted.

DIRECTOR CULTURAL AND COMMUNITY SERVICE'S REPORT

The following reports are presented for Council's consideration.

Yours faithfully



A Cattermole
**DIRECTOR
CULTURAL AND COMMUNITY SERVICE'S**

8.4.1. CHILDREN'S SERVICES - MARCH 2020 UPDATE

File No: 09.00046

RECOMMENDATION:

That the information be noted.

REPORT:

Amalgamation of the Children' Services Section, including Scallywags Long Day Care and Family Day Care, occurred in August 2019 following the refurbishment of the Scallywags building.

Through the amalgamation processes a revised service delivery model has been implemented. Council now provides a sixty (60) place Long Day Care service and Family Day Care from the one site.

Refurbishment of the Scallywags site has increased the footprint of the building including office and classroom space with the Family Day Care Coordination Unit operating from the office space in the building as well.

From the amalgamation process, Little Scallywags Child Care closed with families moving to Scallywags in August 2019.

Retention and refurbishment of the Scallywags site has enabled Council to retain the history that has been 35 years in childcare. The Long Day Care service now has modern learning environments that provide care for a wider age grouping of children. The play spaces are equipped with natural furnishings and high-quality resources. Family Day Care is more centralised, yet service provision has not been altered. The amalgamated site provides a hub for childcare options.

The section went through a consultative rebranding process with the development of a Children's Services logo. The logo is a representation of the five developmental domains of the child (physical, adaptive, social, cognitive and communication) that underpins the philosophy and guides the teaching and care of children.

The transition to the new site has been successful for staff, children and families. The adjustment for children was aided by regular engagement with the site through the construction phase. Educators played a pivotal role in the planning of the learning environments and an emphasis on engagement of staff from designated rooms to aid the transition.

During the amalgamation, Long Day Care retained 100% of the families that originally attended Scallywags and Little Scallywags child care. Family satisfaction levels and the choice to remain with the service through the process were influenced by a thorough engagement strategy implemented by Council.

Council's Long Day Care Service is currently operating at 88% capacity, exceeding business plan projection. An extensive waiting list exists with a greater demand for the 0-

2-year age grouping. The community preference for not-for-profit Local Government childcare services is evident with parental interest to attend the service.

Greater service levels have been implemented through the restructure process allowing new and improved positions in the Children's Services staffing structure. The Educational Leader position is providing specialised attention to the delivery of high-quality education programs for Long Day Care and Family Day Care. The success of the position is evident with greater educator engagement and motivation in the implementation of programs. The childcare cook is providing a range of nutritious meals with a strong emphasis on using fresh local ingredients. The emphasis is to encourage children to have positive connections with food.

The amalgamation process exceeded expectations. It is providing greater service levels, improved efficiencies, greater job satisfaction for staff and has continued to build a reputable identity in the local child care industry.

A detailed analysis of Family Day Care is currently underway providing engagement with Educators and staff. Information will be provided to Councillors in due course.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 5: Community health, safety and well being.

- Strategy 5.1 Provide opportunities for our community to be healthy and active.
- Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.
- Strategy 5.3 Help build resilient, inclusive communities.
- Strategy 5.4 Make our public places safe and welcoming.
- Strategy 5.5 Plan and respond to demographic changes in the community.

Objective 6: Community leadership and collaboration.

- Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.
- Strategy 6.3 Advocate for our community.
- Strategy 6.4 Meet legislative and compliance requirements.
- Strategy 6.5 Be open and fair in our decisions and our dealings with people.
- Strategy 6.7 Invest in our people.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

MINUTE

RESOLUTION NUMBER: ORD2020-61

MOVED: Cr J Rudge SECONDED: Cr I North

RESOLVED:

That the information be noted.

8.4.2. KELSO COMMUNITY HUB - MARCH 2020 UPDATE

File No: 09.00026

RECOMMENDATION:

That the information be noted.

REPORT:

Services and programs operating from the Hub

Since the completion of significant capital works in 2019, usage of the Kelso Community Hub has continued to increase. Graffiti and vandalism have been close to nil since capital works were completed.

Consistent usage of Kelso Community Hub for services and programs has continued. Kelso Community Hub staff facilitate Breakfast Club three mornings per week, as well as Walk-In Wednesday on Wednesday afternoons.

Current hire usage is 62% based on a 45-hour week. This includes Breakfast Club and Walk-In Wednesday, facilitated by Kelso Community Hub staff.

There are currently 11 external services utilising the Hub to deliver programs, including Galloping Gumnuts, C3 Church, Young Life, Relationships Australia, NSW Health Child and Family Health Clinic, NSW Health NSP Clinic, NSW Health Sexual Health Clinic, Central West Women's Health Centre, Mission Australia, Housing Plus and Wattle Tree House. External hirers are currently utilising the Hub for an average of 28 hours per week. Services and programs are continuing to have a positive impact on the community.

Kelso Community Hub staff will be continuing to work with service providers to attract additional programs to operate from the Hub based on identified needs.

January school holiday program

The Chifley Youth Mentoring Program was facilitated by Chifley Police District during the January 2020 school holidays. The program was held on Tuesday and Thursday from 9:00am until 11:00am for two weeks. The program consisted of a boxing exercise, morning tea and craft activities. Over 50 young people attended the program across the four days.

Relationships Australia also facilitated a one-day resilient behaviour program during the January school holidays. 6 young people attended.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 1: Our sense of place and identity.

Strategy 1.3 Enhance the cultural vitality of the region.

Objective 5: Community health, safety and well being.

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.

Strategy 5.3 Help build resilient, inclusive communities.

Strategy 5.4 Make our public places safe and welcoming.

Strategy 5.5 Plan and respond to demographic changes in the community.

Objective 6: Community leadership and collaboration.

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

Strategy 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently.

Strategy 6.3 Advocate for our community.

Strategy 6.4 Meet legislative and compliance requirements.

Strategy 6.5 Be open and fair in our decisions and our dealings with people.

Strategy 6.7 Invest in our people.

Strategy 6.8 Implement opportunities for organisational improvement.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

MINUTE

RESOLUTION NUMBER: ORD2020-62

MOVED: Cr G Hanger SECONDED: Cr J Rudge

RESOLVED:

That the information be noted.

8.4.3. DESTINATION BRAND IMPLEMENTATION AND BATHURST REGION DESTINATION MANAGEMENT PLAN - QUARTERLY REPORT - MARCH 2020

File No: 20.00299

RECOMMENDATION:

That the information be noted.

REPORT:

Council, at its meeting held 13 December 2017, resolved to receive Quarterly destination brand strategy implementation progress reports, outlining the performance monitoring data as described in the report. Implementation of the strategy is the responsibility of the Bathurst Visitor Information Centre acting as the Destination Management Organisation for the Bathurst region.

The following information is provided as an update on the implementation of the Bathurst Destination Brand Strategy as at February 2020:

Destination Brand Implementation	Action
Destination Website	The new Visit Bathurst destination website is continuing to perform strongly with a comparison of site usage in the current financial year against the corresponding period in the previous year being: USERS = 70,392 (+126.3%) PAGEVIEWS = 177,573 (+67.3%) BOUNCE RATE = 66.95% (+23.3%) These figures demonstrate that more visitors continue to utilise the site. The rise in the bounce rate (or single page visits to the site) reflects the targeted digital marketing undertake from July-December 2019 which directed visitors to a single page. A new addition to the website has been developed, being a corporate or 'industry' site which will enhance industry capacity and provide a tool for businesses in the visitor economy affiliated with BVIC's tourism partnership program.
Online Booking Platform	The new booking engine continues to deliver sales and to be particularly effective in assisting smaller operators and events (such as the Autumn Colours heritage tours or Bathurst Heritage Trades Trail) to increase sales. Gross sales of \$25,751 generated 19/20 YTD with BVIC commission of \$1,889.
Curated Online Content	BVIC is responsible for ongoing content creation with an overarching content strategy completed. A series of promotional videos of the Bathurst region are currently being edited for campaign use by a local Bathurst design studio.
Development of	A three-year marketing plan was adopted and implemented as

Marketing Plan	at September 2018 allowing prioritization and tracking of actions. This plan was reviewed and prioritized as a part of planning for the 2019/20 Operating Plan. Priority Actions 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 5.1, 5.2, 5.3 and 5.5 are either completed or implemented and ongoing representing 91% of total identified actions.
Signage	The re-skinning of four highway billboards (located on Mitchell Highway, Orange Road, Blayney Road and Marangaroo) will occur in 2020.
Touring Trails App	There have been 5,030 uses of the Bathurst Step Beyond app to date. Additional content will be developed in 2020 with discussion underway for incorporation into Mount Panorama Boardwalk interpretation.
Brand Awareness Campaign	Consumer eDMs (electronic direct mail) continue to provide a monthly newsletter to 4000+ subscribers. A digital campaign to raise awareness of the events and offerings of the Bathurst region's villages generated total digital reach of 256,063 on social media channels, 2,163 ad listens on Spotify with a new villages promotional video having 11,660 views. An accompanying media partnership with Urban List promoted the region's villages to an audience of 430,000 in NSW.
BVIC	New external lighting was installed to showcase the highway facing window displays. An MLAK accessible power box was installed for electric wheelchair recharging. YTD retail sales through BVIC have increased 10.2% over previous year including \$464 of sales from 'The Cotswolds Store'.
Public Relations	'Weekend Sunrise' broadcast from Bathurst on the morning of 22 February. This was the third occasion in 12 months that the Bathurst region has been featured. The segment broadcasts live to a viewing audience of 502,000 and has an equivalent advertising value of \$1.066M. Over the past three months PR activity, achieved through the work of BVIC and a contracted PR agency, has achieved media placements promoting the Bathurst region in the following publications and media: Traveller (x2), QantasLink, Jetstar, Family Travel, MSN, Bounty Parents, E-Global Travel, Traveloscopy, Hunter & Bligh, Sunshine Coast Daily, Good Food Gold Coast, 2SER Blue Mountains Life and Mindfood. The combined public relations value of these placements was over \$90,000 for the quarter.
Visitor Guide/Destination Planner	The 2020 Bathurst region Destination Planner has been completed, printed and distributed locally to businesses as well as nationally through the network of accredited visitor information centres (AVIC). 25,000 copies were printed in the initial run, with the publication also available online as a flipbook or a PDF download. The Planner increase in size from 36 pages (2019) to 52 pages with a 38.2% increase in total advertising takeup. All content for the Destination Planner was written by staff of the Bathurst Visitor Information Centre, and all imagery also sourced and selected by BVIC.
Destination Management Plan	The Destination Management Plan 2019-2024 was adopted by Council at its December 2019 meeting and is being implemented. Council's Manager Tourism & Visitor Services has been asked to present at a panel discussion at the 2020 Local

	Government NSW conference on the subject of effective destination management planning.
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Further reports will be provided quarterly to Council on the implementation of the Bathurst Destination Brand.

FINANCIAL IMPLICATIONS:

Funding for this item is contained within existing budgets

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 1: Our sense of place and identity.

- Strategy 1.1 Respect, protect and promote the region’s Aboriginal heritage assets.
- Strategy 1.2 Protect, enhance and promote the region's European heritage assets and character.
- Strategy 1.3 Enhance the cultural vitality of the region.

Objective 2: A smart and vibrant economy.

- Strategy 2.1 Support local business and industry.
- Strategy 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development.
- Strategy 2.3 Develop Bathurst as a Smart City.
- Strategy 2.5 Support Mount Panorama as a premier motor sport and event precinct.
- Strategy 2.6 Promote our City and Villages as a tourist destination.

Objective 4: Enabling sustainable growth.

- Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

Objective 5: Community health, safety and well being.

- Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.
- Strategy 5.4 Make our public places safe and welcoming.

Objective 6: Community leadership and collaboration.

- Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.
- Strategy 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently.

Strategy 6.6 Manage our money and our assets to be sustainable now and into the future.

Strategy 6.8 Implement opportunities for organisational improvement.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

MINUTE

RESOLUTION NUMBER: ORD2020-63

MOVED: Cr J Jennings SECONDED: Cr J Rudge

RESOLVED:

That the information be noted.

8.4.4. BATHURST RAIL MUSEUM - OPENING FRIDAY 21 FEBRUARY 2020

File No: 21.00120

RECOMMENDATION:

That the information be noted.

REPORT:

The much anticipated Bathurst Rail Museum opened to the general public on Saturday 22 February 2020 at 9.00 am with overwhelming support from the local community and visitors from across New South Wales and Australia.

A Mayoral reception was held on Friday evening 21 February 2020 for 200 invited guests. Mr Andrew Gee MP, Member for Calare and the Hon Sam Faraway MLC who stood in for the Hon Paul Toole MP, Minister for Regional Transport and Roads and Member for Bathurst along with the Mayor of Bathurst Cr Bobby Bourke opened the Bathurst Rail Museum with the unveiling of a plaque.

Guests were welcomed by Mr Scott McGregor, MC for the night, who introduced the speakers and entertainment including a special visit by Mr Ben Chifley and his wife Elizabeth Chifley. A local band and swing dancers also performed taking guest back in time to the 1940's and the hey-day of the Bathurst Railway Institute.

A media call was arranged for Friday morning 21 February 2020, which was attended by local print, radio and television outlets. This was followed up by a special visit from the Channel Seven Sunrise team early Saturday morning crossing to the Museum on three occasions.

Public response to the Bathurst Rail Museum has been positive with over 1,000 visitors in the first week of operation. The new Museums Bathurst passes and annual memberships have also been popular with 77 annual memberships purchased in the first week.

A Gala Day is now being planned for April 2020 to mark the 144th anniversary of the opening of the rail line to Bathurst.

The Rail Museum adds a high-quality facility for the Bathurst community and will encourage visitation by adding a new tourism product for the region.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 1: Our sense of place and identity.

- Strategy 1.2 Protect, enhance and promote the region's European heritage assets and character.
- Strategy 1.3 Enhance the cultural vitality of the region.
- Strategy 1.5 Promote good design in the built environment.

Objective 2: A smart and vibrant economy.

- Strategy 2.1 Support local business and industry.
- Strategy 2.3 Develop Bathurst as a Smart City.
- Strategy 2.6 Promote our City and Villages as a tourist destination.

Objective 4: Enabling sustainable growth.

- Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.
- Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

Objective 5: Community health, safety and well being.

- Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.
- Strategy 5.4 Make our public places safe and welcoming.

Objective 6: Community leadership and collaboration.

- Strategy 6.7 Invest in our people.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

MINUTE

RESOLUTION NUMBER: ORD2020-64

MOVED: Cr J Rudge SECONDED: Cr W Aubin

RESOLVED:

That the information be noted.

9. REPORTS OF OTHER COMMITTEES

9.1. Policy Committee Report 4 March 2020

File No: 07.00064

RECOMMENDATION:

That the recommendations of the Policy Committee Meeting of Bathurst Regional Council held on 4 March 2020 be adopted.

REPORT:

The Minutes of the Policy Committee Meeting of Bathurst Regional Council held on 4 March 2020 are attached.

FINANCIAL IMPLICATIONS:

N/A

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Minutes Policy Meeting held 4 March 2020 [9.1.1 - 7 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-65

MOVED: Cr A Christian SECONDED: Cr I North

RESOLVED:

That the recommendations of the Policy Committee Meeting of Bathurst Regional Council held on 4 March 2020 be adopted.

9.2. Traffic Committee Report 3 March 2020

File No: 07.00006

RECOMMENDATION:

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 3 March 2020 be adopted.

REPORT:

The Minutes of the Traffic Committee Meeting of Bathurst Regional Council held on 3 March 2020 are attached.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Traffic Committee Meeting of 3 March 2020 [9.2.1 - 5 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-66

MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED:

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 3 March 2020 be adopted.

10. NOTICES OF MOTION

11. RESCISSION MOTIONS

12. COUNCILLORS / DELEGATES REPORTS

12.1. COUNCILLORS MEETING WITH COMMUNITY GROUPS/REPRESENTATIVES - 12 FEBRUARY 2020

File No: 11.00019, 18.00014

RECOMMENDATION:

That the information be noted.

REPORT:

Present: Cr B Bourke (Chair), Cr A Christian, Cr Ian North, Cr Jess Jennings, Cr Graham Hanger, Cr John Fry, Cr Warren Aubin (7pm)

Apologies: Councillor J Rudge and M Morse

1. Fire + Rescue NSW – Regional West

Chief Superintendent Stephen Hirst, Duty Commander Steve Evans.

Discussions included:

- 337 Fire Stations throughout NSW
- 684 appliances
- 3517 Permanent Firefighters
- 3341 (On call Firefighters) Retained
- 5891 Community Fire Unit members

Fire + Rescue provide the following skills:

- Fire
- Rescue
- Hazmat
- Natural disaster
- Medical response
- Prevention and Education

Bathurst Station has 20 permanent Firefighters and on average 600-700 calls per annum.

Kelso Station averages 150 calls per annum.

Chief Superintendent Hirst also gave an update on the technology used by the service including drones and robots.

2. Skillset

Craig Randazzo (Chief Executive Officer), Jane McWilliam (General Manager).

Discussions included:

- 7 Member Organisations, 5 Councils (Bathurst Regional Council, Blayney Shire Council, Lithgow City Council, Orange City Council, Dubbo City Council), 2 Business Chambers (Bathurst & Orange).
- Commenced operations in 1982
- They provide recruitment, group training (Skillset employed trainees and apprentices), corporate services and opportunities for Senior Secondary School, Engagement Skills and support.
- They are the largest employer of apprentices and trainees in Western NSW (approximately 300).
- In the last 5 years Bathurst Regional Council has employed 22 apprentices, 5 trainees and 9 labour hire staff.

Campaign this year aims to:

- Engage 500 people through education, employment and training and skills development between 10/10/2019 & 31/03/2020.

Campaign drivers:

- Unemployment
- Apprenticeships (as a career pathway)
- Skills gap

FINANCIAL IMPLICATIONS:

N/A

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 4: Enabling sustainable growth.

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

Objective 6: Community leadership and collaboration.

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

MINUTE

RESOLUTION NUMBER: ORD2020-67

MOVED: Cr I North SECONDED: Cr A Christian

RESOLVED:

That the information be noted.

12.2. MINUTES - BATHURST REGIONAL YOUTH COUNCIL - 11 FEBRUARY 2020

File No: 11.00020

RECOMMENDATION:

That the information be noted.

REPORT:

The Youth Council considered a number of items at their meeting held on Tuesday 11 February 2020, including the following:

- “Chase the Rainbow” Youth Week Event: Sunday 5 April 2020 from 10am.
- “How to Adult” project.

The Minutes of the Youth Council Meeting held on Tuesday 11 February 2020 are attached.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 4: Enabling sustainable growth.

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

Objective 5: Community health, safety and well being.

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Objective 6: Community leadership and collaboration.

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

11 February 2020 [12.2.1 - 2 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-68

MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED:

That the information be noted.

12.3. MINUTES - BATHURST REGIONAL COMMUNITY SAFETY COMMITTEE - 13 FEBRUARY 2020

File No: 07.00107

RECOMMENDATION:

That the information be noted.

REPORT:

The Bathurst Regional Community Safety Committee considered the following items at their meeting held on Thursday 13 February 2020:

- Red Bench Project update.
- Rollout of Senior's Fraud Campaign.
- Future Campaign Priorities.

The Minutes of the Bathurst Regional Community Safety Committee held on Thursday 13 February 2020 are **attached**.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 4: Enabling sustainable growth.

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

Objective 5: Community health, safety and well being.

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.4 Make our public places safe and welcoming.

Objective 6: Community leadership and collaboration.

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Minutes 13.2.20 [12.3.1 - 3 pages]

MINUTE

RESOLUTION NUMBER: ORD2020-69

MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED:

That the information be noted.

13. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

MINUTE

MOVED: Cr A Christian SECONDED: Cr I North

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

There were no representation from the public.

RESOLVED:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

13.1. DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

13.1.1. EXPRESSION OF INTEREST – RURAL LOTS IN PART LOT 404 DP1241250 - BATHURST AERODROME

Reason: 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposal to enter into a new rural licence agreement for various lots located at the Bathurst Aerodrome for a period of 5 years.

MOVED: Cr W Aubin SECONDED: Cr J Jennings

RESOLVED:

That Council approves entering into a new rural licence agreement for various lots in part Lot 404 DP1241250 located at the Bathurst Aerodrome for a period of five (5) years as detailed in the report.

13.1.2. INTEREST ON OUTSTANDING RATES - ASSESSMENT 103639

Reason: 10A (2) (b) Contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual concerned.

This item relates to the request to waive interest on outstanding rates on assessment 103639 under the hardship provisions of the Local Government Act 1993.

MOVED: Cr I North SECONDED: Cr G Hanger

RESOLVED:

That Council write off the accrued interest on rates and charges for assessment number 103639, under the hardship provisions of the Local Government Act 1993 as detailed in the report.

13.1.3. REQUEST TO WRITE-OFF LOAN - BATHURST 75 FOOTBALL CLUB

Reason: 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to a request for a reduction in the loan payment due by Bathurst 75 Football Club.

MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED:

That Council not accept the offer from the Bathurst 75 Football Club of the one-off payment as full settlement of their loan with the Council.

13.2. DIRECTOR ENGINEERING SERVICE'S REPORT

13.2.1. TENDER FOR DESIGN AND CONSTRUCTION OF CENTRAL TABLELANDS COLLECTIONS FACILITY

Reason: 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed tender for the Design and Construction of the Central Tablelands Collection Facility at Leena Street.

MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED:

That Council –

- (a) Decline to accept any of the tenders, and
- (b) Enter into negotiations with Tablelands Builders Pty Ltd with a view to entering into a contract in relation to the design and construction of the Central Tablelands Collections Facility
- (c) The reasons for declining to invite fresh tenders are due to funding limitations, construction timing and project functionality
- (d) The reason for determining to enter into negotiations with Tablelands Builders Pty Ltd is that they are the preferred tenderer in accordance with the Selection Criteria for the tendered works.

13.2.2. TENDER FOR DESIGN AND CONSTRUCTION OF HOWARDS BRIDGE - THE BRIDLE TRACK, DURAMANA

Reason: 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed tender for the Design and Construction of Howards Bridge Replacement over the Winburndale Rivulet at the Bridle Track, Duramana.

MOVED: Cr M Morse SECONDED: Cr J Fry

RESOLVED:

That Council accepts the tender from Bridge and Marine Engineering Pty Ltd in the amount of \$789,848.40 (incl. GST) subject to provisional items and variations.

14. RESOLVE INTO OPEN COUNCIL

MINUTE

RESOLUTION NUMBER: ORD2020-70

MOVED: Cr W Aubin SECONDED: Cr I North

RESOLVED:

That Council resume open Council.

15. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

MINUTE

RESOLUTION NUMBER: ORD2020-71

MOVED: Cr J Jennings SECONDED: Cr W Aubin

RESOLVED:

That the Report of the Committee of the Whole, resolution numbers Conf2020-13 to Conf2020-17 be adopted.

16. MEETING CLOSE

MINUTE

The Meeting closed a 7.46pm

CHAIR:

Ordinary Meeting of Council Agenda - 18 March 2020 Attachments

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**MINUTES OF THE ORDINARY MEETING OF
BATHURST REGIONAL COUNCIL
HELD ON Wednesday 19 February 2020**

1. PUBLIC FORUM

MINUTE

M.Hollis - Neglected Heritage Properties

- Thanked Councillors for support on home renovations.
- Spoke to several houses around Bathurst that are being neglected.

Director Environmental Planning Building Services - Properties are not Bathurst Regional Council owned and Council has very limited enforcement powers.

M.Sramko - 5G Network

- Spoke of the harm that 5G Network will create.
- Provided a handout for Councillors information.
- Why are we allowing 5G to be rolled out when its safety has not been proven.
- Claims that Bathurst Regional Council will be liable.
- Claims that the resources relied upon by Bathurst Regional Council are insufficient.

J.Gary - Founder of Bathurst Sustainable Water Movement

- Lobbied Bathurst Regional Council since 2007 to introduce a number of water savings/ reuse programs.
- Bathurst Regional Council has demonstrated a lack of strategic leadership in water management.
- Stormwater harvesting is ineffective in a drought.

S.Watts - Representing Basketball Community of Bathurst

- Spoke to email already sent to Council.
- Building needs attention.
- Toilets not disabled compliant.
- Roof leaks.
- West Wyalong facility is able to be ventilated. Bathurst should be able to have the same or better facilities.
- Floor will need to be replaced within the next 5 years.

D.Reynolds - Butchery near Mitre/Suttor Streets Roundabout

- Impact on business from project.
- Feels abandoned by Bathurst Regional Council - no visits. support from Councillors.
- Voiced business owners' concerns.
- People don't know that the shops are still open.

L.Singh - Business of Mitre/ Suttor Streets Roundabout

- Experiencing car parking issues.
- Site has become an eyesore.

L. Sargent - Bypass update

- Requested follow up on previous meetings presentation.
- Director Engineering Services requested contact details to arrange time to discuss matters raised.
- 1400 - 1600 additional trucks per day on our residential roads.

G.Crisp

- Congratulated Director Environmental Planning Building.
- Where in Council's budget is the operational budget for the aquatic centre.
- Asked for the professional credentials of General Manager and Director Corporate Services Finance.
- Is the General Manager aware of the of the Strata Management Act.
- Mayor provided a reply.
- What measures will be taken to recover the unpaid amounts by the Strata.

3. MEETING COMMENCES

MINUTE

Meeting commenced at 6:37pm.

Present: Cr W Aubin, Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse , Cr I North, Cr J Rudge

5. APOLOGIES

MINUTE

MOVED: Cr I North SECONDED: Cr A Christian

RESOLVED: Nil

6. MINUTES

6.1. Confirmation of Minutes - 5 February 2020

File No: 11.00005-15

MINUTE

RESOLUTION NUMBER: ORD2020-30

MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED:

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 5 February 2020 be adopted.

7. DECLARATION OF INTEREST

Declaration of Interest

MINUTE

RESOLUTION NUMBER: ORD2020-31

MOVED: Cr J Jennings SECONDED: Cr J Rudge

RESOLVED: That the Declaration of Interest be noted.

Cr Fry declared a non-pecuniary interest in item 1 of the DCSF Confidential Report.

8. MAYORAL MINUTE

9. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS

9.1.1. SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

File No: 03.00053

MINUTE

RESOLUTION NUMBER: ORD2020-32

MOVED: Cr M Morse SECONDED: Cr W Aubin

RESOLVED:

That the information be noted.

9.1.2. GENERAL REPORT

File No: 03.00053

MINUTE

RESOLUTION NUMBER: ORD2020-33

MOVED: Cr I North SECONDED: Cr W Aubin

RESOLVED:

That the information be noted.

9.1.3. LED STREET LIGHTING DEPLOYMENT

File No: 28.00014-07

MINUTE

RESOLUTION NUMBER: ORD2020-34

MOVED: Cr J Rudge SECONDED: Cr I North

RESOLVED:

That the information be noted.

9.2.1. STATEMENT OF INVESTMENTS

File No: 16.00001

MINUTE

RESOLUTION NUMBER: ORD2020-35

MOVED: Cr J Rudge SECONDED: Cr G Hanger

RESOLVED:

That the information be noted.

**9.2.2. MONTHLY REVIEW - 2019/2023
DELIVERY PLAN AND
OPERATIONAL PLAN 2019/2020**

File No: 16.00167

MINUTE

RESOLUTION NUMBER: ORD2020-36

MOVED: Cr M Morse SECONDED: Cr W Aubin

RESOLVED:

That the information be noted.

**9.2.3. SUNDRY SECTION 356 DONATIONS, BATHURST
MEMORIAL ENTERTAINMENT CENTRE COMMUNITY
USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY**

File No: 18.00004

MINUTE

RESOLUTION NUMBER: ORD2020-37

MOVED: Cr J Rudge SECONDED: Cr J Jennings

RESOLVED:

That the information be noted and any additional expenditure be voted.

9.2.4. POWER OF ATTORNEY

File No: 11.00007

MINUTE

RESOLUTION NUMBER: ORD2020-38

MOVED: Cr W Aubin SECONDED: Cr J Jennings

RESOLVED:

That the information be noted.

**9.2.5. REQUEST FOR FINANCIAL ASSISTANCE -
BATHURST HAND WEAVERS AND SPINNERS GUILD
INC.**

File No: 18.00004

MINUTE

RESOLUTION NUMBER: ORD2020-39

MOVED: Cr M Morse SECONDED: Cr J Jennings

RESOLVED:

That Council provide \$3,000 to the 2020 Fibre Muster to be funded from the Social Implementation Plan allocation.

