

ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

12 March 2025

His Worship the Mayor & Councillors

Notice of Ordinary Meeting of Bathurst Regional Council – Wednesday 19 March 2025

I have to advise that an Ordinary Meeting of Bathurst Regional Council will be held in the Council Chambers on Wednesday 19 March 2025 commencing at 6:00 PM or immediately following the conclusion of the Public Forum session.

Public Forum will be held from 6.00 pm where there will be an opportunity for members of the public to raise matters with Council.



D J Sherley
GENERAL MANAGER

**BUSINESS AGENDA
ORDINARY MEETING OF BATHURST REGIONAL COUNCIL
TO BE HELD ON Wednesday 19 March 2025**

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1 PUBLIC FORUM

Commence livestreaming of Council Meeting with Public Forum Banner.

N.B. Ensure microphones are muted on recording during Public Forum session.

2 RECORDING OF MEETINGS

Commence normal recording of Council Meeting.

N.B. Ensure microphones are not muted on laptop.

This Council meeting is being recorded in accordance with Council's webcasting of Council Meetings Policy. The recording will be archived and made available for viewing at any time on Council's YouTube channel for a minimum period of 12 months. All care is taken to maintain your privacy however if you are in attendance in the public gallery you should be aware that your presence may be recorded. Your continued attendance means that you agree to being recorded and also that you will abide by the Council's adopted Code of Meeting Practice.

The Chairperson or General Manager have the discretion to interrupt the recording of any meeting at any time should it be deemed necessary. This may occur in circumstances where commentary is considered to be misleading, defamatory or inappropriate to be published or where behaviour breaches Council's adopted Code of Meeting Practice.

Councillors and Senior Staff are reminded that this meeting is being livestreamed and for the benefit of those viewing online, please ensure you use the microphone when speaking and turn it off when you are finished.

3 MEETING COMMENCES

3.1 MEETING COMMENCES

4 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

4.1 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

Could all those who are able, please stand for the prayer and the acknowledgement.

4.01 Almighty God, give wisdom to those in authority and guide all peoples in the way of righteousness and peace, so that we may share with justice the resources of the earth, work together in trust and seek the common good. Amen

4.02 I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people and recognise the strength, resilience and capacity of Aboriginal people in this land.

5 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK

5.1 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK

6 MINUTES

6.1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING 19 FEBRUARY 2025

File No: 11.00005

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting of Bathurst Regional Council held on 19 February 2025 be adopted.

REPORT:

The Minutes of the Ordinary Council Meeting of Bathurst Regional Council held on 19 February 2025 are attached.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. 190225 Ordinary Minutes Only [6.1.1 - 22 pages]

**MINUTES OF THE ORDINARY MEETING OF
BATHURST REGIONAL COUNCIL
HELD ON Wednesday 19 February 2025**

1 PUBLIC FORUM

MINUTE

Bob Triming - Bathurst Regional Access Committee Chairperson, Code of Meeting Practice, Item 8.1.3 - Mr Triming asked who was in the position of acting DES?

A/DES identified himself as Chris Schumacher.

Mr Triming spoke to the Code of Meeting practice on exhibition by the Government and noted that he objects to the requirement for Councillors to stand as specified in the guidelines, noting that the guidelines need to allow for disabilities and/or illness.

Dianne McNab - Code of Meeting Practice, Item 8.1.3 - Spoke to the draft Code of Meeting Practice. Noted that she is in support of many of the proposals, however in regards to Clause 3.24, she objects to removing the requirements to produce hard copies of the agenda. Noting that this is needed to help people engage with Council and that many people do not have access to a computer, also notes that people with eye issues require a hard copy. Suggested that perhaps Council could have people register to receive a hard copy. To help with transparency, the clause should contain provision of hard copies, this fits in with the OLG's intentions.

Gordon Crisp - BARN Report Item 8.1.1 and Code of Conduct Complaints - Spoke to the BARN report, asked if Council has spent \$750K before authorised? Mr Crisp then spoke to the 198 Code of Conduct complaints he has submitted to Council, asking the Mayor whether he is aware of a the Code of Conduct Register. Mr Crisp spoke to the content of his Code of Conduct complaints and the allegations of corruption. He also referred to bullying and harassment allegations.

Toni-Lee Scott - CEO of Bathurst Local Aboriginal Lands Council, BARN Project, Item 8.1.1 - Spoke to the possible relocation of BARN and referred to letters sent in October 2024 and recently in February 2025. Spoke to the proposed collaborative proposal which looks at current funding and addresses the community's concerns about the BARN's current location. Spoke to a location nearer to the CBD and the benefits of the relocation. Noted that the proposal looks at arts, cultural, hospitality, horticultural aspects to be addressed. Seeks to progress further with Council.

Stuart Pearson - BARN Project, Item 8.1.1 - Spoke to the history of the proposal and the linkage to Council's strategic plan and funds received. Spoke to the 2022 grant and to previous Council decisions regarding reallocation and relocation. Spoke to the expenditure of funds to the date for the development application. Noted that if the project is to be relocated, new documentation and additional funds would be required. Spoke to 3 options: Go ahead, cancel project or explore other options. Requests that Council go ahead with the project as there is no plan in place at this time for a relocation.

Ingrid Pearson - BARN Project Item 8.1.1 - Spoke to her submission on the BARN. Spoke to the positives that the facility will bring to the region. Noted that she believes the relocation of the BARN will incur unnecessary costs such as surveys, DA, ACHA's, designs etc. Spoke to the facility being a service and should not be considered a cost. Councillors need to vote for a vision.

Monica Morse - BARN Project 8.1.1 - Spoke to the opportunity in front of Council to construct a facility. Spoke to the economic benefit to the region and that the facility is important to allow the development of stage productions. Spoke to the lack of suitable rehearsal space throughout Australia and that the BARN would be suitable. Noted that she believes the location is ideal for a creative atmosphere. Spoke to issues with the recent survey and the costs anticipated. Noted that this is a wonderful opportunity.

Geoff Fry - BARN Project Item 8.1.1 - Spoke to accountability and transparency of Council operations. Showed concerns at limited participation in the survey on YourSay. Council has a fully funded facility which could have limited benefit to Bathurst. Mr Fry noted that he believes the \$750k would not need to be returned to the Government, rather used to develop the TAFE facility as a cultural facility.

Kellie - Humanitarian Support Person, Council's handling of complaints - Spoke to Council's complaints handling and how Council does not accept anonymous complaints. Requests that this procedure be reviewed. Spoke to issues with the River View Cafe.

Michael McCormack - BARN Project, Item 8.1.1 - Spoke to grants received to date and others who have spoken. Acknowledges the risks but the project should go ahead. Notes that we need to respect the expertise of the Government departments who agree with this project. Noted concerns with the group trying to block the proposal and making unsupported financial claims. Spoke to the opportunities that the proposal offers. Asked where the \$730K would be sourced if required to be repaid.

GENERAL MANAGER responded that Council needs to determine where to fund it from.

Ray Smith - BARN Project Item 8.1.1 - Spoke to concerns with the BARN project. Spoke to the realities that people are going to use the facility. Spoke to the poor condition of Lagoon Road and that this will also require upgrading if the project were to go ahead. Noted that this will be a \$10 million white elephant. Noted that the location is wrong and raised concerns regarding the operating costs etc.

Megan Bird and Chelsea Dawson - BARN Project Item 8.1.1 - Spoke to relocation to Bathurst because of the Arts scene. Artists have come here and do want to work here. Noted that the Central West is a leader in the arts space. These grants are not taking away from anything. Spoke to the road being no different to other roads in the area such as Keppel Street. Noted they have researched the matter and found all the information that was needed. There are companies and touring groups that will come here for the facility. People need to broaden their view and listen to the words of the younger community of art practitioners.

Stephanie Luke - BARN Project, Item 8.1.1 - Supportive of the BARN project and would love to see more arts here in Bathurst.

Leanne Newton - BARN Project, Item 8.1.1 - Spoke to the project being fully funded. Asked how much the BARN is going to cost ratepayers? Spoke to the throwing away of good money at bad projects. Asked Council to get back to basics and that ratepayer money helps Council achieve providing services. Need to consider how the project will be funded but not from ratepayer money because it can't be afforded. It is not Council's role to be a cultural services committee.

Ian Boland - BARN Project Item 8.1.1 - People are getting ahead of themselves. Spoke to the issues of Council's priorities not aligning with the community. Matters raised included; river crossing, people coming in from outside the area.

Rowan Bracken - Go Kart Track and BARN Project Item 8.1.1 - Spoke to Go Kart Track funding and asked how much was spent?

DCSF said he will take this on notice.

Mr Bracken stated it was around \$500k, then spoke to Council's wage levels. Spoke to the costs of maintaining assets and backlog. Noting the amount that will be needed for the BARN will add to Council's backlog. Queried the budget figures and noted his belief that these are wrong. The \$730k argument is a fallacy.

Mick Griffiths - BARN Project Item 8.1.1 - Thanked Councillors who are challenging the proposal. Noted that he is in favor of the BARN, but Council need to consider other areas and combination of various uses.

2 RECORDING OF MEETINGS

3 MEETING COMMENCES

MINUTE

Meeting commenced at 7.00pm.

Present: Cr W Aubin, Cr N Cranston, Cr B Fry, Cr T Gullifer, Cr R Taylor, Cr E West, Cr J Underwood, Cr N Packham, Cr S Wright

4 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

5 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK

MINUTE

Nil

6 MINUTES

6.1 CONFIRMATION OF MINUTES - EXTRAORDINARY COUNCIL MEETING 3 FEBRUARY 2025

File No: 11.00005

MINUTE

RESOLUTION NUMBER: ORD2025-34

MOVED: Cr J Underwood SECONDED: Cr E West

RESOLVED:

That the Minutes of the ExtraOrdinary Meeting of Bathurst Regional Council held on 3 February 2025 be adopted.

6.2 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING 5 FEBRUARY 2025

File No: 11.00005

MINUTE

RESOLUTION NUMBER: ORD2025-35

MOVED: Cr W Aubin SECONDED: Cr T Gullifer

RESOLVED:

That the Minutes of the Ordinary Council Meeting of Bathurst Regional Council held on 5 February 2025 be adopted.

7 DECLARATION OF INTEREST

Declaration of Interest

MINUTE

Nil

8 RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS

8.1 GENERAL MANAGER'S REPORT

8.1.1 NGURANG ARTS RESIDENCY NSW (BARN) PROJECT UPDATE - FEBRUARY 2025

FILE NO: 16.00190, 21.00166

MINUTE

RESOLUTION NUMBER: ORD2025-36

MOVED: Cr J Underwood SECONDED: Cr W Aubin

RESOLVED:

That Council:

- a) Enter into a funding agreement with the Federal Government, or its delegate (as the funding agreement will be delegated to the State Government) through the Growing Regions program; and
- b) Proceed with the Ngurang Arts Residency (BARN) project as per the final project plan submitted to the Growing Regions Round Two application in September 2024

The following AMENDMENT was MOVED.

MINUTE

MOVED: Cr S Wright SECONDED: Cr N Cranston

That Council:

- a) Facilitate meetings between Council, BLALC, Create NSW and Department of Infrastructure, Transport Regional Development Committees and the Arts, to discuss the proposal set out in the BLALC letter dated 5.2.25 whilst;
- b) Noting Council's Plan to review the scope of the Ngurang BARN project to bring it in line with the grant funds received. (Discuss this review, as well as meeting outcomes at the next available working party).

The AMENDMENT was PUT and LOST.

The original MOTION was PUT and CARRIED.

RESOLVED:

That Council:

- a) Enter into a funding agreement with the Federal Government, or its delegate (as the funding agreement will be delegated to the State Government) through the Growing Regions program; and
- b) Proceed with the Ngurang Arts Residency (BARN) project as per the final project plan submitted to the Growing Regions Round Two application in September 2024

On being PUT to the VOTE the MOTION was CARRIED and a division was called.

The result of the division was:

In favour of the motion - Cr B Fry, Cr R Taylor, Cr E West, Cr J Underwood and Cr N Packham

Against the Motion - Cr W Aubin, Cr N Cranston, Cr T Gullifer and Cr S Wright

Absent - Nil

Abstain - Nil

8.1.2 COMMUNITY ENGAGEMENT STRATEGY 2024-2028

FILE NO: 03.00498

MINUTE

RESOLUTION NUMBER: ORD2025-37

MOVED: Cr B Fry SECONDED: Cr N Packham

RESOLVED:

That Council adopt the Community Engagement Strategy 2024-2028 and remove the Community Engagement Strategy Policy from Council's policy manual.

**8.1.3 SUBMISSION TO OFFICE OF LOCAL
GOVERNMENT - CONSULTATION ON REFORMS
TO COUNCIL MEETING PRACTICES**

FILE NO: 11.00051

MINUTE

RESOLUTION NUMBER: ORD2025-38

MOVED: Cr B Fry SECONDED: Cr J Underwood

RESOLVED:

That Council authorise the General Manager to make the submission in accordance with the report, with the following changes:

- a) with the removal of Item 11(b) - other matters
- b) Council does not agree with any proposed increases to the power of the Mayor in respect of the Code of Meeting Practice.
- c) Council does not agree with any proposed reductions to the power of the General Manager in respect of the Code of Meeting Practice.
- d) That the Code allow for Councillors not to stand where factors such as illness or disabilities preclude this happening.

8.2 DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICES REPORT

8.2.1 SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

File No: 03.00053

MINUTE

RESOLUTION NUMBER: ORD2025-39

MOVED: Cr T Gullifer SECONDED: Cr N Cranston

RESOLVED:

That the information be noted.

8.2.2 GENERAL REPORT

File No: 03.00053

MINUTE

RESOLUTION NUMBER: ORD2025-40

MOVED: Cr E West SECONDED: Cr N Cranston

RESOLVED:

That the information be noted.

8.3 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

8.3.1 STATEMENT OF INVESTMENTS

File No: 16.00001

MINUTE

RESOLUTION NUMBER: ORD2025-41

MOVED: Cr N Cranston SECONDED: Cr N Packham

RESOLVED:

That the information be noted.

8.3.2 MONTHLY REVIEW - 2024/2028 DELIVERY PLAN AND OPERATIONAL PLAN 2024/2025

File No: 16.00198

MINUTE

RESOLUTION NUMBER: ORD2025-42

MOVED: Cr N Packham SECONDED: Cr B Fry

RESOLVED:

That the information be noted.

**8.3.3 SUNDRY SECTION 356 DONATIONS, BATHURST
MEMORIAL ENTERTAINMENT CENTRE COMMUNITY
USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY**

File No: 18.00004

MINUTE

RESOLUTION NUMBER: ORD2025-43

MOVED: Cr B Fry SECONDED: Cr T Gullifer

RESOLVED:

That the information be noted and any additional expenditure be voted.

8.3.4 POWER OF ATTORNEY

File No: 11.00007

MINUTE

RESOLUTION NUMBER: ORD2025-44

MOVED: Cr E West SECONDED: Cr N Cranston

RESOLVED:

That the information be noted.

**8.3.5 QUARTERLY BUDGET REVIEW STATEMENT –
DECEMBER 2024**

FILE NO: 16.00198

MINUTE

RESOLUTION NUMBER: ORD2025-45

MOVED: Cr B Fry SECONDED: Cr E West

RESOLVED:

That the information be noted and budget variations be approved.

**8.3.6 INTRODUCTION OF A DECLARED DAMS
SAFETY LEVY FROM 1 JULY 2025**

FILE NO: 32.00019

MINUTE

RESOLUTION NUMBER: ORD2025-46

MOVED: Cr N Cranston SECONDED: Cr N Packham

RESOLVED:

That the information be noted.

8.4 DIRECTOR ENGINEERING SERVICES' REPORT

8.4.1 COUNCIL POLICY REVIEW - ENGINEERING SERVICES

FILE NO: 11.00039

MINUTE

RESOLUTION NUMBER: ORD2025-47

MOVED: Cr B Fry SECONDED: Cr T Gullifer

RESOLVED:

That Council:

- a) adopt the following Policies with no or minimal changes –
 - i. Waste Management – Domestic Collection Services
 - ii. Sewer Blocks – Review of Payment to Private Persons for Sewer Blocks in Council Mains
- b) rescind the Policy "Sportsground - Portable Toilets".

8.5 DIRECTOR CULTURAL AND COMMUNITY SERVICES' REPORT

8.5.1 ABORIGINAL COMMITMENT STRATEGY UPDATE: AUGUST 2024 - JANUARY 2025

File No: 09.00060

MINUTE

RESOLUTION NUMBER: ORD2025-48

MOVED: Cr B Fry SECONDED: Cr S Wright

RESOLVED:

That the information be noted.

8.5.2 MUSEUMS BATHURST - RATEPAYER VOUCHERS, SIX MONTH REVIEW

FILE NO: 21.00144

MINUTE

RESOLUTION NUMBER: ORD2025-49

MOVED: Cr B Fry SECONDED: Cr N Cranston

RESOLVED:

That the Bathurst Regional Council Museum Voucher initiative trial be extended for the 2025/2026 Financial Year to provide further data as to the effectiveness of the program and its ongoing implementation.

9 REPORTS OF OTHER COMMITTEES

9.1 POLICY COMMITTEE REPORT - 4 DECEMBER 2024

File No: 07.00064

MINUTE

RESOLUTION NUMBER: ORD2025-50

MOVED: Cr E West SECONDED: Cr J Underwood

RESOLVED:

That the recommendations of the Policy Committee Meeting Minutes of Bathurst Regional Council held on 4 December 2024 be adopted.

9.2 TRAFFIC COMMITTEE REPORT - 04 FEBRUARY 2025

File No: 07.00006

MINUTE

RESOLUTION NUMBER: ORD2025-51

MOVED: Cr T Gullifer SECONDED: Cr N Packham

RESOLVED:

That the recommendations of the Traffic Committee Meeting Minutes of Bathurst Regional Council held on 04 February 2025 be adopted.

10 NOTICES OF MOTION

10.1 CR S WRIGHT - FINANCIAL RESPONSIBILITY - INVESTIGATE RELOCATION OF THE BARN NGURANG FACILITY

FILE NO: 11.00004

MINUTE

RESOLUTION NUMBER: ORD2025-52

MOVED: Cr S Wright SECONDED: Cr N Cranston

RESOLVED:

That Council:

- a) Acknowledge receipt of the letter from the Bathurst Local Aboriginal Lands Council (Attachment 1.0), dated 5th February 2025; and
- b) Facilitate meetings between Council and the Bathurst Local Aboriginal Land Council, to discuss the possible options for an Aboriginal Cultural Centre and other facilities in Bathurst.

11 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

11.0 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE

11.0.1 Resolve into Confidential Committee of the Whole

MINUTE

RESOLUTION NUMBER: ORD2025-53

MOVED: Cr S Wright SECONDED: Cr J Underwood

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

There were no representation from the public.

RESOLVED:

That:

Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.

- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

11.1 GENERAL MANAGER'S REPORT

11.1.1 ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES

REASON FOR CONFIDENTIALITY:

10A (2) (g) Contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

This item relates to the electricity procurement for small market sites.

MINUTE

RESOLUTION NUMBER: CONF2025-9

MOVED: Cr B Fry SECONDED: Cr N Cranston

RESOLVED:

That Council:

- a) note the report on electricity procurement for small market sites;
- b) participate in the regional procurement process, facilitated by Central NSW Joint Organisation, for the supply of electricity for small market sites;
- c) note the extreme volatility of the energy market currently being experienced;
- d) continue to purchase 100% of renewable energy for each site in line with Council's adopted ERP targets and actions;
- e) note the short timeframe for acceptance of offers for the supply of electricity;
- f) resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for small market sites which are due to commence on 1 July 2025 and therefore procurement will be run as a Request for Proposals (RFP);
- g) note that the reasons for the decision of the Council in resolution f) are as follows:
 - 1. the services with respect to which the tender relates can only be provided by energy retailers.
 - 2. Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks.
 - 3. even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all of the relevant tenders would expire prior to Council being able to undertake an assessment of tenders, report the matter to Council and resolve to accept or reject any tenders.
 - 4. this would result in Council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.
 - 5. this would not be a satisfactory result for Council.
- h) delegate the determination, acceptance or rejection of proposals on behalf of Council to the General Manager;
- i) delegate the execution of the contract for the supply of electricity for small sites to the General Manager;
- j) receive a report on conclusion of the process detailing the outcome; and advise Central NSW Joint Organisation of its decisions.

11.2 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

11.2.1 REQUEST FOR FINANCIAL HARDSHIP ASSISTANCE - EVERNDEN ROAD

REASON FOR CONFIDENTIALITY:

10A (2) (b) Contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual concerned.

This item relates to a request to write off interest in accordance with Council's Hardship Rate Relief Policy and section 567 of the Local Government Act 1993.

MINUTE

RESOLUTION NUMBER: CONF2025-10

MOVED: Cr J Underwood SECONDED: Cr B Fry

RESOLVED:

That Council act in accordance with the recommendation as detailed in the report.

11.2.2 HAMPDEN PARK ESTATE LOTS SALE

REASON FOR CONFIDENTIALITY:

10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to sale of Hampden Park Estate Lots

MINUTE

RESOLUTION NUMBER: CONF2025-11

MOVED: Cr N Cranston SECONDED: Cr B Fry

RESOLVED:

That Council:

- a) Accepts the offer for the sale of lots 2 and 3 as detailed in the report; and
- b) Delegates authority to the General Manager to execute all documents associated with this sale.

11.3 DIRECTOR ENGINEERING SERVICES' REPORT

11.3.1 TENDER 36.00842 BATHURST SEWER SYSTEM FLOW SURVEY

REASON FOR CONFIDENTIALITY:

10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to Bathurst Sewer System Flow Survey.

MINUTE

RESOLUTION NUMBER: CONF2025-12

MOVED: Cr N Packham SECONDED: Cr E West

RESOLVED:

That Council accepts the tender from Trenchless Renewals Consulting (TRC) for the flow monitoring survey in the amount of \$320,258.80 inclusive of GST.

12 RESOLVE INTO OPEN COUNCIL

MINUTE

RESOLUTION NUMBER: CONF2025-13

MOVED: Cr N Cranston SECONDED: Cr J Underwood

RESOLVED: That Council resume open Council.

13 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

MINUTE

RESOLUTION NUMBER: ORD2025-54

MOVED: Cr J Underwood SECONDED: Cr E West

RESOLVED:

That the Report of the Committee of the Whole, resolution numbers Conf2025-09 to Conf2025-13 be adopted.

14 MEETING CLOSE

MINUTE

The Meeting closed at 8:53pm.

CHAIR:

7 DECLARATION OF INTEREST

7.1 DECLARATION OF INTEREST

Declaration of Interest

To assist the Councillors and committee members in their correct consideration of business before the meeting, please give consideration to:

- a) Part 4 and Part 5 of the Council Code of Conduct, in relation to Declaration of Interest at meetings; and
- b) Councillors' Oath or Affirmation of Office, in relation to their obligations under Section 233A of the Local Government Act.

8 MAYORAL MINUTE

8.1 MAYORAL MINUTE – FINANCIAL SUSTAINABILITY AND GOVERNANCE ACCOUNTABILITY

File No: 16.00197

RECOMMENDATION:

That Council:

1. Direct the General Manager to provide a comprehensive financial report, on the recent general fund deficit event.
2. Establish a temporary Financial Sustainability Committee comprising selected elected members and senior finance staff. The committee to comprise of the Mayor, Deputy Mayor and two other elected Councillors.
3. Refer the matter to the Audit Risk Improvement Committee (ARIC).
4. Note there will be a Confidential Mayoral minute added to this meeting – titled “Financial Sustainability and Governance Accountability (elected members only).”

REPORT:

Bathurst Regional Council faces significant financial challenges, highlighted by a second breach of legislative requirements through the inappropriate use of restricted financial reserves. This breach has resulted in the General Fund displaying a negative balance, a serious indicator of financial distress, impacting Council’s immediate liquidity, operational stability, and community trust.

This breach signifies underlying structural budget issues, including persistent operating deficits and unsustainable financial management practices that, if not urgently addressed, could severely impact Council's ability to deliver essential services and maintain necessary infrastructure. Proposed actions at this time request the recommendations.

FINANCIAL IMPLICATIONS:

The actions listed are a step in addressing Council’s significant financial challenges.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

Strategy 6.6 Manage our money and our assets to be sustainable now and into the future.

Strategy 6.8 Implement opportunities for organisational improvement.
Strategy 6.9 Progressive Local Leadership.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

8.2

MAYORAL MINUTE - REGISTRATION OF INTEREST FOR DEVELOPMENT OF COUNCIL LAND AT 56 COLVILLE STREET, WINDRADYNE

File No: 22.15695

RECOMMENDATION:

That Council include in the 'Registration of Interest' process for a joint venture, the option for Council to receive offers for the sale of the land known as 56 Colville Street Windradyne.

REPORT:

Council at its meeting held 17 July 2024 resolved to commence a registration of interest (ROI) process for a joint venture agreement for the land known as 56 Colville Street Windradyne, being Lot 10 in Deposited Plan 1165068. Council staff are currently finalising the ROI documentation to release to the market. A copy of the original Council report is provided as **attachment 1**.

Having regard for Council's current financial position, the option of the sale of the land without entering into a joint venture should be considered. The current resolution currently limits the consideration of joint venture proposals only. This report seeks to include, as a further option, the sale of the land parcel in the event a satisfactory offer is received from an interested purchaser.

This land has an area of 8,532 square metres and is located opposite Westpoint shopping centre with a zoning area of E1 Local Centre. The zoning permits all residential and a wide range of commercial developments.

FINANCIAL IMPLICATIONS:

Nil at this stage.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 2: A smart and vibrant economy.

Strategy 2.1 Support local business and industry.

Objective 4: Sustainable and balanced growth.

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

Objective 6: Community leadership and collaboration.

Strategy 6.6 Manage our money and our assets to be sustainable now and into the future.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. 17 July 2024 Report - 9.2.4 EXPRESSION OF INTEREST FOR DEVELOPMENT OF COUNCIL LAND AT 56 COLVILLE ST [8.2.1 - 4 pages]

**9.2.4 EXPRESSION OF INTEREST FOR DEVELOPMENT OF
COUNCIL LAND AT 56 COLVILLE STREET,
WINDRADYNE**

FILE NO: 22.15695

RECOMMENDATION:

That Council proceed with an Expression of Interest process seeking interested parties to participate in a joint venture with Council for medium density residential development of Council land at 56 Colville Street, Windradyne, with a focus on key worker housing.

REPORT:

There has been much discussion in recent years of a housing crisis. In Bathurst, the median house price reached \$644,466 in January 2024, up from \$415,000 in January 2020. Presently (April 2024) the median house price is \$625,000 and median unit price is \$447,500 (source: CoreLogic).

The vacancy rate for rental properties in Bathurst fell from 2.5% in January 2020 to 0.6% in January 2022, stabilising at 1.1% in January 2024 and presently (May 2024) 1.2% (source: SQM Research). However, median house rent increased to \$472 per week in January 2024 and is currently (April 2024) \$450 per week representing a rental yield of 4.08%, compared to \$381 per week in January 2020 (source: CoreLogic). Median unit rent (April 2024) is \$370 per week representing an even higher yield of 4.88% (source: CoreLogic).

It is believed there are around 300 properties in Bathurst on the register for short term rental accommodation, 170 of these being non-hosted, provided to visitors but not available in the general rental market.

Recent data published by the Australian Institute of Health and Welfare indicate around 800 people in Bathurst are facing difficulty in obtaining housing, a number which thankfully remains steady, possibly in keeping with rental vacancy rates.

Some of the debate relates to affordability for workers in key industries being unable to find suitable housing to relocate to Bathurst to take up jobs that contribute to the growth of the local economy. With the unemployment rate in Bathurst at 1.6% for the June quarter 2023, employers are finding it difficult to attract new workers. Bathurst Regional Council as an employer is affected this way; this would be eased by Council holding properties to rent to new employees. Housing for key workers is now deemed critical infrastructure by organisations such as Regional Australia Institute.

The supply of housing is partly constrained by the availability of development ready land to build new houses on. As at January 2024, there are 2068 new lots approved for subdivision but not yet reached market. Whilst the supply pipeline for new lots will ease in 2024 by some hundreds of lots, some subdivisions were approved many years ago with no signal from the property owners to proceed to development. New infill residential development in the existing built up areas is occurring but constrained by the R1 zone and DCP planning controls and possibly constrained by fear of objection against

multistorey development. It is recommended Council consider greater densities in existing built up areas as well as new land release areas.

Council is an active participant in the supply of development ready residential and commercial land and will continue to do so. Traditionally, Council has sold development ready land and not participated in the end result of the development. This results in Council missing the opportunity of obtaining an on-going income stream by retaining equity in the development. Equity could be in the form of housing owned by Council and made available to key workers, including its own key workers, but could also be by providing land for others to build upon and rent. Council also loses control over the end product, which runs the risk of contributing to poor urban design, low quality architecture, and high dwelling yields (and reduced urban amenity) just for the sake of it.

The Bathurst Region 2036 Housing Strategy (2018) identifies the need for greater density for residential infill development. The R3 zone is emerging as one pathway to increasing housing supply by permitting greater residential density. The R3 zone was applied in Bathurst for the first time on land surrounding a proposed new neighbourhood activity centre within the Laffing Waters master plan land release area. Application of the R3 zone within the existing built up area currently zoned R1 is also under consideration.

The Housing Strategy identifies the following key objectives for lands located within 800m of the City's Neighbourhood Activity Centres (NACs):

1. Encourage higher living densities.
2. Manage change from the old to new housing stock and the impacts of this change on the existing neighbourhood character.
3. Plan for the future expansion of the NACs.
4. Encourage high quality urban design principles to manage increased living densities and to manage change between the old and new housing stock.
5. Ensure quality access to the NAC and CBD through walking and integrated public transport.
6. Maintain the existing open space and plan for new open space taking into consideration local environmental constraints and access.
7. Encourage lot consolidation.

Key actions from the Strategy relevant to these lands include:

1. Review existing living densities to enable higher living densities and encourage smaller average allotment size.
2. Identify and target key sites (especially vacant land) within these precincts suitable for a higher living density.
3. Consider landowner-initiated requests to enable higher living densities on appropriate sites.
4. Investigate amendments to the existing planning instruments to enable higher living densities where appropriate in respect of (1), (2) and (3) above.
5. Investigate amendments to the existing planning instruments to require applications for one off increases in density to achieve better design outcomes through a master plan process which addresses topics such as, but not limited to, housing affordability, housing sustainability, accessibility and ageing in place, beyond those outcomes that might otherwise be achieved under the normal planning and legislative arrangements.
6. Establish agreed development principles for new living densities.

The site

The land is described as Lot 10 DP 1165068, 56 Colville Street of 8532 sqm zoned E1 Local Centre, under Bathurst Regional LEP 2014. It is located opposite Westpoint Shopping Centre, ideally placed to accommodate new residential development and contribute to the sustainability of the shopping centre by increasing the customer catchment and providing convenient shopping for a growing community. The site has a pleasant aspect and outlook, with a bus stop adjacent thereby allowing a role for public transport to offset the distance to services in the CBD. The site is in proximity to public open space, another Council facility currently leased and adjoining a seniors living facility. Refer Attachment 1.

The E1 zone permits a wide range of commercial and all forms of residential accommodation uses with development consent. Section 4.1.1 of the Bathurst Regional DCP 2014 currently permits medium density housing within the E1 zone to the same standards as apply to Precinct 1 within the R1 General Residential Zone. This would currently enable up to 93.5 persons per hectare on the subject site. The DCP enables some flexibility for Council to consider a higher residential density if compliance with the current DCP standard is considered unreasonable and unnecessary and there are sufficient planning grounds to justify the departure. Council has developed policy to ensure design excellence is achieved for new developments in both the R3 and E1 zones, upon which such a decision could be made.

The possibility of a joint venture with other like-minded parties to develop medium density residential development of this site is appealing. The other parties are likely to include a construction business and a housing manager, skills that are outside Council's traditional skill set. Key elements of the joint venture must include high quality architecture and urban design outcomes, and a focus on key worker accommodation as a pilot project to demonstrate best practice in this housing model.

CONCLUSION:

It is recommended Council proceed with an Expression of Interest process for medium density residential development of Council land at this location with the view of creating key worker housing. It is further recommended this include a joint venture with Council, the nature of which might vary depending on the aspirations of the partners. An additional option is for Council to allocate a percentage of its development ready subdivisions to community housing providers to meet the housing challenge especially for key worker housing.

FINANCIAL IMPLICATIONS:

Nil at this stage.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 4: Sustainable and balanced growth.

Strategy 4.6 Plan for, assess and regulate development activity.

COMMUNITY ENGAGEMENT:

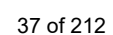
01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. 1. Aerial location plan [9.2.4.1 - 1 page]

Attachment 9.2.4.1

This aerial map shows a residential area with a large vacant lot highlighted in red. The lot is located at the intersection of Colville St, Wark Pde, and Suttor St. The lot number 10 1165068 is clearly visible. The surrounding streets include Munro St, Miller St, Cangoura St, Colville St, Jamison Pl, Crawford Cr, Trumper Pl, Lavelle St, Opperman Way, and Keefe Cl. The map also shows various house numbers and street names throughout the neighborhood.



DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICES' REPORT

The following reports are presented for Council's consideration.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Neil Southorn', followed by a small dot.

Neil Southorn
**DIRECTOR
ENVIRONMENTAL, PLANNING AND BUILDING SERVICES**

9.1.1 **SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

File No: **03.00053**

RECOMMENDATION:

That the information be noted.

REPORT:

Section 4.15 of the Environmental Planning and Assessment Act 1979 is provided below to assist Council in the assessment of Development Applications.

4.15 Evaluation (cf previous s 79C)

- (1) **Matters for consideration—general** In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application—
- (a) the provisions of—
 - (i) any environmental planning instrument, and
 - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
 - (iii) any development control plan, and
 - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
 - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),
 - (iv) (Repealed)that apply to the land to which the development application relates,
 - (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
 - (c) the suitability of the site for the development,
 - (d) any submissions made in accordance with this Act or the regulations,
 - (e) the public interest.
- (2) **Compliance with non-discretionary development standards—development other than complying development** If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority—
- (a) is not entitled to take those standards into further consideration in determining the development application, and

- (b) must not refuse the application on the ground that the development does not comply with those standards, and
 - (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards, and the discretion of the consent authority under this section and section 4.16 is limited accordingly.
- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards—
- (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 4.16 is not limited as referred to in that subsection, and
 - (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

Note.

