

## ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

12 March 2025

His Worship the Mayor & Councillors

### **Notice of Ordinary Meeting of Bathurst Regional Council – Wednesday 19 March 2025**

I have to advise that an Ordinary Meeting of Bathurst Regional Council will be held in the Council Chambers on Wednesday 19 March 2025 commencing at 6:00 PM or immediately following the conclusion of the Public Forum session.

Public Forum will be held from 6.00 pm where there will be an opportunity for members of the public to raise matters with Council.



D J Sherley  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF  
BATHURST REGIONAL COUNCIL  
HELD ON Wednesday 19 March 2025**

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# 1 PUBLIC FORUM

## MINUTE

**Peter Ison** - Former Real Estate Agent and Valuer, Sale of Assets - Spoke to an email conversation with former Councillor Hogan about the potential sale of Council assets. Asked if the sale of properties is an option to solve Councils finance issues.

**GENERAL MANAGER** provided a response relating to the properties.

Mr Ison asked the General Manager to confirm whether Council has recently purchased a property on College Road.

**GENERAL MANAGER** confirmed that the purchase did occur.

Mr Ison asked whether it should have been a priority of Council at the time. Mr Ison also asked about the industrial land sales and why the land is not on the market. Why is Council not marketing the land for sale?

**GENERAL MANAGER** and **DCSF** provided a response about the history of land sales and that the Councillors set the direction.

**Mark Renshaw** - Leasee at the Airport - Spoke to the airport stakeholder meetings.

Asked why there are no Councillors at this meeting.

**GENERAL MANAGER** provided a response.

**MAYOR** advised that if he is aware of the meetings he will attend.

Mr Renshaw asked why Council has not done any active marketing of the airport land.

**DCSF** provided advise on actions taken to attract tenants.

**Gordon Crisp** - Mayoral Minute and Statement of Investments - Spoke to the Mayoral Minute. Suggested that the committee include some female Councillors. Spoke to the Statement of Investments and noted the spending of restricted funds. Congratulated the Mayor on advising about the error in the model of \$7.3 million. Spoke to the RPPP grant funding report and timing of the application and when advice was received of the grants success. Asked why the grant was received before Bathurst Regional Council made the application?

**DEPBS** advised the application was made in March 2024 and the grant was advised as successful in February 2025.

**Ken Hamer** - Flood Mitigation Works - Spoke to motion made at the FRMC relating to taking steps to seek approval for the removal of she oak trees near Evans Bridge, Rankin Bride, Perthville Bridge and Georges Plains. Spoke to letters he has submitted which have not been responded too.

**MAYOR** advised that the item is not on the agenda so was ruled out of order.

**Anne Balcomb** - Item 10.2 - Notice of Motion Cr Cranston - Spoke in favour of item 10.2.

Spoke to the importance of a 'questions on notice' report and to examples of questions taken on notice relating to the cost of the Stormwater Harvesting Project. Noted that the information provided by Council would be of interest to others, therefor should be made readily available. Spoke to the Statement of Investments report and raised concerns around the blowout of costs for the building works at the Depot. Spoke to external consultancy fees and asked for various details and information on tenders, including scope of works variations etc. Ms Balcomb tabled a letter of matters raised for consideration.

## **2 RECORDING OF MEETINGS**

## **3 MEETING COMMENCES**

### **3.1 MEETING COMMENCES**

#### **MINUTE**

Meeting commenced at 6:24pm.

**Present:** Cr W Aubin, Cr N Cranston, Cr B Fry, Cr T Gullifer, Cr R Taylor, Cr E West, Cr J Underwood, Cr N Packham, Cr S Wright

## **4 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**

### **4.1 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**

Could all those who are able, please stand for the prayer and the acknowledgement.

4.01 Almighty God, give wisdom to those in authority and guide all peoples in the way of righteousness and peace, so that we may share with justice the resources of the earth, work together in trust and seek the common good. Amen

4.02 I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people and recognise the strength, resilience and capacity of Aboriginal people in this land.

## **5 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK**

### **5.1 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK**

#### **MINUTE**

#### **RESOLVED:**

Nil

## 6 MINUTES

### 6.1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING 19 FEBRUARY 2025

**File No:** 11.00005

#### **RECOMMENDATION:**

That the Minutes of the Ordinary Council Meeting of Bathurst Regional Council held on 19 February 2025 be adopted.

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#### **REPORT:**

The Minutes of the Ordinary Council Meeting of Bathurst Regional Council held on 19 February 2025 are attached.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6:** Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

#### **ATTACHMENTS:**

1. 190225 Ordinary Minutes Only [6.1.1 - 22 pages]

#### **MINUTE**

**RESOLUTION NUMBER:** ORD2025-55

**MOVED: Cr J Underwood SECONDED: Cr B Fry**

#### **RESOLVED:**

That the Minutes of the Ordinary Council Meeting of Bathurst Regional Council held on 19 February 2025 be adopted.

## **7 DECLARATION OF INTEREST**

### **7.1 DECLARATION OF INTEREST**

#### **Declaration of Interest**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2025-56**

**MOVED: Cr N Packham SECONDED: Cr N Cranston**

**RESOLVED:** That the Declaration of Interest be noted.

Cr N Packham declared a pecuniary interest in item 13.1.4 of the DCSF Confidential Report.

REASON: Cr Packham is CEO of Vivability which leases the facility.

General Manger, Mr David Sherley declared a pecuniary interest in item 13.3.1 of the Mayoral Confidential Minute Report.

REASON: Concerns staffing matter - General Manager

Cr B Fry declared a pecuniary interest in item 13.1.1 of the DCSF Confidential Report.

REASON: Operates a business that directly connects into the Bathurst Winter Festival activities.

Cr B Fry declared a pecuniary interest in item 13.1.2 of the DCSF Confidential Report.

REASON: Operates a business that directly connects into the Bathurst Winter Festival activities.



## 8 MAYORAL MINUTE

### 8.1 MAYORAL MINUTE – FINANCIAL SUSTAINABILITY AND GOVERNANCE ACCOUNTABILITY

**File No:** 16.00197

#### RECOMMENDATION:

That Council:

1. Direct the General Manager to provide a comprehensive financial report, on the recent general fund deficit event.
2. Establish a temporary Financial Sustainability Committee comprising selected elected members and senior finance staff. The committee to comprise of the Mayor, Deputy Mayor and two other elected Councillors.
3. Refer the matter to the Audit Risk Improvement Committee (ARIC).
4. Note there will be a Confidential Mayoral minute added to this meeting – titled “Financial Sustainability and Governance Accountability (elected members only).”

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#### REPORT:

Bathurst Regional Council faces significant financial challenges, highlighted by a second breach of legislative requirements through the inappropriate use of restricted financial reserves. This breach has resulted in the General Fund displaying a negative balance, a serious indicator of financial distress, impacting Council’s immediate liquidity, operational stability, and community trust.

This breach signifies underlying structural budget issues, including persistent operating deficits and unsustainable financial management practices that, if not urgently addressed, could severely impact Council’s ability to deliver essential services and maintain necessary infrastructure. Proposed actions at this time request the recommendations.

#### FINANCIAL IMPLICATIONS:

The actions listed are a step in addressing Council’s significant financial challenges.

#### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

##### Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

Strategy 6.6 Manage our money and our assets to be sustainable now and into the future.

Strategy 6.8      Implement opportunities for organisational improvement.  
Strategy 6.9      Progressive Local Leadership.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-57**

**MOVED: Cr R Taylor**

## **RESOLVED:**

That Council:

1. Direct the General Manager to provide a comprehensive financial report, on the recent general fund deficit event.
2. Establish a temporary Financial Sustainability Committee comprising selected elected members and senior finance staff. The committee to comprise of the Mayor, Deputy Mayor and elected Councillors Natalie Cranston and Nick Packham.
3. Refer the matter to the Audit Risk Improvement Committee (ARIC).
4. Note there will be a Confidential Mayoral minute added to this meeting – titled “Financial Sustainability and Governance Accountability (elected members only).