**9.3.1. PROPOSED COMPULSORY ACQUISITION FOR
EASEMENT RIGHTS - LOT 701 IN DP1057340 - UPFOLD
STREET, BATHURST**

File No: 22.00270

MINUTE

RESOLUTION NUMBER: ORD2020-40

MOVED: Cr W Aubin SECONDED: Cr J Rudge

RESOLVED:

That:

- (a) Council make application to the Minister and/or Governor for the compulsory

acquisition of the interest in Crown land identified as Lot 701 in DP1057340, Upfold Street Bathurst, for the creation of an Easement for Water Supply 3 wide, and

- (b) The application follow the provisions of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 and does not include mineral rights

as detailed in the Director Engineering Services' report.

9.3.2. PREVENTATIVE MAINTENANCE WORKS TO PROGRAM & LEISURE POOLS AT MANNING AQUATIC CENTRE, BATHURST

File No: 04.00105 & 36.00570

MINUTE

RESOLUTION NUMBER: ORD2020-41

MOVED: Cr J Rudge SECONDED: Cr J Jennings

RESOLVED:

That the information be noted.

9.3.3. WATER SECURITY UPDATE

File No: 32.00017

MINUTE

RESOLUTION NUMBER: ORD2020-42

MOVED: Cr I North SECONDED: Cr J Rudge

RESOLVED:

That the information be noted.

9.4.1. 2019/2020 BATHURST CCTV FUNDING PROGRAM - ROUND 2

File No: 16.00145

MINUTE

RESOLUTION NUMBER: ORD2020-43

MOVED: Cr I North SECONDED: Cr J Jennings

RESOLVED:

That Council:

(a) Provide \$1,000 under the 2019/2020 Bathurst CCTV Funding Program, Round 2 as follows;

Business	Amount of Funding
Loxley House Family Practice	\$500 which is the maximum amount approved for funding.
Vanessa Pringle Floral Designs	\$500 which is the maximum amount approved for funding.

(b) Utilise the residual \$6,500 of funds remaining following the above dispersement, as part of the current Stage 2 of the Central Business District (CBD) Closed Circuit Television (CCTV) project.

10. REPORTS OF OTHER COMMITTEES

10.1. Policy Committee Report - 5 February 2020

File No: 07.00064-06

MINUTE

RESOLUTION NUMBER: ORD2020-44

MOVED: Cr I North SECONDED: Cr M Morse

RESOLVED:

That the recommendations of the Policy Committee Meeting of Bathurst Regional Council held on 5 February 2020 be adopted.

10.2. Traffic Committee Report - 4 February 2020

File No: 07.00006

MINUTE

RESOLUTION NUMBER: ORD2020-45

MOVED: Cr I North SECONDED: Cr W Aubin

RESOLVED:

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 4 February 2020 be adopted.

11. NOTICES OF MOTION

12. RESCISSION MOTIONS

13. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

13.0. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE

Recommendation: That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

MINUTE

RESOLUTION NUMBER:

MOVED: Cr I North SECONDED: Cr A Christian

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

There were no representation from the public.

RESOLVED:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

13.1. DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

13.1.1. SALE OF LAND AT LOT 9 AND LOT 11 DP758833 KNOWN AS WELLINGTON STREET, PEEL (22.09231)

Reason: 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposal of sales of land at Lot 9 and Lot 11 in DP758833, known as Wellington Street, Peel as detailed in the report.

Cr Fry declared a non-pecuniary interest in this item and left the room.

Reason: Cr Fry is a long time acquaintance of the purchaser.

RESOLVED:

That Council approves the sale of Lot 9 and Lot 11 in DP758833, known as Wellington Street, Peel as detailed in the report.

13.1.2. SALE OF LAND AT LOT 14 DP1226661 KNOWN AS 28 LEW AVENUE, EGLINTON (22.15959)

Reason: 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposal to sale of Lot 14 DP1226661, known as 28 Lew Avenue, Eglinton.

RESOLVED:

That Council approves the sale of Lot 14 DP1226661, known as 28 Lew Avenue, Eglinton as detailed in the report.

13.1.3. SALE OF LAND AT LOT 25 IN DP214037 KNOWN AS 9 MCKELL STREET, BATHURST (22.07480)

Reason: 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposal of sale of Lot 25 DP214037 known as 9 McKell Street, Bathurst.

RESOLVED:

That Council approves the sale of Lot 25 DP214037 known as 9 McKell Street, Bathurst as detailed in the report.

13.2. DIRECTOR CULTURAL AND COMMUNITY SERVICE'S REPORT

13.2.1. NEW COMMERCIAL SUB-LEASE - BATHURST RAIL MUSEUM CAFE

Reason: 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to enter into a commercial lease agreement for Lot 301 in DP1194865 located at 126 Havannah Street, Bathurst, known as the *Railway Refreshment Room Cafe* within the Bathurst Rail Museum.

RESOLVED:

That Council approves entering into a new Commercial Sub-Lease agreement for part Lot 301 in DP1194865 located at 126 Havannah Street, Bathurst known as the *Railway Refreshment Room Cafe* at the Bathurst Rail Museum site, as detailed in the report.

14. RESOLVE INTO OPEN COUNCIL

MINUTE

RESOLUTION NUMBER: ORD2020-47

MOVED: Cr A Christian SECONDED: Cr W Aubin

RESOLVED:

That Council resume open Council.

15. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

RECOMMENDATION:

That the Report of the Committee of the Whole, items CONF2020-7 to CONF2020-10 be adopted.

MINUTE

RESOLUTION NUMBER: ORD2020-46

MOVED: Cr J Rudge SECONDED: Cr W Aubin

RESOLVED:

That the Report of the Committee of the Whole, items CONF2020-7 to CONF2020-10 be adopted.

16. MEETING CLOSE

MINUTE

The Meeting closed at 7.45pm.

CHAIR:



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Type	Year	No.	Value	Description	Address	Date Determine
10	2019	322	\$619,000	Construction of one (1) industrial shed	105 Sydney Road KELSO	14/02/2020
10	2019	344	\$330,000	Alterations to dwelling and change of use to commercial	276 Howick Street BATHURST	6/02/2020
10	2019	347	\$146,940	Single storey dwelling with attached garage	185 Peregrine Road BILLYWILLINGA	7/02/2020
10	2019	357	\$580,000	Dual occupancy (detached) and two lot subdivision	1 Connolly Drive KELSO	4/02/2020
10	2019	360	\$0	1. Demolition of service station building 2 change of use to a vehicle	7 Lee Street KELSO	26/02/2020
10	2019	365	\$600,000	Partial demolition, additions and alterations to existing semi-detache	144 Rankin Street BATHURST	10/02/2020
10	2019	243	\$158,000	MOD - Detached secondary dwelling	32 Lew Avenue EGLINTON	4/02/2020
10	2019	376	\$500,000	Single storey dwelling	1770 Freemantle Road MILKERS FLAT	28/02/2020
10	2019	379	\$0	Use of existing building as vehicle repair station	5475 Great Western Highway RAGLAN	17/02/2020
10	2019	385	\$30,000	Removal of fuel tanks and footpath reconstruction	252 Howick Street BATHURST	20/02/2020
10	2018	352	\$265,000	MOD - Dual occupancy (2nd dwelling) and two lot residential subdivisio	17 Hamilton Street EGLINTON	14/02/2020
10	2019	387	\$820,000	Three units and four lot residential subdivision	11 Peard Close EGLINTON	28/02/2020
10	2019	388	\$350,000	Tourism accommodation and related tourism	1611 Mid Western Highway EVANS PLAINS	28/02/2020
10	2019	390	\$0	Change of use of existing commercial premises to tattoo studio	63 George Street BATHURST	23/02/2020
10	2019	391	\$480,000	Second rural dwelling	4179 Great Western Highway WALANG	4/02/2020
10	2019	392	\$20,000	Alterations to convert garage to habitable room	92 Morrisset Street BATHURST	14/02/2020
10	2019	394	\$37,000	Garage	46 Loren Street EGLINTON	12/02/2020
10	2019	398	\$5,000	Carpport	53 Carlingford Street BATHURST	14/02/2020
10	2019	405	\$750,000	Single storey dwelling with attached garage, swimming pool safety fenc	17 Gell Place ABERCROMBIE	10/02/2020
10	2019	407	\$0	Use of existing dwelling as bed and breakfast accommodation	3 Denver Place ROBIN HILL	11/02/2020
10	2019	411	\$0	Two lot residential subdivision (boundary adjustment)	37 George Street BATHURST	10/02/2020
10	2020	4	\$25,304	Construction of a shed	9 Glenhaven Crescent PERTHVILLE	7/02/2020
10	2020	7	\$12,000	Shed	8 Darvall Drive KELSO	12/02/2020
10	2020	11	\$77,000	Farm shed	3786 O'Connell Road KELSO	11/02/2020
10	2020	14	\$360,000	Alterations and additions to dwelling	669 White Rock Road WHITE ROCK	12/02/2020
10	2020	18	\$0	Erection of temporary structures	357 College Road ORTON PARK	6/02/2020
18	2020	15	\$49,450	Additions to a dwelling	76 Windemere Road ROBIN HILL	10/02/2020
10	2020	19	\$17,500	Underpinning of dwelling	184 Rocket Street BATHURST	3/02/2020
10	2020	20	\$26,202	Underpinning of building - 62 Durham Street	60 Durham Street BATHURST	25/02/2020
18	2020	17	\$300,000	Internal fitout for commercial office	195 Russell Street BATHURST	17/02/2020
10	2020	22	\$0	Removal of nine radiata pine trees and 10 dead pine trees	772 White Rock Road WHITE ROCK	19/02/2020
10	2020	23	\$350,000	Single storey dwelling with attached garage	37 Lew Avenue EGLINTON	10/02/2020
10	2020	25	\$38,000	Conversion of garage to habitable room	48 Hollyhock Place EGLINTON	21/02/2020
10	2020	26	\$500,000	Two storey dwelling and attached garage	53 Newlands Crescent KELSO	26/02/2020
10	2020	27	\$618,000	Two storey dwelling attached garage, shed, earthworks & retaining wall	46 Parer Road ABERCROMBIE	25/02/2020
18	2019	85	\$450,000	Modification to new dwelling	115 Samuel Way THE LAGOON	11/02/2020
10	2020	28	\$108,700	Additions to existing dwelling	148 Pine Ridge Road ROCK FOREST	10/02/2020
10	2020	29	\$10,000	Installation of underground stormwater tanks	17 Tom Close KELSO	10/02/2020
10	2019	45	\$200,000	MOD Additions and alterations to existing secondary dwelling	310 Eleven Mile Drive EGLINTON	19/02/2020
18	2020	21	\$339,946	Single storey dwelling with attached garage	25 Dovey Drive KELSO	5/02/2020
18	2020	22	\$420,500	Single storey dwelling and attached garage	4 Brennan Drive KELSO	7/02/2020
10	2020	35	\$3,000	Installation of rainwater tank	7 Stack Street WINDRADYNE	25/02/2020
18	2020	23	\$202,000	Single storey dwelling with attached garage	6 Lyon Close KELSO	10/02/2020
10	2020	41	\$16,615	Garage	4 Shackleton Close WINDRADYNE	28/02/2020
10	2020	42	\$3,300	Garage	159 Keppel Street BATHURST	21/02/2020
18	2020	25	\$327,351	Single storey dwelling and attached garage	11 Meagher Street LLANARTH	12/02/2020
10	2020	46	\$20,000	Carpport	8 Corporation Avenue ROBIN HILL	21/02/2020
18	2020	26	\$481,500	Single storey dwelling with attached garage	8 Cain Drive KELSO	20/02/2020
18	2020	28	\$247,783	single storey dwelling and attached garage	11 Wallace Way KELSO	24/02/2020

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Type	Year	No.	Value	Description	Address	Date Determine
18	2020	32	\$290,000	Single storey dwelling and attached garage	7 Newlands Crescent KELSO	21/02/2020

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Type	Year	No.	Value Description	Address	Date Determine
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Type	Year	No.	Value	Description	Address
10	2017	214	\$75,000	Internal office addition to existing hangar	PJ Moodie Drive RAGLAN
10	2018	128	\$19,000	Use of existing habitable space	79 Bonnor Street KELSO
10	2018	227	\$8,500,000	Mixed use redevelopment	7 Keppel Street BATHURST
10	2016	441	\$432,000	MOD - Separate dwelling addition	16 PJ Moodie Drive RAGLAN
10	2018	380	\$0	133 lot residential subdivision & new roads	Marsden Lane KELSO
10	2018	395	\$0	204 lot residential subdivision	Colville Street WINDRADYNE
10	2018	433	\$396,515	Single storey rural dwelling with attached garage and detached shed	291 Mount Haven Way MEADOW FLAT
18	2019	11	\$292,000	Single storey dwelling with attached garage	31 Darling Street EGLINTON
10	2017	142	\$0	MOD Internal and external alterations to existing commercial building	205 Howick Street BATHURST
10	2019	146	\$0	10 Lot industrial subdivision	Havannah Street BATHURST
18	2019	96	\$850,909	Alterations to commercial building	39 William Street BATHURST
10	2019	248	\$25,000	Construction of fences and external painting of commercial premises	77 Durham Street BATHURST
18	2019	137	\$329,000	Single storey dwelling and attached secondary dwelling	13 Wallace Way KELSO
10	2019	258	\$75,000	Additions and alterations to commercial premises	23 Keppel Street BATHURST
10	2019	270	\$0	Five lot large lot residential subdivision - boundary adjustment	597 Mitchell Highway ROBIN HILL
10	2019	273	\$28,360	Shed	4 Gilmour Street KELSO
18	2019	141	\$55,980	In ground swimming pool	194 Gestingthorpe Road PERTHVILLE
10	2019	281	\$0	Two lot rural subdivision	838 Vale Road PERTHVILLE
10	2019	296	\$386,570	Single storey dwelling	299 Mount Haven Way MEADOW FLAT
18	2019	149	\$46,379	Inground swimming pool with safety barrier	18 McGillan Drive KELSO
18	2019	151	\$4,260	Garage conversion to a habitable space and pergola	194 Gestingthorpe Road PERTHVILLE
10	2019	304	\$11,000	Use of existing retaining wall & extension of boundary fence	6A Cardew Close BATHURST
18	2019	152	\$16,480	cabana	194 Gestingthorpe Road PERTHVILLE
18	2019	153	\$56,791	Inground fibreglass swimming pool and safety barrier	29 Coolabah Close KELSO
18	2019	160	\$80,000	Commercial - Fitout of shop (barber shop)	210 Howick Street BATHURST
10	2019	328	\$50,000	Additions and alterations to church	36A Bant Street BATHURST
18	2019	165	\$290,000	single storey dwelling with attached garage	14 Burlington Rise KELSO
10	2019	352	\$1,380,000	Seven(7) group homes within five(5) separate buildings, five (5) carpo	10 Collins Close KELSO
10	2019	356	\$330,000	Single storey rural dwelling with attached carport	1554 Turondale Road MILLAH MURRAH
10	2019	361	\$815,000	Demolition, Subdivision & two single storey dwellings	15 Boyd Street KELSO
10	2019	367	\$0	1. Demolitin of all buildings at 105 Stewart 2. Partial demolition of	105 Stewart Street BATHURST
10	2019	371	\$80,000	Two storey second dwelling	103 Bant Street SOUTH BATHURST
10	2019	372	\$0	Two lot residential subdivision	32 Lew Avenue EGLINTON
10	2019	373	\$0	Four lot strata subdivision of an existing strata lot	4/108 William Street BATHURST
10	2019	374	\$1,100,000	Mixed use development	505 Conrod Straight MOUNT PANORAMA
10	2019	383	\$190,000	Two storey additions and alterations to existing dwelling house	134 George Street BATHURST
10	2019	386	\$40,000	Shed and water tank	260 Russell Street BATHURST
10	2002	138	\$0	MOD - workshop, office and storage	19 Wembley Place KELSO
10	2019	393	\$10,000	Two lot residential subdivision and front fence	229 Stewart Street BATHURST
10	2019	399	\$0	13 lot commercial subdivision and new roads	Sydney Road KELSO
10	2019	400	\$9,500	Shed	7 Darvall Drive KELSO
10	2019	401	\$151,995	Second rural dwelling and demolition of existing shed	167 Saint Anthony's Creek Road GLANMIRE
10	2019	403	\$5,600,000	Asphalt plant	23 Zagreb Street KELSO
10	2019	404	\$750,000	Two storey dwelling with attached garage	135A Hope Street BATHURST
10	2019	408	\$0	Relocatable dwelling, carport and convert garage to habitable rooms	191 Browning Street BATHURST
10	2020	2	\$0	Two lot industrial subdivision	40 Hampden Park Road KELSO
10	2020	3	\$45,803	Construction of two sheds with attached awnings	390 Panorama Avenue MITCHELL
10	2020	6	\$19,900	Construction of carport, patio and enclosure	16 Victoria Street GEORGES PLAINS
10	2020	9	\$0	Demolition of existing workshop and construction of new workshop	42 Durham Street BATHURST
10	2020	10	\$0	External painting and alterations to awning of commercial premises inc	93 William Street BATHURST
10	2020	15	\$56,000	Additions and alterations to existing second dwelling	4 Glazebrooks Road THE LAGOON
10	2020	16	\$650,000	Two storey dwelling with attached garage	45 James Barnet Drive KELSO
10	2020	17	\$452,000	Dual occupancy and two lot residential subdivision	5 Darling Street EGLINTON

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Type	Year	No.	Value	Description	Address
10	2020	21	\$44,500	Shed	17 McBrien Drive KELSO
10	2020	24	\$4,500	Pergola addition to front of dwelling, exterior painting & roof repair	125 Havannah Street BATHURST
10	2020	30	\$75,000	Additions and alterations to existing dwelling	204 Brilliant Street BATHURST
10	2020	31	\$420,000	Bakery and cafe and two lot subdivision	369 Stewart Street MITCHELL
10	2020	32	\$1,700,000	Motel and two lot commercial subdivision	369 Stewart Street MITCHELL
10	2020	33	\$481,000	Dual occupancy and two lot residential subdivision	90 Graham Drive KELSO
10	2020	34	\$740,000	Single storey dwelling with attached garage and shed	99 Howards Drive MOUNT RANKIN
10	2020	37	\$0	Two lot rural subdivision	67 Duramana Road EGLINTON
10	2020	38	\$150,000	Internal alterations to existing accommodation	158 Brilliant Street BATHURST
10	2020	39	\$510,009	Single storey rural dwelling	1423 Rockley Road FOSTERS VALLEY
10	2020	40	\$25,200	Hangar	167 Freemantle Road EGLINTON
10	2020	43	\$15,450	Shed	5 Willman Place SOUTH BATHURST
10	2020	44	\$265,915	Two lot residential subdivision and second dwelling	43 Stewart Street BATHURST
10	2020	45	\$580,000	change use aged care to community facility & residential accommodation	61 Boyd Street KELSO
10	2017	212	\$0	MOD - 150 lot residential subdivision and new roads	Marsden Lane KELSO
10	2020	47	\$175,000	Alterations and additions to existing dwelling	169 Rankin Street BATHURST
10	2020	48	\$800,000	storage units	37 Esrom Street LLANARTH
10	2020	49	\$236,883	Additions and alteration to existing dwelling	1475 Ophir Road ROCK FOREST
10	2020	50	\$0	Three lot residential subdivision	34 Busby Street SOUTH BATHURST
10	2020	51	\$65,000	Extension to existing telecommunications facility	Davis Street SOFALA
10	2020	52	\$200,000	Bulk earth works and retaining walls	49 Hampden Park Road KELSO
10	2020	53	\$5,000	carport extension	3 McGill Close KELSO
10	2020	54	\$3,000	Removal of seven dead Elm trees	22 Hill Street ROCKLEY
10	2019	13	\$170,000	MOD Partial demolition, additions & alterations to dwelling & new shed	250 Peel Street BATHURST
10	2020	55	\$620,000	dual occupancy and two lot subdivison	39 Keane Drive KELSO
10	2020	56	\$19,510	Garage/Carport	115 Graham Drive KELSO
18	2020	30	\$397,000	Single storey dwelling and attachd granny flat	14 Wallace Way KELSO
10	2020	57	\$40,000	alterations and additions to an existing dwelling	44 Hill Street ROCKLEY
10	2019	286	\$720,000	alterations and additions to existing dwelling	310 Eleven Mile Drive EGLINTON
10	2020	58	\$23,260	Additions and alterations to existing dwelling	312 Keppel Street WEST BATHURST
10	2019	370	\$81,000	Mod - Relocation of transportabe dwelling	2992 O'Connell Road O'CONNELL
10	2020	59	\$17,267	Additions and alterations to existing dwelling	6 Ironbark Close KELSO
10	2020	60	\$8,000,000	motel, garden centre, storage/warehouse and 3 lot subdivision	61 Sydney Road RAGLAN
10	2020	61	\$277,000	Single storey dwelling with attached garage	21 Fairleigh Place KELSO
10	2020	62	\$400,000	proposed commercial warehouse, offices, amenities and storage awning	19 Whyalla Circuit KELSO
10	2020	63	\$33,450	Additions and alterations to an existing dwelling	25 Wentworth Drive KELSO
10	2020	64	\$436,800	Two lot residential subdivision (dual occupancy second dwelling)	21 Landseer Street RAGLAN

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Officer	App Type	Year	No	Description	Address	Application Date	Days Open	Stop days	Reason
Ms F Finn	10	2002	138	MOD - workshop, office and storage	19 Wembley Place KELSO	11/12/2019	83		Under assessment
Ms R E Higgins-Daley	10	2016	441	MOD - Separate dwelling addition	16 PJ Moodie Drive RAGLAN	27/07/2018	585	578	Waiting for amended plans
Mr D J Dwyer	10	2017	142	MOD Internal and external alterations to existing	205 Howick Street BATHURST	28/02/2019	369	227	Amended plans and additional documentation
Mr G R Press	10	2017	214	Internal office addition to existing hangar	PJ Moodie Drive RAGLAN	16/06/2017	991	945	Additional information requested
Ms C L Fulthorpe	10	2018	128	Use of existing habitable space	79 Bonnor Street KELSO	17/04/2018	686	651	Waiting on additional information
Mr W D McDonald	10	2018	227	Mixed use redevelopment	7 Keppel Street BATHURST	29/06/2018	613	567	Waiting on additional information
Mr D J Dwyer	10	2018	380	133 lot residential subdivision & new roads	Marsden Lane KELSO	5/10/2018	515	243	Additional information requested
Mr W D McDonald	10	2018	395	204 lot residential subdivision	Colville Street WINDRADYNE	18/10/2018	502	473	Waiting on additional information
Mr W D McDonald	10	2018	433	Single storey rural dwelling with attached garage etc	291 Mount Haven Way MEADOW FLAT	13/11/2018	476	223	Referral to OEH for BDAR input
Ms F Finn	10	2019	146	10 Lot industrial subdivision	Havannah Street BATHURST	14/05/2019	294	36	Waiting on additional information
Mr D J Dwyer	10	2019	258	Additions and alterations to commercial premises	23 Keppel Street BATHURST	29/08/2019	187	50	Under assessment
Mr D J Dwyer	10	2019	270	Five lot large lot residential subdivision - boundary	597 Mitchell Highway ROBIN HILL	6/09/2019	179	137	Amended plan discussed and requested
Mr W D McDonald	10	2019	273	Shed	4 Gilmour Street KELSO	9/09/2019	176	56	Under assessment
Ms F Finn	10	2019	281	Two lot rural subdivision	838 Vale Road PERTHVILLE	13/09/2019	172		Under assessment
Ms F Finn	10	2019	296	Single storey dwelling	299 Mount Haven Way MEADOW FLAT	20/09/2019	165		Waiting on additional information
Ms R E Higgins-Daley	10	2019	304	Use of existing retaining wall & extension of boundary fence	6A Cardew Close BATHURST	26/09/2019	159		Waiting on additional information
Ms F Finn	10	2019	328	Additions and alterations to church	36A Bant Street BATHURST	18/10/2019	137	119	Waiting on additional information
Ms F Finn	10	2019	352	7 group homes within 5 buildings, 5 carports & carpark	10 Collins Close KELSO	8/11/2019	116		Waiting on additional information
Mr W D McDonald	10	2019	356	Single storey rural dwelling with attached carport	1554 Turondale Road MILLAH MURRAH	14/11/2019	110	103	Additional information requested
Mr W D McDonald	10	2019	361	Demolition, Subdivision & two single storey dwellings	15 Boyd Street KELSO	19/11/2019	105		Waiting on additional information
Ms F Finn	10	2019	367	Demolish 105 Stewart, part 103 Stewart for food & drink premises	105 Stewart Street BATHURST	22/11/2019	102		Under assessment
Mr D Dwyer	10	2019	371	Two storey second dwelling	103 Bant Street SOUTH BATHURST	27/11/2019	97		Amended plans requested
Ms F Finn	10	2019	372	Two lot residential subdivision	32 Lew Avenue EGLINTON	28/11/2019	96		Under assessment
Mr W D McDonald	10	2019	373	Four lot strata subdivision of an existing strata lot	4/108 William Street BATHURST	28/11/2019	96	89	Additional information requested
Mr W D McDonald	10	2019	374	Mixed use development	505 Conrod Straight MOUNT PANORAMA	29/11/2019	95		Waiting on additional information
Ms F Finn	10	2019	383	Two storey additions and alterations to existing dwelling	134 George Street BATHURST	6/12/2019	88		Further information requested
Ms F Finn	10	2019	386	Shed and water tank	260 Russell Street BATHURST	10/12/2019	84		Further information requested, waiting on amended plans
Mr W D McDonald	10	2019	393	Two lot residential subdivision and front fence	229 Stewart Street BATHURST	17/12/2019	77		Under assessment
Mr W D McDonald	10	2019	399	13 lot commercial subdivision and new roads	Sydney Road KELSO	18/12/2019	76	40	Integrated development referral fee not yet lodged
Mr W D McDonald	10	2019	401	Second rural dwelling and demolition of existing shed	167 Saint Anthonys Creek Road GLANMIRE	19/12/2019	75	41	Under assessment
Mr D J Dwyer	10	2019	403	Asphalt plant	23 Zagreb Street KELSO	19/12/2019	75		Under assessment
Ms F Finn	10	2019	404	Two storey dwelling with attached garage	135A Hope Street BATHURST	19/12/2019	75		Under assessment
Mr W D McDonald	10	2019	408	Relocatable dwelling, carport and convert garage	191 Browning Street BATHURST	23/12/2019	71		Under assessment
Mr W D McDonald	10	2020	3	Construction of two sheds with attached awnings	390 Panorama Avenue MITCHELL	8/01/2020	55		Waiting additional information
Mr W D McDonald	10	2020	6	Construction of carport, patio and enclosure	16 Victoria Street GEORGES PLAINS	10/01/2020	53		Waiting additional information
Ms F Finn	10	2020	9	Demolish existing workshop and construct new workshop	42 Durham Street BATHURST	15/01/2020	48		Waiting on additional information
Mr W D McDonald	10	2020	10	External painting and alterations to awning	93 William Street BATHURST	15/01/2020	48		Under assessment
Mr G R Press	10	2020	15	Additions and alterations to existing second dwelling	4 Glazebrooks Road THE LAGOON	20/01/2020	43		Further information requested
Ms C L Fulthorpe	10	2020	16	Two storey dwelling with attached garage	45 James Barnet Drive KELSO	21/01/2020	42		Waiting on amended plans



1/2/2020 - 29/02/2020

Council DA	Lot	DP	Street No	Street Name	Suburb	Postcode	Category	Environmental Planning Instrument	Zoning Of Land	Development Standard To Be Varied	Justification Of Variation	Extent Of Variation	Concurring Authority	Date Determined
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NIL

Survey Responses

11 November 2019 - 10 December 2019

Footpath Restaurant Policy

Your Say Bathurst Region

Project: Draft Council Policies



VISITORS					
13					
CONTRIBUTORS			RESPONSES		
2			2		
2	0	0	2	0	0
Registered	Unverified	Anonymous	Registered	Unverified	Anonymous

Attachment 8.1.3.1



Respondent No: 1
Login: Ingrid
Email: ingrid@bigpond.com

Responded At: Nov 20, 2019 16:33:42 pm
Last Seen: Nov 14, 2019 12:40:32 pm
IP Address: 121.223.168.120

-
- Q1. **Name** Ingrid Pearson
-
- Q2. **What is your preferred contact method?** Email
-
- Q3. **Postal Address** not answered
-
- Q4. **Your email address** ingrid@bigpond.com
-
- Q5. **Please outline your submission**
Please see attached document
-
- Q6. **Would you like to upload a document?** https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/2c4b8d8b4c3acea14c85cb8f094fa32c6dcea165/file_answers/files/039/302/453/original/Council_Submission_Footpath_Restaurant_Policy_2019.docx?1574228021
-

Attachment 8.1.3.1



Respondent No: 2
Login: Irene Hancock
Email: iehancock@bigpond.com

Responded At: Dec 04, 2019 12:03:23 pm
Last Seen: Dec 06, 2019 22:24:00 pm
IP Address: 110.175.215.238

Q1. **Name** Irene Hancock

Q2. **What is your preferred contact method?** Email

Q3. **Postal Address** not answered

Q4. **Your email address** iehancock@bigpond.com

Q5. **Please outline your submission**

I have read the draft policy, which reads very well and is clearly set out. One current restaurant in William Street "Piccolo's" footpath dining tables and chairs provide a good example which would comply with Councils requirements.