The application of non-discretionary development standards to complying development is dealt with in section 4.28(3) and (4).

- (3A) **Development control plans** If a development control plan contains provisions that relate to the development that is the subject of a development application, the consent authority—
- (a) if those provisions set standards with respect to an aspect of the development and the development application complies with those standards—is not to require more onerous standards with respect to that aspect of the development, and
 - (b) if those provisions set standards with respect to an aspect of the development and the development application does not comply with those standards—is to be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development, and
 - (c) may consider those provisions only in connection with the assessment of that development application.

In this subsection, **standards** include performance criteria.

- (4) **Consent where an accreditation is in force** A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the *Building Code of Australia* if the building product or system is accredited in respect of that requirement in accordance with the regulations.
- (5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).
- (6) **Definitions** In this section—
- (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided, respectively, pursuant to the grant of consent to a development application, and
 - (b) **non-discretionary development standards** means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

9.1.2 GENERAL REPORT

File No: 03.00053

RECOMMENDATION:

That the information be noted.

REPORT:

The following reports are provided for Council's information.

- (a) Applications approved using authority delegated to the Director Environmental, Planning & Building Services during February 2025 (**Attachment 1**).
- (b) Applications refused during February 2025 (**Attachment 2**).
- (c) Applications under assessment as at the date of compilation of this report (**Attachment 3**).
- (d) Applications pending determination for greater than 40 days as at the date of compilation of this report (**Attachment 4**).
- (e) Applications with variations to development standards under Clause 4.6 of Bathurst Regional LEP 2014 approved in February 2025 (**Attachment 5**).
- (f) No political disclosure statements have been received in relation to any "planning applications" being considered at this meeting.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 4: Sustainable and balanced growth.

Strategy 4.6 Plan for, assess and regulate development activity.

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. DAs approved [9.1.2.1 - 1 page]
2. DAs refused [9.1.2.2 - 1 page]
3. DAs pending [9.1.2.3 - 2 pages]
4. Over 40 days [9.1.2.4 - 1 page]
5. Variations [9.1.2.5 - 1 page]

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Type	Year	No.	Value	Description	Address	Date Determine
10	2024	67	\$100,000	Alterations and additions to existing neighbourhood shop	21 Park Street EGLINTON	25/02/2025
10	2024	81	\$0	3 lot rural subdivision	2868 Sofala Road WIAGDON	25/02/2025
10	2024	298	\$935,000	Internal & external alterations to existing residential flat building	4 William Street BATHURST	19/02/2025
10	2024	304	\$29,529,560	Alterations and additions to existing industrial processing facility	622 Vale Road ORTON PARK	14/02/2025
10	2024	324	\$10,000	Two lot subdivision	1 Samuel Way THE LAGOON	5/02/2025
10	2024	376	\$0	Two lot residential subdivision	22 Walker Street WINDRADYNE	14/02/2025
10	2024	380	\$570,000	Single storey dwelling with attached garage	61 George Thomas Close THE LAGOON	18/02/2025
10	2024	381	\$27,500	Two lot subdivision (boundary adjustment)	4 Kirkcaldy Street SOUTH BATHURST	7/02/2025
10	2024	386	\$800	Above awning signage	79A Keppel Street BATHURST	25/02/2025
10	2024	398	\$0	Alterations and additions to existing dwelling, detached garage and re	33 Isaacs Street WEST BATHURST	10/02/2025
10	2024	401	\$0	Replacement stables & additions & alterations to stables	51 Eleven Mile Drive EGLINTON	24/02/2025
10	2024	403	\$110,000	single storey dwelling	26 Hill Street ROCKLEY	10/02/2025
10	2024	408	\$0	Demolition of existing dwelling and construction of 2 storey dwelling	489 Conrod Straight MOUNT PANORAMA	20/02/2025
10	2024	411	\$60,000	Alterations and additions to existing recreation facility	67 Hereford Street KELSO	14/02/2025
10	2017	394	\$0	MOD - Animal breeding facility	1557 Rockley Road FOSTERS VALLEY	25/02/2025
10	2024	414	\$495,000	Meteorological Monitoring Mast	Sunny Corner Road SUNNY CORNER	10/02/2025
10	2024	415	\$480,000	Construction of a single storey dwelling with attached garage, earthwo	5 Gregory Street KELSO	24/02/2025
10	2024	419	\$0	Two lot subdivision	2 Ashworth Drive KELSO	14/02/2025
10	2025	1	\$10,000	Earthworks & Retaining walls	12 Peard Close EGLINTON	19/02/2025
10	2025	2	\$23,000	Construction of retaining walls	53 Brennan Drive KELSO	6/02/2025
10	2003	460	\$0	Factory with ancillary office/amenities	16 Vale Road SOUTH BATHURST	10/02/2025
10	2025	8	\$0	Change of Use to Recreation Facility (Indoor) - Group Fitness Gymnasiu	7/20 Corporation Avenue ROBIN HILL	25/02/2025
10	2024	7	\$45,000	Alterations and additions to existing dwelling	210 Keppel Street BATHURST	24/02/2025
10	2025	17	\$97,800	Construction of a shed	19 McLennan Close ROBIN HILL	20/02/2025
18	2025	6	\$400,000	Construction of a single storey dwelling with attached garage	9 Jardine Drive EGLINTON	4/02/2025
10	2025	18	\$46,715	Construction of farm shed	999 Bathurst Street SUNNY CORNER	25/02/2025
18	2025	7	\$550,000	Construction of a single storey dwelling with attached garage	55 Sunbright Road KELSO	13/02/2025
18	2025	8	\$410,000	Construction of a single storey dwelling with attached garage	7 Foskett Drive KELSO	7/02/2025
18	2025	9	\$85,000	Construction of an inground swimming pool with safety barrier	17 Howarth Close ABERCROMBIE	5/02/2025
10	2025	22	\$10,000	6 lot strata subdivision	18 Ignatius Place KELSO	25/02/2025
10	2024	332	\$650,000	MOD Truck Depot and Holding Yard	16 Whyalla Circuit KELSO	24/02/2025
18	2025	10	\$444,008	Single storey dwelling with attached garage	124 Graham Drive KELSO	24/02/2025
18	2025	11	\$40,000	Installation of inground swimming pool with safety barrier	111 Graham Drive KELSO	11/02/2025
10	2025	30	\$40,000	Alterations and additions to existing dwelling	491 Evans Plains Road EVANS PLAINS	28/02/2025
18	2025	13	\$19,550	Installation of an inground swimming pool and safety barrier	5 Cedar Drive LLANARTH	20/02/2025
18	2025	15	\$81,000	Installation of inground swimming pool and safety barrier	190 James White Drive FOSTERS VALLEY	27/02/2025



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Type	Year	No.	Value	Description	Address	Date Determine
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NIL

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Type	Year	No.	Value	Description	Address
10	2023	349	\$880,000	Dwelling additions, dual occupancy (second dwelling) and two lot subd	104 Seymour Street BATHURST
10	2024	100	\$20,000	Four lot subdivision	82 Hodges Road BRUINBUN
10	2024	151	\$1,320,000	Light industrial building with workshop, office and amenities	Corporation Avenue ROBIN HILL
10	2024	159	\$0	Two lot subdivision	1944 Mitchell Highway THE ROCKS
10	2024	287	\$2,090,000	5x Independent Living Units and ancillary carers unit	17 Vine Street SOUTH BATHURST
10	2024	327	\$67,100	Retaining wall	19 Wembley Place KELSO
10	2024	335	\$0	15 single storey residential units and 15 lot residential subdivision	39 Stack Street WINDRADYNE
10	2024	347	\$1,900,000	Residential units (4 additional dwellings), 5 lot subdivision, retaini	5 Bayliss Street ABERCROMBIE
10	2024	348	\$240,000	Construction of a single storey dwelling	831 Rivulet Road DURAMANA
18	2024	92	\$450,000	Alterations and additions to existing dwelling	2A Delaware Crescent ROBIN HILL
18	2024	93	\$798,351	Construction of a single storey group home with attached garage	239 Lawrence Drive KELSO
10	2024	390	\$1,000	Two lot rural subdivision	762 Killongbutta Road KILLONGBUTTA
10	2024	393	\$2,307,500	Child care facility	265 Lambert Street BATHURST
10	2024	404	\$5,500	Removal of one significant tree	Kendall Avenue BATHURST
18	2024	114	\$321,000	Construction of single storey dwelling with detached granny flat	8 Red Gum Place WINDRADYNE
10	2024	412	\$3,028,042	Residential units (4 x one bedroom units and 7 x two bedroom units)	23 Durham Street BATHURST
10	2024	416	\$400,000	Construction of a single storey dwelling with attached garage	57 Sunbright Road KELSO
10	2025	4	\$350,000	Administration office for industrial premises	6 Vale Road SOUTH BATHURST
10	2025	5	\$3,100,000	Light Industrial Unit Complex and Use of Unit 3 as Indoor Recreation F	9 Ingersole Drive KELSO
10	2025	7	\$695,000	Dual occupancy and subdivision	22 Connolly Drive KELSO
10	2025	11	\$627,000	Alterations or additions to an existing dwelling & construction of a	364 Ryans Road THE LAGOON
10	2025	12	\$0	Three double storey group homes and three lot strata subdivision	67 Commonwealth Street WEST BATHURST
10	2025	13	\$0	2 x Group Home, 2 lot strata subdivision, retaining walls and spa	248 Durham Street WEST BATHURST
10	2025	16	\$383,893	Manufactured Dwelling and Detached Shed	178 Peregrine Road BILLYWILLINGA
10	2025	19	\$577,500	Depot and signage	21 Michigan Road KELSO
10	2025	20	\$485,000	Alterations and additions to existing two storey dwelling	88 Fleming Drive LAFFING WATERS
10	2025	21	\$0	Dual occupancy, two lot residential subdivision and retaining walls	118 Graham Drive KELSO
10	2025	23	\$32,940	Construction of a shed	59 Locke Street RAGLAN
10	2025	24	\$643,400	Demolition and replacement of amenities block	Vittoria Street WEST BATHURST
10	2025	25	\$160,000	Alterations and additions to existing dwelling	21 Blacks Mill Lane O'CONNELL
10	2025	27	\$30,800	Construction of a shed	55 Tandora Street KELSO
10	2025	32	\$82,637	Construction of shed and patios	8 Alexander Street EGLINTON
10	2025	33	\$80,000	Roof material replacement and partial roof reconstruction	176 Russell Street BATHURST
10	2025	34	\$180,000	Alterations and additions to an existing dwelling	51 Darwin Drive LLANARTH
10	2025	35	\$400,000	Two storey additions and alterations to an existing dwelling	10 Cedar Drive LLANARTH
10	2025	36	\$18,924	Alterations and additions to an existing dwelling	17 Redding Drive KELSO
10	2025	37	\$685,000	Dual occupancy and two lot residential subdivision	43 Richardson Street WINDRADYNE
10	2025	38	\$158,000	(a) Alterations and additions to existing dwelling and carport	323 Bentinck Street BATHURST
10	2025	39	\$50,000	Construction of a carport	6 Perrier Place KELSO
10	2025	41	\$880,000	Alterations and additions to an existing dwelling	28 Patna Street WEST BATHURST
10	2025	42	\$1,252,325	Second Rural Dwelling with attached garage	663 Hen & Chicken Lane EVANS PLAINS
10	2006	526	\$0	Dual occupancy, Two lot subdivision, storage shed & retaining wall	211 Stewart Street BATHURST
10	2025	47	\$450,000	Alterations and additions to an existing two storey dwelling	117 White Rock Road WHITE ROCK
10	2025	48	\$500	Use of existing deck	3 Shackleton Close WINDRADYNE
10	2025	49	\$40,000	Construction of a Shed	2 Links Place ROBIN HILL
18	2025	16	\$586,000	Single storey dwelling with attached garage	7 Emmett Drive KELSO
10	2025	46	\$185,000	Transportable dwelling	232 William Street BATHURST
10	2025	44	\$800,000	Upgrade of existing perimeter road and dam filling	622 Vale Road ORTON PARK
10	2025	43	\$27,200	Detached shed	Sofala Road WATTLE FLAT
10	2025	42	\$1,252,325	Second Rural Dwelling with attached garage	1041 Mid Western Highway EVANS PLAINS

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Type	Year	No.	Value	Description	Address
10	2025	40	\$800,000	Ring road upgrade (Stage 1)	622 Vale Road ORTON PARK
10	2025	26	\$14,358	Carport	41 Munro Street WINDRADYNE
10	2024	389	\$13,209	Alterations to dwelling convert existing alfresco to habitable room	4 Kemp Street EGLINTON

Applications Over 40 Days

App Type	Year	No	Description	Address	Application Date	Days Open	Stop Days	Reason
10	2023	349	Dwelling additions, dual occupancy (second dwelling)	104 Seymour Street BATHURST	31/10/2023	490	490	Additional information required
10	2024	100	Four lot subdivision	82 Hodges Road BRUINBUN	11/04/2024	327	309	Under assessment
10	2024	151	Light industrial building with workshop, office and amenities	Corporation Avenue ROBIN HILL	27/05/2024	281	241	Amended plans requested
10	2024	159	Two lot subdivision	1944 Mitchell Highway THE ROCKS	7/06/2024	270	258	Under assessment
10	2024	287	5x Independent Living Units and ancillary carers unit	17 Vine Street SOUTH BATHURST	11/09/2024	174		Under assessment
10	2024	327	Retaining wall	19 Wembley Place KELSO	3/10/2024	152	152	Additional information required
10	2024	335	15 single storey residential units and 15 lot residential	39 Stack Street WINDRADYNE	15/10/2024	140	129	Under Assessment
10	2024	347	Residential units (4 additional dwellings), 5 lot subdivision,	5 Bayliss Street ABERCROMBIE	30/10/2024	125	112	Information regarding servicing
10	2024	348	Construction of a single storey dwelling	831 Rivulet Road DURAMANA	25/10/2024	130	117	Information re: legal access required
10	2024	389	Alterations to dwelling convert existing alfresco to habitable	4 Kemp Street EGLINTON	28/11/2024	96	56	Additional information required
10	2024	390	Two lot rural subdivision	762 Killongbutta Road KILLONGBUTTA	29/11/2024	95		Under assessment
10	2024	393	Child care facility	265 Lambert Street BATHURST	2/12/2024	92		Under Assessment
10	2024	404	Removal of one significant tree	Kendall Avenue BATHURST	11/12/2024	83		Waiting on Heritage NSW
10	2024	412	Residential units (4 x one bedroom units and 7 x two	23 Durham Street BATHURST	23/12/2024	71		Under assessment
10	2024	416	Construction of a single storey dwelling with attached garage	57 Sunbright Road KELSO	24/12/2024	70	59	Under assessment
10	2025	4	Administration office for industrial premises	6 Vale Road SOUTH BATHURST	14/01/2025	49		Additional information required
10	2025	5	Light Industrial Unit Complex and Use of Unit 3 as Indoor	9 Ingersole Drive KELSO	22/01/2025	41		Under assessment

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Council	DA	Lot	DP	Stre	Street Name	Suburb	Postcode	Category	Environmental Planning Instrument	Zoning Of Land	Development Standard To Be Varied	Justification Of Variation	Extent Of Variation	Concurring Authority	Date Determined
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NIL

9.1.3 REGIONAL PRECINCTS AND PARTNERSHIPS PROGRAM STREAM 1

FILE NO: 20.00071

RECOMMENDATION:

That the information be noted.

REPORT:

Council has received funding under the Federal Government's Regional Precinct and Partnerships Program Stream 1 for Project 0274 - Connected Regional Neighbourhoods centred on the Bathurst CBD. Council will host the project in partnership with Transport for NSW and NSW Spatial Services. With a focus on new transport options, sustainable infrastructure and street improvements, importantly the detail will be co-designed with community and stakeholders making the next stage of CBD revitalisation investment ready.

Further information is provided at **Attachment 1**.

A project plan will be developed once the funding deed has been received.

FINANCIAL IMPLICATIONS:

Nil at this stage.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 1: Our sense of place and identity.

- Strategy 1.3 Enhance the cultural vitality of the region.
- Strategy 1.5 Promote good design in the built environment.

Objective 2: A smart and vibrant economy.

- Strategy 2.1 Support local business and industry.
Grow local employment, investment and attract new businesses skills
- Strategy 2.2 by nurturing and supporting entrepreneurs, partnerships and local skill development.
- Strategy 2.3 Develop Bathurst as a Smart City.
- Strategy 2.4 Promote our City and Villages as an attractive place to live.
- Strategy 2.6 Promote our City and Villages as a tourist destination.

Objective 3: Environmental stewardship.

- Strategy 3.5 Increase resilience to natural hazards and climate change.

Objective 4: Sustainable and balanced growth.

- Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.
- Strategy 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility.

Objective 5: Community health, safety and well being.

- Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.
- Strategy 5.3 Help build resilient, inclusive communities.
- Strategy 5.4 Make our public places safe and welcoming.
- Strategy 5.5 Plan and respond to demographic changes in the community.

Objective 6: Community leadership and collaboration.

- Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. RPPP grant - Information Sheet [9.1.3.1 - 3 pages]

INFORMATION SHEET – RPPP GRANT FUNDING

Grant received under Regional Precincts and Partnerships Program Stream 1 Project 0274 - Connected Regional Neighbourhoods

Funding Stream

A grant application was submitted under the Regional Precincts and Partnership Program: Stream One – Precinct Development and Planning, which has the objective of “activating partnerships and deliver an investment-ready precinct plan”. Funding under Stream 1 does not provide for construction of works. For the Bathurst CBD precinct, whilst there is the Town Centre Master Plan adopted by Council plus other concepts and proposal that have emerged since, it remains necessary to develop the relevant concepts and ideas into shovel ready and investment ready implementation plans. This will position such projects for future grant opportunities.

The application was lodged in March 2024.

Council was advised of the successful grant on 12 February under strict embargo.

Partners

The project is a partnership between:

- Bathurst Regional Council (applicant and main asset owner): lead on project management, governance, related procurement, reporting and funds management; lead in co-design, local strategic alignment, stakeholder identification and connection.
- Transport for NSW (Smart Places, Cities and Active Transport team): Support on project management, procurement, governance, reporting; technical advisory on emerging technologies, urban design, business case development, transport planning, street revitalisation, and movement and place.
- NSW Department of Customer Service (Spatial Services): technical advice and input related to spatial data, digital infrastructure including platforms, data governance arrangements.

Projects aims:

- revitalise the Bathurst CBD precinct for investment, fostering a walkable, vibrant, sustainable and smart town centre.
- address the needs of Bathurst's growing population, utilising the expertise of Bathurst Regional Council, Transport for NSW and the NSW Department of Customer Service.
- through local strategies and community engagement, it will develop concept designs incorporating active transport infrastructure, streetscape enhancements and smart, sustainable technology.

The project relies heavily on co-design with community and stakeholders. The co-design process will identify specific works to include in a works schedule for future

INFORMATION SHEET – RPPP GRANT FUNDING

delivery as funding for works becomes available. The grant application does not detail specific works because the co-design process, to identify what the community wants, is a necessary precursor.

Project Focus

The project does identify a focus on 3 infrastructure asset classes:

- Active transport: walking and cycling path improvements, safer road crossings and traffic calming, bike racks, maintenance stations, end of trip facilities. This focus adds value to the separately funded Bathurst Active Transport Strategy (BRATS) currently being developed.
- Emerging and sustainable infrastructure to connect communities: technologies generating new live data, smart poles and connected street furniture, charging stations, digital signage, and digital connectivity infrastructure; interventions to target urban heat and decarbonisation. This focus will utilise the Spatial Services Bathurst Digital Twin platform.
- Revitalisation and street improvements: new shared zones, pedestrian precincts, place making and amenity improvements, lighting, seating, street cooling and planting, event infrastructure and public art initiatives. This focus continues strategies identified in the Bathurst Town Centre Master Plan, and responds to more recent calls for a permanent street tree planting program and laneway revitalisation plan. The project will enhance future redevelopment of the former TAFE precinct.

Deliverables

- engineering plans and detailed designs
- costings and a business case
- an emerging technology and data implementation plan.

Funding received

Total project budget \$2,222,511 across two years comprises

Grant amount (cash)	\$1,720,400
BRC (in kind staff costs)	\$ 101,228
TfNSW (in kind staff costs)	\$ 400,883

There is no cash contribution from Council.

The cash component has not been broken down into any specific projects or deliverables, providing the community and Council the maximum flexibility as to what elements the funds will be allocated to.

The TfNSW staff time will be allocated to projects involving new technologies and connected community projects and programs.

Councils staff time will be devoted to projects involving active transport and

INFORMATION SHEET – RPPP GRANT FUNDING

revitalisation and street improvements. Council will also coordinate (and facilitate when applicable) community engagement sessions.

Project Governance

A project Advisory Group has been proposed with the following membership:

Regional Development Australia Central West
Bathurst Business Chamber
Business NSW West
Charles Sturt University
Bathurst Local Aboriginal Lands Council
Charles Sturt University
Bathurst Local Area Command

The application received letters of support from all but the last of these entities. Council has received commendation from BLALC since the grant was announced.

Background Strategies

The project builds upon a number of previous studies and strategies adopted by Council, including:

Town Centre Master Plan
Bathurst Region Local Strategic Planning Statement
Bathurst Heritage Plan
TAFE and Ambulance Station Conservation Management Plans
Smart Communities Strategy
Spatial Services Bathurst Digital Twin
Previous Main Street Studies

Summary

This grant funding will allow the design and planning of projects and when delivered by Council as funding for works becomes available, the new infrastructure would:

- increase walking, cycling and micro mobility trips for short, everyday journeys
- increase local economic activity and social cohesion
- increase climate resilience and urban cooling, improve water and energy efficiency
- improve digital inclusion: accessibility, affordability and digital ability
- improve productivity and operational efficiency of public spaces
- celebrate and share Wiradjuri culture.

DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

The following reports are presented for Council's consideration.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A Jones', enclosed within a large, loopy oval shape.

A Jones
**DIRECTOR
CORPORATE SERVICES AND FINANCE**

9.2.1

STATEMENT OF INVESTMENTS

File No: 16.00001

RECOMMENDATION:

That the information be noted.

REPORT:

\$59,300,000 was invested at 28 February 2025 in accordance with Council's investment policies, the Minister's Investment Order dated 12 January 2011, the Local Government Act 1993 and associated regulations. All investments have been reconciled with Council's general ledger and are listed below:

	<u>Rating</u>	<u>Balance</u> \$	<u>Average</u> <u>Return</u>
<u>Short Term 1 – 365 Days</u> (comprising Commercial Bills, Term Deposits, Debentures and Certificates of Deposits):			
National Australia Bank Limited	AA-	19,000,000	5.16%
Suncorp	AA-	4,500,000	5.16%
Westpac	AA-	1,500,000	4.99%
Bank of Queensland Limited	A-	7,500,000	5.14%
Bendigo & Adelaide	A-	1,500,000	4.92%
Maritime, Mining & Power Credit Union Ltd	ADI	4,500,000	5.27%
		38,500,000	5.15%
<u>Long Term > 365 Days</u> (comprising Commercial Bills, Term Deposits, Debentures and Bonds):			
<u>Floating Rate Term Deposits</u>			
Westpac Coupon Select 2 (6/9/2027)	AA-	1,500,000	5.28%
Westpac Fixed Term deposit (10/6/2026)	AA-	1,500,000	1.25%
		3,000,000	3.26%
<u>Floating Rate Notes</u>			
CBA Green	AA-	1,500,000	4.85%
National Australia Bank 1	AA-	1,200,000	4.54%
National Australia Bank 2	AA-	1,000,000	5.02%
National Australia Bank 3	AA-	1,200,000	5.34%
HSBC Sydney 1	AA-	1,500,000	5.48%
Westpac	AA-	1,000,000	5.20%
Suncorp Metway Ltd 1	AA-	500,000	4.58%
Suncorp Metway Ltd 2	AA-	1,550,000	4.94%
Suncorp Metway Ltd 3	AA-	500,000	5.06%
Macquarie Bank 2	A+	1,500,000	4.92%
Macquarie Bank 3	A+	800,000	5.31%
UBS AG Australian	A+	650,000	5.13%

Sumitomo Mitsui Banking Corp	A	1,000,000	5.58%
ING Bank	A	500,000	5.39%
Bendigo & Adelaide Ltd 4	A-	900,000	4.96%
Bendigo & Adelaide Ltd 5	A-	500,000	5.61%
AMP	BBB+	1,000,000	5.73%
Auswide Bank	BBB	1,000,000	5.96%
		17,800,000	5.18%
Total Investments		\$59,300,000.00	5.07%
Total Interest Revenue to 28 February 2025		\$2,180,325.30	
Cash Account Balance		\$6,469,561.78	
Savings Account Balance		\$3,060,000.00	4.10%
TOTAL		\$68,829,561.78	

Effective financial governance is a cornerstone of responsible local government operations. Regular, standalone reporting of the Council's cash and investments position is vital to ensuring compliance with legislation and maintaining public trust in Council's financial management. Below is a breakdown of Council's cash and investments position as at end of the month, including all externally restricted funds.

Restricted Cash Analysis

Format as per Note C1-3 Restricted and allocated cash, cash equivalents and Investments

	Actual Prior Month Jan-25	Current Movement	Actual Current Feb-25
Total Investments	60,800,000	(1,500,000)	59,300,000
Bank Account	1,390,579	4,904,053	6,294,632
At Call Account	3,170,000	(110,000)	3,060,000
Cash Floats & Petty Cash	11,180	-	11,180
Total Cash, Cash equivalents and Investments	65,371,759	3,294,053	68,665,812
Less: Externally restricted cash and investments	(65,080,241)	(10,578,014)	(75,658,255)
Unrestricted Cash and Cash Equivalents Position	291,518	(7,283,961)	(6,992,443)
External Restrictions:			
Special Purpose Unexpended Grants - General fund	(1,156,674)	(1,662,713)	(2,819,386)
Special Purpose Unexpended Grants - Water fund	-	-	-
Special Purpose Unexpended Loans - General Fund	(267,483)	-	(267,483)
Developer Contributions - General fund	(13,094,078)	91,408	(13,002,670)
Developer Contributions - Water fund	(11,578,433)	(25,087)	(11,603,520)
Developer Contributions - Sewer fund	(24,427,392)	(550,425)	(24,977,817)
Water Fund	(7,609,223)	(3,857,658)	(11,466,881)
Sewer Fund	(3,180,494)	(3,207,093)	(6,387,587)
Domestic Waste Management	(2,642,031)	(1,132,222)	(3,774,253)
Stormwater Management	(1,124,432)	(234,225)	(1,358,657)
	(65,080,241)	(10,578,014)	(75,658,255)

Commentary on monthly movement

Total Cash, Cash equivalents and Investments:

Total Cash, Cash Equivalents and Investments have increased over January 2025 at the end of February 2025 mainly due to rates being due on that day.

Rates receipts consist of General, Water, Sewer, Waste Management rates and Stormwater Levy, therefore of the \$13.8 million rates received, \$8.5 million was for restricted funds. Leaving only \$5.3 million for General Fund.

External Restrictions:

Unexpended Loans - no movement for February 2025.

Developer Contributions adjusted for funds used on projects YTD.

Water Fund - rates collected of \$3.8 million and reflects funds used for operations & capital.

Sewer Fund - rates collected of \$3.2 million and reflects funds used for operations & capital (note loan repayments from Land Development are up to date).

Domestic Waste Management - rates collected of \$1.1 million and reflects funds used for operations & capital.

Unrestricted Cash Position:

As a result, after expenses, total cash increased by \$3.3 million however Restricted Cash increased by \$10.6 million, meaning unrestricted cash reduced by \$7.3 million. This result is predominantly due to the low number of land sales from the Windradyne subdivision that have settled so far this year. To date Council has sold 7 lots. A further 20 lots are under negotiation, and if they proceed to settlement will return approx. \$6 million, although some of these lots are likely to have a settlement date after 30 June 2025. In addition, Council has accepted an offer for the purchase of two lots from the Hampden Park Estate for approx. \$2.5 million which are anticipated to settle soon after registration of plan is obtained.

A further detailed report will be presented to Council, identifying additional strategies that will need to be implemented by Council, to ensure that Council returns the unrestricted cash position back to a positive result. Councillors will recall from previous reports that Council has already implement initiatives such as reductions in events, delayed recruitment of non-critical roles, sale/lease of assets and cost-recovery of merchant fees. Council remains in contact with the Office of Local Government on Council's financial position.

A Jones
Responsible Accounting Officer

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

- Strategy 6.4 Meet legislative and compliance requirements.
- Strategy 6.6 Manage our money and our assets to be sustainable now and into the future.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. 28 Feb 2025 Investments [**9.2.1.1** - 2 pages]

**BATHURST REGIONAL COUNCIL
INVESTMENT PERFORMANCE**

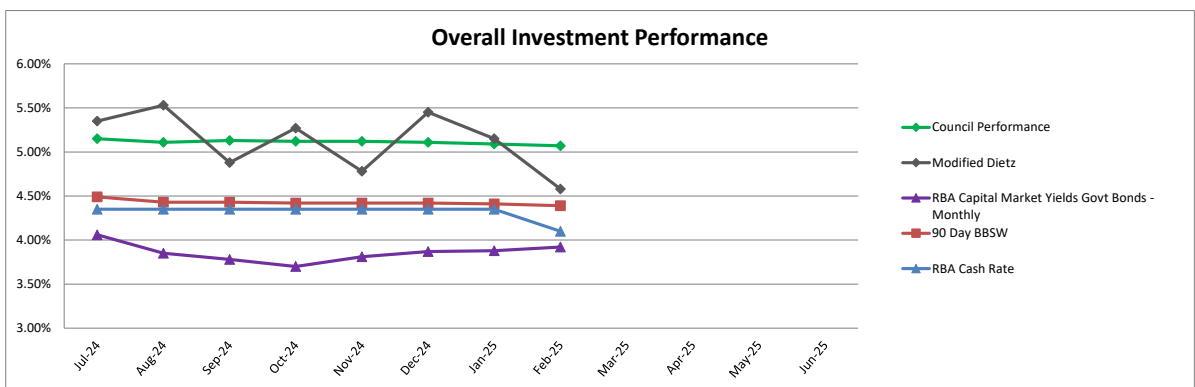
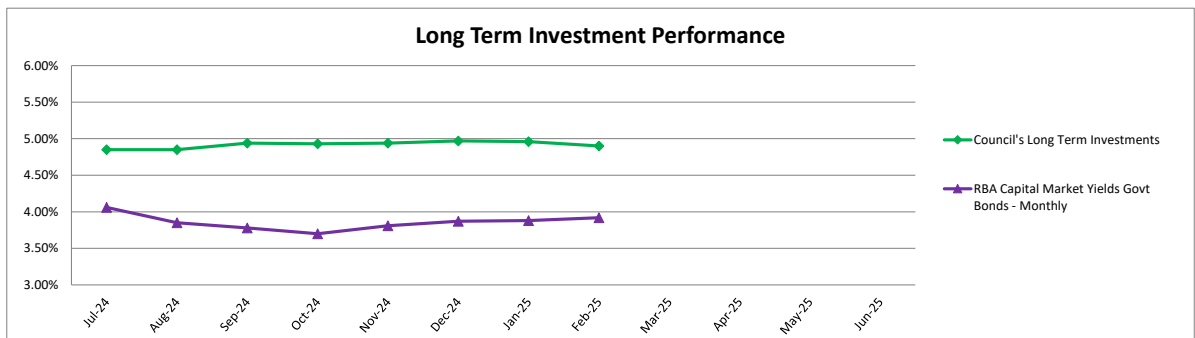
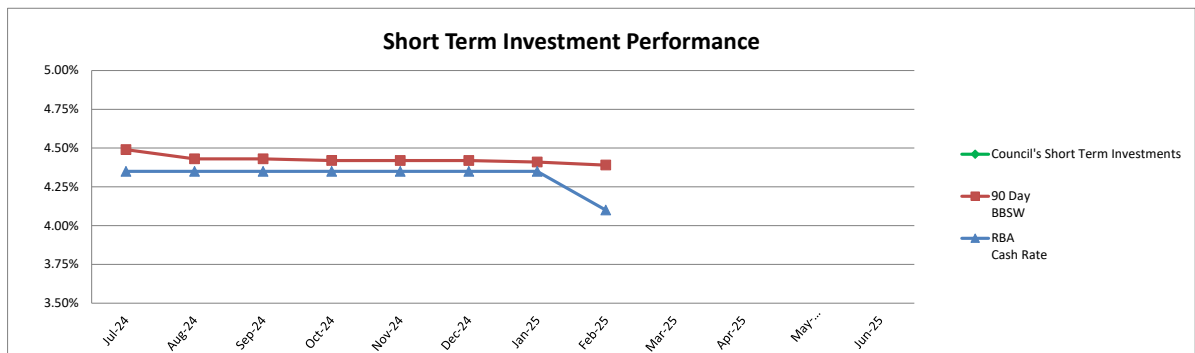
Investment Policy Benchmarks

Benchmark 1 - The performance of the portfolio shall be against the industry standard 90 Day Bank Bill Index or the official RBA Cash Rate

Council's current year to date performance compared to the two benchmarks is shown below. Council has outperformed both benchmarks.

Reserve Bank of Australia - Cash Rate	4.10%
AFMA - 90 Day Bank Bill Swap Rate (BBSW) Avg Mid	4.39%
RBA Capital Market Yields Govt Bonds - Monthly	3.92%
Modified Dietz Calculation	4.58%

	Short Term			Long Term		Overall Performance	
	RBA Cash Rate	90 Day BBSW	Council's Short Term Investments	RBA Capital Market Yields Govt Bonds - Monthly	Council's Long Term Investments	Modified Dietz Calculation	Council Performance
Jul-24	4.35%	4.49%	5.30%	4.06%	4.85%	5.35%	5.15%
Aug-24	4.35%	4.43%	5.24%	3.85%	4.85%	5.53%	5.11%
Sep-24	4.35%	4.43%	5.22%	3.78%	4.94%	4.88%	5.13%
Oct-24	4.35%	4.42%	5.21%	3.70%	4.93%	5.27%	5.12%
Nov-24	4.35%	4.42%	5.19%	3.81%	4.94%	4.78%	5.12%
Dec-24	4.35%	4.42%	5.18%	3.87%	4.97%	5.45%	5.11%
Jan-25	4.35%	4.41%	5.16%	3.88%	4.96%	5.15%	5.09%
Feb-25	4.10%	4.39%	5.15%	3.92%	4.90%	4.58%	5.07%
Mar-25							
Apr-25							
May-25							
Jun-25							



**BATHURST REGIONAL COUNCIL
INVESTMENT PERFORMANCE**
2a - Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating. Council has successfully met this criteria.

