

## ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

29 January 2019

His Worship the Mayor & Councillors

### **Notice of Ordinary Meeting of Bathurst Regional Council – Wednesday 5 February 2020**

I have to advise that an Ordinary Meeting of Bathurst Regional Council will be held in the Council Chambers on Wednesday 5 February 2020 commencing after the Policy Meeting which will commence at 6.00 pm

Public Forum will be held at the commencement of the Ordinary Meeting where there will be an opportunity for members of the public to raise matters with Council.



D J Sherley  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF  
BATHURST REGIONAL COUNCIL  
HELD ON WEDNESDAY 5 FEBRUARY 2020**

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## 1. PUBLIC FORUM

### MINUTE

#### **Loraine - Various matters -**

Congratulated Council on its handling of the towns water and Elton John concert. Bathurst has become the heavy vehicle driving training capital of the world. Does Bathurst Regional Council get any financial benefit. Does Bathurst Regional Council have a plan to get heavy vehicles out of the CBD and onto a by-pass?  
Noted the installation of a camera at Lambert and Stewart Street. Questioned why there are no signs to limit brake compression by trucks.

#### **J Cheatham - Director of Bathurst Multicultural Story Telling Festival -**

Thanked Council for Section 356 funding and indicated that they will be seeking further funding again next year. Next festival theme "How I Got Here".  
Looking to align with Bathurst Regional Council on Harmony Day.  
Is it possible to develop strategy and policy in welcoming persons from a multicultural background to Bathurst?

#### **G Crisp - Strata Manager -**

Noted that Council meetings are "generally" conducted in accordance with the Act. Asked whether Council meetings conducted with ICAC Act?  
Asked the General Manager if the strata residents were up to date.  
Questioned why Bathurst Regional Council has not taken the Strata Corporation to court? Strata Corporation wants to go to court.  
At the expijration of Mr Crisp's time, Mr Crisp refused to sit down.

Cr J Jennings moved and seconded Cr M Morse to suspend standing orders at 7.40pm due to the act of disorder created by Mr Crisp.  
Cr J Rudge moved and seconded Cr W Aubin resume standing orders 7.43pm.

#### **V Fallon -**

Spoke in support of a need for a by-pass around Bathurst. Suggested that this was a more important issue then kangaroo fencing around Mount Panorama.

## 2. MEETING COMMENCES

### MINUTE

Meeting commenced at 7.45pm.

**Present:** Cr B Bourke (Chair), Cr W Aubin, Cr A Christian, Cr J Fry, Cr G Hanger, Cr J Jennings, Cr M Morse , Cr I North, Cr J Rudge

### **3. PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**

Could all those who are able, please stand for the prayer and the acknowledgement.

3.01 Almighty God, give wisdom to those in authority and guide all peoples in the way of righteousness and peace, so that we may share with justice the resources of the earth, work together in trust and seek the common good. Amen

3.02 I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people and recognise the strength, resilience and capacity of Aboriginal people in this land.

### **4. APOLOGIES**

#### **MINUTE**

**MOVED: Cr I North SECONDED: Cr A Christian**

#### **RESOLVED:**

Nil

### **5. MINUTES**

#### **5.1. Confirmation of Minutes - 11 December 2019**

**File No: 11.00005**

#### **RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Council of Bathurst Regional Council held on 11 December 2019 be adopted.

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#### **REPORT:**

The Minutes of the Ordinary Meeting of Council of Bathurst Regional Council held on 11 December 2019 are **attached**.

#### **FINANCIAL IMPLICATIONS:**

N/A

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND**

## **STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Minutes - Ordinary Meeting 11 December 2019 [5.1.1 - 26 pages]

### **MINUTE**

**RESOLUTION NUMBER: ORD2020-2**

**MOVED: Cr W Aubin SECONDED: Cr J Jennings**

### **RESOLVED:**

That the Minutes of the Ordinary Meeting of Council of Bathurst Regional Council held on 11 December 2019 be adopted.

## **6. DECLARATION OF INTEREST**

### **Declaration of Interest**

To assist the Councillors and committee members in their correct consideration of business before the meeting, please give consideration to Part 4 and Part 5 of the Council Code of Conduct, in relation to Declaration of Interest at meetings.

### **MINUTE**

**RESOLUTION NUMBER: ORD2020-3**

**MOVED: Cr J Rudge SECONDED: Cr W Aubin**

**RESOLVED:** That the Declaration of Interest be noted.

NIL

## 7. MAYORAL MINUTE

## 8. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS

### 8.1 Director Environmental Planning and Building Services Reports

#### 8.1.1. SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

**File No: 03.00053**

#### **RECOMMENDATION:**

That the information be noted.

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#### **REPORT:**

Section 4.15 of the Environmental Planning and Assessment Act 1979 is provided below to assist Council in the assessment of Development Applications.

#### **4.15 Evaluation** (cf previous s 79C)

##### **(1) Matters for consideration—general**

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application—

- (a) the provisions of—
  - (i) any environmental planning instrument, and
  - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
  - (iii) any development control plan, and
  - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
  - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),
  - (v) (Repealed) that apply to the land to which the development application relates,
- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

- (2) **Compliance with non-discretionary development standards—development other than complying development** If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority—
- (a) is not entitled to take those standards into further consideration in determining the development application, and
  - (b) must not refuse the application on the ground that the development does not comply with those standards, and
  - (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards, and the discretion of the consent authority under this section and section 4.16 is limited accordingly.

- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards—
- (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 4.16 is not limited as referred to in that subsection, and
  - (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

**Note.** The application of non-discretionary development standards to complying development is dealt with in section 4.28(3) and (4).

(3A) **Development control plans**

If a development control plan contains provisions that relate to the development that is the subject of a development application, the consent authority—

- (a) if those provisions set standards with respect to an aspect of the development and the development application complies with those standards—is not to require more onerous standards with respect to that aspect of the development, and
- (b) if those provisions set standards with respect to an aspect of the development and the development application does not comply with those standards—is to be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development, and
- (c) may consider those provisions only in connection with the assessment of that development application.

In this subsection, **standards** include performance criteria.

- (4) **Consent where an accreditation is in force** A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the *Building Code of Australia* if the building product or system is accredited in respect of that requirement in accordance with the regulations.
- (5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).
- (6) **Definitions** In this section—
- (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided,

- respectively, pursuant to the grant of consent to a development application,  
and
- (b) ***non-discretionary development standards*** means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.

## **FINANCIAL IMPLICATIONS:**

Nil.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-4**

**MOVED: Cr M Morse SECONDED: Cr J Fry**

## **RESOLVED:**

That the information be noted.

## 8.1.2. GENERAL REPORT

**File No: 03.00053**

### **RECOMMENDATION:**

That the information be noted.

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### **REPORT:**

The following reports are provided for Council's information.

- (a) Applications approved using authority delegated to the Director Environmental Planning & Building Services during December 2019 **attachment 1**.
- (b) Applications refused during December 2019 **attachment 2**.
- (c) Applications under assessment as at the date of compilation of this report **attachment 3**.
- (d) Applications pending determination for greater than 40 days as at the date of compilation of this report **attachment 4**.
- (e) Applications with variations to development standards under State Environmental Planning Policy No. 1 or Clause 4.6 of Bathurst Regional LEP 2014 approved in December 2019 **attachment 5**.
- (f) No political disclosure statements have been received in relation to any "planning applications" being considered at this meeting.

### **FINANCIAL IMPLICATIONS:**

Nil

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 4: Enabling sustainable growth.**

Strategy 4.6 Plan for, assess and regulate development activity.

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. DAs approved [8.1.2.1 - 1 page]
2. DAs refused [8.1.2.2 - 1 page]
3. DAs pending [8.1.2.3 - 2 pages]
4. Applications Over 40 days [8.1.2.4 - 1 page]
5. DAs approved under SEPP 1 [8.1.2.5 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-5**

**MOVED: Cr J Rudge SECONDED: Cr G Hanger**

## **RESOLVED:**

That the information be noted.



### 8.1.3.

## BATHURST BUY LOCAL GIFT CARD

**File No:** 20.00313

### **RECOMMENDATION:**

That the information be noted.

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### **REPORT:**

Bathurst Regional Council launched the Bathurst Buy Local Gift Card in 2015. The initiative encourages residents to shop locally and demonstrates Council's strong support for small businesses with the cards only able to be spent at participating stores in Bathurst. There are currently 129 local businesses participating in the program.

December 2019 was an unprecedented month for the Gift Card Program, with the highest recorded number of cards sold since the Bathurst Buy Local Gift Card was launched. In December, 728 cards were purchased with a total value of \$45,370 loaded on the cards in a single month. This surpasses the previous highest recorded month of December 2015 with \$41,540 loaded and 513 cards sold.

This result has now pushed the total value of the Gift Cards to \$512,601 (loaded) and 8,000 cards sold since the program's inception. All funds from the Gift Cards go directly back into participating shops, ensuring that the money stays local and is not spent online or outside of the Bathurst region.

Council launched a comprehensive marketing campaign for the Gift Cards in the lead-up to Christmas across radio, social media, print media and at the Metro 5 Cinema.

### **CONCLUSION:**

December 2019 was an unprecedented month for the Buy Local Gift Card, which has pushed the total value of the Gift Cards to more than half a million dollars, which will be spent locally rather than online or outside of the Bathurst region. This data supports the notion that the community is rallying behind our local businesses during the continued drought.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 2: A smart and vibrant economy.**

Strategy 2.1 Support local business and industry.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2020-6**

**MOVED: Cr I North SECONDED: Cr A Christian**

**RESOLVED:**

That the information be noted.

#### 8.1.4.

### DRAFT BATHURST REGIONAL COUNCIL DEVELOPMENT CONTROL PLAN AMENDMENT - EGLINTON WEST

**File No:** 20.00170

#### **RECOMMENDATION:**

That Council:

- (a) adopt the amendment to the Bathurst Regional Development Control Plan 2014 removing the school special use over proposed lot 2022 as outlined in this report;
- (b) give public notice of Council's decision in accordance with the requirements of the Environmental Planning and Assessment Act 1979; and
- (c) call a division.

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#### **REPORT:**

The proposed amendment to the Bathurst Regional Development Control Plan (DCP), Map No. 3 Eglinton, relates to proposed lots 2201 and 2202 within a future subdivision of Lot 11 DP872964, Freemantle Road, Eglinton. A site plan is provided at **attachment 1**.

#### Background

As part of the Eglinton Expansion amendment to the Bathurst Regional Local Environmental Plan in 2010, Council sought advice from the NSW Department of Education in relation to the likely future land requirements of the Eglinton School. In 2011 the Department of Education advised Council that it supported the identification of 0.91 ha of land to the west and south of the school for possible future expansion of the school site. This land is currently identified as a school special use reservation on the Eglinton DCP map to enable future school expansion.

#### 2017 Proposal

In 2017, the Department of Education advised Council that it did not require the additional land set aside for future school expansion. Based on that advice, Council put forward options including conversion of the land to open space and purchase by Council, and retaining the 'school' special use restriction to allow negotiations to continue between the landowner, Council, Eglinton Public School, Eglinton School P&C Association and the Department of Education. At its meeting held 16 August 2017, Council resolved not to amend the Bathurst Regional Development Control Plan, retaining the 'School' special use restriction on the land.

#### 2019 Proposal

Following ongoing discussions between the owner/developer of the land and the Department of Education, Council received advice in October 2019 from the Department of Education (refer **attachment 2**) that it only wishes to purchase part of the land, identified as proposed lot 2201 shown in **attachment 3**. Proposed lot 2202 shown at

**attachment 3** is surplus to the Department of Education's requirements and the landowner has requested the School Special Use be removed from proposed lot 2202 only, and it be used for residential purposes. The School Special Use restriction will be retained over proposed lot 2201.

#### Proposed amendment to the Bathurst Regional DCP 2014

In response to the Department of Education's letter dated October 2019, Council at its meeting held 20 November 2019 commenced an amendment to the Development Control Plan which sought to amend DCP Map No. 3 – Eglinton to remove the 'School' special use restriction on proposed Lot 2202 only. A copy of the draft DCP Map No. 3 Eglinton, as exhibited (and recommended for adoption), is provided at **attachment 4**.

The amendment of DCP Map No. 3 – Eglinton proposes to:

- a. Retain 0.553 hectares of land as school special use (identified as proposed Lot 2201 adjacent to the western boundary of Eglinton Public School) for school expansion.
- b. Remove the school special use from proposed Lot 2202, being 0.555 ha of land (adjacent to the southern boundary of the School) to enable its use for residential development (previously reserved for School purposes).

#### Public Exhibition

The draft Plan was placed on public exhibition from **25 November 2019 to 13 January 2020**, with notification to adjoining landowners and specific notification letters to the Eglinton School and Eglinton School P&C Association. Notification was also placed in the Western Advocate. A summary of the YourSay engagement is provided as **attachment 5**.

**No** submissions were received as a result of the public exhibition period.

### **CONCLUSION:**

Following ongoing discussions between the owner/developer and the Department of Education, Council has received advice from the Department of Education that it only wishes to purchase part of the land originally set aside for the expansion of the Eglinton Public School. The remainder of the land set aside is surplus to the Department's requirements.

The advice from the NSW Department of Education is clear. They intend only to purchase proposed Lot 2201. The retention of a reservation for school purposes over proposed Lot 2202 into the future will only alienate this land and likely see it left unmaintained.

Council commenced an amendment to the Bathurst Regional Development Control Plan to remove the 'School' special use from DCP Map No. 3 Eglinton. The proposed amendment was placed on public exhibition in accordance with Council's Community Participation Plan and no submissions were received.

It is recommended that Council adopt the amendment to DCP Map No. 3 - Eglinton in accordance with this report.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 4: Enabling sustainable growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

### **Objective 5: Community health, safety and well being.**

Strategy 5.5 Plan and respond to demographic changes in the community.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

## **COMMUNITY ENGAGEMENT:**

02 **Consult** - to obtain public feedback on alternatives and/or decisions

## **ATTACHMENTS:**

1. Attachment 1 [8.1.4.1 - 1 page]
2. Attachment 2 [8.1.4.2 - 2 pages]
3. Attachment 3 [8.1.4.3 - 1 page]
4. Attachment 4 [8.1.4.4 - 1 page]
5. Attachment 5 [8.1.4.5 - 3 pages]

## **MINUTE**

### **RESOLUTION NUMBER: ORD2020-7**

**MOVED: Cr I North SECONDED: Cr J Fry**

### **RESOLVED:**

That Council:

- (a) adopt the amendment to the Bathurst Regional Development Control Plan 2014 removing the school special use over proposed lot 2022 as outlined in this report;
- (b) give public notice of Council's decision in accordance with the requirements of the Environmental Planning and Assessment Act 1979; and
- (c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Bourke, Cr A Christian, Cr J Fry, Cr G Hanger,  
Cr J Jennings, Cr I North, Cr J Rudge

Against the Motion - Cr M Morse

Absent - nil

Abstain - Nil

## 8.2 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORTS

### 8.2.1. STATEMENT OF INVESTMENTS

File No: 16.00001

#### RECOMMENDATION:

That the information be noted.

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#### REPORT:

\$77,180,000 was invested at 31 December 2019 in accordance with Council's investment policies, the Minister's Investment Order dated 12 January 2011, the Local Government Act 1993 and associated regulations. All investments have been reconciled with Council's general ledger and are listed below:

	<u>Rating</u>	<u>Balance</u>	<u>Average Return</u>
<b><u>Short Term 1 – 365</u></b>			
<b><u>Days</u></b> (comprising Commercial Bills, Term Deposits, Debentures and Certificates of Deposits):			
National Australia Bank Limited	A1+	\$18,500,000.00	1.97%
Bankwest	A1+	\$3,000,000.00	1.93%
AMP	A2	\$4,500,000.00	2.29%
Bank of Queensland Limited	A2	\$4,500,000.00	1.87%
IMB	A2	\$1,500,000.00	2.04%
Auswide Bank	A2	\$4,500,000.00	2.02%
Maritime, Mining & Power Credit Union Ltd	ADI	<u>\$9,000,000.00</u>	<u>2.22%</u>
		<b>\$45,500,000.00</b>	<b>2.05%</b>
<b><u>Long Term &gt; 365</u></b>			
<b><u>Days</u></b> (comprising Commercial Bills, Term Deposits, Debentures and Bonds):			
<b><u>Floating Rate</u></b>			
<b><u>Term Deposits</u></b>			

CBA Deposit Plus	AA-	\$1,500,000.00	1.69%
CBA Deposit Plus 1	AA-	\$1,500,000.00	1.84%
CBA Deposit Plus 2	AA-	\$1,500,000.00	2.01%
Westpac Coupon Select	AA-	\$2,000,000.00	1.95%
Westpac Coupon Select 1	AA-	\$3,000,000.00	2.21%
Westpac Coupon Select 2	AA-	\$1,500,000.00	1.89%
Westpac Green Tailored Deposit	AA-	\$1,500,000.00	1.95%
Maritime Mining & Power Credit Union Ltd	ADI	<u>\$1,630,000.00</u>	<u>0.90%</u>
-	-	<b>\$14,130,000.00</b>	<b>1.83%</b>
<b><u>Fixed, Negotiable &amp; Tradeable Certificates of Deposits</u></b>			
AMP Fixed Rate Greater Bank Ltd	BBB+ BBB	\$1,000,000.00 <u>\$1,000,000.00</u>	2.99% <u>2.29%</u>
-	-	<b>\$2,000,000.00</b>	<b>2.64%</b>
<b><u>Floating Rate Notes</u></b>			
Commonwealth Bank of Aust.	AA-	\$1,000,000.00	1.76%
CBA Climate Bond Commonwealth	AA- AA-	\$1,000,000.00 \$500,000.00	1.84% 1.83%
Bank of Australia 2 National Australia Bank	AA-	\$700,000.00	1.81%
HSBC Sydney	AA-	\$1,500,000.00	1.75%
Suncorp Metway	A+	\$1,000,000.00	2.15%
Rabobank	A+	\$1,000,000.00	2.40%
Macquarie Bank	A	\$1,000,000.00	1.99%
Macquarie Bank	A	\$1,000,000.00	1.67%
AMP	BBB+	\$1,000,000.00	1.97%
AMP	BBB+	\$1,000,000.00	2.23%
AMP	BBB+	\$1,100,000.00	1.97%
Bendigo & Adelaide Bank 3	BBB+	\$1,000,000.00	2.00%
Members Equity 3	BBB	\$750,000.00	2.18%
Newcastle Permanent	BBB	\$1,000,000.00	2.19%
Newcastle Permanent 3	BBB	<u>\$1,000,000.00</u>	<u>2.53%</u>
		<b>\$15,550,000.00</b>	<b>2.02%</b>
<b>Total Investments</b>		<b><u>\$77,180,000.00</u></b>	<b><u>2.02%</u></b>



***These funds were held as follows:***

Reserves Total (includes unexpended loan funds)	\$24,693,500.00	
Grants held for specific purposes	\$10,148,172.00	
Section 7.11 Funds held for specific purposes	\$41,713,723.00	
Unrestricted Investments	\$624,605.00	
<b>Total Investments</b>	<b><u>\$77,180,000.00</u></b>	
<b><u>Total Interest Revenue to 31 October 2019</u></b>	<b><u>\$852,931.86</u></b>	<b><u>2.02%</u></b>

**FINANCIAL IMPLICATIONS:**

**Attachment 1** shows Council's year to date performance against the benchmarks contained in Council's Investment Policy. Council has outperformed each of the benchmarks required and complied with the Minister's Investment Order.

**BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. Investments [8.2.1.1 - 2 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2020-8**

**MOVED: Cr J Rudge SECONDED: Cr W Aubin**

**RESOLVED:**

That the information be noted.

## 8.2.2. QUARTERLY REVIEW - 2018/2022 DELIVERY PLAN AND OPERATIONAL PLAN 2019/2020

**File No:** 16.00167

### **RECOMMENDATION:**

That the information be noted.

---

### **REPORT:**

Bathurst Regional Council has in place the Bathurst 2040 Community Strategic Plan which aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region. These directions are summarised as objectives and strategies in the Community Strategic Plan which was adopted by Council on 16 May 2018. The Plan is available for viewing at the council offices at 158 Russell Street or can be downloaded from the Public Documents section of Council's website, [www.bathurst.nsw.gov.au/council/general-information/public-documents](http://www.bathurst.nsw.gov.au/council/general-information/public-documents). A listing of the Objectives and Strategies from the Bathurst 2040 Community Strategic Plan can be found within the Plan commencing from page 22.

At **attachment 1** is an update of the strategies for the Bathurst 2040 Community Strategic Plan.

Clause 203(1) of the *Local Government (General) Regulation 2005* (the Regulation) requires a council's responsible accounting officer to prepare and submit a quarterly budget review statement to the governing body of council. The quarterly budget review statement must show, by reference to the estimated income and expenditure that is set out in the operational plan adopted by council for the relevant year, a revised estimate of income and expenditure for that year. It also requires the budget review statement to include a report by the responsible accounting officer as to whether or not they consider the statement indicates council to be in a satisfactory financial position (with regard to its original budget) and if not, to include recommendations for remedial action.

The Division of Local Government has set a prescribed format for the Quarterly Budget Review Statement (QBRs). The statement is in the same format as the requirements for the new Annual Operational Plan that replaced the Management Plan from 1 July 2012. The QBRs Report shown at **attachment 2** is in the format of a commercial Income and Expenditure Statement as per the Office of Local Government Guidelines.

The *Local Government (General) Regulation 2005* has been amended by inserting clause 413A to make it the duty of the General Manager to give timely information to Councillors about any fines or penalty notices from agencies such as the Australian Taxation Office, the Roads and Maritime Services or the Environment Protection Authority, or where a court or tribunal makes a costs order against a council.

Fines or penalty notices this month - Refer to attachment 1.

### **FINANCIAL IMPLICATIONS:**

Nil

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Annual Operating Plan Review December 2019/2020 [**8.2.2.1** - 60 pages]
2. QBRS Report December 2019 [**8.2.2.2** - 16 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-9**

**MOVED: Cr A Christian SECONDED: Cr I North**

**RESOLVED:**

That the information be noted.

### **8.2.3. SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY**

**File No: 18.00004**

#### **RECOMMENDATION:**

That the information be noted and any additional expenditure be voted.

---

#### **REPORT:**

At **attachment 1** is a list of Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies granted by Council for the period ending 31 December 2019 including a report on annual Rental Subsidies granted by Council.

#### **FINANCIAL IMPLICATIONS:**

Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies are included in the current budget, which currently have a balance as follows:

Section 356:	\$ 5,779.81
BMEC Community use:	\$ Nil
Mount Panorama:	\$ Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 5: Community health, safety and well being.**

Strategy 5.3 Help build resilient, inclusive communities.

**Objective 6: Community leadership and collaboration.**

Strategy 6.5 Be open and fair in our decisions and our dealings with people.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

#### **ATTACHMENTS:**

1. SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY - DECEMBER 2019 [8.2.3.1 - 3 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2020-10**

**MOVED: Cr A Christian SECONDED: Cr J Jennings**

**RESOLVED:**

That the information be noted and any additional expenditure be voted.

## 8.2.4.

## POWER OF ATTORNEY

**File No:** 11.00007

### RECOMMENDATION:

That the information be noted.

---

### REPORT:

That the General Manager's action in affixing the Power of Attorney to the following be noted.

- S Moussa – 47 Sunbright Road – Lot 65 DP1253021 – Contract
- J Smith – 288 Havannah Street – Lot 2 DP242242 – Contract
- J Scanlon – Bathurst Trade Centre – Lot 1007 DP1256577 – Transfer
- M Fraser & M Alvarado – 18 Wallace Way – Lot 73 DP1253021 – Contract
- S & A Edmundson – 14 Wallace Way – Lot 71 DP1253021 – Contract
- J Harper & J Corse – 11 Wallace Way – Lot 84 DP1253021 - Contract

#### General Items

- Nil

#### Linen Plan Release

- Estate F G Jeanmenne – Rural subdivision (road widening) - Lot 3 DP252350 – 3494 The Bridle Track, Bruinbun

### FINANCIAL IMPLICATIONS:

Nil

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### ATTACHMENTS:

Nil

### MINUTE

**RESOLUTION NUMBER: ORD2020-11**

**MOVED: Cr W Aubin SECONDED: Cr M Morse**

**RESOLVED:**

That the information be noted.



## 8.2.5.

## 2020 HI-TEC OILS BATHURST 6 HOUR EVENT

**File No:** 04.00125

### **RECOMMENDATION:**

That Council act in accordance with the Director of Corporate Services and Finance report and provide one three (3) day entry pass per permanent employee to attend the 2020 Hi-Tec Oils Bathurst 6 Hour held at Easter.

---

### **REPORT:**

Council in 2008 introduced a system where each permanent member of staff received a three-day pass to the 12 Hour Event which is held in February each year. This event has now reached maturity where the event can support itself without Council injecting additional funds by providing tickets to staff members.

Council has also in recent years, in conjunction with Yeehah Events, run the Bathurst Motor Festival, and in 2016, 2017 and 2018 the Bathurst 6 Hour, held at Easter. It should be noted that this event was recently sold to Australian Racing Group (ARG).

At the 2017 Bathurst 6 Hour Event, an entrance charge occurred to cover the costs of upgrading the event. To assist the event in attracting spectators, Council is requested to continue the provision of a three-day entry pass to permanent employees to attend the Bathurst 6 Hour at Easter in 2020 (10-12 April 2020). The cost of a three-day General Admission pass is \$40.

For the information of Councillors, the following number of tickets have previously been supplied:

#### Bathurst 12 Hour

2012	220
2013	225
2014	216
2015	239

#### Bathurst 6 Hour

2016	196
2017	117
2018	102
2019	126

### **FINANCIAL IMPLICATIONS:**

The cost of ticketing can be financed from the profit received from the operation of this event.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND**

## **STRATEGIES:**

**Objective 2: A smart and vibrant economy.**

Strategy 2.5 Support Mount Panorama as a premier motor sport and event precinct.

Strategy 2.6 Promote our City and Villages as a tourist destination.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-12**

**MOVED: Cr A Christian SECONDED: Cr J Jennings**

## **RESOLVED:**

That Council act in accordance with the Director of Corporate Services and Finance report and provide one three (3) day entry pass per permanent employee to attend the 2020 Hi-Tec Oils Bathurst 6 Hour held at Easter.

## 8.2.6.

### **REQUEST FOR FINANCIAL ASSISTANCE - PEUGEOT PAGEANT BATHURST 2020**

**File No:** 23.00026

#### **RECOMMENDATION:**

That Council not waive the costs associated with the road closure of Russell Street for the Peugeot Pageant Bathurst 2020 Show Display.

---

#### **REPORT:**

Council is in receipt of a request from the organisers of the Peugeot Pageant Bathurst 2020 Show seeking Council to waive the costs associated with the road closure of Russell Street on Saturday, 28 March 2020 for a static car show display for the Peugeot Pageant 2020.

The Peugeot Car Club of NSW will host the annual get together of Australian Peugeot car clubs all of which are non-profit associations. The NSW club will be hosting this year's event and Bathurst has been chosen at its location.

Members will be travelling from Victoria, Queensland, South Australia, ACT and NSW as well as some from Western Australia.

The weekend activities include car display and concourse, motorkhana, observation run in the Bathurst region and presentation dinner for announcements of awards for individual events and the champion state.

The application for the road closure was considered by Council's Traffic Committee on 3 December 2019, where the application was approved subject to conditions.

The estimated costs for the requested road closure amount to approximately \$2,500.

As Council's Section 356 Donations allocation has been fully committed, it is the recommendation of this report that the request to waive these costs not be approved.

#### **FINANCIAL IMPLICATIONS:**

Should Council support the recommendation then there are no financial implications to Council.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 2: A smart and vibrant economy.**

Strategy 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development.

Strategy 2.6 Promote our City and Villages as a tourist destination.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-13**

**MOVED: Cr W Aubin SECONDED: Cr G Hanger**

## **RESOLVED:**

- (1) That Council waive the costs estimated at \$2,500 associated with the road closure of Russell Street for the Peugeot Pageant Bathurst 2020 Show Display.
- (2) That funding for the fee waiver be from Council's Traffic Control budget.

## 8.2.7.

### **REQUEST FOR FINANCIAL ASSISTANCE - EJ-EH HOLDEN NATIONALS DISPLAY**

**File No:** 04.00126

#### **RECOMMENDATION:**

That Council not waive the costs associated with the road closure of Russell Street for the EJ-EH Holden Nationals Display.

---

#### **REPORT:**

Council is in receipt of a request from the organisers of Autofest seeking Council to waive the costs associated with the road closure of Russell Street for the EJ-EH Holden Nationals Display, to be held on Friday, 6 March 2020.

The EJ-EH Holden Nationals Display was a new addition to last year's annual Autofest event. The display will be of a "Show 'n' Shine" type event showcasing a number of EJ-EH Holdens. The display will also provide an opportunity for the Bathurst Town Centre to engage/participate in Autofest.

The application for the road closure will be considered by Council's Traffic Committee on 4 February 2020.

The estimated costs for the requested road closure amount to approximately \$2,500.

As Council's Section 356 Donations allocation has been fully committed, it is the recommendation of this report that the request to waive these costs not be approved.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications arising from this report should Council resolve in accordance with the recommendation.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 2:** A smart and vibrant economy.

Strategy 2.1 Support local business and industry.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2020-14**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:**

- (1) That Council waive the costs estimated at \$2,500 associated with the road closure of Russell Street for the EJ-EH Holden Nationals Display.
- (2) That funding for the fee waiver be from Council's Traffic Control budget.

## 8.2.8. FREE WATER FOR VERIFIED PRIMARY PRODUCERS

**File No: 16.00155**

### **RECOMMENDATION:**

That Council provides free water for verified primary producers under the existing conditions until:

- (a) Ben Chifley Dam reaches a capacity of 22% or lower;
  - (b) the drought declaration for the Bathurst Local Government Area has been removed; or
  - (c) 30 June 2020.
- 

### **REPORT:**

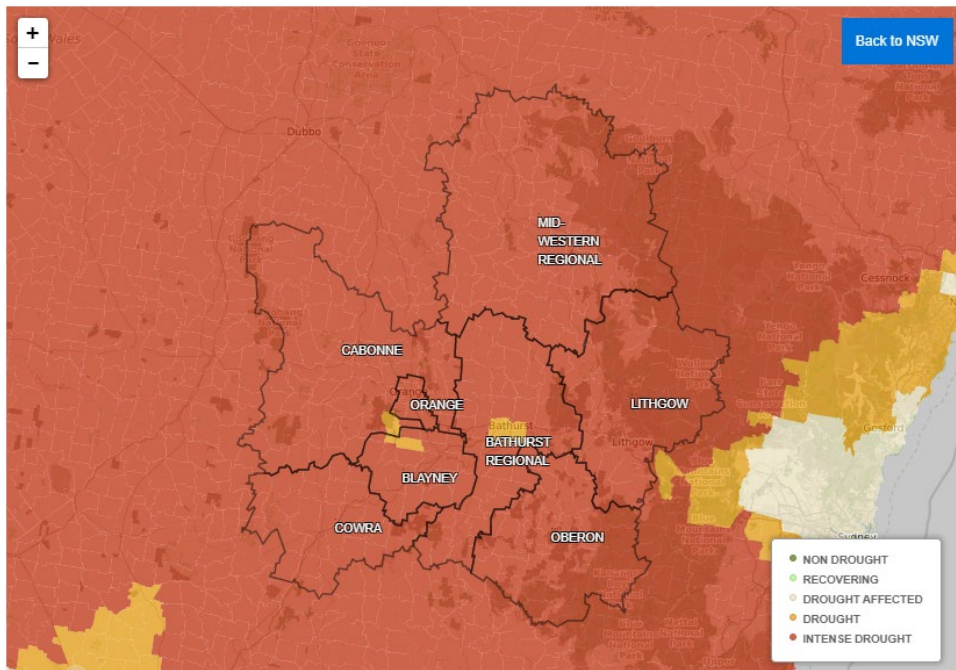
Council previously resolved, on 20 November 2019, to extend the scheme of providing free water for verified primary producers on the following basis:

" The scheme will cease in the event of any of the following:

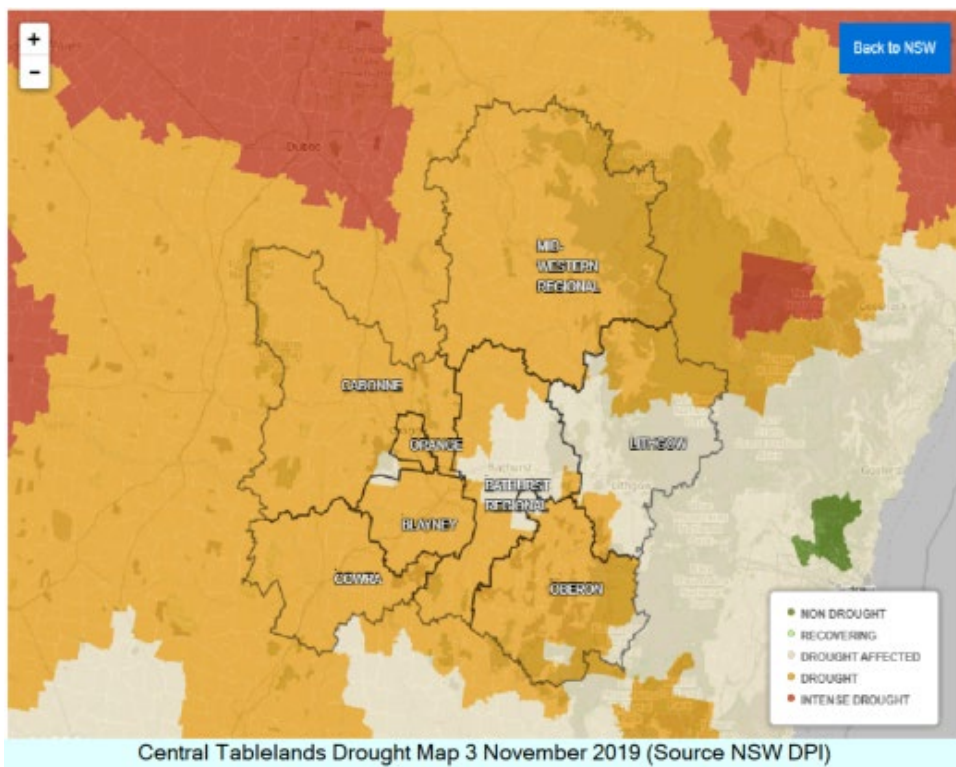
- (a) When Ben Chifley Dam reaches a capacity of 22% or lower;
- (b) Drought declaration is removed for the Bathurst Regional Council area;
- or
- (c) 21 February 2020."

The scheme has been in place since 5 September 2018 and extended at the 12 December 2018, 1 May 2019, 21 August 2019 and 20 November 2019 meetings, due to the prevailing conditions.

As the area is still drought declared, see the map below as at 19 January 2020, it is recommended that the scheme remain in place past the expiry date and the conditions as per the recommendations be adopted. Note that conditions have worsened markedly from the previous map on 3 November 2019, also shown.



Central Tablelands Drought Map 19 January 2020 (Source NSW DPI)



Central Tablelands Drought Map 3 November 2019 (Source NSW DPI)

As at 15 January 2020, 5,191 kilolitres (kL) of free water has been accessed under this scheme representing a minimal loss of income of \$12,979. There are currently 104 people who have registered for the scheme, averaging about 49kL / \$125 worth of water each.

The scheme's guidelines are:

- An application form must be submitted (available on the website or at the Civic Centre).
- The applicant must produce proof of Bathurst LGA residency/ownership of a



farmland rate parcel of land, eg drivers licence, Council staff can look up the rates record.

- The applicant must provide a Property Identification Code from Local Land Services.
- The free water allocation will be limited to 20 Kilolitres of water per week per rate notice (non-accruing), to be reviewed regularly and adjusted if necessary based on Ben Chifley Dam levels.
- The water must be used for stock and domestic purposes only, and not be on sold to a third party.
- Council is not responsible for cartage nor the quality of the water once it has been dispensed from the standpipe and users of this service are solely responsible for cleanliness of containers/tanks filled from filling stations.
- Council will monitor usage and reserves the right to cancel access to filling stations if conditions of use are not complied with.

It should also be noted that Standpipe Water sales are also still at the reduced rate of \$2.50 per kilolitre as per Council's decision of 6 June 2018, whilst part of the area is drought declared. The consumption differences between years is:

Financial Year	Price per Kilolitre	Kilolitres Sold	Sales \$	Forgone \$
2019/2020	\$2.50	23,422	58,556	58,556
2018 / 2019	\$2.50	15,970	39,925	39,925
2017 / 2018	\$5.00*	14,975	71,557	3,320
2016 / 2017	\$5.00	7,991	39,956	

\* Price reduction to \$2.50 on 6 June 2018.

The 2019/22020 budget for Standpipe Water Sales is \$33,100. The current balance of \$58,556 is above budget by \$25,456 and more than offsets the lost income from the free water scheme (\$12,979).

At 15 January 2020, Chifley Dam was at 32%. Council's adopted Drought Management Plan introduces "cease to pump" access rules when the Chifley Dam capacity is equal to, or less than, 22%. Accordingly, the free water scheme will cease when the dam reaches that 22% level.

## **FINANCIAL IMPLICATIONS:**

Funding for this item is currently contained within existing budgets.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 2: A smart and vibrant economy.**

Strategy 2.1 Support local business and industry.

**Objective 5: Community health, safety and well being.**

Strategy 5.3 Help build resilient, inclusive communities.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-15**

**MOVED: Cr J Jennings SECONDED: Cr I North**

## **RESOLVED:**

That Council provides free water for verified primary producers under the existing conditions until:

- (a) Ben Chifley Dam reaches a capacity of 22% or lower;
- (b) the drought declaration for the Bathurst Local Government Area has been removed; or
- (c) 30 June 2020.

## 8.2.9. 2020 NEWTONS NATION IDF WORLD CUP

**File No:** 04.00122

### RECOMMENDATION:

That Council:

- (a) Approve the 2020 Newton's Nation event to be held at Mount Panorama on 26-29 March 2020; and
- (b) Not provide additional financial assistance towards the venue hire and cleaning charges associated with the 2020 event.

---

### REPORT:

Council is in receipt of a request from the President of the Australian Skateboard Racing Association (ASRA) to secure Mount Panorama to host their 2020 Newton's Nation event from Thursday, 26 March to Sunday, 29 March 2020 (inclusive).

In making their application, the President is again seeking Council to waive, in full, the venue hire and cleaning charges associated with their event.

Based on Council's adopted 2019/2020 Revenue Policy, the venue hire and cleaning charges for this event are as follows:

Camping permit application fee	\$72.20
Part Circuit hire (3 days) - \$4,120 per day	\$12,360.00
McPhillamy Park Parklands – per day @\$276	\$828.00
McPhillamy Park toilets – additional toilets – per day @\$276	\$828.00
Shower facilities 2 day/1 night @ \$456 – additional night's use @ \$223	\$679.00
Skyline Tower – per day \$186	\$558.00
Skyline Tower Screen removal – per event	\$546.00
Provide 30 Otto bins and remove rubbish (including delivery and daily pickup (estimate)	\$1,400.00
Provide 10 water filled barriers (4 days hire including delivery – estimate)	\$250.00
Street sweeper – 3 days hire (3 hours per day) at the conclusion of each day's event with operator @\$177.50 per hour	\$1,597.50
Forrest Elbow toilet facilities 3 days hire @\$276	\$828.00
Ray Bant Drive – 4 days hire of traffic lights for the tunnel (est)	<u>\$1,490.00</u>
Total	\$21,436.70

Council has previously supported this event in 2017, 2018 and 2019. Council has waived the venue hire and cleaning charges associated with these events, either in full, or in part. Council has also approved a Section 356 Donation of \$15,000 for the 2020 event.

Accordingly, given Council's previously financial support for the event, and the need for the event to become financially self-sufficient, it is the recommendation of this report that Council not provide additional financial assistance towards the venue hire and cleaning

charges for the 2020 event.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications arising from this report should Council resolve in accordance with the recommendation.

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 2: A smart and vibrant economy.**

Strategy 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development.

Strategy 2.5 Support Mount Panorama as a premier motor sport and event precinct.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

Nil

### **MINUTE**

**RESOLUTION NUMBER: ORD2020-29**

**MOVED: Cr W Aubin SECONDED: Cr J Jennings**

### **RESOLVED:**

That Council:

(a) Approve the 2020 Newton's Nation event to be held at Mount Panorama on 26-29 March 2020; and

(b) Waived an amount of \$3,036.00 in addition to the \$15,000.00 Section 356 donation already approved;

(c) Fund the additional waiver by an offset to the venue hire revenue of Mount Panorama; and

(d) Request ASRA to provide a three (3) year strategy to make the event self-funding, to Council by 30 June 2020.

## 8.3 DIRECTOR ENGINEERING SERVICE'S REPORT

### 8.3.1. TRANSFER OF LOTS 1 AND 2 IN DP1172618 AND LOT 186 IN DP913451 FROM THE MINISTER FOR PUBLIC WORKS TO BATHURST REGIONAL COUNCIL

**File No:** 22.00270

#### RECOMMENDATION:

That Council:

- (a) approve the transfer of Lots 1 and 2 in DP1172618 and Lot 186 in DP913451 from the Minister for Public Works to Bathurst Regional Council; and,
- (b) classify the land as Operational land under the provisions of section 31(2) of the Local Government Act 1993;

as detailed in the Director Engineering Services' report.

---

#### REPORT:

Council has received correspondence from Public Works Advisory indicating that a review of the Government Property Register has identified four properties within Bathurst Regional Council's LGA of which Council appears to be the beneficial owner but remain in the title of Minister for Public Works.

This situation has arisen by the Minister administering The Public Works and Procurement Act 1912 acquiring land for the purpose of constructing infrastructure and not transferring ownership of the land to the appropriate authority as intended following completion of the infrastructure project.

The four properties identified as being potentially owned by Council include:

1. Lot 1 in DP1172618 at Ben Chifley Dam (**attachment 1**).
2. Lot 2 in DP1172618 at Ben Chifley Dam (**attachment 2**).
3. Lot 186 in DP913451, the site of No. 5 Reservoir, Browning Street, Bathurst (**attachment 3**).
4. Lot 879 in DP914559 at Sunny Corner (**attachment 4**).

Following an investigation of each site it is recommended that three of the four sites (numbers 1 to 3 above) be considered for transfer into Council's ownership. Once Council has legal tenure of the sites, it will have the ability to develop them or undertake other activities that would otherwise require the consent of the Minister for Planning and Public Spaces.

Lot 879 in DP914559 at Sunny Corner has substantial history which may result in this matter being of interest to the local community, and a clear direction with respect to transfer or otherwise cannot be determined until the local community has been consulted.

Consultation will be undertaken prior to any further recommendation being made to Council with respect to this lot.

Public Works Advisory have provided a fee proposal to undertake a thorough investigation of the properties with a view to identifying any issues associated with the land and ultimately take steps to vest the properties into Council's name. The expected cost to Council for this service is between \$5,000.00 and \$10,000.00. It is recommended that Public Works Advisory be directly engaged for this purpose in accordance with the provisions of Section 55(3)(b) of the Local Government Act 1993.

It is therefore recommended that Council:

- (a) approve the transfer of Lots 1 and 2 in DP1172618 and Lot 186 in DP913451 from the Minister for Public Works to Bathurst Regional Council.
- (b) classify the land as Operational land under the provisions of Section 31(2) of the Local Government Act 1993.

## **FINANCIAL IMPLICATIONS:**

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 4: Enabling sustainable growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Attachment 1 - Lot 1 DP1172618 [8.3.1.1 - 1 page]
2. Attachment 2 - Lot 2 DP1172618 [8.3.1.2 - 1 page]
3. Attachment 3 - Lot 186 DP913451 [8.3.1.3 - 1 page]
4. Attachment 4 - Lot 879 DP914559 [8.3.1.4 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-17**

**MOVED: Cr W Aubin SECONDED: Cr J Rudge**

**RESOLVED:**

That Council:

- (a) approve the transfer of Lots 1 and 2 in DP1172618 and Lot 186 in DP913451 from the Minister for Public Works to Bathurst Regional Council; and,
- (b) classify the land as Operational land under the provisions of section 31(2) of the Local Government Act 1993;

as detailed in the Director Engineering Services' report.

**8.3.2. EASEMENT FOR ELECTRICAL  
RETICULATION LOT 1 DP634401 -  
MCPHILLAMY PARK, MOUNT  
PANORAMA**

**File No:** DA2015/196

**RECOMMENDATION:**

That Council:

- (a) approve the creation of an easement for electrical reticulation to be installed on Lot 1 DP634401 at McPhillamy Park, Mount Panorama; and,
- (b) authorise the General Manager to sign Pioneer Scheme Application and Creation of Easement: Customer Deed (Combined) forms as Council's representative,

as detailed in the Director Engineering Services' report.