Q6. **Would you like to upload a document?** not answered

Bob Trimming

10 Mackenzie Place

Bathurst NSW 2795

Ph. 02 63322863 Email: EqualAccess.ItisTheLaw@bigpond.com



**Mr David Sherley
General Manager
Bathurst Regional Council
Russell Street
Bathurst NSW 2795**

Tuesday, 19 November 2019

Dear Mr Sherley,

SUBMISSION TO THE DRAFT FOOT PATH RESTAURANTS POLICY

The draft Foot Path Restaurants policy is to be commended overall for the way it addresses several negative issues currently endured by those of us utilising mobility aids, shopping trolleys, prams and the general pedestrian user of the CBD footpaths. The adoption of a fair and sensible standard relating to unobstructed pedestrian passage which will be the same for all areas in the CBD is a vast improvement over the previous policy which had two standards of vastly varying requirements providing an unfair advantage to some businesses over others.

This new policy should see an excellent expansion in foot path dining for the benefit of all, especially the participating businesses and provide fair and equal opportunities to expand the existing hospitality economy in Bathurst.

It should be noted that when I first promoted this fair trading alteration to the Foot Path dining, there were 62 negative comments from face book entries on the Western Advocate website. Most did not want a fair and equal trading platform for all restaurants to pursue this form of extra income. In one case one restauranter – who will actually benefit from the proposed changes – was quite aggressive in public towards me. It can only be assumed that some existing businesses do not want competition and council needs to consider all submissions with this negativity in mind.

Item 5.2 – Circulation is clearly detailed to avoid confusion. Especially the way the 2 metre clearance is to be determined. A lot of thought has been put into this and should not suffer from any changes. Well done!

Reference needs to be made restricting the use of the foot path dining area in relation to the sale and preparation of items in this designated area.

Example: Preparation and sale of coffee whilst the customers line up at a coffee machine installed on the footpath and wait for extended periods across the pedestrian 2 metre clearway.

This has happened on numerous occasions in an area close to a pedestrian crossing and normally on special event days when there is already a high volume of pedestrians.



Item 5.2.3 Location.

I have some concerns especially when one takes into account the food outlet known as 'Al Dente'. They currently utilise tables against the fencing barrier adjacent their premises plus the tables continue in front of the nearby butcher shop. Whilst in all other cases the requirement to remain solely in front of the restaurant providing the seating is appropriate, I think the current situation with 'Al Dente' should be permitted **as long as stools are not stored along the shop front in addition to the adjacent tables** as is currently the case. To have this business only be permitted to have tables and seating directly adjacent to their shop front could hinder pedestrians utilising the pedestrian crossing.

Apart from this one consideration, I am not aware of any other sites where an exemption should be provided.

7.5 Advertising & Signage:

I suggest that permitting only the name or logo of the restaurant on outdoor furniture as a minor element is restrictive. Knowing the restaurant industry (over 30 years experience) it is common for wind breaks – that also serve to keep tables and seats in a confined area - are often supplied by the coffee suppliers and form a major part in informing prospective customers the brand of coffee etc., which is normally a major reason why a customer chooses a particular outlet.

I suggest such types of windbreaks be permitted to have the current style of brand advertising as long as it blends in with the streetscape and is not garish in design.

7.6 Smoking prohibited:

Could this clause include a requirement to have this restriction adequately signposted to support the NSW Government regulation.

11.2 Renewal of Approval:

Whilst this is an excellent improvement over the previous policy and an indirect way of enforcement I suggest there still needs to be advice of the results of non-compliance. I may be wrong, but it seems to me a business can flout this policy especially if they may not want to extend their foot path dining after their current application expires.

For instance: The current restaurant that trundles out a coffee machine during special events thereby blocking all pedestrian access at times, should have the policy enforced on the day.

I look forward to not only being able to use a great many more foot path dining venues whilst still being able to negotiate the foot paths safely and easily to reach my favourite haunts.

Thank you for all the hard work done by the Dept Planning team in formulation of this draft policy.



Bob Triming



SUBMISSION TO BATHURST REGIONAL COUNCIL BY INGRID PEARSON FOOTPATH RESTAURANT POLICY

I commend Council on the policy for a 2m wide walkway on footpaths that could be used to provide outdoor dining spaces for restaurants/cafes. However, it would be beneficial to identify how and where this width should be measured from.

Australian Standards AS1428 sets out minimum access requirements for pedestrians and circulation, including the vision impaired and users of mobility aides. Placement of furniture against the building frontage of a restaurant/café would constitute barriers to wayfinding by the vision impaired.

I recommend that while enabling outdoor dining spaces, **Council not permit** the establishment of outdoor dining and street trading areas **against building frontages** in the municipalities' streets and public places. Rather, to keep a walkway clearance against the building frontage and placement of furniture on the other side of the walkway.

I refer Council to the City of Bendigo Outdoor Dining and Street Trading Code of Practice as a guide to assist Council to develop universal access throughout our city. Please refer to Diagram 1: Footpath zones elevation view in the following document

<https://www.bendigo.vic.gov.au/sites/default/files/2016-10/City-of-Greater-Bendigo-Outdoor-Dining-Code-of-Practice.pdf>

POLICY:	FOOTPATH RESTAURANTS
DATE ADOPTED:	Director Environmental, Planning & Building Services Report #1 Policy 3 February 2010 Council 17 February 2010 Minute Book No. 10857
ORIGINAL ADOPTION:	Director Environmental, Planning & Building Services Report #7 Council 31 January 2007 Minute Book No. 10040
FILE REFERENCE:	20.00035
OBJECTIVE:	To establish guidelines for the commercial use of public footpaths for outdoor dining.

1. INTRODUCTION

Bathurst Regional Council recognises the benefits of commercial use of public areas and its contribution towards the overall streetscape atmosphere. Outdoor eating gives people the opportunity to enjoy the outdoor urban environment.

This policy has been formulated by Bathurst Regional Council under the powers contained within Part 9 Division 1 section 127 of the Roads Act 1993 as amended.

“Division 1 Footway Restaurants”

125 Approval to Use Footway for Restaurant Purposes

1. *A Council may grant an approval that allows a person who conducts a restaurant adjacent to a footway of a public road (being a public road that is vested in fee simple in the Council) to use part of the footway for the purposes of the restaurant.*
2. *An approval may be granted on such conditions (including conditions as to payments in the nature of rent) as the Council determines.*
3. *An approval may not be granted in respect of a footway of a classified road except with the concurrence of the RMS.*
4. *The term of an approval is to be such period (not exceeding 7 years) as is specified in the approval.*
5. *An approval lapses at the end of its term or, if the part of the footway the subject of the approval ceases to be used for the purposes of a restaurant, when that use ceases.*

126 Authority to Erect Structures

1. *A Council:*

- (a) may authorise the holder of an approval to erect and maintain structures in, on or over any part of the footway the subject of the approval, or*
- (b) may, at the request and cost of the holder of the approval, erect and maintain any such structure.*

2. *The Council may erect and maintain structures in, on or over any part of the footway the subject of an approval for the protection of public health and safety.*

127 Effect of Approval

While an approval is in force:

- (a) The use of the footway for the purposes of a restaurant; and*
- (b) The erection and maintenance of structures on the footway in accordance with an authorisation given in respect of the approval are taken not to constitute a public nuisance and do not give rise to an offence against this or any other Act.*

2. AIM

- 2.1 The aim of this policy is to provide a consistent city wide policy that ensures quality aesthetically pleasing, safe and practical footpath restaurant.
- 2.2 The policy also provides a clear procedure on how to apply for footpath restaurant approval and comply with the appropriate standards.

3. BENEFITS

- 3.1 The provision of outdoor living opportunities like footpath restaurants encourages urban regeneration, boosts trade for other retailers and enriches the city's image and lifestyle.
- 3.2 The Footpath Restaurants Policy applies to all outdoor seating areas on public footpaths.

4. APPROVALS FOR FOOTPATH RESTAURANTS

- 4.1 An approval of Council is required prior to the operation of any footpath restaurant.
- 4.2 An application is to be accompanied by the following:
 - (a) Council's application form, ensuring that plans showing proposed area are included.
 - (b) Photograph and/or specifications of proposed furniture.
 - (c) Clear scaled plan of the proposed layout of the furniture including the location of existing fixed street furniture such as bins, lighting poles, fixed road signs and posts supporting an overhead awning.
 - (d) Details of the proposed hours of operation.
 - (e) Written evidence of appropriate public liability insurance.
 - (f) Where the serving of liquor is involved, a copy of the Liquor Licence.
 - (g) A declaration in relation to safety incidents or complaints
 - (h) Fees in accordance with Council's current Revenue Policy.

Council will consider each application on its merits and as per guidelines set out in this document.

If the Application is Approved

- (a) Applicant will be advised of approval.
- (b) Council's approval will be limited to 12 months or the commencement of the next financial year, whichever is the sooner.
- (c) The annual licence fee is to be paid prior to commencement of operations.
- (d) Permits are issued on a financial yearly basis, i.e. 1 July to 30 June.

If the Application is Refused

- (a) Council will advise the applicant, in writing, that the application is refused.
- (b) Application fee will not be refunded.
- (c) Private use of footpath will not be permitted.

5. INFORMATION FOR FOOTPATH RESTAURANT/OUTDOOR SEATING PERMIT APPLICATION

5.1 Urban Design Guidelines

- 5.1.1 The aim of the urban design guidelines is to enhance the character and vitality of the area and prevent safety hazards and access problems.
- 5.1.2 A footpath restaurant may be approved in any public area where the local conditions are favorable for it to operate.
- 5.1.3 Footpath restaurants are not permitted in potentially hazardous areas such as corners of street intersections (refer Figure 1 in Attachment 1), however some areas may be considered on merit if safety issues are adequately addressed.
- 5.1.4 The following design considerations are taken in to account when an application for a footpath restaurant is assessed:
 - (a) Pedestrian and Vehicular circulation.
 - (b) Safety and convenience of patrons and public.
 - (c) Existing streetscape elements.

5.2 Circulation

- 5.2.1 An unobstructed passage for pedestrian movement of at least 2.0 metres wide shall be maintained at all times.
- 5.2.2 The width of the pedestrian movement area is measured as follows:
 - (a) where parallel parking occurs on the road adjacent to the footpath – 600 mm from the rear of the kerb
 - (b) where reverse angle parking occurs on the road adjacent to the footpath – 900 mm from the rear of the kerb
 - (c) where there are posts supporting an overhead awning – from the footpath side of the post
 - (d) other location may be considered where there is no parking or moving vehicles adjoining the footpath

Street furniture, plants, advertisement boards etc, are not permitted at any time into the pedestrian movement area.

5.2.3 The location of a footpath restaurant is to be directly adjacent to the respective indoor facility and not encroach into the frontage of adjoining premises.

5.2.4 If required by Council, the approved area shall be delineated on the footpath by a method approved by Council

5.3 Safety and Convenience

5.3.1 All footpath restaurants must take patron safety into account. Council may require confirmation of safe work methods as part of the application and renewal process.

5.3.2 The approval for footpath dining does not permit the venue to prepare food or drinks in the permit area. Food preparation must be undertaken in accordance with the Food Act 2003 and associated regulation.

5.4 Existing Streetscape Elements

5.4.1 Where possible, the footpath restaurant should visually relate and be visually aligned to the existing features and elements of the street, such as trees, lighting elements, bollards, etc.

5.5 Permanent Structures

5.5.1 A footpath restaurant approval does not give approval to permanent structures on, adjoining or above the footpath. An application for development consent must be made to seek approval for permanent structures.

6. FURNITURE GUIDELINES

6.1 Layout

6.1.1 The layout of the furniture should provide enough space and practicality to ensure patrons comfort and deter patrons from moving furniture outside the approved area.

6.1.2 The furniture layout must conform to the approved layout at all times to ensure good circulation and safety in accordance with the abovementioned.

6.1.4 Umbrellas or other shade structures may be provided for shade and shelter and must be well secured in place to prevent them from being blown by wind.

6.1.5 Other items such as pot plants must be contained in the approved area and be included in the application for approval.

6.2 Furniture Style

6.2.1 Tables, chairs and other furniture should be strong durable waterproof and weather resistant, designed for commercial outdoor use and serviceable.

6.2.2 Furniture must be stackable or foldable for storage purposes.

7. GENERAL MANAGEMENT ISSUES

7.1 Maintenance

- 7.1.1 All furniture of footpath restaurant must be physically and aesthetically maintained to Council's satisfaction.

7.2 Storage

- 7.2.1 Outdoor furniture including shade umbrellas, pot plants and rigid dividers must be stored away from the public area outside hours of operation.

7.3 Hours of Service

- 7.3.1 The hours which the applicant intends to place tables and chairs on the public area need to be stated in the application and approved by Council and not be greater than any hours of operation set by conditions of development consent,

7.4 Rubbish and Cleaning

- 7.4.1 The site and furniture must be kept free from discarded rubbish and dirt at all times.
- 7.4.2 Regular cleaning of the area including furniture is required.
- 7.4.3 As with any restaurant, the outdoor eating area is subject to the N.S.W. Food Act 2003, Food Regulation 2015 and Food Safety Standards.

7.5 Advertising and Signage

- 7.5.1 Only the name or logo of the restaurant may be placed on the outdoor furniture and may only appear as a minor element on the furniture.
- 7.5.2 Photographs of wind breaks or other furniture items which display brands or logos must be included in an application for footpath dining. Approval for use of such items is at the discretion of Council which will consider the impact on visual amenity of the items.

7.6 Smoking prohibited

- 7.6.1 Smoking is prohibited at footpath restaurants and within 4 m of the entrance or exit of a hospitality venue, in accordance with the following NSW Government regulation.

<https://www.health.nsw.gov.au/tobacco/Pages/commercial-outdoor-dining-laws.aspx>

- 7.6.2 Council recommends that venues include "no smoking" signage in the approved dining area.

8. APPROVAL CONDITIONS

Outlined below are some of the principle conditions that one would find in any Footpath Restaurant Licence. It should be noted that this list is not exhaustive, and Council reserves the right to add, remove or amend these conditions.

8.1 Term

8.1.1 The length of approval will be twelve months or to the commencement of the next financial year whichever is the sooner. A letter will be issued to the applicant, advising of renewal, the renewal process and the fees for the financial year.

8.2 Maintenance

8.2.1 The grantee of Approval will be responsible for all maintenance and replacement of outdoor furniture and must keep the outdoor furniture in a physically sound, clean and aesthetically suitable condition to Council's satisfaction.

8.2.2 Any damage caused to Council's footway by outdoor furniture and facilities will be the responsibility of the grantee of Approval. Such damage will be repaired by Council at cost to the grantee of Approval.

8.3 Site

8.3.1 The grantee of approval must keep all outdoor furniture and associated paraphernalia wholly within the approved area

8.4 Indemnity

8.4.1 The grantee of approval will be required to indemnify Council against all actions, suits, debts, obligations, claims and other liabilities which may arise during the continuance of the approval.

8.5 Insurance

8.5.1 An application for footpath restaurant shall not take effect until the applicant has provided Council with a copy of a public risk policy with a minimum value of \$20 million which contains the following clause:

"It is hereby agreed that the indemnity given by this policy is extended to the Bathurst Regional Council in respect to the operation of an approved footpath restaurant".

8.6 Serving of alcohol

8.6.1 Approval from Council to operate a footpath restaurant does not grant approval to serve alcohol. For the service of alcohol, a Liquor Licence that includes the footpath restaurant area must be obtained from Liquor and Gaming NSW. Any conditions applying to the Liquor Licence must be consistent with conditions imposed by Council for operation of the footpath restaurant. A copy of the Liquor Licence is to be provided to Council and, if proposed for a new footpath restaurant application, attached to the application.

9. FEES

9.1 There is an application fee for the use of a public road as a footpath restaurant plus an annual fee charged per square meter per annum published in Council's Revenue Policy and set out in the approval conditions.

- 9.2 Permits issued after 31 December of each financial year will be charged the annual fee on a monthly pro rata basis.
- 9.3 These fees will be determined on an annual basis by Council in accordance with the exhibition and adoption of Council's Revenue Policy.

10. BUSINESS INTERRUPTION

- 10.1 Council will not accept any responsibility or liability for any interruption to business caused by the need for Council or any other authority to carry out any type of maintenance work on the approved area, inclement weather or any other interruption to business whatsoever caused.

11. RENEWAL OF APPROVAL

- 11.1 Renewal of an approval is not automatic and will require an annual application.

If the use of the footpath as an outdoor eating area ceases, the approval will expire.
- 11.2 Renewal of an approval will require previous adherence to all conditions of approval.

12. TRANSITION ARRANGEMENTS

- 12.1 Should this amended Policy result in a reduction in the approved area for a particular premise, this amended Policy will apply at the time of renewal of an approval.

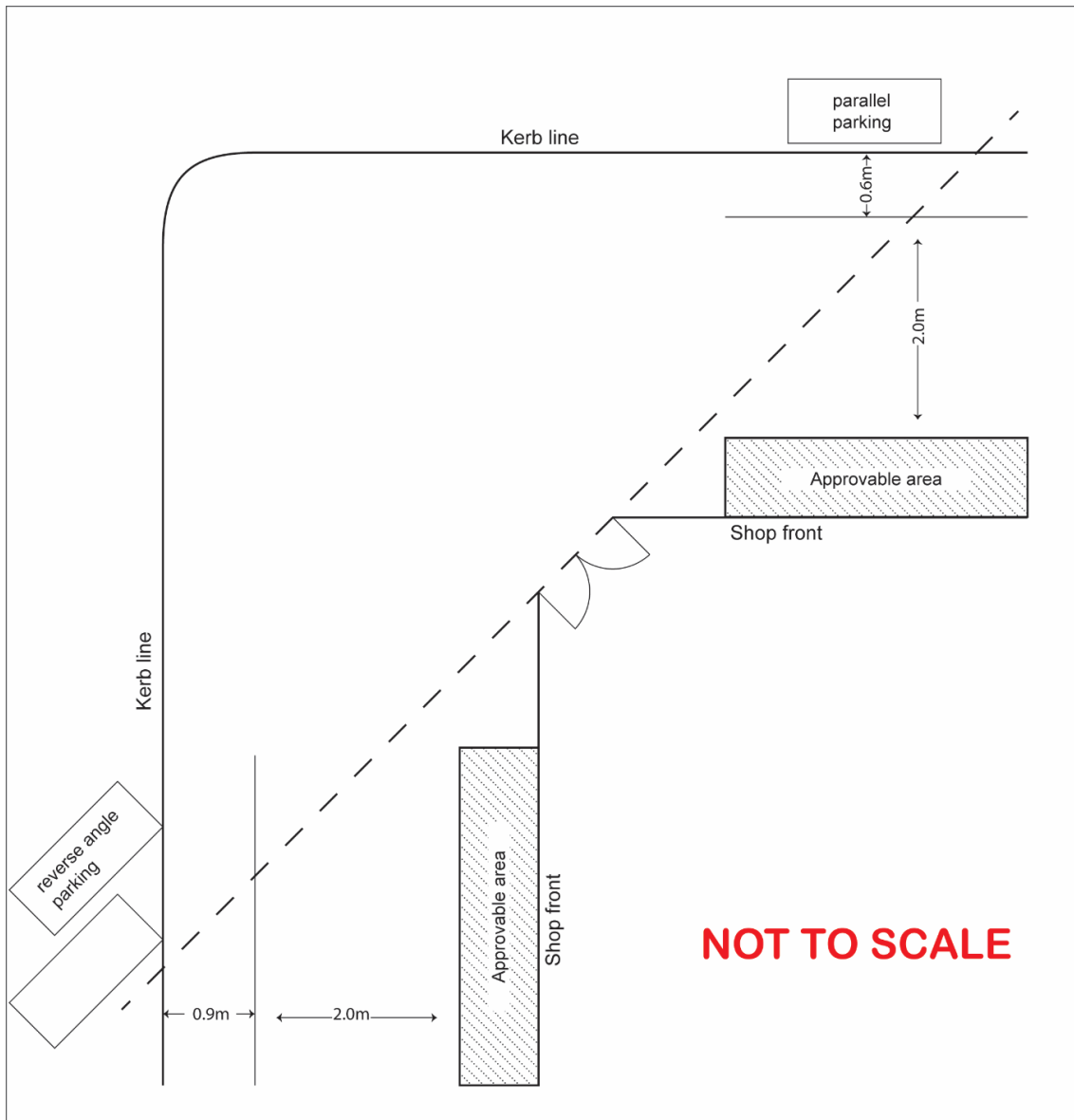


Figure 1. Typical arrangement at intersections

MINUTES

Bathurst Region Heritage Reference Group Meeting held on Monday 10 February 2020

1. MEETING COMMENCES

MINUTE

Meeting commenced at 3.00pm.

Present:

Councillor Graeme Hanger (Chair), Councillor Monica Morse, Janet Bingham (Manager Strategic Planning), Ashlee Cutter (Senior Heritage Planner), Murray Tangye (Sunny Corner & District Progress Association), Jenny Grantley (Sunny Corner & District Progress Association), Sandy Bathgate (Bathurst Heritage Network), Christopher Morgan (Tourism Reference Group), Gerarda Mader (Bathurst Accommodation Group), Jan Page (Family History Group and Napoleon Reef Progress Association), Jenner Plomley (Town Square Group), Marion Perry (Bathurst District Historical Society), Ken Webb (Sofala Progress Association)

2. APOLOGIES

MINUTE

MOVED: Gerarda Mader SECONDED: Jan Page

RESOLVED: That the apologies of Councillor Bobby Bourke (Mayor), Neil Southorn (Director Environment Planning and Building Services), Councillor Jacqui Rudge, Kirsten Brumby (Wattle Flat Progress Association), Jasmin Hooper (Rockley and District Community Association), Pauline Barker (Rockley Mill & Museum), Roy Menzies (Friends of Bathurst Agricultural Research Station), Iain McPherson (Bathurst Branch National Trust), Fran White (Bathurst Heritage Website), Samantha Friend (Bathurst District Historical Society) be accepted and leave of absence granted.

3. DECLARATION OF INTEREST

MINUTE

Nil.

4. MINUTES OF PREVIOUS MEETING

MINUTE

MOVED: Marion Perry SECONDED: Jenner Plomley

RESOLVED: That the Bathurst Region Heritage Reference Group note that the minutes of the previous meeting held 11 November 2019 were adopted by Council at its Ordinary meeting held on 11 December 2019.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

MINUTE

MOVED: Marion Perry SECONDED: Jenner Plomley

Sandy Bathgate requested an update regarding the status of the 1891 Aerial View of Bathurst (Collingridge) (7.1.3). Janet Bingham advised, Council will follow up with Cultural and Community Services Department.

Janet Bingham noted that a tour of the Bathurst Ambulance Station will be considered once Council is in possession of the building.

Sandy Bathgate requested an update of the HCA review (6.1.2). Janet Bingham noted the following:

- A Planning Proposal to implement to the HCA review adopted by Council in 2019 is well underway.
- A Planning Proposal to list a number of moveable and monumental heritage items is being prepared.
- Council is working with the Bathurst District Historical Society to investigate the potential listing of a number of other sites within the region.

6. COUNCIL OFFICER REPORTS

6.1.1. 2020 HERITAGE PLAN UPDATE

File No: 20.00123

MINUTE

MOVED: Jan Page SECONDED: Christopher Morgan

RESOLVED: That the report be noted.

Discussion:

Councillor Morse queried how the Heritage Plan can be utilised to take action on derelict sites, particularly those on lower William Street. Councillor Morse is concerned these sites are having a detrimental affect on the heritage significance of the nearby Bicentennial Park. These concerns were supported by Sandy Bathgate.

Janet Bingham advised that Council presently has no legislative power to take action on a derelict site unless it is a public safety or public health risk, which both of these sites in lower William Street are not. The current legislation lies within the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979, not the Heritage Act 1977.

6.1.2. 2020-2024 HERITAGE PLAN

File No: 20.00123

MINUTE

MOVED: Christopher Morgan SECONDED: Jenner Plomley

RESOLVED: That the report be noted.

Discussion:

Jenner Plomley noted Action 4.5.1 of the plan requires the work 'group' to be inserted after Bathurst Region Natural Resources Advisory.

Action: Community Groups to provide feedback to Council on the 2020-2024 Heritage Plan by 31 July 2020.

7. COMMUNITY REPORTS

7.1.1. BATHURST TOWN SQUARE GROUP UPDATE

Author: Jenner Plomley

MINUTE

MOVED: Jenner Plomley SECONDED: Gerada Mader

RESOLVED: That the report be noted.

7.1.2. BATHURST FAMILY HISTORY GROUP UPDATE

Author: Jan Page

MINUTE

MOVED: Jan Page SECONDED: Sandy Bathgate

RESOLVED: That the report be noted.

7.1.3. ROCKLEY MILL & STABLES MUSEUM REPORT

Author: Pauline Barker

MINUTE

MOVED: Gerada Mader SECONDED: Sandy Bathgate

RESOLVED: That the report be noted.

8. DIRECTOR ENVIRONMENTAL, PLANNING & BUILDING SERVICES UPDATE

8.1.1. UPDATE TO BATHURST REGION HERITAGE REFERENCE GROUP

File No: 20.00123

MINUTE

RESOLVED: That the report be noted.

Janet Bingham advised that AJ & C Architects have been appointed as consultants on the Bathurst Town Centre Masterplan. Consultation with Councillors, CSU and the Consultative group is underway and further public consultation is expected in March 2020.

9. GENERAL BUSINESS

LATE REPORTS

Bathurst Heritage Network (Verbally)

The Raglan Station Restoration Committee recently completed a draft Strategic Plan for the restoration of the station. The draft plan has been sent to John Holland Rail (as the site managers), the Department of Premier & Cabinet – Heritage (as the site is State heritage listed) and to Bathurst Regional Council for comment.

Tickets for the Bathurst Heritage Trades Trail are available now. An additional venue has been added this year, the Scout Hall being Walshaw Hall on Church Street.

Heritage Week is part of the Autumn Colours program this year and is to be held 2 May to 10 May 2020. The BHN is discussing with Council's Manager Tourism & Visitor Services, Mr Dan Cove to raise the profile of Heritage Week by implementing its own logo and increasing marketing.

Bathurst Accommodation Group (Verbally)

Unfortunately due to lack of committee members the Bathurst Accommodation Group has now closed.

Sunny Corner & District Progress Association (Verbally)

Murray is exploring options to reinstate the metal balustrades that were previously around the culverts in Sunny Corner.

Advised that Col Fergusson is undertaking a book on Limekilns and requested those with family connections to the area contact Mr Fergusson.

Sofala Progress Association (Verbally)

-

Ken advised that the Rebellion on the Turon is to be held at Sofala on the 15 March 2020 with the exhibition open all weekend this year.

GENERAL BUSINESS

Jenner Plomley (Town Square Group)

Jenner Plomley advised that the WWII exhibition will be held at BMEC in August.

Gerarda Mader (Bathurst Accommodation Group)

Gerarda requested an update of involvement of the Wiradjuri at the BRHRG meeting. Janet Bingham advised that the Bathurst Aboriginal Lands Council and the Wiradjuri Elders are invited to each BRHRG meeting. Consultation with the both the Bathurst Aboriginal Lands Council and the Wiradjuri Elders has been occurring in relation to interpretation of the Wambuul Ceremonial Ground.

Gerarda has been invited to attend the Bathurst business friendship delegation to Cirencester, England in May 2020. This will be a great opportunity to also link with historical groups while there.

Christopher Morgan (Tourism Reference Group)

On the 19 February 1920 Bathurst Scouts walked from Bathurst to Mount Pleasant. On the 22 February 2020 a re-enactment of this walk will be occurring.

Jan Page - Family History Group and Napoleon Reef Progress Association

What has happened to the sign on Machattie Cottage.

Marion Perry - Bathurst District Historical Society

There are 3 birds missing off the Crago Fountain in Machattie Park, requested these be replaced.

Recommendation:

Council look at a general upgrade of the monuments, fountains and plaques within Machattie Park, particularly replacing the 3 cranes off the Crago Fountain.

Sandy Bathgate – Bathurst Heritage Network

In April 2020 the Australiana Society will be visiting Bathurst, sponsored by the Bathurst District Historical Society.