Ratings	Maximum Holding %	Actual Holding %	
AAA	100	0%	Complies
AA Category or Major Banks	100	64%	Complies
A	70	25%	Complies
BBB Category	40	3%	Complies
Unrated ADI's	15*	8%	Complies
		100%	

*Note: For reasons of practicality the number of these investments should be kept to a minimum.

2b - Counterparty Limits

To limit single entity exposure each individual institution will be limited by their credit rating. Council will reinvest into a complying rated institution at the maturity of any investment that currently does not comply. Council has successfully met this criteria.

	Ratings	Maximum Holding %	Actual Holding %	
CBA	AA-	40	3%	Complies
National Australia Bank Limited	AA-	40	38%	Complies
Westpac	AA-	40	9%	Complies
HSBC	AA-	40	2%	Complies
Suncorp Metway Ltd	AA-	40	12%	Complies
Macquarie Bank Limited	A+	30	4%	Complies
UBS AG Australia	A+	30	1%	Complies
Sumitomo Mitsui Banking Corp	A	30	1%	Complies
ING Bank	A	30	1%	Complies
Bank of Queensland Limited	A-	30	13%	Complies
Bendigo & Adelaide Bank Ltd	A-	30	5%	Complies
AMP	BBB+	15	2%	Complies
Auswide Bank	BBB	15	2%	Complies
Maritime Mining & Power Credit Union Ltd	ADI	10	7%	Complies
			100%	

*Note: For reasons of practicality the number of these investments should be kept to a minimum.

*Credit rating to Auswide Bank issued by Fitch Ratings, equivalent Rating by S & P shown

2c - Term to Maturity Framework

The Investment Portfolio is to be invested within the following maturity constraints, Council has successfully met this criteria.

	Term Deposit	FRTD	TCD	FRN	Min %	Max %	Actual %	
Within one year	38,500,000	0	0	6,050,000	40	100	75%	Complies
One to three years	0	3,000,000	0	8,550,000	0	60	20%	Complies
Three to Five Years	0	0	0	3,200,000	0	30	5%	Complies
Over Five Years	0	0	0	0	0	15	0%	Complies
	38,500,000	3,000,000	0	17,800,000			100%	

Recommendation: That the report be noted.

Responsible Accounting Officer

.....
Aaron Jones
Director Corporate Services & Finance

.....
Prepared By Lesley Guy

5-Mar-25

.....
Reviewed By Tony Burgoyne

9.2.2

MONTHLY REVIEW - 2024/2028 DELIVERY PLAN AND OPERATIONAL PLAN 2024/2025

File No: 16.00198

RECOMMENDATION:

That the information be noted and Operational Plan Projects/Tasks be amended as noted.


REPORT:

Bathurst Regional Council has in place the Our Region Our Future Community Strategic Plan which aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region. These directions are summarised as objectives and strategies in the Community Strategic Plan which was adopted by Council on 15 June 2022. The Plan is available for viewing at the council offices at 158 Russell Street or can be downloaded from the Public Documents section of Council's website, www.bathurst.nsw.gov.au/council/plans-policies/community-strategic-plan. A listing of the Objectives and Strategies from the Community Strategic Plan can be found within the Plan commencing from page 18.

At **attachment 1** is an update of Council's progress towards achieving the Strategies and Objectives for the 2024-2028 Delivery Plan and the Annual Operational Plan 2024-2025. A summary of items graded as amber or red in the attached Delivery Plan report and Management Actions to address these issues and/or amend Operational Plan Projects/Tasks is as follows:


Engineering Services

Water

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Maintain and upgrade existing water infrastructure to meet the needs of all stakeholders into the future.	Stormwater Harvesting Project Stage 1	Project is constructed.	Manager Water and Waste	<p>Survey, design reports and approvals are being progressed for this project.</p> <p>Site work has progressed in a number of locations for the pipework installation. The Water Filtration Plant's bulk earthworks for the land are complete and excavation is advanced at the WWTW for the intake pond.</p> <p>The original design and construct contract has recently been brought to an end, with planning in place to complete the remaining works under revised arrangements.</p> <p>Further confidential reports have been provided to Council.</p>	


Management comment : Revised contractual arrangements have been put in place to progress construction. Planning and procurement of materials is underway for related minor works at the Water Filtration Plant.

Recreation

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels in the Asset Management Plan.	Manager Recreation	Ongoing as part of adopted maintenance service levels and funding provisions of the current Council Operational Plan. Council resources are not sufficient to keep up with its adopted service levels and the expectations of the community in respect to maintenance of park and recreation assets.	

Management comment : Additional ongoing funding within Council's maintenance budget is required to provide the necessary additional staff resources to be able to meet a maintenance standard acceptable to the community and to meet statutory obligations and public liability issues.


Corporate Services & Finance Information Services

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Improve long-term viability and availability of electronic data for both the current and long term.	Perform Disaster Recover testing at Bathurst Regional Council's DR site.	It is anticipated that full test will be performed by End of December 2024.	Manager Information Services	Full Disaster Recovery testing was not completed before 31 December 2024. Rescheduling is being investigated for completion prior to 30 June 2025. After testing a report will be written detailing the results obtained.	

Management comment : Limited resources resulted in this not being possible. If resourcing allows, DR testing will be rescheduled prior to 30 June 2025.

Tracking our Progress to be amended to "It is anticipated that full test will be performed by end of June 2025."

Corporate Communications

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Communicate and engage with the community	Bathurst Regional Council Community Survey undertaken.	Overall satisfaction rating > 70%	Manager Corporate Communications	<p>September 2024: RFQ for 2024/25 Community Survey issued.</p> <p>October: Survey company engaged, survey finalised and field work commenced</p> <p>November: Field work completed, data analysis underway</p> <p>December: Report drafting commenced.</p> <p>January 2025: Report finalised and Councillor Briefing. Survey result found 64% of the community is somewhat satisfied or higher (somewhat satisfied to very satisfied with Council. Down from 82% in 2023; 75% in 2021.</p>	


Management comment : The community survey is undertaken on average every two years. The satisfaction rating will be re-measured when the next survey is undertaken in 2026-27, as such the amber traffic light will remain until this time.

Cultural & Community Services

Community Services

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Work in partnership with key stakeholders to develop, administer and deliver community planning that reflects the strengths and needs of specific sectors and the community.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee	Provide administrative support to meetings of the Bathurst Regional Community Safety Committee.	Manager Community Services	<p>February: No meetings held in February due to Community Development Officer role being vacant. Position is out for recruitment.</p> <p>YTD: One (1) Community Safety Committee Meeting held.</p>	

Management comment : Community Development Officer role, vacant since March 2024, has been readvertised with two rounds of interviews now completed and a preferred candidate identified.

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
As above	As above	Relevant campaigns /projects developed and implemented as per priority areas identified in the Bathurst Community Safety Plan.	Manager Community Services	<p>February: No campaigns/projects undertaken.</p> <p>YTD: Zero (0) initiatives/projects undertaken in accordance with the Bathurst Community Safety Plan.</p> <p>Community Development Officer role is currently vacant out for recruitment.</p>	

Management comment : Community Development Officer role, vacant since March 2024, has been readvertised with two rounds of interviews now completed and a preferred candidate identified.

Bathurst Regional Art Gallery

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture. Strengthen financial and organisational sustainability.	Ensure sustainability of BRAG artist in residence activities through development of new models and partnerships	Develop programs/opportunities.	Art Gallery Director	<p>February:</p> <p>Negotiations for Hill End AIR ongoing. Proposal to NPNSW/ negotiations ongoing. To be reviewed by new Art Gallery Director in 2025.</p>	

Management comment : Negotiations with NPWS are ongoing, with a long-term sustainable model required. The program has been identified in the new draft BRAG Strategic Plan. To be reviewed by DCCS and new Gallery Director in 2025.


As above	Increase revenue across gallery operations	An increase on 2023/2024 shop and program profit.	Art Gallery Director	<p>February:</p> <p>Shop Takings: Feb \$1,182.38 Program Takings: Nil for February.</p> <p>Shop + program takings: Total Takings Feb '25: \$1,182.38 Total Takings Feb '24: \$2,777.90 (\$2,349.90 shop, \$428.00 program)</p> <p>YTD Takings: \$25,523.61</p> <p>February: 80% decrease in total (Shop + Program) Takings compared to February 2024.</p> <p>Measures to recuperate and increase revenue include opening shop for select days during Exhibition Changeover, additional marketing of store via social media and increasing engagement with new and existing suppliers and artisans to increase product offerings.</p>	
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Management comment : Decrease in shop and program takings compared to previous year due to internal factors (limited staff resourcing) and external factors (financial pressures, particularly cost of living). Measures to recuperate/ increase revenue include opening shop for select days during Exhibition Changeover, additional marketing of store via social media and increasing engagement with new and existing suppliers and artisans to increase product offerings.

As above	Increase sponsorship	Develop sponsorship partnerships	Art Gallery Director	<p>February:</p> <ul style="list-style-type: none"> BRAG Supporter's Program, Future Fund, and renewed membership program in development Ongoing event sponsors: Cosmo Brewing, Renzaglia Wines, Grassparrot Vineyard, The Victoria Hotel New partnership in development with CSU faculty: Children's Voices Centre New partnership in development for youth programming: ArtsOutWest and Cementa Inc 	
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Management comment : New partnerships currently in development for 2025. Driving additional sponsorship has been impacted by absence of BRAG Director. Will be a priority of DCCS and new BRAG Director.

Tourism

Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Grow the total number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services and destination experiences	Ten (10) new packages, products or experiences developed	Manager Tourism & Visitor Services	<p>February: No new activity</p> <p>YTD: Three (3) new packages/products/experiences developed.</p> <ul style="list-style-type: none"> "Past to Pints" 	

				<ul style="list-style-type: none"> Bathurst Historic Houses Brochure. 2025 Pad Map. 	
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Management comment : Tourism Marketing Coordinator role has been vacant since September 2024 due to Departmental staff reallocations to backfill other critical vacancies and related need to affect budget savings. New products have been developed for Autumn campaigns and actions are expected to increase in the final quarter of 24/25.

As above.	Increase stakeholder advertising in Destination Guide	Number of ad placements increased 5%	Manager Tourism & Visitor Services	February: No activity. YTD no activity. As the last Guide was published May 2024 and has an 18-month shelf life, A new edition will now not be produced until 2025/26 FY to manage costs. No advertising will therefore be placed this financial year.	
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Management comment : Action to be deferred to 2025/26 FY as no new guide will be published in the current period and therefore no advertising sought.

Provide visitors and prospective visitors to the area with quality inspiration, information and services.	Develop new engaging content for Bathurst Step Beyond App	One (1) new tour product added and promoted	Manager Tourism & Visitor Services	February: No new tours added. YTD no (0) new products yet developed. Project on hold due to budget situation.	
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Management comment : Action to be deferred to 2025/26 as no new product will be developed in the current period as a budget saving measure.

As above.	Increase volume of online tour, event and accommodation bookings	Increase of 5% total bookings through online portal	Manager Tourism & Visitor Services	February: \$2,088 revenue from bookings. YTD: -3725% decrease against 2023/2024 figures to total \$43891.81 Decrease is primarily due to steep decline in bookings for Chifley Dam Cabins due in part to the absence of the Aqua Park.	
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Management comment : The absence of the aqua park and the reputational impact of multiple cancellations during summer 2023/24 due to algal blooms has severely impacted on the bookings for the Chifley Dam Cabins. This will be the subject of a new business plan and marketing for summer 2025/26.

As above.	Implement Tourism Wayfinding and Signage Strategy priority action items	10 action items completed within 2024/25	Manager Tourism & Visitor Services	February: No activity. YTD: No action items completed due to budget constraints.	
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Management comment : Action to be deferred to 2025/26 as no funding is available to implement. Alternate funding sources will continue to be pursued as available, with no viable options currently.

Effectively promote and market the Bathurst Region as a	Implement new marketing plan	50% of total actions completed or underway by 30 June 2025	Manager Tourism & Visitor Services	February: New marketing plan in development.	
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key destination				YTD: New marketing plan in development with actions to commence 3rd quarter 24/25.	
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Management comment : Tourism Marketing Coordinator role has been vacant since September 2024 due to Departmental staff reallocations to backfill other critical vacancies and related need to affect budget savings. New plan is expected to be completed in final quarter of 2024/25 FY.

Increase total number of visitors and overnight stays in the Bathurst region	Promote BVIC as essential stop off point for Bathurst Region.	Annual visitation to BVIC increases by 3%	Manager Tourism & Visitor Services	February: 2,433 Visitors to BVIC. YTD visitations decrease –9.6% on 2023/2024 with a total of 26,003 visitors to BVIC.	
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Management comment : Overall domestic travel has been significantly impacted in 2024/25 by the cost-of-living crisis and lack of consumer confidence and decreased discretionary funds. Tourism staff are monitoring and working with regional and state agencies and partners to drive increased visitation in 2025.

The Local Government (General) Regulation 2021 has been amended by inserting clause 413A to make it the duty of the General Manager to give timely information to Councillors about any fines or penalty notices from agencies such as the Australian Taxation Office, the Roads and Maritime Services or the Environment Protection Authority, or where a court or tribunal makes a costs order against a council.

Fines or penalty notices this month - Refer to **attachment 1**.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Operational Plan Review Feb 2025 [9.2.2.1 - 88 pages]

2024/25 Annual Operational Plan

Bathurst 2040 Community Strategic Plan

As at 28th February 2025

Council's Vision:

Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.

As a community it is important to have a plan that outlines what we want and need as a community now and as the region grows. The NSW Government also requires all councils to have such a plan. The Bathurst 2040 Community Strategic Plan (CSP) is the highest level forward planning document of Bathurst Regional Council. It identifies the community's priorities and guides the direction for the Bathurst region over the next 20 years.

Six key objectives have been established in the CSP:

1. Our Sense of place and identity
2. A smart and vibrant economy
3. Environmental stewardship
4. Enabling sustainable growth
5. Community health, safety and well-being
6. Community leadership and collaboration

These objectives are supported by strategies, shown below, aimed at identifying the importance of each objective.

As a 20 year plan, the CSP is not able to be wholly implemented in one term of Council. The Delivery Program represents actions that the Council expects to achieve during the current term of election for the Council, typically four years. This [Annual Operational Plan](#) identifies the individual activities and projects that will be completed within the current financial year of the Delivery Program.

OBJECTIVE 1: Our sense of place and identity

- 1.1 Respect, protect and promote the region's Aboriginal heritage assets
- 1.2 Protect, enhance and promote the region's European heritage assets and character
- 1.3 Enhance the cultural vitality of the region
- 1.4 Protect and improve the region's landscapes, views, vistas and open space
- 1.5 Promote good design in the built environment

OBJECTIVE 3: Environmental stewardship

- 3.1 Protect and improve our natural areas and ecosystems, including the Macquarie River and other waterways
- 3.2 Protect the City's water supply
- 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- 3.4 Protect and improve the region's biodiversity
- 3.5 Increase resilience to natural hazards and climate change

OBJECTIVE 5: Community health, safety and well being

- 5.1 Provide opportunities for our community to be healthy and active
- 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- 5.3 Help build resilient, inclusive communities
- 5.4 Make our public places safe and welcoming
- 5.5 Plan and respond to demographic changes in the community

Bathurst 2040 Community Strategic Plan

OBJECTIVE 2: A smart and vibrant economy

- 2.1 Support local business and industry
- 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development
- 2.3 Develop Bathurst as a Smart City
- 2.4 Support agriculture, local manufacturing, food production and education as significant contributors to the region's economy
- 2.5 Support Mount Panorama as a premier motor sport and event precinct
- 2.6 Promote our City and Villages as a tourist destination

OBJECTIVE 4: Enabling sustainable growth

- 4.1 Facilitate development in the region that considers the current and future needs of our community
- 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- 4.4 Provide parking to meet the needs of the City
- 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- 4.6 Plan for, assess and regulate development activity

OBJECTIVE 6: Community leadership and collaboration

- 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst Region
- 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- 6.3 Advocate for our community
- 6.4 Meet legislative and compliance requirements
- 6.5 Be open and fair in our decisions and our dealings with people
- 6.6 Manage our money and our assets to be sustainable now and into the future
- 6.7 Invest in our people
- 6.8 Implement opportunities for organisational improvement

Attachment 9.2.2.1

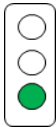
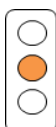
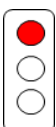
On the following pages, each of Council's principal activities is shown along with their four year Delivery Program actions and the Annual Operational Plan tasks that will be undertaken. These actions and tasks are linked back to the Bathurst 2040 CSP to show the community how its needs and wants are being delivered.

The table below is a guide to reading the Delivery Program and Annual Operational Plan.

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer
From the Objectives shown on Page 2	What actions will be delivered to achieve the objective	What specific projects will be undertaken this year to address the 4 year actions	Measurable KPI How we will know when we have achieved our plans	Position Title – Director, Manager, Team Leader

The Performance Measures in this Plan have been rated by the responsible Directors as to their status of completion.

Below is a summary of the Status of all Performance Measures:

<p>In progress – tracking as expected</p>  <p>152 / 168 90 %</p>	<p>Needs Attention</p>  <p>16 / 168 10 %</p>	<p>Urgent Attention</p>  <p>0 / 168 0 %</p>
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Engineering Services

The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. The Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.

Asset Management

- CSP Strategy 4.2** Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- CSP Strategy 4.1** Facilitate development in the region that considers the current and future needs of our community
- CSP Strategy 4.3** Ensure services, facilities and infrastructure meet the changing needs of our region
- CSP Strategy 4.5** Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- CSP Strategy 5.1** Provide opportunities for our community to be healthy and active

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
4.1 4.2 5.1	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011.	500 lineal metres of footpath and/or cycleway completed.	Manager Works	In progress/ongoing - Bonnor St footpath 242m completed Aug 24 - Funding withdrawn for further footpath construction	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Monitor condition of footpaths and record any defects.	100% of urban footpath inspected.	Manager Works	Level 1 (CBD) – Jan 25 – Apr 25 80% complete Level 2 – Jan – Apr 25 41% complete	
4.1 4.5	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.	Reconstruction and resealing works as per Council's 2024/2025 capital works and routine maintenance programs. Completion of 2024/2025 Roads to Recovery Program.	Manager Works	In progress/ongoing O'Regans Road – 1.2km upgrade Hollis Ln to Lagoon Rd. completed. Browning Street – 700m upgrade William to Stewart Street completed. Freemantle Rd upgrade 21 – 23 km completed Duramana Rd reconstruction 0.5 – 2.5 km – completed Reconstruction Eusdale Creek Bridge and road approaches – completed Reconstruction Stony Creek Bridge and road approaches – completed Reconstruction Windemere Rd – completed Reconstruction Swanbrooke St – completed Resurface Durham St – completed Mitre & Howick Street Roundabout Upgrade – completed.	
		Renewal of gravel road surface throughout the network.	Completion of 2024/2025 Unsealed Roads Gravel Resheeting program.	Manager Works	In progress/ongoing Back Swamp Road – 1500m completed Mt Horrible Road – various sections 5000m completed Eusdale Road – various sections 2000m completed Bridle Track – various sections 2000m completed November Bathampton Road – 2000m completed November Bowen St, Hill End – 150m completed July Posey Hill Rd – 1180m completed August Crudine Rd – 1130m completed	
	Undertake maintenance program in accordance with allocated budget.	Greater than 90% of the urban road network remains at condition index 3 or above.	Manager Works	Complete (last assessment 2023, next assessment due 2027)	Percentage Condition Rating	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>Excellent 29.5 1</p> <p>Good 37.0 2</p> <p>Fair 27.6 3</p> <p>Poor 5.0 4</p> <p>Bad 0.8 5</p> <p>94.1%</p> <p>5.8%</p>	
4.1 4.3	Protection of urban areas on the Bathurst Floodplain	Update Bathurst Flood Study	Substantial Completion Bathurst Flood Study Update	Manager Technical Services	Funding Grant application through NSW Government Floodplain Management Program in 2020/21 unsuccessful. Further application has been made in 2021/22 program, decision pending.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Water

CSP Strategy 3.2 Improve water security

CSP Strategy 1.4 Protect and improve the region's landscapes, views, vistas and open space


CSP Strategy 3.3 Minimise the City's environmental footprint, live more sustainably and use **resources more wisely**



CSP Strategy 3.5 Increase resilience to natural hazards and climate change


CSP Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region



CSP Strategy 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently


CSP Strategy 6.6 Manage our money and our assets to be sustainable now and into the future



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.2 3.3 3.5 4.3 6.2 6.6 1.4	Maintain and upgrade existing water infrastructure to meet the needs of all stakeholders into the future.	Operate, maintain, repair and upgrade Water Filtration Plant	Achieve the Australian Drinking Water Standards 90% of the time.	Manager Water and Waste	<p>Water Filtration Plant daily operations are ongoing, with maintenance and repairs conducted as required. The treatment processes are constantly monitored through a SCADA system, reviewed daily by staff, and maintained by external contractors.</p> <p>Filter 7 refurbishment has been completed. The filter was put back into full operation on 26 February. Performance of the filter has been good and results consistent with the other 13 filters.</p> <p>Sedimentation Tank 3 has been repaired, sealed and epoxy coated. It was returned to service on 21/11/2024.</p> <p>Refurbishment of both Chifley Dam pontoons is required. The work specification is under development and will go out for tender soon.</p> <p>High Voltage switchgear on at the WFP site has been serviced.</p> <p>To 28 February 1795 tests were undertaken (through NSW Health FASS Laboratory plus Council testing for fluoride and chlorine). Compliance with the Australian Drinking Water Guidelines is 97.8% for the month of February and 98.6% for the financial year so far.</p> <p>Sludge Lagoon 3 has been cleaned out during January 2025. New sand gravel mix, (1000T), has now been installed to return the filter base to the same level as Lagoon 2. the lagoon has been returned to service.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					In partnership with NSW Health, Council collected a treated water sample for PFAS testing from the Clear Water Tank at the Water Filtration Plant. The sample was sent to a NATA accredited laboratory, with no PFAS detected in the drinking water.	
		Operate, maintain, repair and upgrade water distribution system.	Customer complaints regarding flow and pressure are kept below 52 p.a.	Manager Water and Waste	<p>Water distribution system operations are ongoing, with monitoring, maintenance and repairs conducted as required.</p> <p>To 28 January, there were 19 burst water mains this financial year.</p> <p>All burst mains have been repaired and repeat burst mains are replaced as resources allow.</p> <p>Construction has been completed on a new bypass at Reservoir 10 with an eventual aim to take the reservoir offline to undertake internal assessment and repairs. Planning for a trial of taking the reservoir offline to be undertaken.</p> <p>Other reservoir improvements and maintenance activities are ongoing to maintain the integrity of the Bathurst drinking water supply system.</p> <p>To 28 February complaints regarding, flow and pressure were 27.</p>	
		Respond effectively to water quality complaints	100% of complaints investigated, actioned and resolved.	Manager Water and Waste	<p>Complaints regarding discoloured water are investigated, actioned, and resolved as soon as possible.</p> <p>To 28 February, 33 discoloured water complaints were received, and all have been resolved.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Review, update and adhere to Drinking Water Management System (DWMS).	Australian Drinking Water Guidelines & DWMS compliance reported monthly.	Manager Water and Waste	<p>A Drinking Water Management System (DWMS) document has been completed and is in effect. Details on addressing the actions to ensure continuous improvement are documented.</p> <p>Compliance with the Australian Drinking Water Guidelines (ADWG) is reviewed and documented each month at scheduled water quality review meetings. Compliance with the ADWG is 97.8% for the month of February and 98.6% for the financial year so far.</p> <p>Continuous external monitoring of all CCPs is undertaken externally by D2K Information Pty Ltd. The distribution reservoir integrity CCP (CCP5) has now been included in the automatic review of CCP performance, resulting in improved data and monitoring and maintenance processes.</p> <p>An internal review of the Drinking Water Management System's Critical Control Points (CCPs) is undertaken weekly. CCP performance for the current financial year remains very strong.</p> <p>Council has participated in a DWMS readiness audit co-ordinated through the CNSWJO. The audit was undertaken by external auditors on 20 February. Audit findings will be received shortly and will help identify improvement activities and BRC's readiness for a formal NSW Health audit.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Stormwater Harvesting Project Stage 1	Project is constructed.	Manager Water and Waste	<p>Survey, design reports and approvals are being progressed for this project.</p> <p>Site work has progressed in a number of locations for the pipework installation. The Water Filtration Plant's bulk earthworks for the land are complete and excavation is advanced at the WWTW for the intake pond.</p> <p>The original design and construct contract has recently been brought to an end, with planning in place to complete the remaining works under revised arrangements.</p> <p>Further confidential reports have been provided to Council.</p>	
		Achieve the 12 DPE Strategic Planning Outcomes to a reasonable standard	<p>Consolidate 12 Guidance documents into a table.</p> <p>Collaborate through CNSWJO on suitable aspects.</p> <p>Determine action plan towards compliance.</p>	Manager Water and Waste	<p>In progress.</p> <p>CNSWJO has held meetings and workshops on how to integrate this into the IP+R (Integrated Planning and Reporting) process.</p> <p>DCCEEW is working with CNSWJO on this project.</p> <p>The outcomes cover 106 expectations on local water utilities and a coordinated, condensed and shared approach is sought by all Councils, with a watching brief on actions by other Councils to reduce this regulatory burden.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Prepare reports and studies for Winburndale Dam and Chifley Dam to achieve compliance with Dams Safety NSW regulatory requirements.	Compliance with Dams Safety NSW requirements reported annually.	Manager Water and Waste	<p>Internal review of compliance items is ongoing, with updates of documentation undertaken as per compliance review schedules. Both dams have current Emergency Plans in place, along with the overarching Dam Safety Management System Document. These three documents are currently being reviewed and updated.</p> <p>Annual reporting (Annual Safety Standards Report) for both dams has commenced and will be submitted before the deadline of 31 March.</p> <p>Delays from NSW Public Works in undertaking detailed studies and reports have prevented BRC from meeting some of the required review timeframes, however all outstanding items are being progressed. Dams Safety NSW has been informed of the situation.</p> <p>Chifley Dam: The first risk report (including Dambreak study) is nearing completion with peer review to be undertaken in March.</p> <p>An annual inspection of Chifley Dam was undertaken on 18 April 2024 by NSW Public Works (NSWPW) dam engineers.</p> <p>Winburndale Dam: Studies have commenced post-upgrade completion. Public Works has been appointed to undertake the Risk Report, Dambreak and Probable Loss of Life study, Consequence Category Assessment, and 15-year Comprehensive Safety Review. This large body of work, including sub-contracting of the hydrology modelling, is underway.</p> <p>A Survey Network Design for Winburndale Dam was completed on 23/09/2024. Work will commence soon to install these monument and settlement points at the dam.</p> <p>A 5-yearly surveillance inspection of Winburndale Dam was undertaken on 18 April 2024 by NSW Public Works (NSWPW) dam engineers. Actions are being progressed.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Work with CNSWJO on Water Utilities Alliance goals	Meetings attended. Relevant projects supported. Goals delivered on projects relevant to BRC.	Manager Water and Waste	Work is continuing, through meetings and projects. An Alliance Business Plan has been developed and adopted. Bi-monthly meetings are attended online, with other projects and correspondence dealt with as required.	
		Identify, plan and undertake water construction works.	Complete capital works program	Manager Water and Waste	Liaison with Technical Services staff to obtain advice on road projects and / or developments is continuing. The aim is to ensure water and sewer services are relocated prior to TFNSW or BRC projects commencing.	

Sewer

CSP Strategy 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely



CSP Strategy 1.4 Protect and improve the region's landscapes, views, vistas and open space


CSP Strategy 3.5 Increase resilience to natural hazards and climate change


CSP Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region

CSP Strategy 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently



CSP Strategy 6.6 Manage our money and our assets to be sustainable now and into the future

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.3 3.5 4.3 6.2 6.6 1.4	Maintain and upgrade existing sewer infrastructure to meet the needs of all stakeholders into the future.	Achieve the 12 DPE Strategic Planning Outcomes to a reasonable standard	Consolidate 12 Guidance documents into a table. Collaborate through CNSWJO on suitable aspects. Determine action plan towards compliance.	Manager Water and Waste	In progress. CNSWJO has held meetings and workshops on how to integrate this into the IP+R (Integrated Planning and Reporting) process. DCCEEW is working with CNSWJO on this project.	
		Continue implementation of Trade Waste Policy.	Maintain approvals at over 90% of active businesses.	Manager Water and Waste	Trade Waste Policy is current and was adopted by Council in April 2011. As of 28 February 2025, there were 316 approvals in place, with 352 active businesses (90%).	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Work with CNSWJO on Water Utilities Alliance goals	Meetings attended. Relevant projects supported. Goals delivered on projects relevant to BRC.	Manager Water and Waste	Work is continuing, through meetings and projects. An Alliance Business Plan has been developed and adopted. Bi-monthly meetings are attended online, with other projects and correspondence dealt with as required.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions	Achieve over 90 % compliance with EPA licence conditions.	Manager Water and Waste	<p>Wastewater Treatment Works operations are ongoing, with maintenance and repairs conducted as required.</p> <p>For the current licence year commencing 1 April 2024, to 31/01/2025, 7,565.26 tonnes of biosolids have been delivered off site as per the contract.</p> <p>A trial to limit discharge odours from Sewer Pump Station no 2 continues with the results indicating a positive result.</p> <p>Designing and monitoring is ongoing.</p> <p>Plans for minor upgrades are underway.</p> <p>Daily and weekly sampling and monitoring of the plant's performance are continuing, with internal and external testing performed.</p> <p>A major upgrade of the plant control systems has begun. This will be rolled out over the next 2 years, as finances allow.</p> <p>Ongoing testing of wastewater discharged to the Macquarie River as per EPA Licence 1647 continues. For the licence period commencing 1 April 2024 there were 329 tests with no exceedances of the 100 percentile licence limits.</p> <p>One exceedance of a 90% licence limit for Total Nitrogen was recorded on 16/10/2024, 16.2mg/L. This was likely a result of 2 major events in Bathurst over 2 weekends in a row.</p> <p>Two exceedances of Faecal Coliform Counts was recorded in the effluent discharge in November. A specialist contractor has replaced a bank of failed lamps in the UV system, that had been contributing to these exceedances.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>No license exceedances were recorded in February 2025.</p> <p>The 3rd belt press was installed in position during June 2024. This machine is now being electrically and hydraulically connected. Commissioning will begin after the construction period ends. Practical completion on the mechanical installation of the new belt press is expected by 15/03/2025, when the new cross conveyor is installed.</p> <p>An odour impact assessment for the site has been undertaken with recommended improvements either actioned or in progress.</p> <p>Modelling has been conducted by an external consultant, showing odours are at or below EPA thresholds.</p> <p>New odour reporting online forms have been developed for site staff and members of the public to report offensive odours.</p> <p>Changed methods for delivery of sewerage sludge to site are being developed. An online form will be implemented, when complete, to ensure that trade waste companies using the plant, have permission to discharge.</p> <p>Work has begun refurbishing the catchment ponds on site. A tender has been procured for the supply of up to 10,000 Tonnes of clay. This tender closed on 29/10/2024. The clay tender has been approved by Council and a contract has been signed with Oberon Quarries Pty Ltd.</p> <p>The installation of this clay will be contracted under a different tender.</p> <p>Redundant concrete footings were removed from the Northern catchment pond in September. Sections of the concrete apron for the Northern Lagoon were replaced in</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					October. This should improve lagoon sealing when the new clay liner is installed next year. The existing lagoon skirt in the southern (large) lagoon is being replaced to improve the safety and integrity of the lagoon.	
		Continue program of sewer main CCTV inspection, and lining if warranted	Mains where blockages or overflows occur are inspected.	Manager Water and Waste	Identification of appropriate locations for CCTV pipe inspection is ongoing through customer issues, staff advice and development proposals with 4km of pipes already inspected. Any issues found are scheduled for repair or replacement as required. To 28 February staff attended to and repaired 94 sewer blockages.	
		Identify, plan and undertake sewer construction works.	Complete capital works program	Manager Water and Waste	Manhole rehabilitation program being considered. Interflow have been engaged under a CNSWJO contract to undertake various sewer maintenance works	

Waste Management

CSP Strategy 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely

CSP Strategy 1.4 Protect and improve the region's landscapes, views, vistas and open space

CSP Strategy 2.2 Grow local employment, investment and attract new businesses and skills by nurturing and supporting entrepreneurs, partnerships and local skill development



CSP Strategy 3.5 Increase resilience to natural hazards and climate change



CSP Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region


CSP Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region

CSP Strategy 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently

CSP Strategy 6.6 Manage our money and our assets to be sustainable now and into the future

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.3 4.3 6.6	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.	Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced per annum.	Manager Water and Waste	The waste collection vehicle fleet is complete, however replacements have been greatly delayed due to limited availability of new vehicles and lengthy procurement lead times. A new fully electric truck for the Waste Management Collection Supervisor to deliver and collect new, old and event bins is in use.	
1.4 3.3 4.3 6.2 6.6 2.2 6.1	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements. Reduce waste to landfill.	Review Waste Management Centre filling plans to ensure the optimum long term strategy is delivered, and to enable future planning timelines to be developed.	Survey and monitor the remaining air space of the landfill annually. Air space reduction minimised.	Manager Water and Waste	A stormwater management audit of the WMC has been conducted by EPA staff. A review has been conducted by an independent consultant. The final report has been received and recommendations are being put into effect. Aerial survey was most recently completed on 24 January 2025. This is done quarterly to monitor actual fill and the final fill plan. A new biogas flare with 38 vertical wells concreted, has been installed and has been operating since March 2024. Twelve months of data is required to evaluate future use.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Work with NetWaste on waste projects and opportunities, for greater diversion from landfill and increased efficiencies.	Meetings attended. Relevant projects supported and delivered.	Manager Water and Waste	<p>Several ongoing projects are supported, with bi-monthly meetings attended online.</p> <p>New projects or opportunities are assessed as they arise.</p> <p>Almost all options available to Bathurst Regional Council through NetWaste are supported.</p> <p>Examples include recycling of waste tyres, mattresses, Household Chemical Cleanout, Waste 2 Art and collection and recycling of scrap metal.</p> <p>Recycling and organics collection service started in April 2016. The contract is currently undergoing early procurement investigations with the other NetWaste Councils.</p> <p>The 2024 Household Chemical Cleanout was held on 20 October at the Cooke Hockey Complex, providing an opportunity to collect challenging waste streams and send the waste materials for processing in Sydney. This event was well attended by the community.</p>	
2.2 3.3 6.1 6.2 6.6 3.5 4.3	Reduce waste to landfill.	Council to continue education and promotion of appropriate smart behaviours regarding green waste and recycling. Promote recycling to maximise diversion from landfill.	<p>Recycling promotion and education programs run and reported annually.</p> <p>Monitor combined diversion and report annually.</p>	Manager Water and Waste	<p>In this financial year to the end of December 2024, food and garden tonnage is 2,466 tonnes and recycling is 941 tonnes, resulting in a total of 3,407 tonnes in waste diversion.</p> <p>37,564 tonnes of food and garden waste have been sent for composting in the first 105 months (April 2016 to December 2024).</p> <p>Combined with recycling, totals show a diversion from landfill of over 56,641 tonnes, or over 56.6 million kilograms over this time.</p> <p>Sustainability is one focus area where education works are continuing, and the recycling contract education strategies are also underway.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>Council run waste education initiatives currently include, special waste management drives including battery, e-waste, and textile recycling, Don't waste your future, Waste 2 Art, Waste management app, Clean up Australia day as well as the development and distribution of a variety of educational materials.</p> <p><i>Key partners involved in these initiatives are:</i> NetWaste and EnviroCom.</p> <p>Council involved waste education initiatives currently includes, Asbestos waste management, Child restraint drop off and recycling campaign and Tidy Towns.</p>	
		Identify, assess and implement appropriate diversion opportunities.	Opportunities reviewed to determine cost/benefit and reported annually.	Manager Water and Waste	<p>Council participates in NetWaste Regional collection contracts for used material - motor oil, Community Recycling Centres (batteries, paint, gas bottles), green waste, tyres, household chemicals (annually), and mattress recycling. Scrap metal, textiles, and E-waste recycling is continuing with separate Council contract arrangements.</p>	


Recreation

CSP Strategy 5.1 Provide opportunities for our community to be healthy and active

CSP Strategy 1.4 Protect and improve the region's landscapes, views, vistas and open space

CSP Strategy 5.5 Plan and respond to demographic changes in the community

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Plan for increasing population and aging population in the provision of suitable recreational projects	Update Sporting venues including associated infrastructure.	Installation of field drainage system - Jack Arrow rugby League Complex	Manager Recreation	Works commencement in October 2024. Contract completed November 2024. Works involved installation of a sand slit sub surface drainage system to fields 1 & 2 Jack Arrow Rugby League complex. This project was part of the 2022 NSW Severe Weather & Flood Grant program and was fully funded by the Grant.	
			Installation of ninja style fitness station, O'Keefe Park	Manager Recreation	Project completed in September 2024. Works involved the construction of a ninja style fitness station at O'Keefe Park. This project was fully grant funded under the NSW Government's Local Small Commitments Allocation Fund.	
			Upgrade of Crago Fountain, Machattie Park	Manager Recreation	Council's Technical Services department completed specification / scope of works. Tenders called January 2025 with no submissions. Works to be re tendered Anticipate completion of works 30 June 2025.	
		Update parks including associated infrastructure.	Upgrade of existing playground infrastructure Victoria Park Adventure Playground & Bike Education Track (Cubbyhouses)	Manager Recreation	Contract for works awarded 2024. Contract for cubby house upgrade and shop front of Bike Education Track playground completed. Final works on southern cross and dinosaur footprint features at Adventure Playground is anticipated for completion by June 2025.	
1.4 5.1 5.5	Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels in the	Manager Recreation	Ongoing as part of adopted maintenance service levels and funding provisions of the current Council Operational Plan. Council resources are not sufficient to keep up with its adopted service levels and the expectations of the community in respect to maintenance of park and recreation assets.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Continue environmental programs identified within the Bathurst Vegetation Management Plan	To ensure that appropriate Environmental Management Plans for the Bathurst Region are current, relevant and provide long term strategies for the Region.	Asset Management Plan. Arrange for 11 Tree Planting and volunteer engagement activities.	Manager Recreation	Community and volunteer tree planting activities scheduled to commence in August 2024. 9 volunteer / community planting day has been held to date.	

