

<b>POLICY:</b>	STAFF - ORGANISATION STRUCTURE
<b>DATE ADOPTED:</b>	Director Corporate Services & Finance Report #9.2.5 Council 17 May 2023 Resolution No. ORD2023-120
	Director Corporate Services & Finance Report #7.1.2 Council 23 June 2021 Resolution No. ORD2021-226 Council 21 July 2021 Resolution No. ORD2021-234
	Director Corporate Services & Finance Report #1 Policy 5 December 2012 Council 6 February 2013 Minute Book No. 11477
<b>ORIGINAL ADOPTION:</b>	General Manager's Report #2 Council 16 June 2004 Minute Book No. 9252
<b>FILE REFERENCE:</b>	11.00002
<b>OBJECTIVE:</b>	To provide an operating structure for the Bathurst Regional Council.

### **Organisation Structure**

The organisation structure is based on:

1. Facilitating an organisation structure that will meet the current and future needs of Council and the community.
2. Ensuring stability and certainty within the organisation
3. Delivering an efficient, sustainable ongoing structure
4. Providing improved outcomes for the citizens of the area ensuring properly delivered services.

The existing organisation structure has been reviewed during the planning process and consists of the General Manager and the following Department Structure:

- Corporate Services & Finance
- Engineering Services
- Environmental, Planning & Building Services
- Cultural & Community Services

The organisation structure and associated functions are as follows:

**Director Corporate Services & Finance**

Payroll, Administration, Governance, Stores/Purchasing, Information Services, Geographic Information Systems, Records, Human Resources, Risk Management/Insurance, Rates, Creditors/Debtors, Business Papers, Government Information (Public Access), Public Interest Disclosures, Work Health & Safety, Internal Audit, Annual Report, Delivery & Operational Plan, Financial Management, Committee Secretariat, Switchboard, Customer Request Management System, Customer Service, State Emergency Service, Rural Fire Service, Emergency Management, Marketing, Property Development & Management, Mount Panorama Business/Conferencing & Events, Sister City, Corporate Communications.

**Director Engineering Services**

Water, Sewer, Waste & Recycling Collection, Waste Management Centre, Parks & Gardens, Manning Aquatic Centre, Depot, Plant (Workshop), Floodplain, Management, Mount Panorama Operations, Maintenance (roads, bridges, kerb & guttering), Construction (roads, bridges), Contract Management, Design Works, Disaster Planning & Response, Aerodrome, Asset Management, Project Management, Forward Planning: Environment, Recreation & Infrastructure, Rural Works, Indoor Sports Stadium, Tennis Courts, Netball Courts, Bathurst Bike Park, Traffic Management, Buildings Maintenance, Subdivision Design & Construction, Vegetation Management Plan, Cemeteries, Drainage/Stormwater, Private Works.

**Director Environmental, Planning & Building Services**

Land Use Planning, Environmental Planning, Building Control, Health, Pollution Control, Development Control & Applications, Parking Rangers, Stock Impounding, Heritage & Conservation, Regulatory Functions, Animal Control, Companion Animals, Food/Health Inspections, State of Environment, Septic Tanks, Strategic Planning, Subdivision Planning, Section 94 Contributions, Plumbing & Drainage, Environmental Management, Contamination, Economic Development, Sustainability.

**Director Cultural & Community Services**

Art Gallery, Library, Chifley Home and Education Centre, Australian Fossil & Mineral Museum – home of the Somerville Collection, Bathurst Memorial Entertainment Centre, Scallywags Childcare, Family Day Care, Vacation Care, Community Services, Cultural Planning, Access and Inclusion, Community Social and Strategic Planning, Community Development, Historical Society, Youth Council, Community Safety, Community Facilities, Community Halls/Groups: Eglinton, Raglan, & Perthville, Community Organisations: Rockley, Hill End, Sofala, Eglinton, Wattle Flat, Trunkey Creek, The Neighbourhood Centre, Home & Community Care Centre & Kelso Community Hub, Club Grants, Community Interagencies, Senior Citizens Centre, National Motor Racing Museum, Bathurst Rail Museum, Tourism, Destination Management, Central Tablelands Collection Facility.