Later in 2020 the Annual Conference of the Australia Historical Society will be held in Bathurst, sponsored by the Bathurst District Historical Society.

Janet Bingham – Bathurst Regional Council

Delegates from the 2020 ICOMOS conference will be in Bathurst in October 2020 for 2 study tours organised as part of the ICOMOS conference being held in Sydney.

10. NEXT MEETING

MINUTE

The next meeting to be held on Monday 11 May 2020.

11. MEETING CLOSE

MINUTE

The Meeting closed at 4.15pm.

CHAIR:

**BATHURST REGIONAL COUNCIL
INVESTMENT PERFORMANCE**

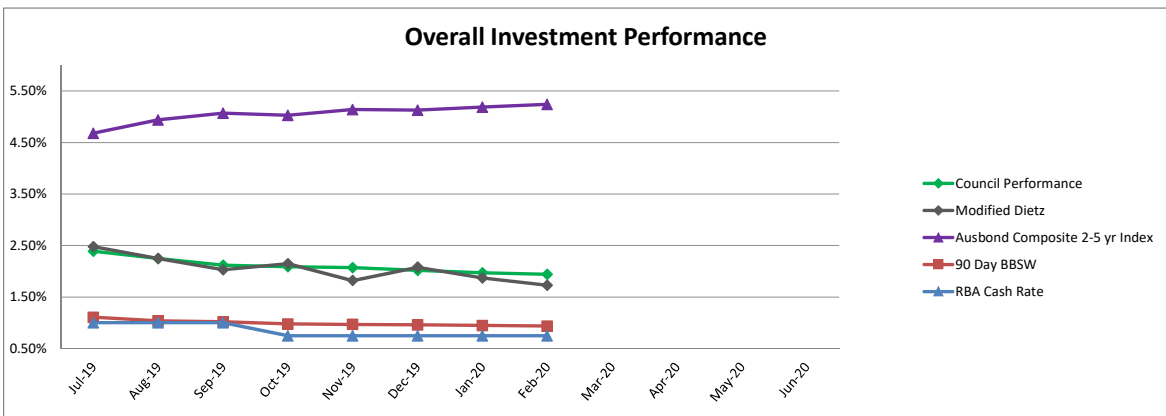
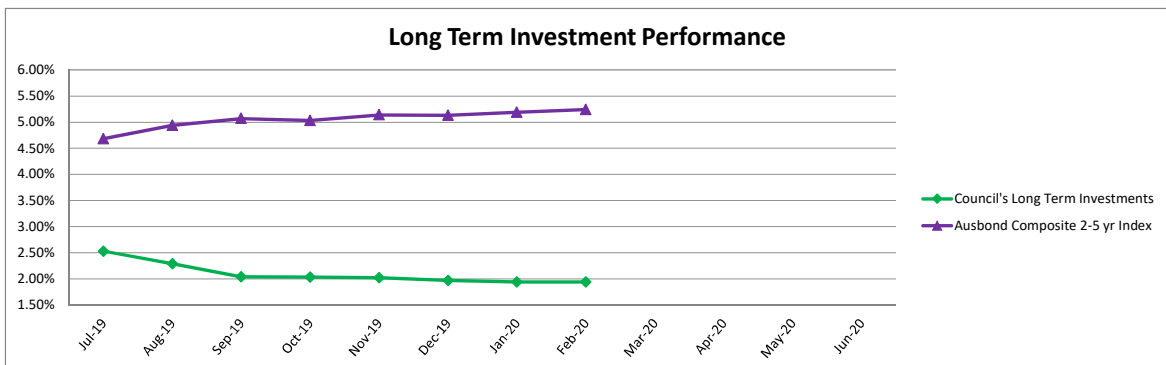
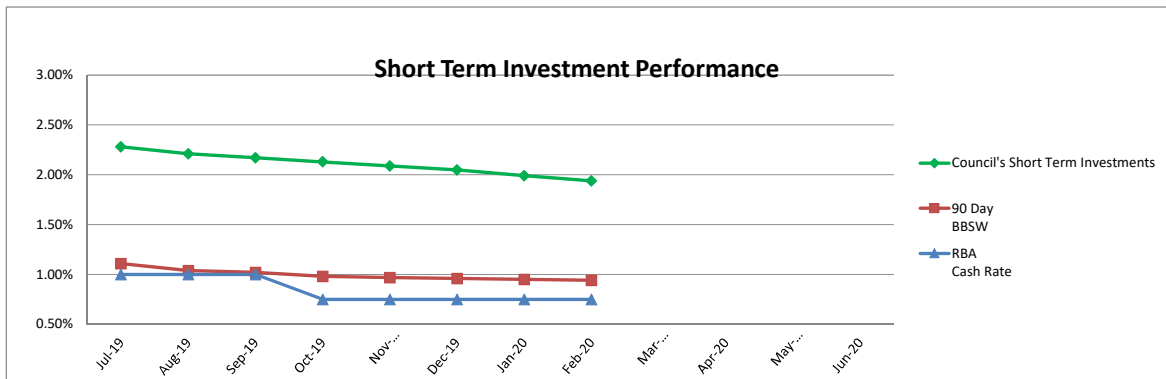
Investment Policy Benchmarks

Benchmark 1 - The performance of the portfolio shall be against the industry standard 90 Day Bank Bill Index or the official RBA Cash Rate

Council's current year to date performance compared to the two benchmarks is shown below. Council has outperformed both benchmarks.

Reserve Bank of Australia - Cash Rate	0.75%
AFMA - 90 Day Bank Bill Swap Rate (BBSW) Avg Mid	0.94%
Ausbond Composite 2-5 yr Index	5.24%
Modified Dietz Calculation	1.73%

	Short Term			Long Term		Overall Performance	
	RBA Cash Rate	90 Day BBSW	Council's Short Term Investments	Ausbond Composite 2-5 yr Index	Council's Long Term Investments	Modified Dietz Calculation	Council Performance
Jul-19	1.00%	1.11%	2.28%	4.68%	2.53%	2.48%	2.39%
Aug-19	1.00%	1.04%	2.21%	4.94%	2.29%	2.25%	2.25%
Sep-19	1.00%	1.02%	2.17%	5.07%	2.04%	2.03%	2.12%
Oct-19	0.75%	0.98%	2.13%	5.03%	2.03%	2.15%	2.09%
Nov-19	0.75%	0.97%	2.09%	5.14%	2.02%	1.82%	2.07%
Dec-19	0.75%	0.96%	2.05%	5.13%	1.97%	2.08%	2.02%
Jan-20	0.75%	0.95%	1.99%	5.19%	1.94%	1.87%	1.97%
Feb-20	0.75%	0.94%	1.94%	5.24%	1.94%	1.73%	1.94%
Mar-20							
Apr-20							
May-20							
Jun-20							



**BATHURST REGIONAL COUNCIL
INVESTMENT PERFORMANCE**

2a - Overall Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating. AMP was recently downgraded from A- to BBB+ on the 27 Aug 2019. Council will reinvest into a complying rated institution at the maturity of these investments.

Short Term	Ratings	Maximum Holding %	Actual Holding %	
	A-1+	100	39%	Complies
	A-1	100	0%	Complies
	A-2	40	40%	Does not comply
	A-3 or unrated	Note*	21%	Complies
			100%	
Long Term				
	AAA	100	0%	Complies
	AA+ AA AA- A+ A	100	67%	Complies
	A-	40	0%	Complies
	BBB+ BBB	20	28%	Does not comply
	BBB- & unrated	Note *	5%	Complies
			100%	

*Note: For reasons of practicality the number of these investments should be kept to a minimum.

2b - Institutional Credit Framework

To limit single entity exposure each individual institution will be limited by their credit rating. AMP was recently downgraded from A- to BBB+ on the 27 Aug 2019. Council will reinvest into a complying rated institution at the maturity of these investments.

	Ratings	Maximum Holding %	Actual Holding %	
CBA	AA-	40	9%	Complies
National Australia Bank Limited	AA-	40	24%	Complies
Westpac	AA-	40	11%	Complies
Bankwest	AA-	30	0%	Complies
HSBC	AA-	30	2%	Complies
Suncorp Metway	A+	30	2%	Complies
Rabobank	A+	30	1%	Complies
Macquarie Bank Limited	A	30	3%	Complies
AMP	BBB+	5	9%	Does not comply
Bank of Queensland Limited	BBB+	5	8%	Does not comply
Bendigo & Adelaide	BBB+	5	1%	Complies
IMB	BBB	5	2%	Complies
Newcastle Permanent	BBB	5	3%	Complies
Members Equity Bank	BBB	5	4%	Complies
Greater Building Society	BBB	5	1%	Complies
Credit Union Australia	BBB	5	0%	Complies
Auswide Bank	BBB	5	6%	Does not comply
Railways Credit Union Limited	ADI	Note*	0%	Complies
Maritime Mining & Power Credit Union	ADI	Note*	14%	Complies
			100%	

*Note: For reasons of practicality the number of these investments should be kept to a minimum.

*Credit rating to Auswide Bank issued by Fitch Ratings, equivalent Rating by S & P shown

2c - Maturity Profile

The Investment Portfolio is to be invested within the following maturity constraints, Council has successfully met this criteria.

	Short Term	FRTD	TCD	FRN	Min %	Max %	Actual %	
Within one year	42,000,000	6,500,000	2,000,000	5,750,000	40	100	75%	Complies
One to three years	1,500,000	6,000,000	0	7,100,000	0	60	19%	Complies
Three to Five Years	0	1,630,000	0	2,700,000	0	30	6%	Complies
Over Five Years	0	0	0	0	0	15	0%	Complies
	43,500,000	14,130,000	2,000,000	15,550,000			100%	

Recommendation: That the report be noted.

Responsible Accounting Officer

.....
Aaron Jones
Director Corporate Services & Finance

.....
Prepared By Lesley Guy

10-Mar-20

.....
Reviewed By Tony Burgoyne

2019/20 Annual Operational Plan

Bathurst 2040 Community Strategic Plan

As at 29th February 2020

Council's Vision:

Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.

As a community it is important to have a plan that outlines what we want and need as a community now and as the region grows. The NSW Government also requires all councils to have such a plan. The Bathurst 2040 Community Strategic Plan (CSP) is the highest level forward planning document of Bathurst Regional Council. It identifies the community's priorities and guides the direction for the Bathurst region over the next 20 years.

Six key objectives have been established in the CSP:

1. Our Sense of place and identity
2. A smart and vibrant economy
3. Environmental stewardship
4. Enabling sustainable growth
5. Community health, safety and well-being
6. Community leadership and collaboration

These objectives are supported by strategies, shown below, aimed at identifying the importance of each objective.

As a 20 year plan, the CSP is not able to be wholly implemented in one term of Council. The Delivery Program represents actions that the Council expects to achieve during the current term of election for the Council, typically four years. This [Annual Operational Plan](#) identifies the individual activities and projects that will be completed within the current financial year of the Delivery Program.

OBJECTIVE 1: Our sense of place and identity

- 1.1 Respect, protect and promote the region's Aboriginal heritage assets
- 1.2 Protect, enhance and promote the region's European heritage assets and character
- 1.3 Enhance the cultural vitality of the region
- 1.4 Protect and improve the region's landscapes, views, vistas and open space
- 1.5 Promote good design in the built environment

OBJECTIVE 3: Environmental stewardship

- 3.1 Protect and improve our natural areas and ecosystems, including the Macquarie River and other waterways
- 3.2 Protect the City's water supply
- 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- 3.4 Protect and improve the region's biodiversity
- 3.5 Increase resilience to natural hazards and climate change

OBJECTIVE 5: Community health, safety and well being

- 5.1 Provide opportunities for our community to be healthy and active
- 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- 5.3 Help build resilient, inclusive communities
- 5.4 Make our public places safe and welcoming
- 5.5 Plan and respond to demographic changes in the community

Bathurst 2040 Community Strategic Plan

OBJECTIVE 2: A smart and vibrant economy

- 2.1 Support local business and industry
- 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development
- 2.3 Develop Bathurst as a Smart City
- 2.4 Support agriculture, local manufacturing, food production and education as significant contributors to the region's economy
- 2.5 Support Mount Panorama as a premier motor sport and event precinct
- 2.6 Promote our City and Villages as a tourist destination

OBJECTIVE 4: Enabling sustainable growth

- 4.1 Facilitate development in the region that considers the current and future needs of our community
- 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- 4.4 Provide parking to meet the needs of the City
- 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- 4.6 Plan for, assess and regulate development activity

OBJECTIVE 6: Community leadership and collaboration

- 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst Region
- 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- 6.3 Advocate for our community
- 6.4 Meet legislative and compliance requirements
- 6.5 Be open and fair in our decisions and our dealings with people
- 6.6 Manage our money and our assets to be sustainable now and into the future
- 6.7 Invest in our people
- 6.8 Implement opportunities for organisational improvement

Attachment 8.2.2.1

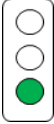

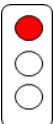
On the following pages, each of Council's principal activities is shown along with their four year Delivery Program actions and the Annual Operational Plan tasks that will be undertaken. These actions and tasks are linked back to the Bathurst 2040 CSP to show the community how its needs and wants are being delivered.

The table below is a guide to reading the Delivery Program and Annual Operational Plan.

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2019/2020	Performance Measure	Responsible Officer
From the Objectives shown on Page 2	What actions will be delivered to achieve the objective	What specific projects will be undertaken this year to address the 4 year actions	Measurable KPI How we will know when we have achieved our plans	Position Title – Director, Manager, Team Leader

The Performance Measures in this Plan have been rated by the responsible Directors as to their status of completion.

Below is a summary of the Status of all Performance Measures:

<p>In progress – tracking as expected</p>  <p>155 / 165 94 %</p>	<p>Needs Attention</p>  <p>10 / 165 6 %</p>	<p>Urgent Attention</p>  <p>0 / 165 0 %</p>
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Engineering Services



The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. The Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.

Asset Management




Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.2 5.1	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011.	200 lineal metres of footpath and or cycleway completed.	Manager Works	Howick St – Bentinck to Havannah 320m Bentinck St – Howick to Durham 200m Durham St – Bentinck to Havannah 360m Durham St – Mitre to Commonwealth 175m Howick St – Mitre to Hope 200m	
		Monitor condition of footpaths.	100% of urban footpath inspected	Manager Works	Ongoing maintenance as and when required.	
4.1 4.5	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.	Reconstruction and resealing works as per Council's 2019/2020 capital works and routine maintenance programs. Completion of 2019/2020 Roads to Recovery Program.	Manager Works	Turonedale Rd widening – 2km completed Bathurst St Perthville – Complete Rural Reseal program – Complete Urban Reseal program – Complete Houses Lane reconstruction – Complete	




Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Renewal of gravel road surface throughout the network.	Completion of 2019/2020 Unsealed Roads Gravel Resheeting program.	Manager Works	The Bridle Track – 8km from Hill End	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Undertake maintenance program in accordance with allocated budget.	Greater than 90% of the urban road network remains at condition index 3 or above.	Manager Works	As at 30/6/19: <ul style="list-style-type: none"> • Condition 1 – 34% • Condition 2 – 38% • Condition 3 – 23% 	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4.1 4.3	Protection of urban areas on the Bathurst Floodplain	Completion of flood mitigation works as outlined in the Bathurst Flood Management Plan.	Complete construction of Perthville Levee.	Manager Technical Services	Tenders issued and construction well advanced.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>




Mount Panorama



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8 2.5	Increase profile of Mount Panorama as the premier motor racing venue in Australia.	Construction of additional spectator facility - Conrod Straight Development of the second circuit	Spectator debris fencing purchased and installed. Spectator mound at Conrod Straight complete. Development Consent obtained.	Director Engineering Services Director Engineering Services	Spectator fence purchased. Spectator mound earthworks complete. Grass coverage to be established. Masterplan Complete. Preliminary Design Complete Aboriginal Cultural Heritages Assessment commenced. Environmental Impact Assessment commenced. Community Consultation commenced.	 


Water, Sewer and Waste

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
3.2 3.3 3.5 4.3 6.2 6.6	Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future.	Operate, maintain, repair and upgrade Water Filtration Plant.	Achieve the Australian Drinking Water Standards 90% of the time.	Manager Water and Waste	Water Filtration Plant daily operations are ongoing, with maintenance and repairs conducted as required. The treatment processes are constantly monitored through a SCADA system and reviewed daily by staff. To the end of February, 1,609 tests were undertaken and there was 97.1% compliance with Australian Drinking Water Guidelines.	
		Operate, maintain, repair and upgrade water distribution system.	Customer complaints regarding flow and pressure are kept below 52 p.a.	Manager Water and Waste	Water distribution system operations are ongoing, with monitoring, maintenance and repairs conducted as required. Significant reservoir improvements have been completed, with further work planned, to continue to improve the integrity of the drinking water system around Bathurst. Complaints regarding flow and pressure to end of February 1 (financial year to date 5). Work has commenced on relaying/adjusting water mains at Suttor and Mitre Street Roundabout.	
		Respond effectively to discoloured water complaints	Respond to 90% of complaints within 4 hours.	Manager Water and Waste	Complaints regarding discoloured water are actioned within the required timeframe. 90% of customer calls are responded to within 4 hours. Complaints regarding discoloured water for February is 8 (financial year to date 33).	



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Review, update and adhere to Drinking Water Management System (DWMS).	Australian Drinking Water Guidelines & DWMS compliance.	Manager Water and Waste	A Drinking Water Management System (DWMS) document has been completed and is in effect. Details on addressing the actions to ensure continuous improvement are being documented. A weekly internal review takes place, along with an external check of our water quality results through the NSW Health laboratory. Financial year to date 98.1% compliance.	
	Winburndale Dam Flood Security Upgrade	Project is constructed and commissioned	Project is constructed and commissioned	Manager Water and Waste	Work in progress and is currently 24% complete.	
	Eglington Village expansion – provision of trunk water mains and sewer mains for new subdivisions	Project is constructed and completed	Project is constructed and completed	Manager Water and Waste	In order to cater for the doubling in size of Eglington, a number of new water and sewer trunk mains were required. So far, for East Eglington 70% of the required new trunk mains for water and sewer are in place. Works will be completed once land acquisition is finalised. For West Eglington, 100% of the required new trunk mains for water and sewer are in place. Upgrade to the pumps, pumping station and operational flexibility have been completed.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
	Review and update existing Best Practice Guidelines plans as required.	Continue implementation of Trade Waste Policy.	Best Practice Guidelines compliance reported quarterly.	Manager Water and Waste	There are no new Best Practice Guidelines introduced since the 2007 Best Practice Guidelines. Compliance remains at 100%.	
		Monitor and action developments from State Government regarding changes in the Best Practice Guidelines	Maintain approvals at over 90% of active businesses	Manager Water and Waste	Trade Waste Policy is current, has been approved by NSW Office of Water, and adopted by Council. As at the end of February 2020 there are 321 approvals in place, with 345 active businesses (93%).	
			Review Guidelines monthly, then action as required.	Manager Water and Waste	The existing level of compliance with the Best Practice Guidelines is 100% for both Water and Sewer. The review of further initiatives will be commenced, once DPI Water advises the outcomes of their proposed review of the guidelines. As at the end of January 2020 DPI Water is yet to release their issues paper and monitoring of this continues.	






Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Prepare reports and studies for Winburndale Dam and Chifley Dam to achieve compliance with NSW Dams Safety Committee regulatory requirements.</p>	<p>Compliance with Dam Safety NSW requirements, reported quarterly.</p>	<p>Manager Water and Waste</p>	<p>For both Chifley and Winburndale, a Dam Safety Emergency Plan is in place, and has been updated.</p> <p>Chifley Dam is safe to withstand a 1 in 1,000,000 year flood event.</p> <p>A surveillance inspection of Chifley Dam was undertaken in August 2019. Winburndale Dam inspections are on hold for the next 12 months during the construction period.</p> <p>Winburndale Dam is not safe to withstand a 1 in 100,000 year flood event, however detailed design is complete, the tender has been awarded and construction has commenced to improve the dam safety.</p> <p>Grant funding was sought through the NSW Safe and Secure Water Program. Council has been successful in procuring \$2.225 million towards this project under the Program.</p> <p>A tender was awarded at the 3 July 2019 Council Meeting to EODO for Winburndale Dam Safety Upgrade. Work is currently 24% complete.</p>	
		<p>Work with CENTROC on Water Utilities Alliance goals</p>	<p>Meeting attended. Relevant projects supported. Goals delivered.</p>	<p>Manager Water and Waste</p>	<p>Work is continuing, through meetings and projects. Alliance Business Plan has been developed and adopted. Bi-monthly meetings attended, with other projects and correspondence dealt with as required.</p>	





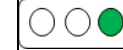
Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions.	Achieve over 90% compliance with EPA licence conditions.	Manager Water and Waste	<p>Waste Water Treatment Works operations are ongoing, with maintenance and repairs conducted as required.</p> <p>Plans for minor upgrades are underway. Daily and weekly sampling and monitoring of the plant's performance are continuing, with internal and external testing performed.</p> <p>An Annual Return is completed following the end of the licence year (1 April). In the year to date from 01/04/19 there has been 288 tests carried out with zero minor breaches > 99% compliant.</p> <p>Next report is due end of May 2020. The Annual Return for 2018/2019 has been completed and submitted.</p>	




Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Continue program of sewer main CCTV inspection, and lining if warranted	Mains where blockages or overflows occur are inspected	Manager Water and Waste	Identification of appropriate locations for CCTV is ongoing through customer issues, staff advice and development proposals. Any issues found are scheduled for repair or replacement as required. Financial year to date 920m sewer main inspected and relined.	
		Identify, plan and undertake water and sewer construction works.	Complete 2019/2020 capital works program	Manager Water and Waste	Liaison with Technical Services staff to obtain advice on road projects and / or developments is continuing. The aim is to ensure water and sewer services are relocated prior to RMS or BRC projects commencing, such as roundabouts (Mitre/Suffor Street roundabout being the current project).	
1.4 3.3 4.3 6.2 6.6	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.	Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced in 2019/2020	Manager Water and Waste	The waste collection vehicle fleet is up to date.	
		Review Waste Management Centre filling plans to ensure the optimum long-term strategy is delivered, and to enable future planning timelines to be developed.	Survey and monitor the remaining air space of the landfill annually. Air space reduction minimised.	Manager Water and Waste	A stormwater management audit of the WMC has been conducted by EPA staff. A review has been conducted by an independent consultant. The final report has been received and recommendations are being put into effect. Planning is underway to conduct a future aerial survey, which is done annually to monitor actual fill and the final fill plan.	
2.2 3.3 6.1 6.2 6.6	Reduce waste to landfill.	Work with NetWaste on waste projects and opportunities, for greater diversion from landfill and increased efficiencies.	Meeting attended. Relevant projects supported and delivered.	Manager Water and Waste	Several ongoing projects are supported, with bi-monthly meetings attended. New projects or opportunities are assessed as they arise.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Council to continue education and promotion of appropriate WasteWise behaviours regarding green waste and recycling. Promote recycling to maximise diversion from landfill.</p>	<p>25 recycling promotion and education programs run. Combined diversion target is 5,000 tonnes.</p>	<p>Manager Water and Waste</p>	<p>All options available to Bathurst Regional Council through NetWaste are supported. Examples include recycling of waste tyres, mattresses, Household Chemical Cleanout, Waste 2 Art and collection and recycling of scrap metal. Recycling and organics collection service started in April 2016. The contract is proceeding well.</p> <p>The roll out of promotional information and education will continue throughout 2019/20.</p> <p>For 2019/20 to the end of January 2020, food and garden tonnage is 1,590 and recycling is 1,366 giving a total of 2,956 tonnes.</p> <p>13,682 tonnes of food and garden waste have been sent for composting in the first 46 months (April 2016 to January 2020).</p> <p>Combined with recycling totals show a diversion from landfill of over 22,626 tonnes, or 22.6 million kilograms over this time.</p> <p>WasteWise education works are continuing, and the recycling contract education strategies are also underway.</p>	
		<p>Identify, assess and implement appropriate diversion opportunities.</p>	<p>Opportunities reviewed to determine cost/benefit and reported quarterly.</p>	<p>Manager Water and Waste</p>	<p>Council participates in all 9 NetWaste Regional collection contracts being used - motor oil, scrap metal, E-waste, wood/timber processing, landfill environmental monitoring, regional waste services, tyres, household chemical cleanout, and mattress recycling new contract commencing.</p>	

Recreation

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Plan for increasing population and aging population in the provision of suitable recreational projects	Construct additional facilities as determined in budget.	Construction of 2 x additional rugby league fields between Ashwood Park and Jack Arrow Complex.	Manager Technical Services	Project postponed for 2019/20 due to drought conditions and introduction of level 4-5 water restrictions. Due to small window of opportunity to construct new playing fields during the spring summer period. Project now to be considered for 2020/21 Management Plan, subject to water availability and funding.	
			Amenities / club room complex installed at the Bathurst Bike Park Precinct.	Manager Technical Services	Works completed February 2020. Minor defects to be attended to under contract.	
			Carrington Park Grandstand Design	Manager Technical Services	Tender for Design closed and report sent to Council in June 2019. CI rejected all tenders due to excessive tender costs. Consideration now being given to reduce scope of works to the development of a Concept Plan for future D&C tendering purposes. Severe drought conditions has placed priority for Engineering resources to be directed to other projects. Anticipate calling for consultancy to develop design concept end March 2020.	
		Update sporting venues, including associated infrastructure.	Construction of the Bathurst Skate Park extension	Manager Recreation	Tender awarded. On site works commenced in September 2019. Variation works have been required due to existing site anomalies which has delayed the anticipated completion of the project. Anticipate completion of work by end of March 2020.	
			Construction of multi-purpose sports courts within the Perthville Village Square	Manager Recreation	Tenders called and closed 5 November 2019 and contract awarded in December 2019. On site works to commence in February 2020 and anticipate to be completed by May 2020.	

								
								<p>Project postponed for 2019/20 due to drought conditions and introduction to level 4-5 water restrictions. Due to small window of opportunity to construct new playing fields during the spring summer period.</p> <p>Project now to be considered for 2020/21 Management Plan, subject to water availability and funding.</p>
								
								<p>Project postponed for 2019/20 due to drought conditions and introduction to level 4-5 water restrictions. Due to small window of opportunity to construct new playing fields during the spring summer period.</p> <p>Project now to be considered for 2020/21 Management Plan, subject to water availability and funding.</p>
								
								<p>Anticipate design and quotations to be finalised by April 2020, with on-site works to commence in April 2020.</p> <p>BRC have applied for a grant under SCCF 3 and as such no works can commence until notification of award of Grant.</p>
								
								<p>Ongoing as part of adopted maintenance service levels and funding provisions of the current Council Operational Plan. The condition of all irrigated recreational facilities in Bathurst has been affected by the current drought. Council has agreed continue irrigation (at reduced rates) to keep these facilities open and usable for the community. Further assessment of such water use may change if Bathurst is required to implement higher water restrictions.</p>
								
								<p>Seven community planting day have been held this year. Further planting days have been programmed over the Autumn period.</p>

						
			Complete the revegetation component of the Macquarie River Corridor Grant Project	Manager Recreation	Plants have been ordered. Contract for works has been awarded. Planting works completed October. Ongoing weed control and maintenance to be performed over the next 2 years under contract & grant requirements.	
			Complete revegetation project at Peppers Creek, Rockley	Manager Recreation	Plants for this project have been ordered. Weed removal and Weed control works completed. Planting to be undertaken in March/April 2020.	





Corporate Services & Finance

Looking after its staff and ensuring open and transparent government is the main priority at Bathurst Regional Council. Council employs approximately 378 full time equivalent staff in 20 locations and attracting and keeping good people is our priority. For the fourth time in succession, in the bi-annual Employee Opinion Survey, Council rated above the Australian Local Government Industry Standard for employee satisfaction.

Human resources






Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.5 6.1 6.2	Establish and build on effective networks with other councils to identify areas for operational improvements and efficiencies.	Regularly participate in cross-functional teams with Centroc and Evocities councils to identify opportunities for efficiencies.	Review minimum 2 HR functions and outline how efficiencies will be made.	Manager Human Resources	Council regularly meets with other Councils within the CENTROC area as part of quarterly HR Group meetings, to discuss current HR issues and exchange ideas for improved service delivery.	
1.1 5.3 6.4 6.7	Ensure all staff complete induction training, ongoing compliance updates and professional development.	Review staff induction program and identify opportunities to streamline into HRIS onboarding and performance areas.	Induction program reviewed, new process developed and aligned with HRIS.	Manager Human Resources	As at the end of January all new staff have attended the appropriate induction training.	
6.2 6.7 6.8	Provide a range of education and training opportunities for Council's workforce.	Identify areas across Council to target education and training to support the achievement of the KPI's in the Workforce Plan	Education and training programs align to KPI's contained in Council's Workforce Plan.	Manager Human Resources	Council's annual Staff Appraisal process has been completed, with a number of learning & development opportunities being reviewed. After recent review this area requires review and further action.	
6.7 6.8	Develop and implement programs and initiatives to foster a strong leadership culture.	Review current framework that underpins leadership capability and identify areas for improvement.	Review completed and improvement areas highlighted.	Manager Human Resources	Review commenced with a trial of leadership capability assessments being undertaken.	