Mount Panorama

- CSP Strategy 2.5 Support Mount Panorama Wahluu as a premier motor sport and event precinct
- CSP Strategy 6.4 Meet legislative and compliance requirements
- CSP Strategy 6.5 Be open and fair in our decisions and our dealings with people
- CSP Strategy 6.8 Implement opportunities for organisational improvement

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8 2.5	Increase profile of Mount Panorama as the premier motor racing venue in Australia.	Track resurfacing and Tyre Wall replacement to ensure safety regulations are complied with.	Completed capital works	Director Engineering Services	Tyre Wall replacement at turn 2 completed Sep 2024.	<div><div></div><div></div><div></div></div>



Corporate Services & Finance


Attracting, retaining & Investing in the safety & wellbeing and ongoing development of our people, whilst supporting an open and transparent, customer focused workplace culture is the main priority at Bathurst Regional Council. Council employs approximately 492 full time equivalent staff in 20 locations to provide services to support our community needs.

Human Resources

CSP Strategy 6.7	Invest in our people
CSP Strategy 1.1	Respect, protect and promote the region's Indigenous heritage assets
CSP Strategy 3.1	Protect and improve our natural areas and ecosystems, including the Macquarie River - Wambul and other waterways
CSP Strategy 5.3	Help build resilient, inclusive communities
CSP Strategy 5.5	Plan and respond to demographic changes in the community
CSP Strategy 6.1	Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region
CSP Strategy 6.2	Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
CSP Strategy 6.4	Meet legislative and compliance requirements
CSP Strategy 6.5	Be open and fair in our decisions and our dealings with people
CSP Strategy 6.6	Manage our money and our assets to be sustainable now and into the future
CSP Strategy 6.8	Implement opportunities for organisational improvement
CSP Strategy 6.9	Progressive Local Leadership

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.1 5.3 5.5 6.1 6.2 6.4 6.6 6.8	Ensure appropriate structure and resourcing is effectively supported & implemented to meet	Organisational structure in place supports a collaborative culture where strategic objectives and community needs are achieved within	Active day to day support of the HR team provided to managers to review org. structures & resourcing opportunities & efficiencies.	Manager Human Resources	2 year HR Plan developed for 2024 & 2025 with a focus on attraction, retention, efficiency & effectiveness. As at end of 2024, significant headway has been made in this plan and refocusing people policies and approaches, creating efficiencies and enabling Council leadership. This included the implementation of Flexible Work policy and approach, a range of new Safety policies and approaches, new	<div><div></div><div></div><div></div></div>

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.9	organisational needs.	budgetary constraints.			<p>processes for Performance Reviews & Appraisals and management of discipline and conduct, and the implementation of a new Learning Management System.</p> <p>The HR function has been refocused & realigned to enable partnership with leaders across Council, to assist in facilitating 'fit for purpose structures', modernisation of people processes, & people solutions.</p> <p>Talent Acquisition Co-ordinator role placed as a dedicated resource to enable effective & efficient attraction & selection of talent, & promotion of Council as an employer.</p> <p>Active partnership with people managers on appropriate structures and performance in their areas to ensure effectiveness & efficiency.</p> <p>Work has now commenced on a new 4 year People Strategy (Workforce Plan) to further these key themes and needs identified.</p>	
5.3 5.5 6.2 6.4 6.5 6.7 6.8	Promote and support a safe workplace in line with statutory and legislative requirements with a focus on employee wellbeing.	A child safe recruitment and working with children check system is developed and implemented. Related training programs focus on children in the workplace as well as compliance related training.	Build and implement Child Safe Standards in line with Office of the Children's Guardian "Child Safe Recruitment and Working with Children Check"	Manager Human Resources	<p>In progress/ongoing</p> <p>HR Plan developed for 2024 & 2025 with a focus on attraction, retention, efficiency & effectiveness.</p> <p>Child Safe requirements currently being reviewed. Organisational 'audit' to be completed, to inform next actions.</p>	
1.1 6.1 6.2 6.4 6.7 6.8	Training and development is fairly & effectively supported for all Council	Training needs are identified and effectively implemented for all Council staff.	New Learning Management System implemented to facilitate online	Manager Human Resources	<p>Partnership with Lifeline (EAP) being leveraged to enhance wellbeing & mental health education and support across Council in 2024 – supporting employees in balancing their lives and mental health & wellbeing. Focused support implemented in a number of functions, including BARC.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.9	employees with an aim to retain talent, develop current & future leaders, increase job satisfaction and morale and improve productivity and safety.	Training focus is on ensuring compliance requirements (WHS, Skills based) are met but also on investing in the ongoing development of our people.	learning & training records. Continuation of mandatory & safety face to face training programs		Wellbeing & Support plan developed & implemented to support employees & manage risk surrounding the 2024 Council elections & to enable broader wellbeing & provide support. Further planning around wellbeing and physical and emotional safety in the workplace will continue in 2025. New Learning Management system implemented – to facilitate learning needs, learning requests, certifications, records & mandatory training. Broad range of compliance and certification training programs delivered year to date, including Computer Literacy, and large volumes of funding for training successfully gained from State Government.	
		Learning and development program implementation.	Review of Performance Appraisal process including identification of learning needs & individual learning plans Training Programs delivered.	Manager Human Resources	Performance Review process reviewed, with a focus on enabling early identification of performance issues, recognition of performance, and better identification of learning & capability uplift needs. Further enhancements to this process will continue into 2025. Talent review & identification, and succession planning, processes planned for design & implementation in 2025.	

Governance

CSP Strategy 6.4 Meet legislative and compliance requirements


CSP Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
CSP Strategy 6.5 Be open and fair in our decisions and our dealings with people
CSP Strategy 6.6 Manage our money and our assets to be sustainable now and into the future
CSP Strategy 6.8 Implement opportunities for organisational improvement
CSP Strategy 6.9 Progressive Local Leadership

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8 6.9	Ensure Council policies reflect community needs and organisational requirements.	Regular review of Council's policies (Policy Manual).	Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance	All Council policies are undergoing review. Policies are then forwarded to Council meetings for adoption. Program continuing with reviewed policies being reported to Council as required. Policy status report presented to ELT in January 2025 which identifies the policies overdue for review. Report scheduled to be presented on a monthly basis.	
6.4 6.5	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website. Action requests for information under GIPA Act.	Register updated monthly. Information requests (formal and informal) actioned in accordance with statutory guidelines.	Manager Corporate Governance	Online Contract Register is available and updated following Council meetings if required. We continue to review opportunities for improvement, including possible use of new RelianSys system. December 2024 – 4 applications received. January 2025 - 4 applications received. February 2025 - 5 applications received. Total of 29 applications received YTD, with 28 finalised. Annual report submitted to the IPC on time.	
4.3 6.4 6.8	Ensure Council's continuity of operations.	Review of Disaster Recovery Plan and Business Continuity Plan.	Plan reviews completed	Manager Corporate Governance	Business Continuity Plan tested November 2023. Review of the BCP undertaken in November 2024.	
6.4 6.5 6.8 6.9	Ensure Audit Risk Improvement Committee	Regular risk management reporting.	Quarterly risk register updates.	Manager Corporate Governance	Ongoing discussions happening. RelianSys now in use in this area. Risk Register updates reported to ARIC quarterly.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
	(ARIC) effective operation				Participating in a JLT Board Initiative to undertake a Risk Maturity Survey of the organisation. Risk Maturity report received and reported to ELT for comment.	
		Completion of internal audits as established by the Internal Audit Plan.	Internal audits completed and reported to ARIC.	Manager Corporate Governance	Nine Internal Audits have been completed. There are a number of recommendations arising from these internal audits. The progress of the Internal Audits are reported periodically to ARIC and ELT.	
6.4 6.5 6.6 6.8	Manage insurance claims in a timely, efficient and effective manner	Manage insurance claims and provide data to inform strategic decision making.	Monthly insurance reports to Executive Leadership Team.	Manager Corporate Governance	Implementation of the audits continues. RFQ for Internal Audit services being prepared for distribution in w/c 10/2/25.	
		Coordinate participation in the Statewide Mutual Continuous Improvement Pathway (CIP) program.	Submission of completed CIP workbooks to Statewide Mutual	Manager Corporate Governance	Reporting framework finalised. Reports now generated as required. Report presented to January 2025 ELT meeting. Report scheduled to be presented on a monthly basis.	
6.4 6.8	Manage Council's obligations under the Integrated Planning and Reporting framework (IP&R)	Adopt a new Community Strategic Plan (CSP)	CSP endorsed by Council by 30 June 2025.	Manager Corporate Governance	2024 CIP workbooks submitted to JLT. 2024: Footpaths, Swimming Pools, Enterprise Risk Management	
		Report to Council the State of the Region Report	Report endorsed by Council by 30 November 2024.	Manager Corporate Governance	Community consultation has commenced including careers expo, yousay survey, ratepayer newsletter. Introduction to IP&R session held with Councillors 30 October 2024. Councillor visioning session held on 14 December 2024 and 22 February 2025. Preparation of IPR documents continues.	
		Submit the Annual Report to OLG	Report endorsed by Council by 30 November 2024.	Manager Corporate Governance	2023/24 annual report and state of the region report have been prepared with contribution across the organisation. Presented to Council at its meeting 20 November 2024.	

Events

- CSP Strategy 5.2** Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- CSP Strategy 1.3** Enhance the cultural vitality of the region
- CSP Strategy 2.1** Support local business and industry
- CSP Strategy 2.2** Grow local employment, investment and attract new businesses and skills by nurturing and supporting entrepreneurs, partnerships and local skill development
- CSP Strategy 2.6** Promote our City and Villages as a tourist destination
- CSP Strategy 5.3** Help build resilient, inclusive communities
- CSP Strategy 6.3** Advocate for our community

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3 2.1 2.2 2.6 5.2 5.3 6.3	Coordinate and deliver events to enhance the cultural life of residents and promote the Bathurst Region	Deliver events including Winter Festival, NRL, Bathurst 1000 off track events, Australia Day, and special events.	Events as listed are delivered.	Events Manager	<p><u>July</u></p> <ul style="list-style-type: none"> Successfully delivered the Bathurst Winter Festival with the outdoor ice rink, illuminations, food and wine events, music, entertainment, business engagement, feature days, rides and community spirit. 20,000 ice skating tickets sold 54,037 total ride tickets sold 17 sponsors for the event Record numbers at Opening Night (8,500) and Brew and Bite (27,000) people. <p><u>August</u></p> <ul style="list-style-type: none"> Winter Festival reporting, invoicing, thanking suppliers and sponsors Winter Festival sponsors reports finalised Applied for NSW Tourism awards for the 2023 Bathurst Winter Festival Commenced planning for the Bathurst 1000 Off Track events, including meetings with key stakeholders (Supercars, police, Transport NSW, Workcontrol). Bathurst International camping on sale Planning commenced for the Australia Day award nominations. Assisted with community event applications and event enquiries 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p><u>September</u></p> <ul style="list-style-type: none"> Continued reporting on 2024 winter festival Submission for the NSW Tourism Awards – 2023 Winter Festival Preparing and planning for Bathurst 1000 Off track events including: <ul style="list-style-type: none"> the new format/event the Wednesday Street Party that will include a track to town with all 26 Supercars making their way from Mount Panorama to Russell Street, 2023 winners presentation, drivers signing session, Pirtek Pit Stop Challenge and will be lived broadcasted on Foxtel. Legends Dinner – tickets on sale, suppliers booked in Friday Music in the parade, expression of interest for vendors, suppliers and contractors contacted, entertainers expression of interest. Insurance documentation created – Safety Management Plan, Emergency Management Plan, Site Maps, Risk Assessment, runsheets, inductions, staff briefings, traffic management plan, notice of intention to hold a public assembly Marketing and advertising – communication plan, street flags installed, print, radio advertising booked, creation of collateral Weekly meetings with Supercars Meetings with council departments and work control Business Window display competition registration and packs created, consultation with sponsor (Bathurst Broadcasters) Australia Day – first working party meeting was held, nomination forms for the Australia Day Awards were created, opened and advertised including Citizen of the Year, Living legends, Youth Arts Award, Event of the Year Award. Australia Day grant was applied for through the Australia Day Council. Preparations for Bathurst International, Challenge Bathurst and Christmas commenced. 6 Hour camping went on sale and continued booking for Challenge Bathurst camping 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p><u>October</u></p> <ul style="list-style-type: none"> Successfully delivered the Bathurst 1000 Off Track events including the Wednesday Stret Party, Legends Dinner and Friday Music in the Parade. Bathurst 1000 survey Continued planning for Australia Day – held the October Australia Day Working Party Meeting. Continue working on the planning and delivery race for the Bathurst International including the Circuit to City and Challenge Bathurst Winter Festival councillor report Continued reporting on 2024 Bathurst Winter Festival Continued 2024 Winter Festival sponsorship reports Commenced 2024 NRL report Planning for Christmas tree installation Planning commenced for the Bathurst 12 Hour <p><u>November</u></p> <ul style="list-style-type: none"> Successfully assisted the Bathurst International on track with Australia Racing Group including the City to Circuit Successfully assisted in the delivery of Challenge Bathurst with all event staff on site at Mount Panorama from 18 – 28 November. Planning underway for Christmas, Australia Day and 12 Hour Provided support and advice for non council events including 2025 Jaguar Rally and EV Drive Day to be held at Mount Panorama in December. Finalised the 2024 NRL report Finalised the 2024 Bathurst Winter Festival report Completed the 2024 Winter Festival sponsorship reports 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p><u>December</u></p> <ul style="list-style-type: none"> • Installation of the Kings Parade Christmas tree and Christmas light decorations. • Planning continued for Australia Day. Youth Arts Awards nominations closed, December working party meeting was held. • Planning continued for the Bathurst 12 Hour, including meetings with Supercars, police, Workcontrol and the courthouse. Marketing and advertising, camping permit submitted, traffic notifications were sent, Track to Town equipment and suppliers confirmed, insurance documentation. • Planning started for the NRL match to be held in May. Ticketing price was researched, Sponsor proposal created. • Planning and execution of Council's All Staff Christmas Party at Mount Panorama • Post event tasks for Challenge Bathurst were finalised • Additional tasks including: Winter Festival Councillor report, grant searching, research into sponsors for 2025 events, assisting the public with varying events including the Jaguar National Rally, gathering information for Mount Panorama, assisting in the EV drive day event held at Mount Panorama. <p><u>January</u></p> <ul style="list-style-type: none"> • Planning and execution of the Australia Day event, including working party reports and meetings, coordination of awards, run sheets, set up and coordinating with Mayor's department. The event ran seamlessly and included: Citizenship ceremony, morning tea, Awards Ceremony, Free entry to the pool and supporting events in surrounding villages • Planning and execution of the 12 Hour Track to Town. Event staff manned reception at Mount Panorama for eight days over the 12 Hour event • Planning commenced on the NRL event for May, with tickets going on sale in mid February. 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> Winter Festival – Ice rink and illumination tenders created and due to be advertised the first week of February. Food vendor, market stall, alcohol vendors and installation expression of interested created and advertised. Business information session presentation created. Economic Development team, BVIC and the events team meeting to plan the information session to be held on 19 February. Amusement ride suppliers contacted for quotes, traffic report created, meetings arranged with stakeholders. Dismantle of Christmas tree lights and decorations <p>February</p> <ul style="list-style-type: none"> Winter Festival – Ice Rink and Illumination tenders were advertised, site visits conducted for illumination tender, sponsor meetings, meetings with BRAG and BMEC, ride quotes obtained, marketing and advertising communication plan created, event equipment and infrastructure confirmed, ongoing meetings with contractors, entertainers quotes received, media release, investigating gift vouchers as an option for ice skating and rides. Held the Winter Festival Business Information Session NRL tickets went on sale with strong sales NRL planning, marketing plan, sponsorship meetings, contractor meetings and correspondence with Panthers and Mojo Events continued, entertainment registrations advertised. Bathurst 6 Hour planning and camping bookings continued. Meetings with Australian Racing Group Debrief and Working Party meeting for the 2025 Australia Day events. Updated Youth Arts award and Event of the Year award nomination forms. Researched 2026 event plan proposed by Working Party to include an evening event held at Bicentennial Park. Meet with the Ulysses Club who are interested in holding an event at Mount Panorama in 2027 Continued supporting the Jaguar Rally which will be held in April 2025 Meeting with Beatlefest event organisers. 12 Hour – debrief and administration wrap up 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> Budget review for 2026 	

Information Services

CSP Strategy 6.8 Implement opportunities for organisational improvement

CSP Strategy 2.3 Develop Bathurst as a Smart City

CSP Strategy 2.5 Support Mount Panorama Wahluu as a premier motor sport and event precinct

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.3 2.5 6.8	Improve long-term viability and availability of electronic data for both the current and long term.	Perform Penetration testing to ensure the security of Bathurst Regional Council data	Engage Third Party to perform Penetration tests.	Manager Information Services	Penetration testing was performed on the week of the 8th of January 2024. Council has received the testing report. This testing included external and internal penetration testing. Council's IT section has created a plan to correct the issues identified and is currently working through it. Several recommendations from the testing report have been implemented. Further recommendations require assessment before being implemented. Next round of testing is scheduled for January 2025	
		Continue regimen of Cyber-Security training for all staff & Councillors at Bathurst Regional Council.	Staff undertake random Phishing simulation training. Councillors & staff will be required to complete Cyber Security training with the implementation of the new Learning Management System.	Manager Information Services	Training has been purchased and a schedule has been developed. Training will now continue on a rolling basis. Phishing simulation training ongoing.	
		Continuous upgrading of Cyber Security posture based upon recommendations from Penetration Testing.	This is a continuous process.	Manager Information Services	Cyber security framework and documents have been developed. The Framework was approved by the General Manager. Discussions are now on going with risk owners.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Develop Cyber Security Strategic Plan and Roadmap	Strategy and Roadmap adopted	Manager Information Services	In progress/ongoing	
		Upgrade GIS from GDA94 to GDA 2020.	Ensure that BRC GIS is current by continuing the implementation of GDA2020. It is anticipated that this will be completed in 2024/2025 financial year.	Manager Information Services	This project is progressing well. Much work has been completed and we have engaged the service of Chartis Technology to assist with the implementation. A full test conversion of Council's GDA94 data to GDA2020 has been successfully performed. The conversion of the production data is on track to be performed this financial year.	
		Implement cloud based VOIP telephone system.	Proof of Concept for Microsoft Teams calling is underway. This will allow staff to test the viability of this technology. It is then expected that the system will be implemented in 2024/2025.	Manager Information Services	Council has engaged the services of Ethan Group to investigate migrating our Mitel system to a hosted cloud service. The solution presented will enable softphone functionality and is scheduled to be implemented in the second half of this financial year.	
		Perform Disaster Recover testing at Bathurst Regional Council's DR site.	It is anticipated that full test will be performed by End of December 2024.	Manager Information Services	Full Disaster Recovery testing was not completed before 31 December 2024. Rescheduling is being investigated for completion prior to 30 June 2025. After testing a report will be written detailing the results obtained.	

Property

CSP Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community



CSP Strategy 1.5 Promote good design in the built environment


CSP Strategy 2.1 Support local business and industry

CSP Strategy 6.4 Meet legislative and compliance requirements

CSP Strategy 6.5 Be open and fair in our decisions and our dealings with people

CSP Strategy 6.8 Implement opportunities for organisational improvement

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.5 6.4 6.5 6.8	Manage development of new residential land releases to ensure appropriate level of supply.	Complete development of residential land in accordance with Council plans.	Provision of land to meet demands.	Property Manager Coordinator	<p>The Reserve (Windy 1100) - 205 lots - Tender for development approved by Council 19/10/2022. Land sales commenced 22 March 2024.</p> <p>YTD 7x lots sold, 7x settled (\$2,209,000 received by BRC) 24 lots under offer</p> <p>February 7x lots settled with 2x dual service lots under contract – Appointed agent has a further sixteen (16) lots under negotiation with exchange expected by late February/early March 2025</p> <p>Stage 2 Sunnybright works for substantial commencement being undertaken in 2025, likely no land release until The Reserve Stage 1 sales finalised.</p>	
2.1 4.1 6.4	Manage development of new commercial and industrial land releases as required to meet the needs of new businesses.	Development in Kelso Industrial Park as required.	Provision of land to meet demands.	Property Manager Coordinator	<p>YTD Subdivision works ongoing Subdivision expected to be completed by early 2025, updated valuation to come shortly also.</p> <p>February Two lots sold, additional lots have significant interest, update sent to NSW State Govt by Economic Development section for prospective investors.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.6	Manage Council's property portfolio	Manage leases and licences to ensure they remain current.	Available properties are leased / licenced as required.	Property Manager Coordinator	<p>Two lots under negotiation – proposals received for all lots from interested parties.</p> <p>YTD</p> <p>Licences periodically reviewed, new tenancies secured, overall decrease to number of vacant properties, projects commenced for enacting additional agreements and securing new tenancies</p> <p>February</p> <p>EOIs for rural and residential properties progressing, agent appointed for residential and retail tenant acquisition</p> <p>Alternate approaches being explored with renovators also</p>	

Finance

CSP Strategy 6.6 Manage our money and our assets to be sustainable now and into the future



CSP Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region



CSP Strategy 6.4 Meet legislative and compliance requirements

CSP Strategy 6.5 Be open and fair in our decisions and our dealings with people

CSP Strategy 6.8 Implement opportunities for organisational improvement


CSP Strategy 6.9 Progressive Local Leadership


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.6 6.1 6.4 6.8 6.9	Ensure Council's long term financial sustainability.	Improve Council's cash flows.	Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services	As per 2023/24 Financial Statements achieved 6.68% (2022/23 6.32%) (2021/22 5.82%) (2020/21 6.29%) (2019/20 6.49%) (2018/19 6.22%) (2017/18 6.17%) (2016/17 5.68%)	
		Ensure Council's level of debt is manageable.	Debt service cover ratio greater than 2.	Manager Financial Services	As per 2023/24 Financial Statements achieved 2.70 times on Consolidated basis (note – General Fund is only 1.47 times) (2022/23 2.03) (2021/22 2.46) (2020/21 1.71) (2019/20 1.06) (2018/19 2.17) (2017/18 3.66) (2016/17 4.12)	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Maximise invested funds within prudential guidelines.	Outperform monthly 90 day bank bill swap rate.	Manager Financial Services	<p>At 28th February 2025 current year average:</p> <ul style="list-style-type: none"> Investment earnings – 5.07% (2023/24 average 5.02%) 90 day Bank Bill Swap Rate – 4.39% 	
		Monitor, review and update Long Term Financial Plan	Long Term Financial Plan 2024-2034 adopted.	Manager Financial Services	<p>Long Term Financial Plan for 2024-2034 adopted by Council on 19/06/2024.</p> <p>Finance section are monitoring performance and assumptions used in the adopted LTFP 2024-2034, with no major inconsistencies identified yet that would require a review.</p> <p>The LTFP update for 2025-2035 has begun.</p>	

Corporate Communications

CSP Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.1	Communicate and engage with the community	Bathurst Regional Council Community Survey undertaken.	Overall satisfaction rating > 70%	Manager Corporate Communications	<p>September 2024: RFQ for 2024/25 Community Survey issued.</p> <p>October: Survey company engaged, survey finalised and field work commenced</p> <p>November: Field work completed, data analysis underway</p> <p>December: Report drafting commenced.</p> <p>January 2025: Report finalised and Councillor Briefing. Survey result found 64% of the community is somewhat satisfied or higher (somewhat satisfied to very satisfied with Council. Down from 82% in 2023; 75% in 2021.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Undertake community consultation as identified by Council to support relevant projects and activities.	Consultation projects included on the "Your Say" Bathurst platform.	Manager Corporate Communications	<p>As 28 February 2025:</p> <p>100% consultation projects on Your Say Bathurst Ongoing: (Irrigation portal, Kart Track Facility DA, Water Harvesting, Floodplain Study update, Pathway to Sustainability, Special Rate Variation, Draft Council Policies and Plans, Busby St Planning proposal, Heritage Study update, Rural Cemetery reform, Village Planning, Community Engagement Strategy, BRATS</p> <p>New: Library Survey</p> <p>July: 2,505 site vits: 183 contributions</p> <p>August: 2,414 site visits. 91 contributions</p> <p>September: 2,705 visits. 65 contributions.</p> <p>October: 3,828 visits. 82 contributions (NOTE – asset survey submissions going direct to survey company, not your say)</p> <p>November: 2,983 visits. 179 Contributions</p> <p>December: 4,302 visits. 648 contributions</p> <p>January: 3,770 visits. 365 contributions</p> <p>February: 2,624 visits. 176 contributions</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					January: 19,990 February: 19,401 BRC: 16,824 Bathurst Library: 1,624 Bathurst Winter Festival: 953	

Cultural & Community Services

Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.