## 8.2

### **MAYORAL MINUTE - REGISTRATION OF INTEREST FOR DEVELOPMENT OF COUNCIL LAND AT 56 COLVILLE STREET, WINDRADYNE**

**File No: 22.15695**

#### **RECOMMENDATION:**

That Council include in the 'Registration of Interest' process for a joint venture, the option for Council to receive offers for the sale of the land known as 56 Colville Street Windradyne.

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#### **REPORT:**

Council at its meeting held 17 July 2024 resolved to commence a registration of interest (ROI) process for a joint venture agreement for the land known as 56 Colville Street Windradyne, being Lot 10 in Deposited Plan 1165068. Council staff are currently finalising the ROI documentation to release to the market. A copy of the original Council report is provided as **attachment 1**.

Having regard for Council's current financial position, the option of the sale of the land without entering into a joint venture should be considered. The current resolution currently limits the consideration of joint venture proposals only. This report seeks to include, as a further option, the sale of the land parcel in the event a satisfactory offer is received from an interested purchaser.

This land has an area of 8,532 square metres and is located opposite Westpoint shopping centre with a zoning area of E1 Local Centre. The zoning permits all residential and a wide range of commercial developments.

#### **FINANCIAL IMPLICATIONS:**

Nil at this stage.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

##### **Objective 2: A smart and vibrant economy.**

Strategy 2.1 Support local business and industry.

##### **Objective 4: Sustainable and balanced growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

##### **Objective 6: Community leadership and collaboration.**

Strategy 6.6 Manage our money and our assets to be sustainable now and into the future.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. 17 July 2024 Report - 9.2.4 EXPRESSION OF INTEREST FOR DEVELOPMENT OF COUNCIL LAND AT 56 COLVILLE ST [8.2.1 - 4 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-58**

**MOVED: Cr R Taylor**

## **RESOLVED:**

That Council include in the 'Registration of Interest' process for a joint venture, the option for Council to receive offers for the sale of the land known as 56 Colville Street Windradyne.

## **9 RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

### **9.1 DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICES REPORT**

#### **9.1.1 SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

**File No: 03.00053**

#### **RECOMMENDATION:**

That the information be noted.

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#### **REPORT:**

Section 4.15 of the Environmental Planning and Assessment Act 1979 is provided below to assist Council in the assessment of Development Applications.

#### **4.15 Evaluation** (cf previous s 79C)

- (1) **Matters for consideration—general** In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application—
- (a) the provisions of—
    - (i) any environmental planning instrument, and
    - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
    - (iii) any development control plan, and
    - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
    - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),
    - (iv) (Repealed)
  - (b) that apply to the land to which the development application relates,
  - (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
  - (c) the suitability of the site for the development,
  - (d) any submissions made in accordance with this Act or the regulations,
  - (e) the public interest.

- (2) **Compliance with non-discretionary development standards—development other than complying development** If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority—
- (a) is not entitled to take those standards into further consideration in determining the development application, and
  - (b) must not refuse the application on the ground that the development does not comply with those standards, and
  - (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards, and the discretion of the consent authority under this section and section 4.16 is limited accordingly.
- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards—
- (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 4.16 is not limited as referred to in that subsection, and
  - (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

**Note.**

The application of non-discretionary development standards to complying development is dealt with in section 4.28(3) and (4).

- (3A) **Development control plans** If a development control plan contains provisions that relate to the development that is the subject of a development application, the consent authority—
- (a) if those provisions set standards with respect to an aspect of the development and the development application complies with those standards—is not to require more onerous standards with respect to that aspect of the development, and
  - (b) if those provisions set standards with respect to an aspect of the development and the development application does not comply with those standards—is to be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development, and
  - (c) may consider those provisions only in connection with the assessment of that development application.
- In this subsection, **standards** include performance criteria.
- (4) **Consent where an accreditation is in force** A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the *Building Code of Australia* if the building product or system is accredited in respect of that requirement in accordance with the regulations.
- (5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).

- (6) **Definitions** In this section—
- (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided, respectively, pursuant to the grant of consent to a development application, and
  - (b) ***non-discretionary development standards*** means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.

## **FINANCIAL IMPLICATIONS:**

Nil

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-59**

**MOVED: Cr N Cranston SECONDED: Cr S Wright**

## **RESOLVED:**

That the information be noted.

## 9.1.2 GENERAL REPORT

**File No:** 03.00053

### RECOMMENDATION:

That the information be noted.

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### REPORT:

The following reports are provided for Council's information.

- (a) Applications approved using authority delegated to the Director Environmental, Planning & Building Services during February 2025 (**Attachment 1**).
- (b) Applications refused during February 2025 (**Attachment 2**).
- (c) Applications under assessment as at the date of compilation of this report (**Attachment 3**).
- (d) Applications pending determination for greater than 40 days as at the date of compilation of this report (**Attachment 4**).
- (e) Applications with variations to development standards under Clause 4.6 of Bathurst Regional LEP 2014 approved in February 2025 (**Attachment 5**).
- (f) No political disclosure statements have been received in relation to any "planning applications" being considered at this meeting.

### FINANCIAL IMPLICATIONS:

Nil

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

#### **Objective 4: Sustainable and balanced growth.**

Strategy 4.6 Plan for, assess and regulate development activity.

#### **Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.



## **ATTACHMENTS:**

1. DAs approved [9.1.2.1 - 1 page]
2. DAs refused [9.1.2.2 - 1 page]
3. DAs pending [9.1.2.3 - 2 pages]
4. Over 40 days [9.1.2.4 - 1 page]
5. Variations [9.1.2.5 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-60**

**MOVED: Cr T Gullifer SECONDED: Cr B Fry**

## **RESOLVED:**

That the information be noted.

### **9.1.3 REGIONAL PRECINCTS AND PARTNERSHIPS PROGRAM STREAM 1**

**FILE NO: 20.00071**

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

Council has received funding under the Federal Government's Regional Precinct and Partnerships Program Stream 1 for Project 0274 - Connected Regional Neighbourhoods centred on the Bathurst CBD. Council will host the project in partnership with Transport for NSW and NSW Spatial Services. With a focus on new transport options, sustainable infrastructure and street improvements, importantly the detail will be co-designed with community and stakeholders making the next stage of CBD revitalisation investment ready.

Further information is provided at **Attachment 1**.

A project plan will be developed once the funding deed has been received.

#### **FINANCIAL IMPLICATIONS:**

Nil at this stage.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

##### **Objective 1: Our sense of place and identity.**

- Strategy 1.3 Enhance the cultural vitality of the region.
- Strategy 1.5 Promote good design in the built environment.

##### **Objective 2: A smart and vibrant economy.**

- Strategy 2.1 Support local business and industry.  
Grow local employment, investment and attract new businesses skills
- Strategy 2.2 by nurturing and supporting entrepreneurs, partnerships and local skill development.
- Strategy 2.3 Develop Bathurst as a Smart City.
- Strategy 2.4 Promote our City and Villages as an attractive place to live.
- Strategy 2.6 Promote our City and Villages as a tourist destination.

##### **Objective 3: Environmental stewardship.**

- Strategy 3.5 Increase resilience to natural hazards and climate change.

##### **Objective 4: Sustainable and balanced growth.**

- Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.
- Strategy 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility.

##### **Objective 5: Community health, safety and well being.**

- Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.
- Strategy 5.3 Help build resilient, inclusive communities.
- Strategy 5.4 Make our public places safe and welcoming.
- Strategy 5.5 Plan and respond to demographic changes in the community.

**Objective 6: Community leadership and collaboration.**

- Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. RPPP grant - Information Sheet [9.1.3.1 - 3 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2025-61**

**MOVED: Cr S Wright SECONDED: Cr N Cranston**

**RESOLVED:**

That the information be noted.

## 9.2 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 9.2.1 STATEMENT OF INVESTMENTS

**File No:** 16.00001

#### RECOMMENDATION:

That the information be noted.

That the information be noted.