Governance

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8	Ensure Council policies reflect community needs and organisational requirements.	Regular review of Council's policies (Policy Manual).	Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance	Manual monitored regularly and updated as required. Last update issued January 2020. Council Code of Meeting Practice and Code of Conduct updated and placed on Council website.	
6.4 6.5	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website. Action requests for information under GIPA Act.	Register updated monthly. Information requests (formal and informal) actioned in accordance with statutory guidelines.	Manager Corporate Governance Manager Corporate Governance	Updated to December Council meeting. New system of recording to be developed for website publishing. One formal application received in December. 12 formal application received year to date. 11 completed 1 application completed (from 2018/2019).	 
4.3 6.4	Ensure Council's continuity of operations.	Review of Disaster Recovery Plan and Business Continuity Plan.	Plan reviews completed	Manager Corporate Governance	Civic Centre Business Continuity Plan (BCP) completed. Information Services (IS) BCP in draft form being reviewed.	


Information Services

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.3 2.5 6.8	Improve long-term viability and availability of electronic data for both the current and long term.	Develop suite of IT Policies taking into account relevant information from Australian Signals Directorate and The Australian Privacy Act	Goals defined and suite of policies developed to match goals. Education program being delivered to facilitate staff understanding.	Manager Information Services	Policies have been developed. Workshops were run in September for relevant staff to ensure accuracy and relevance of policies. Policies will then be rolled out progressively with an education process for Council staff.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Develop strategy for the transition away from on premises file storage to use of Microsoft SharePoint cloud storage.	Strategy developed and implementation in process	Manager Information Services	Strategy is being developed. Budget has been identified in current year to facilitate a staff education and training program and to assist with the migration away from on premises file storage.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Renewal of Council's fleet of Desktop and Notebook computers.	Computers purchased and deployed.	Manager Information Services	The installation of new PCs has progressed passed the halfway mark This main rollout will be complete by end December 2019. Other specialist PCs (water filtration etc) will be deployed through first half of 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Develop Information Services Strategic Plan	Plan Completed	Manager Information Services	Sloan & Taylor Consulting have been retained to assist in the development of the strategic plan. Workshops are currently being run with staff of Bathurst Regional Council to gather data, with a view to having the strategy completed and in place by June 30, 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Develop Software Asset Management protocol including the implementation of a system to assist in software Budgeting, auditing and reporting.	Software installed staff trained and software assets being managed.	Manager Information Services	The SNOw Software Asset Management system has been procured through Data3. The implementation of this system will be complete by the end of February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2.2 2.6 5.2	Support the Smart Cities project.	Complete CCTV system for the Bathurst CBD.	System implemented staff and police trained.	Manager Information Services	The underboring company (PT&S) was successful in winning the tender for the second stage Pits & Pipe work. RFQ documents have been developed for the installation of Cameras, Cabling and network infrastructure. This RFQ is expected to be on tenderlink on 21/1/2020. with a view to having the system commissioned by June 30, 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Finance						
Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.1	Ensure Council's long term financial sustainability.	Review need for special variation in rate income.	Long Term Financial Plan complete and adopted by Council.	Manager Financial Services	Long Term Financial Plan completed for 2019/20.	
6.6		Improve Council's cash flows.	Special Rate Variation considered by Council.	Manager Financial Services	Council did not apply for a special rate variation for 2019/20 or 2020/21 Operating/Delivery Plan.	
		Ensure Council's level of debt is manageable.	Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services	As per 2018/19 Financial Statements achieved 6.30% (2017/18 6.17%). (2016/17 5.68%). (2015/16 5.85%). (2014/15 6.63%).	
		Maximise invested funds within prudential guidelines.	Debt service ratio less than 10%.	Manager Financial Services	As per 2018/19 Financial Statements achieved 2.17% (2017/18 3.66%). (2016/17 4.12%). (2015/16 3.95%). (2014/15 4.10%).	
			Outperform monthly 90 day bank bill swap rate.	Manager Financial Services	At 29 th February 2020 current year average: • Investment earnings – 1.94% (2018/19 average 2.63%) • 90 day Bank Bill Swap Rate – 0.94%	

Property Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.5 6.4 6.5 6.8	Manage development of new residential land releases to ensure appropriate level of supply.	Complete development of residential land in accordance with Council plans.	Release of Sunnybright Estate	Property Manager	Release of Stage A completed in April 2019. 35 lots out of 95 sold as of 29 Feb 2020. Stage B – 39 lots planned for completion by Mid-2020. Stage C – 19 lots due for completion by end of 2020. Stage D – 75 lots due for completion by mid-2021. Stage E – 70 lots due for completion 2022.	
2.1 4.1 6.4	Manage development of new commercial and industrial land releases as required to meet the needs of new businesses.	Development in Bathurst Trade Centre and Kelso Industrial Park as required.	Provision of land to meet demands.	Property Manager	Registration in September 2019. 13 out of 15 Lots sold as at 29 Feb 2020.	

Corporate Communications						
Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.1	Communicate and engage with the community	Bathurst Regional Council Community Survey.	Overall satisfaction rating > 70%	Manager Corporate Communications	Report completed and submitted to Council. 90% of residents are at least somewhat satisfied with the performance of Council. (96% are at least somewhat satisfied with the courteousness of staff; 91% are at least somewhat satisfied with the helpfulness of staff; 93% are at least somewhat satisfied with the knowledge of staff & 84% are at least somewhat satisfied with the responsiveness of staff).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Ensure community consultation occurs	All consultation projects included on the "Your Say" platform Followers on social media > 9,000 BRC Website visits > 40,000	Manager Corporate Communications	As at 29 February 2020: 100% consultation projects on Your Say Bathurst (Mitre Suttor Lambert St roundabout, Bathurst Rail Museum, Irrigators Portal, BMEC User Survey, Bathurst Town Centre Master Plan, Bathurst 2040 Open Space) Social media followers: July: 9,456 August: 9,609 September: 9,791 October: 10,079 November: 10,166 December: 10,376 January: 10,592 BRC Facebook Page: February 9,254 BRC Twitter Page: 1,618 February Total: 10,872 (sum of FB & Twitter) Website visits July: 74,438 August: 46,713 September: 58,733 October: 128,538 November: 41,756 December: 41,884 January: 69,454	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>



Events Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.3 2.1 2.2 2.6 5.2 5.3 6.3	Coordinate and deliver events to enhance the cultural life of residents and promote the Bathurst Region	Deliver events including New Years Eve, Australia Day, Bathurst Cycling Classic, NRL game, Bathurst 1000 off track events.	90% or more of residents attend an event.	Events Manager	<ul style="list-style-type: none"> - Winter Festival planned and executed in July 2019. Overall successful year. Data still being collated, approx. 55% from inside 2795 postcode and 45% from out of region attended. - Squiz events scheduled and held to encourage business engagement - New course released for Bathurst Cycling Classic, major stakeholders notified prior to public launch, Little negative feedback to date. - Bathurst 1000 off track events was successful - event in October to support the race. - Garage sale is underway for 2019, however one month earlier and so far less stalls booked for this year. - Planning underway for NYE, Australia Day, Elton, Bathurst 12 Hour and Bathurst Cycling Classic - Business planning in place for a 3 year operational plan for annual events and two key owned events – Bathurst Cycling Classic and Bathurst Winter Festival. - Finalising run of events from Elton, Australia Day and 12 Hour track to town. - Working with Mojo events for BMX event - Planning underway for Cycling Classic - Planning underway for 2020 winter festival - Successfully executed Australia Day, Elton John concert and the Bathurst 12 Hour Town to track. - New staff have started. - Events and Promotions Officer jobs being reviewed to better represent the growing needs of the events team and annual event calendar 	



Cultural & Community Services

Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.



Community Services

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
5.1 5.2 5.3 5.5 6.3	Work in partnership with key stakeholders to develop administer and deliver community planning that reflects the strengths and needs of specific sectors and the community as a whole.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee.	Provide administrative support to 4 meetings of the Bathurst Regional Community Safety Committee. Relevant campaigns /projects developed and implemented as per actions identified in the Bathurst Community Safety Plan.	Manager Community Services Manager Community Services	YTD four (4) Community Safety Committee meetings held. Community Safety Committee meeting held 13 February 2020. Red Bench project launched 26 September 2019. Work continuing on Senior's fraud campaign during February. No actions implemented in February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2017-2021.	Undertake annual review and evaluation of actions. Ensure continuing public awareness raising and promotion of DIAP.	Manager Community Services Manager Community Services	YTD 37 actions in progress. 50 actions exist across four areas. Therefore, tasks in the Plan are on track. Review of actions and strategies listed in the Disability Inclusion Action Plan undertaken. Public awareness raising and promotion items listed in Disability Inclusion Action Plan have continued during February. YTD two (2) stakeholder meetings have been held.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5.1 4.3 1.3 5.4 6.2	The provision of the Kelso Community Hub as a safe community hub and venue for outreach service	Continue to provide ongoing review of service delivery for future direction of Kelso Community Hub.	Facilitate 2 meetings with Kelso Community Hub stakeholders.	Manager Community Services	No Kelso Community Hub stakeholder meetings were held in February.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.3	provision that meet the needs of the community.	Encourage and facilitate the use of the Kelso Community Hub by outside services, organisations and businesses to meet the needs of the community.	Provide 3 Kelso Community Hub update reports to Council.	Manager Community Services	YTD one (1) update report provided to Council. No Kelso Community Hub Update Reports were provided in February. Update report to be provided to Council in March.	
			10% increase on 2018/2019 utilisation by external services, organisations and businesses	Manager Community Services	YTD 150 services, being an average of 18.75 per month and 54.2% decrease in utilisation based on 2018/2019 figures. 27 individual uses by external one-off and repeated services and programs during February. Due to grants received, major capital works were delivered during July to November effectively closing the centre for six months. Capital works were completed December, growth in use is anticipated before financial year end, however it is not expected to achieve the performance measure.	
			Deliver the breakfast program 3 days per week during school terms.	Manager Community Services	YTD 4,337 people serviced, both through external programs, as well as drop-ins and Council programs, which is a decrease of 30% based on 2018/2019 figures. 459 people serviced in the month of February. YTD 753 young people serviced and average of 10.04 during 75 days of operation. Breakfast program operated 12 days and serviced 127 young people during February.	
			15 young people accessing afterschool programs per session.	Manager Community Services	YTD 380 young people serviced, being an average of 15 per session during 26 days of operation. Four (4) after school programs were held, servicing 45 young people, with an average of 11.5 per session during February.	
			10 young people accessing school holiday activities per session.	Manager Community Services	YTD 318 young people have accessed school holiday activities, being an average of 15.14 per session during 21 sessions held. No school holiday activities operated during the month of February.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
5.1 5.3 1.3 6.2 6.3 6.7	Value and support opportunities for young people to understand the processes of Local Government and be involved in relevant projects.	Providing support for the Bathurst Regional Youth Council and their related activities, programs and events	2 Community celebrations per year Facilitation of 6 Bathurst Regional Youth Council meetings, including attendance numbers. Undertake at least 2 youth initiatives, activities, programs and events including attendance numbers.	Manager Community Services Manager Community Services Manager Community Services	YTD three (3) Community Celebrations have been held YTD. 3 July 2019 – Playground Opening 6 November 2019 – Open Day 18 December 2019 – Christmas Party No community celebrations were held in February. YTD four (4) meetings have been held with a total attendance of 49 Youth Councillors. Youth Council meeting held 11 February 2020.	
5.1 5.2 5.3 5.4 6.3 6.4 6.7	Provision of high quality child care facilities to cater for children aged 0-12 years in the Bathurst Community	Update policies and procedures to ensure alignment with: 1. Education and Care Services National Quality Standards. 2. Education and Care Services National Regulations and Law 3. The Early Years Learning Framework	25% of policies reviewed. Develop combined Quality Improvement Plan (QIP) for Council's combined Long Day Care service. 7 National Quality areas to be reviewed.	Manager Community Services Manager Community Services Manager Community Services	YTD 100% of policies for Children's Services (Scollywags and Family Day Care) have been reviewed. Scollywags: No policies were reviewed during February Family Day Care: Family Day Care Educator Advance policy for Council was reviewed in February. YTD three (3) review process occurred to the Services QIP – prior to and after Service amalgamations. Scollywags: Service QIP commenced during February. Areas of improvement identified in line with Quality Learning Environments Program Grant application. YTD the seven quality areas have been reviewed Scollywags: Quality Areas 1,2, and 3 were reviewed to reflect Quality Learning Environments Program Grant application during February.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status	
	The provision of Council's Children Services, setting a benchmark for education and care in the Bathurst LGA	Ongoing review of service delivery for future growth of occupancy rates of all services.	Facilitate 1 survey for Family Day Care (FDC) for review of service delivery.	Manager Community Services	Family Day Care: Review completed of Rating Summary provided post assessment visit in mid-2019. The seven quality areas reviewed and goals planned for service Quality Improvement Plan. YTD one (1) survey for review of service delivery has occurred. Family Day Care: No survey completed in February.		
			Facilitate 1 survey for Long Day Care (LDC) for review of service delivery	Manager Community Services	YTD there have been no surveys distributed. Questions developed for Parent Satisfaction Survey during February. Survey to be distributed by mid-March 2020.		
			Provide 2 Children's Services update reports to Council	Manager Community Services	YTD no update reports to Council. Children's Services update draft report created in February to be presented at the March Council meeting.		
			>75% occupancy	Manager Community Services	YTD occupancy 86%.		
			Open and operate newly refurbished Long Day Care Services				
			Build profile of Family Day Care (FDC) Scheme in the Bathurst Community				
			Facilitate 2 marketing mechanisms	Manager Community Services	YTD two (2) marketing strategies have been utilised for Family Day Care. There was no marketing campaign in February. Facebook was utilised to promote learning experiences offered in various Family Day Care environments and playgroup sessions as a strategy to encourage interest in the service type.		



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
	Promotion of Children's Services.	Communicate and engage with the community and stakeholders.	Undertake 3 promotional initiatives.	Manager Community Services	YTD four (4) promotional initiatives have been used for Children's Services. Sallywags: The launch of water saving decals designed by Sallywags children featured on both the Service's and Council's facebook pages. Family Day Care: Promotion of service to encourage the enrolment of families was completed through Facebook was continued in February through a paid Facebook post.	
			2% growth on 2018/2019 in followers on Council's Children's Services Social media platform – (Facebook)	Manager Community Services	YTD there has been a 12% growth of followers of the Children's Services Facebook page. 12 new individuals liked the Facebook page during February. The posting of videos promotes engagement through views with page. During February two videos were posted that reached over 1,700 people.	
			Review and update Council's Children's Services website	Manager Community Services	YTD two (2) Children's Services website updates have occurred. No updates to the Children Services website in February.	
	Connect and collaborate with Children's Services networks locally and regionally to ensure service provision reflects strengths and needs of the sector.	Participate in existing services and networks relevant to Council's Children's Services	Attendance/participation at 2 relevant forums	Manager Community Services	YTD four (4) networking forums have been attended Sallywags: Two (2) Educators attended Educator Wellness evening presented by CSU and Child and Family Network, during February. Family Day Care: One (1) Family Day Care staff member attended Educator Wellness evening presented by CSU and Child and Family Network, during February.	

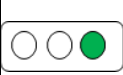


Bathurst Library




Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.3	Develop a strategic approach to planning the next-practice library	Draft Strategic Plan reported to Council	Report to Council by August 2019	Manager Library Services	Draft Strategic Plan on Public Exhibition in September. Strategic Plan adopted at Council October meeting. Library Strategic Plan document completed. Complete	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Strategic Plan adopted by Council	Strategic Plan adopted by Council by September 2019	Manager Library Services	Draft Strategic Plan on Public Exhibition in September. Strategic Plan adopted at Council October meeting. Library Strategic Plan document completed. Complete	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Strategic Plan Implemented	September 2019 and ongoing	Manager Library Services	Implementation ongoing via Delivery and Operating Plan. reported on monthly.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5.3	Maintain and improve community participation in the Library Services	Maintain and improve membership base	Membership is 25% or more of total population	Manager Library Services	Total active February membership is 13,056= 30% of Bathurst population. February 2020 membership is 12,246 = 29% of Bathurst population (excludes non-2795 members). February 2020 membership for Reciprocal/Temporary (non-2795 postcode) is 807.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Maintain and improve visitations	Yearly visitations are 140,000 or more	Manager Library Services	YTD 94,962 visitations. 12,788 people visited the library in February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Maintain and improve program and event delivery	Deliver 20 or more programs / events per month	Manager Library Services	YTD 203, being average >20 per month 35 events were held February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Maintain and improve attendance at programs and events	650 attendees or more to programs / events per month	Manager Library Services	YTD 6,397, being average >650 per month 1,018 people attended library programs February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>


Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
5.3	Maintain and improve access to information and life-long learning	Maintain and increase circulation of all library material	Loans exceed 20,000 per month	Manager Library Services	YTD 174,372, being average >21,000 per month 23,341 items were borrowed during February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Improve online information	Launch an online portal for kids and young adults on the library website	Manager Library Services	YTD Research and trial of online resources undertaken. Quotes sought and received. During February Web page redesigned. Online resources ordered. Logins received.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Improve adult digital literacy skills	Provide at least 20 tech sessions for adults	Manager Library Services	YTD 150 participants at 45 sessions 55 participants attended 13 Tech sessions in February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.1	Communicate and engage with the community	Honour Wiradjuri History	Curate a Wiradjuri research collection	Manager Library Services	Research in progress.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Growth in followers on the library social media platforms	More than 2,100 Facebook likes and more than 875 Twitter followers	Manager Library Services	Facebook: 2,348 as at February 2020 Twitter: 911 as at February 2020	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.2	Maintain and create partnerships with local organisations and neighbouring councils	Further the partnership with the Kelso Community Hub	Deliver at least 2 activities	Manager Library Services	YTD one (1) activity held. Planning Ahead session held on Thursday 25 July 2019 with 7 people in attendance.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>




Bathurst Regional Art Gallery

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.3	Provide a focus on the visual arts for the community by providing education and public programs that challenge thinking and stimulate creativity and promote cultural vitality in the region through the development and care of the permanent collection, temporary exhibitions and research facilities.	Develop community access and inclusion to the Gallery's exhibition program through the development education, outreach and public programs.	Staging of 6 education / public programs in conjunction with BRAG exhibitions	Art Gallery Director	<p>YTD: 83 education and public programs staged</p> <ol style="list-style-type: none"> 1. YTD: Starstruck/Solness (July) Ed Programs: 4 Public Programs: 6 Total: 10 2. Rocolonial (Aug/Sept) Ed Programs: 11 Public Programs: 11 Total: 22 3. Threads through Art/Lyons/Dunn (Oct/Nov) Ed Programs: 9 Public Programs: 17 Total: 26 4. VOID / HOME/ Backyard Bita (DEC/JAN) Ed Programs: 6 Public Programs: 12 Total: 18 5. Marion Hall Best / Paul Davies Ed Programs: 3 Public Programs: 6 Total: 7 	
			At least 1,200 students from school and 15 community groups or organisations accessing BRAG education / outreach / public programs including the Art in a Suitcase program.	Art Gallery Director	<p>YTD 726 students have participated in programs YTD 66 community groups accessed programs</p> <ol style="list-style-type: none"> 1. Starstruck/Solness (July) Ed Program participation: 43 Public Program participation: 177 Community Groups: 12 2. RocoColonial @ BRAG (Aug/Sept) Ed Program participation: 113 Public Program participation: 695 Community Groups: 18 3. Threads Through Art (Oct) Ed Program participation: 81 	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status	
					<p>Public Program participation; 385 Community Groups: 12</p> <p>4. Threads Through Art (Nov) Ed Program participation: 32 Public Program participation; 138 Community Groups: 8</p> <p>5. VOID / HOME (Dec/Jan) Ed Program participation; 295 Public Program participation; 488 Community Groups: 11</p> <p>6. Marion Hall Best / Davies (Feb) Ed Program participation; 28 Public Program participation; 253 Community Groups: 5</p> <p>Art in a Suitcase: February no activity</p>		
	<p>Provide opportunities for the professional development of regionally based artists through exhibition.</p>	<p>Staging of 2 local artist projects with at least 3,250 attendees.</p>	<p>Art Gallery Director</p>	<p>YTD four (4) local artist projects undertaken YTD 8,504 attendees.</p> <p>1. Bathurst Art Fair: 1,722 (163 local artists participated) 2. Heather Dunn: Palette of Place (Oct): 2,483 attended 3. Heather Dunn: Palette of Place: 2,850 attended 4. Sarah O'Sullivan: Resilience: 1,449</p>	<p>YTD four (4) local artist projects undertaken YTD 8,504 attendees.</p> <p>1. Bathurst Art Fair: 1,722 (163 local artists participated) 2. Heather Dunn: Palette of Place (Oct): 2,483 attended 3. Heather Dunn: Palette of Place: 2,850 attended 4. Sarah O'Sullivan: Resilience: 1,449</p>		
	<p>Develop community access to and understanding of contemporary indigenous art through exhibition and tour development.</p>	<p>Production of 2 exhibition catalogues.</p>	<p>Art Gallery Director</p>	<p>YTD: four (4) catalogues produced</p> <p>1. Threads Through Art: Australian Tapestries 2. Camie Lyons: A Physical Response 3. Heather Dunn: Palette of Place 4. Paul Davies: The Golden Days</p> <p>1. VOID – Curated by Emily McDaniel 2. HOME: GUNHIGAL NGUAMBANG WIRADYURI MAYINY (Plains Country Wiradyuri People)</p>	<p>YTD: four (4) catalogues produced</p> <p>1. Threads Through Art: Australian Tapestries 2. Camie Lyons: A Physical Response 3. Heather Dunn: Palette of Place 4. Paul Davies: The Golden Days</p>		

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Develop community access to the permanent collection through exhibition, research, loans and touring exhibitions on an as needs basis.	Staging of 2 permanent collection exhibitions.	Art Gallery Director	<p>TOURING:</p> <p>1. VOID – TOURING to 8 venues in 2020/2021 Canberra Museum & Gallery: 15 Feb – 2 May 2020</p> <p>2. Rococolonial: Lismore Regional Gallery 15 Feb – 19 April 2020.</p> <p>YTD: one (1) permanent collection exhibition staged</p> <p>1. Jonathan Jones: From the Collection (DEC)</p>	
			Improve database access through updating fields (20% p.a.) ready for transferring information to KEmU by 2022.	Art Gallery Director	<p>At 29 February 10%</p>	
			At least 5 works loaned to other galleries, and visitation of more than 2,500 per venue.	Art Gallery Director	<p>YTD four (4) galleries have received seven (7) works from BRAG.</p> <p>YTD 269,970 total visitation, average >67,000 visitation.</p> <p>Virginia Cuppaidge Dusk on Grand St 1989: NRG 11 May – 21 July Total Visitation: 17,287</p> <p>Margaret Olley St Pauls Terrace: QAGOMA 15 June – 20 October 2019 Visitation @ 31 August: 231,036 (2,962 per day)</p> <p>Penrith Regional Gallery, Gifting (7 Sept – 17 Nov) Fred Williams: Bachus Marsh Fred Williams: Red & Blue Landscape William Robinson, Morning Light Darlington Range Total visitation: 18,905</p> <p>Orange Regional Art Gallery: Ros Auld: Adventures in Ceramics (14 Dec - 27 Jan 2020) Ros Auld, Platter II Ros Auld, Figure in Landscape Total visitation: 2742</p>	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Increase community engagement on social media platforms.	Instagram followers to 1,200	Art Gallery Director	<p>YTD: 1,830 Instagram followers</p> <p>Insta followers @ 31 July: 1,248 Insta followers @ 31 August: 1,308 Insta followers @ 30 September: 1,361 Insta followers @ 31 October: 1,421 Insta followers @ 26 November: 1,533 Insta followers @ 31 December: 1,579 Insta followers @ 31 January: 1,639 Insta followers @ 29 February: 1,742 Hill End AIR Insta launched 14.2.2020 Insta followers @ 29 Feb: 88</p>	
		Engagement with online booking platforms by 5% of total bookings per event.	Art Gallery Director	<p>YTD: average 65.3% total bookings online</p> <p>Online booking engagement @ 31 July: Deborah Kelly workshop: 50% bookings via Eventbrite</p> <p>Online booking engagement @ 31 August: Deborah Kelly workshop: 44.4% bookings via Eventbrite</p> <p>Online booking engagement @ 30 September: NAVA 'Valuing Your Work' workshop: 24 bookings - 100% bookings via Eventbrite</p> <p>Online booking engagement @ 31 October: Zimmi Forrest Workshop - 100% bookings via Facebook</p> <p>Online booking engagement @ 31 October: Zimmi Forrest Workshop - 100% bookings via Facebook</p> <p>Online booking engagement @ 26 November: Luke Sciberras BRAGS Brunch (3% booked via Eventbrite)</p> <p>Online booking engagement @ 31 December: VOID Education Symposium bookings (Eventbrite): Online Bookings 1-31 December 2019: 4Offline Bookings 1-31 December 2019: 1 Percent online: 80% Page Views of event: 53 Conversion rate: 7.5%</p>		

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
5.2	Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture.	Develop community understanding of the achievements of the Hill End Artists in Residency Program through exhibition and international participation.	Staging of 3 Hill End Artists in Residency exhibitions with at least 3,250 attendees.	Art Gallery Director	<p>Online Bookings @ 31 January 2020 (Tom Ross event): 16 Offline Bookings 1 – 31 January 2020: 11 Percent online: 59.3% Page views 1 – 31 January 2020: 291 Conversion rate: 5.5% Online Bookings @ 29 February 2020 (Tom Ross event): 33 Offline Bookings 29 February 2020: 32 Percent online: 51% Page views 1 – 29 Feb 2020: 268 Conversion rate: 5.2%</p> <p>YTD: four (4) Hill End AIR exhibitions YTD: 8,478 attendees</p> <ol style="list-style-type: none"> 1. Peter Solness: Lamplight Total Visitation: 4,337 2. Heather Dunn: Palette of Place October Visitation (to 25 Nov): 1,346 3. Camie Lyons: A Physical Response November Visitation (to 25 Nov): 1,346 4. Paul Davies: The Golden Days Feb visitation: 1,449 	
			Increase international exposure. Increase in international applications by 5%.	Art Gallery Director	<p>YTD: 20% increase on 2018 international applications July: Res Artist Hill End AIR page updated September: AGD met with French Cultural Attaché to discuss FAR 2020 November: 14 Hill End AIR applications (33% increase on 2018 applications) International Applications: 5 (20% increase on 2018) December: Laura Clauzel announced as 2020 FAR artist.</p> <p>YTD: four (4) off-site programs YTD: 8,390 participation, average >2,000 per program YTD: three (3) partnerships developed</p> <ol style="list-style-type: none"> 1. July: Ways of Seeing projection (Winter Festival) partner project with BRC Events and ESEM 2. August: RocoColonial @ Abercrombie 3. September: RocoColonial @ Abercrombie 4. November: BRAG sponsored artist for Cementa19: Amala Groom 5. February: A Hill End Soiree in development 	
		Broaden access and inclusion to the Gallery's exhibition program through the development of a program of off-site and/or satellite programs.	Development of 2 off-site programs / events.	Art Gallery Director		

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
			At least 1,000 participants per program / event.	Art Gallery Director	July: Ways of Seeing launch: 50 in attendance Ways of Seeing reach: c. 2,500 August: RocoColonial @ Abercrombie visitation: 1,515 September: RocoColonial @ Abercrombie visitation: 1,825 November: Cementa19: 2,500 February: no activity	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
			Develop 2 new partnerships in the region to promote contemporary visual art.	Art Gallery Director	YTD: three (3) partnerships developed in the region. 1. July: BRC Events Team / ESEM collaboration 2. August/September: Abercrombie House RocoColonial partnership developed (satellite BRAG exhibition) 3. November: Cementa19: BRAG sponsored Wiradjuri artist Amala Groom to present work February: no activity	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Implement relevant activities within the Public Art Policy as resources permit	Develop Terms of Reference for Public Art Policy Advisory Panels (Review and Technical)	Art Gallery Director	January: draft finalised February: no activity	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
			Develop a Public Art Policy Asset Register	Art Gallery Director	February: in development	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst Memorial Entertainment Centre

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 1.1 1.2 5.3 6.2	Implement a strategic approach to planning the next-practice Performing Arts Centre	Consultant to develop framework, provide timeline, and produce interim solution	Timeline & interim solution provided by April 2020.	Manager BMEC	A triumvirate of consultants, Virginia Ross, Craig Gamble and Rob Gebert have been appointed to deliver the second stage of the NPPAF, a framework of required facilities. The consultants made their initial visit to Bathurst on 22, 23 & 24 October 2019. The consultants plan to make their second visit to Bathurst in March. Consultants to return to Bathurst for the next stage of consultation in March 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5.2 5.3	Maintain and improve community participation in BMEC services and activities	Maintain and improve average number of tickets purchased per Member Maintain and improve venue attendance Maintain and improve program and event delivery	Framework provided by June 2020. Average of at least 5 tickets per Member Attendances exceed 55,000 Deliver approximately 17 Season and other events, 9 associated workshops and a Local Stages Program including LEAP program, local writers and other performing arts development	Manager BMEC Manager BMEC Manager BMEC Manager BMEC	YTD average Tickets Purchased by Member: 9.83 YTD 1,446 member tickets sold for 2020 BMEC Annual Season YTD 147 current members The BMEC Annual Season is a calendar year program. The BMEC 2020 Annual Season went on sale to members mid-November 2019. YTD 44,048 people have attended BMEC 2019/20 financial year compared to 37,751 at this point in 2018/19. 4,137 people attended BMEC events in February 2020 compared to 2,246 in February 2019. YTD ten (10) season events have been YTD four (4) workshops and extensive community engagement have been held. The BMEC Annual Season is a calendar year program. Within the 2019 Annual Season there are 18 productions programmed with five associated workshops. Additional workshops are offered within the Local Stages program In 2020 Season there will be 17 productions programmed and one installation.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.1 1.2 5.3	Communicate and engage with the community	Maintain and improve attendance at programs and events	5,200 attendees or more to Season shows and 5,600 at associated and Local Stages projects per year	Manager BMEC	LEAP Performances at cafes took place on 1-2 February & 7-9 February. LEAP Band night was held on 15 February. 124 audience members attended this event. 61 participants took part in LEAP. 33 performed at Inland Sea of Sound (this includes 20 members of the OccaRockers). Local Stages hosted screening of short film made by local writer Vince Melton & Bathurst Theatre Company members on Friday 7 February. Attended by 73 people.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
					YTD 3,626 people have attended Season shows. This figure indicates that attendances are on track to meet the financial year target. No Season shows were presented in January 2020. YTD 2,823 people have attended associated and Local Stages projects. The figures will be boosted by Writers' and Readers' and Catapult festival attendances before the end of the financial year.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Growth in community engagement	At least one intrinsic impact study per year.	Manager BMEC	The intrinsic impact study for 2019 has been undertaken in association with Wolfe Brown marketing consultants and performing arts centres nationally. Dashboard access and results are available on request. 263 patrons responded to the survey.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		2% growth in social media followers over 2018/2019	Manager BMEC	YTD 16% growth from 1 July 2019 BMEC currently has: <ul style="list-style-type: none"> 3,424 Facebook followers BMEC 516 Twitter followers 903 Instagram followers This does not include IsoS (see below), Catapult Festival or Central West Short Play Festival followers. Inland Sea of Sound Facebook likes have increased by 36% since 1 July 2019. Inland Sea of Sound Instagram followers have increased by 40.1% over the same period.		