Community Services

CSP Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region

CSP Strategy 5.1 Provide opportunities for our community to be healthy and active

CSP Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life

CSP Strategy 5.3 Help build resilient, inclusive communities

CSP Strategy 5.4 Make our public places safe and welcoming


CSP Strategy 5.5 Plan and respond to demographic changes in the community

CSP Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region



CSP Strategy 6.3 Advocate for our community


CSP Strategy 6.4 Meet legislative and compliance requirements

CSP Strategy 6.7 Invest in our people




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
5.1 5.2 5.3 5.4 5.5	Work in partnership with key stakeholders to develop, administer and deliver community planning that reflects the strengths and needs of specific sectors and the community.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee	Provide administrative support to meetings of the Bathurst Regional Community Safety Committee. Relevant campaigns /projects	Manager Community Services	February: No meetings held in February due to Community Development Officer role being vacant. Position is out for recruitment. YTD: One (1) Community Safety Committee Meeting held.	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.3			developed and implemented as per priority areas identified in the Bathurst Community Safety Plan.		February: No campaigns/projects undertaken. YTD: Zero (0) initiatives/projects undertaken in accordance with the Bathurst Community Safety Plan. Community Development Officer role is currently vacant out for recruitment.	
		Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2022-2027.	Reviews undertaken to determine the number of actions in progress or complete.	Manager Community Services	February: No reviews occurred in February. Community Development Officer role is currently vacant out for recruitment. YTD: One (1) review undertaken. 1. Annual DIAP report submitted to Action for Inclusion-Communities and Justice.	
			Relevant Community Services initiatives/projects developed and implemented as per actions identified in the Disability Inclusion Action Plan (DIAP).	Manager Community Services	February: No initiatives/projects Community Development role is currently vacant out for recruitment. YTD: three (3) community services initiatives/projects were developed and implemented. 1. Bathurst Access Improvement grants 2. International Day of People with a Disability promotion 3. Consultation completed for CSP February: No reviews undertaken.	
		Implement strategies and actions identified in the Positive Ageing Strategy	Reviews undertaken to determine the number of actions in progress or complete.	Manager Community Services	YTD: one (1) review undertaken. 1. Collation of data for completion of Annual Positive Ageing report.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Relevant Community Services initiatives/projects developed and implemented as per actions identified in the Positive Ageing Strategy.	Manager Community Services	<p>February: Seniors Festival 2025 Program launched, with 79 events for seniors to attend. The event was promoted through community and stakeholder groups, Council's social media platforms and organisations such as Meals on Wheels.</p> <p>Senior Festival Organisation Committee met in February to finalise implementation of program.</p> <p>YTD: five (5) initiatives/projects developed and implemented.</p> <ol style="list-style-type: none"> 1. Connecting Seniors project continued, 52 free intergenerational tech help sessions. 2. Commenced collation of events for Seniors Festival 2025 and planning Seniors Festival Organising Committee discussion. 3. Consultation with aged community for CSP 4. Seniors Festival 2025 program launched with 79 events and activities for seniors to attend. 5. Seniors Festival Organising Committee meeting conducted. 	
		Collaborate with key stakeholders to develop and deliver programs/ activities to meet the needs of the Indigenous community	Aboriginal Commitment Strategy actions implemented and relevant meetings facilitated.	<p>Manager Community Services</p> <p>Manager Community Services</p>	<p>February: Aboriginal Commitment Strategy update/report (August 2024 – January 2025) tabled for Council DCCS Report # 8.5.1 meeting held 19 February 2025.</p> <p>YTD: Five (5) actions implemented:</p> <ol style="list-style-type: none"> 1. Aboriginal Commitment Strategy update/report (February 2024 – August 2024) tabled for Council DCCS Report # 8.5.2 meeting 21 August 2024. 2. Working group meeting held 17 September 2024. 3. Consultation with Aboriginal community for development of version 2 ACS. 4. Working group meeting held 19 November 2024. 5. Aboriginal Commitment Strategy update/report (August 2024 – January 2025) tabled for Council DCCS Report # 8.5.1 meeting held 19 February 2025. 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Relevant Community Services initiatives, projects, activities, and events developed and implemented to service the Indigenous community.		<p>February: Zero (0) Community Services initiatives completed.</p> <p>YTD ten (10) Community Services initiatives completed.</p> <ol style="list-style-type: none"> 1. Council's NAIDOC Week event and premiere screening of Mill Bulal Film held at BMEC on 3 July 2024. Over 400 people attended the event. 2. Skate with Ya Mates held on 9 July 2024, provided 98 young people with a free ice-skating session, transport, lunch and beverage. 3. Council partnered with non-government organisations to celebrate National Aboriginal and Torres Strait Islander Children's Day on Friday 2 August 2024. 4. Council's Aboriginal Community Development Officer partnered with Bathurst Library Services to deliver Indigenous Literacy Day Story Time on Tuesday 3 September 2024. 5. Council partnered with Bathurst Local Aboriginal Land Council to coordinate NAIDOC Week musical bingo night on 13 September 2024, with over 100 community members participating. 6. Paint with ya mates, 'paint & sip' workshop for young people facilitated on Tuesday 1 October 2024 at PCYC Bathurst. 27 young people participated in the workshops. 7. Council partnered with Bathurst Local Aboriginal Land Council to install a memorial plaque at Kelso Community Hub, in honour of the late Uncle Roy Bligh. An unveiling event was held on Tuesday 22 October 2024. 8. Community Consultation took place throughout November with Aboriginal community for CSP and ACS. 9. Partnered with the Bathurst Local Aboriginal Land Council to coordinate Kelso Community Christmas Party, with over 250 attendees. 10. Coordinated Marang Connections Cultural Day on Wednesday 22 January 2025 at Kelso Community 	






Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					Hub. Bathurst Local Aboriginal Land Council organised facilitators for cultural activities.	
4.3 5.1 5.3 5.4 5.5 6.1 6.3		Encourage and facilitate the use of Kelso Community Hub to meet community needs	Quarterly update on usage of Kelso Community Hub by services / programs.	Manager Community Services	February: No update report completed in February. Council is in negotiations with Wahluu Health Aboriginal Corporation for the lease of Kelso Community Hub. YTD one (1) update report completed.	
5.1 5.3 6.1 6.3 6.7	Value and support opportunities for young people to understand the processes of Local Government and be involved in relevant projects.	Continue to support the operations of the Bathurst Regional Youth Council	Facilitation of Bathurst Regional Youth Council meetings	Manager Community Services	February: The Youth Council attended three (3) meetings including their official monthly meeting, working party meeting to discuss Youth Week details and a site visit at the Bathurst Showgrounds to determine how they can utilise the space for Youth Week. YTD Thirteen (13) Youth Council Meetings held.	
			Undertake and/or participate in initiatives, activities, programs and events.	Manager Community Services	February: Youth Council participated in the following initiatives/activities: <ul style="list-style-type: none"> The Youth Mayor and Deputy Youth Mayor attended the 2025 Meguiar's Bathurst 12 Hour. YTD Eighteen (18) activities have occurred	
5.1 6.1	Provision of high quality child care facilities to cater for children aged 0-12 years in the Bathurst Community.	Ensure policies and procedures align with industry, Education and Care legislation.	50% of policies reviewed.	Manager Community Services	February all policies fully reviewed. Edits made to the Policies scheduled for Council Adoption. YTD: Fifty-Eight (58) Policies Reviewed. Five (5) new policies created. Sixty (61) Children's Services Policies altogether.	
5.1 5.2 5.3 5.4			Review and update current Service Self-Assessment Tool	Manager Community Services	February: Family Day Care (FDC) Self-Assessment remains untouched from Accreditation (ASR), Waiting for outcome from ASR to begin editing again. YTD: All seven (7) areas reviewed	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.3 6.4 6.7	The provision of Council's Children's Services, setting a benchmark for education and care in the Bathurst LGA.	Research and implement programs/projects reflecting industry and stakeholder needs.	Implementation of relevant programs as part of the service delivery.	Manager Community Services	February: Long Day Care (LDC) Area 1 and 2 reviewed.	
					YTD: Seven (7) Quality Areas reviewed and updated December 2024, review cycle recommenced.	
					February: Three (3) programs below, Get Grubby Program will be implemented February within Scallywags Preschool Program, linking back into biodiversity and sustainability. Bush kinder program scheduled to recommence March.	
					Inter-Generational Program for Acacia 3-4 Years room [PAUSED]. The connections are still made but not currently in operation due to elevated levels of flu and COVID in the local area. Service wide Including Family Day Care (FDC): Aboriginal Cultural Safety Framework early adopters' program has commenced with all five cores being explored and beginning to be added to programs. Meetings have recommenced. A meeting is book with Halliee to strengthen the ACF in services.	
		Maintain high occupancy rates within Children's Services	% Occupancy rate for LDC greater than 85%	Manager Community Services	YTD: Three (3) programs implemented	
					February: 86.90%	
					YTD: 81.30%	
			% Occupancy rate of FDC greater than 70%	Manager Community Services	February: 94.56%	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
	Connect and collaborate with Children's Services networks locally to ensure service provision reflects strengths and needs of the sector.	Networks identified.	Participation in a range of appropriate networks.	Manager Community Services	<p>YTD: 89.92%</p> <p>February:</p> <p>Five (5) networks that children's services have connected into include:</p> <ol style="list-style-type: none"> 1. Local Government Children's services meetings Ongoing 2. Aboriginal Cultural Safety Framework early adopters' program ongoing 3. ORICL project (Observe, Reflect, Improve Children's Learning – supporting educators). Ongoing 4. Yarning for inclusion- First Dimension of Reconciliation 5. NSW Family Day Care Association state meeting (February) <p>YTD: Eleven (11) networks participated further to the five (5) above, including: BECIS Bites and Local Leaders; Australian Education and Research Organisation [AERO] Teachers Connect; NSW FDC regional meeting.</p>	

Bathurst Library

- CSP Strategy 1.3** Enhance the cultural vitality of the region
- CSP Strategy 4.3** Ensure services, facilities and infrastructure meet the changing needs of our region
- CSP Strategy 5.3** Help build resilient, inclusive communities
- CSP Strategy 5.5** Plan and respond to demographic changes in the community
- CSP Strategy 6.1** Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region
- CSP Strategy 6.2** Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
4.3 5.5	Develop a strategic approach to planning the next-practice library.	Develop the next Library Strategic Plan	Report to Council by June 2025	Manager Library Services	February: Work on structure underway, community survey launched YTD: Literature review underway, Work on structure underway.	
1.3 5.3	Maintain and improve community participation in the Library Services	Maintain and improve membership base	Membership is 25% or more of total population.	Manager Library Services	February: 135 new members YTD the total active membership of Bathurst Library is 10870 = 25.34% of Bathurst population.	
		Maintain and improve visitations.	Yearly visitations are 96,000 or more (monthly average: 8,000)	Manager Library Services	February: 7,943 visitations YTD: 66,845 visitations Monthly average: 8,356	
		Maintain and improve program and event delivery.	Deliver 200 or more programs / events per year – monthly average: 16.6.	Manager Library Services	February: 18 programs/events delivered. YTD: 166 programs/events delivered. Monthly average: 21	
		Maintain and improve attendance at programs and events	4,460 attendees or more to programs / events per year - monthly average: 380	Manager Library Services	February: 357 attendees at programs and events YTD: 3,990 attendees at programs and events Monthly average: 499	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3 5.3	Maintain and improve access to information and life-long learning	Maintain and increase circulation of all library material	Loans exceed 200,000 per year – monthly average 16,600.	Manager Library Services	February: 16,412 items borrowed (5,228 electronically) YTD: 137,944 items borrowed. Monthly average: 17,243	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Improve adult digital literacy skills	Provide at least 20 technology sessions / workshops for adults	Manager Library Services	February 3 technology sessions/workshops delivered. YTD: 38 technology sessions/workshops delivered.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Improve Readers Resources	Curate and provide access to 4 new or revised subject specific reading lists per year	Manager Library Services	February: New Crime Fiction YTD: Eight (8) reading lists	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
			Curate 6 book displays per year	Manager Library Services	February: Library Lovers Day, The film or the book YTD: Six (6) displays	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Improve Readers Resources Promote Australian Indigenous history and content.	One (1) Wiradjuri or Australian Indigenous content highlight per month	Manager Library Services	February: 10 February 2025 643 reach, 1,384 views. YTD: Eight (8) content highlights	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.1	Communicate and engage with the community	Growth in followers on the library social media platform	More than 4,700 followers on Facebook	Manager Library Services	February: +36 followers YTD: 5 029 Facebook followers	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Monitor community satisfaction with Library Services, Programs and Collections	Launch Bathurst Library Biennial Customer Satisfaction Survey by June 2025	Manager Library Services	February: Survey launched YTD: Survey launched. Closes 24 March 2025	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Reach out to the community beyond the walls of the facility	At least two (2) library pop-ups by June 2025.	Manager Library Services	February: Pop up at Eglinton Fair YTD: One (1) pop up	
6.2	Maintain and create partnerships with local organisations and neighbouring councils.	Foster relationships with local educational institutions	Partner with 2 educational institutions to deliver activities in the library by June 2025	Manager Library Services	February: No action YTD: Five (5) educational partnerships	

Bathurst Regional Art Gallery

CSP Strategy 1.3 Enhance the cultural vitality of the region

CSP Strategy 2.6 Promote our City and Villages as a tourist destination





CSP Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life

CSP Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region




CSP Strategy 6.6 Manage our money and our assets to be sustainable now and into the future


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3	Provide a focus on the visual arts for the community by providing education and public programs that challenge thinking and stimulate creativity and promote cultural vitality in the region through the development and care of the permanent collection, temporary exhibitions and research facilities.	Maintain and improve community participation and engagement through public programs and events.	Deliver public programs per exhibition.	Art Gallery Director	February: <ul style="list-style-type: none">• 2x Exhibition tours• 3x Sunday Sketch Sessions• Maker space (32)• 'I-Spy' 'Space Hunt' exhibition activity (36)• Badge-making exhibition activity (13)• Wynne Prize 2024 exhibition opening night (141)• AGNSW Curator Talk (39)• TC Overson Artist Talk (9)• Children's Trail exhibition activity (53) February public programs: (12) February PP attendance: (323) YTD Public Programs: 130 Participation: 3,423	<div><div></div><div></div><div></div></div>
		Maintain and improve student and teacher engagement through education programs and outreach.	Education projects delivered.	Art Gallery Director	<ul style="list-style-type: none">• Our Home - Wiradyuri Art Education Program (in development). (2) Wiradyuri elders/knowledge holders, (2) Wiradyuri artists, (1) BRAG staff, (26) students (current) <i>Our Home</i> is a Wiradyuri Art Education Program in development with BRAG.	<div><div></div><div></div><div></div></div>

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>Wiradyuri Elders and community, and Wiradyuri artists. To be developed and run in 2025 as a pilot program.</p> <ul style="list-style-type: none"> • Education kit available for exhibition + online learning resource available • Maker space (32) • Youth Advocates meeting (2) - launched Zine issue #2 alongside Wynne Prize 2024 • In development: The Uncooperative Network- OutWest. BRAG's existing youth programming will re-brand becoming part of <i>The Uncooperative Network</i>, bringing together a spread of interested young people to organise and participate in creative, social, skills development and confidence building outcomes across arts, new technology and cultural expression. (3) <p>Monthly total:</p> <ul style="list-style-type: none"> • Three (3) educational projects delivered • Two (2) educational projects in development • Participation: Children (31) Adults (37) <p>YTD: 63 educational projects delivered. Participation: Children (1687) Adults (3061)</p>	<div> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/> </div>
		Provide opportunities for the professional development of regionally based artists.	Research & establish BRAG Artist Collective.	Art Gallery Director	<p>OUT THERE 2025 Digital Platforms Artistic Programs underway.</p> <p>2026-2027 Exhibition Program planning in progress.</p>	<div> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/> </div>
		Develop community access to and understanding of contemporary indigenous art.	Stage contemporary Aboriginal art programs.	Art Gallery Director	<p>February: Three (3) contemporary Aboriginal art projects undertaken, attendance: 60</p> <ul style="list-style-type: none"> • Our Home - Wiradyuri Art Education Program in development. 	<div> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/> </div>

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> Bria McCarthy digital artwork on display at TAFE screens (60) Cultural Engagement Framework underway <p>YTD: Twenty-seven (27) contemporary Aboriginal art projects undertaken, attendance total: 7611</p>	
		Deliver activities for Bathurst 2024 Commemoration.	Deliver partnership projects with key stakeholder groups during 2025 calendar year.	Art Gallery Director	<p>February:</p> <ul style="list-style-type: none"> Our Home - Wiradyuri Art Education Program (in development) partnering with Wiradyuri Elders and community, and Wiradyuri artists. Bathurst 2024 commemoration – January program continued– <i>The dreaming holds us</i>, artwork to be displayed on TAFE Screens in Ribbon Gang Lane 30 November – 2 February 2025 <p>YTD: Ten (10) partnerships delivered/ in development</p>	
		Develop community access to the permanent collection.	Develop online search engine for permanent collection through BRAG website.	Art Gallery Director	<p>February:</p> <p>Approximately 20% of the BRAG permanent collection has now been published online, the remainder require securing copyright permission on visual reproductions which continues to be an ongoing project.</p>	
6.1 2.6	Communicate and engage with the community	Increase community engagement on social media platforms.	<p>Increase followers on social media, increase web traffic and e-news subscribers.</p> <p>Increase followers on social media, increase web traffic and e-news subscribers.</p>	Art Gallery Director	<p>February:</p> <p><u>Instagram</u>, <u>Facebook</u>, <u>YouTube</u></p> <p>February followers: 13,279 Monthly increase: 29 YTD followers: 13, 279 FY23/24 / FY 24/25 followers: 12,945/13,257 Target increase (+1.25%): 13,106</p> <p>February engagement/impressions: 30,459</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>2024/2025 FY engagement/impressions: 267,113 FY22/23 / FY23/24 FY engagement/impressions: 843,108 / 691,257 Yearly target (+1.25%): 699,897</p> <p><u>Linktree</u> February views: 43 February clicks: 23 February clickrate: 53.49%</p> <p>Lifetime views: 3,740 Lifetime clicks: 3,230 Lifetime clickrate: 86% Subscribers: 2</p> <p><u>Humanitix</u> February event views: 724 February ticket sales: 103</p> <p><u>Mailchimp</u> February email campaigns sent: 1 February subscribers: 1,435 Monthly increase: -1 Opens average: 55.7% Clicks average: 3.6%</p> <p><u>Website</u> Traffic sessions: 1,672 Organic search: 776 Direct: 629 Referral: 145 Unassigned: 66 Organic social: 54 Engagement rate: 53.59%</p> <p><u>Engagement</u> Pageviews: 5,781 Top page & views: BRAG Homepage: 1,162 2nd Top page & views: Wynne Prize 2024: 320</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
5.2 1.3 6.6	Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture. Strengthen financial and organisational sustainability.	Ensure sustainability of BRAG artist in residence activities through development of new models and partnerships	Develop programs/opportunities.	Art Gallery Director	February: Negotiations for Hill End AIR ongoing. Proposal to NPNWSW/ negotiations ongoing. To be reviewed by new Art Gallery Director in 2025.	
		Increase revenue across gallery operations	An increase on 2023/2024 shop and program profit.	Art Gallery Director	February: Shop Takings: Feb \$1,182.38 Program Takings: Nil for February. Shop + program takings: Total Takings Feb '25: \$1,182.38 Total Takings Feb '24: \$2,777.90 (\$2,349.90 shop, \$428.00 program) YTD Takings: \$25,523.61 February: 80% decrease in total (Shop + Program) Takings compared to February 2024. Measures to recuperate and increase revenue include opening shop for select days during Exhibition Changeover, additional marketing of store via social media and increasing engagement with new and existing suppliers and artisans to increase product offerings.	
		Increase sponsorship	Develop sponsorship partnerships	Art Gallery Director	February: <ul style="list-style-type: none"> BRAG Supporter's Program, Future Fund, and renewed membership program in development Ongoing event sponsors: Cosmo Brewing, Renzaglia Wines, Grassparrot Vineyard, The Victoria Hotel New partnership in development with CSU faculty: Children's Voices Centre 	




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> New partnership in development for youth programming: ArtsOutWest and Cementa Inc. 	
		Review and revise gallery policies and plans	Develop 2024 – 2028 Strategic Plan	Art Gallery Director	<p>February:</p> <ul style="list-style-type: none"> Collection policy to enshrine First Nations collection priority in draft – WIP – New Director to review in 2025 Cultural Engagement Framework in draft – working with Steve Miller from AACHA to achieve this - WIP Public Art Policy to be reviewed by new Art Gallery Director in 2025. Supporters Program, Future Fund to address asset maintenance backlog and provide pathway to new gallery facility, engaging and revitalising town square plans adopted by Council and to invest in Key programs such as Hill End AIR and resource effectively with adequate staffing- to be reviewed by new Art Gallery Director in 2025. 	

Bathurst Memorial Entertainment Centre

- CSP Strategy 1.3** Enhance the cultural vitality of the region
- CSP Strategy 1.5** Promote good design in the built environment
- CSP Strategy 2.4** Promote our City and Villages as an attractive place to live
- CSP Strategy 4.1** Facilitate development in the region that considers the current and future needs of our community
- CSP Strategy 4.3** Ensure services, facilities and infrastructure meet the changing needs of our region
- CSP Strategy 5.1** Provide opportunities for our community to be healthy and active
- CSP Strategy 5.2** Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- CSP Strategy 5.3** Help build resilient, inclusive communities
- CSP Strategy 5.5** Plan and respond to demographic changes in the community
- CSP Strategy 6.8** Implement opportunities for organisational improvement


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3 1.5 2.4 4.1 4.3	Implement a strategic approach to the maintenance and upgrade of the existing BMEC facility until new facilities can be developed.	Identification and documentation of weekly, monthly, quarterly, half yearly, annual and bi-annual maintenance. Planning and budget allocation to identified areas of regular maintenance.	Apply for funding for maintenance improvements as suitable opportunities arise. Documentation to be created and made readily available with regular actions and outcomes	Manager BMEC	Create NSW have advised that there is no plan for Create Infrastructure funding in this FY at this time. Other sources to be looked at. Adding all annual maintenance items into budget to calculate required budget for each year to avoid surprises.	
2.4 5.1 5.2 5.3 5.5	Maintain and improve community participation in BMEC services and activities	Maintain and improve venue attendance	Maintain audience attendance levels to above 50,000 and grow if possible	Manager BMEC	February 2025: 686 YTD: 30,837 Less events as February as we perform yearly routine maintenance.	
4.3 6.8	Measure and increase customer satisfaction within BMEC, as well as identify areas to improve customer	Maintain and improve program and event delivery	Deliver a program of events for a variety of segments of the community and visitors.	Manager BMEC	February: - Errol Flynn Middle Wicket - Prima Face - Andrew Lloyd Webber - Love Never Dies - Man I feel Like a Woman	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
	experience for users of the venue.	Maintain and improve program and event delivery. Strive to diversify attendance at programs and events.			January and February has historically been a quieter audience after Christmas so this is the period routine yearly maintenance is performed.	
			Deliver a Local Stages Program supporting local skill development and the creation of new, contemporary performing arts events.	Manager BMEC	February – No action. Planning in place for 3 local stages events in 2025/2026. Songwriting Competition, Viv! And Murder Horse YTD: - Compareo Classes - Regional Songwriting Competition.	
			Deliver at least one performing arts-based festival such as Bathurst Sea of Sound or collaborate with others to achieve	Manager BMEC	February – No activity YTD: - East – A Celebration of Asian Cultures in Bathurst Future - Bathurst Sea of Sound – Cancelled - East 2025 – In planning to rebrand as FEAST pending funding.	
			Deliver the Bathurst Writers' & Readers Festival	Manager BMEC	In planning, scheduled for May 2025.	
			Devise and implement strategies to engage with diverse sectors of the community.	Manager BMEC	February – Planning committee in place. We have been invited to apply for a grant of \$50k to present the festival. Looking to rebrand as FEAST, a multicultural festival rather than focusing on one geographical area.	
					YTD: - East – A Celebration of Asian Cultures in Bathurst held September 2024	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Achieve a minimum Net Promoter Score of +50 over the next year.	Net Promotor Score (NPS) results reviewed in real time, to be analysed on a monthly basis. Tracked via Microsoft forms.	Manager BMEC	<p>Net Promotor Score result for February 2025:</p> <ul style="list-style-type: none"> Score for customers attending events +72 Venue hire score +66 <p>Target score is over +50</p>	
		Identify areas for improvement from current statistics, create strategic responses and implement change.	NPS results to increase from current levels as strategy is implemented.	Manager BMEC	<p>February - Introduction of new local soft drinks as well as local Renzaglia wine for BMEC bars.</p> <p>YTD:</p> <ul style="list-style-type: none"> Rewriting of BMEC pricing in response to customer feedback Pricing submitted. New Bar Fridges in place adding more contingency for breakdown, as well as faster bar service with sliding doors. NPS surveys have added area for customers to sign up to what's on email. Customer communication reviewed and changed to more personalised communication. Marketing started in local print media to target older demographic to know what's on. 	
1.3 4.3	Communicate and engage with the community	Growth in community engagement	<p>Growth of email database numbers</p> <p>Hold 3 or more stalls annually in shopping centres and/or at Royal Bathurst Show to grow awareness of BMEC and other cultural facilities</p>	Manager BMEC	<p>February- No Activity</p> <p>YTD:</p> <ul style="list-style-type: none"> Armada shopping stand held July 2025 and December 2025. <p>Future</p> <ul style="list-style-type: none"> Stand at Bathurst show planned and future shopping centre stands. <p>Email database has grown by 11.3% since January Social Media followers have grown by 0.5% in January</p>	


Museums

- CSP Strategy 1.3** Enhance the cultural vitality of the region
- CSP Strategy 1.1** Respect, protect and promote the region's Indigenous heritage assets
- CSP Strategy 1.2** Protect, enhance and promote the region's Non-Indigenous assets and character
- CSP Strategy 2.4** Promote our City and Villages as an attractive place to live
- CSP Strategy 2.5** Support Mount Panorama Wahlen as a premier motor sport and event precinct
- CSP Strategy 2.6** Promote our City and Villages as a tourist destination
- CSP Strategy 3.3** Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- CSP Strategy 5.1** Provide opportunities for our community to be healthy and active
- CSP Strategy 5.2** Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- CSP Strategy 5.3** Help build resilient, inclusive communities
- CSP Strategy 5.4** Make our public places safe and welcoming
- CSP Strategy 5.5** Plan and respond to demographic changes in the community
- CSP Strategy 6.2** Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.1 1.2 1.3 2.4 2.5 2.6 5.1 5.2 5.4	Provide opportunities for locals and visitors to Bathurst to engage with our stories and objects through the operation of Museums Bathurst	Facilitate engagement with Museums Bathurst through the provision of exhibitions, public programs, lifelong education and other activities	90,000 annual visitors to Museums Bathurst. Provision of exhibitions, public programs, and educational opportunities across all Museums Bathurst sites.	Manager Museums	<p>In February 2025 a total of 6,390 individuals visited the Australian Fossil and Mineral Museum (AFMM), National Motor Racing Museum (NMRM), Bathurst Rail Museum (BRM), Chifley Home (CH) and the Central Tablelands Collections Facility (CTCF).</p> <p>Year to date (YTD) total visitors to Council Museums is 81,973.</p> <p>In February the following occurred:</p> <p><u>Exhibitions</u></p> <ul style="list-style-type: none"> AFMM - The Dino-store - ongoing AFMM – 'Local Schools, Local Stories' cabinet – Mammoths in the Museum, Corinium Museum, Cirencester - new display AFMM – 'Minerals of Minecraft' display cabinet 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> Mesozoic Plants - courtyard Chifley Home – Gallery and interpretation – ongoing Chifley Home – Ben Chifley: 75 Years of Light on the Hill 1949-2024 - ongoing BRM – Temporary Exhibition - Before and After: How the Railway changed Bathurst – ongoing NMRM - LEGO – Mount Honderama (ongoing) NMRM –Group C Touring Cars 1973-1984 Special Exhibition – ongoing to February 2025 <p><u>Public programs:</u></p> <p>No public programs in February</p> <p><u>Educational Tours (schools)</u></p> <p>No guided school tours in February</p> <p><u>Adult Tours</u></p> <p>One (1) tour with a total of 31 people visited the following museum:</p> <ul style="list-style-type: none"> Chifley Home – 1 tour by Prospect Caravan Club (31 adults) on 8 February 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
5.1 5.3 5.4 5.5	Provide a range of opportunities and mechanism for visitors to Museums Bathurst that encourage access for all and celebrates diversity	Identify, plan and provide a range of targeted activities and interpretation tools across Museums Bathurst that encourage inclusiveness for locals and visitors to Bathurst	Continue to grow volunteer opportunities across Museums Bathurst. Work with organisations and groups to provide opportunities for their clients and the broader community to access museums, programs, and activities.	Manager Museums	<p>In February the following occurred:</p> <ul style="list-style-type: none"> • Museums Bathurst ratepayers vouchers (ongoing) • 15 volunteers (including 2 new volunteers) assisted at BRM with the operation of the layout for February. • All museums provide free entry to carers and welcome support animals. • All museums welcome disability and special need groups and carers. • Volunteers at BRM: <ul style="list-style-type: none"> ➢ Continued development of new temporary exhibition of miniature models of significant buildings of the Bathurst region. ➢ Continuing work on new permanent layout display – major project over next 18 months 	
3.3 5.3	Strive for environmental stewardship through improved operations and the provision of education for Museums Bathurst visitors	Review and implement strategies to reduce Museums Bathurst environmental footprint and provide educational opportunities for visitors and the broader Bathurst community	<p>Identify and target areas to reduce energy consumption in the operations of each facility.</p> <p>Provide educational information, activities, programs and resources for visitors to Museums Bathurst and the broader community on environmental sustainability and practical actions that can be implemented.</p>	Manager Museums	<p>In February Museums Bathurst have undertaken the following environmental strategies:</p> <ul style="list-style-type: none"> • Monitoring and reducing, where possible, energy use including turning off appliances and equipment including air-conditioning when spaces are not in use. • Recycling of packaging and paper. • Recycling of coffee cups at BRM (3,873 cups recycled for month). • Ongoing provision of solar panels at BRM and NMRM. • Ongoing provision of EV charging stations at BRM and NMRM. • Ongoing provision of EV charger and solar panels at CTCF. • CTCF - PV metering on site with South Street Energy to aggregate Council's electricity. 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> Ongoing monitoring of CTCF electricity consumption. Development of Unearthed – Critical Minerals in the Energy Transition exhibition 	
1.1 1.2 6.2	Provide a range of collection storage and learning opportunities in the operations of the Central Tablelands Collections Facility (CTCF)	Work with external bodies to develop partnerships for storage and learning opportunities at CTCF	Identify, develop and manage key partnerships that will result in storage and facility hire and regional educational opportunities.	Manager Museums	<p>In February at the Central Tablelands Collection Facility:</p> <ul style="list-style-type: none"> At end February 183 cubic metres of material is in commercial storage from external users. 5 x events booked during February with 91 attendees. Ongoing planning with Campbelltown Arts Centre staff regarding artwork storage in 2025. 	


Tourism

CSP Strategy 1.2 Protect, enhance and promote the region's non-indigenous assets and character
CSP Strategy 1.3 Enhance the cultural vitality of the region
CSP Strategy 2.1 Support local business and industry
CSP Strategy 2.2 Grow local employment, investment and attract new businesses and skills by nurturing and supporting entrepreneurs, partnerships and local skill development
CSP Strategy 2.6 Promote our City and Villages as a tourist destination

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.1 2.2	Grow the total number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services and destination experiences	Ten (10) new packages, products or experiences developed	Manager Tourism & Visitor Services	February: No new activity YTD: Three (3) new packages/products/experiences developed. <ul style="list-style-type: none"> • “Past to Pints” • Bathurst Historic Houses Brochure. • 2025 Pad Map. 	
		Grow Regional Tourism Partnership program.	Number of tourism partners increased by 10%	Manager Tourism & Visitor Services	February: 17 new/renewing partners for current financial year. YTD 139 tourism partners. Full year target 172.	
		Increase stakeholder advertising in Destination Guide	Number of ad placements increased 5%	Manager Tourism & Visitor Services	February: No activity. YTD no activity. As the last Guide was published May 2024 and has an 18-month shelf life, A new edition will now not be produced until 2025/26 FY to manage costs. No advertising will therefore be placed this financial year.	
1.3 2.6	Provide visitors and prospective visitors to the area with quality inspiration,	Develop new engaging content for Bathurst Step Beyond App	One (1) new tour product added and promoted	Manager Tourism & Visitor Services	February: No new tours added. YTD no (0) new products yet developed. Project on hold due to budget situation.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.6	Effectively promote and market the Bathurst Region as a key destination	Increase volume of online tour, event and accommodation bookings	Increase of 5% total bookings through online portal	Manager Tourism & Visitor Services	February: \$2,088 revenue from bookings. YTD: -3725% decrease against 2023/2024 figures to total \$43891.81 Decrease is primarily due to steep decline in bookings for Chifley Dam Cabins due in part to the absence of the Aqua Park.	
		Develop annual Destination Guide	2024/5 Destination Guide published	Manager Tourism & Visitor Services	February: Previous Destination Guide still in print. YTD: As the last Guide was published May 2024 and has an 18-month shelf life, A new edition will now not need to be produced until 2025/26 FY to manage costs.	
		Implement Tourism Wayfinding and Signage Strategy priority action items	10 action items completed within 2024/25	Manager Tourism & Visitor Services	February: No activity. YTD: No action items completed due to budget constraints.	
		Increase range of retail products and souvenirs at BVIC and total retail sales.	Retail sales at BVIC increase by 5% over previous year.	Manager Tourism & Visitor Services	February: \$5,530.09 gross sales from 246 customers YTD: 5.3% increase against previous year increase to \$69,925.22	
		Implement new marketing plan	50% of total actions completed or underway by 30 June 2025	Manager Tourism & Visitor Services	February: New marketing plan in development. YTD: New marketing plan in development with actions to commence 3 rd quarter 24/25.	
		Implement online content strategy.	Destination website page views increase 10% Total social media following (includes Facebook, Instagram and YouTube) increase 10%	Manager Tourism & Visitor Services	Pageviews: February: 12,682 users -34% decrease on February 2024. 33,311 pageviews -16% against February 2024 YTD Pageviews 26.7% increase on 2023/2024 to 316482	
					YTD Users 6.5% increase on 2023/2024 to 105,505 <u>Social Media:</u>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					February: 208 new social media followers YTD: 0.7% increase total social media to total 28,391 followers	
		Work with industry and specialist agencies as required to generate brand building earned media coverage through public relations activity	120 media articles generated (across all platforms).	Manager Tourism & Visitor Services	February: Eight (8) articles generated. YTD: 62 media articles generated across all platforms including Weekend Sunrise (July), Explore and SMH, Escape, Speed Cafe, Blue mountains Life, Holidays With Kids, Caravan World.	
2.6	Increase total number of visitors and overnight stays in the Bathurst region	Promote Bathurst Region to niche and specialist markets as identified in Destination Management Plan and Marketing Plan	Overnight visitors increase by 3% Total annual visitors increase by 5% Visitor Spend increases 5% Measurement based on Tourism Research Australia annual data and Localis data analytics	Manager Tourism & Visitor Services	Annual Tourism Research Australia figures: Year ending June 2023 (most recent TRA figures available): <ul style="list-style-type: none"> - Domestic overnight visitors had increased by 18.9% over 2019 (pre-pandemic) figure to 497,000. - Total domestic annual visitors increased 21% over 2019 levels to 1,244,000 - Visitor spend increase of 58.7% over 2019 to \$389 million February occupancy decrease –12% compared to February 2024 (Note: decrease due to the 2024 Bathurst 12 Hour and Thrifty 500 (relocated Newcastle race) occurred in Feb. This year saw the 12 Hour over the last weekend of January.) February Length of Stay –1% compared to February 2024 February ADR 8% increase compared to February 2024 YTD –0.3% decrease overall average occupancy to 44.4% as shown by 'Localis' analytics platform	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Promote BVIC as essential step off point for Bathurst Region.	Annual visitation to BVIC increases by 3%	Manager Tourism & Visitor Services	February: 2,433 Visitors to BVIC. YTD visitations decrease –9.6% on 2023/2024 with a total of 26,003 visitors to BVIC.	

Destination Management

CSP Strategy 2.6 Promote our City and Villages as a tourist destination

CSP Strategy 2.2 Grow local employment, investment and attract new businesses and skills by nurturing and supporting entrepreneurs, partnerships and local skill development

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.6	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development.	Develop and implement the Strategic priorities of the 2024-2029 DMP	25% of actions completed or underway	Manager Tourism & Visitor Services	Consultation report for the DMP delivered by Flagship Communications. Draft plan being drafted. DMP development ongoing. Actions to commence in 4 th quarter 24/25 FY.	
2.2 2.6	Support and develop the regional tourism industry	Implement the Tourism Industry Engagement Strategy	Hold at least: <ul style="list-style-type: none"> four (4) targeted meetings or industry capacity building activities with industry segments 30 one on one meetings between MT&VS and industry partners Conduct 60 famil visits to tourism businesses. 	Manager Tourism & Visitor Services	Targeted meetings or industry capacity building February: No industry capacity building meeting held. YTD: Five (5) <u>One on One Meetings</u> February: Two (2). One-on-one meetings held. YTD: Nine (9) <u>Workshops</u> January: No workshops held YTD: 0 <u>Famil Visits</u> February: Two (2) business famil visits YTD: 29	
2.2 2.6	Connect with industry and consult with a cross section of industry representatives	Continue monthly industry eDM. Host industry gatherings	Minimum of 12 industry eDMs issued. Hold at least four (4) overall industry	Manager Tourism & Visitor Services	February: One (1) eDMs issued YTD: Eleven (11) eDMs Issued <u>Industry Events:</u> February: One (1) industry events hosted.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Increase online engagement with industry	networking and education events. Pageviews of industry website increase 20%		YTD: Three (3). <u>Pageviews:</u> February: 17 pageviews YTD –5.7% decrease in pageviews <u>New industry webpage views</u> February: 33 YTD: 186 Market intelligence now includes data drawn from 367 accommodation properties. Benchmarking achieved through Localis analytics platform. Annual market intelligence report last completed June 2024. To be updated June 2025.	
2.6	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Annual market intelligence report produced. Accommodation benchmarking maintained by use of analytics platform	Manager Tourism & Visitor Services		

Council will manage growth and development in alignment with Council's and the NSW Government's planning instruments and controls, and continue forward planning through reviews of the Housing Strategy, Open Space Strategy and Transport and Parking Strategy. Adoption of a new Economic Development Strategy will identify opportunities for continued growth, mindful of Council's obligations to environmental stewardship, heritage conservation and good urban design.