---

**REPORT:**

Council Engineering staff are finalising documentation for design of works in accordance with the conditions of Development Application 2015/0196. In order to proceed, the development will require the installation of a 500kVA Pad Mounted Substation and high voltage underground powerlines on Lot 1 DP634401. Essential Energy requires easements to be created over these assets to protect its substation and high voltage cabling.

The final location of the easement will be determined by Essential Energy and will be located within the McPhillamy Park precinct (refer site plan at **attachment 1**).

As Council is the owner of the land, the costs associated with creation of the easements will be met by it and are estimated at \$10,000.00.

Level 3 electrical design works are currently being executed by Enacon Group Pty Ltd to ensure adequate electrical supply to the site. To apply for connection to Essential Energy's network, certain documentation is required to be signed by Council as both the Landowner and Customer, including the Pioneer Scheme Application and Creation of Easement: Customer Deed (Combined) shown at **attachment 2**.

It is recommended that Council:

- (a) approve the creation of the easements for:
  - i. V Pad Mounted Substation 7 x 4.2m; and
  - ii. High voltage underground power lines 2m wide
- (b) authorise the General Manager to sign the necessary documents as Council's representative.



## **FINANCIAL IMPLICATIONS:**

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 4: Enabling sustainable growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

### **Objective 5: Community health, safety and well being.**

Strategy 5.1 Provide opportunities for our community to be healthy and active.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Attachment 1 - Site Plan [8.3.2.1 - 2 pages]
2. Attachment 2 - Easement Documents [8.3.2.2 - 15 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-18**

**MOVED: Cr W Aubin SECONDED: Cr I North**

### **RESOLVED:**

That Council:

- (a) approve the creation of an easement for electrical reticulation to be installed on Lot 1 DP634401 at McPhillamy Park, Mount Panorama; and,
- (b) authorise the General Manager to sign Pioneer Scheme Application and Creation of Easement: Customer Deed (Combined) forms as Council's representative,

as detailed in the Director Engineering Services' report.

**8.3.3. CONSOLIDATION OF LOTS  
11,12,13,14,15,16 IN DP1205690 AND LOTS  
6,7,8,9 IN DP1248819 - LOWER PEEL AND  
HOPE STREETS, BATHURST**

**File No:** 31.00001

**RECOMMENDATION:**

That Council:

- (a) approve the consolidation of lots 11,12,13,14,15,16 in DP1205690 and lots 6,7,8,9 in DP1248819; and,
- (b) classify the land as Operational land under the provisions of section 31(2) of the Local Government Act 1993;

as detailed in the Director Engineering Services' report.

---

**REPORT:**

Council may recall that part of the Morrisset Street levee constructed in 2003 encroached upon private land in Stanley Street. In 2015 and 2017 Council resolved to acquire the land impacted by the levee. Part of the process in acquiring the land was to prepare plans of subdivision, thereby enabling the transfer of the land to Council which has been completed. The subdivisions resulted in 10 separate lots being created ranging in size from 5.7 m<sup>2</sup> to 1.457 ha, as shown in **attachment 1**.

For ease of dealing with the land it is recommended that Council:

- (a) approve the consolidation of lots 11,12,13,14,15,16 in DP1205690 and lots 6,7,8,9 in DP1248819, and
- (b) classify the land as Operational land under the provisions of section 31(2) of the Local Government Act 1993.

It should be noted that the adjoining parcel Lot 20 DP 1089380 is also owned and maintained by Council, however it is currently classified as Community land, not Operational land. This would require reclassification of this parcel before it could be consolidated with the other lots, which would substantially complicate the process. As a result, it has not been included in the proposed consolidation.

**FINANCIAL IMPLICATIONS:**

Funding for this item is contained within existing budgets.

**BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 4: Enabling sustainable growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. Attachment 1 - Land Consolidation Proposal [**8.3.3.1** - 1 page]

**MINUTE**

**RESOLUTION NUMBER: ORD2020-19**

**MOVED: Cr A Christian SECONDED: Cr J Rudge**

**RESOLVED:**

That Council:

- (a) approve the consolidation of lots 11,12,13,14,15,16 in DP1205690 and lots 6,7,8,9 in DP1248819; and,
- (b) classify the land as Operational land under the provisions of section 31(2) of the Local Government Act 1993;

as detailed in the Director Engineering Services' report.

### 8.3.4.

## PROPOSED COMPULSORY ACQUISITION FOR EASEMENT RIGHTS - MACQUARIE RIVER BATHURST

**File No:** 22.00270

### RECOMMENDATION:

That:

- (a) Council make application to the Minister and/or Governor for the compulsory acquisition of the interest in Crown land located within the banks of the Macquarie River adjacent to Lot 1, Section 21A in DP758065, Lot 4 in DP6444, Lot 7039 in DP1052368, Lot 1521 in DP1134894 and River Road, Kelso for the creation of an Easement for Water Supply 3 wide, and
- (b) The application follow the provisions of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 and does not include mineral rights

as detailed in the Director Engineering Services' report.

---

### REPORT:

Council will be aware of the planned Stormwater Harvesting scheme to assist in addressing Bathurst's critical water supply security. The project will involve the construction of a pipeline with part of the proposed route traversing land within the banks of the Macquarie River as indicated in **attachment 1**.

The bed and banks of the Macquarie River are a Crown waterway, therefore approval for construction within the river and the establishment of an easement to protect the pipeline will need to be sought from NSW Department of Planning, Industry and Environment. Due to the impact this will have on water security for the Bathurst Region, this matter needs to be resolved and finalised as soon as possible.

It is therefore recommended that:

- (a) Council make application to the Minister and/or Governor for the compulsory acquisition of the interest in Crown land located within the banks of the Macquarie River adjacent to Lot 1, Section 21A in DP758065, Lot 4 in DP6444, Lot 7039 in DP1052368, Lot 1521 in DP1134894 and River Road, Kelso for the creation of an Easement for Water Supply 3 wide, and
- (b) The application follow the provisions of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 and does not include mineral rights.

### FINANCIAL IMPLICATIONS:

This amount has been provided for in the current year's budget.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 4: Enabling sustainable growth.**

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Attachment 1 - Council Report Portrait [8.3.4.1 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-20**

**MOVED: Cr J Jennings SECONDED: Cr J Rudge**

## **RESOLVED:**

That:

- (a) Council make application to the Minister and/or Governor for the compulsory acquisition of the interest in Crown land located within the banks of the Macquarie River adjacent to Lot 1, Section 21A in DP758065, Lot 4 in DP6444, Lot 7039 in DP1052368, Lot 1521 in DP1134894 and River Road, Kelso for the creation of an Easement for Water Supply 3 wide, and
- (b) The application follow the provisions of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 and does not include mineral rights

as detailed in the Director Engineering Services' report.

## 8.4 DIRECTOR CULTURAL AND COMMUNITY SERVICE'S REPORT

### 8.4.1. AWARD WINNERS - 2019 MUSEUMS & GALLERIES NSW IMAGINE AWARDS

**File No:** 21.00039, 21.00106

#### RECOMMENDATION:

That the information be noted.

---

#### REPORT:

The Museums and Galleries NSW IMAGInE Awards promote and strengthen the NSW museum and gallery sector. They honour best-practice exhibitions, education programs, outreach projects, collection management projects and individual achievements. Bathurst received 2 awards this year.

#### Bathurst Regional Council / Art Gallery – RE-ORG Bathurst (Win)

This year's Capacity Building, Capital & Sustainability Programs (less than \$100,000) category received nominations from museums and galleries in metropolitan Sydney and across the State. Bathurst Regional Art Gallery won in this category with the *RE-ORG Bathurst* project, where policy and administrative recommendations were made, and advice was given on housing, management, protection and long-term preservation of the BRAG collection.

Using methodology developed by ICCROM, UNESCO, and the Canadian Conservation Institute (CCI), this project saw the systematic, step-by-step improvement of access and management of the Bathurst Regional Council collections. The pilot project was undertaken by a team of post-graduate students from Melbourne University's Grimwade Centre for Cultural Material Conservation in collaboration with Gallery staff.

Over a six-day period, the project team ensured that collection items were labelled, photographed, wrapped, and raised off the floor. This significant undertaking resulted in real and lasting change in collections management practice at the Gallery – staff now being able to access over 90% of the collection in under three minutes (a process that previously took over one hour).

#### Australian Fossil and Mineral Museum – The Albert Chapman Collection (Highly Commended)

This year's Exhibition Projects – Museums (small/medium organisations with 3-10 paid staff) received six nominations from museums in metropolitan Sydney and across the State. The Australian Fossil and Mineral Museum exhibition *The Albert Chapman Collection: remarkable minerals from the Australian Museum* Complementing the permanent display of the Sommerville Collection, features some of the finest and rarest minerals and fossils in the world, the display of the Albert Chapman Collection adds over

570 additional minerals to the Museum's offering. This landmark combination, forming the single temporary exhibition, makes for the largest and most significant display of valuable and rare minerals in the Southern Hemisphere.

The Albert Chapman Collection was able to travel to Bathurst while its permanent home, the Australian Museum, undergoes significant renovations. For this exhibition, staff from both organisations collaborated closely on the design, curation, delivery, installation and promotion of the exhibition. The Australian Museum's Mineralogy and Conservation teams advised on the project and the Exhibitions team worked to re-use and re-design the showcases to fit within the new display space.

The unification of the collections for this exhibition is highly fitting. Fellow collectors in the 20th Century, Albert Chapman was in many ways a mentor to Warren Sommerville. Both collections are of great cultural significance and highly regarded for their mineralogical diversity and integrity, aesthetic appeal and high Australian content.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

**Objective 2: A smart and vibrant economy.**

Strategy 2.6 Promote our City and Villages as a tourist destination.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

Nil

### **MINUTE**

**RESOLUTION NUMBER: ORD2020-21**

**MOVED: Cr J Jennings SECONDED: Cr J Rudge**

### **RESOLVED:**

That the information be noted.

## 8.4.2. INTERNATIONAL MUSEUM SELFIE DAY, 15 JANUARY 2020

**File No:** 21.00107, 21.00050, 21.00112

### RECOMMENDATION:

That the information be noted.

---

### REPORT:

Bathurst Regional Council museums took part in International Museum Selfie Day held on Wednesday 15 January 2020 for the fourth time, this year with 1,491 individual Museum visits occurring on the day on par with last year. 5,700 visitors have attended Museum Selfie Day over the past four (4) years.

Selfie Day is celebrated by hundreds of museums and hundreds of thousands of visitors across the globe. Established in 2014, the aim of Selfie Day is to raise awareness of and to encourage visitors to actively engage in their local museums by taking creative selfies and posting them on various social media platforms including Facebook, Instagram and Snapchat.

Free entry was provided to the Australian Fossil and Mineral Museum, National Motor Racing Museum, Chifley Home and Education Centre, Bathurst Regional Art Gallery, and the Bathurst and District Historical Society Museum for those participating in International Museum Selfie Day with the Bathurst Regional Art Gallery also involved in the event. A social media campaign was developed that included a short film and static ads to promote the event.

The Bathurst community embraced the event with 95% of those surveyed stating that they visited more than one museum on the day. This is an increase of 20% from 2019. As a public awareness campaign, it was effective in cross promoting the strength of the Bathurst cultural services.

#### Attendance at the Museums for Selfie Day

Venue	Selfie Day 2017	Selfie Day 2018	Selfie Day 2019	Selfie Day 2020
Australian Fossil and Mineral Museum	500	708	595	698
National Motor Racing Museum	319	677	486	430
Chifley Home	150	122	134	103
Bathurst District Historical Society	n/a	148	150	100
Bathurst Regional Art Gallery	233 (Lego/Whitely Exhibitions)	138	140	160

The event was held to encourage local residents to engage with Bathurst Regional Council's museums, to reach out to no-traditional museum visitors and encourage repeat visitation. A total of 341 surveys were conducted at each of the venues to evaluate the



success of the day based on these goals.

Findings included;

- 81% of individuals that attended on the day were locals with a 2795 (75%) or Central West (7%) postcode compared to 3% - 15% local average annual attendance across the museums.
- 54% of individuals surveyed had never been to the museum before. This statistic was as high as 80% first time visitors to Chifley Home and 75% for the Historical Society Museum.
- 79% of visitors responded that were there for Museum Selfie Day, and 80% of visitors also indicated they did not attend the event in previous years.
- 78% of people surveyed were visiting with family or friends.
- Individuals found out about the day through social media and web promotion (41%) word of mouth (16%), from other museums and BVIC (6%), website/newspaper/radio (25%) and signage (12%).

Visitors to the museums were encouraged to upload their photographs taken during the day at the various venues. The winner to receive a \$100.00 Buy Local Gift Card and runner up to receive a \$50.00 Buy Local Gift Card.

Copies of winning photograph, two highly commended photographs, along with a selection of other entries, are **attached**.

Presentation to the winner and highly commended entries will be organised shortly.

Conclusions drawn from the survey, comments on the day as well as social media posts demonstrated the ongoing success in engaging the local community with the museums. Locals were enthusiastic about the cultural services on offer in Bathurst. It is hoped that through this and similar events into the future that specifically target local audiences, there will be an increase in visitor numbers across the museums through the visiting friends and relative (VFR) market.

## **FINANCIAL IMPLICATIONS:**

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

**Objective 2: A smart and vibrant economy.**

Strategy 2.6 Promote our City and Villages as a tourist destination.

**Objective 5: Community health, safety and well being.**

Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. 200115 Bathurst Museum selfie day photographs 2020 [8.4.2.1 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2020-22**

**MOVED: Cr M Morse SECONDED: Cr I North**

## **RESOLVED:**

That the information be noted.

## 9. REPORTS OF OTHER COMMITTEES

### 9.1. Policy Committee Report - 4 December 2019

File No: 07.00064

#### RECOMMENDATION:

That the recommendations of the Policy Committee Meeting of Bathurst Regional Council held on 4 December 2019 be adopted.

---

#### REPORT:

The Minutes of the Policy Committee Meeting of Bathurst Regional Council held on 4 December 2019 are attached.

#### FINANCIAL IMPLICATIONS:

N/A

#### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

#### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

#### ATTACHMENTS:

1. 4 December Minutes [9.1.1 - 5 pages]

#### MINUTE

RESOLUTION NUMBER: ORD2020-23

MOVED: Cr A Christian SECONDED: Cr J Fry

#### RESOLVED:

That the recommendations of the Policy Committee Meeting of Bathurst Regional Council held on 4 December 2019 be adopted.

## **9.2. Traffic Committee Report - 3 December 2019**

**File No: 07.00006**

### **RECOMMENDATION:**

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 3 December 2019 be adopted.

---

### **REPORT:**

The Minutes of the Traffic Committee Meeting of Bathurst Regional Council held on 3 December 2019 are attached.

### **FINANCIAL IMPLICATIONS:**

Nil

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

1. tc 031219 minutes [9.2.1 - 4 pages]

### **MINUTE**

**RESOLUTION NUMBER: ORD2020-24**

**MOVED: Cr J Rudge SECONDED: Cr G Hanger**

### **RESOLVED:**

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 3 December 2019 be adopted.

## 10. NOTICES OF MOTION

## 11. RESCISSION MOTIONS

## 12. COUNCILLORS / DELEGATES REPORTS

### 12.1. MINUTES - BATHURST REGIONAL YOUTH COUNCIL - 19 NOVEMBER 2019

**File No: 11.00020**

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

The Youth Council considered a number of items at their meeting held on Tuesday 19 November 2019, including the following:

- Feedback on Food & Flix outdoor movie event.
- Planning for Youth Week 2020, to be held 1 April 2020 to 9 April 2020.
- “How to Adult” events planned for Friday 1 May 2020 and Friday 8 May 2020.

The Minutes of the Youth Council Meeting held on Tuesday 19 November 2019 are **attached**.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 4: Enabling sustainable growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

**Objective 5: Community health, safety and well being.**

Strategy 5.1 Provide opportunities for our community to be healthy and active.

**Objective 6: Community leadership and collaboration.**

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. 19 November 2019 [**12.1.1** - 2 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2020-25**

**MOVED: Cr I North SECONDED: Cr J Jennings**

**RESOLVED:**

That the information be noted.

## 12.2. MINUTES - BATHURST REGIONAL COMMUNITY SAFETY COMMITTEE - 28 NOVEMBER 2019

**File No:** 07.00107

### **RECOMMENDATION:**

That the information be noted.

---

### **REPORT:**

The Bathurst Regional Community Safety Committee considered the following item at their meeting held on 28 November 2019:

- Red Bench Project Update.
- White Ribbon Day Event.
- Rollout of Fraud Campaign.
- 2020 Campaign Priorities.

The Minutes of the Bathurst Regional Community Safety Committee held on Thursday 28 November 2019 are attached.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 4: Enabling sustainable growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

#### **Objective 5: Community health, safety and well being.**

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.4 Make our public places safe and welcoming.

#### **Objective 6: Community leadership and collaboration.**

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. Minutes 28.11.19 [12.2.1 - 3 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2020-26**

**MOVED: Cr J Rudge SECONDED: Cr I North**

**RESOLVED:**

That the information be noted.



### **13. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

#### **13.0. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE**

**Recommendation:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

- 1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
- 2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
  - 2. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

#### **MINUTE**

#### **RESOLUTION NUMBER:**

**MOVED: Cr W Aubin SECONDED: Cr J Rudge**

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

**There were no representation from the public.**

#### **RESOLVED:**

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.

- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

### **13.1. DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT**

#### **13.1.1. RENEWAL OF RESIDENTIAL LEASE AGREEMENT – PART LOT 2 DP749758 KNOWN AS 200 COLLEGE ROAD, BATHURST**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to renew the residential lease agreement at 200 College Road, Bathurst.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2020-1**

**MOVED: Cr I North SECONDED: Cr G Hanger**

#### **RESOLVED:**

That Council approves the renewal of a residential lease agreement for part Lot 2 in DP749758 known as 200 College Road, Bathurst for a period of 12 months with a 12-month option (at Council's discretion) as detailed in the report.

#### **13.1.2. RENEWAL OF LICENCE AGREEMENT - PART LOT 72 IN DP1136842 PARK STREET EGLINTON - BATHURST STAMP, COIN, COLLECTABLES AND LAPIDARY CLUB INC**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to renew the licence agreement for part Lot 72 in DP1136842 Park Street, Eglinton - Bathurst Stamp, Coin, Collectables and Lapidary Club inc

#### **MINUTE**

**RESOLUTION NUMBER: CONF2020-2**

**MOVED: Cr J Jennings SECONDED: Cr I North**

**RESOLVED:**

That Council approves entering into a new Licence Agreement with the Bathurst Stamp, Coin, Collectables and Lapidary Club Inc. for part Lot 72 in DP1136842 known as the Old Bush Fire Shed located on Park Street Eglinton for a period of five (5) years detailed in the report.

**13.1.3. RENEWAL OF RESIDENTIAL LEASE AGREEMENT - LOT 18 DP1011780 KNOWN AS 162 MOUNTAIN STRAIGHT, MOUNT PANORAMA**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to renew the residential lease agreement for Lot 18 DP1011780 known as 162 Mountain Straight, Mount Panorama

**MINUTE**

**RESOLUTION NUMBER: CONF2020-3**

**MOVED: Cr J Rudge SECONDED: Cr G Hanger**

**RESOLVED:**

That Council approves the renewal of a residential lease agreement for Lot 18 in DP1011780 known as 162 Mountain Straight, Mount Panorama for a period of 12-months with a 12-month option (at Council's discretion) as detailed in the report.

**13.1.4. INTEREST ON OUTSTANDING RATES - ASSESSMENT 206861**

**Reason:** 10A (2) (b) Contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual concerned.

This item relates to the request to waive interest on outstanding rates on assessment 206861 under the hardship provisions of the Local Government Act 1993.

**MINUTE**

**RESOLUTION NUMBER: CONF2020-4**

**MOVED: Cr I North SECONDED: Cr J Rudge**

**RESOLVED:**

That Council write off the accrued interest on rates and charges for assessment number 206861 under the hardship provisions of the Local Government Act 1993 as detailed in the report.

#### **14. RESOLVE INTO OPEN COUNCIL**

##### **MINUTE**

**RESOLUTION NUMBER: ORD2020-27**

**MOVED: Cr W Aubin SECONDED: Cr J Jennings**

##### **RESOLVED:**

That Council resume open Council.

#### **15. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

##### **MINUTE**

**RESOLUTION NUMBER: ORD2020-28**

**MOVED: Cr I North SECONDED: Cr W Aubin**

##### **RESOLVED:**

That the Report of the Committee of the Whole, resolution numbers Conf2020-1 to Conf2020-4 be adopted.

#### **16. MEETING CLOSE**

##### **MINUTE**

The Meeting closed at 8.35pm.

##### **CHAIR:**

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# Ordinary Meeting of Council Agenda - 5 February 2020 Attachments

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**MINUTES OF THE ORDINARY MEETING OF  
BATHURST REGIONAL COUNCIL  
HELD ON Wednesday 11 December 2019**

**1. PUBLIC FORUM**

**2. MEETING COMMENCES**

**MINUTE**

Meeting commenced at 6.30 pm.

**Present:** Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Fry, Cr B Bourke, Cr A Christian, Cr W Aubin

**3. PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**

**4. APOLOGIES**

**MINUTE**

**MOVED: Cr I North SECONDED: Cr A Christian**

**RESOLVED:** That the apology of Cr J Rudge be accepted and leave of absence granted.

**5. MINUTES**

**5.1. MINUTES - ORDINARY MEETING OF BATHURST  
REGIONAL COUNCIL - 20 NOVEMBER 2019**

**File No: 11.00005**

**MINUTE**

**RESOLUTION NUMBER:**



**MOVED: Cr J Fry SECONDED: Cr J Jennings**

**RESOLVED:**

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 20 November 2019 be adopted.

**6. DECLARATION OF INTEREST**

**Declaration of Interest**

To assist the Councillors and committee members in their correct consideration of business before the meeting, please give consideration to Part 4 and Part 5 of the Council Code of Conduct, in relation to Declaration of Interest at meetings.

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 2**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:**

That the Declaration of Interest be noted.

**7. MAYORAL MINUTE**

**8. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

**GENERAL MANAGER'S REPORT**

**8.1.1. ABORIGINAL CULTURAL HERITAGE**

**File No: 20.00010, 23.00010, 09.00031**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 3**

**MOVED: Cr I North SECONDED: Cr J Jennings**

**RESOLVED:**

That the information be noted.

**DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICES  
REPORT**

**8.2.1. SECTION 4.15 OF THE ENVIRONMENTAL PLANNING  
AND ASSESSMENT ACT 1979**

**File No: 03.00053**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 4**

**MOVED: Cr I North SECONDED: Cr J Fry**

**RESOLVED:**

That the information be noted.

**8.2.2. GENERAL REPORT**

**File No: 03.00053**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 5**

**MOVED: Cr I North SECONDED: Cr A Christian**

**RESOLVED:**

That the information be noted.

**8.2.3. DEVELOPMENT APPLICATION NO. DA 2019/295 -  
PROPOSED MIXED-USE DEVELOPMENT AND 5 LOT  
SUBDIVISION AT 48 & 50 BENTINCK STREET AND 178  
HOWICK STREET BATHURST NSW 2795. APPLICANT:  
JOSS CONSTRUCTION OWNER: REGIONAL NOMINEES  
PTY LTD**

**File No: 2019/295**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 31**

**MOVED: Cr I North SECONDED: Cr M Morse**

**RESOLVED:**

That Council

- (a) support the variation to Clauses 4.3 “Height of buildings” and 4.4 “Floor space ratio” of *Bathurst Regional Local Environmental Plan 2014*.
- (b) support the variation to Clauses 5 “Business and Industrial Development” and 14 “Parking” of *Bathurst Regional Development Control Plan 2014*.
- (c) as the consent authority, grant consent pursuant to Section 4.16 of the *Environmental Planning and Assessment Act 1979* to Development Application No. 2019/295, subject to conditions able to be imposed pursuant to Section 4.17 of the *Environmental Planning and Assessment Act 1979*, as amended, including but not limited to:

**Heritage Conservation**

- 1. Prior to the issuing of a Construction Certificate for any works to the historic tower, the developer is to submit to Council,
  - a) two (2) separate electronic copies of a photographic record, one for Council’s records and one for the Bathurst & District Historical Society of the tower building. The photographic record is to be prepared in accordance with the attached guidelines for the photographic recording of sites for which approval has been granted for the works.
  - b) a detailed schedule of works to make safe and secure the historic tower building for approval by Council’s Heritage Advisor. This document is to be lodged prior to the issuing of the first Construction Certificate for the site.?
  - c) A detailed schedule of original fabric and any movable heritage within the historic tower and outline what fabric is to be:
  - d)
    - i. Retained on site; or
    - ii. Removed from site.

Note: No original materials or moveable heritage is to be removed from the historic tower without written approval from Council.

- 2. The Applicant is to arrange an inspection of the development in relation to the adaptive reuse of the tower with Council’s Heritage Advisor through the Environment Planning and Building Services Department at the following times:
  - a) At lodgment of the schedule of original fabric and moveable heritage within the tower;
  - b) At lodgment of the make safe works to the tower;

- c) At completion of the make safe works to the tower;
  - d) At commencement of works on the tower to adaptively reuse the tower;
  - e) Halfway through the construction works to adaptively reuse the tower;
  - f) Prior to the issuing of an occupation certificate for the tower.
3. The make safe works to the historic tower are to be completed prior to the issuing of the first Occupation Certificate for the site.
  4. Prior to the issue of a Construction Certificate or prior to the commencement of any works on the site, the applicant is to lodge a Construction Heritage Management Plan which addresses the following:
    - a) The recommendations of the Archaeological Assessment Report and any requirements of the excavation permit;
    - b) Mitigation measures in relation to the likely archaeology onsite;
    - c) The proposed monitoring in place for any archaeological relics uncovered;
    - d) Training, resources and consultation for staff on the site during excavation;
    - e) Incident management protocol; and
    - f) Methods dealing with unexpected finds during works.
  5. An excavation permit under Section 139 and Section 140 of the *Heritage Act 1977* must be obtained before any excavation work commences on site. The excavation permit is to be supported by a site-specific Archaeological Assessment Report prepared by a specialist heritage archaeologist. A copy of the Archaeological Assessment Report and the excavation permit are to be provided to Council prior to the issue of a Construction Certificate or prior to the commencement of any works on the site.
  6. The developer is to prepare, lodge and implement an interpretation strategy/plan that outlines how the built and social history of the site is to be interpreted, in accordance with the Conservation Management Plan submitted for the site in 2007. The interpretation strategy/plan is to be submitted to Council for approval prior to the issue of the first Construction Certificate for the site.
  7. Prior to the issue of the first Construction Certificate for the site, the applicant is to provide Council with appropriate information as to how the roof trusses (from building B2 reference 2007 CMP), as approved under DA 2012/0518, are to be reused on site, on one or more of the approved lots.
  8. No works to the tower shall cause damage to, or adversely affect, the structural integrity of the building (clause 1.7.3.1 – AS2001-2001).? The applicant is to ensure that when undertaking the proposed works every precaution is taken to protect the structural integrity of the remaining walls and roof. This may necessitate the removal of materials by hand, particularly where materials are bonded in or 'toothed' in (such as brickwork) or have a shared foundation or shared timber plate.

The use of heavy machinery is strongly discouraged because of the damage it can cause to the subject building and surrounding buildings. Heavy machinery should not be used within three metres of those portions that are to be retained.?

9. The new slab within the tower is to be constructed so the concrete does not impede the ventilation or detrimentally affect the historic tower. Air vents are to be placed below the ground floor level to ensure adequate underfloor ventilation.
10. The development is to be undertaken strictly in accordance with the types and colours of the external materials shown on the approved plans.
11. Prior to the Issue of Construction Certificate, a Survey Plan is to be submitted indicating the exact location of the well.
12. The developer is to prepare an archaeological assessment by a specialist heritage archaeologist for the well. The assessment is to include a schedule of urgent/immediate works needed to conserve the well and protect it from any development on the site. The schedule of urgent/immediate works are to be completed and certified by a specialist heritage archaeologist and in accordance with any requirements of the NSW Department of Premier & Cabinet (Heritage) prior to the release of the Subdivision Certificate.
13. An Occupation Certificate for each building on site will not be issued unless satisfactory evidence is provided to Council that the Interpretation Strategy Plan has been appropriately implemented for that stage of the overall development of the site.
14. The final plan of survey is to show the following Restrictions as to User/Covenant:
15.
  - a) On the proposed Lot on which the well is located, restricting its demolition and identifying its location on the survey plan.
  - b) On all proposed Lots that require any side and rear boundary fencing to be timber paling or brick to a maximum height of 1.8m.

### **NSW Roads and Maritime Services**

16. Compliance with any requirements of the NSW Roads and Maritime Services, as provided below:
  - a) That the maximum vehicle size servicing the food and drink/retail component of the subject site is restricted to an 8.8m medium rigid vehicle.
  - b) The development is carried out in accordance with the plans submitted to Roads and Maritime on the 8 October 2019 and the Traffic and Parking Assessment prepared by Traffic Solutions Pty Ltd dated September 2019.

### **Car Parking**

17. The proposed "basement parking area and podium" associated with the food and drink/retail building (described as "Stage E" in the indicative staging contained in the Statement of Environmental Effects) is to be constructed as part of the construction of the serviced apartments (if not constructed beforehand).

15 of the 22 parking spaces within the food and drink/retail parking area are to be made available for the use of guests of the serviced apartments making a total of 61 spaces available on site for the use of the serviced apartments.

Upon the subdivision of the land an easement (or some other arrangement to the satisfaction of Council) over the 15 spaces is to be created benefitting the serviced apartments.

All spaces are to be available prior to any Occupation Certificates being issued for the serviced apartments.

A contribution equivalent to 6 parking spaces is to be paid in accordance with Council's Section 94 (7.11) Development Contributions Plan Bathurst CBD Car Parking.

### Advertising and Signage

18. Only the three "Quest" business identification signs to be located on the serviced apartment building have been approved as part of this application. A separate Development Application will need to be submitted to Council for any alternate or additional signage proposals.

### Surrender of Previous Development Consents

19. Prior to the issue of any Construction Certificate, the applicant is to provide a written request to Council that any previous Development Consents relating to the subject land be surrendered.

### Land Contamination

20. A Remediation Action Plan (RAP) is to be prepared that addresses the contamination (Benzo(a)pyrene) identified in the *Environmental Site Assessment and Geotechnical Investigation* report (prepared by Prensa Pty Ltd, dated September 2012) and sets out how the site can be made suitable for its intended use including methodology, clean-up criteria and validation procedures. The RAP must be prepared in accordance with Council's *Contaminated Land Policy*, the *Managing Land Contamination Planning Guideline (1998)*, relevant EPA Guidelines and the Assessment of Site Contamination NEPM (1999 as amended 2013). Please note the requirements specified in Council's policy for consultant's reporting and for site audits.

Any remediation carried out prior to commencement is subject to the requirement to either obtain consent or notify Council in accordance with *State Environmental Planning Policy No 55 – Remediation of Land* and Council's policy.

21. A validation report shall be provided to Council along with the summary report and notice of completion required under clause 17(2) of *State Environmental Planning Policy No 55 – Remediation of Land* to confirm that the remediation has been completed generally in accordance with the RAP and that the site is suitable for the development. The validation report must be prepared in accordance with Council's *Contaminated Land Policy*, the *Managing Land Contamination Planning Guideline (1998)*, relevant EPA Guidelines and

the *National Environmental Protection (Assessment of Site Contamination) Measure (1999 as amended 2013)*.

Any recommendations identified in the validation report shall be binding on the development.

22. Prior to the issue of any Construction Certificate, the applicant is to submit to Council a Hazardous Materials Assessment Report prepared by a suitably qualified person for the full heritage tower building.
23. Prior to the issue of any Construction Certificate, the applicant is to submit to Council a Site Clearance Certificate for Asbestos prepared by a suitably qualified and experienced contractor.
24. Prior to the issue of any Construction Certificate, the applicant is to submit to Council a written report prepared by a duly qualified person in accordance with EPA guidelines, which identifies that the aboveground and underground fuel tanks have been removed from the site in accordance with the *Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2019*. The report must describe the processes used to remove the tanks concerned and assess contamination at the storage site and describe any remediation work carried out during the removal of the tanks concerned.

### Noise

25. Prior to the issue of any Construction Certificate, the applicant is to submit to Council an Acoustic Report prepared by a suitably qualified and experienced person, to confirm that noise emissions do not exceed trigger levels once final mechanical equipment and designs are confirmed.
26. Should any mechanical equipment and services within the entire development be located on roof tops, they must be suitably screened from view. Details as to how these services will be screened must be provided to Council for consideration of its suitability, prior to the issue of any Construction Certificate.

Council requires that the recommendations of the acoustic report be adopted, including:

- a) The Acoustic Report predicts that mechanical plant of the food and drink/retail building would be located on the roof of the building. The report recommends that the plant be located within 2 metres of the north-eastern corner of the roof and that the plant be shielded by a noise barrier with a height extending at least 1 metre above the plant, located so that it shields the serviced apartment building and the new dwelling house. The side of the barrier facing the plant must be lined with absorptive material with a minimum NRC of 0.8.
- b) The Acoustic Report states that car park exhaust (CPE) system ducting of the office/business building is to be installed within a riser behind the lift shaft. The CPE fan(s) could be roof mounted or within the carpark plantrooms. If roof mounted, the fan must be mounted on the opposite side of the lift overrun from the serviced apartment building so that CPE noise emissions to the area are shielded by the overrun building.

27. To mitigate the noise impact of vehicles passing 172 Howick Street (Lot 1 DP 737933), the following recommendations of the Acoustic Report must be carried out:
- 28.
- a) A fence be constructed along the boundary line that is a minimum of 2.5 metres above the development's internal driveway around the base of the serviced apartment building that has an acoustic rating of 25  $R_w$  with no gaps permitted at the base and joins.
  - b) An internal speed limit no greater than 10 km/h within the development be sign-posted.
  - c) Additional signage be installed to encourage quiet behaviour within the car parking area.
  - d) The driveway near the exit point be constructed so that the exit onto Howick Street is smooth with minimum bumps and deviations to avoid noise impact.
  - e) A sign near the exit be installed to advise drivers to exit the site quietly and consider neighbouring properties.

### Lighting / Safety and Security

29. Prior to the issue of any Construction Certificate, a lighting plan for the entire development is to be submitted to Council and is to encompass Princes Street, Bentinck Street, Howick Street and the underground carparks.

All lighting for streets and public domain spaces provided as part of the development must be energy efficient (LED or equivalent) as approved by Council.

Street lighting is to be provided or upgraded in accordance with:

- a) AS/NZS 1158 Series (Parts 0-5) – Lighting for Roads and Public Spaces,
- b) SA/SNZ Technical Specification 1158.6 Lighting for Roads and Public Spaces – Luminaires,
- c) Council's Engineering Guidelines, and
- d) Any requirement of the appropriate electricity authority.

All exterior lighting associated with the development shall be designed and installed so that no obtrusive light will be cast onto any adjoining property or in an upward manner.

### Landscaping

30. Prior to the commencement of any landscaping works, the applicant is to consult with Council in writing in relation to the proposed tree plantings within Council's road reserve. The number of street trees originally proposed may not be achievable due to several issues, including: the location of existing street tree plantings, proximity and clearance between existing trees, location of electricity services (although this may change with the undergrounding of electricity lines), visibility and line of sight requirements at the intersection of Howick and Bentinck Streets.
31. Landscaping is to be carried out and maintained in perpetuity in accordance with the certified landscape plan. Modification to the certified landscape plan shall only be after receiving written approval from Council.



NOTE 1: The landscaping is to be completed prior to the occupation of the building and maintained in perpetuity.

32. Undeveloped parts of the site are to be maintained in a neat, clean and tidy condition following the completion of each stage of construction.

### Privacy

33. Prior to the issue of any Occupation Certificate for the serviced apartment building (Quest), privacy screening is to be installed over windows (including those at the end of the hallways) to be located on the South-Eastern elevation of the serviced apartment building where they overlook surrounding residential developments.

### Easements to be Shown on Final Plan of Survey

34. The final plan of survey is to show:
  - a) Rights of Carriageway (ROW) at variable width within all affected lots and in favour of all benefiting lots, as shown on the approved "Subdivision Plan" (Reference No. DA 9303, Issue G, Dated 20/11/19). The ROW to be located over Lots 1 and 2 is to extend into the "tower residents garage" to be located on Lot 5 for the benefit of Lot 4, as shown on the approved "Lower Basement Plan (Overall)" (Reference No. DA1001, Issue H, Dated 10/9/19) and "Residential Building Lower Basement" (Reference No. DA D1001, Issue D, Dated 10/9/19).
  - b) An easement for services over the land affected by the Right of Carriageway (ROW) and in favour of benefiting lots.
  - c) An easement for stormwater drainage within all affected lots and in favour of all benefiting lots.
  - d) A Right of Carriageway (ROW) at variable width over the terrace piazza and shared pedestrian space within all affected lots and in favour of all benefited lots.
  - e) 15 of the 22 parking spaces within the "food and drink/retail" parking area on Lot 3 are to be made available for the use of guests of the "serviced apartment building" on Lot 2. An easement for parking over the 15 dedicated car parking spaces on Lot 3 is to be created for the benefit of Lot 2 (or some other arrangement to the satisfaction of Council).

(d) notify those that made submissions of its decision; and

(e) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

### The result of the division was:

In favour of the motion - Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Fry, Cr B Bourke, Cr A Christian, Cr W Aubin

Against the Motion - nil  
Absent - Cr J Rudge  
Abstain - Nil

**8.2.4. DEVELOPMENT APPLICATION 2019/135 - DEMOLITION OF EXISTING GARAGE AND LATER REAR ADDITIONS TO DWELLING, NEW ADDITIONS AND ALTERATIONS TO DWELLING AND NEW GARAGE AT 251 PIPER STREET, BATHURST. APPLICANT: MR O BREUST. OWNER: MR O & MRS M BREUST**

**File No: 2019/135**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 33**

**MOVED: Cr J Fry SECONDED: Cr I North**

**RESOLVED:**

That Council:

- (a) as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2019/135, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979, as amended and including conditions to the effect that:
  - (i) Any materials suitable for reuse should be recovered and recycled wherever possible.
  - (ii) During the carrying out of the proposed works, if any archaeological remains are discovered, the developer is to stop works immediately and notify the NSW Department of Premier & Cabinet (Heritage). Any such find is to be dealt with appropriately and in accordance with the Heritage Act 1977, recorded, and details given to Council prior to the continuing of works.
- (b) notify those that made submissions of its decision; and
- (c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Fry, Cr B Bourke, Cr A Christian, Cr W Aubin

Against the Motion - nil

Absent - Cr J Rudge

Abstain - Nil

**8.2.5. DEVELOPMENT APPLICATION 2019/148 – ADDITIONS AND ALTERATIONS TO EXISTING DWELLING AND DEMOLITION OF EXISTING SHED AT 228 DURHAM STREET, BATHURST. APPLICANT AND OWNER: L SINGH**

**File No: 2019/148**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 34**

**MOVED: Cr A Christian SECONDED: Cr I North**

**RESOLVED:**

That Council:

- a) having undertaken a review of Development Application 2013/0239 under Division 8.2 of the Environmental Planning and Assessment Act 1979, reaffirm its decision to impose Condition 1 of its Notice of Determination dated 6 August 2019.
- b) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Fry, Cr B Bourke, Cr W Aubin

Against the Motion - Cr A Christian

Absent - Cr J Rudge

Abstain - Nil

**8.2.6. DRAFT BATHURST 2040 OPEN SPACE STRATEGY**

**File No: 20.00314**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 9**

**MOVED: Cr M Morse SECONDED: Cr I North**

**RESOLVED:**

That the draft Bathurst 2040 Open Space Strategy be placed on public exhibition for 28 days.

**8.2.7. PLANNING PROPOSAL – SCHEDULE 5  
ENVIRONMENTAL HERITAGE**

**File No: 20.00318**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 35**

**MOVED: Cr I North SECONDED: Cr A Christian**

**RESOLVED:**

That Council:

- (a) prepare a Planning Proposal in accordance with the NSW Department of Planning, Industry and Environment guidelines to update Schedule 5 - Environmental Heritage of Bathurst Regional Local Environmental Plan 2014 to include an initial list of moveable and monumental items as heritage items;
- (b) forward the Planning Proposal to the NSW Department of Planning and Environment requesting a Gateway Determination;
- (c) accept any delegations from the NSW Department of Planning, Industry and Environment in relation to this Planning Proposal; and
- (d) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr G Hanger, Cr J Jennings, Cr M Morse, Cr I North, Cr J Fry, Cr B Bourke, Cr A Christian, Cr W Aubin

Against the Motion - nil

Absent - Cr J Rudge

Abstain - Nil

**8.2.8. BATHURST REGION HERITAGE REFERENCE GROUP**

**File No: 20.00123**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 11**

**MOVED: Cr J Jennings SECONDED: Cr W Aubin**

**RESOLVED:**

That the information be noted.

**8.2.9. WESTERN RESEARCH INSTITUTE - BIG IDEAS FOR REGIONAL NSW**

**File No: 20.00071**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 12**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:**

That the report be noted.

**8.2.10. 5G IN THE BATHURST REGION**

**File No: 20.00315**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 13**

**MOVED: Cr A Christian SECONDED: Cr I North**

**RESOLVED: That**

(a) Council acknowledges issues raised by concerned rate payers due to varied reports regarding the health and safety of 5G technology,

(b) Council acknowledges the Australian Radiation Protection and Nuclear Safety Agency as the authority responsible for determining safety standards associated with 5G technology.

**8.2.11. SMART COMMUNITY STRATEGY 2020 - 2025**

**File No: 20.00135**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 14**

**MOVED: Cr I North SECONDED: Cr M Morse**

**RESOLVED:**

That Council adopt the draft Smart Community Strategy 2020 - 2025.

## **DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT**

### **8.3.1. STATEMENT OF INVESTMENTS**

**File No: 16.00001**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 15**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:**

That the information be noted.

### **8.3.2. MONTHLY REVIEW - 2019/2023 DELIVERY PLAN AND OPERATIONAL PLAN 2019-2020**

**File No: 16.00167**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 16**

**MOVED: Cr I North SECONDED: Cr G Hanger**

**RESOLVED:**

That the information be noted.

### **8.3.3. SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY**

**File No: 18.00004**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 17**

**MOVED: Cr I North SECONDED: Cr A Christian**

**RESOLVED:**

That the information be noted and any additional expenditure be voted.

**8.3.4. POWER OF ATTORNEY**

**File No: 11.00007**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 18**

**MOVED: Cr I North SECONDED: Cr M Morse**

**RESOLVED:**

That the information be noted.

**DIRECTOR ENGINEERING SERVICE'S REPORT**

**8.4.1. ENHANCEMENT OF CENTENNIAL PARK**

**File No: 37.00619**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 19**

**MOVED: Cr M Morse SECONDED: Cr J Jennings**

**RESOLVED:**

That Council:

- (a) consider an additional \$250,000 funding when preparing the 2020/21 Operational Plan to enable the installation of an irrigation system at Centennial Park.
- (b) refer in future year's Annual Operating Plans the provision of \$250,000 per annum to be reserved for the purpose of building a sufficient funding resource in order to implement the Centennial Park Landscape Plan that has been adopted by Council.

**8.4.2. COUNCIL SPORTING ASSOCIATION GRANTS  
PROGRAM YEAR ENDING 30 JUNE 2020**

**File No: 18.00279-05**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 20**

**MOVED: Cr I North SECONDED: Cr A Christian**

**RESOLVED:**

That Council approve the following sporting grants totalling \$12,721.50 for the 2019/2020 financial year, in accordance with the recommendations of this report.

**8.4.3. PROPOSED ROAD WIDENING OF MCDIARMID STREET  
AND EASEMENT AFFECTING LOTS 1000, 1012 AND 1013  
IN DP1256577 - BRADWARDINE ROAD AND  
CORPORATION AVENUE, ROBIN HILL**

**File No: 25.00164**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 21**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:**

That Council:

- (a) approve the proposed road widening of McDiarmid Street affecting Lots 1000, 1012 and 1013 in DP1256577 at Bradwardine Road and Corporation Avenue, Robin Hill and dedicate to the public as public road.
- (b) authorise the General Manager to act in accordance with the report.

**8.4.4. PROPOSED COMPULSORY ACQUISITION - LOT 33  
DP1259483 THE BRIDLE TRACK, BRUINBUN, FOR THE  
PURPOSE OF ROAD WIDENING**

**File No: 25.00283**

**MINUTE**



**RESOLUTION NUMBER: ORD2019 - 22**

**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:**

That Council:

- (a) proceed with the compulsory acquisition of Lot 33 in DP1259483 on The Bridle Track at Bruinbun for the purpose of road widening in accordance with the provisions of the Roads Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991; and
- (b) make application to the Minister and/or Governor for approval to acquire Lot 33 in DP1259483 by compulsory process under section 177(1) of the Roads Act 1993,
- (c) apply for a reduction in the minimum period to 60 days for the acquisition to take place
- (d) Not seek transfer of mineral rights.