Museums

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	An increase in total visitor numbers to the Bathurst Regional Council managed museums of 8% over 4 years	An increase on 2018/19 total visitor numbers to: <ul style="list-style-type: none"> Australian Fossil and Mineral Museum National Motor Racing Museum Chifley Home and Education Centre Bathurst Rail Museum 	Total 4% increase in visitor numbers	Manager Museums	Year to date (YTD) total visitors to Council Museums is 42,486 which is 5% increase from 40,473 YTD 2018. Total number of visitors across the Museums in February 2020 was 4414 which is a 69% increase on February 2018 numbers of 2615. Australian Fossil and Mineral Museum 869 which is a 22% increase on February 2018 visitor numbers of 713. National Motor Racing Museum 2210 which is a 20% increase on February 2018 visitor numbers of 1847. Chifley Home and Education Centre 37 which is a 33% decrease on February 2018 visitor numbers of 55. Bathurst Rail Museum The Bathurst Rail Museum opened for business on 21 February 2020. Visitor numbers for February were 1298. There is no % comparison available.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2.6 1.1 1.2 1.3 6.6	An increase in the total educational/schools engagement with the Bathurst Regional Council managed museums of 8% over 4 years	An increase on 2018/19 total education/ schools engagement at: <ul style="list-style-type: none"> Australian Fossil and Mineral Museum National Motor Racing Museum Chifley Home and Education Centre Bathurst Rail Museum 	Total 4% increase in education/ schools engagement	Manager Museums	Year to date (YTD) total education/school visitors to Council Museums was 3,892 which is a 40% increase from 2787 YTD 2018. The number of education/school engagement across the Museums in February 2020 was 89 which is a 242% increase on February 2018 numbers of 26. Australian Fossil and Mineral Museum 4 education/school visitors which is a decrease increase on February 2018 visitor numbers of 26. National Motor Racing Museum 53 education/school visits which is an increase on February 2018 visitor numbers of 0. Chifley Home and Education Centre 32 education/school visits which is the same as February 2018 visitor numbers of 0. Bathurst Rail Museum The Bathurst Rail Museum opened for business on 21 February. There have been 32 education/school visits. There is no % comparison available.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>






Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	The provision of a range of public programs, exhibitions and community events at the Bathurst Regional Council managed museums	Undertake exhibitions, public programs and community events across the Bathurst Regional Council managed museums	Minimum six exhibitions, five public programs and two community events		<p>Year to date (YTD) the following exhibitions, public programs and community events were held across the Museums:</p> <ul style="list-style-type: none"> (6) Exhibitions (5) Community Event (2) Public program <p>In February 2020 the following has occurred: Australian Fossil and Mineral Museum</p> <ul style="list-style-type: none"> The Albert Chapman Collection: remarkable minerals from the Australian Museum. <p>National Motor Racing Museum</p> <ul style="list-style-type: none"> Loan vehicles: 2012 Audi R8 GT3, 2002 Holden Monaro and 2013 Mercedes SLS GT3, 2019 12 hour winning Porsche, 2016 12 hour McLaren, 2015 12 hour Bentley, 2003 24 hour winning Monaro and 1994 12 hour pole position winner RX7. Exhibition 'Around the clock' is being well received. <p>Chifley Home and Education Centre</p> <ul style="list-style-type: none"> Exhibition: Chifley Album Gathering Thread – Digital exhibition. Reflections on objects from the Chifley Home in partnership with Charles Sturt University. <p>Bathurst Rail Museum</p> <ul style="list-style-type: none"> Exhibition: Local Stories Cabinet has commenced with initial display around the Cole family. 	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2.6 1.1 1.2 1.3 6.6	An overall increase in revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	An increase on 2018/19 total revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	Total 4% increase in retail and venue hire revenue	Manager Museums	<p>Year to date (YTD) total gross revenue for Council Museums was \$305,401 which is a 16% increase from \$263,273 YTD 2018.</p> <p>Total retail and venue hire gross income across the Museums in February 2020 was \$26,574 which is an 85% increase on February 2018 income of \$14,367.</p> <p>Australian Fossil and Mineral Museum \$5,792 which is a 46% increase on February 2018 income from \$3,975.</p> <p>National Motor Racing Museum \$17,101 which is a 65% increase on February 2018 income of \$10,343.</p>	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	Bathurst Rail Museum	Complete construction and begin operations of the Bathurst Rail Museum	Complete construction and begin operations of the Bathurst Rail Museum, December 2019	Manager Museums	<p>Chifley Home and Education Centre \$1.54 which is an 221% increase on February 2018 income of \$48.</p> <p>Bathurst Rail Museum The Bathurst Rail Museum opened for business on 22 February 2020. Total income was \$3,527. There is no % comparison available.</p> <p>The Bathurst Rail Museum was officially opened on Friday 21 February 2020 by Cr Bobby Bourke, Mayor of Bathurst, Mr Andrew Gee, Member for Calare and the Hon. Sam Farraway MLC representing the Hon. Paul Toole.</p> <p>Complete.</p>	
1.1 1.2 1.3 6.6	Central Tablelands Collection Facility	Commence and complete design stage of facility including input from a range of stakeholders	Design completed May 2020	Manager Museums	<p>In February 2020 the following occurred:</p> <ul style="list-style-type: none"> Tenders closed on 11 February 2020 and three companies submitted Tenders for the Design and Construct of the CTCF which are currently being evaluated. Tender report scheduled for March meeting. 	





Tourism

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.1 6.1	Grow the number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services	Experience packages and new product developed	Manager BVIC	Met with vigneron and establishments re BVIC taking over coordination of Winter Winery Wander New Small villages campaign concluded. Total Facebook impressions of 559,262, 11,660 YouTube views and 2,398 Spotify ads served.	
		Grow Regional Tourism Partnership program	Number of tourism partners increased by 10%	Manager BVIC	YTD 1% increase, 139 Tourism Partners reviewed to end February 2020. Growth has been below performance measure due to key tourism marketing coordinator position not filled until 2 nd Qtr. of FY and closure or sale of several previous partner businesses.	
2.6	Provide visitors and prospective visitors to the area with quality information and services.	Increase stakeholder advertising in Destination Planner	Advertising revenue increased 20%	Manager BVIC	YTD 40.7% increase in revenue and 38.2% increase in total number of all ad types.	
		Increased optimisation of tourism website	SEO rating increases from 83-88%	Manager BVIC	YTD 83% SEO rating No SEO review in February. YTD 67.3% increase in total pageviews. All recommendations of SEO audit were implemented by Tourism Manager. Subsequent review by Wisdom commissioned. New 'Bathurst region corporate' (industry site) content uploaded to new site	
		Develop new engaging content for Bathurst Step Beyond App	2 new tour products added	Manager BVIC	YTD preliminary discussion regarding additional tour(s) to provide interpretation for the new Mount Panorama boardwalk. Interpretation concept meeting held December. Draft report received February YTD Bathurst Step Beyond App has had 5,030 uses.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
	Increase online booking capability	Increase of 20% bookings through online portal	Manager BVIC	YTD decrease of 19% in total overall bookings including events/fairs. YTD decrease 56% decrease in overall revenue. \$4,455 bookings February 2020 through Bookeasy. Figure impacted negatively by an 88% reduction in Chifley Dam Cabin Bookings compared to 2018/19 During 2019/2020 the region has experienced the effects of national fires and drought that have impacted upon the delivery of this performance measure.		
	Develop annual Destination Planner	2020 Destination Planner published	Manager BVIC	Destination Planners printed and distributed locally and via AVIC Network. Planner also available online as flipbook or download		
	Develop new Bathurst Region Villages Guidebook	Village committees engaged; guidebook published	Manager BVIC	Project delayed due to priority completion of 2020 Destination Planner. To be completed 3rd quarter of 2019/20.		
	Create focused local range of retail products at BVIC	Retail sales at BVIC increase by 10% over previous year	Manager BVIC	YTD 10.2% sales above 2018/19 result YTD \$464 sales from 'The Catswolds Store' launched in October. February retail of \$4,974 was 7.2% above 2019 period result of \$6,167.		
2.6	Effectively promote and market the Bathurst Region as a key destination	Implement 2019-2021 marketing plan	Manager BVIC	YTD 91.2% outcomes achieved. 31 of 34 action items in plan either completed, commenced or ongoing as at 29 February 2020.		
	Implement online content strategy	Destination website page views increase 15%	Manager BVIC	YTD increase of 67.3% 23,202 pageviews in February 2020		

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
			Total social media following increase 20%	Destination website page views increase 15%	YTD 18.7% increase Total of 14,312 followers across all platforms	
		Develop Bathurst region conferencing guide and planner	Planner published	Manager BVIC	Bathurst attended AIME 18-19 February 2020. 39 meetings with PCOs and buyers. Bathurst Region conferencing and business event planner completed and published February 2020	
2.6	Increase total number of visitors and overnight stays in the Bathurst region	Promote Bathurst region to niche and specialist markets as identified in Destination Management Plan and Brand strategy	Overnight visitors increase by 8%	Manager BVIC	Bathurst LGA profile report issued in August (most recent) by Tourism Research Australia shows: <ul style="list-style-type: none"> • 5.9% rise in total visitors 2017-2018 • During 2019/2020 the region has experienced the effects of national fires and drought that may impact upon the delivery of this performance measure. Promotions during February included: <ul style="list-style-type: none"> • Villages Marketing and PR Campaign execution • Advertorial in "Mindfood" niche publication • Promotion of Rail Museum, ISos, BHHT • Weekend Sunrise broadcast from Bathurst 22 February to viewing audience of 502,000 with equivalent advertising value of \$1.066 million 	
			Average length of stay increases by 10%	Manager BVIC	Bathurst LGA profile report issued in August (most recent) by Tourism Research Australia shows; <ul style="list-style-type: none"> • 26.5% increase in total visitor nights 2017-2018 	
		Promote BVIC as essential step off point for Bathurst region.	Annual visitation to BVIC increases 5%	Manager BVIC	YTD 4.4% decrease in visitation. Visitor numbers affected YTD by bushfire situation in NSW. 3,215 visitors to BVIC in February 2020. During 2019/2020 the region has experienced the effects of national fires and drought that may impact upon the delivery of this performance measure.	



Destination Management

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development	Develop new Bathurst region Destination Management Plan	DMP adopted by Council	Manager BVIC	Destination Management Plan was adopted by Council at December meeting. Complete.	
		Implement 3 Year Marketing Plan	75% of Plan outcomes achieved	Manager BVIC	YTD 91.2% of Plan outcomes achieved 31 of 34 action items in plan either completed, commenced or ongoing as at February 2020.	
2.6	Support the Tourism Reference Group, which consists of a cross section of the industry	Improved collaboration between industry groups and Council.	4 meetings held annually	Manager BVIC	YTD two (2) meetings held Next scheduled meeting 10 March 2020.	
			>75% attendance at Tourism Reference Group	Manager BVIC	YTD 88% attendance at two (2) meetings. Five (5) responses to EOI for new membership. New group not constituted as at 31 December 2019. Statistics sent on monthly basis to TRG via online portal.	
2.6	Connect with industry	Commence monthly industry eDM	Minimum of 12 eDMs issued.	Manager BVIC	YTD seven (7) industry eDMs. Average open rate 35.4% Industry eDMs provided 27 February 2020.	
		Host minimum of 4 industry gatherings	Minimum of 4 events held.	Manager BVIC	YTD two (2) industry gatherings held No industry events held in February.	
2.6	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Report produced	Manager BVIC	WRI commissioned to undertake LGA specific research. Bathurst most numerous response rate of all participating LGAs Working with specialist agency on developing brand health tracking metrics	

Environmental, Planning & Building Services




Council will manage growth and development in alignment with Council's and the NSW Government's planning instruments and controls, and continue forward planning through reviews of the Housing Strategy, Open Space Strategy and Transport and Parking Strategy. Adoption of a new Economic Development Strategy will identify opportunities for continued growth, mindful of Council's obligations to environmental stewardship, heritage conservation and good urban design.

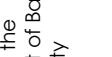
Environmental

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 5.2 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 by continuing to provide community programs relating to responsible pet ownership	Complete Responsible Pet Ownership community programs Maintain and enhance areas for off-leash recreation for dogs	Two Community desexing programs conducted Pet Education event held Educational radio interviews conducted weekly Educational social media posts conducted monthly Maintain Kefford Street Off Leash areas fortnightly	Team Leader Regulatory Services	The first desexing program commenced on 18 November 2019 with 110 dogs and cats desexed. The pet education event is scheduled for 21 April 2020, with promotion to commence in March 2020. Educational radio interviews held weekly with Senior Ranger between July and December 2019. Arrangements now in place for other staff to participate in the interviews commencing in March 2020. One educational post uploaded in February 2020 (Reach 3,600, clicks 107, engagement 52). Fortnightly maintenance undertaken during February 2020. The solar LED light was also replaced as the original lamp (which was 10 years old) had failed.	
6.4 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 and Impounding Act 1993 by promptly responding to customer requests and implementing enforcement action for breaches	Investigate animal related complaints, including matters reported after hours Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards 100% response to customer requests reported out of hours	Team Leader Regulatory Services	98.44% of customer requests responded to within the service standard between 1 July 2019 and 29 February 2020. 100% of customer requests responded to out of hours between 1 July 2019 and 29 February 2020.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4	Meet Council's responsibilities under the Prevention of Cruelty to Animals Act 1979 and the Impounding Act 1993 in the operation of the Small and Large Animal Impounding Facilities	Operate Small Animal Pound at Vale Road site	Implement electronic impounding register by December 2019 Implement social media program to promote rehoming of impounded dogs and cats Increase the % of impounded dogs returned to owner or sold or released to welfare organisation Increase the % of impounded cats returned to owner or sold or released to welfare organisation	Manager Environment	Discussions ongoing with IT regarding an electronic impounding register. No solution provided to date. One adoption post uploaded in February 2020, with a reach of 7,100, clicks of 1,400 and engagement of 104. Three Feel Good Friday (stories of successful adoption posts) were uploaded in February 2020, with an average reach of 3000, average clicks of 239 and average engagement of 83. Monitoring ongoing	
		New Small Animal Impounding Facility designed and construction commenced Large Animal Impounding Facility relocated to Hampden Park Road site	Design 100% complete by December 2019 Construction 50% completed by 1 April 2020		Grant applications submitted to both Commonwealth and State government to provide funding assistance to the proposed facility. The architect is continuing works to finalise the design. This additional funding will be needed for budget to meet design standards.	
6.4 4.4 5.2 5.4	Meet Council's responsibilities under the Road Rules 2014 and Fines Act 1996	Monitor and enforce parking regulations on public roads Implement a community education program regarding the Australian Road Rules	Daily monitoring undertaken Educational social media posts conducted monthly	Team Leader Regulatory Services	Daily monitoring undertaken. One educational post uploaded in February 2020 relating to parking signage. YTD monthly updates have been provided as a minimum.	
		Monitor and enforce parking regulations in off street car parks in accordance with contractual obligations	100% compliance with contractual obligations	Team Leader Regulatory Services	Car parks regularly monitored in accordance with contractual requirements.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
3.1 3.2 3.3 3.4 6.4 1.4	Meet Council's responsibilities under the Protection of the Environment Operations Act	Investigate customer requests and pollution incidents Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards	Manager Environment	99.29% of customer requests responded to within the service standard during 1 July 2019 and 29 February 2020. Regulatory actions initiated as and when required in accordance with Council's Enforcement Policy. Six PINs issued for POEO Act offences between 1 July 2019 and 29 February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Undertake educational programs to enhance community knowledge	Monthly posts on the @sustainablebathurst Facebook page	Manager Environment	Sustainable Schools program projects were all finalised during October, with some schools opting to receive site visits from an experienced horticulturalist to assist in managing their gardens during extreme water restrictions. The final newsletter was issued in November 2019. Planning underway for the 2020 program in February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3.3 3.5 6.1	Continue to improve the community's awareness and capacity regarding environmental sustainability	Communicate sustainability messages via a range of on-line and traditional media sources Conduct sustainability education programs	Weekly posts on the @sustainablebathurst Facebook page Conduct Sustainable Living Expo in March 2020 Conduct a sustainability education program targeting primary school aged students by December 2019	Manager Environment	@sustainablebathurst page had a reach of 1105, post engagement of 297, and the top post was "Watch out for Bunya Pines" regarding trees and their pine cones in Machattie Park. Likes at end of January 2020 was 1157. Preparations well underway for the 2020 SLE with the venue confirmed and liaison with the Bathurst Lions Club ongoing. Keynote speaker confirmed as "Fast Ed", celebrity chef from Better Homes and Gardens; Shoalhaven Zoo to You and Tapstar.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3.1 3.2 6.4	Implement Council's Onsite Sewage Management Strategy and meet Council's obligations under the Local Government Act 1993	Conduct inspections and issue approvals for existing onsite sewage management systems without approvals or requiring renewal	Increase the number of onsite sewage management systems with a current approval to operate	Manager Environment	Environmentors program was delivered in October and November 2019 with a focus on Water conservation and catchments. Positive feedback has been received regarding the presentations. 288 approvals to operate were issued between 1 July 2019 and 29 February 2020. This is compared with a total of 198 approvals to operate issued in 2018/19. Liaison with the community is ongoing. An article appeared in Council's community newsletter in October 2019 encouraging residents to ensure their system had an approval to operate and was regularly maintained.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
3.1 3.4 3.5 1.4	Meet Council's obligations under the Local Government Act 1993 and community expectations to manage, restore, enhance and conserve the natural environment	Implement the Urban Waterways Management Plan Implement the Biodiversity Management Plan Implement the Pest Bird Management Plan Implement the Roadside Vegetation Management Plan	Implement a priority project identified in the Urban Waterways Management Plan. Implement a priority project identified in the Biodiversity Management Plan. Implement a priority project identified in the Pest Bird Management Plan Implement a priority project in the Roadside Vegetation Management Plan	Manager Environment	Project planning underway for a priority project from the Urban Waterways Management Plan. The project identified at the Brick Pit wetlands has been put on hold until assessments can be conducted to determine if an Aboriginal Cultural Heritage Report is required. Pigeon surveys undertaken in July 2019. Control activities during February 2020 resulted in the removal of 185 birds. Trapping of Indian Myna birds undertaken at one site in November and December 2019 with limited success. Project planning underway for a priority project from the Roadside Vegetation Management Plan. Council has received a grant of \$8000 from Local Land Services in January 2020 for a project on parts of Duramana Road and the Bridle Track road reserves. The installation of a 100kWh solar array at the Bathurst Manning Aquatic Centre was completed on 11 July 2019 and is fully operational. Since the installation was completed 14.0% of electricity use has been supplied by the solar array. The installation of a 25.7kW solar system at the National Motor Racing Museum was completed in late November 2019. To date the system has produced 62% of the site's electricity requirements and fed more than 4.7MWh to the grid.	
3.5 3.3 6.6	Implement energy efficiency and renewable energy projects at Council facilities	Identify and prioritise energy efficiency projects at Council facilities Identify and prioritise renewable energy projects at Council facilities	Implement an energy efficiency upgrade at a Council facility Implement a renewable energy project through the Revolving Energy fund	Manager Environment	Council has now adopted changes to its Development Control Plan (DCP) which provide protection to native vegetation through the Vegetation SEPP. Environmental Staff were assigned 14 DAs for assessment in February 2020 and provided specialist advice on a range of current and proposed development matters.	
3.1 3.4 6.4 1.4 4.6	Meet Council's obligations under the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and Water Management Act 2000 Meet Council's obligations under SEPP55	Ensure the assessment of development applications meets all of the requirements of the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and other relevant planning policies Ensure that Council activities are compliant with the	Number of development applications assessed and professional advice provided. Council policies and plans are reviewed and updated where required to ensure consistency with current legislation	Manager Environment		

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
	and related planning policies	<p>requirements of the Biodiversity Conservation Act 2016</p> <p>Ensure the assessment of development applications meets all of the requirements of SEPP55 and Council's Contaminated Land Policy</p>	<p>Assess vegetation removal applications in urban zones in accordance with the vegetation SEPP in Council's DCP.</p> <p>Professional advice provided including pre-DA advice on contaminated land matters</p>		<p>Liaison with other departments is ongoing to ensure that activities are compliant with relevant legislation. Training with rural works crews was completed in September 2019.</p> <p>Environmental Staff have continued investigations into alleged illegal clearing of vegetation and managed applications for tree removal and roadside grazing permits.</p> <p>Environmental Staff provided specialist advice and updated Council's land use information system to ensure ongoing compliance with the Contaminated Land Policy during the reporting period.</p>	
2.3 3.3 5.2	Contribute to the development of Bathurst as a Smart City	<p>Identify the optimum efficiency LED luminaires for the street lighting upgrade</p> <p>Identify the optimum technology for smart controls to be incorporated into LED street lighting upgrade</p> <p>Establish the Bathurst Region as an EV charging destination</p>	<p>Complete upgrade of all standard P3, P4 and P5 street lights to LED luminaires</p> <p>Complete upgrade of all V category lights to LED luminaires</p> <p>Identify and install universal EV charge stations at two rural villages</p>	Manager Environment	<p>The bulk lamp replacement for P & V category lighting commenced in late November 2019 with luminaires replaced in Raglan, Kelso, Eglinton and West Bathurst on residential streets. Approximately 2000 luminaires were replaced by 29 February 2020. The project will take approximately five months to complete.</p> <p>List of luminaires to be quarantined from BLR until Zhaga enabled luminaires are available was provided to Essential Energy in September 2019. A total of 210 luminaires will be quarantined until Zhaga is available.</p> <p>Grant application made for placement of EV charge stations in three rural villages in mid 2019. Outcome not yet known; Council has made repeated requests for an update on the progress of the application.</p>	



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
3.3 3.5 6.4 3.1	Meet Council's statutory reporting obligations under the Local Government Act 1993	Monitor the operational footprint of Council's operations and report on trends identified. Measure and collate the trends in environmental condition across the Local Government Area	Collate data to allow for preparation of the State of Environment report as required by the Local Government Act 1993	Manager Environment	The Regional SOE and Bathurst SOE were presented to Council at its ordinary meeting in November 2019 and are now available on Council's website.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.4 5.4	Meet Council's obligations in the Food Regulation Partnership and the Food Act 2003	Conduct a program of inspections of food premises including home-based food premises and Bed & Breakfast establishments to ensure compliance with regulations	Conduct an inspection of all high and medium risk food premises by June 2020 Implement a risk based inspection program for B&B and home-based food premises Prepare and distribute educational material on food safety three times annually 95% of customer requests responded to within adopted corporate standards	Manager Environment	49 inspections of food premises and 12 inspections of temporary food premises undertaken in February 2020. 666 inspections were undertaken between 1 July 2019 and 29 February 2020. Five improvement notices, one prohibition order and no PINs were issued between 1 July 2019 and 29 February 2020. B & B premises a low priority at present as many are low risk premises. Food safety newsletter was distributed to all food businesses in October 2019 and in December 2019. The December 2019 edition included a food safety calendar. 100% of customer requests responded to within the service standard between 1 July 2019 and 29 February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.4 5.4	Meet Council's obligations under the Public Health Act 2010 and associated regulations	Conduct a program of inspections of skin penetration premises, public swimming and spa pools and cooling towers	Conduct an inspection of all skin penetration premises Conduct an inspection of all public swimming pools and spa pools	Manager Environment	Four inspections of skin penetration premises conducted between 1 July 2019 and 29 February 2020. All public swimming pools and spa pools in operation were inspected between 1 September 2019 and 31	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
			<p>Implement the activities identified as Council's role in Legionella management and the inspection of cooling towers</p> <p>95% of customer requests responded to within adopted corporate standards</p>		<p>December 2019. Re-inspections were undertaken where necessary.</p> <p>Liaison with the owners and operators of cooling towers ongoing. Register is up to date with requests made to owners to provide certificates of compliance where they have not already been provided.</p> <p>94.73% of customer requests responded to within the service standard 1 July 2019 and 29 February 2020.</p>	

Planning

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
<p>1.5 2.1 3.3 4.6 5.5 6.4</p>	<p>Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.</p>	<p>Prepare draft LEP and DCP amendments.</p>	<p>Planning proposals referred to NSW Department of Planning & Environment for gazettal</p>	<p>Manager Strategic Planning</p>	<p>1. Moveable and Monumental Heritage LEP Amendment – Planning Proposal being prepared. 2. Health Services LEP Amendment to the RE2 Private Recreation Zone. Adopted by Council. Gazetted. 3. Housekeep LEP Amendment. Adopted by Council. Awaiting gazettal. 4. Laffing Waters Master Plan LEP and DCP Amendment – design guidelines for the new R3 zone prepared. Public exhibition of Master Plan completed to inform the LEP amendment. 5. Bathurst DCP Amendment – repeal chapter 2 and refer to the Community Participation Plan. DCP amendment adopted by Council. 6. Community Participation Plan is in force. 7. Heritage Conservation Area Review LEP Amendment – Planning Proposal being prepared. 8. Eglinton (West) DCP Amendment – Reduce amount of land reserved for school purposes – adopted by Council. 9. Open Space LEP Amendment – recommendations of Bathurst 2040 Open Space Strategy being integrated to determine planning proposal requirements. 10. Heritage Item update LEP Amendment – research being undertaken on 75 items being considered for heritage listing under the LEP.</p>	
<p>1.5 2.1 3.3 4.6 5.5 6.4</p>	<p>Investigate relevant land use and planning issues of the Bathurst Region.</p>	<p>Prepare studies and plans. 1. Local Strategic Planning Statement 2. Bathurst Integrated Transport Plan.</p>	<p>Draft studies/plans are well underway by 30 June 2020</p>	<p>Manager Strategic Planning</p>	<p>1. Local Strategic Planning Statement – community consultation completed. Preparation of draft statement completed. To be presented to March working party of Council. 2. Bathurst Region Open Space Strategy – final report received. On public exhibition until 10 March 2020.</p>	




Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.6 6.4	Review and update Council's section 7.11 plans.	Review existing or prepare new s7.11 Plans.	Draft plans considered and adopted by Council	Manager Strategic Planning	<ol style="list-style-type: none"> 3. Bathurst City Traffic Model and Traffic Options Report. Final reports completed. 4. Aboriginal Cultural Heritage Assessment – 2nd circuit lands. Draft final ACHA provided to consultants for referral to Registered Aboriginal Parties for comment. 5. Duramana Master Plan – adopted by Council. 6. Bathurst Town Centre Master Plan – Preparation of masterplan underway. 7. Review of Rainwater tank policy to reference latest exemption criteria – new draft policy being prepared. 8. Health and Knowledge Precinct Plan (being led by Department of Planning) - Preparation of masterplan underway. 9. Bathurst Region Heritage Plan 2020-2024 – Bathurst Region Heritage Reference Group asked for feedback on the current plan. 	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
1.1 1.2 1.5 4.6 5.5	Implement the Bathurst Regional Heritage Strategy.	Provide a Heritage Advisory Service. Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.	Number of site visits undertaken by the heritage advisory service. Value of works generated from Council's incentive funds.	Manager Strategic Planning	<ol style="list-style-type: none"> 1. Stormwater drainage – draft plan being prepared. Peer review of draft plan being undertaken 1. Site visits to date: 102 	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
				Manager Strategic Planning	<ol style="list-style-type: none"> 1. Bathurst Region Local Heritage Fund – 67 applications received. 59 projects offered funding. Projects underway. Applications called for funding under the 2020/21 program. 2. Bathurst Region Conservation and Interpretation Fund – 17 applications received. 15 projects offered funding. Projects underway. Applications called for funding under the 2020/21 program. 3. Bathurst CBD Main Street improvement program – 19 applications received. 17 projects 	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

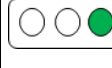
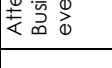
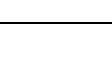
Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Prepare and implement projects for the interpretation and display of cultural heritage and history information.	New interpretative / promotional information made available.	Manager Strategic Planning	<p>offered funding. Projects underway. Applications called for funding under the 2020/21 program.</p> <p>4. Bathurst Macquarie Medal Heritage Project/Scholarship 2018 – the Church Block Eglinton. Project underway. Applications for the 2020 Medal close on 13 March.</p> <ol style="list-style-type: none"> 1. Interpretation sign installed at Alan Morse Park 2. Interpretation sign designed for Centennial Park. Sign being manufactured. 3. Interpretation sign prepared for the Wambuul Ceremonial Ground. Sign being manufactured. 4. Aboriginal Heritage Interpretation Strategy referred to the Wiradyuri Elders and the BLALC for consideration and ongoing discussions. 5. Plaques for 2020 Pillars of Bathurst being finalised. 6. Mount Panorama Boardwalk interpretation – strategy for Aboriginal Interpretation completed. 	
	Prepare research/studies into the region's heritage values	Studies/plans considered and adopted by Council. Number of local heritage items included in the Local Environmental Plan.	Manager Strategic Planning	<ol style="list-style-type: none"> 1. Bathurst Heritage Conservation Area Review – referred adopted by Council. 2. Archaeological Assessment 128 Bentinck Street – awaiting advice from engineering. 		