Environmental

CSP Strategy 1.4 Protect and improve the region's landscapes, views, vistas and open space

CSP Strategy 3.1 Protect and improve our natural areas and ecosystems, including the Macquarie River - Wambuil and other waterways

CSP Strategy 3.2 Improve water security

CSP Strategy 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely

CSP Strategy 3.4 Protect and improve the region's biodiversity

CSP Strategy 3.5 Increase resilience to natural hazards and climate change

CSP Strategy 4.4 Provide parking to meet the needs of the City

CSP Strategy 4.6 Plan for, assess and regulate development activity



CSP Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life





CSP Strategy 5.4 Make our public places safe and welcoming




CSP Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region

CSP Strategy 6.4 Meet legislative and compliance requirements


CSP Strategy 6.6 Manage our money and our assets to be sustainable now and into the future


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 5.2 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 by continuing to provide community programs relating to responsible pet ownership	Complete Responsible Pet Ownership community programs. Implement a community education program regarding responsible pet ownership.	Two Community desexing programs conducted. Educational social media posts conducted monthly.	Manager Environment	The first community desexing program commenced on 4 November 2024. Two educational posts on responsible pet ownership were made in February 2025, with a total of 22 in the reporting period. One "Happy Tails" posts regarding successful adoptions were made in February 2025.	
6.4 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 and Public Spaces (Unattended Property) Act 2021 by promptly responding to customer requests and implementing enforcement action for breaches	Investigate animal related complaints, including matters reported after hours. Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches.	95% of customer requests responded to within adopted corporate standards. 100% response to customer requests reported out of hours.	Manager Environment	84, 7% of customer requests responded to within adopted corporate standards for the period 1 July 2024 to 28 February 2025. 119 customer requests were investigated during the period 1 Feb 2025 to 28 Feb 2025, with a total of 738 in the year to date. 1 Penalty Infringement Notices were issued for Companion Animals Act offences in February 2025. A total of 58 have been issued since 1 July 2024. 100% of customer requests responded to out of hours.	
6.4	Meet Council's responsibilities under the Prevention of Cruelty to Animals Act 1979 and the Public Spaces (Unattended Property) Act 2021 in the operation of the Bathurst Animal Rehoming Centre	Operate Bathurst Animal Rehoming Centre	Conduct a social media program to promote rehoming of impounded dogs and cats. Maximise the % of eligible dogs returned to owner or sold or released to welfare organisations. Maximise the % of eligible cats returned to owner or sold or	Manager Environment	5 adoption posts were made during the period 1 Feb 2025 to 28 Feb 2025, with a total of 64 in the reporting period. 11 "Help we are lost" posts were made during the period 1 Feb 2025 to 28 Feb 2025, trying to reunite impounded pets with their owners, with a total of 108 in the reporting period. The monthly average of visits to Council's adoption page between 1 July 2024 and 28 Feb 2025 was 1819 (previous reporting period 1667).	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			released to welfare organisations.		<p>37 dogs and 38 cats entered the facility between 1 Feb 2025 and 28 Feb 2025. The total dogs entering the facility between 1 July and 28 Feb 2025 is 313 and cats is 233.</p> <p>90.69% of dogs leaving the facility were returned to owner, sold, or released to welfare organisations in the period between 1 July 2024 and 28 Feb 2025.</p> <p>91.39% of cats leaving the facility were returned to owner, sold, or released to welfare organisations in the period between 1 July 2024 and 28 Feb 2025.</p>	
6.4 4.4 5.2 5.4	Meet Council's responsibilities under the Road Rules 2014 and Fines Act 1996	Monitor and enforce parking regulations on public roads Implement a community education program regarding the Australian Road Rules	Monitoring undertaken a minimum of 15 days per month on average. Educational social media posts conducted monthly.	Manager Environment	<p>154 Penalty Infringement Notices were issued in the period 1 Feb 2025 to 28 Feb 2025, bringing the total number of PINs issued since 1 July 2024 to 529.</p> <p>One social media post on parking enforcement were made during the period 1 Feb 2025 to 28 Feb 2025, with a total of 5 in the reporting period. 2 educational posts made regarding shopping trolleys in the reporting period.</p>	
6.4 5.2	Meet Council's contractual obligations under the Local Government Act 1993 in monitoring and enforcing parking regulations in public car parks	Monitor and enforce parking regulations in public car parks in accordance with contractual obligations.	100% compliance with contractual obligations	Manager Environment	<p>No Penalty Infringement Notices were issued in the period 1 Feb 2025 to 28 Feb 2025 with a total of 9 issued financial year to date.</p> <p>Council resolved to enter into an agreement to monitor the Aldi Shopping Centre carpark at it's ordinary meeting in July 2024. Enforcement will commence when correct signage has been installed.</p>	
3.1 3.2 3.3 3.4	Meet Council's responsibilities under the Protection of the	Investigate customer requests and pollution incidents.	95% of customer requests responded to within adopted corporate standards.	Manager Environment	<p>100.0% of customer requests responded to within adopted corporate standards for the period 1 July 2024 to 28 Feb 2025.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 1.4	Environment Operations Act	Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches			<p>40 customer requests were investigated by Council in the period 1 Feb 2025 to 28 Feb 2025, with a total of 180 in the year to date.</p> <p>Two Penalty Infringement Notices were issued in the period 1 February 2025 to 28 February 2025. No Prevention Notices, no Clean-Up Notices and no Cost Compliance Notices were issued in the period.</p>	
3.3 3.5 6.1	Continue to improve the community's awareness and capacity regarding contemporary environmental issues	<p>Communicate sustainability messages via a range of on-line and traditional media sources.</p> <p>Undertake educational programs to enhance community knowledge</p>	<p>Weekly posts on the @sustainablebathurst Facebook page</p> <p>Implement educational initiatives targeting different sectors of the community.</p>	Manager Environment	<p>Posts are made each week on various sustainability themes.</p> <p>As of 28 February 2025, followers of the page were 1933. Average monthly reach for the FY to date was 3234 and average monthly post engagement was 6846 (Followers of the page were 1943 as of 30 June 2024).</p> <p>Reach is a measure of how many people see content, and engagement how many people like/comment/share/save the posts.</p>	
3.1 3.2 6.4	Implement Council's Onsite Sewage Management Strategy and meet Council's obligations under the Local Government Act 1993	Conduct inspections and issue approvals for existing onsite sewage management systems without approvals or requiring renewal.	<p>Increase the number of onsite sewage management systems with a current approval to operate</p>	Manager Environment	<p>Inspection program is ongoing with a focus on high-risk systems and systems where the ownership is changing due to sale of the property.</p> <p>215 approvals to operate were issued for the period 1 July 2023 to 30 June 2024.</p> <p>14 approvals to operate were issued for the period 1 February to 28 February 2025, with 182 issued year-to-date.</p> <p>As of 28 February 2025, there were a total of 1496 current approvals in the local government area.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.1 3.4 3.5 1.4 4.6 6.4	Meet Council's obligations under the Local Government Act 1993, Biodiversity Conservation Act 2016 and community expectations to manage, restore, enhance and conserve the natural environment	Implement the high priority projects from strategic environmental plans as grant funding becomes available. Ensure that the assessment of development applications meets all of the statutory requirements and relevant planning policies.	Implement a priority project identified in the Urban Waterways, Biodiversity, Pest Bird or Roadside Vegetation Management Plans Number of development applications assessed and professional advice provided.	Manager Environment	<p>No penalty infringements were issued during February 2025 for 'failure to obtain an approval to operate', with five infringements issued year-to-date.</p> <p>The next pigeon control activities are planned for Q3 FY 2025.</p> <p>Stage 1 Brickpits project works are completed. A bore was installed in March 2024 which will be used in the future to maintain water levels in the wetland at optimal levels. The protective cage and pump installation was completed and commissioned in November 2024. Staff are currently investigating the purchase of water to allow control of water levels in the Stage 1 area. The stage 1 Milestone report submitted to NSW Environmental Trust has been accepted. The next phase of the grant funded works have commenced. A community planting day was held in February 2025 and another is scheduled for March 2025.</p> <p>Installation of signage and 400 guideposts for high conservation value sections of roadway identified in the RVMP occurred in June 2023. Further guideposts are scheduled for installation in 2025.</p> <p>16 development applications were referred for assessment during the period 1 February 2025 to 28 February 2025, with 129 referred in the year to date (234 referred in the previous financial year).</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.5 3.3 6.6	Implement energy efficiency and renewable energy projects at Council facilities	Implement the Emissions Reduction Plan	Meet targets identified in the Emissions Reduction Plan	Energy Strategy Officer	Construction of the new gas collection system and flare at Council's Waste Management Centre was completed on 24 March 2024. The new system will facilitate flaring of a higher portion of the gas, resulting in reduced emissions. Flow rates and gas quality will be confirmed over the first 12 months of operation. A 31.7kW solar system and 25kWh battery storage system was installed at the Chifley Fire Control Centre in August 2024.	
3.3 3.5 6.4 3.1	Meet Council's statutory reporting obligations under the Local Government Act 1993	Monitor the operational footprint of Council's operations and report on trends identified. Measure and collate the trends in environmental condition across the Local Government Area	Collate data and prepare reports on Environmental data on an annual basis	Manager Environment	Trends in Council's operational footprint included in the monthly report prepared for internal review, with annual data included in the State of Environment (SOE) reporting. The 2023/24 SOE snapshot report was reported to Council at the Ordinary meeting of Council on 20 November 2024.	
6.4 5.4	Meet Council's obligations in the Food Regulation Partnership and the Food Act 2003	Conduct a program of inspections of food premises including home-based food premises to ensure compliance with regulations.	Conduct an inspection of all high and medium risk food premises by June 2025 95% of customer requests responded to within adopted corporate standards	Manager Environment	7 primary inspections of food premises were undertaken between 1 February 2025 and 28 February 2025. 158 food inspections have been undertaken year to date. No temporary/mobile food premises were inspected in February with 95 undertaken year to date. All of Council's inspection obligations under the Food Regulation Partnership were met. The Annual Food Regulation Report was submitted to the NSW Food Authority on 11 July 2024. Four food related customer requests were investigated during the period 1 February	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>2025 to 28 February 2025, with a total of 23 in the year to date.</p> <p>100% of customer requests responded to within adopted corporate standards for the period 1 Feb 2025 to 28 Feb 2025, with 95.7% responded to within adopted corporate standards to date this year.</p>	
6.4 5.4	Meet Council's obligations under the Public Health Act 2010 and associated regulations	Conduct a program of inspections of skin penetration premises, public swimming and spa pools and cooling towers.	<p>Conduct a risk-based inspection program for skin penetration premises.</p> <p>Conduct a risk-based inspection program for public swimming pools and spa pools.</p> <p>95% of customer requests responded to within adopted corporate standards.</p>	Manager Environment	<p>Inspections of skin penetration premises undertaken as resources allow, with 4 inspections conducted in February 2025 and 29 to date this financial year.</p> <p>Public swimming pool inspections recommenced in November 2024. Three inspections were undertaken in February 2025, with 12 inspections undertaken year to date.</p> <p>Legionella Management Plan was adopted by Council in February 2022. Implementation is ongoing with inspections undertaken, as necessary.</p> <p>10 customer requests were received by Council during the period 1 Feb 2025 to 28 Feb 2025, with a total of 73 in the reporting period. These requests relate predominantly to overgrown premises with a potential public health risk. 100% of customer requests responded to within adopted corporate standards for the period 1 July 2024 to 28 Feb 2025</p>	

Development Assessment

CSP Strategy 4.6 Plan for, assess and regulate development activity

CSP Strategy 1.5 Promote good design in the built environment


CSP Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community




CSP Strategy 6.4 Meet legislative and compliance requirements

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date				Status
1.5 4.1 4.6 6.4	Ensure the assessment of development and other applications, in accordance with planning instruments, development control plans and policies, occurs within appropriate timeframes.	To be at or below the state average for determination times of development applications	Comparative data provided as part of annual Local Development Performance Management (LDPM) to DPHI	Manager Development Assessment	NSW State Average 2020/21	Bathurst Regional Council Feb 2025	Bathurst Regional Council year to date average	<div><div><div></div><div></div><div></div></div></div>	
			Average gross days taken to determine a DA (2023/24 Avg 66)		90	81.15	76.71		
			Average net days taken to determine a DA (2023/24 Avg 47)						
			At the time of publish the latest published Local Development Performance Monitoring data available is 2020/21		48	35.11	42.26		
			Comparative data provided as part of annual Local Development Performance Management (LDPM) to DPHI	Manager Development Assessment	NSW State Average 2020/21	Bathurst Regional Council Feb 2025	Bathurst Regional Council year to date average	<div><div><div></div><div></div><div></div></div></div>	
		Average gross days taken to determine a CDC (2023/24 Avg 9)	Average gross days taken to determine a CDC (2023/24 Avg 3)		13	5.88	11.62		
		At the time of publish the latest published Local Development Performance Monitoring data available is 2020/21	Average net days taken to determine a CDC (2023/24 Avg 3)		–	4.13	5.79		

Planning

CSP Strategy 4.1	Facilitate development in the region that considers the current and future needs of our community
CSP Strategy 1.5	Promote good design in the built environment
CSP Strategy 1.1	Respect, protect and promote the region's Indigenous heritage assets
CSP Strategy 1.2	Protect, enhance and promote the region's Non-Indigenous assets and character
CSP Strategy 2.1	Support local business and industry
CSP Strategy 3.3	Minimise the City's environmental footprint, live more sustainably and use resources more wisely
CSP Strategy 4.3	Ensure services, facilities and infrastructure meet the changing needs of our region
CSP Strategy 4.6	Plan for, assess and regulate development activity
CSP Strategy 5.2	Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
CSP Strategy 5.5	Plan and respond to demographic changes in the community
CSP Strategy 6.1	Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region
CSP Strategy 6.4	Meet legislative and compliance requirements

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.5 2.1 3.3 4.1 4.3 4.6 5.5 6.4	Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.	Prepare draft LEP and DCP amendments	Planning controls adopted by Council. Planning proposals referred to NSW Department of Planning, Housing & Infrastructure for gazettal	Manager Strategic Planning	<ol style="list-style-type: none"> 1. Pre-lodgement enquiries (to date): 10. 2. Schedule 1 review – underway. 3. Stewarts Mount Planning Proposal (yet to be lodged) – Peer review of SELU report underway. Instrument of Agreement for Council funding to support traffic modelling executed. Update to Bathurst Traffic Model underway. 4. 50 Busby St Planning Proposal – Gateway Determination received. Independent/peer review of traffic and noise impact assessments underway (at full cost to proponent). Draft NIA received for review. 5. 34 Busby St Planning Proposal – Gateway Determination received. Independent/peer review of traffic and noise impact assessments underway (at full cost to proponent). Amended Planning Proposal received and Yoursay Bathurst updated. Draft NIA received for review. 6. Schedule 5 Housekeeping update – underway. 7. 2 Ashworth Drive – DCP Map no. 11 amendment – Adopted by Council – Oct 2024. 	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					8. North Perthville DCP Amendment –public exhibition completed. Adopted by Council- November Council meeting. 9. Minor LEP amendment to prohibit the housing of roosters in animal shelters as exempt development – gazetted. 10. Gateway Enterprise Park DCP amendment Map No. 8 reduce width of vegetation screen – prelodgement request received and review completed.	
1.5 2.1 3.3 4.1 4.3 4.6 5.5 6.4	Investigate relevant land use and planning issues of the Bathurst Region.	Prepare studies and plans.	Draft studies/plans under way and/or completed by 30 June 2025.	Manager Strategic Planning	1. Bathurst Active Transport strategy – Funding from TfNSW successful. Inception meeting held with TfNSW. Project plan prepared. Preliminary meetings held with Bathurst Regional Access Committee and Cyclesafe Bathurst. Consultants brief prepared and referred to TfNSW for feedback. Yoursay page established to enable community to identify opportunities for improvements to the active transport network. Requests for quotations called with 9 quotations received and being assessed. 2. Employment Lands Strategy – draft plan submitted to Council for review. Extensive review undertaken and detailed comments provided back to consultants. Council requested further draft report for review before it will consider accepting a finalised strategy.	
1.5 4.1 4.3 4.6 5.2 5.5 6.4	Undertake urban design and place management investigations.	Prepare studies and plans.	Draft studies/plans under way and/or completed by 30 June 2025.	Manager Strategic Planning	1. Villages Strategy – new approach and consultation plan prepared. Discussion Paper and draft Strategy forwarded to key village community groups for feedback by end January 2025. Community workshop held on 26 February 2025. 2. Bathurst 2036 Housing Strategy – Inner Fringe Neighbourhoods – Precinct 1 (Durham/Morrisett) analysis and design completed.	
4.1 4.3 4.6 6.4	Review and update Council's section 7.11 plans.	Review existing or prepare new s7.11 Plans	Contributions plans requiring review identified and underway /completed by 30 June 2025.	Manager Strategic Planning	1. Existing S.7 11 plans – legislative updates and change to indexation rate to the existing 12 plans adopted by Council – October 2024 to commence 1 January 2025.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.1 1.2 1.5 4.6 5.5 6.1 6.4	Implement the Bathurst Regional Heritage Plan.	Provide a Heritage Advisory Service.	More than 75 site visits undertaken by the Heritage Advisory Service.	Manager Strategic Planning	2. Laffing Waters contribution plan – draft plan prepared – awaiting implications of the accelerated infrastructure grant. 3. Major Review of Development Contribution Plans – Project Plan prepared. Funding application lodged under the NSW Regional Housing Strategic Planning Fund (round 3) for stage 1 – define and cost schedule of works. Discussion paper prepared for presentation to ELT. Initiation workshop held with key Council staff on 27 February 2025. 1. 2024/2025 site visits (to date): 49 2. DA assessment advice (to date): 113	<div><div></div><div></div><div></div></div>
		Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.	More than \$500,000 worth of works generated from Council's heritage assistance funds.	Manager Strategic Planning	1. Bathurst Region Heritage Assistance Fund – applications assessed. Grants yet to be offered for: a. Local projects – 37 applications received b. Conservation and Interpretation projects – 9 applications received. c. CBD projects – 9 applications received.	<div><div></div><div></div><div></div></div>
		Prepare and implement projects for the interpretation and display of cultural heritage and history information.	New interpretative/promotional information made available.	Manager Strategic Planning	1. CBD Wayfinding signage – signage manufactured and delivered. Awaiting installation. First sign installed. 2. Suburb of Windradyne – completed. 3. Interpretation Plan – Wambuil Memorial Garden – awaiting final feedback from local Aboriginal Groups	<div><div></div><div></div><div></div></div>
		Prepare research/studies into the region's heritage values	Studies/plans considered and adopted by Council. Number of local heritage items included in the Local Environmental Plan.	Manager Strategic Planning	1. Preparation of new Heritage Plan 2025-2029 – community engagement program completed. Heritage Plan survey closed 4 November 2024. 102 survey responses received. Heritage workshop held 19 November 2024, with 56 participants. Meetings with local Aboriginal groups (x 3) held. Draft plan being prepared.	<div><div></div><div></div><div></div></div>

Economic Development

CSP Strategy 2.2 Grow local employment, investment and attract new businesses and skills by nurturing and supporting entrepreneurs, partnerships and local skill development

CSP Strategy 2.1 Support local business and industry

CSP Strategy 2.3 Develop Bathurst as a Smart City

CSP Strategy 2.4 Promote our City and Villages as an attractive place to live



CSP Strategy 2.6 Promote our City and Villages as a tourist destination

CSP Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community


CSP Strategy 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region


CSP Strategy 5.5 Plan and respond to demographic changes in the community

CSP Strategy 6.3 Advocate for our community

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.1 2.2 2.3 2.4 2.6 4.1 4.5 5.5 6.3	Implementation of the Economic Development Strategy and associated actions.	Nurture economic infrastructure development by supporting the development of the aerodrome, industrial precincts, new residential developments and telecommunication.	Seek funding for economic infrastructure projects.	Manager Economic Development	<ul style="list-style-type: none"> Construction completed for Stage 1 of Kelso Industrial Estate expansion (\$4.8M Drought Stimulus Fund). Grant application to be submitted under the Regional Precincts and Partnerships Program for CBD carpark Aerodrome promotional prospectus being updated. New Airport website page to be developed on the bathurstliveinvest website to promote the Airport as a business destination. 	
		Promote Bathurst Airport as an aeronautical business park	Seek funding for economic infrastructure projects. Airport Masterplan completed October. Identify future leasing opportunities		<ul style="list-style-type: none"> Aerodrome land use study completed. Airport Master Plan adopted by Council at the December 2024 Ordinary meeting. Airport user consultation held November to provide overview of Masterplan and to discuss operations at the airport generally. Next stakeholder consultation 25 Mar 25 Discussions ongoing with potential tenants. 	

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Market-leading promotional campaigns to increase residential relocations and a sense of place.	Continued support for joint regional relocation campaigns. Evocities, Regional Cities Alliance. Lifestyle promotional content created/updated, including the Bathurst Region website/new Live Invest site. Annually updated New Resident Guide. Welcome Lunch event bi-annually	Manager Economic Development	<ul style="list-style-type: none"> - Highway billboards – new pictures to be installed in March 2025 - Economic Development website www.bathurstliveinvest.com.au - Welcome lunch held 04 Nov 24. Next Welcome Lunch 23 Mar 25 - New resident guide under review. - Successful in receiving a \$1.74m grant under stream one of the the Regional Precincts and Partnership Program for the Bathurst Connected Regional Neighbourhoods Project. 	
		Support local businesses and start-ups through engagement, support and economic programs.	12 eNewsletters Regularly posting on social media channels, including Facebook and Linked In. Respond to business@bathurst and live@bathurst email enquiries. Run business support programs including but not limited to BizMonth, Buy Local Gift Card, workshops and presentations. Business Support section on the Live Invest website updated and maintained.	Manager Economic Development	<ul style="list-style-type: none"> - Monthly eNewsletters sent - September 2024 BizMonth held. A very successful lunch with Mark Wales. - MED meets with Business Chamber Board meetings along with Mayor. - Representation at all Business Chamber after 5 events held monthly. - All Upstairs Startup hub board meetings attended to date. - Spendmapp used to track impact of events on visitor spend in the economy. - id State of the Regionals Economic Presentation to BRC staff and the Bathurst Business Chamber Tuesday 08 October 2024. - Two grant writing seminars held in 2024 to assist business and community groups in applying for grants. Next grant writing seminar 09 April 2025 - ED subscribed to Grant Guru to provide assistance to community and business 	

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			<p>Attendance with Mayor / Councillors at 75% of Business Chamber board meetings.</p> <p>Attendance at 90% of Business Chamber After-Hours events.</p> <p>Representation at all "Upstairs Start-up Hub" board meetings.</p> <p>Promote resources to businesses including the ID websites and Spendmapp.</p> <p>Conduct grant writing workshops to assist businesses and community groups finding and securing grants.</p> <p>Develop new business information pamphlet</p> <p>Continued support of the Bathurst Young Professionals</p> <p>Conduct BizMonth activities annually in September</p> <p>Organise the Bathurst Careers Expo with minimum 55 stalls and 1,500 attendees.</p> <p>Minimum of 40 new local jobs promoted each month via EVO Cities.</p>		<p>groups in finding suitable grants. 160 registrations as 31 Jan 24. 17 registrations in Sep following grant writing seminar.</p> <p>A new page, Bathurst Grants Hub has been added to the bathurstliveinvest.com.au website</p> <p>2024 Xmas Buy Local Competition held in Nov/Dec 25. Almost 8,000 entries</p> <p>Business Chamber Christmas function held Dec 24 which included Bathurst Young Professionals.</p> <p>Two Central West Inspired Womens (CWIW) events conducted in Bathurst.</p> <p>Speed networking event</p> <p>Sophie Hansen Reels workshop</p> <p>BizMonth business lunch 24 Sep 24. Guest speaker Mark Wales.</p>	
	Grow local employment, investment and attract new businesses.			Manager Economic Development	<p>Continued posting of EvoJobs.</p> <p>Ongoing support for the relocation of numerous businesses, particular interest from manufacturing and IT businesses.</p> <p>Invest Bathurst campaign developed including social media/TVC ad, new brochure and updated website.</p>	

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – 2024/2025 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Develop relocation proposals, relocation materials and support the relocation of new businesses through the Business Concierge Service.		<ul style="list-style-type: none"> 2024 Careers Expo Wednesday 31 July at CSU Bathurst. 80 exhibitors and 950 students attended, along with approximately 100 CSU student and 100 job seekers. Investment Attraction Toolkit finalised in conjunction with the Office of Regional Economic Development. Promotion of the new industrial land release at Kelso Stage 1. 	
		<p>Develop Bathurst into a Smart Community of national significance.</p> <p>Support innovative practices from industry.</p>	<p>Assist work units in implementing smart places projects as required.</p> <p>Seek funding and roll out Smart Community priority projects.</p> <p>Promote Bathurst as a Smart Community.</p> <p>Continued involvement in the Smart & Local Feedback Forum conducted by TfNSW</p>	Manager Economic Development	<ul style="list-style-type: none"> Sensors have been installed in 100 CBD lights to monitor temperature. 3 LoRaWAN gateways installed to facilitate temperature sensors and future smart community applications. Expansion of the Bathurst Digital Twin launched in Oct 22, the first regional centre to have a digital twin of its CBD. South Bathurst was mapped in Jan 25 and will be added to the Digital Twin. This project is a joint collaboration project between Council and Spatial Services. Continue to work with Upstairs Start Up Hub to ensure its ongoing success. Manager Economic Development is a contributor to the NSW Government Smart & Local Feedback Forum. Forum is designed to learn about Smart Community projects and lessons learned from other Councils who have implements projects. The forum continues in 2025. 	

9.2.3 SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY

File No: 18.00004

RECOMMENDATION:

That the information be noted and any additional expenditure be voted.

REPORT:

At **attachment 1** is a list of Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies granted by Council for the period ending 28 February 2025 including a report on annual Rental Subsidies granted by Council.

FINANCIAL IMPLICATIONS:

Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies are included in the current budget, which currently have a balance as follows:

Section 356:	\$ 6,657.05 **
BMEC Community use:	\$ 0.00
Mount Panorama:	\$ 28,590.00

** The above amount includes donations already committed but not yet paid. After allowing for the committed donations the remaining balance is \$6,657.05.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. 356 Council Report Feb 2025 [**9.2.3.1** - 2 pages]

Attachment 9.2.3.1

2024-2025 Section 356 Donations Report as at 28 February 2025

Details	Reference	Date	Donations approved in Budget \$	Mt Pan Fee Waived \$	BMEC Donations \$	Sundry Donations \$	TOTAL \$
Annual Budget			88,042.00	30,000.00	47,000.00	10,000.00	175,042.00
Spent to date:							
WRAS Annual Subscription/donation	Operation Plan	19/07/2024	-2,895.00				-2,895.00
Bathurst City & RSL Band Association Inc	Operation Plan	19/07/2024	-5,000.00				-5,000.00
Evans Art Council	Operation Plan	22/07/2024	-1,500.00				-1,500.00
Lions Club of Bathurst Inc	Operation Plan	22/07/2024	-2,000.00				-2,000.00
Lifeline Central West Ltd	Operation Plan	22/07/2024	-1,000.00				-1,000.00
Bathurst Senior Citizens Association	Operation Plan	22/07/2024	-1,000.00				-1,000.00
Sofala Progress Association	Operation Plan	23/07/2024	-2,000.00				-2,000.00
The Friends of the Bathurst War Memorial Carillon Inc	Operation Plan	23/07/2024	-1,000.00				-1,000.00
Allegri Singers Incorporated	Operation Plan	31/07/2024	-1,000.00				-1,000.00
BMEC - CPSA Monthly Meetings - 1/08/2024	Operation Plan	15/08/2024			-852.72		-852.72
BMEC - Swing Factor Ball 2024 - 9/08/2024	S356 Policy	15/08/2024			-440.00		-440.00
BMEC - National Aboriginal and Torres Strait Islander Children's Day - 2/08/2024	S356 Policy	28/08/2024			-327.27		-327.27
BMEC - Bathurst Public School concert - 30/07/2024	S356 Policy	28/08/2024			-1,554.54		-1,554.54
Rally Car Club Inc - Volunteers Training Day	17/07/2024 Item 9.3.7	28/08/2024		-990.00			-990.00
Inner Wheel Australia - National Conference	17/07/2024 Item 9.3.9	28/08/2024				-1,363.64	-1,363.64
Wattle Tree House - Homelessness Sleep Out	17/07/2024 Item 9.3.5	28/08/2024				-1,746.00	-1,746.00
Bathurst City Colts Water Account	Operation Plan	28/08/2024	-3,671.01				-3,671.01
Sofala & District AH&P Association	Operation Plan	28/08/2024	-350.00				-350.00
Mitchell Conservatorium - Carols by Candlelight	Operation Plan	28/08/2024	-7,500.00				-7,500.00
BMEC - Eglinton Public School concert - 06/08/2024	S356 Policy	5/09/2024			-1,385.27		-1,385.27
Bathurst Theatre Company - Woman production	17/07/2024 Item 9.3.8	26/09/2024			-500.00		-500.00
Bathurst Theatre Company - Woman production - 13/09/2024	S356 Policy	26/09/2024			-189.09		-189.09
BMEC - Bathurst Eisteddfod Sep 2024	Operation Plan	30/09/2024			-30,000.00		-30,000.00
BMEC - Bathurst Eisteddfod Sep 2024	S356 Policy	30/09/2024			-5,335.54		-5,335.54
BMEC - CPSA Monthly Meetings - 3/10/2024	Operation Plan	31/10/2024			-852.72		-852.72
2024 Rally of Bathurst - Russell St Closure	20/11/2024 Item 8.3.9	21/11/2024	-2,500.00				-2,500.00
Meadow Flat Public School - presentation award	S356 Policy	30/11/2024				-54.55	-54.55
BMEC - Mackillop Presentation Day - 7/11/2024	S356 Policy	5/12/2024			-334.55		-334.55
Meadow Flat Public School - presentation award	S356 Policy	10/12/2024				-60.25	-60.25
West Bathurst Public School - presentation award	S356 Policy	10/12/2024				-60.25	-60.25
Amount Spent			-31,416.01	-990.00	-41,771.70	-3,284.69	-77,462.40
Available Balance before commitments			56,625.99	29,010.00	5,228.30	6,715.31	97,579.60
Committed:							
Bathurst AH&P Association	Operation Plan		-8,244.00				-8,244.00
Bathurst Junior Sports Awards	Operation Plan		-2,500.00				-2,500.00
Bathurst City Colts Water Account	Operation Plan		-4,073.99				-4,073.99
CSU Foundation Trust (Gordon Bullock Scholarship)	Operation Plan		-3,000.00				-3,000.00
CSU Foundation Trust	Operation Plan		-5,000.00				-5,000.00
Bathurst District Sport & Recreation Council (BDSRC)	Operation Plan		-10,000.00				-10,000.00
Sporting Association Grants							
Western Sydney University Medical Scholarship	Operation Plan		-10,000.00				-10,000.00
BMEC - Bathurst Youth Council	Operation Plan				-2,000.00		-2,000.00
BMEC - CPSA Monthly Meetings	Operation Plan				-3,294.56		-3,294.56
Russell St Road Closures	Operation Plan		-5,000.00				-5,000.00
Women's NSW Golf Regional Qualifier - Nov 24	Operation Plan		-5,000.00				-5,000.00
Country Women's Association of NSW - Central Western Group (CWA)	Operation Plan		-300.00				-300.00
Rockley Mill & Stables Museum Group	Operation Plan		-1,000.00				-1,000.00
Jaguar National Rally 2025 - Russell St Closure	17/07/2024 Item 9.3.10		-2,500.00				-2,500.00
St Pats JRLFC trivia night 27/07/2024	20/11/2024 Item 8.3.8			-420.00			-420.00
							0.00
Amount Committed			-56,617.99	-420.00	-5,294.56	0.00	-62,332.55
Adjustment between Funds			-8.00	0.00	66.26	-58.26	
Available Balance			0.00	28,590.00	0.00	6,657.05	35,247.05

Summary Remaining Budget	\$
Donations approved in Budget	0.00
Mt Pan Fee Waived	28,590.00
BMEC Donations	0.00
Sundry Donations	6,657.05
Total Remaining	35,247.05

Summary	\$
Total Budget	175,042.00
Less: Amount Spent	-77,462.40
Less: Amount Committed	-62,332.55
Total Remaining	35,247.05

Market Rental Subsidies for 2024/25

NAME OF TENANT	LOCATION	Current Rent PA	Estimated Market Rent	BRC Rental Subsidy
Mitchell Conservatorium	Machattie Park Cottage	617.00	18,872.00	18,255.00
Central Tablelands Woodcraft Inc	Learmonth Park	648.00	17,562.00	16,914.00
Community Opportunity Shop Inc	8 Lions Club Drive	1,236.00	23,415.00	22,179.00
Community Opportunity Shop Inc	Veggie Patch Church Lane	1.00	17,562.00	17,561.00
Air Services Australia	Aerodrome - Communication	1.00	21,072.00	21,071.00
Taxi Cabs of Bathurst Co-operative Society Ltd	Communication tower	1,441.00	21,072.00	19,631.00
Master Communications & Electronics Pty Ltd	Communication tower	5,007.00	21,072.00	16,065.00
Bathurst City & RSL Band Association	Walmer Park	257.00	23,415.00	23,158.00
Bathurst Lions Club Inc	Short St	1.10	17,562.00	17,560.90
Evans Arts Council Inc	Lee Street	500.00	5,854.00	5,354.00
Bathurst District Historical Society Inc	Mitre Street	1.00	11,709.00	11,708.00
Bathurst District Historical Society Inc	16 Stanley Street	500.00	11,709.00	11,209.00
Bathurst Meals on Wheels Inc	4 Watt Drive	1.00	58,526.00	58,525.00
Department of Defence (Air Cadets)	Aerodrome - Lot 25	90.91	15,027.00	14,936.09
Department of Defence (Air Cadets)	Aerodrome - Lot 36	90.91	43,400.00	43,309.09
				<u>317,436.08</u>

9.2.4 POWER OF ATTORNEY

File No: 11.00007

RECOMMENDATION:

That the information be noted.

REPORT:

That the General Manager's action in affixing the Power of Attorney to the following be noted.