---

#### REPORT:

\$59,300,000 was invested at 28 February 2025 in accordance with Council's investment policies, the Minister's Investment Order dated 12 January 2011, the Local Government Act 1993 and associated regulations. All investments have been reconciled with Council's general ledger and are listed below:

	<u>Rating</u>	<u>Balance</u> \$	<u>Average</u> <u>Return</u>
<b><u>Short Term 1 – 365 Days</u></b> (comprising Commercial Bills, Term Deposits, Debentures and Certificates of Deposits):			
National Australia Bank Limited	AA-	19,000,000	5.16%
Suncorp	AA-	4,500,000	5.16%
Westpac	AA-	1,500,000	4.99%
Bank of Queensland Limited	A-	7,500,000	5.14%
Bendigo & Adelaide	A-	1,500,000	4.92%
Maritime, Mining & Power Credit Union Ltd	ADI	4,500,000	5.27%
		<b>38,500,000</b>	<b>5.15%</b>

**Long Term > 365 Days**  
(comprising Commercial Bills, Term Deposits, Debentures and Bonds):

#### **Floating Rate Term Deposits**

Westpac Coupon Select 2 (6/9/2027)	AA-	1,500,000	5.28%
Westpac Fixed Term deposit (10/6/2026)	AA-	1,500,000	1.25%
		<b>3,000,000</b>	<b>3.26%</b>

#### **Floating Rate Notes**

CBA Green	AA-	1,500,000	4.85%
National Australia Bank 1	AA-	1,200,000	4.54%
National Australia Bank 2	AA-	1,000,000	5.02%
National Australia Bank 3	AA-	1,200,000	5.34%
HSBC Sydney 1	AA-	1,500,000	5.48%
Westpac	AA-	1,000,000	5.20%
Suncorp Metway Ltd 1	AA-	500,000	4.58%
Suncorp Metway Ltd 2	AA-	1,550,000	4.94%

Suncorp Metway Ltd 3	AA-	500,000	5.06%
Macquarie Bank 2	A+	1,500,000	4.92%
Macquarie Bank 3	A+	800,000	5.31%
UBS AG Australian	A+	650,000	5.13%
Sumitomo Mitsui Banking Corp	A	1,000,000	5.58%
ING Bank	A	500,000	5.39%
Bendigo & Adelaide Ltd 4	A-	900,000	4.96%
Bendigo & Adelaide Ltd 5	A-	500,000	5.61%
AMP	BBB+	1,000,000	5.73%
Auswide Bank	BBB	1,000,000	5.96%
		<b>17,800,000</b>	<b>5.18%</b>

<b>Total Investments</b>	<b>\$59,300,000.00</b>	<b>5.07%</b>
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<b>Total Interest Revenue to 28 February 2025</b>	<b>\$2,180,325.30</b>
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<b>Cash Account Balance</b>	<b>\$6,469,561.78</b>
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<b>Savings Account Balance</b>	<b>\$3,060,000.00</b>	<b>4.10%</b>
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<b>TOTAL</b>	<b>\$68,829,561.78</b>
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Effective financial governance is a cornerstone of responsible local government operations. Regular, standalone reporting of the Council's cash and investments position is vital to ensuring compliance with legislation and maintaining public trust in Council's financial management. Below is a breakdown of Council's cash and investments position as at end of the month, including all externally restricted funds.

#### Restricted Cash Analysis

Format as per Note C1-3 Restricted and allocated cash, cash equivalents and Investments

	Actual Prior Month Jan-25	Current Movement	Actual Current Feb-25
Total Investments	60,800,000	( 1,500,000)	59,300,000
Bank Account	1,390,579	4,904,053	6,294,632
At Call Account	3,170,000	( 110,000)	3,060,000
Cash Floats & Petty Cash	11,180	-	11,180
<b>Total Cash, Cash equivalents and Investments</b>	<b>65,371,759</b>	<b>3,294,053</b>	<b>68,665,812</b>
Less: Externally restricted cash and investments	( 65,080,241)	( 10,578,014)	( 75,658,255)
<b>Unrestricted Cash and Cash Equivalents Position</b>	<b>291,518</b>	<b>( 7,283,961)</b>	<b>( 6,992,443)</b>
<b>External Restrictions:</b>			
Special Purpose Unexpended Grants - General fund	( 1,156,674)	( 1,662,713)	( 2,819,386)
Special Purpose Unexpended Grants - Water fund	-	-	-
Special Purpose Unexpended Loans - General Fund	( 267,483)	-	( 267,483)
Developer Contributions - General fund	( 13,094,078)	91,408	( 13,002,670)
Developer Contributions - Water fund	( 11,578,433)	( 25,087)	( 11,603,520)
Developer Contributions - Sewer fund	( 24,427,392)	( 550,425)	( 24,977,817)
Water Fund	( 7,609,223)	( 3,857,658)	( 11,466,881)
Sewer Fund	( 3,180,494)	( 3,207,093)	( 6,387,587)
Domestic Waste Management	( 2,642,031)	( 1,132,222)	( 3,774,253)
Stormwater Management	( 1,124,432)	( 234,225)	( 1,358,657)
	<b>( 65,080,241)</b>	<b>( 10,578,014)</b>	<b>( 75,658,255)</b>

### **Commentary on monthly movement**

#### **Total Cash, Cash equivalents and Investments:**

Total Cash, Cash Equivalents and Investments have increased over January 2025 at the end of February 2025 mainly due to rates being due on that day.

Rates receipts consist of General, Water, Sewer, Waste Management rates and Stormwater Levy, therefore of the \$13.8 million rates received, \$8.5 million was for restricted funds. Leaving only \$5.3 million for General Fund.

#### **External Restrictions:**

**Unexpended Loans** - no movement for February 2025.

**Developer Contributions** adjusted for funds used on projects YTD.

**Water Fund** - rates collected of \$3.8 million and reflects funds used for operations & capital.

**Sewer Fund** - rates collected of \$3.2 million and reflects funds used for operations & capital (note loan repayments from Land Development are up to date).

**Domestic Waste Management** - rates collected of \$1.1 million and reflects funds used for operations & capital.

#### **Unrestricted Cash Position:**

As a result, after expenses, total cash increased by \$3.3 million however Restricted Cash increased by \$10.6 million, meaning unrestricted cash reduced by \$7.3 million. This result is predominantly due to the low number of land sales from the Windradyne subdivision that have settled so far this year. To date Council has sold 7 lots. A further 20 lots are under negotiation, and if they proceed to settlement will return approx. \$6 million, although some of these lots are likely to have a settlement date after 30 June 2025. In addition, Council has accepted an offer for the purchase of two lots from the Hampden Park Estate for approx. \$2.5 million which are anticipated to settle soon after registration of plan is obtained.

A further detailed report will be presented to Council, identifying additional strategies that will need to be implemented by Council, to ensure that Council returns the unrestricted cash position back to a positive result. Councillors will recall from previous reports that Council has already implement initiatives such as reductions in events, delayed recruitment of non-critical roles, sale/lease of assets and cost-recovery of merchant fees. Council remains in contact with the Office of Local Government on Council's financial position.

**A Jones**  
**Responsible Accounting Officer**

### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

Strategy 6.6      Manage our money and our assets to be sustainable now and into the future.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1.      28 Feb 2025 Investments [**9.2.1.1** - 2 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-62**

**MOVED: Cr B Fry   SECONDED: Cr E West**

## **RESOLVED:**

That the information be noted.

## 9.2.2

## MONTHLY REVIEW - 2024/2028 DELIVERY PLAN AND OPERATIONAL PLAN 2024/2025

**File No:** 16.00198

### RECOMMENDATION:

That the information be noted and Operational Plan Projects/Tasks be amended as noted.


### REPORT:

Bathurst Regional Council has in place the Our Region Our Future Community Strategic Plan which aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region. These directions are summarised as objectives and strategies in the Community Strategic Plan which was adopted by Council on 15 June 2022. The Plan is available for viewing at the council offices at 158 Russell Street or can be downloaded from the Public Documents section of Council's website, [www.bathurst.nsw.gov.au/council/plans-policies/community-strategic-plan](http://www.bathurst.nsw.gov.au/council/plans-policies/community-strategic-plan). A listing of the Objectives and Strategies from the Community Strategic Plan can be found within the Plan commencing from page 18.

