

<b>POLICY:</b>	PURCHASING - ACQUISITION OF GOODS AND SERVICES
<b>DATE ADOPTED:</b>	Director Corporate Services and Finance's Report #8.2.3 Policy Committee Meeting 5 June 2024 Resolution No. POL2024-20
	General Manager's Report #6.1.8 Extraordinary Council Meeting 19 January 2022 Resolution No: ORD2022-9 Council Meeting 2 February 2022 Resolution No: ORD2022-21
	Director Corporate Services & Finance's Report #1 Policy 5 December 2012 Council 6 February 2013 Minute Book No. 11477
<b>ORIGINAL ADOPTION:</b>	Director Corporate Services Report #1 Policy 1 December 2004, Council 8 December 2004 Minute Book No. 9416 (former BCC Policy)
<b>FILE REFERENCE:</b>	15.00008
<b>OBJECTIVE:</b>	To define a policy for inviting Tenders and Contracts for Council works, services and or goods which complies with the Local Government Act 1993, and establish procedures for tenders above and below \$250,000.

---

That Council when inviting tenders for the carrying out of work, or the supply of goods and services on behalf of Bathurst Regional Council will have regard to the following principles:

1. Open and effective competition
2. Value for money
3. Environmental Impacts
4. Ethical behaviour and fair dealing
5. Accountability and observance of the Local Government Act 1993 and Local Government (General) Regulation 2021, together with other related statutory requirements and standards including the Modern Slavery Act.

For tenders and contracts below \$250,000 procedures in accordance with Council's delegation of authority to the General Manager and the Council Purchasing Manual will be followed.

That where appropriate, and in consideration of the Competition and Consumer Act 2010 and National Competition Policy requirements, a preference of 5% on product cost will be given to suppliers based in the Bathurst Local Government Area.

For Tenders and Contracts for amounts above \$250,000 procedures in accordance with the Local Government Act and Regulation will be followed.

Council will process the calling of tenders, opening of tenders, assessment of tenders and reporting to Council in line with the Purchasing Manual.

The lobbying or liaison with Councillors prior to the consideration of a tender by Council will lead to the rejection of the tender.