## **DIRECTOR CULTURAL AND COMMUNITY SERVICE'S REPORT**

### **8.5.1. BATHURST REGIONAL YOUTH COUNCIL - FOOD & FLIX, 15 NOVEMBER 2019**

**File No: 11.00020**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2019 - 23**

**MOVED: Cr A Christian SECONDED: Cr W Aubin**

**RESOLVED:**

That the information be noted.

### **8.5.2. BATHURST REGION DESTINATION MANAGEMENT PLAN 2019-2024**

**File No: 20.00299**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2019 - 24**

**MOVED: Cr J Jennings SECONDED: Cr A Christian**

**RESOLVED:**

That Council:

- (a) Adopt the Bathurst Region Destination Management Plan 2019-2024.
- (b) Use the Bathurst Region Destination Management Plan to prioritise resources and actions.
- (c) Note that it currently reviews the Bathurst Destination Brand Implementation quarterly which will now include monitoring progress of the Destination Management Plan.

**8.5.3. BATHURST LIBRARY - NSW PUBLIC LIBRARY FUNDING**

**File No: 21.00054, 16.00059**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 25**

**MOVED: Cr M Morse SECONDED: Cr W Aubin**

**RESOLVED:**

That Council provide support to the campaign mounted by NSW Public Libraries Association, *Renew Our Libraries Phase Two*, to develop a sustainable funding model for NSW libraries.

**8.5.4. HILL END ARTISTS IN RESIDENCE PROGRAM  
CELEBRATES 20 YEARS**

**File No: 21.00092**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 26**

**MOVED: Cr J Jennings SECONDED: Cr G Hanger**

**RESOLVED:**

That the information be noted.

**8.5.5. DESTINATION BRAND IMPLEMENTATION QUARTERLY  
REPORT - DECEMBER 2019**

**File No: 20.00299**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 27**

**MOVED: Cr J Jennings SECONDED: Cr W Aubin**

**RESOLVED:**

That the information be noted.

**9. REPORTS OF OTHER COMMITTEES**

**10. NOTICES OF MOTION**

**11. RESCISSION MOTIONS**

**12. COUNCILLORS / DELEGATES REPORTS**

**12.1. Councillors Meeting with Community  
Groups/Representatives - 13 November 2019**

**File No: 11.00019**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 28**

**MOVED: Cr M Morse SECONDED: Cr W Aubin**

**RESOLVED:**

That the information be noted.

**13. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE  
TO DEAL WITH CONFIDENTIAL REPORTS**

**13.0. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE**

**MINUTE**

**RESOLUTION NUMBER:**

**MOVED: Cr I North SECONDED: Cr W Aubin**

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

**There were no representation from the public.**

**RESOLVED:** That

(a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.

(b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.

(c) Correspondence and reports relevant to the subject business be withheld from access.

### **13.1. DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICE'S REPORT**

#### **13.1.1. TENDER - BATHURST TOWN CENTRE MASTER PLAN**

**Reason:** 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposal to prepare a Master Plan for the Bathurst Town Centre.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2019 - 3**

**MOVED: Cr A Christian SECONDED: Cr J Fry**

**RESOLVED:**

That Council accept the tender from Allen Jack + Cottier Architects Pty Ltd for preparation of the Bathurst Town Centre Master Plan (Contract No. 36.00717).

### **13.2. DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT**

#### **13.2.1. AGREEMENT - ELTON JOHN CONCERT**

**Reason:** 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a

confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposal to enter into a Right of Use Agreement with the promoters of the Elton John Concert.

**MINUTE**

**RESOLUTION NUMBER: CONF2019 - 4**

**MOVED: Cr I North SECONDED: Cr J Jennings**

**RESOLVED:**

That Council delegate authority to the General Manager to execute the Right of Use Agreement and associated documents for the 2020 Bathurst Elton John Concert, as detailed within this report.

**13.2.2. PROPOSED NEW COMMERCIAL LEASE - LOT 14 DP1089964 KNOWN AS 13 PJ MOODIE DRIVE, BATHURST AERODROME**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to enter into a new commercial lease agreement for Lot 14 DP1089964 known as 13 PJ Moodie Dive, Bathurst Aerodrome.

**MINUTE**

**RESOLUTION NUMBER: CONF2019 - 5**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:**

That Council approves entering into a new Commercial lease agreement for Lot 14 DP1089964 known as 13 PJ Moodie Drive, Bathurst Aerodrome for a period of ten (10) years with two ten (10) year options attached as detailed in the report.

**13.2.3. RENEWAL OF LICENCE AGREEMENT - PART LOT 1 SEC 6 DP 758065 - MACHATTIE PARK COTTAGE - MITCHELL CONSERVATORIUM INC**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to enter into a lease agreement for Part Lot 1 Sec 6 DP 758065 - Machattie Park Cottage with Mitchell Conservatorium Inc.

**MINUTE**

**RESOLUTION NUMBER: CONF2019 - 1**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:**

That Council approves entering into a new licence agreement for Part 1 Sec 6 DP 758065 known as Machattie Park Cottage for a period of five (5) years as detailed in the report.

**13.2.4. REQUEST TO PURCHASE 169 COLLEGE ROAD, SOUTH BATHURST**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to purchase property located at 169 College Road, South Bathurst.

**MINUTE**

**RESOLUTION NUMBER: CONF2019 - 6**

**MOVED: Cr I North SECONDED: Cr G Hanger**

**RESOLVED:**

That Council delegate authority to the General Manager to prepare and execute the required documentation to facilitate the early Option to Purchase by Bathurst Harness Racing Club Limited and Harness Racing NSW of 169 College Road, South Bathurst as detailed within this report.

**13.3. DIRECTOR ENGINEERING SERVICE'S REPORT**

**13.3.1. WATER SECURITY PROJECT PROCUREMENT**

**Reason:** 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposed tender for water security construction projects.

**MINUTE**

**RESOLUTION NUMBER: CONF2019 - 7**

**MOVED: Cr I North SECONDED: Cr M Morse**

**RESOLVED:**

That Council:

- (a) resolve to not call tenders for water security construction projects due to the extenuating circumstances provision as outlined in s55(3)(i) of the Local Government Act, that a satisfactory result would not be achieved by calling tenders.
- (b) acknowledge that the reason for not calling tenders is that suitable timeframe to call tenders is not being able to complete projects for water supply within the period available before Level 5 water restrictions may need to be imposed.
- (c) delegate to the General Manager the authority to form contracts as required for water security projects as indicated in the report.
- (d) acknowledge the \$10M commitment so far of the \$20M requested from NSW State Government, with Council to continue to seek the remaining \$10M from the NSW State Government
- (e) endorse further actions contained within the report.

**13.3.2. TENDER FOR CONSTRUCTION OF BATHURST CENTRAL BUSINESS DISTRICT CCTV STAGE 2 - CONDUIT NETWORK**

**Reason:** 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposed tender for the construction of the Bathurst Central Business District CCTV Stage 2 Conduit Network.

**MINUTE**

**RESOLUTION NUMBER: CONF2019 - 8**

**MOVED: Cr I North SECONDED: Cr J Jennings**

**RESOLVED:**

That the information be noted.

**13.3.2. LATE REPORT - TENDER FOR CONSTRUCTION OF BATHURST CENTRAL BUSINESS DISTRICT CCTV STAGE 2 - CONDUIT NETWORK**

**Reason:** 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the proposed tender for the construction of the Bathurst Central Business District CCTV Stage 2 Conduit Network.

**MINUTE**

**RESOLUTION NUMBER: CONF2019 - 9**

**MOVED: Cr I North SECONDED: Cr J Jennings**

**RESOLVED:**

That Council accepts the tender from P & TS Group Pty Ltd for the construction of Bathurst Central Business District CCTV Stage 2 – Conduit Network for \$397,986.00 (incl. GST) subject to provisional items and variations.

**13.3.3. CONSTRUCTION OF MULTI USE SPORTS COURTS - WATTLE FLAT AND PERTHVILLE VILLAGE SQUARE**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the tender for construction of multi-purpose courts at Wattle Flat and Perthville Village Square.

**MINUTE**

**RESOLUTION NUMBER: CONF2019 - 10**

**MOVED: Cr I North SECONDED: Cr J Jennings**

**RESOLVED:**

That Council accept the tenders of L-Don Sporting Areas Pty Ltd for separable Portion A and B in the total amount of \$740,530 (GST Inclusive) for the construction of multi-purpose sports courts at Wattle Flat Recreation Ground and Perthville Village Square, subject to provisional items and variations.

**14. RESOLVE INTO OPEN COUNCIL**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 29**



**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:** That Council resume open Council.

**15. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

**MINUTE**

**RESOLUTION NUMBER: ORD2019 - 30**

**MOVED: Cr M Morse SECONDED: Cr J Fry**

**RESOLVED:** That the report of the Committee of the Whole, resolution numbers Conf2019-1 and Conf2019-3 to Conf2019-12 be adopted.

**16. MEETING CLOSE**

The Meeting closed at 7.30 pm.

**CHAIRMAN:** \_\_\_\_\_

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Type	Year	No.	Value	Description	Address	Date Determine
10	2019	284	\$270,000	Single storey dwelling	135 Oaky Creek Lane VITTORIA	13/12/2019
10	2019	286	\$720,000	Additions and alterations to existing dwelling	310 Eleven Mile Drive EGLINTON	16/12/2019
10	2019	289	\$242,800	Dual occupancy (Second dwelling), two lot residential subdivision and	33 Macquarie Street WEST BATHURST	2/12/2019
10	2019	298	\$1,083,700	Additions to existing dwelling and inground swimming pool	4031 O'Connell Road KELSO	9/12/2019
10	2019	315	\$102,403	Additions and alterations to playground area of existing restaurant	71A Durham Street BATHURST	2/12/2019
10	2019	324	\$500,000	Single storey dwelling	5 Samuel Way THE LAGOON	6/12/2019
10	2019	333	\$300	Side front fence	12 Camidge Close KELSO	2/12/2019
10	2019	336	\$295,000	Two storey additions and alterations to dwelling	163 Durham Street BATHURST	13/12/2019
10	2019	341	\$585,000	Dual occupancy and two lot residential subdivision	10 Connolly Drive KELSO	6/12/2019
10	2019	346	\$7,000	Construction of a shed	2 Alluvial Place KELSO	9/12/2019
10	2019	348	\$15,000	Alterations and additions to existing building	133 George Street BATHURST	9/12/2019
10	2019	351	\$19,000	Use of existing slab and construction of addition to dwelling	63 Landseer Street RAGLAN	13/12/2019
10	2019	353	\$270,000	Dual occupancy (second dwelling) and two lot residential subdivision	2 Peard Close EGLINTON	3/12/2019
10	2019	358	\$570,000	Dual occupancy and two lot residential subdivision	78 Graham Drive KELSO	9/12/2019
10	2019	363	\$15,000	Deck	7 Cousins Place WINDRADYNE	10/12/2019
10	2019	364	\$0	Commercial advertising sign	6 Corporation Avenue ROBIN HILL	13/12/2019
10	2019	366	\$2,810	Change of use from office space to recreation facility	60 Corporation Avenue ROBIN HILL	19/12/2019
10	2017	383	\$0	MOD - Front brick and aluminium fence	1 Morgan Place LLANARTH	19/12/2019
10	2019	368	\$403,000	Single storey dwelling and attached garage	1 Vista Place WHITE ROCK	18/12/2019
10	2016	437	\$280,200	Single storey dwelling , detached habitable rooms and separate garage	58 Dempsey Street PEEL	9/12/2019
10	2019	370	\$81,000	Relocatable dwelling	2992 O'Connell Road O'CONNELL	13/12/2019
10	2019	375	\$7,000	Convert garage to habitable room	24 Pryce Parade ABERCROMBIE	5/12/2019
10	2019	377	\$1,650	5000 litre rainwater tank	29 Jagoe Drive KELSO	4/12/2019
18	2019	191	\$330,000	Single storey dwelling with attached garage	23 Dovey Drive KELSO	2/12/2019
18	2019	193	\$285,000	Singe storey dwelling with attached garage	72 Hamilton Street EGLINTON	3/12/2019
18	2019	194	\$368,000	Single storey dwelling with attached garage	27 Dovey Drive KELSO	3/12/2019
10	2019	381	\$5,000	Garage	123 Graham Drive KELSO	4/12/2019
18	2019	195	\$320,875	Single storey dwelling with attached garage	50 Newlands Crescent KELSO	5/12/2019
18	2019	196	\$340,532	Single storey dwelling with attached garage	97 Graham Drive KELSO	4/12/2019
10	2019	382	\$25,000	Alterations to existing food premises	27 Alexander Street EGLINTON	19/12/2019
18	2019	197	\$313,500	Single storey dwelling with attached garage	54 Newlands Crescent KELSO	5/12/2019
18	2019	199	\$358,000	Single storey dwelling and attached garage	21 McGillan Drive KELSO	13/12/2019
18	2019	200	\$30,750	Aboveground swimming pool and fence	242 Billywillinga Road BILLYWILLINGA	17/12/2019
10	2019	396	\$1,950	Colourbond boundary fence	2 Meagher Street LLANARTH	18/12/2019
18	2019	202	\$250,000	Single storey dwelling with attached garage	2 Meagher Street LLANARTH	18/12/2019
18	2019	203	\$360,000	Single storey dwelling and attached garage	73 Newlands Crescent KELSO	19/12/2019
18	2019	204	\$387,057	Single storey dwelling with attached garage	15 Brennan Drive KELSO	19/12/2019
18	2019	205	\$384,989	Single storey dwelling with attached garage	20 Brennan Drive KELSO	19/12/2019
18	2019	206	\$270,000	Construction of single storey dwelling with attached garage	19 Fairleigh Place KELSO	20/12/2019
18	2019	207	\$472,000	Single storey dwelling and attached garage	34 Sunbright Road KELSO	20/12/2019
18	2019	208	\$318,500	Single storey dwelling and attached garage	5 Jarvis Street LLANARTH	20/12/2019
18	2019	209	\$28,300	Construction of swimming pool and fence	14 Douglas Court KELSO	20/12/2019
18	2019	210	\$370,000	Single storey dwelling and attached garage	33 Newlands Crescent KELSO	24/12/2019

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Type	Year	No.	Value	Description	Address	Date Determine
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NIL



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Type	Year	No.	Value	Description	Address
10	2017	214	\$75,000	Internal office addition to existing hangar	PJ Moodie Drive RAGLAN
10	2018	128	\$19,000	Use of existing habitable space	79 Bonnor Street KELSO
10	2018	227	\$8,500,000	Mixed use redevelopment	7 Keppel Street BATHURST
10	2016	441	\$432,000	MOD - Separate dwelling addition	16 PJ Moodie Drive RAGLAN
10	2018	380	\$0	133 lot residential subdivision & new roads	Marsden Lane KELSO
10	2018	395	\$0	204 lot residential subdivision	Colville Street WINDRADYNE
10	2018	433	\$396,515	Single storey rural dwelling with attached garage and detached shed	291 Mount Haven Way MEADOW FLAT
18	2019	11	\$292,000	Single storey dwelling with attached garage	31 Darling Street EGLINTON
10	2017	142	\$0	MOD Internal and external alterations to existing commercial building	205 Howick Street BATHURST
10	2019	146	\$0	10 Lot industrial subdivision	Havannah Street BATHURST
18	2019	96	\$850,909	Alterations to commercial building	39 William Street BATHURST
18	2019	104	\$0	Swimming Pool	17 Dovey Drive KELSO
10	2019	248	\$25,000	Construction of fences and external painting of commercial premises	77 Durham Street BATHURST
18	2019	137	\$329,000	Single storey dwelling and attached secondary dwelling	13 Wallace Way KELSO
10	2019	258	\$75,000	Additions and alterations to commercial premises	23 Keppel Street BATHURST
10	2019	270	\$0	Five lot large lot residential subdivision - boundary adjustment	597 Mitchell Highway ROBIN HILL
10	2019	273	\$28,360	Shed	4/6 Gilmour Street KELSO
18	2019	141	\$55,980	In ground swimming pool	194 Gestingthorpe Road PERTHVILLE
10	2019	281	\$0	Two lot rural subdivision	838 Vale Road PERTHVILLE
10	2019	295	\$23,437,500	Redevelopment of site for multiple uses including commercial premises	50 Bentinck Street BATHURST
10	2019	296	\$386,570	Single storey dwelling	299 Mount Haven Way MEADOW FLAT
18	2019	149	\$46,379	Inground swimming pool with safety barrier	18 McGillan Drive KELSO
18	2019	151	\$4,260	Garage conversion to a habitable space and pergola	194 Gestingthorpe Road PERTHVILLE
10	2019	304	\$11,000	Use of existing retaining wall & extension of boundary fence	6A Cardew Close BATHURST
18	2019	152	\$16,480	cabana	194 Gestingthorpe Road PERTHVILLE
18	2019	153	\$56,791	Inground fibreglass swimming pool and safety barrier	29 Coolabah Close KELSO
18	2019	160	\$80,000	Commercial - Fitout of shop (barber shop)	210 Howick Street BATHURST
10	2019	322	\$619,000	Construction of two industrial sheds	105 Sydney Road KELSO
10	2019	328	\$50,000	Additions and alterations to church	36A Bant Street BATHURST
18	2019	165	\$290,000	single storey dwelling with attached garage	14 Burlington Rise KELSO
10	2019	337	\$128,605	Installation of a transportable secondary dwelling (granny flat)	19 Park Street EGLINTON
10	2019	339	\$100,000	Additions and alterations to existing bottle shop	56B Boyd Street KELSO
10	2019	344	\$330,000	Alterations to dwelling and change of use to commercial	276 Howick Street BATHURST
10	2019	347	\$146,940	Single storey dwelling with attached garage	185 Peregrine Road BILLYWILLINGA
10	2019	349	\$500,000	Alterations and additions to existing dwelling	143 Brilliant Street BATHURST
18	2019	176	\$42,195	Swimming pool with safety barrier	1404 Freemantle Road WATTON
10	2019	352	\$1,380,000	Seven(7) group homes within five(5) separate buildings, five (5) carpo	10 Collins Close KELSO
10	2019	355	\$0	Two lot commercial subdivision (Boundary adjustment)	67 Havannah Street BATHURST
10	2019	356	\$330,000	Single storey rural dwelling with attached carport	1554 Turondale Road MILLAH MURRAH
10	2019	357	\$580,000	Dual Occupancy and two lot subdivision	1 Connolly Drive KELSO
10	2019	360	\$0	Heavy vehicle sales and hire premises, demolition of existing service	7 Lee Street KELSO
10	2019	361	\$815,000	Demolition, Subdivision & two single storey dwellings	15 Boyd Street KELSO
10	2019	362	\$0	Commercial - Signs	Havannah Street BATHURST
10	2019	365	\$600,000	Partial demolition, additions and alterations to existing semi-detache	144 Rankin Street BATHURST
10	2019	367	\$0	1. Demolitin of all buildings at 105 Stewart 2. Partial demolition of	105 Stewart Street BATHURST
10	2019	369	\$0	External painting of commercial premises, signage and front gates	166A William Street BATHURST
10	2019	371	\$80,000	Two storey second dwelling	103 Bant Street SOUTH BATHURST
10	2019	243	\$158,000	MOD - dual occupancy	32 Lew Avenue EGLINTON
10	2019	372	\$0	Two lot residential subdivision	32 Lew Avenue EGLINTON
10	2019	373	\$0	Four lot strata subdivision of an existing strata lot	4/108 William Street BATHURST
10	2019	374	\$1,100,000	Mixed use development	505 Conrod Straight MOUNT PANORAMA
10	2019	376	\$500,000	Single storey dwelling	1770 Freemantle Road MILKERS FLAT

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Type	Year	No.	Value	Description	Address
10	2019	379	\$0	Use of existing building as vehicle repair station	5475 Great Western Highway RAGLAN
10	2019	383	\$190,000	Two storey additions and alterations to existing dwelling house	134 George Street BATHURST
10	2019	384	\$10,000	Demolish existing carport and construct new carport	123 Keppel Street BATHURST
10	2019	385	\$30,000	Removal of fuel tanks and footpath reconstruction	252 Howick Street BATHURST
10	2018	352	\$265,000	MOD - Dual occupancy (2nd dwelling) and two lot residential subdivisio	17 Hamilton Street EGLINTON
10	2019	386	\$40,000	Shed and water tank	260 Russell Street BATHURST
10	2002	138	\$0	MOD - workshop, office and storage	19 Wembley Place KELSO
10	2019	387	\$820,000	Three units and four lot residential subdivision	11 Peard Close EGLINTON
10	2019	388	\$350,000	Tourism accommodation and related tourism	1611 Mid Western Highway EVANS PLAINS
10	2019	390	\$0	Use of existing commercial premises as tattoo studio	63 George Street BATHURST
10	2019	391	\$480,000	Second rural dwelling	4179 Great Western Highway WALANG
10	2019	392	\$20,000	Alterations to convert garage to habitable room	92 Morrisset Street BATHURST
10	2019	393	\$10,000	Two lot residential subdivision and front fence	229 Stewart Street BATHURST
10	2019	394	\$37,000	Garage	46 Loren Street EGLINTON
10	2019	395	\$155,335	Second rural dwelling	128 Saint Anthony's Creek Road GLANMIRE
10	2019	397	\$17,950	Garage	31 Lorimer Street LLANARTH
10	2019	398	\$5,000	Carport	53 Carlingford Street BATHURST
10	2019	399	\$0	13 lot commercial subdivision and new roads	Sydney Road KELSO
10	2019	400	\$9,500	Shed	7 Darvall Drive KELSO
10	2019	401	\$151,995	Second rural dwelling	167 Saint Anthony's Creek Road GLANMIRE
10	2019	402	\$426,930	Single storey dwelling with attached garage	7 Samuel Way THE LAGOON
10	2019	403	\$5,600,000	Asphalt processing plant	23 Zagreb Street KELSO
10	2019	404	\$750,000	Two storey dwelling with attached garage	135A Hope Street BATHURST
10	2019	405	\$750,000	Single storey dwelling with attached garage and inground swimming pool	17 Gell Place ABERCROMBIE
10	2019	406	\$19,800	Conversion of part of shed to habitable room	51 Graham Drive KELSO
10	2019	407	\$0	Use of existing dwelling as bed and breakfast accommodation	3 Denver Place ROBIN HILL
10	2019	408	\$0	Relocatable dwelling, carport and convert garage to habitable rooms	191 Browning Street BATHURST
10	2019	410	\$365,000	Single storey dwelling with attached garage	11 Church Street PERTHVILLE
10	2019	411	\$0	Two lot residential subdivision (boundary adjustment)	37 George Street BATHURST
10	2020	1	\$1,980	Internal alterations to dwelling	250 Rocket Street BATHURST
10	2020	2	\$0	Two lot industrial subdivision	40 Hampden Park Road KELSO
10	2020	3	\$45,803	Construction of two sheds with attached awnings	390 Panorama Avenue MITCHELL
10	2020	4	\$25,304	Shed	9 Glenhaven Crescent PERTHVILLE
10	2020	5	\$15,000	Change of use from florist to beautician	105 Keppel Street BATHURST
10	2020	6	\$19,900	Construction of carport, patio and enclosure	16 Victoria Street GEORGES PLAINS
10	2020	7	\$12,000	Garage/Shed	8 Darvall Drive KELSO
18	2020	5	\$27,200	Inground swimming pool and safety barrier	12 Meagher Street LLANARTH

Applications Over 40 Days

Attachment 8.1.2.4



App Type	Year	No	Description	Address	Application Date	Days Open	Stop Days	Reason
10	2017	142	MOD Internal and external alterations to existing	205 Howick Street BATHURST	28/02/2019	320	227	Waiting on comments from Architectural Advisory Service
10	2018	380	133 lot residential subdivision & new roads	Marsden Lane KELSO	5/10/2018	466	243	Additional information requested 08/11/18
10	2019	248	Construction of fences and external painting of commercial	77 Durham Street BATHURST	23/08/2019	144	117	Amended plans requested at on-site meeting 19/09/19
10	2019	258	Additions and alterations to commercial premises	23 Keppel Street BATHURST	29/08/2019	138	50	Amended plans, statement of environmental effects
10	2019	270	Five lot large lot residential subdivision - boundary	597 Mitchell Highway ROBIN HILL	6/09/2019	130	88	Amended plan discussed and requested at meeting 24/09/19
10	2019	369	External painting of commercial premises, signage and front	166A William Street BATHURST	26/11/2019	49		Assessment completed yet to be approved
10	2017	214	Internal office addition to existing hangar	PJ Moodie Drive RAGLAN	16/06/2017	942	896	Additional information requested
10	2018	227	Mixed use redevelopment	7 Keppel Street BATHURST	29/06/2018	564	518	Held in abeyance
10	2018	395	204 lot residential subdivision	Colville Street WINDRADYNE	18/10/2018	453	424	Held in abeyance
10	2018	433	Single storey rural dwelling with attached garage and detached	291 Mount Haven Way MEADOW FLAT	13/11/2018	427	174	Referral to OEH for BDAR input
10	2019	273	Shed	4/6 Gilmour Street KELSO	9/09/2019	127	56	Applicant to provide additional information
10	2019	322	Construction of two industrial sheds	105 Sydney Road KELSO	15/10/2019	91		Applicant to provide additional information
10	2019	337	Installation of a transportable secondary dwelling (granny flat)	19 Park Street EGLINTON	24/10/2019	82		Applicant to provide additional information
10	2019	356	Single storey rural dwelling with attached carport	1554 Turondale Road MILLAH MURRAH	14/11/2019	61	54	Access issues need resolution
10	2019	361	Demolition, Subdivision & two single storey dwellings	15 Boyd Street KELSO	19/11/2019	56		Applicant to provide additional information
10	2019	373	Four lot strata subdivision of an existing strata lot	4/108 William Street BATHURST	28/11/2019	47	40	Building report to support compliance with BCA for Strata separation
10	2019	374	Mixed use development	505 Conrod Straight MOUNT PANORAMA	29/11/2019	46		Waiting on engineering discussion
10	2018	128	Use of existing habitable space	79 Bonnor Street KELSO	17/04/2018	637	602	Waiting on additional information
10	2019	146	10 Lot industrial subdivision	Havannah Street BATHURST	14/05/2019	245	36	Waiting on additional information
10	2019	243	MOD - dual occupancy	32 Lew Avenue EGLINTON	28/11/2019	47		Description change required
10	2019	281	Two lot rural subdivision	838 Vale Road PERTHVILLE	13/09/2019	123		Waiting on additional information
10	2019	295	Redevelopment of site for multiple uses including	50 Bentinck Street BATHURST	20/09/2019	116		Waiting on additional information
10	2019	296	Single storey dwelling	299 Mount Haven Way MEADOW FLAT	20/09/2019	116		Waiting on OEH comments
10	2019	328	Additions and alterations to church	36A Bant Street BATHURST	18/10/2019	88		Onsite meeting arranged
10	2019	339	Additions and alterations to existing bottle shop	56B Boyd Street KELSO	29/10/2019	77		Waiting on H&BS comments
10	2019	344	Alterations to dwelling and change of use to commercial	276 Howick Street BATHURST	1/11/2019	74		Waiting on engineering comments
10	2019	347	Single storey dwelling with attached garage	185 Peregrine Road BILLYWILLINGA	5/11/2019	70		Referred to RFS
10	2019	349	Alterations and additions to existing dwelling	143 Brilliant Street BATHURST	7/11/2019	68		Waiting on additional information
10	2019	352	Seven(7) group homes within five(5) separate buildings, five	10 Collins Close KELSO	8/11/2019	67		Discussion forum to be held 22 Jan
10	2019	355	Two lot commercial subdivision (Boundary adjustment)	67 Havannah Street BATHURST	13/11/2019	62		Referred to National Trust
10	2019	357	Dual Occupancy and two lot subdivision	1 Connolly Drive KELSO	14/11/2019	61		Under Assessment
10	2019	360	Heavy vehicle sales and hire premises, demolition of existing	7 Lee Street KELSO	15/11/2019	60		Under Assessment
10	2019	362	Commercial - Signs	Havannah Street BATHURST	19/11/2019	56		Preparing report
10	2019	365	Partial demolition, additions and alterations to existing	144 Rankin Street BATHURST	21/11/2019	54		Under notification period
10	2019	367	1. Demolition of all buildings at 105 Stewart 2. Partial	105 Stewart Street BATHURST	22/11/2019	53		Waiting on additional information
10	2019	371	Two storey second dwelling	103 Bant Street SOUTH BATHURST	27/11/2019	48		Notification period ends 16 Jan
10	2019	372	Two lot residential subdivision	32 Lew Avenue EGLINTON	28/11/2019	47		Preparing report
10	2019	376	Single storey dwelling	1770 Freemantle Road MILKERS FLAT	29/11/2019	46		Under Assessment
10	2019	379	Use of existing building as vehicle repair station	5475 Great Western Highway RAGLAN	2/12/2019	43		Under Assessment
10	2016	441	MOD - Separate dwelling addition	16 PJ Moodie Drive RAGLAN	27/07/2018	536	529	Amended plans to be submitted
10	2019	304	Use of existing retaining wall & extension of boundary fence	6A Cardew Close BATHURST	26/09/2019	110		Amended plans to be submitted

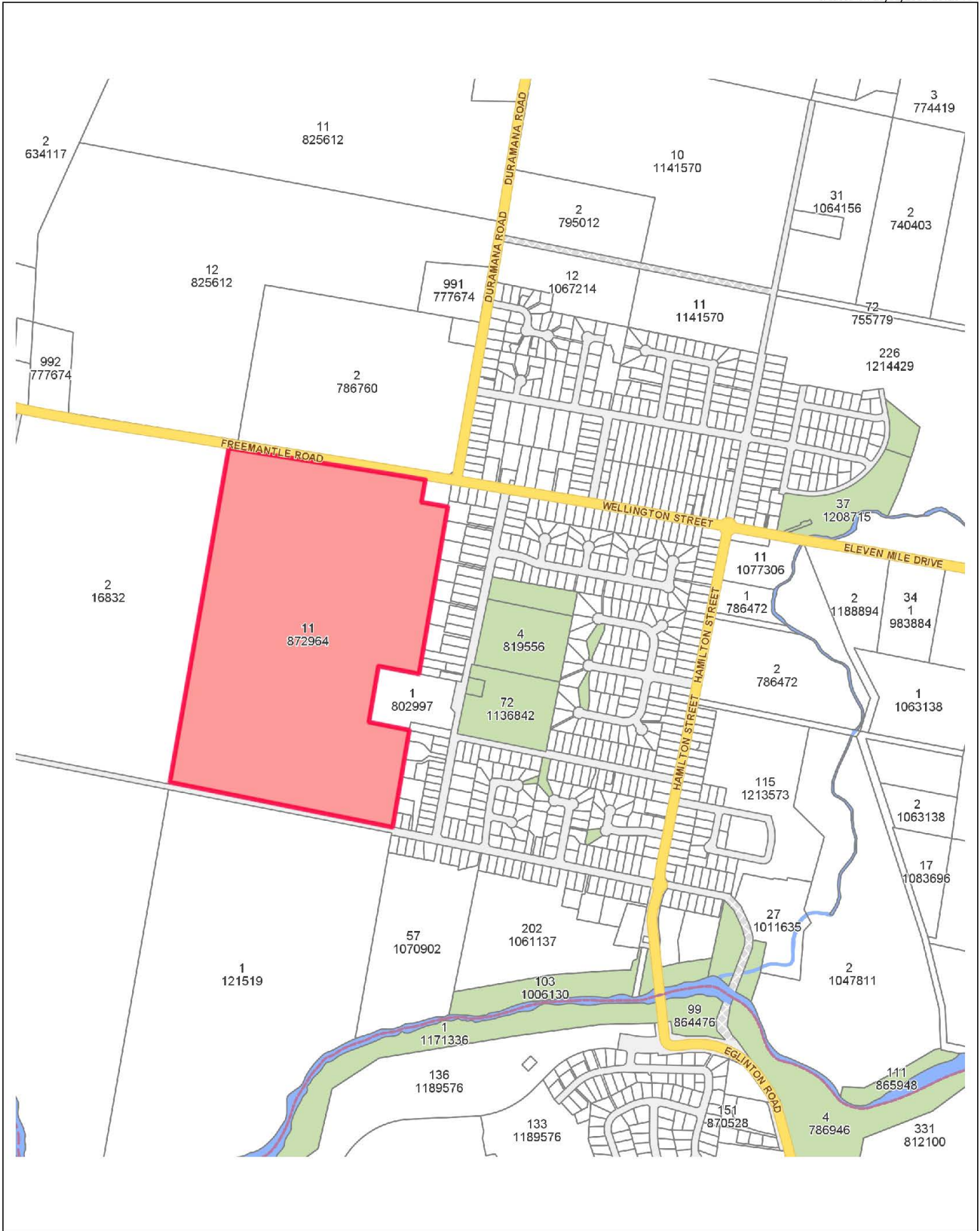


1/12/2019 - 31/12/2019

Council DA	Lot	DP	Street No	Street Name	Suburb	Postcode	Category	Environmental Planning Instrument	Zoning Of Land	Development Standard To Be Varied	Justification Of Variation	Extent Of Variation	Concurring Authority	Date Determined
------------	-----	----	-----------	-------------	--------	----------	----------	-----------------------------------	----------------	-----------------------------------	----------------------------	---------------------	----------------------	-----------------

NIL





Bathurst Regional Council  
 9/4B 17  
 158 Russell Street  
 BATHURST NSW 2795  
 Telephone: 02 6333 6111  
 Fax: 02 6331 7211  
 Email: council@bathurst.nsw.gov.au

**Important Notice!**  
 This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground. This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, neither the Bathurst Regional Council nor the LPI makes any representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.  
 © The State of New South Wales (Land and Property Information), © Bathurst Regional Council.



Drawn By: MurphyN  
 Projection: GD694 / MGA zone 55  
 Date: 20/01/2016 10:28 AM

Map Scale: 1:12500 at A4





28 October 2019

Doc19/414907

Mr Lester Hewitt  
HyNash Pty Ltd  
PO Box 772  
BATHURST NSW 2795

Dear Mr Hewitt

**Re: Eglinton Public School – Proposed Lots 2201 & 2202**

I refer to your recent telephone discussions with Mr Danny Sloane from our Property team at Schools Infrastructure NSW and your subsequent letter of 23 October 2019 concerning the above matter.

We write now, in response to your letter, and to confirm that we have no interest in acquiring Lot 2202 (as shown coloured pink and marked A, on the attached map) and also we do not have any objections to HyNash Pty Ltd (as the landowner) applying to the relevant consent authority seeking re-zoning to R-1 General residential use for proposed Lot 2202, so that we may acquire Lot 2201.

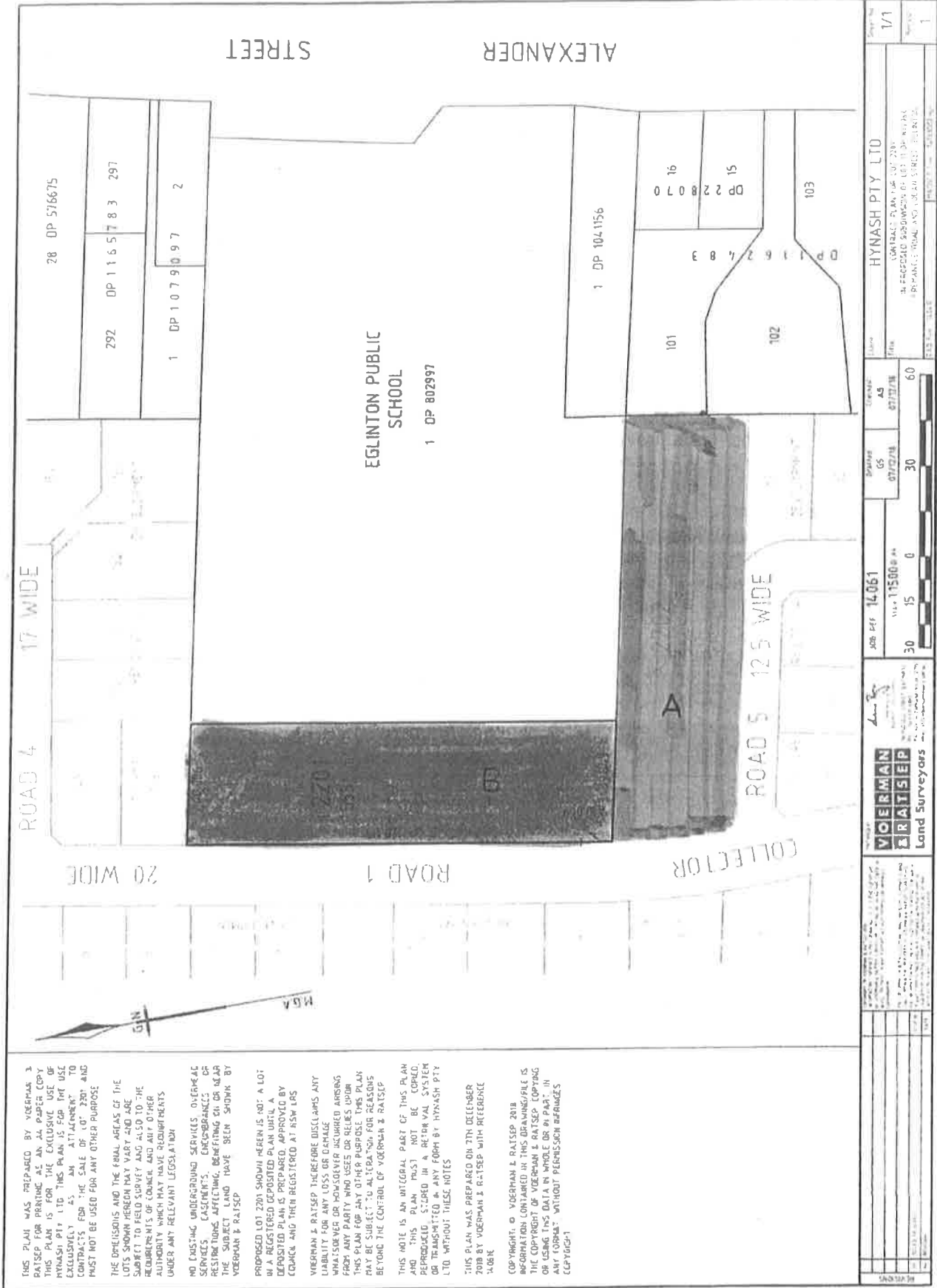
We do wish to proceed with the acquisition of Lot 2201 (as shown as green and marked B on the attached map) for the purpose of the expansion of the educational facilities at Eglinton Public School, and trust that you are agreeable to this sale given the clarification we have provided above.

Please contact Danny Sloane on 0448 691 016 or [danny.sloane3@det.nsw.edu.au](mailto:danny.sloane3@det.nsw.edu.au), at your earliest convenience so that we may finalise the contract for proposed Lot 2201 in order to finalise an agreement by 30 November 2019.

Yours faithfully

A handwritten signature in black ink, appearing to be "MK".

Martin Karm  
A/Executive Director, Strategic Planning  
Schools Infrastructure NSW 28.10.19



**BATHURST REGIONAL COUNCIL**  
 Development Application  
 2017/396

Development Approval  
 has been granted  
 subject to conditions  
 imposed by Council's  
 Notices of  
 Determination.

NOTE:  
 Read conditions of  
 Approval before  
 commencing work.

3 January 2019  
 Per. KJD

THIS PLAN WAS PREPARED BY VOERMAN & RATSEP FOR PRINTING AS AN A2 PAPER COPY. THIS PLAN IS ALSO FOR USE AS A DIGITAL PDF BY BATHURST REGIONAL COUNCIL. THIS PLAN IS FOR THE USE OF BATHURST REGIONAL COUNCIL AND HYNASH PTY LTD AS A PROPOSED SUBDIVISION PLAN TO ACCOMPANY A DEVELOPMENT APPLICATION FOR THE PROPOSED SUBDIVISION OF LOT 11 IN DP 872964 INTO 218 RESIDENTIAL LOTS. IN PARTICULAR, NO RELIANCE SHOULD BE PLACED ON THE INFORMATION ON THIS PLAN FOR ANY FINANCIAL DEALINGS INVOLVING THE LAND OTHER THAN AS TO ACCOMPANY A DEVELOPMENT APPLICATION TO BATHURST REGIONAL COUNCIL. THIS PLAN HAS NOT BEEN PREPARED FOR CONTRACT PURPOSES.

THE DIMENSIONS AND THE FINAL AREAS OF THE LOTS SHOWN HEREON MAY VARY AND ARE SUBJECT TO FIELD SURVEY AND ALSO TO THE REQUIREMENTS OF COUNCIL AND ANY OTHER AUTHORITY WHICH MAY HAVE REQUIREMENTS UNDER ANY RELEVANT LEGISLATION.

THE REQUIREMENT FOR EASEMENTS HAS NOT BEEN INVESTIGATED AT THIS STAGE.

NO UNDERGROUND SERVICES, OVERHEAD SERVICES, EASEMENTS, ENCUMBRANCES OR RESTRICTIONS AFFECTING, BENEFITING OR ON NEAR THE SUBJECT LAND HAVE BEEN SHOWN OR INVESTIGATED BY VOERMAN & RATSEP.

THE PROPOSED NEW BOUNDARIES BETWEEN LOTS 2 TO 222 IS SHOWN FOR DEVELOPMENT APPLICATION PURPOSES ONLY AND MAY VARY SLIGHTLY ONCE A FIELD SURVEY HAS BEEN CARRIED OUT.

THIS PLAN IS NOT A PLAN OF AN APPROVED SUBDIVISION BY COUNCIL UNTIL A COUNCIL STAMP APPEARS ON THIS PLAN WITH THE STATEMENT THAT DA APPROVAL HAS BEEN GRANTED.

PROPOSED LOTS 2 TO 222 ARE NOT LOTS IN A REGISTERED DEPOSITED PLAN UNTIL A DEPOSITED PLAN IS PREPARED, APPROVED BY COUNCIL AND THEN REGISTERED AT LAND AND PROPERTY INFORMATION.

VOERMAN & RATSEP THEREFORE DISCLAIMS ANY LIABILITY FOR ANY LOSS OR DAMAGE WHATSOEVER OR HOWSOEVER INCURRED ARISING FROM ANY PARTY WHO USES OR RELIES UPON THIS PLAN FOR ANY OTHER PURPOSE. THIS PLAN MAY BE SUBJECT TO ALTERATION FOR REASONS BEYOND THE CONTROL OF VOERMAN & RATSEP.

THIS NOTE IS AN INTEGRAL PART OF THIS PLAN AND THIS PLAN MUST NOT BE COPIED, REPRODUCED, STORED IN A RETRIEVAL SYSTEM OR TRANSMITTED IN ANY FORM BY HYNASH PTY LTD AND BATHURST REGIONAL COUNCIL WITHOUT THESE NOTES.

THIS PLAN WAS PREPARED ON 9TH MARCH 2018 BY VOERMAN & RATSEP WITH REFERENCE 14061A.

