

POLICY: FAMILY DAY CARE SERVICE – EDUCATOR ADVANCES

DATE ADOPTED: Director Cultural & Community Service's Report 8.5.2
Council 16 September 2020
Minute Resolution Number: ORD2020-251

Director Corporate Services & Finance's Report #1
Policy 5 December 2012
Council 6 February 2013
Minute Book No. 11477

ORIGINAL ADOPTION: Director Corporate Services Report #1
Policy 1 December 2004, Council 8 December 2004
Minute Book No. 9416
(former BCC Policy)

FILE REFERENCE: 09.00008

OBJECTIVE: To facilitate the attraction of Educators to the Family Day Care Service Council provides Educator Advances to assist in meeting set-up costs, ongoing renewal of resources and environmental upgrades to ensure the provision of high quality child care.

Council will provide Educator Advances to assist Family Day Care Educators on the following basis:

- a. Maximum advance of \$1,000;
- b. Educators substantiating actual expenditure;
- c. A formal agreement being entered into;
- d. Repayment to be over a maximum of 40 weeks;
- e. Full repayment of the Advance to occur if the Educator should leave the service;
- f. Acquittal form to be completed with a 2-month period of receiving the Advance;
- g. Can be used for items that are reflective of the National Quality Standards
- h. Available to prospective and existing Educators; and
- i. Any Advance is at Council's sole prerogative.