Purchaser	Address	Lot & DP	Agreement Type
Bathurst Lapidary and Collectors Club	Old Bushfire Shed, Park Street, EGLINTON	Part Lot 71 DP1136842	Community Licence Agreement
Bathurst Archers	Boundary Rd and Hilton Rd Mount Panorama	Lot 283 DP47960	Crown Sporting Licence
Chloe Carlin	83 William Street, Carpark A	Lot 1 DP856918	Car Park Licence Agreement

Linen Plan Release

Applicant	Subdivision Type	Lot & DP	Address
Mr DT Boyd	Two lot subdivision (boundary adjustment)	Lot 2 DP1040687 & Lot 2 DP1044470	345 Yetholme Drive, YETHOLME NSW 2795
Mr H Blake	Two lot subdivision (boundary adjustment)	Lot 772 DP1288698 & Lot 771 DP1288698	414 and 416 The Bridle Track, DURAMANA

General Items

Nil

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

9.2.5

REQUEST FOR FINANCIAL ASSISTANCE - 2025 HOCKEY NSW WOMEN'S MASTERS TOURNAMENT

FILE NO: 18.00004-35/204

RECOMMENDATION:

That Council:

- a) Provide financial assistance of \$12,463 to the Bathurst Hockey Association for the 2025 Hockey NSW Women's Masters Tournament;
- b) Undertake the line-marking of the grass fields at a cost of \$3,300 (including GST);
- c) Undertake the placement and removal of the hockey goals to the grass fields at a cost of \$3,850 (including GST);
- d) Fund items (a), (b) and (c) from Council's 2024/2025 Section 356 General Donations allocation; and
- e) Approve a budget transfer from Council's Section 356 Mount Panorama allocation to Council's Section 356 General Donations allocation of \$13,000.

REPORT:

Council is in receipt of an application for financial assistance from the Bathurst Hockey Association for the 2025 Hockey NSW Women's Masters Tournament which is being hosted in Bathurst on 24 to 27 July 2025. A copy of the application, as submitted, is provided at **attachment 1**.

Ordinarily a request of this nature, for an event being held in the next financial year, would be referred to next year's budget for consideration. However, due to the timing of the event being in July and the required event planning, the Bathurst Hockey Association are unable to wait until June for a decision on this application. Accordingly, the application is being submitted to Council for consideration.

In their application, the Bathurst Hockey Association are seeking a financial contribution from Council of \$12,463. This contribution will assist with meeting the costs associated with:

- the provision of additional toilets and associated supplies;
- the provision of first-aid services; and
- the hire of marquees, tables and chairs

Acknowledgement of Council's support has been proposed as follows:

- Council logo on the William Street banner;
- Acknowledgement in the opening ceremony speech;
- Acknowledgement included in information packs; and
- Signage at the facility

In an earlier email, the Bathurst Hockey Association identified a variety of areas where Council assistance was being sought. Each of these areas are discussed below, noting that some of these items are not include in the application as submitted.

(i) Additional portable toilets

This item has been included in the application as submitted.

In addition to this request, in previous years, the event organisers have hired a toilet block that has been connected to Council's sewer network. On the assumption that a similar facility is being hired for this event, Council will provide staff to assist with the connection and disconnection of this facility to the sewer network. Council staff will be available "on-call" as normal. The provision of these staff will be at no-charge to the event organisers.

(ii) Line-marking of car park, including arrows and drop-off zone.

This item is not included in the application as submitted.

The renewal of the line-marking in the car park is not presently programmed in Council's maintenance schedule and therefore is currently not funded in Council's budget.

Council's Engineers have reviewed the works required, and have estimated that weather permitting, the works can be completed within one full workday, by staff, at a cost of \$4,400 (including GST).

(iii) Grass field mowing and line-marking of fields

This item is not included in the application as submitted.

The grass field works that have been requested for this event are works that are generally undertaken by Council as part of our routine park maintenance and preparation of this venue for sporting use. Hence, the mowing of these fields is able to be funded from Council's maintenance allocation.

The line-marking of the ten additional grassed fields is beyond the scope of Council's normal maintenance for this site, and therefore, is not able to be funded from Council's maintenance budget. Council's Engineers have estimated the cost of this line-marking to be \$3,300 (including GST).

(iv) Installation and removal of goals onto grass fields

This item is not included in the application as submitted.

The placement and removal of 24 hockey goals onto the ten grassed fields is beyond the scope of Council's normal maintenance for this site, and therefore is not able to be funded from Council's maintenance budget. Council's Engineers have estimated the cost of this work to be \$3,850 (including GST).

(v) Additional bins and garbage collection

The provision of up to 20 event waste bins, and the provision of a daily collection service, is able to be accommodated and funded from Council's waste management services budget.

(vi) Septic system maintenance

This item is not included in the application as submitted.

It is assumed that this item relates to the organiser's ability to connect a hired toilet block to Council's sewer network, which has already been addressed at item (i) above.

(vii) Bus parking (at the Showground)

The event organisers have been advised to liaise directly with the Showground, as this is not a Council facility.

In their application, the Bathurst Hockey Association are anticipating 1,700 players and supporters to this event. Using the economic data available through Tourism Research Australia for Domestic Sports Tourism, it is estimated that this event will inject approximately \$2 million into the Bathurst economy (\$395/person/night).

Accordingly, it is recommended that Council:

- a) Provide financial assistance of \$12,463 to the Bathurst Hockey Association for the 2025 Hockey NSW Women's Masters Tournament;
- b) Undertake the line-marking of the grass fields at a cost of \$3,300 (including GST);
- c) Undertake the placement and removal of the hockey goals to the grass fields at a cost of \$3,850 (including GST);
- d) Fund items (a), (b) and (c) from Council's 2024/2025 Section 356 General Donations allocation; and
- e) Approve a budget transfer from Council's Section 356 Mount Panorama allocation to Council's Section 356 General Donations allocation of \$13,000.

FINANCIAL IMPLICATIONS:

As noted earlier in this report, due to the timing of this event, this request is not able to be deferred to next year's budget considerations, and therefore is being considered as part of Council's current budget.

There are sufficient funds within Council's Section 356 General Donations and Section 356 Mount Panorama allocations to fund the recommendation of this report.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 2: A smart and vibrant economy.

Strategy 2.1 Support local business and industry.

Objective 6: Community leadership and collaboration.

Strategy 6.7 Invest in our people.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Application for Funding under Section 356 Generic from Bathurst Hockey Redacted [9.2.5.1 - 5 pages]



Civic Centre
158 Russell Street
BATHURST NSW 2795

Telephone 02 6333 6111
Facsimile 02 6331 7211
council@bathurst.nsw.gov.au
www.bathurst.nsw.gov.au
www.bathurstregion.com.au

Correspondence to:
Private Mail Bag 17
BATHURST NSW 2795

APPLICATION/PROPOSAL FOR FUNDING UNDER SECTION 356 OF THE LOCAL GOVERNMENT ACT 1993 BY COUNCIL IN THE YEAR ENDING 30 JUNE 2025

1. Applicant/recipient organisation:
Bathurst Hockey Association Inc
2. Location/address:
7 Lions Club Drive Kelso NSW 2795
3. Date of establishment or inauguration:
___ / ___ / 1925
4. Please quote your organisation's ABN (if applicable):
33 425 385 411
5. Is your organisation registered for GST?
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (refer to Note 1)
6. Amount of funding requested:
\$ 12,463.00 <input checked="" type="checkbox"/> including GST <input type="checkbox"/> not including GST
7. Brief description of nature and objectives of applicant/recipient organisation:
<p>Bathurst Hockey Association Inc is responsible for the planning and management of the local hockey competition held at Cooke Hockey Complex as well as engagement in the Central West Premier League competitions. Bathurst Hockey competitions range from Minkey (Under 5 to Under 11) for both boys and girls and the men's and women's senior competitions.</p> <p>Bathurst Hockey Association also takes care of general facility maintenance including grounds, turfs and the clubhouse.</p>
8. Purpose for which assistance is sought and how it will benefit the Bathurst Community:
<p>Bathurst Hockey Association has been awarded hosting rights for the 2025 Hockey NSW Women's Masters full state tournament to be held from 24-27 July 2025 at the Cooke Hockey Complex. Hockey NSW has indicated it is likely Bathurst will be hosting this same tournament every 5 years.</p> <p>The last full state Women's Masters Tournament was held in Bathurst in 2019 and saw over 110 teams compete over the 4 days bringing almost 2000 people to Bathurst and surrounds for the duration of the tournament. This sees a highly significant injection of funds into the community with accommodation, food, beverage and general retail businesses all benefiting from the visitors.</p>

Bathurst Regional Council assistance is sought with associated costs for providing the necessary facilities and services required to hold such a large tournament. Funding support is requested for the following:

- Portable toilets to boost capacity near the clubhouse and also out on the grass fields
- Supplies required for additional toilets
- Marquis for use as a food hall plus tables and chairs to provide weatherproof seating/eating area
- First Aid services, required to be supplied locally

9. Outline how your request aligns with the "Our Region Our Future – Bathurst Community Strategic Plan 2022"? (copy of the Plan is available on Council's website).

Bathurst Hockey's request for support aligns with Bathurst Regional Council's Community Strategic Plan against the following objectives:

Objective 2 – 2.1 Support local business and industry – Events such as these inject a substantial amount of additional turnover and revenue for local businesses which has a positive flow-on effect for the local economy. Unlike many race events at Mount Panorama, most attendees at these tournaments do not bring food, beverages etc with them, they purchase on arrival and ongoing over the weekend as well as booking into restaurants, pubs and clubs for meals. Additionally, Bathurst Hockey has additional food and beverage vendors on site at the hockey complex which also benefits these small businesses.

2.6 Promote our city and villages as a tourist destination – A sporting event such as this brings large numbers of people to the region that have never been here before. Many travel long distances to attend including from the far north coast and just as far south as well. They will stay a day or so either side which then gives them the opportunity to play tourist and see what Bathurst and the region has to offer.

Objective 4 – 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region – Bathurst Hockey Association manages and undertakes many maintenance and enhancement activities at the complex to build our capacity and capability to host events such as these and ensure the facilities are fit for purpose and operating as efficiently as possible. These ventures are undertaken with Bathurst Regional Council providing guidance and advice as well as in-kind assistance where possible.

Objective 5 – 5.1 Provide opportunities for our community to be healthy and active – The Cooke Hockey Complex is in a unique position among Bathurst sporting facilities due to its location next to the Great Western Highway making it extremely visible to passersby when any events are held there. This generates interest for spectators and can encourage people to become involved in the sport. Hosting these events also encourages former players to return and play in the tournament for the weekend who may then come back next season to fully return to hockey. There are definite health and fitness advantages from the sport but also, and arguably more importantly, significant social and mental health benefits for mature women to engage in an enjoyable activity with like-minded people.

10. Financial details of project or program for which assistance is sought. If funding is for an event please provide a complete budget for the event:

The Women's Masters tournament is not an event in the usual sense of the word. Hosting the event is not aimed at making a profit and Bathurst Hockey do not charge teams or participants any fees or contributions towards the tournament. Registration requirements etc are managed by Hockey NSW and Bathurst Hockey provides the venue and volunteer support on the ground.

Financial support required for the tournament is as follows:

- Additional toilets and associated supplies = \$3,850
- First Aid Services = \$4,400
- Marquis, tables and chairs = \$4,213

TOTAL COST OF PROJECT/PROGRAM:				
\$ 12,463				
11. Details of other financial assistance sought or obtained in relation to this project:				
No other grants being sought				
12. Financial position of applicant/recipient organisation:				
<p>Attach audited financial statements and balance sheets for the past financial year, if applicable. If a new organisation – supply copy of budget for ensuing year, together with a statement from the organisation's bank as to arrangements made for the opening and operation of banking accounts.</p> <p>Failure to submit the above financial information may result in the rejection of this application</p>				
13. Are you aware that Council undertakes an annual process inviting community groups and organisations to submit an application for a donation or financial assistance? Could you please advise why your application was not submitted as part of this annual process				
<p>Yes. Bathurst Hockey Association is aware of the annual process for financial assistance applications.</p> <p>This application is actually an early submission for the 2025/2026 financial year due to the tournament being held in July, just into the new financial year.</p> <p>Additionally, depending on BRC capacity it could be possible to include some expense items in this current financial year, if circumstances allow.</p>				
14. Details of any previous funding provided by Council to the applicant/organisation:				
<p>Bathurst Hockey Association has previously received Bathurst District Sports Representative Council funding as well as loans to support installation of new turf surfaces.</p> <p>Bathurst Hockey Association has recently paid out the last of these loans and currently has no debt or outstanding funding with Bathurst Regional Council.</p>				
15. Details of how Council's funding is to be acknowledged:				
<p>Bathurst Hockey plans to have a banner over Williams St in the lead up to the tournament which can include BRC logo, welcoming everyone to Bathurst.</p> <p>Opening Ceremony speech will thank BRC for their support. In 2019, we had a representative of BRC conduct the official opening.</p> <p>Signage at the Cooke Hockey Complex acknowledges it is a Bathurst Regional Council facility.</p> <p>Information supplied to all attending associations will include acknowledgement of BRC for its support.</p>				
<table border="1"> <tr> <td>Ref: 08.00016/014</td> <td>Issue Date: Jan 2017</td> <td>Review Date: 3 December 2023</td> <td>Page 3 of 5</td> </tr> </table>	Ref: 08.00016/014	Issue Date: Jan 2017	Review Date: 3 December 2023	Page 3 of 5
Ref: 08.00016/014	Issue Date: Jan 2017	Review Date: 3 December 2023	Page 3 of 5	

16. Details of Office Bearers – Bathurst Hockey Association:
Kent Bestwick – President Libby Milligan – Vice President Maureen Markwick – Treasurer Sheree Richards - Secretary
17. Payment details (if successful)
Bank/Institution : [REDACTED] BSB : [REDACTED] Account No : [REDACTED] Account Name : _Bathurst Hockey Association Inc
Signed for and on behalf of the applicant/recipient organisation:
Signed: <u>M A Markwick</u> Date: <u>30 / 11 / 2024</u> Name: Maureen Markwick Office Held: Treasurer Postal Address: PO Box 214 Bathurst NSW 2795 _ Telephone No: [REDACTED] Email address: bxhockey@hotmail.com

Note 1:

If your organisation has an ABN and is registered for GST then Council MUST receive a tax invoice prior to payment being made. The invoice must be for the grossed up amount inclusive of the GST component.

Privacy Statement:

Bathurst Regional Council will only use any personal information collected on this form for the purpose of assessing the Section 356 funding application, reporting to Council and in accordance with the authority granted under this form.

Council will not use this personal information for any other reason without first seeking the express permission of the person supplying the information.

Council's Vision:

Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.

The Our Region Our Future - Bathurst Community Strategic Plan 2022 (CSP) is the highest level forward planning document of Bathurst Regional Council. It identifies the community's priorities and guides the direction for the Bathurst region over the next 20 years.

Six key objectives have been established in the CSP, with each objective supported by strategies, shown below, aimed at identifying the importance of each objective.

PLEASE INDICATE BELOW WHICH STRATEGIES THIS DONATION WOULD ACHIEVE BY TICKING ALL APPLICABLE BOXES

OBJECTIVE 1: Our sense of place and identity

☐ 1.1 Respect, protect and promote the Region's Indigenous heritage assets and character

Attachment 9.2.5.1

- ☐ 1.2 Protect, enhance and promote the region's Non-Indigenous heritage assets and character
- ☐ 1.3 Enhance the cultural vitality of the region
- ☐ 1.4 Protect and improve the region's landscapes, views, vistas and open space
- ☐ 1.5 Promote good design in the built environment

OBJECTIVE 2: A smart and vibrant economy

- ☒ 2.1 Support local business and industry
- ☐ 2.2 Grow local employment, investment and attract new businesses and skills by nurturing and supporting entrepreneurs, partnerships and local skills development
- ☐ 2.3 Develop Bathurst as a Smart City
- ☐ 2.4 Promote our City and Villages as an attractive place to live
- ☐ 2.5 Support Mount Panorama-Wahluu as a premier motor sport and event precinct
- ☒ 2.6 Promote our City and Villages as a tourist destination

OBJECTIVE 3: Environmental stewardship

- ☐ 3.1 Protect and improve natural areas and ecosystems, including the Macquarie River-Wambuu and other waterways
- ☐ 3.2 Improve water security
- ☐ 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- ☐ 3.4 Protect and improve the region's biodiversity
- ☐ 3.5 Increase resilience to natural hazards and climate change

OBJECTIVE 4: Sustainable and balanced growth

- ☐ 4.1 Facilitate development in the region that considers the current and future needs of our community
- ☐ 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- ☒ 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- ☐ 4.4 Provide parking to meet the needs of the City
- ☐ 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- ☐ 4.6 Plan for, assess and regulate development activity

OBJECTIVE 5: Community health, safety and well being

- ☒ 5.1 Provide opportunities for our community to be healthy and active
- ☐ 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- ☐ 5.3 Help build resilient, inclusive communities
- ☐ 5.4 Make our public places safe and welcoming
- ☐ 5.5 Plan and respond to demographic changes in the community

OBJECTIVE 6: Community leadership and collaboration

- ☐ 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region
- ☐ 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- ☐ 6.3 Advocate for our community
- ☐ 6.4 Meet legislative and compliance requirements
- X 6.5 Be open and fair in our decisions and our dealings with people
- X 6.6 Manage our money and our assets to be sustainable now and into the future
- ☐ 6.7 Invest in our people
- ☐ 6.8 Implement opportunities for organisational improvement
- ☐ 6.9 Progressive local leadership

The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.

Ref: 08.00016/014

Issue Date: Jan 2017

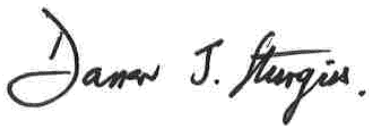
Review Date: 3 December 2023

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DIRECTOR ENGINEERING SERVICES' REPORT

The following reports are presented for Council's consideration.

Yours faithfully

A handwritten signature in black ink, reading "Darren J. Sturgiss". The signature is written in a cursive style with a large initial 'D'.

Darren Sturgiss
**DIRECTOR
ENGINEERING SERVICES**

9.3.1 WATER SUPPLY UPDATE

File No: 32.00017

RECOMMENDATION:

That the information be noted.

REPORT:

This report provides a quarterly update for water storage levels to both Chifley and Winburndale Dams.

As at 4 March 2025, Chifley Dam was at 99.5%, with 29,943ML in storage. Refer to **attachment 1** for a graph of Chifley Dam storage levels. Chifley Dam has been close to capacity or overflowing for over 53 months.

Water release from Chifley Dam outlet pipework is currently 4.35ML/day.

Winburndale Dam was at 95.8% on 4 March 2025, with 1,629ML in storage.

In Bathurst, the estimated residential water usage varies from week to week and whilst it has risen during the warm summer period, it remains below the target for Level 3 water restrictions. Over the last 4 weeks, the average estimated water usage for Bathurst is 12.5ML/d, or 163L per person per day. Refer to **attachment 2** for a graph of estimated residential water usage.

FINANCIAL IMPLICATIONS:

Nil

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 3: Environmental stewardship.

- | | |
|--------------|---|
| Strategy 3.2 | Develop Bathurst as a Smart City. |
| Strategy 3.3 | Minimise the City's environmental footprint, live more sustainably and use resources more wisely. |

Objective 4: Sustainable and balanced growth.

- | | |
|--------------|---|
| Strategy 4.3 | Ensure services, facilities and infrastructure meet the changing needs of our region. |
|--------------|---|

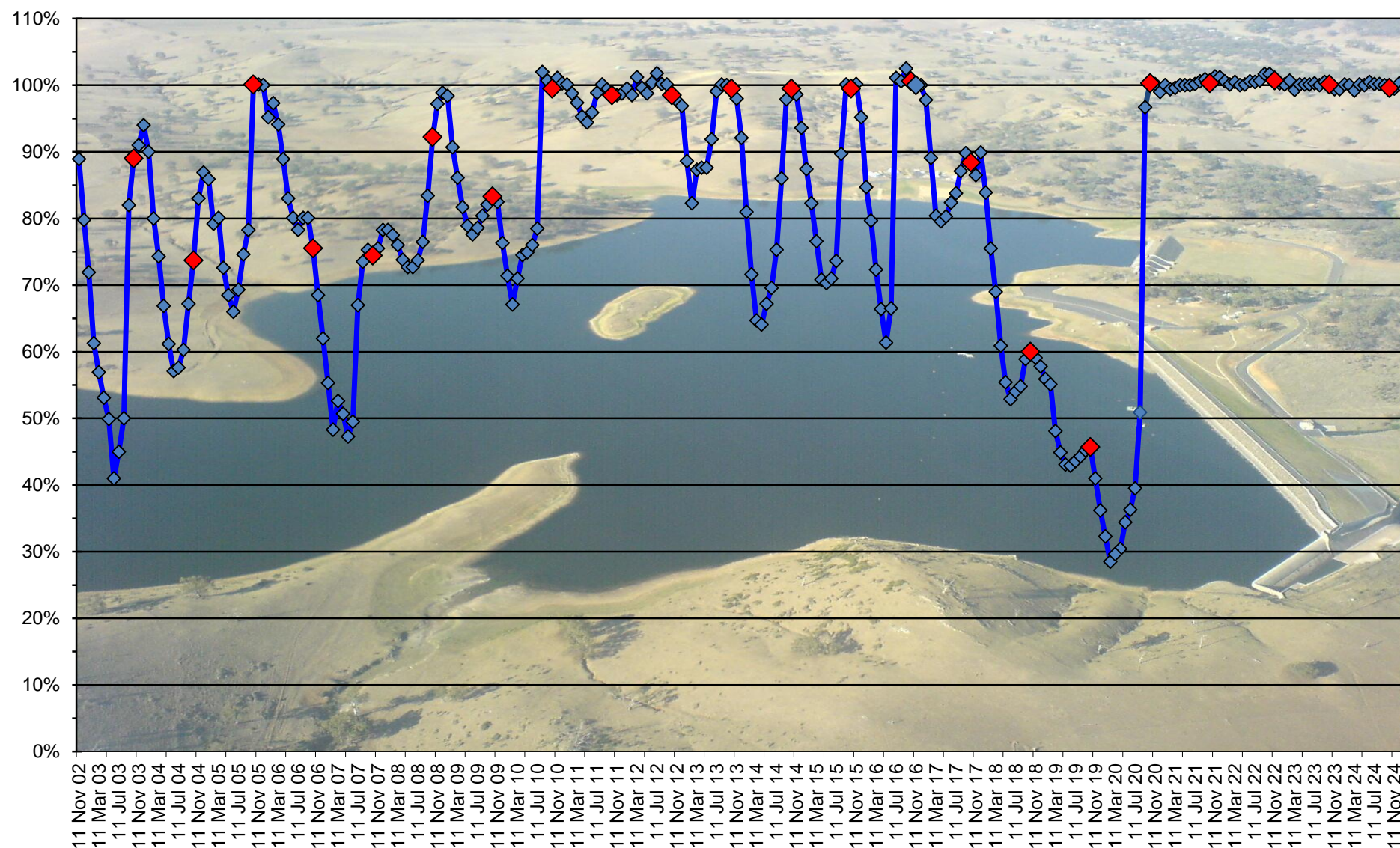
COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

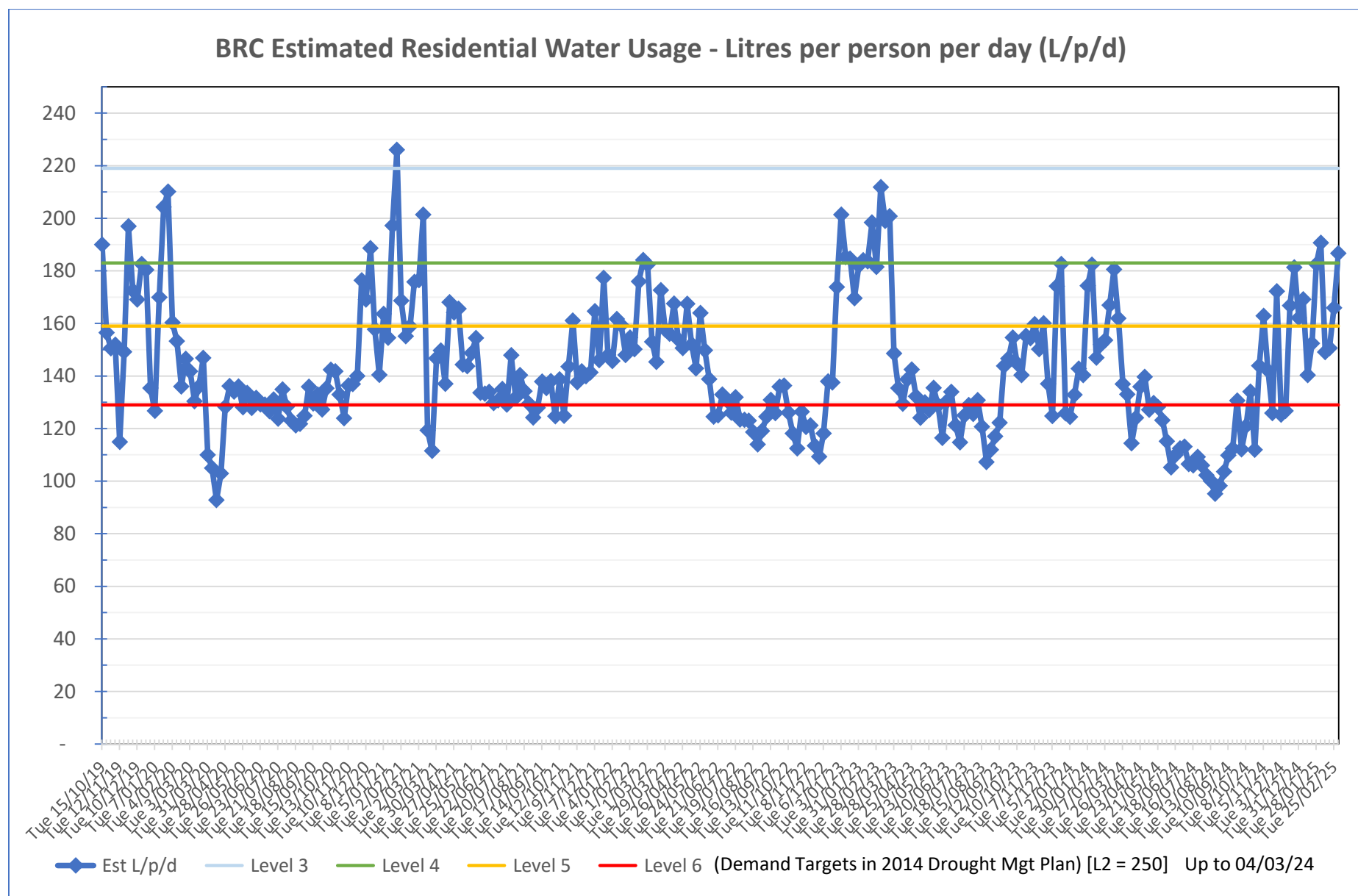
ATTACHMENTS:

1. Chifley Dam Monthly Storage Graph Feb 25 [**9.3.1.1** - 1 page]
2. Estimated Residential Water Usage Graph 4 March 2025 [**9.3.1.2** - 1 page]

Bathurst Regional Council: Monthly Chifley Dam Volume (%)



Red markers = 11 October. Last reading 11 February 2025



DIRECTOR CULTURAL AND COMMUNITY SERVICES' REPORT

The following reports are presented for Council's consideration.

Yours faithfully

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

D Cove
**ACTING DIRECTOR
CULTURAL AND COMMUNITY SERVICE'S**

9.4.1

BATHURST VISITOR INFORMATION CENTRE - TOYO HIGH SCHOOL CULTURAL TOUR 2025

File No: 23.00025

RECOMMENDATION:

That the information be noted.

REPORT:

Students from Toyo High School in Tokyo, Japan, visited Bathurst from 28 February 2025 to 3 March 2025 on a cultural exchange visit as a part of their ongoing sister-school relationship with Denison College.

113 Japanese students from Toyo High School participated in this year's visit. The students were accommodated during their stay by 48 Bathurst Host Families, with 39 being returning previous host families and nine being new families opening their homes to the Japanese students. This tour continued a long line of cultural visits from Toyo High School, being the 23rd visit of the school to Bathurst and was the largest Japanese student group to visit Bathurst since before the COVID-19 global pandemic.

The students arrived at the Bathurst High campus of Denison College on the afternoon of Friday 28 February where they were greeted by Bathurst Visitor Information Centre (BVIC) staff, Bathurst High School staff and the local host families. A brief welcome was conducted with speeches from Mayor Robert Taylor, Vice-Principal of Toyo High School Mt Yoshiyuki Ishikawa and Mr Ken Barwick, Bathurst High Principal. Students were then allocated to their host families.

Whilst in Bathurst the students enjoyed a weekend of free time with their host families, many of whom took the opportunity to show off local attractions and activities to the students. The weekend concluded with a celebration and concert on the evening of Sunday 2 March at Bathurst High attended by an audience of over 150 made up of host families and of the local community.

Students, teachers, host families and delegates from both Council and Toyo High School attended and participated in the event, which included an address from Mayor Robert Taylor and an exchange of gifts. Feedback from students, teaching staff of Toyo High and Denison College and from host families was overwhelmingly positive and emphasised the importance of this ongoing cultural exchange program.

Students engaged in a half day of school activities at either Bathurst High or Charles Sturt University the morning of Monday 3 March prior to their departure. Following the completion of School activities students departed Bathurst for their return trip to Japan via Sydney.

Activities and home hosting arrangements were coordinated by staff of the Bathurst Visitor Information Centre (BVIC). It is the role of BVIC staff to liaise with the Japanese Tour Agency and to source and confirm all host families, including provision of specialised

information relating to each student and arrangement of all payments. BVIC also organises and books all student activities and travel arrangements during their Bathurst stay and prepares the welcome packs and information for host families as well as for visiting teachers and tour leaders.

The visit injected over \$50,000 directly into the local economy, including payments made to participating host families.

BVIC staff are preparing for the upcoming 'Wings of Hope' visit from our Sister City of Ohkuma, Japan, which will take place from 23-28 March 2025 with approximately six students and six adults including teachers, and city officials expected to visit Bathurst.

FINANCIAL IMPLICATIONS:

Organisation of homestay and tour arrangements by BVIC incurred a GST inclusive commission fee which resulted in a positive contribution of \$12,779.80 to the 2024/2025 budget.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 1: Our sense of place and identity.

Strategy 1.3 Enhance the cultural vitality of the region.

Objective 2: A smart and vibrant economy.

Strategy 2.1 Support local business and industry.

Strategy 2.6 Promote our City and Villages as a tourist destination.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

Nil

10 REPORTS OF OTHER COMMITTEES

10.1 TRAFFIC COMMITTEE REPORT - 4 MARCH 2025

File No: 07.00006

RECOMMENDATION:

That the recommendations of the Traffic Committee Meeting Minutes of Bathurst Regional Council held on 4 March 2025 be adopted.

REPORT:

The Unconfirmed Minutes of the Traffic Committee Meeting of Bathurst Regional Council held on 4 March 2025 are attached.

The Traffic Committee is scheduled to adopt the attached minutes at its next meeting.

FINANCIAL IMPLICATIONS:

N/A

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Traffic Committee Meeting 4 March 2025 Minutes [**10.1.1** - 3 pages]

**MINUTES OF THE TRAFFIC COMMITTEE MEETING
HELD ON Tuesday 4 March 2025**

1. MEETING COMMENCES

MINUTE

Meeting commenced at 2.04 PM .

Members: Cr Warren Aubin (Chair-BRC), Ms Jackie Barry (Microsoft Teams - Transport for NSW) and Mr Daryl Grant (MP Representative), Adam Cross (NSW Police) & Joshua Marsh (NSW Police)

Present: Mr Myles Lawrence (Civil Investigation Team Leader- BRC) & Mr Ryan Valois (Manager Technical Services - BRC)

2. APOLOGIES

MINUTE

RESOLVED:

Nil absence

3. REPORT OF PREVIOUS MEETING

3.1. Report of Previous Meeting 4 February 2025

File No: 07.00006

MINUTE

RESOLVED:

That the Minutes of the Traffic Committee held on 04 February 2025 be adopted.

4. DECLARATION OF INTEREST

Declaration of Interest

MINUTE

RESOLVED: That the Declaration of Interest be noted.

Nil

5. RECEIVE AND DEAL WITH DIRECTOR'S REPORTS

5.1.1. MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 04 FEBRUARY 2025

File No: 07.00006

MINUTE

RESOLVED:

That the information be noted and necessary actions be taken.

5.1.2. BATHURST NRL MATCH - MAY 2025

File No: 23.00175

MINUTE

RESOLVED:

That the 2025 NRL Telstra Premiership Round 12 Penrith Panthers vs Newcastle Knights game to be held at Carrington Park, Bathurst on Saturday 24 May 2025 be classified as a Class 2 event, and the traffic management for this event be approved subject to conditions as detailed in the Director of Engineering Services' report.

5.1.3. 2025 BATHURST WINTER FESTIVAL

File No: 23.00152

MINUTE

RESOLVED:

That the 2025 Winter Festival to be held in the Bathurst CBD from 5-20 July be classified as a Class 2 event and the traffic management for this event be approved, subject to conditions as detailed in the Director Engineering Services' report.

5.1.4. HERITAGE TRADE TRAIL 2025

File No: 23.00060

MINUTE

RESOLVED:

That the Heritage Trades Trail to be held at Bathurst Showground on Saturday 12 and Sunday 13 April 2025 be classified as a Class 2 event, and the traffic management for this event be approved, subject to conditions as detailed in the Director Engineering Services' report.

6. TRAFFIC REGISTER

6.1. Traffic Register

File No: 07.00006

MINUTE

RESOLVED:

That the information be noted.

8. MEETING CLOSE

MINUTE

The Meeting closed at 2.29 PM.

10.2

POLICY COMMITTEE REPORT - 5 MARCH 2025

File No: 11.00041

RECOMMENDATION:

That the recommendations of the Policy Committee Meeting Minutes of Bathurst Regional Council held on 5 March 2025 be adopted.

REPORT:

The Unconfirmed Minutes of the Policy Committee Meeting of Bathurst Regional Council held on 5 March 2025 are attached.