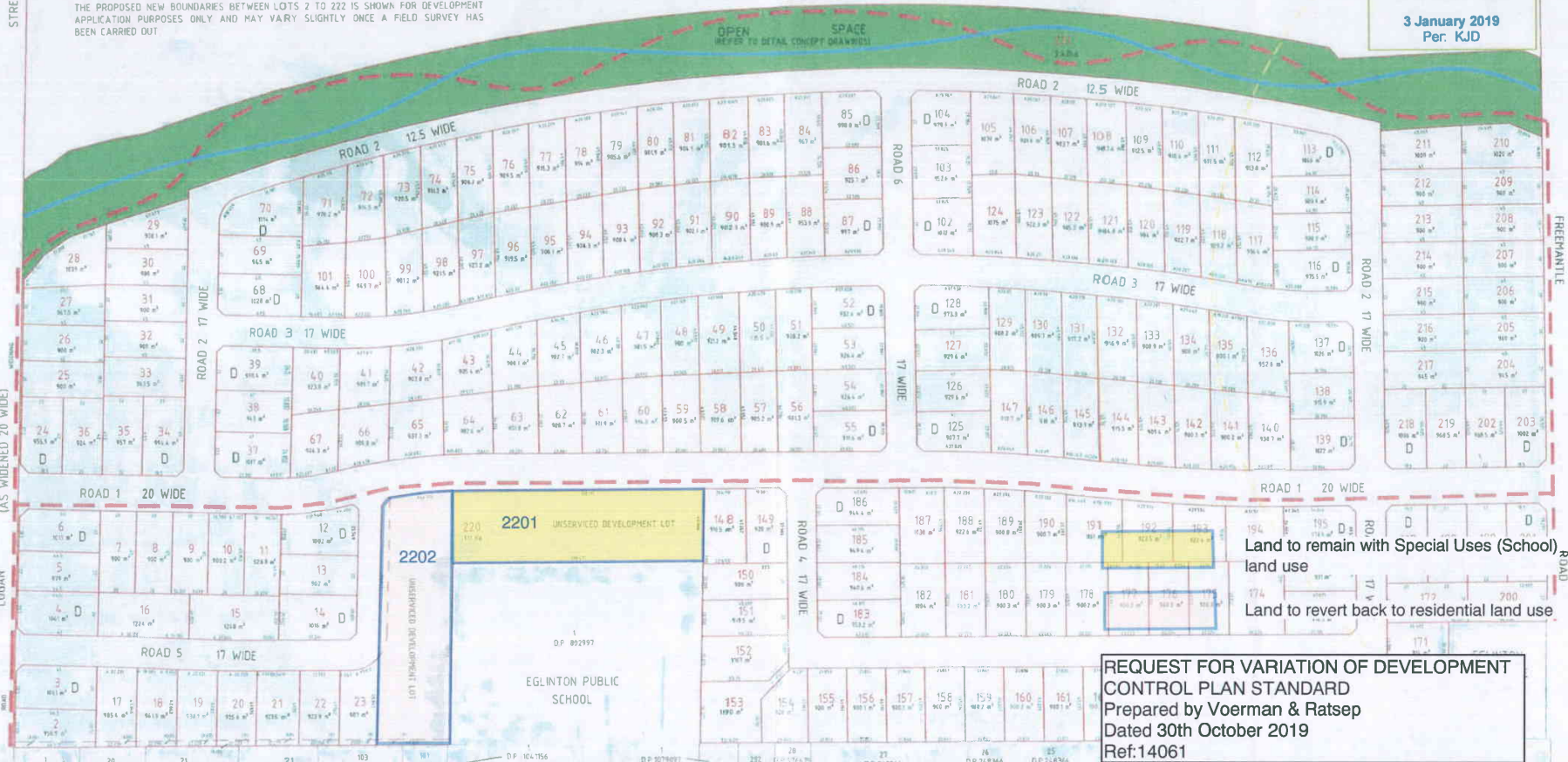
RURAL LAND

272  
13 98ha



STREET  
 LOGAN STREET  
 (AS WIDENED 20 WIDE)

FREEMANTLE ROAD  
 (AS WIDENED 20 WIDE)



Land to remain with Special Uses (School) land use  
 Land to revert back to residential land use

**REQUEST FOR VARIATION OF DEVELOPMENT CONTROL PLAN STANDARD**  
 Prepared by Voerman & Ratsep  
 Dated 30th October 2019  
 Ref: 14061

- (A) EASEMENT FOR STORMWATER DRAINAGE (X33276) 3 WIDE
  - (B) EASEMENT TO DRAIN WATER 3 WIDE (AG75939)
  - (C) PROPOSED EASEMENT TO DRAIN WATER 2.5 WIDE
- D PROPOSED DUAL OCCUPANCY LOT (TO BE SERVICED)  
 RADIO MAST BUFFER ZONE (TEMPORARY)  
 PROPOSED CYCLEWAY & FOOTPATH (FUNDED FROM S34 CONTRIBUTIONS)

PROPOSED 218 LOT RESIDENTIAL SUBDIVISION OF  
 LOT 11 IN DP 872964  
 FREEMANTLE ROAD & LOGAN STREET, EGLINTON  
 SUBDIVISION LOT LAYOUT

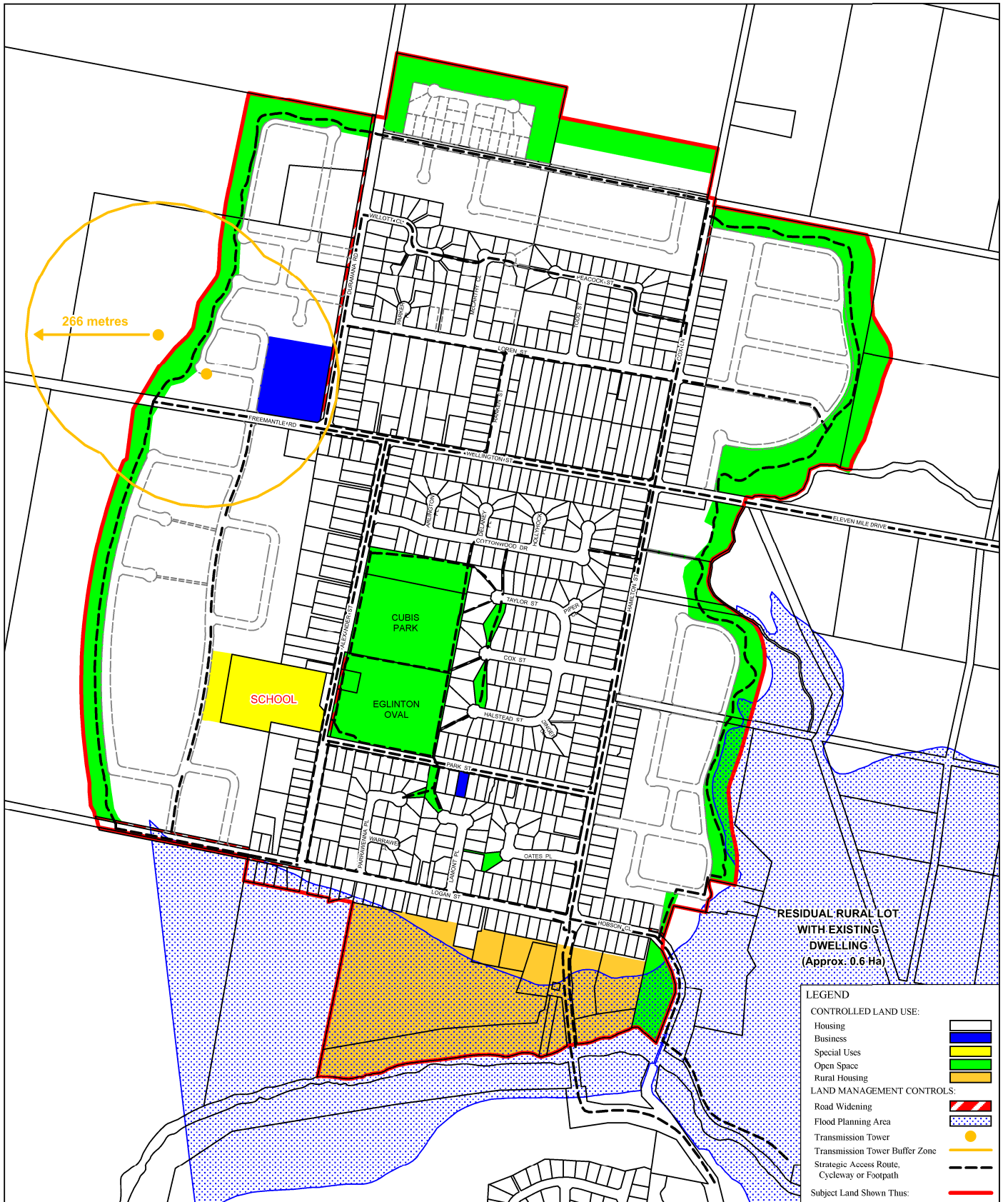
PREPARED FOR  
 HYNASH PTY LTD  
 P O BOX 772  
 BATHURST NSW 2795  
 ATTENTION LESTER HEWITT  
 L G A: BATHURST REGIONAL  
 LOCALITY: EGLINTON

SCALE	ORIGINAL SIZE
1:1000	AS SHOWN
DRAWN: A.B.	DATE: 1/11/2018
CHECKED: A.B.	DATE: 9/12/2018
JOB REF: 14061	
CAD REF: 14061ACT.dwg	SHEET 1 OF 2 SHEETS

PREPARED BY  
**VOERMAN & RATSEP**  
 Land Surveyors  
 15 BRASSFIELD STREET BATHURST  
 NSW 2795  
 PH: 61 6321 3311  
 F: 61 6321 3312  
 EMAIL: info@voerman.com.au



BATHURST REGIONAL DEVELOPMENT CONTROL PLAN 2014  
 MAP No. 3 - EGLINTON **DRAFT**



RESIDUAL RURAL LOT WITH EXISTING DWELLING (Approx. 0.6 Ha)

ADOPTION DATE:		
AMENDMENTS		
No.	DATE	DESCRIPTION
8.	28/10/2016	Modifications resulting from rezoning of land per LEP Amendment No 8 (20.00295)
11.	18/10/2017	Open Space on eastern side of subject area modified to match Land Zoning
#.	#####	Modify Special Uses (School) land use area

LOCALITY: EGLINTON

ENVIRONMENTAL PLANNING AND ASSESSMENT ACT, 1979

BATHURST REGIONAL LOCAL GOVERNMENT AREA.

SCALE: 1:10,000

**NORTH**

CERTIFIED IN ACCORDANCE WITH THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 AND REGULATIONS

GENERAL MANAGER. DATE:

G:\Planning Data\DCP\_2014\Eglinton\_Draft\WOR

# Project Report

21 November 2019 - 13 January 2020

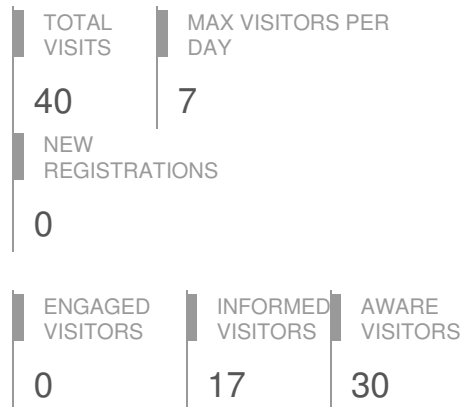
## Your Say Bathurst Region Development Control Plan (DCP) Changes



### Visitors Summary

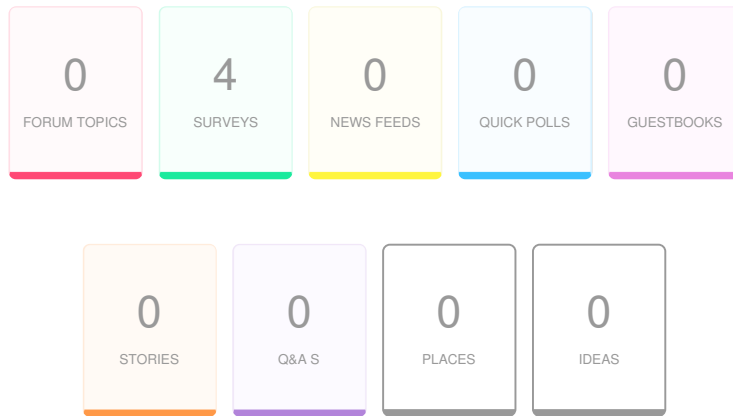


### Highlights



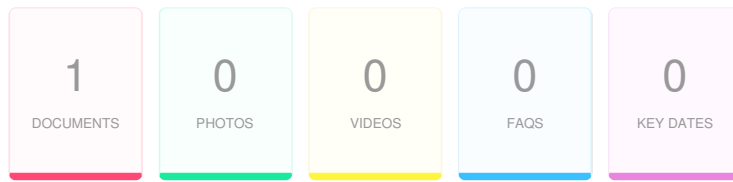
<b>Aware Participants</b>	<b>30</b>	<b>Engaged Participants</b>	<b>0</b>		
<b>Aware Actions Performed</b>	<b>Participants</b>	<b>Engaged Actions Performed</b>	<b>Registered</b>	<b>Unverified</b>	<b>Anonymous</b>
Visited a Project or Tool Page	30	Contributed on Forums	0	0	0
<b>Informed Participants</b>	<b>17</b>	Participated in Surveys	0	0	0
<b>Informed Actions Performed</b>	<b>Participants</b>	Contributed to Newsfeeds	0	0	0
Viewed a video	0	Participated in Quick Polls	0	0	0
Viewed a photo	0	Posted on Guestbooks	0	0	0
Downloaded a document	13	Contributed to Stories	0	0	0
Visited the Key Dates page	4	Asked Questions	0	0	0
Visited an FAQ list Page	0	Placed Pins on Places	0	0	0
Visited Instagram Page	0	Contributed to Ideas	0	0	0
Visited Multiple Project Pages	17				
Contributed to a tool (engaged)	0				

## ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Survey Tool	Amendment No 21 - Eglinton (West) alteration to the land ...	Published	3	0	0	0
Survey Tool	Amendment No 20 - Repeal of Chapter 2 - Exhibition and No...	Archived	2	0	0	0
Survey Tool	Amendment 17 - Milltown & Wattle Flat	Archived	0	0	0	0
Survey Tool	Amendment 18 - Vegetation and Biodiversity	Archived	0	0	0	0

## INFORMATION WIDGET SUMMARY



Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	Eglinton (West) Explanation Document	13	15
Key Dates	Key Date	4	4

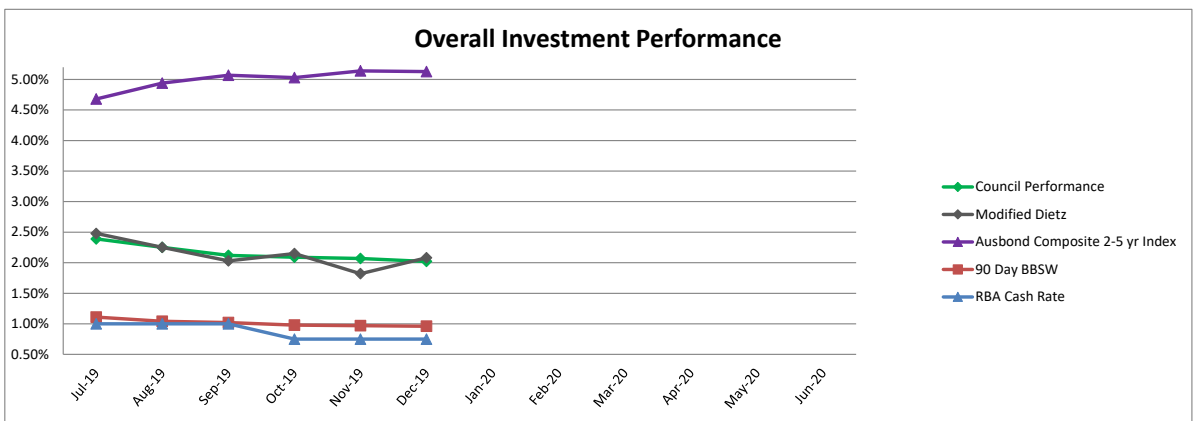
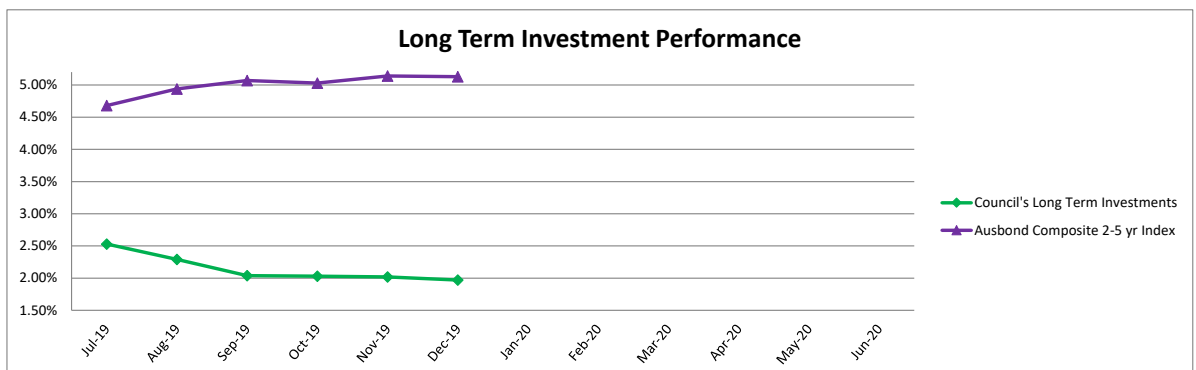
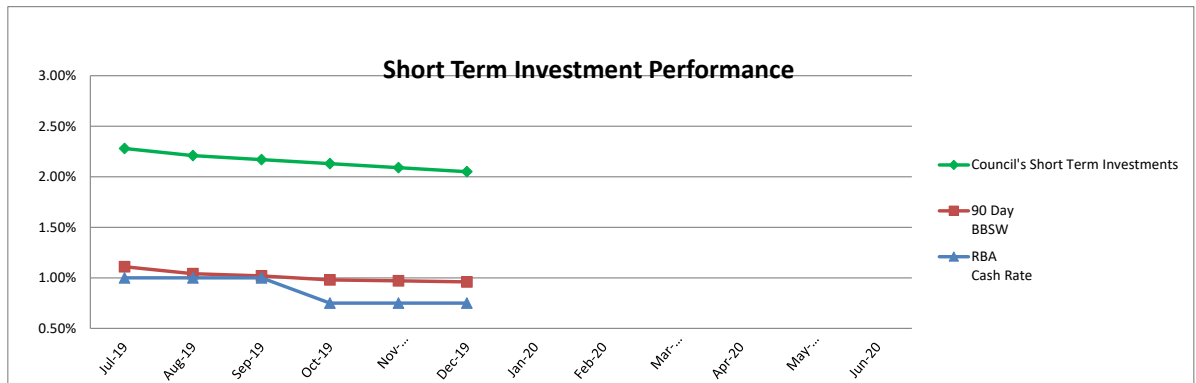
**BATHURST REGIONAL COUNCIL  
INVESTMENT PERFORMANCE**

Investment Policy Benchmarks

**Benchmark 1 - The performance of the portfolio shall be against the industry standard 90 Day Bank Bill Index or the official RBA Cash Rate**  
Council's current year to date performance compared to the two benchmarks is shown below. Council has outperformed both benchmarks.

Reserve Bank of Australia - Cash Rate	0.75%
AFMA - 90 Day Bank Bill Swap Rate (BBSW) Avg Mid	0.96%
Ausbond Composite 2-5 yr Index	5.13%
Modified Dietz Calculation	2.08%

	Short Term			Long Term		Overall Performance	
	RBA Cash Rate	90 Day BBSW	Council's Short Term Investments	Ausbond Composite 2-5 yr Index	Council's Long Term Investments	Modified Dietz Calculation	Council Performance
Jul-19	1.00%	1.11%	2.28%	4.68%	2.53%	2.48%	2.39%
Aug-19	1.00%	1.04%	2.21%	4.94%	2.29%	2.25%	2.25%
Sep-19	1.00%	1.02%	2.17%	5.07%	2.04%	2.03%	2.12%
Oct-19	0.75%	0.98%	2.13%	5.03%	2.03%	2.15%	2.09%
Nov-19	0.75%	0.97%	2.09%	5.14%	2.02%	1.82%	2.07%
Dec-19	0.75%	0.96%	2.05%	5.13%	1.97%	2.08%	2.02%
Jan-20							
Feb-20							
Mar-20							
Apr-20							
May-20							
Jun-20							





## BATHURST REGIONAL COUNCIL INVESTMENT PERFORMANCE

### 2a - Overall Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating. AMP was recently downgraded from A- to BBB+ on the 27 Aug 2019. Council will reinvest into a complying rated institution at the maturity of these investments.

Short Term	Ratings	Maximum Holding %	Actual Holding %	
	A-1+	100	47%	Complies
	A-1	100	0%	Complies
	A-2	40	33%	Complies
	A-3 or unrated	Note*	20%	Complies
			<b>100%</b>	
Long Term				
	AAA	100	0%	Complies
	AA+ AA AA- A+ A	100	67%	Complies
	A-	40	0%	Complies
	BBB+ BBB	20	28%	Does not comply
	BBB- & unrated	Note *	5%	Complies
			<b>100%</b>	

\*Note: For reasons of practicality the number of these investments should be kept to a minimum.

### 2b - Institutional Credit Framework

To limit single entity exposure each individual institution will be limited by their credit rating. AMP was recently downgraded from A- to BBB+ on the 27 Aug 2019. Council will reinvest into a complying rated institution at the maturity of these investments.

	Ratings	Maximum Holding %	Actual Holding %	
CBA	AA-	40	9%	Complies
National Australia Bank Limited	AA-	40	25%	Complies
Westpac	AA-	40	10%	Complies
Bankwest	AA-	30	4%	Complies
HSBC	AA-	30	2%	Complies
Suncorp Metway	A+	30	2%	Complies
Rabobank	A+	30	1%	Complies
Macquarie Bank Limited	A	30	3%	Complies
AMP	BBB+	5	11%	Does not comply
Bank of Queensland Limited	BBB+	5	5%	Complies
Bendigo & Adelaide	BBB+	5	1%	Complies
IMB	BBB	5	2%	Complies
Newcastle Permanent	BBB	5	4%	Complies
Members Equity Bank	BBB	5	1%	Complies
Greater Building Society	BBB	5	1%	Complies
Credit Union Australia	BBB	5	0%	Complies
Auswide Bank	BBB	5	5%	Complies
Railways Credit Union Limited	ADI	Note*	0%	Complies
Maritime Mining & Power Credit Union	ADI	Note*	14%	Complies
			<b>100%</b>	

\*Note: For reasons of practicality the number of these investments should be kept to a minimum.

\*Credit rating to Auswide Bank issued by Fitch Ratings, equivalent Rating by S & P shown

### 2c - Maturity Profile

The Investment Portfolio is to be invested within the following maturity constraints, Council has successfully met this criteria.

	Short Term	FRTD	TCD	FRN	Min %	Max %	Actual %	
Within one year	44,000,000	6,500,000	2,000,000	5,750,000	40	100	75%	Complies
One to three years	1,500,000	6,000,000	0	7,100,000	0	60	19%	Complies
Three to Five Years	0	1,630,000	0	2,700,000	0	30	6%	Complies
Over Five Years	0	0	0	0	0	15	0%	Complies
	<b>45,500,000</b>	<b>14,130,000</b>	<b>2,000,000</b>	<b>15,550,000</b>			<b>100%</b>	

Recommendation: That the report be noted.

#### Responsible Accounting Officer

.....  
Aaron Jones  
Director Corporate Services & Finance

.....  
Prepared By Lesley Guy

13-Jan-20

.....  
Reviewed By Tony Burgoyne

# 2019/20 Annual Operational Plan

## Bathurst 2040 Community Strategic Plan

As at 31<sup>st</sup> December 2019

### **Council's Vision:**

**Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.**

---

As a community it is important to have a plan that outlines what we want and need as a community now and as the region grows. The NSW Government also requires all councils to have such a plan. The Bathurst 2040 Community Strategic Plan (CSP) is the highest level forward planning document of Bathurst Regional Council. It identifies the community's priorities and guides the direction for the Bathurst region over the next 20 years.

Six key objectives have been established in the CSP:

1. Our Sense of place and identity
2. A smart and vibrant economy
3. Environmental stewardship
4. Enabling sustainable growth
5. Community health, safety and well-being
6. Community leadership and collaboration

These objectives are supported by strategies, shown below, aimed at identifying the importance of each objective.

As a 20 year plan, the CSP is not able to be wholly implemented in one term of Council. The Delivery Program represents actions that the Council expects to achieve during the current term of election for the Council, typically four years. This [Annual Operational Plan](#) identifies the individual activities and projects that will be completed within the current financial year of the Delivery Program.

### **OBJECTIVE 1: Our sense of place and identity**

- 1.1 Respect, protect and promote the region's Aboriginal heritage assets
- 1.2 Protect, enhance and promote the region's European heritage assets and character
- 1.3 Enhance the cultural vitality of the region
- 1.4 Protect and improve the region's landscapes, views, vistas and open space
- 1.5 Promote good design in the built environment

### **OBJECTIVE 3: Environmental stewardship**

- 3.1 Protect and improve our natural areas and ecosystems, including the Macquarie River and other waterways
- 3.2 Protect the City's water supply
- 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- 3.4 Protect and improve the region's biodiversity
- 3.5 Increase resilience to natural hazards and climate change

### **OBJECTIVE 5: Community health, safety and well being**

- 5.1 Provide opportunities for our community to be healthy and active
- 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- 5.3 Help build resilient, inclusive communities
- 5.4 Make our public places safe and welcoming
- 5.5 Plan and respond to demographic changes in the community

## Bathurst 2040 Community Strategic Plan

### **OBJECTIVE 2: A smart and vibrant economy**

- 2.1 Support local business and industry
- 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development
- 2.3 Develop Bathurst as a Smart City
- 2.4 Support agriculture, local manufacturing, food production and education as significant contributors to the region's economy
- 2.5 Support Mount Panorama as a premier motor sport and event precinct
- 2.6 Promote our City and Villages as a tourist destination

### **OBJECTIVE 4: Enabling sustainable growth**

- 4.1 Facilitate development in the region that considers the current and future needs of our community
- 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- 4.4 Provide parking to meet the needs of the City
- 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- 4.6 Plan for, assess and regulate development activity

### **OBJECTIVE 6: Community leadership and collaboration**

- 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst Region
- 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- 6.3 Advocate for our community
- 6.4 Meet legislative and compliance requirements
- 6.5 Be open and fair in our decisions and our dealings with people
- 6.6 Manage our money and our assets to be sustainable now and into the future
- 6.7 Invest in our people
- 6.8 Implement opportunities for organisational improvement

## Attachment 8.2.2.1

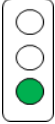
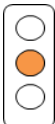
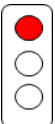
On the following pages, each of Council's principal activities is shown along with their four year Delivery Program actions and the Annual Operational Plan tasks that will be undertaken. These actions and tasks are linked back to the Bathurst 2040 CSP to show the community how its needs and wants are being delivered.

The table below is a guide to reading the Delivery Program and Annual Operational Plan.

Bathurst 2040 Objective reference	Delivery Program actions 2018-2022	Annual Operational Plan Projects / Tasks 2019/2020	Performance Measure	Responsible Officer
From the Objectives shown on Page 2	What actions will be delivered to achieve the objective	What specific projects will be undertaken this year to address the 4 year actions	<b>Measurable KPI</b> How we will know when we have achieved our plans	Position Title – Director, Manager, Team Leader

The Performance Measures in this Plan have been rated by the responsible Directors as to their status of completion.

Below is a summary of the Status of all Performance Measures:



In progress – tracking as expected	Needs Attention	Urgent Attention
		
161 / 165	4 / 165	0 / 165
97 %	3 %	0 %

# Engineering Services



The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. The Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.

## Asset Management




Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.2 5.1	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011. Monitor condition of footpaths.	200 lineal metres of footpath and or cycleway completed. 100% of urban footpath inspected	Manager Works Manager Works	Howick St – Bentinck to Havannah 320m Bentinck St – Howick to Durham 200m Durham St – Bentinck to Havannah 360m Durham St – Mitre to Commonwealth 175m Nil to date	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4.1 4.5	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.	Reconstruction and resealing works as per Council's 2019/2020 capital works and routine maintenance programs. Completion of 2019/2020 Roads to Recovery Program. Completion of 2019/2020 Unsealed Roads Gravel Resheeting program.	Manager Works Manager Works	Turonadale Rd widening – 2km completed Bathurst St Perthville – Complete Rural Reseal program – Complete Urban Reseal program – Complete Houses Lane reconstruction – Complete	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Renewal of gravel road surface throughout the network.		Manager Works	The Bridle Track – 8km from Hill End	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.3	Protection of urban areas on the Bathurst Floodplain	Undertake maintenance program in accordance with allocated budget.  Completion of flood mitigation works as outlined in the Bathurst Flood Management Plan.	Greater than 90% of the urban road network remains at condition index 3 or above.  Complete construction of Perthville Levee.	Manager Works  Manager Technical Services	As at 30/6/19: <ul style="list-style-type: none"> <li>• Condition 1 – 34%</li> <li>• Condition 2 – 38%</li> <li>• Condition 3 – 23%</li> </ul> Tenders issued and construction well advanced.	 

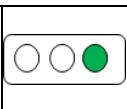
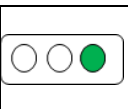
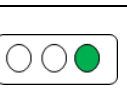
**Mount Panorama**




Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8 2.5	Increase profile of Mount Panorama as the premier motor racing venue in Australia.	Construction of additional spectator facility - Conrod Straight  Development of the second circuit	Spectator debris fencing purchased and installed.  Spectator mound at Conrod Straight complete.  Development Consent obtained.	Director Engineering Services  Director Engineering Services	Spectator fence purchased.  Spectator mound earthworks complete. Grass coverage to be established.  Masterplan Complete. Preliminary Design Complete Aboriginal Cultural Heritages Assessment commenced. Environmental Impact Assessment commenced. Community Consultation commenced.	 



**Water, Sewer and Waste**


Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
3.2 3.3 3.5 4.3 6.2 6.6	Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future.	Operate, maintain, repair and upgrade Water Filtration Plant.	Achieve the Australian Drinking Water Standards 90% of the time.	Manager Water and Waste	Water Filtration Plant daily operations are ongoing, with maintenance and repairs conducted as required. The treatment processes are constantly monitored through a SCADA system and reviewed daily by staff.  Australian Drinking Water Guideline results were achieved over 95% of time YTD.	
		Operate, maintain, repair and upgrade water distribution system.	Customer complaints regarding flow and pressure are kept below 52 p.a.	Manager Water and Waste	Water distribution system operations are ongoing, with monitoring, maintenance and repairs conducted as required.  Significant reservoir improvements have been completed, with further work planned, to continue to improve the integrity of the drinking water system around Bathurst.  Complaints regarding flow and pressure to end of December totalled 4 (YTD 5).  1,100m of 300mm water main have been laid in Laffing Waters Lane.	
	Respond effectively to discoloured water complaints		Respond to 90% of complaints within 4 hours.	Manager Water and Waste	Complaints regarding discoloured water are actioned within the required timeframe.  90% of customer calls are responded to within 4 hours.  Complaints regarding discoloured water for November were 1 (18 in current financial year).	





Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Review, update and adhere to Drinking Water Management System (DWMS).	Australian Drinking Water Guidelines & DWMS compliance, published on website weekly.	Manager Water and Waste	A Drinking Water Management System (DWMS) document has been completed and is in effect. Details on addressing the actions to ensure continuous improvement are being documented.  A weekly internal review takes place, along with an external check of our water quality results through the NSW Health laboratory.	
		Winburndale Dam Flood Security Upgrade	Project is constructed and commissioned	Manager Water and Waste	Work in progress.	
		Eglington Village expansion – provision of trunk water mains and sewer mains for new subdivisions	Project is constructed and completed	Manager Water and Waste	In order to cater for the doubling in size of Eglington, a number of new water and sewer trunk mains were required. So far, for East Eglington 70% of the required new trunk mains for water and sewer are in place. For West Eglington, 100% of the required new trunk mains for water and sewer are in place.  A new rising main has been commissioned and is operational.  Further works will commence as DAs are approved.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Review and update existing Best Practice Guidelines plans as required.</p> <p>Continue implementation of Trade Waste Policy.</p> <p>Monitor and action developments from State Government regarding changes in the Best Practice Guidelines</p>	<p>Best Practice Guidelines compliance reported quarterly.</p> <p>Maintain approvals at over 90% of active businesses</p> <p>Review Guidelines monthly, then action as required.</p>	<p>Manager Water and Waste</p> <p>Manager Water and Waste</p> <p>Manager Water and Waste</p>	<p>There are no new Best Practice Guidelines introduced since the 2007 Best Practice Guidelines. Compliance remains at 100%.</p> <p>Trade Waste Policy is current, has been approved by NSW Office of Water, and adopted by Council. As at the end of November 2019 there are 316 approvals in place, with 343 active businesses (92%).</p> <p>The existing level of compliance with the Best Practice Guidelines is 100% for both Water and Sewer.</p> <p>The review of further initiatives will be commenced, once DPI Water advises the outcomes of their proposed review of the guidelines.</p> <p>As at the end of November 2019 DPI Water is yet to release their issues paper and monitoring of this continues.</p>	  






Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Prepare reports and studies for Winburndale Dam and Chifley Dam to achieve compliance with NSW Dams Safety Committee regulatory requirements.</p>	<p>Compliance with NSW Dam Safety Committee requirements, reported quarterly.</p>	<p>Manager Water and Waste</p>	<p>For both Chifley and Winburndale, a Dam Safety Emergency Plan is in place, and has been updated.  Chifley Dam is safe to withstand a 1 in 1,000,000 year flood event.  A surveillance inspection of Chifley Dam was undertaken in August 2019. Winburndale Dam inspections are on hold for the next 12 months during the construction period.  Winburndale Dam is not safe to withstand a 1 in 100,000 year flood event, however detailed design is complete, the tender has been awarded and construction has commenced.  Grant funding was sought through the NSW Safe and Secure Water Program. Council has been successful in procuring \$2.225 million towards this project under the Program.  A tender was awarded at the 3 July 2019 Council Meeting to EODO for Winburndale Dam Safety Upgrade.</p>	
	<p>Work with CENTROC on Water Utilities Alliance goals</p>		<p>Meeting attended. Relevant projects supported. Goals delivered.</p>	<p>Manager Water and Waste</p>	<p>Work is continuing, through meetings and projects. Alliance Business Plan has been developed and adopted. Bi-monthly meetings attended, with other projects and correspondence dealt with as required.</p>	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions.	Achieve over 90% compliance with EPA licence conditions.	Manager Water and Waste	<p>Waste Water Treatment Works operations are ongoing, with maintenance and repairs conducted as required.</p> <p>Plans for minor upgrades are underway. Daily and weekly sampling and monitoring of the plant's performance are continuing, with internal and external testing performed.</p> <p>An Annual Return is completed following the end of the licence year (1 April). 312 samples were tested with over 95% of samples tested meeting the licence requirements, with only 3 minor breaches of the licence conditions in 2018/19 licence year.</p> <p>Next report is due end of May 2020. The Annual Return for 2018/2019 has been completed and submitted.</p>	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Continue program of sewer main CCTV inspection, and lining if warranted	Mains where blockages or overflows occur are inspected	Manager Water and Waste	Identification of appropriate locations for CCTV is ongoing through customer issues, staff advice and development proposals.  Any issues found are scheduled for repair or replacement as required.	
		Identify, plan and undertake water and sewer construction works.	Complete 2019/2020 capital works program	Manager Water and Waste	Liaison with Technical Services staff to obtain advice on road projects and / or developments is continuing.  The aim is to ensure water and sewer services are relocated prior to RMS or BRC projects commencing, such as roundabouts (Mitre/Suffor Street roundabout being the current project).	
1.4 3.3 4.3 6.2 6.6	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.	Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced in 2019/2020	Manager Water and Waste	The waste collection vehicle fleet is up to date.	
		Review Waste Management Centre filling plans to ensure the optimum long-term strategy is delivered, and to enable future planning timelines to be developed.	Survey and monitor the remaining air space of the landfill annually.  Air space reduction minimised.	Manager Water and Waste	A stormwater management audit of the WMC has been conducted by EPA staff. A review has been conducted by an independent consultant. The final report has been received and recommendations are being put into effect. Planning is underway to conduct a future aerial survey, which is done annually to monitor actual fill and the final fill plan.	
2.2 3.3 6.1 6.2 6.6	Reduce waste to landfill.	Work with NetWaste on waste projects and opportunities, for greater diversion from landfill and increased efficiencies.	Meeting attended. Relevant projects supported and delivered.	Manager Water and Waste	Several ongoing projects are supported, with bi-monthly meetings attended. New projects or opportunities are assessed as they arise. All options available to Bathurst Regional Council through NetWaste are supported.	



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		<p>Council to continue education and promotion of appropriate WasteWise behaviours regarding green waste and recycling. Promote recycling to maximise diversion from landfill.</p>	<p>25 recycling promotion and education programs run. Combined diversion target is 5,000 tonnes.</p>	<p>Manager Water and Waste</p>	<p>Examples include recycling of waste tyres, mattresses; Household Chemical Cleanout, Waste 2 Art and collection and recycling of scrap metal. Recycling and organics collection service started in April 2016. The contract is proceeding well. The roll out of promotional information and education will continue throughout 2019/20.</p> <p>For 2019 to the end of November, food and garden tonnage is 900 and recycling is 714 giving a total of 1,614 tonnes.</p> <p>12,993 tonnes of food and garden waste have been sent for composting in the first 43 months (April 2016 to October 2019).</p> <p>Combined with recycling totals show a diversion from landfill of over 21,285 tonnes, or 21.2 million kilograms in the first 3 years.</p> <p>Wastewise education works are continuing, and the recycling contract education strategies are also underway.</p>	
		<p>Identify, assess and implement appropriate diversion opportunities.</p>	<p>Opportunities reviewed to determine cost/benefit and reported quarterly.</p>	<p>Manager Water and Waste</p>	<p>Council participates in all 9 NetWaste Regional collection contracts being used - motor oil, scrap metal, E-waste, wood/timber processing, landfill environmental monitoring, regional waste services, tyres, household chemical cleanout, and mattress recycling new contract commencing.</p>	

## Recreation

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Plan for increasing population and aging population in the provision of suitable recreational projects	Construct additional facilities as determined in budget.	Construction of 2 x additional rugby league fields between Ashwood Park and Jack Arrow Complex.	Manager Technical Services	Project postponed for 2019/20 due to drought conditions and introduction of level 4-5 water restrictions. Due to small window of opportunity to construct new playing fields during the spring summer period.  Project now to be considered for 2020/21 Management Plan, subject to water availability and funding.	
			Amenities / club room complex installed at the Bathurst Bike Park Precinct.	Manager Technical Services	Design & construct contract awarded. Design finalised. Construction Certificate issued and on site works commenced October 2019. Anticipate completion of works February 2020.	
			Cairington Park Grandstand Design	Manager Technical Services	Tender for Design closed and report sent to Council in June 2019. CI rejected all tenders due to excessive tender costs.  Consideration now being given to reduce scope of works to the development of a concept design for a future D&C. Design Brief being developed. Anticipate calling EOI in February 2020.	
		Update sporting venues, including associated infrastructure.	Construction of the Bathurst Skate Park extension	Manager Recreation	Tender awarded. On site works commenced in September 2019. Variation works have been required due to existing site anomalies which has delayed the anticipated completion of the project. Anticipate completion of work by end of February 2020.	
			Construction of multi-purpose sports courts within the Perthville Village Square	Manager Recreation	Tenders called and closed 5 November 2019 and contract awarded in December 2019.  On site works to commence in February 2020 and anticipate to be completed by May 2020	

					Redevelopment of the Bathurst Sportsground	Manager Recreation	Project postponed for 2019/20 due to drought conditions and introduction to level 4-5 water restrictions. Due to small window of opportunity to construct new playing fields during the spring summer period. Project now to be considered for 2020/21 Management Plan, subject to water availability and funding.	
				Reconstruct fields at Proctor Park	Manager Recreation	Project postponed for 2019/20 due to drought conditions and introduction to level 4-5 water restrictions. Due to small window of opportunity to construct new playing fields during the spring summer period.		
1.4 5.1 5.5	Continue construction of new playgrounds in expanding residential areas and upgrade existing	Plan for the construction of new playgrounds in expanding residential areas.	Install new playground at Coates Drive, Mendel Drive and Keane Drive Open Space Parks.	Manager Recreation	Anticipate design and quotations to be finalised by February 2020, with on-site works to commence in April 2020. BRC have applied for a grant under SCCF 3 and as such no works can commence until notification of award of Grant.			
1.4 5.1 5.5	Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels in the Asset Management Plan.	Manager Recreation	Ongoing as part of adopted maintenance service levels and funding provisions of the current Council Operational Plan. The condition of all irrigated recreational facilities in Bathurst has been affected by the current drought. Council has agreed continue irrigation (at reduced rates) to keep these facilities open and usable for the community. Further assessment of such water use may change if Bathurst is required to implement higher water restrictions.			
1.4 5.1 5.5	Continue environmental programs identified within the Bathurst Vegetation Management Plan	To ensure that appropriate Environmental Management Plans for the Bathurst Region are current, relevant and provide long term strategies for the Region	Arrange for 10 Tree Planting and volunteer engagement activities.	Manager Recreation	Seven community planting day have been held this year. Further planting days have been programmed over the Spring / early summer period.			



			<p>Complete the revegetation component of the Macquarie River Corridor Grant Project</p>	<p>Manager Recreation</p>	<p>Plants have been ordered. Contract for works has been awarded. Planting works completed October. Ongoing weed control and maintenance to be performed over the next 2 years under contract &amp; grant requirements.</p>	
			<p>Complete revegetation project at Peppers Creek, Rockley</p>	<p>Manager Recreation</p>	<p>Plants for this project have been ordered. Contracts have been awarded. Large Trees have been removed. Revegetation works commenced in December 2019, with planting to be undertaken in March 2020.</p>	

# Corporate Services & Finance

Looking after its staff and ensuring open and transparent government is the main priority at Bathurst Regional Council. Council employs approximately 378 full time equivalent staff in 20 locations and attracting and keeping good people is our priority. For the fourth time in succession, in the bi-annual Employee Opinion Survey, Council rated above the Australian Local Government Industry Standard for employee satisfaction.

## Human resources

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.5 6.1 6.2	Establish and build on effective networks with other councils to identify areas for operational improvements and efficiencies.	Regularly participate in cross-functional teams with Centroc and Evocities councils to identify opportunities for efficiencies.	Review minimum 2 HR functions and outline how efficiencies will be made.	Manager Human Resources	Council regularly meets with other Councils within the CENTROC area as part of quarterly HR Group meetings, to discuss current HR issues and exchange ideas for improved service delivery.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
1.1 5.3 6.4 6.7	Ensure all staff complete induction training, ongoing compliance updates and professional development.	Review staff induction program and identify opportunities to streamline into HRIS onboarding and performance areas.	Induction program reviewed, new process developed and aligned with HRIS.	Manager Human Resources	As at the end of November all new staff have attended the appropriate induction training.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.2 6.7 6.8	Provide a range of education and training opportunities for Council's workforce.	Identify areas across Council to target education and training to support the achievement of the KPI's in the Workforce Plan	Education and training programs align to KPI's contained in Council's Workforce Plan.	Manager Human Resources	Council's annual Staff Appraisal process has been completed, with a number of learning & development opportunities being reviewed.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.7 6.8	Develop and implement programs and initiatives to foster a strong leadership culture.	Review current framework that underpins leadership capability and identify areas for improvement.	Review completed and improvement areas highlighted.	Manager Human Resources	Review commenced with a trial of leadership capability assessments being undertaken.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>



## Governance

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8	Ensure Council policies reflect community needs and organisational requirements.	Regular review of Council's policies (Policy Manual).	Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance	Manual monitored regularly and updated as required.  Last update issued 16 October 2018. Council Code of Meeting Practice and Code of Conduct updated and placed on Council website. Next manual update due in January 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.4 6.5	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website.	Register updated monthly.	Manager Corporate Governance	Updated to December Council meeting. New system of recording to be developed for website publishing.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Action requests for information under GIPA Act.	Information requests (formal and informal) actioned in accordance with statutory guidelines.	Manager Corporate Governance	No formal applications received in December. 11 formal application received year to date. 11 completed 1 application completed (from 2018/2019)	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4.3 6.4	Ensure Council's continuity of operations.	Review of Disaster Recovery Plan and Business Continuity Plan.	Plan reviews completed	Manager Corporate Governance	Civic Centre Business Continuity Plan (BCP) completed. Information Services (IS) BCP in draft form being reviewed.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

## Information Services

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.3 2.5 6.8	Improve long-term viability and availability of electronic data for both the current and long term.	Develop suite of IT Policies taking into account relevant information from Australian Signals Directorate and The Australian Privacy Act	Goals defined and suite of policies developed to match goals. Education program being delivered to facilitate staff understanding.	Manager Information Services	Policies have been developed. Workshops were run in September for relevant staff to ensure accuracy and relevance of policies. Policies will then be rolled out progressively with an education process for Council staff.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Develop strategy for the transition away from on premises file storage to use of Microsoft SharePoint cloud storage.	Strategy developed and implementation in process	Manager Information Services	Strategy is being developed. Budget has been identified in current year to facilitate a staff education and training program and to assist with the migration away from on premises file storage.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Renewal of Council's fleet of Desktop and Notebook computers.	Computers purchased and deployed.	Manager Information Services	The installation of new PCs has progressed passed the halfway mark This main rollout will be complete by end December 2019. Other specialist PCs (water filtration etc) will be deployed through first half of 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Develop Information Services Strategic Plan	Plan Completed	Manager Information Services	Sloan & Taylor Consulting have been retained to assist in the development of the strategic plan. Workshops are currently being run with staff of Bathurst Regional Council to gather data, with a view to having the strategy completed and in place by June 30, 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Develop Software Asset Management protocol including the implementation of a system to assist in software Budgeting, auditing and reporting.	Software installed staff trained and software assets being managed.	Manager Information Services	The SNOw Software Asset Management system has been procured through Data3. The implementation of this system will be complete by the end of February 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2.2 2.6 5.2	Support the Smart Cities project.	Complete CCTV system for the Bathurst CBD.	System implemented staff and police trained.	Manager Information Services	The underboring company (PT&S) was successful in winning the tender for the second stage Pits & Pipe work. RFQ documents have been developed for the installation of Cameras, Cabling and network infrastructure. This RFQ is expected to be on tenderlink on 21/1/2020. with a view to having the system commissioned by June 30, 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>


<b>Finance</b>						
<b>Bathurst 2040 Objective reference</b>	<b>Delivery Program Actions 2018-2022</b>	<b>Annual Operational Plan 2019/2020</b>	<b>Performance Measure</b>	<b>Responsible Officer</b>	<b>Action Year to Date</b>	<b>Status</b>
6.1	Ensure Council's long term financial sustainability.	Review need for special variation in rate income.	Long Term Financial Plan complete and adopted by Council.	Manager Financial Services	Long Term Financial Plan completed for 2019/20.	
6.6		Improve Council's cash flows.	Special Rate Variation considered by Council.	Manager Financial Services	Council did not apply for a special rate variation for 2019/20 Operating/Delivery Plan.	
		Ensure Council's level of debt is manageable.	Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services	As per 2018/19 Financial Statements achieved 6.30% (2017/18 6.17%). (2016/17 5.68%). (2015/16 5.85%). (2014/15 6.63%).	
		Maximise invested funds within prudential guidelines.	Debt service ratio less than 10%.	Manager Financial Services	As per 2018/19 Financial Statements achieved 2.17% (2017/18 3.66%). (2016/17 4.12%). (2015/16 3.95%). (2014/15 4.10%).	
			Outperform monthly 90 day bank bill swap rate.	Manager Financial Services	At 31 <sup>st</sup> December 2019 current year average: • Investment earnings – 2.02% (2018/19 average 2.63%) • 90 day Bank Bill Swap Rate – 0.96%	

Property	Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.5 6.4 6.5 6.8	Manage development of new residential land releases to ensure appropriate level of supply.	Complete development of residential land in accordance with Council plans.	Release of Sunnybright Estate	Property Manager	Release of Stage A completed in April 2019. 25 lots out of 95 sold as of 31 Jan 2020.  Stage B – 50 lots planned for completion by Mid-2020. Stage C – 15 lots due for completion by end of 2020. Stage D – 75 lots due for completion by mid-2021. Stage E – 70 lots due for completion 2022.		
2.1 4.1 6.4	Manage development of new commercial and industrial land releases as required to meet the needs of new businesses.	Development in Bathurst Trade Centre and Kelso Industrial Park as required.	Provision of land to meet demands.	Property Manager	Registration in September 2019.  13 out of 15 Lots sold as at 31 Jan 2020.		