Development Assessment

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date			Status
1.5 4.1 4.6 6.4	Ensure the assessment of development and other applications, in accordance with planning instruments, development control plans and policies, occurs within appropriate timeframes.	Process all development applications within statutory time frames set out in the Environmental Planning and Assessment Act 1979.	To be at or below the state average for determination times of development applications	Manager Development Assessment	NSW State Average 2015-2016	75	48.61	46.63
					Average gross days taken to determine a DA		48.61	40.87
					Average nett days taken to determine a DA		48.61	40.87
			To be at or below the state average of determination times for complying development	Manager Development Assessment	NSW State Average 2014-2015	22	7.20	3.53
					Average days taken to determine a CDC		7.20	3.53

Economic Development

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.1 2.2 2.3 2.4 2.6 4.1 4.5 5.5 6.3	Implementation of the Economic Development Strategy 2018-2022 and associated actions.	Nurture economic infrastructure development by supporting the development of the aerodrome, industrial precincts and telecommunications.	Seek funding for economic infrastructure projects.	Manager Economic Development	<p>\$4.9M GLE/Drought Stimulus Package application successful for expansion of Keiso Industrial Estate</p> <p>Airport application for Growing Local Economies/Drought Stimulus Fund still under assessment – additional information supplied</p> <p>Submission for Round 5 of the Federal Mobile Black Spots Program (MBSP)</p>	
	Market-leading promotional campaigns and events through continued participation in Evocities, destination marketing, and maintenance of promotional assets.	Representation at all Evocities meetings. All 4 entrance billboards updated/maintained, and entrance signs erected in selected villages. New Bathurst Lifestyle promotional prospectus developed.		Manager Economic Development	<p>Evocities participation extended to June 2020. Alternative relocation campaigns under investigation with NSW Regional Cities Group.</p> <p>Discussions underway with selected villages for the installation of new entrance signs.</p> <p>Existing entrance signs updated to include "European"</p> <p>New lifestyle promotional "post card" under development.</p> <p>AIME Trade Show attended (Melbourne) to sell Bathurst as a business events/conference location.</p> <p>All monthly eNewsletters sent out to date.</p>	
	Support local business growth, partnerships and skill development through management of Councils business database		12 eNewsletters issued. Cluster Strategy developed and cluster groups activated.	Manager Economic Development	<p>Consultants for Cluster Strategy selected; Bremer & Co. Initial industry consultation workshops held.</p>	

		<p>(eNewsletters), business cluster groups, business management programs, business events and the ID platform.</p> <p>Support local start-up hubs and manage Council's relationship with the Business Chamber.</p> <p>Grow local employment, investment and attract new businesses</p> <p>Develop Bathurst into a Smart Community of national significance.</p>	<p>Run BizMonth, Buy Local Gift Cards and Business Leaders Lunch programs.</p> <p>Bathurst Business Hub website updated/maintained.</p> <p>Attendance at 75% of Business Chamber After-Hours events.</p> <p>Representation at all "Upstairs Start-up Hub" board meetings and implementation of a marketing campaign for "Upstairs".</p> <p>Organise the Bathurst Jobs Expo with minimum 40 stalls and minimum 1,500 attendees.</p> <p>Minimum of 60 new jobs loaded on Evojobs each month.</p> <p>Develop relocation proposals, relocation materials and support the relocation of new businesses.</p> <p>Monthly Project Group meetings held.</p> <p>Seek funding and roll out Smart Community priority projects.</p>	<p>Manager Economic Development</p> <p>Manager Economic Development</p> <p>Manager Economic Development</p>	<p>BizMonth 2019 successful, 240 attended BizMonth Lunch with Ita Buttrose. 9 programs/events held during the month.</p> <p>129 local shops participating in the Buy Local Gift Card and \$500k milestone achieved for dollars loaded on cards.</p> <p>Business Hub website fully updated with new content/events.</p> <p>Business Chamber "Business on Toast" and After-hours events attended. 75% attended to date (either MED or BDO).</p> <p>Chamber Christmas Party held 10/12/19 at BRAG, 70 attendees</p> <p>All Upstairs board meetings attended.</p> <p>New marketing campaign for Upstairs start-up hub completed.</p> <p>Jobs Expo held 30th July, approx. 2,000 attendees and 64 stalls.</p> <p>1,129 jobs loaded on Evojobs to date.</p> <p>Ongoing discussions with various new business ventures inclusive of solar farms, petrol stations, medical and educations/innovation precincts.</p> <p>Grant application submitted under Community Building Partnerships Fund to roll out smart benches in selected CBD locations.</p>	  
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		Support innovative practices from industry.	Promote Bathurst as a Smart Community through marketing campaigns and speaking at events.		<p>Smart Community Plan adopted by Council.</p> <p>Ooh! Media Smart Community marketing campaign completed with digital billboards at Mascot and Eastflakes.</p> <p>Presentation at the KPMG/Public Sector Network Smart Cities Workshop in Sydney on 3rd September.</p>	
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Attachment 8.2.3.1

**2019-2020 Section 356 Donations
Report as at 29 February 2020**

Details	Reference	Date	Standard Annual Donations	Specific Donations	Mt Pan Fee Waived	BMEC Donations	Sundry Donations	TOTAL
			\$	\$	\$	\$	\$	\$
Annual Budget			64,780.00	53,070.00	50,000.00	60,000.00	20,000.00	247,850.00
Spent to date:								
WRAS Annual Subscription/donation	Operation Plan	10/07/2019	-2,409.99					-2,409.99
BMEC - CPSA July Meeting	Operation Plan	25/07/2019				-708.18		-708.18
Bathurst Public School Mid-year concert	S356 Policy	31/07/2019				-1,396.36		-1,396.36
2019 Australian International Luthiers Congress	DCS&F 20/06/18 Item 13	31/07/2019		-5,000.00				-5,000.00
City Colts Water Account	Operation Plan	7/08/2019	-2,713.82					-2,713.82
Monkey Hill UHF Repeater	Operation Plan	15/08/2019	-800.00					-800.00
Sofala Progress Association	Operation Plan	15/08/2019	-2,500.00					-2,500.00
Evans Arts Council	Operation Plan	15/08/2019	-3,000.00					-3,000.00
Bathurst Edgell Jog	Operation Plan	15/08/2019		-7,500.00				-7,500.00
Greening Bathurst Inc	Operation Plan	15/08/2019		-3,000.00				-3,000.00
Central Tablelands Woodcraft	Operation Plan	15/08/2019		-500.00				-500.00
Bathurst Gardener's Club Inc	Operation Plan	15/08/2019		-500.00				-500.00
Bathurst Filipino-Australian Community Inc (BFAC)	Operation Plan	15/08/2019		-600.00				-600.00
Bathurst Refugee Support Group Inc (BRSG)	Operation Plan	15/08/2019		-2,000.00				-2,000.00
Quota International of Bathurst - QuoCKa reading	Operation Plan	15/08/2019		-1,000.00				-1,000.00
Bathurst Remembers / AVAMS / Communications and Resources Project	Operation Plan	15/08/2019		-5,000.00				-5,000.00
Macquarie Philharmonia - Platinum Donation	Operation Plan	16/08/2019	-2,000.00					-2,000.00
The Neighbourhood Centre (formerly BINC)	Operation Plan	16/08/2019	-800.00					-800.00
Bathurst City & RSL Band Association Inc	Operation Plan	16/08/2019	-5,000.00					-5,000.00
Bathurst Seymour Centre Inc	Operation Plan	16/08/2019		-2,500.00				-2,500.00
Bathurst City Mens Bowling Club - Carillon Fours	Operation Plan	16/08/2019		-1,000.00				-1,000.00
Bathurst Arts Council - Annual Youth Arts Awards	Operation Plan	16/08/2019		-2,000.00				-2,000.00
Miss Trail's House & Garden	Operation Plan	16/08/2019		-1,500.00				-1,500.00
3rd Bathurst (All Saints Cathedral) Scout Group	Operation Plan	16/08/2019		-500.00				-500.00
Neroli Colvin Storytelling Competition	Operation Plan	16/08/2019		-1,000.00				-1,000.00
Eglington Public School P & C Country Fair Commitm	Operation Plan	16/08/2019		-500.00				-500.00
Mitchell Conservatorium	Operation Plan	16/08/2019		-3,000.00				-3,000.00
Bathurst Panthers RLFC	Operation Plan	20/08/2019		-2,000.00				-2,000.00
Sofala & District AH&P Association	Operation Plan	20/08/2019	-350.00					-350.00
Bathurst AH&P Association	Operation Plan	28/08/2019	-6,363.64					-6,363.64
Mitchell Conservatorium - Grigoryan Brothers Concerts	Operation Plan	3/09/2019				-1,843.75		-1,843.75
CSU Presentation	Operation Plan	12/09/2019				-137.93		-137.93
Denison College Kelso - Future Directions Forum	Operation Plan	12/09/2019				-508.36		-508.36
BMEC - CPSA Aug Meeting	Operation Plan	12/09/2019				-961.36		-961.36
International All Veteran Auto Rally 2019	DCS&F 15/06/16 Item 7	30/09/2019			-24,000.00			-24,000.00
Mitchell Conservatorium - Winter Showcase	Operation Plan	1/10/2019				-1,141.59		-1,141.59
BMEC - Bathurst Eisteddfod Sep 2019	Operation Plan	1/10/2019				-30,000.00		-30,000.00
BMEC - Bathurst Eisteddfod 2019 20% Community	S356 Policy	1/10/2019				-8,270.18		-8,270.18
Scots All Saints - Music Showcase	S356 Policy	1/10/2019				-676.55		-676.55
NSW Police - White Ribbon Event	DCS&F 17/04/19 Item 6	28/11/2019			-2,000.00			-2,000.00
BMEC - CPSA Sep Meeting	Operation Plan	23/12/2019				-1,073.18		-1,073.18
BMEC - CPSA Oct Meeting	Operation Plan	23/12/2019				-1,111.82		-1,111.82
BMEC - CPSA Nov Meeting	Operation Plan	23/12/2019				-1,061.36		-1,061.36
Scots All Saints - Presentation Day 4 Dec	S356 Policy	23/12/2019				-301.45		-301.45
Meadow Flat Public School - presentation day	S356 Policy	31/12/2019					-60.00	-60.00
2BS Bathurst Lions Christmas Miracle Appeal	DCS&F 20/11/19 Item 8	31/12/2019			-8,111.82			-8,111.82
Eglington Public School EOY Concert	S356 Policy	31/01/2020				-1,093.09		-1,093.09
Meadow Flat Public School - presentation day	S356 Policy	29/01/2020					-60.00	-60.00
Bathurst Light Car Club - 2019 Australian Hill Climb	DCS&F 21/08/19 Item 8	1/02/2020			-5,000.00			-5,000.00
City Colts Water Account	Operation Plan	19/02/2020	-986.47					-986.47
Australian Air Force Cadets	DCS&F 18/09/19 Item 8	28/02/2020					-1,000.00	-1,000.00
Amount Spent			-26,923.92	-39,100.00	-39,111.82	-50,285.16	-1,120.00	-156,540.90
Available Balance before commitments			37,856.08	13,970.00	10,888.18	9,714.84	18,880.00	91,309.10
Committed:								
Bathurst AH&P Association	Operation Plan		-1,880.36					-1,880.36
Bathurst Junior Sports Awards (2BS)	Operation Plan		-5,000.00					-5,000.00
Bathurst City Colts Water Account	Operation Plan		-2,975.71					-2,975.71
CSU Foundation Trust (Gordon Bullock Scholarship)	Operation Plan		-3,000.00					-3,000.00
CSU Foundation Trust	Operation Plan		-5,000.00					-5,000.00
Bathurst District Sport & Rec (BDRSC) grants	Operation Plan		-20,000.00					-20,000.00
Bathurst Street & Custom Motorcycle Show	Operation Plan			-13,970.00				-13,970.00
Mitchell Conservatorium - BMEC Concerts	Operation Plan					-4,014.66		-4,014.66
BMEC - Bathurst Youth Council	Operation Plan					-2,000.00		-2,000.00
BMEC - CPSA Monthly Meetings	Operation Plan					-6,084.10		-6,084.10
Rotary Club of East Bathurst - RYDA	Operation Plan				-4,333.00			-4,333.00
ASRA - Newtons Nation IDF World Cup	Operation Plan				-15,000.00			-15,000.00
Western Sydney University Medical Scholarship	GM 18/09/19 Item 4						-2,500.00	-2,500.00
CPSA activity for Seniors Week	DCS&F 20/11/19 Item 10					-930.00		-930.00
Amount Committed			-37,856.07	-13,970.00	-19,333.00	-13,028.76	-2,500.00	-86,687.83
Adjustment between Funds			-0.01		8,444.82	3,313.92	-11,758.73	
Available Balance			0.00	0.00	0.00	0.00	4,621.27	4,621.27

Attachment 8.2.3.1

2019-2020 Section 356 Donations
Report as at 29 February 2020

Details	Reference	Date	Standard Annual Donations	Specific Donations	Mt Pan Fee Waived	BMEC Donations	Sundry Donations	TOTAL
			\$	\$	\$	\$	\$	\$

Summary Remaining Budget	
Standard Annual Donations	0.00
Specified Donations	0.00
Mt Pan Fee Waived	0.00
BMEC Donations	0.00
Sundry Donations	4,621.27
Total Remaining	4,621.27

Summary	
Total Budget	247,850.00
Less: Amount Spent	-156,540.90
Less: Amount Committed	-86,687.83
Total Remaining	4,621.27

Attachment 8.2.3.1

Market Rental Subsidies for 2019/20

NAME OF TENANT	LOCATION	Current Rent PA	Estimated Market Rent	BRC Rental Subsidy
Mitchell Conservatorium	Machattie Park Cottage	446.68	16,378.00	15,931.32
Central Tablelands Woodcraft Inc.	Learmonth Park	576.07	15,240.00	14,663.93
Community Opportunity Shop Inc	8 Lions Club Drive	1,100.00	20,320.00	19,220.00
Community Opportunity Shop Inc	Veggie Patch Church Lane	1.00	15,240.00	15,239.00
Air Services Australia	Aerodrome - Communicatic	1.10	18,288.00	18,286.90
Taxi Cabs of Bathurst Co-operative Society Ltd	Communication tower	1,262.96	18,288.00	17,025.04
Master Communications & Electronics Pty Ltd	Communication tower	4,458.10	18,288.00	13,829.90
Bathurst City & RSL Band Association	Walmer Park	228.20	20,320.00	20,091.80
Bathurst Lions Club Inc.	Short St	1.10	15,240.00	15,238.90
Evans Arts Council Inc.	Lee Street	510.29	5,080.00	4,569.71
Bathurst District Historical Society Inc.	Mitre Street	1.00	10,160.00	10,159.00
Bathurst District Historical Society Inc.	Stanley Street	1.00	10,160.00	10,159.00
Bathurst Meals on Wheels Inc	4 Watt Drive	1.10	50,800.00	50,798.90
				<u>225,213.40</u>



29 January 2020

Dear David,

RE: Request for in-kind support | Bathurst Sportsground

The Central West Charity Tractor Trek Group Incorporated is an established charity run completely by volunteers. The aim of the Tractor Trek Group is to assist children and their families within the Central West and Regional New South Wales. Ultimately, the objective being, to raise funds and help assist families with children that are suffering from illness and/or disabilities. As a group, the Tractor Trek Group has successfully fundraised and conducting Tractor Treks for the past 5 years in Regional NSW.

This year, we have proudly selected Little Wings as the primary beneficiary of the funds raised. Little Wings is a nonprofit organization that provides free, professional and safe flight and ground transport services for sick children in rural and regional NSW. Little Wings strive to ease the journey and help seriously sick children access specialised medical services and treatments that are only available in major cities or towns. Little Wings support families by easing the financial burden, emotional strain and travel fatigue experience due to the long-distance travel associated with receiving vital medical treatment.

In 2020, we will host our annual Tractorthon in Bathurst. Being the home town of many of our members, we are immensely proud to showcase our city and connect our work with the local community. As a result, we are seeking your assistance in the form of an in-kind donation as detailed below:

- Exclusive use of the Bathurst Sportsground
- Access is required for 24 hours from 2pm to 2pm
- Dates: Saturday 30th– Sunday 31stMay 2020.

We are of course committed to running a safe and professional event, to which we will provide all provisions as per council requirements. I hope that this request will be considered thoughtfully as your support would be deeply appreciated. Should you require any further information, please do not hesitate to contact me directly.

Kind regards,

Mal Porter

Malcom Porter | Central West Tractor Trek President



SITE CONCEPT PLAN

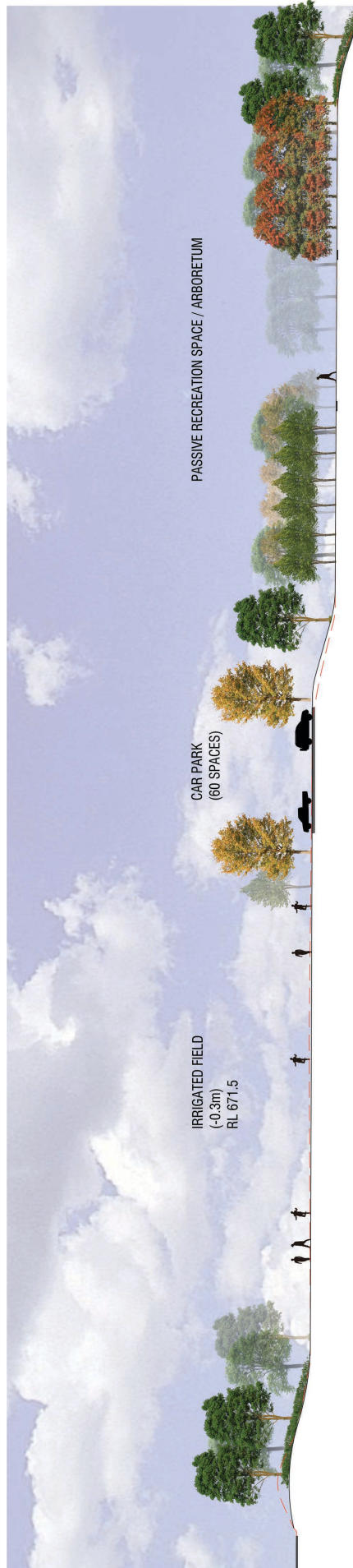
BATHURST ALEC LAMBERTON PARK



DRAWING NO.	3759-F001
REVISION	B
DATE	1 October 2019

PROJECT	Alec Lamberton Park Council Bathurst Regional Council
CLIENT	Bathurst Regional Council







Alec Lamberton Park - Inclusions List

10 January 2020
Revision A - DRAFT FOR REVIEW



The following list of inclusions had been prepared by dsb Landscape Architects based on the endorsed Landscape Plan presented at the Bathurst Regional Council Councillor Working Party Meeting on the 25/09/2019.

The site and list of inclusions has been split into the following subject areas:

- Entry Road & Car Park
- Community Building
- Playground
- Gathering Spaces – adjacent to Community Building
- Playing Fields
- Recreational Space / Arboretum
- Bathurst Entry Statement
- General Landscaping

Site Plan



Entry Road & Car Park

Ranger Gate



New ranger gate to Alec Lamberton Park entry for Council maintenance access and secure night time lock-up.

Gate to be powder coated black to match light poles.

Line Marking



Line marking to car parking spaces, pedestrian crossings and chevrons to no parking/stopping zones.

Signage



Appropriate entry road and car park signage.

Lighting



100W 240V 4000K Post Mounted LED Light to car park and entry road at appropriate intervals. Posts to be powder coated black to match fitting.

Kerb & Guttering



Upright kerb to perimeter of entry road and car park with a raised pedestrian crossing and pram ramps at appropriate intervals.

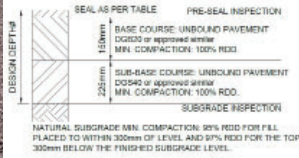
Entry Road & Car Park

Drainage



New storm water pits and connections to car park and road areas.

Two Coat Seal Surface



New two coat seal entry road and car park by Civil Engineers. Pavement design to be guided by Geotec Report, Australian Standards and BRC Standards.

Bollards / Vehicle Control Measures



Bollards and vehicle control barriers to road and car park perimeter. Maintenance / emergency vehicle access at appropriate locations.

Community Building

Meeting Room



Meeting room suitable for 100 person capacity with storage for movable furniture, cleaning equipment as well as white board / projector facilities.

Kitchenette



Kitchenette equipped with sink and tea / coffee making facilities and cupboard storage.

Male & Female Change rooms



Separate male and female change rooms with bench seating, clothes hooks and locker facilities.

Male & Female Toilets



Male and female toilets adjacent to change rooms with appropriate number of toilets and hand washing / drying basins.

Unisex Disabled Toilet



Unisex disabled toilet and shower.

Playground

Play Equipment



New playground equipment adjacent to Community Building consisting of a mixture of equipment types including inclusive play structures.

Rubber / Bark Soft fall



Use of both rubber and bark soft fall for DDA compliant access in and around inclusive play structures.

Concrete Edging



Concrete edging surrounds to new playground.

Shade Structure



New shade structure with sail suitable for external environments and provide minimum 95% UV protection. Minimum 1800mm clearance from top standing point on adjacent structures to bottom of sail.

Gathering Areas - Adjacent to Community Building

Shade Structure and BBQ



New outdoor shade shelter and fixed BBQ in close proximity to Community Building and adjacent playing fields and playground.

Picnic Setting



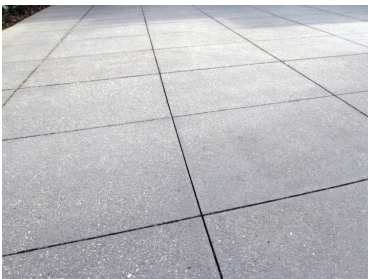
Surface mounted picnic settings to gathering area and beneath BBQ shelter.

Bench Seating



Surface mounted bench seating adjacent to playing fields.

Concrete Paving



Distinguished concrete paving to gathering spaces. Pavement to have a higher quality surface finish such as exposed aggregate and saw cut.

Lighting



Outdoor lighting to building facade and shelters.

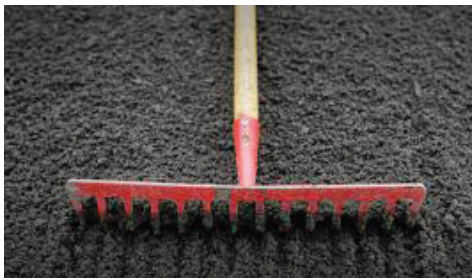
Playing Fields

Playing Fields x 2



Two new multi-use irrigated playing fields.
Field one: 120m x 80m including overrun area
Field two: 60m x 60m including overrun area

Improved Topsoil



Improved site topsoil to field areas to ensure success of irrigated grass.

Irrigated Grass



Pop-up sprinkler irrigation system to multi-use playing fields. Irrigation controller to be in lockable cabinet on Community Building facade.

Drainage



New surface and subsoil drainage to playing fields. Existing infrastructure will be utilised where possible.

Lighting



New field lighting to both multi-use ovals, Lighting to a 'Smart' control system for better usage monitoring/tracking and remote controlling.



Playing Fields

Chain link Fence - Ball Containment to Lee St Frontage



Ball containment fence to south side of field 2.
1200HT Chain Link Fence.

Bench Seating



Surface mounted bench seating adjacent to playing fields.

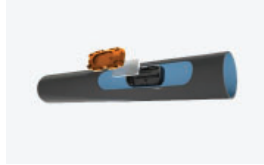
Shade Structures



Shade shelters to bench seating located to edges of multi-use playing fields.

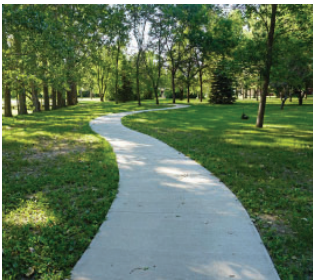
Passive Recreation Space / Arboretum

Irrigation



Pop-up sprinkler irrigation system to irrigated grass areas with dripper irrigation to mass planting areas. Irrigation controller to be in lockable cabinet on Community Building facade.

Concrete Circulation Path



1500 wide concrete circulation path throughout passive recreation area. Circulation path to be standard concrete and trafficable for maintenance vehicles.

Decomposed Granite Gravel Paving



Decomposed granite gravel paving to secondary paths and seating areas.

Shade Structures



New outdoor shade shelter and picnic style settings to passive recreation seating areas.

Bench Seating



Surface mounted bench seating at regular intervals along circulation pathway.



Passive Recreation Space / Arboretum

Picnic Setting



Surface mounted picnic settings beneath shade structures.

Arboretum Tree Planting



Arboretum tree planting consisting of a variety of different species of different colours, forms and textures. Arboretum trees will be irrigated by drip irrigation system with the Irrigation controller to be in lockable cabinet on Community Building facade.

Bathurst Entry Feature

Rendered Masonry Feature to Reflect Existing Features



New Bathurst entry feature to the corner of Lee and Littlebourne St. Entry feature incorporating design elements from existing signs at other Bathurst entry roads.

Irrigated Planting Bed Surrounds



Irrigated planting bed to base of entry feature. Planting to consist of low level planting so not to obstruct the feature with tree planting to the rear of the entry feature. Planting bed will be irrigated with drip irrigation on the same system and controller used throughout Alec Lamberton Park.