At **attachment 1** is an update of Council's progress towards achieving the Strategies and Objectives for the 2024-2028 Delivery Plan and the Annual Operational Plan 2024-2025. A summary of items graded as amber or red in the attached Delivery Plan report and Management Actions to address these issues and/or amend Operational Plan Projects/Tasks is as follows:

### Engineering Services


#### Water

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Maintain and upgrade existing water infrastructure to meet the needs of all stakeholders into the future.	Stormwater Harvesting Project Stage 1	Project is constructed.	Manager Water and Waste	<p>Survey, design reports and approvals are being progressed for this project.</p> <p>Site work has progressed in a number of locations for the pipework installation. The Water Filtration Plant's bulk earthworks for the land are complete and excavation is advanced at the WWTW for the intake pond.</p> <p>The original design and construct contract has recently been brought to an end, with planning in place to complete the remaining works under revised arrangements.</p> <p>Further confidential reports have been provided to Council.</p>	




Management comment : Revised contractual arrangements have been put in place to progress construction. Planning and procurement of materials is underway for related minor works at the Water Filtration Plant.

## Recreation

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels in the Asset Management Plan.	Manager Recreation	Ongoing as part of adopted maintenance service levels and funding provisions of the current Council Operational Plan.  Council resources are not sufficient to keep up with its adopted service levels and the expectations of the community in respect to maintenance of park and recreation assets.	

Management comment : Additional ongoing funding within Council's maintenance budget is required to provide the necessary additional staff resources to be able to meet a maintenance standard acceptable to the community and to meet statutory obligations and public liability issues.


## Corporate Services & Finance Information Services

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Improve long-term viability and availability of electronic data for both the current and long term.	Perform Disaster Recover testing at Bathurst Regional Council's DR site.	It is anticipated that full test will be performed by End of December 2024.	Manager Information Services	Full Disaster Recovery testing was not completed before 31 December 2024. Rescheduling is being investigated for completion prior to 30 June 2025.  After testing a report will be written detailing the results obtained.	

Management comment : Limited resources resulted in this not being possible. If resourcing allows, DR testing will be rescheduled prior to 30 June 2025.

**Tracking our Progress to be amended to "It is anticipated that full test will be performed by end of June 2025."**

## Corporate Communications

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Communicate and engage with the community	Bathurst Regional Council Community Survey undertaken.	Overall satisfaction rating > 70%	Manager Corporate Communications	<p>September 2024: RFQ for 2024/25 Community Survey issued.</p> <p>October: Survey company engaged, survey finalised and field work commenced</p> <p>November: Field work completed, data analysis underway</p> <p>December: Report drafting commenced.</p> <p>January 2025: Report finalised and Councillor Briefing. Survey result found 64% of the community is somewhat satisfied or higher (somewhat satisfied to very satisfied with Council. Down from 82% in 2023; 75% in 2021.</p>	


Management comment : The community survey is undertaken on average every two years. The satisfaction rating will be re-measured when the next survey is undertaken in 2026-27, as such the amber traffic light will remain until this time.

## Cultural & Community Services

### Community Services


Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Work in partnership with key stakeholders to develop, administer and deliver community planning that reflects the strengths and needs of specific sectors and the community.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee	Provide administrative support to meetings of the Bathurst Regional Community Safety Committee.	Manager Community Services	<p>February: No meetings held in February due to Community Development Officer role being vacant. Position is out for recruitment.</p> <p>YTD: One (1) Community Safety Committee Meeting held.</p>	

Management comment : Community Development Officer role, vacant since March 2024, has been readvertised with two rounds of interviews now completed and a preferred candidate identified.

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
As above	As above	Relevant campaigns /projects developed and implemented as per priority areas identified in the Bathurst Community Safety Plan.	Manager Community Services	<p>February: No campaigns/projects undertaken.</p> <p>YTD: Zero (0) initiatives/projects undertaken in accordance with the Bathurst Community Safety Plan.</p> <p>Community Development Officer role is currently vacant out for recruitment.</p>	

Management comment : Community Development Officer role, vacant since March 2024, has been readvertised with two rounds of interviews now completed and a preferred candidate identified.

### Bathurst Regional Art Gallery

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture. Strengthen financial and organisational sustainability.	Ensure sustainability of BRAG artist in residence activities through development of new models and partnerships	Develop programs/opportunities.	Art Gallery Director	<p>February:</p> <p>Negotiations for Hill End AIR ongoing. Proposal to NPNSW/ negotiations ongoing. To be reviewed by new Art Gallery Director in 2025.</p>	

Management comment : Negotiations with NPWS are ongoing, with a long-term sustainable model required. The program has been identified in the new draft BRAG Strategic Plan. To be reviewed by DCCS and new Gallery Director in 2025.


As above	Increase revenue across gallery operations	An increase on 2023/2024 shop and program profit.	Art Gallery Director	<p>February:</p> <p>Shop Takings: Feb \$1,182.38 Program Takings: Nil for February.</p> <p>Shop + program takings: Total Takings Feb '25: \$1,182.38 Total Takings Feb '24: \$2,777.90 (\$2,349.90 shop, \$428.00 program)</p> <p>YTD Takings: \$25,523.61</p> <p>February: 80% decrease in total (Shop + Program) Takings compared to February 2024.</p> <p>Measures to recuperate and increase revenue include opening shop for select days during Exhibition Changeover, additional marketing of store via social media and increasing engagement with new and existing suppliers and artisans to increase product offerings.</p>	
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Management comment : Decrease in shop and program takings compared to previous year due to internal factors (limited staff resourcing) and external factors (financial pressures, particularly cost of living). Measures to recuperate/ increase revenue include opening shop for select days during Exhibition Changeover, additional marketing of store via social media and increasing engagement with new and existing suppliers and artisans to increase product offerings.

As above	Increase sponsorship	Develop sponsorship partnerships	Art Gallery Director	<p>February:</p> <ul style="list-style-type: none"> <li>BRAG Supporter's Program, Future Fund, and renewed membership program in development</li> <li>Ongoing event sponsors: Cosmo Brewing, Renzaglia Wines, Grassparrot Vineyard, The Victoria Hotel</li> <li>New partnership in development with CSU faculty: Children's Voices Centre</li> <li>New partnership in development for youth programming: ArtsOutWest and Cementa Inc</li> </ul>	
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Management comment : New partnerships currently in development for 2025. Driving additional sponsorship has been impacted by absence of BRAG Director. Will be a priority of DCCS and new BRAG Director.

## Tourism

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Grow the total number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services and destination experiences	Ten (10) new packages, products or experiences developed	Manager Tourism & Visitor Services	<p>February: No new activity</p> <p>YTD: Three (3) new packages/products/experiences developed.</p> <ul style="list-style-type: none"> <li>"Past to Pints"</li> </ul>	

				<ul style="list-style-type: none"> <li>Bathurst Historic Houses Brochure.</li> <li>2025 Pad Map.</li> </ul>	
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Management comment : Tourism Marketing Coordinator role has been vacant since September 2024 due to Departmental staff reallocations to backfill other critical vacancies and related need to affect budget savings. New products have been developed for Autumn campaigns and actions are expected to increase in the final quarter of 24/25.

As above.	Increase stakeholder advertising in Destination Guide	Number of ad placements increased 5%	Manager Tourism & Visitor Services	February: No activity.  YTD no activity. As the last Guide was published May 2024 and has an 18-month shelf life, A new edition will now not be produced until 2025/26 FY to manage costs. No advertising will therefore be placed this financial year.	
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Management comment : Action to be deferred to 2025/26 FY as no new guide will be published in the current period and therefore no advertising sought.

Provide visitors and prospective visitors to the area with quality inspiration, information and services.	Develop new engaging content for Bathurst Step Beyond App	One (1) new tour product added and promoted	Manager Tourism & Visitor Services	February: No new tours added.  YTD no (0) new products yet developed. Project on hold due to budget situation.	
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Management comment : Action to be deferred to 2025/26 as no new product will be developed in the current period as a budget saving measure.

As above.	Increase volume of online tour, event and accommodation bookings	Increase of 5% total bookings through online portal	Manager Tourism & Visitor Services	February: \$2,088 revenue from bookings.  YTD: -3725% decrease against 2023/2024 figures to total \$43891.81 Decrease is primarily due to steep decline in bookings for Chifley Dam Cabins due in part to the absence of the Aqua Park.	
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Management comment : The absence of the aqua park and the reputational impact of multiple cancellations during summer 2023/24 due to algal blooms has severely impacted on the bookings for the Chifley Dam Cabins. This will be the subject of a new business plan and marketing for summer 2025/26.