Corporate Communications						
Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.1	Communicate and engage with the community	Bathurst Regional Council Community Survey.	Overall satisfaction rating > 70%	Manager Corporate Communications	Report completed and submitted to Council. 90% of residents are at least somewhat satisfied with the performance of Council. (96% are at least somewhat satisfied with the courteousness of staff; 91% are at least somewhat satisfied with the helpfulness of staff; 93% are at least somewhat satisfied with the knowledge of staff & 84% are at least somewhat satisfied with the responsiveness of staff).	
		Ensure community consultation occurs	All consultation projects included on the "Your Say" platform  Followers on social media > 9,000  BRC Website visits > 40,000	Manager Corporate Communications	As at 31 December 2019:  100% consultation projects on Your Say Bathurst (Mitre Suttor Lambert St roundabout; Bathurst Rail Museum - Pillars of Bathurst, Irrigators Portal, BMEC User Survey, Museums Bathurst volunteers, Tourism Reference Group, Living Legends, Development Control Plan Changes (Amendment 21- Eglinton (west)) alteration to the land reserved for school purposes.  Social media followers: July: 9,456 August: 9,609 September: 9,791 October: 10,079 November: 10,166  BRC Facebook Page: December 8,775 BRC Twitter Page: December: 1,601 <b>December Total: 10,376 (sum of FB &amp; Twitter)</b>  Website visits July: 74,438 August: 46,713 September: 58,733 October: 128,538 November: 41,756  November: BRC: 23,782	

										<p> Mt Panorama: 6,299  Bathurst Cycling Festival: 2,732  BMEC: 2,171  Inland sea of Sound: 2,145  NMRM: 1,617  BRAG: 1,165  AFMM: 958  Hill EndArt: 558  Bathurst NRL: 457  <b>December total: 41,884 (sum of top 10 websites)</b> </p>





Events Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.3 2.1 2.2 2.6 5.2 5.3 6.3	Coordinate and deliver events to enhance the cultural life of residents and promote the Bathurst Region	Deliver events including New Years Eve, Australia Day, Bathurst Cycling Classic, NRL game, Bathurst 1000 off track events.	90% or more of residents attend an event.	Events Manager	<ul style="list-style-type: none"> <li>- Winter Festival planned and executed in July 2019. Overall successful year. Data still being collated, approx. 55% from inside 2795 postcode and 45% from out of region attended.</li> <li>- Squiz events scheduled and held to encourage business engagement</li> <li>- New course released for Bathurst Cycling Classic, major stakeholders notified prior to public launch, Little negative feedback to date.</li> <li>- Bathurst 1000 off track events was successful - event in October to support the race.</li> <li>- Garage sale is underway for 2019, however one month earlier and so far less stalls booked for this year.</li> <li>- Planning underway for NYE, Australia Day, Elton, Bathurst 12 Hour and Bathurst Cycling Classic</li> <li>- Business planning in place for a 3 year operational plan for annual events and two key owned events – Bathurst Cycling Classic and Bathurst Winter Festival.</li> <li>- Finalising run of events from Elton, Australia Day and 12 Hour track to town.</li> <li>- Working with Mojo events for BMX event</li> <li>- Planning underway for Cycling Classic</li> <li>- Planning underway for 2020 winter festival</li> </ul>	

## Cultural & Community Services

Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.

### Community Services

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
5.1 5.2 5.3 5.5 6.3	Work in partnership with key stakeholders to develop and administer and deliver community planning that reflects the strengths and needs of specific sectors and the community as a whole.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee.	Provide administrative support to 4 meetings of the Bathurst Regional Community Safety Committee.  Relevant campaigns /projects developed and implemented as per actions identified in the Bathurst Community Safety Plan.	Manager Community Services  Manager Community Services	No Community Safety Committee meetings held in December 2019. Three Community Safety Committee meetings held YTD.  Red Bench project launched 26 September 2019. No actions implemented in December 2019.	
5.1 4.3 1.3 5.4 6.2	The provision of the Kelso Community Hub as a safe community hub	Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2017-2021.  Continue to provide ongoing review of service delivery for future direction of Kelso Community Hub.	Undertake annual review and evaluation of actions.  Ensure continuing public awareness raising and promotion of DIAP.  Facilitate 2 meetings with Kelso Community Hub stakeholders.	Manager Community Services  Manager Community Services  Manager Community Services	Review of actions and strategies listed in the Disability Inclusion Action Plan undertaken. 50 actions exist across four areas, with 34 actions in progress to date. Therefore, tasks in the Plan are on track.  Public awareness raising and promotion items listed in Disability Inclusion Action Plan have continued during December as reflected by 34 actions in progress YTD.  No Kelso Community Hub stakeholder meetings were held in December 2019. Two stakeholder meetings have been held YTD.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.3	and venue for outreach service provision that meet the needs of the community.		Provide 3 Kelso Community Hub update reports to Council.	Manager Community Services	No Kelso Community Hub Update Reports were provided in December 2019. One Update Report provided YTD.	
		Encourage and facilitate the use of the Kelso Community Hub by outside services, organisations and businesses to meet the needs of the community.	10% increase on 2018/2019 utilisation by external services, organisations and businesses	Manager Community Services	Due to grants received, major capital works were delivered during July – November effectively closing the centre. 14 individual uses by external one-off and repeated services and programs. An average of 19 per month YTD, which is a 51% decrease in utilisation based on 2018/2019 figures. Capital works now complete, growth in use is anticipated before financial year end. 929 people serviced in the month of December 2019, 6076 YTD, which is an 18% increase based on 2018/2019 figures.	
		Develop and provide programs and activities that meet the identified needs of the community	Deliver the breakfast program 3 days per week during school terms.	Manager Community Services	3 Breakfast programs per week have been delivered. Breakfast Program – 54 young people were serviced, operating 9 days during December, average attendance of 6 students each day, YTD 622.	
			15 young people accessing afterschool programs per session.	Manager Community Services	After School Programs – 22 young people per session during December 2019. YTD 677.	
			10 young people accessing school holiday activities per session.	Manager Community Services	School Holiday programs – No school holiday programs held during December. YTD: 230 young people attended, average 17 per day.	
			2 Community celebrations per year	Manager Community Services	Community Celebrations – Kelso Community Hub Christmas party was held on the 18 December 2019. Approximately 125 community members attended the event.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
5.1 5.3 1.3 6.2 6.3 6.7	Value and support opportunities for young people to understand the processes of Local Government and be involved in relevant projects.	Providing support for the Bathurst Regional Youth Council and their related activities, programs and events	Facilitation of 6 Bathurst Regional Youth Council meetings, including attendance numbers.  Undertake at least 2 youth initiatives, activities, programs and events including attendance numbers.	Manager Community Services  Manager Community Services	No Bathurst Regional Youth Council meetings held in December. Three meetings have been held YTD, with a total attendance of 35 Youth Councillors.  Youth Councillors have attended and/or undertaken 7 initiatives, activities, programmes and events YTD.  Bathurst Regional Youth Council assisted at the Kelso Community Hub Christmas Party on the 18 December 2019: 7 Youth Councillors in attendance.	
5.1 5.2 5.3 5.4 6.3 6.4 6.7	Provision of high quality child care facilities to cater for children aged 0-12 years in the Bathurst Community	Update policies and procedures to ensure alignment with: 1. Education and Care Services National Quality Standards. 2. Education and Care Services National Regulations and Law 3. The Early Years Learning Framework	25% of policies reviewed.  Develop combined Quality Improvement Plan (QIP) for Council's combined Long Day Care service.  7 National Quality areas to be reviewed.	Manager Community Services  Manager Community Services  Manager Community Services	No policy updates for the month of December 2% of Policies reviewed year to date.  No policy update occurred in December for Children's Services.  Year to date the seven quality areas have been reviewed. Consultation to commence on Scallywags Quality Improvement Plan setting goals for 2020.	
	The provision of Council's Children Services, setting a benchmark for education and care in the Bathurst LGA	Ongoing review of service delivery for future growth of occupancy rates of all services.	Facilitate 1 survey for Family Day Care (FDC) for review of service delivery.  Facilitate 1 survey for Long Day Care (LDC) for review of service delivery  Provide 2 Children's Services update reports to Council	Manager Community Services  Manager Community Services  Manager Community Services	A survey developed and distributed to Family Day Care Educators mid-December to be closed early February 2020. The survey developed by consultancy group working on a review of the Family Day Care Service.  No surveys completed for Scallywags year to date.  No reports to Council year to date.	



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status	
		Open and operate newly refurbished Long Day Care Services	>75% occupancy	Manager Community Services	Enrolments for December remained static at 86% occupancy. New families for 2020 undertook Centre tours. Occupancy towards the end of December dropped in the Preschool Room due to children ending the year after undertaking School Transition Programs with local schools.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>	
		Build profile of Family Day Care (FDC) Scheme in the Bathurst Community	Facilitate 2 marketing mechanisms	Manager Community Services	During the month of December, Facebook was again used to promote aspects of service delivery for Family Day Care. Year to date one marketing strategy has been utilised for Family Day Care.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>	
	Promotion of Children's Services.	Communicate and engage with the community and stakeholders.	Undertake 3 promotional initiatives.	Manager Community Services	Year-to-date two (2) promotional initiative were used, through the social media platform Facebook and Storypark. Scallywags held a meeting with Promo Ads during December seeking quotes for promotional products including hats, bags and polos for Scallywags.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>	
			2% growth on 2018/2019 in followers on Council's Children's Services Social media platform – (Facebook)	Manager Community Services	Long Day Care end of year events and recognition of a Family Day Care Educators 25 years of service were promoted through Facebook, during December. There has been a 10% growth of followers of page year to date.		
	Connect and collaborate with Children's Services networks locally and regionally to ensure service provision reflects strengths and needs of the sector.		Participate in existing services and networks relevant to Council's Children's Services	Review and update Council's Children's Services website	Manager Community Services	In December updates were made to Children's Services Website specifically looking at the content of the Family Day Care page and Prospective Educator recruitment.	
				Attendance/participation at 2 relevant forums	Manager Community Services	Year to date two (2) networking forums have been attended. No networking activity occurred in December for Long Day Care of Family Day Care.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

**Bathurst Library**

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.3	Develop a strategic approach to planning the next-practice library	Draft Strategic Plan reported to Council	Report to Council by August 2019	Manager Library Services	Draft Strategic Plan on Public Exhibition in September. Strategic Plan adopted at Council October meeting. Library Strategic Plan document completed.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Strategic Plan adopted by Council	Strategic Plan adopted by Council by September 2019	Manager Library Services	Draft Strategic Plan on Public Exhibition in September. Strategic Plan adopted at Council October meeting. Library Strategic Plan document completed.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Strategic Plan Implemented	September 2019 and ongoing	Manager Library Services	Implementation ongoing via Delivery and Operating Plan, reported on monthly.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5.3	Maintain and improve community participation in the Library Services	Maintain and improve membership base	Membership is 25% or more of total population	Manager Library Services	December 2019 membership is 12,209 = 28% of Bathurst population (excludes non-2795 members). December 2019 membership for Reciprocal/Temporary (non-2795 postcode) is 804. Total active membership for Dec 2019 is 13,013= 30% of Bathurst population.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Maintain and improve visitations	Yearly visitations are 140,000 or more	Manager Library Services	11,096 people visited the library during December 2019 (YTD 72,961).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Maintain and improve program and event delivery	Deliver 20 or more programs / events per month	Manager Library Services	11 events were held during December 2019 (YTD 157).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Maintain and improve attendance at programs and events	650 attendees or more to programs / events per month	Manager Library Services	310 people attended library programs during December 2019 (YTD 5,157).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
5.3	Maintain and improve access to information and life-long learning	Maintain and increase circulation of all library material	Loans exceed 20,000 per month	Manager Library Services	21,106 items were borrowed during December 2019 (YTD 129,799).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Improve online information	Launch an online portal for kids and young adults on the library website	Manager Library Services	Research and trial of online databases undertaken. Project to be undertaken by new Programs Team Leader.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Improve adult digital literacy skills	Provide at least 20 tech sessions for adults	Manager Library Services	During December 2019 six (6) participants attended three (3) Tech Help morning sessions (YTD 95 participants at 32 sessions).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.1	Communicate and engage with the community	Honour Wiradjuri History	Curate a Wiradjuri research collection	Manager Library Services	Research in progress.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Growth in followers on the library social media platforms	More than 2,100 Facebook likes and more than 875 Twitter followers	Manager Library Services	Facebook: 2,311 as at December 2019. Twitter: 911 as at December 2019.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.2	Maintain and create partnerships with local organisations and neighbouring councils	Further the partnership with the Kelso Community Hub	Deliver at least 2 activities	Manager Library Services	Activity 1: Planning Ahead session held on Thursday 25 July 2019 with 7 people in attendance.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>


**Bathurst Regional Art Gallery**





Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.3	Provide a focus on the visual arts for the community by providing education and public programs that challenge thinking and stimulate creativity and promote cultural vitality in the region through the development and care of the permanent collection, temporary exhibitions and research facilities.	Develop community access and inclusion to the Gallery's exhibition program through the development education, outreach and public programs.	Staging of 6 education / public programs in conjunction with BRAG exhibitions	Art Gallery Director	<ol style="list-style-type: none"> <li>1. Starstruck/Solness (July) Ed Programs: 4 Public Programs: 6 Total: 10</li> <li>2. Rococolonial (Aug/Sept) Ed Programs: 11 Public Programs: 11 Total: 22</li> <li>3. Threads through Art/Lyons/Dunn (Oct) Ed Programs: 5 Public Programs: 7 Total: 12</li> <li>4. Threads Through Art (Nov) Ed Programs: 4 Public Programs: 10 Total: 14</li> <li>5. VOID / HOME/ Backyard Billa (DEC) Ed Programs: 2 Public Programs: 10 Total: 12</li> </ol>	
			At least 1,200 students from school and 15 community groups or organisations accessing BRAG education / outreach / public programs including the Art in a Suitcase program.	Art Gallery Director	<ol style="list-style-type: none"> <li>1. Starstruck/Solness (July) Ed Program participation: 43 Public Program participation: 177 Community Groups: 12</li> <li>2. Rococolonial @ BRAG (Aug/Sept) Ed Program participation: 113 Public Program participation: 695 Community Groups: 18</li> <li>3. Threads Through Art (Oct) Ed Program participation: 81 Public Program participation: 385 Community Groups: 12</li> <li>4. Threads Through Art (Nov) Ed Program participation: 32 Public Program participation: 138</li> </ol>	



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
					Community Groups: 8 5. VOID / HOME (Dec) Ed Program participation: 244 Public Program participation: 347 Community Groups: 6  Art in a Suitcase: December no activity	
		Provide opportunities for the professional development of regionally based artists through exhibition.	Staging of 2 local artist projects with at least 3,250 attendees.	Art Gallery Director	1. Bathurst Art Fair: 1,722 (163 local artists participated) 2. Heather Dunn: Palette of Place (Oct): 2,483 attended 3. Heather Dunn: Palette of Place: 2,850 attended	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
			Production of 2 exhibition catalogues.	Art Gallery Director	1. Threads Through Art: Australian Tapestries 2. Carmie Lyons: A Physical Response 3. Heather Dunn: Palette of Place	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Develop community access to and understanding of contemporary indigenous art through exhibition and tour development.	Staging of 2 exhibitions of contemporary indigenous art including the development of 1 touring exhibition.	Art Gallery Director	1. VOID – Curated by Emily McDaniel 2. HOME: GUNHIGAL NGUAMBANG WIRADYURI IMAYINY (Plains Country Wiradyuri People)  TOURING: 1. VOID – TOURING to 8 venues in 2020/2021 2. Rococolonial: TOURING to Lismore Feb 2020.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Develop community access to the permanent collection through exhibition, research, loans and	Staging of 2 permanent collection exhibitions.	Art Gallery Director	1. Jonathan Jones: From the Collection (DEC)	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>




Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status	
		touring exhibitions on an as needs basis.	Improve database access through updating fields (20% p.a.) ready for transferring information to KEmU by 2022.	Art Gallery Director	December: Activity continuing. As at December 2019: 15%		
			At least 5 works loaned to other galleries, and visitation of more than 2,500 per venue.	Art Gallery Director	Virginia Cuppaidge Dusk on Grand St 1989: NRG 11 May – 21 July Total Visitation: 17,287  Margaret Olley St Pauls Terrace: QAGOMA 15 June – 20 October 2019 Visitation @ 31 August: 231,036 (2,962 per day)  Penrith Regional Gallery, Gifting (7 Sept – 17 Nov) Fred Williams: Bachus Marsh Fred Williams, Red & Blue Landscape William Robinson, Morning Light Darlington Range Total visitation: 18,905  Orange Regional Art Gallery: Ros Auld: Adventures in Ceramics (28 Ros Auld, Platter II Ros Auld, Figure in Landscape December: 1,015		
		Increase community engagement on social media platforms.	Instagram followers to 1,200	Art Gallery Director	Insta followers @ 31 July: 1,248  Insta followers @ 31 August: 1,308  Insta followers @ 30 September: 1,361  Insta followers @ 31 October 1,421  Insta followers @ 26 November: 1,533  Insta followers @ 31 December: 1,579		

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
5.2	Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and	Develop community understanding of the achievements of the Hill End Artists in Residency Program through exhibition and international participation.	Engagement with online booking platforms by 5% of total bookings per event.	Art Gallery Director	<p>Online booking engagement @ 31 July: Deborah Kelly workshop: 50% bookings via Eventbrite</p> <p>Online booking engagement @ 31 August: Deborah Kelly workshop: 44.4% bookings via Eventbrite</p> <p>Online booking engagement @ 30 September: NAVA 'Valuing Your Work' workshop: 24 bookings - 100% bookings via Eventbrite</p> <p>Online booking engagement @ 31 October: Zimmi Forrest Workshop - 100% bookings via Facebook</p> <p>Online booking engagement @ 31 October: Zimmi Forrest Workshop - 100% bookings via Facebook</p> <p>Online booking engagement @ 26 November: Luke Sciberras BRAGS Brunch (3% booked via Eventbrite)</p> <p>Online booking engagement: VOID Education Symposium bookings (Eventbrite):                      Online Bookings 1-31 December 2019: 4                      Offline Bookings 1-31 December 2019: 1                      Percent online: 80%                      Page Views of event: 53                      Conversion rate: 7.5%</p>	
			Staging of 3 Hill End Artists in Residency exhibitions with at least 3,250 attendees.	Art Gallery Director	<ol style="list-style-type: none"> <li>Peter Sainess: Lamplight Total Visitation: 4,337</li> <li>Heather Dunn: Palette of Place October Visitation (to 25 Nov): 1,346</li> <li>Carrie Lyons: A Physical Response November Visitation (to 25 Nov): 1,346</li> <li>December: no activity</li> </ol>	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
	events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture.	Broaden access and inclusion to the Gallery's exhibition program through the development of a program of off-site and/or satellite programs.	Increase international exposure. Increase in international applications by 5%.	Art Gallery Director	<p>July: Res Artist Hill End AIR page updated</p> <p>September: AGD met with French Cultural Attache to discuss FAR 2020</p> <p>November: 114 HE AIR applications (33% increase on 2018 applications)</p> <p>International Applications: 5 (20% increase on 2018)</p> <p>December: Laura Clauzel announced as 2020 FAR artist.</p>	
			Development of 2 off-site programs / events.	Art Gallery Director	<ol style="list-style-type: none"> <li>July: Ways of Seeing projection (Winter Festival) partner project with BRC Events and ESEM</li> <li>August: RocoColonial @ Abercrombie</li> <li>September: RocoColonial @ Abercrombie</li> <li>November: BRAG sponsored artist for Cements19: Amala Groom</li> <li>December: no activity</li> </ol>	
			At least 1,000 participants per program / event.	Art Gallery Director	<p>July: Ways of Seeing launch: 50 in attendance</p> <p>Ways of Seeing reach: c. 2,500</p> <p>August: RocoColonial @ Abercrombie visitation: 1,515</p> <p>September: RocoColonial @ Abercrombie visitation: 1,825</p> <p>November: Cements19: 2,500</p>	
			Develop 2 new partnerships in the region to promote contemporary visual art.	Art Gallery Director	<ol style="list-style-type: none"> <li>July: BRC Events Team / ESEM collaboration</li> <li>August/September: Abercrombie House RocoColonial partnership developed (satellite BRAG exhibition)</li> <li>November: Cements19: BRAG sponsored Wiradjuri artist Amala Groom to present work</li> </ol>	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Implement relevant activities within the Public Art Policy as resources permit	Develop Terms of Reference for Public Art Policy Advisory Panels (Review and Technical)	Art Gallery Director	December: in development	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
			Develop a Public Art Policy Asset Register	Art Gallery Director	December: in development	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

## Bathurst Memorial Entertainment Centre



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 1.1 1.2 5.3 6.2	Implement a strategic approach to planning the next-practice Performing Arts Centre	Consultant to develop framework, provide timeline, and produce interim solution	Timeline & interim solution provided by April 2020.  Framework provided by June 2020.	Manager BMEC  Manager BMEC	A triumvirate of consultants, Virginia Ross, Craig Gamble and Rob Gebert have been appointed to deliver the second stage of the NPPAF, a framework of required facilities. The consultants made their initial visit to Bathurst on 22, 23 & 24 October 2019.  Consultants to return in February and March 2020.	
5.2 5.3	Maintain and improve community participation in BMEC services and activities	Maintain and improve average number of tickets purchased per Member  Maintain and improve venue attendance	Average of at least 5 tickets per Member  Attendances exceed 55,000	Manager BMEC  Manager BMEC	The BMEC Annual Season is a calendar year program. The BMEC 2020 Annual Season went on sale to members mid-November 2019. Member tickets sold for the BMEC Annual Season 2020 : 1262 Current Members 121 AVG Tickets Purchased By Member: 10.4  7,230 people attended BMEC in December 2019 compared to 6960 in December 2018. December activity included 5 Dance Concerts and 4 school presentations/performances. To date in the 2019/20 financial year 39,551 people have attended BMEC compared to 35,505 at this point in 2018/19.	
		Maintain and improve program and event delivery	Deliver approximately 17 Season and other events, 9 associated workshops and a Local Stages Program including LEAP program, local writers and other performing arts development	Manager BMEC	The BMEC Annual Season is a calendar year program. Within the 2019 Annual Season there are 18 productions programmed with five associated workshops. Additional workshops are offered within the Local Stages program in 2020 Season there will be 17 productions programmed and one installation. In the 2019/2020 financial year 9 Season events have been presented to date with 4	



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
					workshops and extensive community engagement. In December Local Stages partnered with Q Theatre (The Joan Sutherland Theatre) and Lingua Franca to present play readings of new work developed through the Routes Project. Due to fires in Mountains on 20 & 21 December the Bathurst readings could not go ahead and may be re-scheduled for 2020 depending on availability of creative team. The Penrith readings held on 14 December were a success.	
		Maintain and improve attendance at programs and events	5,200 attendees or more to Season shows and 5,600 at associated and Local Stages projects per year	Manager BMEC	In the financial year to date 3,387 people have attended Season shows. This figure indicates that attendances are on track to meet the financial year target. No Season shows were presented in December 2019. In the financial year to date 1,647 people have attended associated and Local Stages projects. This figure does not include LEAP performances which are still being collated with a number occurring over the next month. The figures will be boosted by Writers' and Readers' and Catapult festival attendances before the end of the financial year.	
1.1 1.2 5.3	Communicate and engage with the community	Growth in community engagement	At least one intrinsic impact study per year.  2% growth in social media followers over 2018/2019	Manager BMEC  Manager BMEC	The intrinsic impact study for 2019 has been undertaken in association with Waife Brown marketing consultants and performing arts centres nationally. Dashboard access and results are available on request. 263 patrons responded to the survey.  BMEC currently has: <ul style="list-style-type: none"> <li>• 3,374 Facebook followers BMEC</li> <li>• 517 Twitter followers</li> <li>• 846 Instagram followers</li> </ul> There has been a 15% growth from 1 July 2019. This does not include ISOs (see below), Catapult Festival or Central West Short Play Festival followers.	



Bathurst 2040 Objective reference		Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
						Inland Sea of Sound facebook likes have increased by 22.4% since 1 July 2019. Inland Sea of Sound Instagram followers have increased by 40.1% over the same period.	



## Museums

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	An increase in total visitor numbers to the Bathurst Regional Council managed museums of 8% over 4 years	An increase on 2018/19 total visitor numbers to: <ul style="list-style-type: none"> <li>Australian Fossil and Mineral Museum</li> <li>National Motor Racing Museum</li> <li>Chifley Home and Education Centre</li> <li>Bathurst Rail Museum</li> </ul>	Total 4% increase in visitor numbers	Manager Museums	In December 2019 the following total visitor numbers included: <b>Australian Fossil and Mineral Museum</b> 1304 which is a 30% decrease on December 2017 visitor numbers of 1876. <b>National Motor Racing Museum</b> 2088 which is a 6% increase on December 2017 visitor numbers of 1979. <b>Chifley Home and Education Centre</b> 34 which is a 70% increase on December 2017 visitor numbers of 20.  Total number of visitors across the Museums in December 2019 was 3927 which is a 1% increase on December 2017 numbers of 3875. Year to date (YTD) total visitors to Council Museums is 32,652 which is a 4% increase from 31,3563 YTD 2017.	
2.6 1.1 1.2 1.3 6.6	An increase in the total educational/schools engagement with the Bathurst Regional Council managed museums of 8% over 4 years	An increase on 2018/19 total education/ schools engagement at: <ul style="list-style-type: none"> <li>Australian Fossil and Mineral Museum</li> <li>National Motor Racing Museum</li> <li>Chifley Home and Education Centre</li> <li>Bathurst Rail Museum</li> </ul>	Total 4% increase in education/ schools engagement	Manager Museums	In December 2019 the following education/schools engagement included: <b>Australian Fossil and Mineral Museum</b> 190 visitors which is a 52% increase on December 2017 visitor numbers from 125 . <b>National Motor Racing Museum</b> 89 education/school visits which is a 53 % increase on December 2017 visitor numbers from 58. <b>Chifley Home and Education Centre</b> 0 education/school visits which is the same as December 2017 visitor numbers of 0. The number of education/school engagement across the Museums in December 2019 was 279 which is 52% increase on December 2017 numbers from 183. Year to date (YTD) total education/school visitors to Council Museums was 3790 which is a 37% increase from 2761 YTD 2017.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6 1.1 1.2 1.3 6.6	The provision of a range of public programs, exhibitions and community events at the Bathurst Regional Council managed museums	Undertake exhibitions, public programs and community events across the Bathurst Regional Council managed museums	Minimum six exhibitions, five public programs and two community events		In December 2019 the following has occurred: <b>Australian Fossil and Mineral Museum</b> <ul style="list-style-type: none"> <li>The Albert Chapman Collection: remarkable minerals from the Australian Museum.</li> </ul> <b>National Motor Racing Museum</b> <ul style="list-style-type: none"> <li>Exhibition: The "under the Tree: Peter Williamson and 40 years of Racecam" – ongoing until January 2020.</li> <li>Loan vehicles: 2012 Audi R8 GT3, 2002 Holden Monaro and 2013 Mercedes SLS GT3.</li> </ul> <b>Chifley Home and Education Centre</b> <ul style="list-style-type: none"> <li>Exhibition: Chifley Album</li> <li>Gathering Thread – Digital exhibition. Reflections on objects from the Chifley Home in partnership with Charles Sturt University.</li> </ul> <b>Bathurst Rail Museum</b> <ul style="list-style-type: none"> <li>Exhibition: The second All Aboard Art project was installed and opened on 28 October 2019. Schools involved were South Bathurst, West Bathurst, St Philomena's, Cathedral, Mandurama and Rockley.</li> </ul> Year to date (YTD) the following exhibitions, public programs and community events were held across the Museums: <ul style="list-style-type: none"> <li>(4) Exhibitions</li> <li>(3) Community Event</li> <li>(2) Public program</li> </ul>	
2.6 1.1 1.2 1.3 6.6	An overall increase in revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	An increase on 2018/19 total revenue generated from museum retail outlets and venue hire across the Bathurst Regional Council managed museums	Total 4% increase in retail and venue hire revenue	Manager Museums	In December 2019 the following retail and venue hire gross revenue was achieved: <b>Australian Fossil and Mineral Museum</b> \$9,670 which is a 13% increase on December 2017 income from \$8,583. <b>National Motor Racing Museum</b>	


Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
					<p>\$24,072 which is a 16% increase on December 2017 income of \$20,735.</p> <p><b>Chifley Home and Education Centre</b></p> <p>\$122 which is an 838% increase on December 2017 income of \$13.00.</p> <p>Total retail and venue hire gross income across the Museums in December 2019 was \$33,864 which is a 15% increase on December 2017 income of \$29,331.</p> <p>Year to date (YTD) total gross revenue for Council Museums was \$231,673 which is a 6% increase from \$218,328 YTD 2017.</p>	
2.6 1.1 1.2 1.3 6.6	Bathurst Rail Museum	Complete construction and begin operations of the Bathurst Rail Museum	Complete construction and begin operations of the Bathurst Rail Museum, December 2019	Manager Museums	<p>In December 2019 the following occurred:</p> <ul style="list-style-type: none"> <li>Interior content installation by Freeman Ryan Design team completed.</li> <li>Construction works ongoing on exterior parts of the project.</li> <li>Front of House staff advertised.</li> </ul>	
1.1 1.2 1.3 6.6	Central Tablelands Collection Facility	Commence and complete design stage of facility including input from a range of stakeholders	Design completed May 2020	Manager Museums	<p>In December 2019 the following occurred:</p> <ul style="list-style-type: none"> <li>Expressions of Interest received for the Design and Construction of the Central Tablelands Collections Facility and recommendations accepted at Council meeting held on 20 November 2019.</li> <li>Three companies invited to submit Tender for Design and Construct for CTCF (closing 11 February 2020).</li> <li>Commence planning for pack up and relocation of BRC collections.</li> </ul>	

Tourism

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.1 6.1	Grow the number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services	Experience packages and new product developed	Manager BVIC	Promotion of new Bathurst Railway Station - Mayfield Garden Tour (Bathurst Tours).  New sector – health and beauty – added to partnership program with addition of new partner Neonails & Australian Massage & Beauty Institute.  New Small villages campaign ongoing, including social media campaign and promotion of key products.	
		Grow Regional Tourism Partnership program	Number of tourism partners increased by 10%	Manager BVIC	132 Tourism Partners reviewed to end December 2019,  YTD 3.1% increase	
2.6	Provide visitors and prospective visitors to the area with quality information and services.	Increase stakeholder advertising in Destination Planner	Advertising revenue increased 20%	Manager BVIC	32.1% increase in revenue and 35.3% increase in total number of all ad types in 2019.	
		Increased optimisation of tourism website	SEO rating increases from 83-88%	Manager BVIC	All recommendations of SEO audit were implemented by Tourism Manager. Subsequent review by Wisdom commissioned.  Website continues to increase in users and pageviews  New 'Bathurst region corporate' (industry site) wireframe completed  No SEO review in December. 83% YTD.	
		Develop new engaging content for Bathurst Step Beyond App	2 new tour products added	Manager BVIC	Script writing ongoing for new Hill End tour.  Preliminary discussion regarding additional tour(s) to provide interpretation for the new Mount Panorama boardwalk. Interpretation concept meeting held 5 December.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Increase online booking capability	Increase of 20% bookings through online portal	Manager BVIC	App has had 4,681 uses YTD.  \$1400 bookings in December 2019 through Bookeasy. Figure impacted negatively by significant decrease in Chifley Dam Cabin Bookings.  YTD increase of 5% in total overall bookings including events/tours. 0.7% decrease in overall YTD revenue.  During 2019/2020 the region has experienced the effects of national fires and drought that may impact upon the delivery of this performance measure.	
		Develop annual Destination Planner	2020 Destination Planner published	Manager BVIC	'Yes Press' appointed to print 2020 Planner following RFQ process.  Graphic design and all content completed	
		Develop new Bathurst Region Villages Guidebook	Village committees engaged; guidebook published	Manager BVIC	Project delayed due to priority completion of 2020 Destination Planner. To be completed 1 <sup>st</sup> qtr of 2020.	
		Create focused local range of retail products at BVIC	Retail sales at BVIC increase by 10% over previous year	Manager BVIC	December retail of \$10,241 was 16.6% ahead of 2018 period result.  \$440 of YTD sales from 'The Cotswolds Store' launched in October.	
2.6	Effectively promote and market the Bathurst Region as a key destination	Implement 2019-2021 marketing plan	75% of Plan outcomes achieved	Manager BVIC	29 of 34 action items in plan either completed, commenced or ongoing as at December 2019. YTD 85.3% outcomes achieved.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		Implement online content strategy	Destination website page views increase 15%	Manager BVIC	14,597 pageviews in December 2019, YTD increase of 64.83%	
			Total social media following increase 20%	Destination website page views increase 15%	Total of 14,047 followers across all platforms. 15% increase YTD.	
		Develop Bathurst region conferencing guide and planner	Planner published	Manager BVIC	Bathurst confirmed to attend AIME February 2020. Conferencing itineraries developed and appointment schedule completed. Bathurst Destination Planner in final draft.	
2.6	Increase total number of visitors and overnight stays in the Bathurst region	Promote Bathurst region to niche and specialist markets as identified in Destination Management Plan and Brand strategy	Overnight visitors increase by 8%	Manager BVIC	Promotions during December included: <ul style="list-style-type: none"> <li>Villages Marketing and PR Campaign execution</li> <li>Promotion of Rail Museum, .SoS, BHTT</li> <li>Visit of journalist Sudeshna Ghosh, Jetstar Magazine, 27-29 December.</li> </ul> Bathurst LGA profile report issued in August (most recent) by Tourism Research Australia shows; <ul style="list-style-type: none"> <li>5.9% rise in total visitors 2017-2018</li> </ul> During 2019/2020 the region has experienced the effects of national fires and drought that may impact upon the delivery of this performance measure.	
			Average length of stay increases by 10%	Manager BVIC	Bathurst LGA profile report issued in August (most recent) by Tourism Research Australia shows; <ul style="list-style-type: none"> <li>26.5% increase in total visitor nights 2017-2018</li> </ul>	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
	Promote BVIC as essential step off point for Bathurst region.	Annual visitation to BVIC increases 5%	Manager BVIC	3,590 visitors to BVIC in December 2019. YTD 2.3% decrease in visitation. Visitor numbers affected in December by bushfire situation in NSW.  During 2019/2020 the region has experienced the effects of national fires and drought that may impact upon the delivery of this performance measure.		

## Destination Management

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.6	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development	Develop new Bathurst region Destination Management Plan Implement 3 Year Marketing Plan	DMP adopted by Council  75% of Plan outcomes achieved	Manager BVIC	Destination Management Plan was adopted by Council at December meeting.  29 of 34 action items in plan either completed, commenced or ongoing as at 31 December 2019 (85.3%).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2.6	Support the Tourism Reference Group, which consists of a cross section of the industry	Improved collaboration between industry groups and Council.	4 meetings held annually  >75% attendance at Tourism Reference Group	Manager BVIC	Meeting held 3 December 2019 at BVIC with 100% attendance. Two meetings held YTD.  5 responses to EOI for new membership. New group not constituted as at 31 December 2019. Statistics sent on monthly basis to TRG via online portal.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2.6	Connect with industry	Commence monthly industry eDM  Host minimum of 4 industry gatherings	Minimum of 12 eDMs issued.  Minimum of 4 events held.	Manager BVIC	Industry eDM sent 19 December & an industry alert sent 31 December. Total of four (4) industry eDMs YTD. Average open rate 45%.  No industry events held in December.  2 industry gatherings held YTD.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2.6	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Report produced	Manager BVIC	WRI commissioned to undertake LGA specific research. Increased response rate in December. Visiting Friends and Relatives survey promoted in December. Working with specialist agency on developing brand health tracking metrics	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>



# Environmental, Planning & Building Services



Council will manage growth and development in alignment with Council's and the NSW Government's planning instruments and controls, and continue forward planning through reviews of the Housing Strategy, Open Space Strategy and Transport and Parking Strategy. Adoption of a new Economic Development Strategy will identify opportunities for continued growth, mindful of Council's obligations to environmental stewardship, heritage conservation and good urban design.

## Environmental

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 5.2 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 by continuing to provide community programs relating to responsible pet ownership	Complete Responsible Pet Ownership community programs  Maintain and enhance areas for off-leash recreation for dogs	Two Community desexing programs conducted  Pet Education event held  Educational radio interviews conducted weekly  Educational social media posts conducted monthly  Maintain Kefford Street Off Leash areas fortnightly	Team Leader Regulatory Services	The first desexing program commenced on 18 November 2019 with 110 dogs and cats desexed. Arrangements are underway for the pet education event, tentatively scheduled for April 2020.  Educational radio interviews held weekly with Senior Ranger.  Seven educational posts uploaded in December 2019 including two Feel good Friday (Average reach 13,857 average clicks 2593, average engagement 289).  Fortnightly maintenance undertaken during December. The solar LED light was also replaced as the original lamp (which was 10 years old) had failed.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.4 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 and Impounding Act 1993 by promptly responding to customer requests and implementing enforcement action for breaches	Investigate animal related complaints, including matters reported after hours  Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards  100% response to customer requests reported out of hours	Team Leader Regulatory Services	98.87% of customer requests responded to within the service standard between 1 July 2019 and 31 December 2019.  100% of customer requests responded to out of hours between 1 July 2019 and 31 December 2019.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4	Meet Council's responsibilities under the Prevention of Cruelty to Animals Act 1979 and the Impounding Act 1993 in the operation of the Small and Large Animal Impounding Facilities	Operate Small Animal Pound at Vale Road site	Implement electronic impounding register by December 2019 Implement social media program to promote rehoming of impounded dogs and cats Increase the % of impounded dogs returned to owner or sold or released to welfare organisation Increase the % of impounded cats returned to owner or sold or released to welfare organisation	Manager Environment	Discussions ongoing with IT regarding an electronic impounding register. No solution provided to date. Two adoption posts uploaded in December 2019, with an average reach of 27,900, clicks of 6,450 and engagement of 540. Monitoring ongoing	
		New Small Animal Impounding Facility designed and construction commenced Large Animal Impounding Facility relocated to Hampden Park Road site	Design 100% complete by December 2019 Construction 50% completed by 1 April 2020		Grant applications submitted to both Commonwealth and State government to provide funding assistance to the proposed facility. The architect is continuing works to finalise the design. This additional funding will be needed for budget to meet design standards.	
6.4 4.4 5.2 5.4	Meet Council's responsibilities under the Road Rules 2014 and Fines Act 1996	Monitor and enforce parking regulations on public roads Implement a community education program regarding the Australian Road Rules	Daily monitoring undertaken Educational social media posts conducted monthly	Team Leader Regulatory Services	Daily monitoring undertaken. One educational post uploaded in December 2019 relating to parking in school zones. YTD monthly updates have been provided as a minimum.	
		Monitor and enforce parking regulations in off street car parks in accordance with contractual obligations	100% compliance with contractual obligations	Team Leader Regulatory Services	Car parks regularly monitored in accordance with contractual requirements.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
3.1 3.2 3.3 3.4 6.4 1.4	Meet Council's responsibilities under the Protection of the Environment Operations Act	Investigate customer requests and pollution incidents  Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards	Manager Environment	98.97% of customer requests responded to within the service standard during 1 July 2019 and 31 December 2019.  Regulatory actions initiated as and when required in accordance with Council's Enforcement Policy. Five PINs issued for POEO Act offences between 1 July 2019 and 31 December 2019.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3.3 3.5 6.1	Continue to improve the community's awareness and capacity regarding environmental sustainability	Undertake educational programs to enhance community knowledge  Communicate sustainability messages via a range of on-line and traditional media sources Conduct sustainability education programs	Monthly posts on the @sustainablebathurst Facebook page  Weekly posts on the @sustainablebathurst Facebook page	Manager Environment	@sustainablebathurst page had a reach of 6519, post engagement of 2091, and the top post was "what a gold medal effort" regarding volunteers replanting riparian vegetation at the Macquarie River. Likes at end of September 2019 was 1090.  Planning underway for the 2020 SLE with the venue confirmed and liaison with the Bathurst Lions Club underway. Liaison with potential key note speakers is ongoing  Environmentals program was delivered in October and November 2019 with a focus on Water conservation and catchments. Positive feedback has been received regarding the presentations.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3.1 3.2 6.4	Implement Council's Onsite Sewage Management Strategy and meet Council's obligations under the Local Government Act 1993	Conduct inspections and issue approvals for existing onsite sewage management systems without approvals or requiring renewal	Increase the number of onsite sewage management systems with a current approval to operate	Manager Environment	192 approvals to operate were issued between 1 July 2019 and 31 December 2019. This is compared with a total of 198 approvals to operate issued in 2108/19. Liaison with the community is ongoing. An article appeared in Council's community newsletter in October 2019 encouraging residents to ensure their system had an approval to operate and was regularly maintained.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3.1 3.4 3.5 1.4	Meet Council's obligations under the Local Government Act 1993 and community expectations to manage.	Implement the Urban Waterways Management Plan Implement the Biodiversity Management Plan	Implement a priority project identified in the Urban Waterways Management Plan.	Manager Environment	Project planning underway for a priority project from the Urban Waterways Management Plan.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
	restore, enhance and conserve the natural environment	Implement the Pest Bird Management Plan Implement the Roadside Vegetation Management Plan	Implement a priority project identified in the Biodiversity Management Plan. Implement a priority project identified in the Pest Bird Management Plan Implement a priority project in the Roadside Vegetation Management Plan		The project identified at the Brick Pitt wetlands has been put on hold until assessments can be conducted to determine if an Aboriginal Cultural Heritage Report is required.  Pigeon surveys undertaken in July 2019. Control activities ongoing, but were delayed in late 2019 as the contractor was not available. Project planning underway for a priority project from the Roadside Vegetation Management Plan. A grant application was submitted in December 2019 for a project on parts of Duramana Road and the Bridle Track.	
3.5 3.3 6.6	Implement energy efficiency and renewable energy projects at Council facilities	Identify and prioritise energy efficiency projects at Council facilities  Identify and prioritise renewable energy projects at Council facilities	Implement an energy efficiency upgrade at a Council facility  Implement a renewable energy project through the Revolving Energy fund	Manager Environment	The installation of a 100kWh solar array at the Bathurst Manning Aquatic Centre was completed on 11 July 2019 and is fully operational. Since the installation was completed 16.0% of electricity use has been supplied by the solar array.  The installation of a 25.7kW solar system at the National Motor Racing Museum was completed in late November 2019. To date the system has produced 70% of the site's electricity requirements and fed more than 670kWh to the grid.	
3.1 3.4 6.4 1.4 4.6	Meet Council's obligations under the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and Water Management Act 2000  Meet Council's obligations under SEPP55 and related planning policies	Ensure the assessment of development applications meets all of the requirements of the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and other relevant planning policies  Ensure that Council activities are compliant with the requirements of the Biodiversity Conservation Act 2016  Ensure the assessment of development applications meets all of the requirements of	Number of development applications assessed and professional advice provided.  Council policies and plans are reviewed and updated where required to ensure consistency with current legislation  Assess vegetation removal applications in urban zones in accordance with the vegetation SEPP in Council's DCP.	Manager Environment	Council has now adopted changes to its Development Control Plan (DCP) which provide protection to native vegetation through the Vegetation SEPP.  Environmental Staff were assigned 6 DAs for assessment in December 2019 and provided specialist advice on a range of current and proposed development matters.  Liaison with other departments is ongoing to ensure that activities are compliant with relevant legislation. Training with rural works crews was completed in September 2019.	



Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
		SEPP55 and Council's Contaminated Land Policy	Professional advice provided including pre-DA advice on contaminated land matters		<p>Environmental Staff have continued investigations into alleged illegal clearing of vegetation and managed applications for tree removal and roadside grazing permits.</p> <p>Environmental Staff provided specialist advice and updated Council's land use information system to ensure ongoing compliance with the Contaminated Land Policy during the reporting period.</p>	
2.3 3.3 5.2	Contribute to the development of Bathurst as a Smart City	<p>Identify the optimum efficiency LED luminaires for the street lighting upgrade</p> <p>Identify the optimum technology for smart controls to be incorporated into LED street lighting upgrade</p> <p>Establish the Bathurst Region as an EV charging destination</p>	<p>Complete upgrade of all standard P3, P4 and P5 street lights to LED luminaires</p> <p>Complete upgrade of all V category lights to LED luminaires</p> <p>Identify and install universal EV charge stations at two rural villages</p>	Manager Environment	<p>The bulk lamp replacement for P &amp; V category lighting commenced in late November 2019 with luminaires on some residential streets in Raglan and Kelso replaced. Approximately 500 luminaires were replaced in November and December 2019. The project will take approximately four months to complete.</p> <p>List of luminaires to be quarantined from BLR until Zhaga enabled luminaires are available was provided to Essential Energy in September 2019. A total of 210 luminaires will be quarantined until Zhaga is available.</p> <p>Grant application made for placement of EV charge stations in three rural villages in mid 2019. Outcome not yet known.</p>	
3.3 3.5 6.4 3.1	Meet Council's statutory reporting obligations under the Local Government Act 1993	Monitor the operational footprint of Council's operations and report on trends identified. Measure and collate the trends in environmental condition	Collate data to allow for preparation of the State of Environment report as required by the Local Government Act 1993	Manager Environment	The Regional SOE and Bathurst SOE were presented to Council at its ordinary meeting in November 2019 and are now available on Council's website.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
6.4 5.4	Meet Council's obligations in the Food Regulation Partnership and the Food Act 2003	across the Local Government Area Conduct a program of inspections of food premises including home-based food premises and Bed & Breakfast establishments to ensure compliance with regulations	Conduct an inspection of all high and medium risk food premises by June 2020  Implement a risk based inspection program for B&B and home-based food premises Prepare and distribute educational material on food safety three times annually  95% of customer requests responded to within adopted corporate standards	Manager Environment	18 inspections of food premises and 11 inspections of temporary food premises undertaken in December 2019. 522 inspections were undertaken between 1 July 2019 and 31 December 2019.  Three improvement notice and no PINs were issued between 1 July 2019 and 31 December 2019.  B & B premises a low priority at present as many are low risk premises.  Food safety newsletter was distributed to all food businesses in October 2019 and in December 2019. The December 2019 edition included a food safety calendar.  100% of customer requests responded to within the service standard between 1 July 2019 and 31 December 2019.	
6.4 5.4	Meet Council's obligations under the Public Health Act 2010 and associated regulations	Conduct a program of inspections of skin penetration premises, public swimming and spa pools and cooling towers	Conduct an inspection of all skin penetration premises  Conduct an inspection of all public swimming pools and spa pools  Implement the activities identified as Council's role in Legionella management and the inspection of cooling towers	Manager Environment	Two inspections of skin penetration premises conducted between 1 July 2019 and 31 December 2019.  All public swimming pools and spa pools in operation were inspected between 1 September 2019 and 31 December 2019.  Liaison with the owners and operators of cooling towers ongoing. Register is up to date with requests made to owners to provide certificates of compliance where they have not already been provided.	

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
			95% of customer requests responded to within adopted corporate standards		89.98% of customer requests responded to within the service standard 1 July 2019 and 31 December 2019.	



## Planning

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
1.5 2.1 3.3 4.6 5.5 6.4	Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.	Prepare draft LEP and DCP amendments.	Planning proposals referred to NSW Department of Planning & Environment for gazettal	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Moveable and Monumental Heritage LEP Amendment – Planning Proposal being prepared.</li> <li>2. Health Services LEP Amendment to the RE2 Private Recreation Zone. Adopted by Council. Gazetted.</li> <li>3. Housekeep LEP Amendment. Adopted by Council. Awaiting gazettal.</li> <li>4. Laffing Waters Master Plan LEP and DCP Amendment – design guidelines for the new R3 zone prepared. Public exhibition of Master Plan completed to inform the LEP amendment.</li> <li>5. Bathurst DCP Amendment – repeal chapter 2 and refer to the Community Participation Plan. DCP amendment adopted by Council, Community Participation Plan is in force.</li> <li>6. Heritage Conservation Area Review LEP Amendment – Planning Proposal being prepared.</li> <li>7. Eglinton (West) DCP Amendment – Reduce amount of land reserved for school purposes – on public exhibition.</li> </ol>	
1.5 2.1 3.3 4.6 5.5 6.4	Investigate relevant land use and planning issues of the Bathurst Region.	Prepare studies and plans. 1. Local Strategic Planning Statement 2. Bathurst Integrated Transport Plan.	Draft studies/plans are well underway by 30 June 2020	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Local Strategic Planning Statement – community consultation completed.</li> <li>2. Preparation of draft statement underway.</li> <li>3. Bathurst Region Open Space Strategy – final report received. To be referred to December Council meeting for public exhibition.</li> <li>4. Bathurst City Traffic Model and Traffic Options Report. Final reports completed. To be presented to Council at a working party in February 2020.</li> <li>5. Aboriginal Cultural Heritage Assessment – 2<sup>nd</sup> circuit lands. Draft final ACHA provided to Council for review.</li> <li>6. Duramana Master Plan – adopted by Council.</li> <li>7. Bathurst Town Centre Master Plan – Tenders closed 29 October. Tenders assessed. Report to be presented to December Council meeting.</li> </ol>	









Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
4.1 4.6 6.4	Review and update Council's section 7.11 plans.	Review existing or prepare new s7.11 Plans.	Draft plans considered and adopted by Council	Manager Strategic Planning	1. Stormwater drainage – draft plan being prepared.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
1.1 1.2 1.5 4.6 5.5	Implement the Bathurst Regional Heritage Strategy.	Provide a Heritage Advisory Service.	Number of site visits undertaken by the heritage advisory service.	Manager Strategic Planning	1. Site visits to date: 71	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.	Value of works generated from Council's incentive funds.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Bathurst Region Local Heritage Fund – 67 applications received. 59 projects offered funding. Projects underway.</li> <li>2. Bathurst Region Conservation and Interpretation Fund – 17 applications received. 15 projects offered funding. Projects underway.</li> <li>3. Bathurst CBD Main Street improvement program – 19 applications received. 17 projects offered funding. Projects underway.</li> <li>4. Bathurst Macquarie Medal Heritage Project/Scholarship 2018 – the Church Block Eglinton. Project underway.</li> </ol>	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Prepare and implement projects for the interpretation and display of cultural heritage and history information.	New interpretative / promotional information made available.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Interpretation sign installed at Alan Morse Park</li> <li>2. Interpretation sign designed for Centennial Park. Manufacture and Installation awaiting final designs for upgrades to the park.</li> <li>3. Interpretation sign being prepared for the Wambool Ceremonial Ground. Draft text referred to Wiradyuri Elders for consideration.</li> <li>4. Aboriginal Heritage Interpretation Strategy referred to the Wiradyuri Elders and the BLALC for consideration and ongoing discussions.</li> <li>5. Nominations for 2020 Pillars of Bathurst being called.</li> </ol>	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Prepare research/studies into the region's heritage values	Studies/plans considered and adopted by Council.  Number of local heritage items included in the Local Environmental Plan.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Bathurst Heritage Conservation Area Review – referred adopted by Council.</li> <li>2. Archaeological Assessment 128 Beninck Street – awaiting advise from engineering.</li> </ol>	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

**Development Assessment**

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status															
1.5 4.1 4.6 6.4	Ensure the assessment of development and other applications, in accordance with planning instruments, development control plans and policies, occurs within appropriate timeframes.	Process all development applications within statutory time frames set out in the Environmental Planning and Assessment Act 1979.	To be at or below the state average for determination times of development applications	Manager Development Assessment	<table border="1"> <tr> <td>NSW State Average 2015-2016</td> <td>Bathurst Regional Council <b>December 2019</b></td> <td>Bathurst Regional Council year to date average</td> </tr> <tr> <td>75</td> <td>35.65</td> <td>45.65</td> </tr> <tr> <td>Average gross days taken to determine a DA</td> <td></td> <td></td> </tr> <tr> <td>52</td> <td>29.65</td> <td>38.52</td> </tr> <tr> <td>Average nett days taken to determine a DA</td> <td></td> <td></td> </tr> </table>	NSW State Average 2015-2016	Bathurst Regional Council <b>December 2019</b>	Bathurst Regional Council year to date average	75	35.65	45.65	Average gross days taken to determine a DA			52	29.65	38.52	Average nett days taken to determine a DA			
NSW State Average 2015-2016	Bathurst Regional Council <b>December 2019</b>	Bathurst Regional Council year to date average																			
75	35.65	45.65																			
Average gross days taken to determine a DA																					
52	29.65	38.52																			
Average nett days taken to determine a DA																					
			To be at or below the state average of determination times for complying development	Manager Development Assessment	<table border="1"> <tr> <td>NSW State Average 2014-2015</td> <td>Bathurst Regional Council <b>December 2019</b></td> <td>Bathurst Regional Council year to date average</td> </tr> <tr> <td>22</td> <td>1.82</td> <td>3.31</td> </tr> <tr> <td>Average days taken to determine a CDC</td> <td></td> <td></td> </tr> </table>	NSW State Average 2014-2015	Bathurst Regional Council <b>December 2019</b>	Bathurst Regional Council year to date average	22	1.82	3.31	Average days taken to determine a CDC									
NSW State Average 2014-2015	Bathurst Regional Council <b>December 2019</b>	Bathurst Regional Council year to date average																			
22	1.82	3.31																			
Average days taken to determine a CDC																					

## Economic Development

Bathurst 2040 Objective reference	Delivery Program Actions 2018-2022	Annual Operational Plan 2019/2020	Performance Measure	Responsible Officer	Action Year to Date	Status
2.1 2.2 2.3 2.4 2.6 4.1 4.5 5.5 6.3	Implementation of the Economic Development Strategy 2018-2022 and associated actions.	Nurture economic infrastructure development by supporting the development of the aerodrome, industrial precincts and telecommunications.	Seek funding for economic infrastructure projects.	Manager Economic Development	\$4.9M GLE/Drought Stimulus Package application successful for expansion of Keiso Industrial Estate  Airport application for Growing Local Economies/Drought Stimulus Fund still under assessment – additional information supplied  Submission for Round 5 of the Federal Mobile Black Spots Program (MBSP)	
		Market-leading promotional campaigns and events through continued participation in Evocities, destination marketing, and maintenance of promotional assets.	Representation at all Evocities meetings.  All 4 entrance billboards updated/maintained, and entrance signs erected in selected villages.  New Bathurst Lifestyle promotional prospectus developed.	Manager Economic Development	Evocities participation extended to June 2020. Alternative relocation campaigns under investigation with NSW Regional Cities Group.  Discussions underway with selected villages for the installation of new entrance signs.  Existing entrance signs updated to include "European"  New lifestyle promotional "post card" under development.	
		Support local business growth, partnerships and skill development through management of Councils business database (eNewsletters), business cluster groups, business management programs, business events and the ID platform.	12 eNewsletters issued.  Cluster Strategy developed and cluster groups activated.  Run BizMonth, Buy Local Gift Cards and Business Leaders Lunch programs.  Bathurst Business Hub website updated/maintained.	Manager Economic Development	All monthly eNewsletters sent out to date.  Consultant selected to develop the Cluster Strategy. 7 quotations received and assessed.  BizMonth 2019 successful, 240 attended BizMonth Lunch with Ita Buttrose. 9 programs/events held during the month.	

					<p>129 local shops participating in the Buy Local Gift Card and \$500k milestone achieved for dollars loaded on cards.</p> <p>Business Hub website fully updated with new content/events.</p> <p>Business Chamber "Business on Toast" and After-hours events attended. 75% attended to date (either MED or BDO).</p> <p>Chamber Christmas Party held 10/12/19 at BRAG, 70 attendees</p> <p>All Upstairs board meetings attended.</p> <p>New marketing campaign for Upstairs start-up hub completed.</p> <p>Jobs Expo held 30<sup>th</sup> July, approx. 2,000 attendees and 64 stalls.</p> <p>1,051 jobs loaded on Evojobs to date.</p> <p>Ongoing discussions with various new business ventures inclusive of solar farms, petrol stations, medical and educations/innovation precincts.</p> <p>Grant application submitted under Community Building Partnerships Fund to roll out smart benches in selected CBD locations.</p> <p>Smart Community Plan adopted by Council.</p> <p>Ooh! Media Smart Community marketing campaign completed with digital billboards at Mascot and Eastlakes.</p>	
	<p>Support local start-up hubs and manage Council's relationship with the Business Chamber.</p>	<p>Attendance at 75% of Business Chamber After-Hours events.</p> <p>Representation at all "Upstairs Start-up Hub" board meetings and implementation of a marketing campaign for "Upstairs".</p>	<p>Manager Economic Development</p>			
	<p>Grow local employment, investment and attract new businesses</p>	<p>Organise the Bathurst Jobs Expo with minimum 40 stalls and minimum 1,500 attendees.</p> <p>Minimum of 60 new jobs loaded on Evojobs each month.</p> <p>Develop relocation proposals, relocation materials and support the relocation of new businesses.</p> <p>Monthly Project Group meetings held.</p> <p>Seek funding and roll out Smart Community priority projects.</p> <p>Promote Bathurst as a Smart Community through marketing campaigns and speaking at events.</p>	<p>Manager Economic Development</p>			
	<p>Develop Bathurst into a Smart Community of national significance.</p> <p>Support innovative practices from industry.</p>		<p>Manager Economic Development</p>			



## **Bathurst Regional Council**

### **Budget review for the quarter ended - 31 December 2019**

The Quarterly Budget Review Statement (QBRS) is the mechanism whereby councillors and the community are informed of Council's financial position at the end of each quarter, allowing Council's progress and performance against the annual budget to be monitored.

Council's Responsible Accounting Officer is required to prepare and submit a Quarterly Budget Review Statement (QBRS) to the governing body of council in accordance with clause 203(1) of The Local Government (General) Regulation 2005.

The Local Government Code of Accounting Practice and Financial Reporting requires the QBRS to contain the following components:

	<b>Page</b>
<b>1.</b> Statement by Responsible Accounting Officer on Council's Financial Position	2
<b>2.</b> Recommended Budget Variations	3
<b>3.</b> Budget Review Income & Expenditure Statement (Consolidated)	4
<b>4.</b> Budget Review Capital Budget	5
<b>5.</b> Budget Review Cash and Investment Position	6
<b>6.</b> Budget Review Key Performance Indicators	7
<b>7.</b> Budget Review Contractors and Other Expenses	
Part A - Contractors List	8-9
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<b>8.</b> Budget Review by Department in Funding Format	
Engineering Services Department	13
Corporate Services & Finance Department	14
Cultural & Community Services Department	15
Environmental, Planning & Building Services Department	16

In accordance with Council's charter at section 8 of the Act, Councillors need to have regard for long term and cumulative effects of their decisions, so it is therefore important to understand the impacts of any significant changes that are proposed, including anything that will impact Council's ability to achieve our objectives and goals.

**Bathurst Regional Council**

**Budget review for the quarter ended - 31 December 2019**

**1. Statement by Responsible Accounting Officer on Council's Financial Position**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Bathurst Regional Council for the quarter ended 31/12/2019 indicates that Council's projected financial position at 30/06/2020 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:** \_\_\_\_\_  
Aaron Jones  
**Responsible Accounting Officer**

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## 2. Recommended Budget Variations

Council has the opportunity to review and approve variances to the original budget for the year in the QBRs. Any changes to the budget must be approved by Council and councillors need to be aware by resolving to accept this QBRs they are approving the proposed changes.

The following budget variations are recommended:

<b>Income</b>	<b>\$</b>
Increase Income - Other Land & Buildings - Transfer from Reserve - subdivide 159 Eglinton Road	70,000
Increase Income - Library - Operating Grant - increase Operating Subsidy	40,368
Decrease Income - Library - Grant - Local Priority Grant	(40,368)
Increase Income - Active Parks - Grant - Wattle Flat multi-sports court	40,000
Increase Income - Railway Museum - Transfer from Reserve	30,000
Increase Income - NMRM - internal contributions	25,300
Increase Income - Environment - Transfer from Reserve	25,300
Decrease Income - Water - Transfer from Capital Reserve	(94,204)
Increase Income - Environment - Grant - Communities Environment Program	5,000
	<b>101,396</b>
<b>Expenditure</b>	<b>\$</b>
Increase Expenditure - Land Development - Sec 7.11 contributions	3,188,000
Increase Expenditure - Land Development - Roads - Urban Sealed	707,000
Decrease Expenditure - Land Development - Real Estate	(3,895,000)
Increase Expenditure - Active Parks - Structure - Wattle Flat multi-sports court	141,819
Decrease Expenditure - Active Parks - Structure - Perthville Village Square court replacement	(141,819)
Increase Expenditure - Water - Chifley Dam maintenance	120,000
Decrease Expenditure - Water - Water Supply Mains repairs	(120,000)
Increase Expenditure - Other Land & Building - subdivide 159 Eglinton Rd	70,000
Increase Expenditure - Library - Employee Costs - increase Operating Subsidy	40,368
Increase Expenditure - Library - sundry expenses	17,301
Decrease Expenditure - Library - contractors	(57,669)
Increase Expenditure - Active Parks - Structure - Wattle Flat multi-sports court	40,000
Increase Expenditure - Railway Museum - Buildings	30,000
Increase Expenditure - NMRM - Structure - solar array	25,300
Increase Expenditure - Environment - Internal Contribution	25,300
Increase Expenditure - Private Works - Wages	12,000
Decrease Expenditure - Rural Roads - Unsealed maintenance	(12,000)
Increase Expenditure - Environment - Communities Environment Program grant	5,000
Decrease Expenditure - Water - Buildings - Replacement of boilers for Aquatic Centre	(65,000)
Decrease Expenditure - Water - Structures - Installation of Solar Array	(29,204)
	<b>101,396</b>
<b>Total</b>	<b>0</b>

**NOTE** - new Accounting Standards 'AASB 15 - Revenue from Contracts with Customers' and 'AASB 1058 - Income of Not-for-Profit Entities' apply to Council from 1st July 2019. These new Accounting Standards determine when income, such as Grants, are recorded or deferred. The effect of these Standards results in \$7.5m in Grants previously recognised as Income in 2019 (and currently sitting in Grant Reserves) being recognised as Income again in 2020. To avoid confusion for operational staff and users of this report with the apparent "doubling-up" of income, these amounts are still currently shown as Transfer from Grant Reserves rather than Income - this will be adjusted at the end of June 2020.

The \$7.5m of Grants to be included as income again in 2020 include \$2m for Bridle Track, \$3.2m Financial Assistant Grant (FAG), \$358k of Stronger Country Community Funds and various other unspent Grant funds received in prior years.

The above variations are referred to in the 'Budget Review Income & Expenditure Statement (Consolidated)', 'Budget Review Capital Budget' and 'Budget Review Cash and Investment Position' as recommended changes for Council. The anticipated effect of these variations is displayed in the projected year end results.



## Bathurst Regional Council

## Budget review for the quarter ended - 31 December 2019

## 3. Budget Review Income &amp; Expenditure Statement (Consolidated)

\$'000	Original Budget 2019/2020	Approved Changes			Revised Budget 2019/2020	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
<b>Income from Continuing Operations</b>								
<b>Revenue:</b>								
Rates & Annual Charges	46,920				46,920		46,920	35,517
User Charges & Fees	29,285				29,285		29,285	11,700
Interest & Investments Revenue	2,880				2,880		2,880	1,117
Other Revenue	4,616		21		4,637		4,637	2,161
Grants & Contributions provided for Operating Purposes	12,486	278	485		13,250	5	13,255	5,651
Grants & Contributions provided for Capital Purposes	63,588	12,507	1,628		77,723	40	77,763	3,255
<b>Other Income:</b>								
Net gains from the disposal of assets	20,715				20,715		20,715	4,248
<b>Total Income from Continuing Operations</b>	<b>180,491</b>	<b>12,785</b>	<b>2,134</b>	<b>-</b>	<b>195,410</b>	<b>45</b>	<b>195,455</b>	<b>63,649</b>
<b>Expenses from Continuing Operations</b>								
Employee Benefits & On-Costs	30,362	5	(15)		30,351	52	30,404	17,994
Borrowing Costs	1,404	26			1,430		1,430	715
Materials & Contractors	36,333	1,883	404		38,619	5	38,625	17,460
Depreciation & Amortisation	25,810				25,810		25,810	12,905
Other Expenses	11,023				11,023	17	11,040	5,967
<b>Total Expenses from Continuing Operations</b>	<b>104,930</b>	<b>1,913</b>	<b>389</b>	<b>-</b>	<b>107,233</b>	<b>75</b>	<b>107,308</b>	<b>55,040</b>
<b>Net Operating Result from Continuing Operations</b>	<b>75,560</b>	<b>10,872</b>	<b>1,745</b>	<b>-</b>	<b>88,177</b>	<b>(30)</b>	<b>88,147</b>	<b>8,609</b>
<b>Net Operating Result Before Grants &amp; Contributions Provided for Capital Purposes</b>	<b>11,972</b>	<b>(1,635)</b>	<b>117</b>	<b>-</b>	<b>10,454</b>	<b>(70)</b>	<b>10,384</b>	<b>5,354</b>

**NOTE** - new Accounting Standards 'AASB 15 - Revenue from Contracts with Customers' and 'AASB 1058 - Income of Not-for-Profit Entities' apply to Council from 1st July 2019. These new Accounting Standards determine when income, such as Grants, are recorded or deferred. The effect of these Standards results in \$7.5m in Grants previously recognised as Income in 2019 (and currently sitting in Grant Reserves) being recognised as Income again in 2020. To avoid confusion for operational staff and users of this report with the apparent "doubling-up" of income, these amounts are still currently shown as Transfer from Grant Reserves rather than Income - this will be adjusted at the end of June 2020.

The \$7.5m of Grants to be included as income again in 2020 include \$2m for Bridle Track, \$3.2m Financial Assistant Grant (FAG), \$358k of Stronger Country Community Funds and various other unspent Grant funds received in prior years.

**Notes:**

Original budget +/- approved budget changes in previous quarters = Revised Budget  
Revised Budget +/- recommended changes this quarter = Projected Year End Result

Interest on unexpended loans is not calculated until the end of financial year, as it is assumed that all loan funds will be used in the period in which they are taken out.

Salaries and wages capital oncost is not calculated until the end of financial year.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2019 and should be read in conjunction with the other sections in the QBRS. Recommended changes in this section are listed in section 2. Recommended Budget Variations.

## Bathurst Regional Council

## Budget review for the quarter ended - 31 December 2019

## 4. Budget Review Capital Budget

\$'000	Original Budget 2019/2020	Approved Changes			Revised Budget 2019/2020	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
<b>Capital Expenditure</b>								
Plant & Equipment	4,719				4,719		4,719	98
Office Equipment	330		156		486		486	187
Furniture & Fittings	-	8			8		8	8
Land	150	634	1		785		785	639
Land Under Roads	-				-		-	-
Land Improvements	1,000	83	185		1,268		1,268	514
Buildings	6,950	6,788	291		14,028	(35)	13,993	4,114
Structures	6,087	3,490	403		9,980	36	10,016	1,693
Roads, Bridges, Footpaths	56,112	6,840	513		63,465	707	64,172	3,441
Bulk Earthworks	85	115			200		200	195
Stormwater	2,655	1,575			4,230		4,230	564
Water Supply	5,452	11,789	1,489		18,730		18,730	2,108
Sewerage Network	1,981	425	426		2,832		2,832	637
Other Assets	286				286		286	179
Investment Property	-	596			596		596	-
Real Estate	8,942				8,942	(3,895)	5,047	113
<b>Total Capital Expenditure</b>	<b>94,748</b>	<b>32,344</b>	<b>3,464</b>	<b>-</b>	<b>130,557</b>	<b>(3,187)</b>	<b>127,370</b>	<b>14,489</b>
<b>Funded by</b>								
Loans	4,260				4,260		4,260	-
Asset Sales	1,480				1,480		1,480	110
Reserves - Internal	11,946	2,121	1,699		15,767	(3,252)	12,514	2,335
Reserves - External	6,577	15,103	213		21,894		21,894	4,220
Reserves - Loans	-	10,920			10,920		10,920	1,208
Grants & Contributions	59,951	3,943	1,338		65,231	65	65,297	1,733
Recurrent revenue	10,533	258	214		11,005	-	11,005	4,884
Other	-				-	-	-	-
<b>Total</b>	<b>94,748</b>	<b>32,344</b>	<b>3,464</b>	<b>-</b>	<b>130,557</b>	<b>(3,187)</b>	<b>127,370</b>	<b>14,489</b>

**Note:**

Loans are not drawn down until close to the end of the financial year, in anticipation that interest rates will fall.

Salaries and wages capital oncost is not calculated until the end of financial year.

Original budget +/- approved budget changes in previous quarters = Revised Budget  
Revised Budget +/- recommended changes this quarter = Projected Year End Result

**NOTE** - new Accounting Standards 'AASB 15 - Revenue from Contracts with Customers' and 'AASB 1058 - Income of Not-for-Profit Entities' apply to Council from 1st July 2019. These new Accounting Standards determine when income, such as Grants, are recorded or deferred. The effect of these Standards results in \$7.5m in Grants previously recognised as Income in 2019 (and currently sitting in Grant Reserves) being recognised as Income again in 2020. To avoid confusion for operational staff and users of this report with the apparent "doubling-up" of income, these amounts are still currently shown as Transfer from Grant Reserves rather than Income - this will be adjusted at the end of June 2020.

The \$7.5m of Grants to be included as income again in 2020 include \$2m for Bridle Track, \$3.2m Financial Assistant Grant (FAG), \$358k of Stronger Country Community Funds and various other unspent Grant funds received in prior years.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2019 and should be read in conjunction with the other sections in the QBRS. Recommended changes in this section are listed in section 2 of the QBRS Recommended Budget Variations.

## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2019

## 5. Budget Review Cash and Investments Position

\$'000	Original Budget 2019/2020	Approved Changes			Revised Budget 2019/2020	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
<b>External Restrictions - Included in Liabilities</b>								
Specific Purpose Unexpended Loans - General Fund (1)	-				-		-	1,592
Specific Purpose Unexpended Loans - Water Fund (1)	-				-		-	2,142
<b>External Restrictions - Included in Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,734</b>
<b>External Restrictions</b>								
<i>General Fund</i>								
Developer Contributions - General (2)	19,813		49		19,862	3,188	23,050	17,539
Specific Purpose Unexpended Grants (3)	1,902	-	(10)		1,893		1,893	6,587
<i>Water Fund</i>								
Developer Contributions - Water (2)	8,413				8,413		8,413	7,900
Specific Purpose Unexpended Grants - Water (3)	7				7		7	7
Water Supplies - Reserves (4)	10,813		(1,264)		9,549	(94)	9,455	7,065
<i>Sewer Funds</i>								
Developer Contributions - Sewer (2)	18,760				18,760		18,760	15,390
Specific Purpose Unexpended Grants - Sewer (3)	-				-		-	33
Sewerage Services - Reserves (4)	11,671		(426)		11,244		11,244	11,676
<i>Domestic Waste Management</i>								
Specific Purpose Unexpended Grants - Waste (3)	3				3		3	3
Domestic Waste Management - Reserves (4)	1,398				1,398		1,398	2,022
<b>External Restrictions</b>	<b>72,780</b>	<b>-</b>	<b>(1,650)</b>	<b>-</b>	<b>71,130</b>	<b>3,094</b>	<b>74,224</b>	<b>68,223</b>
<b>Total Externally Restricted</b>	<b>72,780</b>	<b>-</b>	<b>(1,650)</b>	<b>-</b>	<b>71,130</b>	<b>3,094</b>	<b>74,224</b>	<b>71,957</b>
<b>Internal Restrictions - Waste Services</b>								
Waste Services - Reserves	9,259				9,259	-	9,259	4,560
Waste Services - Internal Restrictions	2,050				2,050	-	2,050	1,035
<b>Internal Restrictions - Waste Services</b>	<b>11,309</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,309</b>	<b>-</b>	<b>11,309</b>	<b>5,595</b>
<b>Internal Restrictions - Ordinary Services</b>								
Corporate Services & Finance	1,416				1,416		1,416	407
Cultural & Community Services	1,123				1,123	(30)	1,093	933
Engineering Services	3,903				3,903	-	3,903	630
Environmental, Planning & Building Services	58		(20)		38	25	63	-
<b>Internal Restrictions - Ordinary Services</b>	<b>6,500</b>	<b>-</b>	<b>(20)</b>	<b>-</b>	<b>6,480</b>	<b>(5)</b>	<b>6,475</b>	<b>1,970</b>
<b>Total Internally Restricted</b>	<b>17,809</b>	<b>-</b>	<b>(20)</b>	<b>-</b>	<b>17,789</b>	<b>(5)</b>	<b>17,784</b>	<b>7,565</b>
<b>Total Restricted</b>	<b>90,589</b>	<b>-</b>	<b>(1,670)</b>	<b>-</b>	<b>88,919</b>	<b>3,089</b>	<b>92,008</b>	<b>79,522</b>
<b>Total Cash and Investments</b>	<b>90,965</b>	<b>-</b>	<b>(1,670)</b>	<b>-</b>	<b>89,295</b>	<b>3,089</b>	<b>92,384</b>	<b>79,940</b>
<b>Available Cash</b>	<b>376</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>376</b>	<b>-</b>	<b>376</b>	<b>419</b>

**Investments**

All funds have been invested in accordance with Council's investment policies, the Minister's Order dated 12th January 2011, the Local Government Act 1993, and associated regulations.

**Cash**

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 31/12/2019.

"Cash" includes cash and funds held in Cash on Call accounts.

**Reconciliation of Cash & Investments**

The below reconciliation displays how the above mentioned funds are held and invested:

Cash	2,760
Short Term -Term Deposits	45,500
Long Term -Term Deposits	14,130
Tradeable Certificates of Deposits	2,000
Floating Rate Notes	15,550
<b>Total Cash and Investments</b>	<b>79,940</b>

**Notes:**

The **Available Cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose.

- (1) Loans money must be applied for the purpose for which the loans were raised.
- (2) Development contributions which are not yet expended for the provision of services and amenities in accordance with contribution plans.
- (3) Grants which are not yet expended for the purpose for which the grants were obtained.
- (4) Water, Sewer & Domestic Waste Management are externally restricted assets and must be applied for the purpose for which they were raised.

Original budget +/- approved budget changes in previous quarters = Revised Budget

Revised Budget +/- recommended changes this quarter = Projected Year End Result

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2019 and should be read in conjunction with the other sections in the QBRS. Recommended changes in this section are listed in section 2 of the QBRS Recommended Budget Variations.

## Bathurst Regional Council

## Budget review for the quarter ended - 31 December 2019

## 6. Budget Review Key Performance Indicators

	September		December		March		June		Prior Years		
	Amounts	Indicator	Amounts	Indicator	Amounts	Indicator	Amounts	Indicator	2019	2018	2017
<b>1. Building &amp; Infrastructure Renewal Ratio</b>											
Asset Renewal (Building & Infrastructure)	3,052	47.28%	4,168	32.30%					56.70%	44.18%	60.16%
Depreciation, Amortisation & Impairment (Building & Infrastructure Assets)	6,455		12,905								

This section is still under development, with more KPI ratio's to be added.

**Notes:**

Capitalisation of Interest on unexpended loans is not calculated until the end of financial year, as it is assumed that all loan funds will be used in the period in which they are taken out.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2019 and should be read in conjunction with the other sections in the QBRS. Recommended changes in this section are listed in section 2 of the QBRS Recommended Budget Variations.

## Bathurst Regional Council

## Budget review for the quarter ended - 31 December 2019

7. Budget Review Contractors and Other Expenses  
Part A - Contractors Listing

Order		Contract details		Amount	Total Amount	Explanation
Date	Number	Company		\$	\$	(If not Budgeted)
2/10/2019	136785	Colas NSW Pty Ltd	Seal Dorrman Place	12,562.40		
2/10/2019		Colas NSW Pty Ltd	Seal Turondale Road 15.4 To 17.3 Km	87,950.58	100,512.98	
3/10/2019	136832	Freeman Ryan Design	October 2019 Progress Payment For Tender 36.006663	63,315.45	63,315.45	
8/10/2019	136905	Keech Constructions Pty Ltd	Remove 200M Of Old Footpath In Front Of George St	90,147.00	90,147.00	
14/10/2019	137125	Downer EDI Works Pty Ltd	Stabilise Pavement Turondale Rd 15 - 17 Km	58,736.43	58,736.43	
17/10/2019	137414	Rosmech Sales and Services P/L	Rosmech Options, Tool Box For Blower, High Pressur	2,888.60		
17/10/2019	137414	Rosmech Sales and Services P/L	Supply One Hino Fe1426 Cab Chassis With Rosmech Mi	355,777.40	358,666.00	
17/10/2019	137412	Redox Chemicals Pty Ltd	Redox Chemicals: Supply Liquid Caustic Soda 25% Bu	105,000.00	105,000.00	
29/10/2019	137905	Dunbar Hire Pty Ltd /as Dunbar Scaffold Hire	Decking Hire And Other Scaffolding Requirements	52,085.00	52,085.00	
29/10/2019	137961	The Trustee For EFC Holdings Pty Ltd	Sand And Polish Of Courts 1, 2, 3 & 4 At The Bathurst Indoor Sports	99,138.05	99,138.05	
1/11/2019	138121	Freeman Ryan Design	November 2019 Progress Payment For Tender:36.006663	80,031.88	80,031.88	
1/11/2019	138124	TWS Evolution	Supply And Installation Of CCTV Camera for Hereford St	53,000.00	53,000.00	
4/11/2019	138178	Central West Electrical Contractors Pty Ltd	Supply Labour And Materials As Per Quotation 10-25 Carrington Par	52,591.00	52,591.00	
6/11/2019	138292	Colas NSW Pty Ltd	Reseal Rural Roads	636,385.01		
6/11/2019		Colas NSW Pty Ltd	Urban Reseals	62,941.60		
6/11/2019		Colas NSW Pty Ltd	Reseal Hill End Rd	113,203.13		
6/11/2019		Colas NSW Pty Ltd	Reseal Hobbys Yards Rd	36,164.21		
8/11/2019	138438	Oberon Quarries Pty Ltd	2000 Tonne Of Dgb20	61,600.00	61,600.00	848,693.95
8/11/2019	138439	Tablelands Builders Pty Ltd	Headmasters Cottage - Structural Stabilisation	78,738.00	78,738.00	61,600.00
13/11/2019	138623	Omega Chemicals	Supply Liquid Alum 450 Tonnes	94,050.00	94,050.00	78,738.00
13/11/2019	138651	Central Tablelands Fire & Electrical	Hydrant Maintenance 2019-2020	111,639.00	111,639.00	94,050.00
13/11/2019	138610	Public Works Advisory	Winburndale Dam Safety Upgrade	558,727.10	558,727.10	111,639.00
14/11/2019	138700	Taggle Systems Pty Ltd	Supply New Adc-1 Tag To Existing Elster V100 20Mm meters	70,986.85	70,986.85	558,727.10
15/11/2019	138763	Macquarie Geotech	Howards Bridge Geo Technical Investigation	57,618.00	57,618.00	70,986.85
21/11/2019	139049	Data#3 Limited	Part No 65297761Ba13A12 - Cc Ent All Apps-Ent Rnw-	46,709.85		57,618.00
21/11/2019		Data#3 Limited	Part No 65271302Ba13A12 - Acrobat Pro Dc Enterpris	1,664.04		46,709.85
21/11/2019		Data#3 Limited	Part No 65271302Ba13A12 - Acrobat Pro Dc Enterpris	5,269.46		1,664.04
21/11/2019		Data#3 Limited	Part No 65271302Ba13A12 - Acrobat Pro Dc Enterpris	6,656.16		5,269.46
21/11/2019		Data#3 Limited	Part No 65271302Ba13A12 - Acrobat Pro Dc Enterpris	2,773.40		6,656.16
21/11/2019		Data#3 Limited	Part No 65276322Ba13A12 - Acrobat Pro Dc Ent-Subs-	554.68		2,773.40
21/11/2019		Data#3 Limited	Part No 65276322Ba13A12 - Acrobat Pro Dc Ent-Subs-	277.34		554.68
21/11/2019		Data#3 Limited	Part No 65276322Ba13A12 - Acrobat Pro Dc Ent-Subs-	277.34		277.34
27/11/2019	139320	Be Productions Australasia	Supply Of Production Services And Technical Equipment for ISOS	2,398.00		64,182.27
27/11/2019		Be Productions Australasia	Supply Of Production Services And Technical Equipment for ISOS	93,161.20		2,398.00
28/11/2019	139364	Eodo Pty Ltd	Proposed Winburndale Pipeline Upgrade - Investigation	100,000.00		93,161.20
28/11/2019	139386	Tablelands Builders Pty Ltd	Refurbishment Of The Machattie Park Fernery	100,000.00		100,000.00
29/11/2019	139457	Oberon Quarries Pty Ltd	2500T Of Dgb20 To Limekilns Rd / Marsden Lane Intersection	87,285.00		100,000.00
29/11/2019	139466	StateCover Mutual Limited	Workers Compensation 2nd Instalment 2019-2020	422,076.52		87,285.00
2/12/2019	139530	Riverpark Constructions	162 Mountain Straight. Repair To Fire Damage.	80,344.00		422,076.52
4/12/2019	139625	J B Civil Concreting Pty Ltd	Construct Footpath In Clyde Street - Trunkey Ck	20,000.00		80,344.00
4/12/2019		J B Civil Concreting Pty Ltd	Construct Footpath In Bathurst Street From Prince to Bridge St, Perth	16,000.00		20,000.00
4/12/2019		J B Civil Concreting Pty Ltd	Construct Footpath In Vale Rd/Bridge St - Perthville			16,000.00

## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2019

### 7. Budget Review Contractors and Other Expenses Part A - Contractors Listing

Order		Contract details		Amount	Total Amount	Explanation
Date	Number	Company		\$	\$	(If not Budgeted)
4/12/2019		J B Civil Concreting Pty Ltd	Construct Footpath In Bathurst Street From Apsley to Prince St, Perth	34,000.00		
4/12/2019		J B Civil Concreting Pty Ltd	Construct Footpath In Apsley Street From Church to Collins St, Perth	20,000.00		
4/12/2019		J B Civil Concreting Pty Ltd	Construct Footpath In Apsley Street From Rockley to Church St, Perth	20,000.00		
4/12/2019		J B Civil Concreting Pty Ltd	Construct Footpath In Apsley Street From Bathurst to Rockley St, Perth	20,000.00		
4/12/2019		J B Civil Concreting Pty Ltd	Construct Footpath In Arthur Street From Clyde To Lowe St, Trunkey	60,000.00	210,000.00	
4/12/2019	139659	JD Events Pty Ltd	BMX World Cup - Led Trailer Mounted (Secondary) Screen	55,557.70	55,557.70	
5/12/2019	139714	ARG Events Pty Ltd	Annual Contribution To 2020 Bathurst 6 Hour Event	82,500.00	82,500.00	
13/12/2019	140171	Colas NSW Pty Ltd	Seal Bathurst St, Perthville	42,121.07		
13/12/2019		Colas NSW Pty Ltd	Seal Houses Lane	35,533.62		
13/12/2019		Colas NSW Pty Ltd	Private Works - Seal Driveway	6,273.85		
13/12/2019		Colas NSW Pty Ltd	Private Works - Seal Driveway	4,428.60		
13/12/2019		Colas NSW Pty Ltd	Seal Ophir Rd 4.2 Km To 5.5 Km	58,575.84		
13/12/2019		Colas NSW Pty Ltd	Reseal Church St, Perthville, Rockley St, Perthville	75,667.94		
13/12/2019		Colas NSW Pty Ltd	Reseal Evans Plains Rd And Tarana Rd 23.5 Km To 25	100,341.69		
13/12/2019		Colas NSW Pty Ltd	Reseal Internal Roads Chifley Dam Recreation Area	90,935.72	413,878.33	
16/12/2019	140252	Department of Primary Industries - Water	1 X Water Licence For Licence No 80A1716574	64,215.78	64,215.78	
16/12/2019	140232	Statewide Mutual	Insurance claim	92,586.00	92,586.00	
17/12/2019	140277	CAMS Limited	Permit Fee For 2020 Liqui Moly Bathurst 12 Hour In	60,000.00	60,000.00	
17/12/2019	140297	CAMS Limited	Track Licence Fee For 2020 For Mount Panorama	59,240.75	59,240.75	
					<b>4,982,702</b>	

**Notes:**

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000, whichever is the lesser.
2. Contractors to be listed are those entered into during the quarter.
3. Contracts for employment are not required to be included.
4. Where a contract for a service etc. was not included in the budget, an explanation is to be given.
5. Above amounts are GST inclusive (where applicable).

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2019 and should be read in conjunction with the other sections in the QBRs.

## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2019

### 7. Budget Review Contractors and Other Expenses Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
<b>Consultancies</b>	<b>1,933,167</b>	<b>1,369,332</b>
<b>Engineering</b>	<b>1,200,442</b>	<b>987,093</b>
Mt Panorama Second Track Design		294,926
Alec Lamberton Field Masterplan		125,954
Aerodrome PFAS Investigation		100,423
Aboriginal Heritage Study Mt Panorama		84,511
Chifley Pipeline Studies		74,253
Drinking Water Management System		66,770
Water Drought Management		44,336
Groundwater Supply Feasibility Study		29,120
Go Kart Track		26,469
Chifley Dam Maintenance		24,299
Hereford St Fields 5 & 6		21,768
Winburndale Dam Break/Emergency Plans		17,900
Perthville Land Concept Study		17,370
Works Depot PFAS Investigation		15,355
Water Best Practice Guidelines Maintenance		9,402
Design of Centennial Park Upgrade		9,334
Water - IWCM Implementation		9,233
BMX Track modifications		7,308
Other minor consultancies costs (Pool of cost under \$5,000)		8,361
<b>Corporate Services and Finance</b>	<b>175,836</b>	<b>70,015</b>
Former Headmasters Residence		16,520
Events business case and reviews		15,000
HR Recruitment		12,087
B2B		10,000
IT Consultants		8,205
HR Employee Assistance Program		2,757
Other minor consultancies costs (Pool of cost under \$5,000)		5,446
<b>Cultural &amp; Community Services</b>	<b>76,905</b>	<b>69,252</b>
Railway Museum		22,991
BMEC Masterplan		22,857
AFMM Strategic Plan		14,890
Other minor consultancies costs (Pool of cost under \$5,000)		8,514
<b>Development and Environmental Services</b>	<b>479,984</b>	<b>242,972</b>
Stormwater Mgt Sec 7.11 Plans		52,479
Brick Pits Wetlands Enhancement		45,044
Bathurst Open Space Study		35,667
Heritage Advisory Grant		31,818
Master Plan for Laffing Waters Lane		14,400
EvoCities		12,000
State of Environment Reports		10,825

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2019

#### 7. Budget Review Contractors and Other Expenses

##### Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
NSW Regional Cities Group		10,000
Environmental Energy Audits		7,750
Telstra Location Insights		5,500
BizMonth		5,000
Other minor consultancies costs (Pool of cost under \$5,000)		12,490

Explanation - Actual YTD expenditure for the year is in line with Budget. Budget to be reviewed with expected increase in Drought Management consultancies funded by Grants.