FINANCIAL IMPLICATIONS:

N/A

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. 050325 Policy Minutes Only [10.2.1 - 8 pages]

**MINUTES OF THE POLICY COMMITTEE MEETING
OF BATHURST REGIONAL COUNCIL
HELD ON 5 MARCH 2025**

1. PUBLIC FORUM

MINUTE

Wayne Feebrey - South Bathurst Action Group: Busby Street Development - Spoke to the planning proposals for 34 and 50 Busby Street. Noted that he is opposed to the proposed planning changes to height and density requirements. Spoke to the history and heritage of the precinct. Noted that a petition is being collated as the proposal is not respectful of the existing planning principles and of the local residents. Spoke to the possible loss of park areas, housing values and the emotional impact to residents. Requested that the current LEP 9m height limit and current density levels be retained. Noted other requirements they had for the area including parks, maintaining the heritage of the area etc and referred to other concerns such as affordable housing and retaining of old world charm. Noted that he would like to have a meeting with Councillors and staff about the project and his concerns of covert influence.

DEPBS objects to comment of 'covert influence' and noted he has declined to meet with the group due to the possibility of aggression towards staff if the meeting was to occur.

Stephanie Luke - Busby Street Planning Proposal - Noted she is opposed to any development in Milltown. Concerns included issue of trees and the social contract of LEP being overturned. Feels the developers have been told to go and double the size of the development. Requests that Council listen to the community. This is the wrong project, in the wrong spot.

DEPBS noted that Council authorised a process to be followed and that peer reviews for traffic and noise are progressing.

Ingrid Pearson - BARN Project - Thanked Council for allowing the Nguring - BARN project to proceed. Spoke to the cost of sporting facilities and asked Council if they are triple the cost of cultural facilities? Raised issue of operational costs and leasing payments.

DCSF will take on notice the issue of cost and will get back to Mrs Pearson. Noted that long term leases are in place, with some recovery of maintenance costs occurring.

Stuart Pearson - Bathurst Airport Masterplan - Spoke to the airport masterplan and the issue of selling/leasing the land at the airport. Spoke to Deed (1992) entered into with the Commonwealth and restrictions on sale and where possible funds received would be paid to. Asked if any arrangements have been entered into since 1992 to alter the Deed.

DCSF advised that no new arrangements have been entered in to.

Mr Pearson then spoke to proposals made by lessees to attract more business revenue to move the airport from loss making to revenue making.

Geoff Fry - Accountability and Disclosure - Spoke to Council's financial statements and noted funds and assets held. Noted that Council is not going broke. Spoke to rates making up 57% of Council's revenue. Spoke to the operations of museums and events, and accounting standards. Noted the losses of the museums operated or owned by Council, including the collections facility. Thought funding was from State Government not Council. Requested financial data such as loans on cultural facilities.

DCCS provided detailed of finances and loans.

Mr Fry then spoke to events and costs, including Mount Panorama.

Bob Triming - Chairperson for Bathurst Regional Access Committee - Sought an update on the Library toilets.

DCCS noted no change since last update, awaiting Go Kart Track funding to be available.

Mr Triming then thanked the works staff for recent works on Bradwardine Rd and the Highway regarding access concerns. Then raised the Hector Park toilets rebuild and inquired about the progress in replacing the toilets. Noted the toilets are in much need of replacement and that the BRAC would not want it to be placed into the centre island.

DES noted the DA will be lodged shortly which will then allow tenders to be called. The engineering department is currently working on resolving the issue of the facilities location.

Mr Triming then spoke to the Busby Street development and noted that the developer of the St Catherine's site has spoken to the access committee. Asked if the other development has taken into account relevant access issues?

DEPBS noted that no specific discussions have been held with the 34 Busby Street developers on the issues raised by Mr Triming at this time.

Annie Balcomb - Transparency - Asks that Council reconsider not filming the public forum. Noted that filming of the public forum would assist transparency of Council operations. Noted that Orange City Council livestreams their public forum, as do a number of other Council's. Noted it would assist in making public forum less intimidating. Raised concerns with validity of YourSay system, and about getting information concerning grants. Advised that she has submitted a GIPA request about the BARN. Asks Councillors to remember their promise to increase transparency.

2. MEETING COMMENCES

MINUTE

Meeting commenced at 6:33pm.

Present: Cr W Aubin, Cr B Fry, Cr T Gullifer, Cr N Packham, Cr R Taylor, Cr J Underwood, Cr E West

3. RECORDING OF MEETING

4. PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

5. APOLOGIES

MINUTE

MOVED: Cr W Aubin SECONDED: Cr T Gullifer

RESOLVED:

That the apology of Cr S Wright be accepted and leave of absence granted.

That the apology of Cr N Cranston be accepted and leave of absence granted.

6. MINUTES

6.1. Confirmation of Minutes

File No: 07.00064

MINUTE

RESOLUTION NUMBER: POL2025-1

MOVED: Cr N Packham SECONDED: Cr J Underwood

RESOLVED:

That the Minutes of the Policy Meeting of Bathurst Regional Council held on 4 December 2024 be adopted.

7. DECLARATION OF INTEREST

Declaration of Interest

MINUTE

NIL

**8.1.1. COUNCIL POLICY REVIEW - POLICIES REVIEWED
WITH NO OR MINIMAL CHANGES IDENTIFIED**

File No: 11.00006

MINUTE

RESOLUTION NUMBER: POL2025-2

MOVED: Cr W Aubin SECONDED: Cr E West

RESOLVED:

That Council repeal the following policies:

- a) Section 355 Committee Guidelines – Reserves
- b) Land – Titles – Council Owned Land

8.1.2. CCTV POLICY (CORPORATE)

File No: 11.00006

MINUTE

RESOLUTION NUMBER: POL2025-3

MOVED: Cr E West SECONDED: Cr B Fry

RESOLVED:

That Council:

- a) place the draft Policy on public exhibition for a period of 28 days.
- b) if no submissions are received, adopt the draft CCTV Policy.
- c) if submissions are received, provide a further report for Council's consideration.

9. GENERAL BUSINESS

MINUTE

Cr B Fry - Tony Lewis OAM: Companionship proposal - Spoke to correspondence received offering his time in a possible "companionship program". Would like to see Living Legends to help new residents when they arrive. Cr Fry asked if the Mayor and General Manager could follow this up.

- Marsden Lane Roundabout - Asked when this will be open?

DES advised the developer advises that they expect it to open end of March 2025.

- Infrastructure Projects: consultation - Spoke to the need for consultation for major projects such as extractive developments and energy projects. Noted that a good example of this has been the engagement process undertaken by ATCO. Spoke to a new project in the east of Bathurst Regional Council concerning renewable energy. Noted that the consultation for this project has not been as good and the community are raising concerns around biodiversity, visual pollution, viability, water pollution etc. Asked if these concerns could be communicated with the company concerned.

DEPBS noted company have been in the area and have recently held 3 public meetings. The proposal is at scoping stage. Noted that he will pass on concerns.

Cr N Packham - Wahluu/Mount Panorama Site Card - Raised concerns around the recent issue concerning AHIMS site card at Mount Panorama and is seeking clarification of the status.

General Manager advised of the current status noting that discussions on the AHIMS site card continue. Noted that the area is not currently listed as a site. There are no new Section 9 or Section 10 applications under ATSIHPA (Federal), nor any recent Aboriginal Place applications under the State legislation.

- Registration of Changing Places Facility and Signage - Requested updated on the registration and signage of the Changing Places Facility.

DES advised that registration is underway and that signage will be followed up with the Traffic committee.

Cr W Aubin - Non-Value of the Policy Meetings - Spoke to the non-value of the Policy meeting and the need to discuss the ceasing of these meetings.

- Scattering of ashes at Mount Panorama - Asked what the legality of scattering ashes at Mount Panorama?

DES advised that Council does not provide approval for scattering of ashes.

Cr Aubin asked that if people scatter ashes, does this create a sacred car race site?

- Wall at Mount Panorama for internment of ashes - Noted he has previously raised this matter for consideration.

DES advised this would require funding to occur and noted that the matter has been the subject of prior budget considerations.

10. MEETING CLOSE

MINUTE

The Meeting closed at 6:50pm.

CHAIR:

11 NOTICES OF MOTION

11.1 CR B FRY - PRESERVING BATHURST'S AGRICULTURAL HERITAGE - EXTENDING THE HERITAGE ZONE BEYOND THE CBD

FILE NO: 11.00004

RECOMMENDATION:

That Council:

- a) Receives and notes the attached Green Paper, "Preserving Bathurst's Agricultural Heritage: Extending the Heritage Zone Beyond the CBD", as a discussion document.
- b) Requests a report from Council staff on the feasibility of amending the Bathurst Regional Local Environmental Plan (LEP) to establish a Rural Heritage Conservation Area (RHCA), considering the mechanisms outlined in the Green Paper and other potential implementation opportunities.

REPORT:

Bathurst's rural and agricultural landscapes are central to its identity, economic stability, and historical significance. Current heritage protections are primarily focused on the CBD, leaving significant rural areas vulnerable to large-scale infrastructure projects that may compromise the region's character, scenic value, and agritourism potential.

The **attached** Green Paper provides a detailed potential framework for expanding heritage protections while balancing growth, sustainability, and development needs.

This motion seeks to initiate a structured investigation into the feasibility of implementing these protections through amendments to the Bathurst Regional LEP and associated planning instruments.

This initiative is not intended to restrict urban expansion or necessary development, but rather to ensure that heritage-sensitive planning measures guide Bathurst's future growth. By proactively assessing the value of its rural landscapes, Bathurst Regional Council can position itself as a leader in regional heritage conservation, ensuring that development enhances rather than diminishes the city's agricultural and cultural legacy.

ATTACHMENTS:

1. Green Paper - HCA - Ben Fry [11.1.1 - 9 pages]



Green Paper

Preserving Bathurst's Agricultural Heritage: *Extending the Heritage Zone Beyond the CBD*

Date:

3 March 2025

Author:

Cr Ben Fry

Preamble

This Green Paper is a discussion document that represents my views as the Deputy Mayor of Bathurst, informed by my experience with local and state government. It is not an official policy document of Bathurst Regional Council, nor does it reflect a formal position of the Council as a whole. Instead, it is intended to stimulate debate, invite community input, and explore options for strengthening heritage protections for Bathurst's rural and agricultural landscapes.

The inclusion of the Bathurst Regional Council logo at the top of this document is not intended to confer any official status on the paper. Rather, it is used to underscore Bathurst's demonstrable link to agriculture as a defining part of its heritage; a connection that is enshrined in the city's official crest, which prominently features agricultural symbols. This paper aims to explore how that heritage can be better recognised and protected as part of future planning decisions.

Executive Summary

This green paper proposes the extension of Bathurst's existing heritage protections; traditionally focused on its central business district (CBD), into the surrounding rural and agricultural landscapes. By drawing on established NSW planning instruments, Bathurst Regional Council can reinforce its authority to review, modify, or refuse large-scale infrastructure proposals (projects like energy infrastructure, heavy industry, waste management centres, extractive industries, transport hubs, defence facilities and large scale telecommunications structures) in areas of high historical, cultural or environmental value.

The paper examines:

Key LEP Provisions and potential amendments (particularly to Clause 5.10 of the Standard Instrument LEP regarding Heritage Conservation).

Examples from Other Regions, such as the Blue Mountains, Orange, and other NSW councils that have expanded heritage listings or established Heritage Conservation Areas (HCAs).

Implementation Pathways and best practices for rural heritage overlays, referencing cultural landscapes as recognised by state and international heritage bodies.

Through this proposal, Bathurst Regional Council can position itself as the “last sanctuary of rurality,” celebrating and protecting the region’s deep agricultural roots.

Introduction & Rationale

Beyond Built Heritage: Recognising Rural & Agricultural Landscapes

Bathurst is often celebrated for its historic CBD streetscapes. Yet the pastoral lands beyond the town are equally significant, reflecting early European settlement, Indigenous heritage sites, pastoral traditions, and generational stewardship. Expanding heritage protection to these landscapes ensures that Bathurst’s identity remains authentically rural and historically grounded.

Leveraging NSW LEP Mechanisms

In NSW, local councils use the Local Environmental Plan (LEP)—guided by the Standard Instrument Order and the Environmental Planning and Assessment Act 1979 (EP&A Act)—to regulate land use. Clause 5.10 (Heritage Conservation) of the Standard Instrument LEP provides a legislative basis for identifying heritage items, places, and conservation areas. By amending Bathurst’s LEP to include broader rural areas within heritage protections, Council can:

1. Require Heritage Impact Statements for large-scale infrastructure proposals in culturally significant rural zones.
2. Establish site-specific controls or guidelines to manage development in designated Heritage Conservation Areas (HCAs).
3. Invoke additional public consultation periods and expert reviews for developments that may affect rural heritage values.

Drawing from Precedent

Councils in Orange, the Blue Mountains, and other regional areas have expanded heritage listings or established new HCAs beyond their urban cores. Their experiences show how local planning instruments can successfully protect significant landscapes, drive heritage tourism, and guide development in a manner that respects local character.

Legal & Regulatory Context

Environmental Planning and Assessment Act 1979 (EP&A Act)

The EP&A Act establishes the framework within which councils operate. Key elements include:

Part 3 – Plan Making: Governs how LEPs are created or amended. This is where Council can propose expansions to heritage protections in rural areas.

Public Consultation Requirements: Any amendment to the LEP typically involves a period of public exhibition, allowing for community and stakeholder input.

Standard Instrument (Local Environmental Plans) Order 2006

The Standard Instrument dictates the mandatory clauses and structure for LEPs across NSW, including Clause 5.10 – Heritage Conservation. Relevant subclauses:

5.10(1) Objectives: Acknowledge the importance of conserving heritage significance of items, places, and areas, including the associated fabric, settings, and views.

5.10(2) Requirement for Consent: Generally, development consent is required for altering, demolishing, or changing the use of heritage items or places.

5.10(3) Heritage Conservation Areas: Empowers councils to declare one or more HCAs through their LEP, ensuring a place-based approach to preservation.

5.10(5) Heritage Impact Assessment: Requires a Heritage Impact Statement (HIS) for development in or adjacent to a heritage item or area, typically addressing the scale of the proposal, design compatibility, and potential mitigations.

NSW Heritage Act 1977

While primarily dealing with the listing and management of state-significant heritage, the Heritage Act intersects with local heritage protection when:

A proposed rural site or landscape meets state significance thresholds;
Councils seek interim heritage orders (IHOs) to protect places under immediate threat of insensitive development.

Proposed Heritage Overlay Expansion

Core Principles

Cultural Rural Landscape Recognition: Treat farmland, historical homesteads, and pastoral landscapes as “living heritage”—not just built structures.

Preventing Unconstrained Large-Scale Infrastructure: Require robust heritage assessment for major developments, shifting the onus onto proponents to demonstrate minimal impact on Bathurst’s agricultural character.

Balancing Growth & Preservation: Encourage sustainable development that enhances local economies without eroding the cultural and scenic values intrinsic to Bathurst.

Mapping & Criteria for Inclusion

To identify rural areas suitable for this expanded protection:

Historical Significance: Document properties or precincts with a strong connection to Bathurst's pioneering agriculture or notable community events.

Landscape & Aesthetic Value: Consider scenic vistas, topographical features, and traditional farmland patterns (e.g., hedgerows, irrigation channels) that define Bathurst's character.

Indigenous Heritage Sites: Collaborate with Indigenous communities to protect culturally significant lands beyond the urban footprint.

Agricultural Continuity: Recognise farmland managed by multi-generation families, highlighting intangible cultural heritage (traditional farming knowledge, techniques, or historical ownership records).

Examples of Successful Heritage Area Expansions

Blue Mountains & The City of Blue Mountains LEP

Heritage Focus: National parklands, dramatic escarpments, and village precincts.

Outcome: Established wide-ranging Heritage Conservation Areas that control large-scale developments and protect scenic corridors.

Relevance to Bathurst: Showcases how councils can use LEPs to protect landscapes on a broad scale, ensuring an extra layer of scrutiny for infrastructure that might affect scenic or cultural values.

Orange LEP 2011 – Rural Heritage Extensions

Key Provisions: Inclusion of various homesteads and farmland in Schedule 5 (Environmental Heritage), coupled with Heritage Conservation Areas that stretch beyond the immediate township.

Outcome: Empowered Orange City Council to request heritage impact assessments for developments on rural properties, influencing everything from wind farm proposals to cellular towers.

Relevance to Bathurst: Demonstrates how a neighbouring regional centre integrated farmland into local heritage schedules, balancing economic growth with rural preservation.

Hawkesbury Council – Agrarian Heritage

Focus: Recognised the Hawkesbury's role as a colonial "food bowl" for early Sydney.

Outcome: Designated "rural character precincts," which limit large-scale industrial uses and preserve farmland as part of the council's local identity.

Relevance to Bathurst: Underscores the intangible value of historically farmed landscapes, even in peri-urban areas.

Implementation Strategies

LEP Amendments & Heritage Overlays

Define a New Rural Heritage Conservation Area (HCA)

Add a “Rural Heritage Conservation Area” (or “Cultural Rural Landscape Zone”) within the Bathurst Regional LEP.

Update Schedule 5 (Environmental Heritage) with specific listings—farms, historic barns, distinctive waterways, etc.

Introduce Area-Wide Development Controls in a Revised DCP

Develop guidelines in a Bathurst Regional Council Development Control Plan (DCP), detailing design standards and permissible development.

For major infrastructure (e.g., transmission lines, wind turbines), require applicants to provide a thorough Heritage Impact Statement and a visual impact analysis that considers topography, existing land use, and the broader cultural landscape.
Alignment with the NSW Heritage Act

Consult with Heritage NSW to assess whether any farmland or rural clusters rise to state-level significance, thus warranting additional listing or interim heritage orders.

6.2 Planning Pathways for Large-Scale Infrastructure

Gateway Process for LEP Amendments: Ensure expansions to Bathurst’s heritage zone follow due process, including a “Gateway Determination” from the Department of Planning and Environment.

Council-Driven Local Provisions: Insert local provisions (akin to Clause 5.8 for rural workers’ dwellings, etc.) that address large-scale infrastructure specifically.

Negotiated Outcomes: Where absolute refusal is not practical or possible, impose strict conditions that minimise visual, environmental, and cultural disruption.

Exemptions

To ensure balanced development and accommodate Bathurst’s future growth, the proposed Rural Heritage Conservation Area (RHCA) would not apply to areas designated for urban expansion or new residential, commercial, or industrial developments identified in Council’s strategic land-use plans.

This exemption acknowledges the necessity of planned city growth while maintaining the integrity of historically significant agricultural landscapes. The RHCA is intended to safeguard rural and cultural heritage from large-scale infrastructure projects that fundamentally alter the visual and functional character of the countryside, rather than restrict planned urban development that aligns with Bathurst Regional Council’s long-term strategic planning frameworks. This ensures that housing supply, employment opportunities, and essential services can continue to expand in appropriate locations,

while still preserving Bathurst's unique rural identity beyond designated growth corridors.

Incentives & Community Engagement

Heritage Grants & Rate Rebates: Explore local heritage grant schemes or partial rate rebates for landowners who voluntarily conserve historically significant features.

Educational Programs: Partner with local historical societies, Landcare groups, and agricultural colleges to develop heritage tours or open-farm weekends.

Early & Transparent Consultation: Engage landowners and developers before an application to discuss feasible design modifications (e.g., undergrounding transmission lines in sensitive vistas, strategic placement of solar arrays).

Economic & Community Benefits

Enhanced Tourism & Identity

Agritourism Appeal: Heritage overlays highlight Bathurst's living farmland, offering experiences in historical homesteads, farm stays, and local produce—attractive to visitors seeking authenticity.

Brand Differentiation: As the “last sanctuary of rurality,” Bathurst gains a competitive edge in the tourism market, distinguishing itself from other regional cities.

Protection of Agricultural Viability

Long-Term Land Use Preservation: Reduces the likelihood of prime agricultural land being compromised by incompatible developments.

Investment Confidence: Clear, predictable planning rules foster confidence among existing landowners and prospective eco/agricultural investors.

Cultural Continuity & Community Cohesion

Historical Stewardship: Rural communities with longstanding family farms feel supported and recognised, reinforcing social bonds.

Civic Pride: The broadened heritage scope underscores Bathurst's commitment to preserving what makes it unique, boosting residents' sense of place and local pride.

Challenges & Mitigations

Balancing Landholder Rights & Public Good

Mitigation: Engage directly with landowners to tailor overlay boundaries and rules, and highlight potential financial incentives or marketing benefits (e.g., heritage tourism).

Managing Developer Resistance

Mitigation: Provide clear guidelines upfront; emphasise that this framework is about ‘appropriate development’ rather than a total ban on projects.

Ongoing Administrative & Financial Resources

Mitigation: Seek funding or advisory assistance from state heritage agencies. Phase the rollout to manage costs and administrative load.

State or Federal Oversight

Mitigation: Maintain collaborative relationships with state/federal authorities, ensuring Bathurst's local overlays complement broader policy goals (e.g., renewable energy zones).

Path Forward & Recommendations

Initiate a Heritage Study Update

Commission an updated heritage study focusing on rural Bathurst to identify culturally significant sites, scenic corridors, farmland, and intangible assets (e.g., farm practices, local traditions).

Amend the Bathurst Regional LEP

Develop a Planning Proposal to expand heritage protections, referencing Clause 5.10 expansions and new Heritage Conservation Areas.

Proceed through the Gateway process, ensuring compliance with EP&A Act requirements and robust community consultation.

Introduce Comprehensive DCP Controls

Establish design guidelines for large-scale infrastructure within designated rural heritage zones.

Mandate Heritage Impact Statements and visual analysis for developments above specified thresholds (e.g., over 10m in height, spanning over X hectares, or crossing historically significant farmland).

Promote Local Engagement & Incentives

Provide a framework for landowners to pursue heritage grants, undertake conservation works, and participate in tourism initiatives.

Deliver public workshops explaining the new protections, clarifying potential benefits, and addressing any misconceptions.

Monitor & Review

Conduct yearly reviews of how effectively the expanded heritage zone mitigates adverse development impacts.

Adjust boundaries, criteria, or processes as needed, maintaining flexibility while upholding core objectives.

Conclusion

Extending Bathurst's heritage zone beyond its traditional urban confines is not simply about preserving a nostalgic vision of the past. Rather, it is an active strategy to safeguard Bathurst's agricultural identity, strengthen local control over major developments, and foster sustainable growth that resonates with the region's long-standing rural character.

By amending the Local Environmental Plan, establishing rural Heritage Conservation Areas, and adopting detailed Development Control Plan provisions, Bathurst Regional Council can create a robust planning framework. One that acknowledges the generational value of the land, ensures local voices guide major infrastructure proposals, and promotes the area as a beacon of "last sanctuary of rurality" within regional NSW.

References

NSW Environmental Planning and Assessment Act 1979 (EP&A Act):

<https://legislation.nsw.gov.au/view/html/inforce/current/act-1979-203>

Standard Instrument (Local Environmental Plans) Order 2006 – Particularly Clause 5.10 (Heritage Conservation):

<https://legislation.nsw.gov.au/view/html/inforce/current/epi-2006-155>

NSW Heritage Act 1977:

<https://legislation.nsw.gov.au/view/html/inforce/current/act-1977-136>

Bathurst Regional Local Environmental Plan (LEP) 2014 (most recent consolidated version):

<https://legislation.nsw.gov.au/view/html/inforce/current/epi-2014-0758>

Orange Local Environmental Plan 2011 – Schedule 5 (Environmental Heritage) and relevant Heritage Conservation Areas:

<https://legislation.nsw.gov.au/view/html/inforce/current/epi-2011-0265#sch.5>

Blue Mountains Local Environmental Plan 2015 – Heritage Conservation Area case studies:

<https://www.bmcc.nsw.gov.au/documents/local-environmental-plan-2015>

Hawkesbury City Council – Rural Lands Planning Provisions (including "Rural Character" studies):

https://www.hawkesbury.nsw.gov.au/__data/assets/pdf_file/0017/5869/Part-C-Rural-Lands.pdf

Destination NSW – Regional Tourism Statistics (for potential agritourism expansions):

<https://www.destinationnsw.com.au/tourism/facts-and-figures/regional-tourism-statistics>

Additional Resources:

NSW Planning Portal – Local Environmental Plans:

<https://www.planningportal.nsw.gov.au/local-environmental-plans>

NSW Legislation – Browse In Force Legislation:

<https://legislation.nsw.gov.au/browse/inforce>

11.2

CR N CRANSTON - ACCOUNTABILITY AND TRANSPARENCY - QUESTIONS TAKEN ON NOTICE

FILE NO: 11.00004

RECOMMENDATION:

That Council resolve to:

- a) Establish the inclusion of a "Questions Taken on Notice" report as a standard agenda item for all subsequent Ordinary Meetings of Bathurst Regional Council.
- b) Require this report to encompass:
 - 1) A complete register of all questions "taken on notice" during the preceding Ordinary and Policy Meetings, clearly identifying the questioner (public or Councillor) and the date the question was raised.
 - 2) Comprehensive and timely responses to each question, supported by relevant documentation or data where applicable.
- c) Ensure the "Questions Taken on Notice" report is published as an integral part of the official meeting agenda and minutes, readily accessible to the public on the Bathurst Regional Council website.

REPORT:

This motion aims to significantly enhance the accountability and transparency of Bathurst Regional Council by establishing a robust and publicly accessible process for addressing "questions taken on notice."

Recently, a register of these questions was added to the Councillor Portal as an interim measure, following a request for this information. However, this register is currently restricted to Councillors, limiting its potential to improve public transparency. This lack of public access may undermine public trust and limit the community's ability to engage with Council proceedings. This motion proposes the next step, ensuring this information is fully accessible to the public.

By implementing this motion, Bathurst Regional Council will:

- **Demonstrate a commitment to open governance:** By making responses to all questions, regardless of origin, publicly available.
- **Foster informed community participation:** By providing clear and accessible information, empowering residents to understand Council's decision-making processes.
- **Improve efficiency and responsiveness:** By establishing a standardized reporting mechanism, ensuring timely and thorough responses.
- **Strengthen public trust and confidence:** By demonstrating a commitment to transparency and accountability.

This initiative reinforces Bathurst Regional Council's dedication to serving the community by ensuring that all inquiries are addressed with diligence and that the resulting information is readily accessible to all.

ATTACHMENTS:

Nil

12 COUNCILLORS / DELEGATES REPORTS

12.1 MINUTES - BATHURST REGIONAL YOUTH COUNCIL - 10 FEBRUARY 2025

File No: 11.00020

RECOMMENDATION:

That the information be noted.

REPORT:

The Bathurst Regional Youth Council considered a number of items at their meeting held on Monday 10 February 2025, including the following:

- Social Media Discussion
- Youth Council project planning discussion:
 - Connect radio segment
 - Easter Whiddon visit
 - Seniors Festival participation
- Youth Week 2025
- Guest Speaker:
 - Bathurst Regional Council – Library Programs Team Leader

The minutes of the Bathurst Regional Council Meeting, held Monday 10 February 2025, are **attached**.

FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

Objective 4: Sustainable and balanced growth.

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

Objective 5: Community health, safety and well being.

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.4 Make our public places safe and welcoming.

Objective 6: Community leadership and collaboration.

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

ATTACHMENTS:

1. Youth Council Minutes 10 February 2025 [**12.1.1** - 2 pages]

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD
ON MONDAY 10 FEBRUARY 2025**

PRESENT: Aston Hornery, Charlotte Moran, Cielle Martin-Falco, Emma Thompson, Henry Burnett, Indi-Rose Kilby, Isabella Morris, Jessie Nunan, Meagan Justin, Scarlett Hall, Sebastian Prior and Zac Belmonte

IN ATTENDANCE: Bronwyn Starkey (Acting Community Development Team leader), Elise Dukes (Youth Development & Community Events Officer), Victoria Murray (Programs Team Leader Bathurst Library- Guest Speaker).

1. APOLOGIES:

2. ACKNOWLEDGEMENT OF COUNTRY: Aston Hornery provided an Acknowledgement of Country.

3. ADOPTION OF PREVIOUS MINUTES:

RESOLVED that the minutes of the meeting held 9 December 2024 be accepted.

MOVED: Isabella Morris

SECONDED: Jessie Nunan

CARRIED.

4. GUEST SPEAKER: BATHURST REGIONAL COUNCIL'S PROGRAMS TEAM LEADER (BATHURST LIBRARY) – VICTORIA MURRAY

- Victoria gave the Youth Council an overview of the services available to them at the Library. E.g online resources for study help and spaces within the Library available to use and print out information to help with HSC studies.
- Victoria gave the Youth Council a tour of the Library's website, showcasing the resources available for studying.
- Victoria also gave the Youth Council an overview of a project the Library will be launching for Youth Week 2025 in collaboration with Social Futures and Bathurst Regional Art Gallery. The project will include a local 9-week exhibition for young people to participate in to answer an "I am" statement that goes along with the Youth Week 2025 theme. More information to be provided.

5. SOCIAL MEDIA DISCUSSION

- Elise advised that the Youth Council Instagram Page interaction has gone down, with limited posts going up in the last month.
- Upcoming post ideas include:
 - Valentines Day
 - International Women's Day
 - Seniors Festival- Elise to send Youth media officer images from last year's event

6. YOUTH COUNCIL PROJECTS

- Working Party meeting organised for Monday 24 February to complete a site visit of the Bathurst Showgrounds for Youth Week 2025.
- BRYC Connect segment taking place Tuesday 25 February with those wanting to participate to let Elise know.

This is page 1 of 2 pages of the Minutes of the Bathurst Regional Youth Council Meeting held on 10 February 2025.

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD
ON MONDAY 10 FEBRUARY 2025**

- An Easter Whiddon visit will take place in the next school holidays, possible activities included painting eggs. Elise to confirm a date.
- Miss Traill's House is after volunteers for their Seniors Festival morning tea on Friday 14 March. Elise to send reminder in the group chat and those wanting to participate to let her know.
- Elise advised that Social Futures have invited the Youth Council along for a visit of the Clubhouse. Elise to organise a time.

7. YOUTH WEEK 2025

- Youth Week 2025 is taking place 9-17 April, the theme is about celebrating every young person's unique strength with an "I am" statement to outline "we are the future and the future is now!".
- Youth Council provided ideas on possible event names, prizes and promotion ideas for their event.
 - The possible event names included:
 - Legendary lap
 - The Bathurst Battle
 - The Bathurst Showdown
 - The race of Bathurst
 - The finish line
 - Amazing race presented by Bathurst Regional Youth Council
 - The great youth race
 - Race the mount
 - The possible prizes included:
 - Bathurst Show tickets
 - NRL tickets
 - Annie's vouchers
 - Frank Green drink bottle
 - Movie tickets
 - Winter Festival tickets (rides or ice skating)
 - The possible promotion ideas included:
 - Flyers in shop windows
 - Banner on the showground fence
 - Sign flipper
 - Promotion videos
 - Talking at school assemblies
- Working party meeting to be organised in March.

10. GENERAL BUSINESS

- Youth Council would like to participate in a community tree planting day. Elise to source more information
- Youth Council would like to do a visit of the Bathurst Animal Rehoming Centre. Elise to contact Anna Stapleton.

11. NEXT MEETING - MONDAY 10 MARCH 2025

12. MEETING CLOSE

There being no further business, the meeting closed at 5:29pm.

13 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

13.0 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE

Recommendation:

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

There were no representation from the public.

That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021:

- 1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
- 2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
- 3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

Livestreaming of the Council Meeting must now be changed to reflect that Council is currently in Closed Committee of the Whole and will return to the Ordinary Meeting at its conclusion.

N.B. Mute microphones for entire Closed Committee Meeting.

13.1 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

13.1.1 TENDER 36.00848 - HIRE OF ICE RINK & ASSOCIATED INFRASTRUCTURE FOR BATHURST WINTER FESTIVAL

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to Tender 36.00848 Hire of ice rink associated infrastructure for Bathurst Winter Festival.

13.1.2 TENDER 36.00849 - DESIGN & INSTALLATION FOR ILLUMINATION FOR BATHURST WINTER FESTIVAL

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to Tender 36.00849 Design & installation for illumination for Bathurst Winter Festival.

13.1.3 RURAL LICENCE OF LOT 6 DEPOSITED PLAN 1262801

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to a rural licence for part lot 6 in deposited plan 1262801.

13.1.4 LEASE OF LOT 7 DP806109 5 WARK PARADE, WINDRADYNE

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the commercial lease of 5 Wark Parade Windradyne.

13.1.5 RESIDENTIAL LEASE RENEWAL - 200 COLLEGE ROAD, MOUNT PANORAMA

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to renewal of the residential tenancy agreement for 200 College Road, Mount Panorama.

13.1.6 LICENCE RENEWAL MOUNT PANORAMA STORAGE SHED PART LOT 1 DP 534118

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the licence renewal of Mount Panorama storage shed part lot 1 DP534118.

13.1.7 RURAL LICENCE AGREEMENT MULTIPLE LOTS CHURCH LANE, KELSO

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to a rural licence for Church Lane Kelso – multiple lots

13.1.8 RURAL LICENCE OF LOT 2 DP1234553 SWANBROOKE STREET WINDRADYNE

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to a new rural licence agreement for Swanbrooke Street Windradyne.

13.1.9 LEASE OF LOT 3 DP1104560 116 BENTINCK STREET

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to a new lease for 116 Bentinck Street to Veritas House.

13.1.10 FINANCIAL STATEMENTS - 2024 CHALLENGE BATHURST

REASON FOR CONFIDENTIALITY:

10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the presentation to Council of the Financial Statements for the 2024 Challenge Bathurst Event.

13.1.11 REQUEST FOR FINANCIAL ASSISTANCE - SUTTOR STREET

REASON FOR CONFIDENTIALITY:

10A (2) (b) Contains advice concerning hardship of a resident or ratepayer, disclosure of which would not be in the public interest as it would prejudice the personal position of the individual concerned.

This item relates to a request for financial assistance to a landowner in Suttor Street, West Bathurst.

13.2 DIRECTOR ENGINEERING SERVICES' REPORT

13.2.1 CNSWJO - TENDER FOR LINEMARKING SERVICES

REASON FOR CONFIDENTIALITY:

10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to proposed tenders for Linemarking Services.

13.2.2 TENDER 36.00846 TEMPORARY FENCING, MOUNT PANORAMA

REASON FOR CONFIDENTIALITY:

10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to proposed tenders for temporary fencing at Mount Panorama.

14 RESOLVE INTO OPEN COUNCIL

15 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

Normal livestreaming of Council should be resumed.

N.B. Ensure microphones are not muted.

15.1 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

16 MEETING CLOSE

16.1 MEETING CLOSE