Boulder Placement



Large rock boulder placement as part of the entry feature to be used within the landscape.

Post & Fence



Agricultural style post and rail fence to be tied in with Bathurst Entry Feature on the corner of Lee and Littlebourne St. Fence style to acknowledge rural character of the area.

General Landscaping

Tree Planting



A mixture of native and exotic tree planting throughout the site to provide site enhancement, amenity and visual screening.

Mass Planting Beds



Mass planting will consist of predominately low maintenance drought tolerant species. Species selection will consider site amenity, aesthetics and security through maintaining visibility across the site.

Perimeter Landscaping



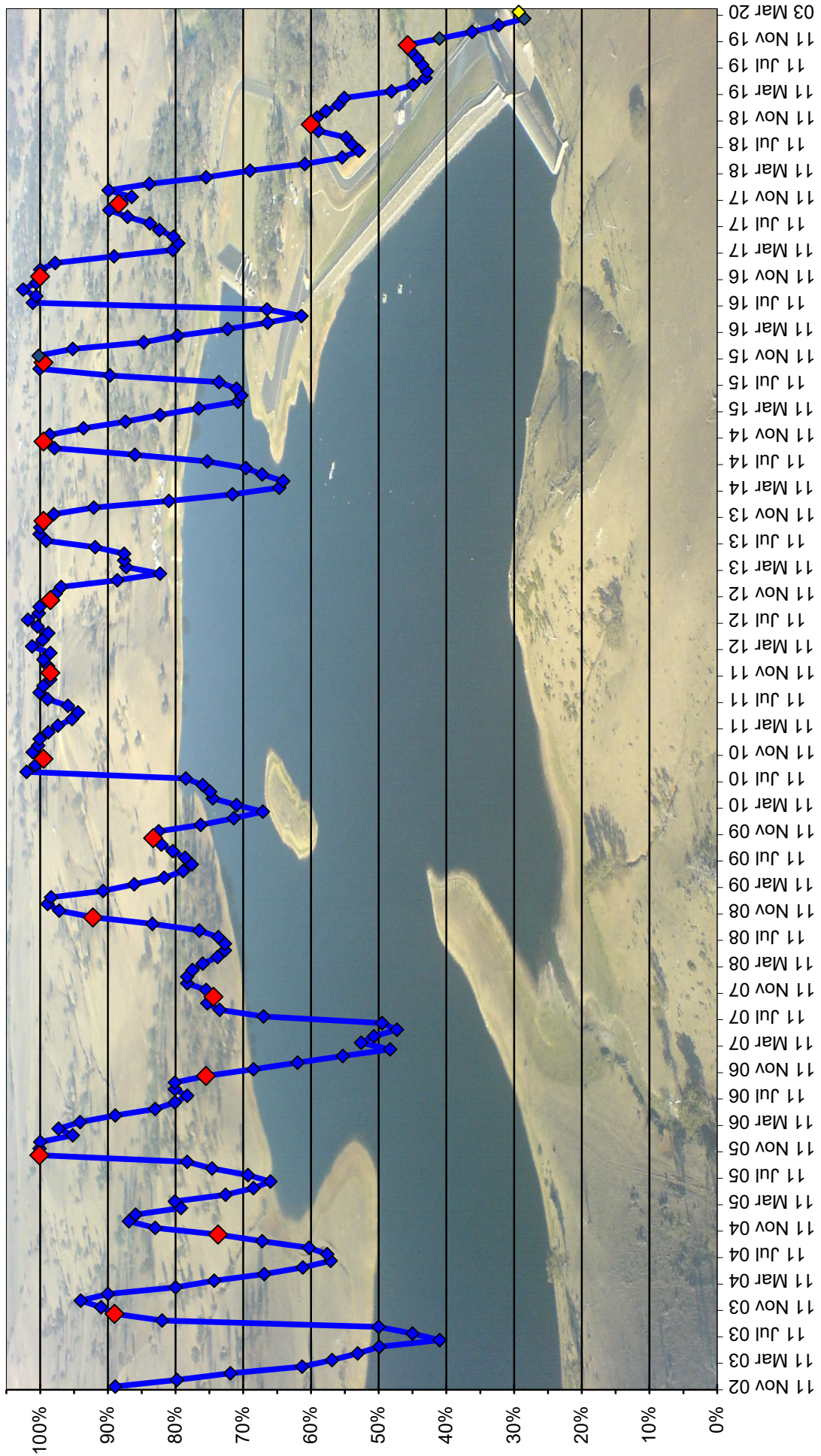
Landscaping to perimeter embankment areas to enhance site boundaries as well as reduce difficult mowing areas. Native trees, grasses and groundcovers to be predominately used.

New Fencing



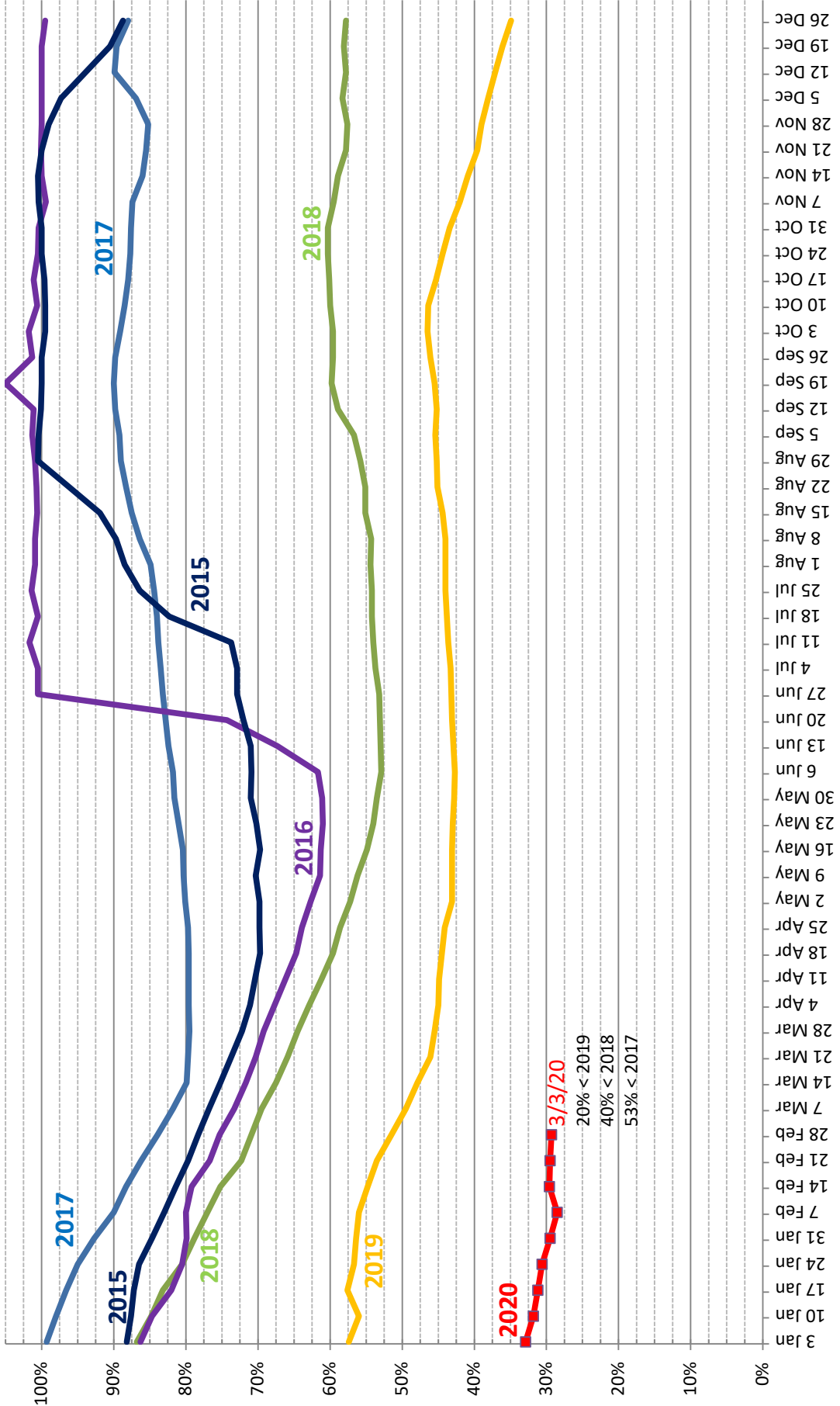
New agricultural style star picket fencing will replace existing to the Lee and Littlebourne street frontages linking in with the post and rail fence to either side of the Bathurst entry feature.

Bathurst Regional Council: Monthly Chifley Dam Volume (%)



Red markers indicate October

Chifley Dam - Yearly Comparison



1. MEETING COMMENCES

MINUTE

Meeting commenced at 6.00pm.

Present: Cr B Bourke (Chair), Cr W Aubin, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North

2. RECORDING OF MEETING

3. PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

4. APOLOGIES

MINUTE

MOVED: Cr I North SECONDED: Cr W Aubin

RESOLVED: That the apology of Cr Jacqui Rudge be accepted and leave of absence granted.

Nil

5. MINUTES

5.1. CONFIRMATION OF MINUTES - 5 FEBRUARY 2020

File No: 07.00064-06

MINUTE

RESOLUTION NUMBER: POL2020-4

MOVED: Cr I North SECONDED: Cr G Hanger

RESOLVED:

That the Minutes of the Policy Meeting of Bathurst Regional Council held on 5 February 2020 be adopted.

6. DECLARATION OF INTEREST

Declaration of Interest

MINUTE

RESOLUTION NUMBER: POL2020-5

MOVED: Cr I North SECONDED: Cr M Morse

RESOLVED: That the Declaration of Interest be noted as Nil.

7. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS

Director Environmental Planning and Building Services Report

7.1.1. TRIAL OF STREET VENDING AND ROADSIDE STALLS DURING RACE WEEK

File No: 41.00089 30.00004

MINUTE

RESOLUTION NUMBER: POL2020-6

MOVED: Cr A Christian SECONDED: Cr W Aubin

RESOLVED:

RECOMMENDATION:

That Council:

- (a) place the amended "Street vending and roadside stalls" Policy on public exhibition for a period of 28 days;
- (b) if no submissions are received, adopt the policy;
- (c) if submissions are received, prepare a further report for Council.

Director Corporate Services and Finance's Report

7.2.1. REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 27 NOVEMBER 2019

File No: 07.00096

MINUTE

RESOLUTION NUMBER: POL2020-7

MOVED: Cr I North SECONDED: Cr A Christian

RESOLVED:

That the recommendations of the Audit and Risk Management Committee Meeting held on 27 November 2019 be adopted.

8. GENERAL BUSINESS

MINUTE

1. Zero Mass Water Technology - 23.00017-06

Cr.-Jennings - Extracts fresh drinking water from atmosphere and is currently being trialled in Singleton. Can Bathurst Regional Council look at the trial results, however suspect it would be low yield for Bathurst.

Director Engineering Services: Aware of technology, agree unlikely it would be useful for Bathurst.

2. Street Stall Fees - 14.00065-21

Cr. Jennings - Asked on behalf of local groups, why the fee for Street Stalls are so expensive? Has been advised that the fee is \$162.00.

Director Environmental, Planning and Building Services: Taken on notice and will provide information back to Councillors.

3. Coronavirus - 09.00011-03

Cr. Jennings - Has Council contacted the health service to understand their preparedness to respond to coronavirus? How well is Council prepared?

Acting General Manager: Bathurst Regional Council have not engaged with local health service. Local Emergency Management Plan in place.

Cr Jennings - Asked Council to contact the hospital to see what they are doing.

4. Heat Wave Policy - 11.00015-05

Cr. Jennings - Spoke to the previous request that Council develop a policy. Highlighted the increase temperatures and winter lower temperatures.

5. Area Zone Meeting - Libraries - 21.00054-07

Cr. Morse - Attending meeting in Dubbo and noted that Bathurst mentioned positively.

6. Derelict Houses in William Street - 02.00005-07

Cr. Morse - Mentioned at Heritage Meeting and acknowledged that Council can do little. Noted that Legislation needs to change to empower Council to forcibly secure properties. Seeking Council to lobby appropriate government departments to allow Councils to have greater powers to deal with derelict houses in Heritage areas.

7. International Womens Day - 23.00155

Cr. Morse - Spoke of International Womens Day being held this Friday in Machattie Park and encouraged women to attend.

8. Agricultural Chemicals - 13.00022-05

Cr. Fry - Noted that the recent insurance payouts in the USA are amounting to millions. Does Council have any plans to stop using herbicides.

Director Engineering Services: No not at present, only legal chemicals being used.

9. Water Security - 32.00017-06

Cr. Fry - Thanked Paul Toole for getting Bathurst on Critical list. Asked if Greening Bathurst could make a submission to "Premise" as Greening Bathurst have approached Cr Fry to co-ordinate a response to the Safe and Secure Water Program and would they be considered.

Director Engineering Services: Approval process is through the State Government.

Mayor: Advised Senior staff will be meeting with the Government tomorrow.

10. Coronavirus - 09.00011-03

Cr. Christian - noted the panic buying locally. Spoke of the importance that people obtain the facts before reacting. Council needs to proceed with caution and promote calmness.

11. Give Way Signs - Vale Road/Rocket Street Intersection - 25.00033-03

Cr. Christian - Requests that Council install Give Way Signs in the middle of the road at the intersection of Vale Road and Rocket Street.

12. Community Groups Funding - 18.00195-35

Cr. Christian - Council needs to develop a policy that requires groups to provide itemised expenditures for their project or event.

13. Old Hospital Gormans Hill - 22.02195-04

Cr. Christian - Asked if Council owns this property as it is in disrepair .

Director Environmental, Planning and Building Services: No this property is not owned by Council.

14. Fencing of Adventure Playground - 04.00121-03

Cr. Christian - Has fencing around the Adventure Playground been considered by Council previously.

Director Engineering Services: Yes, Council has previously resolved not to fence.

Cr. Aubin: Designer of playground advised Council at that time not to fence.

15. Green Core Program - 19.00039

Cr. Christian - Would like Bathurst Regional Council to pursue funding for trainee programs, or at least look at the program. Believes it has great benefit to young people.

Director Engineering Services: Advised funding for program no longer available.

Cr. Christian: Bathurst Regional Council should consider looking into setting up its own program.

16. Water Tanks - 02.00005-07

Cr. Christian - Asked if Council can regulate larger tanks to be installed on new dwellings.

Director Environmental, Planning and Building Services: Advised the tank size is regulated under BASIX. Councils are prohibited to require something more/greater than the criteria set by BASIX.

17. Water Tank Subsidies - 16.00175

Cr. North - Noted that water tank subsidies have been listed for consideration in future budgets.

18. Fencing of Adventure Playground - 04.00121-03

Cr. North - Agreed with Cr Aubins comments earlier.

19. Community Groups Funding - 16.00004-13

Cr. North - Policy should also require applicants to identify other funding that they have sought/secured.

20. PFAS - 13.00008-05

Cr. North - Asked about the court cases that have recently been resolved/settled elsewhere. Has Bathurst Regional Council received any advice?

Director Environmental, Planning and Building Services: Responded that no documentation has been received as yet. Spoke of guidelines for land holders.

21. Holden Concept Cars - 21.00050-06

Cr. North - Advised that Holden are looking for somewhere to house/display these cars. Could Council look into this for Bathurst.

Acting General Manager: Advised the National Motor Racing Museum coordinator has been making enquiries.

22. Events in Bathurst - 23.00026-29

Cr. North - Spoke to the positive comments he has received on what Bathurst is hosting given the drought and congratulated all staff involved in how great Bathurst looks.

23. Water Presentation February by Cr Fry - 32.00017-06

Cr. North - Spoke to the ideas presented by Cr Fry in February, particularly Rockley Road idea as a water retention area. Seeking Bathurst Regional Council to create a policy to explore these ideas for future water environmental infrastructure.

9. MEETING CLOSE

MINUTE

The Meeting closed at 6.40pm.

CHAIR:

**MINUTES OF THE TRAFFIC COMMITTEE MEETING
HELD ON TUESDAY 3 MARCH 2020**

1. MEETING COMMENCES

MINUTE

Meeting commenced at 2.20 pm.

Members: Cllr Warren Aubin (BRC), Ms Jackie Barry (Transport for NSW), Senior Constable Steve Chaplin (Police), Senior Constable Jason Marks (Police) Mr David Veness (MP Representative)

Present: Mr Bernard Drum (Manager Technical Services), Mr Paul Kendrick (Traffic & Design Engineer), Mr Andrew Cutts (Road Safety Officer)

2. APOLOGIES

MINUTE

Nil

3. REPORT OF PREVIOUS MEETING

3.1. Report of Previous Meeting

File No: 07.00006

MINUTE

RESOLVED:

That the Minutes of the Traffic Committee held on 4 February 2020 be adopted.

4. DECLARATION OF INTEREST

Declaration of Interest

MINUTE

RESOLVED: That the Declaration of Interest be noted.

5. RECEIVE AND DEAL WITH DIRECTOR'S REPORTS

5.1.1. MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD

File No: 07.00006

MINUTE

RESOLVED:

That the information be noted.

5.1.2. MONTHLY REPORT FOR LOCAL GOVERNMENT ROAD SAFETY PROGRAM

File No: 28.00002

MINUTE

RESOLVED:

That the information be noted.

5.1.3. ALEXANDER STREET EGLINTON - P20 MINUTE PARKING

File No: 25.00180

RECOMMENDATION:

That Council approve the installation of "P20 Minute Mon-Fri 7.30am-4.30pm" across the front of the premises at 27 Alexander Street, Eglinton.

MINUTE

MOVED: Ms Jackie Barry (Transport for NSW) **SECONDED:** Senior Constable Steve Chaplin

RESOLVED:

That Council approve the installation of "P15" Minute Mon-Fri 7.30am-4.30pm" across the front of the premises at 27 Alexander Street, Eglinton.

5.1.4. ANZAC DAY SERVICES 2020

File No: 23.00076

MINUTE

RESOLVED:

That the combined:

- (a) Bathurst Central Business District 2020 Anzac Day Service and March
- (b) Rockley Commemorative Service and Anzac Day March
- (c) Memorial Cairn Service on Limekilns Road, Forest Grove

to be held on Saturday 25 April 2020 be classified as a Class 2 event subject to conditions as detailed in the Director Engineering Services' Report.

5.1.5. BUS ROUTE WHITE ROCK ROAD

File No: 25.00111

MINUTE

RESOLVED:

That Council approve the installation of a "School Bus Route" sign on White Rock Road.

5.1.6. CLASSIC OUTBACK TRIAL 2020

File No: 23.00026

MINUTE

RESOLVED:

That the Bathurst Regional Council section of the Classic Outback Trial, to be held 9-15 August 2020 be classified as a Class 2 event, and the traffic management for the event be approved subject to conditions as detailed in the Director Engineering Services' report.

5.1.7. LATE REPORT – TOUR De CURE CHARITY RIDE

File No: 23.00026

MINUTE

MOVED: D Veness (MP Representative) **SECONDED:** Senior Constable Jason Marks (NSW Police).

That the Committee accept and deal with the Late Report from the Tour De Cure Charity Ride to be held from Sunday 8 March to Monday 9 March 2020, at the Traffic Committee Meeting on 3 March 2020.

RESOLVED:

That the Tour De Cure Charity Ride to be held from Sunday 8 March 2020 to Monday 9 March 2020, be classified as Class 2 event and the traffic management for this event endorsed subject to conditions as detailed in the Director Engineering Services' Report.

5.1.8. LATE REPORT - BATHURST CYCLING CLASSIC CHANGES

File No: 23.00128

MINUTE

MOVED: D Veness (MP Representative) **SECONDED:** Senior Constable Jason Marks (NSW Police).

That the Committee accept and deal with the Late Report for the 2020 Bathurst Cycling Classic to be held 14 & 15 March 2020, at the Traffic Committee Meeting on 3 March 2020.

RESOLVED:

That the modified event forming the 2020 Bathurst Cycling Classic to be held 14 & 15 March 2020 be classified as

- (a) the B2B - Class 1
- (b) the Criterium and Hill Climb - Class 2,

and the traffic management for the event endorsed, subject to conditions as detailed in the Director Engineering Services' report.

6. TRAFFIC REGISTER

6.1. Traffic Register

File No: 07.00006

MINUTE

RESOLVED:

That the information be noted.

8. MEETING CLOSE

MINUTE

The Meeting closed at 2.45pm.

MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD IN COUNCIL CHAMBER ON TUESDAY 11 FEBRUARY 2020

PRESENT: Jack Lynch, Natalia Burgess, Bonnie Wright, Angus Cooke, Ben Davis, Nyoaki Pearce, Grace Lynch, Jennessa Eggins, Travis Barrie, Madison Sufong, Bethany Donaldson, Zoe Peters, Tristan West, Joshua Borland.

IN ATTENDANCE: Dianne Jarman (Youth Development & Community Events Officer, Bathurst Regional Council), Aimee Cook (Community Development Officer).

1. APOLOGIES: Nil

2. ADOPTION OF PREVIOUS MINUTES:

RESOLVED that the minutes of the meeting held 19 November 2019 be accepted.

Moved: Joshua Borland

Seconded: Nyoaki Pearce

3. NSW YOUTH WEEK 2020

- Youth Council were given an update on the planned Colour Run advising them that it will be held on Sunday 5 April at Morse Park, commencing at 10am.
- Youth Council discussed names for the Colour Run. Ben Davis and Angus Cooke put suggestions forward. Youth Council voted and decided to call the event Chase the Rainbow, suggested by Ben Davis.
- Nyoaki suggested a colour wall that participants can put a handprint, write a feel good message to promote the event and to display on the day of the event.
- Youth Council agreed to introduce and promote Chase the Rainbow at their school assemblies.
- Dianne asked the Youth Councillors if they would be interested in being a part of the promotional material, including a photo shoot in Machattie Park. It was agreed that Youth Councillors will meet Dianne and Aimee at Machattie Park on Wednesday 12 February and Tuesday 18 February to have photos taken for Chase the Rainbow promotional material.
- It was agreed to use an upcoming Working Party meeting to distribute promotional posters as a group.
- Travis suggested that the Youth Councillors wear brighter t-shirts on the day to stand out. Dianne will make enquiries.
- Jack Lynch suggested that the Youth Council create a Facebook post for each day of the week during Youth Week. Dianne asked the Youth Councillors to come back to her with suggestions of what these posts would be.

4. YOUTH COUNCIL PROJECTS – HOW TO ADULT

- Will be held Friday 1 May and Friday 8 May 2020.
- Kelso High School and Skillset Senior College are the only schools to reply to date.
- Dianne discussed with the Youth Council the importance of communication with their main contact at school to ensure this event goes ahead.
- Dianne asked everyone to correspond with Jack or Natalia with any feedback from their schools.

This is page 1 of 2 pages of the Minutes of the **Bathurst Regional Youth Council** Meeting held on 11 February 2020.

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD IN
COUNCIL CHAMBER ON TUESDAY 11 FEBRUARY 2020**

5. GENERAL BUSINESS:

- Dianne advised Youth Councillors of dates for Main Meetings and Working Party Meetings for the remainder of their term:

Tuesday 25 February 2020	3.45pm – 4.45pm	Working Party Meeting	Council Chamber
Tuesday 17 March 2020	3.45pm – 4.45pm	Working Party Meeting	Council Chamber
Tuesday 31 March 2020	11:15am – 2:00pm	Main Meeting	Committee Room
Tuesday 28 April 2020	3.45pm – 4.45pm	Working Party Meeting	Council Chamber
Tuesday 12 May 2020	3.45pm – 4.45pm	Working Party Meeting	Council Chamber
Tuesday 9 June 2020 (last Meeting)	11:15am – 2:00pm	Main Meeting	Committee Room

- Dianne asked the Youth Councillors if there was a Council facility that they would like to visit or a café they would like to meet for the next Working Party Meeting. Youth Council will advise Dianne at next meeting.
- Dianne advised the Youth Councillors the dates for the following upcoming events and requested that they assist:
 - International Women’s Day – Friday 6 March 2020
 - Harmony Day – Saturday 21 March 2020
 - NSW Youth Week – Tuesday 1 April through to Thursday 9 April 2020
 - Colour Run – Sunday 5 April 2020
 - How to Adult – Friday 1 May and Friday 8 May 2020
 - Bathurst Family Fun Day – Saturday 16 May 2020

6. NEXT MEETING

The next meeting will be held Tuesday 31 March 2020 at 11:15am.

7. MEETING CLOSED

There being no further business, the meeting closed at 1.15pm.



**MINUTES OF COMMUNITY SAFETY COMMITTEE
MEETING HELD ON THURSDAY 13 FEBRUARY 2020
AT 11:30AM**

MEMBERS PRESENT: Senior Constable Sue Rose (Chifley Police District), Senior Constable Peter Foran (Chifley Police District), Therese Short (Neighbourhood Centre), Stephen Harper (Bathurst Business Chamber), Robert Taylor (Bathurst Liquor Accord), David Bull (Community Member), Martin Clements (NSW Health Drug and Alcohol).

IN ATTENDANCE: Erin Bender (Community Development Team Leader, Bathurst Regional Council), Aimee Cook (Community Development Officer, Bathurst Regional Council).

1. **APOLOGIES:** Simone Thackray (Charles Sturt University), Rachael Eldridge (TAFE NSW), Jean Fell (Neighbourhood Centre).

2. **MINUTES FROM THE PREVIOUS MEETING HELD ON 28 NOVEMBER 2019**

RESOLVED that the minutes of the meeting held 28 November 2019 be accepted.

MOVED: Stephen Harper

SECONDED: David Bull

3. **RED BENCH PROJECT UPDATE**

A Red Bench has been ordered for Kelso Community Hub. The bench will be installed in coming weeks by BRC staff.

A Red Bench has also been ordered for Haymarket Reserve at a cost of \$1,127. This will be constructed, painted and installed by BRC staff.

Other possible locations for Red Benches include;

- Bicentennial Park
- John Matthews Sporting Complex
- Hospital
- Adventure Playground
- Possible indoor locations including Railway Station and Airport. Research will be conducted regarding the possibility of indoor Red Bench installations
- Aim for a slow roll out of 2-3 Red Benches per year

The plaques ordered are not designed for outdoor use and will be monitored over time and replaced as required. Benches will also be monitored for fading paint.

This is page 1 of the Minutes of the Community Safety Committee Meeting held on Thursday 13 February 2020

CHAIRPERSON

SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE
MEETING HELD ON THURSDAY 13 FEBRUARY 2020
AT 11:30AM**

4. ROLLOUT OF SENIORS FRAUD CAMPAIGN

It is anticipated that the Senior's Fraud Campaign roll out will commence in the second week of Senior's Festival, dependant on printing times. The roll out will include;

- 10,400 DL flyers for local mail drop distribution
- 1,200 DL magnets
- 1,200 notepads

Copies will be provided for Volunteers Expo being held at BMEC as part of Senior's Festival.

Chifley Police District Facebook page, Neighbourhood Centre, Clubs, GP offices identified as further distribution opportunities.

GENERAL BUSINESS

Chifley Police District Update – Senior Constable Sue Rose

Aggravated break and enter increase

- Rates of break and enter higher in summer as people leave doors and windows open
- Approximately 80% of incidents involve seniors

Steal from motor vehicle – ongoing issue

- Most incidents occur in driveways or on road in front of home
- Tradesmen with utes on the road, tools being stolen.
- Need awareness around placement of keys and wallet inside the home.
- “Lock it or lose it” – check copyright for campaign use
- Conduct research into current campaigns and statistics

Future priorities

Steal from Motor Vehicle

- There is on average one steal from motor vehicle incident each day.
- Need to remind residents to lock vehicles and not keep valuables in vehicles. This is a crime that never goes away.
- Committee agreed to revamp of ‘Don’t Invite Crime’ campaign with focus on steal from motor vehicle.
- Stickers for toolboxes on utes reminding tradesmen to ‘lock it or lose it’ discussed as an option.

Fraud Campaign

- Focus on young adults and businesses
- Young adults are targeted for online purchases and activities.
- Business Chamber, RSL, pubs and clubs for poster distribution
- Online campaign roll out

This is page 2 of the Minutes of the Community Safety Committee Meeting held on Thursday 13 February 2020

CHAIRPERSON _____

SECRETARY _____



**MINUTES OF COMMUNITY SAFETY COMMITTEE
MEETING HELD ON THURSDAY 13 FEBRUARY 2020
AT 11:30AM**

5. NEXT MEETING

The next meeting will be held Thursday 26 March 2020 at 11:30am at Committee Room, Civic Centre.

There being no further business, the meeting closed at 12:12pm.

This is page 3 of the Minutes of the Community Safety Committee Meeting held on Thursday 13 February 2020

CHAIRPERSON

SECRETARY