## Bathurst Regional Council

Budget review for the quarter ended - 31 December 2019

### 7. Budget Review Contractors and Other Expenses Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
<b>External Legal Fees</b>	<b>323,639</b>	<b>183,090</b>
<b>Engineering</b>	<b>83,609</b>	<b>79,086</b>
Drought Management		49,989
Property Acquisition for Roads		16,077
Aerodrome Leases		5,254
Other minor legal costs (Pool of cost under \$5,000)		7,766
<b>Corporate Services and Finance</b>	<b>207,030</b>	<b>85,416</b>
Debt collection services		44,226
Legal costs - personal injury		16,422
Corporate Services - General Legal Expenses		16,093
Other minor legal costs (Pool of cost under \$5,000)		8,675
<b>Cultural &amp; Community Services</b>	<b>2,000</b>	<b>-</b>
<b>Development and Environmental Services</b>	<b>31,000</b>	<b>18,588</b>
Legal costs - DA		11,644
Other minor legal costs (Pool of cost under \$5,000)		6,944

Explanation - Actual expenditure for the year is in line with Budget.

**Notes:**

**Definition of consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 31/12/2019 and should be read in conjunction with the other sections in the QBRS.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2019

#### 8. Budget Review by Department in Funding Format

	2019/20 Original Budget	2019/20 Revised Budget	Dec YTD Actuals
<b>Engineering</b>			
<b>Engineering Works</b>			
Income	(19,495,533)	(26,959,047)	(6,207,275)
Expenditure	24,748,751	32,212,265	10,361,988
<b>Engineering Works</b>	<b>5,253,218</b>	<b>5,253,218</b>	<b>4,154,713</b>
<b>Recreation</b>			
Income	(10,965,403)	(13,725,932)	(1,551,035)
Expenditure	18,291,333	21,051,862	5,798,000
<b>Recreation</b>	<b>7,325,930</b>	<b>7,325,930</b>	<b>4,246,965</b>
<b>Technical Services</b>			
Income	(4,853,487)	(4,853,487)	(274,860)
Expenditure	5,758,159	5,758,159	1,370,511
<b>Technical Services</b>	<b>904,672</b>	<b>904,672</b>	<b>1,095,651</b>
<b>Water</b>			
Income	(23,066,099)	(36,454,135)	(10,544,233)
Expenditure	22,590,799	35,978,835	10,090,814
<b>Water</b>	<b>(475,300)</b>	<b>(475,300)</b>	<b>(453,419)</b>
<b>Wastewater</b>			
Income	(16,034,744)	(17,628,319)	(7,207,241)
Expenditure	15,566,545	17,160,120	6,768,702
<b>Wastewater</b>	<b>(468,199)</b>	<b>(468,199)</b>	<b>(438,539)</b>
<b>Waste Management</b>			
Income	(14,595,179)	(14,595,179)	(7,126,870)
Expenditure	14,595,179	14,595,179	7,154,884
<b>Waste Management</b>	<b>0</b>	<b>0</b>	<b>28,014</b>
<b>Engineering Office</b>			
Income	(3,365,955)	(3,365,955)	(1,167,819)
Expenditure	5,118,537	5,118,537	2,448,634
<b>Engineering Office</b>	<b>1,752,582</b>	<b>1,752,582</b>	<b>1,280,815</b>
<b>Mount Panorama</b>			
Income	(49,917,661)	(54,831,042)	(2,007,208)
Expenditure	50,671,342	55,584,723	3,330,767
<b>Mount Panorama</b>	<b>753,681</b>	<b>753,681</b>	<b>1,323,559</b>
<b>Total Engineering</b>	<b>15,046,584</b>	<b>15,046,584</b>	<b>11,237,759</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2019

#### 8. Budget Review by Department in Funding Format

	2019/20 Original Budget	2019/20 Revised Budget	Dec YTD Actuals
<b>Corporate Services and Finance</b>			
<b>Governance</b>			
Income	(66,080)	(66,080)	(450)
Expenditure	1,026,798	1,026,798	595,191
<b>Governance</b>	<b>960,718</b>	<b>960,718</b>	<b>594,741</b>
<b>Administration</b>			
Income	(13,043,625)	(13,043,625)	(5,287,493)
Expenditure	17,910,136	17,910,136	9,018,274
<b>Administration</b>	<b>4,866,511</b>	<b>4,866,511</b>	<b>3,730,780</b>
<b>Contribution to Other Organisations</b>			
Income	(491,058)	(491,058)	(374,287)
Expenditure	1,612,298	1,612,298	1,004,620
<b>Contribution to Other Organisations</b>	<b>1,121,240</b>	<b>1,121,240</b>	<b>630,333</b>
<b>Land &amp; Buildings</b>			
Income	(38,398,342)	(40,186,739)	(6,785,370)
Expenditure	38,039,806	39,828,203	3,355,486
<b>Land &amp; Buildings</b>	<b>(358,536)</b>	<b>(358,536)</b>	<b>(3,429,884)</b>
<b>Funding Operations</b>			
Income	(39,228,798)	(39,228,798)	(17,284,325)
Expenditure	7,259,115	7,259,115	364,973
<b>Funding Operations</b>	<b>(31,969,683)</b>	<b>(31,969,683)</b>	<b>(16,919,352)</b>
<b>Total Corporate Services and Finance</b>	<b>(25,379,750)</b>	<b>(25,379,750)</b>	<b>(15,393,382)</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2019

#### 8. Budget Review by Department in Funding Format

	2019/20 Original Budget	2019/20 Revised Budget	Dec YTD Actuals
<b>Cultural &amp; Community Services</b>			
<b>Community &amp; Children Services</b>			
Income	(3,421,148)	(3,767,014)	(1,908,287)
Expenditure	3,469,070	3,814,936	2,378,101
<b>Community &amp; Children Services</b>	<b>47,922</b>	<b>47,922</b>	<b>469,813</b>
<b>Cultural &amp; Community Services Office</b>			
Income	(162,228)	(162,228)	(81,264)
Expenditure	1,012,600	992,600	512,241
<b>Cultural &amp; Community Services Office</b>	<b>850,372</b>	<b>830,372</b>	<b>430,977</b>
<b>Library Services</b>			
Income	(202,637)	(310,952)	(211,820)
Expenditure	1,793,636	1,901,951	905,745
<b>Library Services</b>	<b>1,590,999</b>	<b>1,590,999</b>	<b>693,924</b>
<b>Tourism</b>			
Income	(312,064)	(362,064)	(159,692)
Expenditure	1,269,477	1,319,477	612,506
<b>Tourism</b>	<b>957,413</b>	<b>957,413</b>	<b>452,814</b>
<b>Art Galleries</b>			
Income	(238,325)	(277,608)	(120,728)
Expenditure	1,140,582	1,179,865	655,348
<b>Art Galleries</b>	<b>902,257</b>	<b>902,257</b>	<b>534,620</b>
<b>Entertainment Centres</b>			
Income	(1,222,410)	(1,222,410)	(501,578)
Expenditure	2,380,713	2,375,713	1,195,206
<b>Entertainment Centres</b>	<b>1,158,303</b>	<b>1,153,303</b>	<b>693,628</b>
<b>Museums</b>			
Income	(5,269,073)	(8,384,817)	(3,178,802)
Expenditure	6,707,320	9,823,064	4,085,645
<b>Museums</b>	<b>1,438,247</b>	<b>1,438,247</b>	<b>906,843</b>
<b>Total Cultural &amp; Community Services</b>	<b>6,945,513</b>	<b>6,920,513</b>	<b>4,182,620</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

## Bathurst Regional Council

### Budget review for the quarter ended - 31 December 2019

#### 8. Budget Review by Department in Funding Format

	2019/20 Original Budget	2019/20 Revised Budget	Dec YTD Actuals
<b>Development and Environmental Services</b>			
<b>Environmental Services</b>			
Income	(1,953,453)	(4,656,243)	(846,281)
Expenditure	2,819,150	5,521,940	1,054,321
<b>Environmental Services</b>	<b>865,697</b>	<b>865,697</b>	<b>208,040</b>
<b>Planning Services</b>			
Income	(176,845)	(332,666)	(38,795)
Expenditure	1,799,792	1,980,613	708,253
<b>Planning Services</b>	<b>1,622,947</b>	<b>1,647,947</b>	<b>669,458</b>
<b>Building Services</b>			
Income	(1,485,204)	(1,485,204)	(578,951)
Expenditure	1,746,865	1,746,865	840,617
<b>Building Services</b>	<b>261,661</b>	<b>261,661</b>	<b>261,667</b>
<b>Economic Development</b>			
Income	(68,562)	(116,726)	(67,989)
Expenditure	696,534	744,698	341,515
<b>Economic Development</b>	<b>627,972</b>	<b>627,972</b>	<b>273,526</b>
<b>Total Development and Environmental Services</b>	<b>3,378,277</b>	<b>3,403,277</b>	<b>1,412,690</b>
<b>Grand Total</b>	<b>(9,376)</b>	<b>(9,376)</b>	<b>1,439,687</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

# Attachment 8.2.3.1

2019-2020 Section 356 Donations  
Report as at 31 December 2019

Details	Reference	Date	Standard Annual Donations	Specific Donations	Mt Pan Fee Waived	BMEC Donations	Sundry Donations	TOTAL
			\$	\$	\$	\$	\$	\$
<b>Annual Budget</b>			<b>64,780.00</b>	<b>53,070.00</b>	<b>50,000.00</b>	<b>60,000.00</b>	<b>20,000.00</b>	<b>247,850.00</b>
<b>Spent to date:</b>								
WRAS Annual Subscription/donation	Operation Plan	10/07/2019	-2,409.99					-2,409.99
BMEC - CPSA July Meeting	Operation Plan	25/07/2019				-708.18		-708.18
Bathurst Public School Mid-year concert	S356 Policy	31/07/2019				-1,396.36		-1,396.36
2019 Australian International Luthiers Congress	DCS&F 20/06/18 Item 13	31/07/2019		-5,000.00				-5,000.00
City Colts Water Account	Operation Plan	7/08/2019	-2,713.82					-2,713.82
Monkey Hill UHF Repeater	Operation Plan	15/08/2019	-800.00					-800.00
Sofala Progress Association	Operation Plan	15/08/2019	-2,500.00					-2,500.00
Evans Arts Council	Operation Plan	15/08/2019	-3,000.00					-3,000.00
Bathurst Edgell Jog	Operation Plan	15/08/2019		-7,500.00				-7,500.00
Greening Bathurst Inc	Operation Plan	15/08/2019		-3,000.00				-3,000.00
Central Tablelands Woodcraft	Operation Plan	15/08/2019		-500.00				-500.00
Bathurst Gardener's Club Inc	Operation Plan	15/08/2019		-500.00				-500.00
Bathurst Filipino-Australian Community Inc (BFAC)	Operation Plan	15/08/2019		-600.00				-600.00
Bathurst Refugee Support Group Inc (BRSG)	Operation Plan	15/08/2019		-2,000.00				-2,000.00
Quota International of Bathurst - QuoCKa reading	Operation Plan	15/08/2019		-1,000.00				-1,000.00
Bathurst Remembers / AVAMS / Communications and Resources Project	Operation Plan	15/08/2019		-5,000.00				-5,000.00
Macquarie Philharmonia - Platinum Donation	Operation Plan	16/08/2019	-2,000.00					-2,000.00
The Neighbourhood Centre (formerly BINC)	Operation Plan	16/08/2019	-800.00					-800.00
Bathurst City & RSL Band Association Inc	Operation Plan	16/08/2019	-5,000.00					-5,000.00
Bathurst Seymour Centre Inc	Operation Plan	16/08/2019		-2,500.00				-2,500.00
Bathurst City Mens Bowling Club - Carillon Fours	Operation Plan	16/08/2019		-1,000.00				-1,000.00
Bathurst Arts Council - Annual Youth Arts Awards	Operation Plan	16/08/2019		-2,000.00				-2,000.00
Miss Trail's House & Garden	Operation Plan	16/08/2019		-1,500.00				-1,500.00
3rd Bathurst (All Saints Cathedral) Scout Group	Operation Plan	16/08/2019		-500.00				-500.00
Neroli Colvin Storytelling Competition	Operation Plan	16/08/2019		-1,000.00				-1,000.00
Eglinton Public School P & C Country Fair Commitm	Operation Plan	16/08/2019		-500.00				-500.00
Mitchell Conservatorium	Operation Plan	16/08/2019		-3,000.00				-3,000.00
Bathurst Panthers RLFC	Operation Plan	20/08/2019		-2,000.00				-2,000.00
Sofala & District AH&P Association	Operation Plan	20/08/2019	-350.00					-350.00
Bathurst AH&P Association	Operation Plan	28/08/2019	-6,363.64					-6,363.64
Mitchell Conservatorium - Grigoryan Brothers Concerts	Operation Plan	3/09/2019				-1,843.75		-1,843.75
CSU Presentation	Operation Plan	12/09/2019				-137.93		-137.93
Denison College Kelso - Future Directions Forum	Operation Plan	12/09/2019				-508.36		-508.36
BMEC - CPSA Aug Meeting	Operation Plan	12/09/2019				-961.36		-961.36
International All Veteran Auto Rally 2019	DCS&F 15/06/16 Item 7	30/09/2019			-24,000.00			-24,000.00
Mitchell Conservatorium - Winter Showcase	Operation Plan	1/10/2019				-1,141.59		-1,141.59
BMEC - Bathurst Eisteddfod Sep 2019	Operation Plan	1/10/2019				-30,000.00		-30,000.00
BMEC - Bathurst Eisteddfod 2019 20% Community	S356 Policy	1/10/2019				-8,270.18		-8,270.18
Scots All Saints - Music Showcase	S356 Policy	1/10/2019				-676.55		-676.55
NSW Police - White Ribbon Event	DCS&F 17/04/19 Item 6	28/11/2019			-2,000.00			-2,000.00
Bathurst Light Car Club - 2019 Australian Hill Climb	DCS&F 21/08/19 Item 8	28/11/2019			-5,000.00			-5,000.00
BMEC - CPSA Sep Meeting	Operation Plan	23/12/2019				-1,073.18		-1,073.18
BMEC - CPSA Oct Meeting	Operation Plan	23/12/2019				-1,111.82		-1,111.82
BMEC - CPSA Nov Meeting	Operation Plan	23/12/2019				-1,061.36		-1,061.36
Scots All Saints - Presentation Day 4 Dec	S356 Policy	23/12/2019				-301.45		-301.45
Meadow Flat Public School - presentation day	S356 Policy	31/12/2019					-54.55	-54.55
2BS Bathurst Lions Christmas Miracle Appeal	DCS&F 20/11/19 Item 8	31/12/2019			-8,111.82			-8,111.82
<b>Amount Spent</b>			<b>-25,937.45</b>	<b>-39,100.00</b>	<b>-39,111.82</b>	<b>-49,192.07</b>	<b>-54.55</b>	<b>-153,395.89</b>
<b>Available Balance before commitments</b>			<b>38,842.55</b>	<b>13,970.00</b>	<b>10,888.18</b>	<b>10,807.93</b>	<b>19,945.45</b>	<b>94,454.11</b>
<b>Committed:</b>								
Bathurst AH&P Association	Operation Plan		-1,880.36					-1,880.36
Bathurst Junior Sports Awards (2BS)	Operation Plan		-5,000.00					-5,000.00
Bathurst City Colts Water Account	Operation Plan		-3,962.18					-3,962.18
CSU Foundation Trust (Gordon Bullock Scholarship)	Operation Plan		-3,000.00					-3,000.00
CSU Foundation Trust	Operation Plan		-5,000.00					-5,000.00
Bathurst District Sport & Rec (BDRSC) grants	Operation Plan		-20,000.00					-20,000.00
Bathurst Street & Custom Motorcycle Show	Operation Plan			-13,970.00				-13,970.00
Mitchell Conservatorium - BMEC Concerts	Operation Plan					-4,014.66		-4,014.66
BMEC - Bathurst Youth Council	Operation Plan					-2,000.00		-2,000.00
BMEC - CPSA Monthly Meetings	Operation Plan					-6,084.10		-6,084.10
Rotary Club of East Bathurst - RYDA	Operation Plan				-4,333.00			-4,333.00
ASRA - Newtons Nation IDF World Cup	Operation Plan				-15,000.00			-15,000.00
Western Sydney University Medical Scholarship	GM 18/09/19 Item 4						-2,500.00	-2,500.00
Australian Air Force Cadets	DCS&F 18/09/19 Item 8						-1,000.00	-1,000.00
CPSA activity for Seniors Week	DCS&F 20/11/19 Item 10					-930.00		-930.00
<b>Amount Committed</b>			<b>-38,842.54</b>	<b>-13,970.00</b>	<b>-19,333.00</b>	<b>-13,028.76</b>	<b>-3,500.00</b>	<b>-88,674.30</b>
Adjustment between Funds			-0.01		8,444.82	2,220.83	-10,665.64	
<b>Available Balance</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,779.81</b>	<b>5,779.81</b>

# Attachment 8.2.3.1

2019-2020 Section 356 Donations  
Report as at 31 December 2019

Details	Reference	Date	Standard Annual Donations	Specific Donations	Mt Pan Fee Waived	BMEC Donations	Sundry Donations	TOTAL
			\$	\$	\$	\$	\$	\$

<b>Summary Remaining Budget</b>		<b>\$</b>
Standard Annual Donations		0.00
Specified Donations		0.00
Mt Pan Fee Waived		0.00
BMEC Donations		0.00
Sundry Donations		5,779.81
<b>Total Remaining</b>		<b>5,779.81</b>

<b>Summary</b>		<b>\$</b>
Total Budget		247,850.00
Less: Amount Spent		-153,395.89
Less: Amount Committed		-88,674.30
<b>Total Remaining</b>		<b>5,779.81</b>

## Attachment 8.2.3.1

### Market Rental Subsidies for 2019/20

NAME OF TENANT	LOCATION	Current Rent PA	Estimated Market Rent	BRC Rental Subsidy
Mitchell Conservatorium	Machattie Park Cottage	446.68	16,378.00	15,931.32
Central Tablelands Woodcraft Inc.	Learmonth Park	576.07	15,240.00	14,663.93
Community Opportunity Shop Inc	8 Lions Club Drive	1,100.00	20,320.00	19,220.00
Community Opportunity Shop Inc	Veggie Patch Church Lane	1.00	15,240.00	15,239.00
Air Services Australia	Aerodrome - Communicatic	1.10	18,288.00	18,286.90
Taxi Cabs of Bathurst Co-operative Society Ltd	Communication tower	1,262.96	18,288.00	17,025.04
Master Communications & Electronics Pty Ltd	Communication tower	4,458.10	18,288.00	13,829.90
Bathurst City & RSL Band Association	Walmer Park	228.20	20,320.00	20,091.80
Bathurst Lions Club Inc.	Short St	1.10	15,240.00	15,238.90
Evans Arts Council Inc.	Lee Street	510.29	5,080.00	4,569.71
Bathurst District Historical Society Inc.	Mitre Street	1.00	10,160.00	10,159.00
Bathurst District Historical Society Inc.	Stanley Street	1.00	10,160.00	10,159.00
Bathurst Meals on Wheels Inc	4 Watt Drive	1.10	50,800.00	50,798.90
				<b><u>225,213.40</u></b>





PARCEL	88945 240993	Lot: 1 DP: 1172618	YES (1)
Parcel Number	88945	Lot: 1 DP: 1172618	NO
Assessment Number(S)	240993		NO
<b>PROPERTY INFO</b>			
Title Description	Chifley Dam Road THE LAGOON NSW 2795		NO
Property Name			NO
Property Address			NO
Area	Oakley		NO
Parish	Bathurst		NO
County			NO
Land Status	RU1 Primary Production		NO
Zone	<a href="#">Click Here</a>		NO
Survey Plan	<a href="#">Click Here</a>		NO
888 Plan			NO
<b>OWNER POSTAL</b>			
Addressee	Crown Land (Unvalidated)		NO
Postal 1	Do Not Post		NO
Postal 2			NO
Postal 3			NO
Postal 4			NO
<b>OWNER DETAIL</b>			
ADDITIONAL ADDRESS			YES (1)
LEASE			NO
PROPERTY MEMO			NO
APPLICATIONS			NO
OCCUPATION			NO
CERTIFICATE			NO
SEWERAGE			NO
MANAGEMENT			NO
RECORDS FILE NO			NO
GOOGLE			YES (1)
HOUSE DRAINAGE			NO
INDEMNITY			NO
CROWN PLAN			NO

## Feature Report

Drawn By: David Luck  
 Date: 14/01/2020  
 Projection: GDA94 / MGA zone 55  
 Map Scale: 1:6000 @ A4



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Created on: 14/01/2020 9:54 AM

<b>PARCEL</b>	Parcel Number 88946	Assessment Number(S) 240993
<b>PROPERTY INFO</b>	Title Description Lot: 2 DP: 1172618	Property Name Chifley Dam Road THE LAGOON NSW 2795
Area	Oakley	
Parish	Bathurst	
County		
Land Status	RU1 Primary Production	
Zone	<a href="#">Click Here</a>	<a href="#">Click Here</a>
Survey Plan	888 Plan	
<b>OWNER POSTAL</b>	Addresssee Crown Land (Unvalidated) Do Not Post	YES (1) NO
Postal 1		NO
Postal 2		NO
Postal 3		NO
Postal 4		NO
<b>OWNER DETAIL</b>		YES (1)
<b>ADDITIONAL ADDRESS</b>		NO
<b>LEASE</b>		NO
<b>PROPERTY MEMO APPLICATIONS</b>		NO
<b>OCCUPATION CERTIFICATE</b>		NO
<b>SEWERAGE MANAGEMENT</b>		NO
<b>RECORDS FILE NO</b>		NO
<b>GOOGLE</b>		YES (1)
<b>HOUSE DRAINAGE</b>		NO
<b>INDEMNITY</b>		NO
<b>CROWN PLAN</b>		NO



### Feature Report

Drawn By: David Luck  
 Date: 14/01/2020  
 Projection: GDA94 / MGA zone 55  
 Map Scale: 1:6000 @ A4



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<b>PARCEL</b>	11375 111749		
Parcel Number	11375		
Assessment Number (S)	111749		
<b>PROPERTY INFO</b>			
Title Description	Lot: 186 DP: 913451		
Property Name	No 5 Reservoir		
Property Address	Browning Street BATHURST NSW 2795		
Area	3535 M		
Parish	Bathurst		
County	Bathurst		
Land Status	SP2 Infrastructure		
Zone	<a href="#">Click Here</a>		
Survey Plan	<a href="#">Click Here</a>		
88B Plan			
<b>OWNER POSTAL</b>			
Addressee	NSW Public Works		
Postal 1	2-24 Rawson Place		
Postal 2	HAYMARKET NSW 2000		
Postal 3		YES (1)	NO
Postal 4		NO	
<b>OWNER DETAIL</b>			
<b>ADDITIONAL ADDRESS</b>		NO	
<b>LEASE</b>		NO	
<b>PROPERTY MEMO APPLICATIONS</b>		YES (2)	NO
<b>OCCUPATION</b>		NO	NO
<b>CERTIFICATE</b>		NO	NO
<b>SEWERAGE</b>		NO	NO
<b>MANAGEMENT RECORDS FILE NO</b>		NO	NO
<b>GOOGLE</b>		YES (1)	NO
<b>HOUSE DRAINAGE</b>		NO	NO
<b>INDEMNITY</b>		NO	NO
<b>CROWN PLAN</b>		NO	NO



### Feature Report

Drawn By: David Luck  
 Date: 14/01/2020  
 Projection: GDA94 / MGA zone 55  
 Map Scale: 1:1250 @ A4



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Created on: 14/01/2020 9:58 AM



**PARCEL**

Parcel Number 39549  
 Assessment Number(S) 240993

**PROPERTY INFO**

Title Description Lot: 879 DP: 914559  
 Property Name Sunny Corner Road  
 Property Address SUNNY CORNER NSW 2795

**Area**

2.7 H  
 Castleton  
 Roxburgh

**Land Status**

Zone RU1 Primary  
 Survey Plan Production  
 888 Plan [Click Here](#)  
[Click Here](#)

**OWNER POSTAL**

Addressee Crown Land  
 (Unvalidated)  
 Do Not Post

**Postal 1**

**Postal 2**

**Postal 3**

**Postal 4**

**OWNER DETAIL**

**ADDITIONAL ADDRESS**

**LEASE**

**PROPERTY MEMO**

**APPLICATIONS**

**OCCUPATION**

**CERTIFICATE**

**SEWERAGE**

**MANAGEMENT**

**RECORDS FILE NO**

**GOOGLE**

**HOUSE DRAINAGE**

**INDEMNITY**

**CROWN PLAN**

YES (1)  
 YES (1)  
 NO  
 YES (1)  
 YES (5)  
 YES (3)  
 NO  
 NO  
 YES (1)  
 NO  
 NO  
 NO

**Feature Report**

Drawn By: David Luck

Date: 14/01/2020

Projection: GDA94 / MGA zone 55

Map Scale: 1:4000 @ A4



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APPROXIMATE LOCATION FOR NEW EASEMENTS

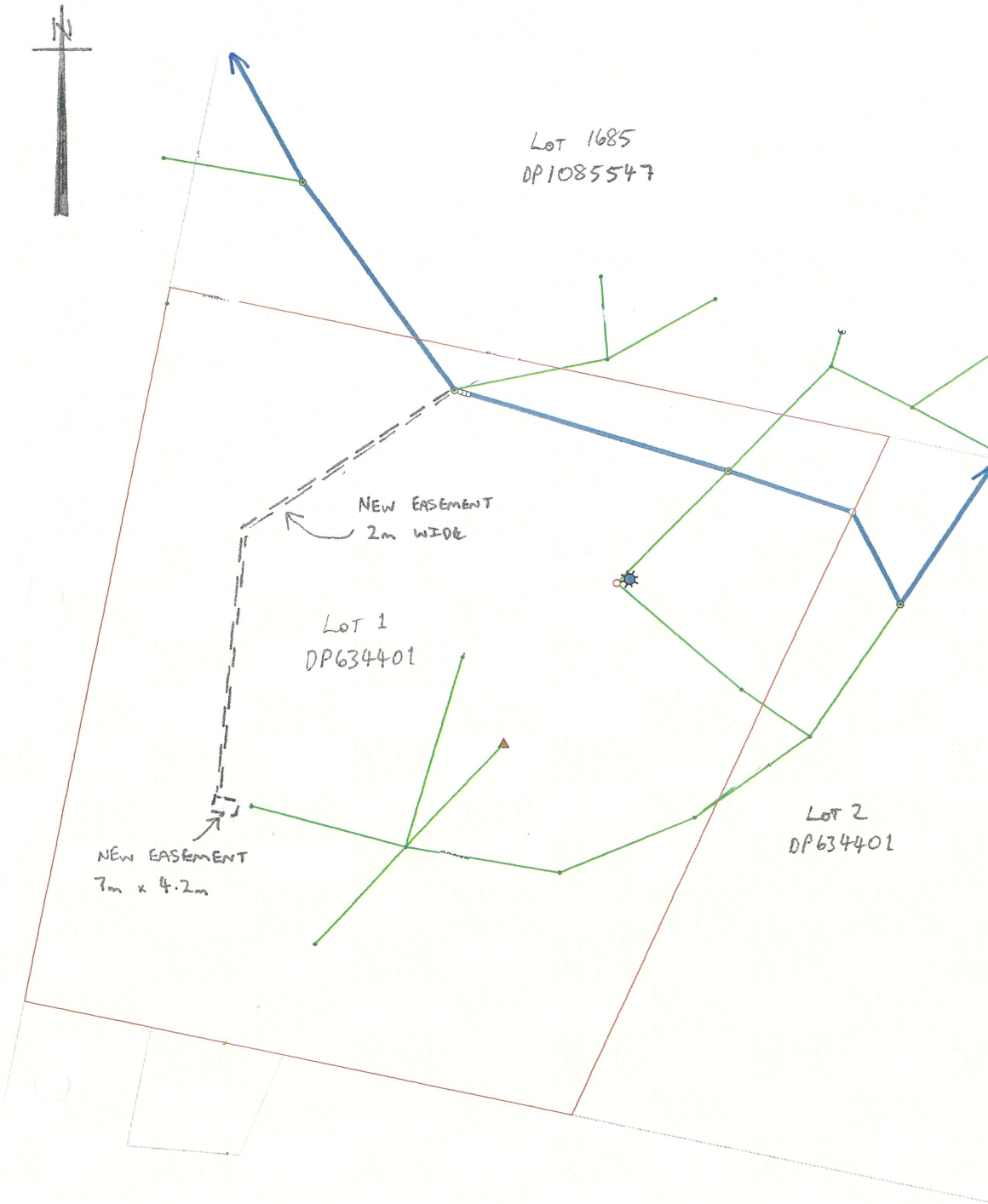
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Drawn By: Michael Coles  
 Date: 10/01/2020  
 Projection: GDA94 / MGA zone 55  
 Map Scale: 1:2900 @ A4





19105 SKETCH A ©

BATHURST REGIONAL COUNCIL - BROOK SKYLING, MOUNT PANORAMA  
CONCEPT POWERLINE + EASEMENT  
NTS. 3-1-2020

*C. B. Hill*  
HILL POWER DESIGN.

## Pioneer Scheme Application

I/We \_\_\_\_\_  
own the land described as: Brocks Skyline, Mount Panoram, NSW, 2795

Lot No: 1 DP No: 634401

I have submitted an application for Connection, Ref: \_\_\_\_\_

- I/We wish to participate** in the Pioneer Scheme. **(Pioneer Scheme Administration charges apply)**  
(If you do wish to participate, please complete the section titled "My Selected Number of Prospective New Customers".)

**I/We do not wish to participate** in the Pioneer Scheme.  
(If you do not wish to participate, please complete your contact details at the bottom of the page, sign and return.)

### My Authorised Service Provider has:

- Provided me with information regarding the Pioneer Scheme.
- Consulted with me to determine the Number of Prospective New Customers.  
(If you have not been consulted and need more information regarding the Number of Prospective New Customer please contact your Authorised Service Provider.)

I agree that the box below indicates **My Selected Number of Prospective New Customers, connecting to the shared network funded by me: (Please complete)**

	High Voltage Line	Substation	Low Voltage Line
<b>Agreed Number of Prospective New Customers</b> (Not including Original Customer's connection)	1	1	1

I accept that any pioneer scheme payment will be paid only after each New Customer makes a Pioneer Scheme payment to Essential Energy and I agree to pay the Pioneer Scheme Administration charge under the Price Schedule for Ancillary Network Services.

A Pioneer Scheme is active for a seven year period from the date of application.

I also agree that should I sell the property within the 7 year period I will advise Essential Energy of the date of sale and the name and address of the purchaser, any Pioneer Scheme amount will be paid to the then owner of the property described above.

Expenses for easements and clearing may be added if copies of applicable tax invoices are supplied to the Essential Energy Pioneer Scheme Coordinator before any quotations are prepared for new customers.

Postal Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Owner \_\_\_\_\_ Date: \_\_\_\_\_

Name of Owner \_\_\_\_\_

Please Return to your ASP at Hill Power Design Pty Ltd

24 July 2019 - Issue 5

Approved By: ASP Connections & Quality Manager  
Page 1 of 1

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# Creation of Easement: Customer Deed (Combined)

---

Dated \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                  (Day)                    (Month)                    (Year)



## Attachment 8.3.2.2

DEED – Creation of Easement: Customer Deed (combined)

### REFERENCE SCHEDULE

#### ITEM 1 PARTIES

Full Name	<b>Essential Energy</b>
ACN/ABN	ABN 37 428 185 226
Address Address for service:	8 Buller St, PORT MACQUARIE 2444 NSW PO Box 5730, PORT MACQUARIE NSW 2444
Attention	
Email	contestableworks@essentialenergy.com.au

Full Name of Customer (s)	
ACN/ABN	
Address Address for service:	
Attention	
Email	

#### ITEM 2 Customer's Land

Folio Identifier(s)	
Lot(s)/Plan No.	<b>Lot 1 DP634401</b>
Address	Brocks Skyline, Mount Panorama, NSW, 2795

**ITEM 3 Burdened Land**

Folio Identifier(s)	
Lot(s)/Plan No.	<b>Lot 1 DP634401</b>
Address	Brocks Skyline, Mount Panorama, NSW, 2795

**ITEM 4 Description of the site of the easement**

Easement for Multi-purpose electrical installation

*(insert description of easement and easement width)*

Width: 2 metres wide

indicatively shown on the Plan/Survey attached as Annexure B

Applicable Part(s) of Memorandum AG189384	C
---	---

**ITEM 5 Interested Person(s)/Encumbrances**


**ITEM 6 Description of any annexures to this Deed**

1. Easement Terms (Annexure A)
2. Plan (Annexure B)
3. Confirmation of Instructions (Annexure C)
4. Caveat(s) (Annexure D)
5. Example letter to Bank requesting Bank Guarantee (Annexure E)
6. Current title search (Annexure F)

**ITEM 7 Essential Energy Project Number**

Applicable Essential Energy Project Number	<b>120522</b>
--	---------------

### INTRODUCTION

1. The Customer has requested that the Customer's Land be connected to the electricity distribution network.
2. The Customer is the registered proprietor of the Burdened Land
3. Essential Energy is an electricity network operator. From time to time, Essential Energy needs to install Electricity Works on and access private property in order to enable customers to connect to the electricity distribution network.
4. The Electricity Works subject to the grant of the Easement will enable the Customer's Land to be supplied with electricity and will form part of Essential Energy's general network of powerlines.
5. Section 88A of the *Conveyancing Act 1919* (NSW) permits an easement in gross to be granted to Essential Energy for the purpose of operating an electricity distribution network. Essential Energy has the power to enjoy the benefits of an easement for Electricity Works, including access to them.
6. The *Electricity Supply Act 1995* (NSW) permits the Customer to engage an Accredited Service Provider to install and construct Electricity Works. Once completed to Essential Energy's satisfaction, those Electricity Works are transferred to Essential Energy.
7. The Customer has agreed to:
  - (a) consent to the entry by Essential Energy or an Accredited Service Provider on the Customer's Land to construct and install Electricity Works; and
  - (b) the creation of the Easement and the entry by Essential Energy and/or an Accredited Service Provider on the Burdened Land to construct and install Electricity Works, on the terms set out in this Deed.

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### IT IS AGREED

#### 1. Definitions and interpretation

##### 1.1 Definitions

In this Deed:

- (1) **Act** means the *Conveyancing Act 1919* (NSW);
- (2) **Accredited Service Provider** means the person engaged by the Customer who is accredited in accordance with section 31(2) of the *Electricity Supply Act 1995* (NSW);
- (3) **Australian Standards** are the most recent edition of a standard publication by Standards Australia (Standards Association of Australia);
- (4) **Burdened Land** means the land owned by the Customer on which the Electricity Works are, or will be, located and over which an Easement is to be granted or acquired, being the land described in Item 3 of the Reference Schedule;
- (5) **Costs** means any direct costs, fees, charges, expenses, payments or other expenditure of any nature (and includes the costs of complying with conditions of consent and approvals and where appropriate includes amounts paid to contractors, consultants and lawyers) incurred by Essential Energy in relation to the Electricity Works or the grant or acquisition of the Easements;
- (6) **Customer** means the customer named in the Item 1 of the Reference Schedule and for the avoidance of doubt, the registered proprietor of the Customer's Land and the Burdened Land as shown on the title search attached as Annexure E and named in named in Item 1 of the Reference Schedule;
- (7) **Customer's Land** means the land described in Item 2 of the Reference Schedule being the land to which the Customer has requested electricity be supplied;

## Attachment 8.3.2.2

DEED – Creation of Easement: Customer Deed (combined)

- (8) **Deed** means this document, including any schedule or annexure to it;
- (9) **Easement** means the easement or easements in gross to protect and permit access to the Electricity Works:
  - (a) indicatively shown in the Plan;
  - (b) more particularly described in Item 4 of the Reference Schedule; and
  - (c) being on Essential Energy's standard terms contained in the appropriate part of Memorandum AG189384 as detailed in Item 4 of the Reference Schedule.
- (10) **Easement Site** means site of the easement on the land which is to be burdened by the Easement and indicatively shown in the Plan;
- (11) **Electricity Works** for the purpose of this document means poles, wires, stays, pits, pillars, cables, conduits, substations, transformers, switch pillars, reclosers, regulators, reactors, services etc which are or will be owned by Essential Energy (and includes both underground and/or overhead Electricity Works);
- (12) **Encumbrance** means any security interest or other proprietary interest in the Burdened Land including but not limited to a lease, mortgage, charge or caveatable interest;
- (13) **Essential Energy** means Essential Energy (ABN 37 428 185 226) and includes its wholly owned subsidiaries, employees, agents, contractors, authorised officers and any succeeding entities;
- (14) **Good Industry Practice** in respect of any person means recognised practices, methods and acts, together with the exercise of that degree of skill, diligence, prudence and foresight that reasonably would be expected from an experienced and competent person acting in good faith under comparable conditions in the light of known fact or facts which should reasonably have been known at the time and consistent with applicable laws and authorisations and utilising:
  - (a) plant and materials of sound quality which are fit for their intended purpose;
  - (b) suitably qualified and competent personnel;
  - (c) safe operating procedures; and
  - (d) the observance of relevant Australian Standards and relevant Essential Energy Procedures and Guidelines;
- (15) **Instrument** means the instrument that is used to create the Easement including but not limited to:
  - (a) a plan of easement and accompanying Section 88B Instrument; or
  - (b) an LRS Form 01TG – Transfer Granting Easement, the form of which must be approved by Essential Energy;
- (16) **Legislative Requirements** includes:
  - (a) Acts, ordinances, regulations, by-laws, orders, awards and proclamations of the Commonwealth and the State or Territory applicable to Electricity Works;
  - (b) certificates, licences, consents, permits, approvals and the requirements of any organisations having jurisdiction in connection with Electricity Works; and
  - (c) any fees and charges payable in connection with the carrying out construction of Electricity Works;
- (17) **LRS** means NSW Land Registry Services, the operator of NSW's land title system responsible for carrying out registration of land titling in NSW;
- (18) **Memorandum AG189384** means Memorandum AG189384 registered at LRS in three parts, the appropriate part of which is reproduced in and attached to this Deed as Annexure A;
- (19) **Plan** means the sketch plan, plan or survey plan showing the Easement Site attached to this Deed as Annexure B;

## Attachment 8.3.2.2

DEED – Creation of Easement: Customer Deed (combined)

- (20) Procedures and Guidelines** means the procedures and guidelines published or adopted by Essential Energy and any written direction or guideline given by Essential Energy to the Customer including but not limited to procedures and guidelines relating to the design and construction of the Electricity Works and the creation of the Easement;
- (21) Project Number** means the unique identifying number provided by Essential Energy for the Electricity Works subject to the grant of the Easement
- (22) Reference Schedule** means the Reference Schedule to this Deed; and
- (23) Survey** means the plan registered or to be registered at the LRS, prepared by a registered surveyor, that depicts the Easement and is to be used in connection with the creation of the Easement.

### 1.2 Interpretation

- (1) Reference to:**
  - (a)** one gender includes the others;
  - (b)** the singular includes the plural and the plural includes the singular;
  - (c)** a person includes a body corporate;
  - (d)** a party includes the party's executors, administrators, successors and permitted assigns;
  - (e)** a statute, regulation, code or other law or a provision of any of them includes:
    - (i)** any amendment or replacement of it; and
    - (ii)** another regulation or other statutory instrument made under it, or made under it as amended or replaced; and
  - (f)** dollars means Australian dollars unless otherwise stated.
- (2)** "Including" and similar expressions are not words of limitation.
- (3)** Where a word or expression is given a particular meaning, other parts of speech and grammatical forms of that word or expression have a corresponding meaning.
- (4)** Headings and any table of contents or index are for convenience only and do not form part of this Deed or affect its interpretation.
- (5)** A provision of this Deed must not be construed to the disadvantage of a party merely because that party was responsible for the preparation of the Deed or the inclusion of the provision in the Deed.
- (6)** If an act must be done on a specified day which is not a Business Day, it must be done instead on the next Business Day.

### 1.3 Parties

- (1)** If a party consists of more than 1 person, this deed binds each of them separately and any 2 or more of them jointly.
- (2)** An obligation, representation or warranty in favour of more than 1 person is for the benefit of them separately and jointly.
- (3)** A party which is a trustee is bound both personally and in its capacity as a trustee.

---

## 2. Survey and Instruments

The Customer agrees that:

- (1)** the site of the Easement on the Burdened Land in which the Electricity Works are, or will be located is indicatively described in Item 4 of the Reference Schedule and shown on the Plan;
- (2)** if the Customer proposes any changes to the location of the Electricity Works after the date of this Deed and before the Easement is registered at the LRS, the Customer must

DEED – Creation of Easement: Customer Deed (combined)

obtain Essential Energy's prior written consent to the amendment which may be withheld or may be provided with any conditions Essential Energy may reasonably require;

- (3)** Essential Energy may require the Customer to:
  - (a)** amend or enlarge the site of the proposed Easement; or
  - (b)** amend the Instrument,at any time if Essential Energy reasonably requires amendments to ensure the Easement and Electricity Works will comply with Essential Energy's Procedures and Guidelines;
- (4)** if requested, the Customer must provide Essential Energy with a copy of the proposed Survey and Instrument in registrable form having regard to the terms of this Deed for Essential Energy's approval;
- (5)** if the Survey or Instrument is not acceptable to Essential Energy, the Customer must make the necessary changes to the Survey and Instrument; and
- (6)** prior to registration of the Easement, Essential Energy may require further amendments to the Survey and Instrument if such changes are required to ensure they comply with Essential Energy's Procedures and Guidelines or any Legislative Requirements.

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### 3. Title

- 3.1** Prior to the registration of the Instrument at the LRS, the Landowner must not:
  - (1)** sell or transfer the Burdened Land, or dispose of any interest in it;
  - (2)** create any Encumbrance over the Burdened Land;
  - (3)** grant an option over the Burdened Land which is inconsistent with this Deed;
  - (4)** subdivide or consolidate the Burdened Land;

without the written consent of Essential Energy and such consent is not to be unreasonably withheld.

- 3.2** Despite clause 3.1, Essential Energy must not withhold its consent to any transfer of the Burdened Land where the transferee enters a Deed with Essential Energy on the same terms as this Deed and Essential Energy will consent to the withdrawal of any caveat lodged under clause 4.1 provided that Essential Energy is satisfied that its interest under this Deed is protected.

### 4. Customer's obligations and acknowledgements

- 4.1** Subject to clause 2, the Customer is solely responsible for and has, or must, at its own cost and expense:
  - (1)** instruct a solicitor, or licensed conveyancer, entitled to practice in NSW to:
    - (a)** prepare and attend to the registration of the Easement at LRS;
    - (b)** prepare and register against the title to the Burdened Land an LRS Form 08X Caveat in accordance with Essential Energy's requirements, a sample of which is attached as Annexure D;
    - (c)** at any time requested by Essential Energy, advise on the status and completion of the registration of the Easement;
    - (d)** provide a signed letter on its letterhead attaching a signed confirmation of instructions note confirming his or her instructions, a sample of which is attached as Annexure C;

DEED – Creation of Easement: Customer Deed (combined)

- (2) provide to Essential Energy on or before the date of this Deed, the Caveat referred to in clause 4.1(1)(b) and the properly executed confirmation of instructions referred to in clause 4.1(1)(d);
  - (3) ensure that all necessary pre-conditions, approvals and permits under Legislative Requirements are obtained before commencement of construction of Electricity Works;
  - (4) determine which Burdened Land is likely to be affected by the proposed Easement;
  - (5) pay all fees, cost, compensation or other expenses to any other third party whose services may be required in order to finalise the grant or acquisition and registration of the Easement;
  - (6) grant the Easement prior to the construction of Electricity Works commencing; or
  - (7) require the Accredited Service Provider to ensure that construction of Electricity Works are:
    - (a) carried out in accordance with Good Industry Practice; and
    - (b) wholly located within the site of the Easement;
  - (8) engage a surveyor to prepare the Survey; and
  - (9) procure the registration of the Easement at LRS and provide to Essential Energy evidence of registration, to the satisfaction of Essential Energy, no later than twelve months from the date of this Deed.
- 4.2** (1) The Customer must provide to Essential Energy on or before the date of this Deed, or at any other such time as agreed in writing by Essential Energy, an irrevocable and unconditional undertaking in favour of Essential Energy which:
- (a) Includes the Essential Energy project number, customer name and address of the burdened property;
  - (b) does not contain an expiry date before 5 years from the date of this Deed;
  - (c) is issued by a bank as defined by the *Banking Act 1959* (Cth) or a financial organisation approved by Essential Energy;
  - (d) is for an amount of \$10,000 or such other amount as required by Essential Energy; and

on terms otherwise acceptable to Essential Energy, as security for the performance by the Customer of all of the obligations of the Customer under this Deed (**Bank Guarantee**).

A letter of instruction to the bank has been provided as annexure E to assist with obtaining the Bank Guarantee to meet the above requirement.