As above.	Implement Tourism Wayfinding and Signage Strategy priority action items	10 action items completed within 2024/25	Manager Tourism & Visitor Services	February: No activity.  YTD: No action items completed due to budget constraints.	
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Management comment : Action to be deferred to 2025/26 as no funding is available to implement. Alternate funding sources will continue to be pursued as available, with no viable options currently.

Effectively promote and market the Bathurst Region as a	Implement new marketing plan	50% of total actions completed or underway by 30 June 2025	Manager Tourism & Visitor Services	February: New marketing plan in development.	
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key destination				YTD: New marketing plan in development with actions to commence 3rd quarter 24/25.	
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Management comment : Tourism Marketing Coordinator role has been vacant since September 2024 due to Departmental staff reallocations to backfill other critical vacancies and related need to affect budget savings. New plan is expected to be completed in final quarter of 2024/25 FY.

Increase total number of visitors and overnight stays in the Bathurst region	Promote BVIC as essential step off point for Bathurst Region.	Annual visitation to BVIC increases by 3%	Manager Tourism & Visitor Services	February: 2,433 Visitors to BVIC.  YTD visitations decrease –9.6% on 2023/2024 with a total of 26,003 visitors to BVIC.	
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Management comment : Overall domestic travel has been significantly impacted in 2024/25 by the cost-of-living crisis and lack of consumer confidence and decreased discretionary funds. Tourism staff are monitoring and working with regional and state agencies and partners to drive increased visitation in 2025.

The Local Government (General) Regulation 2021 has been amended by inserting clause 413A to make it the duty of the General Manager to give timely information to Councillors about any fines or penalty notices from agencies such as the Australian Taxation Office, the Roads and Maritime Services or the Environment Protection Authority, or where a court or tribunal makes a costs order against a council.

Fines or penalty notices this month - Refer to **attachment 1**.

## FINANCIAL IMPLICATIONS:

Nil

## BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

## COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## ATTACHMENTS:

1. Operational Plan Review Feb 2025 [9.2.2.1 - 88 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2025-63**

**MOVED: Cr E West SECONDED: Cr J Underwood**

**RESOLVED:**

That the information be noted and Operational Plan Projects/Tasks be amended as noted.

### **9.2.3           SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY**

**File No:       18.00004**

#### **RECOMMENDATION:**

That the information be noted and any additional expenditure be voted.

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#### **REPORT:**

At **attachment 1** is a list of Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies granted by Council for the period ending 28 February 2025 including a report on annual Rental Subsidies granted by Council.

#### **FINANCIAL IMPLICATIONS:**

Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies are included in the current budget, which currently have a balance as follows:

Section 356:	\$ 6,657.05 **
BMEC Community use:	\$ 0.00
Mount Panorama:	\$ 28,590.00

\*\* The above amount includes donations already committed but not yet paid. After allowing for the committed donations the remaining balance is \$6,657.05.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4       Meet legislative and compliance requirements.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

#### **ATTACHMENTS:**

1.     356 Council Report Feb 2025 [**9.2.3.1** - 2 pages]



**MINUTE**

**RESOLUTION NUMBER: ORD2025-64**

**MOVED: Cr E West   SECONDED: Cr N Cranston**

**RESOLVED:**

That the information be noted and any additional expenditure be voted.

## 9.2.4 POWER OF ATTORNEY

**File No:** 11.00007

### RECOMMENDATION:

That the information be noted.

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### REPORT:

That the General Manager's action in affixing the Power of Attorney to the following be noted.

Purchaser	Address	Lot & DP	Agreement Type
Bathurst Lapidary and Collectors Club	Old Bushfire Shed, Park Street, EGLINTON	Part Lot 71 DP1136842	Community Licence Agreement
Bathurst Archers	Boundary Rd and Hilton Rd Mount Panorama	Lot 283 DP47960	Crown Sporting Licence
Chloe Carlin	83 William Street, Carpark A	Lot 1 DP856918	Car Park Licence Agreement

### Linen Plan Release

Applicant	Subdivision Type	Lot & DP	Address
Mr DT Boyd	Two lot subdivision (boundary adjustment)	Lot 2 DP1040687 & Lot 2 DP1044470	345 Yetholme Drive, YETHOLME NSW 2795
Mr H Blake	Two lot subdivision (boundary adjustment)	Lot 772 DP1288698 & Lot 771 DP1288698	414 and 416 The Bridle Track, DURAMANA

### General Items

Nil

### FINANCIAL IMPLICATIONS:

Nil

## BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

**Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2025-65**

**MOVED: Cr N Cranston   SECONDED: Cr T Gullifer**

**RESOLVED:**

That the information be noted.

## 9.2.5

### REQUEST FOR FINANCIAL ASSISTANCE - 2025 HOCKEY NSW WOMEN'S MASTERS TOURNAMENT

**FILE NO:** 18.00004-35/204

#### RECOMMENDATION:

That Council:

- a) Provide financial assistance of \$12,463 to the Bathurst Hockey Association for the 2025 Hockey NSW Women's Masters Tournament;
- b) Undertake the line-marking of the grass fields at a cost of \$3,300 (including GST);
- c) Undertake the placement and removal of the hockey goals to the grass fields at a cost of \$3,850 (including GST);
- d) Fund items (a), (b) and (c) from Council's 2024/2025 Section 356 General Donations allocation; and
- e) Approve a budget transfer from Council's Section 356 Mount Panorama allocation to Council's Section 356 General Donations allocation of \$13,000.

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#### REPORT:

Council is in receipt of an application for financial assistance from the Bathurst Hockey Association for the 2025 Hockey NSW Women's Masters Tournament which is being hosted in Bathurst on 24 to 27 July 2025. A copy of the application, as submitted, is provided at **attachment 1**.

Ordinarily a request of this nature, for an event being held in the next financial year, would be referred to next year's budget for consideration. However, due to the timing of the event being in July and the required event planning, the Bathurst Hockey Association are unable to wait until June for a decision on this application. Accordingly, the application is being submitted to Council for consideration.

In their application, the Bathurst Hockey Association are seeking a financial contribution from Council of \$12,463. This contribution will assist with meeting the costs associated with:

- the provision of additional toilets and associated supplies;
- the provision of first-aid services; and
- the hire of marquees, tables and chairs

Acknowledgement of Council's support has been proposed as follows:

- Council logo on the William Street banner;
- Acknowledgement in the opening ceremony speech;
- Acknowledgement included in information packs; and
- Signage at the facility

In an earlier email, the Bathurst Hockey Association identified a variety of areas where Council assistance was being sought. Each of these areas are discussed below, noting that some of these items are not include in the application as submitted.

(i) Additional portable toilets

This item has been included in the application as submitted.

In addition to this request, in previous years, the event organisers have hired a toilet block that has been connected to Council's sewer network. On the assumption that a similar facility is being hired for this event, Council will provide staff to assist with the connection and disconnection of this facility to the sewer network. Council staff will be available "on-call" as normal. The provision of these staff will be at no-charge to the event organisers.

(ii) Line-marking of car park, including arrows and drop-off zone.

This item is not included in the application as submitted.

The renewal of the line-marking in the car park is not presently programmed in Council's maintenance schedule and therefore is currently not funded in Council's budget.

Council's Engineers have reviewed the works required, and have estimated that weather permitting, the works can be completed within one full workday, by staff, at a cost of \$4,400 (including GST).

(iii) Grass field mowing and line-marking of fields

This item is not included in the application as submitted.

The grass field works that have been requested for this event are works that are generally undertaken by Council as part of our routine park maintenance and preparation of this venue for sporting use. Hence, the mowing of these fields is able to be funded from Council's maintenance allocation.

The line-marking of the ten additional grassed fields is beyond the scope of Council's normal maintenance for this site, and therefore, is not able to be funded from Council's maintenance budget. Council's Engineers have estimated the cost of this line-marking to be \$3,300 (including GST).

(iv) Installation and removal of goals onto grass fields

This item is not included in the application as submitted.

The placement and removal of 24 hockey goals onto the ten grassed fields is beyond the scope of Council's normal maintenance for this site, and therefore is not able to be funded from Council's maintenance budget. Council's Engineers have estimated the cost of this work to be \$3,850 (including GST).

(v) Additional bins and garbage collection

The provision of up to 20 event waste bins, and the provision of a daily collection service, is able to be accommodated and funded from Council's waste management services budget.

(vi) Septic system maintenance

This item is not included in the application as submitted.

It is assumed that this item relates to the organiser's ability to connect a hired toilet block to Council's sewer network, which has already been addressed at item (i) above.

(vii) Bus parking (at the Showground)

The event organisers have been advised to liaise directly with the Showground, as this is not a Council facility.

In their application, the Bathurst Hockey Association are anticipating 1,700 players and supporters to this event. Using the economic data available through Tourism Research Australia for Domestic Sports Tourism, it is estimated that this event will inject approximately \$2 million into the Bathurst economy (\$395/person/night).

Accordingly, it is recommended that Council:

- a) Provide financial assistance of \$12,463 to the Bathurst Hockey Association for the 2025 Hockey NSW Women's Masters Tournament;
- b) Undertake the line-marking of the grass fields at a cost of \$3,300 (including GST);
- c) Undertake the placement and removal of the hockey goals to the grass fields at a cost of \$3,850 (including GST);
- d) Fund items (a), (b) and (c) from Council's 2024/2025 Section 356 General Donations allocation; and
- e) Approve a budget transfer from Council's Section 356 Mount Panorama allocation to Council's Section 356 General Donations allocation of \$13,000.

## **FINANCIAL IMPLICATIONS:**

As noted earlier in this report, due to the timing of this event, this request is not able to be deferred to next year's budget considerations, and therefore is being considered as part of Council's current budget.

There are sufficient funds within Council's Section 356 General Donations and Section 356 Mount Panorama allocations to fund the recommendation of this report.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 2: A smart and vibrant economy.**

Strategy 2.1      Support local business and industry.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.7      Invest in our people.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Application for Funding under Section 356 Generic from Bathurst Hockey Redacted [9.2.5.1 - 5 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-66**

**MOVED: Cr J Underwood   SECONDED: Cr E West**

### **RESOLVED:**

That Council:

- a) Provide financial assistance of \$12,463 to the Bathurst Hockey Association for the 2025 Hockey NSW Women's Masters Tournament;
- b) Undertake the line-marking of the grass fields at a cost of \$3,300 (including GST);
- c) Undertake the placement and removal of the hockey goals to the grass fields at a cost of \$3,850 (including GST);
- d) Fund items (a), (b) and (c) from Council's 2024/2025 Section 356 General Donations allocation; and
- e) Approve a budget transfer from Council's Section 356 Mount Panorama allocation to Council's Section 356 General Donations allocation of \$13,000.

## 9.3 DIRECTOR ENGINEERING SERVICES' REPORT

### 9.3.1 WATER SUPPLY UPDATE

**File No:** 32.00017

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

This report provides a quarterly update for water storage levels to both Chifley and Winburndale Dams.

As at 4 March 2025, Chifley Dam was at 99.5%, with 29,943ML in storage. Refer to **attachment 1** for a graph of Chifley Dam storage levels. Chifley Dam has been close to capacity or overflowing for over 53 months.

Water release from Chifley Dam outlet pipework is currently 4.35ML/day.

Winburndale Dam was at 95.8% on 4 March 2025, with 1,629ML in storage.

In Bathurst, the estimated residential water usage varies from week to week and whilst it has risen during the warm summer period, it remains below the target for Level 3 water restrictions. Over the last 4 weeks, the average estimated water usage for Bathurst is 12.5ML/d, or 163L per person per day. Refer to **attachment 2** for a graph of estimated residential water usage.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

##### **Objective 3: Environmental stewardship.**

- |              |                                                                                                   |
|--------------|---------------------------------------------------------------------------------------------------|
| Strategy 3.2 | Develop Bathurst as a Smart City.                                                                 |
| Strategy 3.3 | Minimise the City's environmental footprint, live more sustainably and use resources more wisely. |

##### **Objective 4: Sustainable and balanced growth.**

- |              |                                                                                       |
|--------------|---------------------------------------------------------------------------------------|
| Strategy 4.3 | Ensure services, facilities and infrastructure meet the changing needs of our region. |
|--------------|---------------------------------------------------------------------------------------|

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.



## **ATTACHMENTS:**

1. Chifley Dam Monthly Storage Graph Feb 25 [9.3.1.1 - 1 page]
2. Estimated Residential Water Usage Graph 4 March 2025 [9.3.1.2 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-67**

**MOVED: Cr B Fry   SECONDED: Cr N Packham**

## **RESOLVED:**

That:

1. the information be noted.
2. Council receive an update on water security projects across the region - Winburndale Flow rates, Water Harvesting, Macquarie Castlereagh Water sharing Plan status, Groundwater proposals.

## **9.4 DIRECTOR CULTURAL AND COMMUNITY SERVICES' REPORT**

### **9.4.1 BATHURST VISITOR INFORMATION CENTRE - TOYO HIGH SCHOOL CULTURAL TOUR 2025**

**File No: 23.00025**

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

Students from Toyo High School in Tokyo, Japan, visited Bathurst from 28 February 2025 to 3 March 2025 on a cultural exchange visit as a part of their ongoing sister-school relationship with Denison College.

113 Japanese students from Toyo High School participated in this year's visit. The students were accommodated during their stay by 48 Bathurst Host Families, with 39 being returning previous host families and nine being new families opening their homes to the Japanese students. This tour continued a long line of cultural visits from Toyo High School, being the 23rd visit of the school to Bathurst and was the largest Japanese student group to visit Bathurst since before the COVID-19 global pandemic.

The students arrived at the Bathurst High campus of Denison College on the afternoon of Friday 28 February where they were greeted by Bathurst Visitor Information Centre (BVIC) staff, Bathurst High School staff and the local host families. A brief welcome was conducted with speeches from Mayor Robert Taylor, Vice-Principal of Toyo High School Mt Yoshiyuki Ishikawa and Mr Ken Barwick, Bathurst High Principal. Students were then allocated to their host families.

Whilst in Bathurst the students enjoyed a weekend of free time with their host families, many of whom took the opportunity to show off local attractions and activities to the students. The weekend concluded with a celebration and concert on the evening of Sunday 2 March at Bathurst High attended by an audience of over 150 made up of host families and of the local community.

Students, teachers, host families and delegates from both Council and Toyo High School attended and participated in the event, which included an address from Mayor Robert Taylor and an exchange of gifts. Feedback from students, teaching staff of Toyo High and Denison College and from host families was overwhelmingly positive and emphasised the importance of this ongoing cultural exchange program.

Students engaged in a half day of school activities at either Bathurst High or Charles Sturt University the morning of Monday 3 March prior to their departure. Following the completion of School activities students departed Bathurst for their return trip to Japan via Sydney.

Activities and home hosting arrangements were coordinated by staff of the Bathurst Visitor Information Centre (BVIC). It is the role of BVIC staff to liaise with the Japanese Tour Agency and to source and confirm all host families, including provision of specialised information relating to each student and arrangement of all payments. BVIC also organises and books all student activities and travel arrangements during their Bathurst stay and prepares the welcome packs and information for host families as well as for visiting teachers and tour leaders.

The visit injected over \$50,000 directly into the local economy, including payments made to participating host families.

BVIC staff are preparing for the upcoming 'Wings of Hope' visit from our Sister City of Ohkuma, Japan, which will take place from 23-28 March 2025 with approximately six students and six adults including teachers, and city officials expected to visit Bathurst.

## **FINANCIAL IMPLICATIONS:**

Organisation of homestay and tour arrangements by BVIC incurred a GST inclusive commission fee which resulted in a positive contribution of \$12,779.80 to the 2024/2025 budget.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

### **Objective 2: A smart and vibrant economy.**

Strategy 2.1 Support local business and industry.

Strategy 2.6 Promote our City and Villages as a tourist destination.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-68**

**MOVED: Cr E West SECONDED: Cr J Underwood**

## **RESOLVED:**

That the information be noted.