- (2) The Customer must at all times ensure the Bank Guarantee is kept current and enforceable and it must be renewed if it is to expire not less than 6 months prior to such expiry date and must be renewed for a period of 5 years or such other period as reasonably nominated by Essential Energy.
- (3) If Essential Energy makes a demand on the Bank Guarantee the Customer must provide a replacement Bank Guarantee for the balance of the amount after the demand is made within 7 days of receiving a request to do so by Essential Energy.
- (4) Despite anything contained in this clause, Essential Energy will be entitled from time to time to make a claim on the Bank Guarantee for any amount payable by the Customer pursuant to this Deed if the payment is not made within 7 days of receiving a request for payment from Essential Energy or any amount payable to Essential Energy as a result of any breach of any of the covenants, terms and conditions of this Deed by the Customer.
- (5) Following completion of all of the obligations of the Customer under this Deed, Essential Energy shall return any Bank Guarantee it then holds.

DEED – Creation of Easement: Customer Deed (combined)

- 4.3** The Customer acknowledges and agrees that Essential Energy will not be required to certify the design for the Electricity Works or take ownership or responsibility of Electricity Works or connect the Customer to the electricity distribution network until:
- (1)** all Easements that are required to be created in Essential Energy's favour in relation to the Electricity Works have been registered at LRS; or
  - (2)** all Easements have been compulsorily acquired and published in the New South Wales *Government Gazette*; or
  - (3)** other arrangements have been made with the Customer and any other relevant third parties to the satisfaction of Essential Energy in its absolute discretion including but not limited to registration of the Caveat, by the Customer.

### **5. Easement in gross**

**5.1** The Customer acknowledges and agrees that:

- (1)** at the Customer's request, on the completion of construction of any Electricity Works required and the acceptance of those Electricity Works by Essential Energy, Essential Energy will take over, maintain and operate the Electricity Works in order to connect the Customer to the electricity distribution network;
- (2)** in consideration of taking over the Electricity Works and connecting the Customer to the electricity distribution network, Essential Energy will not be required to pay the Customer any compensation for any Easement affecting the Customer's Land or the Burdened Land.

---

### **6. Consent**

- 6.1** The Customer consents to Essential Energy and/or an Accredited Service Provider exercising the rights set out in the relevant part of Memorandum AG189384, even though the Easement has not yet been signed or registered at LRS.
- 6.2** The Customer acknowledges that Essential Energy and/or an Accredited Service Provider may erect the Electricity Works on, under or over the Easement Site in consideration of the Customer executing this Deed.

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### **7. Ownership and no Interference with the Electricity Works**

- 7.1** The Customer agrees that ownership of the Electricity Works not already owned by Essential Energy, transfers to Essential Energy upon acceptance by Essential Energy.
- 7.2** The Customer agrees not to obstruct or hinder Essential Energy or its contractors, or an Accredited Service Provider in the planning, construction, connection, operation or maintenance of Electricity Works and agrees not to interfere with the continued operation of the Electricity Works.

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### **8. Only Certain Infrastructure Affected**

- 7.1** Unless otherwise notified by Essential Energy in writing, this Deed does not require the Customer to create an easement for any other infrastructure on the Customer's Land or the Burdened Land that is located outside the Easement Site which is otherwise owned by Essential Energy.

---

### **9. Costs**

- 9.1** The Customer must promptly pay Essential Energy its Costs:



DEED – Creation of Easement: Customer Deed (combined)

- (1) connected with the negotiation, preparation and execution of this Deed, unless otherwise specified in this Deed;
  - (2) in relation to the design and construction of any Electricity Works required if the customer engages Essential Energy to design and construct the Electricity Works;
  - (3) in relation to reviewing, considering, approving or consenting to any matter contemplated by this Deed or anything done in connection with proposed this Deed or the proposed Electricity Works;
  - (4) of doing anything that the Customer is required to do, but have failed to do following reasonable requests by Essential Energy or have requested Essential Energy do under this Deed or in connection with the Electricity Works; or
  - (5) of exercising its powers of compulsory acquisition under the *Electricity Supply Act 1995* (NSW) if the Customer fails to comply with its obligations to remedy the non-compliance within 21 days, or such longer period agreed to by Essential Energy in writing, of being requested to do so by Essential Energy.
- 9.2 If Essential Energy so requests, the Customer must pay the Costs and outlays to Essential Energy, whether or not Essential Energy is liable for them or has paid or satisfied them. If a third party is entitled to them, Essential Energy must pass them on to the third party.

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## 10. Warranties, Release and Indemnity

10.1 The Customer warrants to Essential Energy that:

- (1) the Customer has done and will do all things necessary to enable the creation of the Easement contemplated by this Deed;
- (2) it will require the Accredited Service Provider to ensure that the Electricity Works are, or will be, wholly contained within the site of the Easement as shown in the Survey and that the Electricity Works are, or will be, located in the centre of the site of the Easement shown on the Survey unless the Customer has obtained Essential Energy's prior written consent to a variation of the location of the Electricity Works;
- (3) it will require the Accredited Service Provider to ensure that the Electricity Works have been, or will be, constructed in accordance with Good Industry Practice;
- (4) the Customer has had adequate opportunity to obtain independent legal advice concerning the terms and effect of this Deed;
- (5) the Customer is the registered proprietor of the Burdened Land as shown on the title search attached as Annexure F and named in Item 1 of the Reference Schedule;
- (6) the Customer has the full power to enter into this Deed and do all things required by it; and
- (7) the Customer will notify Essential Energy if they appoint a new solicitor or licenced conveyancer and that the Customer provides consent to the originally appointed solicitor or licenced conveyancer advising Essential Energy that they are no longer engaged to represent the Customer and that they are permitted to advise Essential Energy who the newly appointed solicitor or licenced conveyancer is.

10.2 The Customer releases and indemnifies Essential Energy against:

- (1) any loss, liability, damage or Cost (including legal costs on an indemnity basis) caused or contributed to, or arising out of, the Customer's breach of the warranties in clause 10.1;
- (2) any claim from any third party for compensation in connection with the grant or acquisition of the Easement or the Electricity Works;
- (3) any loss, liability, damage or Cost arising from, or incurred in connection with:
  - (a) any loss or damage to the Customer's Land, the Burdened Land or to any improvements or property on the Customer's Land or the Burdened Land; and

DEED – Creation of Easement: Customer Deed (combined)

(b) the death or injury of any person on the Customer's Land or the Burdened Land, except to the extent that the loss, damage, death or injury is caused or contributed to by the negligent acts or omissions of Essential Energy, its agents, employees, consultants or contractors.

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### 11. Variation

- 11.1 The parties may not amend or vary this Deed without the written consent of Essential Energy.
- 11.2 An amendment or variation to this Deed is not effective unless it complies with clause 11.1, is in writing and is signed by the parties.
- 

### 12. Termination

- 12.1 Essential Energy may terminate this Deed by notice in writing to the Customer if:
- (1) the construction of any proposed Electricity Works has not been completed; or
  - (2) the Easement has not been registered at the LRS,
- within 18 months of the date of this Deed and the Easement is no longer required by Essential Energy.
- 12.2 This Deed automatically terminates upon the later of the following to occur:
- (1) completion of the construction of the proposed Electricity Works the subject of the Easement; and
  - (2) registration of the Easement at LRS.
- 12.3 Clauses 1, 7, 9, 10, 13, 14 and 15 survive the termination of this Deed.
- 

### 13. GST

- 13.1 In this Clause:
- (1) **GST** means GST as defined in *A New Tax System (Goods and Services Tax) Act 1999* as amended (**GST Act**) or any replacement or other relevant legislation and regulations;
  - (2) words used in this clause which have a particular meaning in the GST law (as defined in the GST Act, and also including any applicable legislative determinations and Australian Taxation Office public rulings) have the same meaning, unless the context otherwise requires; and
  - (3) any reference to GST payable by a party includes any corresponding GST payable by the representative member of any GST group of which that party is a member, and a reference to an input tax credit entitlement of a party includes any corresponding input tax credit entitlement of the representative member of any GST group of which that party is a member.
- 13.2 Unless GST is expressly included the consideration expressed to be payable under this Deed for any supply made under or in connection with this Deed does not include GST.
- 13.3 To the extent that any supply made under or in connection with this Deed is a taxable supply, the GST exclusive consideration otherwise payable for that supply is increased by an amount equal to that consideration multiplied by the rate at which the GST is imposed in respect of the supply, and subject to receipt of an effective tax invoice, is payable at the same time.
- 13.4 Each party agrees to do all things, including providing tax invoices and other documentation, that may be necessary or desirable to enable or assist the other party to claim any input tax

## Attachment 8.3.2.2

DEED – Creation of Easement: Customer Deed (combined)

credit, adjustment or refund in relation to any amount of GST paid or payable in respect of any supply made under or in connection with this Deed.

- 13.5** If a payment to a party under this Deed is a payment by way of reimbursement or indemnity and is calculated by reference to the GST inclusive amount of a loss, cost or expense incurred by that party, then the payment is to be reduced by the amount of any input tax credit to which that party is entitled in respect of that loss, cost or expense before any adjustment is made for GST.
- 

### 14. Notices

**14.1** The parties may communicate with each other in the manner set out in this clause 14.

**14.2** A notice or other communication with this Deed (**Notice**) has no legal effect unless it is in writing.

**14.3** The address of the parties for service of a Notice is as set out in Item 1 of the Reference Schedule (or as notified from time to time). Any Notice to the parties from Essential Energy may be given and may be signed by its solicitor.

**14.4** Any Notice to the parties by Essential Energy may be given to that party's solicitor at the solicitor's business address or email address.

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### 15. Governing Law and Jurisdiction

**15.1** The law of New South Wales governs this Deed.

**15.2** The parties submit to the exclusive jurisdiction of the courts of New South Wales and of the Commonwealth of Australia.

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### 16. Power of Attorney

**16.1** From the date of this Deed, the Customer irrevocably nominates and appoints individually Essential Energy, its officers and any nominee appointed in writing for the purposes of this clause to be the attorney of the Customer.

**16.2** If the Customer fails to comply with its obligations under this Deed and fails to remedy the non-compliance within 21 days (or such other longer period agreed to by Essential Energy) of being requested to do so by Essential Energy, then after the expiry of that time (proof of which will be a statutory declaration by Essential Energy or an officer of Essential Energy) the attorney may do all things necessary to create the Easement and have it registered on the title of the Burdened Land at LRS, including an Instrument on behalf of the Customer.

**16.3** In doing so, the attorney may use the Customer's name and do all things necessary to create the Easement and have it registered on the title to the Burdened Land at LRS.

**16.4** The Customer will ratify and confirm any lawful act of the attorney.

**16.5** The LRS is authorised to act upon the statutory declaration and to accept it as sufficient evidence of the attorney's rights under this Deed.

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### 17. Compulsory acquisition

**17.1** In this clause 17, compulsory acquisition means the process of compulsory acquisition which is set out in the *Land Acquisition (Just Terms Compensation) Act 1991 (NSW) (Just Terms Act)*.

**17.2** The Customer acknowledges that:

## Attachment 8.3.2.2

DEED – Creation of Easement: Customer Deed (combined)

- (1) Essential Energy has the power of compulsory acquisition under the *Electricity Supply Act 1995* (NSW);
  - (2) If the Customer fails to comply with its obligations under this Deed and fails to remedy the non-compliance within 21 days (or such longer period agreed to by Essential Energy in writing) of being requested to do so by Essential Energy, then:
    - (a) the Customer agrees and consents to Essential Energy acquiring the Easement by compulsory acquisition under the *Electricity Supply Act 1995* (NSW) and the Just Terms Act;
    - (b) the terms of this Deed including the agreed compensation satisfies section 30 of the Just Terms Act in order for Essential Energy to compulsorily acquire the Easement by agreement; and
    - (c) if it is determined compensation is payable to a third party and has not otherwise already been paid, Essential Energy must pay or procure the Customer to pay the compensation to the third party in respect of the creation of the Easement within 28 days after Essential Energy procures the publication of an acquisition notice in respect of the Easement in the Government Gazette.
- 
- 17.3** If Essential Energy is required to acquire the Easement by compulsory acquisition then the Customer agrees that payment of the compensation to the Customer under this Deed discharges Essential Energy from any and all obligations to meet any claim for compensation from any third party that arises out of the acquisition under the Just Terms Act, whether or not Essential Energy had notice of the existence of that claim prior to the execution of this Deed.

## Attachment 8.3.2.2

DEED – Creation of Easement: Customer Deed (combined)

**EXECUTED** as a Deed and delivered on the date shown on the first page.

### **EXECUTED BY ESSENTIAL ENERGY**

by its duly appointed attorney under  
power of attorney Book 4745 No. 85  
in the presence of:

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Signature of attorney

\_\_\_\_\_  
Name of witness

\_\_\_\_\_  
Name and title of attorney

### **\*Where the Customer is an individual**

Signed by the Customer in the presence  
of:

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Customer

\_\_\_\_\_  
Name of Witness

\_\_\_\_\_  
Name of Customer

\_\_\_\_\_  
Address of Witness

### **\*Where the Customer is a Company**

Executed by the Customer:

ACN:

In accordance with section 127 of the *Corporations  
Act 2001* (Cth):

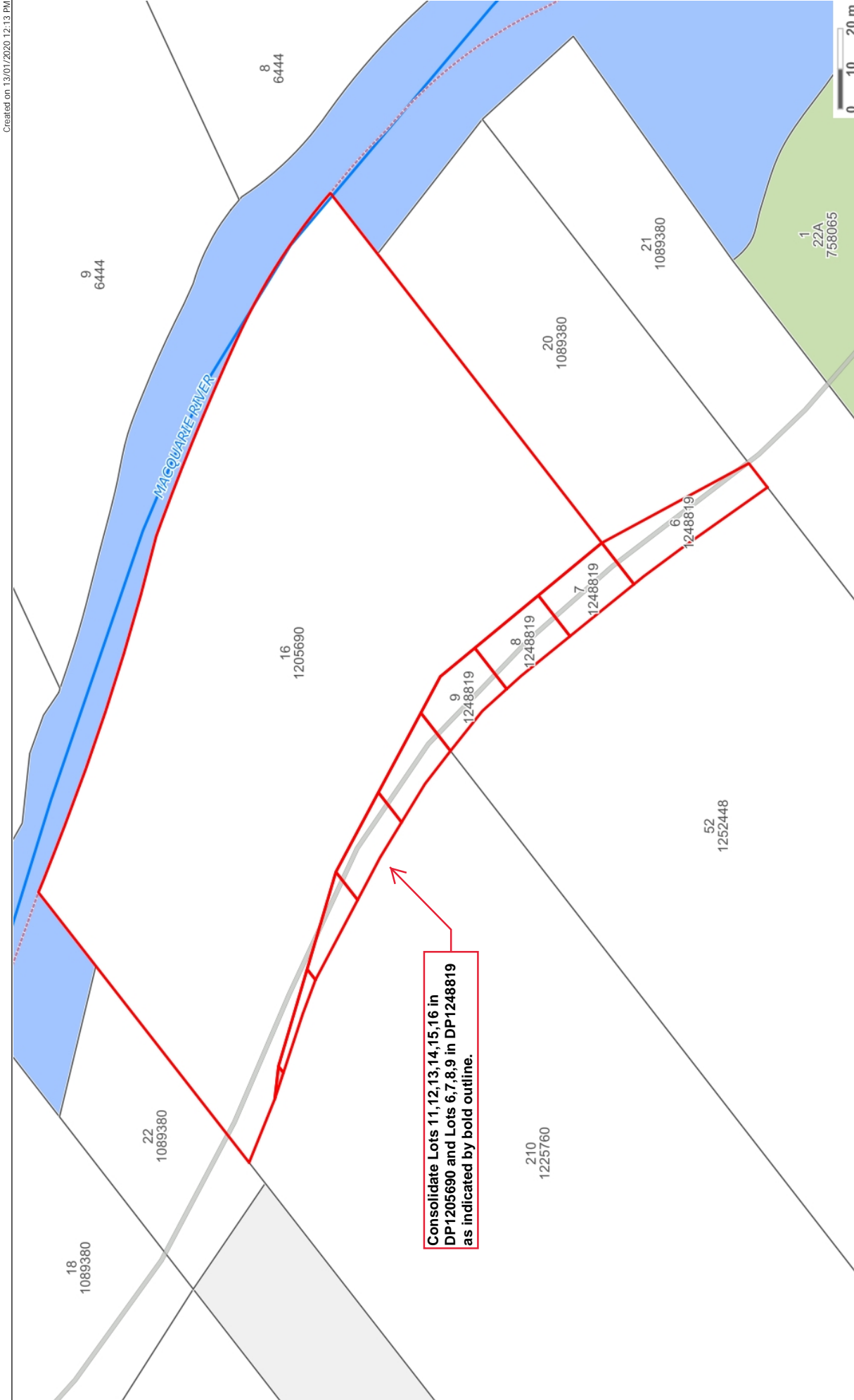
\_\_\_\_\_  
Signature of Director/Company Secretary

\_\_\_\_\_  
Signature of Director

\_\_\_\_\_  
Name of Director/Company Secretary

\_\_\_\_\_  
Name of Director

**\*Where the Customer signs under other authority** – insert appropriate execution clause



Drawn By: David Luck

Date: 13/01/2020

Projection: GDA94 / MGA zone 55

Map Scale: 1:1250 @ A4



**Important Notice!**  
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**BATHURST REGIONAL COUNCIL**  
 Bathurst Regional Council  
 PMB 17  
 158 Russell Street  
 Bathurst NSW 2796  
 Telephone: 02 6333 6111  
 Fax: 02 6331 7211  
 Email: [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)



Created on 22/01/2020, 11:25 AM

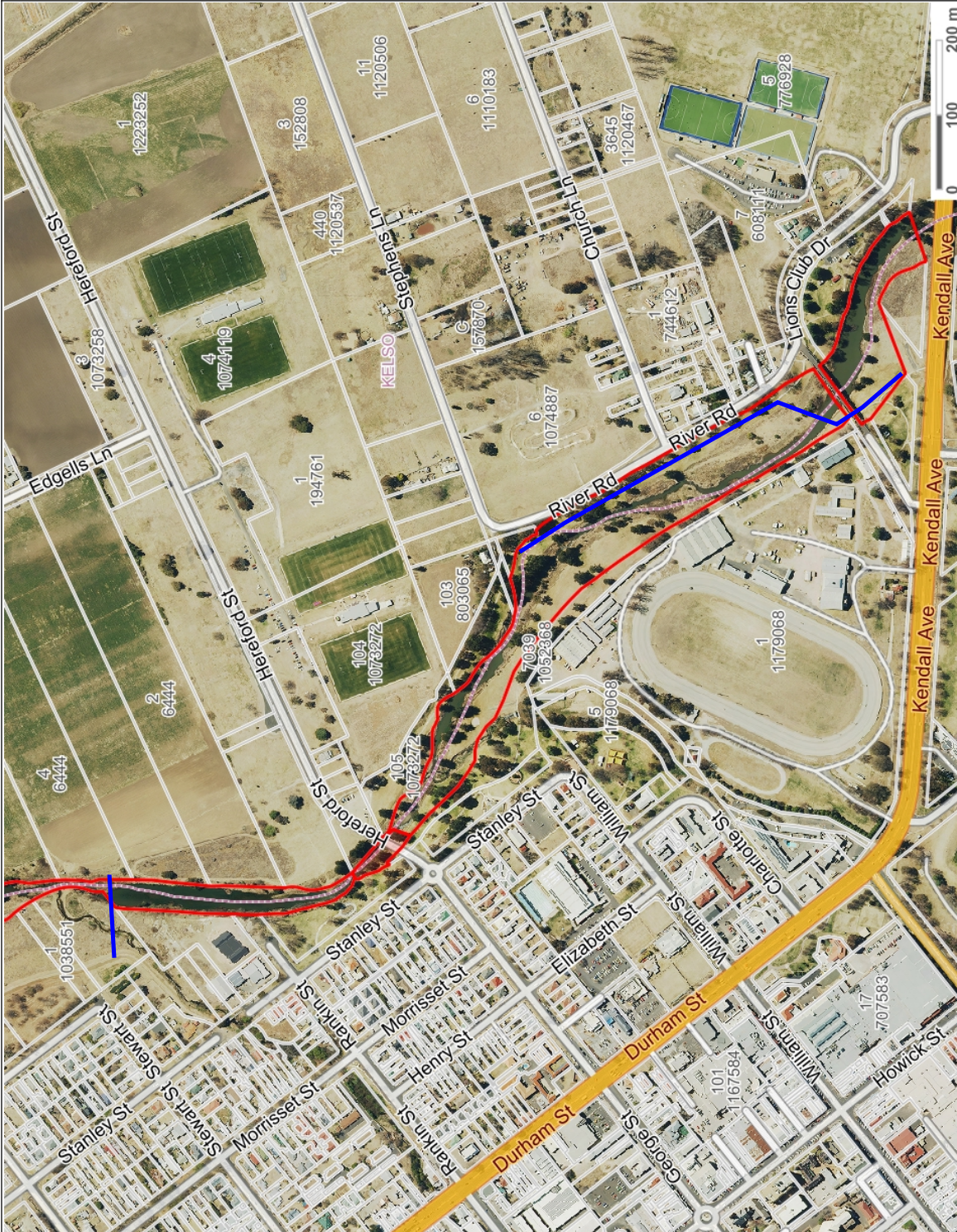
**WATER CORRIDOR**

Name  
Type

MACQUARIE RIVER  
RV

Proposed Pipeline Route

Macquarie River (Crown Land)



**Feature Report**

Drawn By: David Luck

Date: 22/01/2020

Projection: GDA94 / MGA zone 55

Map Scale: 1:8000 @ A4



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**MINUTES OF THE POLICY COMMITTEE MEETING OF  
BATHURST REGIONAL COUNCIL  
HELD ON Wednesday 4 December 2019**

**MINUTE**

Meeting commenced at 6.00pm.

**Present:** Cr B Bourke (Chair), Cr J Rudge, Cr J Fry, Cr I North, Cr W Aubin, Cr J Jennings, Cr G Hanger, Cr A Christian, Cr B Bourke

**3. APOLOGIES**

**MINUTE**

**MOVED: Cr I North SECONDED: Cr J Rudge**

**RESOLVED:** That the apology of Cr M Morse be accepted and leave of absence granted.

Nil

**4.1. Minutes - Policy Committee Meeting - 6 November 2019**

**File No: 07.00064**

**MINUTE**

**RESOLUTION NUMBER: POL2019 - 1**

**MOVED: Cr W Aubin SECONDED: Cr J Rudge**

**RESOLVED:**

That the Minutes of the Policy Committee of Bathurst Regional Council held on 6 November 2019 be adopted.

**Declaration of Interest**

**MINUTE**

**RESOLUTION NUMBER: POL2019 - 2**

**MOVED: Cr I North SECONDED: Cr G Hanger**

**RESOLVED:** That the Declaration of Interest be noted.

## **6. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

### **DIRECTOR CORPORATE SERVICES AND FINANCE REPORT**

#### **6.1.1. WEBCASTING OF COUNCIL MEETINGS POLICY**

**File No:** 20.00315, 41.00089

#### **MINUTE**

**RESOLUTION NUMBER:** POL2019 - 3

**MOVED: Cr J Rudge SECONDED: Cr J Fry**

#### **RESOLVED:**

That

- (a) Council note the submission received.
- (b) Council adopt the Webcasting of Council Meetings Policy and update the Council Policy Manual.
- (c) The policy will become effective from the 14 December 2019.

## **7. GENERAL BUSINESS**

#### **MINUTE**

#### **1. Mitchell Conservatorium of Music - Bathurst Court House - 22.01071-03 & 00023-02**

**Cr.Hanger** - Department of Community and Justice has requested that the Mitchell Conservatorium vacate the Court House by mid February 2020.

**General Manager** - advised correspondence has been sent to relevant persons.

#### **2. River Area behind Showground - 04.00017-05**

**Cr.Rudge** - Has received approaches about vegetation growing in this area that needs attention.

**Director of Engineering Services** - Discussions with NSW Fisheries ongoing re: potential works required.

### **3. Chiefly Dam Levels - 32.00005-07**

**Cr.Jennings** - Asked what the current dam level is.

**Director of Engineering Services** - Advised that dam level is currently at 38.1% (a drop of 0.9%).

### **4. Cr Morse Notice of Motion last meeting - Regarding weather changes - 13.00027-04**

**Cr. Jennings** - Spoke of Climate Change, facebook entries, Blue Mountains banning of meat, drought, irrigators, drought proofing and energy efficiency.

### **5. 45 Degree Angle Parking Keppel Street - 25.00039-05**

**Cr Jennings** - Parking problems at lower end of Keppel Street. Asks costings be prepared for 2020/2021 budget.

### **6. Masterplan Vision: 200 years - 20.00335**

**Cr Jennings** - Would like to see project developed and costings for 2020/2021 budget consideration. Spoke to various visions for the City probably need \$150K p.a for 2 years to pull documents together.

### **7. Cr Morse Notice of Motion last meeting regarding weather changes - 13.00027-04**

**Cr Jennings** - Spoke to knowledge on technical service. When we spoke about 5G we got an expert in. Then spoke to service on climate change, asks we follow what we did with 5G and get an expert in to upskill Councillors on this topic. Then spoke to water needs, future predictions and funding needed. Requests appropriate expert advice be sought.

### **8. Health and Safety Policy - 03.00107-19**

**Cr Aubin** - Spoke of stop/go contractors, went through Eglinton and contractor had no hat on and was wearing short sleeved shirt.

**Director Engineering Services** - Contractors have own WH&S procedures in place.

### **9. Eglinton Road - 25.00045-02**

**Cr Aubin** - Noted heavy patching occurring, why not resealing all of it?

**Director Engineering Services** - Restricted by funding available.

### **10. Health Action Group meeting with Minister - 18.00035-04**

**Cr Aubin** - Spoke to the meeting held. Made note about phone connected into meeting without telling the attendees. Apart from that it was a good meeting. Follow up meeting with Hospital Board from 3 December 2019 went well, Chair acknowledged there is a problem. There will be a Masterplan done for the hospital in 2020.

### **11. Water Matters - 32.00017-05**

**Cr Fry** - Need to keep focus. Spoke to Bureau of Meteorology, Department of Environment etc advices. We have lost 10% dam water in recent weeks. Spoke to water usage levels occurring. Possibly at 15%/10% by March 2020. Noted Prime 7 McTavish interview this week, and relocation of towns. Need a committee to consider climate refugee influx.

**Director Engineering Services** - Spoke to modelling results at this time. No Discussions on relocation of communities to Bathurst.

### **12. Tankers on Hereford Street accessing standpipes - 32.00017-05**

**Cr Fry** - Some tankers are unknown. Any further details?

**Director Engineering Services** - Spoke to approval to use water and CCTV installation next week.

### **13. Hereford/ Gilmour Street - 25.00031**

**Cr Christian** - Congestion on Hereford and Gilmour Streets, where are the studies at?

**Director Engineering Services** - Gave details of overall study, done early 2020.

### **14. Hereford Street Roundabout - 25.00035-04**

**Cr Christian** - Spoke to concerns at this proposal, Spoke to how this was committed. Feels Council needs to commit to a 4 lane Rd or new road by 2022.

**Director Engineering Services** - Spoke to process followed in design of additional fields.

### **15. Eglinton Road - 25.00045-02**

**Cr Christian** - This is a mess, needs work. We need to commit to 4 lanes by 2025.

### **16. Parking spaces Hereford Street Sporting Precinct - 04.00112 & 04.00146**

**Cr Christian** - Have we spoken to any bus lines about using this space?

**Director Engineering Services** - Have not had discussions. Design will allow for buses to use area.

### **17. Climate Matters - 13.00027-04**

**Cr Christian** - Spoke to investigations being undertaken, ice cores results, CO2 impacts.

### **18. Irrigators & Weir issue - 32.00017-05**

**Cr North** - Has provided advice to General Manager and asks this to be investigated.

### **19. Parks and Gardens water systems - 04.00034-05**

**Cr North** - Can we adjust so the roads don't get watered e.g. Adventure Play Ground and River Walk.

**20. Federal Government Drought Fund Round 2 - 16.00171**

**Cr North** - Noted new round of funding is \$1 million

**21. Australian Airports Association - 21.00008-16**

**Cr North** - Federal Government funds available, have we looked at the fund?

**Director Engineering Services** - yes, we will be applying for funds.

**22. Airport Lease Issues - 21.00147**

**Cr North** - Can we get a report?

**23. Water Projects State Funding - 16.00103-08**

**Cr North** - Are we pursuing extra funding beyond the \$10 million received?

**24. Road Infrastructure - 28.00017-02**

**Cr North** - Looking forward to studies being delivered so can develop future plans.

**25. CCTV Funding - 16.00145-03**

**Cr North** - Noting there is struggle to utilise the full \$10k p.a. If can't be used perhaps support people to put in rainwater tanks

**26. Events - 23.00026-21**

**Cr North** - Noted events for next year including Elton John, BMT International, V8's and Cross Country. All assisting the local economy. Let's keep looking for events to promote the city.

**27. Question regarding water restrictions - 32.00017-05**

**Cr Rudge** - Sought clarification on restriction definitions.

**8. MEETING CLOSE**

**MINUTE**

The Meeting closed at 6.43 pm.

**CHAIR:** \_\_\_\_\_

**MINUTES OF THE TRAFFIC COMMITTEE**  
**HELD ON 3 DECEMBER 2019**

**MEETING COMMENCES**

**1 MEETING COMMENCES 2:00 PM**

**Members:** Cllr Warren Aubin (BRC), Ms Jackie Barry (Roads & Maritime Services), Mr David Veness (MP Representative), Sergeant Ryan Baird and Acting Sergeant Jason Marks (Police).

**Present:** Mr Bernard Drum (Manager Technical Services), Mr Andrew Cutts (Tablelands Area Road Safety Officer) and Mr Paul Kendrick (Traffic & Design Engineer).

**APOLOGIES**

**2 APOLOGIES**

Nil

**REPORT OF PREVIOUS MEETING**

**3 Item 1 MINUTES - TRAFFIC COMMITTEE MEETING - 5 NOVEMBER 2019 (07.00006)**

That the Minutes of the Traffic Committee Meeting held on 5 November 2019 be adopted.

**DECLARATION OF INTEREST**

**4 DECLARATION OF INTEREST 11.00002**

That the Declaration of Interest be noted.

**RECEIVE AND DEAL WITH DIRECTORS' REPORTS**

**Director Engineering Services' Report**

**5 Item 1 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 5 NOVEMBER 2019 (07.00006)**

That the information be noted and necessary actions be taken.

**6** **Item 2 MONTHLY REPORT FOR LOCAL GOVERNMENT ROAD SAFETY PROGRAM (28.00002)**

That the information be noted.

**7** **Item 3 PEUGEOT PAGEANT BATHURST 2020 - STATIC VEHICLE DISPLAY (23.00026-21/164)**

That the Peugeot Pageant Bathurst 2020 Static Vehicle Display to be held Saturday 28 March 2020 be classified as a Class 2 event, and the traffic management endorsed subject to conditions as detailed in the Director Engineering Services' report.

**8** **Item 4 INSTALLATION OF 'NO U-TURN' AND 'NO STOPPING' SIGNAGE AT INTERSECTION OF SUTTOR STREET AND CUMMINGS STREET (25.00072)**

That Council install 'No U-Turn' and 'No Stopping' signage at the intersection of Suttor Street and Cummings Street Bathurst.

**9** **Item 5 INSTALLATION OF 'NO STOPPING' SIGNS - ACCESS TO 179 MOUNTAIN STRAIGHT MOUNT PANORAMA (25.00002)**

That Council install 'No Stopping' signs outside the access for the premises at 179 Mountain Straight.

**10** **Item 6 WILLIAM STREET REMOVE 'NO U-TURN' SIGNS OUTSIDE THE OLD AMBULANCE STATION (25.00002)**

That Council remove the 'No U-Turn' signs on William Street near the former ambulance station site for a 3 month trial period.

**11** **Item 7 LATE REPORT - MANILLA LANE, BATHURST – NO PARKING SIGNS REVIEW (25.00265/032)**

**MOVED** D Veness (MP Representative) and **SECONDED** J Barry (Roads & Maritime Services)

That the Committee accept and deal with the Late Report on the trial installation of "No Parking" signs along Manilla Lane for a 3 month period, at the Traffic Committee Meeting on 3 December 2019.

**12** **Item 7.01 MANILLA LANE, BATHURST – NO PARKING SIGNS REVIEW (25.00265/032)**

That Traffic Committee review the trial installation of "No Parking" signs along Manilla Lane for a 3 month period.

**13** **Item 8 LATE REPORT - HEREFORD STREET NO ENTRY SIGNAGE (25.00035)**  
**MOVED** D Veness (MP Representative) and **SECONDED** J Barry (Roads &

Maritime Services)

That the Committee accept and deal with the Late Report regarding installation of 'No Entry' signage at the exit from the water filling stations on Hereford Street Kelso, at the Traffic Committee Meeting on 3 December 2019.

**14** **Item 8.01 HEREFORD STREET NO ENTRY SIGNAGE (25.00035)**

That Council approve installation of 'No Entry' signage at the exit from the water filling stations on Hereford Street Kelso.

**15** **Item 9 LATE REPORT - ABERCROMBIE CAVES REQUEST FOR  
CAMPGROUND BOOKING SIGNAGE (28.00007-06/184)**

**MOVED** D Veness (MP Representative) and **SECONDED** J Barry (Roads & Maritime Services)

That the Committee accept and deal with the Late Report on installation of a sign "ABERCROMBIE CAVES/CAMPGROUND 2.5km/ADVANCE BOOKING FOR CAMPING/BOOK ONLINE OR CALL 1300 072 757" on Caves Road, Abercrombie Caves at the start of the road, at the Traffic Committee Meeting on 3 December 2019.

**16** **Item 9.01 ABERCROMBIE CAVES REQUEST FOR CAMPGROUND BOOKING  
SIGNAGE (28.00007-06/184)**

That Council approve installation of a sign "ABERCROMBIE CAVES/CAMPGROUND 2.5km/ADVANCE BOOKING FOR CAMPING/BOOK ONLINE OR CALL 1300 072 757" on Caves Road, Abercrombie Caves at the start of the road.

**17** **Item 10 LATE REPORT - BATHURST CYCLING CLUB ROAD RACING AND  
TRAINING EVENTS 2020 (18.00022-05)**

**MOVED** D Veness (MP Representative) and **SECONDED** J Barry (Roads & Maritime Services)

That the Committee accept and deal with the Late Report regarding the Bathurst Cycling Club road racing and training events for 2020, at the Traffic Committee Meeting on 3 December 2019.

**18** **Item 10.01 BATHURST CYCLING CLUB ROAD RACING AND TRAINING  
EVENTS 2020 (18.00022-05)**

That the Bathurst Cycling Club road racing and training events for 2020 be classified as Class 2 events, and the traffic management for the events be endorsed, subject to conditions as detailed in the Director Engineering Services' report.

**19** **Item 11 LATE REPORT - ELTON JOHN CONCERT - REVISED TRAFFIC  
MANAGEMENT (23.00163)**

**MOVED** D Veness (MP Representative) and **SECONDED** J Barry (Roads & Maritime Services)



That the Committee accept and deal with the Late Report on revised traffic management for the Elton John Concert to be held on Wednesday 22 January 2020 at Carrington Park, at the Traffic Committee Meeting on 3 December 2019.

**20** **Item 11.01 ELTON JOHN CONCERT - REVISED TRAFFIC MANAGEMENT (23.00163)**

That the Elton John Concert to be held on Wednesday 22 January 2020 at Carrington Park be classified as a Class 2 event and the traffic management for this event be endorsed subject to conditions as detailed in the Director Engineering Services' report.

**21** **Item 12 LATE REPORT - NEW YEAR'S EVE CELEBRATIONS VENUE CHANGE (23.00026)**

**MOVED** D Veness (MP Representative) and **SECONDED** J Barry (Roads & Maritime Services)

That the Committee accept and deal with the Late Report regarding New Year's Eve celebrations to be held in Machattie Park on Tuesday 31 December 2019, at the Traffic Committee Meeting on 3 December 2019.

**22** **Item 12.01 NEW YEAR'S EVE CELEBRATIONS VENUE CHANGE (23.00026)**

That the New Year's Eve celebrations to be held in Machattie Park on Tuesday 31 December 2019 be classified as a class 2 event and the traffic management be endorsed, subject to conditions as detailed in the Director Engineering Services' report.

**TRAFFIC REGISTER**

**23** **Item 1 TRAFFIC REGISTER (07.00006)**

That the information be noted.

**MEETING CLOSE**

**24** **MEETING CLOSE**

The Meeting closed at 2.50pm.

### MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD IN COUNCIL CHAMBER ON TUESDAY 19 NOVEMBER 2019

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**PRESENT:** Natalia Burgess, Bonnie Wright, Angus Cooke, Ben Davis, Nyoaki Pearce, Grace Lynch, Jennessa Eggins, Jack Lynch, Travis Barrie, Madison Sufong, Bethany Donaldson, Zoe Peters, Tristen West

**IN ATTENDANCE:** Dianne Jarman (Youth Development & Community Events Officer, Bathurst Regional Council)

**1. APOLOGIES:** Joshua Borland

**2. ADOPTION OF PREVIOUS MINUTES:**

**RESOLVED** that the minutes of the meeting held 10 September 2019 be accepted.

**Moved:** Angus Cooke

**Seconded:** Nyoaki Pearce

**3. Senior Constable Rachael Joyce – Youth Police Liaison Officer**

- Senior Constable Rachael Joyce spoke advised the Youth Council of the ongoing issues of Social Media. Senior Constable Joyce informed the Youth Council that this was her biggest challenge and would like to educate primary school children and their parents before it's too late.
- Jack Lynch asked where the Youth Council could help, Senior Constable Joyce would like to visit the shopping centre and thinks it would be a great idea for the Youth Councillors to attend and help get the word out there.

**4. Keegan Altmann – Bathurst Community Climate Action Network - Social Media Officer**

- Keegan presented a power point display to the Youth Councillors and referred to future rallies and information days to get the word out into the community. (please **see attached** print out of Power point display)
- Keegan invited any of the Youth Council to attend a DISCObedience event **see attached**
- The Youth Councillors were also invited to provide their email address to receive further information regarding BCCAN

**5. FEEDBACK – FOOD & FLIX**

- Advertise free jumping castle and face painting
- Introduce the event to school assemblies
- Use a working party meeting to distribute the posters as a group
- Ask people with chairs not to sit in the front and block the view of people sitting on a blanket

**6. YOUTH COUNCIL PROJECTS:**

- **How to Adult** - will be held Friday 1 May and Friday 8 May 2020. Dianne will contact School Year Coordinators and TAFE to start planning.

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This is page 1 of 2 pages of the Minutes of the **Bathurst Regional Youth Council** Meeting held on 19 November 2019.

### MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD IN COUNCIL CHAMBER ON TUESDAY 19 NOVEMBER 2019

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#### **7. GENERAL BUSINESS:**

- Overview of visit to the Bathurst Regional Art Gallery – The Youth Councillors who attended loved the experience.
- Jack and Natalia attended the Council's Policy Dinner held on 6 November 2019. They enjoyed the experience especially the lamb cutlets that was served for Dinner.
- Youth Council have been advised of the Kelso Community Christmas Party date, Wednesday 18 December 2019, 3.30pm – 5.00pm. Dianne has invited all Youth Councillors to attend and assist.
- Several the Youth Councillors are having trouble being allowed to leave school without first contacting their parents. Dianne suggested that a letter with the dates of future meeting be sent out to the Youth Councillors the parents to sign and then a copy forwarding the schools.
- Youth Council was informed of the dates for Youth Week, being held between 1 April – 9 April 2020. Youth Councillors held discussion regarding ideas for Youth Week.

A Colour Run was discussed, and Dianne has started researching possible venues and ideas and will have more information at the next meeting to be held on 11 February 2020.

#### **8. NEXT MEETING**

The next meeting will be held Tuesday 11 February 2020 at 11:15am.

#### **9. MEETING CLOSED**

There being no further business, the meeting closed at 1.45pm.



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 28 NOVEMBER  
2019 AT 11:30AM**

**MEMBERS PRESENT:** Jean Fell (Neighbourhood Centre), Stephen Harper (Bathurst Business Chamber), Martin Clements (NSW Health), Ben Gillies (Bathurst Community Corrections), Rachael Eldridge (TAFE NSW), Cr Jacqui Rudge (Bathurst Regional Council), David Bull (community member).

**IN ATTENDANCE:** Megan Bargwanna (Manager Community Services, Bathurst Regional Council)

1. **APOLOGIES:** Erin Trevor-Jones (Community Development Team Leader, Bathurst Regional Council), Simone Thackray (Charles Sturt University), Senior Constable Sue Rose (Chifley Police District), Inspector David Abercrombie (Chifley Police District).

2. **MINUTES FROM THE PREVIOUS MEETING HELD ON 26 SEPTEMBER 2019.**

**RESOLVED** that the minutes of the meeting held 26 September 2019 be accepted.

**MOVED:** Stephen Harper

**SECONDED:** David Bull

3. **RED BENCH PROJECT UPDATE**

Bench has been ordered for Kelso Community Hub – cost of \$1287. Bench will be painted and installed by BRC staff.

Other locations for Red Benches:

- Haymarket Reserve has been identified as possible location.
- Additional promotion possibly in January 2020, with all Committee to be in attendance.
- Ben Gillies reported ongoing maintenance could be undertaken by Community Corrections as part of a program.
- Police have requested a copy of the Red Bench video produced to be sent to the Police Domestic Violence Liaison Officer for ongoing promotion. First NSW town to be involved in the project.

4. **WHITE RIBBON DAY EVENT**

The White Ribbon Day Event, held on Friday 22 November 2019 at Mount Panorama Pit Complex was a very successful event.

Central West Women's Health Centre provided Domestic Violence information at the event.

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This is page 1 of the Minutes of the Community Safety Committee Meeting held on Thursday 28 November 2019

CHAIRPERSON

SECRETARY



## MINUTES OF COMMUNITY SAFETY COMMITTEE MEETING HELD ON THURSDAY 28 NOVEMBER 2019 AT 11:30AM

### 5. ROLLOUT OF FRAUD CAMPAIGN

Reminder information for seniors

- One-pager near telephone plus notepad with link to website/s
- Launch as part of Senior's Festival 2020 (12 – 23 February) – Committee agreed.
- Police logo and telephone number – waiting on confirmation from Inspector Abercrombie re this.
- Committee happy with content. Graphic design to be high quality and engaging.
- Content to be added to computer perhaps sticker? Research options.
- “If you think you have been scammed” – link back to Scamwatch for reporting perspective. Committee agreed to use.
- Aged Care facilities, landlines, ‘Seniors Rights Service’ – include information.
- Consideration 1 page & sticker handed out at Seniors Festival.
- Possibly evaluate and consider creating more information (stage 2)
- Separate Sheet – Carers/Children, include Disability Providers.
- Elbirk distribution.
- RSL & Panthers distribution.
- Empowerment focus – What can you do to prevent?

### 6. 2020 CAMPAIGN PRIORITIES

#### STEAL FROM MOTOR VEHICLE

- Short message “Lock it or lose it”
- Curb messaging “Lock it or lose it”
- Check copyright of using tagline.
- Include Business Chamber promotion.
- Consideration = Shopping Centre to paint carpark ceilings lighter colours and consider other ideas from Shopping Centre Managers re other initiatives.
- Crime Statistics – Police and Centre Managers.
- Discussion – Chifley District Police Statistics are still high. Glass doors at 3 Shopping Centres “Have you locked etc” at eye level as leave vehicle. Victim focussed.

#### DRUG OFFENCES

##### **Martin Clements – NSW Health**

- Systemic issues – battle continues.
- Resources are finite and hence no local early intervention programs.
- Corrections – programs target those already in the system. MERIT Program
- Difficulty measuring preventative programs (eg school programs)

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This is page 2 of the Minutes of the Community Safety Committee Meeting held on Thursday 28 November 2019

CHAIRPERSON

SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 28 NOVEMBER  
2019 AT 11:30AM**

- Contact Department of Education regarding existing programs

**BREAK AND ENTER DWELLING**

- People not informing neighbours when visitors in area (eg Air BnB).
- Consideration for type of Neighbourhood Watch Program.
- Importance of communicating with neighbours.

**7. COMMUNITY SAFETY COMMITTEE MEETING DATES FOR 2020**

- Thursday 13 February
- Thursday 26 March
- Thursday 28 May
- Thursday 30 July
- Thursday 24 September
- Thursday 26 November

These dates were provided via email by Erin Trevor-Jones on 20 November 2019.

**8. NEXT MEETING**

The next meeting will be held Thursday 13 February 2020 at 11:30am at Council Chamber, Civic Centre.

There being no further business, the meeting closed at 12.30pm.

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This is page 3 of the Minutes of the Community Safety Committee Meeting held on Thursday 28 November 2019

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SECRETARY