## **10 REPORTS OF OTHER COMMITTEES**

### **10.1 TRAFFIC COMMITTEE REPORT - 4 MARCH 2025**

**File No: 07.00006**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2025-69**

**MOVED: Cr W Aubin SECONDED: Cr T Gullifer**

#### **RESOLVED:**

That the recommendations of the Traffic Committee Meeting Minutes of Bathurst Regional Council held on 4 March 2025 be adopted.

**10.2 POLICY COMMITTEE REPORT - 5 MARCH 2025**

**File No: 11.00041**

**MINUTE**

**RESOLUTION NUMBER: ORD2025-70**

**MOVED: Cr W Aubin SECONDED: Cr B Fry**

**RESOLVED:**

That the recommendations of the Policy Committee Meeting Minutes of Bathurst Regional Council held on 5 March 2025 be adopted.

## 11 NOTICES OF MOTION

### 11.1 CR B FRY - PRESERVING BATHURST'S AGRICULTURAL HERITAGE - EXTENDING THE HERITAGE ZONE BEYOND THE CBD

**FILE NO: 11.00004**

#### RECOMMENDATION:

That Council:

- a) Receives and notes the attached Green Paper, "Preserving Bathurst's Agricultural Heritage: Extending the Heritage Zone Beyond the CBD", as a discussion document.
- b) Requests a report from Council staff on the feasibility of amending the Bathurst Regional Local Environmental Plan (LEP) to establish a Rural Heritage Conservation Area (RHCA), considering the mechanisms outlined in the Green Paper and other potential implementation opportunities.

---

#### REPORT:

Bathurst's rural and agricultural landscapes are central to its identity, economic stability, and historical significance. Current heritage protections are primarily focused on the CBD, leaving significant rural areas vulnerable to large-scale infrastructure projects that may compromise the region's character, scenic value, and agritourism potential.

The **attached** Green Paper provides a detailed potential framework for expanding heritage protections while balancing growth, sustainability, and development needs.

This motion seeks to initiate a structured investigation into the feasibility of implementing these protections through amendments to the Bathurst Regional LEP and associated planning instruments.

This initiative is not intended to restrict urban expansion or necessary development, but rather to ensure that heritage-sensitive planning measures guide Bathurst's future growth. By proactively assessing the value of its rural landscapes, Bathurst Regional Council can position itself as a leader in regional heritage conservation, ensuring that development enhances rather than diminishes the city's agricultural and cultural legacy.

#### ATTACHMENTS:

1. Green Paper - HCA - Ben Fry [11.1.1 - 9 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2025-71**

**MOVED: Cr B Fry   SECONDED: Cr J Underwood**

### **RESOLVED:**

That Council:

- a) Receives and notes the attached Green Paper, "Preserving Bathurst's Agricultural Heritage: Extending the Heritage Zone Beyond the CBD", as a discussion document.
- b) Requests a report from Council staff on the feasibility of amending the Bathurst Regional Local Environmental Plan (LEP) to establish a Rural Heritage Conservation Area (RHCA), considering the mechanisms outlined in the Green Paper and other potential implementation opportunities.

## 11.2

## CR N CRANSTON - ACCOUNTABILITY AND TRANSPARENCY - QUESTIONS TAKEN ON NOTICE

**FILE NO: 11.00004**

### RECOMMENDATION:

That Council resolve to:

- a) Establish the inclusion of a "Questions Taken on Notice" report as a standard agenda item for all subsequent Ordinary Meetings of Bathurst Regional Council.
- b) Require this report to encompass:
  - 1) A complete register of all questions "taken on notice" during the preceding Ordinary and Policy Meetings, clearly identifying the questioner (public or Councillor) and the date the question was raised.
  - 2) Comprehensive and timely responses to each question, supported by relevant documentation or data where applicable.
- c) Ensure the "Questions Taken on Notice" report is published as an integral part of the official meeting agenda and minutes, readily accessible to the public on the Bathurst Regional Council website.

---

### REPORT:

This motion aims to significantly enhance the accountability and transparency of Bathurst Regional Council by establishing a robust and publicly accessible process for addressing "questions taken on notice."

Recently, a register of these questions was added to the Councillor Portal as an interim measure, following a request for this information. However, this register is currently restricted to Councillors, limiting its potential to improve public transparency. This lack of public access may undermine public trust and limit the community's ability to engage with Council proceedings. This motion proposes the next step, ensuring this information is fully accessible to the public.

By implementing this motion, Bathurst Regional Council will:

- **Demonstrate a commitment to open governance:** By making responses to all questions, regardless of origin, publicly available.
- **Foster informed community participation:** By providing clear and accessible information, empowering residents to understand Council's decision-making processes.
- **Improve efficiency and responsiveness:** By establishing a standardized reporting mechanism, ensuring timely and thorough responses.
- **Strengthen public trust and confidence:** By demonstrating a commitment to transparency and accountability.



This initiative reinforces Bathurst Regional Council's dedication to serving the community by ensuring that all inquiries are addressed with diligence and that the resulting information is readily accessible to all.

**ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2025-72**

**MOVED: Cr N Cranston    SECONDED: Cr J Underwood**

**RESOLVED:**

That Council resolve to:

- a) Establish the inclusion of a "Questions Taken on Notice" report as a standard agenda item for all subsequent Ordinary Meetings of Bathurst Regional Council.
- b) Require this report to encompass:
  - 1) A complete register of all questions "taken on notice" during the preceding Ordinary and Policy Meetings, clearly identifying the questioner (public or Councillor) and the date the question was raised.
  - 2) Comprehensive and timely responses to each question, supported by relevant documentation or data where applicable.
- c) Ensure the "Questions Taken on Notice" report is published as an integral part of the official meeting agenda and minutes, readily accessible to the public on the Bathurst Regional Council website.
- d) Trail this proposal for 6 months and that Council review after that time.

## 12 COUNCILLORS / DELEGATES REPORTS

### 12.1 MINUTES - BATHURST REGIONAL YOUTH COUNCIL - 10 FEBRUARY 2025

**File No:** 11.00020

#### RECOMMENDATION:

That the information be noted.

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#### REPORT:

The Bathurst Regional Youth Council considered a number of items at their meeting held on Monday 10 February 2025, including the following:

- Social Media Discussion
- Youth Council project planning discussion:
  - Connect radio segment
  - Easter Whiddon visit
  - Seniors Festival participation
- Youth Week 2025
- Guest Speaker:
  - Bathurst Regional Council – Library Programs Team Leader

The minutes of the Bathurst Regional Council Meeting, held Monday 10 February 2025, are **attached**.

#### FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

#### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

##### Objective 4: Sustainable and balanced growth.

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

##### Objective 5: Community health, safety and well being.

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.4 Make our public places safe and welcoming.

**Objective 6: Community leadership and collaboration.**

Strategy 6.1      Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. Youth Council Minutes 10 February 2025 [**12.1.1** - 2 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2025-73**

**MOVED: Cr B Fry   SECONDED: Cr J Underwood**

**RESOLVED:**

That the information be noted.

## **13 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

### **13.0 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2025-74**

**MOVED: Cr N Cranston   SECONDED: Cr B Fry**

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

**There were no representation from the public.**

#### **RESOLVED:**

That:

Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.

- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

## **13.1 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT**

### **13.1.1 TENDER 36.00848 - HIRE OF ICE RINK & ASSOCIATED INFRASTRUCTURE FOR BATHURST WINTER FESTIVAL**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to Tender 36.00848 Hire of ice rink associated infrastructure for Bathurst Winter Festival.

**Cr B Fry declared a pecuniary interest in item 13.1.1 of the DCSF Confidential Report and left the room.**

**REASON: Operates a business that directly connects into the Bathurst Winter Festival activities.**

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-14**

**MOVED: Cr J Underwood    SECONDED: Cr E West**

#### **RESOLVED:**

That Council rejects all tenders for the hire of Ice Rink and Associated infrastructure for Bathurst Winter Festival, on the basis that following the recent examination of Council's current financial position, funding for this event has since been relocated to other operations with Council.

### **13.1.2 TENDER 36.00849 - DESIGN & INSTALLATION FOR ILLUMINATION FOR BATHURST WINTER FESTIVAL**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to Tender 36.00849 Design & installation for illumination for Bathurst Winter Festival.

**Cr B Fry declared a pecuniary interest in item 13.1.2 of the DCSF Confidential Report and left the room.**

**REASON: Operates a business that directly connects into the Bathurst Winter Festival activities.**

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-15**

**MOVED: Cr N Cranston SECONDED: Cr N Packham**

#### **RESOLVED:**

That Council rejects all tenders for the design and installation of the Court House illumination for the Bathurst Winter Festival, on the basis that following the recent examination of Council's current financial position, funding for this event has since been relocated to other operations within Council.

### **13.1.3 RURAL LICENCE OF LOT 6 DEPOSITED PLAN 1262801**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to a rural licence for part lot 6 in deposited plan 1262801.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-16**

**MOVED: Cr E West    SECONDED: Cr N Cranston**

#### **RESOLVED:**

That Council:

- a) Enters into a rural licence agreement with Dwyer Farming for multiple lots part lot 6 in Deposited Plan 1262801 for a period of five (5) years, as detailed in the report and subject to Council's Land Management Guidelines and insurance requirements; and
- b) Delegate authority to the General Manager to execute the necessary documents associated with this licence.

### **13.1.4 LEASE OF LOT 7 DP806109 5 WARK PARADE, WINDRADYNE**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the commercial lease of 5 Wark Parade Windradyne.

**Cr N Packham declared a pecuniary interest in item 13.1.4 of the DCSF Confidential Report and left the room.**

**REASON: Cr Packham is CEO of Vivability which leases the facility.**

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-17**

**MOVED: Cr S Wright    SECONDED: Cr N Cranston**

#### **RESOLVED:**

That Council defer consideration of the lease of 5 Wark Parade to a future meeting of Council.



### **13.1.5 RESIDENTIAL LEASE RENEWAL - 200 COLLEGE ROAD, MOUNT PANORAMA**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to renewal of the residential tenancy agreement for 200 College Road, Mount Panorama.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-18**

**MOVED: Cr S Wright   SECONDED: Cr N Packham**

#### **RESOLVED:**

That Council:

- a) Enters into a lease for part Lot 2 DP749758, 200 College Road, Mount Panorama to Kent and Melissa Bestwick for a period of twelve (12) months with four (4) twelve (12) month option periods, as detailed in the report; and
- b) Delegate authority to the General Manager to execute the necessary documents associated with the lease.

### **13.1.6 LICENCE RENEWAL MOUNT PANORAMA STORAGE SHED PART LOT 1 DP 534118**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the licence renewal of Mount Panorama storage shed part lot 1 DP534118.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-19**

**MOVED: Cr E West    SECONDED: Cr N Cranston**

#### **RESOLVED:**

That Council:

- a) Enters into a licence agreement with Sign Event Pty Ltd for Mount Panorama Sign Event Shed, being part lot 1 in Deposited Plan 534118, for a five (5) year period, as detailed in the report; and
- b) Delegate authority to the General Manager to execute necessart documents associated with this licence.

### **13.1.7 RURAL LICENCE AGREEMENT MULTIPLE LOTS CHURCH LANE, KELSO**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to a rural licence for Church Lane Kelso – multiple lots

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-20**

**MOVED: Cr T Gullifer    SECONDED: Cr B Fry**

#### **RESOLVED:**

That Council:

- a) Enter into a rural licence agreement for 57A-61 Church Lane Kelso for a period of three (3) year(s) with Amanda Mumberson, as detailed in the report and subject to Council's Land Management Guidelines and insurance requirements; and
- b) Delegate authority to the General Manager to execute the necessary documents associated with this licence.

### **13.1.8 RURAL LICENCE OF LOT 2 DP1234553 SWANBROOKE STREET WINDRADYNE**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to a new rural licence agreement for Swanbrooke Street Windradyne.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-21**

**MOVED: Cr E West    SECONDED: Cr T Gullifer**

#### **RESOLVED:**

That Council:

- a) Enter into a new rural licence agreement for Lot 2 in Deposited Plan 1234553 Swanbrooke Street Windradyne with Amanda Mumberson for a period of three (3) years, as detailed in the report and subject to Council's Land Management Guidelines and insurance requirements; and
- b) Delegate authority to the General Manager to execute the necessary documents associated with this licence.

### **13.1.9 LEASE OF LOT 3 DP1104560 116 BENTINCK STREET**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to a new lease for 116 Bentinck Street to Veritas House.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-22**

**MOVED: Cr W Aubin    SECONDED: Cr N Cranston**

#### **RESOLVED:**

That Council:

- a) Accepts the proposal to lease 116 Bentinck Street to Veritas House as detailed in the report; and
- b) Delegates authority to the General Manager to execute the necessary documents associated with this lease.

### **13.1.10 FINANCIAL STATEMENTS - 2024 CHALLENGE BATHURST**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the presentation to Council of the Financial Statements for the 2024 Challenge Bathurst Event.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-23**

**MOVED: Cr W Aubin    SECONDED: Cr N Cranston**

#### **RESOLVED:**

That the information be noted.

### **13.1.11 REQUEST FOR FINANCIAL ASSISTANCE - SUTTOR STREET**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (b) Contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual concerned.

This item relates to a request for financial assistance to a landowner in Suttor Street, West Bathurst.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-24**

**MOVED: Cr B Fry   SECONDED: Cr N Cranston**

#### **RESOLVED:**

That Council not provide financial assistance to the landowners for the reasons outlined in the report.

## 13.2 DIRECTOR ENGINEERING SERVICES' REPORT

### 13.2.1 CNSWJO - TENDER FOR LINEMARKING SERVICES

#### REASON FOR CONFIDENTIALITY:

10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to proposed tenders for Linemarking Services.

#### MINUTE

**RESOLUTION NUMBER: CONF2025-25**

**MOVED: Cr J Underwood    SECONDED: Cr N Cranston**

#### RESOLVED:

That Council:

- a) accept and sign a contract with –
  - i. ACT Linemarking Pty Ltd
  - ii. Gumbay Holdings Pty Ltd t/as Avante Linemarking
  - iii. Central West Linemarking Pty Ltd
  - iv. Complete Linemarking Services Pty Ltdfor the supply of Linemarking Services, and
- b) advise the Central NSW Joint Organisation of its decision

### **13.2.2 TENDER 36.00846 TEMPORARY FENCING, MOUNT PANORAMA**

#### **REASON FOR CONFIDENTIALITY:**

10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to proposed tenders for temporary fencing at Mount Panorama.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2025-26**

**MOVED: Cr B Fry    SECONDED: Cr E West**

#### **RESOLVED:**

That Council accepts the tender from TFH Hire Services Pty Ltd for the supply and installation of temporary fence hire for Mount Panorama for \$501,482 (incl. GST) for a period of 2 years, subject to adjustments and provisional amounts.



## 13.3 MAYOR'S REPORT

### 13.3.1 FINANCIAL SUSTAINABILITY AND GOVERNANCE ACCOUNTABILITY (CLOSED SESSION)

#### REASON FOR CONFIDENTIALITY:

10A (2) (a) Deals with personnel matters concerning particular individuals (other than Councillors) disclosure of which would not be in the public interest as it would reveal personal details of the individuals concerned

This item relates to personal matters

**General Manger Mr David Sherley declared a pecuniary interest in item 13.3.1 of the Mayoral Confidential Report and left the room.**

**REASON: Concerns staffing matter - General Manager**

#### MINUTE

**RESOLUTION NUMBER: CONF2025-27**

**MOVED: Cr R Taylor**

#### RESOLVED:

That Council:

1. Notes the General Managers performance.
2. Advises the General Manager of suggested organisational changes as discussed in the closed session; noting Council does not determine organisational structure.

## 14 RESOLVE INTO OPEN COUNCIL

#### MINUTE

**RESOLUTION NUMBER: CONF2025-28**

**MOVED: Cr B Fry    SECONDED: Cr J Underwood**

**RESOLVED:** That Council resume open Council.

## **15 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

### **MINUTE**

**RESOLUTION NUMBER: ORD2025-75**

**MOVED: Cr S Wright   SECONDED: Cr W Aubin**

### **RESOLVED:**

That the Report of the Committee of the Whole, resolution numbers Conf2025-14 to Conf2025-27 be adopted.

## **16 MEETING CLOSE**

### **MINUTE**

The Meeting closed at 9:56pm.

### **CHAIR:**

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